

7-19-2005

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University of New Mexico
STAFF COUNCIL MEETING

July 19, 2005

Members Present: Roberto Agüero, Ann Armendariz, Sabra Basler, Sally Bergen, Steve Borbas, Nora Boyer, Don Burge, Patricia Carter, Lou Castillo, Cyndi Dean, Blanca Garcia, David Groth, Bettie Kaehele, Wayne Knapp, Susie Kuenzler~Krebbs, Janet Luarke Lisa McHale, Wayne Mannion, Kathy Meadows, Alan Morgan, Mark Ochsankohl, Ruly Rico, Elmo Riggs, Fred Rose, Marie St. Claire, Carol Sanchez, Patti Sanchez, Vanessa Shields, Mimi Swanson and Carole Vollbrecht.

Members Excused: Theresa Everling, Barbara Gabaldon, Tom Rolland, Carlos Romero, Sara Simon, Mike Swick, and Helen Trujillo.

Members Absent: Evan Brown, Judith Davis, Matthew Elbrecht, Steve Jaramillo, Paul Perea, Jennifer Prevost, Tim Wawrzyniec and Kimberly Waesta

Guests: Susan Carkeek, HR; Rick Lucero, Lobo card; Kathy McKinstry, Student Activities; Steve Carr, Public Affairs and CIRT Staff Matt Carter and Linda Miller.

1. Call to Order: Speaker Mimi Swanson: Regular Meeting of the Council: at 1:00 PM, quorum is established.
2. Approve Agenda: Speaker: Changes are offered and the amended agenda is approved; the agenda is reopened later in the meeting; it is amended and approved again.
3. Approve Minutes: June 7, 2005: Wayne Knapp, P4 moves approval; seconded; minutes pass without changes.
4. Presidents Report: Sabra Basler (August calendar conflict with Regents Meeting; David Groth will preside at Council Meeting)

Planning Council: David Groth and Steve Borbas are appointed by Sabra to serve Lisa McHale moves approval; seconded and motion passes.

Special Projects Request Committee: Kevin Stephenson, out of the president's office, is spearheading; goal is to look at special projects for submission next legislative session; Sabra will rep us, Bill Bloom is first alternate and David Groth is second alternate. Members are varied from campus groups. First meeting is today.

June Regents Meeting: Last meeting I complimented the Celebrating Staff Week sponsors and staff/workers; we submitted a written report for the first time to the regents and this was well received; committees are urged to get info in the August 16 Regents Meeting agenda. Call for committee presentation for the ASA meeting and none are forthcoming. Benefits package and salary increases for non bargaining unit staff were passed as well as the minimum wage level raised to \$8.00 an hour. The Council should be proud, as these initiatives were ones we presented at Budget Summit this year. Bonuses for high level administrators and a performance bonus plan were also passed. A copy of salary info is made available from this meeting.

Bonds will be under discussion at a special regents meeting-they want to use student fees to pay for 125 million dollars in bonds for various projects on campus. The first approval will be 8/5 and money has a timeline that it must be spent and this means more construction on campus, with June 2006 possibly as the highpoint of construction. If successful, the bonds will be let in three segments and after each you have three years to expend the funds.

ASA (Academic Student Affairs): Endowed chairs policy was reviewed; as well as a new graduate certificate in Women Studies program was presented.

5. Executive Committee Report: David Groth:

Sabra has met with Connie Biemer and the EXEC will meet with her in a few weeks to go over some of our issues: staff week and involvement of north campus next year; inequity of financial rewards between main and north campuses; will also discuss possibly renaming the Gerald May Award to better reflect all UNM Presidents for support of the award.

We are discussing marketing the Council to the general campus-especially managers and supervisors; we are also looking at getting a plaque thanking Walt Miller for his support of our staff week luncheon.

6. New Business:

Councilor Orientation; Speaker Swanson:

Councilors are asked to follow along with their Council handbooks and chapters are briefly discussed.

Parliamentary Procedures: Adam Hathaway, Council Parliamentarian (handout on file)

Parliamentary procedure is any system designed to make a meeting function efficiently; used effectively and with common sense these procedures can actually expedite meetings. The Parliamentarian serves to oversee that established procedures are observed and serves as a resource as well. Question on procedure go through the Speaker at our meetings and she decides to call on me or not for assistance. My position is unbiased as to the body's business; this allows me to render advice impartially.

Hierarchy of governing documents is reviewed; this body is empowered to run its meetings as the majority sees fit, always with an eye to maintaining the will of the body.

Motion controls are defined as Point of Order, Point of Privilege, and Point of Information; terms defined in handout. Main motions, individual incidental motions, amendments and seconding of motions is discussed.

Items can get placed on the agenda by contacting the speaker, Executive Committee, Council Office, through a committee or on the floor at the meeting. The more notice the better so as to have handouts, etc, ready. Old Business on the agenda are items that will be up for a vote-were previously presented; New Business is brought to the floor in preparation for a vote the following meeting.

Adam offers to meet with any individual or committee for assistance or clarification that might be needed. If rules are used correctly, they make the meeting more efficient; when you decide to invoke a rule, make sure that it is consistent with the outcomes of the Council-if it is just "about the rules", you may want to reconsider. Call for questions and there are none.

Treasurer's Report: Alan Morgan, G9, states that he had requested that an accounting of Council expenditures for FY 2004-05 be presented to the Council and asks the status of that report. It is commented that the outgoing treasurer Mimi Swanson made a report to this body at the May 2005 meeting, and Councilors are referred to those minutes, but that a more detailed report can certainly be presented next month.

Alan strays from the subject of treasurer report and asks about the accountability of our committees and mentions in particular the KUNM Radio Board as not reporting to this body. Ann Armendariz, G8, calls Point of Privilege, and she states that she is the board representative and that she is the first, to her knowledge, to bring reports to this body and she is insulted by this inappropriate, inaccurate comment thrown in the middle of a discussion on the Treasurer's Report.

Sabra Basler, G12, states that Blanca and Karen Mann are working together on our finances; Blanca has a formalized form for committees that need funds for any expenditures; the UNM financial books are just now getting closed and we will be able to get that information soon.

Legislative Session Follow-up: Alan Morgan, G9, states that he feels this body is due information from past NM Legislative session on how our legislators voted. He states that he feels the Council's Governmental Relations Committee would be able to get a detailed vote analysis on how each legislator voted on each bill.

Steve Borbas, G14, states that this is a great idea and since Alan is on the committee, this would be a great thing for him to research for the body. Alan states he would be happy to do it, if it is the most efficient way to do it.

7. Old Business:

Budget Summit Committee: This was presented last month and comes to the floor for vote; motion to approve is made by Ruly Rico G12, and is seconded; discussion is called for and the question is called; the vote is called and the motion passes with 2/two nay votes expressed.

8. Speaker's Report:

We have two Councilors to seat today-Bill Bloom for P10 and Kathy McKinstry for P11. Motion to approve is made by Don Burge, G10 and is seconded; the vote is called and the motion to seat passes.

In August we will reappoint all our new committee members, so make sure we have complete lists from the different chairs. Guests today are Susan Carkeek, HR; Rick Lucero from Lobo Card. Please note the location change for the August meeting to the College of Ed classroom building (#67), room 208.

9. Committee Reports:

Work+Life: Laurie Mellas Ramirez: Very active this summer; member Greg Johnston got sponsorship for 2 staff concerts on main campus; HS has done this for years; final concert is Friday, August 12. VP for Advancement has funded these events for staff.

Committee member Eleanor Sanchez has work on the Mexican Traditional Medicine Fair; the Council co-sponsored postcards on the event and are available for you today. The Council participated in this multi cultural and tricentennial event. The fair is Wednesday, July 11 at 11:30 on Cornell Mall.

Thank you to the Council for providing the seed money for the lecture fee for Ellen Galinski, a top expert in the field of W+L issues nationwide. This event did not happen due to lack of total funding-despite location at no charge and publicity at no charge. We had sent letters to the Presidents Office, Chamber of Commerce, HR departments at Sandia, the city of Albuquerque, and UNM. We had a short time to raise the funds and hopefully we can secure her the next time she is in town.

Cruz Garcia and I met with Carol Stephens, UBPP Office, to begin the rewriting of the paid time policy to better reflect flexible work options at UNM; the working group will consist of a broad range of members. We need to be able to understand manager's issues as they try to address business needs on the campus.

Helen Trujillo, Staff Career Dev. Specialist at HR, will give 20 staff members a free W+L Values Check list Assessment; she was recently certified to give this assessment; this is a pilot project and needs staff to participate.

We meet the first working Monday of each month in Anderson 2081-please join us.

Parking Committee: Wayne Knapp: No July meeting held; report is from June. Discussed the closure of Tucker Road; we have discussed A Lot parking and handicapped parking and parking permits issued for A Lot-permits are on hold and will most likely continue to stay on hold...that's where the Architecture School is to be built once funding is in place. We await the Walker Parking Study; is in the president's office. City bus passes were also discussed-the cost for a pass is \$28.00 a month...\$336.00 per year. Now parking is \$202.00 a year in comparison...adds in the cost of the car/gas etc and it is close. We would like to see student rate passes made available to staff..they are \$12.00 a month and this would make riding the bus attractive.

Parking prices are increasing, approximately \$20.00 per year..last year's 5% increase went back to the state in the form of a tax they charged us for parking. This year's increase is actually going to stay at the department.

A question is asked about spaces marked "Reserved" in A Lot and Janet Luarkie, G2-5, states that these areas are marked for future handicapped spots and for utilities to come and ck before they begin to dig for the construction.

Roberto Agüero, G10, discusses the economics of driving to work and also mentions a bill before the city -The Great Streets Initiative- that would apply 12 million dollars to street renovations in this and there needs to be pressure applied to the city to improve infrastructure-greater transport made available or improved parking facilities.

Steve Borbas, G14, states that the Walker Study needs to come forward and that is might have major recommendations that relate to the city transportation issues as well. Also there was talk about experimental free bus passes for a year for staff, faculty, and students and at the end of the year the rates would kick in but low. We need to stay pre-active with administration to push ideas on parking and public transportation.

Speaker calls a 10 min recess while guests set up computers.

10. Guest Speaker: Steve Carr, Public Affairs, Linda Miller CIRT and Matt Carter, CIRT

Overview and demonstration of new portal rolling out 8/8/05.

11. Councilor Comments:

Steve Borbas, G14, raises the continued issue of the title office of President-elect vs. Vice-President. It is understood that the Constitution would need to be opened and brought to the regents, but could we? Should we? How do we do it? The Speaker sends issue to the Rules and Elections committee for review.

Don Burge, G10, suggests that the Council look at electing our president staff wide. Lisa McHale, P5, asks what this means and Don replies that rather than having the Council elect the president, the entire staff would elect campus wide. This would also need constitutional changes and is referred to the Rules and Elections committee to bring back in August.

11. Adjourned at 3:00