12-13-1920

University of New Mexico Board of Regents
Minutes for December 13, 1920

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MEETING OF BOARD OF REGENTS, STATE UNIVERSITY OF NEW MEXICO
Monday, December 13, & Tuesday, December 14, 1920.


Hon. W. H. Gortner was unavoidably detained in Las Vegas. Hon. Nestor Montoya was also unable to be present.

The following reports of Harry V. Frank, Campus Superintendent were ordered made a matter of record.

The following is the work done on Campus during the month of September, 1920.

Dormitories cleaned and in readiness for the opening of the University.

Boys Gym repaired and painted including the roof. Shingles were nailed down and new ones laid where needed.

New back and front walls placed in dining hall range.

Stop valve placed on steam line to Science Hall.


Radiator and sink installed at Varsity Shop.

Smoke stack painted.

Boilers inspected and one new tube installed in #2 boiler.

Rooms 10, 11, 12 and 13 and Miss Dearing's office kalsomined.

Rooms tinted at Residential Halls.

Partition placed in Registrar's Office.

Cashiers cage built at dining hall.

Four Campus lights installed.

This does not include the general maintenance work on the Campus.

Following is a report of campus work done during the month of October, 1920. This does not include the general maintenance or light repair work that is done each day.

New connection was placed on steam header at power house for feed pump.

Ditch dug for steam line to Home Economics Bldg. Box made for this and placed in ditch and laid to grade for the pipe lines. Return line and most of steam line were laid this month. These lines are about 360 feet long.

Box made and placed on faculty case in Adm. Bldg.

Brick work repaired in furnace of # 1 boiler and over door of # 2 boiler.

Water column connections changed on # 2 boiler.

Goal posts reset in football field.

Athletic field cleaned.

Clothes closet built in Varsity Shop.

Discharge pipes from Safety valves that projected through roof removed and roof repaired.
Bushing removed from safety valve of #2 boiler enlarging opening.

Steam gauges on boiler and steam lines tested.

Manhole built at the junction of sewer of Home Economics Bldg. and Gyms.

Broken window panes replaced in dining hall and chemistry building.

Light wires reconnected in both residential halls.

Two Johns-Manville traps placed on end of steam lines mens residential hall to take care of water caused by the steam pipe not being properly graded.

Three desks repaired and two placed in room 20, Adm. Bldg.

Campus light installed over west door of boiler room and on south east corner of power house.

Short side walk built south of Science Hall.

Black boards taken down in Electrical Lab. and replaced in a different location.

Old tin bath tub taken out of dining hall and enameled one put in its place.

Physics Lab. taken down and placed in E. E. Lab.

One extra hinge placed on each door at P. M. Bldg., to make them stronger.

Small black board placed in Geology Dept.

Valves of all steam traps ground and sediment taken out of traps.

Tennis court resurfaced and rolled and tapes replaced.

A number of light fixtures at Women's Residential Hall were loose at the ceiling and were repaired to prevent short circuits.

Porch swing repaired, painted and replaced on the porch at the Women's Residential Hall.

Sewer to Chem. Bldg. became stopped and had to be dug up and part relaid with new tiling. This stoppage caused the sewer to break under the building and flood the basement. This had to be pumped out. Walls also caved in endangering foundation and at time of this report has not been repaired; but sand and gravel are on the ground and work will be commenced at once.

Hooks placed for hanging fire extinguishers on the walls at the P. M. Bldg.

Fence built around football ground.

Section of fence around north and west side of athletic field made higher.

Football ground dragged and rolled and sprinkled several times.

Two new sections of grand stands built.

Two sections of brick taken off bridge walls of boiler furnaces as suggested by boiler inspector to make boilers steam better.

The following work was done on the campus during the month of November, 1920. This does not include the general maintenance
work and many small repair jobs what would hardly be classed as maintenance.

Finished laying steam and return line to the Home Economics Building.

Connection made to H. E. Steam line for steam and return lines laid to the mens gym. The old line to the gym is still in the ground and we intend to dig it up and place the pipe in storage as soon as we can get to it.

Expansion joints have boxes around them so they can be worked on at any time.

Several toilets repaired and new repair parts placed on them in the Adm. Bldg.

Drain repaired to Patio Chemistry Building.

Lockers brought from Y. M. C. A. and placed in the mens gym. These were taken apart in order to get them in the gym. These were taken apart in order to get them in the gym and had to be put together again.

Three tables brought from Newlander and placed in the Home Economics Building.

Steam line to cottage at Womens Residential Hall changed from old line to mens gym., and connected to steam line of H. E. Building.

Boiler walls at power house covered with Seal-A-Set to exclude air. We can notice the difference in the firing since this was done.

Waste pipe from the drinking fountain at the Chemistry Building repaired.

Foundation wall repaired under Chemistry Building. Building has settled however, and is cracking plastering and interfering with the opening and closing of doors.

Changed return from six inch main where it enters power house eliminating a number of crooks and bends. This has made a great improvement in the steam heating system.

Connection made on feed line to feed compound to the boilers.

Hand oil pump placed on feed pump.

Dug up and opened sewer at Science Hall. Sewer has low places showing that it has not been laid properly.

Dining hall heating system worked on so that water heater will heat properly. Two window panes placed in the Varsity Shop.

Door at mens gym. repaired.

New tennis court surveyed and some work done on it.

Three new hose connections placed on gas line in Geology Lab. New radiator valve placed on radiator in room 6 Mens Res. Hall.

Lock repaired on cottage I.

Toilets repaired in Chemistry Bldg.

Water line laid to new tennis court.
New cement side walk laid at the Home Economics Building.
Fire box repaired on boiler # 2. It takes work at short intervals to keep these in shape.
Window pane placed in room 5 Mens Res. Hall.
Toilets repaired in Mens Res. Hall.
Doors repaired between kitchen and dining room.
Door repaired at Science Hall.
Toilet repaired at Mens Gym.
Window glass put in Geology Dept.
New stove pipes placed on heating plants of both Res. Halls.

Report of Assistant Registrar on Attendance

The Assistant Registrar, Miss Katherine Keleher, sent in the following memorandum of attendance:

12/13/20.

1. Enrollment & Classification of Regular Students

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seniors</td>
<td>18</td>
</tr>
<tr>
<td>Juniors</td>
<td>36</td>
</tr>
<tr>
<td>Sophomores</td>
<td>62</td>
</tr>
<tr>
<td>Freshmen</td>
<td>94</td>
</tr>
<tr>
<td>Graduates</td>
<td>3</td>
</tr>
<tr>
<td>Adult Special</td>
<td>13</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>226</strong></td>
</tr>
</tbody>
</table>

2. Enrollment in Extension Courses for Adults.

<table>
<thead>
<tr>
<th>Course</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Psychology</td>
<td>94</td>
</tr>
<tr>
<td>Journalism</td>
<td>2</td>
</tr>
<tr>
<td>Spanish</td>
<td>29</td>
</tr>
<tr>
<td>Archaeology</td>
<td>24</td>
</tr>
<tr>
<td>Home Economics</td>
<td>13</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>171</strong></td>
</tr>
</tbody>
</table>

3. Summary

- Total of Regular College Students: 226
- Total of Extension Students (adult): 171
- Grand Total Enrollment: 397

(Sept. 15, 1920-Dec. 11, 1920, inclusive)

Completion of Extension Courses

President Hill reported the completion of the following Extension Courses which are drawing to a close. The courses had been given at a net cost to the University of not more than $300.00.

Archaeology-Edgar L. Hewett, Ph.D.


The lectures in Archaeology will be given at 4:15 P.M. on these dates: Monday, October 11; Tuesday, October 12; Wednesday, October 13; and on Monday, December 6; Tuesday, December 7; Wednesday, December 8. Place—Rodey Hall.

Applied Psychology — David S. Hill, Ph.D., LL.D.
1. The Definition and Fields of Modern Psychology.
2. The Mystery of the Mind-Body Relation.
4. The Realities and Illusions of Perception.
6. Memory -- its Training and Limitations.
8. The Psychology of Choice and Decision.

This course will be given at the Albuquerque High School Auditorium or lecture room on Mondays at 4:15 p.M., beginning October 25, 1920. Given primarily for teachers, but open to all qualified adults.

Journalism -- A.B., L.L.B.
1. Origin and Purpose of the Newspaper.
2. Journalistic Style.
4. The Reporter and his Boss.
5. Words and Phrases.
6. Telling the Story.
7. The Make-up.
8. Advertising.

This course will be given in room 25, Administration.
Concerning Professor Ellis.

In order to more nearly equalize salaries and as a recognition of improvement in work, President Hill recommended to the Board that the salary of Professor Ellis should be made $2,250.00 effective December 1, 1920 instead of $2,000.00 Unanimously approved.

A report of the research of Professor Ellis entitled "Oil Possibilities of New Mexico" was presented to the Board and was ordered published.
Acknowledgment of Gifts from Mr. George Kaseman.

It was reported by President Hill that recently Mr. George Kaseman had made the following gifts to the State University:

$250.00 through Dr. C. E. Waller, State Commissioner of Health, in order to help pay the salary for the addition of a needed Technician in the Health Laboratory (Miss Flora Chess has been placed on the pay roll at $100.00 per month)

$400.00 -- Mr. Kaseman has promised President Hill to pay for the printing of the Ellis Report to the extent of a sum not to exceed $400.00.

The Board gratefully received these gifts and instructed the President to communicate a suitable letter of acknowledgment to Mr. Kaseman expressing appreciation for his generosity.

December 14, 1920.

A memorandum from Miss Parsons showed the cash balances for December 14, 1920, as follows:

```
DH & RH ------------------ $ 2,681.70
Apptn. Bldg. --------------  1.00
Home Ec. ------------------ 2,820.85
Dept. Hygn. -------------  7,628.13
G. Mt. ------------------- 25,282.73

$38,394.41
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PSB Rd. ---------------  960.72
SSR Fd. ---------------  50.00
Comparative Memorandum of Available Cash Assets and of Notes, Liabilities, etc.

On December 1, 1919, On December 1, 1920. (Salary obligations, current bills, etc., not included)

**Available Cash Assets**

<table>
<thead>
<tr>
<th>Description</th>
<th>Dec. 1, 1919</th>
<th>Dec. 1, 1920</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Balance</td>
<td>234.56</td>
<td>875.40</td>
</tr>
<tr>
<td>Transferred from Lands Income</td>
<td>26,000.00</td>
<td>25,500.00</td>
</tr>
<tr>
<td>Home Economics Fund</td>
<td>7,336.62</td>
<td>7,628.13</td>
</tr>
<tr>
<td>Department of Hygiene</td>
<td>914.97</td>
<td>960.72</td>
</tr>
<tr>
<td>P.S. Bennett Fund</td>
<td>50.00</td>
<td>50.00</td>
</tr>
<tr>
<td>S.S. Relief Fund</td>
<td>5,000.00</td>
<td>400.00</td>
</tr>
<tr>
<td>Unpaid bills assumed by Joshua Raynolds (Home Economics)</td>
<td>10,281.76</td>
<td>5,000.00</td>
</tr>
<tr>
<td>Unpaid bills assumed by George Kaseman (Geology)</td>
<td>5,000.00</td>
<td>400.00</td>
</tr>
</tbody>
</table>

**Notes, Certificates & Building Contract**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kewaunee Mfg. Co., 3/17/1917 @ 5 yrs. 6%</td>
<td>3,705.84</td>
</tr>
<tr>
<td>Kewaunee Mfg. Co., 1/18/1918 @ 5 yrs. 6%</td>
<td>1,525.00</td>
</tr>
<tr>
<td>Harwood Methodist Hospital, 1/18/1917</td>
<td>3,705.84</td>
</tr>
<tr>
<td>Three Notes, $1000 each @ 3, 4, &amp; 5 yrs. @ 8%</td>
<td>3,000.00</td>
</tr>
<tr>
<td>Unpaid balance due Campbell Bros. on Engineering Building (P.M.)</td>
<td>9,177.00</td>
</tr>
<tr>
<td>Due on Home Economics Building</td>
<td>3,493.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$17,407.84</td>
<td>$8,723.84</td>
</tr>
</tbody>
</table>

Above does not include Certificates of Indebtedness (1909) $18,222.81 - Session Laws 1909, p. 368. To be cancelled by Lands Income applied at intervals of five years.

Memorandum of Gifts, Donations, etc.

President Hill also presented the following memorandum of receipts during the past year from gifts and donations, as follows:

**Memorandum of Cash Gifts from Individuals to State University of New Mexico During Academic Year 1919-1920**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Contributed by Albuquerque Citizens</td>
<td>10,281.76</td>
</tr>
<tr>
<td>Cash contributed by Geo. W. Gensemer of Pa.</td>
<td>500.00</td>
</tr>
<tr>
<td>Bills for equipment assumed by Joshua Raynolds</td>
<td>5,000.00</td>
</tr>
</tbody>
</table>
Health Laboratory
Cash contributed by Geo. Kaseman
through Dr. C. E. Waller, State
Commissioner of Health-----------------$ 250.00

Geological Research
Bill assumed for publication of
Ellis Report by George Kaseman-------- 400.00
Total-----------------------$16,431.76

From Cooperative Agreements: Department of Hygiene
From Inte~departmental Social Hygiene Board
Washington, D. C.------------------------$ 6,600.00
From State Department of Health, Santa Fe, est. 1,200.00
Total, from sources other than
State Lands, and Student Fees-----$24,231.76

Costs of Dining & Residential Halls.
Memorandum from Miss Parsons were presented in detail
indicating an excess cost of the Dining and Residential
Halls over the receipts from student and other fees of
$1,878.95, which does not include about $1000.00 expended for
equipment.
It is hoped that the increase of price of board and room
for the current year to $27.50 per month will enable the
University to avoid a deficit at the end of the present
academic year.

The following letter dated December 3, 1920 but
delivered to President Hill on December 13, 1920 was read to
the Board and afterwards was referred by the Board to the
Executive Committee and to President Hill for investigation
and action.

"I am writing you this letter at the present time
in order that there may be ample time in which to make
the necessary adjustments in case the request is granted,
and I am preparing this statement in writing in order
that you may have definite details to lay before the
Board of Regents, should you decide to do so.

During the time that the University operated on a
quarter basis, the contract in force between the
University and individuals of the faculty provided that:
1-the faculty members should be in residence at the
University and perform the duties connected with his
position for three of the four quarters into which the
year was divided.
2-that faculty members should be entitled to receive
their salaries as provided by contract in twelve equal
installments.

3- that if, in addition to the above, the faculty member should spend six instead of three consecutive quarters in residence and in performance of his regular duties he should be entitled to receive either (1) a certain major proportion of three months regular salary in addition to the annual salary as provided by contract, or (2) a future leave of absence on full pay of three months (one quarter) in addition to the regular summer vacation.

The undersigned returned to the University on the basis of such a contract dated January 1, 1918. Following that date he was in residence in the University in the regular performance of his duties as Professor of Biology during the following named quarters:

1918-winter, spring, summer, autumn.
1919-winter, spring (six consecutive quarters) autumn
1920-winter, spring (this was the last session during which the University operated under the quarter system.

The undersigned received no additional compensation for teaching during six consecutive quarters, nor has he received any leave of absence on full pay in addition to the regular summer vacations.

He is therefore entitled to three months leave of absence on full pay in fulfillment of the contract mentioned above.

In accordance with the above, I therefore make the following request:

1-that I be granted three months leave of absence on full salary beginning at the expiration of the present contract year (September 13, 1921)
2-that in addition to the above, I be granted a further leave of absence, without pay, until the opening of the second semester of the year 1921-22 (approximately Feb. 1, 1922).
3-the period of the leaves of absence mentioned above to be spent in residence in the University of Illinois in study toward an advanced degree.

Respectfully submitted,
A. O. Weese".
The Board spent much time in the consideration of budgets and estimates for the current year and of the matter of requests to be presented to the Governor prior to the meeting of the Legislature.

The results of the deliberation of the Board are embodied in the report delivered to the Governor as of date December 15, 1920 and entitled "New Mexico State Budget for the Tenth and Eleventh Fiscal Years Ending Respectively November 30, 1922 and November 30, 1923."

The members of the Board met the members of the regular Faculty at a brief reception in the Library at 12 M. on Monday and afterwards a dinner was enjoyed at the University Commons at which were present the members of the Faculty, the Board of Regents, and the President of the University. Brief addresses were made by Messrs. Jaffa, Sedillo, and Reidy of the Board of Regents, by President Hill, and by Doctors Clark, Mosher, and Mitchell of the Faculty.

The members of the Board made a careful inspection of practically every building on the Campus and expressed themselves as gratified with the care and improvement of the property.

Signed:

(copy) J. A. REIDY
Secretary-Treasurer, Board of Regents

Date: December 13 & 14, 1920