

10-8-2004

## Minutes, October 8, 2004

Taos Faculty Senate

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Faculty Senate Meeting      Friday October 8, 2004      8:30AM Klauer Campus

#### AGENDA

- I. Call to Order
- II. Treasurer's Report – JS
- IV. Acknowledgement of Resignation of Pearl Huang (RBG)
- III. Old Business
  - A. Follow up on Recommendations toward stronger Faculty Support . (RBG, TG)
  - B. Faculty handbook – Review of assignments
    - Chapter 1 – PV
    - Chapter 2,3 – RBG
    - Chapter 4,5 – KPM, MD
    - Chapter 6 - JS
    - Chapter 7- TG, JW
    - Chapter 8 – RBG
  - C. Faculty Senate sub committee reports
    - 1. R2D2 (KON)
    - 2. UNM Main, Faculty handbook Section F, (RBG)
    - 3. other
  - D. Status of Bios to Alex Chavez
  - E. Faculty Senate Constitution and Bylaws (RBG)
  - G. Discussion/ Approval of Academic Integrity Statement for Course Syllabi (Kathleen Knoth)
  - H. Website care – report (PV, JW)
- IV. New Business
  - A. UNM Taos Hum – employee newsletter (RBG)
  - B. Big Red procedure for hiring dean (RBG)
  - C. Mini-Sub committees on stipends (JW)
  - D. Report on Branch Retreat (RBG)
- V. Next Meeting, date and time
  - November 12, 2004, 9am Klauer Campus
- VI. Adjournment

#### UNM-Taos Faculty Senate Meeting    September 17, 2004

The faculty senate met on September 17, 2004. In attendance were: Theresa Green, Renee B.Gutierrez, Kate O'Neill, Mag Dimond, Gary Cook, Paula Valentine, Jim Schlarbaum, Pearl Huang and Joel Whitehead. The meeting was called to order by our President, Renee B. Gutierrez. The following items and activities were covered during this meeting.

#### Administrative:

- The minutes from the August 27<sup>th</sup> meeting were approved.
- Resignation of Kevin Cassell was acknowledged.
- Pearl Huang announced her resignation due to health related reasons.
- Treasurer's report was given by Jim Schlarbaum. The senate has approximately \$2,300 in funds for this academic year.
- Senators were reminded to send Bio's to Alex Chavez at [chavez@unm.edu](mailto:chavez@unm.edu).

#### Recommendations toward stronger Faculty Support:

- Theresa Green will send an email note thanking Dr. Chavez and Mr. Gilroy for their response and ask that a formal status of the actions be given at the end of this semester.
- All senate members should send emails to Kate O'Neill regarding faculty reward ideas, especially stipend recommendations.

#### Senate sub-committee update:

- Curriculum Committee – Mag Dimond is our representative.
- AAUP – Randy Archuleta will continue as an active representative.
- UNM main campus Faculty Senate – Renee B. Gutierrez is our representative.
- R2D2 – Kate O'Neill will continue as our representative.
- Handbook Task Force - all senators.

#### Faculty Handbook Review:

- Chapter 1 – Paula Valentine
- Chapter 2,3 – Renee B. Gutierrez
- Chapter 4,5 – Kate O'Neill, Gary Cook, Mag Dimond
- Chapter 6 – Jim Schlarbaum
- Chapter 7 – Theresa Green, Joel Whitehead
- Chapter 8 – Renee B. Gutierrez

Constitution: Renee will obtain a copy of our constitution and bylaws and look into re-establishing the sub-committee. Several senate members have a copy. Please forward one to Renee.

Integrity Statement: Please review attached statement from Kathleen Knoth and be prepared to discuss at the next meeting.

Website care: Paula Valentine and Joel Whitehead volunteered to maintain our website, in the absence of Pearl Huang.

Our next meeting will be Friday, October 8<sup>th</sup> at 9:00 at Klauer Campus.

Theresa Green, Secretary