

**August 26, 2021**

**Agenda**

- Brave Space/Community Agreement on screen as we start, have everyone agree in chat or verbally (2 min)
- Announcement: A colleague is unable to continue on the JEI committee due to other obligations.
- Introductions (2 min)
  - Possible new member, IT service desk. Sitting in on today's meeting
- Budget breakout from Manager of Administrative Operations (5 min)
  - It's been added to our "Budget"
  - Have to allocate in advance what will be used for food.
  - The Chair and a member discussed and decided \$500 would be enough for this year for food. Total of 7000 in budget, 6500 for paying speakers, etc.
- Strategic Plan points of interest from "Interviews" (15 min)
  - Strategic planning interview conducted by a consultant, including student interviews
  - A lot of JEI topics raised, might be valuable to consider some of these feedback points.
- [Digital Repository](#) (15 min)
  - Two members are setting up a public space where patrons can see what we're doing and hold us accountable.
  - How do we want to load documents into this?
    - Will start to import documents into the repository: charge, meeting minutes, etc. Will ask for feedback.
  - Everyone but chair be anonymous due to doxing.
    - Chair would be contact if anyone had questions
    - Makes sense for the chair to be sole contact so it's not confusing about who to contact to get involved, etc.
    - FERPA considerations: no student names will be mentioned in meeting notes, within projects, etc.
    - How would people know where to go for the repository? Would have to be some sort of advertising. Once structure in place can begin advertising.
    - Interdisciplinary work: opportunity for collaboration in the department section of the repository
- "Priorities Document" (10 min)
  - Smaller subcommittees have met to discuss how to move forward with our top priorities. If you haven't gotten to sign up for one yet, please feel free to do so.
  - A lot of work is being done in Slack so if you haven't accessed that space I suggest doing so. I know this isn't ideal - we have so many places we have to look for communication now - but with Teams issues it is our best option. None of the subcommittee channels are private
  - If anyone missed opportunity to volunteer to smaller subcommittee, contact the Chair

- Collections: mostly internal to the library. Members will meet next week and loop in members outside of library
- Physical Space: mostly conversations on Slack and will set up meetings if needed. Most members agreed on gender neutral bathrooms, a neurodivergent sensory/meditation room, and more maps/resources to make navigating our space easier.
  - A member mentioned that gender neutral restrooms are in progress. The Chair suggested meeting with the space subcommittee to discuss status and how the JEI committee can assist.
- Training and Events: will meet via zoom to talk about logistics, will also use Slack
  - Black Men in White Coats Update: Wednesday, Oct. 13th, discussion about the documentary. A member will facilitate the discussion planning to ask others to join the discussion.
  - Week before will screen the movie. Perhaps offer a document for viewers to record what they are feeling while watching, and that could help facilitate the discussion.
  - October 13th is during HSC Fall Break. Pharmacy, Nursing, RN-BSN, smaller programs all have different spans. May offer secondary discussion event or move dates towards the end of Oct/beginning of Nov.
- Next meeting agenda & scheduling of fall meetings (2 min)
  - Skip meeting in September, subcommittees can continue to work. Larger meeting resumes in October

### **Meeting**

- In attendance - 9 members