University of New Mexico UNM Digital Repository

Faculty Senate Documents

Faculty Senate

8-1-1956

Faculty Senate Constitution, 1956-1957

UNM Faculty Senate

Follow this and additional works at: https://digitalrepository.unm.edu/fs_documents

Recommended Citation

 $UNM\ Faculty\ Senate.\ "Faculty\ Senate\ Constitution,\ 1956-1957."\ (1956).\ https://digitalrepository.unm.edu/fs_documents/138$

This Policy is brought to you for free and open access by the Faculty Senate at UNM Digital Repository. It has been accepted for inclusion in Faculty Senate Documents by an authorized administrator of UNM Digital Repository. For more information, please contact disc@unm.edu.

FACULTY CONSTITUTION THE UNIVERSITY OF NEW MEXICO

Article I The University Faculty

Voting Pagulty

- Sec. 1 (a) Membership: The University Faculty shall consist of the Professors, Associate Professors, Assistant Professors, and Instructors, including part-time and temporary appointees. The President of the University, Academic Vice President, Deans of Colleges and Schools, Assistant Deans, Personnel Deans, Directors of Schools or Divisions, Librarian, Director of Admissions, Head of Counselling and Testing Services, and Comptroller shall be ex officio members of the Faculty whether or not they are actively engaged in teaching.
- (called "the Voting Faculty") shall include all members who are full time employees of the University after serving the following terms: Instructors, three years; Assistant Professors and higher, one year. The President of the University, Academic Vice President, Deans of Colleges and Schools, Assistant Deans, Personnel Deans, Directors of Schools or Divisions, Heads or Acting Heads of Departments, Librarian, Director of Admissions, Head of Counselling and Testing Services, and Comptroller shall be ex officio members of the Voting Faculty. No person holding an interim or temporary appointment on the teaching staff shall be a member of the Voting Faculty unless he be a member ex officio.
- (c) Questions of eligibility for voting which may arise shall be settled by the presiding officer of the Faculty. Any appeal from his decision should be taken to the Voting Faculty. The officers shall prepare at the beginning of each academic year the official list of the membership of the Faculty and of the Voting Faculty as defined above.
- Sec. 2 Responsibilities: The University faculty shall have the right of review and final action in regard to the following: (1) the formulation of institutional aims; (2) the creation of new colleges, schools, and departments and divisions; (3) major curricular changes and other matters which in the opinion of the President of the University or his delegate affect the institution as a whole; (4) requirements for admission and graduation, and for honors and scholastic performance in general; (5) approval of candidates for degrees; (6) regulations affecting student life and activities; (7) policies of appointment, dismissal, and promotion in academic rank; and (8) general faculty welfare. Provided, however, that actions taken by the University faculty shall be subject to the authority of the Regents in matters involving finance, personnel, and general University policy.
- Sec. 3 (a) Organization: The President of the University, or in his absence the Academic Vice President, shall be the presiding officer of the University Faculty. The Voting Faculty shall elect a Vice Chairman for one year, and a Secretary for three years.
- (b) The Vice Chairman shall preside in the absence of the President and Academic Vice President, or when the presiding officer so requests, or when under Robert's Rules of Order, except as modified by Faculty vote, the presiding officer wishes to speak from the floor.

May 9. 10g

TACULTY CONSTITUTION THE UNIVERSITY OF THE RIVER OF

Article I The University Faculty

Sec. 1 (a) Hembershim: The University Faculty shall consist of the Professors, Associate Professors, and Instructors, including witting and temporary amointees. The President of the University, Academic Vice President of the University, Academic Vice President of Schools of Colleges and Schools, Assistant Deans, Personnel Jeans, Director of Admissions, Academy Counselling and Peating Services, and Countroller shall be as officin members of the Marity whether or not they are actively engaged in teaching.

(called "the Voting Reculty") shall include all members the are full the emblers of the Voting Reculty siter serving the following terms: Instructors, blowes of the University siter serving the following terms: Instructors, three years: Assistant Professors and higher, one year. The Proclamt of the University, Academia Vice President, Deans of Colleges and Schools, Assistant of the Jeans, Fersonnel Deans, Streeters of Schools or Divisions, Heads or Acting Heads of Departments, Librarian, Director of Admissions, Head of Counselling and Testing Services, and Comparison Stable be ex official rembers of the Voting Faculty. No person holding an interim or temporary accordance on the teaching staff shall be a member of the Voting Faculty unless he be a member of official

(c) Questions of eligibility for voting which may arise shall be settled by the presiding officer of the Faculty. Any assending his decision should be taken to the Voting Daculty. The officers shall prepare at the beginning of each mosdepic year the official list of the membership of the Taculty as defined above...

Sec. 2 Responsibilities: The University faculty shall have the first of review and final action in regard to the following: (1) the formalisation of institutional aims: (2) the creation of new colleges, achools, and departments and divisiona; (3) major carricular changes and other actions which in the collision of the President of the University or his celegate affect the institution of the President of the University or his celegate affect the institution as a whole; (4) requirements for admission and graduation, and for honors and scholastic ventormance in seneral; (5) approval of cendidates for honors and scholastic ventormance in seneral; (5) approval of cendidates of arguments. Tegulations affecting student life and activities; (7) voltates of arguments. Attacksel, and proportion in scausaria real; and (8) general fearly velicies. Frovided, however, that actions teles by the University theority of the Regents in matters involving finance, cersonuel, and to the authority of the Regents in matters involving finance, cersonuel, and central University velicy.

Sec. 7 (a) Organization: The President of the University, or in his absonce the Academic Vice President, shall be the Aresiding officer of the University Faculty. The Voting Exculty shall elect a Vice Chairman for one year, and a Secretary for three years.

(b) The Vice Chairman shall nated in the absence of the President and Academic Vice President, or when the published by lacity vote, the president under Robert's Hules of Order, except as modified by lacity vote, the president officer wishes to speak from the floor.

Page 2 - Faculty Constitution

- Sec. 4 (a) Procedure: The University Faculty shall conduct business according to Robert's Rules of Order, except as modified by Faculty vote.
- (b) The agenda for University Faculty meetings shall be prepared by the Secretary, and a stenographer not a member of that Faculty shall keep verbatim minutes of such meetings. The Secretary shall mail to every member of the University Faculty a summary of the minutes and the complete minutes shall be open to inspection by any member.
- Sec. 5 (a) Meetings: The University Faculty shall meet monthly during the school year, exclusive of the summer session, at a place and time determined by the presiding officer.
- (b) One third of the membership of the Voting Faculty on active duty during a semester shall constitute a quorum for business. Members not on active duty may, however, attend meetings and vote.
- (c) Special meetings shall be called by the presiding officer at his discretion, or whenever a request in writing is made by fifteen members of the Voting Faculty or by a majority vote of any College Faculty.
- Sec. 6 (a) Committees: There shall be a Policy Committee empowered:

 (1) to define duties, nominate members, and designate chairmen for the standing committees of the University Faculty, subject to consultation with the President of the University and confirmation by the Voting Faculty; (2) to schedule reports from any of these committees at designated meetings of the University Faculty; (3) to consider matters of educational policy in general whenever such matters are not appropriate to any special committee; (4) to make reports and recommendations direct to the University Faculty for action by that body; and (5) to express to the Regents and others Faculty points of view when authorized to do so by the Voting Faculty. By petition of members of the Faculty, singly or in groups, the Policy Committee shall serve to represent such members before the Regents in any matter believed worthy by that Committee.
- (b) The Policy Committee shall be elected as follows: one member elected by each of the College Faculties; one member elected by the Graduate Committee; and three members-at-large elected by the Voting Faculty of which not more than two shall be from any one College. Deans and ex officio members shall not be eligible to serve on this Committee. For each new College created a member shall be added to the Policy Committee as representative of that College. Members shall be elected to the Policy Committee for a term of two years. A member cannot serve more than four years in succession. A member who has served on the Committee is eligible for reelection after a period of two years. To originate the Committee, each of the eight Colleges or Schools shall draw lots to determine the four that shall elect members for one year; and the Voting Faculty shall elect three members preferentially, of which the first two shall hold office for two years, the third for one year. After the first election all members shall be elected for two years and elections shall be held whenever a vacancy exists by reason of the completion of a term or for other reasons. Mormally these elections will take place as late in the

Pure 2 - Faculty Constitution

Sec. 1 (a) Procedure: The University Faculty shell consuct beauter according to Lobert's Rules of Order, except as modified by record vote.

(b) The agenda for University Davilty meetings shall be vegeted by the Secretary, and a stenographer not a member of that facilty shall be very string with a summer of the University Faculty a summery of the minutes and the complete almost shall be open to inspection by any member.

Sec. 5 (a) Meotings: The University Faculty shall neet consulty during the school year, exclusive of the suggest accion, at a ninea and this actorism of the presiding officer.

- (b) One third of the medicerahio of the Totian Lacult on active duty during a semester shall constitute a mornum for business. Laculty and active duty may, however, attend meetings and voice.
- (c) Special meetings shall be called by the presiding officer at his discretion, or whenever a request in writing is made by firteen members of the Voting Faculty or by a majority vote of any College Faculty.
- Sec. 5 (a) Cornittees; There shall be a Policy Coinittee emplement;

 (1) to define duties, nominate members; and designate designate designate committees of the University Seculty, subject to consultation with the Great dent of the University and confirmation by the Voting Hamilty; (a) to consider matters of committees of designated meetings of the University Troulty; (b) to consider matters of educational valuey in general when ver such matters are not appropriate to any exectal conditions; (c) to make reported and recommendations direct to the University Macualty for action by that body, and recommendations direct to the University Macualty moints of view shen and of the Apprendict to do so by the Woting Faculty, By betition of monours of the matherized to do so by the Voting Faculty, By betition of monours of the Enculty, singly or in Groups, the Policy Cosmittee shell serve to foresent such members before the Legents in any menter delicrost worthy by that Considers.

elected by cach of the College Faculties' one member elected by the Ornduste cloud by cach of the College Faculties' one member elected by the Orduste Constitues; and three members-at-large elected by the Voting scollege of the not more than two shall be from any one College. Desma shall be caded to the Foliage Committee. For each we College a member shall be caded to the Foliage Committee as represent sivel his college. Numbers shall be elected to the rolter Committee for characters and the Vetra. A member cannot serve more than four serve is alcorated. A member who has served on the Cormittee is eligible for research and described of the characters. To originate the Committee, each of its that dolleds or one saided the vetra lots to determine the four that shall elect restant on one said and the voting faculty shall elect three members preferentially, at and the first two shall noid office for two years. We initial for one jet. After the shall noid office for two years, we initial for one jet. After the shall election all members shell be elected if the years and election shall members shell be elected if the corridation of a tree one lace in the other reasons. However a vicancy exists by rereas of the corridation of a tree others. However a vicancy exists by rereas of the corridation of the cleaners in these elections will take place as lace in the

Page 3 - Faculty Constitution

academic year as possible.

- (c) The Chairman of the Policy Committee shall be elected by the Committee.
- (d) The University Faculty may elect special committees. These committees shall elect their own chairmen.
- (e) Any member of the University Faculty is eligible for membership on standing and special committees except as stated in Article I, Section 6, paragraph (b). Ho single member shall serve on more than two standing committees at a time.
- (f) The duties and responsibilities of every committee as defined by the Policy Committee shall be incorporated in the By-Laws of the University Faculty after approval by a majority of the Voting Faculty.
- Article II. College and Departmental Organization
- Sec. 1 College Responsibilities: The Faculty of each College shall be an autonomous unit in all matters relating to that particular College, subject to review under the powers set forth in Article I, Section 2.
- Sec. 2 Membership: Faculty membership for college and departmental voting purposes shall be as defined in Article I, Section 1 (a), (i.e., Instructors and above).
- Sec. 3 (a) Procedure: The Faculty of each College shall decide upon the procedure for the efficient functioning of the College.
- (b) Regular meetings shall be held at intervals agreed upon by the College Faculty. Special meetings shall be called by the presiding officer at his discretion, or whenever a request in writing is made by ten members of the College Faculty, or by a majority from a Faculty of fewer than twenty members.
- Sec. 4 (a) Departments: The Faculty of each Department shall, with the advice and consent of the Dean of the College, decide upon the Organization and procedure for the efficient functioning of the Department.
- (b) Meetings shall be called by the presiding officer at his discretion, or whenever a request in writing is made by ten per cent of the departmental faculty.

Article III. The Administration

Sec. 1 The President: The President of the University shall be the principal officer of the University, and with the assistance of his administrative officers shall carry out the measures enacted by the Voting Faculty within the scope of its responsibilities, and shall perform those duties assigned to him by the Regents.

Pare 9 - Shoulty Conetitueton

A STATE OF THE STA

(c) The Chairman of the Policy Committee shall be whethed by the . Committee.

(d) The University Paculty may elect resultings, Thece .mentische men tiest toels Tiede assiftment

... (e) Any member of the University Reculty is aliefels for membership on stending and special committees except as stated in Article I, Section 6. naregraph (b). He stagle member shall serve on more than two standard con-

bealter on estitues were to selfilities of entities as selfice as well as by the Policy Counittee shall be incorporated in the By-less of the University reduced miles and to white and a very control value of

Article II. College and Jeosrtmantal Organization

Ison I Coines Heavonerollicient The Educity of College State College autonomous unit in all notters relating to that particular College, majout to review, under charge are torth in Anticla I, Section 2.

Sec. 2: Hembership: Thoulty semicaship for college and descrimental voting purposes shall be as defined in Article I, Seasion I (4), (i.e., instructors and above).

Sec. 3 (a) Procedure: The Faculty of each College that decide wear too procedure for the efficient inactioning of the College. ...

(b) . secular neetings shall be held at latervals arrest wood by the College Faulty. Soopial meetings shall be called by the wealting off our at his discretion, or whenever a request in arising is made by ten percen-

of the College Faculty, or by a majority from a favilty of fever than manual members.

advice and concent of the Dean of the College, decide upon the Organization and procedure for the officient functioning of the Levertrent.

(b) Heatings shall be celled by the mastern officer at his discretion, or whenever a request in writing to made by ben new mont of the departmental faculty.

Article III. The Administration

Nov. I The Brestdont: The President of the University englished the principal officers of the University, and with the sesistance of this school principal officers shall county out the apparates enacted by the voting remains and the scope of its responsibilities, and shall perform those duties annighed to the scope of its responsibilities, and shall perform those duties annighed to

Page 4 - Faculty Constitution

Sec. 2 The Academic Vice President: The Academic Vice President shall perform such duties as the President may from time to time delegate to him.

Sec. 3 (a) Deans of Colleges and Schools: The appointment of Deans of Colleges shall be recommended to the Regents by the President after anpropriate consultation with all Department Heads of the College concerned. University Officers, and other interested persons. The appointment of the Dean of the Graduate School shall be recommended to the Regents by the President after appropriate consultation with the Graduate Committee, University Officers, and other interested persons.

(b) The Dean shall be the principal officer of the College or School. He shall act as executive officer and representative of the College Faculty, and, with regard to educational policy, shall prepare plans for the consideration of his Faculty, shall carry into effect those plans which it adopts, and shall perform such other duties as properly fall within the scope of his office.

(c) The Dean shall be the presiding officer at meetings of the College Faculty. In case of his absence or inability to preside, he shall designate a substitute.

Sec. 4 Administrative Deans and Directors: The appointment of Personnel Deans and of Directors of Schools and Divisions (including the Librarian, the Director of Admissions, Head of Counselling and Testing Services, and the Comptroller) shall be recommended to the Regents by the President. They shall perform such duties as properly pertain to their offices.

Sec. 5 (a) The Administrative Committee: The President of the University shall appoint (with the exception of elected members) an Administrative Committee, or similar body, to perform such duties as he may prescribe.

(b) The Voting Taculty shall elect three members to the Administrative Committee, or similar body, who shall hold office for three years and shall be ineligible for re-election to an immediate successive term. The term of service of the elected faculty representatives shall be staggered so that no two shall run concurrently.

Article IV. General

Sec. 1 Adoption of Constitution: This Constitution shall be effective when approved by a two-thirds vote of the University Faculty present and voting ratified by the Regents.

Sec. 2 Amendments: This Constitution may be amended by a two-thirds vote of the Voting Faculty present and voting and ratification by the Regents. Amendments shall lie on the table for thirty days before final action.

Sec. 3 By-Laws: This Constitution shall be supplemented by By-Laws of the Faculty when such are adopted by a majority vote of the Voting Faculty; and by By-Laws of any College when such are adopted by majority vote of that College Faculty. Such By-Laws will normally include: (1) interpretations and implementations of this Constitution; (2) the Tenure Act of the University; (3) a statement of promotional policy: (4) a statement of the duties and responsibilities of the standing committees of the University Faculty; (5) other faculty

Colleges shall be recommended to the derents by the College concerned, propriets concerned, becariate concerned, becariate concerned,

School. He shell act as exemptive officer and representative of the College Pacialty, and, with regard to educational wollow daily orenar daily and willing

designate a modelitude.

leading and of Directors of Schools and divisions (including the Librar and the

Sec. 5 (a) The Administrative Committee: The President of the University

Suc. 1 Adoption of Constitution: This Constitution entil is unleather some

1900- 2 Amendments: This Constitution has be acquist us a sun-tileda total of the voting fearity present and voting on marriention of the legente. Amendments shall lie on the table for chirty days before final actions Sec. 3 By-Later This Constitution shall be supplemented by My-Let's us the

Page 5 - Faculty Constitution

regulations; and (6) college regulations.

Sec. 4 Distribution: This Constitution and the By-Laws of the Faculties shall be kept up to date as amended and distributed to the Faculty of the University at least once each year.