10-13-1992

Faculty Senate Meeting Minutes, 10/13/1992, vol 17, p 31-57

UNM Faculty Senate

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TO:    Members of the UNM Faculty Senate
FROM:  Anne J. Brown, Secretary
SUBJECT: October Meeting

The UNM Faculty Senate will meet on Tuesday, October 13, 1992 from 3:30 p.m. to 5:30 p.m. in the Kiva.

The agenda will include the following items:

(pp. 1-5)
1. Summarized Minutes of September 8, 1992
2. Memorial Minute for Professor Jon Facey -- Professor Ronald Blood
3. Memorial Minute for Professor Emeritus Jim Spuhler -- Professor Jeffery Froehlich
4. Address by Vice President Orcilia Zuniga Forbes
5. Senate President’s Report -- Professor Mary Harris

(pp. 6-8)
6. Continuation of Discussion of Core Curriculum -- Professor Mary Grizzard

(pp. 9-13)
7. UNM Policy on Illegal Drugs and Alcohol Sanctions -- Mr. Bo Miller
8. Committee Replacements -- Professor Larry Gorbet

(pp. 14)
9. Curriculum Change for Degree of Master of Architecture -- Professor David Null

(pp. 15-24)
10. Proposal from the Long Range Planning Committee -- Professor Maurice Wildin
THE UNIVERSITY OF NEW MEXICO

FACULTY SENATE MEETING

October 13, 1992

(Summarized Minutes)

The October 13, 1992 meeting of the Faculty Senate was called to order by President Mary Harris at 3:30 p.m. in the Kiva.

Senators present: Lynn Dianne Beene (A&S), Jane Bruker (Gallup Branch), Joan Bybee (A&S), Bel Campbell (A&S), Richard Coughlin (A&S), Jeff Davis (A&S), Susan Deese (Library), Michele Diel (Valencia Branch), Eva Encinias (Fine Arts), Kenneth Gardner (Medicine), Robert Glew (Medicine), Larry Gorbet (A&S), Mary Grizzard (Fine Arts), Blaine Hart (Medicine), Mary Harris (Education), Roy Johnson (Engineering), Shlomo Kami (Engineering), Kathleen Koehler (Education), Vonda Long (Education), John Matthews (A&S), Kathleen Matthews (University College), Deborah McFarlane (Public Administration), Patrick McNamara (A&S), Donald Natvig (A&S), Mark Ondrias (A&S), Pramod Pathak (A&S), Glenn Raymond (Pharmacy), Edward Reyes (Medicine), Dianna Shomaker (Nursing), Russell Snyder (Medicine), Erik Trinkaus (A&S), James Wallace (Medicine) and Ebtisam Wilkins (Engineering).

Absent: Dave Baldwin (Library), Edith Cherry (Architecture & Planning), James Dawson (Gallup Branch), James DePaep (Education), Luisa Duran (Education), Bradley Ellingboe (Fine Arts), Charles Fledderman (Engineering), Walter Forman (Medicine), Robert Greenberg (Medicine), Harry Lull (Centennial Library), Donna Loper (Dental Programs), William MacPherson (Law School), Beth Miller (Gallup Branch), Gloria Sarto (Medicine), Don Simonson (Management), Randy Thornhill (A&S), Nelson Valdes (A&S), Benjimen Walker (Medicine), and Nina Wallerstein (Medicine).

Minutes of September 8, 1992. The minutes of September 8, 1992 were approved with the following corrections.

On page 2, add the question and answer regarding the North Golf Course in the section on President Peck's report; page 3, paragraph 6 should say American Federation of Teachers rather than Academic Freedom and Tenure Committee; on page 3, paragraph 9, the date should be September 1, 1992; on page 3, paragraph 8, add wording regarding how the Senate will be kept abreast of the re-structuring plans for the College of Education; on page 4, paragraph 2, last line, delete "in Dental Programs" after the word "elsewhere."

Memorial Minutes. Memorial minutes were presented for Professor Jon Facey and Professor Emeritus James Spuhler by Professors Ronald Blood and Jeffery Froehlich respectively.

The minutes were adopted by a rising vote and Secretary Anne Brown was asked to send copies to the next of kin.

Address by Vice President Orcilia Zuniga Forbes. Orcilia Zuniga Forbes, Vice President for Student Affairs reported to the Senate that:

- Student enrollment is at an all-time high with 25,135 students
- Credit hours also have gone up with returning and transfer students accounting for most of the increase.
-women are now 54% of the total enrollment.  
-Hispanic, African American, Asian American and American Indian students make up 30% of the total enrollment, 35.5% of the undergraduate population and 45.49% of new freshmen.  
-American Indian and white student enrollments are down slightly.  
-the number of beginning freshmen coming in under Plan A (with prescribed prep courses) is up 2.2% to a total of 74.43%. The reason for this is that the UNM 2000 plan calls for 90% of students to enter under this plan. It was noted that these students have better retention and graduation rates.  
-enrollment at the branches is up.  
-also as part of the UNM 2000 plan, admission standards for freshmen will be reviewed by the Admissions and Registration Committee and the Senate will receive the recommendations and an impact study.  
-the University Planning Council has established a committee to formulate a long-term tuition policy. The recommendations of the Senate Budget Committee regarding student share will be considered as well as the work of the Economic Impact Task Force and the University Budget Committee. Additionally, student input will be sought.  
-a telephone registration system is to be installed with a pilot program beginning next spring semester. Eventually, it will be possible to access grades and financial aid information in this manner.  
-the disenrollment process has been moved forward to the third week of the term. Fewer students were disenrolled but there is concern about overloaded classes in math, English and some foreign languages and labs, as freshmen were not stopped from registering for 18 hours or more. There was some discussion regarding the impact of losing students during the third week of class when an investment has already been made by both the instructor and the student. Senator Bel Campbell reminded the senators that instructors have the option of dropping a student for non-attendance well before the third week of classes. This system is still being refined and Faculty are welcome to make suggestions. Senate President's Report. Senate President Mary Harris reported that  
-two items on the November 3 ballot are of importance to the University community: the General Obligation Bond Issue to fund education projects throughout the State and the mill levy for UNM Hospital. She urged Senators to vote in favor of the two.  
-it was reported at the meeting of the Council of Deans that little money is available for equipment and what there is will be held except for true emergencies until after the election. If the General Obligation Bonds are approved, $600,000 will be available.  
-information regarding enrollment in required courses in the largest colleges (including day and evening) was made available at the meeting of the Council of Deans.  
-summer school enrollment was up 6%.  
-the Operations Committee met with the American Federation of Teachers and AAUP to discuss collective bargaining. A committee may be established to gather information and study the issue. Anyone interested may contact the Operations Committee.  
-the Faculty Reallocation Committee met and heard a report from the Dean of the College of Education regarding the restructuring within that College. No program or curricular changes have been made. Departments are still officially in existence but most administration is occurring through three broad divisions. Dean Blackwell will continue to report to the Committee and seek their advice regarding how to proceed with changes in order that the Senate and Faculty be kept informed on contemplated restructuring.
-the Staff Council passed a resolution identifying October 20 as a day of displeasure regarding inappropriate administrative salary increases; faculty are invited to participate

-Membership on search committees for three deans is as follows:


Nursing: Rupert Trujillo (chairman), Gloria Birkholz, Kathy Black, Susan Herrera, Cheryl Lean, Laura Martinez, Robin Meise-Grochowski, Diana Shomaker and Frances Barela-Gittings.

Arts and Sciences: Tom Dodson (chairman), Oswald Baca, Kyla Christopherson, Jean Civiky, Lynette Cofer, Karen Remmer, Ronald Salazar, Fred Schueler, Margaret Shinn, Charles Welborn and David Wolfe.

-President Peck has announced that he will be Acting Provost for the three dean searches in order that any promises made will be fulfilled

-the Senate is asked to nominate eight faculty members from which President Peck will select four to serve on the Provost Search Committee. After discussion of the appropriate process for doing so, it was decided that names be submitted by phone to President Peck or to the Office of the University Secretary. The Operations Committee will then submit the slate of names to the President.

-Members are needed for a committee on campus safety and security. Anyone interested may call Helen Horn of the Dean of Students Office.

-the Faculty and Staff Benefits Committee has reviewed a draft of a Catastrophic Leave Policy which would permit employees on 12 month contracts to contribute annual leave time to a bank to be used for emergencies when a person’s leave has been depleted. The Committee supported the proposed policy with some changes recommended. It was noted that the policy would not apply to most faculty members.

-the Regents, earlier in the day, considered the operating budget for 1993-94 and recommended an increase of 6% for faculty and staff compensation plus a peer adjustment of $1.4 million dollars and a 12% increase in library acquisition costs. Overall, the request is for approximately a 15% increase in funds.

President Harris requested that any Senator wishing to speak on an issue during meetings, please stand and state his/her name in order that the recorded tape can be clearly and easily transcribed.

Continuation of Discussion of Core Curriculum. After a lengthy discussion, the Senate failed to approve a motion that the Faculty Senate Core Curriculum Committee reconsider its proposed core and that it respond to specific criticisms expressed at the General Faculty meeting of September 1, 1992.

UNM Policy on Illegal Drugs and Alcohol Sanctions. Mr. Bo Miller, Program Manager of the UNM campus office of substance abuse prevention, presented the proposed policy. This policy is mandated by federal regulations which require all universities receiving federal funds to specify sanctions in policies applying to students, staff and faculty. The policy is an attempt to comply with the law in the least offensive and restrictive manner.

The Senate voted to approve the proposed policy as printed in the agenda.
Committee Appointments. Upon recommendation by Senator Larry Gorbet for the Operations Committee, the Senate approved the following committee appointments: Hugh Kabat (Pharmacy) for Alfred Mathewson (Law) on the Athletic Council; H.V. Ravinder (Management) for Jim Porter (Management) on the Curricula Committee; David Bachelor (Educ Foundations) for Anita Pfeiffer (CFME) on the Library Committee; David Baldwin (Library) for William W. Johnson (Biology) on the undergraduate panel of the Student Standards and Grievances Committee; Robert Benningan (Los Alamos Branch) on the Curricula Committee and Tom Jewel (Comm & Journalism) on the Scholarships, Prizes and Loans Committee.

Curriculum Change for Master of Architecture Degree. Upon recommendation by Professor David Null for the Curricula Committee, the Senate approved the changes in the Master of Architecture curriculum. It was explained that under the new program, all essential or basic information will be presented in required undergraduate courses. Advanced or specialized subjects would then be offered only in elective courses. This will eliminate the mix of levels that has evolved. This approach 1) provides a coherent order to the program that is readily perceived and a built upon, 2) provides for a required course load which is slightly reduced to allow for more flexibility in the students' programs so that they can pursue individual interests, 3) assures that the students in the Non-Architectural Graduate program (NAG's) will have a basic program which more closely matches that of the regular graduates and 4) frees faculty to teach advanced seminars in specialized topics in addition to required design studios and lecture courses.

Graduate students will be required to declare an emphasis in their program of studies.

Proposal from the Long Range Planning Committee. Upon recommendation by Professor Maurice Wildin for the Long Range Planning Committee, the Senate approved a motion that the Faculty Senate will approve no new programs, new academic units, nor major revisions of academic programs or units, unless estimates of cost and sources of other needed resources for the first three to five years of operation of the new or revised program or unit accompany the proposed change.

It was explained that the Board of Regents has insisted that proposals for new programs which are presented to them be accompanied by a statement indicating how the proposed program is to be funded through reallocation. Additionally, last year, the Faculty Senate Reallocation Committee agreed that committees of the Faculty Senate would no longer approve requests for curricular or course changes unless the request was accompanied by an estimate of costs for the first three to five years.

The meeting adjourned at 5:20 p.m.

Respectfully submitted,

Anne J. Brown, Secretary
SUBJECT: Continuation of Discussion of Core Curriculum
REQUESTED ACTION: Approve Attached Motion
BACKGROUND INFORMATION: On September 1, 1992, at a Special Meeting the Faculty passed a motion asking the Senate to reconsider their action concerning the core curriculum. On September 8, the motion on the following pages was placed before the Senate. However, the quorum was lost before there was a vote and the discussion continues.
Be it moved that the Faculty Senate Core Curriculum Committee reconsider its proposed core and that it respond to the specific criticisms expressed at the General Faculty Meeting of September 1, 1992, clarifying, explaining, and making minor modifications (where necessary) to the proposal. This should include recommendations on implementation, especially those regarding financing and articulation with existing programs and courses.

More specifically, the Committee should

1. Consider the written criticisms expressed in the faculty resolution calling for that meeting and those in the memorandum from the chairs of departments in the College of Arts and Sciences.

2. Consult with some critics of the existing proposal and invite them to serve on the Committee.

3. Deal with such implementation issues as
   a. articulation with program and accreditation requirements;
   b. use and adaptation of existing courses to satisfy the core course requirements;
   c. financing, especially with regards to science laboratory implementation;
   d. effects on and accommodation of transfer students;
   e. effects on numbers of students, faculty, and classes.

4. Attempt to remedy misunderstandings of the proposal, making it clear that
   a. faculty will teach core courses within departments and most core courses will be designed by those faculty within the context of their disciplinary and departmental curricula;
b. many existing courses will satisfy core course requirements and others will do so with relatively minor changes;

c. the Core Curriculum does not replace or eliminate existing basic skills requirements;

d. where necessary to avoid unnecessary duplication of content in students' curricula, some flexibility will be designed into the Core requirements as implemented;

e. the Faculty Senate will not vote to implement the Core unless it is financially feasible and that feasibility is demonstrated by appropriate cost projections.

5. Gather information from and consider the experiences of other universities which have a core course requirement and have similar institutional structure to UNM (including affiliation of health science and other professional schools).

6. Attempt to add a few students to the Committee.
UNM FACULTY SENATE

SUBJECT: Policy describing sanctions for illegal alcohol and other drug use by faculty.

RECOMMENDED ACTION: Approve the policy.

BACKGROUND INFORMATION: Federal regulations stemming from amendments to the Drug-Free Schools and Communities Act require all universities receiving federal funds to specify sanctions in policies applying to students, staff, and faculty. Please see the pages following the proposed policy for additional information and comments from Robert Bienstock, Assistant University Counsel.
I. Sanctions. The following are responses which may be taken pursuant to existing departmental, college, and University policies and procedures, in response to a violation by a faculty member of the UNM Policy on Illegal Drugs & Alcohol. This list is not necessarily exclusive.

A. Rehabilitation -- this includes education, community service, and in-patient or out-patient treatment.

B. Oral reprimand -- an oral reprimand may be documented, but any such documentation shall not appear in the faculty member's permanent file.

C. Written reprimand -- a written reprimand shall appear in the faculty member’s permanent file.

D. Performance evaluation -- a violation may be taken into account and/or specifically referenced in a faculty member’s performance evaluation, which will become part of the faculty member’s permanent file.

E. Salary -- a violation of the Policy may be a partial or total justification for a decrease in a faculty member’s salary, or may be a factor in determining increase, if any, of a faculty member’s salary.

F. Suspension -- a violation may be a basis for a semester-long suspension from teaching or other academic duties, with or without pay. Suspension will normally be used only in conjunction with rehabilitation.

G. Termination of employment -- in severe cases, violation of the Policy on Illegal Drugs & Alcohol may be a total or partial basis for termination of employment with the University, including revocation of tenure.

II. Categories of Violations and Ranges of Sanctions.

A. This sections sets sanctions to be utilized by a department chair or other appropriate University agent in responding to a faculty member’s violation of the Policy. Subsections 1 and 2 provide a range of sanctions. Subsections 3 and 4 provide sanctions which escalate with each offense.

1. Illegal manufacture or distribution.
   a. Maximum sanction: termination of employment.
   b. Minimum sanction: written reprimand.
2. Public possession or use.
   a. Maximum sanction: termination of employment.
   b. Minimum sanction: oral reprimand.

3. Nonpublic possession or use.
   a. First offense: oral reprimand.
   b. Second offense: written reprimand with rehabilitation.
   c. Third offense: suspension for one semester with or without pay, with rehabilitation.

   a. First offense: oral reprimand.
   b. Second offense: written reprimand with rehabilitation.
   c. Third offense: termination of employment.

III. Application. It should be remembered that the Policy on Illegal Drugs & Alcohol prohibits the "unlawful manufacture, distribution, dispensing, possession or use of controlled substances or alcohol on UNM property or as part of any of its activities" only. This policy is not intended to be used to pry into the off-duty lives of UNM faculty.

For categories in which the person imposing the sanction has a range of options (Sections II.A.1 and 2), the decisionmaker should consider the totality of the circumstances. In particular, it should be considered whether the policy violation was communicated to students by the faculty member, or otherwise adversely affects students.

While rehabilitation may not serve as an alternate to the minimum sanctions, a faculty member's willingness to accept rehabilitation as part of a sanction under subsections II.A.1 or 2 above can serve to justify a lesser sanction in the range.
The University of New Mexico

DATE: March 3, 1992

To: Jan Roebuck, Associate Vice President, Provost/VP Academic Affairs

FROM: Robert E. Bienstock, Assistant University Counsel

SUBJECT: Faculty Drug-Use Sanctions

As we discussed, the Department of Education's regulations on the Drug-Free Schools and Campuses Act require, as a condition of receiving federal funds (including federal student financial aid), that we have disciplinary sanctions for illegal alcohol and drug use by faculty. The sanctions are to be "up to and including . . . termination of employment and referral for prosecution." The sanctions must be consistently applied and enforced.

In order to comply with the Act, President Peck adopted a policy statement prohibiting the "unlawful manufacture, distribution, dispensing, possession or use of controlled substances or alcohol on UNM property or as part of any of its activities" by faculty members (and students and staff). The policy goes on to state that "as a condition of employment, all employees -- faculty and staff -- of the University of New Mexico shall abide by the terms of this policy. Violation of this policy shall result in disciplinary action, up to and including dismissal."

Unfortunately the regulations go further and require that we list specific sanctions and specify which sanctions or range of sanctions will be applied for a particular violation of our policy on illegal alcohol and drugs.

As we agreed, although we must comply with these regulations, we want to preserve as much as possible our flexibility, and, where appropriate, a nonpunitive approach to illegal alcohol and drug use. We agreed that rehabilitation should be considered one of the disciplinary sanctions, that we should have a fairly limited categorization of offenses under our Policy, and that in each category we should have a relatively wide range of options. We also agreed that while we must adopt specific ranges of sanctions, this does not require us to give enforcement of our drug and alcohol policies a higher priority than they would otherwise have, nor should it shift the relative autonomy of departments and colleges with respect to Scholes Hall.

With that in mind, and with the advice you gave me on possibilities or actions which we can categorize as sanctions for department chairs' use to demonstrate compliance with the Act and regulations, I offer the attached draft Policy for consideration.

I hope this accurately reflects our conversation, Jan. Like you, I find it distasteful to be forced by the threat of withdrawal of federal funding to become a reluctant agent in the so-called
"war on drugs," and, even worse, a participant in the federalization, bureaucratization, and legalization of faculty-university relations. Note that I have refused to include as a disciplinary sanction "referral for prosecution," despite the regulations' mandate. I would argue that this is so inconsistent with University-faculty relationships as to be an infringement of our rights. Hopefully we will implement this policy with a heavy emphasis on rehabilitation where appropriate.

Let me know if I can be of further assistance in this matter.

:rb

2193.reb
The University of New Mexico

DATE: September 30, 1992

To: Faculty Senate
From: Operations Committee
Subject: Committee Replacements

The following are submitted for Senate approval:

ATHLETIC COUNCIL
Hugh Kabat, Pharmacy, 1993

CURRICULA COMMITTEE
H. V. Ravinder, Management, 1994

LIBRARY COMMITTEE
David Bachelor, Ed Dibs, 1993

STUDENT STANDARDS & GRIEVANCES COMMITTEE
David Baldwin, General Library, 1993 (Undergraduate Panel)

for Alfred Mathewson, Law, 1993
for Jim Porter, Management, 1994
for Anita Pfeiffer, CIMTE, 1993
for William W. Johnson, Biol, 1993
FORM C

MAJOR AND MINOR CURRICULAR CHANGES

Date: March 30, 1992

Fredda Mangel
(Name of Individual initiating curricular change form)

Student Advisor III
(Title, position)

School of Architecture & Planning
(Dept., Div., Prog.)

This form is for Master of Architecture

This program is or would be located in current catalog page 43-48

UNIT PREPARES IN QUADRUPLICATE
Routing (All four copies)
1. Dean of Library Services
2. CIRT (Comp & Inform Res & Tech), if necessary
3. College Curriculum Comm. if necessary
4. College or School Faculty
5. College or School Dean
6. FS Undergraduate Academic Affairs Comm. and/or
   FS Graduate Comm.
7. Office of Graduate Studies (For grad. level changes)
8. FS Curricula Committee
9. VP of Academic Affairs
10. Faculty Senate

CIP CODE 04.0201

I. Major Change-Mark appropriate category

Degree New [ ] Revision of existing degree [ ] Deletion [ ]
Major New [ ] Revision of existing major [ ] Deletion [ ]
Minor New [ ] Revision of existing minor [ ] Deletion [ ]
Concentration New [ ]

Give exact title and requirements as they should appear in the catalog. (See current catalog for format within the respective college). Attach additional sheets if necessary.

II. Minor Change-

Minor name change of existing degree, major, minor, or concentration.

Minor program revision (3-5 hours) Please specify below:

SEE ATTACHED SHEETS

Reasons for Request: (attach statement)

SEE ATTACHED STATEMENT OF RATIONALE

Effective Date of Proposed Change: FALL 1992

Budgetary and Faculty Load Implications: (attach statements)

Yes ____ No XX

If yes, have you resolved these issues with department involved?

Signature: ____________________________

Department Chair

Approvals:

Dean of Library Services
Date: 4/10/92

CIRT
Date: 3/30/92

College Curricula Committee
Date: 3/30/92

(If necessary)

College of School Faculty
Date: 9/23/92

College or School Dean
Date: 9/23/92

FS Undergraduate Acad. Affairs
Date: 9/23/92

FS Graduate Committee
Date: 9/23/92

Office of Graduate Studies
Date: 9/23/92

FS Curricula Committee
Date: 9/23/92

Assoc. VP of Academic Affairs
Date: 9/23/92

Faculty Senate
Date: 9/23/92

The University of New Mexico
(Revised 8/40)
TO: Linda Lewis, Collection Development Officer
FROM: Nancy Fistorius, Selector for architecture and planning
SUBJECT: Form C: Minor Change of existing degree program, School of Architecture and Planning

The changes proposed in this particular Form C are in keeping with the current program(s) and courses offered in the School of Architecture and Planning. For this reason, I recommend that Dean Migneault sign-off on these forms.

I did a comparison of the proposed changes against the 1991-93 UNM Catalog. The changes essentially effect the content of already existing courses in that there will be a shifting of content (which is already offered, i.e., no new topics) between courses. In the future, we may see forms to change the titles of several courses.

Regarding potential impact on library CD, no problems are anticipated resulting from this Form C: Minor Change.
RATIONALE FOR CHANGING MASTER OF ARCHITECTURE CURRICULUM

Introduction

The Master of Architecture curriculum is integrated with the undergraduate curriculum. For the past two years the Architectural Curriculum Committee has been revising and updating the undergraduate and graduate programs of study. The changes are evolutionary, not revolutionary. There was a conscious decision to build on our strengths, correct perceived weaknesses, take advantage of new faculty hires, and minimize disruption to students' courses of study. Several pedagogical concepts have shaped these programmatic changes. The first is: all essential or basic information is to be presented in required courses. The corollary to this is: advanced or specialized subjects would then be offered only in elective courses. This would eliminate the mix of levels that had evolved over time in the program. This approach accomplishes four objectives: 1) there is a coherent order to the program that is readily perceived and built upon, 2) the required course load is slightly reduced to allow for more flexibility in student's programs so that they may pursue individual interests (especially at the graduate level), 3) the students in the Non-Architectural Graduate program (NAG's) will have a basic program that more closely matches the regular graduates, and 4) more faculty will be freed to teach advanced seminars in specialized topics in addition to required design studios and lecture courses.

Graduate Program

The graduate level program, years five and six, will change very little in format. The intent is to insure that most of the required basic information is covered in undergraduate courses and the final two years will allow for greater personal involvement in the educational process. To this end we will require, beginning in the Fall 1992, that all graduate students develop an "emphasis" in their program of studies. The emphasis must be declared and arranged with the assistance of a faculty advisor and will include a minimum of 8 credit hours of course work. In addition, the Independent Design Project or Thesis must be related to the
Emphasis. Emphasis areas will typically be specific areas within the field of architecture in which we offer enough course work and faculty expertise to create a distinct learning opportunity, such as History and Theory, Energy and Design, Landscape, Planning, etc. In lieu of more specific emphases, some students may opt for the "general emphasis". This is not totally a contradiction in terms. In a field as broad as architecture, a student that thoughtfully selects a variety of courses that are related to his or her specific professional goals, is also making good use of our academic offerings. In all cases, students will work out a directed program of study with a professor who has an interest or expertise in the selected emphasis.

In order to create the flexibility in the program needed to accomplish this, six classes were dropped from the list of exit requirements:

- ARCH 473 Programming
- ARCH 457 Landscape Design OR 512 Site Design
- ARCH 482 Lighting OR 483 Acoustics
- Planning elective, 300 level or above
- Computer course, 3 credits approved by advisor
- Architectural history elective (grad level)

The essential or basic content of these courses has, however, been preserved in the program. Arch 473, Programming, will have its elementary information covered in required design studios and in Arch 371, Human Factors in Design. A basic introduction to landscape design has been incorporated into Arch 356, Site/Environment and Arch 401, Design Studio, will emphasize landscape and urban design issues. Elementary information in lighting and acoustics is now being integrated into Environmental Controls I and II. This will allow the elective courses in Lighting and Acoustics to become more advanced and specialized. Planning issues will be dealt with consistently in Arch 402, Urban Design and we expect a number of students to develop their graduate emphasis in the area of community and regional planning. Most students have basic computer skills from high school or even...
earlier and an introductory skills course is superfluous. Our computer courses are fully subscribed and skills are utilized or required in other courses, such as Environmental Controls II, special graduate studios, the seminar in Energy Conscious Design, etc. The graduate level history seminar will not specifically be required. Instead, as part of a student's emphasis, a theory component will be encouraged wherever possible. Also, with the larger number of elective credit hours now available few, if any, students would not take additional history or theory courses.

The above programmatic changes were developed over two years of intense debate and discussion by the faculty of the Architecture program, especially the Curriculum Committee. We have begun to implement these changes in the undergraduate program and are pleased and excited with the results. The remainder of the curriculum changes will be phased in over the next two years - and we expect the results to be just as positive.
CURRENT MASTER OF ARCHITECTURE CURRICULUM

Required Graduate Courses

<table>
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<tr>
<th>NUMBER</th>
<th>TITLE</th>
<th>CREDIT HRS</th>
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<tbody>
<tr>
<td>ARCH 501</td>
<td>Graduate Design Studio</td>
<td>6</td>
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<tr>
<td>One of the following three:</td>
<td></td>
<td></td>
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<tr>
<td>ARCH 502/503/408</td>
<td>Graduate Design Studio</td>
<td>6</td>
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<tr>
<td>DPAC</td>
<td>Architectural History Elective (grad level)</td>
<td>2</td>
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<td>ARCH 531</td>
<td>Professional Practice I</td>
<td>2</td>
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<td>One of the following two:</td>
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<td></td>
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<td>ARCH 596</td>
<td>Independent Design Research (Plan II)</td>
<td>1 - 3</td>
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<tr>
<td>ARCH 598</td>
<td>Thesis Research</td>
<td>6</td>
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<tr>
<td>One of the following two: (Plan I)</td>
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<td></td>
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<tr>
<td>ARCH 597</td>
<td>Independent Design Project</td>
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<tr>
<td>ARCH 599</td>
<td>Thesis</td>
<td></td>
</tr>
</tbody>
</table>

REQUIRED UNDERGRADUATE COURSES

Architectural Design: Design preparation must include a minimum of 6 semesters of 6 credit hour design studios (equivalent to our ARCH 201, 301, 401, and 402, or 408). Incoming graduate students will be evaluated and placed in an undergraduate design studio if they are not prepared for a graduate design studio.

In addition, the following must be completed:

- 1 semester of Physics
- 1 semester of Calculus
- 3 semesters of Building Technology
  - ARCH 285, Construction I
  - ARCH 385, Environmental Controls I
  - ARCH 487, [386] Environmental Controls II
- 2 semesters of Structures
  - ARCH 381, Structures I
  - ARCH 382 Structures II
3 semesters of Architectural History
ARCH 261, Ancient & Medieval Architecture
ARCH 262, Renaissance through Modern
ARCH 463, 20th Century

1 semester of Environmental Studies
ARCH 356 [256], Site/Environment

1 semester of Design & Behavior
ARCH 371 [271], Intro to Human Factors in Design

1 semester of Planning
CRP 181, Intro to Environmental Planning
OR
CRP 165, Intro to Community & Regional Planning

EXIT REQUIREMENTS

Exit Requirements are in addition to undergraduate and graduate requirements.

Programming (Arch 473)

Computer courses (3 credit hours approved by student's advisor)

Landscape (Arch 457) OR Site Design (Arch 512)

Working Drawings (Arch 485)

300 or above Planning course

Acoustics (Arch 483) OR Lighting (Arch 482)

NON - ARCHITECTURAL GRADUATE (NAG) PROGRAM

Students without pre-professional degrees in architecture may earn a Master of Architecture degree completing a minimum of 60 hours of coursework (the required 48 hours plus two semesters of Arch 409).

Thirty-two credit hours must be taken for graduate credit.

NAG students are expected to complete the required graduate and undergraduate courses listed in addition to the following:

- Architectural Design, NAG students are required to take two semesters of Arch 409. Additional undergraduate design studio(s) will be required by the student's advisor as preparation for the required Graduate Design Studios. Graduate credit will not be given for Arch 409 or undergraduate design studios.
Arch 512, NAG Seminar, fulfills the requirement for the graduate level architectural history elective.

Arch 285 is fulfilled by Arch 489. NAG students audit Arch 285 in the Fall semester.

The NAG curriculum usually takes seven semesters to complete. Normally, NAG students must take more than the required 60 credit hours in order to fulfill all of the course requirements. Students with previous experience may be able to accelerate their curricula.

Prerequisites for the program include college physics, calculus, and basic design. Acceptable work in basic design must be completed before entering the program. Additional information will be sent upon request.
## Graduate Requirements

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH 581</td>
<td>Graduate Design Studio</td>
<td>6</td>
</tr>
<tr>
<td>ARCH 582</td>
<td>Graduate Design Studio</td>
<td>6</td>
</tr>
<tr>
<td>ARCH 531</td>
<td>Professional Practice I</td>
<td>2</td>
</tr>
<tr>
<td>ARCH 487</td>
<td>Environmental Controls II</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 481</td>
<td>Structure &amp; Form</td>
<td>3</td>
</tr>
<tr>
<td>ARCH 485</td>
<td>Construction II</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>(title to be changed to Structures III)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>One of the following two:</td>
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<tr>
<td>ARCH 596</td>
<td>Independent Design Research</td>
<td></td>
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<tr>
<td>ARCH 598</td>
<td>Thesis Research</td>
<td>1 - 3</td>
</tr>
<tr>
<td></td>
<td>One of the following two:</td>
<td></td>
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<tr>
<td>ARCH 597</td>
<td>Independent Design Project</td>
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<tr>
<td>ARCH 599</td>
<td>Thesis</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Electives and/or completion of Exit</td>
<td>15 - 17</td>
</tr>
<tr>
<td></td>
<td>Requirements</td>
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</tr>
</tbody>
</table>

*In addition, all graduate students, with the assistance of an advisor, will declare an Emphasis. An Emphasis will consist of a minimum of 8 hours specific to their emphasis area and related to their Independent Project or Thesis, when appropriate. The Emphasis will be developed with input and approval of a faculty advisor.

## Exit Requirements

All Exit Requirements may be completed either at the undergraduate level or may be taken at the graduate level as part of a student's required elective hours.

*Students with Professional Bachelor of Architecture (5-year) degrees are exempt from the following.

- 6 semesters of undergraduate Design Studio
- 2 semesters of Graduate Design Studio
- 3 semesters of Architectural History
- 3 semesters of Structures
- 2 semesters of Environmental Controls
- 2 semesters of Construction
- 1 semester of Site/Environment
- 1 semester of Human Factors
- 1 semester of Professional Practice
- Research towards Project or Thesis
- Indep. Project or Thesis

Second Professional Degree Requirements (for students with the 5-year Bachelor of Architecture degree).
- 1 semester of Graduate Design Studio 6
- Independent Design Research OR Thesis Research 1 - 3
- Independent Design Project OR Thesis 6
- Electives and/or completion of Exit Requirements 17 - 18
To: Mary Harris, President, Faculty Senate

From: M. W. Wildin, Chair, Long Range Planning Committee

Re: Proposed Action for Faculty Senate

The following motion was considered by the Long Range Planning Committee at its meeting today, and it was approved unanimously after extensive discussion. I request that this matter be brought before the Faculty Senate as soon as possible.

Motion: The Long Range Planning Committee requests that the Faculty Senate adopt as part of its procedures a provision that it will approve no new programs, new academic units, nor major revisions of academic programs or units, unless estimates of cost and sources of other needed resources for the first three to five years of operation of the new or revised program or unit accompany the proposed change.

Background: This action is regarded as desirable due to: 1) the insistence of our Board of Regents that proposals for new programs be accompanied by a statement indicating how the proposed program is to be funded through reallocation, and 2) the agreement approved by the Faculty Senate Reallocation Committee last year that committees of the Faculty Senate would no longer approve requests for curricular or course changes (that is, approve Forms A, B, or C) unless the request was accompanied by an estimate of costs for the first three to five years.

Please contact me if additional information is needed.

1. See the attached excerpt from the Regents' meeting on August 27, 1991.

cc: Anne Brown, University Secretary
To: Leonard Napolitano, Director of the Medical Center
From: Anne J. Brown, Secretary of the University
Subject: Regents' Actions

The following is an excerpt from the minutes of the Regents' meeting of August 27, 1991, approved at their meeting of September 27, 1991.

Provost Risser said that the Master of Public Health (MPH) Program was discussed at the June 11, 1991 Regents' meeting and was referred to the Finance and Facilities Committee for further study regarding funding for the program. The MPH will address a need in the state since there is no graduate program in public health in New Mexico. It is an important program both in terms of the demography and the rural nature of the state. The program has been discussed with and approved by the deans of graduate schools in New Mexico. The request for funding is $124,700 which is primarily to provide two staff members. The Medical School &G budget is not formula driven as is the main campus; therefore, to begin a new program a line-item request must be approved.

Regent Johns pointed out that once the program has been approved as a line-item in the budget, in subsequent years it will become part of the basic Medical School appropriation. He said that he believes the Regents recognize the merits of the program but what concerns him is that the University cannot continue to add new programs without cutting other programs. He stated for the record that he would vote to approve this program but he will not continue to vote for programs unless there are meaningful attempts to reallocate money.

Regent Gallegos said that both the College of Pharmacy and the College of Nursing had recently asked for approval of new programs. The Regents had asked that Dr. Hadley, Dean of the College of Pharmacy bring the request for a Pham.D. program before the Finance and Facilities Committee and be prepared to explain how programs in the College could be reallocated to accommodate the new program. Dr. Estelle Rosenbush, Dean of the College of Nursing, had explained that the Nurse Midwifery Program would initially operate with federal funds and, if those funds were not forthcoming in the future, the College would assume responsibility through reallocation. Regent Gallegos said that he thought there was a rule governing such requests and felt that all requests for new programs should be treated equally.

Regent Johns said that there were no rules and that he, along with Regents Doman and Gallegos, was trying to send the message that reallocation must occur.

Regent Becker stated that the MPH Program has merit and the University must be responsive to the state. He also said that he believed Provost Risser has gotten the message concerning reallocation; however, he is not convinced that the School of Medicine has gotten the message. Also, there must be a transition period before all units of the University understand that the Regents are serious about reallocation.
He thereupon moved that the Regents approve the Masters Program in Public Health. The motion was seconded by Regent Samerson who said that the reallocation question is serious and he joins Regents Gallegos and Johns in stating that he will not vote for new programs in the future unless he is convinced that reallocation has been considered. The motion carried with Regent Gallegos dissenting.

xc: Paul Risser