

9-4-2012

## Staff Council Communications Committee Meeting, 9/4/2012

UNM Staff Council

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## Staff Council Standing Committee Minutes



**Committee Name:** Communications Committee – Mark Reynolds Chair

**Regular Meeting time:** 2<sup>nd</sup> Thursday of each month, noon to 1:00 p.m.

**Meeting Date and Place:** Tuesday Sept 4<sup>th</sup>, 2012 – Faculty Club

**Members Present:** Mark Reynolds, Marie McGhee, Kathy Meadows

**Members Excused:** Robert Christner

**Members Absent:** Marjorie Ellen Crow, Bridgette Wagner-Jones, Libby Sanzero

**Guests Present:**

**Minutes submitted by:** Mark Reynolds, Recorder

	Subject	Notes	Follow-Up
1	<b>Start of meeting 12 noon</b>	1. Impromptu meeting to cover items	See items listed
2	<b>Staff Council Brochure</b>	<ol style="list-style-type: none"> <li>1. Pictures need to be changed to more current views. Kathy will send 16+ pictures for us to use and put on the brochure, then send to Executive committee</li> <li>2. Mark asked Bridgette for an editable copy to do such needed changes. Marie McGhee will assist on this as well</li> <li>3. Once approved by Executive committee Kathy will send in the e-news to all to review and if they have any objection in having their picture shown on the brochure to advise asap so we can change to another picture</li> </ol>	Pending Bridgette editable copy or Marie using her tools to create a new one that we can import the pictures to (pending feedback from Bridgette) Because of the re-org of the committees we still have to vet this process, pictures, etc
3	<b>Animal Humane Doggie Dash and Dawdle event</b>	<ol style="list-style-type: none"> <li>1. Chosen name “UNM Staff Leaders of the Pack”</li> <li>2. Kathy to put this name in for the event</li> <li>3. Kathy to send via e-news to all interested staff that would like to represent UNM at the event (30.00), donate, etc</li> <li>4. Grades, precincts to sent out as well as the second wave</li> </ol>	Suggestions like the Gerald May award, staff appreciation, etc
4	<b>Motto, Mission, Goal</b>	1. Tabled for now	<b>Tabled with executive staff</b>
5	<b>New events forthcoming</b>	1. Homecoming event, Veterans appreciation, operation gratitude, etc	Forth coming information – FYI for now
6	<b>Brainstorming ideas</b>	1. How to include SC via an app, text message, LinkedIn, face book, twitter beyond email and the website	Run up through Executive committee as the purpose roll
7	<b>Possible Event</b>	Sock hop for 2013	Waiting on a response back from Cinnamon Blair
8	<b>Next Meeting</b>	<b>TBD – Mark out Oct 12<sup>th</sup> – will send invite</b>	Meeting Adjourned at 12:45

## Communications Committee Roster, 2012-13

Name	Department	Phone	email
Bob Christner	Accessibility Ctr	7-2553	<a href="mailto:rchrisc@unm.edu">rchrisc@unm.edu</a>
Marjorie Crow	Art & Art Hist.	7-5861	<a href="mailto:mcrow@unm.edu">mcrow@unm.edu</a>
Mark Reynolds (Chair)	IT Networks	7-5988	<a href="mailto:reynolds@unm.edu">reynolds@unm.edu</a>
Bridgette Wagner-Jones	Pharm/Graphic D.	2-2297	<a href="mailto:bcwagner@salud.unm.edu">bcwagner@salud.unm.edu</a>
Marie McGhee	Continuing Ed	7-6320	<a href="mailto:mmcghee@unm.edu">mmcghee@unm.edu</a>
Elizabeth Sanzero	School of Med	7=8085	<a href="mailto:esanzero@salud.unm.edu">esanzero@salud.unm.edu</a>