

5-23-2012

## Staff Council Rules and Elections Committee Meeting, 5/23/2012

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# Staff Council Standing Committee Minutes

**Committee Name:** Rules and Elections

**Meeting Date and Place:** 5/23/12, Speech and Hearing Sciences conference room

**Members Present:** Karen Mann, Kathy Meadows, Amie Ortiz, Frances Rico, and Tracy Wenzl

**Members Absent:** Suzanne McConaghy

**Minutes submitted by:** Karen Mann



|          | <b>Subject</b>                  | <b>Notes</b>  | <b>Follow-Up</b>   |
|----------|---------------------------------|---|--|
| <b>1</b> | <b>Committee Chair Selected</b> | Karen Mann was chosen to chair this committee, prepare the minutes, and set up the future meetings. Currently everyone is on groupwise and that tool will be used to set up the meetings.   | As needed  |
| <b>2</b> | <b>Eldercare Event</b>          | The committee will host the 7/2/12 Eldercare panel discussion during SAM. Speakers confirmed and pending were discussed. Approximately 4 speakers total, and information table with related handouts and additional resources(City of Albuquerque Office of Senior Affairs, Continuing Education o- line program – Certificate in Gerontology). | Mann to follow up with Dr. Simpson; Rico to check with Office of Senior Affairs; Mann to follow up with Continuing Education |
| <b>3</b> | <b>SAM door prize</b>           | Confirmed that each counselor received request by Steering Committee Chair Wenzl to obtain one door prize for SAM   | As needed  |
| <b>4</b> | <b>Precinct 20 departments</b>  | Issue raised by newly elected councilor Urias-Sandoval that Precinct 20 contains her main campus department with the majority of precinct including HSC departments. After discussion of potential solutions, it was determined that the precinct would stand as is and be revisited in the future.   | Mann to confirm with Urias-Sandoval her interest in continuing to represent Precinct 20.                                     |
| <b>5</b> | <b>Future topics</b>            | A plan for revision to the By laws, Election Code, and other Staff Council documents is needed.   | Discuss timeline at next meeting   |
| <b>6</b> | <b>Monthly meeting</b>          | Best day and time for committee to meet is 1 <sup>st</sup> Wednesday of the month at 1pm at the Speech and Hearing conference room at Lomas/University.   | Mann to set up next meeting; Wenzl to arrange for conference room.   |

Next meeting: Wednesday, June 6, 2012, 1pm, Speech and Hearing Sciences conference room