

ILTER Executive/Coordinating Committee Meeting
Co-hosted by the Bonanza Creek and Arctic LTER projects
17-22 August 2004

Alaska LTER Meeting

The BNZ-LTER will host the LTER Executive and Coordinating Committee meetings from Tuesday, August 17-Thursday, August 19 in Fairbanks. The ARC-LTER will host the second part of the meeting, which will take place at Toolik Lake from August 20-22. This is a wonderful time of year to visit Interior Alaska, and we anticipate an interesting and enjoyable meeting.

Key dates for the August 2004 Meeting of LTER Coordinating Committee

Monday, 16 August:

Executive Committee arrives in Fairbanks
Invited participants (directly by Terry Chapin) in science theme workshop arrive in Fairbanks

Tuesday, 17 August:

Executive Committee meeting
Invited workshop (Chapin)
CC representatives, Committee Chairs, and others arrive in Fairbanks
Stay at Best Western, Fairbanks

Evening: Executive Committee Working Dinner
All others - Dinner on own.

Wednesday, August 18

All Day: Science Meeting at UAF
Lunch: UAF
Evening: dinner location to be announced

Thursday, August 19

Morning: Coordinating Committee Meeting at UAF
Lunch: box lunches
Afternoon: Tour of Bonanza Creek LTER
Evening: Departures (for those people not continuing to Toolik)

Friday, 20 August:

Leave Fairbanks at 7:30 AM for Toolik on Princess Bus
Stop at Finger Mountain for lunch
Stop at Coldfoot for early supper
Arrive at Toolik in evening

Saturday, 21 August:

Morning: Coordinating committee meeting

Afternoon: Half-day field trip to terrestrial and lake sites at Toolik

Sunday, 22 August:

Leave Toolik at 8:30 AM for Deadhorse for 1:28 PM flight to Anchorage, arriving 3:08 PM

In Fairbanks, the accommodations will be at the Best Western, located at 1521 S Cushman Street. Numerous restaurants and eateries are located within walking distance of the hotel. The meetings will be held on the University of Alaska Fairbanks campus.

At Toolik Lake, the accommodations will be at the field camp. Logistics for this part of the meeting are given below.

Please note: the itinerary for this meeting involves arrival at Fairbanks and departure from Anchorage. Travel between Fairbanks, Toolik Lake, and Prudhoe Bay will be by bus. Travel from Prudhoe Bay to Anchorage will be by air; the LNO will reserve space on the Prudhoe-Anchorage flight, but each participant is expected to make their own flight arrangements to Fairbanks and from Anchorage (see details below).

The coordinator for Fairbanks arrangements is Jamie Hollingsworth (fsjh@uaf.edu; 907/474-7470). Coordinator for the Toolik part of the trip is Debbie Scanlon (dscanlon@mbi.edu) 508-289-7496. Pam Griego (pgriego@lternet.edu; 505/272-7278) will handle arrangements in the Network Office.

Reimbursement

The LNO normally reimburses one representative from each site, members of the Executive Committee, and Chairs of LTER stand committees to attend the CC meeting. Participants in science theme meetings normally are reimbursed by their own sites. Given the high cost of this meeting, the LNO will cover lodging, food, and travel costs for science theme participants within Alaska. However, science theme participants are responsible for their own air fare to and from Alaska.

Lodging Information for Fairbanks

A block of rooms has been reserved for the LTER Coordinating Committee meeting at the Best Western in Fairbanks. Complete information about Best Western can be found at www.bestwestern.com. The LTER Network Office will pay room charges directly for all participants, except for long-distance telephone charges, liquor, early arrivals, late departures, and other incidentals, which must be paid individually. Each participant must inform Pam Griego of their itinerary by June 30.

Space is limited, and we are requesting that all meeting participants share rooms, if you have a preference as to roommates, please let Pam know as soon as possible.

Airline Travel

Note that departures from Anchorage on August 22nd must be in late afternoon since the arrival from Deadhorse is at 3:08 PM.

The following applies to participants whose travel is being paid by the LNO. Please call Rio Grande Travel 1-800-778-6861 or 505/768-7999 as soon as possible and ask for a UNM Representative. You may also contact the following representatives directly for assistance: Rita Ortiz at RitaO@RGTravel.com or Tracey Fria at TraceyF@RGTravel.com. Tell the agent that the LTER Network Office at UNM (contact: Pam Griego) is paying for your ticket. If you have any other problems, please e-mail the manager, Doris Phillips, DorisP@RGTravel.com with a copy to pgriego@LTERnet.edu. Rio Grande Travel will send the itinerary for your approval. NOTE: The Network Office will **NOT** ticket the flight until it has been approved by the traveler.

If you wish to purchase the airline ticket yourself, please e-mail Pam Griego at pgriego@lternet.edu with your arrival/departure dates/times, flight number and the amount of the ticket. Reimbursement for the ticket will be made after the meeting.

Reimbursement form URL:

http://intranet.lternet.edu/archives/documents/forms/travel_reimbursement_form.doc

Ground Transportation in Fairbanks

Taxi service is available from the Fairbanks Airport to the Best Western. If there are enough people coming into the airport at a close interval, we will also attempt to transport these people via UAF vans. Do let Jamie Hollingsworth (fsjh@uaf.edu) know of your arrival and departure times as soon as possible so that we can try to accommodate as many people as possible.

Field Trip in Fairbanks

On Thursday afternoon we will provide a field tour of the Bonanza Creek Experimental Forest. Weather permitting there will be a boat ride as well as a van ride in the BNZ looking at how climate and disturbance have shaped this landscape. We encourage everyone to dress for an August afternoon in the field: rain gear, rubber boots, and insect repellent. The temperature for this time of year ranges between 40°-80°F.

Toolik Lake Meeting

On 20 August, you will board a Princess Bus for the ride up the Dalton Highway, the "haul road," to the Toolik Lake LTER site. This trip will take about 10 hours, and there will be several stops along the way.

For two nights you will stay at the field camp at Toolik Lake, owned by UAF. Important facts about the camp:

1. You will stay in a heated dorm trailer or weather port tent (double rooms).

2. You will need a **SLEEPING BAG**, pillow and towel. **Camp does not provide any pillows, linens or blankets, or towels and washcloths.** A mattress will be provided, so there is no need to bring a sleeping pad.
3. Rubber boots or waterproof hiking boots for walking to the terrestrial plots and lake sites.
4. It would be wise to bring rain gear including rain pants. Bring a polarfleece jacket, and you can add the rain jacket for wind protection. Bring wool or Smartwool socks, gloves or mittens, and a hat. The mosquitoes should be less annoying by mid August but do bring repellent.
5. Bring a camera and binoculars if you can - there are lots of photo opportunities - wildlife, scenery, etc.
6. Supplies - **THERE IS NO WAY TO BUY ANYTHING ONCE YOU GET TO CAMP.** Bring all the toiletries you will need - soap, shampoo, aspirin, toothpaste, spare contact lenses and/or glasses, sunscreen, sunglasses, a flashlight, and medications you might need.

The camp has showers (two-minute max, and daily showers are discouraged!), a washhouse for teeth brushing and hand-washing, a sauna four times a week (women's, men's and coed.) Strict water conservation is practiced since all wastewater is held in tanks and transported out of camp. The station mostly has outhouses and just a few flush toilets.

There is a dining hall where three meals/day are served, including a vegetarian entree. Snacks are available 24 hours. The Toolik Field Station User Handbook can be found at <http://www.uaf.edu/toolik/>.

On August 22, you will board the Princess bus again to ride up the haul road to Prudhoe Bay, on the Arctic Ocean. We will leave at 8:30 AM in order to get to the airport in Prudhoe (Deadhorse) and catch the 1:38 PM flight to Anchorage, where you will transfer to your next flight.



2004 Coordinating Committee Meeting

Schedule in Brief

8-17-04	8:30 am-5:00 pm	Climate-disturbance Interactions Workshop (Invitation Only)
	8:30 am-5:00 pm	Executive Committee Meeting
8-18-04	8:30 am-5:00 pm	LTER Science Themed Conference
	5:30 pm-7:30 pm	Chancellor's Reception (hot and cold hors d'oeuvres)
8-19-04	8:30 am-12:00 pm	LTER Coordinating Committee
	12:00 pm-5:00 pm	Field trip to Bonanza Creek Experimental Forest
	6:15 pm	Dinner at Alaska Salmon Bake
	8:15 pm	Palace Theatre Show * <i>Separate reservation required, see details below</i>
8-20-04	7:30 am	Board bus to Toolik Lake, Arctic LTER

Schedule Details:

Tuesday August 17, 2004

- 7:45** UAF Shuttle from Best Western to University
- 8:30-5:00** **Climate-disturbance Interactions Workshop**, Butrovich room 109
- ☞ This one day workshop attempts to explore information from the LTER network on ways in which climate influences the disturbance impacts on ecological processes.
 - ☞ Coffee, pastries, and lunch will be provided at the conference.
 - ☞ Dinner and transportation by Dr. Chapin will follow this workshop.
- 8:30-5:00** **Executive Committee meeting**, Arctic Health Research Building, Room 174
- Evening** **Executive Committee Dinner**, Lavelle's Bistro

Wednesday August 18, 2004

LTER Climate-Disturbance Interactions – Wood Center Ballroom

- 7:45** UAF Shuttles from Best Western to University
- 8:30-5:00** **Climate-Disturbance Interactions Meeting – See separate Agenda**
- 5:30** **Chancellor's Reception**
- 7:30** Shuttle to Best Western Hotel

Thursday August 19, 2004

LTER Coordinating Committee Meeting and BNZ LTER Field Trip

- 7:45** UAF Shuttle from Best Western to University
- 8:30-12:00** **LTER Coordinating Committee Meeting – Box Lunch**
- 12:00** **BNZ LTER Field Trip**
- 5:00** Shuttles to UAF and Best Western
- 6:00** Salmon Bake Bus to Pioneer Park for Dinner
- 7:30 or 9:35** Salmon Bake Shuttle to Best Western
- 8:15** Palace Theater Show

Friday August 20, 2004

- 7:30** Board bus to Toolik Lake at Best Western, Arctic LTER portion of conference



Bonanza Creek Long-Term Ecological Research



Additional Information

Chancellor's Reception:

- ☞ On the evening of the 18th, University of Alaska Fairbanks chancellor Stephen Jones will be hosting a reception to welcome LTER group members and introduce the acting director of the National Science Foundation.
- ☞ The Reception will be held in the Wood Center Ballroom and will be catered with hors d'oeuvres.
- ☞ There will be a shuttle back to the Best Western Hotel at 7:30 pm.

Field Trip to Bonanza Creek Experimental Forest:

- ☞ At 12:00 sharp on the 19th we will be departing for a first hand look at the research being conducted in Bonanza Creek Experimental Forest.
- ☞ Box lunch will be provided, please bring water or a snack for the afternoon if necessary.
- ☞ Our large group will be split in half. One group will go to the Uplands by VAN, and the other group will visit sites on the Tanana River by BOAT. We will switch mid-afternoon so both groups get a chance to see everything.
- ☞ Because of the nature of travel be sure to bring adequate clothing for a cold boat ride.
- ☞ Life Jackets will be provided.

Dinner at Alaska Salmon Bake:

- ☞ The Alaska Salmon Bake, located in Pioneer Park, is an all you care to eat dinner of prime rib, deep fried halibut, King salmon and Bering Sea cod.
- ☞ We have reserved complimentary shuttle service from the Best Western at 6:00 pm for a 6:15 pm dinner seating. We have also reserved a return shuttle at 7:30 pm. Anyone who would prefer one of the later shuttles please phone ahead at 452-7274 or let your server know.
- ☞ There is also a 6:40 shuttle to dinner. **Anyone who prefers this later seating or would like to use alternate transportation please contact Paige at the Alaska Salmon Bake at 452-7274. Please let Paige know you are part of the LTER Coordinating Committee Reservation!**

Palace Theatre Show:

- ☞ The palace Theatre, also located at Pioneer Park, is a comedy revue about life in the last frontier. The show begins at 8:15 pm and reservations must be made separately.
- ☞ Please call 452-7274 to reserve a seat. Seating is limited so reserve as early as possible. Also, be sure and let them know you are with the LTER Coordinating Committee in order to confirm your transport back to the Best Western after the show and to *get your discount!*

Pioneer Park:

- ☞ This Alaskan theme park is a Fairbanks highlight! With museums, shopping, mini golf and special events at the Behr Gallery, there is something for everyone.
- ☞ Admission is free and the park is open until 9:00.

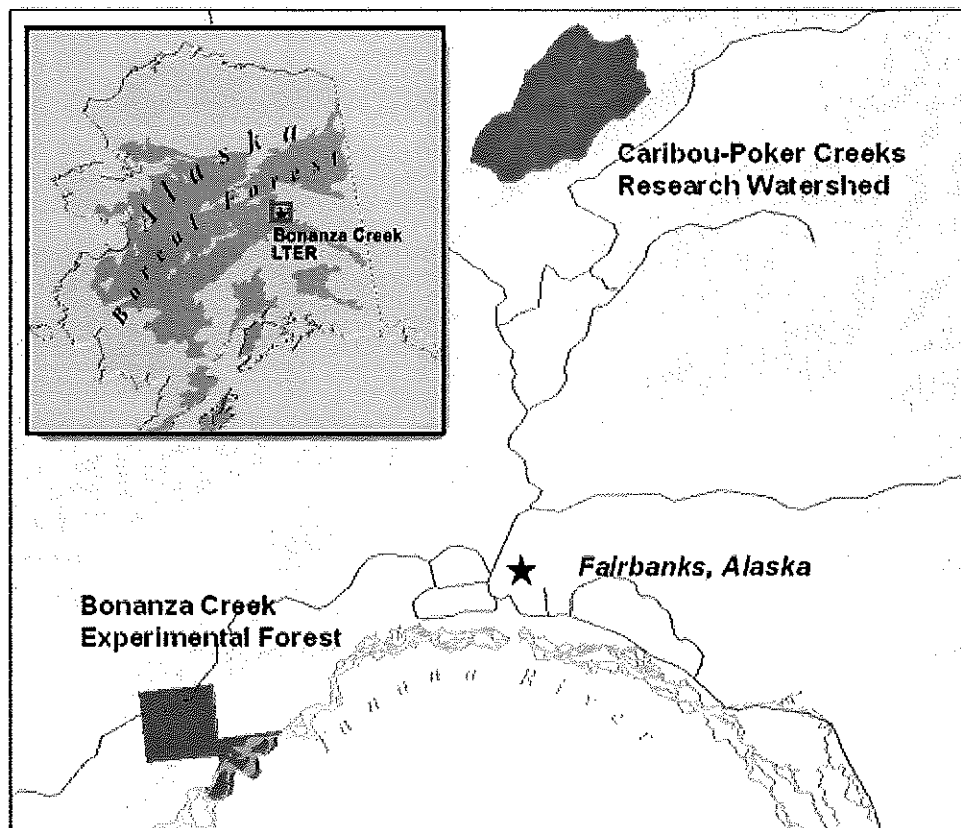


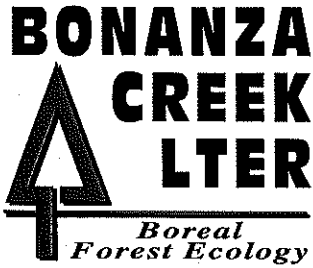
Bonanza Creek Long-Term Ecological Research

Restaurants that are a short cab ride or a longish walk from the Best Western...

Name	Description	Location	
Thai House	Excellent Thai food!	526 5 th Avenue	452-6123
Food Factory	Cheese Steaks & Burgers	1707 S. Cushman	452-6348
Los Amigos	Tex/Mex Steak house	636 28 th Avenue/Cushman	452-3684
Café Alex	Appetizers entrée style	310 1 st Avenue	452-2539
McCafferty's	Great Coffee/pastries/soups	408 Cushman Street	456-6853
Lavelle's Bistro	Fine dining (dinner only)	Springhill Suites 1 st Ave.	450-0555

Map of Bonanza Creek LTER





Boreal Ecology Cooperative Research Unit
US Forest Service/PNW Research Station
University of Alaska
901 Koyukuk Drive, Suite 193
Fairbanks, Alaska, 99775-6780
ph 907-474-5435 fax 907-474-6251
<http://www.lter.uaf.edu/>



Welcome to Fairbanks!!

The Boreal Ecology Cooperative Research Unit (BECRU) and the Bonanza Creek LTER (BNZ) are proud to be hosting the first portion of the 2004 LTER Coordinating Committee Conference. For many of you this may be your first trip to Alaska while others may have been here many times. Whatever your prior experience may be we hope that this will be a memorable visit to our state and the Golden Heart City of Fairbanks. Fairbanks and the surrounding area have a rich history of which the University of Alaska Fairbanks has played an integral part.

We invite you to take some time to look around the downtown Fairbanks area, which has been undergoing some revitalization efforts in recent years. The hotel shuttle may be able to drop you off or there is bus service available. Those who feel like walking may enjoy strolling the 14 short blocks to the downtown area. Included in your packet is a brief map (purple and white) of the area.

Another area of special interest is the University of Alaska Fairbanks. This is the home of the BNZ LTER program and the location of this year's conference. The campus has been undergoing many improvements in recent years as well and is becoming a very attractive destination for students, researchers, and tourists. The University of Alaska Museum is listed as one of the top visitor destinations in the state and should not be missed. Despite the ongoing expansion project, the museum is still open and available for exploration of the many exhibits and artifacts showcasing the natural history of Alaska. The Museum is located on the West Ridge of the University and can easily be located on the maps contained in your welcome packet. Other University highlights can be found in the *Visit UAF* guide also in your packet and include the Georgeson Botanical Garden and Reindeer Farm (a short walk from the Museum) and Robert G. White Large Animal Research Station (a short drive from campus).

The University of Alaska Fairbanks and BECRU will assist conference participants with transportation to scheduled events. Transportation outside of this should be planned on your own.

The 2004 Coordinating Committee Conference is split into several sections. The most important distinction being between the BNZ and Arctic LTER (ARC) portions. This packet deals primarily with the Fairbanks/BNZ portion of the conference. Those continuing on the ARC portion will be boarding busses in front of your hotel at 7:30 AM on August 20th to begin the trip North. For additional information or questions for the BNZ portion contact Jamie Hollingsworth (907) 474-7470. For the ARC portion, contact Debbie Scanlon at the conference.

Enclosed you will find important information about the city of Fairbanks and the Fairbanks/Bonanza Creek LTER portion of the conference. We have made every effort to make sure that your stay is pleasant and the conference is informative and productive. Enjoy your time here and thank you for being a part of LTER.

Sincerely,

The BECRU Team

Thursday, Fairbanks

**8:00 - 9:00 Agenda, Introductions and conf. call
with Henry Gholz (NSF)**

9:00 – 9:30 NISAC report and proposal (Henshaw)

Past actions for commitments for information management.

Data Access Policy for the LTER Network

1) There are two types of data:

Type I; data that are freely available within 2-3 years) with minimum restrictions and,

Type II; exceptional data sets that are available only with written permission from the PI/investigator(s).

Implied in this timetable, is the assumption that some data sets require more effort to get on-line and that no “blanket policy” is going to cover all data sets at all sites. However, each site would pursue getting all of the data on-line in the most expedient fashion possible.

2) The number of data sets that are assigned Type II status should be rare in occurrence and that the justification for exceptions must be well documented and approved by the lead PI and site data manager. Some examples of Type II data may include: locations of rare or endangered species, data that are covered by copyright laws (e.g., TM and/or SPOT satellite

data) or some types of census data involving human subjects.

The Exec. Comm. has reviewed and is favor of the proposed steps in the approval process for evaluation and acceptance of NIS modules.

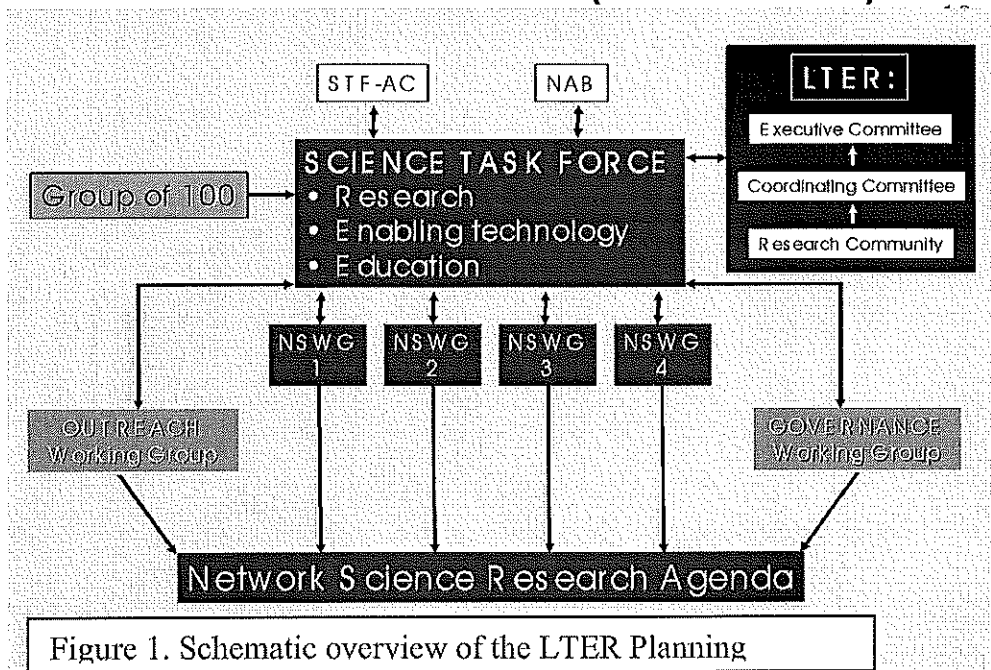
Developing standardized “efforts” for site and network data accessibility (McCartney).

9:30 – 10:00 Network Office Strategic Plan (Waide)

The Executive Committee moved/passed acceptance of the draft LNO Strategic Plan proposed by Bob Waide. It is now presented to the CC for consideration.

10:00 - 10:15 break

10:15 – 11:30 LTER Planning Grant Discussion & Activities (Gosz/Collins)



Science Task Force (grant Co-PIs)

Jim Gosz

Barbara Benson

Dan Childers

Scott Collins

Ali Whitmer

**Administrative Assistant/program manager position
(advertisement closed, interviews scheduled)**

Science Assistant position advertised

**Science Task Force Advisory Committee (STFAC)
Nominations from LTER Coordinating Committee
Candidates chosen by the Exec. Comm.**

Meeting of 100

Dates Nov. 9 – 12

Nov. 9 (Tuesday) travel day

Nov. 10 – noon Nov. 12 meeting

Afternoon, Nov. 12 travel

Nominations for participants from

LTER CC

CUAHSI

OBFS

NEON

CLEANER

Proposal will be made available on the LTER web site.

Network Science Work Groups (10-12 members)

STF to select leads for each NSWG

Coordinating Comm. to nominate group members

Meeting of 100 also a source of members for NSWGs

NISAC

Charge to;
assess information management capabilities at
sites
evaluate site-, regional, and network level
infrastructure models

Education, Outreach and Training Group

STF to select from nominations by the
Coordinating Comm., NAB, and LTER
Education Comm.

11:30 – 11:45 New LTER site presentation (California
Current LTER – Mark Ohman)
(Do new sites want/need “sister” sites to
facilitate integration in the LTER
Network?)

11:45 – noon field trip briefing (Ruess)

Saturday, Toolik Lake

- 8:00 – 9:30** **Report on the meeting with the NSF
Director (will occur Wednesday evening)
Continued discussion of the LTER
Planning Grant Activities
(with breakout groups if needed)**
- 9:30 – 10:00** **Plenary reports from breakout groups**
- 10:00 – 10:15** **break**
- 10:15 – 10:45** **NEON collaboration/implications
(Hayden, Waide)**
- 10:45 – 11:00** **February Symposium planning at NSF
(Ducklow)**
- 11:00 – 11:30** **Committee Reports
 Graduate Students
 Publication Comm.
 Others?**
- 11:30 – 11:45** **BIOAD nominations (letter needed?)**
- 11:45 – noon** **field trip briefing (Hobbie)**