

10-14-2010

Staff Council Communications Committee Meeting, 10/14/2010

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Staff Council Standing Committee Minutes



Committee Name: [Communications]

Meeting Date and Place: [October 14 2010, 12:00-1:00pm, FAC/STAFF Club]

Members and Guests Present: [Hollie Medina (Chair), Bob Christner, Mark Reynolds, Annabeth Fieck]

Absent: []

Minutes submitted by: [Annabeth Fieck]

	Subject	Notes	Follow-Up
1	FAQ page for Website	<i>FAQ – How do I find out who my Staff Council (SC) Representative is?</i> Work in progress draft of document handed out to committee members.	Members to edit and give feed-back on document to Hollie
2	Org Codes	Document that lists Org codes and corresponding Precinct numbers was passed out to committee members.	Incorporate a searchable document into the website where one can find their Precinct based on their Org code.
3	Executive Committee Input	Newsletter, FAQs, and Calendar issues not discussed at Executive Committee yet.	Hollie will look into this.
4	Where are the minutes?	The minutes are conspicuously missing from the website.	Hollie will look into this, report next meeting.
5	Something is wrong with the appearance of the website.	There are slight irregularities with the appearance of the website.	Bob will address this issue.
6	Adjournment		