

12-11-2012

Staff Council Rewards and Recognition Committee Meeting, 12/11/2012

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Staff Council Standing Committee Minutes



Committee Name: Rewards and Recognition

Meeting Date and Place: December 11, 2012, 11:00 AM, Frontier Restaurant

Members Present: Natalie Brigance, Celeste Cole, Kitty Hays, Kathy McKinstry, Carla Sakiestewa, Daniel Weems, Tracy Wenzl

Members Excused: Janisha Garcia

Members Absent: David Luna, Josh Saiz

Guests Present:

Minutes submitted by: Natalie Brigance

| | Subject | Notes | Follow-Up |
|---|---|---|---|
| 1 | <ul style="list-style-type: none"> • Approve minutes | <ul style="list-style-type: none"> • Minutes were reviewed from the November meeting and were approved. | |
| 2 | <ul style="list-style-type: none"> • PAWS <ul style="list-style-type: none"> ○ Select winner | <ul style="list-style-type: none"> • The PAWS winner for November is Sarah Kieltyka from the College of Fine Arts. • The committee discussed what the protocol should be when there is disapproval from someone about the PAWS winner. Before a winner is notified, their direct supervisor is asked if there is any reason why the staff member should not receive the award. The committee feels that one of the co-chairs should be notified first so that it can be addressed immediately. • The committee discussed changing the wording count to 750 characters and to partially fill in the beginning of each statement such as "This person deserves the PAWS award because....." and to possibly include bullet points. • Wording will also be added for future PAWS applications to include the supervisor's name and phone number so they can be notified to insure that the winner is in "good standing" within their department. | <ul style="list-style-type: none"> • Select the December winners next month. • Change the wording on the PAWS application |
| 3 | <ul style="list-style-type: none"> • Gerald May <ul style="list-style-type: none"> ○ Follow-up ○ Funding ○ Going forward | <ul style="list-style-type: none"> • The reception was well attended and a very nice event overall. The committee was thanked by Kathy for all the work that was put into the event. • Mary Clark has asked the president for funding for 10 awards from this point forward. Mary will be meeting in the future with Kathy and Celeste for support for the R&R committee on these awards. • Currently the endowment doesn't reflect this new award amount and will need to be changed for the future. • The process will be different next year. We will wait to see what those changes will include. | <ul style="list-style-type: none"> • Set a meeting date and time when Kathy and Celeste can meet with Mary to discuss the endowment and the changes going forward. |
| | Next Meeting | The next meeting will be Tuesday, January 8, 2013, 11:00 AM -12:00 noon at Faculty/Staff Club. | Meeting adjourned 12 noon. |