

**JEI Minutes: 9/12/2022**  
**Note Taker: Jonathan Pringle**

- (2 min) Brave Space/Community Agreement on screen as we start, have everyone agree in chat or verbally
  - All agree; Chair shared the link in Chat
- (10 min) Miso Survey Discussion for Gender - HSLIC Manager of Administrative Operations (Guest)
  - See email from Manager of Administrative Operations pasted below. Merged Information Services Organization (MISO). Most participants are undergraduate-serving. HSLIC is deviating from this norm. Very easy-to-respond to survey; response rates are high (around 50%). They have a mandatory demographics section. HSLIC does not parse out survey by gender, but MISO does. The way they ask the question is from MISO. We do not have the ability to change the existing options, but we can add another four additional options. The HSLIC assessment team added some possible options (see below). MISO encourages use of an institutional standard when adding more options.
  - One committee members shares a link to the University of British Columbia's document related to creating inclusive forms: <https://equity.ubc.ca/resources/gender-diversity/inclusive-forms/>. Manager of Administrative Operations does a screen share of the Endorsed Gender Identity Data Field from the Joint Commitment Data Questions Subgroup within Elsevier's I&D Committee.
  - One committee member promotes using Transgender Male and Transgender Female as two additional identifiers - to prevent othering.
  - The additional Gender non-Binary/Gender Diverse; and Not Listed would round out the two remaining available options.
- (20 min) Ice breaker and new members intro, previous members who have had to leave
  - What is 1 bucket list item you want to do in ABQ?
  - Where are you from and what brought you to ABQ? If you are from ABQ, what about ABQ do you love that kept you here?
- (15 min) Subcommittee Updates
  - (5 min) Spaces
    - Updating study rooms; based on focus group results that we got from this past Spring. Getting new desks that are mobile (not fixed), accessible furniture, paintings/art from the UNM collection (nature).
    - Through our Seed Funding grant we have expanded the Wellness Room
      - The Chair and co-Chair will be presenting on this at CLAPS. This conference is free and virtual but registration is not yet open.
  - (5 min) Collections
    - Over the summer this has been paused a bit, but the group is working on new purchases for the fall. For new JEI members, they can join this group (and others)
  - (5 min) Trainings/Events
    - Recall that the JEI committee will offer six trainings; HSLIC requires its faculty/staff attend three of the six.
    - Do we want to keep creating certificates for those who have completed their JEI trainings?
      - Maybe pivot to an electronic acknowledgment stating that a candidate has completed three of the six trainings. Consider BCCing or CCing immediate supervisors.

- “Autism Goes to College” is a screening that the JEI committee will be planning shortly.
  - The Chair and another committee member are organizing a series of “book tastings” this semester. Announcement and schedule coming very soon!
  - The authors of “Nice White Meetings” have agreed to do a talk for us at \$250 per speaker for a 1 hour training  
<https://cjal.ca/index.php/capal/article/view/34340>
- (5 min) Updates
    - None

**Email from HSLIC Manager of Administrative Operations**

*The Assessment Team has a question for the JEI Committee about the MISO Survey. We need to customize a question about gender. The question is required for HSLIC to include on the survey, but it is not required for respondents to answer when taking the survey. The survey includes instructions before the demographic section telling respondents that all demographic questions are optional.*

*This question is a multiple choice-only question. We can add up to 4 options besides female and male. Based on some brief research previously done, we are thinking of the following options:*

*MISO survey question: What is your gender?*

- *female (this option required by MISO)*
- *male (this option required by MISO)*
- *non-binary*
- *not listed*
- *prefer not to reply*

*Would it be possible for the JEI Committee to provide feedback on this draft list of options?*

*It's important to note that HSLIC has not used gender in the past when analyzing data from this survey. However, the MISO survey research team does use gender in its analysis at the cohort level and longitudinally. But in any case, it's not something HSLIC has a say in. So, the Assessment Team is trying to make the best decision it can, and input from the JEI Committee would be really helpful.*