

5-11-2012

Staff Council Communications Committee Meeting, 5/11/2012

UNM Staff Council

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Staff Council Standing Committee Minutes



Committee Name: Communications Committee – Mark Reynolds Chair

Regular Meeting time: 2nd Thursday of each month, noon to 1:00 p.m.

Meeting Date and Place: Friday May 11th, 2012 – Faculty Club

Members Present: Marjorie Ellen Crow, Mark Reynolds, Robert Christner Bridgette Wagner-Jones

Members Excused:

Members Absent:

Guests Present:

Minutes submitted by: Mark Reynolds, Recorder

	Subject	Notes	Follow-Up
1	Start of meeting 12 noon	1. SAM (Staff appreciation month) – we will volunteer as required	
2	Staff Council Brochure	1. Bridgette working on Brochure – will have ready within a week and send to the committee 2. Kathy to ask executive committee for 5 bullet items for the brochure up to 2012 – Bridgette will follow u and or ask Marjorie to assist	
4	Marketing suggestion	1. Kathy suggested we look at making a video, UTube and post on the web site and or have on the documentation we present about Staff Council – Merl, 1 minute snippet Promote Staff Council (Mark will follow up) 2. Marketing material – Mark provided to the committee – Bridgette to clean up and send to the committee – template will be sent to Kathy to send to all committees	
5	Motto, Mission, Goal	1. On hold	On hold
7	Committee	1. Recruit new members next week	Action items
8	Next Meeting	June 8th, 2012 NOTE: This is a FRIDAY	Meeting Adjourned at 12:30

Communications Committee Roster, 2011-12

Name	Department	Phone	email
Bob Christner	Accessibility Ctr	7-2553	rchris@unm.edu
Marjorie Crow	Art & Art Hist.	7-5861	mcrow@unm.edu
Mark Reynolds (Chair)	IT Networks	7-5988	reynolds@unm.edu
Bridgette Wagner-Jones	Pharm/Graphic D.	2-2297	bcwagner@salud.unm.edu
(4)			