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UNM School of Law Library Annual Report 2015-2016

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School of Law Library and Journals Annual Report

July 1, 2015 - June 30, 2016

Submitted by Michelle Rigual

I. PURPOSE

The purpose of the Law Library and Journals Annual Report is to document the year's activities in hopes of furthering internal continuity and operational transparency.

II. LIBRARY ACTIVITIES

The University of New Mexico Law Library provides support through expertise, resources, and services that enable the School of Law to carry out its program of legal education, accomplish its mission, and support scholarship and research.

A. Teaching and Law Student Support

Research Skills

Library faculty teach across the curriculum to help ensure that students graduate with foundational knowledge of the legal system and legal information sources and are able to critically evaluate information, design efficient research strategies, apply information effectively to resolve specific legal issues, and distinguish between ethical and unethical uses of information.

Every law student is required to take Legal Research in their second year. In 2015-16, the Library faculty taught six sections of this 2-credit course, with three sections offered in Fall 2015, two in Spring 2016, and one in Summer 2016.

In addition, the librarians provided more than twenty customized guest lectures to law school courses. Through these, librarians help students reinforce the knowledge and skills learned in Legal Research and apply them to other contexts. For further assistance with their projects, students are urged to follow up with a librarian through individual consultation or at the reference desk. Guest lectures were provided in courses including Introduction to Natural Resources and Environmental Law, Land Use Law, Human Rights Law, Legislative and Administrative Practice, International Law, Race and the Law, Practicum, Elements of Legal Argumentation I, Elder Law, Ethics, Legal Research, Children's Law, and the Clinic. A three-part Summer Research Series was offered in collaboration with the Office of Career

Services, and Bluebook citation training and assistance was provided at the journal students' request for the Natural Resources Journal, New Mexico Law Review, and students participating in the journals' write-on competition. A librarian also worked with the ABA Law Student Tax Challenge team¹ while another provided research and reference support to students in the Clinic, the law school's capstone experience.

Other Support to Students

The academic year began with new student orientation, including an introduction to the Library as a place for research, study, and collaboration. Each student received a librarian-led small group tour and training on After Hours access. An email summarizing the key points of the Library session was sent to attendees during the first week of school. As in previous years, the email also invited participation in a survey asking for feedback that will be used to improve the Library's portion of Orientation. In 2015, a few students expressed a desire for more clarity regarding the law school network and computer lab printers.

At the Circulation Desk, students checked out or renewed course reserve items 900 times. In addition, the student-edited journals relied heavily on the Library's interlibrary loan service.

In addition to directly engaging with students, the Library provides them a comfortable and well-maintained space to engage in quiet study and research as well as group study and other forms of collaborative work. In summer 2015 dozens of bookshelves on the Library's upper floor were shortened or removed, transforming it into a sun-filled space with dramatic views of the Sandias.^{2, 3} Relocation of the public use computers, replacement of damaged carpet squares, painting, and the addition of several pieces of new furniture designed for individual use rounded out the upgrade. The immediate result was that the upper floor became an area for quiet study, with especially heavy use by 1Ls.

The summer also saw the addition of two walk up print stations and the student computer lab relocated to a more desirable spot near the library front door. With the computers in the new location students more readily reported

¹ The UNM team won the ABA Law Student Tax Challenge National Competition.

² The state legislature allocated \$30,000 to the Library for facilities upgrades.

³ Bill Straba from the Physical Plant's Remodeling Department was highly engaged in the planning process and responsive to the Library's goals. His use of surplus shelving tops from Zimmerman Library was key to completion of the project within the Library's modest budget.

equipment problems and it was easier to segregate student-use equipment from the computers and printers dedicated for public use, causing less confusion for both students and library guests.

Group study room windows looking into library seating areas and stacks were coated with a strip of frosted film, allowing occupants to work undisturbed while maintaining light, accessibility, and security. Each room was also outfitted with a white board, markers, and an eraser. Signs plainly explaining the use policies were affixed just outside the rooms' doors. The Library received overwhelmingly positive feedback on the impact of this small change from both students and the Pre-Law Summer Institute.⁴

Unfortunately, the Library, along with the Law School IT department, spent a great deal of time responding to technology challenges that negatively affected our students. As part of its license with the Library, LexisNexis has for decades provided free printing to law students via a dedicated printer. This service was disrupted in August 2015 when UNM IT Security disabled the port providing access and failed to notify anyone at the Law School. Students immediately reported the loss of service. Once the Law School IT department identified the problem, UNM IT Security offered to fix it if the law school would pay them to do so. The Law School co-Deans became involved and ultimately the University President's strategic planner who sits on the President's IT Strategic Taskforce had to intervene on the Law School's behalf before service was reinstated in February, six months later. UNM was the only law school in the country to consider the port arrangement a security risk.

The Library continued to provide students with candy at the beginning of school and Halloween, free coffee during both the Fall 2015 and Spring 2016 final exam periods, and earplugs throughout the year. It was festively decorated during the winter holiday season.

B. Law School Support

In addition to providing service directly to students, the Library supports the law school in carrying out its program of legal education, accomplishing its mission, and supporting scholarship and research. To do so it maintains a direct, informed, and responsive relationship with the School's faculty, students, and administration.

Library support of law faculty members in 2015-16 included:

⁴ PLSI used the rooms for interviews between its students and admissions personnel from UNM and visiting law schools.

- 95 research requests completed,
- 555 document delivery requests filled,
- 150 law faculty reference requests answered at the Reference Desk,
- 21 customized research training sessions in law school courses,
- 64 items submitted to SSRN on behalf of faculty members,
- 4 training sessions provided for faculty RAs,
- 282 items processed and placed on course reserve for 63 law classes,
- 1 new faculty orientation session held,
- 4 one-on-one research training sessions provided to faculty members.

Significant research requests were completed for Professors Armijo, Benson, Bobroff, Cannon, Creel, LaVelle, Martin, Montoya, Pareja, Ritchie, Sidhu, Suzuki, Villa, Wang, Washburn, and Valencia-Weber in the areas of Indian law, property, torts, contracts, constitutional law, environmental law, family law, consumer law, and labor and employment law.

The Library regularly receives requests from law faculty for assistance acquiring documents, records and briefs filed with state courts. This year saw a surge in these requests. Unfortunately, state courts often cannot be relied upon to have the documents requested, respond in a timely manner (even when expedited service is available, requested, and fees are paid), or fulfill the request correctly and thoroughly. If the court requires payment by check the time frame for delivery is further lengthened due to UNM's policies. Procedures to clarify ordering and payment were created to facilitate the process; a related benefit to doing so was that a more reliable courier was identified for delivery of New Mexico Supreme Court materials from Santa Fe.

For many years, law faculty research and document delivery requests have been managed using the Faculty Research Request Portal which was built and maintained by a library staff member. In July 2015, the Portal was migrated to Spiceworks, the free software used by the Law School's IT Department for its IT helpdesk. The initial migration was followed by six months of trial testing, training, and fine tuning procedures. There was a short period of service disruption as the links to it did not initially work from off campus. Once corrected, users were again able to place and track their requests remotely. Using Spiceworks, the Library retained the ability to track progress of open requests and gather service statistics without continued reliance on a web specialist for annual maintenance.⁵

⁵ See Library and Journals Personnel, Staffing and Work Flow Changes (section IV. B).

C. Public Support

The Library focuses on some of New Mexico's most pressing legal needs by providing legal research materials and assistance to library guests as well as reference assistance via email, phone, and the library webpage.

The Library is open to the public 72 hours per week and provides reference service from 9:00 a.m. to 6:00 p.m. Mondays-Fridays. After reference closes on weekdays and on weekends the Library desk is staffed by student employees who provide circulation and directional assistance, though for many of those hours both a library and law school staff member were onsite to respond to problems.

During 2015-16, the library received 2507 questions at the reference desk. The largest number of questions came from the public, who accounted for 53%, while 24% were from bar members, 14% were from law students, and 8% from Law Faculty. Document delivery continued to be provided to bar members free of charge.

This year the Library moved the public computers from the upper floor⁶ and created a dedicated guest space on the lower floor. The guest space holds the Pro Se book collection, computers providing access to Internet legal resources and legal research databases for which the Library has been able to negotiate public access as part of the license, guest study carrels, day use lockers, and a community bulletin board. The Library's Code of Conduct and Computer Use Policy are prominently displayed in this area as well as near the Reference and Circulation Desk. Throughout the Library upgraded signage has been posted to provide better wayfinding and directional assistance.

The Library's [Community Legal Assistance Guide](#), which has been available online for several years in an unwieldy PDF format, was thoroughly updated and moved to a new format that is easier to use and load. Guides were also created on annulment, expungement, and name change; three areas about which our guests commonly inquire.

Although the Law Library provides many services for individuals who come to the building to use the collection and databases, it also engaged in significant outreach in 2015-16. Librarians served as a research consultant to the UNM Medical-Legal Alliance for Children, partnered with the Judicial Education Center to provide legal research training to the state's probate judges as well as the new municipal judges, updated tribal judges and attorneys on recent

⁶ The Upper Floor location where there computers were previously housed was transformed into the New Mexico Reading Room. See Library Activities, Library Collection (section II.D).

case law developments at the American Indian Law Center's Tribal Leadership Conference, presented at a workshop on grant administration for staff from the pueblo community libraries, introduced high school students from the Native American Community Academy to academic research, instructed librarians at the New Mexico Library Association Conference in best practices for legal resource collection development and assisting their patrons with questions that require legal research, and provided staff at the New Mexico Public Education Department with a refresher on researching federal statutes, regulations, and related materials.

Unfortunately, UNM's technology infrastructure hindered the Library's service to guests this year. In the spring 2013, the Library and law school IT department worked together to replace the library's copiers and pay-to-print system. The new contract resulted in more reliable machines at a lower cost; however, this year UNM IT was unable to maintain the Lobocash pay-to-print equipment and software. As 2015-16 ended the Library was giving away free copies and no relief from the situation was in sight as the issue continued to be categorized as lowest priority by UNM IT.

In February 2016 the Library investigated the possibility of accepting credit card payments for parking permits, community borrower cards, fines, and other transactions that are currently limited to cash or checks. UNM Marketplace was ruled out as an option because it could not meet the needs of walk-in guest patrons and a swipe card system could not be set up because a Payment Card Industry working group was in the midst of creating standards and processes. This question is scheduled to be revisited in early 2017.

D. Library Collection

The Library provides a core collection of essential materials as well as materials that meet the research needs of the law school's students, satisfy the demands of the law school curriculum, facilitate the education of its students and support the teaching, scholarship, research, and service objectives of the faculty and staff. This is achieved through ownership, reliable access to authenticated and credible databases, and participation in resource sharing arrangements.

Though less visible to the casual observer than the facility upgrades, in 2015-16 significant emphasis was placed on collection work to cull materials no longer needed in print in favor of enhanced care for the highly used and valued components of the print collection. The New Mexico, Indian law, and current treatises were united on the newly remodeled and weeded upper floor along with the most-used federal material. Indian law microfiche consisting primarily of materials that are not yet available in digital format

was included in this move so that it is housed with the rest of the microfiche. A light archive of New Mexico materials was established in the lower floor compact shelving. In addition, less-used federal material and decennial digests were relocated to compact shelving. The pro se collection consisting primarily of paperback materials that are replaced every few years was moved to the lower floor next to the public computers, carrels and lockers. The multi-year project of weeding and interfiling the Latin collection is nearing completion. With these collection moves the flow of call numbers was also corrected so that the numbers are consistent from stack to stack rather than reversing direction in several places as was previously the case.

With a state budget shortfall forecast for FY17 and following years and rumors of university downsizing and department realignments, the Library's reserve funds were used to pre-pay for several databases and multi-year contracts for print material. These payments were made strategically to delay further collection cuts until a clear picture of the university's structure and budget strategy emerges. Thus, spending on the FY16 acquisitions appears inflated when compared to previous years.

E. Law School Governance

The resignation of the Law School's Dean in Fall 2015 was followed by the appointment of the current co-Deans. The resignation resulted from conflicting views on faculty governance and the role of the Dean. These matters created or exacerbated a toxic environment that has detrimentally affected hiring and retention, as well as productivity in the administration of the law school. The highest priority of the co-Deans is to address morale within the law school community, starting with clarification of the faculty governance model and identifying who the participants are and what their roles are within that model.

One core issue is a lack of agreement regarding who can vote at law school faculty meetings. In hopes of resolving this issue, the co-Deans created an Ad Hoc Committee on Voting Rights⁷ to consider and make recommendations on who may vote, the issues on which they may vote, and who determines the voting rights. The committee looked for guidance to the ABA and AALS policies and standards, University Faculty Constitution, historical practice, and the University Committee on Governance. In February 2016, while the committee worked, the co-Deans drafted and adopted a provisional voting rights policy that merged the Law and Law Library faculties into a unified

⁷ Prof. Ernesto Longa from the Law Library was a member of this committee.

faculty for voting purposes. The provisional policy is scheduled to remain in place until a complete and final voting policy is adopted or May 31, 2017.

III. JOURNALS ACTIVITIES

A. Student Accomplishments

This year *Natural Resources Journal* produced two special issues. The first, volume 56.1, focused on the National Parks Service at the Centennial, with a foreword by Senator Tom Udall. The second, volume 56.2, was a symposium issue. The one-day symposium on Mexico Energy Reform was funded by the Rocky Mountain Mineral Law Foundation. The Foundation grant covered travel expenses of all six speakers, breakfast and lunch for 50 attendees plus editors, free parking, publicizing and videotaping the event, and a group dinner to welcome the speakers. The host committee received an abundance of positive feedback about the educational value of the event and its rich, cross-cultural component. The event was available for CLE credit.

NRJ Student co-editors-in-chief were Lance Hough and Natalie Zerwekh, with Managing Editor Robin James. There were an additional ten student editors and sixteen student staff, for a total of 26 students. *NRJ*'s faculty advisor was Alex Ritchie, with adjunct faculty Dan Akenhead.

For *NRJ* volume 56 there were 225 domestic subscribers, 38 foreign, plus 5 gratis patrons (the previous year's volume had 273 domestic subscribers, 47 foreign, 5 gratis).

Volume 46 of *New Mexico Law Review* included two issues. Student editor-in-chief was Jim Monteleone and the Managing Editor was Jeffery "Randy" Taylor. There were an additional ten student editors and fifteen student staff, for a total of 27 students. *NMLR*'s faculty advisor was Dawinder Sidhu. For *NMLR* volume 46 there were 92 domestic subscribers, 3 foreign, plus 3 gratis patrons (the previous year's volume had 105 domestic subscribers, 3 foreign, 3 gratis).

Volume 16 of *Tribal Law Journal* included three articles as well as posts to the *TLJ* Blog. It was dedicated to the memory of Professor G. William Rice and included his final article: "American Indian Children and U.S. Policy." The *TLJ* Managing Editor was Rachel Felix and there were an additional seven student editors and seven student staff, for a total of fifteen students. *TLJ*'s editor-in-chief and faculty advisor was Christine Zuni Cruz.

B. Student Recruitment Events

At the beginning of each fiscal year, \$1500 is transferred from the joint operations account of the NMLR and NRJ to an activities account from which the editors spend at their discretion. This year they chose to hold the following two recruitment events:

- General Information Session
- Write-On Information Session with a Bluebook introduction provided by a library faculty member.

Both events attracted about 70 students each. Additionally, an Open House was tentatively planned for Fall 2016.

C. Journal Administration

The journals' student editors are responsible for the content and production of their respective publications, in consultation with their faculty advisors, and are supported by the part-time Journals Assistant who is a Library staff member. The Assistant is responsible for the business and operations of the journals, providing policy guidance, purchasing assistance, financial bookkeeping, and acting as the budget officer.

Traditionally the print journals' income from subscriptions exceeded the cost of production; however, large scale changes in the publishing industry have led to mass cancellations. Since 2009-10, the number of subscriptions to *NRJ* has dropped by 68 percent and to *NMLR* by 70 percent. To counter the loss of subscription income, the printing contract was switched from an offset printing company to a digital printer, with a dramatic drop in costs. Combined printing costs for the 2015 volumes (old printer) were \$29,900 and 2016 volumes (new printer) will be \$8000.

With the move to a new printer, the web sites, article templates, social media sites, journal covers and all correspondence were updated and/or developed with the goal of bringing the journals into alignment within the branding standards of the University and Law School.

As the decline of the subscriber-model of publication continues, there is a growing focus on creating a reputable and far-reaching online exposure to maximize scholarly impact. Steps taken this year to help achieve this exposure include:

- An eNewsletter was created to share recently published issues with the legal community and publicize journal events.

- Article abstracts were added to the journal webpage to provide more effective search engine indexing.
- Each of the school's three student journals joined SSRN's Partners in Publishing, this resulted in a webpage for each on SSRN and the opportunity for each issue's papers to be included in up to 12 of SSRN's subject matter journals.
- *NRJ* and *NMLR* were registered with Sherpa Romeo.⁸
- The Open Access and Author's Rights statements were updated to reflect current policy.
- A Commitment to Excellence Statement was placed on the journals' website to describe current policies on plagiarism and accuracy.
- Notice that the journals are licensed under a Creative Commons Attribution-NonCommercial-NoDerivatives 4.0 International License was placed on the *NMLR* and *NRJ* websites.
- Journals and links to them were added to the law school's Wikipedia entry.

In the coming year the *NRJ* and *NMLR* will be published and archived in Digital Commons.⁹ In anticipation of the move, *NRJ* and *NMLR* metadata as well as *United States-Mexico Law Journal* full digitized articles and metadata were acquired from Hein.

The Library became a Perma consortium partner, allowing the journals to minimize link rot in their publications by citing to reliable archived versions of web sources as per the current Bluebook rule. It is up to each journal to decide whether to adopt Perma URLs and draft policies for adding them to articles.

The journals' institutional memory continued to be strengthened this year. A Student Legal Journals Guide¹⁰ was created and posted online. The Guide provides tips on writing case notes and book reviews, "source and cite" assistance, information about library services, event procedures and funding information, and overviews of Open Access and Perma. In addition, all passwords to permissions were placed in KeePass which is hosted by the Law School's IT department.

⁸ Sherpa Romeo is a searchable database of publisher's policies regarding the self-archiving of journal articles on the web and in Open Access repositories.

⁹ Digital Commons is a stable and well-respected open access institutional repository offered for licensing by bepress.

¹⁰ See <http://libguides.law.unm.edu/LawJournals>.

A Marketplace portal was created to take credit card payments for subscriptions and invoices in addition to the long-standing paper subscription forms and payment.

IV. LIBRARY AND JOURNALS PERSONNEL

A. Position Changes

- July 2015, Michelle Rigual became Library Director.
- July 2015, Sherri Thomas became Library Assistant Director.
- May 2016, Robert Thomas was hired through a competitive search as a temporary Library Information Specialist 1 (working title: Circulation and Facilities Specialist).
- June 2016, Marquita Harnett, Jennifer Laws, and Alexandra Siek, all three of the Library Lecturers, were approved for two year contracts that will commence July 1, 2016.¹¹
- June 2016, Logan Migliore's position as non-credit instructor ended due to university-wide phase out of that position classification. He will begin a new position of Post Doctorate Fellow on July 1, 2016.

B. Staffing and Work Flow Changes

Recent years have brought drastic changes in collections and personnel to the Library. Given these ongoing changes and in anticipation of several upcoming retirements,¹² the Library's workflow is being reimagined. The duties of a staff member scheduled to retire in August 2016 are being split out to other faculty and staff members so that the traditional Technical Services and Circulation departments can merge into a unified Systems department.¹³ The Business Operations Librarian will add print acquisitions to her duties which puts ordering and payment under the same person. Mail and receiving will be handled primarily by the person responsible for checking in and processing most print materials. The current Head of Circulation and Facilities will assume

¹¹ Per UNM Policy C190, three year contracts are available upon promotion to Principal Lecturer.

¹² Robert Flinkman, Library Information Specialist 2, is scheduled to retire August 31, 2016. Vickie Burt, Library Information Specialist 3, anticipates retiring January 2018. Marquita Harnett, Business Operations Librarian, anticipates retiring November 2019. Rea Winters, Library Information Specialist 3, is eligible for retirement but no date is contemplated.

¹³ Systems encompasses acquisitions, receiving, serials, cataloging, processing, collection maintenance, accounts payable, interlibrary loan, circulation, course reserves, bindery, book repair, facilities, and inventory. Many of these functions were previously the responsibility of a specific single individual.

responsibility for cataloging. When he catalogs items ordered at the request of faculty members he will also process and deliver the items then close the request in the Faculty Request Portal. This change provides him with professional growth and gives the Library a person to work on its large backlog of collection maintenance issues¹⁴ that have been building since the Library lost its cataloger in December 2010.¹⁵ His interlibrary loan duties will be passed to another staff person who he will supervise and backup. He will also supervise an employee who was hired in May to manage circulation and facilities. A temp was hired for the circulation and facilities position so that the library would have the opportunity to assess and fine tune its reorganization plan before making a permanent hire. It is anticipated that the new position will be a Library Information Specialist 1, allowing the library to replace the retiring person with a lower grade employee.

Unfortunately, efficiencies gained through process streamlining have been offset by migration to a new integrated library system (ILS), which added to a significant pre-existing backlog of collection maintenance issues. Under the previous ILS, server and much record maintenance were centralized at University Libraries. The new system is decentralized and requires more time from highly skilled personnel at the local library level.¹⁶ Additionally, ILS record maintenance necessitated by the migration¹⁷ as well as labor-intensive weeding and moving of the physical collection¹⁸ have been assigned to undergraduate student employees whose primary responsibility is to staff the circulation desk.

¹⁴ See the goals listed in Plans and Recommendations, Library (section V. A).

¹⁵ Though the library's cataloger returned at quarter time for a few months in 2011 to complete a cataloging project, since her retirement the Library has not had a person whose duties have included original cataloging, authority control, or retrospective conversion. Since 2011, several attempts to assign these duties to others have been unsuccessful.

¹⁶ ILS issues identified and resolved this year include the vendor replacing some bibliographic records without pre-approval resulting in the loss of local bibliographic information, data added or deleted from fields leading to records that could not be read by the system, some records unintentionally merged, and still others unintentionally deleted. There have also been several issues with patron records due to the multiple libraries within the consortium partitioning off their patrons (meaning one patron could have a record for each library instead of having one record for all libraries) resulting in libraries being unable to check materials in and out for each other. Then, with more flexibility came each library having up to 5 records for each patron. Similar problems continue with each solution requiring a high level of technical expertise.

¹⁷ Student employees have been used to attach individual items, add searchable information to records, delete and update patron records, etc.

¹⁸ The collection shifts are described in the previous years' annual report. See also Library Activities, Library Collection (section II. D).

Another employee, whose job is to serve as Journals Assistant for 20 hours and dedicate another 20 hours to Library electronic resources and faculty publications work, saw significant changes to her duties this year. On the journals side, responsibility for their financial management passed to her from the Library's Business Operations Librarian, allowing the Librarian to devote more time to working at the Reference Desk. On the electronic resources side, she became the Library's liaison to the University Communication and Marketing, designing and upgrading the library's signage, creating floorplans, managing the new digital sign, and taking the role of designer in a working group tasked with update of the library webpage.

The Library's web developer¹⁹ was inadvertently omitted from the Law School's 2014-15 core budget. The Library has since paid his salary from operating funds while assiduously identifying and implementing alternative solutions for his work.²⁰ Though he has been informed that his employment will end June 30, 2017, he has been invaluable in the training, migrating and outsourcing necessitated by his loss.

Ernesto Longa, Faculty Research Librarian, took the second half of his sabbatical, which he split into two parts (Summer 2014 and Summer 2015) to minimize impact on services.

C. Health Challenges

Two members of the library faculty experienced significant health issues this year. One was diagnosed with breast cancer in July 2015 and the other with colorectal cancer in March 2016. Both underwent radiation, chemotherapy, and surgery, and their treatment will continue in the coming year. Though this has created several challenges for the Library, its faculty and staff have responded with support and flexibility; reappportioning the more public and time-sensitive duties such as reference and teaching so that both individuals can continue to work throughout their treatment.

D. Publications & Presentations

Harnett, Migliore & Siek *Information Connections: New Mexico Legal Research Resources Statewide*, New Mexico Library Association Conference, Albuquerque, NM (October 22, 2015).

¹⁹ The web developer is a .25 time grade 14 position.

²⁰ This has included all processes that require access to the Law School server. In 2015-16, the biggest component of this effort was migration of the Faculty Request Portal to Spiceworks. In the coming year it will require moving the website to [UNM's web content management system](#) and adopting a cloud-based instance of [EZproxy](#) to authenticate e-content users.

Laws, *A Legal History of the Civil War and Reconstruction: A Nation of Rights*, by Laura F. Edwards, 108 Law Libr. J. 292 (2016) (book review).

Longa, *Popular Freethought: A Guide to the Periodic Writings of American Infidels, 1825-1865*, <https://popularfreethought.wordpress.com> (detailed bibliographic survey of nineteenth century free thought periodicals).

Rigual, *Legal Resources*, New Municipal Judges Orientation, Judicial Education Center, Albuquerque, NM (March 14, 2016).

Rigual, *What is the Law?*, Probate Court Conference, Judicial Education Center, Albuquerque, NM (February 25, 2016).

Rigual & Thomas, *The UNM Law Library—An Information Partner for You and Your Community*, Administration for Native Americans Grant Workshop for pueblo community library staffs, Albuquerque, NM (July 17, 2015).

Siek, *Federal Statutes, Regulations, and Related Federal Materials*, research refresher presented to New Mexico Public Education Department Staff, Santa Fe, NM (May 19, 2016).

Thomas, 8th Annual Tribal Leadership Conference: Transitions, American Indian Law Center, Santa Fe, NM (September 22-23, 2015).

Case Law Update to tribal judges and attorneys, including the Dollar General case up for certiorari before the United States Supreme Court as well as tribal sovereignty, tribal court jurisdiction, waiver of tribal sovereign immunity, child custody, and exhaustion of tribal remedies.

E. Law School and University Service

Marie Andrews

- Law School Staff Advisory Committee Chair (through Dec 2015)
- Law School Recognition and Rewards Committee Chair
- University Innovative Scholarly Initiatives Committee
- University Marketing and Communications Advisory Council
 - Digital Content subgroup

Vickie Burt

- Law School Library Committee

Robert Flinkman

- Law School Art Committee
- Law School Staff Rewards and Recognition Committee

Marquita Harnett

- Law School Library Committee
- Law School Pipeline Committee

Jennifer Laws

- Law School Judicial Clerkship Committee Chair
- Law School Curriculum Committee
- University Innovative Scholarly Initiatives Committee
 - Copyright Working Group

Ernesto Longa

- Law School Ad Hoc Voting Rights Committee
- Law School Library Committee Chair

Moses Moya

- Law School Building and Safety Committee

Michelle Rigual

- Law School Admissions and Financial Aid Manager Search Committee
- Law School Assessment and Teaching Committee
- Law School Library Committee, *ex-officio*
- Law School Representative to the University Faculty Senate
- University Provost's Committee on Assessment (Academic Program Assessment Subcommittee)
- University Faculty Senate Library Committee
- University Innovative Scholarly Initiatives Committee Leadership Team

Alexandra Siek

- Law School Building and Safety Committee
- Law School Library Committee
- Law School Pipeline Committee
- University Innovative Scholarly Initiatives Committee

Sherri Thomas

- Law School Environmental Law Committee
- Law School Indian Law Committee
- Law School International Law Committee
- University Faculty Senate Curriculum Committee

F. Professional Service

Marquita Harnett

- SWALL Local Arrangements Hotel Subcommittee

Jennifer Laws

- SWALL President

Moses Moya

- WMS Product Consultant for Minnesota-based Library Consortia

Michelle Rigual

- Board Member, Desert States Law Library Consortium
- SWALL Local Arrangements Committee Chair

Alexandra Siek

- SWALL Local Arrangements Hotel Subcommittee Chair

V. PLANS AND RECOMMENDATIONS

A. Library Plans and Recommendations

As the 2015-16 academic year ended, the Library's goals included the following:

- creating an online section of Legal Research to offer students in summer 2017 in addition to the traditional on-campus course,
- updating and reorganizing the Library webpage to take advantage of UNM's web content management system and provide a streamlined portal to the Library's resources,
- creating online research guides for both students and the public,
- updating the Library's index of legal forms,
- setting up the Law School's presence in Digital Commons and migrating the contents to it from Lobo Vault,
- setting up card swipe access to the After Hours door,
- creating a collaborative work zone on the lower floor,
- providing tutor carrels in the collaborative zone,
- formalizing the quiet zone on the upper floor,
- migrating the library's shared drive content to Sharepoint,
- setting up a digital sign in the Forum for enhanced communication and to better publicize faculty and student scholarship,

- revisiting the question of credit card payments in January 2017,
- considering purchase of a bookeye scanner,²¹
- hosting the Southwestern Association of Law Libraries annual meeting in Spring 2017.

Additionally, several collection and systems projects are anticipated for FY17, including:

- migrating e-content authentication to a cloud-based instance of EZproxy,
- inventorying the lower floor,
- completing the weeding and cataloging of the Latin collection,
- weeding and, where necessary, reprocessing the New Mexico collection so that the materials are appropriately placed in either the reading room or light archive,
- cataloging and labeling the Faculty Publications collection,
- adding the Indian Law Microforms to the catalog,
- adding materials held in the Lobo Vault Institutional Repository (Law School Archive) to the catalog,
- retrospective conversion of local holding records,
- continuation of record cleaning due to ILS migration (barcode misreads and renewal date resets),
- review of print journal subscriptions for accuracy and redundancy with electronic subscriptions.

B. Journal Plans and Recommendations

Increased readership and scholarly impact in a digital environment will be the focus of activity in the coming year.

- The NMLR has appointed a web editor and is re-building their website which will contain a blog/news section. The site will be managed by the journal with content and branding support from the Law School's web administrator. The NRJ expects to initiate similar work in the near future.
- The Library is working with University Counsel to approve a licensing agreement so that the *NRJ* will be available in JSTOR²² as part of its Sustainability collection.

²¹ Though the bookeye is expensive, it is well-tested and highly reliable technology that would in large part bypass the shortcomings of the university's technology infrastructure.

²² JSTOR is a digital database of approximately 2000 academic journals in more than 50 disciplines.

- The details of the migration of both the *NRJ* and *NMLR* published works from the law school's web server to Digital Commons will be negotiated and undertaken.
- The future of subscriber-based printing will be discussed by the faculty library committee and will hopefully result in a recommendation to the full faculty or Deans.
- *NRJ* and *NMLR* are updating their publication agreement language for the 2017 volumes.