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CONTENTS

THE UNIVERSITY OF NEW MEXICO

1997-98

FACULTY SENATE SUMMARIZED MINUTES

| | |
|---------------------------------------|-----|
| JANUARY 27, 1998 | 225 |
| FEBRUARY 19, 1998 | 292 |
| MARCH 19, 1998 | 313 |
| APRIL 14, 1998 | 371 |
| APRIL 28, 1998 | 411 |
| MAY 12, 1998 | 447 |
| DEGREE CANDIDATES, FALL SEMESTER 1997 | 477 |
| DEGREE CANDIDATES, FALL SEMESTER 1998 | 513 |
| DEGREE CANDIDATES, SPRING 1998 | 547 |

VOLUME 23

UNIVERSITY OF NEW MEXICO FACULTY SENATE MEETING AGENDA

November 11, 1997
3:30 - 5:30 p.m.
Kiva

| | AGENDA TOPICS | TYPE OF ITEM/PRESENTER(S) |
|-----------|--|---|
| | 1. Approval of Agenda | ACTION |
| pp. 1-8 | 2. Approval of Summarized Minutes for October 7, 1997 | ACTION |
| | 3. Memorial Minute for Professor H. Laurence Ross (Sociology) | ACTION Jane Hood |
| | 4. Provost's Report | INFORMATION William C. Gordon |
| | 5. Senate President's Report | INFORMATION Beulah Woodfin |
| p. 9 | 6. New Appointments to 1997-98 Committees | ACTION |
| p. 10 | 7. Forms C from the Curricula Committee Tabled Items from September 9, 1997: (Questions from Senators at 9-9-97 meeting on the following Forms C) Gallup Responses and clarification from the Gallup branch on the following tabled items: | ACTION |
| pp. 11-17 | • Revision of AAS- Automotive Technology | |
| pp. 18-19 | • Revision of AAS - Automotive Techni-Business | |
| pp. 20-21 | • Revision of AAS - Business/Marketing | |
| pp. 22-24 | • Revision of AAS - Construction Technology | |
| pp. 25-26 | • Revision of AAS - Construction Techni-Business | |
| pp. 27-28 | • Revision of AAS - Welding Techni-Business | |
| pp. 29-30 | Taos Responses and clarifications from the Taos branch on the following tabled item: | |
| pp. 31-33 | • New AA in Communication & Journalism - Communication & Journalism | |
| pp. 34-44 | New Items: | |
| pp. 45-52 | • New Associate of Arts in Criminal Justice - Criminal Justice - (Taos) | |
| pp. 53-58 | • Revision of Certificate in Scientific & Engineering Computation - Mathematics & Statistics | |
| pp. 59-62 | • Revision of MA in Spanish - Spanish & Portuguese | |
| p. 63 | 8. Affirmation of Excellence in Higher Education Resolution | ACTION Beulah Woodfin |
| | 9. Resolution on Procedural Accountability | ACTION Harry Llull |

CONTINUE ON REVERSE

UNIVERSITY OF NEW MEXICO
FACULTY SENATE
MEETING AGENDA

November 11, 1997
3:30 - 5:30 p.m.
Kiva

| | |
|--------------------------------------|------------------------------|
| 10. Accreditation Update | INFORMATION Peter White |
| 11. Noel-Levitz Project | INFORMATION Eliseo Torres |
| 12. Open Discussion and New Business | |
| 13. Adjournment | |

FOR MORE INFORMATION CONTACT THE OFFICE OF THE UNIVERSITY SECRETARY, 277-4664

(Faint, mostly illegible text listing faculty names and departments, possibly a list of attendees or absentees.)

(Faint text, possibly starting with "Senators absent" or similar.)

(Faint text, possibly starting with "Excused absences" or similar.)

(Faint text, possibly starting with "Guests present" or similar.)

THE UNIVERSITY OF NEW MEXICO FACULTY SENATE SUMMARIZED MEETING MINUTES

November 11, 1997

The Faculty Senate meeting for November 11, 1997, was called to order at 3:35 p.m., in the Kiva. Senate President Beulah Woodfin presided.

Senators present: Margery Amdur (Art & Art History), Alok Bohara (Economics), James Boone (Anthropology), Michele Diel (Valencia), Ernest Dole (Pharmacy), Gregory Franchini (Psychiatry), Jan Gamradt (Individual, Family and Community Education), Bradford Hall (Communication and Journalism), Fred Hashimoto (Internal Medicine), Christiane Joost-Gaugier (Art and Art History), Dorothy Kammerer-Doak (Obstetrics and Gynecology), George Luger (Computer Science), Harry Llull (General Library), Neeraj Magotra (Electrical and Computer Engineering), Jean Martinez-Welles (Gallup), Les McFadden (Earth and Planetary Sciences), Christine Nathe (Dental Hygiene), Mary Anne Nelson (Biology), Alyse Neundorf (Gallup), Eric Nuttall (Chemical & Nuclear Engineering), Jonathan Porter (History), Ronald Reichel (University College), Deborah Rifenburg (Individual, Family and Community Education), Mario Rivera (Public Administration), Robert Sapien (Emergency Medicine), John Schatzberg (Anderson), Sandra Schwanberg (Nursing), Loretta Serna (Education Specialities), Warren Smith (Foreign Languages and Literatures), Scott Taylor (Law), Jim Thorson (English), Nicole Touchet (Family and Community Medicine), Paul Weiss (General Library), Beulah Woodfin (Biochemistry and Molecular Biology), Melvin Yazawa (History)

Senators absent: David Bennahum (Internal Medicine), William Buss (Neurosciences), Kurt Fiedler (Neurology), Les Field (Anthropology), John Gahl (Electrical and Computer Engineering), Peggy Kelley (Surgery), Andrew Meholic (Radiology), Stephanie Ruby (Molecular Genetics and Microbiology), Joseph Spaeth (Radiology), Mete Turan (Architecture and Planning), Bridget Wilson (Pathology)

Excused absences: William Dail (Neurosciences), Helen Damico (English), Jaime Grinberg (Education), William Kane (Individual, Family and Community Education), Wanda Martin (English), Dale Mason (Gallup), Charles Pribyl (Orthopaedics), Philip Reyes (Biochemistry & Molecular Biology), Richard Reid (Anderson), Christine Sauer (Economics), Denise Schulz (Theatre & Dance), Sally Seidel (Physics and Astronomy), Pauline Turner (Individual, Family and Community Education), Carolyn Voss (Medicine)

Guests present: Julie Ellefson (*Daily Lobo*), William Gordon (Provost) Jane Hood (Sociology), Ray Martinez (Financial Aid), Alex Pederson (ASUNM), David Stuart (Evening and Weekend Degrees), Deborah Sulsky (Mathematics and Statistics), Eliseo

Torres (Student Affairs), Keith Martin Valles (ASUNM Senate), Peter White (English)

1. **APPROVAL OF AGENDA**

The agenda was approved by unanimous voice vote of the Senate.

2. **APPROVAL OF SUMMARIZED MINUTES FOR OCTOBER 7, 1997**

The summarized minutes for the October 7, 1997 meeting were approved by unanimous voice vote of the Senate.

3. **MEMORIAL MINUTE FOR PROFESSOR H. LAURENCE ROSS (SOCIOLOGY)**

A Memorial Minute for Professor H. Laurence Ross (Sociology) was presented to the Senate by Professor Jane Hood (Sociology). The minute was adopted by rising vote of the Senate. The Office of the University Secretary will send a copy of the memorial minute to his family.

Memorial Minute
H. Laurence Ross
 1934-1997

On September 25, H. Laurence Ross, Professor of Sociology at University of New Mexico since 1983, died at home after a long illness. He was 63 years old. After receiving his Ph.D. from Harvard University in 1959, Professor Ross embarked upon a highly productive and influential career during which he wrote or edited eight books and hundreds of articles about law and social policy. Known to his friends simply as "Larry," Professor Ross was an international expert on drunk driving about which he wrote two books, four research monographs and over 50 articles. His books, Confronting Drunk Driving: Social Policy for Saving Lives, and Deterring the Drinking Driver are regarded as definitive research on DWI policy. In recognition of his work on drunk driving Dr. Ross received the prestigious Widmark Award for Lifetime Achievement from the International Committee on Alcohol, Drugs, and Traffic Safety (1989), the outstanding scholarship award from the Society for the Study of Social Problems Crime and Delinquency Division (1994) and, most recently, lifetime achievement awards from the drinking and drugs divisions of both the Society for the Study of Social Problems and the American Sociological Association (1997). Although known best for his work on drunk driving, Dr. Ross was interested in many issues related to law and society and often pondered the question of what can laws do and what can they not do to resolve social problems. In addition to many friends and colleagues around the nation and the world, Larry leaves a son, Mark Ross, as well as a mother, brother, and sister who will deeply miss him. His work on highway safety, however, will continue to influence public policy both here in New Mexico and around the globe.

4. **PROVOST'S REPORT**

Provost William C. Gordon reported briefly on UNM's legislative agendas and initiatives for the next fiscal year.

- Several administrators, faculty, staff and students have testified before the Committee on Excellence in Higher Education on UNM's behalf. Faculty Senate President Beulah Woodfin and Staff Council President Kari Ward-Karr have made their presentations before this committee as well.
- President Peck continues to meet individually with legislators. Contacts have been made to meet with the Governor and his staff regarding UNM's budget proposal and higher education's agenda for 1998-99.
- The Regents' Excellence in Higher Education Resolution has received broad campus and community support. This resolution calls for a return of 17% percent of the State's general fund to higher education.
- UNM has presented its proposed budget and legislative agendas to various groups which have included the Albuquerque Economy Forum, the Albuquerque Economic Development Board, and Intel.
- Next week, deans and directors will receive information packets on UNM from the Office of Institutional Advancement. The information is to be used when making legislative contacts. Vice President Orcilia Zuniga-Forbes has met with department chairs and various organizations to let them know what they might do to support UNM's legislative efforts. Meetings have been held with various groups of faculty, staff and students as well.
- The Commission on Higher Education Budget subcommittee will meet this week to finalize its budget recommendation. After this meeting, UNM will know how successful the presentations to the Committee on Excellence in Higher Education have been.

Other information provided by the Provost included:

- The search for a University Secretary will culminate soon. Interviews with the four finalists are taking place this week.
- Discussions and planning for a faculty dispute resolution office will begin soon.

5. **SENATE PRESIDENT'S REPORT**

Senate President Beulah Woodfin made the following announcements:

- Faculty are encouraged to participate in the open forums scheduled this week with candidates for the University Secretary position.
- The Senate will hear a report at today's meeting on UNM's accreditation planning process from Peter White, Assistant to the Provost on Accreditation.
- Information packets from the Office of Institutional Advancement will be distributed to all faculty and staff later this month. Faculty and staff are encouraged to use the information contained in the packets when contacting State representatives and senators in support of higher education.
- Letters of appreciation received by the Senate President from students who have received Presidential Scholarship will be placed on the Faculty Senate website. Faculty and staff contributions helped provide these Presidential Scholarships for students.
- A parliamentary procedural question regarding a ruling to suspend the rules to vote on a matter introduced at the last Senate meeting has been discussed. It is believed the ruling was correct according to Robert's Rules of Order which are specified for general faculty meetings. Since there are no established rules of procedure governing the Faculty Senate, it plans to adopt a parliamentary authority for the Senate in the future. It is felt that the current version of Robert's Rules of Order is too detailed. The Senate will look at other rules of parliamentary procedure to be used by the Senate.
- Senators were reminded to initial the attendance roster for Senate meetings.

Senate President Woodfin informed Senators that copies of the two course proposals for the core curriculum were being distributed at this meeting. All comments regarding the proposals should be sent to Charlie Steen. A final document will be presented to the Faculty Senate at a later date.

6. **NEW APPOINTMENTS TO 1997-98 COMMITTEES**

New faculty appointments to the 1997-98 Faculty Senate standing committees were approved by unanimous voice vote of the Senate.

7. **FORMS C FROM THE CURRICULA COMMITTEE**

The Senate raised questions on proposed curricular revisions for AAS degrees presented at the September 9, 1997 meeting. A concern was that prerequisites for 200 level courses were not addressed in the proposed revisions for the Associate for Applied Sciences degrees. The Senate tabled the items by unanimous voice vote until further clarification was received from the Taos and Gallup branches.

The branch campuses provided responses and these were included in the agenda packets. The Gallup branch waived the 100 level courses because they felt 200 level courses would better serve the students in these degrees. The Senate felt it was misleading to students not to have a general statement in the catalog regarding prerequisites. After discussion, the Senate by unanimous voice vote took the following actions on the previously tabled curricular requests.

Gallup

- Revision of AAS- Automotive Technology (**Approved pending clarification in the catalog description that students may be required to take Eng 101 and Psy 105 as prerequisites.**)
- Revision of AAS - Automotive Techni-Business (**Approved pending clarification in the catalog description that students may be required to take Eng 101 and Psy 105 as prerequisites.**)
- Revision of AAS - Business/Marketing (**Approved**)
- Revision of AAS - Construction Technology (**Approved pending clarification in the catalog description that students may be required to take Eng 101 and Psy 105 as prerequisites.**)
- Revision of AAS - Construction Techni-Business (**Approved pending clarification in the catalog description that students may be required to take Eng 101 and Psy 105 as prerequisites.**)
- Revision of AAS - Welding Techni-Business (**Approved pending clarification in the catalog description that students may be required to take Eng 101 and Psy 105 as prerequisites.**)

Taos

- New AA in Communication and Journalism - Communication & Journalism (**Approved**)

After discussion, the Senate unanimously approved by voice vote the following curricula requests presented from the Curricula Committee.

- New Associate of Arts in Criminal Justice - Criminal Justice - (Taos)
- Revision of Certificate in Scientific & Engineering Computation - Mathematics and Statistics - Main Campus
- Revision of MA in Spanish - Spanish and Portuguese - Main Campus

President Woodfin reminded Senators it has been current and past policy that

the Senate does not review AAS degrees. However, since the Curricula Committee forwarded these particular requests to the Senate, it became necessary for the Senate to take final action on them.

8. AFFIRMATION OF EXCELLENCE IN HIGHER EDUCATION RESOLUTION

The Senate by unanimous voice vote affirmed its support of the resolution adopted by the UNM Board of Regents on September 11, 1997. The resolution calls for improved funding and urges State leaders to restore the historic share of 17% State general funding support to New Mexico higher education institutions. The resolution has received support from various campus organizations.

9. RESOLUTION ON PROCEDURAL ACCOUNTABILITY

The Resolution on Procedural Accountability from the Senate Operations Committee was distributed to Senators at this meeting. The resolution, introduced by Senators Llull and Porter, was motivated by reports in the *Daily Lobo* that recent court decisions and adjudications indicated the failure of individuals in positions of authority at UNM to follow established policies and procedures. Senator Llull stated the resolution was not about discrimination nor did it accuse specific groups or individuals. He said the resolution was about procedural accountability. The resolution asks UNM to abide by established rules and procedures that are fair to all faculty, staff and students. Senators Llull and Porter urged the Senate to adopt the resolution to set values and present a moral stand to UNM's administration.

A lengthy discussion was held regarding the purpose of the resolution. Some Senators questioned why the resolution was needed and several felt the resolution was vague and pointless. President Woodfin and Senator Llull cited some cases in which individuals in authority neglected to follow set procedures.

After discussion, the Senate voted by a show of hands, 21 in favor, 11 opposed, and no abstentions, to adopt the resolution as presented.

The University of New Mexico

Faculty Senate

RESOLUTION ON PROCEDURAL ACCOUNTABILITY

The University of New Mexico has established policies and procedures to ensure equal and fair treatment of all students, faculty, and staff. The University of New Mexico Faculty strongly supports these policies and procedures as articulated in the various public policy documents governing treatment of

students, faculty, and staff, including the Faculty Handbook, The Affirmative Action Manual, the UNM General Catalog, the University Business Policies and Procedures Manual, the Board of Regents' Policy Manual, and other prevailing documents. Unfortunately, recent court decisions and adjudications have cited the failure of members of the campus community to follow established policies and procedures. Such failures have not only resulted in costly, monetary settlements, but also have tarnished the image of the university community as a whole. Non-discriminatory practices, to be fully effective, must be supported by vigilant supervision of all levels and units of the university, to ensure that appropriate procedures are faithfully and rigorously carried out.

Therefore, the Faculty Senate of the University of New Mexico demands that the university administration take vigorous action to ensure compliance with established policies and procedures that protect all students, faculty, and staff from discrimination of any kind, and further that any and all responsible administrators, faculty, or staff who violate or fail to follow such policies and procedures be subject to appropriate disciplinary action.

10. ACCREDITATION UPDATE

Peter White, Assistant to the Provost for Accreditation, provided an update on the organization of UNM's accreditation self-study report and the summary timetable for North Central Association's site visit in January 1999. The North Central Association requires a three-part process for reaccreditation: 1) open, university-wide discussions about the present state of the University; 2) preparation of the written report; and 3) a site-team visit by twelve or thirteen experts in higher education chosen by the North Central Association. UNM's steering committee on accreditation is composed of individuals from the Faculty Senate, faculty, staff, students, administration and the community. Five steering subcommittees have been formed to address the areas of UNM's mission: governance and resources, education and assessment, planning and integrity, and ethics and integrity. A total of 250 individuals from the main and branch campuses are involved under Peter White's direction to accomplish the tasks in preparation for UNM's accreditation. Many avenues will be available for the UNM community to participate in this process. A website with updated information has been developed and can be accessed through UNM's homepage. Comments can be sent to accredit@unm.edu.

11. NOEL-LEVITZ PROJECT

Vice President for Student Affairs Eliseo Torres explained the Noel-Levitz project is the leading consultant firm in the nation that provides enrollment, recruitment and retention services.

Vice President Torres updated the Senate on the process of the Enrollment and

Retention Plan that will be used to find better ways to recruit and retain students at UNM. He described the components of the plan:

- Dialogue Plus - a computer assisted telecounseling system which will be located on the second floor of the Student Union Building;
- Forecast Plus, a customized enrollment prediction system;
- Enrollment and Revenue Management System - a project that will help optimize use of financial aid/scholarships to meet enrollment goals and provides management reporting to measure progress;
- Market Position Analysis - this program will develop a marketing theme to support enrollment objectives for UNM;
- Student Retention - this program works with faculty/staff to develop short and long term strategies and develops a student-centered campus that provides exemplary services to students.

Vice President Torres reported that due to the Senate's interest and concerns, the Career Services Office has decided to reverse its decision to discontinue the provision of placement files for UNM graduates applying for jobs.

Ron Martinez, Director of Financial Aid, reported on strategies and proposed fine tuning of areas which can delay the financial aid process for students. Some strategies planned to eliminate barriers within the financial aid process include:

- The addendum to the preapplication for Federal Student Aid will be eliminated.
- The history of financial aid for transfer students will be handled internally by the Financial Aid Office rather than requiring the students to contact their previous colleges themselves.

Director Martinez also reported work-study funds are in danger of being depleted by the end of the year due to students working 30 hours a week instead of 20 hours. This issue is currently being addressed.

Director Martinez pledged the support of the Financial Aid Office for a smoother and efficient delivery of financial aid in the Fall semester.

12. OPEN DISCUSSION AND NEW BUSINESS

There was no new business to come before the Senate at this time.

13. ADJOURNMENT

The meeting adjourned at 5:05 p.m.

Respectfully submitted by:

Mari A. Ulibarri

Mari A. Ulibarri
Administrative Assistant III
Office of the University Secretary

Approved by:

Beulah Woodfin

Beulah Woodfin
Faculty Senate President

Don Simonson (Arts)

FACULTY & STAFF

Robert Sutherland (Psychology)

LIBRARY

Tim Lowrey (Biology)

Approved by: *[Signature]*
 Beulah M. Woodin
 Faculty Senate President

Respectfully,
[Signature]
 Man A. U...
 Administrative Secretary



NEW APPOINTMENTS TO FACULTY STANDING COMMITTEES

November 11, 1997

September 10, 1997

BUDGET

Don Simonson (Anderson) ---Term Ends 1998

FACULTY & STAFF BENEFITS

Robert Sutherland (Psychology) ---Term Ends 1999

LIBRARY

Tim Lowrey (Biology) ---Term Ends 1999

The following Form Cs are being referred to the Faculty Senate and resolution on Chair Shapiro's question

- Callup Branch
 - Revision of AAC-Automotive Technology (credit hours for Arts/Humanities/Social Sciences hours 65 or 60)
 - Revision of AAS-Automotive Technol. Bus. CP101; clarification on question regarding Business, but deleted AAS Automotive
 - Revision of AAS-Business/Marketing (Form C discrepancy in total credit hours; clarification 211 overlap from CS 150L)
 - Revision of AAS-Construction Technology (ENGL 119)
 - Revision of AAS-Construction Technol. Bus.
 - Revision of AAS-Welding Technol. Bus.

Tags Branch
 New AA-Communication and Journalism formal requirement; clarification on biology requirement



The University of New Mexico

Office of the Secretary
Scholes Hall 101
Albuquerque, NM 87131-3386
(505) 277-4664

September 10, 1997

UNM
SEP 10 1997

OFFICE OF THE REGISTRAR

TO: Kathleen Sena, Associate Registrar
FROM: Beulah M. Woodfin, Faculty Senate President
SUBJECT: Forms C

The following Form Cs were approved unanimously by the Faculty Senate at its September 9 meeting:

Gallup Branch

- Revision of AS-Associate of Science in Science
- Deletion of AAS-Banking

The following Form C was approved pending clarification of prerequisite ENG 101 and how it will be addressed:

Gallup Branch

- Revision of AA-Pre-Business Administration

The following Form Cs are being returned to the Curricula Committee for clarification and resolution on Chair Shapiro's questions and notations on forms (see below):

Gallup Branch

- Revision of AAS-Automotive Technology (*Psych 211 lists 105 as prerequisite; clarification on hours for Arts/Humanities/Social Sciences; clarification on current program total credit hours 66 or 60*)
- Revision of AAS-Automotive Techni-Business (*clarification on difference between BT118T & CP101; clarification on question regarding Psych 211; AT 103T left in Automotive Techni-Business, but deleted AAS Automotive Technology*)
- Revision of AAS-Business/Marketing (*Form C lacks FS Curricula Committee signature; discrepancy in total credit hours; clarification on questions regarding Econ 204; BTR 155& 211 overlap from CS 150L*)
- Revision of AAS-Construction Technology (*clarification regarding prerequisites Psych 211 and ENGL 119*)
- Revision of AAS-Construction Techni-Business (*clarification regarding prerequisite Psych 211*)
- Revision of AAS-Welding Techni-Business (*clarification regarding prerequisite Psych 211*)

Taos Branch

New AA-Communication and Journalism (*clarification on "other college-level mathematics" requirement; clarification on biology requirements*)

No Recipient, No Subject

1

To: bwoodfin@unm.edu
From: schlbeth@unm.edu (Beth Miller)
Subject: Questions on Forms C - Gallup Campus

Ms. Woodfin, I have a copy of your memo to Kathleen Sena dated 9-10-97 concerning several questions about Form Cs from Gallup. I'll answer the questions and hopefully clarify our intent. On the AA Pre-Business Administration, English 101 can be used as a free elective. Because this is a transfer degree, our policy is that of Anderson Schools regarding English 101. On page 83 of the Albuquerque catalog, bottom of first column, in First Year--First Semester suggested course work, it states free elective that can include English 101.

AAS-Auto. Tech., AAS-Auto. Techni-Bus., AAS-Construction Tech., AAS Construction Techni-Business, AAS-Welding--the dept. chair for these programs, Rick Krouth, spoke with Henry Shapiro on Sept. 29 and cleared up the questions. His secretary spoke with Henry on Oct. 2 and was again told that all the questions concerning these degrees had been answered.

AAS-Business/Marketing changed to AAS Small Business Management -
1) It was felt by the faculty who teaches both economics and business subjects here (and who was an economics major) that the Econ. 204 (Introduction to Economics) course would better serve our students in this degree than Econ. 105 or 106.

2) BT 155 and 211 having overlap from CS 150. In the 155 class, students learn only Word Perfect (7.0); in th 211 class, students learn only Excel. CS 150 is a survey course that introduces students to word processing and spreadsheets as well as databases, the Internet, and basic programming skills, but does not provide indepth content in these areas. The separate courses offer the indepth study.

3) Discrepancy in total credit hours--the total should be 60. The two semesters listing 18 credit hours should read 15 because of the option of courses students can take. I'm sorry for that error.

4) FS Curricula Committee signature. I'm assuming the original form is in Albuquerque and can be signed by Dr. Shapiro.

The issue of not requiring Psych 105 as a prereq. to Psych 211 is addressed in a memo written by Dr. Ralph Casebolt who teaches both courses here. I am mailing you his memo along with a hard copy of this email. I hope his explanation will clarify any misunderstandings.

At its special meeting last Friday, Oct. 3, the Albuquerque Curriculum Committee voted to continue its practice of not reviewing

Printed for schlbeth@unm.edu (Beth Miller)

1

No Recipient, No Subject

2

87

branch campus "T" courses, certificates, or AAS degrees. Hopefully, the relevant processes will be smoother. If I can answer questions for you, please call me at 863-7540. Thank you. Beth Miller, Ed.D., Dean of Instruction, UNM-Gallup

Dr. Beth Miller

Ralph Casbolt

Psych. 211 (Applied) in Applied Technology Program

October 2, 1997

The question of waiving Psych 105 as a prerequisite to Psych 211 in the Applied Technology Program was recently brought to the attention of the Faculty Senate on the Albuquerque Campus. I was asked to provide an explanation for waiving the prerequisite.

Students in Applied Technology Programs are interested in how the psychology courses (Psych.105) covers. I allow students to select the topics in their own introduction. This gives them a choice in designing the course to meet their own needs. I assign relevant readings and in class provide background information. The enrollment is generally 1/3 the number of students that take my Psych. 105 courses. This allows for more active, comfortable participation by all students.

Over the years, I find that some students who take Psych 211, then take Psych 105, come back to the program and this semester one student who took Psych 105 observationally in Psych 211 then took Psych 105. The program has been successful in the past based on student involvement, performance, and retention.

I therefore continue to exercise my prerogative of waiving the Psych 105 prerequisite as stated in the attached statement from UNM-A 1997-99.

Printed for schlbeth@unm.edu (Beth Miller)

2

(12)

interoffice MEMORANDUM

to: Dr. Beth Miller
 from: Ralph Casebolt *RCasebolt*
 subject: Psyc. 211 (Applied) in Applied Technology Programs
 date: October 2, 1997

The question of waiving Psyc.105 as a prerequisite to Psyc.211 in these degree programs was raised recently by the Faculty Senate on the Albuquerque Campus. I teach both courses and would like to explain my rationale for waiving the prerequisite.

Students in Applied Technology Programs are interested in how the field of psychology applies to their work and lives. Their concerns are frequently more specific than the survey course (Psyc.105) covers. I allow students to select the topics we cover after 2-3 weeks of general introduction. This gives them a choice in designing the course to meet their own interests with each topic. I assign relevant readings and in class provide background for the topic under discussion. The enrollment is generally 1/3 to 1/2 the number of students that take my Psyc.105 courses. This allows for more active, comfortable participation by all students.

Over the years, I find that some students begin with Psyc.211, then take Psyc.105, some the other way around, and this semester one student is in both simultaneously. My observation based on student involvement, performance, evaluation, and comments is that students get more out of Psyc.211 than most do in Psyc.105. The personal emphasis makes the difference.

I therefore continue to exercise my privilege of waiving the Psyc.105 prerequisite (see attached statement from UNM-A 1997-99 catalog-Psychology) in favor of student learning.

interoffice

MEMORANDUM

UNIVERSITY OF NEW MEXICO-GALLUP
APPLIED TECHNOLOGY DEPARTMENT

to: Beth Miller
from: Richard Krouth
subject: Forms C-Applied Technology
date: October 13, 1997

The following are clarifications on the Forms C for the Applied Technology programs:

- ◆ Revision of AAS-Automotive Technology (Arts/Humanities/Social Sciences required credit hours is 6; current program total credit hours of 60)
- ◆ Revision of AAS-Automotive Techni-Business (BT 118T is an introductory course to keyboarding and the CP 101 is more of a survey course in computer applications, i.e., spreadsheets, word processing, database, see attached regarding the AUTO T 103T course)
- ◆ Revision of AAS-Construction Technology (According to the UNM-Gallup course catalog, ENG 119 does not have a prerequisite)

| | | | | | |
|-------------------|-------------|-----------|--------------|------------|----|
| Post-It* Fax Note | 7671 | Date | 10/13/97 | # of pages | 02 |
| To | Beth Miller | From | Rick Krouth | | |
| Co./Dept. | ADI | Co./Dept. | Applied Tech | | |
| Phone # | | Phone # | | | |
| Fax # | 7681 | Fax # | 7560 | | |

UNIVERSITY OF NEW MEXICO-GALLUP
APPLIED TECHNOLOGY DEPARTMENT

MEMORANDUM

TO: Rick Krouth
FROM: Rick Krouth
SUBJECT: Applied Technology
DATE: October 13, 1997

The following are classifications on the Forms C for the Applied Technology programs:

- Revision of AA2-Automotive Technology (AA2) Administrative Sciences reduced credit hours is 6, current program total credit hours of 60)
- Revision of AA2-Automotive Techni-Business (BT) 18T is an introductory course to working and the CP 101 is more of a survey course in computer applications, i.e. spreadsheets, word processing, database, see attached regarding the ATO 1 103T
- Revision of AA2-Construction Technology (According to the UNM-Gallup course catalog, ENG 119 does not have a prerequisite)

| | |
|------|------|
| 1581 | 1240 |
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| 1581 | 1240 |
| 1581 | 1240 |



THE UNIVERSITY OF NEW MEXICO - GALLUP CAMPUS
1000 COLLEGE AVENUE # 2000 GALLUP, NEW MEXICO 87301-2000

TO: Rick Krouth
FROM: Curtis M Cox, *Auto Tech.*
DATE: Oct, 13 1997
RE: ~~103T~~ 103T

our assistance, and you can call ^{Auto} 505-744-3444 for any additional information.
Mr. Krouth concerning course 103 T remaining in the Techni-business degree. It was my recommendation that the 103T be substituted with 167T Emission Service as was done in the certificate and degree program

Thanks
Curtis M Cox

TO: Beulah Woodfin, Fac. Sen

FROM: Beth Miller, Dean of Instr., UNM-Gallup
DATE: 10-14-97



THE UNIVERSITY OF NEW MEXICO—GALLUP CAMPUS
200 COLLEGE ROAD ■ GALLUP, NEW MEXICO 87301 ■ TELEPHONE 505: 863-7500

Here is the additional information on the technical degrees from Gallup. I hope this answers all of the concerns; if not, please let me know. I have also FAXed this info. to Kathleen Sena.

Our rep. Jeanne Welles will not be attending the meeting today, because it was her understanding that the Provost was speaking and there would be no action taken on our programs. She understood that our curricular programs would be addressed at the November meeting.

Thanks for your assistance, and you can call me at 863-7540 for any additional information.

[Faint, illegible text, possibly bleed-through from the reverse side of the page.]

[Handwritten signature or scribble.]

[Faint, illegible text, possibly bleed-through from the reverse side of the page.]

- 511. **Research Seminar in American Government and Politics.** (3) †
(Offered upon demand)
- 512. **Topics in Government and Politics.** [Topics in American Government and Politics.] (3) A
May be repeated for credit.
- 520. **Proseminar: Comparative Government and Politics.** (3)
(Offered upon demand)
- 521. **Research Seminar in Comparative Government and Politics.** (3) †
(Offered upon demand)
- 525. **Pro-Seminar on Latin American Politics.** (3)
Prior course work in Latin American politics required; reading knowledge of Spanish is highly desirable.
- 535. **Comparative Public Administration.** (3) **Heady**
(Also offered as Pub Ad 535.)
Prerequisite: 375 or permission of instructor.
- 540. **Pro-Seminar in International Relations.** (3)
- 541. **Research Seminar in International Relations.** (3)
(Offered upon demand)
- 551-552. **Problems.** (1-3, 1-3 hrs. each semester)
- 550. **Pro-Seminar in Political Theory.** (3)
(Offered upon demand)
- 561. **Research Seminar in Political Theory.** (3) †
(Offered upon demand)
- 570. **Pro-Seminar in Public Policy.** (3)
(Also offered as Pub Ad 570.) Review of representative theories of public policy, including policy formation, implementation, impact analysis. (Offered upon demand)
- 580. **Introduction to Empirical Research.** (3)
An overview of the philosophy of science as applied to political science research and study of social science research design.
Prerequisite: 280 or equivalent.
- 581. **Statistics for Social Research.** (3)
Prerequisite: 280 or equivalent or permission of instructor.
- 582. **Survey of Political Science as a Discipline and a Profession.** (1)
Required of all graduate students in political science and recommended to undergraduate majors. Offered on CRWC basis only.
- 584. **Interdisciplinary Seminar on Problems of Modern Civilization in Latin America.** (3)
(Also offered as Econ, Hist, Soc 584.)
- 599. **Master's Thesis.** (1-5 hrs. per semester)
Offered on a CRWC basis only.
- 609. **Dissertation.** (3-12 hrs. per semester)
Offered on a CRWC basis only.

PSYCHOLOGY

Michael J. Dougher, Chairperson
The University of New Mexico

- Professors**
Lynette F. Coler, Ph.D., Cornell University
Harold D. Dofney, Ph.D., University of North Carolina
Michael J. Dougher, Ph.D., University of Illinois (Chicago)
Denis M. Feeney, Ph.D., University of California (Los Angeles)
John P. Gluck, Jr., Ph.D., University of Wisconsin (Madison)
William C. Gordon, Ph.D., Rutgers University
Richard J. Harris, Ph.D., Stanford University
Mark A. McDaniel, Ph.D., University of Colorado
William R. Miller, Ph.D., University of Oregon
Samuel Roß, Ph.D., Pennsylvania State University
Britton K. Rusch, Ph.D., Yale University
Robert J. Sulthorland, Ph.D., Dalhousie University
- Associate Professors**
Paul C. Amrhein, Ph.D., University of Wisconsin (Madison)
Krzysztof T. Cieślak, Ph.D., Polish Science Academy (Nencki Institute)
Steven W. Gangestad, Ph.D., University of Minnesota
Gordon K. Hodge, Ph.D., University of California (Los Angeles)
Eiglo R. Padilla, Ph.D., University of Washington
Jane E. Smith, Ph.D., State University of New York (Binghamton)
Holly B. Waldron, Ph.D., University of Utah
Ronald A. Yeo, Ph.D., University of Texas (Austin)
- Assistant Professors**
Judith A. Aronov, Ph.D., University of California (Los Angeles)
Jack J. Blanchard, Ph.D., State University of New York (Stony Brook)
Robert Egly, Ph.D., Arizona State University
Timothy E. Goldsmith, Ph.D., New Mexico State University
Kathy Standbury, Ph.D., University of California (Los Angeles)
Akaysha C. Tang, Ph.D., Harvard University
- Professors Emeriti**
Henry C. Ellis, Ph.D., Washington University
G. Robert Orin, Ph.D., University of Iowa
Peder J. Johnson, Ph.D., University of Colorado
Frank A. Logan, Ph.D., University of Iowa
- Affiliated and Adjunct Faculty**
Charles Coler, Ph.D., Brown University
Linda M. Conliss, D.V.M., Ross University
Al S. Fedorovich, Ph.D., University of Waterloo
Kathleen Y. Haeland, Ph.D., University of Rochester
Mary Harris, Ph.D., Stanford University
George F. Luger, Ph.D., University of Pennsylvania
Stephen D. Paris, D.Ed., University of Oregon
Bruce Porch, Stanford Medical School
- Major Study Requirements**
- The student wanting an introduction to psychology should take both Psych 105, and its associated laboratory 106L. Students should then take multiple 200-level courses before registering for more advanced courses. In arranging his or her program, the student should be guided by the numbering system. Not only does the first number indicate the approximate level at which the material will be taught, but the second number indicates the area within psychology with which the course is primarily concerned. The code is as follows: 0—basic, general psychology; 1—applications of psychology; 2—child/developmental psychology; 3—clinical/personality psychology; 4—comparative/physiological psychology; 5—special topics in psychology; 6—psychology of learning and cognition; 7—social psychology; 9—individual research and honors seminars. (The third number has no systematic

UNM 11
97-99 Catalog

gression is normally desirable even when not required. However, all prerequisites for any courses may be waived by permission of instructor.

Acceptance of transferred credits toward a major or minor in psychology must be approved by the Associate Chairperson for Undergraduate Education.

B.A. Track

To obtain a B.A. in Psychology a student must complete satisfactorily 34 credit-hours in Psychology (or 33 credit hours if an upper-division lab is taken—see item 4 below) and should minor in an Arts and Sciences eligible department other than Biology, Chemistry, Computer Science, Mathematics, or Physics. These Psychology credits should include:

1. Psychology 105 (3 credits) and 106L (1 credit).
2. Psychology 200 (3 credits)
3. Two courses from each of the following two categories (a total of twelve credits):
Category 1: Psych 240, Psych 260, Psych 265
Category 2: Psych 220, Psych 232, Psych 271
4. Either four courses (12 credits) at the 300 level or above, or three courses (9 credits) at the 300 level or above and one laboratory at the 300 level or above.
5. Three credits of Psychology electives.

The 34 hours required for a major can include only 3 hours of Psych 499.

Majors (B.A. only) in psychology who elect to minor in Human Services are required to complete 24 hours in Human Services consisting of the following courses: FS 281, 262, 352, 355, 359, 395, and 495. Students must apply to the Human Services program for admission. For more information, call 277-4535.

B.S. Track

- Same as B.A. track with the following two exceptions:
1. A student must complete a minor in or distributed among Biology, Chemistry, Computer Science, Mathematics, or Physics.
 2. Of the three Psychology courses required at the 300 level or above, one of these courses must be Psych 302.

For a distributed minor with a B.A. or B.S. there must be at least one upper division course in each of two or more areas and a total minimum of 30 hours.

Minor Study Requirements

15 hours beyond 4 hours general psychology (Psych 105 and 106L)

Departmental Honors

Superior sophomore students, especially those anticipating graduate study in psychology or interested in research training, are invited to apply for admission to the Undergraduate Honors Program to begin in the Fall semester of the junior year. Students participating in this program are eligible to graduate with departmental honors if recommended by the faculty on the basis of outstanding performance.

The Honors major requires 33 hours beyond 4 hours general psychology, including 200, 302, 391, 392, 491, and 492, and two courses each from Category 1 and Category 2 above. The usual requirement for B.S. majors of a laboratory course numbered above 300 is waived for honors majors.

NOTE: Psychology 260 or 265 is a prerequisite, and 200 and 302 are pre- or corequisites for the first Junior

Graduate Program

Graduate Advisor
Lois Kennedy

- Application Deadlines**
Fall semester: January 15
Spring semester: None accepted
Summer session: None accepted

Only those applications received and completed by January 15 are guaranteed to receive consideration. Early applications are strongly encouraged.

Degrees Offered

M.S. in Psychology, Ph.D. in Psychology

Major areas: clinical, cognitive/learning, developmental, personality, behavioral neuroscience, quantitative/methodology, and social.

A graduate student who elects psychology as a major subject is advised to have had at least 15 semester hours of college credit in psychology, including one course in psychological statistics and either a laboratory course or independent research in psychology. A candidate for a graduate minor in psychology should consult the Associate Chair for Graduate Education of the department before declaring this minor.

Although the department awards the M.S. degree (with thesis) under Plan I according to the regulations set forth in earlier pages of this Catalog, all screening of new applicants is done in terms of entry for the Ph.D. program. The department will admit new students to the graduate program only for the fall semester of each year, exceptions to this procedure are rare. Since competition for the few available openings each year is strong, only students with excellent academic records as well as first-rate letters of recommendation are likely to succeed in gaining admission.

GRE scores (verbal, quantitative, analytical, and the psychology area test) are required as part of the application procedure.

General requirements for the Ph. D. are set forth in earlier pages of this Catalog. Regulations include a minimum of 48 hours of graduate credits (precise requirements depends upon area) with a GPA of 3.0 (B) or better, exclusive of thesis and dissertation; satisfactory performance on the doctoral comprehensive examination; and a dissertation accepted by the final oral examining committee.

The Department of Psychology considers both teaching and research to be essential aspects of doctoral training and, therefore, requires that all candidates have such experiences during their tenure. These requirements apply regardless of whether remuneration for such activities is received.

Every Fall semester, graduate students selected to teach the introductory psychology labs are required to attend weekly seminars on teaching the labs in particular and teaching psychology in general. All graduate students are strongly encouraged to enroll in teaching seminars and workshops offered by the Teaching Assistant Resource Center.

Psychology (Psych)

105. **General Psychology.** (3)
Overview of the major content areas in psychology. Topics

Gallup

Date: 2/24/97

CIP CODE

- UNIT PREPARES IN QUADRUPPLICATE
Routing (All four copies)
1. Dean of Library Services (if necessary)
 2. CIRT (Comp & Inform Res & Tech), (if necessary)
 3. College Curriculum Committee (if necessary)
 4. College or School Faculty
 5. College or School Dean/Director of Instruction
 6. FS Graduate Committee (if applicable)
 7. FS Curricula Committee
 8. Associate Provost for Academic Affairs
 9. Faculty Senate

Curtis Cox
(Name of individual initiating curricular change form)

Assigned by Associate Provost for Academic Affairs

Lecturer, 863-7529
(Title, position, telephone number)

Applied Technology Department
(Department/Division/Program/Branch)

* Plan for curricular process to take at least 12 months.

Mark appropriate Program:

Undergraduate Degree Program

Graduate Degree Program (For existing degree only)

This form is for Automotive Technology
Name of New or Existing Program

This program is or would be located in current undergraduate/graduate catalog on page(s) 46

Mark appropriate category

| | NEW: | REVISION OF: | DELETION: | NAME CHANGE: |
|---------------------------|--|-------------------------------------|--------------------------|--------------------------|
| Degree <u>AAS</u> Type | <input type="checkbox"/> Undergraduate degree only | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Major | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Minor | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Concentration | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Certificate | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emphasis | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Department | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

* See New Units policy Guidelines book available from the Provost's Office.

Give exact title and requirements as they should appear in the catalog. See current catalog for format within the respective college (attach additional sheets if necessary). Identify in bracket form what is being changed.

See attached.

Reason(s) for Request (attach additional sheets if necessary).

Several elective classes changed to required courses.

Psych 211 lists 105 as a pre-req. Change hours in Arts/Humanities/Social Sciences. This needs to be cleaned up.

Library Impact Statement. Name of librarian consulted and attached signed impact statement. (If necessary)

CIRT Impact Statement. Name of individual consulted and attached signed impact statement. (If necessary)

Budgetary and Faculty Load Implications (attach statements). Long-range planning statement.

Does this change affect in a significant way, any other departmental programs/branch campuses? Yes ___ No X

If yes, have you resolved these issues with department/branch involved? N/A (attach statement)

Effective Date of Proposed Change: FALL, 1997
Semester Year

| Required Signatures: | Date: |
|---|----------------|
| Department Chairperson <u>[Signature]</u> | <u>2/26/97</u> |
| Dean of Library Services (If necessary) | |
| CIRT (If necessary) | |
| College Curriculum Committee (If necessary) | <u>4/20/97</u> |
| College or School Faculty (If necessary) | <u>4-21-97</u> |
| College or School Dean/Director of Instruction <u>[Signature]</u> | <u>5/11/97</u> |
| FS Graduate Committee (If applicable) | |
| FS Curricula Committee <u>[Signature]</u> | <u>5/14/97</u> |
| Assoc. Provost for Academic Affairs <u>[Signature]</u> | <u>5/17/97</u> |
| Faculty Senate | |

(18)

Received

Entered (Mainframe)

Entered (Catalog)

For Scheduling Office ONLY:

Mailed



ASSOCIATE OF APPLIED SCIENCE AUTOMOTIVE TECHNOLOGY

CURRENT PROGRAM

GENERAL EDUCATION REQUIREMENTS

| | |
|---|---|
| Arts/Humanities/Social Sciences | 6 |
| Behavioral Sciences/Math/Natural Sciences | 6 |
| Communications | 6 |
| Health Promotion/PE/Leisure | 2 |

AUTO TECHNOLOGY CORE

| | | |
|---------|--------------------------|---|
| AT 103T | Auto Gas Engine Repair | 3 |
| AT 110T | Drive Train | 3 |
| AT 113T | Auto Transmission | 3 |
| AT 115T | Brake Systems | 3 |
| AT 130T | Electrical System Repair | 3 |
| AT 157T | Steering & Suspension | 3 |
| AT 165T | Auto Tune Up | 3 |
| AT 167T | Emission Control Service | 3 |

| | |
|---------------------------|-----------|
| ELECTIVES* | <u>16</u> |
| TOTAL CREDIT HOURS | 60 |

PROPOSED PROGRAM

GENERAL EDUCATION REQUIREMENTS

| | |
|-----------------------------------|---|
| Arts/Humanities/Social Sciences | 6 |
| MATH 115 Technical Mathematics | 3 |
| PSYCH 211 Applied Psychology | 3 |
| Communications Elective | 3 |
| ENGL 119 Technical Communications | 3 |
| Health Promotion/PE/Leisure | 2 |

AUTO TECHNOLOGY CORE

| | | |
|---------|--------------------------------|---|
| AT 110T | Drive Train | 3 |
| AT 111T | Automotive Testing & Diagnosis | 3 |
| AT 113T | Auto Transmission | 3 |
| AT 115T | Brake Systems | 3 |
| AT 130T | Electrical System Repair | 3 |
| AT 157T | Steering & Suspension | 3 |
| AT 165T | Auto Tune Up | 3 |
| AT 167T | Emission Control Service | 3 |

| | | |
|---------------------------|----------------------------|---|
| CP 101T | Intro to Computer Concepts | 3 |
| ELECTIVES* | <u>13</u> | |
| TOTAL CREDIT HOURS | 60 | |

*Any course(s) relating to a planned course of study with approval of Applied Technology Chairperson.

FOR ADVISEMENT: Contact the Automotive Technology Program

| | | |
|---------------|------------------|----------------|
| Gallup Office | Floyd C. Burnham | (505) 863-7530 |
| | Curtis Cox | (505) 863-7529 |
| Zuni Office | Harold Feathers | (505) 782-2227 |
| Chairperson | Richard Krouth | (505) 863-7560 |

DEGREE PROGRAM CHANGE
FORM C

Gallup

Date: 2/21/97

CIP CODE

Karen T. Riehm
(Name of individual initiating curricular change form)

Assigned by
Associate Provost
for Academic Affairs

Lecturer, BMT Dept. 863-7511
(Title, position, telephone number)

Business Management, & Tech Dept.
(Department/Division/Program/Branch)

UNIT PREPARES IN QUADRUPLICATE

Routing (All four copies)

1. Dean of Library Services (if necessary)
2. CIRT (Comp & Inform Res & Tech), (if necessary)
3. College Curriculum Committee (if necessary)
4. College or School Faculty
5. College or School Dean/Director of Instruction
6. FS Graduate Committee (if applicable)
7. FS Curricula Committee
8. Associate Provost for Academic Affairs
9. Faculty Senate

95

Received

Mark appropriate Program:

Undergraduate Degree Program

Graduate Degree Program
(For existing degree only)

* Plan for curricular process to take at least 12 months.

This form is for Automotive Techni-Business
Name of New or Existing Program

This program is or would be located in current undergraduate/graduate catalog on page(s) 47

Mark appropriate category

| | NEW: | REVISION OF: | DELETION: | NAME CHANGE: |
|---------------------------|--|-------------------------------------|--------------------------|--------------------------|
| Degree <u>AAS</u> Type | <input type="checkbox"/> Undergraduate degree only | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Major | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Minor | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Concentration | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Certificate | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emphasis | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Department | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

*See New Units policy Guidelines book available from the Provost's Office.

Give exact title and requirements as they should appear in the catalog. See current catalog for format within the respective college (attach additional sheets if necessary). Identify in bracket form what is being changed.

Reason(s) for Request (attach additional sheets if necessary).

Several elective classes changed to required courses. Difference between BT118T & CP101
One elective course was deleted.
103 left in deleted out of AAS. Automation Tech - Technology

also some questions regarding psych 211

Library Impact Statement. Name of librarian consulted and attached signed impact statement. (if necessary)

CIRT Impact Statement. Name of individual consulted and attached signed impact statement. (if necessary)

Budgetary and Faculty Load Implications (attach statements). Long-range planning statement.

Does this change affect in a significant way, any other departmental programs/branch campuses? Yes No

If yes, have you resolved these issues with department/branch involved? (attach statement)

Effective Date of Proposed Change: FALL 1997

Required Signatures:

| | | |
|--|---------------------------|----------------------|
| Department Chairperson | <u>[Signature]</u> | Date: <u>2/21/97</u> |
| Dean of Library Services (if necessary) | | Date: _____ |
| CIRT (if necessary) | | Date: _____ |
| College Curriculum Committee (if necessary) | <u>[Signature]</u> | Date: <u>4/8/97</u> |
| College or School Faculty (if necessary) | <u>[Signature]</u> | Date: <u>4/21/97</u> |
| College or School Dean/Director of Instruction | <u>[Signature]</u> | Date: <u>4/1/97</u> |
| FS Graduate Committee (if applicable) | | Date: _____ |
| FS Curricula Committee | <u>[Signature]</u> | Date: <u>5/4/97</u> |
| Assoc. Provost for Academic Affairs | <u>Ignacio R. Cordova</u> | Date: <u>5/27/97</u> |
| Faculty Senate | | Date: _____ |

Entered (Mainframe)

Entered (Catalog)

Mailed

For Scheduling Office ONLY

AUTOMOTIVE TECHNI-BUSINESS

| Current Program | |
|--|----------|
| GENERAL EDUCATION REQUIREMENTS | 20 cr/hr |
| Arts/Humanities/Social Sciences | 6 |
| Behavioral Sciences/Math/Natural Sciences | 6 |
| Communications | 6 |
| Health Promotion/PE/Leisure | 2 |
| SUGGESTED AUTOMOTIVE TECH. CORE | 21 |
| AT 103T, Auto Gas Engine Repair | 3 |
| AT 110T, Drive Train | 3 |
| AT 115T, Brake Systems | 3 |
| AT 130T, Electrical System Repair | 3 |
| AT 157T, Steering & Suspension | 3 |
| AT 165T, Auto Tune Up | 3 |
| WT Welding elective | 3 |
| BUSINESS TECHNOLOGY CORE | 21 |
| CP 101 Intro. to Computer Concepts | 3 |
| BT 100T, Intro. to Accounting | 3 |
| BT 205T, Bus. Math through Elec. Calculators | 3 |
| BT 218T, Business Law | 3 |
| BT 235T, Records Management | 3 |
| ELECTIVES | <u>6</u> |
| | 62 |
| Choose 6 credit hours from the following: | |
| BT 118T, Microcomputer Keyboarding OR | 3 |
| BT 111T, Beginning Typewriting | 3 |
| BT 116T, Human Relations | 3 |
| BT 113T, Management: An Introduction | 3 |
| BT 232T, Small Business Management | 3 |

| Proposed Program | |
|--|----------|
| GENERAL EDUCATION REQUIREMENTS | 20 cr/hr |
| Arts/Humanities/Social Sciences | 6 |
| MATH 115 | 3 |
| PSYCH 211 Applied Technology | 3 |
| Communications Elective | 3 |
| ENG 119 Technical Communications | 3 |
| Health Promotion/PE/Leisure | 2 |
| SUGGESTED AUTOMOTIVE TECH. CORE | 21 |
| AT 103T, Auto Gas Engine Repair | 3 |
| AT 110T, Drive Train | 3 |
| AT 115T, Brake Systems | 3 |
| AT 130T, Electrical Systems | 3 |
| AT 157T, Steering & Suspension | 3 |
| AT 165T, Auto Tune Up | 3 |
| WT Welding elective | 3 |
| BUSINESS TECHNOLOGY CORE | 21 |
| CP 101 Intro. to Computer Concepts | 3 |
| BT 100T, Intro. to Accounting | 3 |
| BT 205T, Bus. Math through Elec. Calculators | 3 |
| BT 218T, Business Law | 3 |
| BT 235T, Records Management | 3 |
| ELECTIVES | <u>6</u> |
| | 62 |
| Choose 6 credit hours from the following: | |
| BT 118T, Microcomputer Keyboarding OR | 3 |
| BT 116T, Human Relations | 3 |
| BT 113T, Management: An Introduction | 3 |
| BT 232T, Small Business Management | 3 |

- Difference of this to CP 101

18

Handwritten notes and a grid on the reverse side of the page. The grid contains several rows of empty boxes, likely for tracking course completion. There are also some illegible handwritten notes and a small box with text on the left side of the page.

DEGREE/PROGRAM CHANGE
FORM C

Date: 2/14/97

Karen T. Riehm
(Name of individual initiating curricular change form)

Lecturer, BMT Dept. 863-7511
(Title, position, telephone number)

Business Mgmt and Technology Dept.
(Department/Division/Program/Branch)

Gallop
Mark appropriate Program:

Undergraduate Degree Program

Graduate Degree Program (For existing degree only)

Mark appropriate category

| | |
|--|--|
| Degree <u>AAS</u> Type | <input type="checkbox"/> Undergraduate degree only |
| Major <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Minor <input type="checkbox"/> | <input type="checkbox"/> |
| Concentration <input type="checkbox"/> | <input type="checkbox"/> |
| Certificate <input type="checkbox"/> | <input type="checkbox"/> |
| Emphasis <input type="checkbox"/> | <input type="checkbox"/> |
| Department <input type="checkbox"/> | <input type="checkbox"/> |

*See New Units policy Guidelines book available from the Provost's Office.

Give exact title and requirements as they should appear in the catalog. See current (attach additional sheets if necessary). Identify in bracket form what is being changed.

AAS in Small Business Management

Reason(s) for Request (attach additional sheets if necessary).

Updated program to meet current industry needs.
60 hour vs 66 hrs. Econ.
Course number for 204

Library Impact Statement. Name of librarian consulted and attached signed impact statement. (If necessary)
CIRT Impact Statement. Name of individual consulted and attached signed impact statement. (If necessary)
Budgetary and Faculty Load Implications (attach statements). Long-range planning statement.
Does this change affect in a significant way, any other departmental programs/branch campuses? Yes No
If yes, have you resolved these issues with department/branch involved? (attach statement)

Effective Date of Proposed Change: Fall, 1997
Semester Year

Required Signatures:

| | |
|--|-------------------------|
| Department Chairperson <u>[Signature]</u> | Date: <u>17 Feb. 97</u> |
| Dean of Library Services (If necessary) _____ | Date: _____ |
| CIRT (If necessary) _____ | Date: _____ |
| College Curriculum Committee (If necessary) <u>[Signature]</u> | Date: <u>2/18/97</u> |
| College or School Faculty (If necessary) _____ | Date: _____ |
| College or School Dean/Director of Instruction _____ | Date: _____ |
| FS Graduate Committee (If applicable) _____ | Date: _____ |
| FS Curricula Committee <u>[Signature]</u> | Date: <u>5/14/97</u> |
| Assoc. Provost for Academic Affairs <u>[Signature]</u> | Date: <u>2/25/96</u> |
| Faculty Senate _____ | Date: _____ |

(22) Faculty Senate Curriculum Committee.

- UNIT PREPARES IN QUADRUPPLICATE
Routing (All four copies)
1. Dean of Library Services (if necessary)
 2. CIRT (Comp & Inform Res & Tech), (if necessary)
 3. College Curriculum Committee (if necessary)
 4. College or School Faculty
 5. College or School Dean/Director of Instruction
 6. FS Graduate Committee (if applicable)
 7. FS Curricula Committee
 8. Associate Provost for Academic Affairs
 9. Faculty Senate

CIP CODE _____
Assigned by Associate Provost for Academic Affairs

* Plan for curricular process to take at least 12 months.

This form is for AAS in Business/Marketing
Name of New or Existing Program

This program is or would be located in current undergraduate/graduate catalog on page(s) 50

Question: Do some of the BT computer courses overlap too much with CS 150
Also: Credit count problems (see program page)
BT 155, & 211. overlap from CS 150L.

Received _____
Enter _____

For Scheduling Office ONLY:

catalog _____
Mailed _____

University of York
CIRT
Registrar
Revised 1997

The Associate of Applied Science Degree in Small Business Management introduces marketing and management principles while preparing students to use microcomputers and to develop business skills necessary for success in the business world. This multidisciplinary degree focuses on the fundamentals of either entrepreneurship or hospitality and tourism. Students are provided the opportunity to participate in SIFE (Students in Free Enterprise) to meet business professionals through regional and national competition.

A.A.S. Degree

Program Requirements and Suggested Course Sequence

- BT 205T Business Math through Electronic Calculators . . . 3
- ENGL 101 Composition I: Exposition 3
- CS 150 Computing for Business Students 3
- Math Elective 3
- MGT 113 Management: An Introduction 3
- Total 15 hrs.

- Behavioral/Natural Sciences Elective 3
- ENGL 102 Composition II: Analysis & Argument 3
- BT 155T Introduction of Word Processing 3
- BT 116T Human Relations in Business 3
- BT 232T Small Business Management 3
- Total 15 hrs.

- Arts/Humanities Elective (Suggested New Mexico History) 3
- BT 265T or C&J 130,221, or 225 3
- MGT 222 Introduction to Marketing 3
- BT 218T Business Law I 3

- Entrepreneurism Emphasis:
- MGT 195 Entrepreneurism 3
- OR**
- Hospitality & Tourism Emphasis:
- BT 246T Intro to the Hospitality & Tourism Industry . . . 3
- Total 18 hrs.
15

- ECON 204 Intro to Economics 3
- BT 211T Introduction to Electronic Spreadsheets 3
- BT 285T Survey of Desktop Communications 3
- BT 299T Co-op Work Exp. in area of emphasis 3

- Entrepreneurism Emphasis:
- BT 231T Personnel Management 3

- OR**
- Hospitality-& Tourism Emphasis:
- BT 248T Travel & Tourism Marketing 3
- Total 18 hrs. 15

Program Total 66 hrs.

60

*I t looks like 15 hours
in each semester of several
years for a total of 60 hours*

Some question on Econ 204

Form C
CIP CODE
Approved by
Plan for curricular process to take at least 12 months
This form is for
This program is or would be listed in current catalog with the following
on page(s)
REVISION OF
Department Chairperson
Dean of Library Services
College Curriculum Committee
College or School Faculty
College or School Dean/Director of Instruction

Current Prog

PROPOSED PROGRAM

| | |
|--|--|
| Business/Marketing A.A.S. Degree Program Requirements and Suggested Course Sequence | Small Business Management A.A.S. Degree Program Requirements and Suggested Course Sequence |
| BT 205 Business Math through Electronic Calculators 3 | BT 205T Business Math through Electronic Calculators 3 |
| IS-E 101 Composition I: Exposition . . . 3 | ENGL 101 Composition I: Exposition 3 |
| <u>CP101T Intro to Computer Concept</u> ←→ 3 | <u>CS 150 Computing for Business Students</u> 3 |
| <u>Behav/Math/Natural Sciences Elective</u> ↔ 3 | Math Elective 3 |
| MGT 113 Management: An Intro 3 | MGT 113 Management: An Introduction 3 |
| | Total 15 hrs. |
| <u>Behav/Math/Natural Sciences Elective</u> ↔ 3 | Behavioral/Natural Sciences Elective 3 |
| <u>ENG 119</u> 3 | <u>ENGL 102 Composition II: Analysis & Argument</u> 3 |
| BT 155T Intro of Word Processing 3 | BT 155T Introduction of Word Processing 3 |
| BT 116 Human Relations in Business . . 3 | BT 116T Human Relations in Business 3 |
| BT 232T Small Business Management . . 3 | BT 232T Small Business Management 3 |
| | Total 15 hrs. |
| Arts/Humanities Elective 3 | Arts/Humanities Elective (Suggested New Mexico History) 3 |
| BT 265 or C&J 130, 221, or 225 3 | BT 265T or C&J 130,221, or 225 3 |
| <u>BT 100 Intro to Accounting</u> 3 | <u>MGT 222 Introduction to Marketing</u> 3 |
| BT 218 Business Law I 3 | BT 218T Business Law I 3 |
| <u>MGT 101 Fund of Acct I</u> 3 | <u>MGT 195 Entrepreneurism</u> 3 |
| | OR |
| BT 246 Intro to the Hospitality & Tourism Industry 3 | <u>Hospitality & Tourism Emphasis:</u> BT 246T Intro to the Hospitality & Tourism Industry 3 |
| | Total 18 hrs. |
| <u>ECON 201</u> 3 | ECON 204 Intro to Economics 3 |
| BT 211 Intro to Electronic Spreadsheets. 3 | BT 211T Introduction to Electronic Spreadsheets . 3 |
| <u>BT 247T Intro to Hotel & Rest Mgmt</u> ←→ 3 | <u>BT 285T Survey of Desktop Communications</u> 3 |
| BT 299T Co-op Work Exp. 3 | BT 299T Co-op Work Exp. in area of emphasis . . 3 |
| | Entrepreneurism Emphasis: |
| BT 245T Free Market Econ 3 | BT 231T Personnel Management 3 |
| | OR |
| | Hospitality-& Tourism Emphasis: |
| BT 248T Travel & Tourism Marketing . 3 | BT 248T Travel & Tourism Marketing 3 |
| Program Total 66 hrs. | Total 18 hrs. Program Total 66 hrs. |

DEGREE/PROGRAM CHANGE
FORM C

Gallup

Date: 2/21/97

CIP CODE

Assigned by
Associate Provost
for Academic Affairs

UNIT PREPARES IN QUADRUPPLICATE

Routing (All four copies)

1. Dean of Library Services (if necessary)
2. CIRT (Comp & Inform Res & Tech), (if necessary)
3. College Curriculum Committee (if necessary)
4. College or School Faculty
5. College or School Dean/Director of Instruction
6. FS Graduate Committee (if applicable)
7. FS Curricula Committee
8. Associate Provost for Academic Affairs
9. Faculty Senate

100

Received

Richard Krouth

(Name of individual initiating curricular change form)

Department Chair, 863-7560

(Title, position, telephone number)

Applied Technology Department

(Department/Division/Program/Branch)

* Plan for curricular process to take at least 12 months.

This form is for Construction Technology
Name of New or Existing Program

This program is or would be located in current undergraduate/graduate catalog
on page(s) 55-56

Mark appropriate Program:

Undergraduate Degree Program

Graduate Degree Program (For existing degree only)

Mark appropriate category

| | NEW: | REVISION OF: | DELETION: | NAME CHANGE: |
|---------------------------|--|-------------------------------------|--------------------------|--------------------------|
| Degree <u>AAS</u> Type | <input type="checkbox"/> Undergraduate degree only | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Major | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Minor | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Concentration | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Certificate | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emphasis | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Department | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

*See New Units policy Guidelines book available from the Provost's Office.

Give exact title and requirements as they should appear in the catalog. See current catalog for format within the respective college (attach additional sheets if necessary). Identify in bracket form what is being changed.

See attached.

Reason(s) for Request (attach additional sheets if necessary).

Several elective classes changed to required courses.

Same question regarding prerequisite ~~psych 211~~ psych 211

Library Impact Statement. Name of librarian consulted and attached signed impact statement. (If necessary)

CIRT Impact Statement. Name of individual consulted and attached signed impact statement. (If necessary)

Budgetary and Faculty Load Implications (attach statements). Long-range planning statement.

Does this change affect in a significant way, any other departmental programs/branch campuses? Yes ___ No X

If yes, have you resolved these issues with department/branch involved? N/A (attach statement)

Effective Date of Proposed Change: FALL, 97
Semester Year

| Required Signatures: | Date: |
|--|----------------|
| Department Chairperson <u>Richard Krouth</u> | <u>2/25/97</u> |
| Dean of Library Services (If necessary) | |
| CIRT (If necessary) | |
| College Curriculum Committee (If necessary) | <u>4/10/97</u> |
| College or School Faculty (If necessary) | <u>4/21/97</u> |
| College or School Dean/Director of Instruction <u>Neil Krout</u> | <u>4/11/97</u> |
| FS Graduate Committee (If applicable) | |
| FS Curricula Committee <u>[Signature]</u> | <u>5/14/97</u> |
| Assoc. Provost for Academic Affairs <u>Ignacio R. Cuadon</u> | <u>5/27/97</u> |
| Faculty Senate | |

(25)

Entered (Mainframe)

For Scheduling Office ONLY:

Entered (Catalog)

Mailed

ASSOCIATE OF APPLIED SCIENCE CONSTRUCTION TECHNOLOGY

CURRENT PROGRAM

GENERAL EDUCATION REQUIREMENTS

| | |
|---|---|
| Arts/Humanities/Social Sciences | 6 |
| Behavioral Sciences/Math/Natural Sciences | 6 |
| Communications | 6 |
| Health Promotion/PE/Leisure | 2 |

CONSTRUCTION TECHNOLOGY CORE

| | | |
|---------|------------------------------|---|
| CT 101T | Layout & Framing | 3 |
| CT 110T | Concrete Block Construction | |
| | OR | |
| CT 113T | Brick Construction | 3 |
| CT 115T | Concrete Pouring & Finishing | 3 |
| CT 120T | Principals of Electricity | 3 |
| CT 121T | Electrical Wiring | 3 |
| CT 130T | Design of Plumbing Systems | 3 |
| CT 140T | Central Heating Systems | 3 |
| CT 175T | Blueprint Reading | 3 |

| | |
|---------------------------|-----------|
| ELECTIVES* | <u>16</u> |
| TOTAL CREDIT HOURS | 60 |

PROPOSED PROGRAM

GENERAL EDUCATION REQUIREMENTS

| | |
|-----------------------------------|---|
| Arts/Humanities/Social Sciences | 6 |
| MATH 115 Technical Mathematics | 3 |
| PSYCH 211 Applied Psychology | 3 |
| Communications Elective | 3 |
| ENGL 119 Technical Communications | 3 |
| Health Promotion/PE/Leisure | 2 |

CONSTRUCTION TECHNOLOGY CORE

| | | |
|---------|------------------------------|---|
| CT 101T | Layout & Framing | 3 |
| CT 110T | Concrete Block Construction | 3 |
| CT 113T | Brick Construction | 3 |
| CT 115T | Concrete Pouring & Finishing | 3 |
| CT 120T | Principals of Electricity | 3 |
| CT 120T | Principals of Electricity | 3 |
| CT 120T | Principals of Electricity | 3 |
| CT 120T | Principals of Electricity | 3 |
| CT 140T | Central Heating Systems | 3 |
| CT 175T | Blueprint Reading | 3 |

| | | |
|---------------------------|----------------------------|---|
| CP 101 | Intro to Computer Concepts | |
| | OR | |
| DRAFT 115 | AutoCAD Level I | 3 |
| ELECTIVES* | <u>13</u> | |
| TOTAL CREDIT HOURS | 60 | |

*Any course(s) relating to a planned course of study with approval of Applied Technology Chairperson.

FOR ADVISEMENT:
Gallup Office
Zuni Office

Contact the Construction Technology Program
Chris Chavez
Rick Bendstrup
(505) 863-7560
(505) 782-5666

Ramah Office
Chairpersons

Dave Bond
Richard Krosch

(505) 783-4790
(505) 863-7560

**DEGREE/PROGRAM CHANGE
FORM C**

Gallup

Date: 2/21/97

CIP CODE _____

Karen T. Riehm
(Name of individual initiating curricular change form)

Assigned by
Associate Provost
for Academic Affairs

Lecturer, BMT Dept. 863-7511
(Title, position, telephone number)

Business Management & Tech Dept.
(Department/Division/Program/Branch)

- UNIT PREPARES IN QUADRUPPLICATE**
Routing (All four copies)
1. Dean of Library Services (if necessary)
 2. CIRT (Comp & Inform Res & Tech), (if necessary)
 3. College Curriculum Committee (if necessary)
 4. College or School Faculty
 5. College or School Dean/Director of Instruction
 6. FS Graduate Committee (if applicable)
 7. FS Curricula Committee
 8. Associate Provost for Academic Affairs
 9. Faculty Senate

* Plan for curricular process to take at least 12 months.

This form is for Construction Techni-Business
Name of New or Existing Program

This program is or would be located in current undergraduate/graduate catalog on page(s) 56

Mark appropriate Program:

Undergraduate Degree Program

Graduate Degree Program

(For existing degree only)

Mark appropriate category

| | NEW: | REVISION OF: | DELETION: | NAME CHANGE: |
|---------------------------|--|---|--------------------------|--------------------------|
| Degree <u>AAS</u> Type | <input type="checkbox"/> Undergraduate degree only | <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Major | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Minor | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Concentration | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Certificate | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emphasis | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Department | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

* See New Units policy Guidelines book available from the Provost's Office.

Give exact title and requirements as they should appear in the catalog. See current catalog for format within the respective college (attach additional sheets if necessary). Identify in bracket form what is being changed.

Reason(s) for Request (attach additional sheets if necessary).

Several elective classes changed to required courses.
One elective course was deleted.

Some questions regarding prerequisite to psych 211

Library Impact Statement. Name of librarian consulted and attached signed impact statement. (If necessary)

CIRT Impact Statement. Name of individual consulted and attached signed impact statement. (If necessary)

Budgetary and Faculty Load Implications (attach statements). Long-range planning statement.

Does this change affect in a significant way, any other departmental programs/branch campuses? Yes _____ No X

If yes, have you resolved these issues with department/branch involved? _____ (attach statement)

Effective Date of Proposed Change: FALL 1997

Required Signatures:

- Department Chairperson [Signature] Date: 2/21/97
- Dean of Library Services (if necessary) _____ Date: _____
- CIRT (if necessary) _____ Date: 4/20/97
- College Curriculum Committee (if necessary) _____ Date: 4/21/97
- College or School Faculty (if necessary) [Signature] Date: 7/1/97
- College or School Dean/Director of Instruction [Signature] Date: _____
- FS Graduate Committee (if applicable) _____ Date: 5/14/97
- FS Curricula Committee [Signature] Date: 5/27/97
- Assoc. Provost for Academic Affairs Ignacio R. Cordon Date: _____
- Faculty Senate _____ Date: _____

(27)

102

Received _____
Entered (Mainframe) _____

Entered (Catalog) _____

Mailed _____

For Scheduling Office ONLY.

CONSTRUCTION TECHNI-BUSINESS

Current Program

GENERAL EDUCATION REQUIREMENTS 20 cr/hr

Arts/Humanities/Social Sciences 6
Behavioral Sciences/Math/Natural Sciences 6

Communications 6

Health Promotion/PE/Leisure 2

SUGGESTED CONSTRUCTION TECH. CORE 21

CT 101T, Layout & Framing 3
CT 110T, Concrete Block Construction OR
CT 113T, Brick Construction 3
CT 115T, Concrete Pouring & Finishing 3
CT 120T, Principles of Electricity 3
CT 130T, Design of Plumbing 3
CT 140T, Central Heating Systems 3
AT 160T, Auto Maintenance 3

BUSINESS TECHNOLOGY CORE 21

CP 101 Intro. to Computer Concepts 3
BT 100T, Intro. to Accounting 3
BT 205T, Bus. Math through Elec. Calculators 3
BT 218T, Business Law 3
BT 235T, Records Management 3

ELECTIVES 6
62

Choose 6 credit hours from the following:

BT 118T, Microcomputer Keyboarding OR 3
BT 111T, Beginning Typewriting 3
BT 116T, Human Relations 3
BT 113T, Management: An Introduction 3
BT 232T, Small Business Management 3

Proposed Program

GENERAL EDUCATION REQUIREMENTS 20 cr/hr

Arts/Humanities/Social Sciences 6
MATH 115 3

PSYCH 211 Applied Technology 3

Communications Elective 3

ENG 119 Technical Communications 3

Health Promotion/PE/Leisure 2

SUGGESTED CONSTRUCTION TECH. CORE 21

CT 101T, Layout & Framing 3
CT 110T, Concrete Block Construction OR
CT 113T, Brick Construction 3
CT 115T, Concrete Pouring & Finishing 3
CT 120T, Principles of Electricity 3
CT 130T, Design of Plumbing 3
CT 140T, Central Heating Systems 3
AT 160T, Auto Maintenance 3

BUSINESS TECHNOLOGY CORE 21

CP 101 Intro. to Computer Concepts 3
BT 100T, Intro. to Accounting 3
BT 205T, Bus. Math through Elec. Calculators 3
BT 218T, Business Law 3
BT 235T, Records Management 3

ELECTIVES 6
62

Choose 6 credit hours from the following:

BT 118T, Microcomputer Keyboarding OR 3

BT 116T, Human Relations 3
BT 113T, Management: An Introduction 3
BT 232T, Small Business Management 3

Handwritten notes and a small table in the bottom left corner of the page, partially obscured by a stamp.

DEGREE/PROGRAM CHANGE FORM C

Gallup

Date: 2/21/97

Karen T. Riehm
(Name of individual initiating curricular change form)

Lecturer, BMT Dept. 863-7511
(Title, position, telephone number)

Business Management & Tech Dept.
(Department/Division/Program/Branch)

CIP CODE

Assigned by
Associate Provost
for Academic Affairs

- UNIT PREPARES IN QUADRUPLICATE**
Routing (All four copies)
1. Dean of Library Services (if necessary)
 2. CIRT (Comp & Inform Res & Tech), (if necessary)
 3. College Curriculum Committee (if necessary)
 4. College or School Faculty
 5. College or School Dean/Director of Instruction
 6. FS Graduate Committee (if applicable)
 7. FS Curricula Committee
 8. Associate Provost for Academic Affairs
 9. Faculty Senate

104

Received

Entered (Mainframe)

For Scheduling Office ONLY:

Entered (Catalog)

Mailed

* Plan for curricular process to take at least 12 months.

This form is for Welding Techni-Business
Name of New or Existing Program

This program is or would be located in current undergraduate/graduate catalog on page(s) 79

Mark appropriate Program:

Undergraduate Degree Program

Graduate Degree Program (For existing degree only)

Mark appropriate category

| Degree Type | NEW: | REVISION OF: | DELETION: | NAME CHANGE: |
|---------------|--|-------------------------------------|--------------------------|--------------------------|
| <u>AAS</u> | <input type="checkbox"/> Undergraduate degree only | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Major | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Minor | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Concentration | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Certificate | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emphasis | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Department | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

*See New Units policy Guidelines book available from the Provost's Office.

Give exact title and requirements as they should appear in the catalog. See current catalog for format within the respective college (attach additional sheets if necessary). Identify in bracket form what is being changed.

Reason(s) for Request (attach additional sheets if necessary).

Several elective classes changed to required courses.
One elective course was deleted.

some question about prerequisite to psych 111

Library Impact Statement. Name of librarian consulted and attached signed impact statement. (If necessary)

CIRT Impact Statement. Name of individual consulted and attached signed impact statement. (If necessary)

Budgetary and Faculty Load Implications (attach statements). Long-range planning statement.

Does this change affect in a significant way, any other departmental programs/branch campuses? Yes ___ No X

If yes, have you resolved these issues with department/branch involved? ___ (attach statement)

Effective Date of Proposed Change: FALL 1997

Required Signatures:

| | | |
|--|--------------------|----------------------|
| Department Chairperson | <i>[Signature]</i> | Date: <u>2/21/97</u> |
| Dean of Library Services (if necessary) | | Date: _____ |
| CIRT (if necessary) | | Date: _____ |
| College Curriculum Committee (if necessary) | <i>[Signature]</i> | Date: <u>2/10/97</u> |
| College or School Faculty (if necessary) | <i>[Signature]</i> | Date: <u>4/21/97</u> |
| College or School Dean/Director of Instruction | <i>[Signature]</i> | Date: <u>4/11/97</u> |
| FS Graduate Committee (if applicable) | | Date: _____ |
| FS Curricula Committee | <i>[Signature]</i> | Date: <u>5/14/97</u> |
| Assoc. Provost for Academic Affairs | <i>[Signature]</i> | Date: <u>5/27/97</u> |
| Faculty Senate | | Date: _____ |

(29)

HERE

WELDING TECHNI-BUSINESS

Current Program

GENERAL EDUCATION REQUIREMENTS 20 cr/hr

| | |
|---|---|
| Arts/Humanities/Social Sciences | 6 |
| Behavioral Sciences/Math/Natural Sciences | 6 |
| Communications | 6 |
| Health Promotion/PE/Leisure | 2 |

SUGGESTED WELDING TECH. CORE 21

| | |
|-------------------------------|---|
| WT 101T, Arc Welding | 6 |
| WT 141T, MIG & TIG Welding | 3 |
| WT 110T, Oxyacetylene | 6 |
| WT 251T, Layout & Fabrication | 3 |
| AT 160T, Auto Maintenance | 3 |

BUSINESS TECHNOLOGY CORE 21

| | |
|--|---|
| CP 101 Intro. to Computer Concepts | 3 |
| BT 100T, Intro. to Accounting | 3 |
| BT 205T, Bus. Math through Elec. Calculators | 3 |
| BT 218T, Business Law | 3 |
| BT 235T, Records Management | 3 |

ELECTIVES 6
62

Choose 6 credit hours from the following:

| | |
|---------------------------------------|---|
| BT 118T, Microcomputer Keyboarding OR | 3 |
| BT 111T, Beginning Typewriting | 3 |
| BT 116T, Human Relations | 3 |
| BT 113T, Management: An Introduction | 3 |
| BT 232T, Small Business Management | 3 |

Proposed Program

GENERAL EDUCATION REQUIREMENTS 20 cr/hr

| | |
|----------------------------------|---|
| Arts/Humanities/Social Sciences | 6 |
| MATH 115 | 3 |
| PSYCH 211 Applied Technology | 3 |
| Communications Elective | 3 |
| ENG 119 Technical Communications | 3 |
| Health Promotion/PE/Leisure | 2 |

SUGGESTED WELDING TECH. CORE 21

| | |
|-------------------------------|---|
| WT 101T, Arc Welding | 6 |
| WT 141T, MIG & TIG Welding | 3 |
| WT 110T, Oxyacetylene Welding | 6 |
| WT 251T, Layout & Fabrication | 3 |
| AT 160T, Auto Maintenance | 3 |

BUSINESS TECHNOLOGY CORE 21

| | |
|--|---|
| CP 101 Intro. to Computer Concepts | 3 |
| BT 100T, Intro. to Accounting | 3 |
| BT 205T, Bus. Math through Elec. Calculators | 3 |
| BT 218T, Business Law | 3 |
| BT 235T, Records Management | 3 |

ELECTIVES 6
62

Choose 6 credit hours from the following:

| | |
|---------------------------------------|---|
| BT 118T, Microcomputer Keyboarding OR | 3 |
| BT 116T, Human Relations | 3 |
| BT 113T, Management: An Introduction | 3 |
| BT 232T, Small Business Management | 3 |



The University of New Mexico

UNM-Taos
115 Civic Plaza Drive
Taos, New Mexico 87571
Phone: (505) 758-7648
FAX: (505) 758-5898

MEMO

TO: Kathleen Sena, Assistant Registrar
UNM - Main Campus
FROM: Patricia Berry, Division Head
Taos Education Center
DATE: 10-06-97
RE: C & J Degree Program

Enclosed you will find paperwork for the proposed Communication & Journalism degree program. Please note the changes which were suggested by the Curriculum Committee. Hope this suffices. Please be sure to let us know of any other suggested changes, if any. Thank you.

General Education requirements total:

**UNM-TAOS EDUCATION CENTER
ASSOCIATE OF ARTS DEGREE
IN COMMUNICATION & JOURNALISM**

The Associate of Art Degree in Communication & Journalism is a degree program designed for students who wish to have marketable skills for the job market in a variety of areas - advertising, public relations, print or broadcast journalism, organizational communication, and others. The program is designed so that the student can earn a Minor in Communication as well as the AA in Communication and Journalism. It will also provide the basis for a major in Communication or Journalism and Mass Communication in a B.A. program. General Education requirements 35 credits, Communication requirements 6 credits, Electives 21 credits, for a total of 62 credits.

General education requirements: *Credits*

English:

| | |
|----------------------------|----------|
| English 101 Composition I | 3 |
| English 102 Composition II | <u>3</u> |
| | 6 |

Math:

| | |
|--|----------|
| <i>Any Math course numbered 120 or above</i> | <u>3</u> |
| | 3 |

Science: (Any two)

| | |
|--|----------|
| Biology 121-121L Principles of Biology & | 4 |
| Biology 122-122L Principles of Biology | 4 |
| OR | |
| Biol 121-121L Principles of Biology & | 4 |
| E & PS 101/105L Physical Geology | <u>4</u> |
| | 8 |

Social/Behavioral Science: (any three from the following)

| | |
|---------------------------------------|----------|
| Econ 105 Intro to Macroeconomics | 3 |
| Pol Sci 200 American Politics | 3 |
| Psych 105 General Psychology | 3 |
| Soc 101 Introduction to Sociology | 3 |
| Anth 101 Introduction to Anthropology | <u>3</u> |
| | 9 |

Humanities/Fine Arts: (any three from the following)

| | |
|--------------------------------------|----------|
| Hist 101 Western Civilization | 3 |
| Phil 111 Humanities | 3 |
| Engl 211 Topic in English Literature | 3 |
| Art H 202 History of Art | <u>3</u> |
| | 9 |

General Education requirements total: **35**

Communication Requirements:

Credits

- C & J 101 Introduction to Communication
- C & J 130-130L Public Speaking

3
3
6

Communication Requirement Total

6

Electives: (choose seven from the following)

- C & J 125 Communication Across Cultures
- C & J 151 Writing for the Mass Media
- C & J 221 Interpersonal Communication
- C & J 232 Business & Professional Speaking
- C & J 253-255L Newspaper Practice & Lab
- C & J 261 News Photography & lab
- C & J 262 Radio/Television Performance
- C & J 270 Communication for Teachers
- C T 109LT Intro to Desktop Publishing
- Ling 101 - Intro to the Study of Language

3
3
3
3
3
3
3
3
3
3

Electives Total

21

Grand Total

62

Approved by: _____

Signature of Student: _____

Signature of Advisor: _____

Signature of Registrar: _____

Signature of Department Chair: _____

Signature of College/School Dean/Director of Instruction: _____

Signature of FS Graduate Committee: _____

Signature of FS Curricula Committee: _____

Date: _____

**DEGREE/PROGRAM CHANGE
FORM C**

Date: 03-04-97

Dr. Augustine Martinez
(Name of individual initiating curricular change form)

Director
(Title, position, telephone number)

UNM-Taos Education Center
(Department/Division/Program/Branch)

- UNIT PREPARES IN QUADRUPLICATE**
Routing (All four copies)
1. Dean of Library Services (if necessary)
 2. CIRT (Comp & Inform Res & Tech), (if necessary)
 3. College Curriculum Committee (if necessary)
 4. College or School Faculty
 5. College or School Dean/Director of Instruction
 6. FS Graduate Committee (if applicable)
 7. FS Curricula Committee
 8. Associate Provost for Academic Affairs
 9. Faculty Senate

CIP CODE

09.0101

Assigned by
Associate Provost
for Academic Affairs

109

Received

Entered (Mainframe)

Entered (Catalog)

For Scheduling Office ONLY:

Mailed

*** Plan for curricular process to take at least 12 months.**

This form is for Associate of Arts in Communication
Name of New or Existing Program

This program is or would be located in current undergraduate/graduate catalog on page(s) _____

Mark appropriate Program:

Undergraduate Degree Program

Graduate Degree Program (For existing degree only)

Mark appropriate category

| | NEW: | REVISION OF: | DELETION: | NAME CHANGE: |
|---------------------------------|---|-------------------------------------|--------------------------|--------------------------|
| Degree <u>Associate</u> Type | <input checked="" type="checkbox"/> Undergraduate degree only | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Major | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Minor | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Concentration | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Certificate | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emphasis | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Department | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

*See New Units policy Guidelines book available from the Provost's Office.

Give exact title and requirements as they should appear in the catalog. See current catalog for format within the respective college (attach additional sheets if necessary). Identify in bracket form what is being changed.

Attached

Reason(s) for Request (attach additional sheets if necessary).

Attached

Library Impact Statement. Name of librarian consulted and attached signed impact statement. (If necessary)

CIRT Impact Statement. Name of individual consulted and attached signed impact statement. (If necessary)

Budgetary and Faculty Load Implications (attach statements). Long-range planning statement.

Does this change affect in a significant way, any other departmental programs/branch campuses? Yes _____ No XX

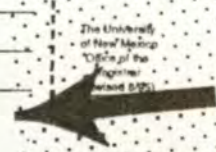
If yes, have you resolved these issues with department/branch involved? _____ (attach statement)

Effective Date of Proposed Change: Fall, 1997
Semester Year

Required Signatures:

| | | |
|--|---------------------------|----------------------|
| Department Chairperson | _____ | Date: _____ |
| Dean of Library Services (if necessary) | _____ | Date: _____ |
| CIRT (if necessary) | _____ | Date: _____ |
| College Curriculum Committee (if necessary) | _____ | Date: _____ |
| College or School Faculty (if necessary) | _____ | Date: _____ |
| College or School Dean/Director of Instruction | <u>Augustine Martinez</u> | Date: <u>3-10-97</u> |
| FS Graduate Committee (if applicable) | _____ | Date: _____ |
| FS Curricula Committee | <u>[Signature]</u> | Date: <u>5/14/97</u> |
| Assoc. Provost for Academic Affairs | <u>Ignacio R. Cordun</u> | Date: <u>5/27/97</u> |
| Faculty Senate | _____ | Date: _____ |

(34)



**UNM-TAOS EDUCATION CENTER
ASSOCIATE OF ARTS DEGREE
IN COMMUNICATION & JOURNALISM**

The Associate of Art Degree in Communication & Journalism is a degree program designed for students who wish to have marketable skills for the job market in a variety of areas - advertising, public relations, print or broadcast journalism, organizational communication, and others. The program is designed so that the student can earn a Minor in Communication as well as the AA in Communication and Journalism. It will also provide the basis for a major in Communication or Journalism and Mass Communication in a B.A. program. General Education requirements 35 credits, Communication requirements 6 credits, Electives 21 credits, for a total of 62 credits.

General education requirments:

Credits

English:

| | |
|----------------------------|----------|
| English 101 Composition I | 3 |
| English 102 Composition II | <u>3</u> |
| | 6 |

Math:

One math course from the following

| | |
|---------------------------------|----------|
| Math 121 College Algebra | 3 |
| Other College-level Mathematics | <u>3</u> |
| | 3 |

rephrase as
one math course numbered
121 or above
↑

Science: (Any two)

| | |
|--|----------|
| Biology 121-121L Principles of Biology | 4 |
| Biology 122-122L Principles of Biology | 4 |
| E & PS 101-105L Physical Geology | 4 |
| | <u>8</u> |

this might be 120-or above.
rephrase as
Biol 121 and
Biol 122 or E & PS 101/105L

Social/Behavioral Science: (any three from the following)

| | |
|---------------------------------------|----------|
| Econ 105 Intro to Macroeconomics | 3 |
| Pol Sci 200 American Politics | 3 |
| Psych 105 General Psychology | 3 |
| Soc 101 Introduction to Sociology | 3 |
| Anth 101 Introduction to Anthropology | <u>3</u> |
| | 9 |

Humanities/Fine Arts: (any three from the following)

| | |
|--------------------------------------|----------|
| Hist 101 Western Civilization | 3 |
| Phil 111 Humanities | 3 |
| Engl 211 Topic in English Literature | 3 |
| Art H 202 History of Art | <u>3</u> |
| | 9 |

General Education requirments total:

35

Communication Requirements:

Credits

C & J 101 Introduction to Communication 3

C & J 130-130L Public Speaking 3

Communication Requirement Total 6

Electives: (choose seven from the following)

C & J 125 Communication Across Cultures 3

C & J 151 Writing for the Mass Media 3

C & J 221 Interpersonal Communication 3

C & J 232 Business & Professional Speaking 3

C & J 253-255L Newspaper Practice & Lab 3

C & J 261 News Photography & lab 3

C & J 262 Radio/Television Performance 3

C & J 270 Communication for Teachers 3

C T 109LT Intro to Desktop Publishing 3

Ling 101 - Intro to the Study of Language 3

Electives Total 21

Grand Total 62

Robert M. Rogers
Professor and Chair



The University of New Mexico

Department of Communication and Journalism
Communication & Journalism Bldg.
Room 235 West
Albuquerque NM 87131-1171
(505) 277-5305

February 14, 1997

Augustine Martinez
Taos Education Center
UNM
115 Civic Plaza Drive
Taos, NM 87571

Dear Augustine:

I am enthusiastic about the planned AA Program in Communication that Katherine Cordova and I have drafted for implementation at the Taos Education Center, and I expect (1) that this program will be attractive to students in the Taos area, and (2) that it will fill a useful function, both for individuals who wish to seek employment in such fields as the mass media, public relations, as teaching assistants/aides, and related communication positions, and also for individuals who will continue with their education for a BA degree in Communication, or Journalism and Mass Communication.

I am impressed that the Taos Education Center offers 21 credits of courses (7 courses) for the AA degree in Communication. In the near future, I expect that additional courses like C&J 151, Writing Mass Media I; C&J 262, Broadcasting Performance; and perhaps others may be offered at Taos, thus providing an AA student with further alternatives in selecting their 21 credit-hours.

The AA program at Taos also fits with the new MA degree program in Communication that we are offering, beginning this year, at UNM North.

I look forward to working with you and your staff on next steps.

Cordially,

Everett M. Rogers
Professor and Chair

EMR:dmo

cc: Bob Grossman
Jean C. Nixley-Bowell
Katherine Cordova

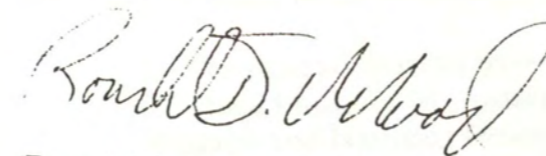
TAOS LOCAL TELEVISION PUBLIC ACCESS CHANNEL 2

To Whom It May Concern,

This is a letter of support for a proposed Associate of Arts Degree for the University of New Mexico - Taos. Kathy Cordova, a Communications and Journalism Instructor for UNM - Taos, is proposing a new degree program for the extension campus in communications. As a provider of Public Access television in Taos, we at Taos Local Television fully support the need for training in communications at UNM Taos. We are willing and able to supply resources and equipment with UNM in partnership to see that this new degree program receives support in this training. As telecommunications becomes a priority in our society, we believe this program would give the students and community of Northern New Mexico a great step toward a competitive edge in this ever expanding field.

If you have any questions or need further information from us here at Taos Local Television, please do not hesitate to contact us. Thank you for your time and consideration.

Sincerely,



Ronald J. Usherwood
Station Manager
Taos Local Television
Public Access
Channel 2

38

March 10, 1997

Ms. Pat Berry
Curriculum Committee Co-Chair
UNM-Taos
115 Civic Plaza Drive
Taos, New Mexico 87571

Dear Pat:

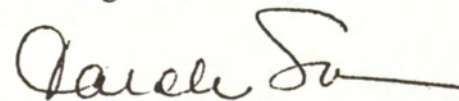
I recently learned UNM-Taos is considering the creation of an Associate of Arts degree in Communications. As the president of the Taos Press Club, a group specializing in this field, I thoroughly applaud this effort.

Members of the Taos Press Club enjoy employment in some of the following careers: advertising, marketing, editing, education, freelance, graphics, photography, public relations, production, broadcast, writing and many other areas. Although I cannot speak for individual organization members, I imagine that professionals in the field will also approve of this venture. Perhaps some of our membership will also express their interest by volunteering to sponsor a student interested in an internship/practicum as a class. This, of course, must be negotiated with UNM-Taos personnel at a later date.

Our organization recently voted to sponsor two UNM-Taos students, Katie Mares and Rebecca Phillipe. We paid their annual membership fees for the New Mexico Press Women and National Federation of Press Women. Also, one of the instructors in your Communications program, Kathryn Cordova, is a member of Taos Press Club and vice president of the state affiliate (New Mexico Press Women). She assures me that she will continue to involve her students in our professional organization.

We of the Taos Press Club look forward to possible future affiliation with some of the students enrolling in the Communications program.

Best regards,



Carole Summers
President

Taos Literacy Program: Taos Adult Learning Center
114 Civic Plaza Drive
Taos, New Mexico 87571
(505) 758-8664

March 12, 1997

TO: Curriculum Committee
UNM Taos

FR: Carmen D. Medina, Literacy Coordinator ~~UNM~~
Taos Public Library

RE: Associate Degree for Taos

This letter is in support of an Associates of Arts Degree in Communications.
A Communication's Degree would help students other classes. Being able to
communicate well in English will build confidence and the ability to succeed.

Thank you for your consideration.


Kathy Cordova
Literacy Coordinator

Frederick A. Peralta, *Mayor*

Councilmembers:

Bobby F. Duran
Frank J. Cruz
Erlinda S. Gonzales
Meliton Struck

Gustavo Cordova, *Town Manager*



Taos Municipal Building
400 Camino de la Placita

Taos, New Mexico 87571

(505) 751-2000
Fax: (505) 751-2026

116

March 17, 1997

Patricia Berry
Co-Chair, UNM-Taos
Curriculum Committee
115 Civic Plaza Drive
Taos, NM 87571

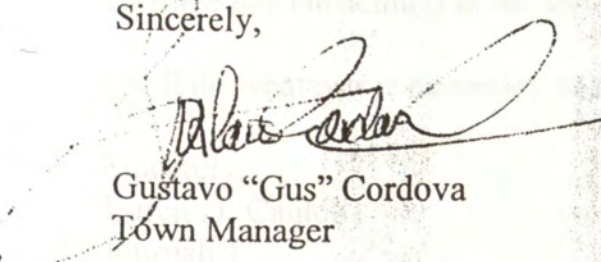
Dear Ms. Berry:

It is my understanding that UNM-Taos is considering the addition of an Associate of Arts degree in Communications to its curriculum. I would like to express my support for such a program.

Written and oral communications skills are essential in today's competitive job market and for the professional development of employees. Those who fail to sharpen their communication skills, simply fall behind in their competitiveness.

An Associate degree program will enable students from throughout Taos County to pursue the necessary course work in this critical area. I commend you for your efforts to advance this program as part of UNM-Taos.

Sincerely,


Gustavo "Gus" Cordova
Town Manager

Cc: Kathy Cordova

March 24, 1997

Patricia Berry
UNM Taos
115 Civic Plaza Drive
Taos, NM 87571

Dear Patricia,

I have recently learned that the Taos Branch of the University of New Mexico is considering adding an Associates Degree in Communications to its curriculum.

I am writing this letter to support the addition of this program. While I am not sure of the criteria used to measure a programs success, I believe this is a degree that has the potential to benefit all area students.

I say this because whether a student is interested in nursing, electronics, business or teaching, that student must still possess the ability to communicate. Validation of this statement can be found in the classified ads section of any newspapers under application requirements.

The University has already employed highly competent and qualified staff to teach the current communications curriculum. However, I believe there are several other area Journalists and Communicators who are both willing and able to lend their expertise to enhance this curriculum in the areas of broadcast, print and through internships.

I will do whatever is necessary to advocate community support of this program.

Sincerely,
Karen D. Cantou
Journalist
Former UNM - Albq., Journalism Student



March 13, 1997

Kathryn Cordova
Communication and Journalism Instructor
University of New Mexico - Taos
115 Civic Plaza Drive
Taos, New Mexico 87571

RE: Your memorandum on proposed Associate of Arts degree for UNM - Taos

Dear Kathy:

I read through your proposal and the course descriptions for the associate degree program. As a potential employer for graduates of such a program I would like to lend the support of The Taos News to your effort.

Obviously The Taos News has need for qualified writers/reporters, photographers, advertising sales and marketing people, as well as qualified workers in other areas of expertise.

Often we have to go outside the community to find qualified applicants to fill our positions. A program of study such as you are proposing would provide an opportunity for local students to learn skills and increase their knowledge in areas that could help them find local employment.

Having a better educated local workforce to draw upon would help not only The Taos News, but other local businesses, hire more people from the Taos area.

Sincerely yours,

George W. Fellows
Publisher

cc: file

sincerely,

Denise Tessier
President
NHPW

March 25, 1997

Patricia Berry, Co-Chair
Curriculum Committee
UNM-Taos
115 Civic Plaza Drive
Taos, NM 87591

Dear Ms. Berry,

I am writing this letter on behalf of New Mexico Press Women to express support for the proposal to initiate an Associate of Arts Degree in Communication & Journalism at the UNM-Taos campus.

Our state vice president, Kathryn Córdova, has filled me in on the proposed degree program and of interest in the program on the part of students.

New Mexico Press Women is an organization of working journalists, publishers of small newspapers, freelance writers, photographers, graphic artists and public relations practitioners, most of whom started out in journalism. A strong component of our mission is to support young journalists and communications education. Among other activities, we hold an annual state and national high school journalism contest and annually award a college journalism scholarship.

We support the UNM-Taos proposal because of the opportunities it would offer potential journalists in northern New Mexico. It could steer into journalism students who might be interested in communication, but who might choose another field because they do not have the means to head to Albuquerque right after graduation. By getting a head start on a B.A. degree at home, more students might be encouraged to eventually come to UNM at Albuquerque to complete requirements toward it.

Please let us know if there is anything we can do to help you in this effort.

Sincerely,

Denise Tessier

Denise Tessier
President
NMPW

OCT 15 1997

DEGREE/PROGRAM CHANGE FORM C

Date: 03-04-97

OFFICE OF THE REGISTRAR CIP CODE

Dr. Augustine Martinez 505 758-7648 0104

(Name of individual initiating curricular change form)

Assigned by Associate Provost for Academic Affairs

Director

(Title, position, telephone number)

Saborah Garlin

UNM-Taos Education Center

(Department/Division/Program/Branch)

UNIT PREPARES IN QUADRUPLICATE

Routing (All four copies)

- 1. Dean of Library Services (if necessary)
2. CIRT (Comp & Inform Res & Tech), (if necessary)
3. College Curriculum Committee (if necessary)
4. College or School Faculty
5. College or School Dean/Director of Instruction
6. FS Graduate Committee (if applicable)
7. FS Curricula Committee
8. Associate Provost for Academic Affairs
9. Faculty Senate

* Plan for curricular process to take at least 12 months.

Mark appropriate Program:

Undergraduate Degree Program [X]X

Graduate Degree Program []

(For existing degree only)

This form is for Associate of Arts Degree in Criminal Justice

Name of New or Existing Program

This program is or would be located in current undergraduate/graduate catalog on page(s)

Mark appropriate category

AA

NEW:

REVISION OF:

DELETION:

NAME CHANGE:

Degree Associate Type

[X]X Undergraduate degree only

[]

[]

[]

Major []

[]

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Minor []

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Concentration []

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Certificate []

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Emphasis []

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[]

[]

Department []*

[]*

[]

[]

[]

* See New Units policy Guidelines book available from the Provost's Office.

Give exact title and requirements as they should appear in the catalog. See current catalog for format within the respective college (attach additional sheets if necessary). Identify in bracket form what is being changed.

Attached

Reason(s) for Request (attach additional sheets if necessary).

Attached

Library Impact Statement. Name of librarian consulted and attached signed impact statement. (If necessary)

CIRT Impact Statement. Name of individual consulted and attached signed impact statement. (If necessary)

Budgetary and Faculty Load Implications (attach statements). Long-range planning statement.

Does this change affect in a significant way, any other departmental programs/branch campuses? Yes No X

If yes, have you resolved these issues with department/branch involved? (attach statement)

Effective Date of Proposed Change: Fall 1997

Semester

Year

Table with Required Signatures and Date columns. Includes signatures for Department Chairperson, Dean of Library Services, CIRT, College Curriculum Committee, College or School Faculty, College or School Dean/Director of Instruction, FS Graduate Committee, FS Curricula Committee, Assoc. Provost for Academic Affairs, and Faculty Senate.

Received

Entered (Mainframe)

Entered (Catalog)

For Scheduling Office ONLY:

Mailed

RATIONALE FOR A NEW AND A REVISED DEGREE PROGRAM IN CRIMINAL JUSTICE

Presently, UNM-Taos Education Center offers the same Associate of Applied Science Degree and Certificate Program in Criminal Justice as UNM-Gallup. Programs which are primarily designed for students who wish to go into law enforcement, such as police work or corrections. However, over the past couple of years, experience has taught us that, infact, there have been very few students enrolled in the Criminal Justice Program at UNM-Taos who want to go into law enforcement. Furthermore, even less local police officers have enrolled in the degree program at UNM-Taos during this time.

Last fall, the Coordinator of the Criminal Justice Program at UNM-Taos established a Criminal Justice Advisory Board comprised of experts actively involved in criminal justice issues in the Taos community. Consequently, as a result of our community discussions and consensus, UNM-Taos proposes to replace the two existing criminal justice programs with a new degree program and a revised program. These programs are designed to better meet the needs of students and their communities in the field of criminal justice, as follows:

Associate of Arts Degree in Criminal Justice: This new program is a professional academic degreed program which will meet the needs of students who wish to transfer to a four-year college or University for a bachelor's degree in Criminal Justice or a related field.

Associate of Applied Science in Community Justice: This is a revised program which is designed for students who wish to go to work in his/her community directly upon receiving their two year degree. This program will give students both an academic background in criminal justice and the practical skills in human services needed to work with the community agencies involved in criminal justice issues. This program also includes Student Internships, an important component for students desiring jobs with agencies in their own communities. This is a vocational-oriented degree program. Students enrolled in the existing AAS degree program may either finish the program they are in or transfer to one of the other degree programs.

In addition to better meeting the needs of students interested in criminal justice careers, another important purpose of these degree programs is to get people more involved in the criminal justice issues in their communities. In accordance with this goal, we hope to obtain grant monies in the near future, through the UNM Foundation, to establish a Community Justice Project, which will enable us to hold public forums and workshops to better educate the community at large as to the important criminal justice issues facing New Mexico, in general, and Northern New Mexico, in particular.

Revised per FSOC
requests for 68 hrs. 122

University of New Mexico-Taos
Associate of Arts Degree in Criminal Justice

| <i>Required Courses</i> | <i>Credits</i> |
|---|----------------|
| English: | |
| Engl 101 Comp I: Exposition | 3 |
| Engl 102 Comp II: Analysis & Argument | <u>3</u> |
| Total | 6 |
| Communication & Journalism: | |
| C & J 130 Public Speaking | <u>3</u> |
| Total | 3 |
| Mathematics: | |
| Math 120 Intermediate Algebra | <u>3</u> |
| Total | 3 |
| Science: (choose two from the following) | |
| Biol 121-121L Principles of Biology/Lab | 4 |
| Biol 122-122L Principles of Biology/Lab | 4 |
| Chem 105 & 107L Chemistry Non-Tech. Major/Lab | 4 |
| E&PS 101 & 105L Physical Geology/Lab | 4 |
| Physcs 102 & 112L Intro to Physics/Lab | <u>4</u> |
| Total | 8 |
| Social & Behavioral Sciences: (choose two OR three from the following) | |
| Psych 105 General Psychology | 3 |
| Soc 101 Intro to Sociology | 3 |
| Pol Sci 110 The Political World | 3 |
| Anth 101 Intro to Anthropology | 3 |
| Econ 204 Origins & Develop. of Economic Ideas | <u>3</u> |
| Total | 6-9 |
| Humanities: (choose two OR three from the following) | |
| Hist 101 Western Civilization | 3 |
| Hist 102 Western Civilization | 3 |
| Hist 161 History of the U.S. | 3 |
| Hist 162 History of the U.S. | 3 |
| Phil 101 Intro to Philosophy | <u>3</u> |
| Total | 6-9 |

Fine Arts: (choose one from the following)

| | |
|------------------------------|----------|
| ANY Art History 101 or above | 3 |
| ANY Art Studio 101 or above | 3 |
| ANY Dance 101 or above | 3 |
| ANY Thea 101 or above | 3 |
| Total | <u>3</u> |

General Education Requirements: 35

Criminal Justice Requirements:

| | |
|--|----------|
| Crim J 101T Intro to Criminal Justice | 3 |
| Crim J 102T Intro to Corrections | 3 |
| Crim J 103T Criminal Justice & Community Relations | 3 |
| Crim J 104T Computer Applications in Criminal Justice | 3 |
| Crim J 105T Juvenile Justice System | 3 |
| Crim J 106T Overview of Criminal Law & Procedure | 3 |
| Crim J 107T Women, Children & Crime | 3 |
| Crim J 110T Conflict Resolution & Counseling Skills | 3 |
| Crim J 111T Criminology | 3 |
| Crim J 112T Restorative Justice | 3 |
| Crim J 113T Written & Interpersonal Communication Skills | <u>3</u> |

Criminal Justice Requirements 33

Grand Total Required Credits 68

CRIM J 106T Overview of Criminal Law & Procedure
 This course provides an overview of the criminal justice system, including the philosophy, development and components of the system. Topics include an overview of the criminal justice system, the process from a crime to a conviction, defenses, pertinent provisions of the criminal code, and their application in the legal process.

CRIM J 107T Women, Children and Crime
 This course examines the role of women and children in the criminal justice system. Topics include the role of women and children as victims, offenders, and players in the system. This course is designed to help students develop their communication skills.

**University of New Mexico-Taos
Criminal Justice Program Course Descriptions**

CRIMINAL JUSTICE CORE CLASSES

CRIM J 101T Introduction to Criminal Justice: An introductory course in the history and philosophy of the U.S. Criminal Justice system. The legislative and constitutional framework of the system is covered, and each of the major components (the police, courts, corrections, and industrial security) is examined.

CRIM J 102T Introduction to Corrections: A study of the history, philosophy, legal issues, research and models of the corrections system and the impact of the system and on prisoners and society. The corrections process, the rights of the convicted criminal and correctional systems and their administration are also explored. In addition, this course covers probation, parole, community corrections and other alternative sentencing programs.

CRIM J 103T Criminal Justice and Community Relations: A study of the relationship between the criminal justice system and the community. Concepts in interpersonal communications, stress management, personal prejudices, community influences, media relations and crime prevention are explored. This course will also identify agencies in the community involved in criminal justice issues.

CRIM J 104T Computer Applications in Criminal Justice: This course provides criminal justice students and professionals with the skills to use computers in criminal investigations, research and communications with other law enforcement and criminal justice professionals. This course also provides an introduction to see ways criminals can use computers to commit crimes and hackers can contaminate computers.

CRIM J 105T Juvenile Justice System: A study of the juvenile justice system, with particular emphasis on New Mexico: history of the juvenile court; juvenile court practices and procedures; neglect; dependency and delinquency; jurisdiction of the court; and the roles of the police officer, the juvenile correctional officer, social service worker and other human service workers in the juvenile justice system. This course will also explore alternative juvenile justice programs that have proven successful around the country.

CRIM J 106T Overview of Criminal Law and Procedure: An introductory study of the philosophy, development and social basis of U.S. and New Mexico criminal law and constitutional procedure. Topics include an overview of the classification of crime, the elements of and parties to a crime, defenses, pertinent principles of evidence, laws of arrest and search and seizure and their application in the legal process.

CRIM J 107T Women, Children and Crime: This course examines the roles that women and children play in the criminal justice system including their roles as victims of crime, offenders and players in the system. This course is also designed to help students develop better analytical and communication skills.

CRIM J 110T Conflict Resolution and Counseling Skills: This course will cover the principles of mediation, negotiation, and conflict resolution. Practical application of the necessary counseling skills required for effective mediation, crisis intervention and conflict resolution will be presented and practiced. Criminal conflict resolution will be presented and practiced. Criminal justice students and police officers will learn to do information gathering and diffuse highly charged situations such as domestic violence and child abuse scenarios.

CRIM 111T Criminology: An interdisciplinary study of the major types of criminal behavior, factors which contribute to the production of criminality and delinquency; methods used in dealing with violators, crime statistics, theories of crime. This course will also explore the "Criminology as Peacemaking" movement.

CRIM 112T Restorative Justice: This course will explore restorative and transformative justice concepts as opposed to retributive justice, which is what mostly directs our current criminal justice system and philosophy. Restorative justice looks at restoring wholeness to the victim and responsibility to the offender and transformative justice sees crime as an opportunity to find healing for both the victim and offender.

CRIM 113T Written and Interpersonal Communication Skills: This advanced course is designed to help the graduating criminal justice student improve his or her oral and written communication skills, including improving a student's ability to complete the reports and forms commonly used in the criminal justice system. (Prereq. Eng. 101, 102 and Crim J 130)

CRIM J 199 Internships: Internships with community agencies will give students the opportunity to gain practical experience in the criminal justice field.

CRIM J 293T Topic: Criminal Justice Careers and Trends: This one credit hour course is designed to give students an overview of careers available in the criminal justice field and an introduction to the community agencies which are involved in criminal justice issues. This course will include guest lecturers - experts in the criminal justice field - on a regular basis. (C/NC)

ELECTIVES

CRIM J 120T Weaponless Defense Tactics: this course teaches physical control of criminal suspects and self-defense tactics.

CRIM J 121T Community Policing: This course will give students an law enforcement professionals of community policing concepts and practices.

CRIM J 122T The Study of Gangs: In this community interest course, students will discuss and do research on: gang types; why gangs exist; why youths join gangs; entering the gang world; gang characteristics, communications and activities and law enforcement/school concerns.

CRIM J 123T Tribal Courts: This course is designed to give students an overview of tribal court criminal and civil justice systems and jurisdiction, with particular emphasis on New Mexico tribes.

CRIM J 124T Criminal Investigations: This advanced course is designed to give students and overview of the entire field of criminal investigations.

CRIM J 125T Criminalistic: This advanced course is designed to give students an overview of forensic methods and techniques.

CRIM J 126T Theory and Practices in Management & Supervision: This course is designed to give student and understanding of management and supervision theories and practices in law enforcement and other criminal justice agencies.

CRIM J 127T Constitutional Rights of Citizens: This course will give criminal justice students and other interested students and overview of their U.S. and New Mexico constitutional and civil rights.

CRIM J 293T Topics in Criminal Justice: A heading for other special course offerings, seminars and workshops in various areas of criminal justice electives, as needed.

MASTER CALENDAR FOR CRIMINAL JUSTICE CORE COURSES

After the 1997-98 academic year, all of the following core courses will be offered once a year in Fall or Spring as indicated:

| | | |
|---------|---|--------|
| CJ 101T | Intro to Criminal Justice | F 1997 |
| CJ 102T | Intro to Corrections | F 1997 |
| CJ 103T | Criminal Justice and Community Relations | F 1997 |
| CJ 293T | Topic: Criminal Justice Careers and Trends | F 1997 |
| CJ 104T | Computer Applications in Criminal Justice (prereq: computer proficiency) | S 1998 |
| CJ 105T | Juvenile Justice System | S 1998 |
| CJ 106T | Overview of Criminal Law & Procedure | S 1998 |
| CJ 107T | Women, Children and Crime | S 1998 |
| CJ 110T | Conflict Resolution and Counseling Skills | F 1998 |
| CJ 111T | Criminology (prereq. CJ 101T) | F 1998 |
| CJ 112T | Restorative Justice | F 1998 |
| CJ 113T | Written & Interpersonal Communication Skills (prereq. Eng. 101, 102 and C&J 130) | S 1999 |
| CJ 199T | Internships | F & S |

The following Criminal Justice Electives will be offered as needed, normally at least once every two years, beginning with the Fall 1998 semester:

| | |
|---------|--|
| CJ 120T | Weaponless Defense Tactics |
| CJ 121T | Community Policing |
| CJ 122T | The Study of Gangs |
| CJ 123T | Tribal Courts |
| CJ 124T | Criminal Investigations |
| CJ 125T | Criminalistics |
| CJ 126T | Theory & Practices in Management and Supervision |
| CJ 127T | Constitutional Rights of Citizens |

Other Criminal Justice Electives will be offered on an as-needed basis.

College or School Faculty _____
 College or School Dean/Chair _____
 FS-Graduate Committee _____
 FS-Clerical Committee _____
 Assoc. Provost for Academic Affairs _____
 Faculty Senate _____

**DEGREE/PROGRAM CHANGE
FORM C**

Date: 2/20/97

CIP CODE _____

Thomas M. Hagstrom

(Name of individual initiating curricular change form)

Professor of Mathematics, SEC Program Coordinator X78920

(Title, position, telephone number)

Mathematics & Statistics

(Department/Division/Program/Branch)

UNIT PREPARES IN QUADRUPPLICATE

Routing (All four copies)

1. Dean of Library Services (if necessary)
2. CIRT (Comp & Inform Res & Tech) (if necessary)
3. College Curriculum Committee (if necessary)
4. College or School Faculty
5. College or School Dean/Director of Instruction
6. FS Graduate Committee (if applicable)
7. FS Curricula Committee
8. Associate Provost for Academic Affairs
9. Faculty Senate

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MAR 17 1997
COLLEGE OF ARTS & SCIENCES

Assigned by
Associate Provost
for Academic Affairs

Man for curricular process to take at least 12 months.

Mark appropriate Program:

Undergraduate Degree Program

Graduate Degree Program
(For existing degree only)

This form is for Certificate in Scientific & Engineering Computati
Name of New or Existing Program

This program is or would be located in current undergraduate/graduate catalog
on page(s) _____

Mark appropriate category

| | NEW: | REVISION OF: | DELETION: | NAME CHANGE: |
|--|--|-------------------------------------|--------------------------|--------------------------|
| Degree <u> </u> Type | <input type="checkbox"/> Undergraduate degree only | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Major | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Minor | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Concentration | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Certificate | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emphasis | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Department | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

*See New Units policy Guidelines book available from the Provost's Office.

Give exact title and requirements as they should appear in the catalog. See current catalog for format within the respective college (attach additional sheets if necessary). Identify in bracket form what is being changed.

Reason(s) for Request (attach additional sheets if necessary).

Library Impact Statement. Name of librarian consulted and attached signed impact statement. (If necessary)
CIRT Impact Statement. Name of individual consulted and attached signed impact statement. (If necessary)
Budgetary and Faculty Load Implications (attach statements). Long-range planning statement.
Does this change affect in a significant way, any other departmental programs/branch campuses? Yes _____ No X
If yes, have you resolved these issues with department/branch involved? _____ (attach statement)
Effective Date of Proposed Change: Summer, 1997
Semester Year

Required Signatures:

| | |
|--|-----------------------|
| Department Chairperson _____ | Date: _____ |
| Dean of Library Services (If necessary) _____ | Date: _____ |
| CIRT (If necessary) _____ | Date: _____ |
| College Curriculum Committee (If necessary) <u>THM</u> | Date: <u>6/7/97</u> |
| College or School Faculty (If necessary) _____ | Date: _____ |
| College or School Dean/Director of Instruction <u>DP White</u> | Date: <u>3/19/97</u> |
| FS Graduate Committee (If applicable) _____ | Date: <u>10/17/97</u> |
| FS Curricula Committee <u>AS</u> | Date: <u>10/15/97</u> |
| Assoc. Provost for Academic Affairs <u>W. W. H.</u> | Date: <u>10/21/97</u> |
| Faculty Senate _____ | Date: _____ |

53

128

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For Scheduling Office ONLY:

The University of New Mexico

Department of Mathematics and Statistics
Albuquerque, NM 87131

MEMORANDUM

April 14, 1997

To : Senate Graduate Committee Curriculum Sub-Committee
 From : Thomas Hagstrom, Mathematics and Statistics *TH*
 Subj : Form C - Certificate in Scientific and Engineering Computation *Amix*

In response to the concerns raised in your April 11 memo:

1. The additional three hours required are the three hours associated with the advanced computation project. A degree student would take some number of hours of dissertation work, which is not counted towards the certificate. We want to make sure that associated faculty supervising projects for post-degree SEC students are credited with the generation of some extra credit hours. Therefore, the post-degree students will be required to take the standard 15 hours of coursework, as any Ph.D. student would, with the project credit hours in addition.
2. We were unaware of the rules disallowing the use of hours from a previous degree. We have deleted all references to credit transfer.
3. We still want to allow non-degree status for students' convenience. However, we have added language to the proposed catalogue listing pointing out to students that they need to be admitted to a participating department if they want the certificate posted to their transcript.

Thank you for your prompt consideration of our request.

Curriculum:

The post-degree SEC certificate requires the following courses:
 Introduction to Scientific Computation (MATH 551)
 ...
 list of SEC electives. Finally, the project (minimum of 3 credit hours)

ADDENDUM TO FORM C

A Proposal for a Post-Degree Option in the Scientific and Engineering Computation (SEC) Certificate Program

1. Purpose and Rationale for the Post-Degree Option

The Scientific and Engineering Computation Program (SEC) at the University of New Mexico (UNM) is an interdisciplinary graduate certificate program aimed at promoting advanced research in the computational sciences, including applications, algorithms, and architectures. The SEC certificate can now be earned as part of an advanced degree program in any one of the participating departments. It is proposed to establish a post-degree certificate that can be earned independently by those who already have advanced degrees. We believe that in so doing we will be providing a valuable service to experienced scientists and engineers, allowing them to develop or enhance their ability to effectively use high-performance computing in their disciplines. We note that the course requirements are essentially equivalent to the requirements for the Ph.D. with SEC Certificate.

2. Proposed Post-Degree Program

Admission:

Students applying for admission to the program should have a Master's or Doctor's degree in a mathematical, scientific or engineering discipline. The SEC Admissions and Financial Aid Committee will review the application materials of each student and make a recommendation to the Executive Committee for final approval. Admission is based on academic record and letters of recommendation.

Curriculum:

The post-degree SEC certificate program requires the two course sequence CS/Math 471, Introduction to Scientific Computing, and CS442/EECE432, Introduction to Parallel Processing. The program requires an additional nine credit hours of courses from the approved list of SEC electives. Finally, the program requires completion of an advanced computation project (minimum of 3 credit hours), under the direction of one of the Associated Faculty,

and presented upon completion at an open forum. The SEC Executive Committee will verify that a certificate candidate has met all program requirements and will provide the Dean of Graduate Studies a list of candidates they recommend be awarded the certificate.

Course substitutions:

Students may petition the Program Committee to substitute a course (of an equivalent number of credit hours) for any of the courses of the approved curriculum.

3. Proposed Effective Date: Summer 1997

4. Budgetary and Faculty Load Implications

We anticipate no additional costs resulting from the introduction of this post-degree option.

5. Proposed Catalogue Listing

Changes to the current listing are indicated by boldface.

SCIENTIFIC AND ENGINEERING COMPUTATION CERTIFICATE

The Scientific and Engineering Computation (SEC) certificate program is an interdisciplinary graduate program open to students in the following participating departments: Biology, Chemical and Nuclear Engineering, Chemistry, Civil Engineering, Computer Science, Earth and Planetary Sciences, Electrical and Computer Engineering, Mathematics, Mechanical Engineering, Physics and Astronomy, and Psychology. **It is also open to students who already have a graduate degree in a mathematical, scientific or engineering discipline.** Its purpose is to prepare students to effectively use high-performance computing within their discipline.

A Master's or Ph.D. degree with a certificate in scientific and engineering computation is a degree in one of the participating departments. To complete the SEC program with degree students must:

- Complete all degree requirements of their home department.
- Complete the two course sequence CS/Math 471 (Introduction to Scientific Computing) and CS 442/EECE 432 (Introduction to Parallel Processing).

- **Master's Students:** In addition to the two course sequence, complete 6 hours from the approved list of SEC electives or 3 hours from the approved list of SEC electives and a thesis.
- **Ph.D. Students:** In addition to the two course sequence, complete 9 hours from the approved list of SEC electives, at least one of which is listed outside the home department.
- At least one faculty member from the Associated Faculty list must be on a student's Master's or Ph.D. committee, and any thesis must contain a significant computational component.
- SEC students from the Computer Science Department will be required to complete at least 2 SEC electives in an application area, or, for Master's students electing the thesis option, the one SEC elective must be in an application area and the thesis must have a significant applied computing component.

To complete the post-degree SEC program students must:

- Complete the two course sequence CS/Math 471 (Introduction to Scientific Computing) and CS 442/EECE 432 (Introduction to Parallel Processing).
- In addition to the two course sequence, complete 9 hours from the approved list of SEC electives.
- Complete an advanced computation project (minimum of 3 credit hours), under the direction of one of the associated faculty, and present it at an open forum.

Admission to the SEC program is based on academic record and letters of recommendation. GRE scores may also be considered for students in a degree program. Prerequisites for admittance into the SEC program in addition to a bachelor's degree are:

- For the certificate with degree, admission to a participating department. For post-degree SEC students, a graduate degree in a mathematical, scientific, or engineering discipline and official enrollment at UNM. (Non-degree status is acceptable. However, for the certificate to be posted on the transcript, a student must be admitted to a participating department. Consult the bulletin for information about post-master's status.)

- One year of general college physics or chemistry.
- One year of differential/integral calculus, a course in multivariable calculus, a course in differential equations, and a course in linear algebra.
- A course in computer programming (either FORTRAN, C, or C++) or equivalent experience. It is required that a second course on the level of CS 251 be completed, or equivalent experience demonstrated, as prerequisite to CS 442/EECE 432.

Students may petition the Program Committee to substitute a course (of an equivalent number of credit hours) for any of the courses of the approved curriculum.

Detailed information about the SEC program, including current lists of approved electives and associated faculty, may be obtained over the internet at <http://www.arc.unm.edu> or by writing to: Scientific and Engineering Computation Program, University of New Mexico, HPCERC, Galles Building, 1601 Central NE, Albuquerque, NM 87131.

| | | |
|--|-------|-------------|
| Department Chairperson | _____ | Date: _____ |
| Dean of Library Services | _____ | Date: _____ |
| CIRT (if necessary) | _____ | Date: _____ |
| College Curriculum Committee | _____ | Date: _____ |
| College or School Faculty | _____ | Date: _____ |
| College or School Dean/Director of Instruction | _____ | Date: _____ |
| FS Graduate Committee (if applicable) | _____ | Date: _____ |
| FS Curricula Committee | _____ | Date: _____ |
| Assoc. Provost for Academic Affairs | _____ | Date: _____ |
| Faculty Senate | _____ | Date: _____ |

(58)

UNM

OCT 15 1997

DEGREE/PROGRAM CHANGE FORM C

Date: October 23, 1996

John Lipski
(Name of individual initiating curricular change form)

Chair 277-5907
(Title, position, telephone number)

Spanish & Portuguese
(Department/Division/Program/Branch)

CIP CODE
OFFICE OF THE REGISTRAR

Assigned by
Associate Provost
for Academic Affairs

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COLLEGE OF ARTS & SCIENCES

UNIT PREPARES IN QUADRUPPLICATE
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1. Dean of Library Services (if necessary)
2. CIRT (Comp & Inform Res & Tech), (if necessary)
3. College Curriculum Committee (if necessary)
4. College or School Faculty
5. College or School Dean/Director of Instruction
6. FS Graduate Committee (if applicable)
7. FS Curricula Committee
8. Associate Provost for Academic Affairs
9. Faculty Senate

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FEB 18 1997

134

Received

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Entered (Catalog)

Mailed

For Scheduling Office ONLY:

*Plan for curricular process to take at least 12 months.

This form is for MA in Spanish
Name of New or Existing Program

This program is or would be located in current undergraduate/graduate catalog
on page(s) 116

Mark appropriate Program:
Undergraduate Degree Program
Graduate Degree Program (For existing degree only)

Mark appropriate category

| | NEW: | REVISION OF: | DELETION: | NAME CHANGE: |
|--------------------------|--|-------------------------------------|--------------------------|--------------------------|
| Degree <u>MA</u> Type | <input type="checkbox"/> Undergraduate degree only | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Major | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Minor | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Concentration | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Certificate | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Emphasis | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Department | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

*See New Units policy Guidelines book available from the Provost's Office.

Give exact title and requirements as they should appear in the catalog. See current catalog for format within the respective college (attach additional sheets if necessary). Identify in bracket form what is being changed.

See attached

Reason(s) for Request (attach additional sheets if necessary).

~~Clarification of degree requirements with new option of major + minor or double major.~~ Add Spanish Mysticism to under 500 level courses

Library Impact Statement. Name of librarian consulted and attached signed impact statement. (If necessary)
CIRT Impact Statement. Name of individual consulted and attached signed impact statement. (If necessary)
Budgetary and Faculty Load Implications (attach statements). Long-range planning statement.
Does this change affect in a significant way, any other departmental programs/branch campuses? Yes ___ No x
If yes, have you resolved these issues with department/branch involved? ___ (attach statement)
Effective Date of Proposed Change: Fall Semester, 1997

| Required Signatures: | Date: |
|---|-----------|
| Department Chairperson | 11/17/96 |
| Dean of Library Services (if necessary) | 11/13/96 |
| CIRT (if necessary) | 11/14/96 |
| College Curriculum Committee (if necessary) S. Burners | |
| College or School Faculty (if necessary) | |
| College or School Dean/Director of Instruction P. White | Fall 6/97 |
| FS Graduate Committee (if applicable) | 4/17/97 |
| FS Curricula Committee | 10/15/97 |
| Assoc. Provost for Academic Affairs | 10/20/97 |
| Faculty Senate | |

59

M.A. in Portuguese or Spanish

Prerequisite for entrance into the M.A. program is an undergraduate Spanish or Portuguese major of 30 semester hours in courses numbered above 300, or the equivalent. The M.A. in Spanish and Portuguese at the University of New Mexico has four areas of concentration: Hispanic literature, Hispanic linguistics, Southwest Hispanic studies and Portuguese. All students must choose a major and a minor area from this group. The option of a double major also exists. See the department for details. The M.A. is offered under Plan I (thesis) and Plan II (course work only). Plan I requires a minimum of 27 hours of course work and a thesis. Plan II requires 33 hours of course work. Under Plan I, a thesis proposal must be submitted to the student's thesis committee no later than the beginning of the fourth semester of study, when the student will register for 6 hours of thesis credit. Under both plans students take comprehensive examinations at the end of their course work (minimum semester hour requirements for TAs under both plans are 9, 9, 9, 6). All course work must be at the 500 level or above, with the exception of Span 423 (Cervantes' *Quijote*), Span 438 (Mexican literature), and Span 450 (Spanish Mysticism). All candidates must complete one year (6 semester hours) of university-level study of a foreign language other than the one being studied in the degree program. This requirement can be met through coursework done as part of the B.A. This is in addition to the 33 hours of regular graduate course work.

added by Shapiro after call to Lopez

Jackie,

According to the Spanish and Portuguese chair the coursework distribution for the revised double major or major minor is as follows:

| | |
|-----------------|--|
| Plan I (thesis) | Total hrs. required = 33 (27 coursework + 6 thesis) |
| Double Major | 12 hrs. coursework in each area + 3 hrs linguistics |
| Major/Minor | 15 hrs. in major/6 hrs. in minor + 3 hrs linguistics and 3 hrs. elective |

| | |
|----------------------|--|
| Plan II (non-thesis) | Total hrs. required - 33 coursework |
| Double Major | 15 hrs. coursework in each area + 3 hrs. linguistics |
| Major/Minor | 18 hrs. in major/9 hrs. in minor + 3 hrs. in linguistics and 3 hrs. elective |

The changes are strictly internal to the program and will not affect total number of hours or core courses for the MA in Spanish and Portuguese.

Mariana

not being implemented - withdrawn

Account for the course distribution for the revised double major or minor.

Plan I (1977 coursework + 6 thesis) Double Major in each area + 3 hrs linguistics

Plan II (1977 coursework + 3 hrs linguistics) Double Major in minor + 3 hrs linguistics and 0 hrs elective

Plan III (1977 coursework + 3 hrs linguistics) Double Major in each area + 3 hrs linguistics

Plan IV (1977 coursework + 3 hrs linguistics) Double Major in minor + 3 hrs in linguistics and 3 hrs elective

The changes in the program and will not affect total number of hours required for the degree.

Approved by the Faculty

Budgetary and Faculty Load Implications

No budgetary implications or change of faculty loads.

Long-range planning statement

This degree modification is the implementation of the self study and outside evaluation recommendations.

Adopted on this 11th day of September, 1977

Mexico

Agued

Larry D. Willard
 Larry D. Willard, President

Mary Tang
 Mary Tang, Secretary

James Taylor
 James Taylor, Faculty Member

Richard Taylor
 Richard Taylor, Member

EXCELLENCE IN HIGHER EDUCATION RESOLUTION
OF THE BOARD OF REGENTS OF THE UNIVERSITY OF NEW MEXICO

WHEREAS, we have accepted appointments to the Board of Regents of the University of New Mexico because of our belief in and our commitment to the importance of higher education and the value that it adds to the economic and social health of the citizens of New Mexico; and

WHEREAS, we are proud that the University of New Mexico, including its branches and education center, has enriched the State with a broad variety of educational and training opportunities and has made significant research and public service contributions, especially in the areas of health care, law, science and technology; and

WHEREAS, we are committed to assuring that the University of New Mexico responds to the educational needs of New Mexico citizens by continuing to modify programs and services as the State's needs change while efficiently utilizing the resources assigned to our University; and

WHEREAS, we appreciate the historic commitment that the State has made to higher education as evidenced by the fact that, in spite of other pressing demands on State resources, the decision-makers have dedicated a nearly constant share of 17% of State General Fund revenue to higher education, which has allowed the University of New Mexico to attract and retain outstanding faculty, staff and students; and

WHEREAS, we recognize the quality of our faculty and staff who have offered educational experiences to citizens of New Mexico that are competitive in quality with universities in other states; and

WHEREAS, we as the Board of Regents of the University of New Mexico are alarmed at the significant deterioration of State support that emerged from the last legislative session as reflected by the reduction of the universities' base budgets, the veto of compensation funding for higher education employees, and the dramatic reduction in the share of State revenues dedicated to higher education--from 17% to 16.1%--a \$27 million loss; and

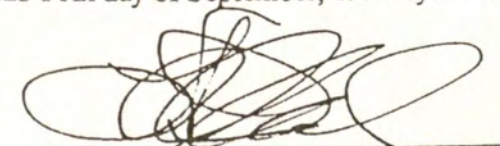
WHEREAS, we believe that if the quality of New Mexico higher education programs begins to deteriorate, New Mexico students will suffer, and since many of the best and brightest students will seek educational opportunities outside the State, New Mexico will run the risk of losing these individuals permanently; and

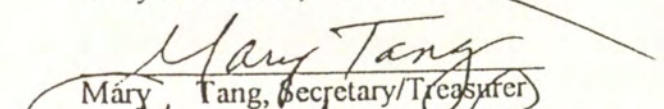
NOW, THEREFORE BE IT RESOLVED THAT: the Board of Regents of the University of New Mexico urges State leaders to:

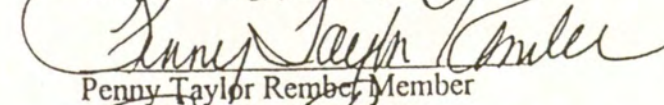
1. Reaffirm the value that the University of New Mexico is contributing to the educational experience of more than 30,000 students a year and to the health care and public service needs of New Mexico citizens; and
2. Demonstrate a commitment to the New Mexico higher education system by restoring the historic share of State general fund support to at least 17% so that the New Mexico higher education institutions can continue to offer high quality programs that serve the needs of the citizens.

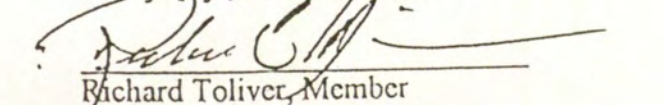
Adopted on this 11th day of September, 1997 by an unanimous vote of the Board of Regents of the University of New Mexico.

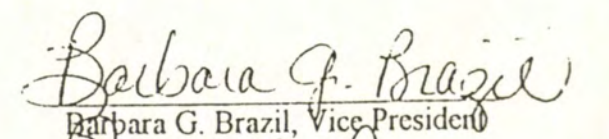
Signed:

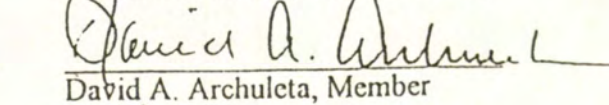

Larry D. Willard, President

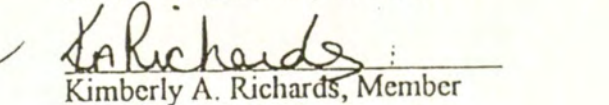

Mary Tang, Secretary/Treasurer


Penny Taylor Rember, Member


Richard Toliver, Member


Barbara G. Brazil, Vice President


David A. Archuleta, Member


Kimberly A. Richards, Member

Distributed at Nov 11, 1997 Faculty Senate Mtg

The University of New Mexico

Faculty Senate

RESOLUTION ON PROCEDURAL ACCOUNTABILITY

The University of New Mexico has established policies and procedures to ensure equal and fair treatment of all students, faculty, and staff. The University of New Mexico Faculty strongly supports these policies and procedures as articulated in the various public policy documents governing treatment of students, faculty, and staff, including the Faculty Handbook, The Affirmative Action Manual, the UNM General Catalog, the University Business Policies and Procedures Manual, the Board of Regents' Policy Manual, and other prevailing documents. Unfortunately, recent court decisions and adjudications have cited the failure of members of the campus community to follow established policies and procedures. Such failures have not only resulted in costly monetary settlements, but also have tarnished the image of the university community as a whole. Non-discriminatory practices, to be fully effective, must be supported by vigilant supervision of all levels and units of the university, to ensure that appropriate procedures are faithfully and rigorously carried out.

Therefore, the Faculty Senate of the University of New Mexico demands that the university administration take vigorous action to ensure compliance with established policies and procedures that protect all students, faculty, and staff from discrimination of any kind, and further that any and all responsible administrators, faculty, or staff who violate or fail to follow such policies and procedures be subject to appropriate disciplinary action.

RESOLUTION ON PROCEDURAL ACCOUNTABILITY

The University of New Mexico has established policies and procedures to ensure equal and fair treatment of all students, faculty, and staff. The University of New Mexico Faculty strongly supports these policies and procedures as articulated in the various public policy documents governing treatment of students, faculty, and staff, including the Faculty Handbook, The Affirmative Action Manual, the UNM General Catalog, the University Business Policies and Procedures Manual, the Board of Regents' Policy Manual, and other prevailing documents. Unfortunately, recent court decisions and adjudications have cited the failure of members of the campus community to follow established policies and procedures. Such failures have not only resulted in costly monetary settlements, but also have tarnished the image of the university community as a whole. Non-discriminatory practices, to be fully effective, must be supported by vigilant supervision of all levels and units of the university, to ensure that appropriate procedures are faithfully and rigorously carried out.

Handwritten signatures and names at the bottom of the page, including names like "David A. Anderson" and "John J. ...".



The University of New Mexico

Office of the Secretary
Scholes Hall 101
Albuquerque, NM 87131-3386
(505) 277-4664

November 11, 1997

TO: UNM Faculty Senate
FROM: Beulah M. Woodfin, Faculty Senate President *BMW*
SUBJECT: Course Proposals for the Core Curriculum

Attached for your information and comments are two course proposals for the Core Curriculum.

Pages #1-4 list courses for:

- Physical/Natural Sciences
- Humanities
- Fine Arts
- Mathematics
- Writing and Speaking
- Foreign Language

Page #5 entitled "Core2" lists course requirements for social and behavioral sciences.

Please send your comments to Charlie Steen, History Department, Mesa Vista, Room 1104 or to csteen@unm.edu.

Distributed at Nov 11, 1997 Faculty Senate Mtg

141

140

Course proposals for the Core Curriculum

PHYSICAL/NATURAL SCIENCES (Required: two courses, one with a lab)

ASTRONOMY 101 (3)
Introduction to Astronomy.

BIOLOGY 110 AND 112L 4
Biology for Non-Majors

BIOLOGY 121L (4)
Principles of Biology

BIOLOGY 122L (4)
Principles of Biology

BIOLOGY 123L (4)
Biology for Health Related Sciences and Non-Majors

Emergency Medicine recommends Bio 237 and 247L and 238 and 248L, Anatomy and Physiology

CHEMISTRY 105 AND 107L (4)
Chemistry for Non-Technical Majors

CHEMISTRY 111L (4)
Elements of General Chemistry.

CHEMISTRY 121L (4) and 122L (4)
General Chemistry

CHEMISTRY 131L (4)
Principles of Chemistry

CHEMISTRY 132L (5)
Principles of Chemistry

EPS 101 AND 105L (4)
Physical Geology and Lab

EPS 103 (3)
Earth, Environment and Global Change

EPS 104 (4)
Historical Geology (includes lab)

GEOGRAPHY 101 AND 105L (4)
Physical Geography and Lab.

PHYSICS 102 AND 112L (4)
Introduction to Physics and Lab

PHYSICS 151 (3) AND 153L (1)
General Physics and Laboratory

PHYSICS 152 (3) AND 154L (1)
General Physics and Laboratory

PHYSICS 160 (3)
General Physics

PHYSICS 161 (3)
General Physics

HUMANITIES (Required: two courses)

AMERICAN STUDIES 181 (3)
Introduction to Culture Studies

AMERICAN STUDIES 186 (3)
Introduction to Southwest Studies

CLASSICS 107 (3)
Greek Mythology

CLASSICS 204 (3)
Greek Civilization

CLASSICS 205 (3)
Roman Civilization

COMPARATIVE LITERATURE 223 (3)
Literary Questions

COMPARATIVE LITERATURE 224 (3)
Literary Questions

COMPARATIVE LITERATURE 260 (3)
Introduction to Methodology

ENGLISH 150 (3)
Literature (topics).

ENGLISH 292 (3)
Western Literature/World Contexts I

ENGLISH 293 (3)
Western Literature/World Contexts II

ENGLISH 296(3)
American Literature

HISTORY 101 (3)
Western Civilization to 1648

HISTORY 102 (3)
Western Civilization since 1648

PHILOSOPHY 101 (3)
Introduction to Philosophical Problems

PHILOSOPHY 201 (3)
Greek Philosophy

PHILOSOPHY 202 (3)
Modern Philosophy

RELIGION 107 (3)
Living World Religions

Political Science recommends including PS 215, Law in the Political Community.

UPPER DIVISION SUBSTITUTIONS:

PHILOSOPHY 346 (3)

Twentieth Century Philosophy

PHILOSOPHY 350 (3)

Philosophy of Science

AMERICAN STUDIES 363 (3)

Topics in Southwest Studies.

ENGLISH 315 (3)

Interdisciplinary Approaches.

FINE ARTS (Required: one course)

- ART 101 (3)**
Introduction to Art
- ART 201 (3)**
History of Art to the Renaissance
- ART 202 (3)**
History of Art since the Renaissance
- DANCE 105 (3)**
Dance appreciation
- FILM/TV 210 (3)**
Introduction to Film
- MUSIC 139 (3)**
Music Appreciation
- MUSIC 140 (3)**
Music Appreciation (discrete courses)
- THEATER 122 (3)**
Introduction to Theater

Students may also select to take any studio course offered by the Departments of Music, Art & Theater and Dance to fulfill this requirement.

MATHEMATICS (Required: one course)

- MATH 121 (3)**
Algebra.
- MATH 129 (3)**
Mathematics, A Survey.
- MATH 145 (3)**
Statistics
- MATH 150 (3)**
Pre-Calculus mathematics
- MATH 162 (4)**
Calculus I
- MATH 163 (4)**
Calculus II
- MATH 180 (3)**
Elements of Calculus I
- MATH 181 (3)**
Elements of Calculus II

The Math Department does not recommend inclusion of any other courses.

Phil/Math 356, Symbolic Logic is offered as a possible upper-division substitute.

① ③

WRITING AND SPEAKING (Required: English 101-102 and an additional course)

- ENGLISH 101 (3)**
Composition I: Exposition
- ENGLISH 102 (3)**
Composition II: Analysis and Argument
- ENGLISH 219 (3)**
Technical Writing
- ENGLISH 220 (3)**
Expository writing (intermediate)
- ENGLISH 250 (3) ??**
Analysis of Literature and Critical Writing
- COMMUNICATION 130 AND 130L (1 and 2)**
Public speaking
- COMMUNICATION 151 (3)**
Writing for Mass Media Departmental recommendation along with CJ 221, Interpersonal Communication
- LINGUISTICS 101 (3)**
Introduction to the study of language
- PHILOSOPHY 156 (3)**
Introduction to Logic and Critical Thinking.

FOREIGN LANGUAGE (Required: one course)

Any 100 or 200 language courses in the Departments of Linguistics, Spanish and Portuguese or Foreign Languages and Literature.

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SOCIAL AND BEHAVIORAL SCIENCES (Required: two courses)

AMERICAN STUDIES 182 (3)
Introduction to Environment, Science and Technology

AMERICAN STUDIES 183 (3)
Introduction to Gender Studies

ANTHROPOLOGY 101 (3)
Introduction to Anthropology

ANTHROPOLOGY 108 (3)
Human ancestry

ANTHROPOLOGY 130 (3)
Cultures of the world

COMMUNICATION 101 (3)
Introduction to Communication

COMMUNICATION 110 (3)
Introduction to Mass Communication

ECONOMICS 105 (3)
Principles of Macroeconomics

ECONOMICS 106 (3)
Principles of Microeconomic.

GEOGRAPHY 102 (3)
Human Geography

POLITICAL SCIENCE 110 (3)
The Political World An introduction to politics

POLITICAL SCIENCE 200 (3)
An introduction to American politics

PSYCHOLOGY 105 (3)
General Psychology

SOCIOLOGY 101 (3)
Basic concepts, topics and theories of sociology

SOCIOLOGY 216 (3)
Dynamics of Prejudice.

ORGANIZATION OF THE 1999 SELF-STUDY

CHAPTER ONE: INTRODUCTION—a brief history of the University of New Mexico, followed by a description of the self-study process from initiation to anticipation of the site visit, concluding with our response to the recommendations of the 1989 evaluation team.

CHAPTER TWO: GENERAL INSTITUTIONAL REQUIREMENTS—every institution accredited by the Commission on Institutions of Higher education must answer twenty-four specific questions regarding the university's mission, legal authorization, governance, faculty, educational program, finances, and policies for public information.

CHAPTER THREE: CRITERION ONE; MISSION—this chapter demonstrates patterns of evidence showing that "The institution has clear and publicly stated purposes consistent with its mission and appropriate to an institution of higher education."

CHAPTER FOUR: CRITERION TWO; GOVERNANCE AND RESOURCES—in this important and wide-ranging chapter, the patterns of evidence demonstrate that the university "has effectively organized the human, financial, and physical resources necessary to accomplish its purposes."

CHAPTER FIVE: CRITERION THREE; EDUCATION AND ASSESSMENT--typically the longest and most central to the academic mission of the university, this chapter provides patterns of evidence that "the institution is accomplishing its educational and other purposes."

CHAPTER SIX: CRITERION FOUR; PLANNING—usually a shorter chapter in most reports, the university demonstrates that it "can continue to accomplish its purposes and strengthen its educational effectiveness." Some reports place resources in this chapter rather than in chapter four (criterion two).

CHAPTER SEVEN: CRITERION FIVE; ETHICS AND INTEGRITY—patterns of evidence in this relatively short chapter indicate that the university "demonstrates integrity in its practices and relationships." Usually treated here are athletics, faculty handbook, ethics committees, relationships with other institutions, etc.

CHAPTER EIGHT: SUMMARY—here we make a case for re-accreditation by summarizing the evidence for that status with the commission.

APPENDICES, LIST OF CONTRIBUTORS, WEB-PAGE INFORMATION AND LIST OF RESOURCES AVAILABLE IN HODGIN HALL

VOLUME TWO: THE BRANCH CAMPUSES, THE TAOS EDUCATION CENTER, THE SANTA FE AND LOS ALAMOS GRADUATE CENTERS, CONTINUING EDUCATION, AND DISTANCE EDUCATION.

VOLUME THREE: UNM FACT BOOK—tabulated and graphically illustrated data from UNM's Office of Institutional Research, including the required NCA institutional data forms.

SITE VISIT—RESOURCE ROOM—January 24-27, 1999-- evaluation team uses the Bobo Room in Hodgkin Hall for meetings, document reading, and initial report writing. All relevant university documents must be available in hard copy for inspection by the evaluators.

SUMMARY TIMETABLE

July and August—establish steering committee and editorial board

September—meet with steering committee (now and periodically throughout the project); establish sub-committees and begin writing tables of contents.

September—White and Holder explain accreditation process to staff council, faculty Senate, department chairs.

Sept—November—White and Holder visit departments on campus to invite faculty and staff participation.

Sept—November—set up web page and White continues to work with Editors.

November 4—open meeting 3 to 4:30 in SUB 250 A and B— for faculty, staff, students and community to discuss issues in self-study.

March 1—first draft due to White and Holder.

April 30—open meeting for faculty, staff, students and community to discuss first draft. (will probably be held in SUB 250, A and B)

Summer, 1998—White works on developing second and third drafts and putting together the self-study report.

September, 1998—open meeting for faculty, staff, students and community to discuss the Final draft of the self-study.

October, 1998—Self-study is sent to President and Board of Regents for approval

November, 1998—Self-study is printed and sent to site team consultant/evaluators from North Central Association.

January 24-27—Site Team from NCA visits UNM.

EDITORIAL BOARD—STEERING COMMITTEE RESOURCES

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Chair: Victor Delclos, Associate Professor, College of Education
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Virginia Seiser, Associate Professor, General Library-Admin Services
Guillermina Engelbrecht, Professor, College of Education
Harold Delaney, Professor and Associate Chair, Psychology
Hal Marchand, Graduate Student, College of Education

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Co-chair: Gloria Birkholz, Professor, College of Nursing

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Cary Morrow, Professor, Chemistry
Nadine Baca-Scala, Graduate Student, College of Education
Marta Weigle, Professor and Chair, Anthropology
Guillermina Engelbrecht, Professor, College of Education
Roger B. Lujan, Director of Facility Planning, Department of Facility Planning

Steering Committee Resources:

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Coordinator of the Self-Study, 1999
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Mark P. Chisholm, Director, Institutional Research
John Geissman, Professor, Earth & Planetary Sciences
David Miertschin, President GPSA

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 Co-chair: Diane Marshall, Professor, Biology

Sub-Committee Members:

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 Larry Lavender, Associate Professor, Theatre and Dance
 Kathy Freise, Graduate Student, American Studies
 Alejandro Jimenez, Graduate Student, Art History
 Gary Harrison, Associate Professor, English Department
 Jean Civikly-Powell, Professor, Communication and Journalism
 Rick Olcott, Programmer Analyst III, Physical Plant

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 Janet Roebuck, Associate Provost, Academic Affairs
 Kathleen Sena, Associate Registrar
 Beulah M. Woodfin, President, Faculty Senate
 Associate Professor, Department of Biochemistry
 Jason Bousliman, President ASUNM
 Wanda Martin, Associate Professor, English

PLANNING

Chair: John Trotter, Professor, Anatomy, School of Medicine
 Co-chair: Vivian Valencia, Director of Academic Affairs, School of Medicine

Sub-Committee Members:

Gail Houston, Assistant Professor, English Department
 Greg Hallstrom, Industrial Security Manager/FSO
 Vera Norwood, Professor, American Studies
 Dorothy Chansky, Assistant Professor, Department of Theatre and Dance
 Linda Jones, Graduate Student, Instructional Technology
 William Hadley, Dean, College of Pharmacy
 Sally Ruybal, Professor, College of Nursing
 Jeanne Logsdon, Anderson School of Management

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 Michael Dougher, Professor, Psychology
 David Kauffman, Professor, Engineering
 Gloria Valencia-Weber, Professor, Law
 Kari Ward-Karr, Counseling and Referral Services, Staff Council Representative

Mark P. Chisholm, Director, Institutional Research

ETHICS

Chair: Joan Gibson, Director, Health Sciences Ethics Program
Co-chair: Demetra Logothetis, Interim Director, Dental Hygiene

Sub-Committee Members:

- John Gluck, Professor of Psychology
- Erin Leff, Dispute Resolution Coordinator
- Rachel Maurer, Media Relations Specialist, Public Affairs
- Robert Bienstock, University Counsel
- Susan Moczygemba-McKinsey, Assistant to the VP for Institutional Advancement
- Susan Scott, Pediatrics, Professor of Pediatric Endocrinology, School of Medicine,
- Mimi Swanson, Program Manager, Staff Services
- Anne Thomas, Director, Equal Opportunity Programs
- Elizabeth Morris, Accountant, Health Science's Controller' Office

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- Jane E. Henney, Vice President, Health Sciences
- Nasir Ahmed, Interim Associate Provost, Research and Dean of Graduate Studies
- Breda Bova, Associate Professor, College of Education
- Richard Santos, Associate Professor, Economics
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- Robert Stamm, Bradbury and Stamm Construction Co. Inc.



Enrollment and Retention Plan Components

1. *DialoguePlus*
 - Is a state-of-the-art computer assisted telecounseling system
2. *ForecastPlus*
 - Is a customized enrollment prediction system
3. Enrollment and Revenue Management System
 - Optimizes use of Financial Aid/Scholarships to meet enrollment goals and provides management reporting to measure progress
4. Market Position Analysis
 - Develops a marketing theme to support enrollment objectives
5. Student Retention
 - Works with faculty/staff to develop short-and long-term strategies and develops a student-centered campus that provides exemplary services to students

Distributed at Nov. 11, 1997 Senate meeting