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EMPLOYEE NEWSLETTER

Issue 1, September 2017

From the Dean

Those of you who have worked here for more than a few years might recall that the Library used to have an employee newsletter. The newsletter has had various names and forms since its initial issue. At one point it was called the "GLOB" and then it was known as "LibPeople News." Initially is was typed (yes, with a typewriter) on paper, and eventually it was sent out electronically. It has been a number of years since we have had a newsletter. But as we move forward and begin to implement our Strategic Plan, with a central emphasis on communication, now is the appropriate time to give the College newsletter another try. As such, I have asked the Dean's office staff to revive the newsletter under a new name - the "UL&LS Employee" Newsletter."

OFFICIAL BULLETIN Priday, Sept. 7

1:30 FM Catalog Dept. Meeting, Room 45

2:30-3:15 FM Coffee Scolal, Staff Room*

3:30 FM Library Faculty Recting, Anderson Room
Tuesday, Sept. 11

9:00 FM Administrative Council Meeting, Deon's office
Worksonday, Sept. 12

9:00 FM Recting regarding duplicate and sultiple copies,
Room 47

1:30 FM Recting regarding duplicate and sultiple copies,
Room 47

Thursday, Sept. 13

3:35 FM Meninistrative Services Dapt. Meeting, Room 47

Friday, Sept. 14

9:00 FM Requisitions Dept. Heating, Room 167

12:00 Hoom CLEF

3:00 FM Address: Dean William Huber, Anderson Room* *Indicates details of this event are provided in this issue

recognized in the Strategic Plan, is to establish strong internal communication in order to strengthen relationships and build a sense of community. The newsletter will play an important role in supporting this priority. It will be a means to share important information and keep you up to date on all of the happenings of the College. And it will also provide an opportunity to celebrate our employees. The UL&LS is a great place because of all of the wonderful people who work here, and we would like to celebrate that by recognizing your contributions, your accomplishments, and your talents. It is my hope that the "UL&LS Employee Newsletter" will be a fun and entertaining way to highlight our College and our community. -Rick

As an organization, one of our priorities, as

Your Neighbor: OILS

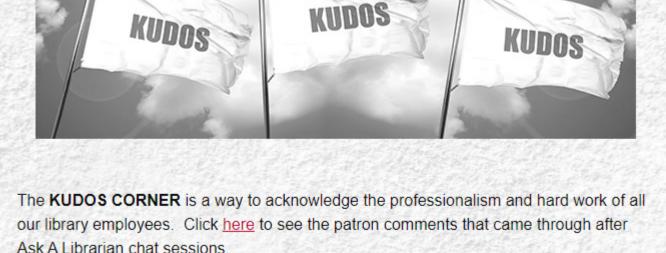
Get to Know



A new faculty member A new program of study and New spaces to teach and support learning

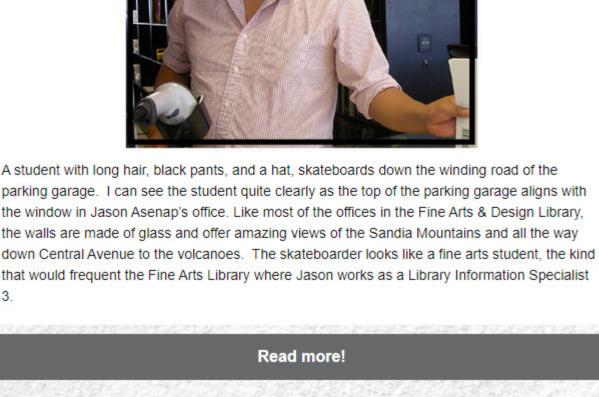
As the fall semester begins, OILS will have:

- Read more!



Employee Spotlight:

Jason Asenap





KEEP

others that you are out of the office and not available to respond to email messages. It can be done in a

"Automatic Replies (Out of Office)"

Tech Tip

Do you know how to set the

notification on your Outlook calendar? The out of office

notification allows you to notify

few easy steps. Click here to learn how. Oral Hist

American Indian

Oral Hist

- San Juan

Where is this in the

library?

Do you know where this photo was taken? If so, email libadmin@unm.edu with your answer. The first correct answer will win a prize. Good luck!



HR Updates and Reminders General HR Updates and Reminders regarding the Performance Review Timeline, UNM Required Training for 2017, and the Library Leaders for Success - Fall 2017 and Spring 2018

Spring Cohort Groups can be found here.