

5-6-2011

## Staff Council Steering Committee Meeting, 5/6/ 2011

UNM Staff Council

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## Staff Council Standing Committee Minutes



**Committee Name:** Steering Committee

**Meeting Date and Place:** Friday, 5/6/11, Hokona Conference Room, 373

**Members Present:** Romeo Alonzo, Merle Kennedy, Sidney Mason-Coon, Suzanne McConaghy, Linda McCormick, Shannon McCoy-Hayes and Kathy McKinstry

**Members Excused:** Nissane Capps, Bob Christner, Annabeth Fieck, Mary Jacintha, Shelley Rael, Tom Rolland and Cindy Tyson

**Members Absent:** Elisha Allen, Diana Montoya and Inigo San Gil

**Guests Present:** None

**Minutes submitted by:** Kathy Meadows

	Subject	Notes	Follow-Up
1	<b>Meeting called to Order</b>	10:01 a.m.	
2	<b>Approve Agenda</b>	Approved.	
3	<b>Approve Minutes</b>	Minutes from 4/8/11, approved.	
4	<b>SAM Updates by Event</b>	<p><u>National Anthem Auditions – 6/27/11:</u> Alonzo has arranged for a video editor and judge to be present.</p> <p><u>Arts &amp; Crafts Show – 7/6/11, 7/13/11, 7/20/11, 7/27/11:</u> CDC approved the sale of arts &amp; crafts on main and north campus. Flyer is being revised and will be distributed by Councilors.</p> <p><u>Greg Johnston Concert/BBQ – 7/7/11:</u> Alonzo will be meeting with Steve Carr to discuss format of event.</p> <p><u>Medicine Collection – 7/7/11:</u> still in progress.</p> <p><u>Book Exchange – 7/14/11:</u> Waiting for Bookmarks to be printed after 5/17/11.</p> <p><u>Staff Council Reception/Meet Your Councilor – 7/15/11:</u> The date of this event was changed to partner with the Faculty Staff Club in hosting this event. Meadows is working with Carolyn Hartley to organize.</p> <p><u>Staff Council Meeting – 7/19/11:</u> The event has been finalized.</p> <p><u>Jim Davis Award – 7/19/11:</u> Nomination form has been approved by R&amp;R Committee and will be distributed beginning 6/6/11.</p> <p><u>Pancake Breakfast – 7/21/11:</u> Student Success is working with HR to iron out the details. McConaghy said that the Communication Committee will help with this event.</p> <p><u>Staff Picnic – 7/23/11:</u> Isotopes was given a deposit. Parking is still an issue that is being worked out. R&amp;R will have a ticket stapling party on 6/3/11 @ noon @ Isotopes Park.</p> <p><u>Ice Cream Social – 7/28/11:</u> UNM Athletics is taking full charge of this event on main, north and south campuses.</p> <p><u>Door Prizes:</u> Alonzo and Rolland are in the process of collecting items.</p>	<p>Steering Committee recommended the show be held on one day per campus. McConaghy will contact Chair, Baumeister to let her know. Alonzo will contact Theresa Everling to ask about concert at HSC.</p> <p>Kennedy will contact Athletics regarding parking.</p> <p>Alonzo and Rolland will determine how prizes are distributed.</p>
5	<b>Unfinished Business</b>	Committee approved the recommendation to limit SC Committee reports to 10 minutes at SC meetings. This limit will be indicated on the Council meeting Agenda.	

6	<b>May Staff Council Meeting</b>	Committee decided to devote the last hour of the May Staff Council meeting to a Committee recruitment/information session.	
7	<b>Next Meeting:</b>	Next meeting date 5/20/11 from 10:30 – 11:30 a.m. in Hokona Hall, Room 373.	<b>Meeting Adjourned</b> at 11:32 a.m.

**Staff Council Committee Minutes Saved File Names**

<u>Committee</u>	<u>File Name</u>
Career Development	CareerDev2010-01-26
Communications	Communications2010-09-09
Compensation	Compensation2011-02-08
Employee Rights and Policy Review	EmpRights2011-01-11
Environ	Environ2011-02-03
Executive	Exec2010-11-10
Ethics	Ethics2011-04-08
Faculty and Staff Benefits	Fac-StaffBen2011-03-08
Government Relations	GovtRel2010-11-11
Parking and Transportation	Parking2010-10-23
Retirement	Retirement2011-01-11
Rewards and Recognition	Rewards2010-12-14

Rules and Elections  
Staff Council  
Student Success  
Steering  
Work + Life

Rules2011-03-28  
SC2011-03-15  
StudentSuc2010-11-08  
Steering2011-03-04  
WorkLife2011-03-01