

5-11-2012

Staff Council Steering Committee Meeting, 5/11/ 2012

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Staff Council Standing Committee Minutes

Committee Name: Steering

Meeting Date and Place: 5/11/12, Hokona Hall, Room 373



Members Present: Elisha Allen, Mary Clark, Suzanne McConaghy, Kathy McKinstry, Amie Ortiz, Ann Rickard, and Tracy Wenzl

Members Excused: Celeste Cole, Karen Mann and Shannon McCoy-Hayes

Members Absent: Nicole Dopson, Terry Horger, Merle Kennedy, Linda McCormick and Bridgette Wagner-Jones.

Minutes submitted by: Kathy Meadows

	Subject	Notes	Follow-Up
1	Agenda	Agenda, Minutes approved.	
2	Speaker's Announcements	Wenzl (serving as Chair) reminded members that Committees need to hold elections for the Chair position. Also, Committee rosters need to be updated. Committee Chairs and members will be approved by the Staff Council at the June business meeting.	
3	SAM	<p>There was a discussion about the number of events scheduled for SAM and whether or not there were too many. The Committee agreed to keep the calendar as is.</p> <p>Meadows requested a promotional paragraph from Committee Chairs responsible for each mini lecture/tour. This request will be sent out one more time.</p> <p>Reynolds suggested that a post-SAM survey of staff be done.</p> <p>The SAM Calendar and Timeline were reviewed and all events are in process.</p> <p>At the last Committee meeting, it was suggested that each Staff Councilor contribute one door prize for SAM. Wenzl will compose a donor letter and send to Committee Chairs and Councilors. Wenzl will also make this announcement at the May Staff Council meeting.</p> <p>Rickard will request the one-year parking pass from PATS.</p> <p>All door prizes need to be turned in by 6/30/12.</p>	
4	New Business	McConaghy suggested that, after SAM, the Committee revisit and reestablish its goals.	
5	Next Meeting	Friday, 5/24/12, 11:00 a.m. – 12:00 noon, Hokona 373	