

7-23-1926

University of New Mexico Board of Regents Minutes for July 23, 1926

University of New Mexico Board of Regents

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MEETING OF THE EXECUTIVE COMMITTEE
OF THE
BOARD OF REGENTS,
STATE UNIVERSITY OF NEW MEXICO.

Friday, July 23, 1926, at 4:30 P.M., in
the Office of the University.

Present: Messrs. J. A. Reidy, A. A.
Sedillo, Charles Lembke,
President Hill.

Present

The following memorandum from Miss Par-
sons was noted:

Cash
Balances

Ref.: 123-27

Date: July 23, 1926

Gen. Mtc. Fd.	\$26,962.16
Halls, D.H. & R.H. Bldgs.	
S.D. & E. Emrgcy. Fd.	684.33
Certfcts. Dpst.	\$27,646.49
Mtc.	
P.S.B. Fd.	
S.S.R. Fd.	
Breece Fd.	
Insrnc. Fd.	
Bldg. Fd.	
Bonds -US Reg-	1,750.00
Trusts	

President Hill called attention to the
fact that in the absence of Miss Mc-
Dowell, there were certain omissions
made in the writing of the minutes of
the last meeting of the Regents (June
25, 1926), and mentioned the same as
follows:

Correction
of
Minutes

a) Professor Donnell

The Board resolved that Professor Don-
nell, who had without permission given
examinations before the assigned time
in June, and who desired to be absent
before the close of the semester some
four or five days in June in order to
take up an outside employment for re-
muneration, should have his salary re-
duced for the four or five days invol-
ved. President Hill said that Profes-

sor Donnell had finally written to him, saying that he was willing for this arrangement to be made.

b) Miss (Assistant Professor) Helen E. Murphy

President Hill reported that Miss Murphy on the Thursday or Friday preceding Commencement had made all arrangements to leave that evening and had given all of her examinations prior to the time scheduled in order to get away. In calling Miss Murphy to account for this violation, as soon as he had ascertained it, Miss Murphy explained that she was seriously ill, had fainted three or four times at the University during the preceding ten days, and that she had been advised by a physician that an immediate operation was imperative. She said, furthermore, that she had intended before leaving to speak to President Hill.

As this matter seemed to be one of illness, rather than a desire to use University time for other employment, it was decided informally not to act in the matter of Miss Murphy. However, it was suggested to President Hill that Miss Murphy should be advised to withdraw on account of her serious physical condition, and should she not withdraw, be advised that the University could not continue her services if her weakened condition of last year were not markedly improved at an early date.

c) Interscholastic Meet

A report from Professor S. P. Nanninga, Chairman of the Interscholastic High School Meet at the University, was presented. The report was highly satisfactory with the exception of the matter of paid attendance. However, more individual contestants were enrolled and more schools than ever before, and the management of the meet was satisfactory, reported President Hill. It is thought that the falling-off in paid admissions was due to the too generous distribution of passes by the chairman of the subcommittee on Finance.

Summer Session
Payments

The following memorandum showing the contracts for the Summer Session, the same having been duly approved by Di-

rector Haught and President Hill, was presented for consideration, with the attached agreements. The same was unanimously approved for payment.

FACULTY (For eight weeks' period)

Clough, Wilson O.	\$320.
Coan, Chas. F.	107.
Daniels, Elna	300.
Goetz, Helen E.	300.
Jones, G. B.	300.
Haught, B. F.	495.
Nanninga, S. P.	320.
Roloff, W. E.	320.
Ruffner, Lois	250.
Shelton, Wilma L.	145.
Spencer, Jessie	250.
Thompson, Mrs. L. B.	(145. (Public Schl. Music)
(For piano instruction, approximately)	(261.33)
Wicklund, Irene	300.
Zimmerman, J. F.	320.

STUDENT ASSISTANTS (Per month)

Adams, Thelma	\$ 40.
Brown, Vincent F.	16.
Dow, Lawrence	30.
Dow, Lawrence	16.
Frazey, Mrs. Alice	*125.
Hendricks, Eula	* 80.
Klyng, Charlotte	40.
Klyng, Charlotte	16.
Mapes, R. E.	30.
Mapes, R. E.	30.
Ruffner, J. M.	30.
Sherwood, Elizabeth	30.
Wade, M. M.	30

*Contract for Regular Session continued through Summer Session.

The following letter from Miss Roy was read and the action of President Hill in accepting her resignation was approved. Miss Roy, it seems, has decided to do graduate work or to seek employment elsewhere.

Resignation
of
Miss Roy

2722 Bancroft Way
Berkeley, California
July 7, 1926.

President David Spence Hill
The State University of New Mexico
Albuquerque, New Mexico

My dear President Hill:

I am writing at this time to cancel my contract at the State University of New Mexico for the year beginning September 13, 1926.

I am enjoying my work at the University, and expect to remain in the state this year.

Thanking you for all the consideration you have shown me, I am,

Sincerely

Edna Roy

Messrs. Dougherty
and Lukken

President Hill reported that in accordance with the requests recorded in the minutes of the last meeting, leaves of absence for one year had been granted to Assistant Professor Dougherty, on account of serious illness, and to Associate Professor Lukken, who intends to do graduate work.

Appointment of
Mrs. Thompson
and
Mr. Kimball

President Hill reported that he had appointed Mrs. Lewis B. Thompson to be Acting Assistant Professor of Music in practical charge of the Music Department during the year's absence of Mr. Lukken. It was agreed that Mrs. Thompson's plans for a student assistant, some little help in an emergency for glee club or orchestra work, and the possible purchase of one or two pianos were sound.

President Hill reported that Mr. Frank Kimball had called at his office and made application for the position of Assistant Professor of Civil Engineering. He reported also that he had telegraphed and written to the Colorado School of Mines for a transcript of Mr. Kimball's academic record and for endorsements, which were received and were favorable to Mr. Kimball. Mr. Kimball also received the endorsement of several other persons. He was City Engineer in Albuquerque for several years. President Hill explained that he desired a man with at least the Master's Degree if employed permanently in this position, since our College of Engineering has already been embarrassed by the employment of two men (Eyre and Dougherty) who have only the earned Bachelor's De-

gree. However, no other candidates were available, and Mr. Kimball had been willing to sign strictly for one year as Acting Assistant Professor and therefore had been given the appointment.

The action of President Hill with regard to Mrs. Thompson and Mr. Kimball was unanimously approved.

A tabulation of bids on coal and coke prepared by Executive Assistant Bowman and coming from the following companies was considered in statistical detail:

Coal
Bids

Coal Supply & Lumber Co.
Liberty Coal Co.
Hahn Coal Co.
New State Coal Co.

Upon the basis of coarse slack passed thru $1\frac{1}{2}$ " bars and over $3/8$ " screen, to be furnished at \$5.80 per ton, and of special steam (50% nut, 50% pea and slack) to be furnished at \$6.40 per ton, the award was made to the Hahn Coal Co. by unanimous vote, with the following reservation and condition, namely, that if the said coal or coals be found not to be in accord with specifications, or should be unsuited and unsatisfactory for use under our boilers, the agreement may be terminated by notice from the University.

President Hill reported that the changes effected in the adjustment of the budget for the seven months' period (November 30, 1925 to June 30, 1926) had been successful.

Approval of
Departmental
Budgets

Below are shown the amounts allotted for the adjusted seven months' period and the amounts actually expended, and at the right are shown the amounts allotted for the new Fiscal Year beginning July 1, 1926.

It is understood that these amounts are to be expended for books, journals and periodicals that are standard, scientific and mechanical equipment; that the amounts are not to be expended for clerical services or labor unless distinctly authorized in advance in each instance.

Upon motion of Dr. Reidy, seconded by Mr.

Lembke, the departmental budgets indicated in the column to the right and aggregating \$8,200. were approved.

<u>Departments</u>	<u>Fourteenth Fiscal Year</u>		<u>Fifteenth Fiscal Year</u>
	(To adjust to New Fiscal Year, seven months only)		July 1, 1926-June 30, 1927. (Twelve months).
	<u>Budget</u>	<u>Spent</u>	
Biology	\$ 275.00	\$ 258.76	\$600.00
Chemistry	560.00	524.71	1600.00
Civil Engineering	47.00	39.65	125.00
Econ. and Bus. Adm.	84.00	83.14	175.00
Education	92.00	61.67	150.00
Electrical Engineering	140.00	118.77	300.00
English	187.00	145.39	250.00
Geology	144.00	115.39	200.00
Greek and Latin	38.00	28.07	100.00
History and Pol. Sci.	66.00	64.79	200.00
Home Economics	350.00	357.81	600.00
Korber Wireless		21.74	
Library	1050.00	1127.64*	1700.00
Mathematics	36.00	34.40	125.00
Music	85.00	119.80	200.00
Phys. Educ. (men)	52.00	37.90	150.00
Phys. Educ. (women)	67.00	38.89	125.00
Physics	144.00	119.09	300.00
Pr. Mech. & Steam Lab.	254.00	254.15	400.00
Psychology	178.00	183.98	325.00
Research	215.00		200.00
Romance Languages	71.00	67.68	150.00
Incidental			225.00
Totals	\$ 4135.00	\$ 3802.92	\$ 8200.00

*Includes certain payroll charges.

Tentative
General
Budgets

President Hill presented the following Memoranda of Budgets for the new Fiscal Year. It is to be observed that the Memoranda are prepared in four sections, namely:

- 1) Receipts
- 2) Operating Expenses
- 3) Self-Sustaining or Rotating Funds
- 4) Permanent Improvements
- and
- 5) Condensed Summary

This tentative budget, which is prepared conveniently with comparative figures from the preceding year or years, was given careful consideration by the Committee.

Considerable difficulty was found in estimating the probable amount to be received during the Fifteenth Fiscal Year, owing not only to natural conditions, but to the possible action of the State Land Office with regard both to oil and to other products and also the ultimate effect of the pending Constitutional Amendment. Upon suggestion of Mr. Sedillo, it was agreed to indicate as the estimated Lands' Income for the Fifteenth Fiscal Year the average amount obtained by dividing the total Lands' Income for the past five years by five, the said amount being \$38,000.

It was unanimously agreed that the three proposed major improvements, namely:

Library Furniture	(\$15,000.)
Radio Equipment	(\$12,000.)
Retaining Wall and Gate	(\$10,000.)

should be made a matter of discussion and decision at the next general meeting of the Board.

All of the rest of the budget as prepared by President Hill was unanimously approved, upon motion of Dr. Reidy, seconded by Mr. Lembke.

See page 482 for Budget.

MEMORANDA OF BUDGETS

482

RECEIPTS

	14th Fiscal Year 7/1/25-6/30/26, Actual	15th Fiscal Year 7/1/26-6/30/27, Estimated
Appropriation	\$97,500.	\$97,500.
Appropriation (Library)	10,000.	
Appropriation (Piping)		3,100.
Appropriation (Pension)	1,109.95	1,388.
Lands' Income	50,144.77	38,000. (est)
Fees & Tuition	19,588.01	20,000.
Halls		
Dining	18,843.64	22,000.
Residential	4,776.63	4,750.
Interest	886.87	?
Gifts	105.00	
Library Sales & Fines	628.85	600.
U. S. Weather Bureau	300.	300.
Summer Session	6,087.80	6,500.
Miscellaneous	999.19	1,000.
Guarantee Deposits	4,319.20	4,500.
7/1/1925 Balance	23,484.20	
Balance		27,956.
Total	238,774.11	227,594. (est.)

OPERATING EXPENSES

	Old Fiscal Year 12/1/25-11/30/26		New Fiscal Year 7/1/25-6/30/26		Fiscal Year 7/1/26-6/30/27
	Budget	Expenditures	Budget	Expenditures	Budget
Furniture	2,500		2,000	1,045.17	2,500
Library (Maintenance)	2,500		1,000	1,021.71	1,700
Salaries	95,000		90,000	91,447.40	94,000
Labor	12,500		11,500	10,173.87	11,500
Insurance	6,000		5,500	6,248.30	400
Water, Light, Fuel, Power	7,000		6,250	6,462.47	6,500
Repairs	4,000		3,500	3,397.46	3,500
Stationery, Printing, Postage	1,700		1,400	1,989.08	1,800
Publicity	1,400		1,100	610.40	1,000
Travel	2,000		1,600	1,537.32	1,600
Telegrams & Telephones	1,000		900	1,141.46	1,100
Trucks and Autos	1,200		1,000	204.25	1,000
Supplies-Bldgs. & Grounds	2,500		2,250	2,369.12	2,500
Publications	2,250		1,800	2,171.11	2,200
High School Meet	250		300	435.12	350
Graduation & Commencement	850		800	793.53	800
Regents	500		500	310.12 ²⁵	500
Departments (24)	7,600		4,000	4,822.92	8,200
Extension Courses	5,000		500	317.15	400
Incidental	1,500		2,500	1,536.52	3,000
Summer Session	8,500		9,500	7,584.97	8,000
Litigation			3,500	554.98	2,000
Refunds	3,350		3,350	4,442.44	4,750
Pension				1,113.80	1,388
Total	169,100		154,750	151,730.80^{0, <}	160,688

Fiscal Year Changed to July 1 - June 30

SELF-SUSTAINING OR ROTATING FUNDS

	Expenditures Old Fiscal Year *12/1/23-11/30/24	Expenditures New Fiscal Year 7/1/25-6/30/26	Budget Fiscal Year 7/1/26-6/30/27
	*(Fiscal Year changed 7/1/25)		
Halls (Regular Sessions)			
Dining	19,652.35	20,863.91	22,000.00
Residential	4,433.20	4,482.15	<u>4,750.00</u>
Student Activities	2,729.43	4,012.63	<u>4,500.00</u>
Loans (Memorial Fund)	145.00	240.00	<u>250.00</u>
	26,959.98	29,598.69	<u>31,500.00</u>

PERMANENT IMPROVEMENTS

	Old Fiscal Year 12/1/25-11/30/26 Estimates or Budget	New Fiscal Year 7/1/25-6/30/26 Expenditures	Proposed
Gymnasium & Auditorium	\$80,000.		
Dining Hall	35,000.		
Residential Halls			
Women	35,000.		
Men	60,000.		
Pipe Lines	5,000		
Radio Bldg.	5,000.	993.11	<u>12,000.</u> ?
Chemistry & Biol. enlargement	30,000.		
Library Stacks	15,000.	16,054.00	<u>15,000.</u> ? (Library Furn
Engineering Equipment	20,000.		
Sidewalks and Paving	5,000.		
Grounds		395.60	
Wall and Gate	10,000.		<u>10,000.</u> ?
Library Bldg.		10,538.15	<u>1,000.</u> (Lights)
Heating Plant		419.44	<u>400.</u>
Lighting		472.19	<u>475.</u>
Plumbing		208.54	<u>250.</u>
Sewer		54.50	<u>100.</u>
Water		133.77	<u>650.</u> (Lawns)
Lands		218.57	
TOTAL		29,487.87	

Proposed (7/23/1926)

Alterations in Admin. Bldg.	<u>1,000.</u>
Alterations for Piano Practice Room	<u>500.</u>
Athletic Field (earth)	<u>750.</u>
Piping	<u>3,100.</u>
Dining Hall Heating Plant for Water	<u>400.</u>
Also see above (Radio, Furniture, Wall)	
	<u>\$45,625.</u>

SUMMARY OF MEMORANDA OF BUDGETS

14th Fiscal Year (Actual) 15th Fiscal Year (Estimated)

RECEIPTS

Appropriations	\$108,609.95	\$100,600.	
Lands' Income	50,144.77	38,000. ?	(Average of 5 years ex-
Other Sources (Including balances)	80,019.39	88,994.	clusive of OIL)
Total	<u>238,774.11</u>	<u>227,594.</u>	(est.)

EXPENDITURES (See b)

I. Operation	151,730.80 ?	160,688.00	
II. Self-sustaining or Revolving Funds	29,598.69	31,500.00	
III. Permanent Improvements	<u>29,487.87</u>	<u>45,625.00 ?</u>	
Total Expenditures	210,817.36	(a) 237,813.00	(Proposed, minus pro- jects to be designated)
Balances			
July 1, 1926	<u>27,956.75</u>		
Accounted for	<u>238,774.11</u>		

NOTE: (a) IN SUBTRACTING PROJECTS FOR WHICH MONEY IS NOT AVAILABLE, ALLOWANCE SHOULD BE MADE FOR A CONTINGENCY-BALANCE, SAY, of \$10,000. FOR EXAMPLE, RESERVING AND SUBTRACTING THIS \$10,000. AND ALSO DISALLOWING \$12,000 (NOT TO BE EXPENDED FOR RADIO) WOULD BRING PROPOSED BUDGET OF EXPENDITURES TO \$215,813.--SOME \$11,781. LESS THAN RECEIPTS IN SIGHT. THE RESULT IS, TWO OF THE THREE MAJOR PROJECTS (RADIO, FURNITURE FOR LIBRARY, AND WALL AND GATE) MUST BE ABANDONED IF THE \$11,781. IS TO BE KEPT AS A BALANCE OR CONTINGENCY SURPLUS.

(b) NO OBLIGATIONS ARE OUTSTANDING EXCEPT THE FOLLOWING:
 Summer Session Salaries (allowed for under Operation) and
 Balance due on Library (\$2,000.).

The following letter from the Quickel Auto & Supply Co. was considered.

Purchase
of
Auto

July 21, 1926

Mr. W. Bowman, Registrar
University of New Mexico
Albuquerque, New Mexico

Dear Sir:

We wish to state that a Ford one-ton truck equipped with open cab, stake body and starter sells for \$619.60 f.o.b. Albuquerque.

We have thoroughly examined the old Roadster you have and find that we can pay you \$155.00 for it which would leave a net balance on the ton truck of \$464.80 filled with gasoline and oil ready to use.

We hope that we will be favored with your order.

Yours very truly,

QUICKEL AUTO & SUPPLY COMPANY

By: C. G. Houk

CGH/LR Sales Manager

Upon motion of Dr. Reidy, seconded by Mr. Sedillo, the proposition of the Quickel Auto Company was accepted.

An estimate was received from Miss Wilma L. Shelton, Librarian, and giving her views of the approximate cost of needed equipment in the Library. In brief, her estimates were as follows:

Miss Shelton's
Estimate
for Library

Linoleum,	\$2,300.
Light fixtures, 500 watt lights with wrought-iron chains,	1,500.
Shades,	300.
Window screens,	2,000.
Furniture,	6,000.
Total,	\$12,100.

She also stated that steel stacks for basement would cost \$5,000, but that wood stacks were now in temporary use.

Total estimates of Miss Shelton, \$17,100.

Purchase
of
Supplies

A tabulated list of supplies amounting to some \$600.00, for which Mr. Bowman had secured bids from resident and non-resident merchants was examined and referred to Mr. Bowman and President Hill.

Adjourned

The meeting adjourned at 6:30 P.M.

Signed:

J. A. Reidy
Secretary-Treasurer, Board of Regents

Date:

July 23-26

LMcD