

5-23-2012

## Staff Council Environs Committee Meeting, 5/23/ 2012

UNM Staff Council

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## Staff Council Standing Committee Minutes



**Committee Name:** Environs Committee

**Meeting Date and Place:** 05-23-12, 12:00 PM, North SUB Food Court

**Members and Guests Present:** Linda McCormick (co-chair), James Wernicke, Tammy Dean, Craig Arviso

**Absent:** Karen Wentworth (excused), Renee Delgado (excused), Traci Jastrezemski (excused)

**Minutes submitted by:** Linda McCormick, 05/25/12

	Subject	Notes	Follow-Up
1	<b>Committee Membership</b>	<p>The Environs Committee, on paper, has 15 members:</p> <p>Amy Seibert            Bob Christner            Caitlin Adams            Cassandra Olivas            Craig Arviso            James Wernicke            Karen Wentworth            Linda McCormick            Lola Neudecker            Michal Mudd            Nissane Capps            Renee Delgado            Sally Garcia            Tammy Dean            Traci Jastrzemski</p>	<p>1. Linda and James gave Tammy and Craig (T/C) a history of the committee's activities. T/C said they were interested in helping Karen Wentworth with the fund raising advertising campaign.</p> <p>2.The committee elected Linda and Karen as co-chairs for 2012-2013.</p> <p>3.Linda will send T/C the date of the SAM Book Exchange and the fall Annual E-waste Collection Event.</p> <p>4.T/C will check the Med 2 Café, North Campus Bookstore and the Coffee Shop as sites for coin collection jars.</p> <p>3.Linda will contact members who haven't attended recent meetings of verify if they still want to participate.</p>
2	<b>Fund Raising Campaign</b>	<p>1. 5/11/12 Karen and Linda met with Jill Slaby of the UNM Foundation to discuss accounts for committee funds.</p>	<p>1. We will start an account for fundraising checks, donations etc. and keep the existing account (at the bookstore) for change collection activities.</p> <p>2. We will modify a form that Sue Mortier, UNM Landscape Architect,</p>

			developed to use for donations. 3. We will also use Sue's form for contribution procedures.
<b>3</b>	<b>Next Meeting</b>	<p>The next meeting will be on 6/27/12; same bat time, same bat location.</p> <p>James suggested that during the next meeting the committee spend ~30 minutes and walk around campus to identify areas that particularly need beautification attention.</p>	Wear your walking shoes and use sun protection for the next meeting.
<b>4</b>	<b>Adjourn</b>	The committee adjourned at 12:30 PM.	