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Staff Council Meeting, 5/17/2005

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University of New Mexico
STAFF COUNCIL MEETING

May 17, 2005

draft

Members Present: Roberto Agüero, Ann Armendariz, Sabra Basler, Sally Bergen, Steve Borbas, Nora Boyer, Don Burge, Barbara Gabaldon, Blanca Garcia, David Groth, Steve Jaramillo, Bettie Kaehele, Wayne Knapp, Susie Kuenzler~Krebbs, Janet Luarke, Lisa McHale, Wayne Mannion, Kathy Meadows, Elmo Riggs, Tom Rolland, Fred Rose, Carol Sanchez, Mimi Swanson, Helen Trujillo.

Members Excused: Patricia Carter, Cyndi Dean, Matthew Elbrecht, Alan Morgan, Mark Ochsankel, Carlos Romero, Marie St. Claire, Patti Sanchez, Mike Swick and Carole Vollbrecht.

Members Absent: Evan Brown, Lou Castillo, Judith Davis, Theresa Everling, Paul Perea, Jennifer Prevost, Ruly Rico, Vanessa Shields, Sara Simon, Kimberly Waesta and Tim Wawrzyniec.

Guests: Susan Carkeek, HR; Laurie Mellas~Ramirez, Work+Life and Adam Hathaway, Parliamentarian.

1. Call to Order: Acting Speaker Wayne Knapp: Regular Meeting of the Council: at 1:05 PM, quorum is established
2. Approve Agenda: Acting Speaker: Changes are offered, they are approved and the amended agenda is approved as amended.
3. Approve Minutes: April 19, 2005: minutes pass without any changes.
4. Election of EXEC: Acting Speaker:

President: Sabra Basler was nominated from the April Meeting; call for nominations, none are forthcoming, moved to accept by acclamation and it is so moved.

President~elect: David Groth is nominated by Steve Borbas; no other nominations are forthcoming, it is moved to accept by acclamation and it is so moved.

Speaker: Mimi Swanson was nominated from the April Meeting; call for nominations, none are forthcoming, it is moved to accept by acclamation and it is so moved.

Treasurer: Marie St. Claire was nominated from the April Meeting and Blanca Garcia self nominated during the election campaign period. No other nominations are forthcoming.

Blanca Garcia speaks to her qualifications and Barbara Gabaldon speaks for Marie, who is excused today. Ballots are passed out.

Precinct at large reps: Lisa McHale, Fred Rose and Tom Rolland were nominated at the April Meeting. Call for nominations and Mimi Swanson nominates Bettie Kaehele. No other nominations are forthcoming. Each candidate is offered to speak to his or her qualifications. Ballots are passed out and Councilors are reminded Bettie is a write~in.

Grade at large reps: Steve Borbas and Kathy Meadows were nominated at the April Meeting. Call for nominations and Mimi Swanson nominates Ann Armendariz who respectfully declines the nomination. Ballots are passed out.

Later in the meeting it is announced that: Treasurer is Blanca Garcia; Precinct at large reps are: Lisa McHale and

Bettie Kaehele;

5. Acting Speaker's Report: Guests Susan Carkeek, Laurie Mellas~Ramirez and Adam Hathaway are announced; open enrollment for healthcare insurance ends tomorrow at midnight-make changes on HR website. New Staff Council website is up and running and looks great! All new Councilors except 2~5 and 15~19 have access to their constituent listervs now and the office is working on those two. Instructions for use will come to you after this meeting today via email. We have some mailboxes and signs for you to take to your office to begin collecting books for Celebrating Staff Week book giveaway.

6. Past Presidents Report: Steve Borbas:

Last report as your President~ at the Academic Student Affairs Regents meetings I showcased Work + Life, Rewards & Recognition and Celebrating UNM Staff Week...and hopefully Staff as Students and Teachers will get featured in the future. Sabra will bring in her ideas and will begin by showing off our new website. GPSA also discussed the needs for childcare on campus and asked for support from the university as well as from us; also discussed is graduate housing, a more difficult situation to resolve. Also discussed is the conversion of the art studio space in the SUB to a gym.

At the full Regents Meeting we discussed bond issues and healthcare contracts as well as budget issues in general. As you may recall, the Council introduced a third tier of healthcare coverage for staff as well as an \$8.00 living wage at the Budget Summit held in April. The Regents have included these in their approval of the university budget in draft form last week...it will come up for a formal vote in June. Faculty promotions were an issue of concern and the funding was found so that it would not have to come out of funds allocated for compensation for staff/faculty.

We received a request from Bill Atkins, dir IT, looking for someone to represent us on an IT Cabinet and David Groth will represent us. Karin was recently upgraded to an Administrative Coordinator, G10.

A quick synopsis of the past year: we had an excellent year...all of us..Thank you to Human Resources for your support-Susan, Helen and Mimi. Thank you to all the committees for pulling your weight in doing the work of the Council; thank you to Karin for her help as well as her help with the FSB committee and the retirees; thank you to the EXEC for all the discussions and debates at our weekly meetings-the EXEC members are always very professional and have garnered us all positive attention from the campus community and increased attention from the regents.

7. Old Business:

A. Resolution 2005-#4 Laurie Mellas Ramirez: Last month the Council voted on a similar resolution that Steve presented for the Work + Life Committee-it passed but with significant changes to its intent. Our original resolution called for support from the regents as requested by the president of the regents. A presentation had been mad to the ASA Regents and following that presentation Steve was approached and it was suggested to him by President Koch that we put forth a resolution asking their support...this was how the first resolution came about. This second one will accomplish our original intent, which is to secure their regents support in addition to that of the administration. I ask you for your support of this resolution. Don Burge is introduced to explain the new resolution he drafted-he states it is self explanatory and what we are doing is thanking them for the support they have already expressed and we have passed the resolution asking the administration to do the details. Ann Armendariz, G8, moves to accept; it is seconded-discussion is called, there is none. The vote is called and the resolution passes by voice vote.

B. Employee Rights and Policy Review Don Burge: This policy, UBBP 2200 Reporting Misconduct and Retaliation, is self explanatory and the one dated to day is the most current version...changes are explained as being offered by Barbara Gabaldon..the only one to make suggested changes. Don states that the committee moves approval of the suggested changes to this policy. The motion is seconded and discussion is called. Mimi Swanson, G15, asks that the issue of formation of yet another higher-level administrative position as opposed to using the existing staff in the auditor's office. Don replies that the auditors office has said they do not have the staff to carry out this work and that they would need additional people.

Mimi asks why request an administrator as opposed to a staff person? Don replies it is a staff position and there is no job description so the grade level is unknown, but it will not be higher than the auditor..they would report there and may be the same grade, but not higher. Mimi asks if this has been discussed with

the auditor's office and Tom replies that this was done in past meetings with the auditor and that policy suggested changes have gone to the auditor as well as VP Harris and the policy writing office as well. Feedback was solicited from them and none was forthcoming from any of them.

Discussion ends and the vote is called and the motion passes with 1 opposed and 1 abstention vote called out.

8. Executive Committee Report: Sabra Basler: We have begun to discuss how I'd like things presented at regents meetings: chairs will submit everything will be presented in writing to me, a one page report and then each committee chair will take turns presenting, in 3~5 minutes, what that committee is working on. This report will be in the regent's manuals so they will have the information ahead of time to read. This will keep the issues we are working on highly visible. David Groth will go first to present~ on the new website.

8. Past~Treasurer's Report: Mimi Swanson: Operating expenses so far are \$2,690; \$500 on food for events, etc; In-state travel \$227 for travel to Cloudcroft on the LFC hearings on retirement issues; phone fees \$66.00; misc. banner taxes too~total expenditures \$4,079.00 to date. Still have a balance and we are looking at having committees request funds for events. We have been considering professional memberships as well as they relate to our committees. We will be using some of these funds for the Celebrating UNM Staff Week too. Budget for new FY has been submitted to Dupuy and has been approved.

9. Committee Reports:

a. Rewards and Recognition: Kathy Meadows: Celebrating Staff Week is approaching fast; Monday is the pancake breakfast in the SUB from 7:30 to 9 am. In the afternoon is our art show at Masley Galley at 4 to 5:30 for the reception with refreshments and Celtic Harp music. Tuesday, we will celebrate 15 years of the Council with lunch at noon at the sub, Anne Mayer will speak, and the Jim Davis Award with cake then we need to walk to Hokona for our meeting. Wednesday is the book give away. Thursday is health day with EHPP..blood drive, and others will be tabling and giving away freebies! Friday is a special tour that will end up at Honor's Plaza for our concert and we are trying to get free ice cream. Saturday is the ball game at Isotopes Park. Tickets are \$3.00 and include food and special game ball.

b. KUNM Radio Board: Ann Armendariz: Discussed recent spring membership drive; on the online ZOUNDS <http://kunm.org/zounds/> much of this info can be found there. \$158,000 in gifts and on air pledges was received. The station benefited from the legislature in that the station received a \$50,000 appropriation to help with the remodeling of the station. FCC has approved a %15 power increase for the transmitter up on the crest; they are working to improve service to areas not in the immediate station area; we are working on our by~laws via a ad~hoc committee; yearly program changes include a youth radio program on Sunday afternoon.

c. Parking: Wayne Knapp: We passed our resolution in April and that has moved on to the administration. We received various parking related complaints~contractors parking near the jobsite~these are paid by the contractors and they jobbers need to be near the site as they used and take their own tools to the site. Sixty spaces of M Lot opened north of Novitski Hall; Physics and Astronomy will be done by the end of May. We have looked at hospital shuttle use for university staff but this is not working out..hopefully, the Walker Study will address this. We are awaiting for these recommendations and I think consolidation is going to be suggested~there are about 5 different parking groups on campus. The report is in but we have not seen it yet. Wayne notices a change in the distance between bus stops in areas where there is construction and he will call it to Clovis' attention. Lisa McHale, P5, asks if the Faculty Club parking spaces can get opened up for the summer as the building is closed over the summer...Wayne will look in to it.

d. Compensation committee: Tom Rolland reports that they have been discussion the university values portion of evaluation forms and that it is felt they are weighted differently in different departments~they will continue to discuss and seek balance and continuity. Discussed some health insurance concerns and he is reminded that this is a benefits issue and should fall to the Faculty Staff Benefits Committee, not Compensation.

10. Councilor Comments: None

11. Adjourned at 2:20