



Academic Department and Program Review

The Academic Program Review process at UNM-Los Alamos has been developed to complement the on-going institutional effectiveness process and to become a vital part of institutional planning. The program review is a comprehensive, systematic method of evaluation and review of achievement conducted every 3-5 years within academic programs for the following purposes:

1. To improve teaching and learning
2. To evaluate and analyze current practices
3. To promote faculty discussion about curriculum within a program
4. To ensure that program planning is related to goals at the institutional, programmatic, and course levels
5. To evaluate program support in the areas of technology, equipment, supplies, facilities and staffing

The program review process at UNM-LA is comprehensive and cyclical and consists of the following components:

1. The development of a written report by program faculty and Department Chair
2. Submission to Dean of Instruction for review
3. Submission to Institutional Effectiveness Committee
4. Recommendation report from the IE committee to the department
5. Response from the department about planned changes as a result of the process

1. Academic Department and Program Information

Complete information regarding the Department

Full Official Name of Academic Department:

Fine Arts

Submission Date of Department/Program Review:

June 11, 2016

Names of Chairperson or Coordinator and any participating faculty:

Patrick Harris (Department Chair)

Purpose or Mission Statement for the Department

The program provides students with the first two years of study toward a Bachelor's Degree in Fine Arts (BFA) at UNM Albuquerque campus. These basic introductory courses emphasize concepts basic to the entire discipline of studio art. Courses and course sequences are designed to encourage the student's power of observation and aesthetic awareness. The Associate of Arts degree program enables students to prepare for advanced study, gallery employment, studio assistant or a career as an individual artist.

List the goals/objectives (measurable) for the Academic Department:

Graduates of the program will be prepared for advanced study in visual art or a career as a visual artist.

Explain How the Mission and Goals for the Academic Department Support UNM-LA's Mission and Goals:

The program allows students to transfer directly to main campus as a third year BFA student. The Fine Arts Department is also responsive to regional needs, providing high-quality arts instruction in northern New Mexico – a region known for its abundant opportunities for employment in the arts.

Complete for each Academic Degree program and certificate:

Program 1.

Full Official Name of Academic Program:

Associate of Arts in Studio Arts

Names of Chairperson or Coordinator and any participating faculty:

Robert Patrick Harris

Purpose or Mission Statement for the Academic Program:

The program provides students with the first two years of study toward a Bachelor's Degree in Fine Arts (BFA) at UNM Albuquerque campus. These basic introductory courses emphasize concepts basic to the entire discipline of studio art. Courses and course sequences are designed to encourage the student's power of observation and aesthetic awareness. The Associate of Arts degree program enables students to prepare for advanced study, gallery employment, studio assistant or a career as an individual artist.

List the goals/objectives (measurable) for the Academic Program:

Graduates of the program will be prepared for advanced study in visual art or a career as a visual artist.

Explain How the Mission and Goals for the Academic Program Support UNM-LA's Mission and Goals:

The Associate of Arts Program maintains high instructional standards in an environment that encourages excellence, creativity and innovation in the visual arts. The program fully collaborates with UNM-LA in creating a vibrant campus community with an ongoing series of public presentations, student exhibitions and events that engage an ever-expanding student body in the Los Alamos community and the broader community of northern New Mexico.

2. Assessment

Has a Program Assessment Plan been created and submitted for each program in the department?

YES NO NA

If "YES", please give date of submission for each and explain any changes you expect to make to each plan. **(Please attach all plans to the end of this report.)**

May 8, 2015

If "NO", when do you expect to have each plan completed?

Has a Program Assessment Report been submitted for each program in the department? (Please attach the most current Assessment Report to the end of this review.)

YES NO NA

If "YES", give the date of submission for each and describe any changes being planned as a result of the assessment?

May, 2015 & June 2016

If "NO", when do you expect to have each report completed?

Does the use of assessment processes result in continuous improvement in the program/unit?

YES NO

If yes, describe some of the recent improvements that have come about in response to needs identified through these evaluation processes:

Assessment processes have impacted the content and educational platform used in determining course curriculum in the Department of Fine Arts. Assessment has directly led to the development of three online Art History courses and one online Fine Arts course.

3. Personnel (Faculty)

Please answer these questions about your department.

Number of Core Faculty:

2

Number of Part Time Faculty:

3

Do the programs in the department have a "champion?" This could be a department/program chair or a volunteer. YES NO

If Yes, please enter name(s) for each program.

Robert Patrick Harris

Please list all existing Support positions: (Example: Lab Tech)

Is the number of personnel adequate to support your department and program areas?

YES NO

If "NO", explain below.

Does the evidence exist to show that faculty members teaching in this department have involved themselves with our in-service training (Faculty orientation and/or Faculty Assembly events) and other professional development?

YES NO

If "NO," please explain:

The majority of the faculty in the department are temporary part time (adjunct) faculty who teach one or two courses a semester. These instructors typical have part- or full-time jobs elsewhere. They do not typically participate in professional development activities.

Please complete the faculty information in the table on the next page, including faculty credentials and courses each faculty has taught.

Faculty Roster Form
Qualifications of Full-Time and Part-Time Faculty

Name of Department: **Fine Arts**
 Academic Term(s) Included: **Fall 2015-**
 Date Form Completed:

Complete the following table with faculty names (both core and TPT) and highest degree for each. Are Academic credentialing forms and transcripts and/or copies of relevant certifications on file?

Faculty Name	C, TPT D, UN, UT List all that apply	Courses Taught for the last 3 academic years (Include term & course number) List all that apply	Academic degrees & graduate coursework (if needed to qualify to teach); Include certifications, work experience if needed to qualify to teach a course	Completed Academic Credentialing form	Transcripts on file	Copies of certifications on file IF APPLICABLE
Harris, Patrick	C	ARTH 201, 202, 250; ARTS 106, 126, 207, 208, 205; FA 284	BS-Fine Art, Painting; MFA-Painting, Art History	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Yarnell, Barbara	C	ARTS 168; ARTS 216; ARTS 268	BA-Art & Psychology; MA-Ceramics (Minor-Sculpture)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Tischler, Leonard	TPT	MUS 142; SOC 101; SOC 211	BA-Sociology; MA- Sociology/Political Science	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Madland, Juanita	TPT			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Schneider, Gregory	TPT			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

C, TPT: Core, Temporary Part-time (adjunct); D, UN, UT: Developmental, Undergraduate Nontransferable, Undergraduate Transferable

4. Student Success and Achievement

Please answer these questions about each program within your department.
(Enrollment, Retention, Graduates and Licensing Exams)

Degree Program Name: **AA Art Studio**

Academic Year (At least Past Three Years)	Fall number of Majors	Spring number of majors	Number of Annual Graduates	Name of State or National Licensing/Certification Examinations, # of Students Taking Examinations, and and % of Students Passing Examinations for each academic year IF APPLICABLE		
				Name of Examination	Number of students taking exam	Number of students passing exam
2015-2016	7	7	0			
2014-2015	3	6	1			
2013-2014	5	6	0			
2012-2013	4	5	0			
2011-2012	10	9	0			
2010-2011	10	9	0			

Degree Program Name: **CERT Art Studio**

Year (At least Past Three Years)	Fall number of Majors	Spring number of majors	Number of Annual Graduates	Name of State or National Licensing/Certification Examinations, # of Students Taking Examinations, and and % of Students Passing Examinations for each academic year IF APPLICABLE		
				Name of Examination	Number of students taking exam	Number of students passing exam
2014-2015	1	1	0			
2013-2014	1	1	0			
2012-2013	2	2	0			
2011-2012	3	3	0			
2010-2011	5	4	0			

Course Completion Rates

Please enter all courses taught by the department.

Face-to-Face courses

Course	Number and % of Students with A, B, C						Number and % of Students with D, F						Number and % of Students with W or I					
	2013-2014		2014-2015		2015-2016		2013-2014		2014-2015		2015-2016		2013-2014		2014-2015		2015-2016	
	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring
ARTS 106 (3)	12-100%		13-100%		12-100%		0		0		0		0		0		0	
ARTS 125 (3)		14-100%						0						0				
ARTS 126 (3)				4-80%						1-20%					0			
ARTS 168 (3)	16-94%	23-92%	14-93%	21-100%	19-95%	16-84%	0	2-8%	0	0	1-5%	2-11%	1-6%	0	1-7%	0	0	1-5%
ARTS 187 (3)	4-67%						0						2-33%					
ARTS 205 (3)		8-100%		13-93%		12-100%		0		1-7%		0		0		0		0
ARTS 207 (3)	7-100%		6-86%		6-75%		0		0		0		0		1-14%		2-25%	
ARTS 208 (3)	0		0		3-100%		0		0		0		1-100%		1-100%		0	
ARTS 216 (3)	7-88%	11-92%	10-100%	5-100%	9-90%	9-100%	0	1-8%	0	0	0	0	1-12%	0	0	0	1-10%	0
ARTS 268 (3)	7-78%	9-100%	6-100%	8-80%	7-88%	10-100%	0	0	0	1-10%	1-12%	0	2-22%	0	0	1-10%	0	0
ARTS 287 (3)	0						0						1-100%					
MUS 102 (3)				10-100%		5-100%				0		0				0		0
MUS 116 (2)		8-100%		9-100%		4-80%		0		0		0		0		1-100%		1-20%
MUS 139 (3)		7-88%		9-100%		8-80%		1-12%		0		2-20%		0		0		0
MUS 142 (3)	8-89%		6-86%		5-100%		0		0		0		1-11%		1-14%		0	
THEA 130 (3)	3-75%						0						1-25%					
THEA 131 (3)	3-100%						0						0					

Online Instruction, if applicable

Course	Number and % of Students with A, B, C						Number and % of Students with D, F						Number and % of Students with W or I					
	2013-2014		2014-2015		2015-2016		2013-2014		2014-2015		2015-2016		2013-2014		2014-2015		2015-2016	
	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring
ARTH 201 (3)	18-72%		16-76%		25-78%		0		0		2-4%		7-28%		5-24%		6-18%	
ARTH 202 (3)		28-88%		26-87%		20-77%		1-3%		3-10%		0		3-9%		1-3%		6-23%
ARTH 250 (3)		7-64%		6-55%		15-65%		0		4-36%		0		4-36%		1-9%		8-35%
FA 284 (3)			10-71%		21-91%				1-8%		2-9%				3-21%		0	

Please describe any observed trends in the enrollment and retention of students in the program.

Enrollment in the Associate of Arts in Studio Art Degree Program has slowly increased in the past three years. Enrollment in the Art Studio Certificate Program has declined over the same period.

5. Curriculum, Facilities, Equipment, and Financials

Curriculum

In the first box, list all catalog courses which are service courses in the department. This would include course taught by the department which are general education courses or other courses for general use, and not necessarily for a specific degree in the department. For areas such as Math and Communications, this would include most of the courses. In the remaining boxes, list courses which are specific to departmental degrees. Do not include courses taught by a different department. Indicate how many sections were successfully offered during each of the last six semesters (3 years); include courses that have not been taught at all.

Department Service Courses:

Course Number	Fall Semester			Spring Semester		
	2015	2014	2013	2016	2015	2014
ARTH 101	0	0	0	0	0	0
ARTH 201	1	2	1			
ARTH 202				1	2	2
ARTH 250				1	1	1
FA 284	1	1	1			
MUS 139				1	1	1
MUS 142	1	1	1			

Program Name:

Course Number	Fall Semester			Spring Semester		
	2015	2014	2013	2016	2015	2014
ARTS 106	1	1	1			
ARTS 125			1			1
ARTS 126		1		1	1	
ARTS 168	2	2	2	2	2	2
ARTS 216	1	1	1	1	1	1
ARTS 268	1	1	1	1	1	1
ARTS 287	0	0	1	0	0	0

Program Name:

Course Number	Fall Semester			Spring Semester		
	2015	2014	2013	2016	2015	2014
ARTS 205				1	1	1
MUS 102				1	1	
MUS 116		1	1	1	1	1
ARTS 187	0	0	1			
ARTS 207	1	1	1			
ARTS 208	1	1	1			
ARTS 213	0	0	0	0	0	0

Program Name:

Course Number	Fall Semester			Spring Semester		
	2015	2014	2013	2016	2015	2014
MUS 238					1	1
THEA 105			1			
THEA 130			1			
THEA 131			1			

Facilities and Equipment

Briefly describe the facilities occupied by your Department/Academic program. (i.e. classrooms, offices, labs, etc.)

The Department occupies two offices for half-time faculty, one combined studio for Drawing, Painting and Art Practices. A separate studio/classroom is maintained as a fully equipped ceramics lab. Kilns for raku firing, high firing are available. Storage for clay and glazes is also available. Additional classrooms with a full complement of keyboard instruments is available for Music classes.

Is the space adequate to support the mission of your program for day and evening classes, if applicable?

YES NO

If no, please explain

Briefly describe current types equipment (does not need to be extremely detailed) used by your Department/Academic program and indicate.

Kilns, paint and drawing storage, clay and glaze storage, piano keyboards, sinks, ventilation, projection equipment, computers.

Is the equipment adequate to support the mission of your program for day and evening classes, if applicable?

YES NO

If no, please explain

Financial Information

Is the budget information available to department and program chairs?

YES NO

What is the total budget for the department including adjunct faculty (TPT) for the last academic year (2015-2016)?

83,211.00

Indicate departmental (program courses and/or departmental support courses) enrollment for the past 5 years for fall and spring.

Numbers	2013-2014		2014-2015		2015-2016	
	Fall	Spring	Fall	Spring	Fall	Spring
Course Enrollments (number of students)	102	127	80	125	122	119
Total Course Enrollments for Academic year	229		205		241	
	2013-2014		2014-2015		2015-2016	
	Fall	Spring	Fall	Spring	Fall	Spring
Student Credit Hours for Department/Program	303	373	279	365	366	352
Total Student Credit hours for Academic year	676		644		718	

Please give an approximate cost of the department per credit hour. (Budget ÷ number of credit hours generated) for each academic year.

	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Amount expended for the year	\$81,063.12	\$69418.89	\$78489.72	\$87061.97	\$78254.95
Cost per credit hour			\$116.11	\$135.19	\$108.99

Has the department pursued any external sources of funding such as grants?

YES NO

Please explain.

Does the department have any plans to pursue external sources of funding?

YES NO

Please explain.

At present, funding and facilities in support of the program are adequate.

Indicate the approximate amount of fee dollars generated for the last 3 years.

Course Fees Collected (live)	2013-2014	2014-2015	2015-2016
ARTS	\$6,355	\$5,380	\$5640
MUS	\$0	\$0	\$0
THEA	\$0	\$0	\$0
Totals per year	\$6355	\$5380	\$5640

Is adequate financial support available to meet the needs of this program?

YES NO

If "NO", please explain.

6. SUMMARY

After completing the above review of your program, synthesize the data you have provided, focusing on both the program's strengths and weaknesses. Answer the following questions:

- a. Is the program contributing to the mission/strategic plan?
- b. Is the program contributing to the general education of students?
- c. Describe the overall strengths of the program.
- d. Describe the overall weaknesses (opportunities for improvement) of the program.
- e. Within existing resources, how can the program be improved, more students recruited, obtain certification (if applicable)?
- f. Describe actions to be taken as a result of this review, including instructional resource and practices, and curricular changes to be made.

The program contributes directly to mission of the University of New Mexico-Los Alamos and to the general education of students, delivering a high-quality educational experience in the Fine Arts and participating in the larger community of Los Alamos and northern New Mexico. A greater number of students enrolled in the program would engender financial stability in the program and contribute to an expansion of course offerings. Additional outreach to prospective students in northern New Mexico should result in an increase of students enrolled in the program. The curriculum will be revised in the Fall of 2016 to align with UNM-LA's goal of 60 credit hours to achieve an Associate of Arts degree in Studio Art.

7. Subsequent reviews

After completing the above template, compare it to your most recent past review and answer the following questions

1. Describe and evaluate any major changes in the program (a. changes in the overall discipline or field; (b) student demand; (c) societal need; (d) institutional reason for offering the degree; (e) other elements appropriate to the discipline in questions; and (f) other)

2. Describe actions taken since the last review, including instructional resources and practices, and any curricular changes.