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# Minutes of 02/03/2012 HSC Board of Directors Mtg

Patrice Martin

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**Minutes of the Meeting of the  
UNM Health Sciences Center Board of Directors  
February 3, 2012  
Domenici Center for Health Sciences Education Bldg., Room 3010**

Board of Directors present: Lt.Gen. Brad Hosmer, Ann Rhoades, Jerry Geist, Don Chalmers (via phone), Mel Eaves (via phone)

Directors absent: Carolyn Abeita, Ron Solimon

HSC Leadership present: Chancellor Paul Roth and a majority of the HSC senior leaders

Others present: members of the HSC faculty and staff, members of Main campus staff

Lt.Gen. Brad Hosmer, Acting Chair, called the meeting to order at 9:05 a.m. and a quorum was established.

Motion was made to adopt the agenda; second; with a vote of 5-0-0 in favor. Motion passed.

Motion was made to approve the Minutes of the December 20, 2011 HSC Board of Directors' meeting; second; with a vote of 5-0-0 in favor. Motion passed.

Comments from Directors

"Get well" wishes were expressed for Chair Abeita.

Chancellor's Administrative Report

Chancellor Roth introduced Mr. Stuart Freedman, the recently hired HSC Compliance Director. Dr. Roth then presented slides and gave a brief review of what topics he and the HSC have been discussing with the Legislature during this session. Topics include HSC restructure, HSC organization chart, New Mexico health resources based at the HSC, School of Medicine faculty compensation, HSC FY11 revenues, HSC FY13 legislative requests, and GO Bond FY13 requests. Discussion on BA/MD Program, nursing faculty shortage and College of Nursing funding, and OMI staffing.

Health System Report

Mr. Steve McKernan, HS Chief Operations Officer, gave an update on strategic plan process and risk based organization analysis. Working with two consultants: KSA and KPMG. SRMC, UNM Medical Group and UNMH are all doing well. Concurrence of UNMH's good job. Discussion on frequency of strategic planning.

### Health Sciences Center Faculty Council

Dr. Nikki Katalanos reported on four major issues: status of HSC Faculty Council (formal Charge from Faculty Senate still pending), DTS has been renamed to Health Professions & Public Health Programs, Lecturer Track Policy change being considered to allow for promotion of faculty titled as "Lecturer," and faculty benefits survey. Due to holiday, participation on Survey was poor so it will be redistributed and results will be shared at a future meeting. Discussion.

**Action Required:** *Dr. Katalanos will bring Survey results back to the Board.*

### HSC Student Council

Mr. David Medrano, President, reported that Heidi Overton has been appointed as Treasurer and will be rewriting the Council Finance Code; the Council has established goals, *i.e.*, student support, interdisciplinary student collaboration, closer scrutiny on allocation of student fees, and organizational restructuring. He announced the next Council meeting and a student social event planned. Discussion on Council's annual elections, mission statement, and best practices compared to other institutions, discussions with analyses main campus student council groups use regarding student fee allocation (diagram demonstrating funds flow).

### Public Comment

There was no public comment.

### Reports from HSC Board of Directors Committees

#### Finance, Audit, and Compliance Committee (FACC)

#### FACC Action Items:

Director Geist provided a brief recap of the FACC meeting and presented items recommended for approval by the HSC Board of Directors and to be forwarded to the UNM Board of Regents for final approval. He gave background on the process for the internal audit summaries for UNM Hospitals Cash Receipts and UNM Hospitals Materials Management/Food & Nutrition Inventory. He described the in depth discussions held at the FACC meeting on all action and information items. Action items were:

- a. Approval: UNMH Contracts with Tricare Laboratory Services, Maxim Healthcare Services, Inc., d/b/a Maxim Staffing Solutions, and United Collection Bureau, Inc.

Motion made to approve; second; with a vote of 4-0-0. (Note: Director Chalmers was no longer in attendance and did not vote.) Motion carried.

- b. Approval of Architect Selection for Atrisco Heritage Academy School Based Health Center.

Motion made to approve; second; with a vote of 4-0-0 in favor. Motion carried.

FACC Information Items:

- a. Internal Audit Summaries: UNM Hospitals Cash Receipts and UNM Hospitals Materials Management/Food & Nutrition Inventory. The Board noted that these audits will be reviewed by the UNM Board of Regents' Audit Committee.

General Action Items:

- a. Nominations to the UNM Medical Group, Inc. Board of Directors. Chancellor Roth gave background and requested approval of the nominations, as proposed, of Dr. Carolyn Voss, Dr. Rob McLean, Dr. Martha McGrew, and Dr. Tom Williams. Clarification that this item will be forwarded to the UNM Board of Regents for final approval.

Motion made to approve; second; with a vote of 4-0-0 in favor. Motion carried.

- b. Adoption of Resolutions Establishing the UNM Health System as an "Association of Health Care Providers" Within the Meaning of the New Mexico Review Organization Immunity Act, regarding confidentiality. Mr. Scot Sauder provided background and rationale. Discussion on needed steps and plans for implementing plans.

**Action Required:** *The Board asked Mr. Sauder to follow-up, insuring that the steps of the Resolution are implemented, i.e., establishing certain quality offices in Health System where data can be coalesced, standards created, etc.*

**Action Required:** *Dr. Carolyn Voss to provide reports to Board.*

Motion made to approve; second; vote of 4-0-0 in favor. Motion carried.

**Action Required:** *The Board requested that Ms. Martin include all Board requests for follow-up, information, etc. in the formal Minutes and track such requests for inclusion on a future Board agenda.*

General Information Items:

- a. HSC Financial Update. Ms. Ava Lovell reported on financial reports entitled "2012 Fiscal Year-to-Date Summary through December 31, 2011 – Clinical and Academic Operations," "Balance Sheet for the HSC 2012 Fiscal Year as of December 31, 2011." Also provided was a "Glossary of Report Categories." Discussion on clinical operations, thinness of margin, and need for Mil Levy.

**Action Required:** Ms. Lovell requested to create a funds flow diagram on how monies actually move internal to the organization.

- b. UNM Medical Group, Inc. (UNMMG) Mr. Anthony Masciotra, President/CEO presented an update with slides covering mission and vision, composition of the UNM Medical Group, Inc. Board of Directors, its Committees, key administrative services, FY11 Key Accomplishments, Ambulatory Operations, Summary of Financial Results, Trended Charges, Revenues, Purchased Services and Work Relative Value Units (RVU), and Payer Mix, Collections as a % of Allowable, Days in AR. Discussion on history of UNMMG and the evolution of the practice plan from New Mexico Medical Foundation to the University Physician Associates and then to UNM Medical Group, Inc. Further discussion on values and accountability on behaviors; working toward building into performance review plan; team environment; long-term incentive rewards for quality on goals; discussion on compensation for faculty (FIBCI), performance-based compensation plan, and negative ramifications from proposed new ERB regulation language on incentive; important trend of translating long-term goals into short-term performance requirements; inclusion of staff in incentive plan. Discussion on capacity and importance of SRMC.

**Action Required:** The Directors requested Dr. Roth to bring back to the Board a more in-depth report on: 1) how HSC fundamental long-term goals roll down into individual performance reports, with a couple of examples, and 2) the compensation link through incentives with those performance goals.

At 10:59 a.m., a Motion was made to close the Open Session and convene in Executive Session; second. Vote of 4-0-0 in favor. Motion passed.

Motion was made to close the Executive Session and reconvene in Open Session with confirmation that only matters as listed on the Agenda, Item XIII were discussed during Executive Session; second; with a vote of 4-0-0 in favor. Motion passed.

Motion was made to adjourn the meeting; second; with a vote of 4-0-0 in favor. Motion passed. Meeting adjourned at 12:35 p.m.

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Minutes were prepared by Patrice Martin on February 6, 2012.

Approval of Minutes:

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Carolyn J. Abeita, Chair

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Date