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Minutes of 06/28/2011 HSC Board of Directors Mtg

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61

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D-R-A-F-T

Minutes of the Meeting of the UNM Health Sciences Center Board of Directors

June 28, 2011

Domenici Center for Health Sciences Education Bldg., Room 3010

Board of Directors present: Carolyn Abeita, Don Chalmers, Ann Rhoades, Ron Solimon, Jerry Geist, and Mel Eaves (via conference call)

Board of Directors absent: Lt. Gen. Brad Hosmer

HSC Leadership present: Chancellor Paul Roth and most of the HSC senior leaders

Others present: Members of the HSC staff, members of Main campus staff, community members

Carolyn Abeita, Chair, called the meeting to order at 9:06 a.m., established a quorum, and gave a brief welcome. She announced that Regent Hosmer was involved in a car accident and would not be able to attend.

Motion was made to adopt agenda; second; with a vote of 6-0-0 in favor. Motion passed.

Motion was made to approve the Minutes of the May 16, 2011 HSC Board of Directors' meeting; second; with a vote of 6-0-0 in favor. Motion passed.

Chair Abeita thanked everyone for attending. She announced ground rules she will implement with regard to the Board's meetings: a) hold reports to 10 minutes; b) a 15 minute period of time will be allowed for the total of all public comment, however, it will be at the Chair's discretion if an issue needs to be expanded or if a public comment period will be added to the end of a meeting; c) generally, Robert's Rules of Order will be followed; d) meetings will be conducted according to the rules of professionalism, respect, and common sense.

Dr. Paul Roth, Chancellor for Health Sciences, presented the Chancellor's Report: Regent Hosmer had a traffic accident, is recovering fine, and extends his best wishes to the Directors; the UNM BRAIN Imaging Center was awarded \$5.5 million from the NIH to investigate a type of neurophysiological research in animals; the Cancer Center, in collaboration with Sandia National Labs, has created a Nanoparticle Center for Drug Delivery; the Pain Clinic at UNMH received a national award for excellence; and Dr. Sharon Phelan, Department of OB/GYN, and Dr. Melanie Royce, Cancer Center/Department of Internal Medicine, have received the Governor's Outstanding New Mexico Woman award. Dr. Roth presented an updated HSC organizational chart. Dr. Roth announced the HSC is conducting an internal search for a Chief of the Office of Medical Investigator (OMI) since, after serving in this position for 17 years, Dr. Ross Zumwalt has announced his plans to step down; a decision is expected in approximately 60 days. He noted that Dr. Lynda Welage is the new Dean, College of Pharmacy, and will begin on a part-time basis in October 2011. On the research mission, total awards are up 11% from FY10. In addition to the

BRaIN Imaging Center award, the CTSA received \$1 million in June for a study in Diabetes (in collaboration with the University of Utah). In collaboration with the University of Southern California, we have received a functional MRI technique grant for the diagnosis of Schizophrenia. The CTSA research, through the rest of the year, has increased by a total of \$12 million. In answer to a request from FEMA, the UNM School of Medicine/Department of Emergency Medicine's Emergency Medicine Consortium has deployed a special team to provide medical care for firefighters who are battling the Los Conchos fire near Los Alamos.

Dr. Nikki Katalanos, Chair, HSC Faculty Council, presented an update. The Council has been meeting for one year. Recently, the HSC Faculty Council was granted permanent status but remains a branch of the UNM Faculty Senate. Discussion.

Suzanne McConaghy, Chair, HSC Staff Council Committee, presented an update. She noted that this Committee is a subgroup of the UNM Staff Council. She described the structure and purpose of the UNM Staff Council. The HSC Staff Council Committee will work with HSC administration on HSC-related issues, *i.e.*, building a sense of community, organizing a north campus safety walk, a renewal of summer barbecues on the Plaza, networking among staff to enhance knowledge and performance, improving HSC climate for employees, and sharing in HSC governance. Discussion.

Public comment was given by Mr. Richard Moore, Los Jardines Institute, on patient concerns at and improvement of UNMH (wait time at the Emergency Room; wait time to get an appointment), hardships for the public to take time to attend Board meetings, concerns with HSC atmosphere/climate for staff, request accountability for public funds. Discussion.

Action Items

Dr. Jeff Griffith, Executive Vice Dean, School of Medicine, presented that on June 16, 2011, the School of Medicine faculty voted to approve granting the indicated degrees, as presented in the agenda, for graduation in Summer 2011 and requested approval of the Board for the granting of the indicated degrees. Motion was made to accept the School of Medicine graduates as proposed; second; with a vote of 6-0-0 in favor. Motion passed.

Dr. Nancy Ridenour, Dean, College of Nursing, presented the candidates for graduation for Summer 2011, as approved by a vote of the College of Nursing faculty on June 20, 2011, contingent upon satisfactory completion of the academic degree requirements and requested the Board's approval. Motion was made to accept the College of Nursing graduates as proposed; second; with a vote of 6-0-0 in favor. Motion passed. Discussion.

Dr. Don Godwin, Interim Dean, College of Pharmacy, presented the candidates for graduation for Summer 2011, as approved by a vote of the College of Pharmacy on June 1, 2011 and requested the Board's approval. Motion was made to accept the College of Pharmacy graduates as proposed; second; with a vote of 6-0-0 in favor. Motion passed. Discussion. Regent Chalmers congratulated Dr. Godwin

on the College of Pharmacy's record with respect to graduates not only being hired immediately upon graduation but also receiving an above-average starting salary.

The Board of Directors discussed and approved that it will be requested that Items VIII.A, B, and C be forwarded to the Consent Agenda of the UNM Board of Regents. Discussion.

Information Items:

Ava Lovell, HSC Senior Executive Financial Officer, explained proposed financial charts and reports that will be brought before the HSC Board of Directors at each meeting that shows trending, projections for the year, comparisons to prior years and budget. Explanation and discussion of State Coverage Initiative. Lovell's presentation included charts on FY12 Revenues, Expenditures, more detailed charts on Revenues and Expenditures, Budget Net Margin Detail, HSC Balances, Clinical and Non-Clinical Operations, a chart on Clinical Operations Only, an Executive Summary of the UNM HSC Clinical and Non-Clinical Operations Consolidated Income Statement for FY11 (11 months ending 5/31/11), and a chart of the HSC Tobacco Settlement Fund Reductions. Discussion ensued with a request for more detail and that benchmarks should be established for financial reports. A question was raised on how much it costs to graduate an HSC student. Dr. Roth explained the national debate on the complexity of arriving at a definitive cost. Director Chalmers requested Dr. Roth to develop this statistic to use this as a benchmark to share with state legislators. Discussion followed with conversation on distinctions of the terms: "committed funds," "discretionary funds," and "dedicated funds." Discussion of discretionary funds, reserves. Discussion was had regarding the utilization of the discretionary funds: what is the process, who exercises that discretion, and what is the approval process to ensure funds are being used legally. Explanation was given by Dr. Roth that these funds reside at a college and/or academic department level; during an annual, formal budget review, after healthy discussion, and presentation of solid arguments on the rationale for doing so, a determination is made if discretionary fund balances are to be utilized. Dr. Roth gave examples: committed funds are utilized, *i.e.*, faculty hiring packages included in a Letter of Offer that legally binds the institution to promises made to the new faculty. Dedicated funds would be monies set aside, for example, by deans to improve classroom space or as bridge funds to pay a faculty's salary between grants. Discretionary funding is for expenses that are impossible to predict, *i.e.*, costs associated with retaining a faculty member or costs associated with a national search for replacing a departing faculty. Discussion of grant monies and funds moving from restricted to unrestricted.

Comment was made that, during a recent Tobacco Settlement Oversight Committee meeting, Senator Feldman questioned how Tobacco Settlement funds were being allocated by UNM. Confusion still exists on the definition of terms such as "restricted," "discretionary," etc. and clarification of our expenditures is important. The Board discussed what role the Directors could have on explaining and defending how HSC funds are being spent and a need for formal Board procedure for receiving recommendations. Questions were raised regarding UNM Hospital balances and making it part of regular reporting. Marc Saavedra, UNM Director of Government Affairs, added comment on the Tobacco Settlement funds issue and past/future plans to continue working with the LFC and the State Legislature. Lovell presented a

chart on Tobacco Settlement funds reductions. Discussion on the importance of good communication with State Legislature.

Ava Lovell gave an update/status on the Legislative Finance Committee's performance review of the Health Sciences Center. The LFC's draft report is expected in about a week or two. Discussion. Idea to use the word "reserves" instead of "discretionary," because it more clearly describes funds.

Discussion on plans for HSC Board of Directors to adopt Bylaws; draft Bylaws will be discussed at the next meeting.

Motion was made to close the Open Session and enter into Executive Session; second; with a vote of 6-0-0 in favor. Motion passed.

Executive Session commenced.

Motion was made to close the Executive Session and reconvene in Open Session with confirmation that only matters as listed on the Agenda, Item X were discussed during Executive Session; second; with a vote of 6-0-0 in favor. Motion passed.

Motion was made to adjourn; second; with a vote of 6-0-0 in favor. Motion passed. Meeting adjourned.

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Minutes were prepared by Patrice Martin on July 1, 2011.

Approval of Minutes:

Carolyn Abeita, Chair

Date