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Minutes, December 10, 2004

Taos Faculty Senate

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Faculty Senate Meeting
Friday December 10, 2004
8:30AM Klauer Campus

DRAFT AGENDA

I. Call to Order, Roll Call, Approval of Minutes

II. Treasurer’s Report – JS

III. Old Business

A. Website Care (PV, JW)

B. Follow up on Recommendations toward stronger Faculty Support

D. Faculty handbook – Review of compilation of chapters
   Chapter 1 – PV
   Chapter 2,3 – RBG
   Chapter 4,5 – KPM, MD
   Chapter 6 – JS
   Chapter 7 – TG, JW
   Chapter 8 – RBG

E. Faculty Senate sub committee reports (if any)
   1. R2D2 (KON)
   2. UNM Main, Faculty handbook Section F, (RBG)
   3. Curriculum committee (MD)
      a. Appointment of replacement for MD for Spring Semester

F. Report on Needs and Roles of UNM Taos Adjunct Faculty (Jim Gilroy)

IV. New Business

A. Budgeting Meeting representatives

B. UNM Taos Curriculum Committee
   1. Vote on two members (one must be Main campus rep)

C. Senate Vote regarding Deanship

D. Process for Faculty vote regarding Deanship

V. Next Meeting, date and time
   January or February?

VI. Adjournment

The faculty senate met on November, 2004. In attendance were: Theresa Green, Renee B. Gutierrez, Kate O’Neill, Mag Dimond, Gary Cook, Paula Valentine, Jim Schlarbaum, and Joel Whitehead. Guests included Nora Flatley Lovell, James Rannefeld, Marty Hewlett, Dr. Chavez and Mr. Gilroy. The meeting was called to order by our President, Renee B. Gutierrez. The following items and activities were covered during this meeting.
Administrative:
- The minutes from October 8th meeting were approved.
- Status of faculty Bio’s to Alex Chavez was taken – most are in!
- Joel Whitehead announced that the faculty senate website was up – and later demonstrated it online. It looks terrific.
- Status of faculty handbook review was taken. Several are complete and should be forwarded to Renee via email. (completed – chapter 1,6,7).

Subcommittee Reports:
- AUP has been turned over to Randy Archuleta
- Mag Dimond attended the monthly Curriculum committee. Main campus is working on a careers oriented program for sophomores. They also have priority on an Outcomes Assessment Program.

Stipend Process:
- Joel Whitehead presented a recommendation for issuing stipends to adjunct faculty for service on committees and task forces. The senate approved the recommendation. The process will be managed and approved by Academy Heads. The chairperson of each committee/task force must also approve stipend payouts.

Dean Appointment Plans:
- Dr. Chavez joined us to discuss her plans for the appointment of Dean of Instruction. In order to appoint Mr. Gilroy for another year, approval must be obtained from main campus and also from the UNM-Taos Faculty Senate. The faculty handbook also states that a vote by secret ballot should be taken from all faculty members. The faculty senate will approve or disapprove the recommendation in the December meeting. A vote of all faculty will be conducted during the January 2005 orientation session.
  Dr. Chavez will make the formal recommendation to the authorities at main campus.

Re-establishment of Curricula Committee:
- Mr. Gilroy joined us to talk about establishing the Taos Curricula committee again, and about main campus guidelines. The senate must have two representatives, one being the main campus representative. After some discussion, it was decided that Mr. Gilroy will consolidate the comments and present to the senate for approval in December. The first formal meeting will be January 28, 2005.

Status on Recommendations for Stronger Faculty Support:
- An updated status of recommendations was distributed. We will discuss in detail during the December meeting. A copy of Flo Dibrito’s adjunct faculty survey will also be distributed to all senate members prior to the December meeting.

The next meeting will be Friday, December 10th at 8:30, Klauer Campus.

*** Fun – Food – Semester Celebration***
Pot Luck Lunch Friday December 3rd – downtown location
Details to come soon