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Staff Council Meeting, 3/21/2006

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**University of New Mexico
STAFF COUNCIL MEETING**

March 21, 2006

Members Present: Roberto Agüero, Sabra Basler, Bill Bloom, Don Burge, Theresa Everling, Barbara Gabaldon, David Groth, Yolanda Hubbard, Wayne Knapp, Susie Kuenzler~Krebbs, Kathy McKinstry, Wayne Mannion, Kathy Meadows, Elmo Riggs, Tom Rolland, Fred Rose, Vanessa Shields, Marie St. Claire, Carol Sanchez, Mimi Swanson, Mike Swick, Carole Vollbrecht and Kimberly Waesta.

Members Excused: Ann Armendariz, Sally Bergen, Steve Borbas, Patricia Carter, Cyndi Dean, Bettie Kaehele, Lisa McHale, Alan Morgan, Shelly Rael, Nicholas Spezza, and Helen Trujillo.

Members Absent: Lou Castillo, Judith Davis, Blanca Garcia, Steve Jaramillo, Janet Luarke, Tabia Murry, Paul Perea, Jennifer Prevost, Ruly Rico, Carlos Romero, Sara Simon and Tim Wawrzyniec.

Parliamentarian: Adam Hathaway.

Guests: Juan Larrañaga, CRTC and Loyola Chastain, UNM SC Budget Summit Team Leader.

1. Call to order: at 1:02: quorum is established.

2. Approve agenda: Motion to approve is seconded; agenda is adopted with changes.

3. Approve minutes: February 21, 2006: Motion to approve is seconded; call for corrections, none are offered: minutes are adopted as submitted.

4. President's Report: Sabra Basler: This month, at the regents meeting, awards were presented to Councilors that had received them here a month earlier; also, Reed Dasenbrock was announced as the new Provost; Paul Krebs as the new AD; the labor relations policy was tabled again.

The Service Career Academy was mentioned at both Academic Affairs and the full regents meeting and Law School Dean Scarnecchia was very interested in this as it aligns with the idea of a Leadership Academy, for faculty, especially women and minorities to improve them with the administrative duties of their positions as well as transition to higher administrative positions.

Some staff members were invited to speak at the Finance and Facilities Meeting to discuss the myriad of healthcare issues, but the meeting was cancelled; we need to follow up on this. On April 22 NM First is holding a Town Hall on higher education in Santa Fe, but I will be in Las Cruces at a strategic planning session in my role as board members on the Higher Ed Board.

5. Speaker's Report: Mimi Swanson: Ruly Ricco has resigned his position as G12; today Monica Thompson would like to be seated as a G13 representative...the motion is made, seconded and is adopted-Monica is seated. Thank you to all that showed up at the three provost candidate interviews; thank you to Blanca Garcia for representing us on that search.

We are collecting books for "Read to Me" and flyers are in the back; the Council office is a site. HR is sponsoring a seminar on mental health "In our own voices"; and next year on April 27, 2007 we will have "Take Your Daughter/Son to Work Day".

6 Old Business:

a. Proposed Constitutional/bylaw changes- Don Burge: First amendment: Art. III, section 2. removes "ex-officio" members from our constitution and has the sections renumbered accordingly; committee moves adoption. The vote is called and the motion is adopted.

Amendments 2 and 3, Art. V, Officers, section 5. change the title of "president elect" to "vice president", #2 is for constitutional change and #3 is for bylaws change; committee moves adoption. The vote is called and the motion is adopted.

b. Paid Leave Policy: Bereavement Leave: Speaker for Shelly Rael, W+L Committee: The speaker shares committee's search on peers and their policies, as well as committee recommendations for approval of policy as previously presented. Exact language for proposed changes is not clear, and in Shelly's absence, Don Burge, G10, moves tabling until exact language is available; the motion is seconded and the motion is adopted to table.

c. Rules and Elections: Don Burge: Don proposes to bring back the language for the ballot on smoke free campus that was passed last month on smoke free campus question, stating that as it stands the question is unclear in several areas and elaborates. If the issue can be brought back for another vote, it is proposed that it read "Are you in favor of making UNM a smoke free campus. Yes or No.". Roberto Agüero, G10, who voted with the majority last month, moves the question come back to the floor and the motion is adopted. Don moves to substitute the language previously read for language adopted last month; the motion is seconded; discussion is called; the motion is adopted.

7. EXEC Committee Report: David Groth: We have established ranking/judging criteria for Council awards; we have been finalizing our white paper for the Budget Summit.

8. Committee Reports:

a. CDC Report: Mimi Swanson for Ann Armendariz: The speaker is currently overseeing this committee as they have had some difficulties in meeting; a review of past accomplishments is shared based on minutes shared by email to the full Council. One issue we are looking at is web/tv based professional development classes for staff at branches. The big issue discussed was tuition remission policy, UBPP 3700, and the need for clarity on the terms "paid time, professional development and personal enrichment" as well as language that states paid time if class relates to a career that staff can reasonably aspire and as well as language that says it is essential that staff participate in some form of professional development." The speaker refers this to Employee Rights, W+L and SCEXEC. The assignment is to clarify and spell out the policy, lines of authority and approval fleshed out in more detail with some research on this issue. Kathy Meadows, G7 moves, it is seconded, and the motion is adopted.

b. Rules and Elections: Don Burge: We will be testing the election software in the next day or so; paper self nomination forms and paper voting ballots will go to 2 org codes, primarily custodians. The speaker asks if any of this info has gone out in Spanish and the answer given is no.

c. Governmental Relations: Bill Bloom: Minutes were emailed to all last week; participation at UNM Day was again reviewed; we look to polish our aggressive efforts for next year. We are coordinating an event this summer for all 2/4-year higher ed staff to address our mutual issues and look at how we can communicate with each other during the legislative session. We are reviewing how legislators voted as a part of our strategy for next year to identify those voting against higher ed issues. Look for a bulleted report on issues that came out of this year's legislative session.

d. Budget Summit Team: Loyola Chastain: (handout) Membership on the team this year consists of Roberto Agüero, Bill Bloom, David Groth, Sabra Balsler, Mimi Swanson with Barbara Gabaldon and Karin joining us as well for our meetings. We submitted our white paper to the president's office-and we look forward to reading what the other constituent groups will be submitting. Loyola gave a brief overview of our five key budget issues and some solutions and recommendations, using the handout. The issues are: compensation, health care costs, employee retention, retention and graduation of students and library funding. Loyola shares the faculty white paper as well-soon to be posted on the summit website. Sabra mentions that the Council was not invited t a campus wide budget hearing and that we need to be proactive and get invited to that next year. The summit is March 31 and open to all.

9. Councilor Comments: none today

10. Motion to adjourn called by Don Burge, G10; seconded and the motion is adopted to adjourn.