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University of New Mexico Board of Regents
Minutes for December 10, 1920

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MEETING OF EXECUTIVE COMMITTEE OF BOARD OF REGENTS
State University of New Mexico.
Friday, December 10, 1920, office of A. A. Sedillo.
Present: - Messrs. Reidy, Sedillo, Montoya, and Hill.

Cash Balances

The report of the Financial Secretary, Miss Josephine Parsons, indicated the following cash balances on December 7, 1920:

- DH & RH: $1,076.10
- Bldgs.: 1.00
- Home Econ.: 2,820.85
- Hygiene: 7,628.13
- G. Mtc.: 27,888.83
- Total: $39,414.91

The following letter from Commissioner C. E. Waller at Santa Fe was read and President Hill was authorized to agree to this request of Dr. Waller:

"Under date of July 3, 1920, I advised you that we were issuing a voucher for $41.66 for increase in pay for Miss Greenfield from July 1 to November 30, 1920. I was under the impression until today that a warrant had been issued for this amount; upon checking up our books and files we do not find any record of such voucher and we are not charged with the amount mentioned by the State Auditor. Please advise me as to whether the warrant for this item was received by the Treasurer of the University. If not, we will issue the voucher at once to reimburse the University.

I assume that the maintenance of the Laboratory under the conditions of our present agreement will be continued during the coming year. If so, we will issue a voucher for $1100 to cover our half of Miss Greenfield's salary for the fiscal year beginning December 1, 1920. We have included a raise to $120.00 per year to $2400 per annum, from the date the deficiency funds are available, if our request is granted.

C. E. Waller".
The following contract with the Federal Board was called to the attention of the Executive Committee and was approved. In addition to the copy of the contract below, a note from H. M. Bance, Chief Clerk of the Federal Board at Denver, transmitted to us by R. R. Bibson on November 30, 1920, was called to the attention of the Executive Committee:

SCHEDULE OF CHARGES WHEN BOOKS ARE NOT FURNISHED, COVERING INSTRUCTION OF PERSONS ENTITLED TO TRAINING UNDER THE VOCATIONAL REHABILITATION ACT, AT:

The State University of New Mexico   Albuquerque, New Mexico.
(Name of Institution)                   (Place)

TO BE ATTACHED TO CONTRACT, DATED July 1, 1920 AND MADE A PART THEREOF.

1. This institution will give approved courses of instruction in regular and special classes at regular tuition rates, viz., see Dollars per person, per month, and the customary fees in effect at this institution, as follows:

   Resident, per Semester----------------------------- $5.00
   Non-resident, per Semester------------------------- 12.00
   Fees.

   Registration Fee, per Semester---------------------- 3.00
   Late Registration Fee, per Semester------------------ 2.00
   Student Activities Fee (Voted by students) per semester 3.75
   Special Examination Fee------------------------------- 2.00
   Laboratory Fee, per Semester credit hr.-------------- 3.00

2. It is understood that books, stationery and supplies necessary for the proper instruction of trainees of the Board not customarily supplied without charge to the students of this school, will be furnished by this institution and that subject to the limitations prescribed by Instructions 123 which is made a part hereof, the Federal Board upon the presentation of properly approved and authenticated vouchers, in addition to the charges for tuition above set forth, will pay for such books, stationery and supplies so furnished not to exceed the usual amount charged therefor and paid by other students of the institution.

3. I certify that the rates, fees and schedules above set forth are the regular rates, fees and schedules in effect at this institution at this time, and they are not in excess of the charges made to other students in this school for the same work.
NOTE TO MR. RISTINE:

With reference to Paragraph-2 of schedule attached to contract of the State University of New Mexico wherein it states that books and supplies necessary for the proper instruction of trainee of the Board not customarily supplied without charge to students of the school, will be furnished by the institution, subject to limitations prescribed by Instructions 133 and the Federal Board upon presentation of properly approved and authenticated vouchers, in addition to the charges for tuition, will pay for such books and supplies so furnished.

As explained to you this morning, it will not be necessary for Dr. Hill of the University to furnish books and supplies as above outlined. All that will be necessary for Dr. Hill to do will be to fill in requisitions which are attached hereto, and properly sign same, either send them to Mr. Gibson's office or send them to his office with the student, when Mr. Gibson will have proper 555a made out in favor of the store where material is purchased, and have the store bill us in the regular way.

H. M. BANCE, Chief Clerk.

Proposal of Charles M. Boren.

A letter and a map sent to the President of the Board of Regents by Charles M. Boren was referred to President Hill for the consideration of the Engineers at the University and for their opinion on the same.

Mr. Boren's suggestion is concerning the proposed irrigation and profitable use of certain lands owned by the University.

Work on Campus

Written reports from the Campus Superintendent, Mr. Harry V. Frank, were called to the attention of the Executive Committee. Mr. Frank's reports give memoranda of work done on the Campus during the months of September, October, and November, and were ordered placed on file.
Message of President Hill to Citizens: Conference on Education at Denver.

President Hill reported that he had been unable to go to Denver upon the Commission of Governor Larrazolo and upon the invitation of United States Commissioner P. P. Claxton. As a matter of record however, he had sent to Commissioner Claxton the following message to be read at the Conference.

"Please transmit greetings of State University of New Mexico to Conference. I regret my necessary absence. State University of New Mexico reports encouraging progress, including largest enrollment of college students assembled in history of State; exclusion of all preparatory students; newly strengthened Faculty; two new buildings erected and paid for; and finances, although inadequate, in sound condition. Educational progress throughout the State encouraging. Urgent needs however are improved rural education, enforcing attendance at elementary schools, multiplication of high schools, better provisions for training and pay of teachers, and elimination of partisan political methods in school administration. The three normal schools of the State and the three collegiate institutions would profit by clearer definition of respective functions and harmonious articulation of efforts, recognizing the State University of New Mexico as the natural head of our Educational System. All of the above institutions need larger funds for efficient operation."


Attention of the Committee was called to communications and reports from President W. A. Jessup of Iowa University concerning the above named meeting and with particular reference to the proposed Smith-Howard Bill. President Jessup's letter and reports were briefly considered and it was understood that Congressman Montoya and President Hill would continue to give the matter their attention. Owing to the pressure of duties at the State University, President Hill had not been able to attend the meeting at Washington.

Preliminary Consideration of Budget & Finance.

Informal discussion was had concerning the expenses of the last year and of the Budget to be proposed for the coming year. It was agreed that the institution is in unusually sound financial condition, although more money is greatly needed for a Memorial Library, Dormitory, Gymnasium, a Retaining Wall, and for increase of salaries. It was also agreed to have at an early date a meeting of the whole Board for the final consideration of this matter.

Signed: (copy) J. A. Reidy

Secretary-Treasurer, Board of Regents.

Date: December 10, 1920