

University of New Mexico

UNM Digital Repository

HSLIC Blog Post

Administration

Fall 11-8-2021

20211108_HSLIC is Hiring - Graduate Project Assistant Position

Tamara Wheeler

Follow this and additional works at: <https://digitalrepository.unm.edu/blog>

Recommended Citation

Wheeler, Tamara. "20211108_HSLIC is Hiring - Graduate Project Assistant Position." (2021).
<https://digitalrepository.unm.edu/blog/195>

This Blog Post is brought to you for free and open access by the Administration at UNM Digital Repository. It has been accepted for inclusion in HSLIC Blog Post by an authorized administrator of UNM Digital Repository. For more information, please contact disc@unm.edu.

HSLIC News - LibGuides at University of New Mexico

HSLIC is Hiring - Graduate Project Assistant Position

by Tamara Wheeler on November 8th, 2021 | [0 Comments](#)

Job Summary:

The Health Sciences Library & Informatics Center (HSLIC) is seeking a graduate student to join our team as a graduate Project Assistant (PA). The PA's work will center on researching effective practices for academic health sciences libraries to engage with the community, with emphasis on successful projects done in partnership with Native American communities. This includes collaborating on a scoping review, researching HSLIC's past efforts, and partnering with HSLIC's Community Engagement Ambassador on working with the Network of the National Library of Medicine Region 4 (NNLM). The position will work directly with HSLIC faculty and NNLM, and may work with community partners.

Job Specifications:

10 hours per week (0.25 FTE)

\$20.58 / Hour

Proposed contract dates: January 4 – April 30, 2022

Health insurance included (see <https://hr.unm.edu/benefits/student-health-plan> for more information)

Tuition waiver not provided

Job Duties:

Active partnership in a scoping review project, including screening, organization of materials, and manuscript preparation

Collect, collate, and analyze data from published and unpublished literature sources

Data entry using Covidence (systematic review management software) and other tools

Attend and participate in project meetings

Support project coordination

Other job-related duties as assigned

Formally admitted into a graduate program at the University of New Mexico and enrolled in at least 6 hours of coursework for the length of the contract.

Graduate student with interest in community engagement, health literacy, or providing health information to the public

Strong interpersonal and communication skills

Familiarity with MS Office applications

Experience and knowledge of community engagement principles

Experience conducting oral or written interviews

Please email your current resume/CV and cover letter to David Lucero at HSLIC-HR@salud.unm.edu.

Please put "Project Assistant Application" in the Subject Line. **Applications are due by**

November 17, 2021.

Add a Comment

0 Comments.