Faculty Senate Meeting Minutes

9-28-2010

Faculty Senate Summarized Minutes, 9/28/2010

UNM Faculty Senate

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The Faculty Senate meeting for September 28 was called to order at 3:05 p.m. in the Roberts Room of Scholes Hall. Senate President Richard Wood presided.

1. ATTENDANCE

Guests Present: Director of Applications Duane Arruti (Information Technologies), Vice President Carmen Alvarez Brown (Enrollment Management), Associate Vice President Terry Babbitt (Enrollment Management), Post-Doctoral Fellow Charles Becknell (Language, Literature and Sociocultural Studies), Director PC System and Support Mike Campbell, Vice President Jozie De Leon (Equity and Inclusion), Chelsea Erven (Student Publications), Deputy CIO Moira Gerety (Information Technologies), Interim Registrar Alex Gonzales (Office of the Registrar), Director Debby Knotts (New Media and Extended Learning), Editor Patrick Lohmann (UNM Daily Lobo), Post-Doctoral Fellow Jessica Metcalfe (Equity and Inclusion), Post-Doctoral Fellow Olivia C. Navarro-Farr (Anthropology), Manager Laura Olszewski (IT Applications), and Provost Suzanne Ortega.

2. APPROVAL OF THE AGENDA
The agenda was approved as written.

3. APPROVAL OF SUMMARIZED MINUTES FOR AUGUST 24, 2010 MEETING
The minutes were approved as written.

4. PROVOST’S REPORT
Provost Suzanne Ortega presented the following slideshow on tenure and tenure track faculty trends:

ACADEMIC AFFAIRS

Tenure & Tenure Track Faculty
By School/College

Suzanne Ortega
Provost & EVP for Academic Affairs

Faculty Senate
September 28, 2010
Main Campus T&TT Faculty numbers are virtually unchanged

- A 2.6% increase over 3 years (from 783 – 804)
- A 1.4% increase over 10 years (from 793 – 804)
- Individual school/college and departmental trends vary

Notable Increases
- School of Public Administration – 100% (from 5 – 10)
- Geography – 75% (from 4 - 7)
- School of Engineering – 9% (from 93 – 101)
- College of Fine Arts – 8% (from 72 – 78)

Notable Decreases
- Individual Family Community Education – 14% (from 21 – 18)
- History – 10% (from 29 – 26)
ACADEMIC AFFAIRS

Tenure & Tenure Track Faculty
10-year Trends

Notable Increases
• School of Architecture & Planning – 39% (from 18 – 25)
• Health Exercise & Sport Science – 60% (from 10 – 16)
• Biology – 19% (from 32 – 38)
• Communication & Journalism – 18% (from 17 – 20)

Notable Decreases
• Chemistry – 26% (from 19-14)
• Math & Statistics – 15% (from 33 – 28)
• English – 6% (from 35 – 33)
• College of Education – 11% (from 106 – 94)

Specific Concerns: Though no departments show significant T/TT faculty decreases in the past three years – and a few show encouraging gains - we know that longer-term trends and forces are creating significant pressure points in key areas.

In particular, the losses of faculty over ten years in certain Arts & Sciences departments has threatened our ability to provide sufficient access to high quality Core classes during a time of growth.
5. FACULTY SENATE PRESIDENT’S REPORT
Faculty Senate President Richard Wood reported the following:

- The Faculty Senate meetings have been moved to the Roberts Room to save money and symbolically for the commitment to shared governance. Please provide feedback.
- The senate agenda will be distributed the week prior to the senate meetings.
- New senators will receive a book of orientation materials.
- The Operations Committee and various senate committees are engaged with the fiscal authorities on all levels regarding the Strategic Budget process. It is going well. The core work is being done by the FS Budget Committee, chaired by Ann Brooks (Anderson School of Management).
- The Governmental Relations Committee is continuing to build ties with legislators, chaired by Antoinette Sedillo Lopez (Law). The forum on Higher Education is still being planned. It is a slow process negotiating with the campaigns.
- The council pilot project is proceeding. The Health Sciences Council is functioning. The Academic Council pilot will be implemented next.

CONSENT AGENDA

6. FORMS C FROM THE CURRICULA COMMITTEE
The following Forms C were approved by unanimous vote of the Faculty Senate.
AGENDA TOPICS

7. UNM POST-DOCTORAL FELLOWSHIP PROGRAM
Vice President Jozie De Leon (Office of Equity and Inclusion) thanked the members of the Post-Doctoral Fellowship Program selection committee: Professor Yemane Asmeron (Earth and Planetary Sciences), Professor Gabriel Melendez (American Studies), and Assistant Professor Gabriel Sanchez (Political Science). There were 35 applicants this year. This year’s selections were made over the summer, but the next selection process will begin in the fall semester.

The Board of Regents provided one-time only funding for the recruitment and retention of faculty. The Diversity Post-Doc Program was created. The BOR will be asked to continue to fund the program. It brings new energy and new ideas to campus. It also helps underrepresented faculty to do research.

The three diversity post-doctoral fellows for this year are:

- Charles Becknell (Language, Literature and Sociocultural Studies)
- Jessica Metcalfe (Equity and Inclusion)
- Olivia C. Navarro-Farr (Anthropology)

8. EMAIL/MESSAGING/CALENDARING TASK FORCE
Deputy CIO Moira Gerety presented the following presentation on the UNM messaging and calendaring system and task force findings. The Computer Use Committee wants to revisit the findings when more of their members are present. Once the Computer Use Committee makes a decision on endorsement, the Faculty Senate will consider the proposal.
The Problem: “Communication is Broken”

- **Broad, vocal dissatisfaction**
  - With UNM e-mail and calendar tools

- **“GroupWise isn’t integrated”** between the 3 installations at UNMH, HSLIC and UNM
  - Not all staff and faculty are in the directory
  - Mailing lists are cumbersome
  - Training is inadequate
  - Novell is an obsolete platform
  - There’s no ‘stack’ of products

- **WebMail is limited**
  - Space, performance, features & functionality: no ‘stack’.

Scope of the Investigation

Included: **E-Mail, calendar & collaborative applications**
- Students, Faculty and Staff on all campuses
- Listservs, directory services
- Integration with applications
- How the UNM community interacts

Excluded:
- Text or chat, per se, except as they exist in a stack of productivity applications
- Product selection
Approach

- EVPs approved **assessing the direction for UNM** in the Fall of 2009
- **Collaborative process** used for transparency
  - [http://cio.unm.edu/initiatives/messaging.html](http://cio.unm.edu/initiatives/messaging.html)
  - Technical, Advisory and Steering Committees
  - Internal scan
    - forums, surveys and lots of conversations
  - External scan
    - with our peers and in the industry
  - Leadership engagement
    - IT Governance and advisory groups (Agents, Managers, Cabinet)
- **Desired Outcome**: Consensus in the direction for UNM communication
Enterprise Email Steering Committee Representatives

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kevin Stephensen</td>
<td>VP for Research</td>
</tr>
<tr>
<td>Dale Hendrickson/Rebecca Lubas</td>
<td>Zimmerman Library</td>
</tr>
<tr>
<td>Michele Hunley/Mike Duran</td>
<td>Human Resources</td>
</tr>
<tr>
<td>Carol Parker</td>
<td>Law School</td>
</tr>
<tr>
<td>Ron Margolis</td>
<td>UNMH</td>
</tr>
<tr>
<td>Mary Ann Castillo</td>
<td>Valencia Campus</td>
</tr>
<tr>
<td>Owen Ellard</td>
<td>HSLIC</td>
</tr>
<tr>
<td>Chrs Vallejos</td>
<td>Institutional Support Services</td>
</tr>
<tr>
<td>Anne Murray</td>
<td>Human Resources</td>
</tr>
<tr>
<td>Kim Kloeppel</td>
<td>Student Affairs</td>
</tr>
<tr>
<td>Linda Pardo/Dennis Crowther</td>
<td>Finance &amp; University Controller</td>
</tr>
<tr>
<td>Tim Thomas</td>
<td>Faculty Computer Use Committee</td>
</tr>
<tr>
<td>Alex Hvn</td>
<td>Los Alamos</td>
</tr>
<tr>
<td>Kenedi Pollard</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Prof. Rob Del Campo</td>
<td>ASM</td>
</tr>
<tr>
<td>Prof. Karl Benedict</td>
<td>Arts &amp; Sciences</td>
</tr>
<tr>
<td>Cinnamon Blair</td>
<td>University Marketing</td>
</tr>
<tr>
<td>G. Christine Chavez/Lisa Wauneka</td>
<td>Internal Audit</td>
</tr>
<tr>
<td>Prof. Jedediah Crandall</td>
<td>SOE</td>
</tr>
</tbody>
</table>

Operational Teams

Core Technical Team

- Campbell, Mike
- Gaillard, Greg
- Gerety, Moira
- Hess, Tom
- Hidalgo, Al
- Inal, Dilek
- Parker, Scott
- Sanford, Tom
- Spence, Steve
- McGuire, Jane
- Bowler-Hill, Sally

Technical Advisory Team

- Crowther, Dennis
- Gomez, Greg
- Knotts, Debby
- Menapace, Brian
- Olszewski, Laura
- Rael, Gabriel Lorenzo
- Seazzu, Alex
- Stewart, Cameron
- Wiley, Kevin

Administrative Support: Virgie Pino, Leah Boetger
Internal Scan
“Current State”

- Confirmed an inefficient collection of “systems”
  - 40 email systems (based on SMTP hosts)
    - There is no uniform method for account creation and maintenance, and users have potentially multiple user ids and passwords to maintain
    - No consistent method for syncing with mobile devices
    - No consistent methods for leveraging tools
    - Lots of manual work, mainly on the administrative side
  - Local value to decentralization is at the expense of institutional value of collaborative tools
  - Duplicative, inefficient distribution of services and products
  - Many using external productivity stacks: gmail, yahoo

Internal Scan
“Current State Issues”

- Training and support are inconsistent and ineffective
- Significant confusion about how to use the multiple systems to communicate effectively across campus
- Decentralization decreases communication:
  - Can’t send to “All UNM Nurses”
  - Can’t sync Palm Pre with GroupWise
  - Limited mobile functionality impacts faculty productivity
- Multiple infrastructures hobble technology advances
  - Cloud computing
  - Integration with applications
  - Mobile apps
- GroupWise integration is problematic with UNM systems
  - Time Matters (Legal)
  - EMS (Events)
  - Sharepoint
Internal Scan
“Primary Constituencies”

**Staff**
- Prefer order and predictability in community usage of tools
- Don’t understand why we are so fragmented since it impacts their productivity
- Are more likely to use a Desktop and hence are less mobile
- 80% use GroupWise, 89% use Windows
- Spend time bridging systems manually

**Students**
- 95% of students “use” their UNM email, 73% use Windows
- Most students (2/3) do not forward their mail meaning the other 1/3 does prefer to stay in their environment (gmail, etc).
- Expect THEIR mobile device to reflect their data wherever they store it
- More than 70% want a UNM email address after graduation

**Faculty**
- Identity and local control/flexibility are essential
- Do not like the idea of a public calendar
- 46% of faculty use GW email, 31% use GW calendar, 67% use Windows (85% for salud)
- Use cloud tools to coordinate with colleagues at other institutions
- Are just as “connected” as students; they use the cloud as much
- Client independence is important to faculty

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**Internal Scan**
“Satisfaction”

<table>
<thead>
<tr>
<th></th>
<th>ALL UNM</th>
<th>Student</th>
<th>Faculty</th>
<th>Staff</th>
<th>Salud only</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Email</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Google/online</td>
<td>97%</td>
<td>97 (2215)</td>
<td>97 (299)</td>
<td>97 (527)</td>
<td>95 (326)</td>
</tr>
<tr>
<td>Exchange</td>
<td>79 (678)</td>
<td>89 (105)</td>
<td>85 (199)</td>
<td>78 (83)</td>
<td></td>
</tr>
<tr>
<td>Groupwise</td>
<td>70 (730)</td>
<td>60 (194)</td>
<td>70 (642)</td>
<td>71 (482)</td>
<td></td>
</tr>
<tr>
<td>WebMail</td>
<td>53 (2,501)</td>
<td>59 (337)</td>
<td>68 (565)</td>
<td>69 (321)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>ALL UNM</th>
<th>Student</th>
<th>Faculty</th>
<th>Staff</th>
<th>Salud only</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Calendar</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Google/online</td>
<td>92%</td>
<td>93 (1,042)</td>
<td>94 (245)</td>
<td>91 (170)</td>
<td></td>
</tr>
<tr>
<td>Exchange</td>
<td>79 (495)</td>
<td>78 (72)</td>
<td>84 (160)</td>
<td>70 (54)</td>
<td></td>
</tr>
<tr>
<td>Groupwise</td>
<td>69 (416)</td>
<td>48 (130)</td>
<td>70 (604)</td>
<td>69 (394)</td>
<td></td>
</tr>
<tr>
<td>WebMail</td>
<td>75 (651)</td>
<td>57 (51)</td>
<td>68 (153)</td>
<td>63 (93)</td>
<td></td>
</tr>
</tbody>
</table>

% of users satisfied
Numbers in parenthesis are number responding to satisfaction question (using product)
Totals taking survey: 2,606 students, 421 faculty, 764 staff, 487 Salud only
Internal Scan Summary

• Dissatisfaction with communication confirmed
  – Work-arounds for lack of integration
  – Most people have multiple accounts
  – Single interface is desirable.
• Satisfaction with specific products is variable
  – E-Mail,
  – Calendar & scheduling
  – Communication tools
• Findings and consistent within role/cohort (faculty, staff, students), rather than organizational affiliation

External Scan

• Microsoft Exchange is the market leader for staff and faculty cohort and the industry leader for internal email;

• Peers are also looking at cloud computing strategies as a way to contain costs. The targeted audiences for cloud computing primarily are students, retirees and alumni.

• Market leaders for cloud computing for students are Microsoft Live@edu and Google Apps;

• Industry scan suggests that there’s an explosive growth of outsourcing of the student email environment. Not so for outsourcing staff/faculty email.
  – Confidentiality of faculty/staff communications are still a concern for institutions as well as issues of control, security, and support.
  – ITAR requirements are a factor for researchers
External Scan

- Enterprise applications systems vendors are providing interfaces primarily to Exchange;

- UNM is behind our cohorts in developing an integration strategy for Email/Calendar systems from "stand alone" toward integration platforms, launching point, middleware;

External Scan, cont’d

- Common points made:
  - Integrated systems are valued over standalone
  - Directory services are the foundational technology
  - Archiving mail is not in the plan
  - Mac user experience is limited with Exchange 2007.

- External Scan Current State Matrix

<table>
<thead>
<tr>
<th>Local Exchange</th>
<th>Hosted Exchange</th>
<th>Live@edu</th>
<th>Google Apps</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff &amp; Faculty</td>
<td>12</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Students</td>
<td>7</td>
<td>3.5</td>
<td>1.5</td>
<td>4</td>
</tr>
</tbody>
</table>

  - Frequency based on survey of 16 Peer institutions as defined by OIR
Direction Drivers

- **Single Interface**
  - 84% of UNM want a “single interface” (88% for salud) and 77% want common systems (71% for salud);

- **Application Integration**
  - All UNM populations are looking for more application integration with messaging/calendaring;

- **Industry-leader functionality is expected**
  - Although satisfaction with GroupWise per se is not bad, GW not strategic
    - Lags the competition in functionality
    - Does not integrate easily with other apps
    - Is too expensive for 30.00+ student accounts and has low main/adjunct faculty adoption

- **Need lower-cost option for ~60,000 NetIDs**
  - Student needs are expensive to support in-house, thus making this cohort a strong candidate for an integrated outsourced solution.

Foundational to the Decision

EITHER:

- **Connect our multiple systems**
  - Continue status quo, but with a clearly defined direction toward eventual consolidation
  - Build interfaces, based on standards, between centralized messaging/calendaring platforms and potentially applications that may tie into them
  - Advantage: less disruptive, lower initial project outlay
  - Disadvantage: more cost over 5 years in maintaining integration and continued user confusion/efficiency.

OR:

- **Move to “One” system**
  - Provide a platform for consistent and efficient collaboration
  - Integrate a cost-effective directory foundation for applications on a one to one, not one to many basis
  - Enable client independence and “tailoring at the edges”
  - Include a cloud component option that also integrates, where privacy and security concerns can be met.
Recommended Direction

1. Move to a single, robust solution for all UNM units,
   - Address all integration, training, security issues
   - Provide distributed branding, client independence
   - Pick an industry leader: Google or Microsoft
   - Enable integration other UNM systems
   - Evaluate cloud options
   - Platform must sync with “all” mobile devices
   - Platform must be reliable: BC/DR

Recommended Direction, Cont’d

2. Refine and segment UNM solutions by USER group
   - (Student/Faculty/Staff/Public etc.) NOT organizational circumstance
   - Integration is essential

Table: # of people at UNM by category

<table>
<thead>
<tr>
<th>Population</th>
<th>Main</th>
<th>Branches</th>
<th>HSC</th>
<th>Hospital</th>
<th>Med Grp</th>
<th>Foundation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student</td>
<td>19,129</td>
<td>7,370</td>
<td>482</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>26,981</td>
</tr>
<tr>
<td>Grads</td>
<td>2,032</td>
<td>0</td>
<td>817</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2,849</td>
</tr>
<tr>
<td>Faculty</td>
<td>2,111</td>
<td>565</td>
<td>1,031</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3,707</td>
</tr>
<tr>
<td>Staff</td>
<td>9,944</td>
<td>1,135</td>
<td>4,650</td>
<td>5,951</td>
<td>91</td>
<td>65/5</td>
<td>21,836</td>
</tr>
</tbody>
</table>
Recommended Direction, Cont’d

3. **Build an infrastructure that enables distributed flexibility, control and added value**
   - Look at email/messaging as a means to strategic ends
   - Create common core infrastructure – common directory needs to be a part of this
   - Design in flexibility and control for academic departments: ease up on “controls”
   - Design to enable Departmental identity
   - Allow client options, with parameters
   - There needs to be an avenue for email/calendar as the object of teaching or research
   - Govern the one solution formally

4. **Continue the collaborative process to:**
   - Investigate the tool set options to ‘fix’ UNM communication
   - Develop a campus-wide implementation approach
   - Develop a time table
Where are we now?

Enterprise E-Mail, Messaging & Calendar

July 2010

Changes or Endorsement?

Gil Gonzales
gonzgil@unm.edu
505 277-8125

Moira Gerety
mcgerety@unm.edu
505 277-8125

Michael Campbell
mcampbell@salud.unm.edu
505 272-1813
9. GRADE ENTRY TASK FORCE
Associate Vice President Terry Babbitt presented the following slideshow on the Grade Entry Solution. The solution should be implemented in time for the Fall 2010 grade entry in December.

Grade Entry - Spreadsheet Upload Solution
For Final Fall Grades 2010
Banner Faculty Self Service
Review Uploaded Grades

Below are the grades for this class. Read and review this page close. If there are errors, you may correct them here, or in your original spreadsheet which you will then need to upload again.

When you have finished reviewing and making corrections, click SUBMIT THESE GRADES.

CRN Class Students Section Start Date
11979 Foundation USAF 22 24-Aug-09

Upload Choices: Replace previously uploaded grades for the same student.

Two Most Recent Previous Grade Uploads for this Course Section

Upload 1: [Image of upload summary results]

Upload Summary Results
- Invalid Grade(s) from Upload: [List of students]
- Invalid Grade(s) from Upload: [List of students]
- Invalid Grade(s) from Upload: [List of students]

Invalid Grade(s) from Upload
<table>
<thead>
<tr>
<th>Student Banner ID</th>
<th>Student Name in File (Spreadsheet)</th>
<th>Grade</th>
<th>Error Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>101439087</td>
<td>Marnaud, Sarah A</td>
<td>F</td>
<td>Invalid Grade for this student. (Student Grading mode = 5)</td>
</tr>
</tbody>
</table>

Valid Grades

<table>
<thead>
<tr>
<th>Student Banner ID</th>
<th>Student Name in File (Spreadsheet)</th>
<th>Grade</th>
<th>Error Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>101439087</td>
<td>Marnaud, Sarah A</td>
<td>F</td>
<td>Invalid Grade for this student. (Student Grading mode = 5)</td>
</tr>
</tbody>
</table>

Make any corrections, then submit grades.
Grades Upload Results

Your grades have been uploaded. You must review the results, and take any necessary follow-up action as indicated by the messages below.

Grades entered today will be visible to students after 7pm and will no longer be modifiable. Ungraded students for this class can be graded at any time until grading is turned off for the term.

Remember that if all non-passing grades must be given a Last Date of Attendance. Go to Enter Final Grades to do so.

Enter Final Grades

Grades just uploaded now show here.

Enter Last Attend Date here.

To avoid losing your work, click SAVE / RESUBMIT at the bottom of the page at least once every 90 minutes.

Your time limit began at 2:23 pm on Jul 26, 2010 for this page.

<table>
<thead>
<tr>
<th>CBN</th>
<th>Class</th>
<th>Students</th>
<th>Section Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>11233</td>
<td>Elementary Japanese 1</td>
<td>-</td>
<td>24-AUG-09</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Student Name</th>
<th>ID/NetID</th>
<th>Registration Status</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anderson, Julia</td>
<td>111157647</td>
<td>Registered Aug 24, 2009</td>
<td>None A+ A A+ B+ B B- C+ D D F I W</td>
</tr>
<tr>
<td>Babke, Ryan</td>
<td>100120414</td>
<td>Student Registered Sep 01, 2009</td>
<td>None A+ A A+ B+ B B- C+ D D F I W</td>
</tr>
<tr>
<td>Cordova, Sara R</td>
<td>100394227</td>
<td>Student Registered Apr 16, 2009</td>
<td>None A+ A A+ B+ B B- C+ D D F I W</td>
</tr>
<tr>
<td>Dyer, Robert L</td>
<td>111153284</td>
<td>Drop - Perm Rec Dec 09, 2009</td>
<td>None W W</td>
</tr>
<tr>
<td>Easte, Sabrina F</td>
<td>100341037</td>
<td>Student Registered May 15, 2009</td>
<td>None A+ A A+ B+ B B- C+ D D F I W</td>
</tr>
</tbody>
</table>
Grade Entry – WebCT to Banner
For Final Fall Grades 2010
BB Vista/WebCT calculated Final grade column

- In order to restore Grade Entry functionality, NMEL Staff wrote custom software to create Midterm and Final Grade columns in existing WebCT Course Section Grade Books.

Preparring the calculated Final grade column

- The Final grade column is a calculated column by default.
- Faculty have to create a formula for calculating the final grade in the new column.
WebCT grade export to Banner process

- To export the Final column select Final in the ‘Export to SIS’ drop-down box once the Final grade column has been calculated.

WebCT grade export to Banner process

- Before completing the export to LoboWeb/Banner, numeric grades need to be converted to letter grades.  

---

*Background shows the default Grade conversion scheme. Foreground shows custom faculty conversion.
WebCT grade export to Banner process

- Select the grades that need to be exported.

Checking exported final grades

- Export Final Grade page after export. The students have been moved from the 'List of students with grades to export' to the 'List of students with previously exported grades'. If only a partial export was done, there would be groups of students under each category.
Failing, Incomplete, Withdrawal grades, & Last Attend Date

- Andrew's grade failed to export from WebCT because his grade module only accepts WF or WP.
- Grades for students not using standard letter grade and Last Attend Date for students with failing grades have to be entered in LoboWeb.

<table>
<thead>
<tr>
<th>Student Name</th>
<th>ID/NetID</th>
<th>Registration Status</th>
<th>Grade</th>
<th>Last Attend Date MM/DD/YYYY (Use leading zeros)</th>
</tr>
</thead>
<tbody>
<tr>
<td>John</td>
<td></td>
<td>Registered Sep 2, 2009</td>
<td>None A A A B B C C D D F I W</td>
<td></td>
</tr>
<tr>
<td>Annette</td>
<td></td>
<td>Student Registered Aug 25, 2009</td>
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<td>Nicholas</td>
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To avoid losing your work, click SAVE / SUBMIT at the bottom of the page at least once every 90 minutes.

Training and Support Schedule

Key – P – Presentation, T – Training, C – Communication

October 2010

<table>
<thead>
<tr>
<th>Sun</th>
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<tr>
<td></td>
<td>P -10:00-11:30 Senate UG Roberts Room</td>
<td>P - Senate Gradate 8:00-9:30 Roberts Room</td>
<td>P - Senate Admissions &amp; Registrar Noon Faculty Club Conference Room</td>
<td>P - 10:00-11:30 Senate UG Roberts Room</td>
<td>P - Senate Gradate 8:00-9:30 Roberts Room</td>
<td>P - Senate Gradate 8:00-9:30 Roberts Room</td>
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<td>12</td>
<td>13</td>
<td>14</td>
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<tr>
<td>P - Academic Planning 10:00-11:30 Senate 101</td>
<td>Fall Break P - IT Cost Service</td>
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<tr>
<td>Banner Upgrade</td>
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<td>Tempson Board MF 40 hours</td>
<td>Tempson Board MF 40 hours C - Emerito Branches</td>
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<td>T &amp; P - Branch Retirement Meeting</td>
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<td>Halloween</td>
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Halloween
Training and Support Schedule
November 2010

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<tr>
<td></td>
<td></td>
<td>T - EM&amp;T Staff on WebCT Grade Expert</td>
<td>2</td>
<td>P - Senate Admissions &amp; Registration Non Faculty Conference Room</td>
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<tr>
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<td>Temps on Board MF 40 hours</td>
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<td>7</td>
<td>8</td>
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<td>10</td>
<td>11</td>
<td>Veteran Day</td>
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<td>12</td>
<td>13</td>
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<td>14</td>
<td>15</td>
<td>T - Training Announcement Email to Faculty - MIL</td>
<td>16</td>
<td>T - Faculty Lobba Sub 2-4</td>
<td>17</td>
<td>18</td>
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<td>16</td>
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<td>21</td>
<td>22</td>
<td>Temps on Board MF 40 hours</td>
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<td></td>
<td>24</td>
<td>Thankgiving Day</td>
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<td>28</td>
<td>29</td>
<td>Temps on Board MF 40 hours</td>
<td>30</td>
<td>T - Faculty 1-2:30pm Libraries &amp; OSET</td>
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Training and Support Schedule
December 2010

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<thead>
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<tr>
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<td>T - Faculty Lobba Sub 3-4</td>
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<td>Temps on Board MF 40 hours</td>
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<td>7</td>
<td>T - 10-12 Faculty Lobba Sub and again at 2-4</td>
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<td>T - 10-12 Faculty Lobba Sub and again at 2-4</td>
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<td>EBT Grade Entry Opens</td>
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<td>12</td>
<td>T - 10-12 Faculty Lobba Sub and again at 2-4</td>
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<td>15</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>T - Faculty Training 1-2:30pm Libraries &amp; OSET</td>
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<td>T - 10-12 Faculty Lobba Sub and again at 2-4</td>
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<tr>
<td>17</td>
<td>T - 10-12 Faculty Lobba Sub and again at 2-4</td>
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<td>Temp On Call 10-8</td>
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<td>20</td>
<td>T - 10-12 Faculty Lobba Sub and again at 2-4</td>
<td>21</td>
<td>T - 10-12 Faculty Lobba Sub and again at 2-4</td>
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<td>Winter Break</td>
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<td>Christmas</td>
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10. FACULTY SENATE COUNCIL PILOT PROJECT

Health Sciences Center Council Chair Nikki Katalanos provided a brief update on the status of the HSC Council:

- For the first time in more than 10 years, all of the HSC senate seats are filled. No vacancies!
- The council has met four times so far this semester. At the first meeting there were 20 out of 23 senators present. The HSC Council will meet once per month, similar to the senate.
- Topics related to the HSC are discussed.
- The Health Sciences Center Council has a web presence at http://hsc.unm.edu/about/facultysenate/
- The Doctor of Nursing Practice was discussed.
- An Office of Professionalism was discussed and approved by the council.
- Streamlining curricular changes have been discussed.
- The Council has been working on a charge and measurable objectives to present to the senate.

Senator and Council Liaison Doug Fields (Physics) and Academic Council Chair Amy Neel (Speech and Hearing Sciences) presented the following Academic Council Pilot proposal. After discussion, the proposal was unanimously tabled until the October meeting.

Proposal for Faculty Senate Academic Council 9/24/10

We ask the Faculty Senate to establish the Academic Council as an ad hoc committee of the Faculty Senate effective immediately.

1. Purpose

The purpose of the Academic Council is to address academic issues facing the Faculty Senate that cannot easily or fully be handled by single existing Faculty Senate Committees. Examples of such issues include the Academic Program Prioritization process instituted by the Provost for program consolidation and elimination, the multi-
term scheduling and registration proposal put forward by the Vice President for Enrollment Management, the future of University College, and changes to the core curriculum of the University.

2. Voting Members

Chairs (or their delegates) of the following Faculty Senate Committees will constitute the voting membership of the Academic Council: Undergraduate, Professional and Graduate, Curricula, Admissions and Registration, Research Policy, and Teaching Enhancement.

3. Authority

The Academic Council will have decision-making authority in academic matters that cannot easily or fully be handled by single existing Faculty Senate committees. Academic Council decisions are subject to ratification by the Faculty Senate.

4. Relationship of the Academic Council to the Faculty Senate

The Academic Council will not replace any existing Faculty Senate committees. However, the representatives of those committees who serve as members of the Academic Council will have the authority to act on the behalf of these committees. This authority will continue for 12 months of the year.

5. Leadership

Academic Council members will elect a chair from among the membership of the committee.

6. Meetings

The Academic Council will schedule meetings as needed. Meetings will be open to the public. Notification of meetings, agendas, and minutes will be posted on the Faculty Senate website.

Senators are asked to review the proposal and to be prepared for a possible vote at the October senate meeting. President Wood asked for a motion of support.

The senate approved the following motion:

The Academic Council committees are empowered to move forward with collaboration and planning for a joint decision making structure.

11. NEW BUSINESS AND OPEN DISCUSSION
Two items were raised under new business:

1. Salary Book Placement Online-Daily Lobo Editor Pat Lohmann presented a request for a resolution of support for placing the UNM salary book online. The salary book is already public and available at Zimmerman Library. The Faculty Senate voted to table the request until further information is available and to allow senators time to formulate an opinion.

2. Audit- A request was made for a status update on the faculty requested audit of the budget. The Budget Committee formed a subcommittee to review the audit. A report will be requested from the subcommittee.
12. ADJOURNMENT
The meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Rick Holmes
Office of the Secretary