2012


Martha Bedard

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University Libraries
Annual Report for 2011-2012
Martha Bedard, Dean of University Libraries

University Libraries has completed another productive year of service to the University of New Mexico community and the state. The new and on-going services and programs outlined in the enclosed reports reflect the enormous value we provide to the success of the University of New Mexico. A few highlights I would like to emphasize include:

- Successful development of the data curation and management initiative supporting research faculty at UNM.
- Vastly improved Google Search of the UNM site thanks to the expertise of library metadata experts in a cooperative project with UNM Information Technology.
- Significant development of the UL credit curriculum and the successful negotiation of the transfer of the Organizational, Learning and Instructional Technologies Program from the College of Education to the University Libraries.
- University Libraries has raised $471,890 (183 gifts) in donations which will help support the purchase and processing of special collections as well as fund other special initiatives.

The UL continues to use a strategic planning process supported by a well-developed project management process to manage short and long-term goals. Retirements in library leadership and in all areas of the library system have created many opportunities for re-considering our internal structure and workflow. New assignments across the units and buildings have provided opportunities for positive change.

Academic year 2012-2013 will see added growth and change in the library as noted in the plans outlined by library leaders in their individual reports. Highlights of our plans for the future are:

- Integrate the OLIT Program fully with University Libraries and in the process rename our college and develop a new mission and vision.
- Expand our data curation and management services.
- Research the newest providers of integrated library systems (electronic catalogs) and plan for this significant update for our systems.
- Increase our participation in national and regional cooperative purchasing and collection development.
- Continue to refine our organizational structure for the greatest efficiency and flexibility.
Significant Developments:

Reorganization to Form the “New School”: After a year-long planning initiative, the University Libraries (UL) received final approval during the spring semester for the Organizational Learning and Instructional Technology (OLIT) program to be moved from the College of Education (COE) to the UL effective July 1, 2012. The Information Management and Data Sciences (INFO) courses (already taught by UL faculty) will join the OLIT program under a new program name to be determined next fiscal year. The OLIT program consists of three tenured faculty members and one tenure track faculty member as well as various visiting faculty, temporary part-time faculty, and teaching assistants. The Deputy Dean was named “point person” for OLIT program faculty, the staff program coordinator reports to her, and she coordinated the administrative transition of the program. In addition, the Dean named a UL faculty member to coordinate OLIT’s cultural transition and another faculty member to coordinate the curriculum aspects of the transition. Together, this three-person transition team coordinated these tasks as well as the creation of an FAQ and planning for an OLIT/INFO Retreat to be held early next fiscal year.

Faculty Hiring Plan: In fiscal year 2011-12, the University Libraries requested and received authorization to initiate searches in fiscal year 2012-13 for seven faculty members: five tenure track faculty librarian vacancies held from fiscal year 2010-11 (including a Digital Resources Coordinator, Instruction Services Coordinator, Administrative Services Coordinator, Metadata and Discovery Services Librarian, and User Experience Coordinator); one tenure track faculty position for the OLIT program (an open rank Instructional Design & Technology position) also held from the previous fiscal year; and one newly funded tenure tract faculty librarian position (a Data Scientist).

Administrative Services Units Reporting to the Deputy Dean: The Administrative Services division comprises two teams, Budget and Cost Management and Employee Resources.

Budget and Cost Management (BCM) staff continued to support the Dean, Deputy Dean, Associate Deans, and other members of Dean’s Cabinet by preparing various financial reports, projections, and analyses as well as providing information and data to achieve the University Libraries’ strategic goals and priorities and for specialized financial presentations for various campus stakeholders. BCM participated in planning for the move of their offices from Zimmerman’s second floor to basement level 1 in order for the OLIT program to move into BCM’s vacated space. This move was initiated because BCM office space on the second floor was located in a public area which was more appropriate and accessible for OLIT program students and visitors than other potential spaces. In preparation for the move, the Business Manager and Deputy Dean met with UNM auditors to assure appropriate security of various BCM documents, files, drop box, safe, etc. BCM staff worked closely with the Deputy Dean and COE staff to transfer the budget to the UL, set up new Banner index numbers and track balances. Also this year, BCM accountants provided budget and financial support for new grant awards: New Mexico Digital Newspaper Project and Stimulating Innovation in Cross-disciplinary Women Studies Research through Cyber-enabled Data Management. In addition, the UL is a voluntary “early adopter” of the Kronos automated time management and reporting solution. The UNM installation of Kronos is called LoboTime. All UL non-exempt and student employees will track their hourly time either through a time clock, or for staff, through a pc login. All exempt employees will request and be approved to take sick and/or annual leave through the system. Faculty leave will not be reported using LoboTime. Although the initial buy-in cost of LoboTime is substantial, and there is an annual maintenance fee, the system promises many advantages including increased accountability, enhanced reporting capabilities,
and a reduced buy-in cost to early adopters. The Business Manager and Deputy Dean attended frequent LoboTime planning meetings during the spring semester in anticipation of a go-live date next fiscal year.

Employee Resources (ER) continued to provide support for managers and employees, addressing a considerable number of employment issues and concerns, including performance issues and/or work habit problems. ER staff continued to work closely with employees and managers to create accurate and useful performance reviews, meaningful goals that meet the organization’s mission and vision, and career development plans for employees. As usual, the UL had full participation in the performance review process. The Employee Resources Manager was reclassified to the title of HR Administrator 3 and also began serving as the HR Agent for the UL. She assisted several UL employees with career ladders that will be completed next fiscal year as well as assisted staff in preparing a PRQ for the reclassification of one employee. During the year the UL had one staff promotion, nine new staff hires (one of which was in preparation for OLIT joining the UL), three post-retirement on-call staff hires, three staff resignations or retirements, and one staff termination. In addition, the UL hired five new faculty, three of which were Lecturer III positions on two-year appointments with special funding from the Provost, one tenure track assistant professor, and one part-time Research Assistant Professor with a split appointment in the Geography Department. The UL had a failed search for an Inter-American Studies Librarian; since funding for this position was only available for one year, two (student) fellows were hired instead of a faculty appointment. One faculty member resigned, one completed a one-year post-retirement contract, and one was promoted to the rank of full professor. The Library Job Descriptions Task Force, chaired by the Deputy Dean, and working with members of UNM Human Resources Compensation Unit, successfully completed a market analysis for all positions in the newly updated Library Family Job Descriptions, including the Library Information Specialist (LIS) 1, 2, and 3; Library Services Coordinator; Manager, Library Operations; Archivist Assistant; and Archivist. This analysis resulted on five of the seven job titles moving up one grade level; only the LIS I and the Archivist Assistant retained their current grade level. Toward the end of the fiscal year, the UL’s staff and faculty online orientation documents were updated, with a comments section added to further enhance the orientation process.

Significant Plans and Recommendations

Early in the new fiscal year, members of the OLIT transition team, coordinated by the Deputy Dean, will conduct a multi-day OLIT Retreat/Planning Seminar for OLIT and INFO faculty. The purpose is to recommend a new name for the college and the program as well as to revise mission and vision statements for the new school. The name, mission, and vision will be vetted via surveys of OLIT students and UL employees prior to moving forward with approval from the Provost and preparation of Degree/Program Change Form Cs. Course numbering schemes will be designed for merging OLIT and INFO courses into one joint program. The UL will host its first convocation ceremony in December 2012 for OLIT students who complete their degree requirements in the summer or fall semesters. The convocation for spring semester graduates will be held in May 2013.

On July 1, 2012 a Special Assistant to the Deputy Dean: Administrative Services Coordinator (ASC) will begin a one-year appointment as the result of an internal transfer opportunity. Personnel in the UL’s BCM and ER units will report to the new ASC. In addition, the Administrative Support Team will be reconfigured, vacant positions on the Team will be filled, and the Team will also report to the new ASC. The Deputy Dean will work closely with the ASC and the UI. Business Manager to plan for the LoboTime system to go-live, including staff training and preparation of a business plan for the system. The UL will receive new/additional funding for the 24/5 initiative to move to Zimmerman Library and three new LIS 1 staff members will be hired to work over-night during the fall and spring semesters. Also, the approved faculty hiring plan will be implemented with responsibility for faculty hiring and search coordination returning to the HR Administrator. The UL will prepare an RFP for a new LIBROS system; this will involve extensive collaboration with the sixteen-member LIBROS Consortium and identification of significant funding for
migration to the new system. The new President is considering shifting to Responsibility Center Management and Performance Based Budgeting in the next two years. The Deputy Dean and the ASC will learn more about these budgeting methods in preparation for a potential change. Also, the Deputy Dean and the Planning and Assessment Officer will work together to plan and schedule additional Leadership Academy training sessions next year.
Academic and Research Technologies Annual Report 2011-2012
Dale Hendrickson, Director

Significant Accomplishments

• Collaborative agreement with Anderson School of Management
• Refresh of storage and server infrastructure increasing capacity significantly
• Refresh of over 150 workstations
• DataOne UNM coordinating node on 212 servers
• SharePoint implementation for University Libraries intranet
• Shibboleth collaboration with UNM Information Technologies
• Research Storage Consortium implementation

Significant Plans

• Math Learning Lab (MaLL) implementation
• Improvements to VM management (V Center)
• Improve storage flexibility
• Improvements to student and public printing infrastructure
• Implementation of Application Life Cycle Process
• Implementation of new web presence for UL
Significant Developments

Ebsco Discovery Service (EDS) was implemented as our Quick Search on the UL website. This involved significant staff effort in Collections and Acquisitions Services (CAS) and Collections and Discovery Services (CDS), as well as input from subject librarians, library IT staff, and the Web Committee. The new service combines search results from over 90 resources, including LIBROS, LoboVault, and our digital collections. EDS requires extensive ongoing maintenance by CAS staff.

The UL book approval plan with Yankee Book Publishers (YBP) was modified to include ebooks from the EBook Library (EBL) platform. This new plan integrates ebook processing into our normal workflows, but it also includes several new patron-driven acquisitions features. Ebooks that match our profile are added to the LIBROS catalog. The library pays a small rental fee each time an ebook is used. On the fourth use, the ebook is purchased permanently for the collection. Items that are never used are not purchase and have no associated fees.

CAS staff worked with staff at Health Sciences Library and Informatics Center (HSLIC) and Law Library to modify the account codes used in Banner for library materials. Because of those changes a fund modification project was started to change funds in our Millennium acquisitions module. These changes were vetted by the Collection Development Priorities Committee and by Subject Specialist librarians. This transition of fund names was implemented at the change of fiscal years in June/July 2012. CAS will continue cleaning up Millennium fund records in the next fiscal year.

CAS staff worked on a project to move UNM Law and NM Tech off of the Millennium acquisitions module they shared with University Libraries. Clean up and deletion of their old order and check in records will be completed in the next fiscal year.

A search was conducted for an Library Information Specialist 3 in electronic resources. The search successfully identified a candidate, who began working in the Fall of 2011. Unfortunately, this individual will be moving out of state in the Fall of 2012.

A search was conducted for a replacement for a supervisor for Serials Receiving, Marking & Bindery, Government Publications processing, and Monographic Receiving. The search successfully identified a candidate, who will begin working in September, 2012.

With the retirement of the supervisor for serials receiving, marking, and bindery, several CAS staff were cross-trained to take up uncovered duties. The CAS staff in other areas learned serials receiving, claiming, marking, and bindery procedures.

A committee drafted an RFP for library binding. The call will be issued to vendors in the Fall of 2012. The Director of CAS worked with an advisory committee to evaluate the Espresso Book Machine (EBM) for possible purchase. The Director of CAS crafted a business plan for the EBM. The EBM was purchased for the University Libraries. A plan for implementation will be crafted during the Fall of 2012.

The Director of CAS worked with the Collection Development Priorities Committee (CDP) to form collection “mission” and “vision” statements for the UL. These have been completed. A sub-committee will begin working on a roles and responsibilities document for CDP, Subject Specialists, and CAS staff.
Significant Collaborations

- New Mexico State University: Several UL leaders traveled to Las Cruces to discuss collaboration possibilities.
- Greater Western Library Alliance (GWLA): UL has long been a member of and made use of GWLA group purchasing options. This year, the UL is also participating in a shared print repository of Annual Review journals. The Director of CAS is also co-chairing a task force to analyze monograph holdings across the entire consortium. Libraries will be able to use data generated by OCLC to make de-selection decisions. The GWLA task force will work this Fall to develop a memorandum of understanding regarding the weeding of collections based on the OCLC data.
- WEST: The UL became a member of WEST, a distributed print repository organization of academic libraries in the western U.S.
- Hathi Trust: The UL would like to join the Hathi Trust as a means of participating in the preservation of digital collections. The membership agreement is currently being reviewed by UNM Purchasing. There are some clauses in the agreement that Purchasing will not sign off on.

Electronic collections acquired

- America's Historic Newspaper (additional modules)
- National Geographic Archive Online
- Nineteenth Century Collections Online
- WorldScholar: Latin America

Significant Plans and Recommendations

- CAS and CDS staff will need to begin working on an RFP for a new integrated library system. This call should be issued in the Spring of 2013.
- Ebook collections from several vendors should be expanded and diversified.
- Collection policies should be further developed to clarify UL priorities and plans.
Significant Developments

Cataloging in LIBROS
CDS created access for many titles this year. We cataloged 15,509 unique titles in LIBROS, which included books, videos, music scores, sound recordings, and electronic resources. This number is down from last year’s 19,660, though last year’s count included extra titles from project catalogers for the Tireman gift. Catalogers continue to enrich metadata for records in WorldCat, which are shared amongst libraries around the world.

The work supply this year was a mix of new receipts and gifts. We continue to queue cataloging for legacy collections that we are providing improved access to, such as scientific conferences, government documents, and maps when new titles ebb. We also continue to support Access Services in the effort to convert titles classified in Dewey to Library of Congress.

Records using the new cataloging standard, RDA, have begun to appear in our data stream. CDS began training by attending workshops (mostly in webinar format) and sharing some example records in the course of our regular meetings. The number of these records will increase next year.

Collaborating with Other Departments and Units

LIBROS Group
CDS continued to work closely with the LIBROS Group to load updates to bibliographic records in LIBROS, load authority records, and to load electronic book and serial records.

CDS catalogers also assisted with the LIBROS system audit in February, and actively began work on the re-indexing project. This project requires review of every field in a cataloging record to make decisions as to whether the field should be indexed, and where (e.g., title, keyword, etc.).

Catalogers also assisted the LIBROS Group and the Electronic Resources Team in the implementation of the Ebsco Discovery Service, which is now the default search for the Libraries web page.

CSWR
CDS has continued to work with our colleagues in the Center for Southwest Research to provide cataloging and metadata support. CDS members continue to catalog Center monographic and serial materials totally between 8-12 hours a week, with increased hours when there was demand. Two CDS members contribute to the cataloging of finding aids in the Rocky Mountain Online Archive.

Government Information
We also partner with Government Information to create more complete catalog coverage of our documents collection. This year CDS created a procedure and began the complex task of creating analytics for the US Serial Set. This project will give detailed access to congressional proceedings, and more accurately direct patrons to the correct volumes.
LoboVault

Two CDS catalogers actively work in LoboVault to upgrade metadata submitted by student authors for Electronic Theses and Dissertations (ETDs). Metadata for the summer and fall 2010 and spring 2011 ETDs have been completed.

Abya Yala

Two CDS catalogers have submitted the full text files and metadata for the works of this South American publisher. There are now 566 titles free and available to the public.

New Mexico Composers’ Archive

The CDS music specialist continued to upgrade the student-input metadata for this important local collection.

Google Search Appliance (GSA) or “SearchUNM”

This project is a collaboration between the UL and campus Information Technology (IT). In August the new “Search UNM” (Google Search Appliance) was implemented. CDS faculty and staff created training videos in Search Engine Optimization (SEO) for web site owners. Survey data indicated increased satisfaction with the search, and the videos were well-received. The Metadata Librarian presented an SEO session to UNM Information Architects Group.

Significant Plans and Recommendations for the Near Future

Workload redistribution

The retirement of Mary Ellen Hanson will require distribution of her workload. The Metadata Librarian is taking responsibility for statistics reporting. The reclass project items are being distributed amongst all the CDS catalogers. Thesis cataloging will also be assigned to another CDS cataloger.

Exploring a New System

CDS personnel will take an active part in the exploration of potential successor systems to the Millennium platform that runs LIBROS.

Resource: Description and Access (RDA)

The new cataloging standard, RDA will be fully implemented by the Library of Congress and the Program for Cooperative Cataloging (of which we are a member library) in March 2013. CDS will complete Program for Cooperative Cataloging Name Authority training this year so we will be authorized to create records in the new standard.
Facilities and Access Services Annual Report 2011-2012
Nancy Dennis, Associate Dean

These accomplishments represent the work undertaken by units within Facilities and Access Services and Instruction Services in 2011/2012 in addition to the overarching and ongoing responsibilities to: maintain over 427K square feet of library space, open four libraries for over 130 hours per week, serve over 1.5 million visitors, provide over half of the total printing and copy services on campus, circulate more than 200K items annually, host the eReserves site that receives over 1 million hits per year, process 98,600 ILL requests, fill 8,317 LibExpress requests for UNM patrons from UL collections, respond to technical support requests from over 20 LIBROS member libraries (22% of virtual service desk calls), and load more than 790K bibliographic records for our growing eResources collections.

Significant Accomplishments

Access Services

Responsible for the staffing of all public service circulation and reference assistance desks, collection maintenance of 3M volume collection

Centennial Science and Engineering Library (CSEL)
- Participated in the research and development of CSEL as the site for the new Math Learning Lab (MaLL) scheduled for opening, January 2013.
- Plan space and collection moves in preparation for MaLL.
- Continued collection review to consolidate print and electronic collections.
- Responded to water leak into Map and Geographic Information Center; refurbishment of space, inventory of damaged maps.

Fine Arts and Design Library (FADL)
- Instituted training program for new staff transfers and student hires with a focus on enhancing customer service and collection maintenance projects.

Parish Memorial Library (PML)
- Completed the remodel of first floor Combined Service Desk and public areas.
- Employee training was undertaken to familiarize all employees with new service desk.

Zimmerman Library (Zim)
- Re-allocated space on first floor reference area to accommodate more student study spaces; shifted collections into Tower levels.
- Completed planning for 24/5 service hours
- Completed addition of 17K new juvenile literature books from Tireman Library, consolidated juvenile materials from all subject areas to create Children’s Literature study area on 3rd floor.
- Continue planning process for new ZIM CSP remodel
- Completed recruitment and hire of two new Access Services Librarians, Lecturer III.
- Staff retirements resulted in re-organization of duties among Access Services Librarians to provide leadership in service areas.
• In partnership with Accessibility Resources Center, completed the renovation of Accessibility Service Room replacing the former Alice Clark Room.

Facilities Service

Responsible for the management and security of over 450K square feet of library space

Significant Developments

• Managed construction/remodeling projects:
  • UI Dean’s office suite
  • Parish Memorial Library Combined Service Point
  • Accessibility Resources Room – Zimmerman Library
  • Organizational Learning & Instructional Technology office suite move from Hokona Hall to Zimmerman Library second floor.
  • Budget and Cost Management office move and remodel
  • Digital Scholarship Room (ZIM B23 and B25) – remodel for Espresso Book Machine and office space
  • Coordinated upgrade of wireless network upgrade on ZIM 2nd, 3rd floors, and West Wing.

Emergency/Disaster response:
  Coordinated recovery and remodeling of CSEL after first floor water leak.

Employee Training
  Completed FAMIS training to facilitate completion of space inventory for UI.

Instruction Services *

A total of 820 instruction sessions reaching 14,515 students were offered during the academic year; 49% of students served were freshman, the remaining sessions were offered to students in upper level subject/course specific classes.

7,167 freshman-entering students were served in 351 sessions. These 100-level sessions ranged from walking tours to targeted research skills instruction. The goal is to help all freshmen make the successful transition from high school- to college-level research by making them aware of the many services and resources provided by the University Libraries.

In the 2011/2012 fiscal year, the University Libraries provided 351 library orientations to 7,167 students enrolled in 100-level classes and freshman programs.

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<th>Freshman Classes/Program Served</th>
<th>Sessions</th>
<th>Participants</th>
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<td>9</td>
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<td>Architecture 101</td>
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<td>Art Studio 187</td>
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<td>Biology 112 &amp; 124</td>
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<tr>
<td>Chemical &amp; Nuclear Engineering 101</td>
<td>3</td>
<td>107</td>
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<td>Communications &amp; Journalism 130</td>
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<td>Native American Studies 150</td>
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<td><strong>Total</strong></td>
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*Instruction Services - Administrative reporting line changed spring 2012

Interlibrary Loan and Library Express
The Interlibrary Loan/ Library Express Service had a very productive year. A total of 98,660 requests processed. The unit borrowed 37,982 items for UNM faculty, students and staff; processed 51,863 requests that were loaned to other libraries and processed 8,317 Library Express requests for UNM patrons. Document fees at $35,920 to lending libraries and $22,328 for copyright were paid. UL continues to participate in both GWLA and Rapid memberships, and the Purchase on Demand program (rush ordering) continued to grow.

LIBROS Coordination Group
The process of bringing Institute of American Indian Art Library, the 20th library, into the LIBROS Consortium was completed.
Changes to the system:
- New acquisitions module for CNM
- Load Scheduler was purchased
- More review files were purchased
- Improved public Web interface upgrade completed
- New server hardware and three new software releases installed (5/23/11)

Assistance to the Consortium:
- Ask a Librarian: Assistance is provided to Consortium members via the Ask a Librarian system.
- LIBROS incidents comprised 22% of all “tier 2” incidents.
- UL staff attended the IUG – national conference
- System audit/review conducted Spring-Summer 2012 to improve functionality and system security.

Virtual Services Desk – Ask A Librarian
This successful service extends many library resources and services into the virtual environment during all operating hours. Over 11K calls/chats/emails from UNM students, faculty and staff and LIBROS member-libraries were received and addressed through the year. A need was identified to change the software platform upon which the AAL service is based. A project to identify, trial test and make recommendations was undertaken during the year. A hosted solution through Altarama was selected and is being implemented during the fall 2012 semester. This service adds text messaging as a new contact format.

Plans and Recommendations
- Assist with planning for Zimmerman Library CSP and Academic Commons.
- Complete remodel work in Dean’s suite.
- Assist in vacating and relocating all contents in Elks Annex (this could be the year).
• Upgrade the lighting in the Anderson Room. We have been working with the UNM electrical engineer and Area 3 electricians on this topic.
• Obtain a storage facility with 15,000 to 30,000 square feet that is fully functional (HVAC, security, office space, warehouse/compact/cantilever shelving, phone, data, etc.)
• Preparing for the 2013, 75th Anniversary of Zimmerman Library and the celebration of 3 millionth volume in University Libraries.
• Complete planning and construction of MaLL in CSEL – open for students January 2013.
• Complete implementation of new software platform for Virtual Services Desk on Altarama.
• Recruit and hire faculty librarian as Library Learning Services Coordinator. Continue to review and expand library instruction program.
Teresa Neely, Director

University Libraries
- Serve on the campus Learning Environments Committee
- Served as a member of the campus Math Emporium Teach charged with identifying a space on campus for the MaLL.
- Participated in campus search for director, CAPS
- Participated in training for F&A Space Usage
- Began attending campus Internal STEM Stakeholders meetings

Centennial Science and Engineering Library
- ArcGIS software installed on computers in Room 155
- New chairs purchased for Room 155 and Room 255
- Selected as sight for the UNM Math Learning Lab (MaLL)
- Began planning for the re-envisioning of MAGIC (print based remain in LL2, online, GIS LL1)

Fine Arts and Design Library
- No learning spaces projects

Parish Memorial Library
- Combined Service Point (combining circulation and reference desks) completed
  - Included developing project announcement and project agreement
- Room 210 enhanced with projector and screen

Zimmerman Library
- Juvenile Literature Reading Room area created on 3rd floor by shifting 3rd floor collections and combining collections from all 4 branches
  - Included UL project announcement and project agreements
  - Included selecting furniture and finalizing layout
- Accessibility Services Room built and opened – Room 159A – in southeast corner of 1st floor under skylight
  - Included UL project announcement and project agreements
  - Included working with Accessibility Services Office
  - Included a survey of students registered with the Accessibility Services Office
  - Weekly planning meetings
  - Selecting furniture and equipment
- Began planning for renovating Combined Service Point
  - Included developing program assessment for staff space (ILL, Access Services, Facilities)
- Met weekly with campus planner and university architect to discuss learning commons for Zimmerman and IT student technology center
- Participated in planning for digitization center space to be renovated for office of scholarly communications officer and espresso machine.
  - Group study room converted for office space
Outreach Annual Report 2011-2012
Susan Awe, Director of Outreach

Significant Developments

Ambassador meetings this past year were more frequently attended by all UL staff. At the June, 2012, meeting, we discussed and implemented an internal name change to Subject Specialist since after explaining the name for several years we wanted a name that was more self-explanatory. Other topics for Subject Specialist meetings included the Data Sensitivity and Curation discussion, feedback for the Web Committee, Learning Objects use in Research Guides, Instruction and Outreach Techniques for better Instruction, Freshmen Learning Communities, and patron driven acquisitions. In fall, 2011, a Learning Objects Task Force was created from the Subject Specialists group and they are moving forward with developing and updating our current ones. Several staff members attended events held by the Anderson School of Management, the Ethnic centers, School of Engineering, and various other departments during the school year as well as meeting with individual faculty and graduate students for research assistance. During the year, Ambassadors attended job-related training such as LoboVault, Zotero, Ebsco, State Data Center Training, EDS, and Best Practices for Research Guides (NS).

Most Subject Specialists maintain quite a few Research guides. Nearly all of us have created new Research Guides (formerly known as LibGuides) and kept our continuing guides up to date as well. During the summer, the organization of the Research Guides will change with the coming of the redesigned web pages.

Our Outreach statistics show that the UL Subject Specialists had over 3500 participants in activities with more than 8,000 contact hours. Instruction hours were also up. I spent the spring trying to get the Outreach statistics database changed to be easier to use and more relevant to current Outreach activities but no success there yet.

Several of us continue to work some hours on the Virtual Service Desk and occasionally back up the VSD from the Parish Reference Desk. In the fall, several subject specialists will log into Altarama, the new chat and text software while on the service desks as we expect this service to grow as it is discovered.

Staffing

In the fall of 2011, I lead a search committee for a new Engineering Research Librarian which resulted in our hiring the top candidate, Lora Leligdon, who started work with the UL in March. Several other changes occurred in spring when Dena Kenney retired in April and two library faculty, Kathleen Keating and Suzanne Schadl and one staff member, Carroll Botts, were invited to join the Outreach group. Lori Townsend was named the subject specialist for Africana Studies and the Women’s Resource Center. Amy Jackson moved to the Fine Arts library as the subject specialist for Performing and Digital Arts. Chris Desai will begin a year long sabbatical on August 1, and Kathleen Keating will be the Education Subject Specialist in her absence. I continue to hold monthly Outreach meetings where communication from the Dean’s Cabinet and CD Priorities is presented.

Significant Plans and Recommendations

• Hire the Instruction Services Coordinator from the faculty hiring plan
• Consider hiring another Social Sciences Digital or Data Librarian as vacancies are expected in that area.
• Consider making Social Sciences part of the Data Scientist position.
Overview

The Planning & Assessment Officer facilitates planning, gathers and analyzes data to inform decisions, and serves as project portfolio manager.

Significant Accomplishments

Please note that that each of the accomplishments listed below was achieved as the result of employees from throughout the library working together.

Strategic Priorities

University Libraries updated its strategic priorities by adding an additional strategic priority related to research data and assigning milestones to each priority.

Milestones

Planned and facilitated a strategic planning retreat structured around setting 100 day, 1 year, and more than a year milestones. Milestones were set for each of the three priorities of building physical and online spaces around learning, a model where users seamlessly get what they find, and the development of a new school combining organizational learning, instructional technology, and data management, and the newly added research data priority to develop a showcase data repository service.

OLIT Merger

The Organizational Learning and Instructional Technology (OLIT) program accepted the offer to move from the College of Education to University Libraries. Facilitated meetings, conducted surveys, and assisted with marshaling the proposal through the UNM curricular process. The process was successful and OLIT moved to University Libraries on July 1, 2012.

User Needs Analysis

University Libraries conducted user needs analyses.

Satellite Outreach Service

A small task force interviewed staff and students in African American Student Services, American Indian Student Services, El Centro de la Raza, International Programs & Studies, and the Women’s Resource Center. A project emerged to improve services. Use of the service increased as a result.

Web Research plan

The Web Committee conducted a comprehensive research project that culminated in a web strategy report that recommended launching completely new web pages for University Libraries. New University Library web pages will be launched in 2012/2013.

Statistics

University Libraries gathered statistics.

- Gathered statistics for ARL, SPEC Kits, ACRL, and NMCAL as well as UNM Fact Book and FAR.
- Used ACRL Metrics to make comparisons to peer and adjusted peer institutions and to AAU members.
• Implemented Activity Insight database to track faculty accomplishments in library and as pilot for UNM.

Culture of Assessment
University Libraries fostered a culture of assessment.

Involvement
Involved appropriate employees in each assessment project.
Presented a statistics overview to NMCAL.

Training
Conducted a training survey.
Offered a Leadership Academy session on dealing with difficult employees.

Project Planning
Cleaned up project portfolio to close out projects that were completed or abandoned and implemented regular progress reports on existing projects.
Selected and implemented Basecamp as a project tracking and communication tool.
Scholarly Resources, the Center for Southwest Research and Special Collections Annual Report 2011-2012
Michael Kelly, Associate Dean for Scholarly Resources

Significant Developments

Among the outstanding achievements of the Scholarly Resources unit include the completion of several joint projects by the Digital Initiatives unit and the University Archives unit of the Center for Southwest Research and Special Collections (CSWR). During this academic year over 86 years (from 1899-1985) of the UNM student newspapers were scanned and uploaded into UNM's institutional repository, LoboVault. Also over 112 years of the UNM Board of Regents minutes were scanned and uploaded into LoboVault. The Board of Regents minutes now available in digital form covers the years 1896-2008. This year there were over 71,500 unique visitors to LoboVault with over 350,000 page views.

Another achievement this year was the completion of a three year project to celebrate New Mexico Statehood. In conjunction with the New Mexico centennial, a website, Celebrating New Mexico Statehood was launched. The site is designed to appeal to researchers as well as casual users interested in New Mexico culture and history. It offers searching of several UL databases, a statehood timeline, and social networking functions.

The Center for Southwest Research and Special Collections entered the second year of a two year National Endowment for the Humanities (NEH) funded project to digitize New Mexico newspapers. This project is part of the National Digital Newspaper Program (NDNP). This year a total of 100,355 pages of historic New Mexico newspapers were digitized and submitted to the Library of Congress for inclusion on the Chronicling America website. An application for an additional two year NEH grant was submitted in January, 2012.

Another important digital project begun in 2012 was the digitization of the audio portion of the New Mexico-Colorado Spanish Language Survey project. Hundreds of recordings used for documenting and mapping Spanish word usage are being preserved and will be accessible through this project.

Other achievements of the Center for Southwest Research include the processing of 18 new manuscript collections including the Michal Blake and the NASA series of the Senator Harrison Schmitt Collections. The John Gaw Meem Archives of Southwest Research processed seven new collections. The Pictorial Archives processed and partly digitized three new collections and added 850 new images from the Lee Marmon Collection to the Digital Archives. The University Archives added 16 new collections to the Rocky Mountain Online Archives in addition to their digitization project for the Lobo and the Board of Regents Minutes.

Our CSWR technical services and preservation units continued their work to improve stack maintenance by creating a complete inventory of the rare book collections, completion of the oversized shift and integration project in the Towers and continued integration of the CSWR Bell holdings into those of the CSWR to improve access. In the preservation unit over 80 clamshell and 129 four flap boxes were constructed.

The Center for Southwest Research had extensive use by UNM and community researchers this year, with increased usage over previous years including number of users, reference questions answered, and materials retrieved. Public Services staff participated in UNM new student and new faculty orientations, as well as, APS and Indian Pueblo Cultural Center curriculum efforts with teachers.
The public services unit assisted over 3,400 patrons in the CSWR and provided over 5,000 items to these patrons. In person usage of the collection is only one measure of the use of the collections. Over 15,293 unique visitors used the New Mexico Digital Collections. CSWR staff conducted 36 instruction classes for 636 participants. Classes that came to the CSWR include those from History, American Studies, Institute for Medieval Studies, Chicano/Hispano/Mexicano Studies, Native American Studies, College of Education, Music, Art History, and Community & Regional Planning.

Our Indigenous National Library Program (INLP) also experienced an exciting and productive year. On November 10, 2011 INLP hosted an open house to celebrate its new home on the second floor of Zimmerman Library. Guests included Native American students, faculty and staff with Sixtus Dominguez, one of the muralist who created the INLP artwork, talking about his art. During the open house the new computer area with its six Mac computers was highlighted.

INLP activities this year included hosting 109 seniors from the Santa Fe Indian School, working with CAPS to begin offering a series of library and study skills workshops, and hosting the youngest visitors to INLP, Olivia Coriz's first grade class from Santo Domingo Elementary School.

This year say Mary Alice Tsosie begin a new project to develop a Native American Oral History Program. The first project will be to interview UNM Native American students and faculty about their experiences at UNM.

Significant Plans and Recommendations

During this past year the CSWR has worked closely with Senator Bingaman’s office on the possible acquisition of the Senator’s personal papers. We hope to become the home for the Senator’s papers during the next year. Other projects planned include the first phase of the EHillerman Digital Project, an application for an additional two year NDNP grant to NEH. Funding was requested to digitize an additional 100,000 pages of both Spanish and English language newspapers, a statewide publicity campaign for NDHP project and the digitization and uploading of the UNM yearbook and other born digital UNM publication into LoboVault. Planning for a Western Archival Network began in partnership with the University of Utah and the Orbis Cascade Alliance. Nest year we hope that a plan to combine the Rocky Mountain Online Archive (RMOA) with the Northwest digital Archives and the Mountain West Digital Library will be developed.
University Libraries Active Grants 2011-2012

Grant Name: LA-ENERGAIA: Energy Policy, Regulation, and Dialog in Latin America
Agency: US Dept of Education
Award Date: 10/1/2009
End Date: 10/1/2013
Amount: $374,082

Grant Name: Western Regional Collaborative Access Tool Planning Grant
Agency: Institute of Museum and Library Services
Award Date: 7/1/2011
End Date: 12/31/2012
Amount: $25,000

Grant Name: Stimulating Innovation in Cross-Disciplinary Women’s Studies through Cyber Enabled Data Management
Agency: National Science Foundation
Award Date: 9/1/2010
End Date: 8/31/2012
Amount: $132,221

Grant Name: Conceptualizing an Institute for Sustainable Earth and Environmental Software
Agency: National Science Foundation
Award Date: 1/1/2012
End Date: 12/31/2013
Amount: $582,660
Staff Professional Activities
2011-2012

Botts, Carroll
Art History 101, "Introduction to Art.: UNM Kirtland Air Force Base, Albuquerque, NM, Fall semester, 2011.

Bruesch, Mary
Sept. 1, 2011: Co-taught Osher Lifelong Learning Institute class "Baroque Music Demystified"
Nov. 5-6, 2011; Jan. 21-22, 2012; April 21-22, 2012: Concert performances with Albuquerque Baroque Players
Dec. 28-29, 2011: "Brandenburg Holiday" - concert performances with Santa Fe Pro Musica

Pedersen, Wendy
Panelist, "Purchasing, Selling and Processing Comic Strips and Graphic Novels" -- 57th Seminar on the Acquisition of Latin American Library Materials in Port of Spain, Trinidad & Tobago June 18, 2012

Brown-Martinez, Nancy
UNM Today article online - Ever Wonder Who Received the First Ph.D. at UNM?, March 2012
Guest appearance on The Gotta Dance Show, KSFR Radio Santa Fe, June 2012
New Mexico Hitchhiker, online article, Amadeo Lucero Sings Again, September 2011
La Cronica de Nuevo Mexico, newspaper of the NM Historical Society article, reprint of UNM Today June 2011 piece, UNM Holds Rare Recording of State Spanish Song, October 2011
Southwest Archivist, SSA article - Rare Recording of New Mexico State Spanish Song Gets a New Life, November 2011, Vol. 34, Issue 4
NM Hispanic Preservation League News Bulletin article, Mrs. Benito Juarez was Cinco de Mayo featured story, May 2012 issue

McLean, Clark
Library and Information Technology Association National Forum, St. Louis, Missouri, September/October 2011.

Silbergleit, Beth
Reappointed to the New Mexico Historical Records Advisory Board by Governor Martinez
Aguilar, Paulita

**Refereed Journal Articles**

*Journal Article, Academic Journal (Published)*

**Other Intellectual Contributions**

*Newsletter (Published)*
Aguilar, P., Keating, K., Swanback, S. Click it, no more tic it: Online Reference Statistics. (4th ed., vol. 7). Images, the newsletter of the VRA. http://www.slideshare.net/cdabel/by-the-numbers-click-it-no-more-tic-it

*Newsletter (Published)*

Awe, Susan C. (Full Professor)

**Books**

*Book, Scholarly-Revised (Published)*

**Book Chapters**

*Book, Chapter in Scholarly Book-New (Published)*

**Other Intellectual Contributions**

*Internet Resource (Published)*

*Book Review (Published)*

*Book Review (Published)*
Book Review (Published)

Barkley, Daniel C. (Full Professor)

**Book Chapters**

*Book, Chapter in Scholarly Book-New*

Bedard, Martha

**Refereed Journal Articles**

*Journal Article, Academic Journal (Published)*

*Conference Proceedings*

*Conference Proceeding (Published)*

Bellmore, Audra

**Refereed Journal Articles**

*Journal Article, Academic Journal (Published)*

*Journal Article, Academic Journal (Published)*

*Journal Article, Academic Journal (Published)*

*Journal Article, Academic Journal (Accepted)*
Journal Article, Academic Journal (Submitted)
Bellmore, A., Bordeianu, S., Benaud, C.-L. The J.B. Jackson Collections. Collection Building.

Non-Refereed Journal Articles

Journal Article, Academic Journal (Submitted)

Benaud, Claire-Lise

Refereed Journal Articles

Journal Article, Academic Journal (Published)

Journal Article, Academic Journal (Submitted)
Bellmore, A., Bordeianu, S., Benaud, C.-L. The J.B. Jackson Collections. Collection Building.

Conference Proceedings

Conference Proceeding (Published)

Conference Proceeding (Published)

Conference Proceeding (Published)

Conference Proceeding (Submitted)
Schadl, S., Benaud, C.-L. ASARO: Claiming Space in Digital Objects and Social Networks. SALALM.

Other Intellectual Contributions

Regular Column in Journal or Newspaper (Published)
unl.edu/plains/publications/GPQ/gpq.shtml
Bordeianu, Sever M.

**Book Chapters**

*Book, Chapter in Scholarly Book-New (Published)*

**Refereed Journal Articles**

*Journal Article, Academic Journal (Published)*

*Journal Article, Academic Journal (Submitted)*

**Non-Refereed Journal Articles**

*Journal Article, Academic Journal (Published)*
Bordeianu, S., Wilkinson, F. Merging the Acquisitions and Serials Departments at the University of New Mexico. *Library Acquisitions Practice & Theory, 22*(3), 259-270.

*Journal Article, Academic Journal*

Comerford, Kevin J. (Assistant Professor)

**Book Chapters**

*Book, Chapter in Scholarly Book-New (Published)*

*Book, Chapter in Scholarly Book-New (Accepted)*

Dennis, Nancy K. (Associate Professor)
Non-Refereed Journal Articles

Journal Article, Academic Journal

Desai, Christina M.

Refereed Journal Articles

Journal Article, Academic Journal (Published)

Journal Article, Academic Journal (Published)

Emmons, Mark (Associate Professor)

Book Chapters

Book, Chapter in Scholarly Book-Revised (Published)

Book, Chapter in Scholarly Book-Revised (Published)

Book, Chapter in Non-Scholarly Book-Revised (Accepted)

Book, Chapter in Non-Scholarly Book-Revised (Accepted)

Refereed Journal Articles

Journal Article, Academic Journal (Published)

Journal Article, Academic Journal (Accepted)
Non-Refereed Journal Articles

Journal Article, Professional Journal (Published)

Harris, Steven R.

Non-Refereed Journal Articles

Journal Article, Professional Journal (Published)
Harris, S. (2011). Mortgaging Our Future on Ownership, or, the Pleasures of Renting. Against the Grain, 23(4), 28-32

Jackson, Amy S. (Assistant Professor)

Book Chapters

Book, Chapter in Scholarly Book-New (Published)

Book, Chapter in Scholarly Book-New (Published)

Book, Chapter in Scholarly Book-New (Accepted)

Book, Chapter in Scholarly Book-New (Submitted)

Conference Proceedings

Conference Proceeding (Published)
repositories.lib.utexas.edu/handle/2152/13297

Other Intellectual Contributions


Jeffcoat Phillips, Holly (Senior Lecturer)


van Reenen, J., Keating, K., Aguilar, P., Schadl, S. Reference as Outreach: Meeting users where they are. Journal of Library Administration, 51(4), 1-16.


Lubas, Rebecca
Book Chapters

Book, Chapter in Scholarly Book-Revised (Published)

Book, Chapter in Scholarly Book-New (Published)

Book, Chapter in Scholarly Book-New (Published)

Referred Journal Articles

Journal Article, Professional Journal (Published)

Non-Referred Journal Articles

Journal Article, Academic Journal (Published)

Conference Proceedings

Conference Proceeding (Published)
repositories.lib.utexas.edu/handle/2152/13297

Michener, William K.

Book Chapters

Book, Chapter in Scholarly Book-New (Published)

Book, Chapter in Scholarly Book-New (Published)
Refereed Journal Articles

*Journal Article, Academic Journal (Published)*

Non-Refereed Journal Articles

*Journal Article, Academic Journal (Published)*

Conference Proceedings

*Conference Proceeding (Published)*

*Conference Proceeding (Published)*

*Conference Proceeding (Published)*
Michener, W. (2011). *New Mexico EPSCoR External Advisory Committee Meeting*. Inn and Spa at Loretto, Santa Fe, NM.

*Conference Proceeding*

*Conference Proceeding*

**Conference Proceeding**


**Conference Proceeding**


**Other Intellectual Contributions**

Newsletter (Published)

Michener, W. *Message from the DataONE Project Director* (vol. 1, pp. 1). DataONE News.

Technical Report (Published)


Technical Report (Published)


Technical Report (Published)


(Published)


(Published)


(Published)


Magazine/Trade Publication (Submitted)

Michener, W. *Five new paradigms for science and an introduction to DataONE*. Educause.


Cited Research


Neely, Teresa Y.

Books

*Book, Scholarly-New (Submitted)*

Book Chapters

*Book, Chapter in Scholarly Book-New*

Olendorf Ph.D., Robert (Assistant Professor)

Refereed Journal Articles

*Journal Article, Academic Journal (Published)*

*Journal Article, Academic Journal (Published)*
Other Intellectual Contributions

Software (Working Paper)
Olendorf, R. Data Curation Tool. https://github.com/olendorf/data_curation

Quinn, Todd (Assistant Professor)

Refereed Journal Articles

Journal Article, Academic Journal (Published)

Journal Article, Academic Journal (Accepted)

Other Intellectual Contributions

Magazine/Trade Publication (Published)

Schadl, Suzanne M.

Book Chapters

Book, Chapter in Scholarly Book-New (Published)

Refereed Journal Articles

Journal Article, Academic Journal (Published)

Conference Proceedings

Conference Proceeding (Published)
Europe in the Modern World: papers of the Fifty-fourth Annual Meeting of the Seminar on the Acquisition of Latin American Library Materials (pp. 15-30). New Orleans, LA: SALALM.

Conference Proceeding (Submitted)
Schadl, S., Benaud, C.-L. ASARO: Claiming Space in Digital Objects and Social Networks. SALALM.

Other Intellectual Contributions

Book Review (Published)

Shane, Jackie

Refereed Journal Articles

Journal Article, Academic Journal (Published)

Non-Refereed Journal Articles

Journal Article, Professional Journal (Published)

Journal Article, Professional Journal (Published)

Journal Article, Professional Journal (Published)

Journal Article, Professional Journal (Published)

Journal Article, Professional Journal (Published)

Other Intellectual Contributions

(Published)

Newsletter (Published)

Newsletter (Published)

Newsletter (Published)

Townsend, Lori (Assistant Professor)

Refereed Journal Articles

Journal Article, Academic Journal (Published)
http://muse.jhu.edu/login?auth=0&type=summary&url=/journals/portal_LIBRARIES_and_the_Academy/v011/11.3.townsend.html

van Reenen, Johannes A.

Book Chapters

Book, Chapter in Scholarly Book-New (Accepted)
http://www.ala.org/acrl/publications

Refereed Journal Articles

Journal Article, Academic Journal (Published)
van Reenen, J. If it’s not digital it does not exist: the future of science and technology collection development. Against the Grain, 18(4), 22, 24, 26, 28.

Journal Article, Academic Journal (Published)
www.ibict.br/cienciadainformacao/viewarticle.php?id=924

Journal Article, Academic Journal (Published)

Non-Refereed Journal Articles
Journal Article, Academic Journal (Published)

Conference Proceedings

Conference Proceeding (Published)
van Reenen, J., Jerez Morales, H., Jordan, R. Distributed learning objects and metadata harvesting implementation on the Chips n Salsa project. 28th Annual MAES International Symposium Proceedings, October 23-27, 2002.. repository.lanl.gov/retrieve/84/maes.pdf

Conference Proceeding (Published)

Conference Proceeding (Published)

Conference Proceeding (Published)

Conference Proceeding (Published)

Conference Proceeding (Published)

Conference Proceeding (Published)
Other Intellectual Contributions

Technical Report (Published)

Wilkinson, Frances C. (Full Professor)

Non-Refereed Journal Articles

Journal Article, Academic Journal (Published)
Bordeianu, S., Wilkinson, F. Merging the Acquisitons and Serials Departments at the University of New Mexico. Library Acquisitions Practice & Theory, 22(3), 259-270.
# Employment Data 2011-2012

<table>
<thead>
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<th>NAME</th>
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* .25 FTE 7-1-11 to 12-31-11; .50 FTE 1-1-12 to 6-30-12