



HLC Accreditation Evidence Document

Title: Graduate Student Orientation

Office of Origin: Office of Academic Affairs

Description: A document, provided by Graduate Studies, that aims to help incoming graduate students orient themselves to their new life as a graduate student at the university.

Date: 2018

GRADUATE STUDENT
Orientation

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DEAN'S WELCOME

-JULIE COONROD, DEAN OF GRADUATE STUDIES-

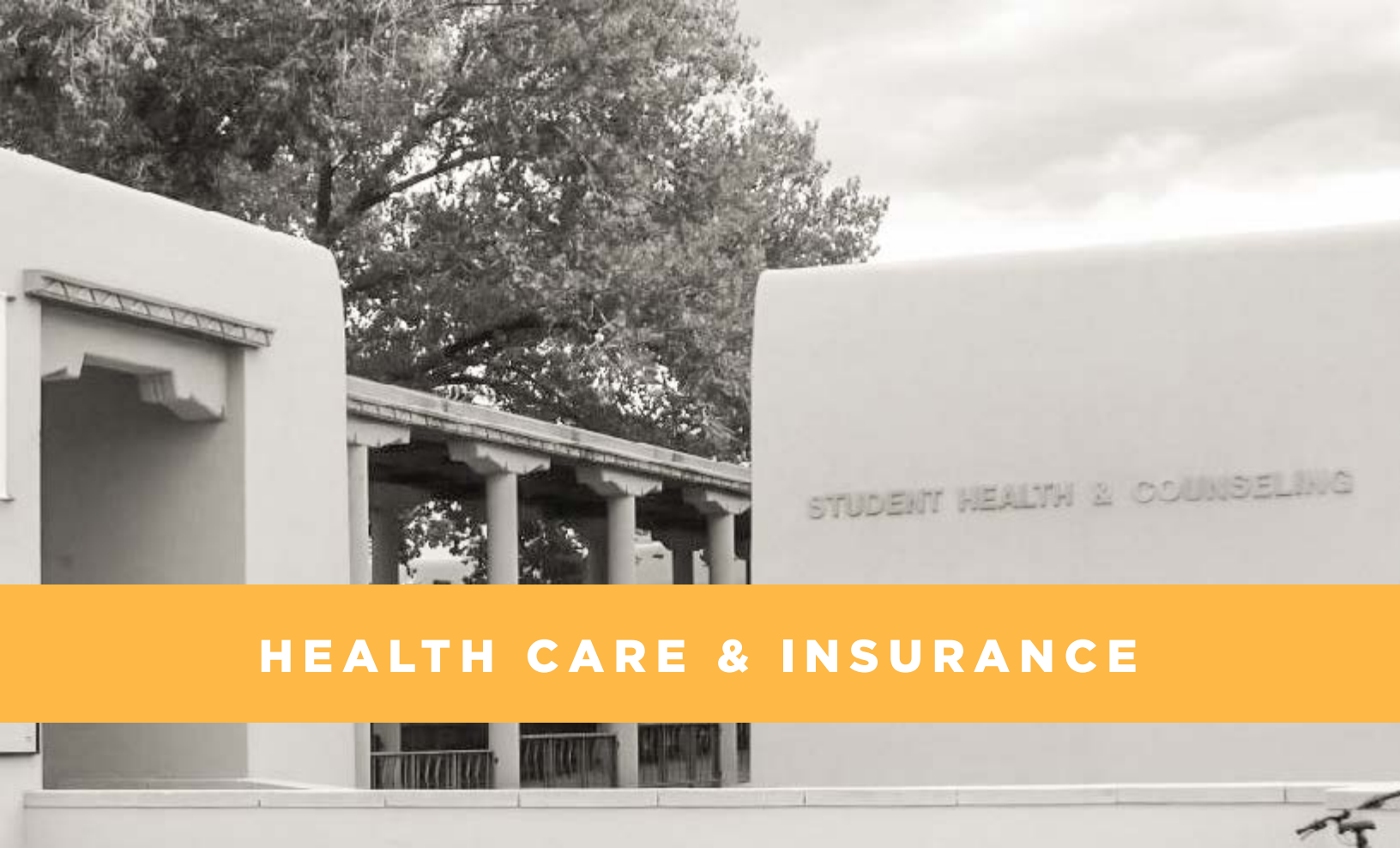


WELCOME TO GRADUATE EDUCATION, THE UNIVERSITY OF NEW MEXICO, AND THE LAND OF ENCHANTMENT! FOR THOSE OF YOU WHO ARE NEW TO THE AREA, I HOPE YOU WILL FIND IT ENCHANTING—THAT YOU WILL TAKE TIME TO EXPLORE NATIVE RUINS, HIKE THE MOUNTAINS, STROLL IN THE BOSQUE, MEET NEW PEOPLE. THE UNIVERSITY OFFERS A LOT TO THE COMMUNITY. TAKE ADVANTAGE OF CAMPUS MUSEUMS, PERFORMING ARTS, AND SPIRITED ATHLETIC EVENTS. GRADUATE EDUCATION IS ABOUT THINKING BIG—BIGGER THAN YOURSELF—SO GET INVOLVED!

WHETHER YOU'RE SOLVING SOCIAL, TECHNOLOGICAL, OR ENVIRONMENTAL PROBLEMS, YOU MUST LEARN TO THINK BIG. YOU ARE THE ONES THAT WILL BE TACKLING THE WORLD'S GREAT CHALLENGES. SEE, APPRECIATE, AND UNDERSTAND BOTH THE FOREST AND THE TREES. CONTINUALLY LEARN AND WORK WITH OTHERS. FINALLY, YOU CAME TO GRADUATE SCHOOL WITH A VERY SPECIFIC GOAL IN MIND—FINISH A DEGREE. WE ARE HERE TO MAKE SURE YOU ACHIEVE THAT GOAL. BUT I ENCOURAGE YOU TO ENJOY THE JOURNEY, TAKE IT ALL IN ALONG THE WAY.



Getting Started at UNM



HEALTH CARE & INSURANCE

Student Health and Counseling (SHAC) provides health and counseling services to all UNM students for nominal fees. Students are not required to have health insurance to be seen at SHAC. However, SHAC strongly recommends that all students have health insurance to help defray the costs of health care.

Graduate Students with assistantships may receive health insurance as part of their assistantship package. Graduate students not covered by insurance—including international students—may still be eligible to enroll in the plan, but are responsible for costs.

VISIT THE FOLLOWING FOR MORE INFORMATION

[SHAC WEBSITE](#)

[INSURANCE WEBSITE](#)

NAME & ADDRESS CHANGE



Students are responsible for notifying the University of any changes in name or address. Addresses can be changed using Demographic Self-Service (DSS).

To change your address:

1. Log on to dssmain.unm.edu with your NetID and password.
2. Click on the “Demographic Information” link. This will take you to a new page in which you can view and update your current address information.
3. You can also follow other links on this page to change your directory information or your email display name.

VISIT THE FOLLOWING TO CHANGE YOUR ADDRESS

[DEMOGRAPHIC SELF-SERVICE](#)

STUDENT CONFIDENTIALITY

The University of New Mexico complies with the Family Educational Rights and Privacy Act (FERPA). Copies of and information about FERPA are available in the Records and Registration Office, Student Services Center, Room 250.

Directory information may be released to the public unless the student has requested that information be withheld. Directory information includes: the student’s name, address, e-mail address, telephone listing, date of birth, major field of study, full or part-time status, dates of attendance, degrees and awards received, most recent previous educational agency or institutions attended by the student, participation in official recognized activities and sports, and the weight and height of members of athletic teams.

Students who wish to have “directory information” withheld must show a photo ID and submit a written request for such status to the Records and Registration Office in the Student Services Center, Room 250 by the end of late registration for any semester.



GETTING YOUR UNM ID NUMBER

Each student must create a UNM NetID. Your NetID and password provides access to various online services. You need a NetID to complete a wide variety of UNM services, including:

- Use your UNM email account
- Register for classes
- Buy a parking permit
- Take online classes via UNM Learn
- Check your financial aid
- Additional computer and network services.

When you create a NetID, a UNM email account is automatically created for you in this format: <your netid>@unm.edu.

VISIT THE FOLLOWING TO CREATE YOUR NET ID

[NET ID PAGE](#)



GETTING YOUR LOBO CARD

The Lobo Card allows you to:

- Check out materials from UNM libraries
- Receive discounts at the UNM Bookstore on specified items
- Attend athletic events
- Access Johnson Gym
- Take advantage of recreational services
- Access campus meal plans
- Pay at participating eateries on and off campus
- Access user-activated options for the card, including use as a bank debit card, ATM card, and telephone calling card

VISIT THE FOLLOWING TO LEARN MORE

[LOBO CARD WEBSITE](#)



HOUSING



Albuquerque boasts a variety of housing options, with rents typically lower than in other metro areas. Explore the links below to discover some of the housing options available to you. Please note: Graduate Studies does not officially endorse any of the websites listed below, nor does it screen or make any determinations about the properties listed therein. They are provided for convenience only.

[UNM STUDENT HOUSING](#)

[UNM HOUSING BULLETIN BOARD](#)

[ALBUQUERQUE CRAIGSLIST](#)

[ZILLOW.COM](#)

PARKING & TRANSPORTATION

Parking on UNM campus is limited, but if you choose to drive to campus you'll need a parking permit. A variety of alternative transportation choices are available, including a free city bus pass for UNM students.

VISIT THE FOLLOWING FOR MORE INFORMATION

[UNM PARKING PERMITS & SHUTTLES](#)

[FREE ABQ BUS PASS](#)

[BIKING TO UNM](#)

[NEW MEXICO RAIL RUNNER](#)





Enrollment Procedures and Policies



FINDING FINANCIAL AID

UNM provides graduate student funding in a variety of forms, including service awards such as assistantships, and non-service awards such as fellowships, grants, and scholarships. You can apply for support based solely on need, in the form of work-study and loans, through the University Financial Aid Office. You can also apply for extramural support by contacting national, international, or private foundations directly; listings are often available through databases such as Pivot. Explore the links below to learn more!

[ASSISTANTSHIPS](#)

[SCHOLARSHIPS](#)

[EMPLOYMENT](#)

[LOANS & FINANCIAL AID](#)

[RESEARCH &
TRAVEL GRANTS](#)

[AWARDS](#)

[PIVOT FUNDING DATABASE](#)

[FELLOWSHIPS](#)

REGISTERING FOR CLASSES

To register for classes:

1. Log on to My UNM with your NetID and password.
2. Select 'Enter LoboWeb.'
3. Once in LoboWeb, select 'Registration and Records' and then select 'Registration (Add/Drop classes).'

See the Office of the Registrar's website for semester-specific add/drop/withdrawal dates. See the UNM Catalog and your departmental guidelines for specific enrollment guidelines. For a list of current courses being offered, click [here](#).

VISIT THE FOLLOWING TO REGISTER FOR CLASSES

ENTER LOBOWEB THROUGH MY UNM

COURSE NUMBERING & CREDIT

- 500/600 level courses are graduate courses and carry graduate credit for all graduate students, whether in the student's area of study or not.
- 300/400 level courses are available for graduate credit if listed in the UNM Catalog with either a single asterisk (*) or a double asterisk (**).
- If you enroll in any 300/400-level courses listed with a single asterisk, you are automatically enrolled for graduate credit, whether in your area of study or not.
- 300/400-level courses listed with double asterisks are available for graduate credit only to students outside that particular area of study. Eligible student must complete and fully process a "Graduate Credit Authorization Form" by the published dates to receive credit.
- Courses numbered 700 are generally considered "professional courses" and might not carry graduate credit.
- See your departmental guidelines for specific degree requirements.

LEVEL RESTRICTION OVERRIDES

Students who wish to enroll in courses outside their level (undergraduate, graduate, etc.) must obtain permission by submitting a green card, available through the Graduate Studies office.

Examples of level restrictions are:

- A graduate student who wishes to enroll in an undergraduate course for graduate credit
- A graduate student who wishes to enroll in a law, medical, or business course for graduate credit
- A law or medical student who wishes to enroll in a graduate level course for graduate credit
- A business student who wishes to enroll in a law course for graduate credit





PAYING TUITION & AVOIDING DISENROLLMENT

Students who fail to pay their full required tuition and fee charges or make adequate financial arrangements with the Bursar's Office on or before the tuition deadline will have their registration canceled and be disenrolled from all classes. Graduate students who have been awarded assistantships with tuition waivers must have their contracts processed by the Monday before the tuition deadline to avoid being disenrolled by the Bursar's Office.

Students with canceled registration who wish to be enrolled at UNM must re-register. Such students will be required to make full payment, or must complete financial arrangements for all University charges, and pay a non refundable re-registration/late registration fee.

To make tuition payments:

1. Log on to My UNM with your NetID and password.
2. Click 'Enter LoboWeb.'
3. Select 'Make Payments.'
4. Select 'Bursar Account Suite.'
5. Select 'Make a Payment' and enter payment information.

TO MAKE A PAYMENT, CLICK BELOW

ACCESS BURSAR THROUGH MY UNM

COURSE LOAD REQUIREMENTS



Graduate students without assistantships must enroll in at least nine credit hours to be considered full time; students registered in eight credit hours or less are considered part-time. Graduate students with assistantships must enroll in at least six credit hours to be eligible for full-time status.

International graduate students without assistantships must complete at least 9 credit hours each semester to maintain legal immigration status. International graduates with assistantships must complete at least 6 credit hours each semester. Grades of W, WP, WF or courses taken for a grade option of “audit” do not count toward the minimum enrollment requirements for maintaining legal immigration status. The Global Education Office (GEO) must report any drops below these minimum requirements to immigration within 21 days of the drop (even if the drop occurs after the semester is complete). All international students must speak with GEO before dropping below these required minimums FOR ANY REASON.

STAYING IN GOOD ACADEMIC STANDING

To remain in good academic standing students must maintain a cumulative grade point average of at least 3.0 in all courses taken for graduate credit after admission to a graduate degree program at the University of New Mexico. For more information, including guidelines for probationary status and incomplete grades, visit the Graduate Catalog.

[UNM CATALOG](#)



NEW MEXICO RESIDENCY

If you live in New Mexico only to attend school and have a residence out-of-state the rest of the year, you are resident of that state and are not eligible for New Mexico residency. If you are financially independent and can provide documentation of residing in New Mexico for the past 12 consecutive months, you may be eligible to petition for residency and secure resident tuition.

A checklist of documentation required for the petition and deadlines for their submission is available at the Registrar Office's Residency information Page. You can also find other forms for programs available to nonresidents.

VISIT THE FOLLOWING FOR MORE INFORMATION

[RESIDENCY INFORMATION PAGE](#)



PETITIONING THE DEAN OF GRADUATE STUDIES



Graduate students may petition the Dean of Graduate Studies for an exception to any of the University-wide policies or regulations specified in the University Catalog. Petitions are intended to allow students the opportunity to deal with unusual or extraordinary events, particularly circumstances beyond their control that would penalize them unfairly. It should be kept in mind, however, that a hallmark of fairness is the uniform application of the same standards and deadlines to all students.

FORMS AVAILABLE:

[PETITION AN ACADEMIC ISSUE](#)

[STUDENT GRIEVANCE POLICY](#)



TIME TO DEGREE: ESTIMATES & LIMITS

Most master's degrees require 30 to 36 semester hours. Students enrolled full-time with continuous enrollment may potentially complete their degrees in 18 months to 2 years. The average completion rate is generally 2 to 3 years.


Doctoral degrees require at least 48 hours of coursework beyond the bachelor's degree, plus 18 units of dissertation credits. Students enrolled full-time with continuous enrollment may potentially complete their degree in 3.5 to 5 years. The average completion rate is generally 4 to 7 years in disciplines which do not require previous professional employment in their admissions decisions.

TIME LIMITS: MASTER'S DEGREE

Master's degree students must complete all requirements for the degree within seven years from the date of the earliest course listed on the Program of Studies. No course work older than seven years at the time of graduation may be included as part of a student's Program of Studies. An exception will be considered if, and only if, a) some catastrophic event beyond the student's control occurs in the last semester of the seventh year following completion of the earliest course work, and b) the student would have graduated had the event not occurred. In such cases, students may petition the Senate Graduate Committee for an exception.

TIME LIMITS: DOCTORAL DEGREE

All doctoral students are required to take a doctoral comprehensive examination that usually takes place at the time when coursework for the degree is completed and the student is ready to begin the dissertation. Once students pass the comprehensive examination, they have five (5) years to complete all degree requirements, including the defense of the dissertation and submission of the dissertation to Graduate Studies.



Campus Resources for Graduate Students

YOU'RE NOT IN THIS ALONE.
GET THE MOST OUT OF YOUR
GRADUATE EXPERIENCE AS YOU
GAIN TRAINING, ENCOURAGEMENT,
AND CAMARADERIE THROUGH
THESE DEPARTMENTS AND
ORGANIZATIONS.

Professional & Academic Workshops (PAW)

A CAMPUS-WIDE CONSORTIUM OF STUDENT SUPPORT ORGANIZATIONS THAT OFFER CERTIFICATES, WORKSHOPS AND SPEAKER SERIES FOR GRADUATE STUDENTS.

PAW's wide assortment of workshops provide the training and development you need to succeed academically and professionally. Whether you're at the beginning, middle, or end of your academic journey, PAW's workshops help you be your utter best.

SERVICES INCLUDE

- **Workshop Listings:** PAW's website serves a centralized space for students to find workshops offered throughout campus. All workshops are free to attend and most are tailored to the needs of graduate students.
- **Certificate Programs:** Sponsored by Graduate Studies, the PAW certificate program gives graduate students the opportunity to earn up to four non-transcribed certificates by attending designated workshops through PAW partners. Students can use certificates to enhance their resumes or CVs and demonstrate to potential employers the breadth and depth of their knowledge, skills, and training. The program is tailored to the needs of graduate students, but is open to all UNM students, faculty, and staff.

Contact

Location: University Advisement & Enrichment Center, B69
(workshop locations vary)

Hours: Mon-Fri, 9 AM-4 PM
(calling ahead recommended)

Phone: 505.277.3488

Website: paw.unm.edu

Graduate Resource Center (GRC)

A CENTER DEDICATED TO HELPING GRADUATE STUDENTS SUCCEED ACADEMICALLY AND PROFESSIONALLY.

The mission of the GRC is to increase graduate student retention, reduce time to degree completion, and foster graduate student learning communities across UNM through writing, statistics, and research support. Peer consultations and workshops help students develop strategies to be effective academics, researchers, and professionals.

SERVICES INCLUDE

- **One-on-One Assistance:** Individual consultations in writing and statistics with a trained graduate consultant
- **Graduate Online Writing Lab (GrOWL):** Review and feedback of writing and research projects within 3 business days.
- **Writing Support Groups:** Check-in groups, review groups, and ESOL (English for speakers of other languages) support groups for graduate students working on theses and dissertations.
- **Writing Camps:** Quiet time and space to make significant progress on your thesis or dissertation.
- **Workshops:** Workshops to build a variety of academic skill sets essential to graduate student success

Contact

Location: Mesa Vista Hall, Suite 1057

Hours: Mon-Thurs, 8 AM-5 PM
Fri, 8 AM-3PM

Phone: 505.277.1407

Website: unmgrc.unm.edu

Project for New Mexico Graduates of Color (PNMGC)

PNMGC IS A STUDENT-LED PROGRAM WORKING TO RETAIN GRADUATE STUDENTS OF COLOR THROUGH ONGOING PEER MENTORING THAT PROVIDES ACADEMIC, SOCIAL, CULTURAL, AND EMOTIONAL SUPPORT. MEMBERSHIP IS OPEN TO ALL UNM STUDENTS.

PNMGC's mentoring philosophy reflects the diversity of its program and the broad spectrum of students it serves. PNMGC believes in the power of peer support relationships to help students of all backgrounds succeed academically, professionally, and personally. Through peer mentorship PNMGC positively engages students' identities, strengths, and interests to create leaders on campus, in classrooms, and in the broader community.



PROGRAMS INCLUDE

- Peer mentoring involving graduate and undergraduate students
- Workshops across PNMGC's Strategic Areas
- Monthly social dialogues
- Academic research presentation opportunities
- The annual Faculty of Color Awards

STRATEGIC AREAS

- Academic Development
- Professional & Leadership Development
- Social Support & Networking
- Mentorship

Contact

Location: Student Union Building
Lobo Lair, Room 1046

Hours: Mon-Fri, 9 AM-2:30 PM

Phone: 505.277.7397

Email: gradpeer@unm.edu

Website: pnmgc.unm.edu

Academic Integrity & Research Ethics (AIRE)

A GRADUATE STUDIES INITIATIVE PROVIDING TRAINING, CONSULTATION, & GUIDANCE FOR PRACTICING ETHICS AND INTEGRITY IN ACADEMICS AND RESEARCH.

AIRE's most popular service is certification in the Responsible Conduct of Research (RCR), a mandated training for many students funded by federal dollars.

SERVICES INCLUDE

- **Certification:** Responsible Conduct of Research (RCR) courses and certification
- **Consultation:** Confidential individual or departmental consultations
- **Instruction:** Tailored presentations for students, faculty, staff, or research groups and coordination with research methods course instructors to include AIRE into their syllabi
- **Guidance:** Development and guidance for faculty and instructors in the creation of their own discipline-specific academic integrity and research ethics curriculum
- **Compliance:** Tracking of participants who are supported by federal funds requiring RCR certification. Keep informed on issues of human and animal institutional committees; assist as needed with issues of research misconduct.
- **Workshops & Courses:** Training and certification in academic integrity, research ethics, and the Responsible Conduct of Research (RCR).

Contact

Location: University Advisement & Enrichment Center, B69

Hours: Mon-Fri, 9 AM-4 PM
(calling ahead recommended)

Phone: 505.277.3488

Website: aire.unm.edu

Graduate & Professional Student Association (GPSA)

THE RECOGNIZED GRADUATE AND PROFESSIONAL STUDENT GOVERNMENT AT UNM; PROMOTES THE RIGHTS, INTERESTS, AND PROFESSIONAL DEVELOPMENT OF GRADUATE AND PROFESSIONAL STUDENTS AT UNM.

WHAT DOES GPSA DO?

1. Awards numerous grant funds to graduate and professional students for research, travel, and presentation of their work at conferences
2. Awards a twice yearly \$1,000 graduate scholarship to graduate students seeking to complete their degrees
3. Provides a computer lab with discounted printing located in the GPSA office, SUB 1021
4. Represents graduate and professional students on numerous University and Faculty Senate committees and before the Board of Regents
5. Represents graduate and professional students on the Student Fee Review Board (SFRB)
6. Gives students the opportunity to represent their departments on the GPSA Council
7. Sends GPSA representatives to the New Mexico State Legislature to lobby for graduate students' interests
8. Networks with the National Association of Graduate and Professional Students (NAGPS) and the NAGPS Western Region.
9. Provides advocates for graduate students

Contact

Location: Student Union Building
Room 1021

Hours: Mon-Thurs, 9 AM-4 PM
Fri, 10 AM-4 PM

Phone: 505.277.3803

Website: gpsa.unm.edu

Ombuds Services

FREE CONSULTATION AND MEDIATION SERVICES FOR GRADUATE STUDENTS IN CONFLICT WITH COLLEAGUES, STAFF, ADMINISTRATORS, OR FACULTY.

ABOUT OMBUDS SERVICES

- The Ombuds Office provides students with a neutral, third-party to assist in conflict resolution processes.
- UNM Ombuds/Dispute Resolution Services are offered through Graduate Studies. These free, confidential consultation and mediation services are for graduate students stuck in conflicts with colleagues, staff, administrators, and/or faculty.
- This office works closely with the Office of Dispute Resolution Services for Faculty and the Office of Dispute Resolution Service for Staff as conflicts often cross student, faculty, and staff boundaries.
- Call or email the ombudsperson, Lindsay Scott, to schedule a consultation.

As conflict is part of our everyday, we often struggle finding resolutions and subsequently, relationships and work suffer. Further, as graduate students, we are in unique positions with stress, collegial relationships, and education or work that greatly impact our ability to communicate. The ombuds office is here to help.



Contact

Location: Graduate Studies Office,
Humanities Building Suite 107

Phone: 505.277.1135

Email: lindsayscott@unm.edu

Website: grad.unm.edu/resources/ombuds.html

Career Services

Contact

career.unm.edu
University Advisement &
Enrichment Center, Suite 220
505.277.2531

SERVICES INCLUDE

- Career Advisement
- Career Fairs
- Career Resource Lab
- Cooperative Education
- On-Campus Recruiting
- Job/Internship Listings
- Resume Rescue
- Walk-in Hours
- Workshops

SERVICES INCLUDE

- Free access to Johnson Gym facilities, including weight and cardio rooms, swimming pools, racquetball courts, and tennis courts.
- Affordable fitness classes and personal training
- Affordable rentals for outdoor equipment, including bicycling, camping, and other recreational gear.
- Access to intramural leagues

Recreational Services

Contact

career.unm.edu
University Advisement &
Enrichment Center, Suite 220
505.277.2531

Accessibility Resource Center

Contact

arc.unm.edu
Mesa Vista Hall 2021
505.277.3506

SERVICES INCLUDE

- Verifying student disabilities and accommodation needs
- Recommending reasonable academic accommodations
- Informing students of their rights and responsibilities
- Problem-solving with students and, if necessary, instructors, to resolve student concerns regarding accommodations

Extended Learning

THE UNIVERSITY'S COORDINATION HUB FOR DISTANCE EDUCATION,
OFFERING EXPERT SUPPORT IN COURSE DESIGN AND STUDENT SUCCESS.

**Are you taking
online classes,
either for
transcript credit
or as continued
education? Perhaps
you're teaching
an online class
and are looking
for guidance and
support. Whatever
the case, UNM
Extended Learning
is here for you!**

SERVICES INCLUDE

- Online learning information including degree programs and a schedule of online classes is available at online.unm.edu
- Getting started guidance is available for online instructors, as is learning management help documentation for instructors and students.
- The Online Student Association, composed of active UNM students, is a virtual student club accessible to members through UNM Learn. There, students connect with each other, receive updates on the University's online education ecosystem, and have access to Extended Learning staff.
- At Extended Learning, everyone can take non-credit career and personal enrichment courses through Continuing Education. Offerings include classes for professional development, fun, and opportunities upon request for customized training.
- The University's Testing Center is also part of Extended Learning. They offer proctoring services and standardized exams.

Contact

Location: Woodward Hall 157

Phone: 505.277.8128 (Albuquerque area)
866.869.6040 (Toll-free)

Websites: extendedlearning.unm.edu
online.unm.edu

Email: online@unm.edu

University Libraries

More than just buildings with books, UNM University Libraries house extensive physical and digital collections. They also provide computing and printing resources, study rooms, research data services and consultations, librarian assistance, and graduate courses for credit. Some Graduate fellowships are available through Special Collections and the Center for Southwest Research .

Online Collections

University Library's vast online repositories of journal articles, eBooks, UNM theses and dissertations, and other materials is available to search 24/7.

Zimmerman Library

Located in the center of campus east of the duck pond, Zimmerman houses collections for education, humanities, and social sciences, as well as, the Government Documents Collection. Zimmerman is the largest of the four libraries and has a large number of computers and study spaces. Zimmerman Library also houses the **Center for Southwest Research and Special Collections** and the **Indigenous Nations Library Program**.

Centennial Library

Located underground just east of the Centennial Engineering Building, CSEL houses collections for the sciences, engineering, mathematics, and psychology, specialized computers and software, the Library's **Research Data Services** program, and the **Map and Geographic Information Center**.

Fine Arts Library

Located on the 4th floor of George Pearl Hall near the UNM Bookstore, FADL houses collections in architecture, landscape architecture, planning, art, art history, music, dance, and photography. FADL has group study rooms, media listening and viewing equipment and extensive CD, DVD and LP collections.

Parish Memorial Library

Located in the Anderson Schools of Management, PML houses business, management, and economics collections.

Contact

Phone: 505.277.9100
Text: 505.431.4711
Website: library.unm.edu

Center for Teaching & Learning

A CENTER DEDICATED TO HELPING TEACHERS SUCCEED IN THEIR CLASSROOMS.

The Center for Teaching and Learning (CTL) offers consultations for all instructors, workshops on teaching techniques, grants and awards to support teaching innovation, a Teaching Fellows program, and faculty communities of practice. Our services are open to all UNM instructors: tenured, untenured, full-time, part-time, and graduate teaching assistants.

SERVICES INCLUDE

- **Individual Consultations:** Private, confidential conversations with the CTL director. Topics can include course design, assignment construction, student learning assessment, improving class atmosphere, active learning, or team-based learning.
- **Collaborative Peer Observations of Teaching:** Participants are matched with instructors in other disciplines; pairs conduct formative observations of each others' teaching.
- **Graduate Teaching Academy:** Offered in conjunction with Graduate Studies, those who complete Academy requirements receive a non-transcribed certificate in college teaching.
- **Free Workshops:** Targeted workshops on changing topics are offered each semester!

Contact

Phone: 505.277.8452

Website: ctl.unm.edu

Office of the Institutional Review Board

PROVIDES ETHICAL REVIEW FOR ALL RESEARCH PROJECTS INVOLVING HUMAN SUBJECTS; TRAINS AND SUPPORTS RESEARCHERS.

If your thesis, dissertation, or other publishable research project uses human subjects (including interviews), you must receive approval from the Office of the IRB before you start researching. Luckily, the office's friendly staff are ready to guide you through every step of the process.

SERVICES INCLUDE:

- **Workshops:** The OIRB offers training throughout the year that provides researchers with an overview of the IRB submission process and are designed to help faculty and students successfully submit IRB applications.
- **Required Training:** Researchers are required to complete a human subjects protections training (CITI) course prior to engaging in a human subjects research project at UNM. The training is valid for three years from the date of completion.
- **Individual Consultations:** Researchers can schedule an individual consultation to help you decide if an IRB application needs to be submitted, understand how regulations and policies apply to a project or activity, get an IRB application ready for review, and submit an IRB application through IRBNet.

Contact

Location: 1805 Sigma Chi NE
Back basement entrance

Hours: Mon-Fri, 8 AM-5 PM

Phone: 505.277.2644

Website: irb.unm.edu

Additional Support Organizations

AFRICAN AMERICAN STUDENT SERVICES

African American Student Services is a positive, dynamic and supportive environment for studying and fellowship, providing activities and educational resources to help African American students personally, professionally, financially and even spiritually through their UNM journey.

CONTACT

afro.unm.edu
1130 Mesa Vista Hall
505-277-5645

AMERICAN INDIAN STUDENT SERVICES

American Indian Student Services provides cultural and academic programming for American Indian students to ensure their academic achievement and assist in the development of personal, cultural, and social success. AISS offers a variety of services, including academic advisement, scholarships, mentoring, and more.

CONTACT

aiss.unm.edu
1119 Mesa Vista Hall
505-277-6343

EL CENTRO DE LA RAZA

El Centro de la Raza provides tools for self-determination, personal responsibility and resiliency of Latina/o students. It supports student transformation through knowledge and skills, while challenging systems to achieve social justice. It provides activities, scholarships and funding, camaraderie, and more.

CONTACT

elcentro.unm.edu
Mesa Vista Hall 1148
505-277-5020

INDUSTRIAL SECURITY DEPARTMENT

Deb Kuidis with the Industrial Security Department, housed in the Provost's Office, offers Active Shooter/Workplace Violence Training as well as International Travel Briefings. Contact Deb if you are interested in these trainings. If you need a travel briefing to fulfill a grant requirement, contact Margaret Gonzales (margo@unm.edu).

CONTACT

Deb Kuidis
dkuidis@unm.edu
505-277-2058

MEN OF COLOR INITIATIVE

The Men of Color Initiative is a community-based research project led by Asian/Pacific Islander, Black, Latino, Native and other men of color students organizing together with campus and community partners to increase access and success for men of color in education. MOCI believes men of color are stronger together!

CONTACT

menofcolor.unm.edu
UAEC 170
505-277-7000

VETERANS RESOURCE CENTER

The Veterans Resource Center supports student veterans in an atmosphere that provides commitment, respect, and academic excellence. It provides education, administrative services, and job advisement to student veterans and their families, as well as outreach to military communities at large.

CONTACT

vrc.unm.edu
SUB Suite 2002
505-277-3181/3184

The background of the entire page is a collage of overlapping US five-dollar bills. The bills are slightly faded and layered, creating a sense of depth and abundance. The text is overlaid on this background.

Discounts for Students

EVERY PENNY COUNTS, ESPECIALLY
WHEN YOU'RE IN SCHOOL. SAVE
MONEY AND STILL HAVE FUN
BY UTILIZING THESE DISCOUNT
PROGRAMS FOR UNM STUDENTS.

Athletic Events Discounts

Students enrolled in at least six credit hours get free tickets to all UNM Athletic events. Visit their website to learn more.

GOLOBOS.COM



Lobo Perks

Use your Lobo Card to get discounted goods and services from vendors around Albuquerque and beyond! Visit the Lobo Perks website to learn more.

LOBOPERKS.UNM.EDU



Popejoy Presents

Students enrolled in at least six credit hours receive up to 40% off Popejoy Presents tickets! These tickets are available only at the UNM Bookstore Ticket Office or at the Pit. Visit the Popejoy Presents website to learn more.

POPEJOYPRESENTS.COM

