

August 19, 2021

Agenda

- Charge Update (5 min)
- Discuss how the smaller groups want to function

Meeting

- In attendance – 6 members
- For collections
 - A lot of back-end of HSLIC work so members will begin discussing when ready to begin workflow
 - A member volunteered to be a pipeline as a RAD representative
- Budget/trainings
 - Have to allocate the needs for food in advance. Probably won't need more than \$500 this first year. This means we have a little less for public trainings/staff events. The benefit is that we now have a budget for food.
 - \$4000 for trainings. Need to figure out (1) how to plan these; and (2) do we want to make requirements for staff/faculty to take certain JEI trainings? Discussion about making trainings required. Not everything has to be required, but definitely certain ones. We could make X amount of trainings required; i.e. 3 of the 5 are mandatory (as an idea).
 - Ideas for trainings have been shared in other documents, but the goal for this moment is to have agreement on the requirement to make them mandatory. The smaller group will discuss this more.
 - Proposing a separate meeting of 50 minutes/month to discuss and plan for these trainings. All agree.
 - Reminder that there is a Slack space for trainings. As well as one for spaces.
- Space (physical/virtual)
 - Lots of representation from HSLIC. We have a pipeline between the JEI committee and HSLIC.
 - There will be a lot of intricacy that we don't control. A need for tighter communication.
 - A preference for fewer meetings and to work in Slack
 - Identify spaces that we can tackle and work behind the scenes.
 - Kudos for the #citeblackwomen exhibit in HSLIC:). The Chair will work with the Program Coordinator on getting a Tweet out about it.
- General
 - We'll take this to the larger group for soliciting volunteers for specific efforts, but there is a need for small groups to take leadership.