

1-27-2011

# Staff Council Steering Committee Meeting, 1/27/ 2011

UNM Staff Council

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## Staff Council Standing Committee Minutes



**Committee Name:** Steering Committee (Minutes File Extension = ST)

**Regular Meeting time:** 4<sup>th</sup> Thursday of odd-numbered months

**Meeting Date and Place:** 1-17-11, 11 to noon, Hokona 373

**Members Present:** Nissane Capps, Kathy McKinstry, Linda McCormick, Marsha Baumeister, Merle Kennedy, Tom Rolland, Karen Mann, Inigo San Gil, Annabeth Fieck, Romeo Alonzo, Suzanne McConaghy, Shelley Rael (for W&L), Rick Goshorn (for Gov't. Relations), Kathy Meadows (SC), Cindy Tyson (Liaison to Sustainability)

**Members Excused:** Elisha Allen

**Members Absent:**

**Guests Present:**

**Minutes submitted by:** Suzanne McConaghy

	Subject	Notes	Follow-Up
	<b>Meeting Called</b>	11:03 a.m. by Linda McCormick	
1	<b>Meeting Schedule</b>	Quarterly sounded too infrequent; settled on every other month, the 4 <sup>th</sup> Thursday of each month, 11-noon in Hokona 373. We'll skip November.	Next meeting March 24, then May 26 Please put on your calendars!
2	<b>Goals for this committee</b>	1 Communicate + coordinate with other committees re what they're working on. 2 Assign/confirm tasks from Exec.; busier committees seek help from less active committees. 3 Support Chairs in the accountability of committee members. Collect rosters. 4 Support Chairs in tasks, e.g., SC's WebCalendar 5 Committees take on specific tasks for Staff App. Month	At meetings?  Linda assigns each week + follow up  Suz will send out request for rosters Communications will demonstrate WebCalendar in March (Suz) Discussed later in meeting
3	<b>Introductions</b>	Wow! All chairs were present!	See attached roster
4	<b>Request for input re "Staff Caring for Staff"</b>	Mary Clark emailed this request to each committee chair.	In each individual committee
5	<b>Staff Appreciation Month, July 2011</b>	In the past, there've been: book exchange, concerts, Tours of Pres. House, ice cream, SC reception, art show, and, of course, the Picnic. The Pancake B'fast may get the axe.  Each committee is to brainstorm new ideas of low cost events, and to find prizes/gifts to give out.	R+R is organizing the Picnic@ Isotopes, 7-23-11. CDC will coord with Athletics for Tour and Ice Cream Social. Environ's will do book exchange; Communications will help w/ No. Campus + contact HSC SCouncilors for help that day. ERPR may have a committee member that will do the Art Show. Each committee: discuss with members, decide what you could do, and send ideas to Kathy McKinstry by Feb. 24.
6	<b>How to recruit non-Staff Councilors to work on Committees</b>	Several Committees have non-SC members who serve because they are interested in certain issues. How can we get the word out?	Those of us who have non-SC's on our committees: find out how they knew they could serve. Communications can implement this info.
7	<b>Fundraising for SC expenses</b>	Romeo enquired re rules for fundraising or donations we get to give out as prizes.	??

<b>8 Update-State Legislative Issues</b>	<p>Merle briefed us on what's happening in SF. There are no hard numbers on the table, so it is not yet time to alert constituents to contact their legislators.</p> <p>The ERB will meet with John Arthur Smith's committee on Feb. 10.</p> <p>Staff Councilors should watch House Bills 2 + 3, and Senate Bill 265 (regarding the ERB). There is a link on the SC website for following the legislative news.</p> <p>Exec or Gov't. Relations will let us know as soon as it's time, with a template of words to say and who exactly to contact besides our own legislators</p>	<p>Consider reminding committee members to sign up to follow updates.</p> <p>Exec or Gov't Relations will send out the word!</p>
<b>Next Meeting</b>	Thursday, March 24, 2011	Meeting Adjourned at 12:05 p.m.

**Steering Committee Roster, 2011**

Name	Phone	email	Committee
Elisha Allen			Gov't Relations Student Success
Romeo Alonzo	7-3501	<a href="mailto:romeka@unm.edu">romeka@unm.edu</a>	Emp. Rights + Pol. Rev. (ERPR)
Marsha Baumeister	7-2019	<a href="mailto:mbaumeis@unm.edu">mbaumeis@unm.edu</a>	Career Development (CDC)
Nissane Capps	7-1040	<a href="mailto:ncapps@unm.edu">ncapps@unm.edu</a>	Faculty-Staff Benefits (FSB)
Annabeth Fieck	265-1711 x 3071	<a href="mailto:afieck@salud.unm.edu">afieck@salud.unm.edu</a>	Communications
Merle Kennedy	7-5166	<a href="mailto:merle@unm.edu">merle@unm.edu</a>	Parking Exec.
Karen Mann	7-1221	<a href="mailto:kmann@knme.org">kmann@knme.org</a>	Rules + Elections
Suzanne McConaghy	2-4988	<a href="mailto:smcconaghy@salud.unm.edu">smcconaghy@salud.unm.edu</a>	Compensation
Linda McCormick	269-6131	<a href="mailto:lindamcc@unm.edu">lindamcc@unm.edu</a>	Environ
Kathy McKinstry	7-4706	<a href="mailto:kathymck@unm.edu">kathymck@unm.edu</a>	Rewards + Recognition (R+R)
Shelley Rael	2-3989	<a href="mailto:shelrael@unm.edu">shelrael@unm.edu</a>	NOT the chair of Work Life
Tom Rolland	269-7342	<a href="mailto:trolland@unm.edu">trolland@unm.edu</a>	Retirement
Inigo San Gil	7-2526	<a href="mailto:nko@unm.edu">nko@unm.edu</a>	Compensation Work Life
Cindy Tyson	7-5839	<a href="mailto:ctyson@unm.edu">ctyson@unm.edu</a>	Sustainability liaison to SC
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