MEETING OF THE EXECUTIVE COMMITTEE OF THE BOARD OF REGENTS
Saturday, December 13, 1919, at Office of Mr. Sedillo.

Present: Messrs. Reidy, Sedillo, Montoya, and Hill.

Nature of the Meeting: The Meeting included consideration of five matters as follows:

University News

Upon the invitation of President Hill, Professor Hodgin appeared before the Board in order to discuss the continuance of the University News. It was agreed that this Bulletin was ably edited and was of value to the University, but it was shown that it was costing the University as much as $125.00 per month in addition to a considerable portion of Professor Hodgin's services. After discussion it was agreed that the Bulletin should not be discontinued altogether but that it should be issued once during each quarter of three months beginning January, 1920.

Letters from Easterners

Letters were read by President Hill from prominent Easterners stating that they might arrive in Albuquerque in order to confer with him concerning possible financial aid to the University.

Claims from Professor Weese

A letter from Professor Weese was read requesting that his expenses should be paid to the St. Louis meeting of the American Association for the advancement of Science. He stated that the University was under moral obligation to refund to him some $60.00 due on a trip which had been promised to him by the preceding administration. Dr. Reidy stated that he had no recollection of this matter and there is no record available. The above claim was in addition to another claim of Professor Weese for $55.00 said to be due him for his summer services.

It was agreed to offer Professor Weese $100 in full settlement of claims of whatsoever nature if he would accept the following conditions, which do not affect the terms of his contract for a possible vacation of one quarter following six quarters of service.

(a) He should bring back from the St. Louis useful reports of the meetings concerning Hygiene.
(b) This $100 will cancel his claim for the $60.00 referred to above.
(c) This $100 will cancel his claim for the $55.00 and also for any other claims of whatsoever nature referring to the past as indicated above.

The President was authorized to communicate with Professor Weese and procure his acceptance in writing.

Contracts Concerning Hogs and Automobiles

A report of Mr. Williams was briefly considered to the effect that some $400 was alleged to be due the University from Mr. Brooks with reference to some transaction in hogs during the past months or years, reference was also made to
a report that money was due on some transaction of which record is lacking concerning the sale of junk abandoned automobiles. It was agreed to call a special meeting of the Committee and to invite Messrs. Brooks and Gross and Willaime to be present in order to thrash out this matter.

At his request Mr. Atanasio Montoya was present and he requested that interpretations be placed upon regulations adopted by the Board on August 20, 1919, with particular reference to Section One, Paragraph One and Section Three, Paragraph One. (See copy of regulations below)

"Memorandum Concerning Extension Activity"

The following suggestions concerning the work of Mr. Atanasio Montoya were submitted by President Hill, August 20, 1919.

I. Activities of Specialist in Rural Education, Extension Division.

As a specialist in rural education within the Extension Division of the State University, Mr. Montoya will discharge the following functions:

1. Special effort will be made by him to encourage and to persuade Spanish-American children to persist in school through the elementary grades, through high school, and into college. This should be done by means of personal conferences and by addresses.

   It is recognized that the greatest elimination, or "dropping out from school, is from the elementary grades, and therefore the chief efforts should be centered in elementary schools.

2. Monthly reports in writing should be made to the Vice-President in charge of Extension Activities, concerning the conditions of schools and communities visited.

   The reports should contain also memoranda of names and addresses of young people who might become students of the University of New Mexico.

3. In visiting rural schools, help, where possible and desired, should be given in the way of suggestions concerning improved instruction, sanitation, etc.

4. Lantern slides might be used to illustrate:
   (a) The values of education
   (b) Improved school plants
   (c) Health subjects.
II. Regulations for Journeys and Expenses.

A. Each journey or trip for the University is to be approved in advance by the University officer in charge of the Extension Division, i.e., Vice-President Hodgin. In conference with him, both the nature of the work and the probable expenses thereof are to be agreed upon and a proper memorandum thereof made.

B. Estimates of expense to be incurred in such trips must be within the total amount set aside for this purpose—$250, for the nine months beginning August 1, 1919. No expense account for journeys or any other purpose is to be certified for payment by the President except as previously approved by the officer in charge of Extension Division. (Paragraph above).

C. Journeys made at the expense of the University are not to be utilized for the prosecution of personal business. Journeys made upon personal business are to be made wholly at the expense of Mr. Montoya.

The above memorandum was adopted by the Executive Committee, and is hereby made a part of the record. The President of the University is directed to transmit the same to Mr. Montoya.

August 20, 1919.

It was agreed that Section One should be interpreted to apply not merely to "Spanish-American Children" but to all and any children.

It was agreed that Section Three should be interpreted merely as a suggestion and should not apply exclusively to "rural schools". Mr. Montoya was told that in the future it would be better to take up the details of any question concerning his work either directly with the office in charge of the Extension Division, Vice-President Hodgin, or in case of doubt, directly with President Hill rather than with members of the Board of Regents.

His attention was also called to the regulation for "Journey and Expense" which was not changed by the Committee.

The report of Mr. Montoya, delivered on November 18, 1919 was read to the Board as follows:
Mr. C. E. Hodgin,
Extension Division,
University of New Mexico,
Albuquerque, New Mexico.

Dear Sir:

I wish to acknowledge receipt of your favor of the 13th inst. and in reply I beg to submit to you the following report regarding my work as field agent of the University of New Mexico up to the 15th inst.

In view of the fact that my work is under your direction, during the month of October I had several interviews and conferences with you regarding my work in the Extension Department of the University. Accompanied by you, I visited the various departments of the University and met professors in charge thereof and conferred with them on the nature of the work of their respective schools and departments. I am glad to state that on this visit I found all of the professors very willing to cooperate with me in the extension work.

On October 9th and 10th I visited the Las Vegas High School in the interests of the University. I conferred with the pupils and the teachers individually and addressed the student body and faculty in assembly on October 10th. I was accorded a most cordial and enthusiastic reception by students and faculty. I desire to call especial attention to the fact that Supt. W. B. McFarland gave me his whole hearted cooperation and afforded me every means in his power for me to present the case of the University to the Las Vegas High School. I feel that a larger number of students from Las Vegas will attend the University next year.

On November 13th and 14th I visited the Raton High School and I am glad to report that both Supt. Rhoads and Principal Webb did all they could to help me "boost" the University. The Raton High School is one of the largest in the State, with an enrollment of 220 and a senior class of 36. It seems to me that by keeping up the right kind of propaganda that the Raton High School should become one of the best "feeders" of the State University. After I finished my address, several of the senior class came to me and told me that they would come to the University next year.

Attached hereto as a part of this report, is the Senior Roll of the Colfax County High School, Raton, New Mexico, and I beg to request that a copy of the University catalog and of the other University publications be sent to all of these students.

From conversations with the students and from my general observation, I think I feel safe in saying that at least one half of the 1920 Raton High School graduates will attend the University next year.
Respectfully submitted,
Atanasio Montoya,
Specialist in Rural Education.

Date: December 13, 1919

Signed: J. A. Reidy
SECRETARY-TREASURER, BOARD OF REGENTS.
1. Right and Cooperation.

We, women students of the University of New Mexico, and the Faculty, believe that no organization can function for the good of the whole without the loyalty and support of each individual member. We believe in everything that makes life in a residential hall richer and happier. We, therefore, believe that each girl should recognize and respect the rights of others and that she should maintain the ideals of cooperation and service in relation to her associates.

2. Provisions for Quiet.

(a) Students are expected to preserve quiet in the halls from 8:00 to 11:00 a.m. and from 1:00 to 3:30 p.m. on all school days except Saturday.

(b) Quiet must be maintained from 7:30 to 9:30 p.m., which is study time.

(c) Relaxation period, 9:30 to 10:00 p.m. At 10:15 p.m. everybody is expected to retire.

(d) By quiet hours are meant the following:

There is to be no disturbing conversation or noise in rooms or corridors.

Musical instruments must not be used in rooms during these quiet hours. Sunday morning is considered "quiet hours" as a courtesy to those who wish to rest.

3. Hours for Closing Women's Residential Halls.

(a) The doors shall be closed at 7:30 p.m. every night except Friday, Saturday and Sunday night, and except for duly authorized public or academic assemblies and occasions.

(b) On Friday and Saturday at 11:30 p.m.

(c) On Sunday at 10:00 p.m.

(d) No resident of the Halls shall be out of her place of residence after closing hours,
UNIVERSITY
OF
NEW MEXICO

STUDENT'S CODE
FOR WOMEN'S RESIDENTIAL HALLS
(c) No student shall invite her escort indoors after returning from any evening entertainment after quiet hours.
(d) Gentlemen are to be received at the parlor door only.
(e) Girls must not loiter with their escorts in front of the dormitory at any time, day or evening.

7. Care of the Premises.
Special attention should be paid to making the premises attractive and clean—bedrooms, baths, corridors and campus. Writing on walls, throwing or leaving papers or scraps around the Hall is condemned by students and faculty.

8. Hazing.
Hazing will not be tolerated by the students, faculty, or regents of the University of New Mexico and it is condemned by public opinion and law.

Adopted, October 11, 1919:

WOMEN'S STUDENT COMMITTEE OF RESIDENTIAL HALLS.

FACULTY COMMITTEE ON STUDENT AFFAIRS.

Approved:
President of University of New Mexico.
except upon occasions of special importance after permission has been previously secured from the Supervisor of the Women's Residential Halls.

(e) Girls are to refrain from conversation in corridors after evening entertainments.

(f) In case of any return to the Hall later than the time appointed, girls shall always report to the Supervisor the time of return and reason.

4. Absence from Town.

(a) A girl who wishes to leave shall first obtain permission from the Dean of her college and from the Supervisor of the Women's Residential Hall. She shall register the time of departure, her destination, and the length of proposed absence. When registering for absence over night a girl shall add her address and telephone number.

(b) Girls wishing to spend the night in another house or hall shall previously obtain permission from the Supervisor.

5. University Affairs and Notices.

No parties or meetings using the name of the University of New Mexico will be permitted without previous authorization by the Committee on Student Affairs, and no notice or advertisement of any such occasion shall be made without such authorization secured in advance.


(a) Young men may visit the Residential Hall on week days from 3:30 to 6:00 p.m. In the evenings of week days from 6:30 to 7:30 p.m. On Fridays and Saturdays from 6:30 to 10:00 p.m. On Sundays during the afternoons and from 6:30 to 9:30 p.m.

(b) No girl shall entertain gentlemen in the parlors or outside porch during the time set aside as quiet hours.