

8-29-2009

## GPSA Council Meeting, 8/29/2009

Graduate and Professional Student Association

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**GPSA Council meeting**  
**August 29, 2009 – 11:00 a.m. – 2:00 p.m.**  
**Domenici Education Building room 3010**

- I. Roll Call
- II. Approval of the agenda
- III. Upcoming meeting dates
  - September 12, 11:00 a.m. - 2:00 p.m.; Johnson Center room TBA
    - Low ropes course team building exercise
  - September 26; 11:00 a.m. – 1:00 p.m.; location TBA
    - Constitutional Convention – committee of the whole
  - October 3; 11:00 a.m. - 2:00 p.m.; Domenici Education Building Room 3010
- IV. Gallery & Media/Guest Speakers
  - a. Albuquerque Mayor Martin Chavez is scheduled to speak at 11:30 a.m.
- V. Action Items
  - Consent Agenda
    - a. FR-09-001 – Open Meetings Act Resolution
    - b. FR-09-002 – Standing Rules
    - c. Executive Appointments
  - Regular Agenda Items
    - d. 2009 – 2010 GPSA Budget
    - e. Revised Advocacy Committee Budget Proposal
    - f. FR-09-003 – Veterans Day Resolution
    - g. FR-09-004 – Community Engagement Resolution
- VI. Discussion Items
  - a. H1N1
- VII. Information Items
  - a. Officer Reports
    - i. GPSA Council Chair
    - ii. GPSA President
  - b. Standing Committee Reports
    - i. Elections
    - ii. Finance
    - iii. GRD
    - iv. Judiciary
    - v. Lobby
    - vi. Projects
    - vii. SRAC/ST
  - c. Ad Hoc Committee Reports
- VIII. Representative Announcements
- IX. Adjourn.

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the GPSA officer at least one week prior to the meeting or as soon as possible. Public*

*documents, including agenda and minutes, can be provided in various accessible formats. Please contact the GPSA office (277-3803) if a summary or other type or accessible format is needed.*



# GPSA @ UNM

Graduate And Professional Student Association

Student Union Building 1021  
Ph: 505-277-3803  
Fx: 505-277-4159  
Website: [www.unm.edu/~gpsa](http://www.unm.edu/~gpsa)  
Email: [gpsa@unm.edu](mailto:gpsa@unm.edu)

MSC03 2210, SAC Box 103  
1 University of New Mexico  
Albuquerque, NM 87131

2009-2010

## COUNCIL REPRESENTATIVES OFFICIAL CREDENTIAL FORM

According to the GPSA constitution, each degree-granting department, school, program or division is entitled to one voting member on the GPSA Council for every 100 (or portion of 100) students enrolled. These representatives are "chosen at will" by the recognized Graduate and Professional Students Association of each department. **Credentials must be on file with the GPSA Council Chair at the beginning of any GPSA meeting in order to vote.**

Department Represented \_\_\_\_\_

	Name**	Campus Mail Stop Code	Department Phone	Cell and/or Home phone**	Email Address**
Rep.					
Rep.					
Rep.					
Rep.					
Rep.					
Alt.					
Alt.					
Alt.					
Alt.					

-Alternates who attended meetings take precedence over any written proxy.

-Alternates will be prioritized as listed, please use a second page with further information if needed.

-Representative and Alternates are required to be a member of GPSA as defined in the GPSA Constitution as "Any Graduate or Professional Student enrolled at the University of New Mexico who has paid the GPSA fee for that semester." (Article III, Definitions.)

\*\* Mandatory fields

\_\_\_\_\_  
Department Organization Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name/Position

\_\_\_\_\_  
Campus Phone

\_\_\_\_\_  
E-Mail Address

-By signing this credential form you are verifying the ability of your department representatives.

# GPSA Council Schedule of Meetings

2009-2010

## Fall 2009

Saturday August 29; 11:00 a.m. - 2:00 p.m.; Domenici Education Building Room 3010

Saturday September 12, 11:00 a.m. - 2:00 p.m.; Johnson Center room TBA\*

Saturday, September 26; 11:00 a.m. – 1:00 p.m.; location TBA\*\*

Saturday, October 3; 11:00 a.m. - 2:00 p.m.; Domenici Education Building Room 3010

Saturday, November 7; 11:00 a.m. - 2:00 p.m.; location TBA

Saturday, December 5; 11:00 a.m. - 2:00 p.m.; location TBA

\* *Constitutional Convention – Committee of the Whole, not a regular meeting*

\*\* *Low Ropes Course, Team Building, regular monthly meeting*

## Spring 2009

Saturday January 23, 11:00 a.m. - 2:00 p.m.; location TBA

Saturday February 13, 11:00 a.m. - 2:00 p.m.; location TBA

Saturday March 6, 11:00 a.m. - 2:00 p.m.; location TBA

Saturday April 3, 11:00 a.m. - 2:00 p.m.; location TBA

Saturday May 1, 11:00 a.m. - 2:00 p.m.; location TBA

Food and refreshments will be served at meetings! Please try to arrive 10-15 minutes early so that you can collect the appropriate information and serve yourself food prior to the Call to Order. All credentials, including proxies, must be submitted to the Council Clerk prior to

Agenda and attachments for the meeting will be available on the website the week before the meeting so that you can view items ahead of time. These will also be emailed via the GPSA listserv (gpsa-l).

If you are unable to attend a meeting please get one of your official alternates to attend the meeting in your place. This ensures that your department's voice is represented. If an alternate is not available you can ask another council representative to vote for you by proxy (there are proxy voting limitations – please review the constitution for more information).



MEMORANDUM

8/24/2009

From: Lissa Knudsen, GPSA President  
MSC03 2210, 1 University of New Mexico  
Albuquerque, NM 87131-0001

To: Danny Hernandez, GPSA Council Chair  
Student Union Building 1021  
MSC03 2210, 1 University of New Mexico  
Albuquerque, NM 87131-0001

Subject: H1N1 Flu Update

Please add the following discussion item to the 8/29/09 Council Meeting Agenda: "Flu Update".

On 8/24/09 the UNM Executive Cabinet convened to discuss the expected "doubling up" of the normal seasonal flu and the pandemic H1N1 flu. Because of this, it is expected that there will be an increase in the number of flu cases this fall. Here is a summary of the info provided at the Exec Cabinet meeting:

- 1) Seasonal flu vaccines will be available and are recommended for UNM graduate and professional students.
- 2) H1N1 Flu vaccines will not be widely available for otherwise healthy low risk people.
- 3) Teaching Assistants are expected to adjust their sick leave policies so as to encourage those with flu symptoms to stay home and to not go into the health center (eg no doctor's note needed, 3-5 days of absence is expected, and if TA's observe flu symptoms they should send students home immediately.
- 4) In the event that UNM experiences an epidemic, there should be a plan in place to cancel and/or hold large meetings (e.g. The GPSA Council meeting) by teleconference.
- 5) Those grad/pro student s who are parents should prepare back up child care in the event that day cares and schools close.
- 6) 20% of all people who come in contact with a flu infected person contract the flu. Prevention measures include – hand washing, avoiding symptomatic people, and avoiding touching door handles and counters that have a high rate of public contact.
- 7) H1N1 is pandemic (ie worldwide) thus targeting individuals who are residents of or who have traveled to certain regions of the world is not useful or supported by research.

Recommendation: 1) Council Representatives should share this information with their departments and 2) Council should create an alternative plan for previously scheduled meetings in the event of a flu epidemic.

## MEMO

Date: August 20, 2009  
To: GPSA Council  
From: Danny Hernandez, GPSA Council Chair  
256-7647 / gpsachair@gmail.com  
Subject: Open Meetings Act Resolution

The GPSA Bylaws require that the GPSA Council pass an Open Meetings Act at the first meeting of each semester. The Open Meetings Act requires that I notify, on a timely basis, of GPSA regular, special and emergency Council meetings. Those notices must include the agenda and the time, date and place of the meeting.

**Recommendation:**

That the GPSA Council pass tFR-09-001, the Fall 2009 Open Meetings Act Resolution.

**GPSA Council  
Fall 2009  
Open Meetings Act Resolution**

**Whereas...** Section 10-15-1(B) of the New Mexico Open Meetings Act (NMSA 1978, Sections 10-15-1 to 4) states that, except as may be otherwise provided in the Constitution of the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council commission, administrative and judicatory body or other policymaking body of any state of local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

**Whereas...** any meetings subject to the New Mexico Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

**Whereas...** Section 10-15-1(D) of the New Mexico Open Meetings Act requires the GPSA Council to determine each semester what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by the GPSA Council that:

1. Unless otherwise specified, regular meetings shall be held once per month during the University of New Mexico's fall and spring academic semesters. The agenda will be available at least seven days prior to the meeting from the GPSA Council Chair, whose office is located on the Plaza level of the Student Union Building, room 1021. Agendas will also be available on the GPSA website at [www.unm.edu/~gpsa](http://www.unm.edu/~gpsa). The notice shall indicate how a copy of the agenda may be obtained.
2. For the purposes of regular meetings described in paragraph 1 of this resolution, the GPSA Council Chair will ensure that notice requirements are met if notice of the date, time, place, and agenda is provided to the Daily Lobo and posted at the GPSA office and on the GPSA Website. The GPSA Council Chair will also provide telephone and/or email notice to any other organizations or broadcast stations licensed by the Federal Communication Commission and newspapers of general circulation which have made a written request for the notice of GPSA Council meetings.
3. Emergency meetings will be called only under unforeseen circumstances, which demand immediate action to protect the health, safety, welfare, and property of citizens or to protect the public body from substantial financial loss. The GPSA Council will avoid emergency meetings whenever possible. Emergency meetings may be called by the GPSA President, Council Chair, or by petition signed by a minimum of five GPSA Council Representatives. The notice for all emergency meetings shall include an agenda for the meeting of information on how the public may obtain a copy of the agenda.



4. For the purposes of emergency meetings described in paragraph 2 of this resolution, notice requirements shall be met by posting notice of the date, time, place, and agenda in the GPSA Office. The Council Chair shall also provide telephone and/or email notice to The Daily Lobo or any other organizations that have made a written request for the notice of public meetings.
5. In addition to the information specified above, posted notices shall include the following language:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the GPSA officer at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the GPSA office if a summary or other type of accessible format is needed.

6. The GPSA Council may close a meeting to the public only if the subject matter of such discussion is exempted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.
  - a. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of the seated GPSA Council taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated with reasonable specificity in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting.
  - b. If the decision to hold a closed meeting is made when the GPSA Council is not in an open meeting, the closed meeting shall be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity is given to the members and to the general public.
  - c. Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those in the motion or notice for closure.
  - d. Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussion in a closed meeting shall be made by vote of the seated GPSA Council in an open public meeting.

7. Public input at regular meetings is provided for those individuals who wish to speak in the gallery/media portion of the agenda. Each person shall have three (3) minutes to talk. The Council Chair can determine the length of time the entire gallery/media has to speak but it shall be at least forty minutes.
8. The GPSA Council shall keep written minutes of all its meetings. The minutes shall include, at minimum: the date, time, and place of meeting, the names of members in attendance. A statement of what proposals were considered and a record of any decisions made by the GPSA Council.
  - a. Draft minutes shall be prepared within eight (8) working days after the meeting
  - b. Draft minutes shall be approved, amended, or disapproved at the next regular meeting and must be available for public inspection. Minutes shall not become official until approved by the GPSA Council. Official minutes are subject to public inspection.
  - c. No minutes need to be kept during closed sessions, but information about the Closed session must be recorded as specified in paragraph 7, section c.

## MEMO

Date: August 20, 2009  
To: GPSA Council  
From: Danny Hernandez, GPSA Council Chair  
256-7647 / gpsachair@gmail.com  
Subject: Standing Rules  
Introduction to how GPSA Council will run

The GPSA Bylaws require that the GPSA Council adopt Standing Rules at the beginning of each semester. Standing Rules are more detailed, and lower ranked, rules than the GPSA Constitution or Bylaws so they are also visited more often and are easier to amend.

As the GPSA Chair, I am relaying these rules to you for your approval because I feel they are fair, give transparency to the GPSA and are an efficient way of running the GPSA Council.

As a GPSA Representative of your department, I expect that you understand Robert's Rules of Order. If you don't have experience in Parliamentary Procedures, then I recommend that you take one or both of the trainings the GPSA will be offering (August 29 and October 3, 10-11 a.m.).

I will prepare the agenda and council packets to be distributed at least one week prior to our meeting. Please familiarize yourself with the items and contact its sponsors, or me, before the meeting if you have questions.

Please also familiarize yourself with the Standing Rules and the Council section of our Constitution and Bylaws.

**Recommendation:**

That the GPSA Council pass FR-09-002, the GPSA Council Fall 2009 Standing Rules

## GPSA Council Fall 2009 Standing Rules

### Section I: Meeting

1. GPSA Council meetings shall be held in accordance with the GPSA Open Meetings Act Resolution passed at the first meeting of each semester
2. Regular meetings must be held at least once per month during the fall and spring semesters. The date and time to be determined by the GPSA Council Chair. (Article V: Council)

### Section II: Agendas

1. The agenda for regularly scheduled Council Meetings shall consist of the following sections:
  - I. Roll Call
  - II. Approval of the agenda
  - III. Upcoming meeting dates
  - IV. Approval of the minutes
  - V. Gallery & Media/Guest Speakers
  - VI. Action Items
  - VII. Discussion Items
  - VIII. Information Items
    - a. Officer Reports
      - i. GPSA Council Chair
      - ii. GPSA President
    - b. Standing Committee Reports
      - i. Elections
      - ii. Finance
      - iii. GRD
      - iv. Judiciary
      - v. Lobby
      - vi. Projects
      - vii. SRAC/ST
    - c. Ad Hoc Committee Reports
  - IX. Representative Announcements
  - X. Adjourn
2. Special Meeting agendas shall consist of the following:
  - I. Roll Call
  - II. Approval of the Agenda
  - III. Officer Reports
  - IV. Emergency Business
  - V. Adjourn

### Section III: Parliamentary Authority

1. Parliamentary authority of the GPSA Council shall be the most recent edition of Robert's Rules of Order Newly Revised.

### Section IV: Legislation and Agenda Items

1. All legislation or other business to be added to the agenda is due in the Council Chair's box no later than 5:00 p.m. the Friday two weeks preceding the Council Meeting.
  - a. They must include a cover letter explaining the legislation or other business, why the GPSA Council should pass it and any other recommended action.
  - b. They must also include a well-thought-out, well-written piece of legislation.

### Section V: Speaking

1. Debate
  - A. Each member of the Gallery & Media is allotted one three (3) minutes speaking time during Agenda Section V "Gallery & Media."
  - B. Representatives are in order only when a motion is on the floor or when making a motion AND recognized by the chair.
    - a. A representative's credentials and / or Proxy must be submitted to the Council Clerk prior to the meeting being called to order for the member to have the rights of a representative.
  - C. Each representative is allotted a maximum of two, three (3) minute discussion periods for each motion on the floor.
  - D. Representatives may yield one of their speaking times during a discussion to a member of the gallery or another Representative, but no member of the gallery shall be allowed to speak more than twice on any single motion on the floor.
  - E. The exception to the above rule is when a non-voting person is giving expert testimony on an issue. In such a situation, said expert may briefly respond to questions from Representatives who have the floor.
2. Reports
  - A. The GPSA President and Council Chair will be allotted a maximum of ten (10) minutes for the presentation of their reports (Agenda Section VII).
  - B. Each Standing and Ad Hoc committee will be allotted a maximum of ten (10) minutes for the presentation of their reports (Agenda Section VIII). The preferred procedure is for each committee is to submit a written report and stand for questions from the Council.
  - C. Representatives will be allotted a maximum of five (5) minutes for closing Announcements (Agenda Section IX).

## Section VI: Adoption, Suspension, Amendment

1. The standing rules will be adopted by a two-thirds vote of the present voting Representatives at the first meeting of each semester and will be in effect for the duration of that semester.
2. A two-thirds vote of the present and voting Representatives may amend these standing rules.

V. c.

## MEMO

To: Danny Hernandez, GPSA Council Chair  
From: Lissa Knudsen, GPSA President  
350-9730 / unmgpsa@gmail.com  
Subject: GPSA Executive Appointments  
Date: August 21, 2009

Every year the GPSA President appoints various GPSA Committee Chairs and other positions to help her run the executive branch. I have appointed many of those positions, but they will remain interim positions until the GPSA Council approves those appointments.

I ask that the GPSA Council approve the following appointments. I have included a brief bio and qualifications of each of my appointments for your convenience.

V. c.

## **GPSA Executive Appointments**

### **GPSA Standing Committee Chairs**

#### **Elections: Sid Solano, Physics**

Sid Solano, an Albuquerque native, has a bachelor's degree in Political Science. He was an active Council Representative for Physics & Astronomy during the 2008/2009 academic year and is committed to upholding the integrity of the GPSA elections process. He has spent the summer meeting with ITS reps and is preparing to coordinate a special election for constitutional amendments the last week of October.

#### **Finance: Sean Donnelly, Anderson School of Management**

Sean Donnelly is starting his second year in the Anderson Masters in Accounting Program. He has taken coursework in government accounting and has experience preparing budgets. Over the summer he has met with representatives from the Student Government Accounting Office, has insisted on training and documentation from all acting Executive Board members, and has diligently designed the revised and budget that is before you today. Sean is the first acting Finance Committee Chair in at least three years to present a balanced budget (ie one that includes all branches of government) and to take an active role in the monitoring of the GPSA General Government budget. Finally, Sean proudly boasts that he is a Mensa certified genius.

#### **Lobby: Javier Martinez, School of Law & Angela Chavez-Adkins, School of Law**

Javier Martinez, an Albuquerque native, and UNM alumnus is dedicated to advocating on behalf of graduate and professional students. He has extensive community organizing experience and has successfully advocated for change on campus and off. This summer Javier has been coordinating the effort to develop an electronic survey to assess the priorities of graduate and professional students.

Angela Chavez-Adkins, originally hails from Socorro, NM, and currently serves as the GPSA Director of Operations and Advocacy. Angela has extensive experience working with and for New Mexico politicians including but not limited to interning with US Senator Pete Dominici and NM Governor Bill Richardson, serving as a Policy Assistant and advocate on landmark pre-K legislation for Richardson and Denish, and serving as a political consultant for State Democratic Party Chair, Brian Colon.

#### **Projects: Michelle Richardson-Touson, Sports Administration**

Michelle Richardson-Touson has served as the Black Graduate and Professional Student Association President and was selected as one of the first Project Assistants



hired in the Office of Equity and Inclusion. She has been active in the GPSA for over three years, previously serving as Elections Committee Chair. She is a member of Project New Mexico for Graduates of Color and looks forward to ensuring that the Projects Committee is efficient, inclusive, fiscally responsible, and supportive of graduate and professional student groups.

**Programs: Brendan Picker, Community & Regional Planning**

Brendan Picker, an Albuquerque native, has extensive experience in coordinating events, advocacy, and communication. He is outgoing and organized, he has creative problem solving skills, and he enjoys bringing people together. He has an ability to manage multiple projects and meet deadlines. Over the summer, he has taken the lead on the GPSA yard sale, the 40 year anniversary event, and the children's campus/child care scholarships fund raiser. Brendan is personable, understands the value of aesthetics and ceremony, and has already proven his skills as an excellent Programs Committee Chair. Brendan currently serves as a GPSA Project Assistant.

**Grants: Katie Richardson-McDaniel, Physics & Travis McIntyre, Physics**

Katie Richardson-McDaniel is from Rowlett, TX. She has a BS from Caltech, a masters from UC-Irvine and is in the Physics PhD program. Katie is extremely organized, personable, and has excellent leadership skills. She is the president of Smart Women in Physics Together (SWiPhT). She is interested in improving the GPSA grants process by increasing access to all students, empowering underrepresented students, and transitioning to an online application process. Her skills as Grants Committee co-chair have already been evidenced as the Summer grants process was seamless and extremely well run.

Travis McIntyre is from Gainesville, FL. He received a bachelor's degree from Clemson University and is currently in the Physics PhD program. Encouraged by teaching astronomy labs at the observatory and captaining the UNM Men's Ultimate Frisbee team, he made a conscious decision to become more involved in his community. He wants to contribute to the GPSA grants process with a focus on increasing the amount of useful research conducted in the state of New Mexico.

GPSA Executive Board At Large

**School of Medicine**

Reza Safavi, School of Medicine

Reza Safavi was born and raised in Iran, has a BS in Biology, a BA in Asian Studies, and currently serves as the Treasurer of the American Medical Student Association UNM Chapter, treasurer of the Advancement of Minorities in Medicine Student Organization, and is also the Vice President for the Medical Students for Choice UNM Chapter. Reza has served as a member of the GPSA 2009 Transition team and has been an active member of the Summer 2009 acting GPSA Executive Board. He has been invaluable with regard to improving communication between GPSA and the School of Medicine and has provided tremendous insights into fundraising and program planning. Finally Reza is well known among the acting E-Board members for being eager to help and is an excellent team player.

#### Ad Hoc Committee Chairs

##### **Equity & Inclusion: Jordon Johnson, American Studies**

Jordon Johnson, served in the 2008/2009 GPSA Administration as the Equity and Inclusion Chair. Throughout his term Jordon hopes to continue planning the 2012 White Privilege conference which will be held here in Albuquerque. Jordon has recently been spotlighted in both the ABQ Journal and the Weekly Alibi for his awareness raising work regarding the rights of those who identify as transgendered. In the Spring of 2009 Jordon received an award from the GPSA for being the all around best committee chair in GPSA.

##### **Women's Caucus: Christina Lovato, Bilingual Education**

Christina Lovato, a former ASUNM Senator, currently serves as a Project Assistant at the UNM Women's Resource Center. Christina is extremely personable, has experience working with the media, and is dedicated to women's issues. She has already talked about following up on the findings of a campus climate survey that was administered 3 years ago and hosting women of GPSA events.

##### **International Student Caucus: Japji Hundal, Electrical & Computer Engineering**

Japji Hundal, an International Student from India, has excellent team work skills, has a proven record of successfully completing complex projects, and creative problem solving. Over the summer he was an integral member of the team who designed and implemented the first ever International Student Orientation video. The video has received rave reviews and is expected to result in increased international student recruitment and retention.

##### **Employee Advocacy: Jakob Schiller, American Studies**

Jakob Schiller has worked as a labor organizer with the American Federation of State, County, and Municipal Employees (AFSCME). He enjoys planning and working on a larger strategy and can also solve problems as they arise. He is a good listener and is dedicated to working on issues such as quality health care, pay equity, and available child care. Jakob currently serves as a GPSA Project Assistant and is looking forward to advocating for graduate employees across campus.

### **Research: Matt Willis, Communication & Journalism**

Matt Willis has held a position as research assistant for the UNM Center for Alcohol and Substance Abuse Research and thus has experience working with the Institutional Review Board, drafting research proposals, and final reports. He currently is employed as a computer science and communication technical assistant at Sandia National Laboratories. In this role, he has experience working with human subjects and is CITI certified. Matt is friendly and personable and looks forward to coordinating with other Universities across the state to host a statewide research symposium. He has also agreed to coordinate the researcher recruitment component of the GRD poster presentation scheduled to be held on Feb. 3, 2010 at the state capital.

### **Information Technology/Computer Allocations: Japji Hundal, Electrical & Computer Engineering**

Japji Hundal has a background in Engineering and has taken coursework in Advance Networking, Object Oriented Testing, and Computer Systems Software. He served in the 2008/2009 GPSA Administration as the IT Specialist and has displayed an extensive understanding of computer hardware, software, networking, and website support.

### **Court of Review**

Justice: Eric Ortiz, School of Law

Eric Ortiz has practical experience in the areas of personal injury, criminal, transactional, employment, property, administrative, bankruptcy, and civil litigation. Eric has served as the Treasurer of the UNM Speech and Debate team, the Vice President of the UNM Law Federalist Society, and on the International Moot Court.

Justice: TBA

### **University Appointments**

Student Health Center Advisory Committee: Reza Safavi (see previous)

KUNM: Billy Ulibari

V. d..

## MEMO

**To:** Danny Hernandez, GPSA Council Chair

**From:** Sean Donnelly, Acting GPSA Finance Committee Chair and Lissa Knudsen, GPSA President

**Subject:** GPSA Budget Revision

**Date:** August 21, 2009

In accordance with the GPSA Constitution, the GPSA Council approved the 2009/2010 GPSA budget at the April 2009 Council meeting. However this budget did not include funding for all branches of government (eg Council) nor did it include stipends for all the standing and ad hoc committee chairs. Sean Donnelly, Acting Finance Committee Chair, designed the balanced budget proposal. A similar budget was brought to the scheduled May 2009 Council meeting however the meeting was not held due to lack of quorum. Discussion did occur with multiple representatives asserting that the inclusion of the entire government in the budget was a critical and necessary motion. In order to be in compliance with the constitution, all chair stipends must be included in the general budget. The Grants Co-Chairs will be compensated equally based on the GRD guidelines. The Ad Hoc Committee Chairs will be compensated \$300/semester consistent with other committee chair stipends (the exception to this is if the committee chair is also a paid project assistant then no stipend will be issued and chair duties will be performed during normal work hours).

**Recommendation:**

That the GPSA Council pass the GPSA Budget Revision.

## GPSA Operating Budget, Proposed Budgets 2009-10

Prepared by:

Sean Donnelly, Finance Chair

& Lissa Knudsen, President

### GPSA General Government

Item # Expenses	Amount	
1 Office Supplies	\$ 300.00	(from \$100)
2 Dues and Fees (NAGPS)	\$ 300.00	
3 Postage	\$ 50.00	(from \$50)
4 Travel	\$ 500.00	
Telephone Line	-	
5 Long-Distance	\$ 90.00	
6 Local	\$ 810.00	
7 Voicemail	\$ 60.00	
Telephone Line- Subtotal	\$ 960.00	
8 Copying Expenses	\$ 200.00	(from \$100)
9 Stipends	-	
President and Staff	-	
10 Salary- President	\$ 14,961.00	(based on 08-09)
11 Salary- Project Assistants	\$ 29,922.00	(based on 08-09)
12 Insurance for PA's and President	\$ 4,500.00	(based on 08-09)
13 Tuition- President (12hrs)	\$ 5,547.00	(w/ 5.9% incr, fall & spring)
14 Tuition- PA's (12hrs)	\$ 5,597.00	w/ 5.9% incr, fall & spring)
President and Staff- Subtotal	\$ 63,797.00	
15 General Operating	\$ 162.00	
<b>Total General Government Expenses</b>	<b>\$ 127,756.00</b>	

### GPSA Computer Lab/ Pod

Item # Expenses	Amount
16 Supplies (Paper, Software & Toner)	\$ 500.00
17 Computer Tech	\$ 2,340.00
18 Equipment Repair	\$ 195.00
<b>Total Computer Lab/ Pod Expenses</b>	<b>\$ 3,035.00</b>

## GPSA Budget Proposal, 2009-10

\*Based on \$25 fee and values from above

Item Letter	Proposal Item	Amount	
	GPSA Operating Budget	-	
A	GPSA General Government	\$ 127,756.00	
B	GPSA Computer Lab/ Pod	\$ 3,035.00	
	<b>Total GPSA Budget Proposal</b>	<b>\$ 130,791.00</b>	<b>43.60%</b> (Not <20%, or >35%)
E	Prorated Benefits	\$ 108,000.00	36.00% (Not <40%)
F	SRAC (not including \$13,000 endowment)	\$ 30,950.00	10.32%
	Standing Committttees (less SRAC)- numbers include all stipends to chairs- GRD not included		
G	Lobby Committttee	\$ 2,400.00	0.80%
H	Finance Committee	\$ 1,500.00	0.50%
I	Election Committee	\$ 2,500.00	0.83%
J	Programs & Service Committee	\$ 2,550.00	0.85%
K	Projects Committee	\$ 2,025.00	0.68%
L	Specialized Travel Committee	\$ -	0.00%
M	Ad Hoc Difference- not included, cap 14100 if within budget		
		<u>\$ 10,975.00</u>	3.66% (Not >10%)
	Internal Expense	\$ 280,716.00	93.57%
	External Budgets (Actual)		
N	Non Department Organizations	\$ 17,220.00	
O	Student Publications	\$ 2,700.00	
P	Student Activities Center	\$ 1,000.00	
		<u>\$ 20,920.00</u>	6.97%

Q	Endowment Transfer	\$ 5,000.00	1.67% (not <\$5000)
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R	<table border="1"><tr><td>Total Allocated Funds</td><td>\$ 306,636.00</td></tr></table>	Total Allocated Funds	\$ 306,636.00	102.21%
Total Allocated Funds	\$ 306,636.00			

Unallocated Funds

S	<table border="1"><tr><td>Council General Fund</td><td>\$ (6,636.00)</td></tr></table>	Council General Fund	\$ (6,636.00)	-2.21% (Not <3%)
Council General Fund	\$ (6,636.00)			

<table border="1"><tr><td>Total</td><td>\$ 300,000.00</td></tr></table>	Total	\$ 300,000.00	100%
Total	\$ 300,000.00		

<table border="1"><tr><td>Available Funds</td><td>\$ 300,000.00</td></tr></table>	Available Funds	\$ 300,000.00
Available Funds	\$ 300,000.00	

## GPSA Council

Item #	Expenses	Amount	
	Council Chair		
19	Salary	\$ 11,221.00	(3/4 of Presidential Stip
20	Insurance	\$ 1,500.00	
	Council Chair- Subtotal	\$ 12,721.00	
21	Council Clerk- Stipend	\$ 1,300.00	(\$100/meeting, 13 mee
22	Food-Meetings/Events	\$ 3,250.00	
23	Council Retreat	\$ 300.00	
	<b>Total Council Expenses</b>	<b>\$ 17,571.00</b>	



end)

tings)

GPSA Court of Review

Item # Expenses	Amount
25 Stipends	\$ 2,200.00
26 Supplies	\$ 50.00
<b>Total Court of Review Expenses</b>	<b>\$ 2,250.00</b>

V. e..

## MEMO

**To:** Danny Hernandez, GPSA Council Chair

**From:** Lissa Knudsen, GPSA President

**Subject:** A request to roll forward the balance of the advocacy budget from May 2008

**Date:** August 21, 2009

In May of 2008, the GPSA Council appropriated nearly \$30,000 for an child care and family friendly advocacy effort. This original appropriation was designed to both fund a professional lobbyist and to provide resources and support for graduate and professional students to learn about the legislative process. The three distinct legislative priorities were 1) to have the Children, Youth, and Families Dept (CYFD) reverse their rule that excludes income eligible graduate and professional student-parents from receiving child care subsidies, 2) to bring about the planning, funding, and construction of the UNM Children's Campus expansion, and 3) improve the quality of care at the branch campuses. Following is the rationale provided on the original appropriation:

**As of March 29, 2008—The Children's Campus, located by the G-lot, serves approximately three hundred children, but there are close to seven hundred children on the waitlist at the UNM Childcare Center. It takes over a year for a child to be placed in the Childcare Center, if they are lucky—often closer to two years. Infant and toddler age care are the most difficult ones to be placed in, yet that is also the most vulnerable period of a child's life and when parents need high quality care. The current Childcare Center serves Undergraduate Students, Graduate Students, Faculty, and Staff.**

**The GPSA Ad Hoc Childcare Committee is committed to making the University of New Mexico recognize that this is a priority. Committing to a full expansion of the Current Childcare Campus would require a capital outlay appropriation of approximately \$17million based on a current proposal. Other priorities include improving the quality of childcare at all the University of New Mexico branch campuses and addressing the current inability of Graduate Student to apply for subsidized childcare from the State of New Mexico.**

**The Budget line items are estimates costs to achieve this goal, including research costs, administrative costs, transportation costs, professional services, as well as costs associated with the legislative process.**

**There is momentum right now with the issue of childcare since both the Regents and President Schmidly have mentioned it recently in public meetings. This creates a unique opportunity for GPSA to be involved and take the issue of childcare from the realm of good intentions into quantifiable goals and concrete results.**

In September of 2008, UNM President Schmidly informed the GPSA that they would not be permitted to hire a non-University lobbyist. The GPSA Council convened in October 2009 and decided to revise the budget to use the funding allocated for the lobbyist to instead pay 5 graduate student advocates \$2000 stipends to advocate on our behalf.

In January of 2009, a final budget revision was approved by the GPSA Council including the amendment to support other advocacy agendas in addition to the child care and family friendly goals stated in May of 2008.

This carry forward request is designed to continue the advocacy program started last year. The current budget and corresponding program shall be administered by the GPSA Lobby Committee Co-Chairs with oversight from the GPSA President. The goals for this year's advocacy program shall include the original child care goals, the amendment to support multiple advocacy agendas, and a focus on fundraising and development so as to make the newly established GPSA advocacy program sustainable.

## GPSA Child Care Advocacy Campaign Budget - 2008/2009

Category	Item	Description	Unit Cost	Total
<b>Graduate Professional Legislative Apprentices</b>				
	Advocates: Meetings with legislators, str	4 graduate/professional apprentices	\$2000/apprentice	\$8,000.00
	Transportation & Parking	Railrunner Passes + Mileage	6 monthly passes + 15 trips @ 128	\$950.00
	Lodging	22 nights	\$75/night	\$1,650.00
	Per Diem	MI&E 10 days	\$59/day	\$590.00
	Lapel Pins & Buttons	GPSA Logo	200 1" soft enamel @ \$1.49 ea	\$298.00
	Business Cards		500 @ \$100	\$100.00
<b>Research and Compilation of Findings</b>				
		Adminsitration of survey, collection of data, analysis of data, and compilation of findings in a final report regarding CYFD rule. Once CYFD project is completed remaining funds can be used to support research and data collection efforts for additional legislative priorities.		
	2 Research Assistants		133 hours at \$15/hour	\$2,000.00
<b>Pre Session Town Hall Meetings, Press Conferences, and Planning Meetings</b>				
	Marketing/Advertising	Alibi, Lobo, Flyers, SUB, etc.		\$350.00
	Office Supplies	Press Kits	8 @ \$2.5 ea	\$20.00
	Room Rental	Riser, podium, theater style seating	2 hours @ \$81.25/hour	\$162.50
	AV Equipment Rental	Microphone, speakers, screen, & laptop		\$200.00
<b>Grad Student Advocacy Training</b>				
	Training/Lunch Room Rental			\$200.00
	Food	40 snack packs	\$7/pack	\$280.00
	Office Supplies	40 Advocacy Volunteer Kits	\$5/packet	\$200.00
	AV Equipment Rental	Microphones, speakers, screen		\$100.00
<b>Grad Student Advocacy Day</b>				
	Room Rental	Riser, podium, theater style seating	2 hours @ \$81.25/hour	\$162.50
	AV Equipment Rental	Microphone, speakers, screen, & laptop		\$100.00
	Guest Speaker Appreciation Gifts		3 @ \$25 ea	\$75.00
<b>Communications</b>				
	Postage			\$150.00
<b>Grand Total</b>				

133.3333333

## GPSA Child Care Advocacy Campaign Budget - 2008/2009

<u>GPSA Total</u>	<u>GPSA Expenses</u>	<u>Other Expenses</u>
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\$8,000.00  
 \$950.00  
 \$1,650.00  
 \$590.00  
 \$298.00  
 \$100.00

\$2,000.00

\$350.00  
 \$20.00  
 \$0.00  
 \$0.00

\$200.00  
 \$280.00  
 \$200.00  
 \$0.00

\$0.00  
 \$0.00  
 \$75.00

\$150.00  
 \$14,863.00



## **STUDENT VETERANS OF UNM**

*SAC #05, MSC03 2210  
Albuquerque, New Mexico 87131*

***SVUNM@unm.edu  
www.SVUNM.org***

August 19, 2009

UNM Graduate and Professional Student Association  
Council Chair  
SAC Box 103, MSC 03-2210  
Albuquerque, NM 87131-0001

Dear Mr. Danny Hernandez,

I am taking this opportunity to inform you about the resolution regarding Veterans Day from the Student Veterans of the University of New Mexico (SVUNM).

Throughout the history of our nation, men and women have willfully stood in harm's way to protect and defend the constitution of the United States of America. This tradition comes with great personal sacrifice and these men and women are awarded the prestigious title of 'Veteran' upon completion of their honorable service.

The University of New Mexico (UNM) has over 600 Veterans, who use their benefits, in both undergraduate and graduate studies and an estimated 700 more Veterans currently enrolled who are no longer using their benefits. With the current status of our armed forces, accompanied by the increase in benefits offered under the Post-9/11 GI Bill, this number is going to significantly increase in the near future as Veterans enter collegiate studies.

UNM President David Schmidly has said on numerous occasions that the university will meet a goal of becoming 'Veteran Friendly'. However, there is a strong dissidence among current student Veterans at UNM regarding the lack of an officially recognized holiday by UNM for Veterans Day. Veterans Day is both a federal and state holiday to offer a time for remembrance for the sacrifices of living Veterans as well as our Veterans who have paid the ultimate sacrifice for our nation.

In order for UNM to truly have the right to claim itself as being 'Veteran Friendly', there is an absolute demand for the official observance of Veterans Day as a permanent day of respite. Otherwise, we are doing nothing more than ignoring the men and women who have given us the opportunities to succeed at UNM in the first place.

Thank you,

Zack Mutchler,  
President  
505-974-1080

**A Joint Resolution Calling for Observation of Veterans Day  
at the University of New Mexico**

WHEREAS, freedom is not free, it is paid for through the blood and sacrifice of those men and women in service of our Nation, State, and people; and

WHEREAS, throughout our history courageous individuals, from all walks of life, have donned the uniform of our Armed Forces and built a noble tradition of faithful and dedicated service to our Nation; and

WHEREAS, Veterans Day has been set aside as both a national and state holiday to honor the 49 million patriots who served during times of war and peace from the inception of our Nation, and to pay tribute to the over 1.2 million men and women who gave their lives and paid the ultimate sacrifice; and

WHEREAS, Veterans Day is not just another day off of school or work but a day of reflection to honor and remember those who have defended our Nation and to never forget that they are our Nation's true heroes and owed a debt of gratitude that can never be repaid; and

WHEREAS, living Veterans are a blessing to our Nation and State and their valuable contributions and knowledge earned while in military service benefit all walks of life from becoming educators to servants of the community through public service or pursuing higher education and training programs; and

WHEREAS, duly earned Veteran Affairs education benefits provide the University of New Mexico with a financial and economic benefit of over \$6 million for tuition and fees for students in undergraduate and graduate programs per semester; and

WHEREAS, the University of New Mexico President, David Schmidly, has proclaimed that the University of New Mexico will achieve a goal of becoming a "Veteran Friendly" university; and

WHEREAS, the University of New Mexico designates and recognizes Veterans Day as a day of work for students, staff, and faculty for reasons of the negative economic and financial impact and lessening of the number of educational periods of instruction hours mandated; and

WHEREAS, the University of New Mexico can fully address and overcome the impact of economic and financial hardship and the disruption of educational periods of instruction hours mandated by extending the semester one day to make-up for a day-off for Veterans Day in honor of the estimated 1,300 Veterans attending the University of New Mexico in undergraduate, graduate, and professional student status.

NOW, THEREFORE BE IT RESOLVED that the President and Council of the Graduate and Professional Student Association of the University of New Mexico wish to express gratitude and respect to all Veterans who are part of the University of New Mexico community as students, staff, and educators and hereby call upon the University of New Mexico to permanently recognize Veterans Day, November 11 as such a day to remember those men and women who sacrificed their lives defending our Nation with a day of respite for both staff and students.

IN TESTIMONY WHEREOF, the President and Council of the Graduate and Professional Student Association of the University of New Mexico have hereunto subscribed their names and have caused the seal of the Graduate and Professional Student Association to be hereunto affixed in the City of Albuquerque on this 1<sup>st</sup> day of September, 2009.



## MEMO

To: Danny Hernandez, GPSA Council Chair  
From: Andrew Marcum, GTA and Students of American Studies 309  
Subject: Community Engagement in UNM's Planning and Campus  
Development Process Resolution  
Date: August 14, 2009f

The following resolution concerning community engagement and participation in the University of New Mexico's planning and campus development process is presented to the Graduate and Professional Student Association Council, August 14, 2009. Plans are already underway to significantly expand UNM over the next twenty years. Historically, campus expansion and development has been a major point of contention with the communities neighboring UNM. This is because development decisions potentially affecting hundreds of thousands of residents have been made and carried out with little input from residents or the City of Albuquerque and with little or no regard for the negative effects campus expansion can have on neighborhoods.

Recent examples of this include the divisive and costly conflict over the construction of the UNM bookstore on Yale Park, the scrapping of a proposed residential development on the North Golf Course following a highly-publicized outcry by residents, the proposed extension of Mountain Road in Albuquerque's historic Martineztown/Santa Barbara neighborhood to accommodate an expected increase in traffic flows due to expansion, and a June 1, 2009 City Council Resolution compelling UNM to halt development of a proposed parking structure at Lomas and Redondo until a mediated agreement can be achieved with neighbors in the area.

This resolution calls on UNM to follow the lead of growing urban universities across the country by establishing a clearly defined, consistent, open, inclusive, and effective process for community participation in, and input on, campus planning and development. Such a process would not only mitigate the costs associated with delays, legal challenges, and project cancellations that result from a lack of community participation, but would also (as the Higher Learning Commission noted its 2009 accreditation report) strengthen institutional integrity by fostering cooperation and trust among local residents. University planning officials have already acknowledged that there is not currently a clearly defined process for community input and participation in campus development and that this lack of process is a challenge to good "town-gown" relations. Now is the time for graduate/professional students to call for needed changes in UNM's planning and development practices. Good will and community collaboration are vital to the success of graduate/professional students who conduct research, teach, and serve in our shared communities. As the representative body for nearly 6,000 graduate/professional students, the GPSA council can be a powerful advocate for reform. I recommend that the GPSA Council approve this resolution.

**Recommendation:** That the GPSA Council pass resolution FR-09-004, UNM Community Engagement Resolution.

**GPSA Community Engagement in UNM's Planning  
and Campus Development Process Resolution**

WHEREAS plans are currently underway to expand the University of New Mexico over the next twenty years; and

WHEREAS community engagement is a foundational principle of sustainable development, one of four stated goals guiding UNM's plans for growth and expansion, and part of the Campus Development Advisory Committee's (CDAC) core mission; and

WHEREAS graduate and professional students are community members and are invested in successful collaborative relationships between our communities and the university as teaching assistants, research assistants, students, and employees; and

WHEREAS the CDAC is the only official outlet for community and residential involvement for contributing to UNM's development that directly affects hundreds of thousands of residents throughout the City of Albuquerque; and

WHEREAS neighborhood representation on the CDAC is limited to four representatives from neighborhood associations that are located in the four quadrants (north, east, south and west) that are contiguous with the main and north campuses;

WHEREAS several neighborhoods directly affected by UNM's growth have no representation at all; and

WHEREAS neighborhood representatives have no vote on the Campus Development Advisory Committee; and

WHEREAS according to neighborhood residents, the proceedings, findings, and recommendations of the CDAC are neither transparent nor readily available to the public; and

WHEREAS there is no central on-line website or physical location where residents, students, faculty, and interested city officials can go to learn about UNM's growth and development and offer important or relevant feedback or comments on the University's campus development plans; and

WHEREAS the Campus Development Advisory Committee is only an advisory committee with no direct say in whether or not a project should actually be undertaken; and

WHEREAS there are no mechanisms in place to ensure that the Committee's recommendations or the suggestions and concerns of neighbors are actually implemented and there is no way to "track" the implementation of said recommendations; and

WHEREAS historically the CDAC has not been the most effective mechanism for citizen input because it often addresses issues not pertinent to neighborhood concerns; and

WHEREAS Community engagement modeled on the Research Service Learning Program (RSLP), is highly cost effective, and it fulfills UNM's commitment to research, teaching, service, and civic responsibility; and

WHEREAS an effective process for community participation in, and input on, campus planning and development will mitigate the costly delays, legal challenges, and project cancellations that result from a lack of community participation; and

WHEREAS in its 2009 accreditation report, The Higher Learning Commission noted that community engagement is crucial to institutional integrity and that "Open and honest communication is critical not only within the university, but must also be extended from UNM to local community citizens to establish and maintain credibility and trust."<sup>1</sup>

THEREFORE, BE IT RESOLVED by this council that the University of New Mexico establish a clearly defined, consistent, open, inclusive, and effective process for community participation in, and input on, campus planning and development,

IT IS RESOLVED that this council calls on the University of New Mexico with the advice of the UNM student body to create a separate entity (be it a board, commission, or committee) to specifically focus on community participation, communication, and relations,

IT IS RESOLVED that this entity be empowered to convene community-university committees as needed to address the concerns of specific neighborhoods relevant to particular development projects,

IT IS RESOLVED that the UNM Board of Regents direct President Schmidly to work with the Office of the Provost, the Office of Institutional Support Services, Campus Planning and Development, neighborhood representatives, and the Campus Development Advisory Committee to:

- develop a process for communicating with neighboring communities and the City of Albuquerque at the outset of its plans for campus construction and campus expansion to begin with the relevant Request for Proposal (RFP).
- allow adequate time for feedback on development plans and to determine and establish shared goals for campus development (i.e. before construction begins).
- communicate with communities, including (but not limited to): the creation of a staffed and interactive website where citizens could provide direct feedback on development plans and where information could be posted, dated, and regularly updated. Hard copies of this information should be available at the Planning and Campus Development Office. Regular and consistent contact with neighborhood leaders and residents through quarterly forums, the production of a monthly or quarterly newsletter, detailing UNM's evolving plans for growth and development and inviting feedback from residents.
- give neighborhood representatives a vote and expand neighborhood representation on the Campus Development Advisory Committee to include

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<sup>1</sup> Higher Learning Commission Report (HLC)  
.unm.edu/~accred/SupportingDocuments/UNMAdvance.pdf Pg. 4, 5.

any and all neighborhoods with a stake in UNM's development, including those neighboring south campus and the Rio Rancho campus.

- call on the Board of Regents to track and implement the CDAC's recommendations
- facilitate greater community, student, and faculty participation on the CDAC by requiring the committee to meet after working hours in a larger, more open, and more accessible location such as UNM's Continuing Education Building.

IT IS RESOLVED that in the interests of transparency and a more inclusive, democratic, and dynamic planning process that truly and consistently incorporates the needs and concerns of our shared communities that the ideas and feedback of UNM's neighbors are not simply heard but are implemented.