Contract Concerning Home Economics Building.

After discussion of various matters it was resolved:
(a) Mr. Cristy is instructed to draw up a contract for the signatures of Mr. E. J. Marchant, contractor, and the Board, the form of the contract to be submitted to the Executive Committee for approval.
(b) Whereas there has become necessary a change of architects on the account of the retirement of Mr. Leupold, Mr. Cristy is now being retained by the Board as supervising architect, therefore it is hereby resolved that all questions pertaining to the interpretation of said plans and specifications and as to the contract and bond to be executed between the Board and the Contractor shall be referred to Mr. Cristy for recommendation and action.

After careful deliberation the following Regulations were adopted by the Executive Committee of the Board of Regents concerning the Employment of Associate Professors, Assistant Professors, Professors, and other Persons Indicated:

General Regulations Concerning Employment:

1. The contract of a professor shall be for one year from the date specified therein, and shall be renewed for one year unless sooner terminated as herein provided. Unless otherwise specified in the agreement between the person employed and the University, the following seven regulations are applicable in the cases of all persons ranking as associate professor, assistant professor, professor in the State University and to other employees designated below or in the contract:

2. The contract of an associate professor, assistant professor, professor, or professor shall be for one year unless sooner terminated as herein provided. Unless otherwise specified in the agreement between the person employed and the University, the following seven regulations are applicable in the cases of all persons ranking as associate professor, assistant professor, professor in the State University and to other employees designated below or in the contract:

3. The contract of an associate professor, assistant professor, professor, or professor shall be for one year unless sooner terminated as herein provided. Unless otherwise specified in the agreement between the person employed and the University, the following seven regulations are applicable in the cases of all persons ranking as associate professor, assistant professor, professor in the State University and to other employees designated below or in the contract:

4. The contract of an associate professor, assistant professor, professor, or professor shall be for one year unless sooner terminated as herein provided. Unless otherwise specified in the agreement between the person employed and the University, the following seven regulations are applicable in the cases of all persons ranking as associate professor, assistant professor, professor in the State University and to other employees designated below or in the contract:

5. The contract of an associate professor, assistant professor, professor, or professor shall be for one year unless sooner terminated as herein provided. Unless otherwise specified in the agreement between the person employed and the University, the following seven regulations are applicable in the cases of all persons ranking as associate professor, assistant professor, professor in the State University and to other employees designated below or in the contract:

6. The contract of an associate professor, assistant professor, professor, or professor shall be for one year unless sooner terminated as herein provided. Unless otherwise specified in the agreement between the person employed and the University, the following seven regulations are applicable in the cases of all persons ranking as associate professor, assistant professor, professor in the State University and to other employees designated below or in the contract:

7. The contract of an associate professor, assistant professor, professor, or professor shall be for one year unless sooner terminated as herein provided. Unless otherwise specified in the agreement between the person employed and the University, the following seven regulations are applicable in the cases of all persons ranking as associate professor, assistant professor, professor in the State University and to other employees designated below or in the contract:
sealed letter directed to such party at his given address or
delivery of such notice to such party will be considered
sufficient compliance as to service of the written notice herein
provided for.

(2) All annual salaries will be paid in twelve equal
installments.

(3) Unless otherwise distinctly specified it is required
that the services of an associate professor, assistant professor,
or professor employed by the year will be at the disposal of
the University during the two semesters of the academic year,
and that the vacation of the summer months shall be used either
in recuperation or in preparation for the duties of the
university position. This rule does not apply to persons
appointed to serve during the whole year or to those employed
by the month.

(4) No person employed by the University shall take or
accept employment or engage in any business outside of his
employment with the University at any time unless with the
written consent of the president of the University and the
approval of the Board of Regents.

(5) In case the services of an assistant professor,
associate professor, or professor employed by the year are
terminated before the completion of an academic year, or
before the completion of two semesters of teaching, then the
balance of the annual salary to be paid will be adjusted
equitably upon this general principle: That the amount of
annual salary earned will be represented by the ratio of the
number of months actually given in teaching to nine (the
number of months in the academic year), unless he be removed
for cause, in which case he shall be entitled to salary only
for time actually served.

(6) It is further required that all persons employed
by the University will give the University industrious and
loyal service, and will act compatibly with a high standard
of academic life, and in every legitimate way will strive to
promote the interests of the State University and of public
education in New Mexico.

(7) The above regulations are subject to change by the
Board of Regents at any time and such changes will be effective
sixty days after adoption by the Board.
A form of contract agreed upon by Mr. Duerr, Consulting Engineer for the City, and President Hill was considered by the Board. President Hill called attention to the fact that in the Blank Form the name of the contractor had been omitted and it was resolved as follows:

It is the sense of the Board of Regents that the contract for paving as prepared by Mr. Duerr on July 8, 1920 be accepted by the Board and that the same will be signed as soon as the contractor has been agreed upon, when the contract can be formally signed by both parties.

Doctor J. A. Reidy, Secretary-Treasurer of the Board, was instructed to rent a deposit box in a bank in order to deposit for safe keeping important papers belonging to the University.

Insurance Policies covering fire, automobile, and accident risks at the University were delivered to Dr. Reidy along with a memorandum of the same prepared by Mr. J. P. Williams, to be deposited by Dr. J. A. Reidy in the Trust Box.

The following bids were received for surplus property belonging to the University with annotations representing the recommendations of Mr. H. V. Frank, Campus Superintendent. It was resolved by the Executive Committee to reject the following bids for:
- Plumbing including bathtub, etc.;
- All bids for barbed wire.

All of the highest bids on the other property are to be accepted or rejected in accordance with the recommendation of Mr. Frank. It was the sense of the Executive Committee that the payments for these materials must be made in cash or by certified check made payable to the University of New Mexico.

(1)

"I want to submit a bid for the following articles:
1. Bathtub with fittings
2. Corner Lav.
3. Wall Lav.
4. Bowl and Tank
5. Water Heater
6. Kitchen Sink with fittings
   (O.K. without bowl and tank and complete fittings not guaranteed, H.V.F.)

If my bid is in line please let me hear from you at an early date. 

J. E. Major."
"I would like to bid $10.25 for the second hand cooker which you advertised for sale. (O.K. H.V.F.)
W. J. Leverett."

(3)

"I would like to make a bid on the following material:
100-- 7 ft. posts @ 18¢ (No H.V.F.)
50-- 15 ft. " @ 40¢
2--horses at $75.00---------$150.00 (O.K. H.V.F.)
2--sets harness-----------$ 40.00 "
Doors --6 ft. @ 20.00 per M. (No H.V.F.)
2 farm wagons with neck yokes and double trees--$150.00 (O.K. H.V.F.)
Work bench and anvil $3.00 (No. H.V.F.)
Spring Wagon 15.00"
2 saddles and bridles 20.00 (O.K. H.V.F.)
Bid on horses placed with privilege of hitching them up to see that they will work.
T. Beatty".

(4)

1--High wheel wagon $50.00 (No H.V.F.)
1--Low wheel wagon 50.00
1--Hack 25.00 (O.K. H.V.F.)
1--Dump Wagon 25.00 (O.K. H.V.F.)
2--Horses and harness 100.00 (No. H.V.F.)
1--Saddle 7.00"
1--Saddle 10.00 "
1--Dump cart 5.00 (O.K. H.V.F.)
1--Fresno 5.00 (O.K. H.V.F.)
1--Dump Wagon J. Merritt and Ridenour"

(5)

"As advertised in Morning Hournal I wish to submit bid for your consideration on approximately 600 feet of cull lumber, the two inch pieces to be not less than five feet in length and the one inch pieces to be not less than seven feet long and will pay two dollars ($2.00) per 100 feet for same.

J. A. Hubbs". (O.K. H.V.F.)

(6)

"I will bid $15.00 on all barb wire that you advertise for sale (O.K. H.V.F.) Will also bid $5.00 on galvanized tank. (No. H.V.F.)
W. A. Farmer".
Improvements on Campus.

Detailed memoranda prepared by Mr. Frank concerning improvements necessary to be made on the Campus at once, were brought to the attention of the Executive Committee. It was agreed that these matters must be given fuller consideration at a later meeting and when more time was available for the Committee. For the present Mr. Frank will go ahead with such improvements as can be made under present conditions.

The attached are the memoranda in question:

Preliminary Geology Report of Prof. Ellis.

The Board some time ago allotted to Professor Ellis three hundred dollars for Geological work during the summer. The following is a copy of his first preliminary report:

"Having returned from a trip through the northwestern part of the state, I am sending you a brief statement concerning expenses, and work accomplished.

My expenditures so far have been $110.50.
Mileage has been 756.

I have visited portions of Sandoval, McKinley, San Juan, Rio Arriba, and Santa Fe counties. I have taken careful notes on the topography and structure of the region traversed. Time was not available in which to make a very intensive study of any particular locality. The results are in general such as to give encouragement to further investigations of a similar nature. I have visited the purported oil regions of Seven Lakes, Aztec, and Chama River. I have noted the conditions as to the exploitation of these fields.

The trip has been attended with extreme hardship and not a little danger--due to the almost impassable conditions of parts of the area and the attempt to reach points inaccessible in an automobile.

I am in the city for a day or two, while some repairs are being made on my car. The next part of the state I contemplate visiting is the eastern. This may keep me out three or four weeks.

Robert W. Ellis"

Vacancies in Faculty.

President Hill called attention to the vacancies in the Faculty and to the extreme difficulty in securing trained men and women to fill these positions. Correspondence from the larger institutions where higher salaries are paid show similar difficulties. He called attention also to the impossibility of carrying on effectively five engineering schools through public taxation when the population does not exceed 750,000 people. He referred to the engineering schools
respectively at Socorro, Las Cruces, El Paso, Tucson, and Albuquerque. President Hill was instructed to proceed at once upon a scouting tour to other universities in order to secure suitable instructors for the coming year.

Date July 9/20. Signed:

(cory) J. A. Reidy
Secretary-Treasurer, Board of Regents.