

THE UNIVERSITY OF NEW MEXICO
Board of Regents' Finance and Facilities Committee (F&F)
October 24, 2016 – Special Meeting Summary

Committee Members Present: Regent Ryan Berryman, Regent Tom Clifford, and Regent Marron Lee

Committee Members Absent: None

Non-Voting Members Present: None

Other Attendees: Chaouki Abdallah, Provost/EVP Academic Affairs; Dorothy Anderson, Human Resources; Kyle Biederwolf, ASUNM; Joe Cecchi, School of Engineering; Bruce Cherrin, Purchasing; Amy Coburn, PDC; Douglas Fields, Physics and Astronomy; Robert G. Frank, President; Van Gilbert, Van H. Gilbert Architect PC; Sara Gurule, Office of the EVP for Administration; Chris Grotbeck, PPD; David W. Harris, EVP for Administration, COO & CFO; Rick Henrard, PDC; Aaron Hilf, UCAM; Christopher Lippitt, Arts and Sciences; Lisa Marbury, Institutional Support Services; Cenissa Martinez, Office of the EVP for Administration; Liz Metzger, Controller's Office; Claudia Miller, PDC; Tom Neale, Real Estate; Pamela Pyle, Faculty Senate; Wolfgang Randolph, Physics and Astronomy; Melanie Sparks, Institutional Support Services; Kevin Stevenson, Office of the President; Mary Tsiongas, Art & Art History; Tom Turner, Arts and Sciences; Chris Vallejos, Institutional Support Services; Amy Wohlert, Office of the President.

INFORMATION ITEMS:

1. **Call to Order and Confirmation of a Quorum.** Chairperson Marron Lee called the meeting to order at 3:03 p.m. in Scholes Hall, Roberts Room and confirmed that a quorum was established.
2. **Discussion and possible approval of Physics, Astronomy and Interdisciplinary Science (PAIS) Building Siting Plan:**
 - a) **Presentation Regarding Capital Project Process at UNM.** Lisa Marbury made the presentation. Information was presented to the Committee regarding the capital project process at UNM. In September, the Committee had asked ISS to come back with information regarding capital projects. She briefly discussed the capital projects and priorities process. The University has a formal capital process and a flow chart, which was included in the eBook, was presented which illustrated that process. They also follow the Higher Education Department (HED) and the State Legislative and Executive processes.

The capital project process begins with the UNM Master Plan, which is informed through integrated planning assessments that occur in the colleges, departments, and units on campus and are precipitated by an assessment for their academic planning. They then review the project justification and complete a preliminary scope and general cost estimate of the project. Once that information is compiled, it is added to the comprehensive capital planning list and also to the annual capital

outlay request list which prioritizes what the institution wants to focus on. It is taken to the Regents for approval in April or May. From there, it gets added to the five year capital outlay list which is what goes to HED. Materials are then gathered which include individual project evaluation forms, I&G square footage, FTE for programs, and capital funding sources to submit to HED on June 1. They submit the exact same information in a slightly different format to the Department of Finance and Administration (DFA) on July 1. Annual Capital Outlay Hearings with HED, DFA, and Legislative Finance Committee (LFC) are held in July/August where they present the University's priorities for capital outlay funding from the State. In October, HED comes back with recommendations that are sent to the DFA and LFC and they provide recommendations for the Legislation Session which begins in January. If it is recommended for funding during that time, it goes to the Governor for final approval. If it is approved, they will receive funding in July; if it is not approved, they have to start over.

Once the project receives approval, internally Planning, Design and Construction (PDC) begins project development and programming which can take 10 to 12 months. From programming they go into design, which is where they begin with schematic design and fine tune the square footage. Around the completion of schematic design is when it is brought to the Regents for approval. If the project is over \$300K, it requires HED approval; if it is over \$750K, it requires State Board of Finance (SBOF) approval. Once they obtain final approval from SBOF they can start the project and begin construction. This is the University's own internal process, except for HED, DFA, and LFC deadlines. Outside of following those deadlines, they can modify the process at the Regents discretion.

Regent Clifford stated that the presentation was helpful. He would like to know what information is available to them at each step, maybe an example project packet perhaps on PAIS. He inquired, regarding the General Obligation Bond (GOB) projects, if they were going to wait until after the election.

Ms. Marbury stated that is correct, they are planning on bringing PAIS to the Regents for approval in January.

Regent Clifford is uncomfortable going to the voters without a finalized project. It was not clear in the flow chart where the GOB vote comes in.

Ms. Marbury stated the GOB vote would be in November of a GOB year. It is not in the flow chart but she can add it.

Regent Clifford would prefer to see a table on what the responsibilities are for the Regents, and what the information is available when they make recommendation.

Ms. Marbury stated that by the time it comes to the voters, they should be well into design and will have schematics in more depth and detail. They worked with University Communication and Marketing (UCAM) to get information out on Bond C; they have a website and video.

Regent Clifford stated that they could do a better job thinking through the proposals before they bring them forward for funding and of articulating to the voters what they are asking them to approve. He feels strongly on both of those and would like to continue working on this.

Regent Berryman stated there was quite a bit of time from when a project was first presented on an annual capital outlay list to the time it is brought to the Regents for project approval.

Ms. Marbury stated the timing depends on type of project as development can take 10 to 12 months. Schematic design can also take more time. It could be a year to two years before it comes back around.

PAIS has taken a lot of time to get funding put together. Typically during an STB year they only receive planning funds. In 2014 and 2015, they received \$1.4M of STB funding.

Regent Clifford stated they need regular status updates as a project evolves.

- b) Presentation and Approval of PAIS Project Site Plan.** Lisa Marbury and Van Gilbert made the presentation. Information was presented on the PAIS project site plan.

Ms. Marbury stated in September, there were questions regarding the site plan of the PAIS project and they were asked to develop alternatives that would not interfere or close Redondo Road at the section between Yale Boulevard. The design team at Van H. Gilbert Architects was instructed to develop those alternatives to keep the project on the reservoir site without modifying or bisecting Redondo Road. A conceptual first draft design was presented to the Committee, which was included in the eBook. The draft that was presented to the Committee may not be the exact design of the building as they go forward. There are some other considerations they are trying to mitigate as they put it together.

Mr. Gilbert stated that they are going to keep the building right on the reservoir site, north of Redondo Road, and will keep the road intact. There was some concern about the sunlight for the Fine Arts building and they will mitigate that in the design process. They are in the conceptual process and can do many things to allow the sun to hit the studios, which was a concern.

Regent Lee commented that vibrations were also another concern and inquired if they were going to mitigate those concerns.

Mr. Gilbert stated they've done studies. The north east corner would be the location best for vibration, and that would be away from Central, Redondo, and the tunnel. They are going subterranean on the project.

Regent Lee inquired if the project does anything to impact Popejoy and their ability to bring in shows or load out shows.

Ms. Marbury stated that the PAIS project will not impact the trucks for loading shows into Popejoy or deliveries to the SUB; it will remain the same.

Regent Berryman inquired if the square footage is similar even though the building is now condensed inward, would it lead to a higher rise project, and if the costs would be similar.

Mr. Gilbert stated the square footage is similar and it will not lead to a high rise building. They believe they can arrange the positioning on the site to where it will not affect the height. The total project cost is also similar. They are keeping the project at 137,000 square feet and they have cost estimates within the range they have projected for that.

Regent Clifford inquired about the 137,000 square feet and how much of that is being replaced; are they condensing or expanding the footprint.

Ms. Marbury stated they are expanding. The current Physics and Astronomy building is 70,000 square feet and they are adding additional square footage for the interdisciplinary sciences component. Some of those interdisciplinary science pieces are occurring in other parts of campus that they are consolidating into once center. They will provide a write up on that.

Regent Lee inquired what they are going to do with that space for the other interdisciplinary sciences; she'd be interested to see where those spaces are and what they are going to do with those spaces.

Ms. Marbury stated that the Physics building will be taken down. The other spaces will go back into the space pool to be evaluated on condition; many are in poor condition. She can provide that information to the Regents as it is compiled.

Regent Lee thinks that whole area is going to be very exciting to have all of our sciences and engineering on that part of campus.

President Frank stated they are creating 21st century science space they've never had on campus before, and it will be an efficient use of space.

Regent Clifford is supportive of those goals but he thinks in the current budget environment, they should be trying to minimize costs and square footage as it is a very expensive building. They are doubling square footage, admittedly with additional functions, but the campus population is not growing.

Regent Lee agrees that they want to have efficiencies and make sure that every penny of public money is accounted for but she believes it is critical and will aid in recruitment of students and will support the sciences as they try and secure funding and grants. She strongly supports the project but does not support bisecting Redondo.

Regent Clifford stated he has heard from people in Santa Fe that some newer UNM facilities are underutilized. Anything they do needs to be an efficient use of programmed space.

President Frank believes this building will meet that standard.

Ms. Marbury stated the PAIS project will come to the Regents for final approval after the GOB is voted on. The design team with Van Gilbert Associates is very strong they will have an amazing building.

Regent Lee stated that the presentation was only regarding the site concept and not the full project, no action needed to be taken.

- 3. Adjourn. Regent Clifford moved to adjourn at 3:36 p.m., and Regent Berryman seconded. The motion passed by unanimous vote with a quorum of Committee members present and voting.**