5-7-1996

Faculty Senate Meeting Minutes, 05/07/1996, vol 20, p 420-435

UNM Faculty Senate

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A continuance of the discussion on the constitutional amendment regarding voting faculty will be presented by the committee on governance & held during the faculty senate meeting.

Discussion to begin at approximately 4:30 P.M., in the Kiva.

Faculty should attend the senate meeting on Tuesday, May 7, 1996.

Your input is very important.
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pp. 6-13 7. -9. Constitutional Amendment on Voting Faculty proposed by the Committee on Governance

10. New Business

11. Adjournment

FOR MORE INFORMATION, PLEASE CALL THE OFFICE OF THE UNIVERSITY SECRETARY, 277-4664
The meeting of the 1995-96 Faculty Senate was called to order by President Harry Llull at 3:45 p.m. in the Kiva.

Senators present: Steven Block (Music), James Boone (Anthropology), Jane Bruker (Gallup), Tom DeCoster (Orthopaedics), Victor Delclos (Education), Charles Fieddermann (Electrical & Computer Engineering), Patrick Gallacher (English), John Grinnan (Earth & Planetary Sciences), Deborah Graham (Health Sciences Library), Blaine Hart (Radiology), Andrew Hsi (Pediatrics), Craig Kelsey (Education), Astrid Kodric-Brown (Biology), Tom Kynor (Mathematics & Statistics), Harry Llull (General Library), George Luger (Computer Science), Deborah McFarlane (Public Administration), Richard Metzer (Valencia), Christine Nathe (Dental Hygiene), Donald Neaman (Electrical & Computer Engineering), Peter Pabisch (Foreign Languages & Literatures), Stephen Preskill (Education), Ed Reyes (Pharmacology), Fred Schueler (Philosophy), Sandra Schwanberg (Nursing), Anvarham Shama (Anderson Schools of Management), Henry Trehblitt (Communication & Journalism), Holly Waldron (Psychology), Maurice Wildin (Mechanical Engineering), Sherman Wilcox (Linguistics), Beulah Woodfin (Biochemistry), Nancy Ziegler (Gallup), Gerald Weiss (Physiology)

Senators absent: Beverly Burris (Sociology), Anthony Cardenas (Spanish & Portuguese), Ernest Dole (Pharmacy), Peggy Kelley (Surgery), Gloria Sarto (Obstetrics & Gynecology), Howard Schreyer (Mechanical Engineering), Kim Sorvig (Architecture & Planning)

Excused absences: Judith Brillman (Emergency Medicine), Scott Taylor (Law)

1. APPROVAL OF AGENDA
   The agenda was adopted after repositioning item #5 Provost's Comments to #3, and deleting item #6 Approval of Changes to 1996-97 Committees Membership. Item #6 was deleted due to the committees' membership list still being formulated. A final listing will be presented to the Senate for approval at the September meeting.

2. APPROVAL OF SUMMARIZED MINUTES (APRIL 9, 1996)
   The summarized minutes for the April 9, 1996 meeting were adopted as presented.

3. PROVOST'S COMMENTS
   Provost William C. Gordon reported briefly on the following:
   • In January 1996, Paul Fleury (Dean, School of Engineering) and Professor Emeritus William Gross (School of Engineering) were both named to the National Academy of Engineering. Last week, Professor Erik Trinkaus (Anthropology) was notified he has been elected to the National Academy of Science. Provost Gordon said this is a major
accomplishment for one of UNM's faculty. This proclaims not only the quality of Professor Trinkaus' work, but of UNM's faculty in general.

- Provost Gordon reviewed and explained the amendments made by the Regents' on April 11, 1996, to the Post-Tenure Review Policy approved by the Faculty Senate on February 13, 1996:

  On page 2, Section 6, line six, "... concurrence of 2/3 of the tenured faculty in the department..." was replaced with "...concurrency of a majority of the tenured faculty in the department or the concurrence of the dean."

  On page 3, Section 10, line six, "... the President of the University may initiate the process..." was replaced with "...the President of the University shall initiate the process..."

  On page 3, a new section was added which states: "Section 11. Limitation on Applicability. This policy does not apply to proposed terminations of tenured faculty for alleged misconduct or violation of University policy or law which is provided for in the existing Policy on Academic Freedom and Tenure."

- Provost Gordon said the Regents welcome review and input on the amendments from the Faculty Senate, if the Senate views the amendments as being significant.

There was some discussion on whether the amended policy is void and null if it is not returned to the Faculty Senate for further consideration, based on contract rights.

Members of the Senate Operations Committee sent a letter, to Regent President Penny Rembe informing her of the ramifications of the April 11 vote of the Board of Regents on the post-tenure review document. A major concern is that with the amendments, the post-tenure faculty review process now must go back to the Faculty Senate for review. The letter requests that the issue be taken back to the Board of Regents for them "to consider passing the post-tenure review process approved by the Faculty Senate. That process could be amended at another time, but at least some post-tenure review process would be in place next fall."

After discussion, the Faculty Senate unanimously passed a motion that the "new policy as approved by the Regents is not the one approved by the Faculty Senate, and is not operative until approved by the Faculty Senate." The University Secretary was directed by the Faculty Senate to forward the motion to the Board of Regents.

4. APPROVAL OF DEGREE CANDIDATES, SEMESTER II, SPRING 1996
Since no corrections were made to the graduation lists, the Senate approved the degree candidates for Spring Session 1996, as presented.
5. FORM C'S FROM THE CURRICULA COMMITTEE

President Llull presented curricula requests approved by the Curricula Committee to the Senate for approval. The Senate unanimously approved the following two curricula requests:

- new degree - B.A. Physics and Astrophysics (Physics and Astronomy)
- revision of major and minor - Nutrition/Dietetics (College of Education)

A lengthy discussion was held on the proposed Non-Traditional Doctor (Pharm.D.) Program, an alternative method for obtaining the Pharm.D. degree by pharmacists previously receiving the B.S. Pharmacy degree. Professors Raymond Hammond and Reynaldo Saenz (College of Pharmacy) addressed concerns expressed by Senators regarding the self-study courses and the experiential requirements for the Pharm.D. degree.

Additionally, Senator Kyner was concerned Senators did not have sufficient time to review a request of this nature. President Llull pointed out that due to the lateness in receiving the paperwork in the University Secretary’s Office, all Form C’s and documentation were included in the Information Packet distributed at this meeting, rather than with the agenda packet.

A motion to table the request from the College of Pharmacy was defeated by a showing of hands, 14 against tabling, and 13 in favor of tabling. Finally, the Senate voted 14 in favor, 7 opposed, and 6 abstentions to approve the following request:

- revision of degree - Doctor of Pharmacy (Pharm. D.) Program (Non-Traditional Doctor of Pharmacy (Pharm. D.) Program.)

6. SENATE PRESIDENT'S ANNOUNCEMENTS

President Llull made the following brief announcements:

- Faculty Senators will be receiving invitations to attend a reception on May 14, 199, in honor of Dean Fleury’s and Emeritus Professor Gross’ election to the National Academy of Engineering.
- Outstanding issues for Faculty Senate discussion that will be carrying over to next year are: post-tenure review; core curriculum; faculty regent task force; administrative review procedures and proposals; an early dispute resolution process to be reviewed by the Faculty Ethics Committee; and receivership guidelines for colleges or departments.

Senator Wildin commented there are some policies passed by the Senate that have never been forwarded to the Regents. One of these is a four-year old policy to provide for regular review of administrators, at the level of chairs and deans.

President Llull responded those policies would be located and presented to the Operations Committee.

(At this point, the meeting was opened up to the faculty for a continuance of the discussion on the constitutional amendment regarding voting faculty. The first discussion on this issue was held during the April 9, 1996, meeting of the Faculty Senate.)
CONSTITUTIONAL AMENDMENT ON VOTING FACULTY PROPOSED BY THE COMMITTEE ON GOVERNANCE

Professor Gilbert Merkx, Chair, Committee on Governance and Professor Terry Yates, member, Committee on Governance were present for the second discussion of the proposed constitutional amendment on voting faculty.

Chair Merkx reminded Senators and faculty that according to the procedures for amending the faculty constitution there must be an open meeting of the faculty one month apart, then the issue will proceed to a mail ballot of the voting faculty. The balloting of faculty will not take place until Fall 1996, thus allowing further time for deliberation. There may be an additional, informational meeting in the fall for discussion of this issue, if it is requested by enough faculty.

Before opening the issue up for discussion, Chair Merkx provided information on the confusion over who are presently on the list of voting faculty. Schools and colleges have different standards in terms of who are considered members of the general voting faculty. In past years, the voting faculty list was maintained by the Office of the University Secretary. The list was updated each year from the rosters of faculty promotions and new hires. Only full-time tenure track or tenured faculty members were placed on the list. During the period in which the UNM administration downgraded the Office of the University Secretary, the voting list was removed from the purview of the University Secretary. Since that time, the voting faculty list has been maintained by the Faculty Contracts/Services Office. Since titles have changed over the years, the current voting faculty list is variable on who is now considered to be a voting faculty member.

At the time the original faculty constitution was passed, lecturers were frequently tenure-track faculty members or who did not have a Ph.D. In recent years, instructors are used for visiting appointments and are not placed on tenure-track, and lecturers are not usually tenure-track appointments. Article I., Sec. 1(b) in the constitution allows a tenured lecturer to be a member of the voting faculty. However, this would be very few people.

A lengthy discussion and debate was held on the proposed amendments to the faculty constitution, and there were clear differences of opinion. It was suggested the issues and proposed amendments should be presented to the faculty in a more clear, concise manner. A summary of pros and cons regarding the amendments are listed below:

- practice has changed the original intent of the faculty constitution;
- members of the voting faculty should be full-time faculty members and they should be tenured or tenure-track;
- branch campuses could be adversely affected by the proposed amendments, Valencia and Gallup have passed resolutions opposing the amendments;
- the proposed amendments will create two kinds of faculty, thus dividing the faculty;
- there is no reason to restrict voting faculty to tenured or tenure-track members;
• a suggestion was to place a "grandfather" clause in the constitution that would allow
current voting faculty to retain voting status;
• on the opposite, a "grandfather" clause would add to the current confusion and set a
double standard for faculty who are here and those hired later;

Some Medical School faculty present at this meeting expressed strong opposition to the
proposed amendments and urged that clinical educators be recognized as voting faculty.

8. NEW BUSINESS
There was no new business to come before the Faculty Senate at this time.

9. ADJOURNMENT
The meeting adjourned at 5:45 p.m.

Respectfully submitted,

Mari A. Ulibarri
Administrative Assistant
Office of the University Secretary

Approved by,

Vivian Valencia
University Secretary
March 15, 1996

TO: UNM Voting Faculty

FROM: The Committee on Governance: Gil Merks (Sociology), Chair; John Liptak (Spanish and Portuguese), Jane Slaughter (History), Polly Turner (Education), Terry Yates (Biology).

SUBJECT: Revisions to the Faculty Constitution

The Committee on Governance, elected at large by the general faculty to serve a constitutional oversight function, has been asked by the officers of the Faculty Senate to consider the question of who should be considered to be "Voting Faculty." The issue was triggered by a request from the School of Medicine that the 160 Clinician Educators holding non-tenured professorial rank be considered voting members of the general faculty. If Clinician Educators are added to the Voting Faculty, the number of Faculty Senators from the School of Medicine will increase due to the formula for proportional representation in the Senate.

Clinician Educators are "those whose primary responsibility is inpatient care and who have secondary teaching responsibilities." This new category of faculty member was established on October 12, 1993, by a vote of the Faculty Senate at the request of the School of Medicine. Until now Clinician Educators were not considered to be Voting Faculty. However, because Clinician Educators are also given titles as Assistant Professor, Associate Professor, and Professor, although they do not hold tenure, the School of Medicine requests that they be considered Voting Faculty according to the language of the Faculty Constitution.

Similar issues have arisen with regard to other titles. For example, the titles of "Instructor" and "Lecturer" now are often non-tenure-track appointments, and titles such as "Research Professor," "Visiting Professor," and "Adjunct Professor" are in common use. The Office of Provost has superseded that of Vice President for Academic Affairs. Also, the role of the Committee on Governance is specified in one section, but omitted in other relevant sections.

The Committee on Governance has decided that these issues can best be resolved by clarifying the language of the Faculty Constitution through a package of amendments presented to the general faculty for an up-or-down vote. Accordingly, we place the attached amendments before you for your consideration. According to the procedures for amending the Constitution, these amendments must be debated twice in meetings at least four weeks apart, before going to a mail ballot of the Voting Faculty. We have asked the Faculty Senate to schedule a debate (open to all faculty) on the amendments at their meetings in April and May, following which the mail ballot will take place early in the fall semester.

It is the unanimous view of the Committee on Governance that the original intent of the Faculty Constitution was to limit membership on the Voting Faculty to full-time tenure-track or tenured faculty members. The proposed amendments also reflect this intent, and will make it clear that the Voting Faculty remains limited to full-time tenure-track or tenured faculty. If the amendments pass, Clinician Educators, and other non-tenure-stream appointments such as Instructors, Lecturers, Research Professors, Adjunct Professors, Visiting Professors, and Clinical Professors would not be considered members of the Voting Faculty. The Committee of Governance recommends passage of the amendments. If you agree with this position, you should vote in favor of the amendments. If you are in disagreement, you should vote against the amendments.

REPRINT WITH CORRECTION
TEXT OF THE FACULTY CONSTITUTION
WITH PROPOSED AMENDMENTS

KEY: Additions in Bold Underline
Deletions in [Bracketed Italics]

The University Faculty and the Faculty Senate

Faculty Constitution. The University faculty has broad powers assigned to it by the Faculty Constitution and, as stated in that document, shall have the right of review and action in regard to the following: (1) formulation of institutional aims; (2) creation of new colleges, schools, and departments and divisions; (3) major curricular changes and other matters which in the opinion of the President of the University or his delegate affect the institution as a whole; (4) requirements for admission and graduation and for honors and scholastic performance in general; (5) approval of candidates for degrees; (6) policies of appointment, dismissal, and promotion in academic rank; (7) research, and (8) general faculty welfare. However, actions taken by the University faculty shall be subject to the authority of the Regents in matters involving finance, personnel, and general University policy.* Additionally, see Article I, Sec. 6 for responsibilities delegated to the Faculty Senate.

The Constitution, as approved by the faculty in 1949, ratified by the Regents the same year, and amended since that time in several particulars, follows:

FACULTY CONSTITUTION

Article I. The University Faculty

Sec. 1(a) Membership. The University Faculty shall consist of the Professors, Associate Professors, Assistant Professors, Lecturers and Instructors, including part-time and temporary appointees. The President of the University, Provost, Associate Provosts, Vice Presidents, Associate Vice Presidents, Deans, Directors of Branch Campuses, Vice President for Academic Affairs, Vice President for Student Affairs, Vice President for Research, Vice President for Business and Finance, Associate Vice President for Computer and Information Resources and Technology, Director of the Medical Center, Deans of Colleges and Schools, Dean of Graduate Studies, Dean of Students, Dean of the University College, Dean of Admissions and Records, Registrar, Dean of Continuing Education and Community Services, Director of the Center for Graduate Studies at Los Alamos, Director of the Center for Graduate Studies at Santa Fe, Dean of Library Services, Commanding Officers of the ROTC Units, and Secretary of the University shall be ex officio members of the Faculty whether or not they are actively engaged in teaching.

(b) Voting Faculty. Members of the University Faculty who are eligible to vote shall include all full-time tenured or tenure-track members of the University Faculty holding professorial rank (professors, associate professors, and professors) for lectureships. No person holding an interim, adjunct, visiting, research, clinical, clinician educator, Instructor, lecturer, or temporary appointment on the teaching staff shall be a member of the Voting Faculty unless he or she is a member ex officio, for an initial term appointment leading to tenure, or tenured. The ex-officio members of the University Faculty as listed in Sec. 1(a) shall be ex-officio members of the Voting Faculty.
Questions of eligibility for voting which may arise shall be settled by the Committee on Governance, [presiding officer of the Faculty]. Any appeal from the decision should be taken to the Voting Faculty. The officers shall prepare at the beginning of each academic year the official list of the membership of the Faculty and of the Voting Faculty as defined above.

Sec. 2 Responsibilities: The University Faculty shall have the right of review and action in regard to the following: (1) formulation of institutional aims; (2) creation of new colleges, schools, and departments and divisions; (3) major curricular changes and other matters which in the opinion of the President of the University or his delegate affect the institution as a whole; (4) requirements for admission and graduation and for honors and scholastic performance in general; (5) approval of candidates for degrees; (6) policies of appointment, dismissal, and promotion in academic rank; (7) research; and (8) general faculty welfare. However, actions taken by the University Faculty shall be subject to the authority of the Regents in matters involving finance, personnel, and general University policy.

Sec. 3 Organization: The President of the University, or in his or her absence the Provost or the President of the Faculty Senate [Vice President for Academic Affairs], shall be the presiding officer of the University Faculty. The Secretary of the University shall be the secretary of the faculty.

Sec. 4(a) Procedure: The University Faculty shall conduct business according to Robert's Rules of Order, except as modified by Faculty vote.

(b) The agenda for University Faculty meetings shall be prepared by the University Secretary under the direction of the Committee on Governance. The proceedings of each meeting shall be recorded on tape. Every member of the University Faculty shall receive a summary of the minutes, and the tapes shall be kept on file in the Secretary's office for reference by any member.

Sec. 5(a) Meetings: Special meetings of the University Faculty may be called (1) by the presiding officer at his or her discretion, (2) by the Committee on Governance, (3) by no fewer than five percent of the Voting Faculty on active duty at the beginning of the academic year whenever a request is made in writing, or (4) by a majority vote of any college faculty. Those members of the Voting Faculty present, but no fewer than ten percent of the Voting Faculty on active duty at the beginning of the academic year, shall constitute a quorum for business at a faculty meeting. Members not on active duty may, however, attend meetings and vote. Voting shall be by a simple majority of those present, except on procedural matters, which shall be governed by Robert's Rules of Order, and on amendments to this Constitution, which shall be voted upon in the manner prescribed in Article IV, Sec. 2. (On April 8, 1975, the Faculty approved a proposal that members of the Voting Faculty not on active duty—i.e., those on leave—be permitted to vote on any issue submitted to the Faculty in a mail ballot.)

(c) A committee of five voting members of the general faculty to be known as the Committee on Governance who are not members of the Faculty Senate shall be nominated and elected by mail ballot for overlapping three-year terms. Duties of this committee are to prepare, in conjunction with the Secretary of the University, the agenda of faculty meetings; to oversee elections, including referenda; to recommend adjustments, improvements and refinements in the faculty organizational structure or the Faculty Constitution; to represent the general faculty to the Senate; and to call meetings of the general faculty when necessary. The committee shall annually elect a chair.

NOTE: The following standing rules have been approved by the Faculty: (1) May 20, 1969: Meetings of the University Faculty shall normally be scheduled for two hours. If the agenda of a particular meeting is not concluded within two hours, a motion to adjourn shall include provision for a subsequent meeting. Alternatively, a two-thirds vote of those present could extend the
meeting for another thirty minutes. (2) October 27, 1970: Discussion and debate of any item on the agenda shall be limited to forty-five minutes unless an extension of that time is approved by majority vote. No person may speak more than twice on any item, nor longer than five minutes at either time. The presiding officer will adjudge specific applications of this standing rule. (3) September 9, 1975: Photography is permitted at faculty meetings, utilizing existing light only. (4) October 14, 1975: Qualified members of the press are admitted to faculty meetings.

Sec. 6(a) Faculty Senate. There is created the Faculty Senate to which the responsibilities of the University Faculty set forth in Sec. 2 are hereby delegated, with the specific exceptions of (1) the responsibility of approving changes in the constitution, (2) the responsibilities assigned by Sec. 7(a) to the Academic Freedom and Tenure Committee, and (3) the right of the Faculty to hold special meetings as described in Sec. 8. All actions under this delegation are subject to the rights of review and referendum reserved to the University Faculty by Sec. 6(h).

(b) The Faculty Senate shall be composed as follows:

(i) There shall be one senator for each thirty full-time voting faculty members or major fraction thereof from each school, college, or branch with a full-time voting academic faculty, elected by the members of that faculty. For purposes of calculating the number of full-time voting faculty members the actual number of full-time contracted voting faculty shall be used. Budgeted positions not filled and part-time or non-voting faculty will not be counted. No school, college, or branch with a full-time academic faculty shall have less than one senator.

(ii) A full-time voting faculty member holding appointments in more than one school or college shall select his constituent school or college for purposes of representation in and election to the Faculty Senate by filing a written notice of such selection with the Secretary of the University no later than the first day of the spring semester of each election year.

(iii) There shall be two senators elected by the non-school or college academic units which have full-time faculty.

(iv) There shall be eight senators elected at large.

(v) The Provost, associate provosts, [All] vice presidents and associate vice presidents of the university, [all] deans of schools and colleges and directors of [from] branch colleges shall be ex officio, nonvoting members of the Faculty Senate.

(vi) The President of the University, the Secretary of the University, and the Presidents of the Associated Students (ASUNM) and the Graduate Student Association (GSA) shall be ex-officio members of the Faculty Senate without vote.

(c) Eligibility, nominations and elections:

(i) All members of the Voting Faculty as identified in Article I, Sec. 1(b), with the exception of ex-officio members, shall be eligible for election as voting members of the Faculty Senate, except that the Provost, associate provosts, vice presidents of the University and all deans of schools and colleges shall not be elected to voting membership.

(ii) Procedures for the nomination of individuals eligible for election to the Faculty Senate under the provisions of Sec. 6(b)(i) and Sec. 6(c)(i) above shall be determined by the faculty members of each school or college, which procedures and any subsequent changes therein shall be filed in writing with the Secretary of the University; provided, however, that academic deans and vice presidents shall not be eligible. Elections of school and college senators shall be accomplished and the certified results shall be filed with the Secretary of the University no later than the last working day of the sixth (6th) week of the spring semester as it appears in the official calendar of the University.

(iii) Procedures for the nomination of individuals eligible for election to the Faculty Senate under the provisions of Sec. 6(b)(iii) and Sec. 6(c)(i) shall be determined by faculty *and/or the General Libraries

*
(f) Attendance at Meetings: The Faculty Senate shall establish reasonable requirements for attendance at regularly scheduled meetings of the Senate and shall remove from office any member failing to meet those requirements.

(g) Committees: All standing committees of the University Faculty excepting the Faculty Policy Committee which is hereby expressly abolished and the Academic Freedom and Tenure Committee and the Committee on Governance (which is expressly preserved in Secs. 6(a) and (b) below) shall be composed of committees of the Senate and responsible to it. In order to discharge the responsibilities delegated to it by this Constitution, the Faculty Senate is empowered to create, abolish, merge, or otherwise redefine functions of standing committees of the Faculty Senate, except the Academic Freedom and Tenure Committee, and the Committee on Governance. Each standing committee under the jurisdiction of the Faculty Senate as provided for in this subsection shall have at least one Senator as member. Any member of the University Faculty is eligible for membership on standing or special committees. No member shall serve on more than two standing committees at a time.

(h) Review and Referendum: The University Faculty reserves the right of review over actions of the Faculty Senate in that the Senate is the agent of the University Faculty and exercises all authority by way of delegation. All actions of the Faculty Senate shall be reported in writing to the Voting Faculty regularly and within ten (10) working days of such action. Additionally, the approved minutes of the Faculty Senate shall be distributed to the University Faculty within three working days after the meeting at which they are approved.

(i) All actions taken and so reported shall be subject to review and reconsideration by the University Faculty upon written petition made to the President of the University by not less than five percent (5%) of the members of the Voting Faculty, provided such petition is received by the President no later than one month after the Senate action is taken. Senate action shall become effective after one month unless the President receives a valid petition within this period.

(i) The President shall convene the University Faculty within ten (10) working days following receipt of a valid petition. The agenda of such a faculty meeting shall be limited to debate on the petitioned matter(s) and the faculty may vote to have the Faculty Senate reconsider the action(s) involved, which reconsideration must be undertaken no later than the next regular meeting of the Faculty Senate.

(ii) If the Faculty Senate reaffirms the questioned and referred action(s), the question shall then be submitted to the entire Voting Faculty by mail referendum within ten (10) working days of the Senate's action of reaffirmation. If fifty per cent (50%) of the Voting Faculty cast ballots, and if a simple majority of those voting disapprove of the Senate's action(s), the Senate shall be overruled. Ballots to be valid must be received by the Secretary of the University within ten (10) working days from the official date upon which the ballots were mailed.

Sec. 7 (a) There shall be an Academic Freedom and Tenure Committee to discharge the functions assigned to it under the provisions of the Policy on Academic Freedom and Tenure; from time to time to review the policy and recommend appropriate changes in it, to hear appeals regarding sabbatical leave applications; and to make recommendations for appropriate changes in the sabbatical leave policy of the University.

(b) The membership of the Academic Freedom and Tenure Committee shall be composed and elected as follows: thirteen members, all of whom shall be members of the Voting Faculty, with tenure (or whose tenure decision date has passed without adverse notification). Not more than one member of any department shall serve as a member on the committee at the same time. The Voting Faculty shall make nominations by mail addressed to the University Secretary. Election shall be by mail ballot, accompanied by biographical sketches of the nominees, distributed by the Secretary to all members of the Voting Faculty who shall then indicate their choices up to a maximum of six in even-numbered years or of seven in odd-
members of non school or college academic units. The procedures and any subsequent changes therein shall be filed in writing with the Secretary of the University. Elections of non school or college academic units shall be accomplished and the certified results shall be filed with the Secretary of the University no later than the last working day of the sixth (6th) week of the spring semester as it appears in the official calendar of the University.

(iv) Nominations of individuals consenting to stand for election to the Faculty Senate under the provisions of Sec. 6(b)(iv) above shall be made by written petition signed by at least five members of the Voting Faculty and submitted to the Secretary of the University no later than the last working day of the tenth (10th)/ninth (9th) week of the spring semester as it appears in the official calendar of the University. Academic deans, vice presidents, and other ex-officio members of the Voting Faculty shall not be eligible for nomination.

(v) Elections of half the members of the Faculty Senate shall be held annually in the spring semester of the academic year. Balloting by the Voting Faculty for those members of the Faculty Senate to be elected at large shall be conducted by mail, and no ballot shall be valid that is not received by the Secretary of the University by the close of the tenth (10th) working day following the official date upon which ballots are mailed to members of the Voting Faculty by the Secretary of the University, which date shall appear on the ballot.

(vi) The Secretary shall notify all Faculty in writing of the results of the election of senators from all schools and colleges within five (5) working days of the deadline specified in (c)(ii). Final election results shall be reported by the Secretary of the University in writing to each member of the Voting Faculty prior to the last day of the spring semester as it appears in the official calendar of the University.

(vii) Voting members of the Faculty Senate shall be elected for terms of two years or until their successors are named, and shall take office on July 1 of the same year of their election. In order to allow for the implementation of staggered terms, in the elections of 1989, half the senators elected at large shall serve two-year terms and the other half shall serve one-year terms. Those receiving higher vote totals shall serve two-year terms, and those with lower vote totals shall serve one-year terms. Commencing in 1990 all elections shall be for two-year terms. No one shall serve more than four consecutive years as a voting member. Before regaining eligibility as a member, an interim of at least one year must elapse.

(viii) Schools and colleges shall provide their own procedures for filling vacancies in their delegations, which procedures and any subsequent changes in them shall be filed in writing with the Secretary of the University. When the positions of Senator-at-Large become vacant for any reason, the Committee on Governance shall make arrangements with the Secretary of the University for holding special elections to fill such vacancies.

(ix) Schools and colleges* and voting faculty from non school or college academic units shall provide their own procedures for filling vacancies in their delegations, which procedures and any subsequent changes in them shall be filed in writing with the Secretary of the University.

(d) Organization and Procedures: The members of the Faculty Senate shall determine how the Senate shall be organized and what procedures shall be established to carry out the responsibilities delegated to it by Sec. 6(a) above; provided, however, that the presiding officer (s) of the Senate shall be elected by the voting membership from among their number; and provided that the Secretary of the University shall serve as the secretary of the Senate.

(e) Meetings: The Faculty Senate shall meet no less frequently than once per month during the regular sessions of the academic year exclusive of the summer session. Members of the University Faculty may observe the proceedings in a space provided for them. Individual faculty members may address the Senate by prior written request to the presiding officer or at the request of an senator. The Senate may provide reasonable limitations as deemed necessary.

*and/or the General Libraries
numbered years. The six nominees in even-numbered years or the seven nominees in odd-numbered years receiving the highest number of votes shall become members of the committee for a two-year term commencing at the start of the academic year following election. The remaining nominees shall be called on to serve, in order of the votes they have received, as replacements to complete the terms of any members of the committee who shall resign from the committee during the academic year following the election. No committee member shall serve more than two consecutive two-year terms. Chairperson elected by committee. For a complete statement of the composition, functions, and duties of the Committee on Academic Freedom and Tenure, see Section 21 of the Policy on Academic Freedom and Tenure.

Sec. 8 By written petition to the President of 5% of the Voting Faculty, issues not raised by the Faculty Senate may be placed on the agenda of a special faculty meeting, debated, and submitted to a written ballot of the Voting Faculty for majority decision.

Article II. College and Departmental Organization
Sec. 1 College Responsibilities: The Faculty of each College shall be an autonomous unit in all matters relating to that particular College, subject to review under the powers set forth in Article I, Section 2.
Sec. 2 Membership: Faculty membership in a college or department shall be as defined in Article I, Section 1(a) for membership on the University Faculty. For college and departmental voting purposes, such membership shall normally be as defined in Article I, Section 1(b). Those faculty members of a college or department whose eligibility to vote is defined in Article I, Section 1(b) may, upon formal motion and majority approval, establish a general policy extending voting privileges in that college or department to those, i.e., faculty members holding temporary or part-time appointments in that college or department. Formal notification of such action shall be made to the Secretary of the University. Persons described in Article I, Section 1(a) and 1(b) as ex-officio members of the Faculty shall have voting privileges only in the colleges and departments in which they hold academic rank.
Sec. 3(a) Procedure: The Faculty of each College shall decide upon the procedure for the efficient functioning of the College.
(b) Regular meetings shall be held at intervals agreed upon by the College Faculty. Special meetings shall be called at the discretion of the presiding officer or whenever a request in writing is made by ten members of the College Faculty or by a majority from a Faculty of fewer than twenty members.
Sec. 4(a) Departments: The Faculty of each Department shall, with the advice and consent of the Dean of the College, decide upon the organization and procedure for the efficient functioning of the Department.
(b) Meetings shall be called at the discretion of the presiding officer or whenever a request in writing is made by ten per cent of the departmental faculty.

Article III. The Administration
Sec. 1 The President: The President of the University shall be the principal officer of the University, and with the assistance of his administrative officers shall carry out the measures enacted by the Voting Faculty within the scope of its responsibilities, and shall perform those duties assigned by the Regents.
Sec. 2 The Provost, Associate Provosts, Vice Presidents and Associate Vice Presidents: These officers [Vice Presidents and Associate Vice Presidents] shall perform such duties as the President may from time to time assign.
Sec. 3(a) Deans of Colleges and Schools: The appointment of Deans of Colleges shall be recommended to the Regents by the President after appropriate consultation with all Department Heads of the College concerned, University Officers, and other interested persons. The appointment of the Dean of Graduate Studies shall be recommended to the Regents by the
President after appropriate consultation with the Senate Committee on Graduate Programs and Standards, University Officers, and other interested persons.

(b) The Dean shall be the principal officer of the College or School and shall act as executive officer and representative of the College Faculty. With regard to educational policy, the dean shall prepare plans for the consideration of the Faculty, shall carry into effect those plans which it adopts, and shall perform such other duties as properly fall within the scope of the office.

c) The Dean shall be the presiding officer at meetings of the College Faculty. In case of absence or inability to preside, a substitute shall be designated.

Sec. 4 Other Administrative Officers: The appointment of administrative deans (Dean of Students) and of other chief administrative officers shall be recommended to the Regents by the President. They shall perform such duties as properly pertain to their offices.

Article IV. General

Sec. 1 Adoption of Constitution: This Constitution shall be effective when approved by a two-thirds vote of the University Faculty present and voting and ratified by the Regents.

Sec. 2 Amendments: This Constitution may be amended by a two-thirds vote of those Voting Faculty members responding to a mail ballot after presentation twice to the Faculty for debate in meetings at least four weeks apart and subsequent ratification by the Regents.

Sec. 3 Distribution: The Secretary of the University shall keep on file a copy of this Constitution and the By-Laws as amended from time to time, and shall distribute copies to all members of the Faculty by publication in the Faculty Handbook or otherwise.

Approved by the University faculty
April 11, 1949
Ratified by the Regents
May 14, 1949