

6-8-2012

Staff Council Communications Committee Meeting, 6/8/2012

UNM Staff Council

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Staff Council Standing Committee Minutes



Committee Name: Communications Committee – Mark Reynolds Chair
Regular Meeting time: 2nd Thursday of each month, noon to 1:00 p.m.
Meeting Date and Place: Friday June 8th, 2012 – Faculty Club
Members Present: Marjorie Ellen Crow, Mark Reynolds, Bridgette Wagner-Jones, Marie Mcghee
Members Excused: Robert Christner
Members Absent: Melissa Romine, Lauren Lewis, Libby Sanzero
Guests Present:
Minutes submitted by: Mark Reynolds, Recorder

	Subject	Notes	Follow-Up
1	Start of meeting 12 noon	1. SAM (Staff appreciation month) – Bridgette changed document to a PDF so Kathy can put on the web with a Mouse Over	Thank you Bridgette, Kathy, Bob to upload on the SC web site. Kathy has final after two changes
2	Staff Council Brochure	1. Bridgette on Staff Council brochure – word smith the document, benefits driven – Note we will use the UNM approved marketing logo	Should be sent to the group for review before 5pm EOD – ready for next month SAM
4	Marketing suggestion	1. Kathy suggested we look at making a video, UTube and post on the web site and or have on the documentation we present about Staff Council – Merl, 1 minute snippet Promote Staff Council (Mark will follow up) 2. Marketing material – Mark provided to the committee – Bridgette to clean up and send to the committee – template will be sent to Kathy to send to all committees	Send to Mark ideas for the, speech Marketing material will be to group by end of day today
5	Motto, Mission, Goal	1. Tabled for now	Ask Kathy if this going to be brought up again or not
7	Committee	1. Recruit new members next week	1 new member attended
8	Next Meeting	NOTE: This is a FRIDAY 7-13-2012	Meeting Adjourned at 12:30

Communications Committee Roster, 2011-12

Name	Department	Phone	email
Bob Christner	Accessibility Ctr	7-2553	rchris@unm.edu
Marjorie Crow	Art & Art Hist.	7-5861	mcrow@unm.edu
Mark Reynolds (Chair)	IT Networks	7-5988	reynolds@unm.edu
Bridgette Wagner-Jones	Pharm/Graphic D.	2-2297	bcwagner@salud.unm.edu
Marie Mcghee	Continuing Ed	7-6320	mmcghee@unm.edu
Melissa Romine			
Lauren Lewis			
Libby Sanzero			
(8)			