

2012

2011-2012 Annual Report

Graduate and Professional Student Association

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GPSA Annual Report 2011-2012

GPSA President Katie Richardson
GPSA Council Chair Megan O'Laughlin
GPSA Chief Justice Cory Kalm

Project Assistants

Chief of Staff Japji Hundal
Executive Assistant Kris Miranda
Outreach Specialist Tami Lynn

Executive Board

Standing Committees

Elections Chair	Nas Manole (Fall)/ Tim Borrer (Spring)
Executive Finance Chair	Heather Berghmans
Grants Chair	Saliha Qasemi
Vice-chair	Kris Miranda
Lobby Co-Chairs	Allison Block, Travis McIntyre
Programs Chair	Dan Parker (Fall)/ Grace Lerner (Spring)
Student Support & Advocacy Chair	Megan McRobert (Fall)/ elisa pintor (Spring)

Ad Hoc Committees

Assistantships, Benefits & Funding	Gino Signoracci
Equity & Outreach	Berenice Grijalva
Information Technology	Meer Noor (Fall)/ Ryan Brown (Spring)
Media & Transparency	Anthony Salvagno
Tuition & Fees	Sarah Coffey

Legislative Standing Committees

Legislative Finance Chair	Joseph Dworak
Legislative Steering Chair	Corbin Casarez

Court of Review

Gabe Kraus
Rachel Levitt
Santhosh Chandrashekar
Billy Jimenez

SFRB

Japji Hundal
Megan McRobert (Fall-only voting member)
Matt Rush (alternate)
elisa pintor (alternate)



2011-2012 GPSA Annual Report
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Presidential Report 2011-2012

Katie Richardson
GPSA President 2011-2012
Physics & Astronomy PhD Summer 2012
richardson.physics@gmail.com

Executive Summary: Major Advancements for Graduate and Professional Students 2011-2012

Fiscal Advancements

- Over \$2 million in fee costs, specifically for IT, Libraries, Rec Services, CLPS, transferred to Instruction & General¹ and other revenue streams
- Additional \$27/student/year fee for Libraries averted and placed on non-recurring I&G support
- Provost's Plan to include \$250,000 for new assistantships (approximately 10 positions at 0.5 FTE)
- GA/TA portion of one-time compensation increase (1.75%) received by faculty and staff to be dedicated to new assistantships, one time. Projected at \$280,000
- Approximately \$185,000 dedicated to need-based institutional financial aid to help around 50 grads. This is the graduate portion of 20% of the tuition increase set aside for need-based financial aid
- Graduate Degree Completion Scholarship for demonstrated financial need: \$49,000 raised from President's Office, Student Affairs, UNM Foundation in partnership with Faculty Senate
- Computer lab refresh anticipated with five partners (OGS: \$2000, Student Affairs: \$2000, President: \$2000, Provost: \$2000 and OEI: \$500)
- Conservative estimated savings, jobs created (22) or value added per student directly due to GPSA advocacy this year: \$228.50/year. Compare to \$50/student/year GPSA fee, \$20 of which remains directly with student departmental associations.

Advancements in Student Connection and Support

- PB funds exceeding \$42,000 allocated to departmental student associations as of April 2012.
- Website overhaul, transparent records of minutes kept, see IT report
- Over 30 departments/GSAs visited during Fall orientation
- Facebook and Twitter presence reaching 4,000 people, see Media & Transparency report
- Alumni Newsletter sent in Dec, mailer to raise money for new scholarship
- Graduate Dispute Resolution Ombudsperson (GA) position created, housed in OGS
- Comprehensive resource manual for campus and Albuquerque area
- Over \$100,000 in grants disseminated to 138 awardees of 364 applicants, see Grants report
- Mayor Berry expressed support of continued free bus pass program for students (estimated \$900,000 value), see Lobby report
- Collaborated with Graduate Resource Center for first annual New Mexico Graduate and Professional Student Conference
- Initiated Women In the Academy round tables I and II
- Hosted Graduate Employee Roundtable

¹ Instruction & General (I&G) includes both state appropriations and tuition funds

- Hosted GPSA Leadership Racial Sensitivity Training, LGBTQ 101 Training
- Hosted Marble Brewery Welcome Back and spring event, Leadership Tea and Volunteer Thank You, Participated in Volleyball Tournament
- Faculty Staff Club extended Friday Happy Hours 4-7pm to graduate students from April – Dec 2012. All day Fridays during the summer
- New Graduate Assistant position at the Women's Resource Center for interpersonal violence prevention through SFRB fees

Advancements in Student Voice

- New constitution implemented 9/24/2011, new bylaws implemented 12/1/2011
- One year trial period for SFRB policy giving students significant voice in distribution of fees
- Of 45 university-wide appointments, only 4 vacancies. All listed transparently on website
- Two Provost Town Halls, incoming President Town Hall
- Worked closely with VP Enrollment Management, the Provost and the Dean of Graduate Studies to pinpoint desired longitudinal metrics of assistantships by college and department
- GPSA Elections: successful Presidential election, election bylaw changes
- Council Resolutions passed concerned:
 - Support of Immigrant Grad Students (FR-11-004)
 - Interdisciplinary Strategic Planning (FR-11-005)
 - Grad Representation (FR-11-006)
 - Unoccupy Albuquerque (FR-11-012)
 - Recreational Center Resolution Against Increased Student Fees (FR-11-013)
 - Tuition Credit Removal (FR-11-016)
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 - General Election Dates (SR-12-008)
 - Universal Restrooms (SR-12-009)
 - African American Climate Report Progress Review (SR-12-010)
 - Resolution against Violence on Campus (SR-12-011)

Recommended Ongoing Projects

- Continuation of initial ten new assistantships from the first year of the Provost's Plan
- Inclusion of additional 10 new assistantships for each year of the Provost's five year plan, to support 20 new faculty each year
- Implementation of SFRB policy change recommendations
- Attempt to continue “one-time” ten new assistantships, especially if compensation bonus is made permanent
- Senate Bill 16 or equivalent should pass next year
- Hold OGS/Enrollment Management and Provost office responsible for tracking assistantship data according to metrics
- Find recurring funding for the Graduate Student Degree Completion Program. Student Affairs has suggested Golf Tournament could routinely bring in \$30,000 and that Dr. Torres would be willing to help with such an endeavor
- LGBTQRC director salary on recurring I&G

- Complete Computer Lab Refresh
- Any changes to Policy 5200 should recognize autonomy of SUB Board over all space in the SUB, not just Lobo Lair

Committees on which the GPSA President served 2011-2012, granting authority

- Board of Regents Advisor, non-voting, Board of Regents Policy Manual 1.7
 - This includes sub-committees: Finance and Facilities, Audit, Academic/Student Affairs & Research (Chair Hosmer allows GPSA/ASUNM and Parents Association to sit at the table), HSC Board of Directors (I did not attend this year but occasionally sent representatives)
- UNM Presidential Search, by appointment of the Presidential Search Committee Chair and President Regent Jack Fortner
- University Council on Academic Priorities, invited by the Provost
- Strategic Budget Leadership Team, appointed by virtue of GPSA Presidency. Chair David Harris
- Tuition and Fees, appointed by virtue of GPSA Presidency. Co-Chairs AVP Andrew Cullen and Faculty Senate President-elect Amy Neel
- Faculty Senate ex officio, non-voting member, Faculty Constitution Section 6.b.vi.
- SFRB chair, UNM Policy 1310
- SUB Board, named member in SUB Board constitution
- Recreational Services Advisory Council, Campus Development Advisory Committee; self-appointed
- Ad hoc bylaws committee summer 2011, spring 2012; volunteered

Detailed Presidential Report

In each section below, I attempt to provide a brief historical context, highlight the advancements for graduate and professional students in 2011-2012 and indicate what needs to be considered or continued in the future. The topics are listed alphabetically.

Ad Hoc Executive Committees

This year we had the following committees: Assistantships, Benefits & Funding (ABF), Equity & Outreach, Information Technology, Media & Transparency, and Tuition & Fees. It was particularly useful to have a team of people ready to write letters to the editor and coordinate protests when tuition and fee issues emerged and needed quick attention. The rest of these committees were not nearly so active. I would recommend that at minimum a single position be dedicated to each of these topics, if not a full committee.

African American Climate Report April 2011- Progress

After GPSA Council asked for a progress report on the short, mid and long-term goals outlined in the report, VP de Leon shared with both BoRASARC and Council current progress. African American graduation rates are easily ten percentage points below those of Hispanics and whites. In SFRB hearings, AASS shared that students feel unsafe and unwelcome in the classroom. In my opinion, significant advances to change the campus climate have not been made.

ASUNM

During the summer, ASUNM President Jaymie Roybal and I were unable to come to an agreement on a possible SFRB policy. In early fall, AVP Student Life Dr. Miller paid for us to attend mediation to create a mutually agreeable SFRB policy, since in Spring 2011, GPSA protests prevented the adoption of a composition change from 4 undergrads and 3 grads to 5 undergrads and 2 grads. The mediation resulted in a one-year trial policy change, but also a substantially better working relationship between the ASUNM and GPSA presidents.

It was a highlight of my year to work closely with the ASUNM president. When Jaymie and I spoke together in administrative meetings, the student voice was not easily dismissed. These collaborative efforts were the most fruitful in making changes beneficial to students.

After the most intense portion of the SFRB deliberations, members of the board and in general, ASUNM and GPSA had a much closer working relationship.

ASUNM Senate and GPSA Council each passed a resolution that was substantially similar concerning Universal Restrooms. I highly recommend the continuation of an effort to coordinate mutually beneficial legislation between ASUNM and GPSA. The administrative reception of coordinated legislation was extremely positive.

Athletics

This year, football Coach Locksley was let go and Coach Davies was hired. Combined with slumping football ticket sales and the loss of private donations do to the economic recession, athletics is projected to finish this year \$2 million dollars in the red.

Regent Hosmer expressed concern to me about the GPSA president "throwing bombs" in the media, especially concerning athletics. He hopes that GPSA leadership show support of the university. Regent Koch and Gallegos are consistent supporters of athletics at UNM.

The Board of Regents overturned SFRB recommendations to add \$50 to the athletic student fee. In 2012-2013, students will each pay \$131.75 for athletics.

After the fee increase, VP Krebs sat down with 2012-13 ASUNM leadership and myself. He shared that the university should support athletics and that students should not expect to have increase in services for each fee dollar received.

Regular monthly meetings were promised between student leadership and VP Krebs and should yield a much better working relationship. Leadership should advocate for intramural use of the new football field (which should come at no cost to athletics once the new, wear-free artificial field is installed), increased basketball student tickets and for a 3, 6 and 9 month review of the athletic budget in 2012-2013. With potentially increasing football ticket sales, perhaps some portion of fees may be returnable.

Administration

I found that it was extremely effective to write memos for presentation at scheduled meetings or for discussion one-on-one. Writing and sending a memo is not effective without follow-up. Coordination with Regents Advisors was key in helping accomplish GPSA goals. For hot button issues, personal conversations should precede committee meetings. Collaboration with ASUNM was particularly fruitful.

This year, I had a working relationship and frequent meetings with the Provost, EVP Administration, AVP Budget, VP Research, Dean OGS, Dean Arts & Sciences, Government Relations.

American Campus Communities, Lobo Village, Residential life, Honors Dorm, Grad housing

While UNM has traditionally served commuter and non-traditional students, the Regents would like to create a more residential university. In general, while students who live on campus show higher graduation rates, this method of attending school is one of the most expensive. So there is a correlation between residential students, affluent students and success, not causation.

By August 2012, we will have a total of 4000 beds on campus. Private for-profit American Campus Communities leases land from the university for Lobo Village and Casas del Rio. In contrast, UNM student housing can provide revenue for increased student life projects on campus. SCC, as an example, still has 20 years or more left in its bond repayment, but needs repairs. Consistent student-life policies across ACC and UNM housing are being created. There are 66 grad students who live in Lobo Village. There is some support for the creation of an honors dorm by ACC.

VP Student Affairs is extremely supportive of eventually building graduate student housing or housing for non-traditional students with families or who desire more independent living. International students could particularly benefit.

Assistantships, Graduate/Teaching

Last year a number of assistantship positions were lost in the budgetary rescission. The 2011-2012 budget included \$500,000 in new assistantship lines which were disseminated through OGS.

GPSA advocated for and received \$250,000 of new assistantship lines (about 10 new TA/GAs). The new lines are included in the Provost's Plan, which proposes to add twenty new faculty for each of the next five years. GPSA should advocate for the ten new lines each year for the next five years.

Additionally, the budget for 2012-2013 included a 1.75% one-time compensation increase (bonus) for faculty, staff, GA/TAs. The GA/TA portion of this would have come to between \$150-\$250 for students on contract Spring 2012 and Fall 2012. GPSA, Dean of OGS and the Provost advocated that the GA/TA portion instead be spent on \$280,000 of new jobs (about 11). This was approved, and the staff/faculty bonus was changed to be \$1100 per employee.

These new lines are not permanent since they are funded one-time. GPSA should advocate for the continuation of these lines, especially if the one-time compensation is continued.

There is very little reliable data concerning the number and dissemination of GA/TA/RA/PAs, average FTE, average stipend, etc. GPSA has called on OGS, Enrollment Management and the Provost's office to provide data so that UNM can set goals concerning assistantships. The Provost's dashboard should include some of this information, and OGS intends to create a factbook for next academic year as well.

Assistantships are not distributed equitably, especially to students of color. OGS says that it will be possible to track demographic information. GPSA should follow up on this.

Part time instructors in place of assistantships have been on the rise since the budget crunch since they are provided no benefits. College of Arts & Sciences Interim Dean Peceny has promised to reduce these.

A policy change for assistantships, advocated for by the Dean of OGS Gary Harrison, seeks to create a minimum 0.13 FTE for assistantships. Currently thirty students are on contracts requiring less than 5 hours. The Dean indicates that these GA/TAs could be on PA hourly contracts instead. It is unclear what the ramifications for these positions will be. They could be cut or turned into PAs.

We held the Graduate Employee Roundtable 5/2/11 in collaboration with Graduate Employees Together. One and five year goals were discussed, including vision and dental care, securing data for assistantships, continuing assistantship growth commensurate with enrollment increases and faculty growth and pay increases keeping pace with CPI for a total 20% pay increase in the next five years. Additionally we hear that students are pressured to decline health insurance or have the amount for health insurance reduced from stipends before signing contracts. Stephanie Sample LLSS GPSA member and CoE Council representative is compiling stories about assistantships.

Board of Regents

The GPSA President has the opportunity to make comments at the Board of Regents meetings. Some credibility is earned just by being present for as many of these meetings as possible, or sending a representative. Providing student input in face-to-face meetings with Regents well before items become a part of a meeting agenda is most effective. A greater interface between the provost and Academic/Student Affairs and Research committee of the BoR (BoRASARC) yielded improved impact of the committee. This committee allows the GPSA and ASUNM presidents to sit as non-voting members. Staff and Faculty presidents sit as voting members. In my belief, if Staff has a vote, so should the student presidents.

The Finance & Facilities committee of the BoR added the Provost as a voting member this year.

A restructuring also made the chair of F&F the same as the chair of the Health Sciences Council.

A few regents are favoring linking tuition to CPI, setting tuition increases in advance of creating the university budget or having students sign up for a guaranteed cost for four years, with significant, punitive increases kicking in for years five and six. AAU status is seen as a long-term goal for UNM. Regents often assume that college at UNM today is or should be similar to college when they were students. Recall that with the exception of Regent Hosmer, none of the other Regents have experience as higher education administrators.

Maintain a close working relationship with the student regent.

Budget, University

This year's budget included \$250k for new assistantships, one-time compensation increase for staff and faculty of \$1100, an additional \$280k for one-time assistantships, a 3.75% tuition increase, 20% of the tuition increase for student need-based financial aid (\$185k for grad students). The provost's plan (~\$4.2 M) was to include funds for twenty new faculty. However, many faculty are leaving being lured away by other offers. The provost now seeks either this year or over five years to use the plan money to keep faculty at UNM with compensation increases. The salary compaction problem is nominally a \$4 M problem. \$400k of the 2012-2013 plan was to be used on fixing faculty salary compaction.

Every 1% tuition increase generates approximately \$1 M. The bursar's website is a good resource for tuition and fee information.

This year's budget saw the removal of the tuition credit (or sometimes called the tuition tax credit). This money was an amount set by the state, which lessened the total state appropriation to UNM. UNM then raised tuition to make up for the shortfall. For example, of the 5.5% increase in 2011-12, 3.1% went to make up the amount UNM was short from the state. In this context, the 3.75% tuition increase for 2012-13 is the largest tuition increase that stays at UNM in four years.

Strategic Budget Leadership Team (SBLT): I strongly recommend the continuation of this team or similar to advise the president and provide the opportunity for participation in the budget by students, staff, faculty, deans and VPs. Last year it was called Cost Containment, but this year SBLT did not engage in any cost containment exercises despite members of the team calling for consideration. Individual requests from groups, such as the request for a recruiter for AASS came before the board. This process should be made transparent and widely advertised. Many of the requests came from groups who are already funded through student fees and the SFRB.

This year, the SFRB presented our preliminary and final recommendations to SBLT, which led to the correct balance between fees and tuition/state appropriations funding various initiatives.

Tuition & Fees Team: This team reported to SBLT and created an updated list of peer institutions. This team recommended setting aside 20% of any tuition increase for need based aid, since UNM is behind peers in terms of institutional aid. UNM tuition and fees were contextualized in terms of the median income of our state compared to peers.

President's Strategic Advisory Team (PSAT): A law student with whom GPSA had no communication was appointed by the administration. The President's Strategic Officer Carolyn Thompson explicitly denied GPSA the opportunity to appoint a GPSA representative as well, despite a GPSA resolution stating that graduate students on university committees could not be referred to as GPSA representatives unless they were appointed by the GPSA President or GPSA Council. GPSA was promised the opportunity to discuss our concerns with PSAT, but despite emails requesting a time and meeting, this never occurred.

PSAT's role in the budget was small this year. No significant recommendations were

implemented from this team.

Budget, GPSA

Changes in the finance code of GPSA meant that student organizations that represent single departments were now eligible to receive funds through the GPSA annual budget process. As a result, more groups than ever before applied. Additional strains on the budget were caused by the bylaw requirement to set aside \$5000 each for the ST and SRAC endowments. I recommend the removal of this bylaw, since the growth of ST and SRAC endowments has been fueled historically by large, sporadic donations by OGS, Student Affairs, etc.

For the first time, GPSA governmental budgets were compared by the LFC and Council side-by-side with student organizations. Significant scrutiny fell on the value of project assistants and the computer lab. Eventually, compromise was reached, but next year's administration should be prepared to justify both PAs and the lab. In my belief, the advocacy success of the GPSA president relies critically on 40 hour support from the PAs.

Campus Planning

Recreational Services: A new rec services building may cost as much as \$50 million. GPSA requested this year that alternatives to funding a new building with student fees be pursued. The results of this study from Campus Planning are not yet clear.

SHAC: The Student Health and Counseling center is too small for the student body, has counseling share space with health services when they should be separate and has thin walls that result in privacy concerns. A renovation is needed and would cost approximately \$10 million.

Wellness center: Since bond support for student health is more likely (bond for sports complex failed recently), packaging the SHAC and a new rec building is being pursued. This package deal is favored by the administration and regents. It seems that this is the only way that a new rec services building could be funded. GPSA would prefer to see only a new SHAC.

Children's Campus Extension: This project is shovel ready and would cost \$7 million, although it can be broken into two equal-cost phases instead. It would serve approximately 250 new children. The current waitlist is several years long.

Universal Restrooms: GPSA worked together with the Accessibility Resource Center, LGBTQRC and Campus Planning. A map and signage can quickly mark accessible, family friendly and universal restrooms. Future phases include turning single-use male/female stalls into universal restrooms and creating a template universal restroom that could be included in all future building projects.

Biology, Chemistry: Completion and renovation to be funded through the GO bond C this year, if it passes. Total for UNM: \$19 million.

http://www.dailylobo.com/index.php/article/2012/03/unm_needs_bond_funds_to_renovate

Farris Engineering: The legislative session this year declined to fund Ferris renovation through the GO bond. This academic building should be prioritized over other buildings.

Graduate Student Lounge: Regent Koch advocates for a student lounge similar to the Faculty/Staff club on campus, if a building or house were to become available on Redondo.

Parking: The UNM campus master plan assumes sustainable, public transportation will be more widely

used, since significant parking space is lost over time. PATS believes

Computer Lab

“Help yourself, but don't ask us if you need more help.” The printer, purchased two years ago, is designed to work with Windows 7, while our 2002 computers (obtained from surplus in 2007, I believe) run Windows XP. This resulted in significant networking problems that surpassed the skills of both our Fall and Spring IT chairs, resulting in less printing service and a decrease in printing traffic to the GPSA office. It is important to realize that it is the departments that attract traditionally underserved student populations that also suffer budget shortfalls. This means that a majority of the computer lab users are students of color.

The Office of Graduate Studies (\$2k), Student Affairs (\$2k), Office of the Provost (\$2k), Division of Equity and Inclusion (\$500) and the Office of the President (\$2k) all contributed to provide GPSA with a complete computer refresh for 2012-2013. Main campus IT offered lifetime maintenance to install images matching those of UNM computer pods, and to migrate GPSA to Active Directory.

Constitution and Bylaws

GPSA Council 2010-11 created the ad hoc bylaw committee (ABC) over the summer to create bylaws to match the new GPSA constitution, which was approved by the student body in the 2011 presidential election. The Board of Regents approved the new constitution, to be effective at the September meeting in which Council could approve bylaws to match. Unfortunately, the bylaws also needed to be approved by UNM Legal, which did not occur until December 2011. A court of review case was held concerning the confusion over the bylaw changes.

ABC was open to all GPSA membership. I recommend this composition for ad hoc committees that are designed to complete a particular task.

Additional changes to the constitution were approved in the 2012 Presidential election.

Council

The effectiveness of any Council resolution depends critically on the advocacy work that is done to follow up on the resolution. Resolutions die if they are merely emailed to the recipient list in the last “Therefore be it resolved” or if they are merely announced in the GPSA President's comments at the BoR. Face-to-face conversations yield the most for GPSA.

This was the first year that the GPSA e-board was not required to suggest an agenda to the GPSA Council. However, a majority of legislation still originated in the executive branch. Whether this was habit, the nature of the leadership of the executive or whether the trend will in fact fade over time has yet to be seen. This year, resolutions that passed were written by: a previous GPSA president (immigrant students), PAs (Vision & Dental; Resolution against Violence), Council Rep collaboration with ASUNM (African American Climate Report; Universal Restrooms); current GPSA president and executive board (Grad Representation; SFRB Policy; Tuition Credit Removal; Electronic Salary Book; Resolution Against Increased Fees); Graduate Employees Together (Unoccupy; Assistantship resolution) and Council Reps (Interdisciplinary Planning; Honorary Degree Process; Election Dates Change). No legislation introduced by a GPSA member without a leadership role passed.

Daily Lobo & Media

Responding promptly to the Daily Lobo provides one way to communicate more frequently with GPSA constituency. Additionally, administrators regularly refers to the morning's Daily Lobo news and sometimes to the Albuquerque Journal and The Chronicle of Higher Ed. These are the three sources the president should be familiar with before morning meetings.

Daily Lobo reporters will often agree to email questions to you, if you ask. Always ask them when the deadline for their story is. It is important to remember that Daily Lobo reporters are students

who are learning a profession and working on a deadline. GPSA leadership has a reputation this year of being accessible and transparent to Daily Lobo reporters, and this stands in their mind in stark contrast to other constituencies on campus. Since it is the media's job to be the fourth branch of government, holding the other three branches accountable to the people, the accessibility of GPSA has earned the trust of reporters.

A strong media blitz concerning Senate Bill 16 (see Lobby report) including news agencies outside of Bernalillo county led to support in Santa Fe of the bill. Alamogordo Daily News, KNME, KRQE, KOAT, The Albuquerque Journal and the Daily Lobo covered the bill as it developed.

I believe that GPSA is more effective because administrators know that we are capable of sharing widely our concerns with the public. However, this should be a last resort, after other avenue for change are explored. I remember that once I walked into a Presidential Search committee meeting, where there was a front page Journal article concerning the search that had been published that morning. The article said that I did not return the Journal's phone calls, for which I was soundly praised and treated with respect for the rest of the meeting, while the ASUNM president suffered (unjustly) censure for the day. The point here is that a mixture of talking with the media and restraining from communication is appropriate.

Too much media exposure is viewed as self-serving. The GPSA President should seek to connect other GPSA leadership with the opportunity to learn the skills of writing Letters to the Editor and being interviewed by the media.

Decorations Committee

Self-appointed decorations committee chair Saliha Qasemi took the initiative to decorate the office for Halloween and the Winter Holiday season. This created a sense of morale and community in the office and for GPSA members visiting the office. Recommend continuation.

Electronic Salary Book

GPSA resolution on the electronic salary book (third year in a row) yielded a promise that the book will be available soon. Student employees, including assistantships, cannot be listed by name due to FERPA requirements, according to UNM Legal. However, grouping students by college or department anonymously was deemed appropriate.

Elections

Council Chair elections were conducted with 25 for Kris Miranda and 11 for Michael Verrilli. Marisa Silva ran unopposed for the presidency and won 304 votes with 409 voting. Changes to the constitution were approved with 252 accepting changes, 39 rejecting, and 118 with no opinion or abstaining.

Extended University (EU)

Extended University is the unit responsible for online learning from UNM. Roughly five years ago, it was decided that colleges would be encouraged to offer online classes by having a portion of EU tuition go directly to the college. This is a mini version of Responsibility Centered Management. As online learning has grown, this has represented a larger and larger portion of tuition revenue at UNM, which deprives centralized units like IT, libraries, the budget office and administration of revenue. UNM is considering moving away from this model. However, the academic units, especially Arts & Sciences has committed a large portion of this revenue to academic purposes in its planning. Minimally the academic units should be held harmless (receive the same revenue as the previous year) as we consider changing academic models. See RCM. Additionally, EU charges students both tuition and fees, but interestingly this fee money does not go to those organizations that receive SFRB fees. Instead, the fee amount due to these organizations comes out of the budget office, so there is no harm to

the organizations. Rather, the EU receives the “fee” money as extra tuition to support both EU operations and the academic units. Finally, it should be noted that the EU growth is tremendous from year to year, so it appears as if no one is projecting for the enrollment increase. (The budget office is probably an exception to this rule).

Equality and Feminism

Pick your battles. If GPSA's message would be more readily received when delivered by a different messenger, send one. Yes you should be listened to as the elected president of student government; no, you won't always be, and there's not much you can do to change this. On the other hand, when the President Regent yields time to abortion protesters (a priest and a few women) for twenty minutes in the middle of a BoR meeting, calmly give your regular comments and then tell him that you are disappointed that he gave the impression that both UNM and the Board endorse the protesters. You will earn the respect of many in the room when you do the right thing.

Executive Board

I recommend conducting bi-weekly meetings. The e-board should be used a sounding device for ideas and should represent a broad cross-section of campus. The e-board Google-group was helpful in communication from/to all. Asking committee chairs to provide individual reports was effective in keeping people responsible to the group for getting something done each month. I required the e-board to sign contracts. These contracts included their duties and responsibilities but should have also provided what the GPSA President would provide in support. Committee chairs should be required to hold office hours.

I would not recommend co-chairs, unless a unique set of skills is brought by each co-chair. A traceable hierarchy of responsibility (chair and vice-chair) is better for all. Those people who expressed interest in merely “getting involved” were in general less dedicated than those that I appointed to chair committees that closely matched their interests and skills.

I relied heavily on the autonomy of my e-board. Whenever it was possible to delegate to someone capable of the task, I did so. In fact I should have delegated more, teaching how to accomplish the task if I believed it was possible to do so. This resulted in a tremendous growth opportunity for members of the e-board and freed me and the Project Assistants to focus on matters external to GPSA, such as opportunities at the university level to advocate for students.

Some committee chairs would have flourished more if I had provided more guidance; however, I still believe that this was the correct trade-off given the time constraints. Project assistants were very helpful in providing some of this guidance instead.

Financial Aid

Secured additional need-based aid to 50 of the most needy graduates through OGS 3% fund: \$184,392. This was generated via the graduate student portion of 20% of the tuition increase, reserved for need based aid.

For the first time ever, the entire Perkins Loan fund, which is over \$1,000,000 offering a subsidized 5% interest rate, will be offered to graduate students due to the loss of federal subsidized loans for grads beginning this summer. Normally this loan fund provides largely for undergraduates. This was a decision made by Enrollment Management.

I established the Graduate Degree Completion Scholarship, also, see below.

Flower Pen Pot

We completed the entire year with just a few office pens available to GPSA members in a pot craftily created by Grants Chair (and self-appointed decorations committee chair) Saliha Qasemi. People are less likely to absentmindedly leave the office with office pens that look like flowers.

Strongly recommend as continued cost-saving initiative.

Graduate Employees Together (GET)

Since only 40% of GPSA members hold assistantships, it's appropriate that a separate advocacy group from GPSA speak on behalf of employees. GET met with the Provost this year and helped draft a GPSA resolution. An end of the year graduate employee roundtable event drew 15 people. GET has chosen not to charter as a student organization, so funding allocated by GPSA Council is held in an account by GPSA's Assistantships, Benefits and Funding executive ad hoc committee.

Graduate Resource Center (GRC)

This was the inaugural full year of the GRC. GPSA partnered with the GRC on a number of initiatives including the New Mexico Graduate & Professional Student Conference and campus-wide graduate student orientations. When our computer lab went down, we directed students to the center's free printing. Maps of GPSA, OGS and GRC would be very useful.

GRC consultants were relatively active on GPSA committees, especially grants. GPSA and GRC advertised each other's events on their respective listservs. GRC co-sponsored Women in the Academy. The GRC has significantly increased the professional and academic resources available to graduate and professional members.

Grants

In Spring of 2011, the state budget stopped funding the Graduate Research Development GRD RPSP, along with many other UNM RPSPs. Instead approximately \$60k was dedicated from university funds. GPSA needs to continue advocating for the support of this grant, which provides \$3k-5k for student research. This grant was renamed New Mexico Research Grant.

The SRAC is renamed the GPSA Research Grant. The ST is renamed the GPSA Professional Development Grant.

The grants computer monitor and workstation were created early in the year by moving a supply cabinet. In the computer lab refresh an additional computer workstation will be provided for the grants chair as this committee chair spends the most time in the office.

Happy Hour at the Faculty Staff Club

Lobby committee asked the Faculty Staff Club board to invite graduate students to join faculty and staff for Friday Happy Hours, 4-7pm at the club in April. The first two weeks were so successful that the board voted to invite grads for the remaining Fridays in 2012 and all day Fridays during the summer (beginning when the club opens for lunch at 11:30am). The club has had difficulty remaining in the black, and it is the club's hope that graduate students can turn the club around. The club now provides graduate students a place to socially gather on campus, share interdisciplinary conversations and build a sense of community.

HSC

The divide between HSC and main campus is pervasive, running through GPSA, the budget process and every structural level of UNM. Student input for HSC processes is minimal. I do not know if an HSC of SBLT exists, but there has been no invitation for GPSA representation. HSC represents more than a billion of our \$2.4 billion dollar I&G.

Insurance

The new director of Recreational Services is concerned that student organizations are not covered under UNM's insurance policy, so he is currently requiring groups such as Kiva Club to pay for insurance for events like Nizhoni days held at Johnson field. Sport clubs all have insurance through

their national agencies. SAC Director Debbie Morris is working with UNM Legal to see what can be done, as this insurance is expensive (e.g. \$1000 / event). GPSA has an active interest in keeping these costs low since we fund the organizations. ASUNM and GPSA are recognized by the Regents as some official entities of the university, so our events would not be charged extra insurance. GPSA has offered to co-sponsor all events held on Johnson field until this situation has resolved. Please speak to Debbie!

International Students

There are over 600 international students as GPSA members, or about ten percent of our population. These students face unique challenges, including having different FTE limits on assistantship contracts and needing to meet visa requirements that vary by country to remain in New Mexico (e.g. proof of two-year employment, etc).

The Provost is seeking to increase the number of international students in attendance at UNM. There currently exists a rich and tight-knit community of international students; GPSA has advocated for continuing the diverse community and not focusing enrollment on just one country, e.g. U. Washington and China (<http://www.nytimes.com/2012/02/05/education/international-students-pay-top-dollar-at-us-colleges.html?pagewanted=all>).

GPSA should advocate for proportional increases to support our growing international student population through the Office of International Programs and Studies. The OIPS RPSF loss this legislative session (~\$100k) was back-filled by the university.

Law School and Printing

The law school GPSA members attempted to start a separate student government with recognition from the Regents in 2009-2010. This request was denied by a subcommittee of the BoR. Since this time, GPSA has made deliberate efforts to extend as many of our services to north campus as possible. As an example, GPSA grants workshops are now held at the law school, and the GPSA President helped secure IT funding for a print station at the law school for students to use the LoboCash on their ID cards. Currently there is a multi-thousand print limit for law students to use law school printing that some students exceed. This print station will be paid for with IT student activity fees awarded by the SFRB.

Legislative Committees

I began this year with concerns that the constitutionally mandated new legislative steering and finance committees would complicate the legislative process and make it more difficult for GPSA members to access an ever more complicated system. However, critical bylaws passed this year to ensure that any appropriation or piece of proposed legislation would eventually see the light of day before the GPSA council. The eventual total effect with this balance in place was a more accessible legislature, where the LFC chair was in charge of ushering student groups through the complicated fiscal system, and where the LSC took care of much of the grammatical and other concerns for any resolution. The net effect was to streamline council meetings to be “only” three to five hours most months, and GPSA member access to the system was not diminished. An added bonus was that the GPSA structure now more closely mimics the legislative structure of the state of New Mexico, providing our leadership relevant experience with the legislative process.

LGBTQ Resource Center

The center, founded in 2010 and fully supported by student fees should be supported by some portion of I&G funding the way that the ethnic, racial and gender centers on campus are. The SFRB funded the salary of the director from the one-time, balance forward account. The expectation of the board is that I&G funding will support this position next year.

Libraries

The cost of periodicals inflates between 6 – 10% every year. The projected cost for 2012-2013 alone was \$257,000. Additionally, our libraries rank 94th of 115 libraries in the Association of Research Libraries. The regents are very sensitive to the needs of the library. This year a \$27 fee increase per FTE to support the libraries was avoided, and instead the cost was placed as a non-recurring portion of the university budget. Student leadership next year should ensure that this becomes part of the I&G budget, not fees.

The libraries should be able to provide a 24 hour facility for 2012-13 because of the SFRB approved increase.

Listserv, Facebook, Twitter

The Office of Graduate Studies may be able to help GPSA access a list serv for all graduate students. ASUNM has access to such a list serv for undergraduates. Currently GPSA's listserv is opt-in, 1582 subscribers, and the major portion of recruitment occurs during orientation. Even those extremely involved in GPSA are not always on the list serv. This year more communication occurred through the Facebook group with 252 members. The GPSA "page" has 99 likes, 39,401 Friends of Fans, and weekly reaches peaking near 4000 in mid-April.

Lobby Committee, Senate Bill 16 (SB16)

GPSA enjoyed tremendous success this year from the lobby committee. SB 16, co-sponsored by Senator Tim Keller (D) and Representative James Smith (R) provided a \$5000, two-year tax incentive to NM businesses for hiring NM graduate degree students in the STEM and health professional fields. The tax incentives were good for two years after the hire, was capped at \$2 million and had a sunset date. The sunset date and total cap made it appealing to the LFC, and we were one of a very few bills to earn the support of Senator John Arthur Smith (D), chair of the LFC. Initially the bill was supposed to provide for graduates and undergraduates alike, in any field, but it was the narrowing of scope to a specific sector that both Republicans and Democrats want to develop for New Mexico that ensured the bill's success.

The bill passed through Senate Tax & Corporations, LFC and then the Senate. It took a long time to be heard by LFC because in this finance-only session, which is only a month long, the Senate was waiting for firm gas and oil revenue estimates. Those estimates were quickly fluctuating. Until the House Bill 2 (state budget) passed the house, LFC did not hear any bills. After HB-2 passed LFC, we had only a few days left in the session. In those days we were lucky to have the speaker of the house only assign us to one committee, Tax & Revenue, whose chair, Rep Sandoval agreed to poll the members of the committee on the floor of the house. The bill was then scheduled to be heard on the house floor, the furthest GPSA legislation has gotten in at least four years. The session was to close at noon the day we were scheduled. After a 40 minute Republican filibuster, the session passed the GO bond that morning, and hear a few more bills before closing. SB 16 was just five bills from being heard that day. SB 16 was but one of many bills that were killed this session; relatively little legislation passed this year.

I am convinced that with no or few changes the bill could pass next year in the two month session. One issue that next year's administration should consider is the readiness of the Higher Education Department to administer and provide the information necessary for the tax credits to be properly claimed. This should be easy to reassure legislators about, but be prepared to answer these questions. Also, the editorial from Jason Marks raised questions about the constitutionality of the bill. It was determined that his concerns were not valid. Speak with Lobby Co-chair Allison Block about how to avoid any additional constitutional concerns.

Widening the scope outside STEM-H fields would significantly reduce bi-partisan support. Senator Keller remains a strong supporter of preventing brain-drain in New Mexico.

The lobby committee was particularly effective this year. Co-chairs Allison Block and Travis McIntyre had almost perfectly complementary strengths. Allison had experience and connections in Santa Fe, while Travis had the charisma, personality and time to dedicate to speaking with every single committee member that the bill was to be heard by. Having a lobby committee ready to spend almost every single day of the legislative session in Santa Fe is extremely useful. While law students are frequently interested in lobbying, the lack of their schedule flexibility means that some non-law students must be invested in GPSA lobbying for success.

The lobby committee was also very helpful in setting up Ride the Bus week with ABQRide and PATS, complete with a press conference thanking Mayor Berry and Rep Gail Chasey who continue and began the student bus ride program. Lobby committee co-chair also spear headed the Happy Hour initiative.

Medical School

Medical students pursuing their MDs do not pay the student activity fee, though they do pay the \$25/semester GPSA fee. While there is a perception of a major divide between the experience of GPSA members on north campus and main campus, PT/OT, nursing, pharmacy, law and physics students all pay the student activity fee.

North campus students recently formed the Health Sciences Student Council (HSSC). Feelings of disenfranchisement for HSC students echo sentiments heard previously from law students. Significant GPSA outreach to HSC students would defray concerns much as they have been at the law school.

New Mexico Open Meetings Act

The Board of Regents, state legislature and any body allocating public funds have to abide by the NM Open Meetings Act (NMOMA). Since GPSA allocates student fees, GPSA Council is subject to the NMOMA. The Student Fee Review Board is also subject to the law as long as its decisions are not routinely changed by the Board of Regents. Most importantly, GPSA and SFRB owe students transparency and access to the government captured by NMOMA: public notice of meetings, agendas posted with 24 hours, draft minutes within 10 working days and accommodating audio and video recordings and the public at meetings.

Office of Graduate Studies (OGS)

Naturally, OGS is a tremendous advocate and supporter of GPSA. OGS and GPSA partnered on campus-wide orientations for the fall and spring. These orientations used to be for students of color only, and were co-sponsored by PNMGC. It is my hope that a separate graduate student of color orientation may be held in addition to campus-wide orientations next year. OGS and GPSA also partnered to advocate for additional assistantships. OGS has promised demographic and by department data for GPSA concerning assistantships (and that this will be part of a UNM Factbook). OGS Dean Harrison also has worked to ensure that TA/GAs cannot go below 0.13 FTE.

There has been some recent conversation about whether or not UNM would be well served by having a College of Graduate Studies instead of merely an Office that plays a service roll. AAU and other research universities all have significantly more graduate students than UNM. Compare to IPEDS data provided in 5/2/12 BoRASARC meeting pgs 65-71.

Ombudsperson

Graduate students serve multiple roles on campus, which often can conflict. Those from whom we need grades and committee approval (faculty) are also those tasking us with assignments as TA/GA/RA/PAs. We thought it was therefore appropriate to house a graduate student specific ombudsperson at OGS. OGS Dean Harrison agreed to create such a position. Reshma Kamal served

this fall and spring. She facilitated a team of graduate students trained in mediation and became familiar with university policies and procedures so she could guide students in navigating structures at the university. While the ombudsperson should not in general perform mediation herself, she can advertise to students the benefits of dispute resolution and provide them with the necessary contacts to mediate disputes with faculty, staff or other students if necessary. I hope that OGS will continue this structurally permanent support of graduate students, since this service is currently available to faculty and staff. Additionally, I would recommend that the Dean of Students create a similar position to serve undergraduates.

Orientations

GPSA attended over 30 departmental incoming graduate student orientations in addition to working with OGS and the GRC for campus-wide orientations. At these orientations we shared the GPSA brochure, grants calendar with due dates and the GPSA video. This is a great opportunity to recruit office volunteers and grant readers. To advertise: grants, free printing, opportunity to get involved, interdisciplinary exchange and advocacy work. The GPSA president has attend the international student orientation for the past several years. It is a great place to recruit office volunteers.

PATS

PATS has taken on the bike share program, which has been awarded \$50k in capital by the SFRB if sufficient fundraising has been met. PATS should only continue to pursue this project if it is ascertained that current GPSA, ASUNM leadership and the student body supports the program. See campus planning for comments on the viability of future parking at UNM. The GPSA president currently receives a parking permit enabling the president to park in any of the un-metered lots. This enables quick access to meetings across campus for the president with a car.

Perks of the GPSA Presidency

Some of my favorite perks (besides the parking permit) included serving as a guest judge at the fall UNM drag show, attending the New Mexico Centennial Ball celebrating 100 years of statehood, being invited to accept on behalf of the student body the re-dedication of the Alumni Chapel, walking in the Raza Graduation and speaking at the second annual Rainbow Graduation. My favorite perk was the opportunity to get to know and work with GPSA and UNM leaders who are so evidently dedicated to making UNM a flagship of accessible, affordable and quality higher education.

Policy Office

All policy changes go out to the UNM community for a thirty day review. It has been the practice at UNM not to pass policy changes that meet with significant comments from the university. In this context, significant can mean 8 to 25 comments. When GPSA made a petition for students to protest SFRB changes in the Spring of 2011, just over 300 comments were generated, which stopped the policy in its tracks. When a different possible SFRB policy change was put forward in the fall 2012, a mere 25 comments from administrators and SFRB applicants necessitated further changes. Eventually a compromise was reached, which gave the President the go-ahead to implement a one-year trial policy. This was very much against the instincts and wishes of the policy office. Comments are very effective in stopping undesirable policy changes.

Presidential Search

The GPSA president had the opportunity to sit on the committee that found five nominees to publicly invite to the university for interviews to become the next UNM President. These nominees included Bob Frank, Elsa Murano, Elizabeth Hoffman, Meredith Hay and Douglas Baker. GPSA insisted on hour-long town halls held jointly with ASUNM, although the original candidate schedule

for their visits was only to be a half hour with students. City media were particularly eager to contact constituency leadership during this time. Bob Frank will assume the presidency from outgoing President Schmidly on June 1, 2012.

Project Assistants

Project assistants are critical to the success of the office, the executive branch of the GPSA and the advocacy work of our association. The definition of a PA according to OGS is:

Project Assistant (PA): performs work required by a research grant, contract or special project that is not necessarily directly related to degree requirements. Employment associated with administrative/office support should not be classified as a project assistantship.

Under this definition, the focus of each PA should not be on answering phones and staffing the front desk, but rather directed projects that support the mission of GPSA. Major projects conducted by the project assistants this year created the GPSA orientation video, planned 30 department visits for the summer, created the GPSA campus resource guide, coordinated with the GRC for the NMGPS Conference, created Women in the Academy, wrote the vision and dental care resolution and resolution against violence on campus, coordinated with the UNM Foundation to fundraise for the Graduate Completion Scholarships and provided critical support work for the e-board and SFRB among other research and service projects.

This year Japji Hundal served as the Chief of Staff in one of the Project Assistant roles. This title gave Japji the authority to speak on behalf of GPSA at university events and to sit in my place when I could not be at two meetings at once. When the GPSA Chief of Staff attended events across campus, the impression was that "GPSA" came, much as if I had been present. This ensured that GPSA remained connected to the entire university community. Additionally I depended tremendously on the advice of the GPSA Chief of Staff. He knew about and was apprised of a diverse set of circumstances across the university and not just internal to GPSA. This meant that at least two GPSA leaders were focused on external matters, where the most financial and social gains for GPSA members could be attained.

All of the PAs provide critical support in the event of emergencies, especially since many emergencies in which a quick turn around is required cannot be handled by one person (the president) alone. I highly recommend weekly staff meetings with the PAs. Longitudinal planning is critical to lessen stress on all. Ideally a year-long calendar would be created so that necessary planning could happen well in advance.

Recognized Departmental Student Associations, Notes

The College of Education formed a single RDSA this year and had thirteen representatives to Council, about half of whom regularly attended. This number is not that different from the number who attended when there were individual RDSAs at the departmental rather than college level represented. The OLIT program has officially moved under Libraries and away from College of Education as of July 1, 2012. This will give OLIT at least one direct Council representative. Finally, according to a clarification to bylaws made in May, programs that do not fall under a department or college may now send representatives to Council.

Research

The VP of Research's office continued the Graduate Student Funding Initiative this year, which conducted numerous workshops to teach graduate students how to write grants and become PIs on their own research projects. This year I also spoke with AVP van Reenen to establish a website that gave a "menu" of ways graduate students could be supported on grants, from full RAs to less financial support. I spoke with Faculty Research Support Officers about the importance of encouraging faculty to include students in grant awards. Given that federal and state monies for grants is projected to

decrease, GPSA needs to redouble the focus on providing support to students trying to conduct research. This will also mean fewer RAs available to financially support students.

Responsibility Centered Management

President-select Bob Frank will be joining UNM from Kent State, an institution that practices Responsibility Centered Management. This practice means that academic units get a portion of tuition based on some success metrics. This puts both budgeting and success firmly in the hands of the Deans and Department chairs. While there are some advantages to this arrangement, it can make centralized units suffer, such as IT, libraries, budget office, administration, research office.

Resource Centers

There is a structural concern about Resource Centers (and here I include Graduate Resource Center, El Centro, AISS, AASS, LGBTQRC, ARC, VRC, OIPS, etc) and their student organization counter parts. While the student organizations receive funding from ASUNM and GPSA appropriations, the resource centers receive I&G support and fee support from SFRB. There is for most of these organizations and resource centers no structural connection or method of communication even though there is a common mission. Additionally, while the resource centers are held accountable year round by administrators, SFRB can only inquire about the result of student fee funding once a year, which tends to take the form of funding threats as opposed to problem solving.

The concept is that governing boards or councils should be formed in the model of the SHAC Advisory Council, SUB Board or Recreational Services Advisory Council. On these boards should serve GPSA, ASUNM, Faculty Senate and Staff Council reps, alumni, community members, and students selected from relevant student organizations as well as significant leadership from the resource center. The boards should be chaired by students and should provide a collaborative space and an opportunity for better communication between student organizations and resource centers. In addition to the intersecting board of each resource center/ student organization pair (or triple), there should be a single board to create effective communication among all of these entities which serve our student support needs. This is especially critical since resource centers fall under different units around campus, e.g. Student Affairs, OGS, etc.

Scholarship, GPSA Graduate Scholarship Fund (GSF)

Jointly with the Faculty Senate GPSA created the Graduate Scholarship Fund, a quasi-endowment held by the UNM Foundation. We have successfully raised \$49,000 for the degree completion scholarships (\$24k from the Office of the President, \$20k from GPSA Council, \$4k from UNM Foundation alumni newsletter drive and UNM United Way campaign, \$1k from Student Affairs). Scholarships will be given preferentially to students who demonstrate significant financial need and are near the completion of their studies.

The GSF will be administered by a joint committee between GPSA and Faculty Senate, chaired by the EFC chair. Suggested bylaws that have not yet passed council are included in this annual report. The scholarship is intended to defray the impact of the loss of subsidized loans.

Student Fee Review Board

A brief timeline of policy changes 2010-2012:

- *March 2010:* SFRB 2009-2010 recommends policy changes through section 9 of Policy 1310. These changes do not address the recurring status of applying organizations or the composition of the board.
- *March 2010:* SFRB Task Force convened to review SFRB recommended policy changes. No GPSA representation in this Task Force

- Early Fall 2010: ASUNM passes resolution asking for 7-2 representation
- October 2010: SFRB Task Force Phase I recommendation made
- April 11, 2011: Policy office puts out for open comment a draft policy 1310, including representation change from 4 undergrads and 3 grads to 7 undergrads and 2 grads.
- April-May 2011: GPSA conducts a protest through change.org emailing sending over 300 comments to ubppm@unm.edu; effectively blocks policy changes
- May 7, 2011: GPSA Council passes a resolution asking for composition of SFRB to remain the same
- Summer 2011: GPSA and ASUNM president unable to come to common ground on board representation
- August 2011: SFRB Task Force Phase II recommendation made.
- Fall 2011: GPSA and ASUNM president meet in mediation paid for by Student Life, come to agreement on policy, including representation (5U - 2G), voting structure (6 of 7 required to approve of fees), alternates (1 U – 2 G), averaging process, etc
- October-December 2011: SFRB approves mediated discussion by presidents, policy begins community review period in which 25 negative comments were received, almost entirely having to do with the removal of recurring status for nine protected groups
- January 2011: New policy is temporarily approved for one-year trial period with the modifications that the SBLT can put a cap on the amount
- May 2011: SFRB votes to implement one-year trial policy with small improvements

Reflection: The greatest gains this year for the SFRB process were achieved through additional dialog with administrators on the Strategic Budget Leadership Team (SBLT) between preliminary and final recommendations of the SFRB. The early delivery of student recommendations to a deliberative body designated by the UNM President should continue. The conversation yielded more than \$2 million of support for student services including Recreational Services, CLPS, RSLP, IT and CAPS funding. Additional funding for the LGTQRC director salary was requested but not granted. The SFRB decided to fund this from the balance forward account, one-time.

I strongly recommend constant conversations with applicants as well. We received memos from the Women's Resource Center (WRC) and the Center for Academic Programs and Support (CAPS) emphasizing the need for a position to prevent interpersonal violence and for more tutoring support for undergraduates. These memos were prompted by conversations initiated by the board as a result of applicant hearings. The memos reflected the needs of students just as the applications did and entered into the SFRB deliberative process. This resulted in more funding for CAPS than was originally requested and a GA position to support interpersonal violence prevention (not a staff position as requested in the memo).

After the SFRB process, members of the board are uniquely situated to form “across the aisle” alliances in the common interest of the entire student body. This year's board protested student fee hikes suggested by the regents of \$50 / student for athletics (protest unsuccessful) and \$27 / student for libraries (successfully removed fee increase to I&G non-recurring budget after conversation with President Schmidly). See libraries and athletics.

I would encourage the SFRB to meet early in the fall semester to have members discuss the purpose of student fees.

Policy: This year's board voted to permanently implement the one year trial policy with a few minor modifications including the removal of the averaging process (left only as a homework exercise),

removal of the SGAO accountant as a board advisor, adding the student regent as an advisor and recommending an early delivery of preliminary guidelines Feb 15.

Please see the attached documentation in this annual report for more information.

Student Support & Advocacy Committee

This was the first year of SS&AC, an executive standing committee now required by the constitution. The committee helped organize some student support events like the Provost and President Town Halls in conjunction with our programs committee. However, the major purpose of the committee was to serve as an advisement way point to help GPSA members navigate the structure of the university. For example, former GPSA members asked the committee help sort out loan complications with enrollment management. Current GPSA members came forward about concerns with professors in their department that they did not feel could be handled through the new OGS ombudsperson. The committee served as an essential piece of GPSA service to students that had previously been missing.

SUB Board

UNM Policy 5200 Allocation and Assignment of Space governs the assignment of space at the university. It gives Athletics and HSC unilateral control of space, but does not provide the SUB board clear jurisdiction over all of the space in the SUB, not just the Lobo Lair. The SUB should be able to govern all of the space in the SUB including administrative space, GPSA, SAC, ASUNM office space, retail space. The provost's office has assigned Suite 2002 to the Veterans Resource Center without assent from the SUB board. Whether the VRC should remain in Suite 2002 is a matter that the SUB board should answer, not the Provost's office, and the SUB board should work on clarifying Policy 5200 toward this end.

GPSA Presidential participation in the SUB board provides a good working environment to create a relationship with SAC director and ASUNM president, especially important prior to the SFRB process. It may be advisable for this reason to ask SFRB appointees to become SUB board appointees as well, or consider SUB appointees for appointment to the SFRB.

Subsidized Loans

In August, the federal government passed a budget that removed subsidized loan eligibility for graduate students. This policy will be implemented July 2012. In 2010-2011, 2,782 UNM graduate and professional students alone borrowed more than \$20 million. With unsubsidized loans, interest begins accruing immediately instead. The subsidized loans deferred interest until six months after the student graduated. To put this in perspective, if a UNM student takes out an average size unsubsidized loan for each of four years and pays none of the interest on a 6.9% quarterly rate while in school, that student will owe \$5,000 more upon graduation than they would have with subsidized loans.

Town Halls

ASUNM and GPSA collaborated on the Provost town halls and the incoming President town hall. I recommend the continuation of these outreach events to provide students direct access to administrators. The town halls to meet presidential candidates were held in the SUB ballrooms and were not well attended. Town halls in the SUB atrium with free food yielded higher turn out.

Tuition and Fees

Non-resident, resident, graduate and undergraduate tuition increased 3.75% for 2012-2013 compared to the current academic year, see Budget, University.

From 2002-2011 fees increased 110% while tuition in the same time period only increased 66%. We saw in this time period bonds from 2005 and 2007 pass that asked student fees to pay for a number of buildings on campus, including Centennial Engineering, Architecture, Communication & Journalism, etc. These debt service facility fees total \$516.50 of all our fees. There is also a \$114 ERP debt service fee. Comparatively student activity fees, governed by the SFRB, totaled \$486.49 in 2011-2012. Keep an eye out for bonds that promise student fee repayment! These costs should be part of our tuition, not fees, as they support our academic mission. The lottery scholarship does not pay for fees, so any increase in fees financially strains those students (about 20% of UNM undergraduates receive the lottery). The argument that academic costs should fall on tuition helped persuade the UNM President to not increase student fees \$27 for library support but instead place this cost as a non-recurring portion of the university budget.

UNM Foundation

UNM Foundation helped GPSA mail an alumni newsletter to previous GPSA members (they have a list of 4000). We also mailed a December mailer. UNM Foundation holds endowments on behalf of GPSA for the GRD (now NMRG), SRAC (now GPSA RG), ST (now GPSA PDG) and the Degree Completion Scholarship. The Foundation is in the middle of a drive to raise \$675 million, which is 60% complete, with two years remaining.

Undocumented Students

Undocumented, sometimes called non-discrim students, can attend UNM under SB 582, signed into law by Governor Richardson. The law states that there can be no discrimination in admissions or state funding on the basis of a student's residency status. State funded scholarships and grants should therefore not be mixed with federal funding in order to ensure that non-discrim students remain eligible.

Assistantships cannot be held by non-discrim students, as federal employment forms have to be signed that require SSNs. GPSA should work to ensure that stipends or scholarships are available instead to financially support students.

Forms required for scholarships, grants and admissions should not require Social Security Numbers. GPSA should work in collaboration with OGS to remove this requirement from graduate school admission. OGS Dean Harrison and VP Enrollment Management Terry Babbitt have been allies in this project.

University Appointments

Appointments to university committees were listed transparently on the website, including email information. This year, only a few annual reports were provided by appointees. Greater oversight, perhaps a monthly meeting of all university appointees or consistent email contact from a PA or the president could provide more investment on the part of volunteers. GPSA did receive praise and gained credibility because we were "present in the room"; this was especially true when no ASUNM representative was present or even appointed. In this absence, GPSA representatives became de facto representatives for all students.

Video

GPSA Project Assistant Nick Engquist created the second annual GPSA video shown at orientations. This video highlighted the purpose of GPSA and helped recruit volunteers. The video served to make GPSA members familiar with the faces of GPSA leadership.

Volunteers

Office volunteers are difficult to recruit. Fall orientations yield many, but the numbers dwindle

moving toward December. Spring sees few steady volunteers. Those who volunteer regularly often become involved with GPSA committees and make good university committee appointments. I highly recommend requiring the executive board and council representatives to provide volunteer hours in the office, especially in the spring. Offering card swipe office after normal GPSA hours is an effective incentive for volunteers.

Website

This year GPSA implemented a complete website overhaul thanks to fall IT chair Meer Noor. The website previously looked like a relic from the 1990s. The website now is updated practically daily. Previously there was no mechanism for committees to regularly post minutes and information. The website has now taken the majority of GPSA to a paperless era. The website had previously been updated using Adobe Contribute and now is updated using iWeb.

White Boards

We mounted four white boards in the office. One in the common office area now serves as a GPSA master calendar, which helps the executive, PAs and GPSA members communicate about important events on campus. GPSA partners such as the Out Queer Grads, etc, feel a sense of engagement with GPSA when they post events to this public calendar. Two white boards in the back office and in the president's office have served well for brainstorming.

Women in the Academy

Women in the Academy was an initiative begun by the Executive Assistant PA, Kris Miranda. Roundtables were held including graduate, undergraduate, faculty and administrative women. It provided a tremendous opportunity for networking among these individuals and began a dialog about the challenges and opportunities that women face at UNM. This effort was conducted in partnership with the Women's Resource Center, GRC, Women Studies, and ASUNM, and was moderated by the LGBTQRC graduate student counselor.



GPSA @ UNM

Graduate And Professional Student Association

1. Committee Name: Election committee
2. Committee Chair : Tim Borrer
3. Members : Alaa Elmaoued 505-514-2976, Allan Hanlon 505-250-1229, Bryce Zedalia 918-859-3394 , Daniel Sharttuck 919-333-6709, Juantia Travino 505-453-0443
4. Weekly Tasks:
 - First Monday of February- get mail list of GPSA members
 - Third week of February- call for candidates (entire week)
 - Second week of March- Meet with Debbie, Notice of candidates (post on website and listsev)
 - First week after Spring break-Announce candidate in Daily Lobo (1/4 page \$250), Council Chair (pres forum)
 - Last Saturday of the month in March- Ballot items, Presidential candiate speech, Council Chari debate
 - First Monday in April- Announce ballot, council credential, first Week (test run of ballot IT) Full Ad in the Lobo (before week of elections)
 - Second week of April-elections (Monday 8am-Thrusday 5pm), Presidential candidate expenditure forms (due before Thursday at 5), Schedule open meeting (look at election results and approve), Friday- post results of elections on listerv and website
 - Last Saturday in April-council elections
 - Following Monday of council elections- post results on listerv and website
5. Accomplishments
 - Kept within budget (even with Lobo error)
 - President successfully elected in for 2012-2013
 - New constitution approved
6. Recommendation
 - a. To continue
 - The constitutional guidelines are sufficient for the elections process that ensured that there is no conflict of interest or error with the elections
 - b. To do differently
 - Advertising the approved ballot items that council approves is scheduled to run in the Lobo the following Monday; however, this is not possible

because they need a 2 day notice to run. The ad date should be moved to the following Tuesday.

- The Lobo ads are not effective as a means to advertising. The average reader of print is 60+, this doesn't cater to the needs of the University and the students

7. Collaborators

- IT department
- Office of graduate studies
- Debbie
- Billing

8. Additional Notes

Summary and Comment Report - DO NOT DELETE

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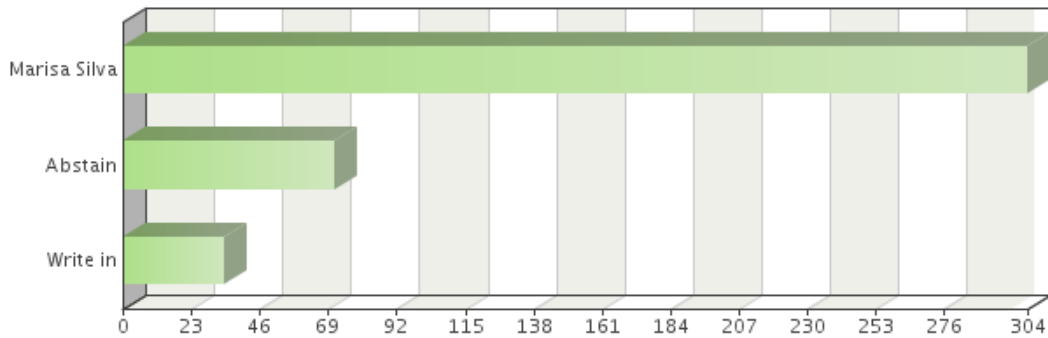
Report info.....	1
Question 1: Please cast one vote for GPSA President for the 2012-2013 academic year.....	2
Question 2: Proposed GPSA Constitution: Should the GPSA adopt the following proposed Constitution? Proposed.....	4

Report info

Report date:	Thursday, April 12, 2012 5:14:57 PM MDT
Start date:	Monday, April 9, 2012 7:59:00 AM MDT
Stop date:	Thursday, April 12, 2012 5:00:00 PM MDT
Number of completed responses:	412
Number of invitees:	6230
Invitees that responded:	370
Invitee response rate:	5%

Question 1

Please cast one vote for GPSA President for the 2012-2013 academic year



Frequency table

Choices	Absolute frequency	Cum. absolute frequency	Relative frequency	Cum. relative frequency	Adjusted relative frequency	Cum. adjusted relative frequency
Marisa Silva	304	304	73.79%	73.79%	74.33%	74.33%
Abstain	71	375	17.23%	91.02%	17.36%	91.69%
Write in	34	409	8.25%	99.27%	8.31%	100%
Sum:	409	-	99.27%	-	100%	-
Not answered:	3	-	0.73%	-	-	-
Average:	1.34	Minimum:	1	Variance:	0.39	
Median:	1	Maximum:	3	Std. deviation:	0.63	

Total answered: 409

Text input

Heather Armstrong

Elena Vedeneeva

barak obama

Brandyn Way

Tony Pedroncelli

Ryan Poland

Jeremy Miller

Seth Skiles

Beth Birky

I don't know who these people are

Christy Baca

Joe Dworak

Kris Miranda

No Confidence

Joseph Dworak

Joe Dworak

Tyler McCormick

noam Chomsky

Emma Johnson

no confidence

Sophia Hammett

Mark Rosebrough

Arthur A. Aguirre

Saliha Qasemi

Joseph Dworak

Raquel Tello

David Medrano

Joe Dworak

Japji Hundal

Someone who was not hand-picked by Katie Richardson

Max FitzPatrick

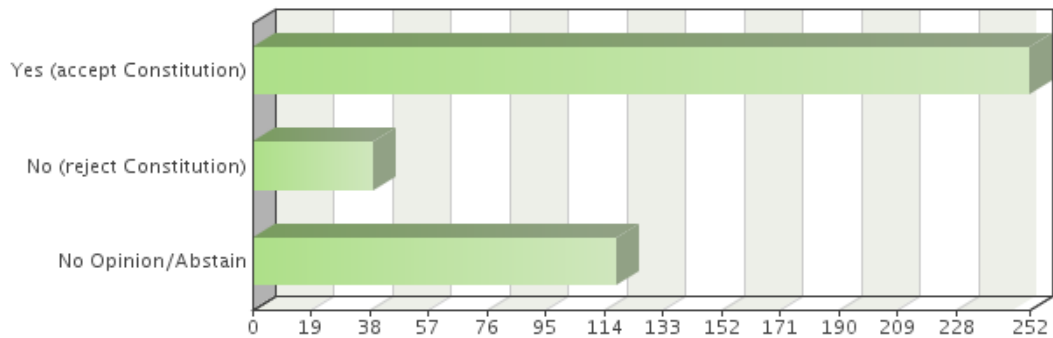
Nicholas Schwartz

Someone who won't discourage other candidates from running in the next election

Katie Richardson

Question 2

Proposed GPSA Constitution: Should the GPSA adopt the following proposed Constitution? Proposed Constitution Existing Constitution



Frequency table

Choices	Absolute frequency	Cum. absolute frequency	Relative frequency	Cum. relative frequency	Adjusted relative frequency	Cum. adjusted relative frequency
Yes (accept Constitution)	252	252	61.17%	61.17%	61.61%	61.61%
No (reject Constitution)	39	291	9.47%	70.63%	9.54%	71.15%
No Opinion/Abstain	118	409	28.64%	99.27%	28.85%	100%
Sum:	409	-	99.27%	-	100%	-
Not answered:	3	-	0.73%	-	-	-
Average:	1.67	Minimum:	1	Variance:	0.8	
Median:	1	Maximum:	3	Std. deviation:	0.89	

Total answered: 409



Graduate And Professional Student Association

Executive Finance Committee

Annual Report - FY 2011-2012

To: GPSA President and GPSA Council
From: GPSA Executive Finance Committee

With the new GPSA Constitution that was passed in April 2011, GPSA formed the Executive Finance Committee (EFC). This committee is housed under the Executive Branch and is a partner of the newly formed Legislative Finance Committee. This year have been a learning process for both committees in the best practices of performing their respective yet shared responsibilities to GPSA and the GPSA Council.

Structure

The EFC's responsibilities can be found throughout the Constitution and Bylaws under the Executive Committees as well as the Finance Code. Under the Executive Committees, the EFC Chair is to be a member of the Executive Board. Since July 2011 the Chair has actively attended every months Executive Board meeting. Beginning in August 2011, the Chair actively sought full committee membership and recruited 5 students to serve on the committee. These students were from the departments of Anderson School of Business, Public Administration, Community and Regional Planning, Economics, and Law. The committee began meeting in the Fall semester and established their own Standing Rules for the year (see Appendix A). The EFC Chair is also an Ex-Officio member of the LFC and was present at almost every LFC meeting throughout the year. At the LFC meetings, the EFC Chair would give a report at the beginning of the meeting presenting the PB Fund status as well as the recommendation document that the EFC had provided the LFC.

PB Funds

In these early meetings the committee also worked on the new PB Fund request forms for the new GPSA website. Due to the strict schedule of the web master at the time, a new PB Fund

request form was not completed and the old one is still in use. The link for requesting PB Funds on the new GPSA website takes students to the old GPSA website where they submit their form electronically. The committee had hoped to change this by the end of the Spring semester but has still been unable to. **We recommend** that the new EFC work on creating this new document.

Council Appropriation

The EFC is also responsible for reviewing all the appropriation requests that come before the GPSA Council and providing recommendations on them to the LFC before their monthly meetings. The EFC consistently did this throughout the Spring semester while there were a few bumps in the road during the Fall semester. The EFC Chair would email the LFC Chair so that all appropriation requests would be forwarded to the EFC once the LFC Chair received them. This is in the Bylaws and is supposed to happen one (1) day after the LFC Chair receives a submission. Unfortunately it took a little bit of prompting to have the LFC Chair forward the requests. **We recommend** that the new committees work to create a submission process for the appropriations that automatically forwards the requests to both the EFC Chair as well as the LFC Chair. This would take out the risk that the appropriations may not be received in time by the EFC Chair from the LFC Chair would therefore be in violation of the GPSA Bylaws. The form in which the EFC presented the LFC with its recommendations on appropriations was created by the committee and can be found in Appendix B.

GPSA Scholarship Fund

The GPSA President also worked closely with the EFC to establish what is called the GPSA Scholarship Fund. This scholarship fund provides \$1,000 scholarships for graduate and professional students who are more than half way done with their degree demonstrate financial need. The bylaws for awarding these scholarships are currently being established. **We recommend** that next year's EFC work diligently to inform the graduate and professional student body of this opportunity, promote donations to its funding through the UNM Foundation, and award these scholarships in good faith and effort.

GPSA Annual Budget Process

The EFC Chair would also actively participate in the LFC's debates about funding appropriations. During the GPSA Annual Budget Cycle, the EFC and LFC Chair spoke and agreed on the format for the budget packet and submission process, the timeline for offering budget workshop, and the timeline for holding budget hearings. After this was determined in January, the EFC Chair was actively engaged at all LFC Annual Budget Hearings as well as all proceeding LFC Annual Budget meetings. Council finally passed the GPSA Annual Budget in March! This overall process worked very well for both committees in meeting their responsibilities and **we recommend** a similar practice be follow from now on

APPENDIX A – STANDING RULES

GPSA Executive Finance Committee

FY 2011-2012 Standing Rules

(Passed by the EFC on September 12, 2011)

Section I: Regular Meetings

- A. GPSA Executive Finance Committee (EFC) meetings shall be held in accordance with the GPSA Public Notice Requirements. A regular agenda shall be posted no later than three (3) calendar days before the meeting.
- B. Regular meetings must be held the at least two (2) days prior to any Legislative Finance Committee (LFC) meeting
- C. Emergency meetings and alterations to this schedule may be made at the discretion of the EFC Chair.

Section II. Parliamentary Authority

- 1. The parliamentary authority shall be the most recent edition of Robert's Rules of Order Newly Revised.

Section III. Funding

- A. Pro-Rate Benefit Funds (PB Funds) – grants of pro-rated benefits based on student enrollment as requested by Recognized Departmental Student Associations (RDSA).
- B. Appropriations – a specific allocation of funding for unforeseen expenditures or capital outlays. Any individual or group eligible to submit legislative items to the GPSA Council for consideration may apply for appropriation funding.
- C. Executive Branch Budget – *funding allocated for the administration of the GPSA executive branch.*

Section IV. Funding Process

- 1. PB Funds
 - a. To receive PB Funds, an RDSA should attend a Student Government Accounting Office (SGAO) PB Fund workshop. If there are no longer PB Fund workshops available, an RDSA should schedule and attend a meeting with the SGAO Accountant or the EFC Chair.
 - b. A PB Fund Application shall include:
 - b.i. Organization name.
 - b.ii. Department.
 - b.iii. Contact information of an Officer.
 - b.iv. SGAO Account Number.
 - b.v. The estimated number of GPSA students registered in the department, which is found on the Official Graduate Enrollment Report.

- c. The EFC shall ensure that the requesting group is a chartered RDSA.
 - d. As necessary, the EFC may invite RDSAs requesting funding to the next scheduled EFC meeting in order to provide clarification regarding their submitted application.
 - e. All approved requests shall be forwarded to the SGAO.
2. Appropriations
- a. All appropriations must be submitted in accordance to EFC and LFC standing rules.
 - b. The LFC Chair must forward all appropriations to the EFC Chair within one (1) day of receiving them, per GPSA Bylaws.
 - c. Individuals or groups submitting appropriations may appear before the EFC at the next regularly scheduled EFC meeting following their submission.
 - d. After review, all recommendations along with the original appropriation shall be forwarded to the Legislative Finance Committee (LFC).
3. Executive Branch Budget
- a. The EFC shall propose an executive branch budget to the LFC.
 - b. All Standing and Ad Hoc Executive Committees must submit a budget application to the EFC by the last academic day of the Fall Semester.
 - c. A budget application shall include:
 - c.i. Executive Committee name.
 - c.ii. Contact information of the Chair.
 - c.iii. SGAO Account Number, if applicable.
 - c.iv. The names of all Committee Members.
 - d. As necessary, the EFC may invite Committee Chairs or their designee to the next scheduled EFC meeting in order to provide clarification regarding their submitted budget.

Section V. Speaking Time

- A. Individuals or groups will be allotted five (5) minutes speaking time followed by a five (5) minute question and answer period from the EFC.

Section VI. Agenda

- 1. Call to Order
- 2. Role Call
- 3. Approval of Agenda
- 4. Approval of Minutes
- 5. Media & Gallery
- 6. Chair Report
- 7. Action Items
 - a. PB Funding Requests
 - b. Appropriations
 - c. Standing or Ad Hoc Executive Committee Budgets
- 8. Discussion Items
- 9. Committee Member Reports

10. Adjourn

Section VII. Quorum

- A. Quorum will be a simple majority of the present voting members of the EFC.

Section VII. Voting

- A. All votes will be taken by voice. In case of dissent, a roll call vote will be taken and will be recorded in the minutes.
- B. Proxy voting shall not be allowed from any Committee Member.

APPENDIX B – SAMPLE APPRIOPRIATION RECOMMENDATION FORMAT

Organization	Requested	EFC Recommendation	LFC Passed
Sociology GSA	\$925	\$825	
Event-Professional Services	\$300	\$300	
Event-Room Rental	\$175	\$175	
Event-Equipment	\$50	\$50	
Event-Catering	\$400	\$300	
Out Queer Grads	\$1,444	\$1,444	
Travel-Airfare	\$769	\$769	
Travel-Per Diem	\$675	\$675	
Raza Grad Student Assoc.	\$1,800	\$1,800	
Advertising	\$350	\$350	
Copying Services	\$200	\$200	
Event	\$600	\$600	
Professional Services	\$400	\$400	
General Operating	\$250	\$250	
Political Science GSA	\$230	\$230	
Food & Refreshments	\$140	\$140	
Honorarium	\$90	\$90	
Men of Color Assoc.	\$1,670	\$1,070	
Copying Services	\$100	\$100	
Food & Refreshments	\$200	\$200	
Travel-Per Diem (Event)	\$1,000	\$600	
Gen Operating (Professional Services)	\$120	\$120	
Honorarium	\$50	\$50	
ALPFA	\$4,450	\$2,100	
Conference Fees	\$1,850	\$500	
Travel-Airfare	\$600	\$600	
Travel-Per Diem	\$2,000	\$1,000	



GPSA @ UNM

Graduate And Professional Student Association

1. Committee Name: Grants Committee
2. Committee Chair : Saliha Qasemi
3. Members: Talal-Saint Lot , Kris Miranda, Lee Drake, Valerie Sartor, See attached member roster for detailed breakdown.

4. Weekly Tasks:

To administer the SRAC, ST, and GRD Grants cycle per the bylaws of the GPSA Constitution and Bylaws. Depending on the week this extends to holding workshops, recruiting/training new readers every cycle, replying to e-mails, assigning applications, normalizing application scores, coordinating with appellants, holding grants committee meetings, generating reports and statistics after each cycle, and managing the GPSA.unm.edu website in addition to grants pages on the main GPSA website.

5. Accomplishments

- Funded 87 of 242 SRAC Grants
- Funded 37 ST 96 ST Grants
- Funded 14 of 26 GRD Grants
- Changed Student Research Allocations Committee Grant (SRAC) to “ Research Grant”
- Changed Specialized Travel (ST) Grant to “Professional Development Grant”
- Outreach efforts were as listed below:
 - Sent Personal e-mails to all department advisors asking them to forward a listing of workshops to the department graduate students
 - The Grants Info cards which were given out at the all orientations were extremely helpful the committee advises future grants chairs to continue to have these cards printed.
 - Workshops:
 - Summer: 2 Workshops were held both in the UNM Student Union Building
 - Fall: 6 held locations included: North Campus, El Centro, and in Castetter Hall, and GPSA Office.
 - Spring: 4 Workshops held locations included: North Campus, Graduate Resource Center, and GPSA Office.
 - Reader Training Sessions
 - Summer: 3 sessions
 - Fall:
 - Spring
 - Continued Presence of Committee at GPSA Council Meetings making oral reports reminding council members to talk to constituents about the grants process

- The Committee was invited by multiple student groups to come give a small presentation on the grants process.
- The Committee held Walk-In hours for applicants to bring in their applications for review the week that applications were due. The committee was available for a combined total of 35 hours Monday through Friday during the week apps were due. Applicants found the walk in hours to be extremely helpful.
- Collaborated between the Graduate Resource Center to host Peer-Review Sessions for Grant Proposals
- Created brochure uniquely catered to the grants process was created, I would advise the printing of this brochure for future use, and distribution for during the Fall Orientation Process, as well as distribution across departmental offices.

•

6. Recommendation

- To continue
 - i. Continue to hold walk in hours the week before the grants deadline for applicants to bring in their application for review by the grants chair and committee members.
 - ii. Continue to advertise via flyers and word of mouth on north campus utilizing council representatives from north campus departments.
 - iii. Continue holding workshops in the Health Sciences and attending Orientations in North Campus to educate students on grant availability
 - iv. Continue to recruit a Workshop director to run workshops and a reader leader to train and recruit readers
 - v. Continue updating the GPSA Grants Brochure and have it printed by Fall 2012
 - vi. Continue to have the Grants information cards printed (see attached), use a different color as this year we did not include a year on these cards, and there are piles of them everywhere across campus, it is likely students will find these in the fall and become confused.
- To do differently
 - i. I would recommend changing the awarding process for ST so that it mirrors the process for SRAC. SRAC only funds the top 20% of applications at 100% of their requested funds and the next 30% at 80% of their requested funds. (Bylaws Change)
 - ii. Consider moving the GRD cycle to the Spring, giving students more time to discover the grant in the fall semester
 - iii. Given the structure of the grants committee and time sensitive nature of the grants process I do not recommend a Co-Chair set up for the grants committee. Having a single chair gives clear lines of responsibility. I do recommend a Vice Chair as this year I found myself working 10 – 30 hours a week on the grants process, and given this position is active in the summer semester this can be draining on a single chair.
 - iv.

7. Collaborators

- Graduate Resource Center: Offered to pay for the Grants info cards for the 2012-2013 School year, see Lawrence Roybal

8. Additional Notes

- A detailed breakdown of departmental funding history can be found at this public link:
<https://docs.google.com/spreadsheet/ccc?key=0Arynu4UwAYhWdG9XMHdIRnY4TIFwSVM4MXhmcFZHVHc>
(This document was too large to include in this report)

2009 - 2012 Grants Report

Grant	Semester	Total # Awarded	Total \$	Total Applied	%Awarded	# of Departments Not applying	# of departments not receiving funding despite applying	# of departments receiving funding
SRAC	Su09	15	\$ 6,205.92	54	27.8%	25	11	11
SRAC	Fa09	35	\$ 15,947.62	74	47.3%	19	10	18
SRAC	Sp10	41	\$ 17,365.36	110	37.3%	15	13	19
SRAC 09-10 Subtotal		91	\$ 39,518.90	238	38.2%	6	13	28
SRAC	Su10	19	\$ 8,049.93	61	31.1%	20	17	11
SRAC	Fa10	24	\$ 10,867.10	90	26.7%	21	16	11
SRAC	Sp11	40	\$ 17,651.87	120	33.3%	16	17	15
SRAC 10-11 Subtotal		83	\$ 36,568.90	271	30.6%	7	19	22
SRAC	Su11	20	\$ 9,044.39	57	35.1%	22	15	11
SRAC	Fa11	31	\$ 11,958.78	95	32.6%	21	10	18
SRAC	Sp12	36	\$ 15,554.90	90	40.0%	18	13	17
SRAC 11- 12 Subtotal		87	\$ 36,558.07	242	36.0%	10	9	24
ST	Su09	6	\$ 1,800.00	11	54.5%	37	4	6
ST	Fa09	7	\$ 2,100.00	7	100.0%	40	0	8
ST	Sp10	18	\$ 5,287.55	28	64.3%	33	5	9
ST 09-10 Subtotal		31	\$ 9,187.55	46	67.4%	23	5	19
ST	Su10	9	\$ 4,368.50	29	31.0%	30	10	8
ST	Fa10	9	\$ 4,360.64	44	20.5%	24	17	7
ST	Sp11	16	\$ 7,615.26	45	35.6%	24	12	12
ST 10-11 Subtotal		34	\$ 16,344.40	118	28.8%	13	17	18
ST	Su11	7	\$ 1,695.30	21	33.3%	34	8	7
ST	Fa11	14	\$ 6,710.10	31	45.2%	33	7	8
ST	Sp12	16	\$ 7,400.00	44	36.4%	30	9	9
ST 11-12 Subtotal		37	\$ 15,805.40	96	38.5%	19	15	17
GRD	Fa 09	22	\$ 83,176.22	41	53.7%	29	4	14
GRD	Fa10	15	\$ 52,267.90	29	51.7%	29	6	13
GRD	Fa11	14	\$ 48,000.00	26	53.8%	35	2	10
Total	09~10	144	\$ 131,882.67	325	44.3%	4	11	33
Total	10~11	132	\$ 105,181.20	418	31.6%	4	12	32
Total	11~12	138	\$ 100,363.47	364	37.9%	6	4	42

Notes for 2011 - 2012

Departments who did not apply

Foreign Languages/Literature
 Mechanical Engineering
 Physician Assistant Studies
 Public Health
 Theatre/Dance
 Pharmacy

Departments who need workshops

Speech & Hearing Sciences
 Teacher Education
 Music
 Geography

Grants Committee Members
Summer 2011 - Spring 12

First Name	Last name	Member Role
Kris	Miranda	Vice Chair
Tala	Saint-Lot	Workshop Director
Lee	Drake	Reader Leader
Valeria	Sartor	Workshop Assistant
Lisa	Bryant	Reader Summer 11
Lijing	Bu	Reader Summer 11
Danelle	Callan	Reader Summer 11
Santhosh	Chandrashekar	Reader Summer 11
Sarah	Coffey	Reader Su11 / Fa11/SP12
Mary	Coyle	Reader Summer 11
Chris	Galanis	Reader Summer 11
Lucinda	Grinnell	Reader Summer 11
Sara	Hagerty	Reader Summer 11
Hung-Shen	Hsu	Reader Summer 11
Sandra	Lara	Reader Summer 11
Grace	Lerner	Reader Summer 11
Matthew	Mehne	Reader Summer 11
Kris	Miranda	Reader Summer 11
Kelly	Monteleone	Reader Summer 11
Kingsley	Nelson	Reader Summer 11
Meer	Noor	Reader Su11 / Fa11
Jeffrey	Nowacki	Reader Summer 11
Andrea	Ochoa	Reader Summer 11
Heather	Partner	Reader Summer 11
Christophe	Ramirez	Reader Summer 11
Fake	Reader 1	Reader Summer 11
Dummy	Reader 2	Reader Summer 11
Fake	Reader 2	Reader Summer 11
Wayne	Reed	Reader Summer 11
Matt	Rosett	Reader Summer 11
Steven	Samford	Reader Summer 11
Valerie	Sartor	Reader Summer 11
Gabrelle	Saurage	Reader Summer 11
Josh	Shainin	Reader Summer 11
Erin	Tooher	Reader Summer 11
Hien	Tran	Reader Summer 11
Mark	Williams	Reader Summer 11
Elena	Windsong	Reader Summer 11
Christine	Abassary	Reader Fall 11
heather	Berghman	Reader Fall 11
Leslie	Chamberlin	Reader Fall 11
Adam	Collins	Reader Fall 11
Ellen	Cousineau	Reader Fall 11
Kaity	Creasy	Reader Fall 11
jennifer	gammage	Reader Fall 11
Tami	Giordano	Reader Fall 11
Alex	Guimaraes	Reader Fall 11

First Name	Last name	Member Role
Jessica	Hitch	Reader Fall 11
Japji	Hundal	Reader Fall 11
Gloria	Jimenez	Reader Fall 11
Jonathan	Lee	Reader Fall 11
yong	Lin	Reader Fall 11
Gopi	Mara-Koos	Reader Fall 11
Andrew	Marcum	Reader Fall 11
Ryan	McDaniel	Reader Fall 11
sara	niedbalski	Reader Fall 11
Jeffrey	Nowacki	Reader Fall 11
Genevieve	O'Herron	Reader Fall 11
Felipe	Palmeira A	Reader Fall 11
Heather	Partner	Reader Fall 11
Kathryn	Peters	Reader Fall 11
abas	Qi	Reader Fall 11
Anthony	salvagno	Reader Fall 11
Kimberly	Samuels	Reader Fall 11
valerie	Sartor	Reader Fall 11
Josephine	Sheng	Reader Fall 11
Amy	Thompson	Reader Fall 11
Jeremy	Toomey	Reader Fall 11
XIN	WANG	Reader Fall 11
Rong	Zhong	Reader Fall 11
David	Barbour	Reader Spring 11
Heaather	Berghmans	Reader Spring 11
Tim	Borror	Reader Spring 11
Kirsty	Bramlett	Reader Spring 11
Suzanne	Dunai	Reader Spring 11
Daniel	Ebbs	Reader Spring 11
Chris	Galanis	Reader Spring 11
jennifer	gammage	Reader Spring 11
Jessica	Hitch	Reader Spring 11
Jee	hwang	Reader Spring 11
Yuka	Kawahito	Reader Spring 11
Grace	Lerner	Reader Spring 11
Christin	Moreland	Reader Spring 11
sara	niedbalski	Reader Spring 11
Andrea	Ochoa	Reader Spring 11
Matthew	Rush	Reader Spring 11
Kimberly	Samuels	Reader Spring 11
Valerie	Sartor	Reader Spring 11
Annette	Schaefer	Reader Spring 11
Erin	Tooher	Reader Spring 11
Jeremy	Toomey	Reader Spring 11
Rebecca	Whitley	Reader Spring 11



GPSA @ UNM

Graduate And Professional Student Association

1. Committee Name: Lobby
2. Committee Chair : Allison Block & Travis McIntyre
3. Members :
 - Tim Borrer – Anderson
 - Peter Horan – School of Law
 - Craig Williams – School of Law
 - David Mendes – School of Law
 - Moses Winston – School of Law
4. Weekly Tasks:
 - June – December: monitor interim committee meetings
5. Monthly Tasks
 - Meet with UNM Govt. Affairs Office
 - Send monthly reports to GPSA President and Council
6. Accomplishments
 - Elimination of the tuition credit
 - Base plus funding
 - SB16, the Student Employment Tax Credit, made it to the floor of the House
 - Built relationship with UNM Govt. Affairs Office
7. Recommendation
 - a. To continue
 - Follow up with SB 16.
 - Present it early on in the Interim session
 - Introduce in both houses
 - Provision in bill to better clarify HED and TRD administration
 - Constitutional Issue – know the argument
 - Get more businesses and associations on board to support
 - Keep it small
 - Better delegated committee
 - Give all committee members responsibility and make them accountable for their tasks.
 - Clearly delegate tasks to committee members in order to use resources wisely and get more done.
 - Continue to advocate for permanent elimination of the tuition credit.
 - Continue to work on new measurements for the Funding Formula
 - Support metric to award student graduate employment
 - Graduate Student employment status
 - b. To do differently

- Create some kind of group document (i.e. Google Doc, Drop Box) to preserve ideas and comments

8. Collaborators

- UNM Govt. Relations Office
- Sen. Tim Keller and Rep. Smith
- Vincente Vargas, NMSU

9. Additional Notes



To: GPSA Council
From: Allison Block and Travis McIntyre, Co-Chairs of the GPSA Lobbying Committee
CC: Katie Richardson, GPSA President
Re: 2011-2012 End of the Year Report
Date: April 27, 2012

The 2012 GPSA Lobbying Committee (Committee) had a successful year. The Committee focused on policy issues, coalition building, and taking part in the New Mexico legislative process. The Committee set out four policy goals and each was realized. The committee also worked to build relationships and create a good reputation for the Committee and GPSA. Finally, the Committee attended and monitored the New Mexico Legislature during the interim period and 2012 legislative session.

For the 2011-2012 academic year, the GPSA Lobbying Committee was comprised of the following members:

- Allison Block, Co-Chair – School of Law and Anderson School of Management
- Travis McIntyre, Co-Chair – Department of Physics & Astronomy
- Tim Borrer, Member - Anderson School of Management
- David Mendes, Member – School of Law
- Moses Winston, Member – School of Law
- Craig Williams, Member – School of Law

This report will discuss the Committee’s coalition building, presence during the legislative process, and four policy goals.

COALITION BUILDING

All members of the Committee were new to the Committee, and four of the six were new to GPSA. To be relevant and successful at the New Mexico legislature it was necessary to build and foster relationships with key individuals including the UNM Government Affairs Team, UNM constituency groups, and government affairs representatives from other New Mexico higher education institutions.

First, we arranged monthly meetings with the UNM Government Affairs Team consisting of Marc Saavedra, Tanya Giddings, contract Lobbyist Joe Thompson, and the department’s staff. Our meetings began in June 2011 and ran until April 2012. For the month of December and during the legislative session we met and communicated almost daily.

The Government Affairs Team worked with us to understand complex higher education issues and to aid us in developing a legislative platform that would benefit GPSA. The Government Affairs Team helped the Lobbying Committee in understanding the intricacies of the new higher education funding formula. Because of our consistent meetings and discussions, we were in

agreement and had consensus on the issue before the legislative session began, which ultimately benefited GPSA and UNM as a whole during the actual legislative session.

The Government Affairs team also aided the Committee in creating a legislative agenda that would benefit GPSA and produce actual results. The Government Affairs Team helped the Lobbying Committee to create SB 16, the State Graduate Employment Tax Credit. The Government Affairs Team helped the Committee with the idea, put the Committee in contact with Senator Tim Keller, the bill's sponsor, and helped the Committee push this bill during the legislative interim period and the regular legislative session.

Second, the Committee worked with UNM's constituent organizations to create unity and support for important policy issues that came before the New Mexico Legislature. The Committee worked especially close with ASUNM and Lobos for Legislation. The Committee co-chairs were in constant communication with ASUNM's Government Relations Chair Florencio Olguin. Together we worked to garner support for the New Mexico Lottery Scholarship and organized UNM and ABQ Ride's Ride the Bus Week.

Additionally, the Committee co-chairs were also in close communications with Lobos for Legislation. The Committee's relationship with Lobos for Legislation was key in facilitating the Committee's relationship with Senator Tim Keller for SB 16. Lobos for Legislation included the Committee in a meet and greet with UNM area legislatures. At this event, the Committee was able to share its idea with four legislators. Lobos for Legislation also invited the Committee to take part in the annual UNM Alumni reception in Santa Fe. The reception hosted all New Mexico legislators and provided an opportunity for the Committee to talk to legislators about GPSA's legislative goals.

Finally, in anticipation of and during the 2012 New Mexico legislative session, the Committee developed relationships with government affairs representatives from the other New Mexico higher education institutions including New Mexico State University, New Mexico Tech, Council of University Presidents, New Mexico Association of Community Colleges, and the New Mexico Independent Community Colleges. Working with representatives from New Mexico's higher education institutions allowed the Committee to better understand higher education policy in New Mexico and furthered GPSA's policy goals.

The Committee's extensive coalition building with the UNM Government Affairs Team, fostered and further developed its relationship the UNM Government Affairs Team, UNM constituency groups, and government affairs representatives from other New Mexico higher education institutions. Furthering and building these relationships allowed GPSA and the committee to better advance and realize their legislative goals.

PRESENCE AT THE NEW MEXICO LEGISLATURE

In order to adequately advocate for GPSA, the Committee maintained a constant presence at the New Mexico Legislature during the interim period and the regular session. Beginning in June 2011, the Committee co-chairs monitored and attended the necessary interim legislative committees including meetings of the Legislative Finance Committee, the Legislative Education Study Committee, and the Revenue Stabilization and Tax Policy Committee. Each of these interim committees met at least once a month up until December 2011. By monitoring and participating in these the committees, the Committee was able to understand and stay up to date on relevant higher education issues, the budget, and other legislation that could impact GPSA. On November 21, 2011, Senator Tim Keller presented the first version of the State Graduate Employment Tax Credit (later to become SB 16) to the Revenue Stabilization and Tax Policy



Committee. The Committee attended the legislative committee meeting and testified as to the legislation's potential benefits to New Mexico graduates and businesses.

The 2012 New Mexico legislative session began on January 17, 2012. The Committee created a comprehensive schedule for its members to ensure that the Committee was able to be present and monitor the legislative session. A committee member was in Santa Fe at the Legislature almost every day of the session and attended committee meetings and monitored the floor sessions relevant to GPSA. The Committee met with key legislators in order to garner support for GPSA's policy goals. The Committee testified on SB 16, the State Graduate Employment Tax Credit, in the Senate Corporations and Transportation Committee, the Senate Finance Committee, and on the Senate Floor.

The Committee's extensive presence during the interim legislative process and the regular legislative session allowed for the Committee to work with others to further GPSA's goals, be available to monitor and advocate for GPSA's goals, and develop a respected reputation for GPSA and the Committee.

POLICY GOALS

The Committee developed four policy goals to advocate for during the year. The policy goals were developed during the interim legislative period and through the results of a graduate student survey administered by the Committee. The Committee's four policies goals were:

1. To support base plus funding for the new higher education funding formula and eliminate the tuition credit;
2. Introduce and pass legislation that would give a tax credit to New Mexico businesses that hired recently graduated graduate students (SB 16, the Graduate Employment Tax Credit);
3. Re-institute state funding for GRD grants; and
4. Maintain the free bus pass program.

Goals one through three required the Committee's advocacy during the legislative session, while the fourth goal required work after the legislative session.

GPSA Student Survey

In December 2011, the Committee administered a survey to graduate students. 129 students took the survey. The Committee used the survey results to build its legislative platform and to support its advocacy efforts.

The Committee found:

1. 68 percent of students felt that maintaining the free bus program was important or very important.
2. 70 percent of students felt it important or very important to eliminate the tuition credit.
3. 40 percent of students felt that they could not afford a tuition increase of \$250.
 - a. 52 percent of students felt that they could not afford a tuition increase of \$500.
 - b. 60 percent of students felt that they could not afford a tuition increase of \$1000.
 - c. 22 percent of students stated that tuition increases do not affect them because their tuition is covered by an assistantship.
4. 74 percent of students felt it important or very important that the state offer a tax exemption for students that stay to work in New Mexico.
5. 76 percent of students are interested or very interested in staying in New Mexico to work after graduation.
 - a. 40 percent of students anticipate staying to work in New Mexico after graduation.

6. 75 percent of students felt it important or very important that GA, TA, RA, and PA positions be preserved as part of UNM's core academic mission.

GOAL 1: Formula Funding for Higher Education

In 2011, the New Mexico Legislature tasked the New Mexico Higher Education Department with creating and redefining the formula for how New Mexico funds its higher education institutions. The new formula will have a large impact on how much funding UNM receives, which will impact tuition costs and assistantships for GPSA students. Based on the Committee's survey, 75 percent of GPSA students felt that it is important or very important that TA, GA, PA, and RA positions be preserved at UNM as part of the core academic mission of the University. 63 percent of GPSA students rank maintaining an affordable tuition among the highest policy priorities for the Committee.

In order for the Committee to effectively lobby to maintain an affordable tuition, the Committee began working with the UNM Government Affairs Team in June 2011. By advocating early, the Committee was able to communicate its opinions to the Government Affairs Team, who then worked with the Funding Formula Task Force to develop the new formula. Through the Committee's advocacy and work with the Government Affairs Team, before and during the legislative session, the new funding formula provides new money to UNM and New Mexico's higher education institutions and eliminated the tuition credit for the 2012-2013 academic year.

GOAL 2: SB 16, the State Graduate Employment Tax Credit

Based on the Committee's survey only 40 percent of UNM graduates stay to work in New Mexico upon graduation. 74 percent of GPSA students felt that it important or very important that the state government offer a tax exemption for GPSA graduates who stay to work in the State. Based on these statistics, the Committee worked with the UNM Government Affairs Team and Senator Tim Keller to develop SB 16, the State Graduate Employment Tax Credit.

The Committee worked with Senator Keller and the Legislative Council Services to draft the legislation. Senator Keller relied on the Committee to testify in committee hearings and on the floor of the full Senate to answer questions. Senator Keller also relied on the Committee to garner support for the bill from legislators, other higher education institutions, and New Mexico businesses.

Although SB 16 did not pass the legislature and become law, it was still a success for GPSA and the Committee. SB 16 was aimed at keeping graduate students in New Mexico, by creating new jobs through a tax credit administered to business. The bill offered a \$5,000 tax credit to businesses that hired recently graduated graduate students in the science, technology, engineering, math, or health fields. The bill had tremendous support. It passed the Senate Corporations and Transportation Committee and the Senate Finance Committee unanimously. It then passed the full Senate with a vote of 34 to 3. On the House of Representatives' side it passed the House Taxation and Revenue Committee unanimously. The bill was scheduled to be heard by the full House of Representatives on the last day of the legislative session, and the Committee anticipated that it would pass. Unfortunately, due to time constraints and a filibuster, SB 16 failed to be heard.

SB 16 was a victory for GPSA. Legislation usually takes several years to be passed and become law. The efforts of GPSA and its supporters pushed the bill further than it was likely to go. The advocacy for SB 16 demonstrated how students, legislators, higher education institutions, and businesses could work together for a common goal.

GOAL 3: Re-institute state funding for GRD grants

The Graduate Research Development (GRD) grant funds up to \$5,000 for graduate student research that benefits the state of New Mexico. This grant is currently funded by UNM at \$52,000 per year, but used to be funded by the state legislature at over \$100,000 per year. 60 percent of GPSA students felt that it is important or very important that funding be returned to the \$100,000 level by either the State or the University.

The Committee began working on this issue late in the year. Usually for a state appropriation of this size, it is important to request the appropriation early on in the year when the budget process begins. When the legislative session began in January, the Committee spoke with Senator Sue Willson-Beffort about sponsoring an amendment to the budget that would return GRD funding to a state appropriation. Senator Beffort agreed. However, due to time constraints, GPSA's late entrance into the budget process, and the Committee's push for an appropriation for SB 16, the GRD amendment to the budget failed.

GOAL 4: Support and maintain the free bus pass program

UNM students are issued free passes on the Albuquerque city bus system (ABQ RIDE). These passes are highly discounted by the City and are subsidized by UNM Parking and Transportation Services through student fees for most of the remainder of the cost. 70 percent of GPSA students felt that it is important or very important to maintain the free bus pass program.

In order to support and continue the program, the Committee worked with ASUNM, UNM Parking and Transportation (PATS), and ABQ RIDE on UNM's Ride the Bus Week. During the week of February 20, the Committee worked to encourage students to obtain their free bus pass stickers and to ride the bus to school. Booths were set up around campus that gave free bus pass stickers, information on how to ride the bus, and free Ride the Bus Week buttons and chocolates. On Wednesday, February 22 GPSA, ASUNM, and PATS hosted a press conference to support ABQ RIDE, and thank Mayor Richard Berry and Representative Gail Chasey.

Ride the Bus week was successful because it supported the free bus program and encouraged the City to continue the program in cooperation with UNM.

Conclusion

Overall, the Committee realized its policy goals for the year. The Committee worked to maintain an affordable tuition and eliminate the tuition credit. The Committee pushed and advocated for a tax credit that encouraged New Mexico students to stay in the state and encourage businesses to create new jobs for New Mexico graduates. The Committee worked to re-institute state funding the GRD grant. Finally, the Committee encouraged the continuation of the free bus program. The Committee worked with key individuals to reach these goals.

RECOMMENDATIONS FOR THE 2012-2013 LOBBYING COMMITTEE

The Committee recommends that the 2012-2013 Lobbying Committee continue some of the goals from the 2011-2012 year and continue to build coalitions and work with key individuals. Based on the Committee's four goals from the 2011-2012 year, the Committee recommends the following:

1. Continue to work with the UNM Government Relations Team on maintaining an affordable tuition and permanently eliminating the tuition credit. The basic framework of the Higher Education Department's funding formula is complete. However, new funding measures will be phased in, including new outcome measures. GPSA should be involved in the discussion of the new outcome measures, including counting TA and GA positions in the outcome measures. These funds could support more permanent GAs and TAs, and provide UNM with more overall funding.

2. Senator Keller intends to re-introduce SB 16, the State Graduate Employment Tax Credit for the 2013 legislative session. GPSA should strongly pursue the passage of this bill. The current structure and appropriation is adequate because this is new legislation and a new program. Once the bill is law and proven successful, then GPSA can think about expanding it.
 - a. The Committee did encounter some problems with the language of the legislation. The first problem was the way the Higher Education Department and the New Mexico Taxation and Revenue Department would administer the tax credit. This issue could be cleared up with some simple language. The UNM Government Affairs Team is aware of this issue and prepared to work with GPSA on remedying it. The second problem is the concern of the bill's constitutionality. It may appear that the bill discriminates against out-of-staters and that the state is trying to regulate interstate commerce. This issue requires more research, however, the Market Participant Doctrine of the Dormant Commerce Clause generally allows states to discriminate if it benefits their own citizens.
3. The Committee recommends not further pursuing state funding for the GRD. Currently UNM funds GRD through a few sources, but students are not applying for the grants at a level that fully exploits the amount provided by the university. It is for this reason that the Committee recommends not trying to procure more funds, because the program is already over-funded.
4. The free bus program is successful. The Committee recommends continuing to support the program and fostering relationships with PATS, ABQ RIDE, and the Mayor.

The Committee recommends pursuing the following issues for the 2012-2013 year:

1. Work with the UNM Government Affairs Team and UNM constituencies on the upcoming General Obligations Bonds and the Severance Tax Bonds. The General Obligations Bonds will be on the ballot for the November general election. The Health Sciences Departments may be eligible for funds from the Severance Tax Bonds.

CONCLUSION

During the 2011-2012 academic year, the Committee worked extensively on policy issues, coalition building, and taking part in the New Mexico legislative process. The Committee was successful in all three goals.

GPSA Programs Committee Annual Report Spring, 2012

Committee Chair: Grace Lerner (grace.lerner@gmail.com)

Committee Members:

- Talal Saint-Lot
- Teresa Rogers
- Joy Eklund
- Saliha Qasemi
- Anthony Salvagno
- Sara Niedbalski
- Farzin Farzam

Meetings:

- E-Board Meeting, Feb 28th
- Meeting with SS&A, Assistantships and Benefits and Tuition and Fees to plan protest before Budget Summit, March 13th
- E-Board Meeting, March 27th
- Programs Committee Meeting, March 30th
- Council Meeting, March 31st

Events:

March, 2012:

March marked the Programs Committee v2.0 GPSA debut. The committee consisted of eight members representing 5 departments. In March the committee worked with Student Support and Advocacy, Assistantships and Benefits, and Tuition and Fees to support the protest of the Regents' proposed increase in student fees prior to the March 23rd Budget Summit. The Programs Committee hosted the GPSA Spring Mixer at Marble Brewery on March 22nd. It is estimated that between 40 and 50 people attended.

April, 2012:

In April GPSA sponsored the Graduate and Professional Student Happy Hour at the Faculty and Staff Club every Friday. The programs committee assisted with these events through advertising and promotion, coordination with the club, and by providing food at the first event. The long-term goal is to establish an on-campus bar for GPSA members.

Friday, April 6th marked the kick-off of this event. The Club estimated that 250 people attended. 70 people signed in on the GPSA sign-in sheet from 26 departments. Food was provided by GPSA. On Friday, April 13th, 80 people signed in on the GPSA sign-in sheet, representing 25 departments. There were many students that did not sign in.

The Programs committee worked with the School of Law to plan and promote the First Annual Spring Showdown, a graduate and professional student intra-departmental kickball and volleyball tournament on April 14th. The tournament consisted of 20 volleyball teams and 4 kickball teams, with the Medical School eventually winning the overall tournament trophy.

On April 27th the Programs Committee will sponsor an event honoring the GPSA volunteers and celebrating the great work GPSA has done throughout the year. Food will be provided and there will be a ceremony recognizing the contribution of key members to the organization.

Upcoming events:

- Graduate Employee Summit – May 2nd, 5 pm, Ortega Hall
- Finals Week Relaxation Station in the GPSA Office
- New Administration Transition Ceremony – May 11th, 1 pm SUB

Student Support and Advocacy Committee Report

Submitted by: Megan McRobert, SS+AC Chair (Fall 2011)

Submitted to: Katie Richardson, GPSA President; Megan O'Laughlin, GPSA Council Chair

Submitted on: December 12, 2011

Summary of Fall 2011 SS+AC Events:

- Weekly Office Hours (ongoing)
- Maintenance of Resource Manual (ongoing)
- GPSA Student Meet and Greet at El Chante: Casa de Cultura (Oct)
- Robert's Rules of Order Crash Course (Oct and Nov)
- Halloween Breakfast (Oct/Nov)
- Provost Town Hall (Nov)
- End of Semester Office Party (Dec)
- Presidential Candidate Forums (Dec)

SS+AC activities generally fall within two categories: supporting students seeking to access GPSA and supporting GPSA as they navigate UNM on the institutional level. Activities that have supported outreach and GPSA transparency goals have included social events and the sponsorship of several workshops covering the basics of parliamentary procedure and how to access GPSA procedures. Events that have supported students at the institutional level have included hosting town halls with the Interim Provost and with Presidential Candidate. The SS+AC Chair has also worked to fulfill this function and support the GPSA President, in part by meeting with the Board of Regents regarding SFRB policy changes and the need for UNM budget transparency, as well as submitting a Letter to the Editor of The Daily Lobo regarding graduate student funding needs, and sponsoring a resolution in support of the (un)Occupy Albuquerque movement on campus.

Planned Activities for Spring 2012 Activities:

- Ride the Bus Week (Feb/March) (co-sponsored with Lobby Committee)
- North Campus Outreach (Tabling, Office Hours)

Recommendations for Spring 2012:

In order to pursue research, the current SS+AC chair will resign the position effective the end of the Fall 2011 semester. The current chair recommends .elisa pintor (Current SS+AC Member, Community & Regional Planning) to serve as the Spring 2012 SS+AC Chair.

The function and scope of the SS+AC is highly flexible and should be adjusted to meet the needs and goals of both students and GPSA. There are many projects and

organizations on campus that can and should be supported by GPSA and SS+AC. The committee goals for Spring 2012 will be largely defined by the new SS+AC Chair, SS+AC Committee Members, as well as the GPSA President and Executive Board. Some recommendations for next semester include:

- Improving GPSA Accessibility for Student Membership
 - RONR Workshops
 - LFC and LSC Workshops
 - Weekly GPSA Office Hours
 - GSA/RDSA Outreach

- Support GPSA Members Negotiating UNM
 - Financial Aid and Financial Literacy Workshops (co-sponsored with Assistantships, Benefits, and Funding Committee)
 - UNM Budget
 - Tuition Bill
 - Work with Graduate Ombuds Office and participate in how the graduate student dispute resolution process is shaped

- Advocate with/on behalf of GPSA Membership at Institutional Level
 - Work with community members, including LGBTQ (LGBTQ Resource Center, Queer Voices Roundtable, Out Queer Grads, Queer Straight Alliance, etc), Universal Design, Accessibility Resource Services, and parent groups around the family-friendly bathroom project (mapping, needs assessment, outreach and education, signage)
 - Work with students, admin, etc around tuition, fee and budget issues
 - Budget transparency taskforce (convened by Board of Regents)
 - Support student campaigns and organizations

Student Support and Advocacy Committee Report

Submitted by: elisa g. pintor, SS+AC Chair (spring 2012)

Submitted to: Katie Richardson, GPSA President; Megan O'Laughlin, GPSA Council Chair

Submitted on: 25 April 2012

Summary of Fall 2011 SS+AC Events:

- Weekly Office Hours (ongoing)
- Maintenance of Resource Manual (ongoing)
- Ride the Bus Week (Feb) (co-sponsored with Lobby Committee)
- Townhall with incoming President Robert Frank (March)
- Spring Provost Townhall (April)
- Graduate Student Employee Roundtable (May)

SS+AC activities generally fall within two categories: supporting students seeking to access GPSA and supporting GPSA as they navigate UNM on the institutional level. The Graduate Employee Roundtable was a space for students to engage with multiple GPSA committees, including SS+AC, and thereby gaining access to their student government.

The SS+AC Chair worked on specific cases with individuals/groups of students as an advocate (closely with the GPSA President) to negotiate otherwise precarious situations. Events that have supported students at the institutional level have included hosting a Student Forum with the incoming President (Bob Frank) and a spring Provost Townhall with 4 of the University's provosts. The SS+AC Chair has also worked to fulfill this function and support the GPSA President, in part by participating in the UNM Council on Academic Planning, on the committee that developed a Statement on Value/Value Systems and Comparative Advantages.

Recommendations for Fall 2012:

The current chair recommends that she (elisa pintor, Community & Regional Planning) continue to serve as the Fall 2012 SS+AC Chair. I would appreciate the opportunity to continue to serve Graduate and Professional students at UNM.

The function and scope of the SS+AC is highly flexible and should be adjusted to meet the needs and goals of both students and GPSA. There are many projects and organizations on campus that can and should be supported by GPSA and SS+AC. The committee goals for Fall 2012 will be largely defined by the new SS+AC Chair, SS+AC Committee Members, as well as the new GPSA President and Executive Board. Some recommendations for next semester include:

- Improving GPSA Accessibility for Student Membership

- o RONR Workshops
- o LFC and LSC Workshops
- o Weekly GPSA Office Hours
- o GSA/RDSA Outreach
- o GPSA Student Meet and Greet

- Support GPSA Members Negotiating UNM
 - o Maintenance of Resource Manual
 - o Financial Aid and Financial Literacy Workshops (co-sponsored with Assistantships, Benefits, and Funding Committee)
 - UNM Budget
 - Tuition Bill
 - o Work with Graduate Ombuds Office and participate in how the graduate student dispute resolution process is shaped.
 - This should include bringing a structural analysis of groups and interpersonal dynamics.

- Advocate with/on behalf of GPSA Membership at Institutional Level
 - o Work with community members, including LGBTQ (LGBTQ Resource Center, Queer Voices Roundtable, Out Queer Grads, Queer Straight Alliance, etc), Universal Design, Accessibility Resource Services, and parent groups around the family-friendly bathroom project (mapping, needs assessment, outreach and education, signage)
 - o Work with students, admin, etc around tuition, fee and budget issues
 - o Budget transparency taskforce (convened by Board of Regents)
 - o Support student campaigns and organizations
 - o Work with Office of Graduate Studies to ensure Ombudsperson position is serving the students in a meaningful way.



GPSA @ UNM

Graduate And Professional Student Association

1. Committee Name: Assistantships, Benefits, & Funding (ABF) Executive Ad Hoc Committee
2. Committee Chair : Gino Signoracci (Philosophy)
3. Members : Chris Galanis (Art & Art History), Carolyn McSherry (American Studies), Talal Saint-Lot (Public Administration), Robert Vaughn (Philosophy)
4. Goals and Tasks: The committee's goals and tasks for the 2011-2012 academic year, set partly by GPSA President Katie Richardson and partly by members upon the committee's formation, included:
 - a. Conducting research into several areas pertaining to assistantships, benefits, and funding for UNM graduate and professional students, such as: numbers, types, distribution by type and college/department, terms, and quality of assistantships; extent of existing benefits and possibility of additional benefits; existing sources of funding and possibility of additional sources;
 - b. Obtaining student input regarding all these areas of concern;
 - c. Raising graduate and professional students' awareness of their own and their peers' employment conditions;
 - d. Attending events and meetings with UNM administration to discuss concerns and advocate for more/better assistantship packages, new benefits, and increased funding for graduate and professional students;
 - e. Actively working to generate positive changes in assistantship, benefit, and funding conditions at UNM through organizing events, composing legislation, and participating in planning processes.
5. Accomplishments: The committee conducted research, obtained figures from various UNM offices, and circulated a large amount of important data regarding assistantships and benefits. We collaborated with Graduate

Employees together throughout the year, importantly working with that group and the Student, Support, and Advocacy Committee to draft a GPSA resolution calling for increases in assistantships and inclusion of graduate assistantships in the Provost's five-year plan; the resolution was approved by Council and resulted in an immediate announcement by the Provost of an increase in assistantships for the 2012-2013 academic year. On May 2 ABF, in conjunction with the Student, Support, and Advocacy and Project Committees as well as GET, will sponsor a Graduate Employment Summit.

6. Recommendation

- a. To continue: Consolidating 2010-2011 and 2011-2012 figures and data obtained from the Office of Enrollment and Statistics, the Office of Graduate Studies, etc.; collecting data on the 2012-2013 academic year; pressing UNM administration to publish graduate-student employment statistics in the official UNM Salary Book; monitoring progress in securing dental and vision benefits for graduate and professional students; conducting research into the UNM Children's Campus and the feasibility of providing better child care for graduate and professional students; functioning as a go-between GPSA and Graduate Employees Together in the building of a solidarity union.

8. Collaborators: Graduate Employees Together, Student Support & Advocacy Committee, Projects

Committee



GPSA @ UNM

Graduate And Professional Student Association

1. Committee Name: Equity and Outreach
2. Committee Chair : Berenice Grijalva
3. Members : Jose Ogaz, Janette Penunuri, Adriana Sanchez and Talal Saint-Lot
4. Monthly Tasks:

September 2011

1. Set up E&O meeting for Friday 11am-12pm

Agenda will include setting up round table with representatives of different organizations and what their needs are and how GPSA can help these organizations.

2. Met with Sharif Gias a graduate student with lots of experience in Equity and Outreach, he helped with ideas and ways of taking this committee be more available to students.
3. Planning an event to invite all graduate students to express their voices and needs to GPSA

October 2011

1. Volunteered and represented GPSA at the RGSA Fundraiser Wednesday October 12th.
2. Janette Penunuri is attending the PNMGC Critical Race Symposium meetings representing GPSA.
3. Attended National Coming Out day at Cornell Mall October 11th.
4. Met with Megan McRobert to talk about how both committees can work together on projects.

November 2012

1. Hosted Critical Race Theory Training for the GPSA E-board.

March 2012

1. Hosted LGBTQ Training Tuesday February 21, 2012. Katie, Travis, Anthony and I attended. The

training was very insightful.

2. Attended Not in Our Town event along with 2 other committee members. Conversation to be continued.

3. Met with committee to talk about producing a student survey online. Questions will include topics

brought up in the Not In Our Town event.

4. Met with Meriah Griego (has experience in doing student surveys) to talk about the process on doing student survey pilots and ideas on what is important to ask and how to ask it. This survey will help inform a final resolution by the end of the semester. Survey should be available for a poll by mid April and will be open for two weeks. Resolution to be finalized by mid May.

April 2012

The survey, took longer than expected. The committee was not sure about some questions worked. Because of the lack of time, we have decided to put together the resolution without the survey.

The resolution is attached to this document. We hope to present this resolution to the Fall 2012 GPSA Council to get it passed and be useful the next school year.

5. Accomplishments

Completed White Pages on Undocumented Students at UNM
Completed a Resolution on Diversity – Attached

6. Recommendation

- a. To continue
- b. To do differently- Equity and Outreach should be in every committee of GPSA. One committee on Equity and Outreach does not diversify GPSA.

7. Collaborators

PNMGC, LGBTQ, RGSA, El Centro de la Raza

8. Additional Notes

Goals:

To support activities focused on the recruitment and retention of graduate students from underrepresented groups.

To provide equal access and opportunities to graduate students of the following scope:

Students of Color

First Generation Students

LGBTQ

Low Income Students

Non Traditional Students

Students with Disabilities

To form a diverse organization that fully represents our student body.

To address and support graduate students concerns, questions, and their cause.

To build a better understanding of diversity throughout graduate student peers.

Resolution on Commitment to Diversity

WHEREAS, The University of New Mexico has long had a stated commitment to diversity as an educational value, and has sought to implement initiatives to enhance diversity in its student population, workforce and curriculum; and

WHEREAS, The University of New Mexico has established offices and personnel responsible for recruiting students of color, and whereas their efforts have resulted in increased numbers of students of color attending the University; and

WHEREAS, The University of New Mexico boasts diversity among the University's faculty, staff, students, and programs: and

WHEREAS, The University of New Mexico has some of the oldest Ethnic Centers in the country, and whereas the Ethnic Centers provides important retention services to students of color and offers diversity training and educational programming which benefit the entire University community; and

WHEREAS, The University New Mexico has instituted the Division for Equity and Inclusion which holds as it vision to make UNM a model of diversity and inclusive excellence by promoting social justice, equity and inclusive excellence; and

WHEREAS, the leadership of the Division of Equity and Inclusion has failed to implement these goals by not responding to the crisis faced by students on our campus and failing to addressing issues affecting students such as race baiting, violence, and intolerance towards minority students and

THEREFORE, BE IT RESOLVED that GPSA calls on the leadership of the Division for Equity and Inclusion to follow its mission, vision and values by committing to issues faced by students and directly responding to incidents relating to inequality, intolerance and violence; and

THEREFORE, BE IT FURHTHER RESOLVED that the GPSA Equity and Outreach Committee encourages The University of New Mexico to produce and adopt a Diversity Plan designed to increase representation of minority faculty and staff, promote greater civility and tolerance of racial and ethnic differences, and to achieve greater diversity among our students and employees, and express its continued support of the institutional commitment to diversity as an educational value.

April 25,2012

Draft

GPSA Equity and Outreach Committee Approved

Information Technology Committee Report to Council
Completed: April 26
Academic Year 2011-2012

1. **Committee Chair:** Ryan A Brown, rbrown83@unm.edu, 505-710-5472
2. **Members:** Katie Richardson, Japji Hundal, Talal Saint-Lot
3. **Accomplishments:**
 - a. **Current Committee:** Ryan assumed his role as the IT Committee Chair in early March, 2012. In the time since, the committee implemented a plan to perform a complete refresh of the GPSA computer lab. Meetings have taken place with Anderson IT and Central UNM IT to construct a plan for what the lab will need. Efforts are under way to secure funding from various departments to meet the projects relatively high cost. Over the past year the lab received little attention in order to maintain printing services, the network, and the computers.
 - b. **Previous Committee:** The previous IT Committee performed a complete overhaul of the GPSA website in the previous summer, 2011. The new website was constructed from scratch using Apple's iWeb platform. The previous website had poor functionality, limited information, and was unable to provide students with the proper information in a user friendly format. The new website accomplishes just the opposite. It is filled with important information related to GPSA activities, a complete archive of important documents, committee information, and contact details for respected members, among other things, all displayed in a very user-friendly format that has proven to be a huge asset to GPSA.
4. **Recommendations:**
 - a. **To continue:** Completion of the Computer Lab Refresh project over the summer to ensure robust computer services, mainly printing, to graduate and professional students before the start of the new academic year.
 - b. **To do differently:** Construct a new GPSA website, using the Cascade software platform offered through WCMS, based on the current website constructed in iWeb.
 - i. **Reasoning:** Using Cascade instead of iWeb would ensure consistency with the rest of the UNM community and allow anyone working with the site, or wanting to work with the site, to easily gain the necessary skills. Cascade is used for all UNM department and organization sites, and as a result there are free classes and lab sessions given once a month for those who are interested. Future administrations would be able to continue maintenance with little-to-no trouble. The use of iWeb requires more outside experience and is inconsistent with the websites of current UNM departments and organizations that already use the Cascade system.
5. **Collaborators:** Anderson IT, UNM Central IT

Information Technology Committee Report

Committee Chair: Meer S Noor

Committee Members: Amy Patterson, Anthony Salvagno
B. Lee Drake, Japji Hundal and Saliha Qasemi

In the past month our committee has really thrived to complete the new GPSA website, which as of right now is on the office Mac so that any GPSA committee member or Legislative committee member is able to make updates to their appropriate sections according to their own will. Training sessions have also been completed to provide concerned members with the right amount of skills and knowledge so that they are capable of performing updates on their own.

Furthermore, all through out this month my services are at everyone's disposal as far as updates as well as training related to the website are concerned. Our committee's major focus is to make sure that they PA's as well as committee member are fully trained to manage the website so that more and more updates can be pushed to the website as soon as possible.

Lastly all of this is being done in a way where we are trying to avoid any redundancies on the website in the long run. This will help promote a very streamlined website for sometime to come.

Meer S Noor.



GPSA @ UNM

Graduate And Professional Student Association

1. Committee Name: Information Technology
2. Committee Chair: Ryan A Brown, rbrown83@unm.edu, 505-710-5472
3. Members: Katie Richardson, Japji Hundal, Talal Saint-Lot
4. Accomplishments: Over the course of the last month, since the appointment of the new IT committee chair, the committee and all the members of GPSA have communicated the status of the GPSA computer lab, but most importantly the need for the status to change. Printing is inconsistent at best, and there are no firewalls or administrative procedures in place to ensure user compatibility with UNM computer policy. The password for the server was also no-where to be found.

The computer lab consists of 6 computers roughly 10 years old, running off of a server which is also about 10 years old. All of these machines operate older versions of Windows XP which did not communicate well with the server. Also, the computers in the lab and the computers in the office are on two different networks so there was an expressed desire to get all of the computers on the same network.

Through-out the course of the month, a plan has been formulated to update the computer lab utilizing resources from across campus. The update of the lab would consist of machines either acquired through surplus or bought brand new, and would provide robust printing and general computing services to the entire graduate and professional student community.

5. Moving Forward: The plan for the computer lab refresh requires either funding for new equipment and the labor to create the lab, or widespread support from the UNM community to gain access to computers and other equipment which could be used to create the new lab. Throughout the course of the next month, resources and/or support will be sought after, and a team will be put together to look over this implementation. Because the new lab will require many hours of labor to construct, test and implement, the plan is to refresh the lab before the 2012/2013 school year, hopefully starting before the end of this school year.
6. Collaborators: Anderson IT, UNM Central IT



From: GPSA President Katie Richardson
To: UNM President David Schmidly
Provost Chaouki Abdallah
VP Student Affairs Eliseo Torres
VP of Equity & Inclusion Jozi De Leon
OGS Dean Gary Harrison
Date: April 10, 2012
Re: Partnership to refresh GPSA Computers

The GPSA computer lab, located in the GPSA office in the Student Union Building, consists of six computer workstations for the use of graduate and professional students. GPSA provides students 25 pages of free printing a day from these computers. While some academic departments offer students free printing, not all do, and over the past few years, fewer offices on campus have elected to provide the service. The majority of the general student traffic through the GPSA office is from students who wish to print essays or reading material for their classes from these computers.

Most of the students served by GPSA's computer lab are from departments that have endured a severe budget climate, such as Fine Arts, American Studies, Community & Regional Planning and History. Often these are the same departments that attract traditionally underrepresented graduate students. Discussions in the Provost's UCAP working groups have recently focused both on the importance of investing in graduate student success as well as how critical it is that UNM maintains its identity as serving students from the emerging American majority. Free printing is an easy way to lower another barrier to graduate student success. GPSA believes that the offices of the President, Provost, Student Affairs, Office of Graduate Studies and the Division of Equity and Inclusion have a common interest in providing students with this service.

The GPSA computer lab also provides a first point of contact for students with their student government. Often students have an opportunity to meet GPSA leadership when they come to the office to print. Through this interaction, GPSA leadership remains connected with graduate and professional students, and the printing students often end up being recruited to serve as GPSA grant readers, as office volunteers or committee members.

Last year, GPSA invested in a large new printer. This printer has an internal server designed to interact with Windows 7. However, the computers in the lab, acquired from surplus five years ago, are from 2002 and can only run Windows XP. This has resulted in a number of networking difficulties over the past year, which has reduced the computer lab to intermittently functional printing. Additionally, there are five workstations in the remainder of the office that are in dire need of replacement. These are used by the GPSA President, Council Chair, PAs and Committee Chairs.

GPSA would like to provide students with reliable printing and the opportunity to engage with

computer systems that provide relevant professional experience with Windows 7. The Anderson IT department has provided GPSA with the following quote for a computer refresh. This new plan could be implemented in time for the beginning of the fall semester. GPSA had planned to phase in the computer refresh over the next several years; however, Anderson IT informs us that an unusually good deal on computers is currently available.

11 Computers (\$950 each)	\$10,450
Active Directory Migration from Central UNM IT	\$280
Anderson IT base installation for first computer	\$400
Remaining Installation (\$60/computer)	\$600
\$80.00 2 32GB 180x Read Speed USB 2.0 Flash Drive	\$80
Total	\$11,810

GPSA and the Office of Graduate Studies have already committed \$2,000 each to this effort. GPSA invites the Office of the President, Academic Affairs, Student Affairs, and the Division of Equity & Inclusion to join us by contributing \$2,000 each to refresh the GPSA Computers. With these six partners, we can create a central hub for graduate student computer support for the next five years.

Preliminary Information Technologies Proposal Desktop Support Service Pilot Program Provost Office

Information Technologies (IT) is recommending to the Provost Office to accept a portion the proposal from the IT Field Agents. This includes the cost to reimage all computers (Windows 7) and migrate to the Enterprise Active Directory (AD), databases and files. This also includes joining MAC computers to AD for file sharing purposes. The estimated cost for this migration is as follows:

New Workstations:

Dell	9 @ 841.64 = \$7,574.76
MAC	2 @ 1089.00 = \$2,178.00
	\$9,990.76

Active Directory migration Free of charge

Printer migration to central print server Free of charge

Removal, surplus of existing computers
And server Free of charge

Desktop Support Services features include:

- Launch, connect, print capabilities for Enterprise Software
- Automated Windows OS patch, update, bug fix deployment
- Automated virus/malware definition updates with scheduled daily scans
- Remote desktop support
- Remote software deployment
- Connectivity to wired/wireless networks
- Connectivity to network printers
- Desktop asset reporting
- Performance tuning
- Remote network monitoring with automated alerts

Created by TJ Martinez 1/24/2012

- Two GBs of storage for home directories

In addition, IT provides infrastructure, staff, and processes including:

- Friendly, courteous and efficient service;
- Support services via IT Customer Support Center;
- Prompt referral of any inquiries/complaints to the appropriate responsible team;
- System operations, administration and network connections;
- Web access to include service catalog, billing portal, self-service portal;
- System level backup processes and disaster recovery;
- Basic up/down system monitoring;
- And a continuous effort to develop and improve services for all service users.

User Requirements

- Allow patches, bug fixes, virus definitions to be installed on schedule
- Allow virus scans to complete each day
- Submit a request for all new software installation
 - Must provide proof license prior to installation
- Submit request for removal of software
- Use least privilege account for daily operations
- Submit request for all new printer setup
- Submit request for any printer removal

Boundaries of Service Features and Functions

- Equipment is running Windows 7 operating system with UNM IT base image
- Support Technician administrative access exists or can be created on the computer
- Funding for major updates will be negotiated on a service-by-service basis.
- Computers deemed compromised will be immediately removed from the network and re-imaged
- UNM IT Workstation Management can re-image a computer when necessary to resolve an incident or fulfill a service request

Created by TJ Martinez 1/24/2012

- UNM IT Workstation Management and Service Desk have the ability to remote control the computer with the end user's authorization
- The supported equipment must be owned by the University, not personally
- Authentication is provided by Active Directory (AD)
- File sharing only for MAC



GPSA @ UNM

Graduate And Professional Student Association

1. Committee Name: Media and Transparency
2. Committee Chair : Anthony Salvagno
3. Members : Japji Hundal, John Montoya, Jessica Hitch, Lissa Knudsen

4. Weekly Tasks: manage social media (facebook, twitter, etc), promote GPSA events and agendas, propogate institutional and GPSA information, design GPSA marketing material, event posters, committee informational material, and anything else that made need graphic design

5. Accomplishments:
 - a. made official GPSA logo
 - b. designed template for brochures for each GPSA committee
 - c. designed tons of material for GPSA events, grants, committees, etc
 - i. Marble mixer (both Spring and Fall semesters) poster
 - ii. Grants brochure
 - iii. Grants ad for Spring semester
 - iv. GPSA brochure
 - v. Grad Student Happy Hour poster
 - vi. NMGPSC posters, flyers, session posters
 - vii. GPSA end of year event

6. Recommendation
 - a. To continue - maintain all tasks that are currently performed by Media and Transparency.
 - b. To do differently - disassemble as committee, make a 1 person special position. Make it imperative that other committees report to Media and Transparency so there is some flow of information. Too many times did events/agendas go unpromoted or unnoticed because of poor communication. Media and Transparency cannot do anything if there is no knowledge...

7. Collaborators - all GPSA committees, Ombuds, UNM Marketing and Communication, GRC

8. Additional Notes

End of the Year Report

The Committee and Goals

In September, the committee focused on gaining members. We started out with 5 individuals expressing interest: Peter Horan – Law, Justin Bateman – Law, Chris Smith – Med, Ashley Hooper – Water Resources, Vicky Wood – Education. The main focus at this time was on the Student Fee Review Board (SFRB) and the possible policy changes to Policy 1310. At this point, mediation dates were set between the president of ASUNM and GPSA.

The SFRB Policy Change

The first T&F meeting was held October 5.

Five committee members attended. The committee discussed the proposed policy changes made last year by the administration, and GPSA's efforts to get these changes tabled. Last year the administration wanted to change the make-up of the board from 3 grad and 4 undergrads to 2 grads and 7 undergrads. GPSA started an email/petition campaign that led to this proposal being tabled. After tabling the proposal, the administration sent the GPSA president and the ASUNM president to mediation about the board's make-up.

The committee discussed options for publicizing issues regarding tuition and fees. We discussed writing letters to the editor of the Daily Lobo and the Albuquerque about fee issues. The committee decided to hold off on publicizing the issue until after we knew the outcome of mediation.

The President of ASUNM and GPSA came to an agreement on Policy 1310. GPSA council passed a resolution supporting the policy change agreed on in mediation. The administration approved the agreement for the 2011-2012 school year as a trial.

The SFRB is now comprised of 2 graduate voting members, 2 graduate nonvoter members (that have speaking rights), and 5 undergraduate voting members. The board will set the rate of student fees with a supermajority vote (6 votes needed). Each member will then comprise their own budget. All seven budgets will be averaged to give the rate at which the program will be funded. The amount can be increased with a super majority vote. The recurring/nonrecurring line is completely removed.

The SFRB hearings and deliberations went forward on the new policy. Graduate members of the board expressed both praise and some concerns for the new policy. The graduate members agreed the policy should be left unchanged for the 2012-2013 school year. Another year will allow them to approach changes in an educated manner.

The SFRB meetings are ongoing to discuss changes to the policy.

The Rec Center

The committee also addressed the proposed new rec center. This center has recently been brought to the spot light in the Daily Lobo through the ASUNM president's support and several letters to the editor criticizing the idea. The committee decided to draft a resolution voicing our concerns about the rec center. A committee member is currently drafting the resolution.

The committee drafted a resolution: FR-11-013. The resolution passed at the November Council meeting after going through the LSC.

The Graduate Student Allocation Fund

At the February Council meeting, a representative presented a resolution to delete the additional graduate student fee. The council voted to table the resolution and send it to a working committee to research.

I headed the working committee, as both the T&F chair and the law alternate. We did research on the graduate fee. Graduate students pay an additional \$22 in student fees. This was originally additional fee originally went to the libraries. In 2008, students, upon the recommendation of the UNM President, voted to reallocate the fee for recruitment and retention efforts. The SFRB distributes \$12 to programs to focus on graduate retention and recruitment. The graduate members of the SFRB recommends to which groups these additional funds are allocated. The remaining \$10 is used to fund research through the RPT in the Office of Graduate Studies. The working committee drafted a ballot item as directed by council. The ballot item gave students an option to keep the funds as they currently exist, change how they are allocated, or not pay additional funds. GPSA council voted down the ballot item at the March meeting.

Tuition and Fee Increase

Over spring break the regents proposed an increase of 3.75% in tuition and a \$77 dollar increase in student fees. The student fee increase is in addition to that proposed by the SFRB recommendations. Students reacted to this news immediately.

The T&F committee worked with other eboard committees to create a letter to the regents to have students sign against the increase. Since some students were in support of the tuition increase and not the fee increase, we made the letter so the student could choose which (or both) increases they objected to.

We had a table on Tuesday, March 20 to give students an opportunity to sign the letter. We also sent emailed versions out on list serves so students could print the letter and fill it out. These were also available in the GPSA office.

Overall, we collected nearly 400 signatures in a matter of days. These were then presented to the regents at the budget summit.

T&F also help organize the protest on the SUB mall on Thursday, March 22. Many students spoke about the increase and where the regents proposed the money go. \$27 of the increase was to go to libraries. There was no concrete plan given as to exactly where the funds were going. Luckily, the administration found a different funding source for this need. The remaining \$50 was to go to athletics. In large part, this money is to bail athletics out of the debt it is in.

Many came to the protest. The protest received media attention, helping students make their case to the regents on Friday's budget summit.

On Friday, I spoke during media and gallery along with several other students. Together we all took a piece of why this increase should not occur. I present the letters as well as read my own to the regents.

Despite our efforts, the Board of Regents passed the proposed budget with the increase in tuition and the additional \$50 to athletics for the moment. However, students made it clear that this increase is not welcome. Hopeful, we can use this outcry to prevent an increase in fees next year.

□ PA REPORT 2012: JapjiHundal

Regular Tasks

1. Check in daily
2. Get feedback from students
3. Get feedback from committee Chairs and members
4. Ask Committee chairs if any assistance is needed.
5. Work on projects approved by president

Weekly Update

1. Read listserv emails for all graduate listserv as best as you can
2. Attend all academic, Social and cultural events for other departments and graduate student organization
3. Develop relationships with ASUNM
4. Familiarize with UNM Administration
5. Understand GPSA constitution
6. Know and understand GPSA bylaws processes
7. Get to know council members
8. Be able to come and handle any emergency
9. Stay on top of SFRB information and policy changes
10. Attend University committee Meetings
11. Attend council meetings
 - a. Try to bridge the gap between executive and legislative
12. Be at the front desk and answer questions
13. Help guide students through different processes
14. Assistant with referring to the right department for funding and financial information.
15. Advocate on behalf of students needs and concerns.

Major Projects

1. Look for potential candidates to fill e board and university committees
 - a. Make reference to president
2. Make references for SFRB positions
3. Advise president and provide feedback
4. Sit on SFRB, understand the policy changes and develop a plan to negotiate with administration and ASUNM
5. Bridge gap between ASUNM and GPSA
6. Attend RDSA meetings
7. Organized International town Hall
8. Network with PNMGC as key graduate partner
9. International Graduate student orientation
10. Oversee Finances for GPSA executive branch
11. Have knowledge of handling computer lab operations such as paper jams, changing toner.

Recommendations:

1. Have weekly staff meetings
2. Readdress all goals and objectives at end of each semester
3. Understand needs and concerns of Committee Chairs
4. COS should know the working of all standing and ad hoc committees
5. Make sure meetings are open and meet requirements of TNPR as per council rules and bylaws.
6. Should know Roberts rules
7. Enforce open meetings rules when there is any ambiguity

PROJECT ASSISTANT REPORT 2012: Kris Miranda

Regular Tasks

Check the mail (daily)

- Physical mailbox: Box 103, in the Student Activities Center across the hall
- Email

Email listserv update (weekly)

- Compile GPSA committee announcements, GRC and GSFI workshop schedules, and various announcements from other student organizations (from unmgpsa Gmail, forwarded announcements, etc.) at personal and/or Presidential discretion

Manage listserv subscriptions

Manage supplies for the printers and copier

Transparency and Public Notice Requirements

Office morale (unofficial)

- Cookie jar etc.
- Gifts for the team: personalized pens and coffee mugs
- iPod dock: I mostly stopped using this when the Grants Chair introduced me to Google Play (formerly Google Music), but she still uses it occasionally. If I'm not directly involved with GPSA next year I'll be taking it with me, but the point is that everyone seemed to like having Top 40 music in the background, and something like an iPod dock makes that an obvious live option.

PROJECT ASSISTANT REPORT 2012: Kris Miranda

Major Projects

Manage Executive Board

- Weekly updates to share information and keep all committee chairs on the same page
- Record meeting proceedings, and follow up on tasks assigned at meetings
- Provide personal/logistical support to committee projects
- TPNR

Serve as GPSA contact point/team member on multi-organization projects

- New student orientation, fall 2011, spring 2012, fall 2012 (primary organization: Office of Graduate Studies): planning committee member, faculty panel recruiter
- First Annual New Mexico Graduate and Professional Student Conference (primary organization: Graduate Resource Center): planning committee member, selection committee member
- Student Fee Review Board (ASUNM + GPSA): recorder

Council support

- Official recorder for summer 2011 Ad Hoc Bylaws Committee
- Substitute recorder for two meetings in the 2011-2012 academic year (one each semester)
- Assist with TPNR when necessary

Departmental orientations (summer)

Women in the Academy (see below)

PROJECT ASSISTANT REPORT 2012: Kris Miranda

Recommendations

Executive Board involvement:

- A difficulty this year has been helping committee chairs juggle their individual committee responsibilities with their participation on the E-Board itself: They are team leaders who constitute yet another team, which is led by the president. Some chairs have been more invested in the latter team than others. It is important that they understand their dual roles. What sort of shared projects might work to keep them more engaged with each other on a regular basis?
- Office hours: While volunteers remain an important part of the GPSA team, and are indeed how we recruit people into more official (i.e. paid) roles, they are not always 100 percent reliable, nor should we expect them to be. It should be fair to expect greater reliability from members of the E-Board, who can use their office time to publicize their committees' services. Requiring that they spend time in the office will also help them develop a better sense of the big GPSA picture than many chairs had this year.

Council collaboration:

- Executive committee work may often end up requiring, or at least being well served by, a resolution or other legislative document, but unless the committee chair or member in question has Council (or similar) experience there's no structure in place to ensure that the resolution is properly or well written. A fair number of resolutions originating in the executive branch over the last year, maybe the last two, have been written by people who'd never done so before, and they mostly turned out fine but it took longer to get them written than might have been ideal because the assigned writer had to wait on guidance from someone else. Building better relationships with Council representatives early on, especially members of the standing committees, might lead to more productive work in both branches.
- Council representatives looking for ways to get more involved in GPSA, especially newer representatives who might not feel especially comfortable with legislative procedures, might be recruited onto executive committees. A higher level of day-to-day or week-to-week GPSA engagement could feed back into their Council work and make them more comfortable contributing to discussion in Council meetings.

Get to know SUB neighbors:

I didn't do the best job of this, because I'm awkward. But building working relationships and, if

PROJECT ASSISTANT REPORT 2012: Kris Miranda

you're lucky, friendships with these people is a good idea. They can answer questions you can't, they can connect you with resources you might not be aware of, they can give you project ideas, they can provide professional and political leverage, and when you're bored in the office sometimes an ASUNM officer will walk in the door asking if s/he can have a cookie and/or raging against the machine, and for a solid minute or two you'll have a smile on your face.

It is especially important that GPSA continue to cultivate a strong relationship with the undergraduate student government. They do, after all, represent the vast majority of students served on this campus, and at least in theory every undergrad is a potential graduate student. It is in our interest to see to their interests.

- ASUNM: Chris(tine) Ruybalid (administrative assistant)

2012-2013 leadership:

President: **Caroline Muraida**

VP: **Sunny Liu**

Chief of Staff: **Greg Montoya-Mora**

- Student Activities Center: **Debbie Morris** et al.

- Student Government Accounting Office: **Yvette Hall** et al.

Women in the Academy

A series of roundtables and panels built around issues related to women in higher education: Increasingly, women outnumber and outperform men in college and in postbaccalaureate degree programs. But old habits, as they say, die hard, and centuries' worth of stereotypes and double standards, subtle and otherwise, can and do still make the academy feel like a Good Ol' Boys club. There is also the simple fact that most administrative and other leadership positions in academia are held by men, which perhaps isn't an inherently morally problematic issue, but it does mean that the academy is guided by a certain set of assumptions and paradigms that have not historically been open to the influence of women. Too few people seem to be talking about these challenges, but WITA aims to change that

I came up with the idea to start a roundtable series on my own in January 2012, but quickly received the full support of the Women's Resource Center, and "co-sponsor" publicity backing from the Graduate Resource Center, the Women Studies Program, and the Associated Students of UNM. The LGBTQ Resource Center also signed on as a co-sponsor later in the planning process. The WRC handled most of the logistics (room reservation, flier creation, etc.), while I recruited the panel and talked up the project with several other students and faculty. The only "new" money spent by any of the organizations involved was to reimburse me for food trays. I did personally buy thank-you mugs for the panelists and my main partners in organizing the event: Ambar Calvillo, a project assistant at the WRC; and Megan Speciale, the onsite counselor at the LGBTQRC and a clinic supervisor at the College of Education's Manzanita Counseling Center who would serve as the moderator of the first WITA event.

The first WITA roundtable, in March 2012, featured a panel of **graduate students** (Catherine Mitchell, Evolutionary Anthropology; Cindy Mason, Public Administration, also a **staff** member for American Indian Student Services; Jennifer Gammage, Philosophy), **undergraduates** (Kayla Kutter, Physics, on behalf of ASUNM President Jaymie Roybal; Arielle Scherrer, Psychology, representing the LGBTQRC on behalf of Alma Rosa Silva-Banuelos), and **faculty** (Adriana Ramirez de Arellano, PhD/JD, Anthropology, Political Science, Women Studies, a postdoctoral fellow with the Andrew W. Mellon Foundation; and Julia Fulghum, PhD, formerly chair of the Chemical and Nuclear Engineering Department and currently Vice President for Research and Economic Development). It was moderated by Ms. Speciale, a doctoral student from counselor education. Attendance was

PROJECT ASSISTANT REPORT 2012: Kris Miranda

about 20, not counting the panelists and organizers. Summer Little, Interim Director of the WRC, was also present.

The second WITA event, in April 2012, was organized on a shorter timetable for the First Annual New Mexico Graduate and Professional Student Conference. It had three grad student panelists: Eileen Shaughnessy from American Studies; Stephanie Sample from Language, Literacy and Sociocultural Studies; and Elizabeth Halpin, in the Community and Regional Planning/Latin American Studies dual degree program. I moderated. Fifteen or 16 students attended, in addition to the assigned evaluator for the conference.

Both WITA events thus far have been successful (or lucky) in encouraging several members of the “audience” to actively participate in the conversation. This project is concerned with creating a safe and encouraging space for anyone to share a story and provide feedback regarding future WITA endeavors. Ms. Sample was recruited onto the second event partly on the basis of her perception of the success of the inaugural roundtable.

Though I occasionally invoked my official position within GPSA (usually just in my e-mail signature), I organized these events simply by talking to (and more or less informally e-mailing) people. Many participants have been friends of mine, but many have been friends of friends or otherwise not previously in my own circles. **My point is that from one idea, several relationships were built and a strong but flexible infrastructure to support these events has been established without much “official” guidance, or adherence to pre-existing procedures.**

At the same time, at least a handful of the relationships that have made this project successful were established because of my involvement in GPSA. Ms. Mitchell and Ms. Gammage are friends of mine from outside of GPSA, but as for the others:

- Ms. Shaughnessy and I shared a volunteer shift in the GPSA office in spring 2011, and have become friends since then.
- I met Ms. Sample through her involvement with the GPSA Council’s Legislative Finance Committee; as part of the budget process she wanted to interview me informally about my role as a PA and our mutual interest in interdisciplinary study and exchange came up in conversation. She also remembered that I had made a brief Media and Gallery presentation to Council about

PROJECT ASSISTANT REPORT 2012: Kris Miranda

WITA, and offered to help me publicize it in the College of Education.

- I met Ms. Speciale while recording the hearings of the Student Fee Review Board; she was part of the LGBTQRC's presentation. I read her well, or maybe I took a lucky guess, but either way I was right to solicit her involvement; she has been an invaluable partner.
- Dr. Arellano was a contact suggested by Ms. Speciale; I also happened to meet her in person through my limited involvement with the Critical Knowledge Symposium organized by the Project for New Mexico Graduates of Color.
- Ms. Scherrer was recruited through the LGBTQRC, thanks to Ms. Speciale.
- My SFRB work was also how ASUNM got involved; I established a friendly working relationship with President Roybal, who had a scheduling conflict and thus recruited Ms. Kutter.
- I met Ms. Calvillo through Ms. Little, whom I met during summer 2011 when I provided a bit of semi-official GPSA assistance to a WRC event in the SUB Ballrooms.
- Dr. Fulghum was a contact suggested to me by President Richardson.
- I met Ms. Mason through working on President Richardson's campaign in spring 2011.

WITA has succeeded by identifying strengths in others and then trusting them to do what they already know how to do well—in projects like this, a balance must be maintained between being there to provide support when required on one hand, and giving team members space on the other. Partly by making it clear that I will take all the help I could get and that I have no interest in being a control freak, and partly because in assembling a team I recruit for strength (specifically, strength[s] I don't have), I have ensured that I have partners and supporters who get creative and who also get still others involved. But I have also found that having brought the original idea forward, I have been looked to as a leader of sorts, and so I do my best to be an anchor when my team needs one, and to keep them all on the same page with each other. To be trusted, it helps a great deal to trust. And to be able to depend on others, it helps a great deal to be dependable.

Ms. Calvillo recently proposed the creation of WITA "chapters" at each College/School at UNM, so that each might take ownership of a monthly event in future semesters. I have begun to pursue this with an undergraduate from the School of Architecture and Planning.

Ms. Calvillo, Ms. Speciale and I hope to establish a steering committee of sorts for WITA over the summer, which would ideally provide support to the hypothetical College/School chapters.

PROJECT ASSISTANT REPORT 2012: Kris Miranda

In the future I hope to secure greater involvement from undergraduates and UNM staff members. I have also been encouraged to connect with the organization Woman of Color in Academia.

This is a project of which I intend to retain “ownership” (with Ms. Calvillo and Ms. Speciale and the continued support for the WRC) for the next year, after which I hope to see it belong to the Women’s Resource Center rather than to a student government, but I believe it can serve as a model for future PA (or ad hoc E-Board committee) initiatives:

- Strong personal investment tied to widely shared perception of need/desire
- Long-term but with clear goals and deadlines
- Built relationships with several non-GPSA organizations and individuals
- Succeeded with minimal bureaucracy and funding
- Encouraged creativity, unconventional approach(es) to entrenched problem(s)

It may take some time for newer Project Assistants or even E-Board chairs to become comfortable enough to take this sort of initiative on their own—not necessarily because of confidence or even competence but just because an understanding of resources and methods within GPSA and within GPSA’s reach takes time to develop—but it could be made clear early on that a project like this is an option, and a desirable one. Much as I trusted my partners and panelists to succeed with minimal guidance from me, President Richardson gave me a free hand on the project—I didn’t even CC her on the several e-mails that flew back and forth throughout the planning process—and she was, I am given to understand, quite satisfied with the results.

Respectfully submitted,

Kris Miranda

M.A. Candidate, Philosophy

kazriel@unm.edu

24 April 2012

PA REPORT 2012, Tami Lynn Outreach Specialist

Daily Tasks (important to keep up):

- Website updates: news, media, archiving, miscellaneous
- Email correspondences as well as phone calls or notes left behind for PA to cover
- Food stations: clean up coffee/tea station as well as cookie jar and refill/make more coffee/etc
- Fridge upkeep and back room tidying, dishes etc

Accomplished Projects and where they stand:

- Graduate Scholarship** has been established and begun funding, IMPORTANT to keep up promotion and begin designating money to students!
- Revamp of website and regular upkeep has been established, as well as archives of old news/media/etc. It is necessary to keep this information organized, up to date, and public
- Resolutions completed timely and efficiently, next steps to be taken specifically in Eye/Dental Health issue**
- Volunteers are recruited and scheduled each semester as well as provided informational pamphlets, questions, and passwords
- Semesterly update of card access. Remove former volunteers/employees who are not returning and allow access to new GPSAers

Recommendations for GPSA success:

- Weekly staff meetings** very important, help ensure work is being completed as well as delegating tasks equally among PAs. Allow all staff to catch up on happenings they may not have been involved with, etc.
- Weekly turn taking of PAs in office upkeep. Rotate who shall clean up coffee station, purchase cookies, etc. Very important part of our environment and rapport with grads that is helpful to organize instead of randomly assuming someone else will do it, etc.
- Weekly clean up of office computers as well as desk space. Computers become crammed with downloads, personal work, etc and are necessary to keep formatted/cleaned/running smoothly
- Volunteer training days. While volunteers are told of their responsibilities, etc it would be helpful if each semester a training day ensures that they know where everything is, how to answer questions, important passwords, etc.
- EBoard office hour requirements: Eboard should be further involved with the office by ensuring they are in the office for at least 2 hours a week for office hours. Keep them participating in GPSA as well as available for meetings, etc.

KUNM Advisory Board
THERESA ROGERS (Public Administration)

I sit on the KUNM Advisory Board, and it has been quite a good semester. This is my second term on the board, and we have been incredibly active this year so far.

Points of interest:

- The Board voted in November to make a proposed radio programming change official by adding the program "Art of the Song." This show explores the creative processes that artists go through in writing a song. Based out of Albuquerque, the show will play Wednesday nights at 10:00pm. I have attached the proposal to this email for reference.
- A grant was given to KUNM through the New Mexico Community Foundation to hire an environmental report (11 month position). This initiative gained wide spread support quickly throughout the New Mexican community.
- KUNM is facing challenges ahead with dorm renovations and construction. Currently, KUNM is on the 3rd floor of Onate Hall. Scheduled for construction in May 2013, there are so far no existing plans as to where the new location of KUNM will be - either on or off campus. The Board is on the lookout for potential opportunities to speak to the Board of Regents at Finance and Facilities meetings when this phase of the Master Plan is discussed. KUNM is a tenant of the University, and the Board of Regents holds its FCC license. Attached is the Regents Policy on KUNM.
- Potential amendments to the bylaws are being considered to fix problems ranging from typos to grievance procedures to open meeting policies. There has been no decision, delegation, or action on this discussion as of November 1.
- The Board did deal with a grievance from a listener who believed that a song played by a DJ was sexually suggestive and highly offensive. The Board discussed this and Ricard Towne, the station manager, dealt with the situation through email communications with the listener. The listener and Mr. Towne views the situation as resolved.
- A pledge drive took place in October and was very successful. Phone in donations reached \$145,000, mail donations reached \$5,000, and online donations reached \$40,000.
- Finally, recruitment for a new news director is about to begin. The previous director left to pursue a Master's from City University on London, England.

Student Publications Board
LISSA KNUDSEN (Communication and Journalism)

The Student Publications Board met twice this fall and the next meeting is scheduled for February 2012. At both meetings we discussed the role of the board (ie we clarified that the board is NOT to oversee content but rather to advocate on behalf of students and oversee financial stability). We received reports from all three major student publications: the Daily Lobo, Conceptions South West, and Best Student Essays.

Daily Lobo - There has been high turn over in staff at the Lobo. The editor in chief states this is due to maintaining high journalistic standards. He also mentioned that one of the editors is pregnant and will be replaced in the spring.

ASUNM President Jamie Roybal attended the first meeting of the semester and requested information regarding the amount of \$ students contribute to the Daily Lobo. Jim Fisher drafted the attached report which shows that 5.6% of the Lobo's budget comes from student fees and at UNM \$26 are spent total per full time equivalent. Of all the schools surveyed the mean \$ amount spent per student was \$32 and the range was \$7 to \$60. (Student fees make up a relatively small % of the budget which suggests the Lobo would continue to function should ASUNM pull all of its funding. That being said, as we look to the future, GPSA should be conscious of the fact that UNM is already falling behind in per student expenditures. Some have argued that independent student newspaper is essential in ensuring that students have a voice on campus with regard to financial expenditures, priorities, and holding university administration

accountable. A long term plan to finance an increase the Lobo budget may be in order).

The other publications are on track (currently accepting submissions) and will have publications ready in the Spring if not before.

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Information Technology Use Committee
MATTHEW GARCIA (Public Administration)

IT Use Committee (f.k.a. Computer Use Committee)

I attended all but one meeting during the Fall. The meetings during the Fall semester mostly discussed the renaming of the committee to reflect its charge.

During the first meeting one of the Faculty reps from Libraries suggested a Faculty outreach program to go paperless. The issue seemed to spring forth from a digital librarian's dislike of graduate students printing dissertations and theses using the library printers in Zimmerman due to the large amount of paper required. I challenged her assertion requesting some hard data to backup her claims, she had none. This issue may come up in the future, as the Libraries is seeking student fees from the SFRB this year and next. This initiative was never expressed in future committee meetings.

Students will be moved to Lobomail either over the summer or in fall 2012. Lobomail is the University's expression of Microsoft Exchange, which won UNM as a client via RFP last year.

We also heard from the LMS Advisory Committee, which I am also on and comment about below.

The ITUC is seeking to have a more active role in the University community via its charge, and will be important for future GPSA representatives to attend as it has strong recommendation powers.

LMS Advisory Committee (Invited to attend as a Grad rep because of ITUC appointment)

NMEL and IT are implementing the upgraded online Learning Management System: BlackBoard Learn. Learn will be very similar to WebCT Vista (what we use now), but will have additional controls for user permissions, gradebook features, plagiarism checking add-on, as well as mobile capabilities. The NMEL department is in process of writing user documentation and running soft pilots within itself. Training will be available for Faculty. I have requested training, or at least a set of first time user instructions, be made available for TAs/GAs/RAs also because grad students do quite a bit of work with the current online LMS. The pilot course will occur in Summer 2012. Learn will be mostly implemented Fall 2012, and completely implemented Spring 2012. NMEL is working closely with heavy users, such as Psychology, English, Anderson, and Education.

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Admissions and Registration Committee
YINGZHE "ANGEL" CHENG (Economics)

I am not sure how to write this report appropriately. We discussed a new type of degree that let undergraduate students from some department taking a few graduate courses from some other department during their senior years. We also discussed change WP/W/WF into only W. The committee seems to support both of them. I missed the last meeting due to personal reason. So I do not know what happened in that meeting. We also made decisions about some students' request of changing grades during the meetings. I did not write down all the decisions. Should I do that? Actually I am a new representative from last semester. I am not sure what else should I do during the meeting except provide my own opinion. Please let me know if there is anything else that I should do.

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Provost's Diversity Council
CHRISTOPHER RAMIREZ (Community and Regional Planning)

Thanks again for the opportunity!

The Provost's Diversity Council has met several times, bi-weekly in December, including a day-long retreat the first week of January. We have been tasked by the Provost to draft a 10-year Diversity Plan to present to the Regents and new UNM President in April 2011. I have asked several times to include more students in the process including helping start a committee for online and other community input. It's a privilege to represent graduate and professional students but I have pushed to include more students on the Diversity Council and on committees.

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SUB Board
REBECCA VANUCCI (History)

Student Union Building Board
GPSA Committee Report
Rebecca Vanucci
School Year 2011-2012

Main Issues

1. Rebecca Vanucci, GPSA Representative, was elected Vice President of the SUB Board for the academic year. This allows graduate students to insure their voice in the SUB. She is also the Chair of the Steering Committee.
2. Facilities updating – There have been discussions about new improvements of the SUB, including new carpet and more seating.
3. Recycling efforts – A water filtration system was added to decrease the use of plastic water bottles. Pepsi Co. Dream Machine Recycling Initiative is also being discussed. It would set up a place for people to recycle bottles and collect points for local businesses.
4. Lactation Station in SUB – Rebecca Vanucci was the main supporter of this issue. The SUB, in partnership with the Women Resource Center, opened up a two room lactation station on the lower level of the SUB in January 2012, complete with private access and refrigerator for mothers.
5. Food in the Law School – As a result of graduate student feedback, (as well as other influences), the law school food options have been increased. This resulted in a dramatic rise in sales and we are currently testing out new expanded hours to meet the demand.

Any questions? Contact Rebecca at rvanucci@unm.edu

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Sustainability Council
KATHRYN PETERS (Community and Regional Planning/Latin American Studies)

The Sustainability Council meets quarterly. I attended the fall meeting, but the winter meeting conflicted with a presentation I had for class.

The following were discussion items for the September meeting.

- The UNM Climate Action Plan needs updating: HR is a part... such as including an all staff online training similar to the sexual harassment training
- The Albuquerque Journal is now including UNM Connect Ed in Business Weekly section
- A Sustainability Video is being created that highlights UNM projects and student interviews

- **ASUNM and GPSA Joint Sustainability Committee: What do students want? If students drive the process (bottom-up) more can happen on campus. One foreseeable problem is that ASUNM officers have such short terms.**
- 4 week foodshed course during summer 2011 in Sustainability studies program
- Purchasing Department continues to use the 4Ps: people, planet, profit, performance
- Energy: Covered parking near football stadium?, PV panels are better on new buildings, 3rd party buyers get tax incentives?
- Transportation: City + UNM (50% student fees) pay for ABQ ride stickers on ID cards, special discount on Rail Runner Train

I am willing to continue attending meetings of the Sustainability council as the representative, but I am out of the loop of GPSA and need a better understanding of GPSA's positions and capacities (re: campus sustainability issues) to actually serve as a liaison. What are the structures which other committee reps use in order to do this?

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Teaching Enhancement Committee
JON LEE (College of Education, Art Education)

I have attend two TEC (Teaching Enhancement) meetings since my appointment.

The first meeting was held on December 1st. In it, we discussed

- OSET's 7th Annual Success in the Classroom Conference, February 15th
- TAG (Teaching Allocation Grant) Report with a breakdown of expected applications for this year
- A Learning Environments Committee update
- The selection of committee members/chairs for the upcoming Teaching Awards
- An overview of the timeline for the Teaching Awards process

The second meeting was on January 26th, and the discussion points included

- Another announcement for OSET's 7th Annual Success in the Classroom conference
- The final report for this year's TAG cycle
- And final preparations for the Teaching Awards, including revising timeline and committee member rosters

If you or Katie have any questions for me regarding these meetings or need more specific information, please let me know.

Thanks!

Timestamp	Name	Committee	Number of meetings this semester	Main items of business	Long-term or unresolved items of business	Miscellaneous notes	Are you interested in continuing to serve on your committee next year?	Preferred e-mail address
4/5/2012 14:32:18	Matt Garcia	ITUC/Learn Advisory	4 Complete, 2 Pending	ITUC was formerly the Computer Use Committee. This year has been mostly changing the name and widening the charge of the committee. In addition to the administrative changes, the ITUC has monitored new media and technologies used in classrooms, student fees related to IT and IT services, the deployment of the new online learning management system (BlackBoard LEARN), and the migration of UNM to using Microsoft Exchange for email. ITUC works closely with Moira Gerety of UNMIT and Debby Knotts of NMEL, as well as with research and library faculty.	1) Faculty accuse students without cause or evidence, such as the Digital Librarians of ITUC accusing graduate students of misusing or overusing printing services at a higher frequency than professors, undergrads, and community members. When evidence of this misuse/overuse was requested the library was unable to comply and admitted its accusations were based on supposition. Because of situations like this a GPSA representative is crucial in preserving IT services for students and advocating against the whims of faculty. 2) A green-technologies and use sub-committee will be convened over the summer to encourage and educate professors on the technologies available and also how to use them (will focus on not printing unless necessary, using iPads, using eReaders). 3) NMEL to provide training materials for grad students for using LEARN after August 2011. Contact Greg Gomez or Elisha Allen at NMEL for updates after July 2012.	Was asked to be on Learn Advisory Committee by NMEL because of role on ITUC. Notes are for participation in both committees. ASUNM did not provide a rep, so only GPSA views expressed. Graduate representation is important because this committee oversees policies like the information privacy policy in the UBPPM (series 2500). I will not be at UNM next year, so will be unavailable to continue this position.	No	pseudomg@unm.edu
4/9/2012 10:06:08	Theresa Rogers	KUNM Radio Board	5	This semester, the Radio Board is most concerned with it's pending relocation out of Onate Hall as the renovation and demolition of the old dorms continues to make progress. The Board isn't well informed about the plans and for now the plans seem quite amorphous. The Board did take a stand on peaceful protests (re. (Un) Occupy Albuquerque, 23-FEB violent outbreak at an Israel Alliance event) by releasing a statement. The Board specifically noted at the end of the statement that these were not the actions of the KUNM station as whole. I am unsure of where this statement ended up being published. "The KUNM Radio Board is committed to fostering a healthy and vibrant atmosphere for community dialogue which respects a diversity of voices and opinions. The KUNM Radio Board affirms our strong belief in freedom of speech and freedom of association as well as freedom from fear of violence and harassment as a result of exercising these rights. The KUNM Radio Board believes that universities are laboratories for exercising our democratic ideals; and we fully support and commend the peaceful, nonviolent activities of protesters on the UNM campus."	Curt Porter (AVP for Academic Administration) did come a speak with the Board regarding construction plans and explained that the timeline was behind about a year and that KUNM and the Board would have ample time to prepare for a move with a new location set up. As of now, there is no future location set up and costs associated with this move are unclear. The stations Strategic Plan is underway and is under review by the Board.	The Board was incredibly active this year, as referenced by last semester's submission as well. The Board this year was comprised of active and smart community leaders with a desire to preserve and improve public broadcasting. I do have a concern, however, that the numerous members of the Board were unhappy with how slow to action KUNM has been on hiring a new news director and in KUNM's responses to their requests for programming changes and suggestions. I would suggest the next member of the Board from GPSA be an outgoing, outspoken person who is willing to lend a hand to get things done and preserve public radio in a tough climate. GPSA support for public programming should be high, and it should be expressed that KUNM actively seeks volunteers; what a great way to gain newsroom-type experience and research within a public, federally grant funded agency, right?	No	rogersabq@gmail.com
4/9/2012 10:14:34	Theresa Rogers	Faculty Senate Library Committee	2	No big items of business of which I am aware.	N/a.	I have only attended one meeting thus far, as my appointment was very recent. The next meeting is 23-APR.	No	rogersabq@gmail.com
4/11/2012 18:04:23	Christopher Ramirez	Provost Diversity Council	6	We are still trying to put together a proposal for the Provost to present to the new UNM President to address diversity, equity and inclusion. I have been working with a Community Outreach Committee to involve students, faculty, staff and community in the process.	I have been the only student to participate since the retreat in January, the ASUNM representative has not attended any of our bi-weekly meetings. We are continuing to re-define basic concepts and have been stuck without moving forward. I have to admit that I even missed the last two meetings because of other priorities.	More than one graduate and professional student should serve on this committee.	Yes	cramire4@unm.edu
4/13/2012 14:43:16	Jennifer Griggs	Faculty Senate Curricula Committee	4	Review forms submitted by departments to Faculty Senate for changes or additions to course offerings, requirements for majors and minors and creation of new departments.		There was some confusion at the start of the 2011/2012 term, but was attended to quickly by both GPSA + the committee.	Yes	jgriggs@unm.edu

Timestamp	Name	Committee	Number of meetings this semester	Main items of business	Long-term or unresolved items of business	Miscellaneous notes	Are you interested in continuing to serve on your committee next year?	Preferred e-mail address
4/28/2012 19:24:30	Jonathan Lee	Teaching Enhancement Committee	4	<p>The TEC focuses solely on the execution and awarding of outstanding teaching awards during the Spring semester. Awards are separated into several categories (New Teacher of the Year, Tenure, Non-tenure, etc.), and each award is assigned to a separate subcommittee.</p> <p>Each subcommittee is tasked to vet and score all eligible applications for the corresponding award, and the highest ranking applicant (in some cases two) is given the teacher of the year award. Members of the TEC serve as chairs or members on one subcommittee.</p> <p>The Teaching Awards ceremony is on May 2nd in the SUB. All GPSA members are invited and encouraged to attend.</p>	N/A	<p>My appointment to this committee was primarily for the Spring semester (I only attended the last meeting of the Fall).</p> <p>Because the Spring is dedicated solely to the teaching awards, I am not aware of the function of this committee. My recommendation to the next President is to appoint a GPSA representative to the committee as soon as possible.</p> <p>It was an honor to serve Madame President, the GPSA, and the TEC; however, I didn't do very much because of the structure and schedule of the committee.</p> <p>That said, I do encourage the next President to appoint a GPSA member to this committee, especially someone with a vested interest in education and the teaching that occurs at UNM.</p> <p>I will not be continuing my service because I am graduating Spring 2012.</p>	No	jonlee@unm.edu

UNIVERSITY COMMITTEES

If you are interested in filling a University Committee vacancy please submit your CV, letter of interest and **application** as soon as possible. Contact GPSA at unmgpsa@gmail.com for more information.

Admissions and Registration: **Yingzhe (Angel) Cheng**
Athletic Council: **Ashley Carter**
Campus Development Advisory: **Katie Richardson, Japji Hundal**
Children's Campus: **Lissa Knudsen**
Course Fee: **Sarah Coffey**
Cornell Mall/Smith Plaza Project: **Saliha Qasemi**
Curricula: **Jennifer Griggs**
Faculty Ethics & Advisory: **VACANT**
Financial Analysis: **Sarah Coffey**
Graduate and Professional (SGPC): **Saliha Qasemi**
Graduate Student Funding Initiative: Sara Niedbalski
Honorary Degree: **Corbin Casarez**
Improving Undergraduate Education: **Jon Lee**
Information Technology Use: **Matthew Garcia**
Information Technology Use - 2nd appointment: **VACANT**
IT Cabinet: Roya Ensafi
KUNM Board: Theresa Rogers
Library: **Japji Hundal**
Library- 2nd appointment: **Theresa Rogers**
Mesa Vista/ Student Services Renovation: **Bernice Grijalva**
New Institutional Models: **Matt Rush**
Outdoor Recreation/Activity Spaces: **Travis McIntyre**
Provost's Diversity Council: **Christopher Ramirez**
Recreational Services: Katie Richardson, Talal Saint-Lot
Research and Graduate Education: **Travis McIntyre**
Research Policy: **Arash Mousavi**
Scholarship: **VACANT**
Strategic Budget Leadership: **Katie Richardson**
Student Publications Board: Lissa Knudsen
Student Health Insurance: **Nick Engquist**
Student Health Leadership Council: Nas Manole
Student Housing & Dining: Layla Dehaiman
Student Computing Work Group: VACANT
SUB Board: Rebecca Vanucci, Japji Hundal, Katie Richardson
SUB Phase II: Rebecca Vanucci, Saliha Qasemi
Sustainability Council: Kathryn Peters
Teaching Enhancement: **Jon Lee**
Tuition and Fees: **Katie Richardson**
University Council on Academic Planning: **Katie Richardson**
Value/ Value Systems & Comparative Advantage: **Elisa Pintor**
Wellness Center: **Annette Schaefer**



Court of Review

Pursuant to the GPSA Constitution this Court submits the report of its 2011-2012 academic year activities, Article IV § 1(C)(4) (2011). This report is written by the Chief Justice and published with the approval of the Court as a whole.

The 2011-2012 Court was composed of five members. Cory Kalm (Law) served as the Chief Justice. The four associate Justices were: Santhosh Chandrashekar (Communication and Journalism), Bill Jimenez (Law), Gabriel Kraus (Anderson), and Rachel Levitt (American Studies).

Meetings

As required by GPSA Bylaws Article VI § 9(A)(1) (2011), the court held monthly meetings starting with the inaugural meeting where the Justices of the court were sworn in. Meetings were used to address current and upcoming questions before the Court and adopt a process to decide each.

Court meetings were arranged at the general convenience of all members to ensure maximum attendance. Meetings were held at or around the University campus. The Chief Justice set the meeting agenda, presided over the discussion, and took note of decisions. The meetings were arranged by electronic communication, finalized by the Chief Justice.

Outside of the regular meetings, the Chief Justice communicated with the Justices electronically; the Chief Justice ensured all the Justice had the necessary documents related to each Opinion request and Complaint filing. Important within the function of the court was possession by the Chief Justice of correct contact information for each of the Justices.

Complaint Proceedings

Under GPSA Constitution Article IV § 1(C)(1) the Court hears complaints brought by GPSA members. This process is to resolve disputes that relate to violations of GPSA law, and preserve the balance of powers within the organization. Complaints can be file either electronically, directly to the Court and opposing party, or to the GPSA office, with service to the opposing party.

During the 2011-2012 Academic three complaints were filed with the Court. Two complaints were denied, GPSA Bylaws VI § 9(C)(4)(g): one for failure to claim any violation, GPSA Bylaws VI § 9(C)(3)(a) (“all actions alleging violations...”) and GPSA Bylaws VI § 9(C)(4)(a) (“All matters that are not Advisory Opinion Proceedings...”); one for failure to bring a timely complaint, GPSA Bylaws 9(C) (3)(a) . Of the denied complaints, one was amended and resubmitted, GPSA Bylaws VI § 9(C)(4)(e), while the other was resubmitted as an Advisory Opinion request.

The two accepted complaints arose from the 2011 Bylaws amendments. Because both related to the same alleged violation, the Court used its procedural discretionary authority to merge the two proceedings into one, GPSA Bylaws VI § 9(C)(10)(c). Upon acceptance of the complaints, an answer was filed. The Chief Justice was named as a witness, and, upon a vote of the Court, recused himself from the proceedings. The Chief Justice notified the remaining justices of his recusal in writing and appointed the senior Associate Justice as acting Chief Justice for the proceeding. The Court set and held a hearing, at which both parties plead their case. Due to the volume of material, and intervening holidays, there was a delay in the publication of the ruling. The Chief Justice stood before Council to answer questions regarding the process, and discussed the significance of the decision. The ruling of

the court was published, signed by the Chief Justice, and is available in the GPSA office.

Complaints:

1. *Katie Richardson, GPSA President v. GPSA Council* (2011). Complaint filed October 4, 2011. Dismissed without prejudice for failure to state a claim.
2. *Katie Richardson, GPSA President v. Megan O'Laughlin, GPSA Council Chair* (2011). Original Complaint filed October 4, 2011 was dismissed as a stale claim. Amended Complaint, Failure of Council Chair to provide Council with UNM Legal Counsel's advisory ruling, was filed October 6, 2011. Answer was filed October 11, 2011. This action was merged with *Katie Richardson, GPSA President v. GPSA Council* (2011). Hearing information included below.
3. *Katie Richardson, GPSA President v. GPSA Council* (2011). Complaint, failure of Council to follow Bylaws amendment procedure, was filed October 4, 2011. Answer was filed October 11, 2011 after an extension by the Court for the merging of the complaint with *Katie Richardson, GPSA President v. Megan O'Laughlin, GPSA Council Chair* (2011). Chief Justice Kalm recused. Associate Justice Kraus was appointed acting Chief Justice. The hearing was held on November 8, 2011 and was completed on November 11, 2011. The majority opinion was written by Associate Justice Jimenez, and filed on January 16, 2012.

Advisory Opinions

The Court received four Advisory Opinion requests during the 2011-2012 academic year. The President, Council, and Elections Chair are allowed to request Advisory Opinions from the Court, GPSA Bylaws VI § 9(B)(1). All of the four opinions in this year were requested by the GPSA President. Two opinions were answered by the Court, signed by the Chief Justice, and are filed in the GPSA office. One request was rescinded by the President. The final request was beyond the reach of the Court, GPSA Bylaws VI § 9(B)(5).

Advisory Opinion Requests:

1. Katie Richardson, GPSA President: Does the Council have the authority to hear a second funding appeal? Requested August 30, 2011. Answered September 4, 2011.
2. Katie Richardson, GPSA President: Can amendments to GPSA Bylaws proposed amendments be adopted after advisory ruling by UNM Legal Counsel? Requested September 19, 2011. Answered September 22, 2011.
3. Katie Richardson, GPSA President: Are Bylaws Amendments pertaining to Conflict of Interest in conflict with GPSA law? Requested October 6, 2011. Request stayed given that provisions in question were not yet law. Request denied December 2, 2011, given that provisions were struck from the proposed Bylaws amendments by UNM Legal Council.
4. Katie Richardson, GPSA President: What is the process regarding Presidential veto? Requested October 6, 2011. Request rescinded.

Reform

Chief Justice Kalm corresponded with Representative Hwang and Representative Verrilli regarding possible reform of the Court. Justice Kalm suggested that the Constitution be amended mandating the number of appointed Justices to four, including the Chief Justice, and create a fifth position in charge of organization and communication of the Court. Justice Kalm also suggested a Bylaw be passed to grant the Court the ability to propose and Council adopt Court procedural rules. No action was taken as of the close of the 2011-2012 Council session.



GPSA @ UNM

Graduate And Professional Student Association

1. Committee Name: Legislative Steering Committee
2. Committee Chair : Corbin Casarez
3. Members : (including only the names of those that came to at least one meeting; some Representatives joined but due to scheduling conflicts resigned before attending) Beth Birky, Tatiana Falcon-Rodriguez, Julie Kidder, Jon Lee, David Medrano, Matt Rush

4. Regular Tasks:

Daily – check e-mail, redirect inquiries or provide support if necessary

Weekly – hold office hours; check mailbox in office for submissions; check online databases for submissions

Monthly – prepare agenda and supporting documents; notify committee and public of meeting in accordance with TPNR; facilitate at least one open meeting; prepare, review, and distribute minutes; prepare documents and recommendations coming from LSC to Council; provide monthly report to Council Chair; coordinate with working groups; keep website updated

Semesterly – confirm and publish calendar of meetings; reserve meeting rooms; provide semester report to Council Chair (did not submit for Fall 2011; first year of committee and I overlooked this responsibility)

Annually – read Constitution and Bylaws (as committee that reviews amendments and suggests legislation, it is important to know what the current laws are); provide end-of-year report to Council Chair for GPSA Annual Report; solicit Council for committee members; establish standing rules and practices for committee; provide budget request for LSC to Council Chair at beginning of Spring semester (did not submit for 2012-2013, because I did not anticipate any expenses)

5. Accomplishments:

Resolutions – LSC reviewed 12 resolutions, recommending 9 of them to be approved as amended. All 9 of these were approved; the other 3 were tabled indefinitely by Council.

Amendments – LSC reviewed 30 Bylaw Amendments, 24 of these to be debated at Council after

this report's submission. Of the other 6, LSC recommended 2 for approval. Council approved 1 of the 2 recommended amendments. LSC also reviewed the entire Constitution and divided the recommendations in substantive and non-substantive changes. All the non-substantive changes and most of the substantive changes were approved by Council; those that did not pass stimulated good debate and led to other solutions. (The Council-approved changes were eventually approved by the GPSA membership in the general election.) LSC also recommended amendment to the Council Standing Rules, and Council approved the changes.

Appointments – LSC reviewed 3 presidential appointments to executive standing committees, recommending approval of all 3. Council approved all 3.

Ballot Item – LSC reviewed 1 ballot item (besides the Constitutional changes) and made a recommendation to approve as amended. Council chose to table the ballot item.

Discussion Items – LSC conducted its internal administrative business. Since it was the first year of this committee's existence, forms and processes were created from scratch, reviewed, and modified throughout the year. In addition to internal matters, the LSC reviewed 3 discussion items, only one of which eventually went to Council and led to the formation of the Constituion/Bylaws Working Group.

Working Groups – Council formed 3 working groups under the LSC in 2012: Constitution/Bylaws, Transparency in Investigations, and Graduate Student Fee Removal. These working groups reported to the LSC Chair and were given time at LSC meetings to present their work. LSC reviewed recommendations and documents from the working groups before forming its own recommendation for Council.

6. Recommendations

a. To continue

-LSC Chair should meet as soon as possible with Council Chair and LFC Chair to establish document conventions and administrative processes. Several attempts were made in the Fall 2011 semester, but the Spring 2012 semester ran much more smoothly after a meeting in January. (This was also the first year of both these committees, so the relationships between the committees, the Council Chair, and Council were still being worked out.)

-Make concrete recommendations as much as possible (more than just editing). This year we were tentative about the tension between transparency and efficiency in conducting Council's business, but we discovered that the more explicit the recommendation is, and the more rational provided, the more Council felt informed and could hold a substantive debate. It also preempted unnecessary repetition in the debate by providing reasons, potential objections, and clarifications.

-Use Dropbox to allow distribution and receipt of documents with committee members. This was particularly effective for Conflict of Interest forms, agendas, and minutes. An

archive of all submissions considered and recommendations made was also established on Dropbox.

- Have members submit conflicts of interest in advance. This not only makes discussion more transparent and efficient, but also makes sure members are prepared for the meetings (or at least have skimmed over the business).

- Use of GoogleDocs for live-time editing allowed all members with a computer to contribute to the editing. This became particularly important when we had more than one document going at a time, as with the Constitutional amendments. It was not prohibitive for members without a computer (per those members), and accommodations were made to project for the public if necessary.

- Track changes made to any document. This is useful for Council discussion: showing the original language suggested intent for the law, and seeing the changes suggested what concerns were raised by the committee. Save the track changes in the post-Council document.

- Notify committee members in advance if items are expected to take a long time. Having the right expectations when entering a meeting makes for more patient discussion.

- Prioritize the business items on the agenda and recognize the committee's time constraints so that important and timely items get addressed as needed.

- When doing long reviews, separate substantive from non-substantive changes. Having two lists makes it easier to keep them straight and to focus the conversation.

- This LSC was a small and cooperative group; almost every vote was a consensus. As a result, we were able to avoid formal parliamentary restrictions on our discussions. The chair needs to try to facilitate mutually respectful discussion, soliciting input from less vocal members, moving the conversation towards resolution in some form, and keeping personal issues outside of committee activity.

b. To do differently

- Require chair and members to read the Constitution and Bylaws, and have a copy of the most current version of each available at meetings and in the electronic archive shared by the committee.

- Develop consistent naming conventions in Dropbox and any shared programs/communications.

- Request contact information (e-mail addresses) for intended recipients of legislation from the submitter(s) of the legislative item.

- Utilize working groups as seen fit. Council formed all three of our working groups this year based on specific, unresolved issues in Council debates, but the LSC can also form internal working groups, which allows for electronic communication, no quorum restriction, and informal collaboration.

- The online forms for submission through the GPSA website were only used on two occasions, and in both instances an e-mail was sent to accompany the submission. The forms are difficult to transfer to something usable for committee review, and at least

one submitter said that the form was not easy to use. The next chair may want to revise these forms, to implement different technology, or to encourage members to submit via e-mail.

7. Collaborators:

Meer Noor, GPSA IT Chair, helped with website training and updates

Kris Miranda, GPSA project assistant, helped with TPNR

Yvette Hall, SGAO, helped review issues with finance laws and appropriation processes

Debbie Morris, SAC Director, helped with e-mail issues

Committee members assisted with document preparation, especially David Medrano, Matt Rush, and Julie Kidder

Gary Harrison, OGS Dean, helped with university policy questions

8. Additional Notes

The codes to the LSC e-mail, online databases, and electronic archives will be shared with the new Council Chair, since this report is made public.

The following items need to be considered next year, unresolved in this Council session:

-Review the Bylaws articles on the Finance Code and the Grants Code. These did not get reviewed this year due to time constraints, but they need to match the 2012 Constitution.

-Consider the following Constitutional amendment: shorten the notice required for Council meetings to 48 hours, so that the timelines in the Bylaws regarding legislative submissions and TPNR can be adjusted to permit more access and timeliness

-Consider the following Bylaws amendments: a) if Constitutional amendment above is effected, move the window of committee meetings closer to Council (and don't forget related timelines, such as posting agendas or minutes); b) distribution of project assistant work among the three branches, so that each branch does not need to request project assistants; and c) some process for determining how the Graduate Student Allocation Fund is allocated. I'm sure there are more, but there will always be more.



1. Committee Name: Legislative Finance Committee
2. Committee Chair : Joseph Dworak
3. Members : Theresa Rogers, Vice Chair
Paulette Baca
Alex Guimares
Japji Hundal
Elisa Pintor
Stephanie Sample
Rachael Wood
Michael Verrilli
Heather Berghmans, ex-officio (EFC Chair)

4. Weekly Tasks:

The LFC meet approximately a week and a half before each regular Council meeting (Wednesday meetings in the fall were moved to Tuesdays during the spring semester). The committee also met over two weekends to conduct hearings, and several subsequent deliberation meetings, for the Annual Budget Process.

Appropriation Process-

The committee's deadline for appropriation requests was the Friday before committee meetings in order to review and prepare the documents for the committee and post the documents to the website and listserv. Appropriations were sent to the chair's email, legfin@unm.edu, and a generic response was sent back to requesting group as a confirmation with the details about the upcoming finance meeting where the group was asked to present their request. For each committee meeting the agenda and supporting appropriation documents were sent out over the weekend in order for the committee members to review and also to allow the Executive Finance Committee time to review the requests as they determined. The agenda and all appropriation requests were posted to the gpsa website by the committee chair.

We met in the SUB for a majority of our monthly meetings. The rooms were requested as early as possible so that the committee could meet in a consistent location. The room was set up with 3-4 tables for the committee, a table and chairs for the group presenting their appropriation, and seating in the gallery for about two dozen. Minutes and roll call were taken by the vice-chair and the committee conducted regular 'house-keeping' items like approving the previous minutes and approving the agenda for the meeting. The appropriation hearings were scheduled to allow 5 minutes for the organization to

present their request, 5 minutes to allow for a question and answer period from the committee, and 5 minutes for deliberation from the committee to discuss the request and propose changes.

After the committee meetings the committee chair gathered the changes made by the committee and transferred them to a separate form to present to council that showed the original request and what the committee had recommended. This document was sent to the council chair and included as a supporting document for the next council meeting. The committee's minutes were also posted to the website by the committee chair before council meetings.

Between meetings the chair often handled phone calls and emails from student organizations about funding opportunities. Groups sometimes needed help with their applications or had other questions that they wanted answers.

GPSA Annual Budget Process:

The budget process takes up almost the entire spring semester. Much work needed to be done at the end of the fall semester and over the winter break to get ready for the process. The budget application, schedule of the process and deadlines, the hearing schedule, room reservations in the SUB, daily lobo advertising, and preparing the committee for the work ahead were some of the major things that had to be addressed early in the process. Additionally, working collaboratively with Student Activities and the Student Government Accounting Office was important in order to reach out to student organizations, especially those who were unfamiliar with the budget process or gpsa in general.

The budget process included a tremendous amount of communication between the finance committee, student organizations, and the branches of GPSA. The chair oversaw four budget workshops over two weeks with over 60 student organizations attending. Much work went into the creation and editing of the excel file used for the budget application and the budget packet created for, and passed out to organizations at the workshops. Even with the step-by-step instructions there were several problems with submitted applications, such as file naming, missing information, and violations of the standing rules. Some of these errors were remedied before the deadline and others were dealt with during the budget hearings and deliberations. Student organizations were all asked to check back on the website and listserv for the hearing schedule since individual email notifications were not practical for the chair to do without more help. Student organizations typically have good relationships with the SGAO staff and tend to ask inside Student Activities after GPSA has passed requests.

The preparation for the budget process laid primarily on the committee chair. After the application deadline all requests were checked for compatibility, compiled, and sent to SGAO. The SGAO has been absolutely vital in this process. Yvette Hall has always been receptive to helping and giving guidance about how to efficiently handle the burdens that come with allocating student funds. The accounting office worked with the Student Activities Center to cross reference all the organizations and make sure that they were chartered with the office. A spreadsheet was compiled with the name of the organization, any allocations from the last 2 budget processes, the current request amount, the maximum eligible funding based on the bylaws and standing rules, and any possible issues that the committee should look at with the request that might violate university policy or gpsa rules.

The committee met over two Sundays and a Saturday from roughly 9:00am to 5:00pm each day to conduct hearings for the organizations. Besides the actual hearings, which mirrored the 15minute appropriation process, there were many tasks that needed to be addressed. The chair was able to use the ASUNM annual budget spreadsheet to determine if and how much funding organizations were requesting from the undergraduate student government. This was important for the committee members to have an informed perspective of each request. The committee was fortunate to have Yvette or Keena sit in the room for all of the budget hearings to keep track of changes the committee made to requests and also to answer questions that the chair or committee had about practices, policies, or references to specific requests and organizations.

Organizing the deliberation meetings that were necessary after the budget hearings was a difficult process. The GPSA budget was restrictive, and even with cuts to nearly every organization’s request, the committee had to continue deliberations over several additional weeks in order to balance the budget. Committee members’ schedules did not allow for much leeway for finding conducive times to meet. Each of these meetings for deliberations required the chair and the members to reexamine *every* request, and this obligated many of the committee members to look at the budget outside of scheduled meetings in order to come to the committee with ideas on where reductions could be made to balance the budget.

After the budget was finally balanced the spreadsheet was forwarded to the Council Chair and all of the excel files were converted into pdf format by the Council Chair so that all the requests could be included as supporting documents to the Council.

The final budget was forwarded to the president to sign and then forwarded to SGAO. The funds will become available on July 1, 2012.

5. Accomplishments

2011-2012 General Fund:

Student Fees Revenue -	\$299,165.22 (estimate, fluctuates through year)
2010-11 Balance Forward -	\$50,310.72
2010-11 Reverting Funds -	\$38,235.05
TOTAL Revenue -	\$387,710.99
TOTAL Allocations (2011-12 budget) -	-\$283,629.31
Appropriations 2011-12 Total -	-\$95,424.00
<u>Unallocated 2011-12 Funds Remaining -</u>	<u>\$8,657.68</u>

APPROPRIATIONS:

<u>Requests:</u>	Fall 2011:	8
	Spring 2012:	36
<u>Requests Funded:</u>		42
<u>Allocated:</u>	Fall '11:	\$18,986.00
	Spring '12:	\$76,438.00
	Total:	\$95,424.00
<u>Remaining in General Fund:</u>		\$8,657.68
<u>Committee in session:</u>		13 hours, 53 minutes
*Did not meet in September		

BUDGET 2012-13:

<u>Applications:</u>	53
<u>GPSA 2013 Budget:</u>	\$282,150.00
<u>Reserved (PB Funds):</u>	(\$118,800.00)
<u>Available to allocate:</u>	\$163,350.00
<u>Total Requested:</u>	\$249,071.69
<u>Allocated:</u>	\$163,350.00
<u>Committee in session:</u>	36+ hours

2011-12 YEAR TOTAL:

Total Time Committee spent in LFC meetings:	50+ hours
Total Amount Allocated by the Committee:	\$377,574.00

Unallocated General Fund Balance for 2012-13 (without reversions): \$23,507.68

6. Recommendation

a. To continue

- Schedule: The schedule of having LFC meetings on Tuesdays (or Wednesdays) two weeks before Council meetings worked well in order to comply with posting requirements.
- Membership: Keep the number of committee members to less than 10. Too large of a committee becomes difficult to manage as a chair and would make discussions and question and answer sessions drag on, straining the ability for the committee to keep meetings under a reasonable time. It is important to make sure that there are different voices on the committee. People should not be picked based solely on relationship with the Council Chair or selected committee chair. The broader group of students involved reduces the need to have a larger committee. The legislative committees also provide a fantastic opportunity for representatives and their respective departments to engage more in GPSA – this is vital. The committee had several members who were not previously involved in aspects of GPSA outside of Council meetings and become very active and engaged students by the end of the year after serving on the LFC.
- Standing Rules. Some of the standing rule restrictions were criticized early in the process, but through both the budget process and appropriations the standing rules kept decisions made more consistent and reliable than they would have been otherwise. There may need to be changes made to the Standing Rules in the future due to an increase in budget applications and organizations no longer being restricted by the “caps” set in the bylaws. The Standing Rules should be reviewed by the Council Chair over the summer and it would be helpful to discuss possible changes with the outgoing LFC Chair and the prospective incoming LFC Chair.
- Appropriations: The deadlines and general applications process seemed to work well after the glitches were worked out with the imputable word document.
[more on recommended changes to the appropriations below]
- Committee Meetings: The setup with the chairs and tables as discussed above worked well. The only suggestion would be to incorporate a curved table to allow the committee to better see one another and so that the chair can see members who have raised their hand to be recognized without having to frantically look back and forth along the table.
- Budget Process: The budget process went well considering that it was a completely new process. The review of student organizations side-by-side with the GPSA requests was sound. The hearings allowed for the committee to compare all requests to one another,

which helped determine where funding was best allocated to and also the reasonableness and legitimacy of budget requests. The 5-5-5 time allocations for the hearings worked well, but the committee tended to go over 5 minutes during questions. I would still keep this time-frame in place. Allowing time for deliberations at the end is vital, and considering how many times the committee had to reconvene it would be wise to schedule even more time for deliberations.

b. To do differently

- Appointing Committee Members: Committee members and the Chair of the committee should be able to be appointed by the Council Chair between Council Meetings and serve on the committee on an interim basis until they are approved at the next scheduled Council Meeting. This allows Council Representatives to be introduced to the committee structure at the August Council Meeting and not have to commit to committee membership immediately after first hearing about them. The Chair should announce this and give Reps an opportunity to think it over before the LFC (and LSC) meet in September. This would allow more announcements to be made about the committee, more questions to be asked about the commitment, and more time for Reps to decide if they have the ability to serve on a committee. This is all important because basically forcing people to commit to the committee at the August Council Meeting pushes hesitant people away while also practically entrapping those who do volunteer without allowing them the chance to really understand what they are getting into and the commitment involved in their decision. Interim appointments make sense and allow the Chair to appoint committee members to serve until they are “officially” confirmed by Council, just like the presidential appointments. The committee had several members who resigned throughout the year and this was partially due to the lack of understanding about what the committee’s commitment was. This can all be alleviated by allowing interim appointments and not forcing selection and approval of the committee members at the August meeting.
- Appropriation Application: There was a choice this year for the appropriation application between a webpage with imputable fields that would act like a google document or an imputable form that could be saved, filed out later, and submitted via email or even printed out and turned into the office. The word document was chosen but there was a bit of a learning curve in getting the document to work properly with Macs. The fillable document still has its advantages because it can be printed and saved easily as a single file with all of the relevant information about the organization and the request on it. This is advantageous to a web based form that saves the information to an excel file because each request can be viewed separately, there is not a single file that has compiled all of the requests together, organizations can save the application for future use and fill it in as they gather the appropriate information, and it can still be printed easily so that organizations and GPSA can

make copies or allow hardcopies to be submitted instead of by email. There is no simple solution to this issue, but creating an excel file similar to that used in the budget process would likely eliminate much of the compatibility issues with the document and would also allow more flexibility with the input fields.

- Website Postings & Document Compilation: The LFC has a tremendous amount of work to do and for a position that only receives a small stipend for compensation there needs to be more administrative help to ensure that the website is updated and documents make it from organization to committee, and from the committee to Council. Not knowing if appropriations were turned in to the office was a major problem this year. More communication has to happen between office staff and the committee chair. This is an area of contention because the Council does not have a PA or any hourly office help to assist with these tasks. This situation needs to be fixed in the future. Having to learn the website, make copies, post agendas in the office, repeatedly email the listserv, and update agendas, documents, and minutes to the website all add up for the appropriation process. This does not include the work involved in the budget process which is also difficult for the Chair, even with the assistance of the volunteer vice-chair to handle.

The conversion of committee documents to another form for presentation to Council was also monotonous and time consuming. In the future the application form should be created in a way that can be the same document submitted to the LFC, altered and changed by the LFC, sent to Council, and finally signed by the President. This will be difficult to create a suitable format, but unless there are other people helping the LFC chair transfer information from all of these applications into something that can be channeled through the GPSA legislative approval process more easily there is a high possibility that the committee chair will not be able to keep up.

7. Collaborators

The Council Chair, Megan O'Laughlin, was helpful in this process by being open to the implementation and experimentation of this new system. The Chair and Legislative Steering Chair, Corbin Casarez, were both very patient and understanding in this process and helped make sure that the finance process stayed on track.

The nine members of the committee were phenomenal. There was a bit of a learning curve with the new system in the fall, but all members had a great positive mental attitude and the patience to ride out the year while we all became more familiar with the committee. They each deserve a tremendous amount of credit and many thanks for all of their work and time spent serving on the committee and the many hours that was spent outside of committee reviewing documents.

Yvette Hall, the entire staff of the Student Government Accounting office and the Student Activities Center were an invaluable resource when it came to working out logistical concerns about creating and implementing this process. The office was able to be a backboard for thinking through ideas of how things might work out if presented to student organizations. Besides SGAO and the SAC, talking through some of the finance system challenges with two ASUNM finance chairs was also very productive.

8. Additional Notes

UNM Graduate & Professional Student Association
Legislative Council

RESOLUTION

Adopted this 28th day of August, 2011

1 **Support of Immigrant Graduate & Professional Students**

2 *WHEREAS* the Graduate & Professional Student Association (GPSA) supports social justice and the right
3 of New Mexico immigrants and their families, regardless of immigration status, to live, love, work, play
4 and worship in New Mexico without fear.

5 *WHEREAS* the GPSA at the University of New Mexico represents graduate and professional students,
6 regardless of immigration status.

7 *WHEREAS* immigrant graduate and professional students at the University of New Mexico depend on
8 the GPSA to advocate for their right to operate a vehicle and possess identification cards.

9 *WHEREAS* immigrant graduate and professional students at the University of New Mexico depend on
10 the GPSA to also advocate for their right to have access to graduate & professional education and to
11 apply for scholarship funding.

12 *WHEREAS* the GPSA supports the right of all New Mexicans to obtain a driver's license and operate an
13 insured vehicle, rights which contribute to public safety.

14 *WHEREAS* the GPSA also supports immigrant graduate and professional students' right to have access
15 to graduate and professional education, in accordance with New Mexico's public policy as articulated
16 in New Mexico Senate Bill 582.

17 *IT IS HEREBY RESOLVED* by the GPSA Council that GPSA supports the right of all students, regardless of
18 immigration status, to apply for driver's licenses, vehicle registration, and insurance.

19 *IT IS FURTHER RESOLVED* by the GPSA Council that GPSA supports the right of immigrant graduate
20 professional students at the University of New Mexico to apply to graduate & professional programs
21 and to apply for scholarship funding and other support.

22 The GPSA commits to sharing this resolution with the UNM President, UNM Board of Regents, New
23 Mexico Governor and New Mexico State Legislature on behalf of immigrant graduate and professional
24 students at the University of New Mexico and further commits to advocating for its adoption as the law
25 of New Mexico.



**GPSA Council Resolution FR-11-005:
“UNM Interdisciplinary Degree Programs Strategic Planning”**

Sponsored by Matt Rush, NSMS Council Representative

Approved by Executive Board: September 13, 2011

Adopted by GPSA Council: September 24, 2011

WHEREAS the UNM student body is a diverse group with different perspectives and strengths and could benefit from working together;

WHEREAS collaboration among students and faculty from different departments will result in a more effective and prosperous community;

WHEREAS numerous Universities have begun to adopt a model of Interdisciplinary degree programs (e.g. [University of Colorado – Boulder](#), [University of Texas – Austin](#), [University of Washington](#), [University of Iowa](#), [Stanford](#), [GA Tech](#), [Virginia Tech](#), [Texas A&M](#));

WHEREAS the development of Interdisciplinary degree programs at UNM is an unfamiliar and evolving process. Intercollegiate programs are not easy “fits” within the existing college/department structure of the institution i.e. administrative responsibility, costs, and space for collaboration;

WHEREAS a collaborative, interdisciplinary graduate education must be an institutional priority in order to meet societal needs, prospective student interests and demand, and ensure that UNM remains competitive in securing extramural research funding in the future;

THEREFORE BE IT RESOLVED that GPSA recommends that the Provost should make it a priority of the Academic Strategic Plan to focus on interdisciplinary degree programs including planning for program development, growth, and funding/support (including I&G money) for such programs; and

BE IT FURTHER RESOLVED that GPSA recommends the Faculty Senate begin planning for cooperative inclusion and financial support of Interdisciplinary degree programs into colleges; and

BE IT FURTHER RESOLVED that the GPSA recommends that the Presidential Search Committee make it a priority to find a President in support of Interdisciplinary degree programs; and

BE IT FINALLY RESOLVED that a copy of this final document be given to the Provost, Faculty Senate, and the Presidential Search Committee.



GPSA Council Resolution FR-11-006: "Graduate & Profession Student Representation"

Sponsored by Japji Hundal, GPSA Executive Chief of Staff

Approved by Executive Board: September 13, 2011

Adopted by GPSA Council: September 24, 2011

WHEREAS the Graduate Professional Students Association (GPSA) is the representative body of the graduate and professional students at UNM; and

WHEREAS the GPSA president is the elected head of the graduate and professional students at UNM; and

WHEREAS the GPSA Council is the representative body of the respective departments of graduate & professional students at UNM; and

WHEREAS the GPSA Council Chair is the representative elected head of the GPSA Council at UNM; and

WHEREAS there exists an elected government at the Executive branch of GPSA; and

WHEREAS there exists an elected government at the Legislative branch of GPSA; and

WHEREAS the GPSA appoints Graduate and Professional students to represent the GPSA on GPSA and university-wide committees; and

WHEREAS these appointments represent the voice of the graduate students appointed by the duly elected heads; and

WHEREAS GPSA desires to foster student democracy; and

WHEREAS recognizing these appointments by GPSA keeps alive the spirit of democracy and gives recognition to the elected graduate government; and

WHEREAS these appointments advocate for graduate student voice and concerns and represent the graduate student; and

NOW THEREFORE BE IT RESOLVED that the GPSA council urges that the graduate voice at the University of New Mexico be preserved; and

BE IT FURTHER RESOLVED that all graduate student appointments to University Committees be referred from and approved by the duly elected GPSA, which is the representative body for the graduate students, by the graduate students; and

BE IT FURTHER RESOLVED that any university committee appointments not made by the GPSA of graduate or professional students to positions shall not be referred to as GPSA representatives; and

BE IT ULTIMATELY RESOLVED THAT a copy of this resolution be sent to President of UNM Dr. David J. Schmidly, Vice President of Student Affairs, Dr. Eliseo Torres, Interim Provost Chaouki Abdullah, GPSA President Katie Richardson, GPSA Council Chair Megan O'Laughlin.

**GPSA Resolution in Support of the Right of the (un)Occupy Albuquerque Movement
to Protest on UNM Campus**

Recorded as EI-FR-11-012

Adopted: October 7, 2011

Whereas the Occupy Wall Street movement is a non-violent, people powered movement for direct democracy that began in the United States on September 17, 2011 with an encampment in the financial district of New York City; and

Whereas (un)Occupy Albuquerque began its non-violent, peaceful assembly of students and community members at the University of New Mexico campus in solidarity with the Occupy Wall Street and We Are The 99% movement on October 1, 2011; and

Whereas, (Un)Occupy Albuquerque has complied with UNM requests to reapply for appropriate permits; and

Whereas, the protesters have complied with the new restrictions imposed by UNM concerning the permissible hours for protest activities at Yale Park; and

Whereas, the transient community forms a crucial part of the 99 percent that (un)Occupy Albuquerque seeks to represent; and

Whereas, it is unjust to cite the presence of transient community members as a reason to shut down a student/community-led movement; and

Whereas, protest organizers are actively working to prevent the abuse of illegal substances and are conscious of the concerns of the university regarding security and safety at Yale Park; and

Whereas, educational institutions have historically been vibrant public spaces for political debate, civil protest, and intellectual discourse; and

Whereas, (Un)Occupy Albuquerque consists in part of individuals from the student body, where some hold GPSA membership; and

Whereas, GPSA is obliged to "preserve and protect" the right to free expression of ALL members as stated in the preamble of the GPSA Constitution;

Now therefore be it resolved that the GPSA Council condemns the decision of the UNM Administration to forcibly remove protesters; and

And let it be further resolved that the GPSA Council affirms the right of (Un)Occupy Albuquerque to peaceful assembly and protest, and support the continuation of its activities on university grounds;

And let it be further resolved that GPSA Council requests on behalf of (Un)Occupy Albuquerque that the permissible hours of activities be extended to 24 hours, 7 days a week; and

Let it be finally resolved that this resolution be electronically forwarded within one business day of its enactment to: GPSA President, ASUNM President, UNM President, UNM Board of Regents, Faculty Senate President, Staff Council President, Daily Lobo News Editor, Vice President of Student Affairs, and Albuquerque Journal News Editor.



Resolution Against Increased Student Fees

UNM GPSA Council

LSCR #FR-11-013

Adopted by Council: November 19, 2011

WHEREAS the University of New Mexico Graduate and Professional Student Association (GPSA) strives to identify, promote, and support the interests and concerns important to the welfare and academic development of the more than 6,000 UNM graduate and professional students;

WHEREAS GPSA supports full transparency in every budgetary process, especially where UNM spends fees paid by students;

WHEREAS mandatory student fees have increased at the University of New Mexico by over 110% since 2003; students presently pay over \$1100 per student per school year, and more than \$11 million is generated every year in mandatory student fees;

WHEREAS building a new recreation center will require at least a \$52 million revenue bond;

WHEREAS the bond would be paid with student fee money over the next 30 years with a fee increase of at least \$200 per student per year;

WHEREAS the economic situation in New Mexico is making it difficult for students to afford a higher education and increasing student fees will make attending the university more difficult especially for first-generation and underrepresented students;

WHEREAS the funding for such an initiative would require state support through the passage of a bond initiative;

WHEREAS the failure of the New Mexico Bond Question D (2010) in support of higher educational and special school capital improvement and acquisition (\$155,567,824) and the Albuquerque Gross Receipts Tax Revenue Bond (2011) to finance certain capital projects: Paseo Del Norte & I-25 interchange improvements and a Multi-Sports Complex (\$50,000,000) indicate taxpayers' unwillingness to fund such initiatives;

WHEREAS the lottery scholarship, on which many undergraduate students rely, does not cover any student fees;

WHEREAS Associate Students of the University of New Mexico (ASUNM) conducted a ballot referendum in Spring 2010 where 67% of voters rejected paying for the new recreation center with student fees.

THEREFORE BE IT RESOLVED that GPSA condemns any decision by the administration to increase student fees to pay for a new recreation center.



THEREFORE BE IT FURTHER RESOLVED that GPSA requests that a feasibility study and a financial model for refurbishing the current center or building a new center be proposed that funds the center without student fees by March 10, 2012;

THEREFORE BE IT FURTHER RESOLVED that if neither of the above can be realized by March, that a student-wide election (both undergraduates and graduates) should be conducted to ensure the student voice is heard;

THEREFORE BE IT ULTIMATELY RESOLVED that a copy of this resolution be electronically forwarded within five business days of its enactment to: GPSA President Katie Richardson, ASUNM President Jaymie Roybal, ASUNM Vice President Adrian Cortinas, GPSA Elections Chair Nas Manole, ASUNM Elections Commission Chair Claire Mize, UNM President David Schmidly, University Planning Officer Mary Kenney, Director of the Real Estate Department Kim Murphy, Daily Lobo News Editor Chelsea Erven, Vice President of Student Affairs Eliseo Torres, Associate Vice President of Student Life Walt Miller, Associate Vice President for Student Services Tim Gutierrez, Director of Recreational Services Jim Todd, Associate Vice President of Institutional Support Service Chris Vallejos, and UNM Board of Regents.

GPSA Resolution in Support of the Permanent Removal of the Tuition Credit

Filed: #FR-11-016

Adopted by Council: December 3rd 2011

Jointly Resolved by GPSA President: December 9th 2011

WHEREAS the University of New Mexico is a public institution of higher education; and

WHEREAS the amount of state funding to UNM is determined by a funding formula; and

WHEREAS the state decreases the formula funding amount sent to UNM each year by the amount of the tuition credit; and

WHEREAS the University can only make up this budget shortfall by raising tuition on students; and

WHEREAS the tuition credit therefore places a burden on students to pay for all state costs; and

WHEREAS the tuition credit functions as a tax on students; and

WHEREAS the funding formula has recently been revised to include an increased emphasis on student outcomes such as degrees awarded and not just inputs such as student credit hours; and

WHEREAS the funding formula revision removes the tuition credit for the upcoming fiscal year;

WHEREAS the chair of the Funding Formula Task Force Chair Curtis Porter described the removal of the tuition credit as critical for the viability of the new funding formula in supporting higher education in the state of New Mexico; and

NOW THEREFORE BE IT RESOLVED that the Graduate Professional Students Association (GPSA) urges the New Mexico state legislature to permanently remove the tuition credit;

BE IT ULTIMATELY RESOLVED THAT a copy of this resolution be sent to Governor Susana Martinez, Speaker of the House Ben Lujan, President Pro Tempore Timothy Jennings, Legislative Finance Chair John Arthur Smith, Legislative Finance Vice-Chairman Representative Luciano Varela, Legislative Finance Director David Abbey, Secretary of Higher Education Jose Garcia, Chair of the Legislative Education Study Committee Rick Miera, President of UNM Dr. David J. Schmidly, Director of UNM Government Relations Marc Saavedra, ASUNM President Jaymie Roybal, GPSA President Katie Richardson, Parent Association President Maria Probasco, Staff Council President Mary Clark, Faculty Senate President Tim Ross

A Resolution for Graduate Student Government
Student Fee Board Resolution

Filed: #FR-11-017

Approved by Council: December 3rd 2011

WHEREAS the Graduate Professional Students Association (GPSA) is the representative body of the graduate and professional students at UNM; and

WHEREAS the Graduate Professional Students Association Council is the representative body of the respective departments of graduate & professional students at UNM; and

WHEREAS the Student Fee Review Board (SFRB) is comprised of both undergraduate and graduate students; and

WHEREAS Student Fee Review Board makes recommendations to the university president regarding student activity fees; and

WHEREAS these student activity fees total more than \$11 million allocated to organizations and programs that support students; and

WHEREAS all student fees have increased 110% in the last nine years; and

WHEREAS the university administration asked both the Associated Students of the University of New Mexico (ASUNM) and Graduate Professional Students Association (GPSA) president to undergo mediation in order to come to an agreement on the policy governing the Student Fee Review Board (SFRB); and

WHEREAS the Student Fee Review Board (SFRB) unanimously agreed to accept the new SFRB policy changes; and

WHEREAS the new policy change provides the board more flexibility in making fiscal decisions; and

WHEREAS this is an improvement on the current policy which allows some organizations protection from receiving any fee decreases above five percent of the previous year's budget; and

WHEREAS the new policy change guarantees that a single policy applies equally to all organizations; and

WHEREAS this is an improvement on the current policy which prevents the board from asking all organizations to be accountable for how students are served in the expenditure of student fees; and

WHEREAS the new policy provides graduate members of the board the ability to advocate for a proportion of the fees similar to the portion contributed to the fee pool by graduate students; and

NOW THEREFORE BE IT RESOLVED that the Graduate Professional Students Association (GPSA) Council urges the university president to accept the policy changes as recommended by the Student Fee Review Board (SFRB);

BE IT ULTIMATELY RESOLVED THAT a copy of this resolution be sent to President of UNM Dr. David J. Schmidly, Vice President of Student Affairs, Dr. Eliseo Torres, Associate Vice President Andrew Cullen, ASUNM President Jaymie Roybal, GPSA President Katie Richardson



GPSA Resolution in Support of Electronic Salary Book
Adopted by the GPSA Legislative Council January 28th 2012
Signed as Joint Legislative/Executive February 6th, 2012

WHEREAS the University of New Mexico is a public institution of higher education; and

WHEREAS budgetary transparency ensures that UNM wisely invests resources toward our public mission; and

WHEREAS state law requires that state employee salaries be publicly available; and

WHEREAS UNM received more than \$274 million in state appropriations for 2011-2012; and

WHEREAS a paper copy of the UNM salary book each year is made publicly available in the Zimmerman library; and

WHEREAS the salary book in the library can only be used as a reference; and

WHEREAS the salary book is not available for check out; and

WHEREAS the lack of an electronic copy of the salary book is an impediment to transparency and accessibility; and

WHEREAS graduate assistants teach or support forty percent of UNM classes, and graduate research assistants are an essential part of realizing the UNM research mission; and

WHEREAS understanding the compensation of faculty, graduate assistants and administration is of primary concern in making sure UNM is able to attract the best and brightest in the higher education market while maintaining financial responsibility;

NOW THEREFORE BE IT RESOLVED that the University of New Mexico provide an electronic spreadsheet of the salary book online; and

BE IT FURTHER RESOLVED that a comparable electronic salary book be made available containing all student employees and graduate assistantship salaries by department; and

BE IT FURTHER RESOLVED that salaries be identified by position and not names of individuals; and

BE IT ULTIMATELY RESOLVED THAT a copy of this resolution be sent to UNM President Dr. David J. Schmidly, Executive Vice President David Harris, Vice President of Human Resources Helen Gonzales, Associate Vice President Andrew Cullen, ASUNM President Jaymie Roybal, GPSA President Katie Richardson, Staff Council President Mary Clark, and Faculty Senate President Tim Ross.

RESOLUTION FOR A PROCESS REVIEW IN HONORARY DEGREE NOMINATIONS

Adopted by GPSA Legislative Council January 28th, 2012

Signed as Joint Legislative / Executive February 6th, 2012

WHEREAS the awarding of honorary degrees is an excellent opportunity for the University of New Mexico to acknowledge and celebrate outstanding individual contributions to the social welfare;

WHEREAS the Honorary Degree Subcommittee (HDS) of the Faculty Senate Graduate and Professional Committee (SGPC) determines the nominees that are considered for honorary degrees;

WHEREAS nominations are provided to the HDS by advocates and personal acquaintances of the nominees;

WHEREAS no additional information or research is required before considering a nominee for an honorary degree;

WHEREAS the confidentiality of each nominee is important, especially when considering public figures for meritorious recognition;

WHEREAS the HDS-determined nominations are forwarded to the SGPC and eventually the Board of Regents for approval, but only a brief biography of each is provided for a decision regarding approval;

WHEREAS a Regent raised concern about the process of reviewing candidates since no counter-evidence is presented;

WHEREAS the HDS Chair stated that members of the HDS are responsible for due diligence before voting to forward a nomination, that additional information that arises after the fact should not affect the decision-making process, that when concerns about process are raised no one follows up to ensure process review, and that nominations should be taken on good faith because no one would try to embarrass the University;

WHEREAS good intentions should not proscribe a thorough review process to ensure that the integrity of an honorary degree from UNM is not compromised;

WHEREAS from time to time process review is a healthy activity that strengthens our public institutions; and

WHEREAS the Faculty Senate should be responsible for determining its own policies and procedures, while being responsive to their impact on the University;

LET IT BE RESOLVED that GPSA asks the SGPC commit to reviewing the process of determining honorary degree nominees to ensure it balances thorough scrutiny with respect for confidentiality;

FINALLY LET IT BE RESOLVED that a copy of this resolution be sent to GPSA President Katie Richardson, SGPC Chair Linney Wix, HDS Chair Dena Kinney, and Faculty Senate President Tim Ross.



GPSA Resolution to Include Dental and Vision in UNM Student Insurance Plan A

Adopted by the GPSA Legislative Council February 25, 2012

Signed as Joint Legislative/Executive March 1, 2012

WHEREAS graduate and professional students with assistantships are enrolled in Macori Insurance Plan A upon registering at the University of New Mexico;

WHEREAS full-time undergraduate students are eligible to purchase Macori Insurance Plan A;

WHEREAS this plan does not include dental or vision insurance for students;

WHEREAS an optional dental package for this plan is an additional \$353 annually;

WHEREAS common dental practice suggests oral check-ups every six months;

WHEREAS no optional vision package exists for this plan;

WHEREAS the American Academy of Ophthalmology suggests adults between the ages of 20 and 40 get their eyes checked every three to four years;

WHEREAS the American Academy of Ophthalmology suggests adults over the age of 40 get their eyes checked annually;

WHEREAS eye exams and necessary correction can be cost prohibitive for students;

WHEREAS the Vision Council of America estimates that roughly 75% of adults wear corrective eyewear;

THEREFORE LET IT BE RESOLVED that GPSA calls on the Student Health and Counseling Center to work together with Macori, ASUNM, and GPSA to negotiate dental and vision for Plan A insurance package.

FINALLY LET IT BE RESOLVED that a copy of this resolution be sent to GPSA President Katie Richardson, ASUNM President Jaymie Roybal, SHAC Director Beverly Kloeppel, and UNM President David Schmidly.



A Resolution of the Graduate and Professional Student Association

Submitted by: Graduate Employees Together (GET)

Co-Sponsored by: GPSA Assistantships & Benefits and Student Support & Advocacy Committees

Adopted by GPSA Legislative Council, March 5, 2012

Jointly signed by GPSA President, March 5, 2012

WHEREAS the projected enrollment increase for 2012-13 is 5% and State funding will increase by \$9 million; and

WHEREAS concerns about university funds nonetheless remain high; and

WHEREAS the UNM Board of Regents and administration have expressed on numerous occasions their desire to improve the undergraduate retention and graduation rates, to decrease the time to graduation for graduate students, and to lower the instructor-to-student ratio; and

WHEREAS UNM prides itself on being the state's flagship research institution; and

WHEREAS graduate assistance to professors supports the research mission of the institution, by lowering faculty workload, leading to more time for research and results in more incoming research funds and higher recognition; and

WHEREAS 1,679 (approximately 28%) of 6,000 enrolled graduate students were employed by UNM in the 2010 Fall semester as graduate assistants (GAs), teaching assistants (TAs), research assistants (RAs) and project assistants (PAs); and

WHEREAS this 28% of enrolled graduate students taught or supported close to 40% of all undergraduate courses at UNM; and

WHEREAS many graduate and professional students teach core classes, of 100 or more students, that are compulsory for graduation; and

WHEREAS increasing graduate and professional employee lines would lead toward a lower instructor-to-student ratio, directly improving undergraduate retention and graduation rates;

WHEREAS graduate and professional retention and graduation will be expedited through more on-campus employment; and

WHEREAS increasing student retention and graduation will generate more state funds;

THEREFORE, BE IT RESOLVED by the UNM Graduate and Professional Student Association that there be greater transparency, by tracking & uniformly reporting graduate and professional student assistantships, including FTE, by department and college, in the UNM budget process; and

BE IT FURTHER RESOLVED that graduate and professional assistantships be included in the Provost's five-year plan and as a line item in the annual budget process; and

BE IT FURTHER RESOLVED that graduate student employee lines for 2012-13 be increased commensurate with the projected student enrolment increase;

THEREFORE, BE IT FINALLY RESOLVED that this GPSA Resolution will be forwarded to: Board of Regents; David Schmidly, UNM President; Dr. Chaouki Abdallah, Provost & Executive Vice President for Academic Affairs; David Harris, Executive Vice President for Administration; Andrew Cullen, Associate Vice President of Planning, Budget & Analysis; Dr. Tim Ross, Faculty Senate President; Mary Clark, Staff President; Katie Richardson, GPSA President; Jaymie Roybal, ASUNM President; and the Deans of UNM Colleges.



GPSA Resolution to Change the 2012 General Election Dates

Adopted by the GPSA Legislative Council February 25, 2012

Signed as Joint Legislative/Executive March 1, 2012

WHEREAS the GPSA Bylaws, IX., Section 5 stipulates: "The election shall take place Monday through Thursday of the first (1st) full academic week of April, *unless otherwise decided by Council*;

WHEREAS the GPSA Bylaws IX. 5. B. stipulates: "*Any ballot items included in the election shall be approved by Council at the regularly scheduled March meeting or through referenda. (VIII)*";

WHEREAS the GPSA Bylaws V. Legislative Branch, Section 4, A. 2. requires: "*The regularly scheduled February and March meetings shall be scheduled for one of the last seven (7) calendar days of the months.*";

WHEREAS the 2012 March Council meeting (in which final ballot items will be voted on) must be scheduled on Saturday, March 31, and the General Election is currently scheduled to begin on Monday, April 2 (two days later), and thus it is not possible to provide required notice of ballot items that may go on the General Election;

WHEREAS this is a rare occurrence due to the last day of the month falling on a Saturday;

WHEREAS the rarity of this situation and the provision for Council's discretion does not require a Bylaws revision;

THEREFORE LET IT BE RESOLVED that Council move the General Election to April 9 -12, in order to accommodate election requirements;

FINALLY LET IT BE RESOLVED that a copy of this resolution be sent to GPSA President Katie Richardson, GPSA Council Chair Megan O'Laughlin, GPSA Chief Justice Cory Kalm, and GPSA Elections Chair Nas Manole.

GPSA/ASUNM Joint Resolution

Universal: All Gender, Family, & Accessible Restrooms

Submitted by: Matthew Rush (GPSA), Caroline Muraida (ASUNM) & Sunny Liu (ASUNM)

Adopted by GPSA Council March 31, 2012

Jointly Signed by GPSA President April 4, 2012

WHEREAS gender binary restrooms do not conform to all students and visitors to the UNM campus;

WHEREAS many transgender and gender non-conforming people have been harassed, beaten, ridiculed, arrested and even murdered when using sex-segregated facilities;

WHEREAS persons who are not easily perceived as male or female often experience various forms of intimidation in gender segregated restrooms which can threaten personal ease and safety;

WHEREAS severe health issues can easily arise as a result of holding out for a more comfortable and welcoming atmosphere in a less convenient building;

WHEREAS public restrooms are facilities in which all should be welcomed to utilize as a rudimentary human right;

WHEREAS universal restrooms are not population specific and therefore can be used by any UNM student, staff, faculty, or visitor;

WHEREAS universal restrooms often serve double use as private, functional restrooms for persons with disabilities;

WHEREAS current restroom arrangements are not sufficient for adults accompanying children of the opposite gender to the restroom;

WHEREAS not all restrooms on campus supply sufficient services for infant care, such as changing tables;

WHEREAS the availability of similar resources on campus are neither sufficient nor well advertised;

THEREFORE BE IT RESOLVED that GPSA and ASUNM support the development of Universal: All Gender, Family, and Accessible restrooms on the UNM campus in an effort to be more accommodating and accessible to students and faculty in their preferred gender identity expression, families, and person's with disabilities;

BE IT FURTHER RESOLVED that such facilities should be well-advertised and clearly marked with appropriate signage;

BE IT FURTHER RESOLVED that all such bathrooms should provide accessibility to persons with disabilities;

BE IT FURTHER RESOLVED that future planning and development of new or renovated buildings on campus should incorporate at least one such bathroom in order to provide for easy accessibility to necessary resources;

FINALLY BE IT RESOLVED that a copy of this resolution be sent to the Board of Regents, Provost Chaouki Abdallah, University President David Schmidly, Vice President for Student Affairs Eliseo "Cheo" Torres, Associate Vice President for Student Life Walter Miller, Associate Vice President for Student Services Tim E. Gutierrez, Staff Council President Mary Clark, Faculty Senate President Tim Ross, GPSA President Katie Richardson, GPSA Council Chair Megan O'Laughlin, ASUNM President Jaymie Roybal, ASUNM Vice President Adrian Cortinas, Physical Plant Department Director Mary Vosevich, University Planning Officer Mary Kenney, and the Program Coordinator of the LGBTQ Resource Center Alma Rosa Silva Banielos.

African American/Black Climate Report Resolution
Adopted by GPSA Council March 31, 2012
Jointly signed by GPSA President April 4, 2012

WHEREAS in the fall of 2010, members of the Albuquerque and UNM Black communities formally requested official acknowledgment of issues facing the Black community on campus;

WHEREAS UNM President David J. Schmidly responded by commissioning a study of our campus climate “to assess the issues and concerns of the University of New Mexico’s African American/Black faculty, staff, students, and community members ^[i];

WHEREAS David Hernandez, J.D., and Wanda S. Mitchell, Ed. D., were hired as external consultants to design and conduct this assessment;

WHEREAS several recommendations including Immediate: (1-3 months), Mid-Term: (3-9 months), and Long-Term: (6 months and beyond) action points were outlined to provide guidance to all of us as we move forward to engage in institutional dialogue, planning, and decision making to advance UNM’s commitment to diversity, equity, and inclusion ^[ii];

WHEREAS “the respondents as a whole stated that the African American/Black community is excluded, isolated, and ignored and not an integral part to the University’s identity ^[iii];

WHEREAS the report’s conclusion indicates the need for “a holistic and systemic transformational change ^[iv] in our University community;

NOW THEREFORE BE IT RESOLVED that the Graduate and Professional Student Association (GPSA) requests a formal and public statement of the University’s progress made to address the Immediate and Mid-Term recommendations outlined in the report, and that this statement be accessible to the UNM community in online and print format;

BE IT FURTHER RESOLVED that this report will outline steps being taken towards completing the recommended year-long review process to assess and identify strategic actions for implementation in FY12 ^[i, IV. 1.];

BE IT FURTHER RESOLVED that this report will provide a progress update on a temporary appointment of a Special Advisor to the President to facilitate the aforementioned recommendations ^[i, IV. 2.];

BE IT FURTHER RESOLVED that this report will address the progress towards the creation of a Mediation and Reconciliation Process, a process whose “end goal should not be to merely settle issues, rather, to achieve an understanding of the conflict and move to resolution (mutual gains) and begin the process of reconciliation” ^[i, IV. 3.];

BE IT FURTHER RESOLVED that this report will detail the status of the recommendation to conduct an inventory of all University programs whose goals/missions include: inclusion, diversity, race, ethnicity, equity and related programming, activities and initiatives on behalf of African American/Black community ^[i, IV. 4.];

BE IT FURTHER RESOLVED that this report will describe action taken to conduct an assessment of all University-based relationships with external communities that are devoted and dedicated to the development and enhancement of African American/Black relationships for the purpose of greater collaboration, effectiveness and efficiency ^[i, IV. 5.];

BE IT FURTHER RESOLVED that this report will describe steps taken to allocate specific standards, timelines, and expectations for the Africana Studies Program's elevation to the department status, including guidelines for faculty teaching, research and scholarly engagement, and service ^[i, IV. 6.];

THEREFORE BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Board of Regents, University President David Schmidly, Provost Chaouki Abdallah, Vice President of Student Life Walter Miller, Vice President of Equity and Inclusion Jozi De Leon, Director of African American Student Services W. Scott Carreathers, Staff Council President Mary Clark, Faculty Senate President Tim Ross, GPSA President Katie Richardson, GPSA Council Chair Megan O'Laughlin, ASUNM President Jaymie Roybal, the Daily Lobo, and the incoming University President Robert Frank.

- i. African American/Black Climate Review Report, May 11, 2011
- ii. African American/Black Climate Review Report, May 11, 2011 (p.9, 10)
- iii. African American/Black Climate Review Report, May 11, 2011 (p.11)
- iv. African American/Black Climate Review Report, May 11, 2011 (p.11)

Resolution Against Violence at UNM
Adopted by GPSA Council March 31, 2012
Jointly Signed by GPSA President April 4, 2012

WHEREAS The University of New Mexico (UNM) must provide an environment that is free from violence according to UNM Business Policies and Procedures Policy 2210 (Campus Violence);

WHEREAS at a recent talk hosted by the UNM Israel Alliance on Thursday, February 27, 2012 physical violence was committed against UNM students;

WHEREAS several violent acts have been committed in relation to the (un)Occupancy movement;

WHEREAS UNM is responsible for providing the respectful and peaceful academic environment necessary for student success and a meaningful higher education;

WHEREAS personal expression, opinions, and a public dialogue are critical to the learning experience at UNM and are best accomplished under calm, nonviolent circumstances;

WHEREAS recent actions committed by members of the University community do not reflect UNM's commitment to nonviolence;

WHEREAS the campus environment should be a safe and secure place for all;

WHEREAS GPSA believes that the University, including its administrators, faculty, police officers and other staff, and students, are responsible for the safety of all on campus;

THEREFORE BE IT RESOLVED that GPSA requests a statement from UNM administration recommitting to the policy of nonviolence;

THEREFORE BE IT FURTHER RESOLVED that the university expresses in this statement an apology to those who have experienced physical violence while on campus;

THEREFORE BE IT FURTHER RESOLVED that the university prioritizes funding for facilitating protests on campus, including providing restroom facilities

THEREFORE BE IT FURTHER RESOLVED that GPSA requests that a policy be implemented requiring rationale to be published on the UNM website each time a campus space permit is denied to a student organization;

FINALLY LET IT BE RESOLVED that a copy of this resolution be sent to the Board of Regents, Provost Chaouki Abdallah, University President David Schmidly, Chief of Police Kathy Guimond, Director of the Student Activities Center Debbie Morris, Staff Council President Mary Clark, Faculty Senate President Tim Ross, GPSA President Katie Richardson, GPSA Council Chair Megan O'Laughlin, and ASUNM President Jaymie Roybal

GPSA Annual Budget: Approved Budget for FY 2011-12

GPSA General Government

Expenses	Amount	
Office Supplies	\$	1,800.00
Food for meetings	\$	500.00
Computer Lab Operations	\$	5,600.00
Professional Services (Includes Marketing)	\$	1,000.00
Travel	\$	500.00
Telephone Line		
Long-Distance	\$	90.00
Local	\$	810.00
Voicemail	\$	50.00
Telephone Line- Subtotal		\$ 950.00
Copying Expenses	\$	1,000.00
Stipends		
Ad Hoc Committee Chairs		
Technology Committee	\$	2,000.00
Ad Hoc Committee Chairs- Subtotal		\$ 2,000.00
President and Staff		
Salary- President	\$	16,458.00
Salary- Project Assistants	\$	29,922.00
Insurance for PA's and President	\$	4,500.00
Tuition- President (12hrs)		6410.156 7.0% increase
Tuition- PA's (6hrs/PA)		6463.656 7.0% increase
President and Staff- Subtotal		\$ 63,753.81
Discretionary Budget	\$	250.00
Total General Government Expenses	\$	77,353.81

GPSA Annual Budget: Approved Budget for FY 2011-12

GPSA Council

Expenses	Amount
Council Chair	
Salary	\$ 12,343.50
Insurance	\$ 1,500.00
Council Chair- Subtotal	\$ 13,843.50
Steering Committee Chair*	\$ -
Legislative Finance Chair*	\$ -
Council Clerk- Stipend	\$ 1,300.00
Food-Meetings/Events	\$ 1,000.00

Total Council Expenses \$ **16,143.50**

GPSA Court of Review

Expenses	Amount
Stipends	\$ 1,200.00
Supplies	\$ 50.00

Total Court of Review Expenses \$ **1,250.00**

GPSA Budget Proposal, 2011-12

*Based on \$25 fee and values from above

Proposal Item	Amount
GPSA Operating Budget	-
GPSA General Government	\$ 77,353.81
GPSA Council	\$ 16,143.50
GPSA Court of Review	\$ 1,250.00
Total GPSA Budget Proposal	\$ 94,747.31

GPSA Annual Budget: Approved Budget for FY 2011-12

Prorated Benefits	\$ 117,200.00
SRAC (not including \$13,000 endowment)	\$ 30,950.00

Standing Committees (less SRAC)- numbers include all stipends to chairs- GRD not included

Lobby Committee	\$ 1,300.00	
Finance Committee	\$ 1,100.00	
Election Committee	\$ 2,460.00	
Programs & Service Committee	\$ 2,200.00	
Projects/Student Support & Advocacy Committee*	\$ 2,650.00	
Specialized Travel Committee	\$ -	
		\$ 9,710.00

Internal Expense **\$ 252,607.31**

External Budgets (Actual)

Non Department Organizations	\$ 23,522.00	
Student Publications	\$ 2,500.00	
		\$ 26,022.00

Endowment Transfer \$ 5,000.00

Total Allocated Funds	\$ 283,629.31
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Council General Fund	\$ 9,370.69
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Total	\$ 293,000.00
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Available Funds FY 2011-12	\$ 293,000.00
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Last Year's Available Funds	\$ 279,500.00
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**Amended per GPSA Council 4/23/11*

GPSA Annual Budget: Approved Budget for FY 2011-12

Standing Committee Budgets

	Travel	Food	Supplies	Grants	Printing	Advert.	Stipends*	Total	Endowment	GPSA Budget
Lobby	\$ 500	\$ -		\$ -		\$ -	\$ 800	\$ 1,300	\$ -	\$ 1,300
Finance	\$ -			\$ -		\$ 300	\$ 800	\$ 1,100	\$ -	\$ 1,100
Elections	\$ -			\$ -		\$ 1,660	\$ 800	\$ 2,460	\$ -	\$ 2,460
Programs/Service	\$ -	\$ 850		\$ -	\$ 250	\$ 300	\$ 800	\$ 2,200	\$ -	\$ 2,200
Projects/Student Support & Advocacy**	\$ -	\$ -		\$ 1,850	\$ -	\$ -	\$ 800	\$ 2,650	\$ -	\$ 2,650
Specialized Travel	\$ -			\$ 8,979	\$ 71	\$ 150	\$ 800	\$ 10,000	\$ 10,000	\$ - (endow>total)
							\$ 4,800			\$ 9,710

*Above Stipends Based on 5% of President's Salary

\$ 16,458 *5% = \$ 823

**Amended from "Programs" per GPSA Council 4/23/11

GPSA Annual Budget: Approved Budget for FY 2011-12

Non-Departmental Funding

Organization	Recommendation
AGORA CRISIS CENTER	\$ 2,500
AMNESTY INTERNATIONAL	\$ 750
ANIME CLUB	\$ 800
BANGLADESHI STUDENT ASSOCIATION	\$ 500
BLACK GRADUATE AND PROF. STUDENT ASSOC.	\$ 1,200
CHINESE CHRISTIAN CAMPUS FELLOWSHIP	\$ 1,250
CHINESE STUDENT FRIENDSHIP ASSOCAITON	\$ 3,000
CHINESE STUDENT SOCCER CLUB	\$ 910
COLLEGE DEMOCRATS	\$ 1,200
CRICKET CLUB	\$ 1,406
INDIA STUDENT ASSOCIATION	\$ 1,406
LOBO GROWL	\$ 500
MOUNTAINEERING CLUB	\$ 750
NEPALI STUDENT ASSOCIATION	\$ 1,600
OUT QUEER GRADS	\$ 500
RAZA GRADUATE STUDETN ASSOCIATION	\$ 1,000
STUDENT ACTIVITIES PUBLICATION	\$ 1,000
STUDENT COALITION FOR DIVERSITY	\$ 1,100
STUDENTS FOR THE JULIAN SAMORA LEGACY PROJ.	\$ 1,050
WRITING ACROSS COMMUNITIES ALLIANCE	\$ -
WORLD STUDENT ALLIANCE	\$ 1,100
TOTAL RECOMMENDATION	\$ 23,522



GPSA @ UNM
Graduate And Professional Student Association

2011-12 GPSA Council Session

Annual Report

2011-12 Legislation

2012-13 GPSA Budget

GPSA Spring 2012 Budget

Organization	GPSA Spring 11	GPSA Spring 10	Current Request Amount	Maximum Eligible or Requested	Current Recommendation Amount	Amount Approved by Council
Africana Leadership Opportunity Team	0.00	0.00	1,350.00	500.00	275.00	275.00
AGORA Crisis Center	2,500.00	2,025.00	3,310.00	3,000.00	1,415.00	1,415.00
American Indian Council of Architects and Engineers	0.00	0.00	445.00	445.00	120.00	120.00
Amnesty International	750.00	499.00	1,830.00	1,830.00	795.00	795.00
Association for NonTraditional Students	0.00	0.00	900.00	500.00	0.00	0.00
Association for the Advancement of Minorities in Medicine	0.00	0.00	2,316.00	500.00	310.00	310.00
Association of Water Professionals	0.00	0.00	1,055.00	500.00	0.00	0.00
Bangladeshi Student Association	500.00	0.00	1,575.00	1,575.00	800.00	800.00
Beta Alpha Psi	0.00	0.00	1,716.00	500.00	280.00	280.00
Black Grad Professional Student Association	1,200.00	0.00	3,400.00	3,000.00	990.00	990.00
Brazil Club	0.00	0.00	250.00	250.00	125.00	125.00
Caribbean Studies Association	0.00	0.00	350.00	350.00	245.00	245.00
Chinese Christian Campus Fellowship	1,000.00	1,250.00	1,325.00	1,325.00	310.00	310.00
Chinese Students and Scholars Association	3,000.00	3,000.00	4,673.00	3,000.00	1,980.00	1,980.00
Chinese Student Soccer Club	910.00	0.00	1,370.00	1,370.00	300.00	300.00
College Democrats	1,000.00	1,200.00	1,250.00	1,250.00	645.00	645.00
College of Pharmacy - Class of 2015	0.00	0.00	204.20	204.20	205.00	205.00
Delta Sigma Pi	0.00	0.00	750.00	500.00	114.00	114.00
Diversity Organization	0.00	0.00	1,360.00	500.00	325.00	325.00
Engineers Without Borders	0.00	0.00	1,952.00	500.00	200.00	200.00
Global Health Interest Group	0.00	0.00	672.00	500.00	0.00	0.00
GPSA Council	16,143.50	16,643.50	30,922.00	30,922.00	17,117.00	17,117.00
GPSA Court of Review	2,750.00	1,250.00	1,200.00	1,200.00	1,050.00	650.00
GPSA Elections	2,460.00	2,723.00	2,926.00	2,926.00	2,611.00	2,611.00
GPSA Executive Finance Committee	1,100.00	1,723.00	1,360.00	1,360.00	400.00	800.00

GPSA Spring 2012 Budget

Organization	GPSA Spring 11	GPSA Spring 10	Current Request Amount	Maximum Eligible or Requested	Current Recommendation Amount	Amount Approved by Council
GPSA General Government	77,353.81	70,552.22	78,117.81	78,117.81	72,394.00	72,394.00
GPSA Grants	30,950.00	30,950.00	48,569.00	48,569.00	43,072.00	43,072.00
GPSA Lobby	1,300.00	1,623.00	1,915.00	1,915.00	1,960.00	1,960.00
GPSA Programs	2,200.00	2,261.00	2,200.00	2,200.00	1,850.00	1,850.00
GPSA Student Support and Advocacy	2,650.00	2,898.00	2,150.00	2,150.00	1,750.00	1,750.00
Internal Medicine Interest Group	0.00	0.00	700.00	500.00	250.00	250.00
International Business Students Global	0.00	0.00	3,239.00	500.00	267.00	267.00
Int'l Soc. For Pharmacoeconomics and Outcomes Research	0.00	0.00	805.00	500.00	365.00	365.00
Kappa Psi	0.00	0.00	1,040.00	500.00	300.00	300.00
Lobo Growl	500.00	0.00	1,864.98	1,864.98	360.00	360.00
MECHA	0.00	0.00	1,220.00	500.00	315.00	315.00
Men of Color Alliance	0.00	0.00	4,610.00	500.00	350.00	350.00
Nepali Student Association	1,600.00	1,500.00	1,670.00	1,670.00	480.00	480.00
Net Impact	0.00	0.00	800.00	500.00	250.00	250.00
Out Queer Grads	500.00	0.00	5,020.00	3,000.00	2,115.00	2,115.00
RAZA GSA	1,000.00	750.00	4,730.00	3,000.00	1,850.00	1,850.00
Sex Education Project	0.00	0.00	555.00	500.00	240.00	240.00
Student Activities Center	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Society of Native American Grad Students	0.00	1,500.00	1,500.00	1,500.00	700.00	700.00
Student Coalition for Diversity	1,100.00	0.00	1,100.00	1,100.00	600.00	600.00
Student Contract Management	0.00	0.00	2,774.70	500.00	0.00	0.00
Student Society of Health-System Pharmacy	0.00	0.00	860.00	500.00	250.00	250.00
Students for Julian Samora Legacy Project	1,050.00	750.00	1,125.00	1,125.00	350.00	350.00
Surgery Interest Group	0.00	0.00	5,000.00	500.00	200.00	200.00
Taiwanese Student Association	0.00	0.00	1,835.00	500.00	no show	no show

GPSA Spring 2012 Budget

Organization	GPSA Spring 11	GPSA Spring 10	Current Request Amount	Maximum Eligible or Requested	Current Recommendation Amount	Amount Approved by Council
Wilderness and Travel Medicine Group	0.00	0.00	1,075.00	500.00	no show	no show
World Student Alliance	1,100.00	750.00	2,140.00	2,140.00	1,120.00	1,120.00
Writing Across Communities	0.00	0.00	2,995.00	500.00	350.00	350.00
TOTAL REQUEST			249,071.69	214,858.99	163,350.00	163,350.00
Amount Available			163,350.00		163,350.00	163,350.00
Amount (Over Budget) Under Budget			(85,721.69)		0.00	0.00
	138500					
Anticipated Revenue 2012-2013			\$ 297,000.00			
Less: 5% Unallocated			\$ (14,850.00)			
Available for Budget Process			\$ 282,150.00			
Less: Reserved for PB Funds 40%			\$ (118,800.00)			
Less: Reserved for ST/SRAC Grants				10% minimum they must receive per Const.		
Less: ST Endowment			In Budget			
Less: SRAC Endowment			In Budget	Passed through Appropriation		
Available for Budget Process			\$ 163,350.00			

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

GPSA General Government

Campus Address:

The University New Mexico Student Union Building 1021

Campus Telephone:

505-277-3803

Two Organization Officers

Name	Title	Phone	E-mail
Katie Richardson	President	[REDACTED]	[REDACTED]
Heather Berghmans	EFC Chair	[REDACTED]	[REDACTED]

Adviser

Name	Title	Phone	E-mail
N/A			

Number of Active Members

Grad./Prof.
Students

6,000

Undergraduate/
other Students

0

Staff/Faculty/
Community

0

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

GPSA government has received funds since its inception in 1969. Last year's general government budget received \$77,353.81.

Describe any fundraising or self-generated income including membership dues. List other sources of funding the organization receives or expects to receive including PB Funds

GPSA is funded through a \$25/semester/student membership fee, collected through the UNM bursar's office. GPSA has actively fundraised this year through a mailer to previous GPSA members requesting support for the Graduate Scholarship Fund and GPSA grants. This effort raised more than \$4,000 so far. This is placed in the quasi-endowment accounts held by UNM Foundation. The quasi-endowments generate a spending allowance each year to support the grants.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

The GPSA has been the recognized Graduate and Professional Student Government at the University of New Mexico since 1969. We strive to represent students on issues ranging from research grants to health insurance to academic freedom. GPSA stays involved on campus by sending representatives to numerous university boards, university and faculty senate committees, and the UNM Board of Regents. GPSA actively lobbies the New Mexico State Legislature for graduate and professional student interests. We also try to meet individual student needs, whether by providing access to our computer lab in SUB 1021, or by funding student research or travel through GPSA grants.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

This year, GPSA has rewritten and approved bylaws to complement the new constitution. We engaged over 30 departments in orientations at the beginning of the fall semester, showing a new GPSA orientation video. Through these efforts we recruited volunteers to staff the GPSA office. The GPSA President worked together with Faculty Senate and UNM Foundation to establish the Graduate Scholarship Fund. We have fundraised for the fund and additional grants through mailers to GPSA alumni. We established in collaboration with OGS the graduate student ombudsperson office to resolve conflict through mediation between grads and other constituents on campus. GPSA President chaired the SFRB process this year and participates on the Strategic Budget Leadership Team, Tuition and Fees and as a Board of Regents advisor to advocate for low graduate

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

The GPSA Computer lab is an essential service to students who have few free printing options left on campus. GPSA recruits volunteers, advertises our grants, events and other students through student use of the computer lab on a daily basis.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Computer/Printer Costs

2 Office Supplies

3 Salaries/Insurance

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes, the GPSA Office, SUB 1021.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

GPSA General Government

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Salaries - President	0.5 FTE GA (see bylaws)	\$16,845.00	1	\$16,845.00	\$16,845.00
	Salaries - Project Assist.	PA salaries	\$29,922.00	1	\$29,922.00	\$29,922.00
	Tuition	President and PAS	\$12,872.81	1	\$12,872.81	\$12,873.00
	Office Supplies	With this line-item the GPSA Government supplies the office with general office supplies as well as the free student computer lab	\$100.00	18	\$1,800.00	\$1,500.00
		ffice supplies include printer cartridges, toners, paper, staplers, pen stapels, tape, markers, etc			\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Computer/Printer Costs	Computer Lab Copier Toner	\$164.00	4	\$656.00	\$3,000.00
		Toner Cartridge Computer Lab (1 / month)	\$305.00	12	\$3,660.00	
		Case of Paper (3 cases/ computer lab toner cartridge)	\$33.00	36	\$1,188.00	
		Toner for office printer (HP2200) cartridge	\$56.00	4	\$224.00	
	Refreshments	This is to provide refreshments for the long meetings that the GPSA general government holds throughout the year	\$50.00	10	\$500.00	\$499.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Travel	Leadership travel to state/national student association conferences	\$500.00	1	\$500.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total					\$68,167.81	\$64,639.00
						0.0%
Notes:					\$78,117.81	\$72,394.00
						0.0%

GPSA Annual Budget Process Detail Sheet #2

Organization Name:

GPSA General Government

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Telephone Line Charges	This budget funds the GPSA office which has a total of 3 UNM telephones within it. This is to cover those costs.	\$810.00	1	\$810.00	\$810.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Telephone Long Distance	Same as above, this is to cover long distance charges the GPSA office will incur over the fiscal year.	\$90.00	1	\$90.00	\$45.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Telephone Voice Mail	Same as above, this is to cover the charges incurred by the GPSA office over the fiscal year.	\$50.00	1	\$50.00	\$50.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Copying Services	Orientation Brochures; Business cards, etc	\$1,000.00	1	\$1,000.00	\$300.00
					\$0.00	\$0.00
	Stipends - ad hocs	IT Chair	\$2,000.00	1	\$2,000.00	\$800.00
					\$0.00	\$0.00
	Professional Services	deorecorder, minute taker, IT services for computer lab, video editing	\$1,000.00	1	\$1,000.00	\$900.00
		Survey Monkey, ABQJournal subscription, Vimeo account			\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total						\$4,950.00
Notes:						\$0.00 0.00%
Overall Total						\$78,117.81 \$0.00 0.00%

GPSA Annual Budget Process Detail Sheet #3

Organization Name: GPSA General Government

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	General Operating	President's Discretionary Initiatives	\$500.00	1	\$500.00	\$350.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Insurance	President & PA insurance (assumes no PA mid-semester turnover)	\$4,500.00	1	\$4,500.00	\$4,500.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Page Total				\$5,000.00	\$0.00 0.0%
Overall Total						\$72,394.00 0.0%

Notes:

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

GPSA Grants Committee : SRAC, ST, GRD

Campus Address:

Student Activities Center box 103, MSC032210

Campus Telephone:

Two Organization Officers

Name	Title	Phone	
Saliha Qasemi	Grants Chair		
Heather Berghmans	EFC Chair		

Adviser

Name	Title	Phone	E-mail
N/A	N/A	N/A	N/A

Number of Active Members

Grad./Prof.
Students

53

Undergraduate/
other Students

0

Staff/Faculty/
Community

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Describe any fundraising or self-generated income including membership dues. List other sources of funding the organization receives or expects to receive including PB Funds

The grants committee manages 3 separate Quasi-Endowment Accounts, 1 for each of our 3 grants. These accounts give us a spending allowance every year, this spending allowance can fluctuate depending on the market. In conjunction with the GPSA lobby committee the chair also lobbies for funds to grow these quasi-endowments every year.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

The GPSA Grants Committee provides funding for individual research, travel, and professional development. We administer the Student Research Allocations Committee, Specialized Travel, and Graduate Research & Development Grants.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

The Grants Committee annually awards over \$100,000 to several dozen students, through a competitive selection process with volunteer readers. Over the first few weeks of each semester, the committee holds workshops to inform applicants about the process, as well as training sessions with readers. After grants have been disbursed, the committee continues to meet to address any appeals or other difficulties that have arisen during the cycle. For future cycles, the committee is investigating the possibility of renaming grants to make publicity and constituent communication easier, as well as possible changes to the scoresheet.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

Throughout the academic year, the grants committee receives roughly 400 applications from SRAC, ST, & GRD. The committee is able to fund 1/3 of these applications with out current budget. We also recruit about 120 Application Readers, many of whom later apply for grants and have a higher success rate than other students.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Grants

2 Stipends

3 Copying Costs

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

YES, SUB 1021

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

GPSA Grants

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Copy Costs	Grants Brochures, Attached	\$0.20	1000	\$200.00	\$259.00
	Copy Costs	Campus-Wide information Card, Attached	\$0.04	1000	\$40.00	
	Copy Costs	Business Cards for Chairs (200 for each chair)	\$0.10	400	\$38.00	
	Copy Costs	Flyers for Workshops, and Reader Calls	\$0.07	300	\$21.00	
	Advertisement	4x4 3 day ad in the daily lobo: fall12 and spring13, attached	\$160.00	2	\$320.00	\$213.00
	SRAC Grants	SRAC grants given away over Summer 12, Fall 12, & Spring 13	\$500.00	60	\$30,000.00	\$24,500.00
	ST Grants	ST grants given away over Summer 12, Fall 12, & Spring 13	\$500.00	16	\$8,000.00	\$4,500.00
	Chair Stipends	2 Chairs: \$500 Summer, \$1,000 Fall and \$1,000 Spring	\$1,000.00	4	\$4,000.00	\$4,000.00
	Reader Stipends	Readers for the Summer, Fall, and Spring Cycle	\$50.00	109	\$5,450.00	\$4,450.00
					\$0.00	\$0.00
	General Operating	Refreshments for Grants Walk In Hours Week Fall: M - F	\$50.00	5	\$250.00	\$150.00
	General Operating	Refreshments for Grants Walk In Hours Week Fall: M - F	\$50.00	5	\$250.00	
					\$0.00	\$0.00
	SRAC Endowment				\$0.00	\$0.00
	ST Endowment				\$0.00	\$5,000.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
PageTotal						
					\$48,569.00	\$43,072.00
					\$48,569.00	\$43,072.00

Notes:

Overall Total

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

GPSA Elections Committee

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Advertising	According to the GPSA Constitution and Bylaws, the Elections comm. is required to run ads in the Daily Lobo, 6 quarter-page, 1 whole-page Daily Lobo advertisements.			\$0.00	\$0.00
		3 day consecutive quarter-page advertisements.	\$240.00	3	\$720.00	\$720.00
		1 whole-page advertisement.	\$480.00	1	\$480.00	\$480.00
			\$800.00	1	\$800.00	\$800.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Copying Services	Flyers to advertise elections (300)	\$0.04	300	\$11.00	\$11.00
					\$0.00	\$0.00
	Professional Services	Videorecorder stipend to record townhalls \$14.40/hr (GPSA PA rate 4 town halls, 2 hours each	\$14.40	8	\$115.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Stipend	To compensate the student Chair for the work they do for the committee and the GPSA membership	\$400.00	2	\$800.00	\$600.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
PageTotal					\$2,926.00	\$2,611.00
Notes:					\$0.00	\$0.00
Overall Total					\$2,926.00	\$2,611.00

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

GPSA Programs Committee

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Refreshments	Event food	\$1,150.00	1	\$1,150.00	\$850.00
		e.g. Town Halls, Roundtables, Socials increase impact and outreach when food is advertised and provided to participants			\$0.00	\$0.00
		see SUB student org menu for sample prices for events held in SUB			\$0.00	\$0.00
					\$0.00	\$0.00
	Copying Services	Advertising for events (flyers, postcards, banners, business cards, etc)	\$250.00	1	\$250.00	\$200.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Stipends	Standing Chair Stipend \$400/Semester	\$400.00	2	\$800.00	\$800.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total					\$2,200.00	\$0.00 0.0%
Overall Total					\$2,200.00	\$0.00 0.0%

Notes:

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

GPSA Student Support and Advocacy Committee

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Office Supplies				\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Refreshments	This committee provides many different activities for GPSA students such as town hall meetings to interact with UNM Administration, and to advocate for GPSA students in different forms of outreach. This funding will cover such events, as well as other events to advocate for GPSA students on campus	\$50.00	20	\$1,000.00	\$850.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Copying Services	This will allow the committee to advertise the different types of workshops and outreach programs they run during both semesters	\$20.00	10	\$200.00	\$100.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Stipends	This is to support the student Chair who dedicates their time to advocating for GPSA students and running the committee	\$400.00	2	\$800.00	\$800.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total					\$2,000.00	\$1,750.00
Notes:					\$0.00 0.0%	\$0.00 0.0%
Overall Total					\$2,150.00	\$1,750.00

GPSA Annual Budget Process Detail Sheet #2

Organization Name:

GPSA Student Support and Advocacy Committee

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only	
	Professional Services	This is to support the different types of programs run each semester by the committee	\$15.00	10	\$150.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
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					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
PageTotal						\$150.00	\$0.00
Overall Total						\$2,150.00	\$1,750.00

Notes:

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

GPSA Legislative Branch

Campus Address:

SUB Room 1021

Campus Telephone:

505.277.3803

Two Organization Officers

Name	Title	Phone	E-mail
Megan O'Laughlin	Chair		legchair@unm.edu
Corbin Casarez	LSC Chair	NL	legsteer@unm.edu

Adviser

Name	Title	Phone	E-mail
None - Debbie Morris	SAC		dmorris@unm.edu

Number of Active Members

Grad./Prof.
Students

6434

Undergraduate/
other Students

Staff/Faculty/
Community

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Yes

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive *including PB Funds*

General Information

1. Provide a description of the purpose of your organization and history at UNM.

See GPSA Website

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Since FA 2010 we have been working to create and develop a more accessible and consistent set of laws; these passed in November of 2011. In addition, the Council Leadership has been consistently working to create the new internal administration of the Legislature for the continuity of Branch services including: fillable forms and documents for Representatives and members, standardized forms and document protocols to increase the security, accessibility, and professional appearance of GPSA documents, adding new simplified email addresses to aid in accessibility to students, a database (ip) for representative and RDSA information, online cloud server for Leadership to coordinate documents, monthly budget review, and quarterly leadership meetings to discuss best practices. We have increase the effectiveness of the Clerk and added a

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

Yes, the new GPSA Constution significantly changes the duties and scope of the Legislature. Our 2012-13 Budget reflects this change with an increase in staffing requirements. However, this increase should be subsequently balanced with the Executive Branch's staff budget. IN ADDITION, we have reviewed the wages, insurance, and tuition reimbursement required by OGS for PAs. We found past budgets have been inflated due to lack of budget review and internal controls on how the budget amounts are utilized. The Committee should consider these figures for both Branches, and take into consideration the recommendation that one (1)

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Required Constitutional & Bylaws items

2 Committee Leadership & Budget Hearings

3 per Finance / Steering Chair

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes, we have office space and a storage unit.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

GPSA Legislative Branch

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Salaries - Required	Council Chair / 0.5 FTE Grad	\$12,344.00	1	\$12,344.00	\$12,344.00
	Insurance - Required	Council Chair - Fall (2011 rates)	\$644.00	1	\$644.00	\$644.00
	"	Council Chair - Spring/Summer (2011 rates)	\$869.00	1	\$869.00	\$869.00
	Edu Grant - bylaws	Alternative #1: Council Chair (FT Graduate)	\$3,166.00	2	\$6,332.00	\$0.00
	"	Alternative #2: Council Chair (FT Business)	\$5,070.00	0	\$0.00	\$0.00
	"	Alternative #3: Council Chair (FT Law)	\$7,241.00	0	\$0.00	\$0.00
	Stipends	Legislative Finance Chair (per Regular Meeting)	\$100.00	10	\$1,000.00	\$800.00
	"	Legislative Finance Chair (Budget Hearings)	\$150.00	1	\$150.00	\$0.00
	"	Legislative Steering Chair (per Regular meeting + 1)	\$100.00	11	\$1,100.00	\$800.00
	"	Council Clerk (per Regular meeting + 2 Special/Add'l)	\$100.00	12	\$1,200.00	\$750.00
	Salaries - Special	Legislative Project Assistant (\$12/hr at .25 FTE per week)*	\$120.00	32	\$3,840.00	
	"	*Per OGS: P.A.s are paid hourly w/ benefits for .25 FTE			\$0.00	
	Insurance - Special	Legislative Project Assistant (required option for PA) - Fall	\$644.00	1	\$644.00	
	"	Legislative Project Assistant (required option for PA) - SP/SU	\$869.00	1	\$869.00	
		Contract to reflect 16, not 18 weeks/sem / Total PA \$5,353			\$0.00	\$0.00
Page Total					\$28,992.00	\$0.00 0.0%
Notes:					\$30,922.00	\$0.00 0.0%
Overall Total					\$30,922.00	\$17,117.00

GPSA Annual Budget Process Detail Sheet #2

Organization Name:

GPSA Legislative Branch

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Refreshments	Council Meetings (8 non-sub)	\$100.00	8	\$800.00	\$480.00
	" "	Council Meetings (2 Sub)	\$150.00	2	\$300.00	\$0.00
	" "	Budget Hearings	\$300.00	1	\$300.00	\$0.00
					\$0.00	\$0.00
	Office Supplies	Placards, Templates, Law Binders, Required RONR	\$150.00	1	\$150.00	\$50.00
	" "	Supplies & Binders for Budget Hearings		1	\$0.00	\$0.00
					\$0.00	\$0.00
	Advertising	Business Cards w/ Council Contacts (\$10 per 100)	\$10.00	3	\$30.00	\$30.00
	" "	Budget Hearings - Daily Lobo (Est.)	\$350.00	1	\$350.00	\$350.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
PageTotal					\$1,930.00	\$910.00
Notes:						
Overall Total					\$30,922.00	\$17,117.00

GPSA 2012-13 Budget													
Organization	GPSA		GPSA Spring 10	Current Request Amount	Maximum Eligible or Requested	Budget Workshop Y/N	Current Recommendation						
	Spring 11						Amount	Amount					
Africana Leadership Opportunity Team	0.00	0.00	0.00	1,350.00	500.00			275.00					
AGORA Crisis Center	2,500.00	2,025.00	2,025.00	3,310.00	3,000.00			1,415.00					
American Indian Council of Architects and Engineers	0.00	0.00	0.00	445.00	445.00			120.00					
Amnesty International	750.00	499.00	499.00	1,830.00	1,830.00			795.00					
Association for NonTraditional Students	0.00	0.00	0.00	900.00	500.00			0.00					
Association for the Advancement of Minorities in Medicine	0.00	0.00	0.00	2,316.00	500.00			310.00					
Association of Water Professionals	0.00	0.00	0.00	1,055.00	500.00			0.00					
Bangladeshi Student Association	500.00	0.00	0.00	1,575.00	1,575.00			800.00					
Beta Alpha Psi	0.00	0.00	0.00	1,716.00	500.00			280.00					
Black Grad Professional Student Association	1,200.00	0.00	0.00	3,400.00	3,000.00			990.00					
Brazil Club	0.00	0.00	0.00	250.00	250.00			125.00					
Caribbean Studies Association	0.00	0.00	0.00	350.00	350.00			245.00					
Chinese Christian Campus Fellowship	1,000.00	1,250.00	1,250.00	1,325.00	1,325.00			310.00					
Chinese Students and Scholars Association	3,000.00	3,000.00	3,000.00	4,673.00	3,000.00			1,980.00					
Chinese Student Soccer Club	910.00	0.00	0.00	1,370.00	1,370.00			300.00					
College Democrats	1,000.00	1,200.00	1,200.00	1,250.00	1,250.00			645.00					
College of Pharmacy - Class of 2015	0.00	0.00	0.00	204.20	204.20			205.00					
Delta Sigma Pi	0.00	0.00	0.00	750.00	500.00			114.00					
Diversity Organization	0.00	0.00	0.00	1,360.00	500.00			325.00					
Engineers Without Borders	0.00	0.00	0.00	1,952.00	500.00			200.00					
Global Health Interest Group	0.00	0.00	0.00	672.00	500.00			0.00					
GPSA Council	16,143.50	16,643.50	16,643.50	30,922.00	30,922.00			17,117.00					
GPSA Court of Review	2,750.00	1,250.00	1,250.00	1,200.00	1,200.00			1,050.00					
GPSA Elections	2,460.00	2,723.00	2,723.00	2,926.00	2,926.00			2,611.00					
GPSA Executive Finance Committee	1,100.00	1,723.00	1,723.00	1,360.00	1,360.00			400.00					
GPSA General Government	77,353.81	70,552.22	70,552.22	78,117.81	78,117.81			72,394.00					

GPSA 2012-13 Budget

Organization	GPSA		GPSA Spring 10	Current Request Amount	Maximum Eligible or Requested	Budget Workshop Y/N	Current Recommendation	
	Spring 11						Amount	Amount
GPSA Lobby	30,950.00	30,950.00	30,950.00	48,569.00	48,569.00			43,072.00
GPSA Programs	1,300.00	1,623.00	1,623.00	1,915.00	1,915.00			1,960.00
GPSA Student Support and Advocacy	2,200.00	2,261.00	2,261.00	2,200.00	2,200.00			1,850.00
Internal Medicine Interest Group	2,650.00	2,898.00	2,898.00	2,150.00	2,150.00			1,750.00
International Business Students Global	0.00	0.00	0.00	700.00	500.00			250.00
Int'l Soc. For Pharmacoeconomics and Outcomes Research	0.00	0.00	0.00	3,239.00	500.00			267.00
Kappa Psi	0.00	0.00	0.00	805.00	500.00			365.00
Lobo Growl	0.00	0.00	0.00	1,040.00	500.00			300.00
MECHA	500.00	0.00	0.00	1,864.98	1,864.98			360.00
Men of Color Alliance	0.00	0.00	0.00	1,220.00	500.00			315.00
Nepali Student Association	0.00	0.00	0.00	4,610.00	500.00			350.00
Net Impact	1,600.00	1,500.00	1,500.00	1,670.00	1,670.00			480.00
Out Queer Grads	0.00	0.00	0.00	800.00	500.00			250.00
RAZA GSA	500.00	0.00	0.00	5,020.00	3,000.00			2,115.00
Sex Education Project	1,000.00	750.00	750.00	4,730.00	3,000.00			1,850.00
Student Activities Center	0.00	0.00	0.00	555.00	500.00			240.00
Society of Native American Grad Students	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00			1,000.00
Student Coalition for Diversity	0.00	1,500.00	1,500.00	1,500.00	1,500.00			700.00
Student Contract Management	1,100.00	0.00	0.00	1,100.00	1,100.00			600.00
Student Society of Health-System Pharmacy	0.00	0.00	0.00	2,774.70	500.00			0.00
Students for Julian Samora Legacy Project	0.00	0.00	0.00	860.00	500.00			250.00
Surgery Interest Group	1,050.00	750.00	750.00	1,125.00	1,125.00			350.00
Taiwanese Student Association	0.00	0.00	0.00	5,000.00	500.00			200.00
Wilderness and Travel Medicine Group	0.00	0.00	0.00	1,835.00	500.00			0.00
World Student Alliance	0.00	0.00	0.00	1,075.00	500.00			0.00

GPSA 2012-13 Budget

Organization	GPSA Spring 11	GPSA Spring 10	Current Request Amount	Maximum Eligible or Requested	Budget Workshop Y/N	Current Recommendation	
						Amount	Amount
Writing Across Communities	1,100.00	750.00	2,140.00	2,140.00		1,120.00	
TOTAL REQUEST	0.00	0.00	2,995.00	500.00		350.00	
Amount Available			249,071.69	214,858.99		163,350.00	
Amount (Over Budget) Under Budget			163,350.00			163,350.00	
			(85,721.69)			0.00	
	138500						
Anticipated Revenue 2012-2013			\$ 297,000.00				
Less: 5% Unallocated			\$ (14,850.00)				
Available for Budget Process			\$ 282,150.00				
Less: Reserved for PB Funds 40%			\$ (118,800.00)				
Less: Reserved for ST/SRAC Grants							10% minimum they must receive per Const.
Less: ST Endowment						\$5,000	
Less: SRAC Endowment						\$5,000	(pending emergency appropriation)
Available for Budget Process			\$ 163,350.00				

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Court of Review

Campus Address:

Student Union Building 1021

Campus Telephone:

(505)-27703803

Two Organization Officers

Name	Title	Phone	E-mail
Cory Kalm	Chief Justice		

Adviser

Name	Title	Phone	E-mail

Number of Active Members

Grad./Prof.
Students

4

Undergraduate/
other Students

Staff/Faculty/
Community

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Yes, semester stipends and a small supplies budget. \$1250 in total for the last year.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

N/A

General Information

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Court of Review

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	General Operating	Stipends for the Justices required by the governing documents. Note: The number of Justice may change by appointment.	\$200.00	4	\$800.00	\$600.00
	General Operating	Stipend for Court Clerk	\$400.00	1	\$400.00	\$0.00
	Office Supplies	For any supplies necessary for meetings and hearings.	\$50.00		\$0.00	\$50.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
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					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total					\$1,200.00	\$0.00 0.0%
Overall Total					\$1,200.00	\$0.00 0.0%

Notes:

1. Provide a description of the purpose of your organization and history at UNM.

The Court of Review is the constitutionally created dispute resolution mechanism of GPSA.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

N/A

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its

Type your response in this box. Simply click and start typing.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Stipends

2 Supplies

3 Court Clerk

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

We share the main GPSA office for filing and meetings when necessary.

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Student Activities Center Publications

Campus Address:

MSC 03 2210, SUB Rm 1018

Campus Telephone:

Two Organization Officers

Name	Title	Phone	E-mail
Ryan Lindquist	Assoc. Dir	277-4706	depar@unm.edu
Crystle Collier	SAC Coord.	277-4706	crystlem@unm.edu

Adviser

Name	Title	Phone	E-mail
Debbie Morris	Director	277-4706	dmorris@unm.edu

Number of Active Members

Grad./Prof.
Students

All

Undergraduate/
other Students

All

Staff/Faculty/
Community

All

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Yes, 2011-2012, \$1,000.00.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

ASUNM funds \$3,000.00 and the Student Activities Center covers the rest of the \$8,000 budget needed to print the Guide to Student Organizations and the Student Organization Handbook.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Student Activities Center provides comprehensive information services, charters all student organizations and provides advisement to student organizations. The Student Activities Center also provides publications to the UNM community supplying student organization contact information, university policies and procedures, and support services. The Student Activities Center also serves as a liaison between students and university administration.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

With the support of ASUNM and GPSA, the Student Activities Center is able to produce an extremely useful document: The Guide to Chartered Student Organizations. The Guide is published three times a year (Fall, Spring, New Student Orientation Summer) in the Daily Lobo. Printing three times a year allows for organizations who charter later in the year to be recognized and provides an increased chance for more students to see it and in turn get involved in campus life. Last year was our first year for three printings, and we received nothing but positive feedback from students and organizations. Another publication printed from the budget is the Student Organization Handbook. It is an essential tool for all clubs and provides them valuable information on policies and resources for student organizations. We have seen a steady increase in

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

The Student Activities Center provides these publications for the entire university community. The Guide and Student Organization Handbook are extremely valuable tools for all students and student organizations on campus. This part of your budget directly and positively impacts your constituents and allows for new students to see the benefits of getting involved on campus!

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Copying Services/Advertising

2

3

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

SUB Room 1018

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Student Activities Center Publications

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Copy Services/Advertising	Copies of Student Org Handbook and 3 printings of GSO in Daily Log	\$1,000.00	1	\$1,000.00	\$1,000.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
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					\$0.00	\$0.00
Page Total						\$1,000.00
Notes:						\$0.00 0.0%
Overall Total						\$1,000.00 \$1,000.00 0.0%

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

American Indian Council of Architects and Engineers

Campus Address:

1 University of New Mexico, Albuquerque, NM

Campus Telephone:

(505)277-0111

Two Organization Officers

Name	Title	Phone	
Jason Walker	President		
Alfred Kahn	Graduate Rep		

Adviser

Name	Title	Phone	E-mail
Ted Jojola	Reg Prof	505-277-6428	tjojola@unm.edu

Number of Active Members

Grad./Prof.
Students

1

Undergraduate/
other Students

5

Staff/Faculty/
Community

3

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

We have not been chartered in a few years.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive *including PB Funds*

Occasionally local Native Architects will donate space, food, supplies for our meetings. Members pay out of pocket for the rest.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Our purpose is to connect with other Native students and find ways to help our communities. Our student chapter has been inactive for 3 years until now. We are one of 2 AICAE chapters functioning in the country.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

We have promoted Native Architecture and Planning in primary schools on the reservation and plan to connect with many more.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

Type your response in this box. Simply click and start typing.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Advertising

2 Printing

3 Food

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

No

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

American Indian Council of Architects and Engineers

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
					\$0.00	\$0.00
					\$0.00	\$0.00
	Printing	cl 8.5x11	\$0.40	50	\$20.00	\$20.00
		cl 11x17	\$1.00	25	\$25.00	\$25.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Refreshments	Per meeting	\$20.00	5	\$100.00	\$75.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Advertising	Quarter Page lobo	\$150.00	2	\$300.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total					\$445.00	\$120.00
Notes:					\$0.00 0.0%	\$120.00
Overall Total					\$445.00	\$120.00

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Africana Leadership Opportunity Team

Campus Address:

Mesa Vista Hall 4016

Campus Telephone:

277-5644

Two Organization Officers

Name	Title	Phone	E-mail
Zero Aakil-Bey	Executive Director		
Gerald Smith	Director of Finance		

Adviser

Name	Title	Phone	E-mail
Dr. Jamal Martin	Visiting Lecturer Ill. African	277-5644	drjamal@unm.edu

Number of Active Members

Grad./Prof.
Students

5

Undergraduate/
other Students

15

Staff/Faculty/
Community

3

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

N/A

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive *including PB Funds*

Membership dues.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Africana Leadership Opportunity Team encourages members to participate in research opportunities, achieve the highest possible grades, work with the community to help create a pipeline to UNM. Africana Leadership Opportunity Team first chartered in Fall of 2011. It was the first Africana student organization to charter as well as the first Africana student organization to focus around scholarship. Present and past members are Ronald E. McNair Research scholars. The organization has also started a Africa Project with Ralph J Bunch Academy. Ralph J Bunch Academy is an Afrocentric K-8 charter school. Our project will conclude with the students of Ralph J Bunch Academy presenting at UNM.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Our organization has accomplished great things this year with two of our members being accepted into the Ronald E. McNair Research program for undergraduates as well as one of our members completing their research with Ronald E. McNair. We have also started an Africa Project with Ralph J Bunch Academy. We have held study sessions, where graduates and undergraduates can collaborate and offer professional and academic guidance. Our goal for the upcoming year is to continue our commitment to scholarship for members and community. We will also continue to work with Ralph J Bunch Academy. We will host one event a month that focuses on the African Diaspora.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

The Africana Leadership Opportunity Team focuses on scholarship and challenges its members to achieve to their fullest potential. We support our members by helping them plan for research opportunities and plan for graduate school. The Africana Leadership Opportunity Team works together to help all of our members to succeed. We have also built alliances with the community to help foster future scholars. We are a uniquely mixed student organization, with graduate and undergraduate students collaborating and bringing our diverse academic backgrounds together to create scholarship.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Food/Refreshments

2 Copying Services

3 Educational Supplies & Subscriptions

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes the Africana Leadership Opportunity Team advisor is able to store equipment, office supplies, etc. in his office, Mesa Vista Hall room 4016.

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Agora Crisis Center

Campus Address:

1820 Sigma Chi Rd. NE

Campus Telephone:

277-0749

Two Organization Officers

Name	Title	Phone	E-mail
Glenda Murphy	Dir. Of Internal Affairs	277-7855	gmurphy@unm.edu
Mia Mendoza	Dir. Of Recruitment and	277-7855	

Adviser

Name	Title	Phone	E-mail
Molly Brack	Director	277-0749	mollyb@unm.edu

Number of Active Members

Grad./Prof.
Students

21

Undergraduate/
other Students

62

Staff/Faculty/
Community

11

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

In FY12 we received \$2500 for advertising (\$700), computer costs (\$200), copying (\$300), general operating (\$100), office supplies (\$100), Professional services (\$200), dues and fees (\$500).

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

Private donations: \$1200, ASUNM: \$25,154, United Way: \$48,463, National Suicide Prevention Lifeline: \$13,500, Psychology Dept: \$50,000.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Founded in 1970 in response to a student suicide, Agora has provided free, confidential, compassionate help to anyone in need of emotional support ever since. Services include talk-line, walk-in clinic, online emotional support (CrisisChat), information/referrals, community education and volunteer opportunities. Agora is the only crisis center in the country which is staffed and funded primarily by students, yet serves an entire state. We are part of the National Suicide Prevention Lifeline and accredited by CONTACT USA. We offer at least one workshop per semester in ASIST, the most respected, evidence-based suicide intervention model in the world and are the only place that people can get this certification in the Albuquerque area.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

In FY 11, Agora answered 13,381 calls. So far in FY 12 we have answered 10,356 putting us on track for an approximate total of 16,000! We currently have 94 volunteers and are about to train 59 more this Spring. Some of our contacts have been made through our new Spanish-language line and many through our new Online Emotional Support service. We held three ASIST (applied suicide intervention skills) workshops, certifying a total of 104 people, most of whom were undergrad and graduate students here at UNM. We have been awarded a \$10,000 grant from the National Suicide Prevention Lifeline to support and expand our chat service and enable us to be part of their national portal. We hope to continue expanding all of our service throughout the coming year.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

Agora provides a service which students can not get anywhere else in the state. We are available to every graduate student at the University both as users of our service and as volunteers. Most of our volunteers look to us for reference letters and we have helped countless people get into graduate programs and acquire employment in the community with companies who know and respect our training and volunteer program. We hope that GPSA is proud of it's role in funding a program which Universities throughout the country look to as a role model.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Advertising

2 General Operating

3 Event (ASIST Workshop funding)

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

We are located at 1820 Sigma Chi and have adequate office space and storage.

GPSA Annual Budget Process Detail Sheet #2

Organization Name:

Agora Crisis Center

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Office supplies	Assorted supplies needed for operations at the crisis center			\$100.00	\$50.00
	Event	Applied Suicide Intervention Skills Training (ASIST) certification for ten graduate students	\$100.00	10	\$1,000.00	\$500.00
	Rentals	Lodging for five graduate students at the annual Agora volunteer/staff retreat	\$100.00		\$500.00	\$0.00
	General Operating	Supplies needed for operations at the crisis center, to include: cleaning supplies and equipment, cups, plates, napkins flatware, batteries, coffee, tea, and condiments for volunteers to have while on shift.			\$300.00	\$150.00
	Equipment	Bulb for LCD projector			\$200.00	\$0.00
	Postage	Mailings to promote the crisis line, walk-in clinic, training and community educational events			\$200.00	\$150.00
Page Total						
Overall Total						
					\$2,300.00	\$0.00
					\$3,460.00	\$470.00
						0.0%
						13.6%

Notes:

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Amnesty International UNM

Campus Address:

mailbox 24

Campus Telephone:

Two Organization Officers

Name	Title	Phone	E-mail
Alexandre Balay	Treasurer	[REDACTED]	[REDACTED]
Candace Lopez	Co-President	[REDACTED]	[REDACTED]

Adviser

Name	Title	Phone	E-mail
Ellen Grigsby	Lecturer	505-277-5233	egrigsby@unm.edu

Number of Active Members

Grad./Prof.
Students

10

Undergraduate/
other Students

40

Staff/Faculty/
Community

3

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

We received GPSA funding for our budget of the fiscal year 2010-2011. The amount was 750 dollars. This amount served to organized events and our general operations.

Describe any fundraising or self-generated income including membership dues. List other sources of funding the organization receives or expects to receive including PB Funds

We will be having several fundraisers to raise money for both Amnesty International USA and our own organization at UNM this year. Our main ways of obtaining self-generated income are through bake sales (tabling in the SUB) and cleaning the PIT stadium.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Amnesty International at UNM was started and chartered in 2010. Amnesty International at UNM's purpose is to assist Amnesty International USA in its efforts to campaign for human rights as recognized by the Universal Declaration of Human Rights. This chapter will work to educate the university and the greater Albuquerque area about ongoing human rights violations both here in New Mexico and the USA as well as around the world. Through grassroots activist tactics this organization will make efforts to pressure governments and individuals to end their inhumane actions and give all humans the rights they are entitled to under international human rights law.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

In the past year Amnesty International at UNM has taken over 30 UNM students on three trips across the country to attend Amnesty International USA conferences, and we have hosted two Student Activist Training Workshops which brought students from across New Mexico to UNM to learn about different ways they can continue Amnesty International's work in their high schools and communities. Amnesty International UNM was awarded the Best New University Chapter by Amnesty International USA at our regional conference, and many of our members have been given awards for their individual efforts. We have hosted many events and have built strong partnerships with different groups on campus. A few examples would be our bone making event with One Million Bones and a candlelight vigil to highlight the human rights abuses that happened during the

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

We have grown and keep growing every semester. This result brings bigger and better events with it. We have a solid core group of 25 students and a e-mail list of over 200. We also have a strong social media presence. The funding we are asking for is to help us throw more events so that as many students as possible can be involved in this work, even if they can't always attend meetings. We are well organized in our event planning and have many events planned for the coming year that highlight issues that are current in the news (Bahi discrimination in Iran, Internet Censorship...etc), educate (presentations) and will draw students to action. As

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

- 1 Postage - the core of Amnesty International's work is writing letters and sending petitions
- 2 Basic office supplies
- 3 Copying services- campaigns, educational materials, advertising events

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes, we have an office in the SUB that we share with Student for a Free Palestine. We renewed this space allocation and Amnesty will continue to have it for the next year.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Amnesty International UNM

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Office Supplies	Envelopes, boxes of (for letters and petitions)	\$5.00	5	\$25.00	\$65.00
	Office Supplies	Paper (for letters, petitions, copies and information)	\$5.00	5	\$25.00	
	Office Supplies	Binders (to keep paperwork organized)	\$5.00	5	\$25.00	
	Office Supplies	Tape (for advertising and demonstrations)	\$5.00	3	\$15.00	
	Other Supply Costs	Paint (for advertising and demonstrations)	\$5.00	10	\$50.00	\$75.00
	Other Supply Costs	Posters (for advertising and demonstrations)	\$1.00	50	\$50.00	
	Copying Services	Postcards (advertising, campaigns, and correspondence)	\$0.05	500	\$25.00	\$50.00
	Copying Services	Pamphlets and brochers (campaigns)	\$0.05	500	\$25.00	
	Conference fees	Amnesty West and Annual General meeting)	\$100.00	5	\$500.00	\$0.00
	Postage	Stamps (for everything we do!!!)	\$0.45	1000	\$450.00	\$400.00
	Postage	Packages (because sometimes it's cheaper to ship packages)	\$5.00	10	\$50.00	
	Honorarium	2 speakers for campaigns	\$125.00	2	\$250.00	\$0.00
	Refreshments	Snacks for meetings (8 per semester)	\$10.00	16	\$160.00	\$75.00
	General Operating	Lumber (for major campaigns)	\$20.00	4	\$80.00	
	General Operating	Fabric (for campaigns: \$5/yd x 10 = \$50)	\$50.00	2	\$100.00	\$130.00
						\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total						
Overall Total						
					\$1,830.00	\$795.00
					\$0.00	0.0%
					\$0.00	0.0%
					\$1,830.00	\$795.00

Notes:

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Assoc. for the Advancement of Minorities in Medicine

Campus Address:

Campus Telephone:

Two Organization Officers

Name	Title	Phone	E-mail
Umar Malik	co-president		
Evan Fogha	co-president		

Adviser

Name	Title	Phone	E-mail
Veronica Harding	Program Specialist		VSHarding@salud.unm.edu

Number of Active Members

Grad./Prof.
Students

45

Undergraduate/
other Students

Staff/Faculty/
Community

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

2010-2011 AAMM received \$825.83 from GPSA and this may or may not include PB funds

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

AAMM does sponsor an Annual Salsa Night in the spring that does serve as one of the primary fundraisers for the organization. In the past we have received PB funding.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

AAMM is a resource for pre-med students, middle/high school students, and the general community. We participate in programs that reach out to middle school, high school and undergraduate students to encourage them to continue their education. By informing them about the health care profession, we encourage them to achieve their goals of working towards a career in medicine. In the future, we hope that these students will help reverse the health care provider shortage our state faces in rural areas, and will ultimately help in decreasing health care disparities. In addition, we participate in mentoring programs and medical student panels for undergraduates. We also reach out to the community with our student run immigrant clinic. This clinic serves immigrants who are in need of medical services but do not have the financial capabilities for

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

AAMM is committed to the youth of our community. We want to motivate and encourage them to go to college. This passion led us to develop a mentoring program for middle school and high school students. We want to be a resource and support system for any student that may need or want a mentor in the future. AAMM members travel to middle schools and high schools around Albuquerque, as well as around the state to stimulate interest in the opportunities in the medical field, with an emphasis on doctoring. Our goal is to speak to diverse student populations in the state of NM and provide exposure to the students based on the experiences we have gained as medical students.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled

The AAMM immigration clinic is a student run clinic whose purpose is to provide low cost immigration physical exams to immigrants seeking Residency or Citizenship status. The exam fee is waived, allowing easier access to obtaining the required exam. In exchange, medical students are allowed to practice their clinical skills on real patients under the supervision of physicians from UNM. In addition, AAMM hosts an annual salsa dance every spring at the historic El Rey Theater to raise funds for ongoing community outreach projects. This event is open to the public and allows us to continue our work towards the advancement of minorities in medicine.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

- 1 Event funds for reserving El Rey Theater for AAMM Annual Salsa Night
- 2 Event funds for DJ for AAMM annual Salsa night
- 3 Food & Refreshments for our general meetings and for health panel

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

We currently do not have a place on main campus and we are not requesting a space at this time.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Assoc. for the Advancement of Minorities in Medicine

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only	
	Event	Booking of EL Rey Theater for AAMM Annual Salsa Night	\$400.00	1	\$400.00	\$0.00	
	Event	Funds for DJ for AAMM Annual Salsa Night	\$716.00	1	\$716.00	\$0.00	
	Event	cost for advertisement and flyers for AAMM Annual Salsa Night	\$70.00	1	\$70.00	\$0.00	
	Food & Refreshments	requesting funds for food and refreshments for our general meetings there are generally 2 meetings per semester			\$0.00	\$0.00	
	General Operating	migration clinic needs funds for basic office supplies paper, clipboard, pens, and other misc. office materials	\$250.00	4	\$1,000.00	\$200.00	
			\$60.00	1	\$60.00	\$0.00	
	Event	Senior Lunch for our graduating student members. Requesting funds Rent Private Room at EL Pinto	\$50.00	1	\$50.00	\$0.00	
	Event	Senior lunch speaker appreciation gift	\$20.00	1	\$20.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
PageTotal						\$2,316.00	\$310.00
Notes:						\$0.00 0.0%	\$0.00 0.0%
Overall Total						\$2,316.00	\$310.00

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Association for Non-Traditional Students

Campus Address:

Sub Room 1063

Campus Telephone:

505-277-4150

Two Organization Officers

Name	Title	Phone	E-mail
Brian Ditmer	President	[REDACTED]	[REDACTED]
Susan Garcia	Vice-President	[REDACTED]	[REDACTED]

Adviser

Name	Title	Phone	E-mail
Tim Backes	Ass. Director of Business	[REDACTED]	[REDACTED]

Number of Active Members

Grad./Prof. Students

12

Undergraduate/ other Students

64

Staff/Faculty/ Community

0

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Yes, but several years ago

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

Dues @ \$15.00/year or \$8.00/semester

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Association for Non-Traditional Students (ANTS) is a student group offering an ongoing peer-support, mentoring network, and information for the unique needs of non-traditional students. Our membership is open to any student registered with UNM and is mainly comprised of older students pursuing career changes, students returning to the classroom after time away from college, transfer students, and first-time college students from the workforce. We provide computer access including copying and printing, peer-tutoring, writing and study assistance, educational reference materials, social activities, and local community service outreach within the greater metropolitan area for our membership.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Our organization participates in Welcome Back Days (a major recruitment time). We have had an ANTS member receive the prestigious 2010 Truman Scholarship; another member ran for Queen during Homecoming; many ANTS members turned out for the Hanging of the Greens. Member committees developed safety and communication trainings for the membership and campus communities. Our lounge provides computers for use by members, space for individual and group study and school work. It also serves as a forum for debate and discussion of current events, and offers mutual support in the daily lives of our members, many of whom are juggling competing responsibilities of work and family, in addition to academics.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

Awarding ANTS the requested funds means a continuation of the work and support to non-traditional students we have been able to provide as one of the longest continuous membership organizations on campus. ANTS is unlike any other student group on campus because our membership reflects a diversity of age, culture, and socioeconomic background, while maintaining vital support needed for each individual member's academic success and achievement.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

- 1 Computer Software. Many of our graduate students could use these programs
- 2 Printer paper. We provide a valuable access point for our members with disabilities
- 3 Toner cartridges.

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

ANTS currently has a members/office space in SUB-1063

GPSA Annual Budget Process Detail Sheet #1

Organization Name: Association for Non-Traditional Students

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Computer Software				\$0.00	\$0.00
		Microsoft Project 2010	\$200.00	1	\$200.00	\$0.00
		Microsoft Visio	\$180.00	1	\$180.00	\$0.00
					\$0.00	\$0.00
	Computer/Printer Supplies				\$0.00	\$0.00
		Cases Printer Paper	\$40.00	3	\$120.00	\$0.00
		Copier toner cartridge	\$100.00	1	\$100.00	\$0.00
		Printer Toner Cartridge	\$150.00	2	\$300.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total					\$900.00	\$0.00 0.0%
Overall Total					\$900.00	\$0.00 0.0%

Notes:

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Association of Water Professionals

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Event	Film Series on Water Issues room and equipment (laptop/projector)	\$200.00	3	\$600.00	
		food	\$35.00	3	\$105.00	
	Rentals	Canoe Rental			\$0.00	
		Equipment	\$200.00	1	\$200.00	
		Food	\$150.00	1	\$150.00	
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
PageTotal					\$1,055.00	\$0.00
Notes:						0.0%
Overall Total					\$1,055.00	\$0.00
						0.0%

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Association of Water Professionals

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Event	Film Series on Water Issues			\$0.00	
		room and equipment (laptop/projector)	\$200.00	3	\$600.00	
		food	\$35.00	3	\$105.00	
	Rentals	Canoe Rental			\$0.00	
		Equipment	\$200.00	1	\$200.00	
		Food	\$150.00	1	\$150.00	
					\$0.00	
					\$0.00	
					\$0.00	
					\$0.00	
					\$0.00	
					\$0.00	
					\$0.00	
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					\$0.00	
					\$0.00	
					\$0.00	
					\$0.00	
Page Total					\$1,055.00	\$0.00
Notes:					\$0.00	0.00%
Overall Total					\$1,055.00	\$0.00

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Bangladeshi Student Association at UNM

Campus Address:

Room-2009, Centennial Engineering Building. 1 University of New Mexico,
Albuquerque, NM-87131

Campus Telephone:

Two Organization Officers

Name	Title	Phone	
Mohammad Hossain	President		
Hasan Faisal	Vice President		

Adviser

Name	Title	Phone	E-mail
Rafiqul Tarefder	Associate Professor		tarefder@unm.edu

Number of Active Members

Grad./Prof.
Students

17

Undergraduate/
other Students

5

Staff/Faculty/
Community

2

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Yes, \$500.00

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive *including PB Funds*

ASUNM

General Information

1. Provide a description of the purpose of your organization and history at UNM.

The purpose of Bangladeshi student association is to nurture and nourish the culture and heritage of Bangladesh through different programs which on the other hand help to familiarize Bangladesh to the diverse UNM community. In addition to this the student association provides the following services to the incoming students from Bangladesh – 1. Airport pickup, 2. Temporary home stay, 3. Help new students to become familiar with the University campus, city as well as community resources. Organizing a common platform for interaction between Bangladeshi students and community and familiarizing UNM to prospective students in Bangladesh is also part of our goal.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Accomplishment of the past year – 1. Bengali new year celebration. 2. Bangladeshi Graduate Recognition ceremony, 3. Provided support to 3 new Bangladeshi students, 4. Volleyball and cricket game during every weekend of summer and mid fall, 5. 2 Barb-q parties during summer, 6. Recreational tour at Durango, Denver, Colorado and Carlsbad Cavern New Mexico, Main goals for the organization in the upcoming year – International Mother Language Celebration on 19th February, Bangladeshi Graduate Recognition ceremony, Bengali new year celebration, Volleyball and Cricket game during summer and fall weekends, Social gatherings, Barb-q parties, Providing support to new incoming Bangladeshi students.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

Type your response in this box. Simply click and start typing.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Arranging cultural and recreational activity

2 Supporting new students

3 Promoting UNM to local students in Bangladesh

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes. Room #2009, Centennial Engineering building, 1 University of New Mexico, Albuquerque, NM 87131-0001

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Bangladeshi Student Association at UNM

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Advertising	Posting adds in Daily Lobo	\$20.00	2	\$40.00	\$40.00
	Copying service	Printing & copying	\$1.00	200	\$200.00	\$75.00
	Equipment	Equipment and accessories rental for events	\$150.00	2	\$300.00	\$300.00
	Food	Refreshment for meetings	\$40.00	8	\$320.00	\$150.00
	Events	Food for cultural events	\$200.00	2	\$400.00	\$100.00
	General operating	Website domain operating	\$15.00	1	\$15.00	\$0.00
	Office supply	Office stationary	\$50.00	1	\$50.00	\$50.00
	Postage	Stamps and envelopes	\$2.00	50	\$100.00	\$60.00
	General operating	Soccer ball, portable goal post	\$150.00	1	\$150.00	\$25.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total					\$1,575.00	\$800.00
Notes:					\$0.00 0.0%	\$800.00
					\$0.00 0.0%	\$800.00
Overall Total					\$1,575.00	\$800.00

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Beta Alpha Psi, Theta Xi

Campus Address:

2052 Anderson Graduate School of Management

Campus Telephone:

N/A

Two Organization Officers

Name	Title	Phone	E-mail
Lisa Palmer	President	(505)203-3878	lisa.a.palmer@gmail.com
Joshua Edwards	Treasurer	(505)999-8235	jedwar04@unm.edu

Adviser

Name	Title	Phone	E-mail
Craig White	Professor	(505)277-8777	white@mgt.unm.edu

Number of Active Members

Grad./Prof.
Students

32

Undergraduate/
other Students

33

Staff/Faculty/
Community

2

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Not to our knowledge within the past five years

Describe any fundraising or self-generated income including membership dues. List other sources of funding the organization receives or expects to receive *including PB Funds*

Membership Dues - Charged every semester per member
Becker Scholarship Raffle - Yearly fundraising raffle
Cinco De Piao - Yearly fundraising pay per pie
Sponsorship from Public Firms - Donations from local accounting firms
Various funding from National Office - Various monetary rewards from competitions and chapter status

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Beta Alpha Psi gives its members a chance to interact with the professional accounting, finance, and management information systems community, as well as an opportunity to explore all the possibilities in these professions. In addition, we have a long-standing tradition of community service, and all of our members become a part of this tradition. Our activities enhance the lives of our members and their careers after college.

We are very active in the professional recruiting process. We invite professional interviewers to hold mock interviews for Beta Alpha Psi members only. We operate the Accounting Lab, which is located in the R.O. Anderson Schools of Management, Room 2059. We also hold weekly technical meetings, featuring speakers

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Won the National Competitions in the Fall Semester for Best Practices, a first in the chapter's history.

Creation and maintaining a mentorship that may be replicated by other professional organizations. This includes over 50 students and professionals each semester.

Networking opportunities via technical presentations from firms all across Albuquerque including a Top 4 accounting firm, Sandia National Laboratories, the FBI, etc. for a total of 16 presentations on a variety of technical topics over 2 semesters.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

The majority of our funding is in the form of donations from local businesses. Unfortunately, this means that funding can vary from year to year based on the businesses' decision on the level of donation. Due to the economic climate, the amount of funding has not matched our rate of growth.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Computer

2 Camera

3 Lunches

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes, we have an office in Anderson and we are not requesting space in the SUB.

GPSA Annual Budget Process Detail Sheet #3

Organization Name:

Beta Alpha Psi, Theta Xi

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Equipment	Locking File Cabinet	\$80.00	1	\$80.00	
	Equipment	Camera for events - Silver Canon - PowerShot ELPH 300 HS	\$150.00	1	\$150.00	
	Equipment	4 gig memory Card	\$10.00	1	\$10.00	
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total					\$240.00	\$0.00 0.0%
Notes:					\$1,716.00	\$0.00 0.0%
Overall Total						\$280.00

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Chinese Students and Scholars Association

Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Ads on Daily Lobo (Quarter page, 3c * 8") for Spring Festival Gala	\$240.00	1	\$240.00	\$240.00
				\$0.00	\$0.00
Rentals	UNM Continuing Education Center for Spring Festival Gala	\$450.00	0.5	\$225.00	\$225.00
				\$0.00	\$0.00
Honorarium	the speakers in our welcome meeting for New Coming undergraduates	\$50.00	2	\$100.00	\$0.00
				\$0.00	\$0.00
Food & Refreshments	Food for Welcome Meeting for New Coming Chinese graduates	\$5.00	70	\$350.00	\$200.00
	Food for Mid-Autumn Festival Celebration for graduate members	\$5.00	320	\$1,600.00	\$640.00
	Food for Spring Festival Gala for graduate members	\$8.00	200	\$1,600.00	\$500.00
Office Supplies	Tapes for SFG decorations	\$2.00	20	\$40.00	\$75.00
	Mini Digital Video Tape for SFG performance	\$20.00	1	\$20.00	
	Pens, markers, tapes	\$1.50	20	\$30.00	
	Work log notebooks for officers	\$2.00	6	\$12.00	
Copying Service	.5 * 11 Color Copies for MAFP mooncake tickets (4 tickets per sheet)	\$0.40	100	\$40.00	\$100.00
	8.5 * 11 Color Copies for SFG tickets (4 tickets per sheet)	\$0.40	100	\$40.00	
	8.5 * 11 60# White Copies for SFG program menu (400 * 0.5)	\$0.09	400	\$36.00	
	Printings & Bindings for New Students' Guide Handbook	\$3.00	80	\$240.00	
				\$0.00	\$0.00
PageTotal				\$4,573.00	\$1,980.00
Notes:				\$0.00	0.00%
Overall Total				\$4,673.00	\$1,980.00
				\$0.00	0.00%

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization: Black Graduate Professional Student Association

Campus Address: N/A

Campus Telephone: N/A

Two Organization Officers

Name	Title	Phone	E-mail
Ashley Carter	President	[REDACTED]	[REDACTED]
Mark Worthy	Vice-President	[REDACTED]	[REDACTED]

Adviser

Name	Title	Phone	E-mail
Dr. Claudia Isaac	Assoc. Professor	[REDACTED]	[REDACTED]

Number of Active Members

Grad./Prof. Students	189	Undergraduate/ other Students	0	Staff/Faculty/ Community	0
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Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause? Based on the Spring 2011 budget process, BGPSA received \$1,200 in GPSA non-departmental funding this past year in order fund the organizations activities during the upcoming academic year.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds BGPSA will be receiving funding from NO other entity than GPSA non-departmental funding. The most current budget statement reports BGPSA's self-generated income to be \$158.

General Information

1. Provide a description of the purpose of your organization and history at UNM. _____

The Black Graduate and Professional Students Association (BGPSA) is a graduate body at the University of New Mexico that attends, primarily, to the needs of students of African descent. Founded in 1999, BGPSA aims to provide students with the opportunity for networking, mentorship, counseling, career development, research design, scholarship, and interpersonal exchange. We remain dedicated towards creating a harmonious environment and a platform for fostering academic excellence.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

BGPSA is proud to share that it accomplished a good deal this past year including the launch of our brand new Professional Development Workshop Series, the design and launch of our new website (www.unmbgpsa.com), and the co-hosting of the first Young African-American Professional Mixer. Expectations and goals for next year include establishing "Affiliate" status with the National Black Graduate Student Association (NBGSA), expanding the existing undergraduate outreach & support programming, and creating stronger ties with the greater Albuquerque Black community.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its

BGPSA recognizes that there is a critical lack of guidance & support for young African-American and other minority undergraduate students at UNM and, in response, during this past semester in particular, BGPSA has dedicated a substantial portion of its energy and resources to mentoring and assisting undergraduate and high school students. Further, BGPSA is the only graduate student organization that specifically strives to support Black students here at UNM.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

- 1
- 2
- 3

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes, African American Student Services. Yes, we are currently requesting space in the SUB.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Black Graduate Professional Student Association

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Office Supplies	Officer 1/2" Binders	\$3.50	4	\$14.00	\$14.00
	Office Supplies	Committee Chair 1/2" Binders	\$3.50	4	\$14.00	\$14.00
	General Operating	Business Cards (100 cards for 4 officers)	\$12.00	4	\$48.00	\$48.00
	Professional Services	Website Services (UNM-IT WCMS ten (10) service hours)	\$50.00	10	\$500.00	\$0.00
	Refreshments	Event Pizza & Drinks - Professional Development Series Workshops	\$50.00	4	\$200.00	\$200.00
	Refreshments	Event Appetizers - Young Black Professionals Mixer	\$100.00	1	\$100.00	\$100.00
	Copying Services	Flyers for Mixer and Workshop	\$1.00	50	\$50.00	\$0.00
	Printing Services	Posters for Mixer and Workshop	\$24.00	4	\$96.00	\$96.00
	Refreshments	SUB Catering for General Meetings	\$100.00	2	\$200.00	\$200.00
	Copying Services	Hand-out Packets - Professional Development Series Workshop	\$0.40	400	\$160.00	\$100.00
	Conference Fees	2013 NBGSA National Conference Fee	\$275.00	1	\$275.00	\$0.00
	Conference Fees	2012 NBGSA Regional Conference Fee	\$175.00	1	\$175.00	\$0.00
	Travel	Per Diem for NBGSA Conferences (Four (4) members for four (4) day	\$75.00	16	\$1,200.00	\$0.00
	Office Supplies	Divider Tabs for Officer Binders	\$2.25	4	\$9.00	\$9.00
	Office Supplies	Divider Tabs for Committee Chair Binders	\$2.25	4	\$9.00	\$9.00
	Advertising	Daily Lobo Ads (two (2) 3cx5 ads)	\$150.00	2	\$300.00	\$150.00
	Office Supplies	Miscellaneous	\$50.00	1	\$50.00	\$50.00
					\$0.00	\$0.00
Page Total					\$3,400.00	\$0.00 0.0%
Overall Total					\$3,400.00	\$0.00 0.0%

Notes:

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Brazil Club

Campus Address:

MSC03-2100

Campus Telephone:

(505)277-5907

Two Organization Officers

Name	Title	Phone	E-mail
Danielle Affonso	President	[REDACTED]	[REDACTED]
Adam Tafoya	Vice President	[REDACTED]	[REDACTED]

Adviser

Name	Title	Phone	E-mail
Jeremy Lehnen	Advisor	[REDACTED]	[REDACTED]

Number of Active Members

Grad./Prof.
Students

15

Undergraduate/
other Students

80

Staff/Faculty/
Community

3

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

no

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive *including PB Funds*

Alumni Dinner/Baking Sales

General Information

1. Provide a description of the purpose of your organization and history at UNM.

The purpose of the organization is to offer students an interactive and educational resource to enhance their understanding and appreciation for Brazilian culture and the Portuguese Language.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Past-year: Bate Papo (conversation group designed to enhance students' fluency in Portuguese. This year we will continue the conversation groups and have activities designed to introduce students to Brazilian students and culture.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

We offer support to a large number of students in the Spanish and Portuguese, Engineering and Latin American Studies programs, among others who study abroad. Brazil is growing economically and socially and it is becoming a major world influence and it is important that UNM students are able to learn more about Brazil and be exposed to different fields that the country is developing in.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

- 1 Educational/instructional materials. Materials, books, dvds used in conversation groups.
- 2 ments/food; we are responsible for an event called "Café Colonial" and a cultural lunch during each se
- 3 Rental Fees; tables, chairs, tents for bake sale and space for conversation groups and ultural lunch.

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

no

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Caribbean Studies Association

Campus Address:

N/A

Campus Telephone:

N/A

Two Organization Officers

Name	Title	Phone	E-mail
Talal Saint-Lôt	Co-Chair	[REDACTED]	[REDACTED]
Suom Francis	Co-Chair	[REDACTED]	[REDACTED]

Adviser

Name	Title	Phone	E-mail
Dr. Belinda Wallace	Assist. Professor	[REDACTED]	[REDACTED]

Number of Active Members

Grad./Prof. Students

12

Undergraduate/ other Students

5

Staff/Faculty/ Community

3

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

The Caribbean Studies Association (CSA) has NOT received any GPSA funding in the past.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

Since its inception, CSA has raised \$150 in small donations from community members and is planning to begin a campaign aimed at seeking funding support from local businesses as well.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Chartered for the first time in September 2011, the Caribbean Studies Association is a new student organization that aims to promote Caribbean studies at the University of New Mexico. CSA strives to support the Caribbean student community by providing social and academic networking opportunities where students have the opportunity to meet one another as well as members of the greater Albuquerque community from the Caribbean.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Major accomplishments of CSA thus far include the official chartering of the organization through Student Activities, the forging partnerships with key departments and student organizations (Spanish/Portugese & SOLAS), and the co-sponsoring of our first event ever. CSA hopes to grow in membership and establish a strong presence at UNM in coming years. In addition, CSA is seeking to assist in sponsoring a delegation of UNM students to attend/present at the 37th Annual Caribbean Studies Association conference in Guadalupe.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Food/Refreshments

2 Advertising

3

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

No our organization does not have a place on campus to store equipment. CSA will be requesting space in the SUB.

GPSA Annual Budget Application

Fiscal Year 2012-2013

[Redacted] Chinese Christian Campus Fellowship

Campus Address: SUB 1038

[Redacted] N/A

Two Organization Officers

Name	Title	Phone	E-mail
Zhanliang Sun	Vice President	[Redacted]	[Redacted]
Yan Cheng	Treasurer	[Redacted]	[Redacted]

Adviser

Name	Title	Phone	E-mail
Tang-Tat Ng	Professor	5 [Redacted]	[Redacted]

Number of Active Members

Grad./Prof. Students **15**

Undergraduate/ other Students **3**

Staff/Faculty/ Community **10**

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause? CCCF began to receive GPSA fund from 2008. For the fiscal year 2011-2012, CCCF totally received \$1250 from GPSA. The 80% of the fund expenditure was for food and related stuff (forks, spoon, cups, bows, napkin and plates) on Friday fellowship and outreach parties. 8% was used for printing and copying service.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

ACCC usually supports CCCF \$1000 annually for the UNM campus ministry. We receive around \$600 donations or gifts from our members annually.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

CCCF is the only Chinese Christian organization for UNM Chinese Students. The purpose of the organization is to serve Chinese speaking students in an attitude of Christian life and to provide spiritual development for young believers.

The objective of CCCF is to make more Chinese students have chance to know the belief of Christians and develop more believers of Jesus Christ.

Upto 2012, CCCF has been running for 17 years.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Accomplishments:

- 1) Weekly Friday fellow ship with refreshment. Attendance: 25~35.
- 2) Weekly shopping help for newcomers through the whole year.
- 3) Reception of about 20 new students at SUB on August 13th.
- 4) Trip to the Balloon Fiesta on Oct 1st.
- 5) Evanglism sermon by the guest speaker Baoxun on Oct 14th.
- 6) Thansgiving 2011 party at Rebecca's house. Attendance: 50
- 7) 2012 Chinese New Year celebration party at Rebecca's house. Attendance:50

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the oppportunity to share more with the committee during its scheduled hearing

Chinese Christian Campus Fellowship is the only Chinese Christian organization for UNM Chinese Students. Almost all of the Chinese students don't know Christian belief before they come here, although some of them oppose the belief. But the Christian belief is very important to these Chinese students, for their life, their study and their achievements. We have many testimonies showing that the Christian belief completely changing some persons' life as students here. The number of Chinese students and their families is about 500 in the UNM community. The same culture background helps us tell them the good new easier than the local ministries

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Food

2 Educational Supplies

3 Copy Services

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes. Our office is at SUB 1038. Yes.

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Chinese Students Soccer Club

Campus Address:

N/A

Campus Telephone:

N/A

Two Organization Officers

Name	Title	Phone	E-mail
Mingyan Xu	President	[REDACTED]	[REDACTED]
Thanaphon Tangcheong	vice-president	[REDACTED]	[REDACTED]

Adviser

Name	Title	Phone	E-mail
Tongsheng Zhang	Research Associate	[REDACTED]	[REDACTED]@unm.edu

Number of Active Members

Grad./Prof. Students

20

Undergraduate/ other Students

5

Staff/Faculty/ Community

5

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Yes. GPSA, \$950, 2011-2012; For equipments, events, foods and refreshment.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

ASUNM, \$300, 2011-2012

General Information

1. Provide a description of the purpose of your organization and history at UNM.

The CSSC is a non-profitable organization; necessary funds will be generated in an appropriate manner (no membership fee). Its members are 100% UNM students. Therefore, any students, whoever are interested in the soccer games (especially the Chinese soccer games), are eligible for the membership in the CSSC. The CSSC does not discriminate on the basis of race, nationality, sex, religion, political belief, or physical handicap. CSSC has a history over 10 years, we organize soccer games and relevant activities for students at UNM, provide a platform for students communications. Our object is to make soccer a popular sport among UNM students. We have regular weekly soccer games throughout whole year as well as participate in every campus soccer tournaments and indoor soccer games.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

On one aspect, In 2011 campus soccer tournaments, our CSSC did very well and won the chance to compete in semi-final. We hope this coming year, our CSSC will do better and win the championship. On the other aspect, our goal is to provide a platform for students communications, and to make soccer a popular sport among UNM student. For this coming year and in the future, We aim to attract more students to join in us and build our club as warm family for all soccer lovers. Since our membership is growing, we can now play the whole field each week, and we will continue having game every week for the whole year.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

We have a lot of members and each year we participate the soccer games hold by UNM and some other games organized by ourselves. There are a lot of Chinese students studying in UNM, a lot of them (both male and female) love soccer. We are providing a very meaningful platform to get them together, playing the games, practicing, watching games and some other social activities. UNM is the unique funding source for our organization. And we really need it for maintaining the necessary equipments, holding some soccer games and social activities, such as the BBQ.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1. Equipment

2. Event

3. Foods/Refreshment

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes, we have a place to store a pair of goals, the nets and some soccer balls. 127, FEC, UNM.

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Chinese Students and Scholars Association

Campus Address:

N/A

Campus Telephone:

N/A

Two Organization Officers

Name	Title	Phone	E-mail
Lingjing Bao	President	[REDACTED]	[REDACTED]
Yiming Yang	President	[REDACTED]	[REDACTED]

Adviser

Name	Title	Phone	E-mail
Wei Wennie Shu	Associate Professor	[REDACTED]	[REDACTED]

Number of Active Members

Grad./Prof. Students

50

Undergraduate/ other Students

320

Staff/Faculty/ Community

100

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Yes. In 2011-2012 Year, we received funding from GPSA in an amount of \$3500.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive *including PB Funds*

ASUNM, Consulate-General of The People's Republic of China in Los Angeles

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Chinese Students and Scholars Association (CSSA) is an organization to provide all kinds of services including study, recreations, living help to all Chinese students and their families. Our purpose is to help the Chinese students pursue their study and living successfully at UNM. We also try our best to build and strengthen the friendship between Chinese students and other nationality students in Chinese community through our activities.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

In the past year, we accomplished following programs: (1) Helped new coming Chinese students and scholars to settle down. These students included new undergraduate students, exchange undergraduate students, graduates and scholars, which was about 100. Besides, we held a welcome meeting for them, including our own orientation and committee member recruitment. (2) Celebrated the Mid-Autumn Festival on September 10th, 2011, including food service and games. Number of attendee was around 400. (3) Held a huge and successful celebration of Chinese New Year (Spring Festival) on January 28th, 2012, which included buffet with more than 100 dishes of food (most of them were Asian food), a Chinese Culture Exhibition Booth (showing Chinese Calligraphy, Paper-Cut, and Spring Festival Couplets), and a Chinese Spring Festival Gala

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

There are around 400 Chinese students and scholars in UNM, and more than 2000 Chinese living in Albuquerque community. CSSA is the ONLY student organization to serve all Chinese students and scholars in UNM. Our featured events, Mid-Autumn Festival Party and Spring Festival Gala are the biggest Chinese events in Albuquerque. Most Chinese students and scholars in UNM, as well as their families come and join our events every year. At the same time, these events would also serve as connection between Chinese students and local community. We are welcome all students and friends come to join our events, and Chinese

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Food & Refreshments

2 Rentals

3 Copying Services

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

We store office supplies in the labs of graduate student members. Some other equipment, like tools that could be reused for events are stored apartments of student members who lives in Student Family Housing.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Chinese Students and Scholars Association

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Advertising	Ads on Daily Lobo (Quarter page, 3c * 8") for Spring Festival Gala	\$240.00	1	\$240.00	\$240.00
					\$0.00	\$0.00
	Rentals	UNM Continuing Education Center for Spring Festival Gala	\$450.00	0.5	\$225.00	\$225.00
					\$0.00	\$0.00
	Honorarium	the speakers in our welcome meeting for New Coming undergraduates	\$50.00	2	\$100.00	\$0.00
					\$0.00	\$0.00
	Food & Refreshments	Food for Welcome Meeting for New Coming Chinese graduates	\$5.00	70	\$350.00	\$200.00
		Food for Mid-Autumn Festival Celebration for graduate members	\$5.00	320	\$1,600.00	\$640.00
		Food for Spring Festival Gala for graduate members	\$8.00	200	\$1,600.00	\$500.00
	Office Supplies	Tapes for SFG decorations	\$2.00	20	\$40.00	\$75.00
		Mini Digital Video Tape for SFG performance	\$20.00	1	\$20.00	
		Pens, markers, tapes	\$1.50	20	\$30.00	
		Work log notebooks for officers	\$2.00	6	\$12.00	
	Copying Service	.5 * 11 Color Copies for MAFP mooncake tickets (4 tickets per sheet)	\$0.40	100	\$40.00	\$100.00
		8.5 * 11 Color Copies for SFG tickets (4 tickets per sheet)	\$0.40	100	\$40.00	
		8.5 * 11 60# White Copies for SFG program menu (400 * 0.5)	\$0.09	400	\$36.00	
		Printings & Bindings for New Students' Guide Handbook	\$3.00	80	\$240.00	
					\$0.00	\$0.00
PageTotal					\$4,573.00	\$0.00 0.00%
Notes:					\$4,673.00	\$0.00 0.00%
Overall Total					\$4,673.00	\$1,980.00 \$1,980.00

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

UNM College Democrats

Campus Address:

Box 107

Campus Telephone:

None

Two Organization Officers

Name	Title	Phone	E-mail
Alex Bazan	President		
Keenan Wilder	Vice-President		

Adviser

Name	Title	Phone	E-mail
Dr. Ellen Grigsby	Lecturer III: Political Science		

Number of Active Members

Grad./Prof.
Students

6

Undergraduate/
other Students

35

Staff/Faculty/
Community

3

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

College Democrats has received regular funding from GPSA for the past several years as part of our regular operating budget, last semester we received \$1250.00 from GPSA.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

College Democrats have also applied for funding from ASUNM for the upcoming fiscal year and have received regular funding from them in the past. Our group also have several hundred dollars in self generated funds from a fundraiser held several years ago.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Our organization exists to get students involved in the democratic process. In the past, the organization has played a pivotal role in engaging students in campaigns. Despite having a common interest in politics of the Democratic Party, our organization does not discriminate based on any political, religious or theological views. It is an outlet for students to discover their political beliefs and help shape the world they live in. Our organization believes it is absolutely critical for young people to be involved in the political process and because of this we hold regular voter registration and turn out events and plan to do so even more in this election year.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

In the last year we have a large number of successful events on and off campus. We have had many social events at Brickyard Pizza which have brought in new members and several candidates for state and federal office who spoke to our group. We most recently held a State of the Union watch party with more than 30 in attendance. We have held many voter registration events on campus including many with food, such as cotton candy, snow cones and other pops. We were involved in canvassing to support candidates in the municipal elections last fall and as well as local ward elections at which several of our members were elected to ward and precinct offices. We helped with the State and County Democratic party conventions here in Albuquerque. For next year our main goal is to organize the campus to turn out for the presidential elections and try to get UNM students to be as actively involved in this critical election as possible. After the

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

This upcoming fiscal year will be especially critical for our organization because of the Presidential election, we hope to play a major role in encouraging involvement on campus.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

- 1 Refreshments
- 2 General Operating
- 3 Copying Services

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

In Lobo Lair Storage E.

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

UNM College of Pharmacy - Class of 2015

Campus Address:

College of Pharmacy - MSC09 5360

Campus Telephone:

505.272.3241

Two Organization Officers

Name	Title	Phone	E-mail
Thao Tran	President		theoTRAN@salud.unm.edu
Kybran Lamkin	Vice-President		IkLamkin@salud.unm.edu

Adviser

Name	Title	Phone	E-mail
Blaine Benson	Director of Reison Control		JEBenson@salud.unm.edu

Number of Active Members

Grad./Prof.
Students

89

Undergraduate/
other Students

Staff/Faculty/
Community

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

N/A

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

Have not done any fundraising to this point. We have yearly dues of \$100 that are not required for the members to pay.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

The College of Pharmacy has long established history with UNM, therefore, our main purpose of this group is to develop future leaders and healthcare providers to the community and society as a whole. In order to fulfill this purpose, we will participate in diadatic academic work & charitable works for the school and the community.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Our class has been praised by the faculty, administration, and older groups for our enthusiasm and participation in many of the school's activities. We were able to have members of the organization win competitions regarding patient care and will be heading out to the regional and national competitions.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its

I am very proud to be the president of this amazing group of people. They make my job easy and I would like to help them out in any way that can help nourish there minds and bodies.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Food & Refreshments

2 Computer Supplies & Printing

3

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes we do. The College of Pharmacy has provided a room for us.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

UNM College of Pharmacy - Class of 2015

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Food & Refreshment	Provide nourishment to the members, because most meetings will be held during lunch time (monthly meetings)	N/A	N/A	\$200.00	\$200.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Computer supplies	Paper will be used to advertise and help with organization's fundraisers along with any other misc. usages the organization may need (Black & White)	\$0.00	200	\$0.70	
					\$0.00	
					\$0.00	
		Cardstock will be used to provide pertinent information for the members as they head out on rotations in the community	\$0.07	50	\$3.50	
					\$0.00	\$0.00
	Office Supplies				\$0.00	\$0.00
					\$0.00	\$5.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total					\$204.20	\$205.00
Notes:						
Overall Total					\$204.20	\$205.00

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Delta Sigma Pi

Campus Address:

Delta Sigma Pi ASM-UNM Abq. , NM 87131

Campus Telephone:

n/a

Two Organization Officers

Name	Title	Phone	E-mail
Kaila J. Grafeman	President		Kaila@unm.edu
Alexander Heubeck	VP of Finance		aheubeck@unm.edu

Adviser

Name	Title	Phone	E-mail
Stacy Sacco	Professional Professor		sasacco@unm.edu

Number of Active Members

Grad./Prof.
Students

1

Undergraduate/
other Students

33

Staff/Faculty/
Community

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

n/a

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive *including PB Funds*

Membership Dues per semester, Fundraising (bake sales etc.)

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Delta Sigma Pi Gamma Iota is a professional fraternity organized to foster the study of business in universities; to encourage scholarship, social activity and the associatio of students for their mutual advancement by research and practice; to promote closer affiliation between the commercial world and students of commerce; and to further a hgiher standard of commercial ethics and culture and the civic and commercial welfare of the community.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Delta Sigma Pi is an International co-ed business fraternity with 273 chapters nationwide and 235,000 brothers initiated since 1907. We offer Brotherhood,Scholarship and are highly involved in the community. Major accomplishments include our various well-established Networks with ASM/UNM, External businesses, and Entrepreneurs. In addition, our outstanding Community Involvement in projects such as - Storehouse West - Watermelon Mountain Ranch - UNM Children's Hospital, Run for the Zoo, and many others.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the oppportunity to share more with the committee during its scheduled hearing

Our organization is the only professional international co-ed businesss fraternity on campus that accepts all business concentrations and economics majors.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Office Supplies

2 Speakers

3 Advertising

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes, in the Anderson School of Management Building,ASM 1008

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Delta Sigma Pi

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Office Supplies	Binders	\$15.00	10	\$150.00	\$0.00
	Other Supply Costs	Chalk Box	\$12.00	2	\$24.00	\$12.00
		Posters	\$5.00	6	\$30.00	\$30.00
	Copying Services	Fliers	\$0.75	52	\$39.00	\$0.00
		Newsletters	\$0.40	55	\$22.00	\$22.00
	Advertising	Banners	\$30.00	2	\$60.00	\$0.00
	Professional Services	Speaker Fees	\$100.00	2	\$200.00	\$50.00
	Refreshments/Food	Pizza	\$8.00	10	\$80.00	\$0.00
		Cookies	\$3.00	15	\$45.00	
		Soda	\$2.00	10	\$20.00	
		Water	\$2.00	10	\$20.00	
	Facility Rental	Meeting Room	\$30.00	2	\$60.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total					\$750.00	\$0.00
						0.0%
Notes:					\$750.00	\$0.00
Overall Total						0.0%
						\$114.00
						\$114.00

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization: **Diversity Organization (DO!)**

Campus Address: **Psychology Department, Logan Hall**

Campus Telephone: **505-277-1394**

Two Organization Officers

Name	Title	Phone	E-mail
Yajaira Pena-Esparza	Doctoral Candidate	[REDACTED]	ypenaes@...
Brenna Greenfield	Doctoral Candidate	[REDACTED]	brenna@...

Adviser

Name	Title	Phone	E-mail
Dr. Steve Verney	Assoc. Professor	[REDACTED]	sverney@...

Number of Active Members

Grad./Prof. Students: **10** Undergraduate/other Students: **0** Staff/Faculty: **0**

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause? **DO! has not received GPSA funds before. We are now seeking for outreach activities requiring funding; we plan to sponsor a preparing undergraduate students seeking a graduate education.**

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds **DO! does not fundraise or collect membership dues. In the past the Psychology Clinic has provided funds related to printing and (approx. \$100). The Dept of Psychology has also provided funding for training workshops designed to improve awareness of diversity for graduate students in the department (approx. \$1000). While this has enabled us to focus on current activities within the Dept of Psychology, we lacked funds for campus-wide outreach.**

General Information

1. Provide a description of the purpose of your organization and history at UNM.

The mission of the Diversity Organization is to enhance the diversity of the field of psychology helping professions in the areas of race, ethnicity, gender, sexual orientation, religion (spirituality), and disability; as well as to increase visibility and tolerance of diversity. This organization has been active in the UNM community since 2007.

2. Provide information on some of the major accomplishments of the organization this year and provide a few expectations and goals for next year and the future.

This academic year we will be sponsoring two workshops to enhance the recruitment of ethnic students for psychology graduate training programs. These workshops aim to help increase representation in graduate psychology programs and in the profession. The first workshop will target freshman and sophomore undergraduate students to highlight possible career paths in psychology. The second workshop will target juniors and seniors who have contemplated applying to graduate school with preparation and the application process. Additionally, to increase awareness of clinical psychology training, we also plan to host invited speakers who are well-versed in disciplines related to mental health.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled meeting.

This organization serves a crucial function for clinical psychology doctoral students. As future providers of psychotherapy in a minority-majority state and an increasingly diverse country, it is our ethical responsibility to continually strive towards understanding of diverse perspectives and how this may impact providing mental health treatment. Furthermore, we plan to launch campus-wide outreach programs to increase the representation of diverse populations in the field of psychology.

4. With limited funding available and a large demand it may not be possible to fund every item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Educational Supplies/Subscriptions (Workshops): \$320

2 Travel (conferences): \$500

3 Copying Supplies (Workshops): \$90

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

The Diversity Organization does not have a current need for storage space and is not requesting for space in the SUB.

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GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Diversity Organization (DO!)

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Copying supplies	Workshops: Manuals - 20 pgs (@ \$0.035/pg; \$0.02/staple)	\$0.72	125	\$90.00	\$50.00
	Edu supplies/Subscription	Workshops: Books ("Getting In")	\$20.00	16	\$320.00	\$200.00
	Food/Refreshments	Workshops: Light snacks and refreshments	\$100.00	2	\$200.00	\$75.00
	Honorarium	Graduate Diversity Trainings: Speaker honorariums	\$250.00	1	\$250.00	\$0.00
	Travel	Conference fees for five students	\$100.00	5	\$500.00	\$0.00
					\$0.00	\$0.00
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Page Total						\$1,360.00
Notes:						\$0.00 0.0%
Overall Total						\$1,360.00 \$325.00 0.0%

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Engineers Without Borders

Campus Address:

Campus Telephone:

Two Organization Officers

Name	Title	Phone	E-mail
Kent Steinhaus	Treasurer	[REDACTED]	kstein@unm.edu
Ryan Webb	President	[REDACTED]	[REDACTED]

Adviser

Name	Title	Phone	E-mail
Mark Stone	Assistant Professor	[REDACTED]	stone@unm.edu

Number of Active Members

Grad./Prof.
Students

10

Undergraduate/
other Students

27

Staff/Faculty/
Community

5

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

We applied for appropriations last spring in 2011 for travel to Bolivia for our assessment/ pilot trip. We received funding for two graduate students

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

Our organization self-generates the majority of our own funds as we have a running budget of approximately \$20,000 per anum. Fundraisers include food sales at Whole foods grocery stores, a golf tournament, a 5k, support from local breweries, and a 50-50 raffle sale. We also receive funding form ASUNM through the budgeting and appropriations processes. Our dues (\$400/year) have been paid by the school of Engineering for the past 2 years.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

The mission of Engineers Without Borders USA is to support community driven development programs worldwide by collaborating with local partners to design and implement sustainable engineering projects, while creating transformative experiences and responsible leaders. Our core values are integrity, service, collaboration, ingenuity, leadership and safety. The University of New Mexico chapter is with the Tismane people of northern Bolivia on water supply, hygiene and sanitation projects.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

In June 2011, the University of New Mexico chapter traveled with nine people to two communities in Bolivia where EWB-UNM assisted in construction of a latrine, built several water filters from local materials, and conducted hygiene training. EWB-UNM's partner Non Governmental Organization has reported on use of filters and hand washing stations in these communities. For the summer 2012 trip, we hope to take another team of students down, build additional biosand filters, rehab contaminated wells, repair the leaky distribution system, and introduce and build composting latrines.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its

We are a group that is gaining momentum and has accomplished many things with the help of ASUNM. We are running an annual budget of about \$20,000 of which is mostly self generated. This budget will help us to continue to build momentum and is key to our success.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Educational/Instructional Filter building materials/supplies

2 Advertising

3 Educational/Instructional - Spanish lessons/cds

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes in the Engineering Student Services Center, 2nd floor, Centennial Engineering Center.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Engineers Without Borders

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Refreshments/Food	Pizza and soda for each bi-monthly meetings	\$25.00	4	\$100.00	\$100.00
	Computer/Printer Supplies	Ink cartridges (black and color)	\$17.00	6	\$102.00	
	Advertising	Memory Sticks for Presentations	\$20.00	2	\$40.00	
		Daily Lobo Advertising (meetings and events)	\$60.00	5	\$300.00	
		Club Banners for events w/sponsors	\$75.00	1	\$75.00	\$75.00
	Copying Services	Tri-Fold brochures, Color	\$0.41	300	\$123.00	
		Thank you Cards for sponsors and guest speakers, printed with a photo	\$0.21	100	\$21.00	
	Office Supplies	Resume paper for resume building workshop	\$15.00	1	\$15.00	
		Pens, Markers, tape, staples	\$50.00	1	\$50.00	
		Bullitin Board	\$50.00	1	\$50.00	
	Other Supply Costs	All Weather Notebooks and Pens	\$30.00	5	\$150.00	
	Educational/Instructional	Spanish Speaking lessons/cds	\$100.00	2	\$200.00	\$25.00
		Spanish dictionaries	\$8.00	4	\$32.00	
		Filter Building Materials, 5 gal Buckets, PVC, Gravel, Glue, Difusser	\$30.00	5	\$150.00	
		Filter Building Tools, Saw, Pipe fitter, Seives, Wheel Barrel	\$100.00	1	\$100.00	
	Postage	Coil of 100 Stamps	\$44.00	1	\$44.00	
	Professional Services	Speakers for yearly workshop, and General meetings	\$50.00	2	\$100.00	
	Long Dist Telephone Charge	Additional Phone cards for communication with team and communities in	\$100.00	2	\$200.00	
Page Total					\$1,852.00	\$0.00 0.0%
Overall Total					\$1,952.00	\$0.00 0.0%

Notes:

GPSA Annual Budget Process Detail Sheet #2

Organization Name:

Engineers Without Borders

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	General Operation	Club T-Shirts for Officers and Speakers	\$10.00	10	\$100.00	
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
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					\$0.00	\$0.00
Page Total					\$100.00	\$0.00
		Overall Total			\$1,952.00	\$200.00

Notes:

\$0.00
0.0%

\$0.00
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GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Global Health Interest Group

Campus Address:

BMSB 107, MSC08 4700, 1 Univ. of NM, Albuquerque, NM
87131

Campus Telephone:

Two Organization Officers

Name	Title	Phone	E-mail
Maria Analisa Sandoval	President		
Riana Wurzbarger	Treasurer		

Adviser

Name	Title	Phone	E-mail
Norm Taslitz	Prof. Dept. Family Med		

Number of Active Members

Grad./Prof.
Students

30

Undergraduate/
other Students

Staff/Faculty/
Community

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Previously, the GHIG has received funding from organizations such as local running stores, REI, Sunflower Market and others for specific event sponsorship.

Describe any fundraising or self-generated income including membership dues. List other sources of funding the organization receives or expects to receive including PB Funds

The annual Global Health 5K serves as our largest fund raising event, this is often sponsored by community businesses. Furthermore, we try to connect students with organizations that provide travel funds/scholarships but we don't receive any funding as a organization.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

The Global Health Interest Group strives to provide students, faculty and community members with a forum for shared experiences and discussions about international health; to build a network of contact in the international health field, and assemble a database of opportunities and funding for students interested in exploring health experience. We also partake in community project and promote a greater awareness of international health issues.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Annually, the Global Health Interest Group sponsors a Global Health 5K run at the UNM golf course. This even provides students, staff and community members the opportunity to learn about our organization, become aware of international health issues and opportunities for students to explore global healthcare. Second, we organize a lunch series where students who have traveled abroad or done fourth year rotations abroad to discuss their experiences. We also have a similar forum for faculty members who do research or have clinical practice outside of the United States.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled

Our organization works to serve the medical student community and assist them in their endeavor to explore global health opportunities and ways to cultivate an international community of health caregiving and cooperation. Each student involved in our program shows dedication to service on a local level in order to be eligible for funding to serve abroad.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1. Global Health 5K Funding: as our main event this provides awareness and community service
2. Lunch Series: Our primary way of reaching new students and allowing others to share their experience
- 3.

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

We do not currently have a location to store equipment on campus.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Global Health Interest Group

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Advertising	Publicity for Global Health 5K	\$1.00	75	\$75.00	
	Copying	Flyers for Global Health 5K	\$0.85	100	\$85.00	
	Equipment	Timing system for Global Health 5K	\$1.00	212	\$212.00	
	Food/Refreshments	Quarterly Lunch Meetings	\$4.00	50	\$200.00	
	Honorarium	Thank you gift cards for lunch speaker series	\$4.00	25	\$100.00	
					\$0.00	\$0.00
					\$0.00	\$0.00
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					\$0.00	\$0.00
					\$0.00	\$0.00
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					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total					\$672.00	\$0.00
Notes:					0.0%	0.0%
Overall Total					\$672.00	\$0.00

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Internal Medicine Interest Group

Campus Address:

North Campus

Campus Telephone:

Two Organization Officers

Name	Title	Phone	E-mail
Melissa LeBlanc	President		
Elizabeth Rodriguez	Treasurer		

Adviser

Name	Title	Phone	E-mail
George Comerchi	MD		

Number of Active Members

Grad./Prof.
Students

30

Undergraduate/
other Students

Staff/Faculty/
Community

10

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Yes we have received funding in the past, we received 1,000 last year from the GPSA

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

We did fundraising last year for the benefit he had, about a 1,000 was raised. This year we plan to have a bake sale as well as possibly an auction in order to raise funds.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Internal Medicine Interest group IMG has been set up at UNM SOM for the purpose of exposing medical school students to the wide variety of career choices within Internal Medicine, as well as giving them the opportunity to interact with professionals in that field.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

So far this year the internal medicine group has had a panel of internal medicine general doctors come and speak to interested students. We would like to do monthly interactions between staff and students in these meetings in order to promote interest in Internal medicine as well as to get a realistic view of what a career in internal medicine is like. We would also like to continue to have our yearly benefit for students to talk with internal medicine doctors one on one. We would like to continue this in order to connect the students with mentoring staff and get a foot in the door for their career in internal medicine.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its

Type your response in this box. Simply click and start typing.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Food

2 Event

3

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

No we do not.

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

International Society for Pharmacoeconomics and

Campus Address:

MSC09 5360 1 University of Mexico Albuquerque, NM 87131

Campus Telephone:

Two Organization Officers

Name	Title	Phone	E-mail
Alex Woesching	Vice-President		awoesching@salud.unm.edu
Luis Robles	President		lrobles5@salud.unm.edu

Adviser

Name	Title	Phone	E-mail
Dr. Dennis Raisch	Faculty Advisor		draisch@salud.unm.edu

Number of Active Members

Grad./Prof.
Students

11

Undergraduate/
other Students

0

Staff/Faculty/
Community

3

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

No

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

ISPOR-SCUNM members have received some funding support from the College of Pharmacy for Poster printing and Research Project and Travel Grants from the Office of Graduate Studies for travel to national meetings (ISPOR, American Pharmacists Associations, Western Pharmacoeconomics Conference (upcoming this year), Society For Medical Decision Making (upcoming this year). The organization has fundraised by selling food.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

To provide a platform for fostering exchange of ideas among students in pharmacoeconomics and health outcomes research by providing an environment to facilitate interaction between students, academia, pharmaceutical industry, government, and health related organizations. The organization was established in 2002, and has actively attended and participate in College of Pharmacy speaker series and research events. ISPOR-SCUNM has hosted speakers including health economics forefather, Dr. Michael Drummond In October 2010.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Last summer ISPOR-SCUNM student and faculty members attended the 16th Annual International ISPOR meeting in Baltimore, MD. Students presented research posters, enrolled in short courses, and attended research symposia and plenary sessions. ISPOR-SCUNM is planning an open house event for late spring 2012 to showcase student research to the greater College of Pharmacy and UNM Health Sciences Center. Student and faculty members will attend the ISPOR 17th Annual meeting in Washington DC and expect to present submitted research. The organization is discussing efforts to recruit College of Pharmacy PharmD students into the organization.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its

ISPOR-SCUNM is made up of students in the Pharmacoeconomics, Epidemiology, Pharmaceutical Policy and Outcomes Research (PEPPOR) Graduate Program in the College of Pharmacy, who conduct high impact health care research, but are a relatively small portion of the college compared to the PharmD program (11 students total on average vs. ~90 students per class). We seek funding to increase our exposure within the College of Pharmacy, the UNM Health Sciences Center, and greater UNM community. Increased ISPOR funding and exposure will encourage valuable research efforts to improve health and health

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Polo Shirts

2 Business Cards

3 Research Open House Printing Expenses

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

UNM College of Pharmacy PEPPOR Grad Student Office

GPSA Annual Budget Process Detail Sheet #1

Organization Name: Society for Pharmacoeconomics and Outcomes Research Student Chapter at University

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	General Operating	with group logo/name (to be provided to new members on rolling ba	\$16.00	15	\$240.00	\$0.00
	Food and Refreshments	SCUNM Research Open House to be held in late Spring 2012 (and	\$100.00	1	\$100.00	\$100.00
	Copying Services	ing research posters for Research Open House (to be shared betwe	\$150.00	1	\$150.00	\$100.00
	Professional Services	ss cards to support member professional development at national m	\$15.00	11	\$165.00	\$165.00
	Food and Refreshments	annual ISPOR-SCUNM group dinner at National meeting (ISPOR DC	\$15.00	10	\$150.00	\$0.00
					\$0.00	\$0.00
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	Page Total				\$805.00	\$0.00 0.0%
	Notes:					
	Overall Total				\$805.00	\$0.00 0.0%

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Kappa Psi Gamma Rho

Campus Address:

2502 Marble Ave NE, ABQ, NM 87106

Campus Telephone:

505-277-8101

Two Organization Officers

Name	Title	Phone	
Amaka Nwagbologu	Regent		
Santiago Gonzales	Treasurer		

Adviser

Name	Title	Phone	E-mail
Dr. Jeffrey Norenberg	GCD		jnorenberg@salud.unm.edu

Number of Active Members

Grad./Prof.
Students

86

Undergraduate/
other Students

0

Staff/Faculty/
Community

9

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

No

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

We charge members a range of 60-125 dollars depending on the classification (e.g. 1st year vs. 4th year), however about half the amount of dues goes to our National Office. We generate around 800 dollars from fundraiser that usually goes to operational costs for our chapter

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Kappa Psi Pharmaceutical Fraternity is the oldest and largest professional pharmacy fraternity in the world. As the first national pharmaceutical fraternity, Kappa Psi has acquired thousands of members who are actively practicing in many facets of pharmacy. Many prominent individuals in the pharmacy profession, both locally and nationally, are members of Kappa Psi. Known as an international professional fraternity, Kappa Psi strives to promote the field of pharmacy through the benefits of fraternal affiliation and innovation.

The objectives of Kappa Psi are:

(a) To conduct a professional fraternal organization for the mutual benefit of its members;

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Our members have participated in many events to educate the public about healthcare. Some of these events include our Lung and Asthma Awareness philanthropy that we did in conjunction with APhA, participating in the Fight for Air Climb, and making food baskets for the homeless. In the future, we will be hosting the Kappa Psi Blood Drive on North Campus and educating the public on the different types of immunizations available and why immunizations are important.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

Type your response in this box. Simply click and start typing.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Conference Fees

2 Advertising

3 Copying Services

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes, in the basement of the College of Pharmacy. We are not requesting space in the SUB

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Lobo Growl Student Association

Campus Address:

SAC BOX 76

Campus Telephone:

Two Organization Officers

Name	Title	Phone	E-mail
Tami Lynn	Co-Pack Leader		tamilynn@unm.edu
Billy Ulibarri	Treasurer		bjames@unm.edu

Adviser

Name	Title	Phone	E-mail
Richard Towne	General Manager KUNM	277-8009	richardtowne@kunm.org

Number of Active Members

Grad./Prof.
Students

6

Undergraduate/
other Students

9

Staff/Faculty/
Community

1

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Yes, The Lobo Growl rec'd \$1,600 from the Council August 2010, as a special allocation. Additionally, the LFC allocated \$500 for the 2011-2012 year. I. The money was used primarily for the purchase of new equipment, allowing us to edit and broadcast shows. We also began advertising in earnest in the Daily Lobo

Describe any fundraising or self-generated income including membership dues. List other sources of funding the organization receives or expects to receive including PB Funds

We raised \$109 in a bake sale in November 2011. We haven't spent the money but are considering its use for a large scale "launch event" in 2012. We are also applying for funds from ASUNM, who funded us at \$750 last year

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Chartered in September 2010, the Lobo Growl is UNM's only student run and student managed radio outlet. The radio station is streaming online, broadcasting content developed by UNM students. Currently, we have 6 shows airing consistently, with new episodes always in production. We are always accepting new submissions or show ideas on our website. KUNM, the local public radio station, helped us get started with some used equipment. They have also provided training, for free, on the new audio editing equipment. Further, KUNM has housed us in one of their studio offices while we apply for space in the SUB. We are happy to continue providing UNM students access to a broadcasting outlet.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

the LG has been successful in recruiting 3 new DJs, 2 of which are grad students, who have been consistently producing shows. We developed a process for soliciting, receiving, and evaluating shows proposed by UNM students. We have also been trouble-shooting and establishing the audio stream, quality assurance issues. Next year, we will begin using broadcast time to advertise or share announcements, events from other student orgs. Continue training DJs and help them produce and broadcast their work. The big goal for the next year, however, is to get installed into the SUBs student lair. Our current location, while generous, does not allow easy access for students to stop by, or to easily access our equipment. In addition to a permanent home, we will begin a large-scale publicity campaign to build listenership.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

The Lobo Growl has worked w KUNM to set up the technical and operational backbones for the station. We don't have a large listenership just yet, as our focus has been producing content and creating infrastructure. In the next year, we will begin advertising to listeners!

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 advertising

2 copying

3 Computer supplies

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Type your Response in this box. Simply click and start typing.

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Movimiento Estudiantil Chicana/o de Aztlan (MEChA)

Campus Address:

Student Activities Box # 58 msc 03 2210

Campus Telephone:

505-277-5020

Two Organization Officers

Name	Title	Phone	E-mail
Claudia Hernandez	Co-chair	[REDACTED]	imeza01@unm.edu
Cecilia Velasco	Treasurer	[REDACTED]	cvelasco@unm.edu

Adviser

Name	Title	Phone	E-mail
Ruben Zurita	Counselor	505-277-4537	rzurita@hotmail.com

Number of Active Members

Grad./Prof.
Students

6

Undergraduate/
other Students

12

Staff/Faculty/
Community

6

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

N/A

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

Bake sales, Occasional organizational grants, and will be requesting GPSA appropriations funding.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Movimiento Estudiantil Chicana/o de Aztlan promotes and recruits students into higher education, retain our cultural identity, preserve and study our her/history, maintain ties with the community, and politically active. MEChA will fulfill our commitment to promote higher education among Latina/o students in the greater Albuquerque area. Our involvement within the UNM community has always been present because of the commitment of our members who see individual success along with community improvement. MEChA is an avenue for students to gain leadership and networking skills while in school to enable them to better their communities in their chosen career.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

MEChA de UNM plans to reach out to the greater Albuquerque area high schools to promote and recruit the students into higher education. We will be visiting the high schools, and inviting high school students to our UNM Campus for general and specific events. We are also co-sponsoring the Mock Wall Project taking place in March which will bring together many UNM organizations. We will be collaborating with the Mexican Student Association (MexSA) and Raza Graduate Student Association (RGSA) for the Cinco de Mayo event. We are planning out events to provide students with workshops and discussion topics on issues that students want to address and provide resources and information.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

MEChA de UNM is a bridge for students and the community who seeks to gain an education and be successful. We help make the transition between high school to college/university by providing resources, activities, leadership development, and a host of other skills transferable to other settings.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Refreshments/Food

2 Advertising

3 Honorarium

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

MEChA de UNM currently stores it's supplies and office equipment at El Centro de La Raza.

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

UNM SOM Sex Ed Project

Campus Address:

MSC 08 4700 BMSB 107

Campus Telephone:

Two Organization Officers

Name	Title	Phone	
Carrie Kester	President		
Julia Kreger	Vice President		

Adviser

Name	Title	Phone	E-mail
Dr. Eve Espey	Assoc Dean of Students	505-272-6383	eespey@salud.unm.edu

Number of Active Members

Grad./Prof.
Students

~15

Undergraduate/
other Students

0

Staff/Faculty/
Community

4

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

PB funds: \$140 Fall 2011, \$168.50 Fall 2010.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

No fundraising or self-generated income.
November 2010: \$2,000 grant for travel
PB funds: See above

General Information

1. Provide a description of the purpose of your organization and history at UNM.

The UNM SOM Sex Education Project is a partnership between UNM medical students and faculty aimed at providing accurate, evidence-based health information to assist students in understanding sexuality, making responsible decisions, and preventing pregnancy and sexually transmitted diseases (STDs). Our goal is to deliver a comprehensive curriculum that includes reproductive anatomy/physiology, communication skills, abstinence, contraception, STD/pregnancy prevention, sexuality, rape and other related topics, while simultaneously serving as role models for careers in medicine.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

We recruited several new schools for sex education including a couple of elementary schools. Travel to Ecuador to train sex ed teachers.

Goals:

Recruit more medical students to teach sex ed.

Continue to reach out to schools throughout the state and offer them our services.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Copying Services

2 Food & Refreshments

3 Educational Supplies & Subscriptions

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Locker on North Campus. Not requesting space in the SUB.

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Men of Color Alliance

Campus Address:

MSC05 3040

Campus Telephone:

Two Organization Officers

Name	Title	Phone	E-mail
Patrick Barrett	Co-Facilitator		
Jamar Smith	Co-Facilitator		

Adviser

Name	Title	Phone	E-mail
Don Trahan	Program Specialist	505-277-5645	dtrahan@unm.edu

Number of Active Members

Grad./Prof.
Students

9

Undergraduate/
other Students

34

Staff/Faculty/
Community

4

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

No, MOCA just chartered this year.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

MOCA receives support from ENLACE, Equity and Inclusion and Student Affairs. We are also fundraising from businesses and from members.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

The Men of Color Alliance (MOCA) is a student organization that mentors students of color at UNM. We have men of color in our student organization that mentor the undergraduate members with getting to graduate school. Our undergraduate members mentor freshmen and sophomore men of color navigate through UNM by giving support and showing where to locate resources that service men of color at UNM. The undergraduate members also mentor men of color at CNM to help with the transferring process. The graduate, undergraduate, and CNM members also mentor men of color in high school and middle school. The Men of Color Alliance chartered in the Fall of 2011 and is the first student organization to focus specifically on Men of Color.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

The major accomplishments of the Men of Color Alliance this past year is that three of our members were accepted to present at the Black, Brown, and College Brown conference in Tampa Bay, Florida. The members will be presenting to a group of 60 men of color about the Men of Color Alliance at UNM. The Men of Color Alliance is also helping men of color at CNM to charter a Men of Color Alliance at CNM. We have also held one social event a month that has seen active participation from undergraduate and graduate students, CNM students, community members, and high and middle school students. This semester, MOCA is also hosting monthly workshops as well as social activities. At the Men of Color Alliance social events we have had active participation by community groups including the Partnership for Community Action and Advocates for Equity.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

The Men of Color Alliance puts a tremendous emphasis to mentoring men of color at UNM. With the graduation rates of men of color on campus being less than 30% our student organization works across UNM, CNM, and the community to help improve that number. We have been able to receive national attention with other universities to share the opportunities we have created for our men of color at UNM. The Men of Color Alliance has also built a strong connection with CNM, high and middle school, and community men of color making our student organization well rounded.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Refreshments/Food

2 Copying

3 Promotional Materials

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

We can store materials in Equity and Inclusion, 217 Dane Smith Hall.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Men of Color Alliance

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Refreshments/Food	8 meetings for the year	\$25.00	8	\$200.00	\$150.00
	Refreshments/Food	8 monthly social events	\$200.00	8	\$1,600.00	
	Copying Services	Event Fliers, brochures, newsletters, and postcards	\$350.00	1	\$350.00	\$100.00
	Facility Rental	Stone Age Climbing Gym (social event)	\$35.00	20	\$700.00	
	Professional Services	DJ services for 1 monthly social event	\$75.00	1	\$75.00	
	Professional Services	30 shirts for Men of Color Alliance Members	\$12.00	15	\$180.00	
	Other Supply Cost	Posters and craft supplies	\$75.00	1	\$75.00	
	Educational Materials	Books, DVDs and magazine	\$200.00	1	\$200.00	
	Other Materials	pencils, pens and other promotional materials	\$250.00	1	\$250.00	\$100.00
	Honorarium	2 speakers for the year	\$50.00	2	\$100.00	
	Other Supply Cost	supplies for service projects with middle schools (social event)	\$100.00	2	\$200.00	
	Travel	Railrunner tickets to visit Santa Fe (social event)	\$6.00	20	\$120.00	
	Facility Rental	MOCA Semester Retreats at El Chante: Casa de Cultura	\$100.00	2	\$200.00	
	Other Costs	tickets for Popejoy and/or other UNM event (social event)	\$15.00	20	\$300.00	
	Other Costs	Movie Night at UNM SUB Theater (social event)	\$3.00	20	\$60.00	
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Notes:

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Neplai Student Association

Campus Address:

Student Activities Box#109, MSC03 2210, 1 UNM, ABQ,
NM 87101-0001

Campus Telephone:

505-277-2420

Two Organization Officers

Name	Title	Phone	E-mail
Naresh Nepal	President		nnepal@unm.edu
Dadhi Adhikari	VicePresident		dadhinp@unm.edu

Adviser

Name	Title	Phone	E-mail
Prof. Alok Bohara	Advisor	5052775903	bohara@unm.edu

Number of Active Members

Grad./Prof.
Students

20

Undergraduate/
other Students

10

Staff/Faculty/
Community

2

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

GPSA funding for 2011/2012. \$1600 (Food, Office supplies, others-Picnic, Soccer, Honorarium)

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

NA

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Nepali Student Association at the University of New Mexico was established at 2004. The purpose of this organization is to achieve cooperation and better communication among the Nepalese students and promote brotherhood among students from across the globe. Furthermore, this organization intends to keep Nepalese culture among Nepalese students alive.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Some of the activities from Nepali Student Association (NSA) in the year 2012; (a) Welcoming new students-Fall 2011 (b) Cultural gathering during Dashain festival (October) and Tihar festival (November) (c) weekly soccer game (d) visited New Mexico State University for friendly soccer match (June) For the next year, NSA expects the following new programs; (a) Organizing talk program from prominent Neaplese scholar (b) increase participation in the programs organized by OIPS.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its

Nepali Student Association falls under one of the minority communities at UNM. Yet we have been able to pull together students from different parts of the world and introduce them to the unique culture and tradition of Nepal. NSA is also actively involved in organizing friendly soccer match and other activities between students at UNM and other students from neighbor universities such as NMSU, Las Cruces. In addition, NSA is in collaboration with other organization have had participated in intramural sports. These activities would not possible without support from the GPSA fund

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Soccer

2 Picnic

3 Food (Not for resale)

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes; Nepal Study Center at Department of Economics (for office supplies)
Recreation Service Center, UNM Johnson Center (for soccer gears)

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Net Impact

Campus Address:

None

Campus Telephone:

None

Two Organization Officers

Name	Title	Phone	E-mail
Shawnda Hill	President		
Stephanie Marks	Vice President		

Adviser

Name	Title	Phone	E-mail
Shawn Berman	Graduate Adviser	505-277-1792	sberman@unm.edu

Number of Active Members

Grad./Prof.
Students

20

Undergraduate/
other Students

Staff/Faculty/
Community

2

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Yes, Net Impact received GPSA funding in the spring of 2011. We received \$800 during the budgeting process for operating expenses including administrative, meeting and event expenses.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive *including PB Funds*

Our organization received funding for our membership dues to the national organization from our advisers. Aside from this, we have not received funds from any other sources.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Net Impact is an international organization with a mission to inspire, educate and equip individuals to use the power of business to create a more socially and environmentally sustainable world. Our local chapter currently is comprised primarily of business students though our meetings and events are open to all UNM students. We have worked closely with the newly formed Net Impact undergraduate chapter as well as collaborated with other UNM departments on campus-wide projects and initiatives, the UNM TEDx event and the annual E-Waste Recycling Drive, co-sponsored by Net Impact and the UNM Sustainability Department.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

This year Net Impact was able to send 4 officers to the national Net Impact conference in Portland, Oregon. This was a great learning experience for the leaders of our organization. We helped sponsor the UNM TEDx Abq event which, though it was a first-time event, drew a respectable crowd. We co-sponsored the annual E-Waste Recycling Drive with the Sustainability Department as mentioned above. We also hosted an ethical leadership panel on the topic of Occupy Wallstreet. Net Impact's annual trip to the State Capital will be happening later this month. Also, in the coming months we are planning a social mixer involving local businesses and students as well as an event for Earth Day.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

Unfortunately, the membership for the club has fallen in the last few semesters. Therefore, Net Impact is planning on doing some heavy promoting and advertising in the fall to try and boost membership. Much of the money requested will be going towards that purpose.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Food and Refreshments

2 Computer Supplies and Printing

3 Advertising

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

We do have an office in the Anderson School of Management that is able to store equipment and supplies.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Net Impact

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Printer Supplies and Printers	Will need supplies for printing fliers and meeting documents	\$150.00	1	\$150.00	\$100.00
	Office Supplies	Pens, name tags, notebooks...etc	\$50.00	1	\$50.00	\$0.00
	Food and Refreshments	Food for 4 meetings and/or panel discussions	\$40.00	4	\$160.00	\$150.00
	Food and Refreshments	Food for recruitment - including Anderson Club Days	\$40.00	1	\$40.00	
	Advertising	Advertising in Daily Lobo	\$150.00	1	\$150.00	\$0.00
	Event	Annual trip to State Capital - Travel (UNM van rental fee + fuel)	\$100.00	1	\$100.00	\$0.00
	Event	Annual trip to State Capital - Lunch (~ 15 members)	\$10.00	15	\$150.00	\$0.00
					\$0.00	\$0.00
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					\$0.00	\$0.00
PageTotal					\$800.00	\$250.00
Notes:						
Overall Total					\$800.00	\$250.00

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Out Queer Grads

Campus Address:

MSC05 3040

Campus Telephone:

505-2770834

Two Organization Officers

Name	Title	Phone	E-mail
Andrew Alegria	Treasurer		
Matthew Rush	QVR Representative		

Adviser

Name	Title	Phone	E-mail
Melanie Moses	Assistant Professor	505-277-9140	melaniem@unm.edu

Number of Active Members

Grad./Prof. Students

77

Undergraduate/ other Students

0

Staff/Faculty/ Community

0

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Yes, Out Queer Grads received \$660 from GPSA last year.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

Out Queer Grads has received support from campus and community allies for our educational, social and other events. We also have fundraised for our Advocacy/Bathroom Project.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Out Queer Grads is the organization of lesbian, gay, bisexual, transgender, queer, questioning, intersex and ally graduate and professional students at the University of New Mexico. OQG was chartered for the first time in fall 2010.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

This year, Out Queer Grads has hosted bi-weekly meetings and education/social activities. In Fall 2011, we hosted Drag Bingo and co-hosted the Back2School Summit, CRT Symposium and QSA Drag Show. In Spring 2012, OQG hosted the Queergasm and is planning to host the LGBT Health Week and co-sponsoring the Joteria/RGSA Fundraiser, Mock Wall Project and NM Queer Student Summit.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

Out Queer Grads is the first LGBTQQIA graduate and professional student organization at UNM Main Campus. We collaborate with Queer Straight Alliance as well as LGBTQQIA student groups affiliated with the UNM Health Science Center and Law School. We are the only LGBTQQIA graduate and professional student group in New Mexico.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1

2

3

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

We partner with the LGBTQ Resource Center to store materials.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Out Queer Grads

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Food/Refreshments	Food/refreshments for meetings	\$25.00	8	\$200.00	\$200.00
	Advertising	Out Queer Grads banner	\$100.00	1	\$100.00	\$100.00
	Advertising	Out Queer Grads Fall & Spring postcards	\$110.00	2	\$220.00	\$220.00
	Office Supplies	General office supplies	\$100.00	1	\$100.00	\$75.00
	Conference Fees	NGLTF Creating Change Conference Registration	\$150.00	3	\$450.00	\$0.00
	Copying	Copying for meetings and events	\$10.00	10	\$100.00	\$100.00
	Educational	Books, DVDs and subscriptions	\$350.00	1	\$350.00	\$195.00
	Honorarium	Speaker(s) for NM Queer Student Summit	\$125.00	1	\$125.00	\$0.00
	Professional Services	Speaker(s) for NM Queer Student Summit	\$350.00	1	\$350.00	\$0.00
	Professional Services	Facility Fee/Semester Retreat/EJ Chante: Casa de Cultura	\$100.00	2	\$200.00	\$200.00
	Food/Refreshments	Mind/Body/Spirit Committee Fall & Spring Workshops	\$200.00	2	\$400.00	\$200.00
	Professional Services	Mind/Body/Spirit Committee Queer Pilates Fall/Spring Series	\$50.00	8	\$400.00	\$200.00
	Food/Refreshments	Academic/Research Fall & Spring Research Presentations	\$200.00	4	\$800.00	\$300.00
	Food/Refreshments	Advocacy/Bathroom Project Information Sessions	\$200.00	2	\$400.00	\$0.00
	Food/Refreshments	Advocacy/Bathroom Project Training	\$200.00	1	\$200.00	\$200.00
	Honorarium	Advocacy/Bathroom Project Trainer	\$125.00	1	\$125.00	\$125.00
	Professional Services	Advocacy/Bathroom Project Trainer	\$500.00	1	\$500.00	\$0.00
					\$0.00	\$0.00
Page Total					\$5,020.00	\$2,115.00
					\$5,020.00	\$2,115.00

Overall Total

Notes:

\$0.00
0.00%

\$0.00
0.00%

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Raza Graduate Student Association

Campus Address:

MSC06 3830

Campus Telephone:

505-277-5020

Two Organization Officers

Name	Title	Phone	E-mail
Christopher Ramirez	Co-Chair		
elisita pintor	Co-Chair		

Adviser

Name	Title	Phone	E-mail
Sylvia Celedon-Pattichis	Associate Professor	505-277-2536	sceledon@unm.edu

Number of Active Members

Grad./Prof.
Students

657

Undergraduate/
other Students

41

Staff/Faculty/
Community

87

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Yes, RGSA has received non-department, GPSA Council and GPSA Office funds. \$500 in 2009-2010, \$500 in 2009-2010 and \$1,000 in 2010-2011 from non-departmental and \$2,300 in other GPSA funds from 2007-present.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

RGSA fundraises primarily for the RGSA Scholarship, which we awarded \$3,500 in 7 \$500 scholarships for UNM students in 2011-2012. We also work with El Centro de la Raza, Graduate Resource Center and other campus and community partners to support all of our RGSA activities.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

RGSA is the oldest graduate and professional student of color organization at the University of New Mexico having been first chartered in 1995. The purpose of RGSA is to provide collegiality for Chicano/a Latino/a graduate students and other members of the UNM community concerned with the goals of the organization; work toward recruiting and retaining Chicano/Latino students in graduate school; provide a forum to share, present and collaborate research; and to promote and maintain awareness of Chicano/Latino culture.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

In 2011-2012, RGSA awarded \$3,500 in scholarships. Some highlighted events from Fall 2011 include the RGSA Party in the Park, Back2School Summit, Dia de la Raza/RGSA Scholarship Fundraiser and CRT Symposium. In Spring 2012, we are planning a Game Night, Joteria/RGSA Scholarship Fundraiser, Cesar Chavez Presente and Dolores Huerta CRT Teach-In. In addition to Research Showcases, we're also supporting the NM DIA Student Week of Action, DREAM Act Week of Action and Mock Wall Project. In 2012-2013, RGSA will continue to focus on our four strategic areas of Latina/o CRT, immigration, research and scholarships with a focus on activism, leadership and partnerships on campus and in the community.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

RGSA represents more than 1,000 Latina/o graduate and professional students at the University of New Mexico and also "bridges" the Latina/o undergraduate students as well as the community. We "build community" with events that include food, networking and sharing of ideas and resources and also serve as advocates for Latina/o students, including undocumented immigrant students, and families at UNM.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Food

2 Computer

3 Honorarium/Travel

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

RGSA stores materials and holds most meetings and activities at El Centro de la Raza in Mesa Vista Hall.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Raza Graduate Student Association

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Food/Refreshments	Food/refreshments for meetings	\$25.00	8	\$200.00	\$200.00
	Advertising	Fall & Spring semester RGSA Postcards	\$110.00	2	\$220.00	\$0.00
	Computers	Desktop computer for RGSA	\$750.00	1	\$750.00	\$750.00
	Supplies & Printing	Printing for RGSA meetings and events	\$150.00	1	\$150.00	\$150.00
	Copying	Flyers for meetings and events	\$10.00	10	\$100.00	\$0.00
	Educational	Books, DVDs & subscriptions	\$350.00	1	\$350.00	\$250.00
	Honorarium	Honorarium for non-UNM Latina/o Student/Faculty	\$125.00	2	\$250.00	\$0.00
	Office Supplies	General Office Supplies	\$100.00	1	\$100.00	\$100.00
	Food/Refreshments	Food/Refreshments for RGSA Party in the Park	\$200.00	1	\$200.00	\$0.00
	Food/Refreshments	Food/Refreshments for Back2School Summit	\$200.00	1	\$200.00	\$0.00
	Food/Refreshments	Food/Refreshments for CRT Symposium	\$200.00	1	\$200.00	\$0.00
	Food/Refreshments	Food/Refreshments for Game Night	\$200.00	1	\$200.00	\$0.00
	Food/Refreshments	Food/Refreshments for Cesar Chavez Presente	\$200.00	1	\$200.00	\$0.00
	Food/Refreshments	Food/Refreshments for Dolores Huerta CRT Teach-In	\$200.00	1	\$200.00	\$0.00
	Conference Fees	Conference Registration for NACCS Conference	\$95.00	4	\$380.00	\$0.00
	Advertising	RGSA Pens	\$130.00	1	\$130.00	\$0.00
	Professional Services	Travel for non-UNM Latina/o Student/Faculty	\$250.00	2	\$500.00	\$0.00
	Professional Services	Facility Fee/Semester Retreats/El Chante: Casa de Cultura	\$100.00	2	\$200.00	\$200.00
Page Total					\$4,530.00	\$0.00 0.0%
Notes:					\$4,730.00	\$0.00 0.0%
Overall Total					\$4,530.00	\$1,650.00
					\$4,730.00	\$1,850.00

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Student Contract Management Association (SCMA)

Campus Address:

MSC03 2210 Mail Box #90, Albuquerque, NM 87131

Campus Telephone:

505-277-3237

Two Organization Officers

Name	Title	Phone	E-mail
Rameez Burney	President	[REDACTED]	[REDACTED]
Dianna Martinez	Secretary		dmarti59@unm.edu

Adviser

Name	Title	Phone	E-mail
Amelia Nelson	Lecturer	5052773237	nelson@mgt.unm.edu

Number of Active Members

Grad./Prof.
Students

6

Undergraduate/
other Students

20

Staff/Faculty/
Community

5

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

No, our organization has not received GPSA funding in the past.

Describe any fundraising or self-generated income including membership dues. List other sources of funding the organization receives or expects to receive including PB Funds

We've received ASUNM appropriations funding (approx. \$2000) in the past. We also receive student membership dues every year from existing members and every semester from new memberships (\$15/yr). In addition, we raised \$750 in sponsorships for travel expenses for our students.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

We are a new organization chartered in the fall of 2010. Our organization helps inform students of the careers and challenges posed by the contracting and procurement fields. We provide our student members with the opportunities to hear from guest speakers actively in the field. Such an event acts as an advantageous networking opportunity for our student members. In addition, we value professional development and encourage and assist our student members in increasing their business skills.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Our greatest accomplishment was hosting an Etiquette Dinner for our student members and other students. During this event we were able to raise money through sponsorships that allowed our student members the opportunity to attend a Leadership Conference for students and professionals in the contracting field. This event also provided the opportunity for our student members to network with professionals in the contracting field. Our goal is to make SCMA the organization that is known and hosts this event every year. Additionally, we'd like to increase our graduate student membership base.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

Our organization is fairly new to UNM, whereas other universities have had a contracting association for some time. Despite our nascency we have active membership, new students joining every semester and the willingness to fundraise. We need this funding to help our growth and operational needs, as well as assist in making SCMA known throughout UNM for professional development.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1. Etiquette Dinner

2. Food and Refreshments

3. Copying Services

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

No, we do not. We are currently requesting space in the SUB.

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Society of Native American Graduate Students

Campus Address:

NA

Campus Telephone:

505-277-6343

Two Organization Officers

Name	Title	Phone	E-mail
Cynthia Mason	Co-President		
Catherine Montoya	Co-President		

Adviser

Name	Title	Phone	E-mail
Lloyd Lee	Professor	277-1822	triplel@unm.edu

Number of Active Members

Grad./Prof.
Students

30

Undergraduate/
other Students

8

Staff/Faculty/
Community

5

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

FY2010-2011 - \$1500: The funding was used to recruit members, conduct professional workshops, purchase office supplies, and outreach to the community

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

All efforts of FY2011-2012 concentrated on partnerships with other departments to sponsor professional and graduate school workshops as well as community service

General Information

1. Provide a description of the purpose of your organization and history at UNM.

The Society of Native American Graduate Students (SNAGS) serves as an avenue through which Native American graduates, undergraduates, staff and faculty at the University of New Mexico main and branch campuses can meet to discuss recruitment, exchange essential information, build networks and collaborations between all students to make the passage to graduation obtainable. We share and participate in various cultural events that our Nations and Tribes hold. SNAGS also provides vital information to help students become more aware of communities concerns and for Native American students to be more involved.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Co-sponsored:
~Graduation Resource Center workshop - Let's Talk Graduate School for all interested undergraduates to talk about graduate school experiences, featured Scholarship representatives from Graduate Horizons
~American Indian Student Services - Miss Indian UNM Pageant
~American Indian Student Services - Film Series
~Co-Sponsored - PNMGC Critical Race Workshops
Future Events: Language and Health Workshops, Critical Race Symposium with PNMGC

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its

We did not apply for FY2011-2012 funds which could have been a barrier to this year's activities. We became resourceful in utilizing the partnerships we already had in order to co-sponsor a few events that we thought were essential to the graduate student body

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Events

2 Advertising

3 Office Supplies

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

NA

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Student Society of Health-Systems Pharmacists

Campus Address:

MSC09 5360

Campus Telephone:

505-272-3241

Two Organization Officers

Name	Title	Phone	E-mail
Megan Hudacek	President		
Wesley Campbell	Treasurer		

Adviser

Name	Title	Phone	E-mail
Melanie Dodd	Professor	505-272-4998	mdodd@salud.unm.edu

Number of Active Members

Grad./Prof.
Students

40

Undergraduate/
other Students

0

Staff/Faculty/
Community

1

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

We are unaware of any previous funding received through GPSA.

Describe any fundraising or self-generated income including membership dues. List other sources of funding the organization receives or expects to receive including PB Funds

The majority of our self-generated income comes from annual membership dues collected primarily in the fall. Dues for the local chapter are \$20 per student. Additional funds come from health fairs, an annual career fair held on UNM's North Campus, and fundraising activities. In the previous year, this has included business card sales to pharmacy students and a bake sale.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

SSHP is a local chapter under the national organization know as the American Society of Health-System Pharmacists. The overarching goal of our national organization is to improve medication use and patient safety through better pharmacy education and professionalism. Our student society is focused on educating and providing students with resources about post-graduate training in pharmacy practice residencies within hospitals and health systems around the country. Students learn about careers in health systems from guest speakers from around Albuquerque at monthly meetings as well as faculty run residency information sessions, generally held once or twice per year depending on student interest.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

In the fall semester SSHP vaccinated over 1,500 people through various health fairs held at the COP, UNMH, and other locations in Albuquerque. We've also started a strong mentorship program pairing pharmacists in the community with current students that will be continued in the years to come. SSHP also provided students the opportunity to test their clinical problem-solving abilities through the Clinical Skills Competition with the winners representing UNM at the National Competition in December in New Orleans. Along with the CSC winners, other students went to the annual Mid-Year meeting to explore the residency showcase and explore post-graduate education opportunities around the country. The society will continue to hold monthly meetings, where a pharmacist out in the community comes to discuss their career path and give advice.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

Type your response in this box. Simply click and start typing.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Food/Refreshments

2 Honorarium

3 Conference Fees

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes, we currently have storage space in the College of Pharmacy basement.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Student Society of Health-Systems Pharmacists

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Food/Refreshments	Food for meetings for members	\$50.00	4	\$200.00	\$200.00
	Honorarium	To provide gift cards and thank you items for meeting guest speaker	\$20.00	8	\$160.00	\$50.00
	Conference Fees	Attendance fees to attend national meetings for students	\$250.00	2	\$500.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
	Page Total				\$860.00	\$250.00
		Notes:			\$0.00 0.0%	\$250.00 0.0%
		Overall Total			\$860.00	\$250.00

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Student Coalition for Diversity

Campus Address:

MSC02 1630

Campus Telephone:

277-7397

Two Organization Officers

Name	Title	Phone	E-mail
Marisa Silva	Co-chair	[REDACTED]	[REDACTED]
Janette Peñuñuri	Co-chair	[REDACTED]	[REDACTED]

Adviser

Name	Title	Phone	E-mail
Margaret Gonzales	Unit Administrator	277-6062	margo@unm.edu

Number of Active Members

Grad./Prof.
Students

35

Undergraduate/
other Students

5

Staff/Faculty/
Community

20

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Yes, the SCD received \$1,100 in the 2011-2012 Fiscal Year.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive *including PB Funds*

No fundraisers were held over the last year.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Chartered as a student organization since 2002, the mission statement of the Student Coalition for Diversity (SCD) is: "Working to retain students of color through ongoing peer mentoring that provides academic, social, cultural and emotional support."

In March 2007, the SCD Steering Committee, consisting of graduate and professional students, created the SCD "Strategic Plan" and developed six "Strategic Areas:"

- Academic & Professional Development
- Faculty of Color Mentoring & Networking
- Graduates of Color Research

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

In fall 2011, SCD hosted monthly membership meetings in September, October and November. The Bienvenida was held in August 2011 and the End of the Semester Fiesta in December 2011. In spring 2012, SCD has already hosted monthly membership meetings in January and February. Meetings are also planned in March and April and the End of the Semester Fiesta in May 2012.

SCD co-sponsored the Fall 2011 orientation for over 300 new graduate and professional students with the Office of Graduate Studies in August 2011. In January 2012, SCD and GPSA co-hosted the Spring 2012 orientation for over thirty new graduate and professional students.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

The Student Coalition for Diversity serves students, faculty, staff and community as we want to offer a platform to interact and educate each other about academics, professional development and community awareness among other issues. The need for funding is crucial for our organization to continue serving with various events, advertising, refreshments and printing necessities to our communities.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Food/Refreshments

2 Advertising

3 General Operating

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes, we have an office already and No, we are not requesting SUB space.

GPSA Annual Budget Process Detail Sheet #1

Organization Name: _____

Student Coalition for Diversity

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only	
	General Operating	ership Workshop; Costs associated with planning, organizing & ho	\$250.00	1	\$250.00	\$250.00	
		roundtable Issues; Costs associated with planning, organizing & h	\$250.00	1	\$250.00	\$250.00	
					\$0.00	\$0.00	
	Food & Refreshments	ted with refreshments/food offered to students, community and fac	\$10.00	10	\$100.00	\$100.00	
		ted with refreshments/food offered to students, community and fac	\$10.00	10	\$100.00	\$100.00	
					\$0.00	\$0.00	
	Advertising	posts associated with Display Ads-Daily Lobo for advertising event i	\$10.00	10	\$100.00	\$100.00	
		posts associated with Display Ads-Daily Lobo for advertising event i	\$10.00	10	\$100.00	\$100.00	
					\$0.00	\$0.00	
	Printing	1: costs associated with flyer, calendar and info cards. (Full color se	\$1.00	100	\$100.00	\$50.00	
		2: costs associated with flyer, calendar and info cards. (Full color se	\$1.00	100	\$100.00	\$50.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
					\$0.00	\$0.00	
Page Total					\$1,100.00	\$600.00	
	Overall Total					\$1,100.00	\$600.00

Notes:

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Students For Julian Samora Legacy Project

Campus Address:

1829 Sigma Chi Rd. NE

Campus Telephone:

Two Organization Officers

Name	Title	Phone	E-mail
John Panzlau	President		

Adviser

Name	Title	Phone	E-mail
LM Garcia Y Griego	Advisor	505 264 7308	mgarciay@unm.edu

Number of Active Members

Grad./Prof.
Students

60

Undergraduate/
other Students

100

Staff/Faculty/
Community

50

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

yes. We have been fortunate to receive GPSA funds for two previous years. The first year we received money to host brown bags, pay an honorarium, pay our phone bill, and buy much needed office supplies. The next year we

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

We applied to ASUNM for the first time in 2011 and have applied again for 2012. We also have gotten money from El Centro de La Raza and from The Office of Student Affairs. We do not get PB funds. This year we are also getting some funding from the Spanish Department to help support our brown bags.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Students in support of the mission of the Julian Samora Legacy Project (JSLP). The mission of the JSLP is to develop and disseminate rich primary source material of the Julian Samora archive, through a consortium of universities, institutes, and private individuals who are committed to making this information available to a wide audience of students, community leaders, and scholars. The SJSPLP does this by promoting leadership and professional development for graduate and undergraduate students through presentations at academic conferences; filming and recording UNM faculty, students, and guest lectures on the UNM campus and then “publishing” them on our website – samoralegacymedia.org; providing peer support for graduate and undergraduate students as we plan and host conferences, speak at meetings and

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

1. Scanned over 100,000 pages documenting the work of Dr. Samora and other prominent Latinos which will be available on our website- www.samoralegacymedia.org. 2. Developed electronic curricula around Latino Leadership for use in high schools to supplement social studies materials. This project is presently being evaluated and will soon be tested by students and teachers in the Albuquerque Public Schools. 3. On June 3, 2011, we had a public showcasing of five prominent New Mexican activist: Julian Samora, Graciela Olivarez, Ted Martinex, MariLuci Jaramillo, and Vicente Ximenes. This public event included a panel with Mr. Martinez and Dr. Jaramillo, which presented an opportunity for the public, students, and academics to hear their stories of service and to exchange ideas across generations. Next year we plan to

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its

Type your response in this box. Simply click and start typing. SJSPLP and JSLP have made UNM part of a prestigious consortium that includes collaboration with the University of Notre Dame, University of Texas at Austin, Michigan State University, and the National Council La Raza. Our members and participants receive access to resources and scholars from other institutions benefitting their own academic and professional development and elevating UNM's place as a research institution and nexus of activity and scholarly inquiry on Critical Race Theory, educational pedagogy, interdisciplinary work,

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

- 1. [] ents, advertising) including Brown Bag events and focusing on the CHMS (Chicano/Hispano/Mexican
- 2. []
- 3. []

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

Yes, the SJSPLP has offices with the Southwest Hispanic Research Institute..

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Students For Julian Samora Legacy Project

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Events	Organizing, and hosting an event to launch Julian Samora Papers on	\$200.00	1	\$200.00	\$0.00
	General Operating	Transcription of Oral histories associated with JSLP	\$200.00	2	\$400.00	\$200.00
	Food and Refreshments	Graduate and Undergraduate Student Research Brown Bag Presenta	\$75.00	7	\$525.00	\$150.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
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					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
PageTotal					\$1,125.00	\$0.00 0.0%
Notes:					\$1,125.00	\$0.00 0.0%
Overall Total					\$1,125.00	\$350.00 0.0%

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Surgery Interest Group

Campus Address:

The University of New Mexico, 87131

Campus Telephone:

505-277-0111

Two Organization Officers

Name	Title	Phone	E-mail
Aditi Majumdar	Vice President		
Monica Miller	President		

Adviser

Name	Title	Phone	E-mail
Mark Langsfeld	Clinician Ed Professor	505-272-5850	Mlangsfeld@salud.unm.edu

Number of Active Members

Grad./Prof.
Students

65

Undergraduate/
other Students

Staff/Faculty/
Community

3

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

No

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

PB Funds

General Information

1. Provide a description of the purpose of your organization and history at UNM.

The Surgery Interest Group fosters the education, skills, and career ambitions of medical students who are interested in a career in surgery.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Pursue and continue: monthly luncheons with surgeons in various specialties, suture workshops, sterilization technique workshops, surgical technique workshops, student-surgeon mentoring, group attendance at local, regional, and national surgery conferences, community health events and dissection workshops at local elementary schools, organized shadowing of both clinic and operating time throughout hospitals in the community, networking amongst surgeons, residents and medical students at UNM and other medical institutions.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its

The club works to benefit the UNM community as well as the greater Albuquerque area, by fostering an educational environment that promotes the potential of increased New Mexico generated surgeons and health professionals and enhanced networking amongst the community locally and throughout rural areas.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your

- 1
- 2
- 3

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

No

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Surgery Interest Group

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Equipment	Suture workshops	\$150.00	2	\$300.00	
	Equipment	Sterilization Technique Workshop	\$150.00	2	\$300.00	
	Equipment	Surgical Technique Workshop	\$150.00	2	\$300.00	
	ditional Supplies and Equi	Elementary School Health Outreach-dissections	\$200.00	2	\$400.00	
	ditional Supplies and Equi	Community Health Outreach	\$200.00	2	\$400.00	
					\$0.00	
	Event	Elementary School Health Outreach planning, organizing	\$100.00	2	\$200.00	
	Event	Community Health Outreach planning, organizing	\$100.00	2	\$200.00	
	Event	es Campus Event, monthly luncheons with surgeons planning, orga	\$50.00	8	\$400.00	
					\$0.00	
	Food & Refreshments	Luncheons with Surgeons	\$50.00	4	\$200.00	\$200.00
					\$0.00	
	Event	Local, Regional, National Surgery Conference	\$100.00	5	\$500.00	
	Travel	Regional Conference	\$200.00	4	\$800.00	
	Travel	National Conference	\$250.00	4	\$1,000.00	
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total						
					\$5,000.00	\$0.00 0.0%
					\$5,000.00	\$0.00 0.0%
Overall Total						

Notes:

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Taiwanese Student Association

Campus Address:

Processing

Campus Telephone:

Processing

Two Organization Officers

Name	Title	Phone	E-mail
Chih-Feng Wang	President		
Tzu-Chen Wu	Vice President		

Adviser

Name	Title	Phone	E-mail
Hsuan-Chu Chen	Assistant Professor		hcchen.mail@gmail.com

Number of Active Members

Grad./Prof. Students

16

Undergraduate/ other Students

6

Staff/Faculty/ Community

3

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

NONE.

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

TSA's funding are from membership dues which 10 USD per member for permanent.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Since 2005 year, Taiwan Students Association was founded at UNM by students from Taiwan. TSA serves a community to Taiwanese students, staffs, faculties, alumni at UNM and people who interested in Taiwanese culture. TSA holds events in traditional Taiwan festivals to enhance connection and interaction between members. TSA also provides information of UNM and New Mexico to students and help Taiwanese students suit to the academic and environment of UNM when they are arriving.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

TSA regularly holds monthly event except for summer break, such as Chinese New Year party, Lantern Festival celebration, Taiwanese got talent, Fenton Lake trip, International Festival, Dragon Boat Festival celebration, Moon Festival celebration, Tramway trip, Thanksgiving and Christmas party. All of these activity provide TSA's members a social and communicative opportunity. The primary goal of TSA in 2012 to 2013 year is to keep holding these traditional festival for connecting members and spreading out Taiwanese culture by these events to increase the diversity in UNM.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing time.

TSA never apply budgets from GPSA. TSA's funding are from membership dues and the donation from members. Few budget makes community operating difficult. GPSA's support is very important for TSA to maintain and server more students.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Computer Costs

2 Food & Refreshments

3 Office Supplies

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

TSA is currently requesting for space in the SUB.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Taiwanese Student Association

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Advertising	Recruiting members advertising events in LOBO daily	\$60.00	5	\$300.00	
					\$0.00	
	Computer Costs	Laptop	\$700.00	1	\$700.00	
					\$0.00	
	Computer Supplies &	Printer	\$100.00	1	\$100.00	
		Photo paper	\$10.00	1	\$10.00	
		Tripod	\$40.00	1	\$40.00	
					\$0.00	
	Copying Services	Flyers	\$0.09	1000	\$85.00	
					\$0.00	
	ditional Supplies & Subscr	Taiwan introduction DVD	\$25.00	8	\$200.00	
		Taiwan introduction Books	\$50.00	2	\$100.00	
					\$0.00	
	Food & Refreshments	Recruite table food	\$50.00	2	\$100.00	
		Acitivity refreshment	\$20.00	5	\$100.00	
					\$0.00	
					\$0.00	
					\$0.00	
Page Total						
						\$1,735.00
						\$0.00
						0.0%
Overall Total						
						\$1,835.00
						\$0.00
						0.0%

Notes:

GPSA Annual Budget Process Detail Sheet #2

Organization Name:

Taiwanese Student Association

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Office Supplies	Pen	\$1.00	20	\$20.00	
		Trash can	\$10.00	1	\$10.00	
		White board	\$50.00	1	\$50.00	
		Storage binder	\$4.00	5	\$20.00	
					\$0.00	\$0.00
					\$0.00	\$0.00
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					\$0.00	\$0.00
Page Total						\$100.00
Notes:						\$0.00 0.0%
Overall Total						\$1,835.00 \$0.00 0.0%

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

Writing Across Communities Alliance

Campus Address:

MSC 03 2170

Campus Telephone:

(505) 277-6347

Two Organization Officers

Name	Title	Phone	E-mail
Brian Hendrickson	President		
Genevieve Garcia de Mueller	Vice-President		

Adviser

Name	Title	Phone	E-mail
Michelle Hall Kells	Associate Professor	(505) 277-6347	mkells@unm.edu

Number of Active Members

Grad./Prof.
Students

33

Undergraduate/
other Students

18

Staff/Faculty/
Community

14

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Spring 2012 GPSA Council Appropriation: \$2,881.34; Fall 2010 GPSA Council Appropriation: \$2,317.60.

Describe any fundraising or self-generated income including membership dues. List other sources of funding the organization receives or expects to receive *including PB Funds*

Fall 2010-Spring 2012 Sponsors (no PB funds received): ASUNM; Center for Academic Program Support; College of Arts & Sciences; College of Education; College of Nursing; College of Pharmacy; Dean of Students Office; Department of English Core Writing Program; GPSA; Graduate Resource Center; Office of Graduate Studies; Office of Student Affairs; Office of Support for Effective Teaching; Office of the President; Office of Undergraduate Medical Education; Robert Wood Johnson Foundation Center for Health Policy. For the past two

General Information

1. Provide a description of the purpose of your organization and history at UNM.

The WAC Alliance is a forum for conversations regarding literacy, a think tank for UNM and the greater community. Since 2005, the WAC Alliance has been engaging campus and community in dialogue about literacy, addressing the changing literacy needs of its constituents, and bridging civic, academic, and professional communities by cultivating discussion and pedagogical support for diverse literacy practices. In addition to recognizing and celebrating the diverse language and cultural backgrounds of our constituents, the WAC Alliance seeks ways to draw on this diversity as a source of strength in education, communication, and community building. For more info on the WAC Alliance - past, present and future - visit us at <http://www.unm.edu/~wac/>.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

This year (2011-2012), the WAC Alliance has successfully executed and is currently engaged in a number of important initiatives at UNM and in the surrounding community. For six months, the Albuquerque Community Writing Center (ABQCWC) has been providing one-on-one writing coaching free of charge to the public through our partnership with the Albuquerque/Bernalillo County Libraries. ABQCWC also partnered with ABC Libraries to host two craft discussions/workshops as part of the NEA-sponsored Big Read initiative. Recently, ABQCWC has established a partnership with Casa de las Comunidades to provide literacy education to the children of immigrants. In Fall 2011, the WAC Alliance hosted two events: the Celebration of Student Writing and the Write On! Workshops. The former, an event we host in partnership with the Division of Student Affairs'

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

The WAC Alliance has traditionally spent - and will continue to spend - very little of its annual budget on initiatives that directly benefit its members outside of the professional opportunities we gain from providing services to our constituents. Furthermore, our initiatives serve a broad range of constituents, including undergraduate and graduate students across the disciplines, as well as faculty, staff, and administration, both here at UNM and at neighboring institutions. All of our initiatives are free and open to the public. An inclusive organization, we encourage other organizations to partner with us whenever our missions and constituencies

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Professional Services: Speaker Fee

2 Profesisonal Services: Speaker Airfare

3 Professional Services: Speaker Hotel

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

We do not currently have storage or office space in the SUB. Many of our members use their homes or office space to store related materials. Last year, we applied and were not granted SUB office or storage space. I helive my successors are currently re-applying

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Writing Across Communities Alliance

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Professional Services	keynote Speaker Fee for Spring 2013's 2nd Writing the World Symposium	\$1,500.00	1	\$1,500.00	\$200.00
	Professional Services	keynote Speaker Airfare (PHIL to ABQ) for 2013 WtW Symposium (based on	\$300.00	1	\$300.00	
	Professional Services	keynote Speaker Hotel for 2013 WtW Symposium (Best Western Rio Grande 20	\$90.00	3	\$270.00	
	Professional Services	keynote Speaker Meals for 2013 WtW Symposium (UNM per diem rate	\$85.00	3	\$255.00	
		projected catering budget for the 2013 WtW Symposium, info in pare			\$0.00	
	Event	Ice water (gal/reg)	\$18.00	4	\$72.00	\$150.00
	Event	Coffee (gal/reg)	\$18.00	4	\$72.00	
	Event	Fruit Platter (serves 20/student org)	\$39.00	4	\$156.00	
	Event	Hummus & Pita (serves 15/reg)	\$10.00	10	\$100.00	
	Event	Veggie Plate (serves 20/student org)	\$39.00	4	\$156.00	
	Event	Tortilla Chips (2 lb/student org)	\$6.00	8	\$48.00	
	Event	Salsa (qt/student org)	\$6.00	4	\$24.00	
	Event	Cookies (dozen/student org)	\$7.00	6	\$42.00	
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total					\$2,995.00	\$350.00
					\$2,995.00	\$350.00
					\$0.00	\$0.00
					0.0%	0.0%

Notes:

Overall Total

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization: **Wilderness and Travel Medicine Group**

Campus Address: **BMSB 107, MSC08 4700, 1 Univ. of NM, Albuquerque, NM 87124**

Campus Telephone: **505-272-0660**

Two Organization Officers

Name	Title	Phone	E-mail
Maria Analisa Sandoval	President	[REDACTED]	[REDACTED]
Lauren Eberly	Vice President	[REDACTED]	[REDACTED]

Adviser

Name	Title	Phone	E-mail
Cristina Beraun	SOM Admin.	505-272-0660	cberaun@salud.unm.edu

Number of Active Members

Grad./Prof. Students: **20** Undergraduate/other Students: [REDACTED] Staff/Faculty/Community: [REDACTED]

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause? **REI, Fleet Feet, Stone Age Climbing Gym, Sandia Ski Area**

Describe any fundraising or self-generated income including membership dues. List other sources of funding the organization receives or expects to receive including PB Funds
All members of the Wilderness Group are expected to have a baseline level of gear and equipment, however, because we are trying to encourage students to explore areas and environments they are unfamiliar with the group strives to provide for students who cannot afford outdoor equipment or supplies.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

To explore and learn medicine in the outdoors environment. A major goal is the education of people about any topic, related to the outdoors. These often include expeditions, healthcare, emergencies and physiology. The society also plans outings to surrounding areas to practice medicine in the New Mexican wilderness. Many students who participate are also involved with Albuquerque Mountain Rescue Council or Cibola Search and Rescue and actively use medical and outdoor skills to serve the Albuquerque community.

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

First, the lunch speaker series was a great success, most popular topic included "Venomous Snakes of the Southwest" and "High Altitude Emergencies." These are particularly well attended by younger medical students who are just beginning to explore the wilderness field and do a great job of exiting them about helping others in the most primitive environments. Second, our most well attended events are the annual workshop series. These are weekend workshops that explore a "Medical Moment" within the outdoors environment. We find students learn most effectively in practice and this series has done an excellent job of teaching students medical care and improvisation. These workshops include "Hypothermia Lab on Snowshoes," "Rock Climbing Accidents: Acute Head/CNS Trauma," "Heat Exhaustion and Dehydration at La

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled

The Wilderness Medicine Group has been inactive for the last year and so we are trying to bring back all the events from previous years. Because of their lack of leadership in previous years, our most pronounced struggle has been in the financial realm. As such, we appreciate any funding that GPSA can give our group!

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

1 Medical Moment Workshops

2 Lunch Lecture Series

3

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

We currently keep all equipment with students, so do not have an on campus area for supplies. We are not requesting any space at the SUB.

GPSA Annual Budget Process Detail Sheet #1

Organization Name:

Wilderness and Travel Medicine Group

SGAO Use Only	Category	Detailed Description	Unit Cost	Total Units	Total	Finance Committee Use Only
	Equipment	Hypothermia Workshop: Snowshoe/XC ski rental	\$8.00	20	\$160.00	
	Rentals	Acute Head/CNS Trauma: climbing rentals	\$14.00	15	\$210.00	
	Equipment	Heat Exhaustion Workshop	\$6.50	20	\$130.00	
	Food	Host bi-monthly lunch meeting	\$50.00	4	\$200.00	
	Advertising	Recruitment for Sponsorship and Members	\$1.00	75	\$75.00	
	Honorarium	Gift Cards as Thank You for "Medical Moment" speakers	\$4.00	25	\$100.00	
	General Operating	Monthly storage of all group equipment	\$8.00	10	\$80.00	
	Travel	Gas expenses for wilderness workshops (15 gal/2 cars)	\$30.00	4	\$120.00	
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
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					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Page Total					\$1,075.00	\$0.00
		Overall Total			\$1,075.00	\$0.00

Notes:

\$0.00
0.0%

\$0.00
0.0%

GPSA Annual Budget Application

Fiscal Year 2012-2013

Name of Organization:

World Student Alliance

Campus Address:

N/A

Campus Telephone:

N/A

Two Organization Officers

Name	Title	Phone	E-mail
Pavlina Peshkova	Vice President		
Japji Hundal	President		

Adviser

Name	Title	Phone	E-mail
Susi Knoblauch	Study Abroad Adviser	277-4032	chknob@unm.edu

Number of Active Members

Grad./Prof.
Students

120

Undergraduate/
other Students

400

Staff/Faculty/
Community

45

Funding Sources

Has the organization received GPSA funding in the past? If so, how much, when, and for what cause?

Yes we did receive funds for fiscal year 2011-2012, in the amount \$

Describe any fundraising or self-generated income including membership dues. List any other sources of funding the organization receives or expects to receive including PB Funds

World Student Alliance generated \$330 in self-generating funds for the fiscal year 2011 by selling concert tickets. We get funded through ASUNM and we receive sponsorship for our events from the office of International Programs and Studies.

General Information

1. Provide a description of the purpose of your organization and history at UNM.

Our purpose is to serve as a forum for past, present, and future International and American students. We aim to create a network of support for students that spans continents and serves as a supplement to various kinds of international education. We believe that, especially in the world today, it is critical to foster relationships on a human level that promotes cultural diversity and appreciation, and international exchange of ideas. WSA encourages world peace and sustainable community ties. WSA was born from the Study Abroad Association (chartered 2004), founded by a group of enthusiastic and dedicated students for similar purposes. Our group was chartered in Fall 2008 and despite being a young group, we've already accomplished a great deal. We have reached out to other student and university groups and are happy to have created alliances within

2. Provide information on some of the major accomplishments of the organization the current year and provide a few expectations and goals for next year and the future.

Past Year: New Student Orientation (Fall & Spring), providing a platform for int'l students to interact via the Social Hour, bi-monthly, cultural or social get-togethers, founding of a housing network to help new international students find housing placement, arranging pick-ups at the airport for many international students, helping arrange group trips to several Southwest locations, organizing Holi, Hindu color festival, and allowing UNM students going abroad to meet students from that country to exchange information and language. --Main goals in the upcoming year: Expanding our events to accomodate growing numbers of attendees and reaching out to more of the student body through: Study Abroad Fair, Int'l Festival, New Student Orientations, International Film Festival, starting a library showcasing different int'l cultures , ideas and beliefs, Int'l Night.

3. Is there anything else about your organization that the Finance Committee should be aware of when making a determination of allocating funding? Keep in mind that your organization will have the opportunity to share more with the committee during its scheduled hearing

The most noteworthy part of our group is the fact that it reaches far beyond the UNM Community (figuratively, and literally!). We aim to bring together not only UNM students, but also the international students who come here for an educative and cultural experience, to make them feel welcome and give them the best possible American experience. We want to give opportunities to our students; to study abroad, to gain a global mindset, to dismiss stereotypes through interaction with foreign students. These opportunities and aims for both UNM and international students are unique to the World Student Alliance.

4. With limited funding available and a large demand it may not be possible to fund every line-item for all of the requests made. For the Committee's consideration in prioritizing your budget application, what are the three most important line items for your organization?

- 1 New Student Orientation (fall and spring)
- 2 Professional Services
- 3 General Operating – Special Events

5 Does your organization currently have a place on campus to store equipment, office supplies, etc. and if so, where? Are you currently requesting for space in the SUB?

We do not have an office.

GPSA Leadership Needed!

Executive Board Positions:

Standing Committee Chairs: Elections, Finance, Grants (2), Lobby, Programs, Student Support & Advocacy

Ad Hoc Committee Chairs (subject to change and/or additions): Assistantships, Benefits & Funding, Equity & Outreach, IT, Media & Transparency, Tuition & Fees

Judicial Position: Court of Review Justice

Office Positions: Project Assistants

Campus-wide Positions: Admissions & Registration, Athletic Council, Campus Development Advisory, Computer Use, Curricula, Faculty Ethics, Graduate, Honorary Degree, Library, Research Policy, Scholarship, Teaching Enhancement

GPSA Leadership Application

Please submit this form along with your current resume to katie.gpsa@gmail.com. Please turn in one form for each position for which you are applying.

GPSA Leadership Position Requested (see list above):

Name:

Phone:

Email:

Department:

Student Organization Involvement:

Questions

- 1) Can you commit to serving the entire upcoming year (May 14, 2011-May 12, 2012)? Please list any anticipated conflicts.
- 2) What skills do you have that qualify you for this position?
- 3) What previous experience do you have that qualifies you for this position?
- 4) What is your vision for this position within GPSA? What would you hope to accomplish?

Executive Board Contract

I promise to my fellow board members that

- I have read the GPSA constitution and bylaws and abide by them to the best of my ability.
- I have read and will conduct committee meetings according to the New Mexico Open Meetings Act. (<http://www.nmag.gov/pdf/OMAChecklist.pdf>).
 - **Audio and video recordings** will be allowed and accommodated at all meetings.
 - **Public notice** of meetings will be provided adequately in advance (for the GPSA this will be 3 working days.)
 - Notice will be posted on the GPSA website, in the GPSA office window, and sent to the Daily Lobo.
 - **Agendas** will be provided no less than 24 hours in advance of the meeting (non-emergency)
 - Agendas will be posted on the GPSA website, in the GPSA office window, and sent to the Daily Lobo.
 - **Minutes** will be taken that provide a vote record for each member on each action. Minutes drafts will be available publicly within 10 working days and will be approved/amended/disapproved at the next meeting.
 - Minutes will be posted on the GPSA website.
- I will maintain a full committee at all times, or notify the president and Equity & Inclusion chair of any vacancies.
- I will submit monthly reports to the GPSA council chair in time to be included in the GPSA council agenda.
- I will submit an annual report to the GPSA council for the April council meeting.
- I will maintain a respectful dialog with fellow members of the executive board.
- **I will NOT take unfair advantage of any member of the GPSA community.**

I understand that violating any of the above conditions will serve as sufficient reason to remove me from any position in GPSA.

Name

Date



Office of the Provost & Executive Vice President for Academic Affairs

The University of New Mexico • Scholes Hall 240 • MSC05 3400
1 University of New Mexico • Albuquerque, NM 87131-0001
Phone (505) 277-2611 • Fax (505) 277-8275

MEMORANDUM

Date: March 23, 2010

TO: TASK FORCE:

- Kate Moore, Financial Officer, Provost Office, Chair of Task Force
- Cate Wisdom, Student Regent, and undergraduate student
- Brittany Jaeger, Graduate student, former SFRB Chair
- Danae Davis, Undergraduate student
- Chelsea Stallings, Undergraduate student – alternate
- Marla Wyche-Hall, Program Manager, University Advisement Center
- Armando Bustamante, CEOP, Program Specialist
- Dee Dee Romero, Budget Office

UNM RESOURCE STAFF: (These resource staff will be available to provide information and ideas about the current policy and possible revisions)

- Andrew Cullen, Associate V.P. Budget Planning & Analysis Office
- Wynn Goering, Vice Provost
- Debbie Morris, Director Student Activities
- Kim Kloepfel, Fiscal & Planning Officer, Student Affairs

FR: Suzanne Ortega, Executive Vice President & Provost, Academic Affairs
EO Eliseo "Cheo" Torres, Vice President, Student Affairs

Suzanne

RE: Student Fee Review Board Policy Task Force

We are appointing you to an institutional task force for the purpose of reviewing the current UNM Student Fee Review Board policy (UBP #1310). The current Student Fee Review Board has submitted recommendations for numerous amendments and we are asking the task force to review those recommendations. In addition, we are asking the task force to review other universities policies and procedures with regards to student fee distribution. We also request the task force seek input and feedback from the current UNM departments that receive student fees with regards to policy and procedure. After your review of all of this information, we would like a recommendation from your group by October 30, 2010. In addition, you may be tasked with reviewing other course and academic fees and making recommendations.

- cc: David Harris, Executive Vice President, Administration Office
- Breda Bova, Chief of Staff, President's Office
- David J. Schmidly, President
- Lissa Knudson, GPSA President
- Monika Roberts, ASUNM President

Location / Ship to:

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Scholes Hall 240
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October 12, 2010

To: Suzanne Ortega, Executive Vice President & Provost, Academic Affairs
Eliseo Torres, Vice President, Student Affairs

From: Student Fee Review Board Task Force
Kate Moore, Financial Officer – Provost, Chair *Kate Moore*
Brittany Jaeger, Graduate Student
Danae Davis, Undergraduate Student
Chelsea Stallings, Undergraduate Student
Marla Wyche-Hall, Program Manager – University Advisement Center
Dee Dee Romero, University Budget Administrator – Main Campus Budget Office
Celestina Torres, Senior Student Program Advisor-College Enrichment Programs

RE: SFRB Task Force Recommendations

CC: David Schmidly, President
Breda Bova, Chief of Staff, President's Office
David Harris, Executive Vice President, Administration Office
Lissa Knudson, GPSA President
Lazaro Cardenas, ASUNM President

In accordance with your charge letter dated March 23, 2010, the following are the recommendations of the Task Force (Committee) regarding University Business Policy and Procedure #1310, UNM Student Fee Review Board. Our recommendations will be presented in two parts. The first will be our recommendations regarding the proposed amendments to the SFRB policy made by the SFRB in spring 2010; the second will be broader recommendations encompassing the entire policy. These are further divided between areas where we felt adequate information was obtained to reach consensus and areas that we believe require further investigation. The latter of these we request both your approval to move forward and additional time in which to explore.

Process: The Committee used the recommendations in the charge letter and the SFRB resolutions dated April 1, 2010 to guide our work. As recommended, the Committee met with organizations that requested funding in Fiscal Year 2010, with the current SFRB and previous SFRB members, and with a student focus group regarding UBPP #1310. Additionally, the Committee reviewed similar policies of thirteen of the seventeen peer institutions to UNM. Detailed information regarding process is attached as **Appendix A**. **Appendix B** provides information regarding Committee action for all recommendations presented by stakeholders.

Findings: The composition of student fees differ across peer institutions and practices vary greatly regarding how student fees are developed, approved, and reviewed. The Committee has worked to bring forward our best thinking on this subject which incorporates suggestions and recommendations from key stakeholders as well as applicable findings from our peer institutions. The Committee agrees on this unanimously, that all those involved in the process at UNM care deeply about our University and wish only for its success. With that as our guiding principle we submit to you the following recommendations:

I. Committee Recommendations on Proposed Amendments by the SFRB in Spring 2010

- **Section 3.2 University President**
“[The President shall] approve **organizations moving to and from recurring funding status for organizations**”

Committee's Response:

The Committee voted 4-3 in favor, contingent upon acceptance of Committee proposed amendment to Section 6.3.2, otherwise Committee opposes. Those in favor – K. Moore, C. Stallings, M. Wyche-Hall, and D. Romero. Those opposed were B. Jaeger, D. Davis, and C. Torres. For further discussion please see Section 6.3.2.

- **Section 4.3.2 Responsibilities of Alternate Members**
“The alternates are subject to the same meeting attendance requirements as voting members, or to step in at the discretion of a voting member for single or multiple votes. **ASUNM and GPSA alternates will step in for their organizations voting members, respectively.**”

Committee's Response:

The Committee opposed original language.

The Committee voted 7-0 in favor of the proposed Committee amendment: “The alternates are subject to the same meeting attendance requirements as voting members, or to step in at the discretion of a voting member for single or multiple votes **in the event that a voting member is unable to attend the vote or if the member wishes to excuse himself/herself from the vote due to a conflict of interest.** ASUNM and GPSA alternates will step in for their organizations voting members, respectively.”

Discussion: The SFRB members communicated to the Committee their desire to ensure that the student body constituency, either undergraduate or graduate, would have a voice in all votes undertaken by the SFRB. The Committee agreed; however, additional language was added to specify the reasons why a voting member may excuse himself/herself from a vote and allow a non-voting member to step in. The Committee felt uncomfortable leaving it open to the “discretion” of the voting member.

- **Section 5.1 Regular Meetings**

“**By October 31st, the SFRB shall meet for the purpose of orientation. By the last Friday of the Fall semester, the Chair of SFRB shall communicate meeting dates to all members for the SFRB and to the Daily Lobo for publications, student government websites and other appropriate media outlets (as determined by the Chair and Vice Chair) and shall provide at least three days’ notice of any change in regular meeting dates.**”

Committee's Response:

Committee voted 7-0 in favor.

Discussion: Committee members agreed that additional clarification to policy would streamline process.

- **Section 5.4 Meeting Records**
The SFRB Chair must make minutes for all SFRB meetings available to the public within 8 working days.

Committee's Response:

Committee opposed original language.

Committee voted 7-0 in favor of the proposed Committee amendment: The SFRB Chair must make minutes for all SFRB meetings available to the public by posting the minutes on both the ASUNM and GPSA websites within 8 working days of meeting.

Discussion: The Committee agreed that posted minutes would add transparency to the process and provide information for those interested in the SFRB. Additional language was included to further specify where interested parties could locate minutes.

- **Section 5.5 Parliamentary Authority**
The SFRB shall conduct its meetings according to Robert's Rules of Order Newly Revised.

Committee's Response:

Committee opposed 6-1, with no proposed committee amendments. Those opposed – K. Moore, C. Stallings, B. Jaeger, D. Davis, C. Torres and D. Romero. Those in favor M. Wyche-Hall.

Discussion: Though the Committee agreed that meetings should be well run with structure, the majority of the Committee felt it was not necessary to specify in policy that Roberts Rules of Order Newly Revised be required. The Chair of the SFRB has discretion on how he/she will run each meeting and there is nothing precluding a Chair to choose Roberts Rules of Order Newly Revised in conducting meetings. The majority of the Committee also felt that requiring a strict structure, such as Roberts Rules of Order Newly Revised, would set a certain tone for meetings. Organizations communicated to Committee that the tone of their interactions with the SFRB was important. The Committee wishes to allow each Chair of the SFRB the flexibility to set whatever tone they wish for the coming year.

Opposing vote was in favor of establishing a specific structure to SFRB meetings to ensure that dissenting voices during deliberations and discussion were heard.

- **Section 6.3.1 Organizations Applications**
Organizations must submit an application to be eligible for funding.

Committee's Response:

Committee voted 6-1 in favor. Those in favor – K. Moore, C. Stallings, B. Jaeger, D. Davis, C. Torres and M. Wyche-Hall. Those opposed was D. Romero.

Discussion: The majority of the Committee agreed that an organization must submit an application to be funded. Requiring an application would provide consistency that the SFRB funded organizations requested. The dissenting view was concerned with limiting the language to "organizations"; there was discussion as to whether the SFRB itself could forward on the request without an organization

application. The majority of the Committee felt that the students, should they wish to see an organization funded, could work with that organization to submit an application.

- **Section 6.3.1 Organizations Applications**

The submitted applications must include a budget that clearly indicates in line items the specific activities to be funded by the SFRB.

Committee's Response:

The Committee opposed original language.

The Committee voted 7-0 in favor of the proposed Committee amendment: The submitted applications must include a budget that clearly indicates ~~in-line-items~~ the specific activities to be funded by the SFRB.

Discussion: The Committee agreed that the students have a right to know how the allocated SFRB funds will be utilized; however, the larger organizations that are funded by the SFRB raised concern at their ability to give line-item specifics due to the multiple different revenue streams which fund their operations. To achieve line-item detail would require organizations to set up different Banner indices and complete sophisticated cost accounting to accurately give "line-item" detail. The SFRB can, in their Outcome Memo, request additional financial information and work with each organization, along with the SFRB advisors, to more fully understand the budgets of the organizations. The Committee did feel very strongly that organizations that are funded by the SFRB should be held accountable and make every effort to be as transparent as possible.

- **Section 6.3.2 Organizations on Recurring Funding Status**

"An organization can be removed from recurring funding status by a two-thirds (2/3) vote of the SFRB. This change, once approved, will not have any effect on the funding of the organization until the following year's SFRB process."

Committee's Response:

The Committee opposed original language.

The Committee voted 4-3 in favor of the proposed Committee amendment: An organization can be removed from recurring funding status by **two consecutive years** of two-thirds (2/3) vote of the SFRB. This change, once approved, will not have any effect on the funding of the organization until the following year's SFRB process.

Those in favor – K. Moore, C. Stallings, M. Wyche-Hall, and D. Romero. Those opposed were B. Jaeger, D. Davis, and C. Torres.

Discussion: The organizations currently on recurring status made a compelling case regarding the possible budget volatility and instability created by allowing the SFRB to remove an entity from recurring status without cause. Additional concerns include the changing sentiments of the SFRB from year to year; an organization might be in favor one year and opposed the next. The Committee believed these concerns were valid and opposed the amendment as it was originally presented.

However, the Committee agreed the SFRB had valid arguments. The students are requesting the ability to have input on how their student fees are utilized from year to year. Once an organization is on recurring status there is no recourse other than cause. The students feel that they should be able to

reconsider a previous SFRB decisions and reassess the needs of students. A slim majority of the Committee also agreed with the students and put forth the voted upon amendment that would require two consecutive years of 2/3rds majority vote. The majority of the Committee felt that this was a good middle ground, an opportunity for students to have input on fees and also reduce the risk of fluctuations caused by the changing SFRB. Though the majority of the committee approved the Committee proposed amendment it was, again, at a very slim majority. For those that voted in opposition of the proposed amendment, the major concern continued to be removal from recurring status without cause. Given this ambiguity and the potential affects to organizations on recurring status, opposing Committee members did not feel comfortable approving the proposed changes. Also, these members felt that Section 7.0, Probationary Reductions, gave students adequate means in which to reduce funding for recurring status organizations.

Amendment 3.2 correlates with the above discussion.

- **Section 7 Probation-Reductions to Organizations on Recurring Funding Status**

Committee's Response:

Committee opposed 7-0. See discussion in Section 7.2.

- **Section 7.1 Probationary Reductions**

As part of the probation, the SFRB may recommend a reduction of up to **5 10** percent of the organization's unit allocation.

Committee's Response:

Committee opposed 5-0, with 2 abstentions (D. Davis and C. Torres). See discussion in Section 7.2.

- **Section 7.2 Non-Probationary Reductions**

- **For fiscal reasons only, the SFRB may recommend a non-probationary reduction for an organization on recurring funding status. This reduction may be up to 5% of what the organization received in student fees through the previous year's budget process.**
- **An organization will receive a non-probationary reduction by a majority vote of the SFRB.**

Committee's Response:

Committee opposed 7-0.

Discussion: The Committee opposed the proposed amendment for the following reasons: 1) "For fiscal reasons only" is too vague, 2) an organization may be singled out unfairly for reductions, 3) an organization could be reduced year after year.

The Committee did not feel comfortable proposing an amended version given the various concerns with the original language. When the Committee met with the SFRB current/past members we understood their reasons for the amendment to be additional flexibility in how student fees may be distributed. To add context to the language "for fiscal reasons only", a student referenced the University taking across the board cuts due to reduced funding from the NM legislature. Although this may be the current context, the Committee recognizes that the Policy must be relevant and valid

regardless of external economic pressures. If we assume that the current SFRB members understand what "fiscal reasons only" means now, could we make the same assumption with a SFRB five years from now? The Committee determined, that no, we could not. The proposed amendment also lends itself to calling out only one organization for reductions, the Committee felt that at the very least all organizations on recurring status would need to be reduced, especially given there is no specific language regarding "for fiscal reasons". Also, even though an organization is on recurring status, the proposed amendment does not protect organizations from being cut year after year. Additionally, the Committee felt that in passing the Committee Amended amendment in Section 6.3.2 that the students have the opportunity to make changes to organizations on recurring status.

The first two amendments to Section 7.0 were opposed due to their relationship with amendment 7.2. The SFRB had proposed an additional 5% reduction for organizations on probation to differentiate it between a 5% proposed reduction for a non-probation reduction. Since the Committee opposed the non-probationary reductions, the majority of us did not feel there was valid cause to further increase the reduction in the probationary section. However, there was some who didn't think that a ten percent decrease was unreasonable and chose to abstain from vote.

II. Policy Recommendations by Committee

A. Recommendations where consensus was reached:

1. Section 4 – Membership of the Student Fee Review Board

Change the SFRB composition from seven (7) voting members to nine (9) voting members, increasing the four (4) members currently representing ASUNM to seven (7) and decreasing the three (3) members currently representing GPSA to two (2), or as to align with the official previous academic year percentage of full time enrollment (FTE) between undergraduate and graduate populations. The additional students would be appointed by the ASUNM President and serve a one-year term consistent with current practice. The SFRB composition must be reviewed yearly and changes made accordingly to ensure accurate representation.

Comments: The current representation of students on the SFRB does not reflect the true composition of students paying mandatory student fees. This change would align student FTE with voting membership to the board and would be consistent with our peer institution, University of Arizona – one of the only peer institutions that are structured similarly to UNM. The Committee is aware of the potential consequences of this recommendation with regards to the Graduate Student voice; however we could find no logic to UNM's current policy and believe that fair representation is appropriate.

2. Section 6.3 – General Guidelines for Funding Organizations

Add language to require that all organizations requesting funding by the SFRB receive at least one department visit by at least two SFRB members.

Add language to require that all organizations who requested funding by the SFRB receive an Outcome Memo within fourteen (14) days of the final deliberation.

Add language to define how non-recurring funded organizations become recurring.

Comments: Both department visits and outcome memos are current practices by the SFRB; however the Committee felt strongly that these two important steps be adopted into policy to further ensure consistency in practice.

A major concern from organizations on non-recurring status was how they go about moving to recurring status. Adding language would help clarify this important piece of policy.

3. SFRB Handbook

Create a SFRB Handbook to compliment the SFRB Policy and specifically include the following:

- Define/reiterate the purpose of the SFRB, focusing on what experiences the SFRB would like to create for both the units receiving funding and the students involved in the process. This would help set the tone for the year and provide much needed consistency from year-to-year.
- Reiterate that both the ASUNM and GPSA President should strive to fully diversify their appointments to the Student Fee Review Board to ensure that the varied voices of UNM are represented.
- Clear definitions of all parts of the application process, including how each part plays a role in the final funding recommendation.
 - i. Application
 1. Directions for those filling out application for the first time.
 2. Specifically address the data elements of the application.
 - ii. Department Visits
 1. Consistent application of procedures to all organizations.
 2. Chair will appoint SFRB members to organizations and should do his/her best to broaden the depth of knowledge of the SFRB and assign SFRB members to organizations in which they are unfamiliar.
 3. SFRB members should remain neutral and allow the department visits to showcase departmental activities and should not be used as a way to “coach” organizations for the hearings.
 - iii. Hearings
 1. Consistent application of procedures for all organizations.
 2. Equal time allotted for each presentation.
 3. Chair, with assistance of Advisory Members, should ensure respectful dialog and interaction among all participants.
 - iv. Deliberations/Recommendations
 1. SFRB should be mindful of the different amounts of fees generated by undergraduate and graduate students and take this into consideration prior to their final funding recommendations.
 2. Outcome Memo from SFRB to organizations who applied for funding should include the following:
 - a. Explanation of recommended funding level.
 - b. Ways to improve application, department visit, and hearing presentation.
- Define the roles of the non-voting members which may include:
 - i. Reviewing handbook with new SFRB.
 - ii. Help set tone for coming year.
 - iii. Providing University wide budget context.
 - iv. Ensure that questions are relevant and conversation stays on topic during the hearings.

- v. Provide stability to the SFRB process.
- vi. Frequently review UBP #1310 with SFRB for relevancy/accuracy.
- Require the handbook to be reviewed often, at least every three to five years.

Comments: Much of the feedback we received regarding the SFRB process centered around the policies lack of detail regarding how organizations request and receive funding. The Committee did not feel that many of these would warrant a change to the policy but felt that a handbook would adequately address the issues.

4. Broader Student Input

Add language to require that the SFRB receive additional student input from the students they represent, this could either be in the form of Town Halls or student surveys.

B. Ideas Committee Wishes to Explore Further

1. Splitting the SFRB into two separate advising entities, which would allow both ASUNM and GPSA to make their own student fee funding recommendations to the Regents.

Pros: This may help mitigate the internal struggle of resource allocation between the graduate and undergraduates SFRB members. Each would be allowed to recommend expenditures based on their student specific (undergraduate/graduate) estimated fee revenue. In addition, it would ensure that the Graduate student voice is not lost.

Cons: Divides the student voice. Organizations would now request funding from not just one group but two. Reduces the diversity of opinion on how student fees should be used.

2. Re-evaluate the composition of the non-voting members/advisors.

The Committee agrees that the non-voting members, in their roles as advisors to the SFRB, must play a major role in providing University wide data and context to the SFRB. These individuals need to be active and engaged in the process and their effort and importance recognized. Given their significance, we would like to further explore their composition and perhaps make recommendations to alter. Currently, non-voting members include: (1) the AVP for Budget Planning & Analysis or designee; (2) the Director of Student Activities; (3) the Senior Accountant from the Student Government Accounting Office; (4) one faculty member appointed by the Faculty Senate.

We wish to explore adding the Vice President of Student Affairs, or his/her designee, or an equally high level administrator. We also wish to investigate further the role of the Senior Accountant, noting that this member might have a conflict of interest given the Student Government Accounting Office receives its funding directly from the SFRB.

3. Re-evaluate outdated sections of the Policy.

Specifically, the information within Section 6 should be reviewed. Many of our peer institutions do not have a "below-the-line/above-the-line"; students are allowed to make recommendations on funding levels without restriction. Additionally, organizations at UNM that are on non-recurring status have received level or increased funding for years, some of them since their inception, KUNM as an example. The Policy states that funding for non-recurring entities will be to assist with "start-up needs or special needs"; however, in practice, there seems to be little difference between those above the line and those below the line.

4. Consider a Comprehensive Plan for Student Fees

During our peer review, the Committee found that the University of Colorado-Boulder has a published plan for student fees. It outlines a process in which all student fees (student activity fees, course specific fees, program (instructional) fees, technology fees, and academic facilities capital construction fees) are reviewed. Each process ensures some level of student input. Particularly interesting, was the way in which the CU-Boulder campus reviews student activity fees. Student activities are broken into two different groups, one is chaired by an administrator and has five voting university administrators and six voting students and the other group is chaired by a student and has all student voting members. This segregation of fees could provide University administrators a process in which to move fees forward for review, and, more importantly, ensure student input.

5. Provide a funding mechanism to address mandatory salary/fringe increases.

Self-supporting organizations who receive the majority of their funding from the SFRB experience funding difficulties due to the misalignment of the SFRB budget time-line and the University budget time-line. The Regents approve both the student fees and the salary increases/decreases at the same meeting in the late spring. The organizations are required to match the Regent approved salary increases/decreases and yet they do not receive state funding or tuition rate increase dollars to do so, they must internally fund. Since they have already made their request to the SFRB they cannot make additional requests for compensation increases. The Committee wishes to explore this issue further. Perhaps those self-supporting organizations who receive no I&G funding and have a fifty percent (50%) or more of their budgeted revenue coming from SFRB fees receive an automatic increase in student fee revenue to match the Regent approved salary/fringe increases.

We respectfully conclude our recommendation and wait to hear from you for next steps.

Appendix B - Summary of Recommendations from SFRB Funded Organizations and Focus Group and Actions taken by Committee

Recommendations that may affect Policy

Section 1

- Clearly define in policy, and practice, where the SFRB has authority and where administration has authority regarding mandatory student fees.
- Limit administration's amendments to the SFRB recommendations.

Committee: Disagree. Committee felt that the current SFRB policy is clear and that it is consistent with other advisory boards within UNM and with our peer institutions. The SFRB should stay a recommending body.

Section 4

- Reconsider the SFRB composition so it is more representative of student body.

Committee: Agree. See Committee Recommendations.

- Re-evaluate how the chair is chosen.

Committee: Disagree. Committee felt that the alternating chair between the GPSA and ASUNM president is effective.

- Revitalize the roll of the non-voting members on the SFRB to ensure that SFRB voting members have a university wide context to the budget.

Committee: Agree. See Committee Recommendations.

- Set budget parameter expectations.

Committee: Disagree. We do not wish to restrict the voice of the student, but we do agree that the advisor(s) should frame the coming years budget at the University level and give students a general understanding of the overall budget climate.

- De-politicize the process as much as possible.

Committee: Agree. See Committee Recommendations regarding the SFRB handbook and revitalizing the role of the non-voting members.

- Reduce turn-over in SFRB board to provide stability.

Committee: Disagree. The Committee did not feel that reducing turn-over in the SFRB would provide stability; rather we felt that the creation of a SFRB Handbook along with re-vitalizing the role of the advisors would provide stability to process.

Section 6

- Be consistent with all organizations.

Committee: Agree. See Committee Recommendations.

- Provide a funding mechanism to address building maintenance and equipment purchases.

Committee: Disagree. Unit heads should do their best to plan for these types of expenditures and use mechanisms already in place for additional funding.

- Align SFRB time-lines with university wide budget time-lines.

Committee: Disagree. Although we agree that it would benefit the organizations to have the SFRB process match the University's budget, the Committee felt it would not be prudent to force the students into such a strict time-line.

- Consider guaranteeing multi-year funding to aid in planning.

Committee: Disagree. A process is already in place to facilitate this, organizations can move to "recurring status" where funding is guaranteed for multiple years.

- Create an appeal process if SFRB recommendation seems unfair.

Committee: Disagree. Since the SFRB only makes recommendations, nothing precludes the unit to taking their appeal to President.

- Communicate/define how non-recurring funded organizations become recurring.

Committee: Agree. See Committee Recommendations.

- Reinstate town halls that allow broader student input.

Committee: Agree. See Committee Recommendations.

- Eliminate the above the line/below the line for a "middle of the line" with some sort of base line guarantee of funding.

Committee: Disagree. Committee did not believe that a "middle of the line" was appropriate, rather we recommend further review of Section 6 of the policy, which speaks to the "above the line/below the line" issues. In our peer review we did not find an institution that guarantees a certain level of funding for some organizations. The Committee would like to further explore the reasons UNM created this distinction and perhaps find an alternate way to achieve the same goal.

- Provide a funding mechanism to address mandatory salary increases.

Committee: Agree. See Ideas we Wish to Further Explore.

Section 6 Proposed Changes

- What are the tools in which the SFRB will use to reduce funding for "financial reasons" how will it be fair?

Committee: See Committee Recommendations.

- There should be an appeal process for those that move from recurring to non-recurring status.

Committee: Disagree. Since the SFRB only makes recommendations, nothing precludes the unit to taking their appeal to President.

- There should be a protection clause, so if a recurring funded organization gets a “financial reason” reduction that they couldn’t consecutively be cut.

Committee: See Committee Recommendations.

Wider Recommendations

- Consider moving some organizations outside of the SFRB process while still ensuring student input.

Committee: See Committee Recommendations.

- Keep all mandatory student fees within the SFRB process and further democratize process.

Committee: See Committee Recommendations.

- Consider different funding mechanism other than FTE, perhaps headcount as some organizations such as the SUB or Recreational Services offer their services to all students regardless of number of credit hours they take.

Committee: Due to time constraints, the Committee did not review this recommendation. We believe that this issue alone could garner a separate Committee review with recommendations.

Recommendations not in policy but may be altered in practice regarding the application/department visits/hearings/deliberations:

- Reconfirming the purpose of the SFRB by asking the following: Why is the SFRB in existence? What is the SFRB’s purpose? Does the process in place meet the SFRB’s objectives? What experience is the SFRB creating for both the units receiving funding and the students involved?
- Clearly define the role of each stage of the process, i.e. the application, the data elements requested, the department visits, and the hearings. If these are the criteria in which decision will be made, begin a process of weighing the different requests and communicate those decisions to the organizations.
- Be consistent with all organizations, regarding department visits and number of SFRB members attending.
- Provide feedback to organizations on how to improve their application the following year.
- Consistency in how hearings are structured, i.e. room set-up, open/closed format, location, etc.
- Creating an environment that is conducive to the student learning process.
- Ensure “tone” of meeting is collaborative and respectful.

- Encourage experimentation on how hearings could be done more creatively and collaboratively. Though currently structured to represent a state hearing, perhaps SFRB could come up with a different way of obtaining information needed.
- The SFRB member assigned to each organization should be new to that organization rather than assigning a SFRB member who is already knowledgeable. This would promote depth of knowledge within the SFRB.
- Clearer communication on desired outcome of department visits by SFRB. Is the department visit an opportunity to showcase the achievements of the organization or is it a pre-hearing?
- Consistent data elements for each organization.
- Separate application for those requesting funding for the first time.
- Question number 10 and 15 seemed to be redundant in the application.
- New projects should be encouraged.

Committee: Agree to all of the above. On all above recommendations the Committee believes that the creation of the SFRB Handbook and re-vitalizing the non-voting members will likely address these concerns.

- Increase the amount of time allotted for larger and new organizations for both the department visits and hearings.

Committee: Disagree. We felt that consistency in practice was more important.

- Appoint a moderator or a facilitator to ensure that questions are relevant and conversation stays on topic.

Committee: Disagree. The handbook should provide the SFRB Chair some guidelines and the SFRB Chair should utilize the expertise of the advisors on the SFRB.

- Require only an electronic application.

Committee: Disagree. Forms are already electronic.

- Submit only changes to our application rather than the whole application each year.

Committee: Disagree. Given that majority of the SFRB members change each making only changes to the application would not promote efficiency and could create errors if not managed well.

- Earlier notification of pertinent due dates.

Committee: Disagree. The SFRB communicates its timelines in multiple ways and the Committee believed that this change was not warranted.



August 1, 2011

To: Chaouki Abdallah, Interim Executive Vice President & Provost, Academic Affairs
Eliseo Torres, Vice President, Student Affairs

From: Student Fee Review Board Task Force

Kate Moore, Financial Officer-Provost Office – Chair
Joseph Dworak, Graduate Student
Joshua Gallegos, Undergraduate Student
Florencio Olguin Jr, Undergraduate Student
Dee Dee Romero, University Budget Administrator
Celestina Torres, Sr Student Program Advisor-College Enrichment Programs
Marla Wyche-Hall, Program Manager- University Advisement Center

RE: SFRB Task Force Recommendations – Phase II

CC: David Schmidly, President
Breda Bova, Chief of Staff, President's Office
David Harris, Executive Vice President, Administration Office
Katie Richardson, GPSA President
Jaymie Roybal, ASUNM President

In accordance with our charge letter dated November 1, 2010, the Task Force (Committee) submits the following report and recommendations regarding University Business Policy and Procedure #1310, UNM Student Fee Review Board. The Committee went back to the original report dated October 12, 2010 and further investigated five areas identified as requiring additional thought and discussion. These areas are the following: (1) Splitting the SFRB into two separate advising entities, (2) Re-evaluate the composition of the non-voting members/advisors, (3) Re-evaluate outdated sections of the policy, (4) Consider a Comprehensive Plan for Student Fees, and (5) Provide a funding mechanism for mandatory salary/fringe increases.

Process: The Vice President of Student Affairs nominated one graduate and two undergraduates to serve as members of the Committee for Phase II. Students from Phase I were asked to continue work in Phase II but due to other commitments or graduation from UNM declined to participate. All staff members appointed from Phase I continued the work in Phase II. The Committee met twice a week beginning in April to review policy, discuss findings from Phase I work, and developed creative solutions that could meet both the interests of the students as well as organizations receiving SFRB funding (Organizations).

As mentioned in the Phase I report, there is no standard in which to benchmark our work. Our peer institution review completed in Phase I showed that the composition of student fees differ and practices vary greatly regarding how student fees are developed, reviewed, and approved. In some sense this was liberating, the Committee was able to think deeply and independently about what was best for the University of New Mexico. We first asked "What are we trying to achieve with this policy?" We asked this question from the student perspective and the administrator perspective and came up with the following which ultimately guided our work: 1) Students want, at some level, a voice in the process for determining all mandatory student fees and 2)

both the President and the Regents have a fiduciary responsibility for the University and are responsible for safeguarding and moving the University forward in its stated mission and vision. We believe the following recommendations meet both these interests, but in order to do so we suggest a dramatic change to the current policy. The Committee wrestled with each item and discussed the pros and cons of various options – the path was not predetermined or easily identified from the onset, but through careful inquiry and good discussion we reached consensus. We will be the first to say that the following recommendations are not perfect but we do believe it will serve the University well.

Committee Recommendations on Issues Identified in Phase I

1. Splitting the SFRB into two separate advising entities, which would allow both ASUNM and GPSA to make their own student fee funding recommendations to the Regents.

Committee's Response:

Committee opposed splitting the SFRB into two separate advising entities.

Discussion: Though benefits such as mitigating the internal struggle of resource allocation between the graduate and undergraduate SFRB members and dollars allocated where specific interest lie might be achieved, the Committee felt that a divided student voice was a weakened student voice. Additionally, separating the SFRB might reduce the diversity of opinion on how all student fees should be used and finally if fees differed between Graduate and Undergraduate students the level of services provided to each respective student body could be called into question.

2. Re-evaluate the composition of the non-voting members/advisors.

Committee's Response:

Committee recommends removing the Senior Accountant from the Student Government Accounting Office and adding the Vice President for Student Affairs or designee.

Discussion: The non-voting members currently consist of the AVP for Budget Planning & Analysis or designees, the Director of Student Activities, Senior Accountant from Student Government, and a faculty member. The Committee agrees that the non-voting members, in their roles as advisors to the SFRB, must play a major role in providing University wide data and context to the SFRB. These individuals need to be active and engaged in the process and their effort and importance recognized. Given their significance, we agreed that adding a high level administrator would strengthen the group and provide valuable university-wide perspective. We believe that the Senior Accountant has a conflict of interest given the Student Government Accounting Office receives its funding directly from the SFRB and therefore recommend removal.

3. Re-evaluate outdated sections of the Policy.

Committee's Response:

Committee recommends eliminating the distinction between Recurring and Non-Recurring status and making all organizations receiving SFRB funds non-recurring.

Committee recommends adding the following language to the policy: “The SFRB will take particular care always to review carefully and thoughtfully any recommendation to reduce funding to organizations.”

Committee recommends that the unit allocation be by FTE for all organizations receiving funding.

Discussion: Although the Committee recognized the potential adverse impact this recommendation may have for those organizations funded on recurring status, the Committee could not ignore that the current policy does not reflect actual practice. For example, organizations at UNM that are on non-recurring status have received level or increased funding for years, some of them since their inception. The Policy states that funding for non-recurring entities will be to assist with “start-up needs or special needs”; however, in practice, there seems to be little difference between those “above the line” and those “below the line”. Additionally, we noted that those peer institutions that allow for student input did not appear to have a recurring/non-recurring distinction; students were allowed to make funding level recommendations for those organizations within their purview without restriction. Given these issues the Committee felt that changes to policy were required. The Committee spent many meetings discussing the implication of removal of the “line” and although we understand that organizations that were once protected from reductions will now be vulnerable to funding fluctuations, the Committee recognized that the SFRB recommendation is just that - a recommendation. The President makes the final fee recommendation to the Regents and could therefore over-ride a SFRB recommendation if he/she felt that a reduction did not serve the university well. Additionally, the Committee feels that the recommendations outlined in Item #4 will provide students further insight into university priorities and may avoid drastic funding fluctuations from year to year. It is also worth noting that should this recommendation move forward there will cease to be a contingency fund or accumulated fund balances for the SFRB – as all organizations will be funded by FTE. Organizations will only receive what fees are actually generated and will be subject to variation in enrollment from year to year. The Committee discussed multiple options and details regarding this can be found in **Appendix A**.

4. Consider a Comprehensive Plan for Student Fees

Committee’s Response:

1. Committee agrees that no recommendation at this time will be made regarding class fees.

Discussion: Committee agrees that a Comprehensive Plan for Student Fees that includes class fees is worth pursuing in the near future. However, given that the Committee does not include faculty representation we are not prepared to make any detailed recommendations regarding student input on these types of fees.

2. Committee recommends that the structure of the Student Fee Review Board be altered to include two separate entities that review all mandatory student fees (including Regents Fees) – the following structure is loosely modeled after the University of Colorado-Boulder Comprehensive Plan for Student Fees. All mandatory student fees would be split between fees administered by the Fee Advisory Board (FAB) and the fees administered by the Student Fee Review Board.

- Fee Advisory Board membership would be chaired by the Executive Vice President for Administration or designee at the AVP level or higher, as a non-voting member (unless there is a tie vote). In addition to the chair, the FAB will be comprised of the Executive Vice President of Academic Affairs, or designee at the AVP level or higher (1), the Vice President of Student Affairs (2), a representative at the AVP level or higher from the Executive Vice President office of Administration (3), a representative from Faculty Senate (4), and five (5) student representatives. The student representatives would include: the ASUNM President, the GPSA President, one student appointed by the ASUNM President to serve a two year term commencing in academic years beginning in even numbered years, one student appointed by the ASUNM President to serve a two year term commencing in academic years beginning in odd numbered years and one student appointed by the GPSA President to serve a one year term. Appointed student representatives cannot be the same students appointed to the SFRB. The Vice Chair of the SFRB will also serve as Vice Chair to the FAB.
 - The types of funding requests reviewed by the FAB would include, but not limited to, university wide fees. The Committee recommends the FAB review the following organizations:
 1. Facility Fees
 2. Information Technology
 3. University Library
 4. Student Health and Counseling
 - Any interested party may initiate a proposal for a new fee or a revision of an existing fee provided it is approved by the applicable Vice President. The Vice President will submit recommendation to FAB.
 - FAB will not review fee requests or make recommendations on fees that fall under the SFRB purview.
- The SFRB would continue to make recommendations on fees associated with student activities.
 - The remaining student fees, such as the Student Union, Athletics, Ethnic Centers, Student Recreations Services, etc. would remain under SFRB purview.
 - Any UNM student paying a student activities fee may prepare a proposal for a new or revised SFRB funding request.
 - SFRB will not review fee requests or make recommendations that fall under the FAB purview.

Discussion: The current SFRB process provides student input on nearly all mandatory student fees, however, there is limited input on increases to the Facility Fee to meet bond repayment and there is no input regarding fees initiated by the Regents, or Regents' Fees. The Committee believes that this new structure will provide a framework for discussion and collaboration between administrators and students. Priorities from administration will be vetted alongside students and a set of recommendations truly reflecting the University's priorities could be accomplished. This structure also provides student input on all mandatory student fees, something the current SFRB policy does not allow.

The Committee would like to point out a difference in methodology between Phase I recommendations and Phase II recommendations in reference to the student representation

on the FAB. Phase I recommendations maintained that SFRB membership should be representative of the students paying the fees. 2010 main campus enrollment shows that undergraduates make up 77% of student body and graduate students represent 23%, the Phase I recommendations maintains this representation in its proposed 7 undergraduate and 2 graduate representation. The FAB representation recommendation is 3 undergraduates and 2 graduates, or a 60%/40% split. This was done intentionally for the following: 1) to keep the FAB committee manageable and efficient--it would take an additional four students to create representation that would give graduate students at least two members. 2) The Committee believes in the voice of the graduate student particularly on university wide issues, like Information Technologies and the Library.

The governing principal in realigning organizations between the two boards was to keep the majority of the organizations with the SFRB. We recommended that those organizations that serve the entire community fall under the FAB. You'll note that we placed the Student Health and Counseling Center under FAB purview, the Committee felt strongly that if we were to eliminate the "line" that we would attempt to put mechanisms in place to protect the most vulnerable organizations. The SHAC has no Instruction and General resources and receives almost 60% of its entire budget from student fees. The Committee felt that maintaining the health and well-being of our students is a University wide priority and should therefore fall under the FAB purview.

It is important to note that there was concern regarding how the power structure might adversely affect true student input on the FAB. The Committee noted that the students have the majority vote and will need to actively participate in process.

3. In order to strengthen communication between the student fee review boards and the President the Committee recommends providing a preliminary recommendation report to the President well in advance of the Regents meeting to establish tuition and fees.

Committee recommends the following changes to policy:

6.1 Deadline for Submission of Recommendations

The SFRB Both student fee review boards shall submit its preliminary recommendations for the following fiscal year to the University President by ~~March 1~~ February 15 of each year and final recommendations to the University President by March 1 of each year. Preliminary report would be reviewed and discussed in annual meeting with President, Executive Vice President for Academic Affairs, Executive Vice President for Administration, Chancellor of Health Science Center, Chairs and Vice Chair of both student fee review boards.

6.2 Content of Recommendations

The annual recommendations, both preliminary and final, shall consist of the following:

- **In one page or less the following for each organization requesting funds from both the student fee review boards:**

- **Organizations funding request change in dollars per student**
- **Organizations intended purpose for additional fee revenue**
- **Both student fee review boards recommended funding level change in dollars per student**
- **Rational from review boards regarding recommended funding level**

Discussion: The annual report would provide a richer context for recommendations made to the Regents and an official avenue for students and administrators to discuss priorities prior to the annual Regents meeting to set tuition and fees. The review boards will have an opportunity to get initial feedback from top administrators prior to issuing their final recommendations to the President. It is worth reiterating that the review boards make only a recommendation to the President and he/she will present his/her final recommendations directly to the Regents.

5. Provide a funding mechanism to address mandatory salary/fringe increases.

Committees Response:

Committee recommends no changes to policy.

*Discussion: Though there is legitimate concern regarding inflationary increases by those organizations primarily funding by student fees, the Committee did not feel that the issue warranted a specific change to policy. The Committee believes that the wider policy recommendations outlined above may give organizations a better opportunity to have inflationary increases dealt with either in current year requests, or year in the rear requests. For other options discussed please see **Appendix A**.*



Appendix A: SFRB Phase II – Option Document for Items 3 and 5.

August 1, 2011

3. Re-evaluate outdated sections of the Policy.

The Committee reached consensus that current practice at the University of New Mexico does not align with Section 6 of the SFRB policy. Several organizations on non-recurring status, or “below-the-line”, have, in practice, received level or increased funding for over ten years; examples include the ethnic centers, the Women’s Resource Center, and KUNM. Policy states that funding for organization on non-recurring status is to assist with “start-up needs or special needs”.

The Committee discussed the following options:

1. Keep current policy as is.

This would meet interests of those organizations already on recurring status, but is unsatisfying to those organizations on non-recurring status or to the students who might wish to recommend reducing funding levels of recurring status organizations.

2. Eliminate the recurring/non-recurring status and all organizations receiving funding from SFRB would be subject to reductions on an annual basis.

This would satisfy student interests but leave some organizations that rely on student fees for a substantial part of their budget vulnerable to annual funding fluctuations.

3. Eliminate the recurring/non-recurring status and establish grounds for recommended reductions to include but not be limited to:

- The following parameters:
 - Funds not being used for the sole purpose of supporting student services,
 - Expenditures of funds that the SFRB deems as an inefficient means of supporting student services,
 - The financial costs of the service to students is greater than the mean benefit of the service accrued by students,
 - Change in the situation that reduces the need for Student Fees.
 - Clearly identify one-year funding duration for true start-up needs or special needs.
- Organizations receive weights based on criteria such as duration on student fees, number of students served, etc.

This provides limited protection to organizations that rely heavily on student fee revenue and allows students the opportunity to recommend reductions outside of the probationary process. Reduction parameters add a layer of complexity to process and could be subjective to each new board.

4. Redefine the qualifications to receive recurring funding status. Qualifications might include:
 - receives no Instruction & General funding,

- over 33% of their total current fund budgeted revenue attributable to mandatory student fees, and
- new organizations created would have to follow current policy and be voted to recurring status by a 2/3rds majority vote.

This would provide stability to those organizations most vulnerable but would give the students the flexibility to make recommendations unhindered as the majority of organizations would be on non-recurring status and be subject to funding fluctuations. Organizations on non-recurring status might experience dramatic fluctuations in funding from year to year without cause. Organizations currently meeting qualifications include: Student Health Center, Student Gov't Accounting, Recreation Services, Student Union, and LGBTQ.

5. Redefine the qualifications to receive recurring funded status (see #4) and provide language to establish grounds for a recommended (see #3) reduction.

This would provide stability to those organizations most vulnerable, provide grounds for funding reductions for non-recurring organizations and still give the students the flexibility to make funding recommendations. Reduction parameters add a layer of complexity to process and could be subjective to each new board.

Additionally, the Committee found the idea of “Optional” student fees used by some of our peer institutions intriguing and thought that this might be another way in which fees could be established to support activities.

5. Provide a funding mechanism to address mandatory salary/fringe increases.

Self-supporting organizations who receive the majority of their funding from the SFRB experience funding difficulties due to the misalignment of the SFRB budget time-line and the University budget time-line. The Regents approve both the student fees and the salary increases/decreases at the same meeting in the late spring. The organizations are required to match the Regent approved salary increases/decreases and yet they do not receive state funding.

1. Automatic Funding Recommendation for Compensation Increases

In order to qualify for an automatic funding recommendation for compensation increases the following criteria must be met:

- No Instruction and General funding support for Department/Organization
- Over 50% of total current fund revenue budget must be attributable to mandatory student fees

Compensation adjustments will be proportionate to the percent of the overall budget supported by student fees. For example, if student fees represent 60% of the total revenue budget, compensation increases will only be calculated on 60% of the total compensation budget. Additionally, SFRB will fund no more than a 5% increase approved by the Regents for all UNM employees in one fiscal year.

The Committee discussed that in an environment where a few cent increase is seriously debated that an automatic increase of \$1.55 per compensation percent increase may be too large. Organizations currently meeting qualifications described above include: Student Health Center, Student Government Accounting, Student Union and the LGBTQ Resource Center. It was also unclear as to

where the line should be drawn as to what percentage of current budget must be attributed to student fees for the organization to be eligible or the ceiling level percent of salary increases that would be covered.

2. Create a contingency fund for fee review boards to assist organizations in the one year transition period.

The Committee discussed potential characteristics of a contingency fund – how much per student should a contingency fund be set for? Who could apply for funds within the contingency? How might we manage years where there was not enough contingency to properly assist for compensation increases and alternatively, if there are no compensation increases for several years that too large of a balance may accumulate. Would both review boards have a contingency fee? Could both review boards tap into one contingency? Who would manage the contingency and how might decisions be made. Though the Committee felt creation of a contingency could be beneficial, we ultimately believe that further discussion should take place within the student fee review boards. The boards should determine if contingency funds are necessary and decide on governance structure.

3. No automatic funding mechanisms but ask that organizations make funding requests in the subsequent year to assist with previous year increases.

A status quo recommendation fails to assist those units that have budgetary pressure due to inflationary increases. They will be left to manage as they always have, by either increasing the cost of services elsewhere or reducing services to maintain balanced budget. Leaving the policy “as is” does allow for the review boards to accurately recommend a set fee, one that is not subject to change due to final approval for compensation increases. It also does not preclude the organization to request funding to meet the increase in costs the following year. This recommendation does imply that organizations must internally fund the increases in the first year and does not guarantee that the request the following year will be approved.



GPSA @ UNM

Graduate And Professional Student Association

June 28, 2011

Dear President Schmidly,

I am writing to encourage you not to adopt an amendment to the current Student Fee Review Board (SFRB) policy that would change the composition of the board. As you know, the SFRB makes recommendations on how more than \$11 million of student fees are spent. The UNM Board of Regents makes the final decisions about how fees are allocated. However, the students value the opportunity each year to express how we believe our dollars can best be spent to support students.

Changing the composition of the SFRB from four undergraduates and three graduates will disenfranchise the graduate student voice. With the proposed composition, graduate students would not be able to meaningfully influence how our fee money is spent. With the current composition of the board, graduate students must always persuade at least one undergraduate to agree to spend funds on a particular program.

Over the past two years, recommendations for the allocation of 89 percent of student fee dollars were decided with the support of at least four undergraduates, who comprise a majority of the board. Thus, graduate students have influence over only 11 percent of the funding, even though we contribute 22 percent of the fees. The board's current distribution of funds already generously reflects the financial contributions of the 78 percent of fees that undergraduates contribute. Undergraduates actually control more than their representative portion of fees. No change in the board's composition to increase undergraduate representation is warranted.

Furthermore, graduate students have a unique perspective to offer. Graduate students teach and support forty percent of undergraduate classes. Graduates are invested in supporting our students. We were once undergraduates, too, and we know what programs assist student success at the undergraduate level. We also view each undergraduate as a potential graduate student. We want to be active partners in creating a pipeline from undergraduate to graduate school. We are most concerned with the retention, recruitment and academic success of all students. Graduates and undergraduates share many common concerns and values; in fact, we often voted jointly to support funding campus programs.

In light of these considerations, I respectfully request that you retain the current composition of the board.

Sincerely,

Katie Richardson
katie.gpsa@gmail.com

Graduate and Professional Student Association
University of New Mexico

2011-2012 GROUP	\$ Amt	U Aye	U No	U Abstn	G Aye	G No	G Abstn
All Recurring	\$9,781,934	4	0	0	0	3	0
Career Services	\$30,000	4	0	0	3	0	0
AISS	\$75,000	1	3	0	3	0	0
KUNM	\$68,700	4	0	0	3	0	0
Bands	\$73,909	4	0	0	3	0	0
El Centro	\$103,000	4	0	0	3	0	0
AASS	\$72,800	4	0	0	3	0	0
WRC	\$48,434	4	0	0	3	0	0
PNMGC	\$34,443	4	0	0	0	3	0
Theatre & Dance	\$23,600	4	0	0	2	0	1
OIPS	\$25,500	4	0	0	3	0	0
LGBTQRC	\$93,850	4	0	0	3	0	0
CLPS	\$34,674	4	0	0	3	0	0
NMPIRG	\$52,242	4	0	0	0	3	0
RSLP	\$34,674	4	0	0	3	0	0
PATS	\$100,000	4	0	0	0	3	0
Bands(1 time)	\$30,000	4	0	0	0	3	0
IT	\$200,000	4	0	0	1	2	0
COSAP	\$0	4	0	0	0	3	0

Total FY12	\$10,882,760
Funding decided w/ >=4 undergrad votes:	99.31%
Funding decided w/ only 4 undergrads:	91.88%

2010-2011 GROUP	\$ Amt	U Aye	U No	U Abstn	G Aye	G No	G Abstn
KUNM	\$68,700	4	0	0	2	0	0
WRC	\$44,301	4	0	0	2	0	0
OIPS	\$24,000	4	0	0	2	0	0
Career Services	\$27,100	4	0	0	2	0	0
Theatre & Dance	\$23,600	4	0	0	2	0	0
Bands	\$73,909	4	0	0	2	0	0
AISS	\$48,000	4	0	0	2	0	0
El Centro	\$103,000	4	0	0	3	0	0
Libraries	\$416,000	4	0	0	2	1	0
PNMGC	\$31,000	4	0	0	3	0	0
SUB	\$1,575,184	4	0	0	3	0	0
SGAO	\$156,000	4	0	0	3	0	0
Rec Services	\$611,936	4	0	0	0	2	1
Athletics	\$1,492,400	2	2	0	2	1	0
CAPS	\$179,504	4	0	0	3	0	0
SHAC	\$3,990,064	4	0	0	3	0	0
Popejoy	\$84,032	4	0	0	3	0	0
Lobo ID	\$0	4	0	0	3	0	0
Children's Campus	\$312,000	3	1	0	2	1	0
LGBTQRC	\$84,465	4	0	0	3	0	0
CLPS	\$31,200	3	1	0	2	1	0
RSLP	\$31,200	3	1	0	2	0	1
NMPIRG	\$49,362	2	2	0	2	0	1
AASS	\$67,808	4	0	0	3	0	0

Total FY11	\$9,270,594
Funding decided w/ >=4 undergrad votes:	77.91%
Funding decided w/ only 4 undergrads:	6.42%

Total 2010-2012	\$20,153,354
Funding decided w/ >=4 undergrad votes:	89.32%
Funding decided w/ only 4 undergrads:	51.99%



Office of the Dean
MSC03 2120
1 University of New Mexico
Albuquerque, NM 87131-0001
(505) 277-3046

MEMORANDUM

To: President David Schmidly
From: Mark Peceny, Interim Dean, College of Arts & Sciences
Katie Richardson, GPSA President
Jaymie Roybal, ASUNM President
Date: 1/18/2012
Re: SFRB Policy Changes

The leadership of ASUNM and GPSA proposed a comprehensive set of reforms to the policies and procedures of the Student Fee Review Board (SFRB) in the Fall of 2011. The reforms include a shift in board membership, establishing supermajority rules for setting fee levels, implementing an averaging of member recommendations and eliminating the distinction between recurring and non-recurring status.

The UNM Policy Office received a number of comments concerning these changes during the open comment period for policy review. In order to answer the concerns raised by the community, Dean Peceny, and Presidents Richardson and Roybal proposed additional procedures that compliment the proposed policy in the January 9th memo, which is attached. These include establishing the Strategic Budget Leadership Team (SBLT) as the President's designee and ensuring that organizations who have previously enjoyed recurring status will not be decreased below a certain amount. Additionally, the SFRB will deliver initial recommendations to the SBLT by February 15th, 2012.

Please accept this memorandum as a request to grant an exception to the current policy on a one year trial basis. We ask that the policy, as proposed in the Fall semester of 2011 be implemented this year only, along with the procedural changes suggested in the attached memo from January 9th. We also ask that next year's leadership not be bound by the results of this trial period. Thank you for considering this request.



Office of the Dean
MSC03 2120
1 University of New Mexico
Albuquerque, NM 87131-0001
(505) 277-3046

MEMORANDUM

To: President David Schmidly
From: Mark Peceny, Interim Dean, College of Arts & Sciences
Katie Richardson, GPSA President
Jaymie Roybal, ASUNM President
Date: 1/9/2012
Re: SFRB Policy Changes
Cc: Executive Cabinet; Tuition and Fee Team

Last semester, the leadership of ASUNM and GPSA proposed a comprehensive set of reforms to the policies and procedures of the Student Fee Review Board. Most who have commented on the proposed changes have accepted the combination of a shift in membership of the SFRB to five undergraduate and two graduate representatives with the adoption of supermajority rules for the setting of overall levels of student fees. Many have raised concerns, however, about the proposed elimination of the distinction between recurring and non-recurring recipients of student fees. Uncertainty about the impact of the proposed averaging process adds to the concerns of those who have been classified as recurring recipients of student fees.

Last month the tuition and fee team suggested a potential solution to this impasse, a shift in the president's designee as the recipient of the recommendations of the SFRB to the Strategic Budget Leadership Team. In addition, the SFRB would present its preliminary recommendations to the SBLT earlier in the budget year, by February 15, which would allow SFRB members to enter into comprehensive negotiations with the SBLT about how student fees fit into the larger budget picture of the university.

While these recommendations assuaged the concerns of some participants, many still worried about the impact of the removal of the line between recurring and non-recurring recipients. We now propose two additional safeguards designed to address any remaining concerns. First, we suggest that the SBLT establish parameters for the maximum change it will accept for organizations now classified as recurring recipients of student fees. Under no circumstances would previously recurring organizations experience a reduction in fee support that exceeded the SBLT maximal change. The president would receive the fee recommendation directly from his designee, the SBLT. Second, we propose that this process be tried this year as a one-year trial period.

A tremendous amount of creative thought and energy went into the drafting of the proposed changes. The proposed amendments would allow the SFRB portions of the plan to be implemented in their entirety to give a fair trial of this innovative process. The designation of the SFRB as the recipient of the recommendations, the February 15 reporting date, and the establishment of a comfort zone for recurring recipients of student fees by the SBLT will provide the safeguards recurring recipients of student fees understandably desire. Most importantly, the proposed changes ensure the participation of

student leaders in comprehensive conversations about the entirety of the UNM budget. If the proposed changes do not work as intended they can easily be set aside at the end of the one-year trial period. Indeed, to give the university's new leadership team maximum flexibility, we propose that the proposed policies and procedures expire at the end of this academic year unless they receive a positive endorsement by the new leaders of ASUNM, GPSA, the SFRB, and the new President.

We ask that you accept this proposal in the very near future so that it can be implemented this semester. Thank you for considering this request.

Student Fee Review Board 2011-2012

Katie Richardson, Chair

Jaymie Roybal, Vice Chair

Angelica Gallegos

Dylan Hoffman

Japji Hundal

Gregory Montoya-Mora

Elisa Guadalupe Pintor

Matthew Rush

Cassie Thompson

Summary

2010-2011: \$486.49

Request for 2011-2012: \$715.32

Amount approved by the SFRB: \$503.20

Flat Allocations

	FY 12	FY 13
African American Student Services	\$3.15	\$3.11
American Indian Student Services	\$3.24	\$3.32
Athletics	\$81.75	\$81.75
Career Services	\$1.30	\$1.29
Children's Campus	\$15.00	\$15.00
KUNM	\$2.97	\$2.94
Music/Bands	\$3.20	\$3.16
PNMGC	\$1.49	\$1.49
Student Government Accounting Office	\$7.50	\$7.50
Student Health and Counseling Center	\$191.83	\$191.83
Student Union Building	\$75.73	\$75.73

Decreased Allocations

	FY 12	FY 13
New Mexico Public Interest Research Group (NM PIRG)	\$2.26	\$0.50

Increased Allocations

	FY 12	FY 13
Campus Office of Substance Abuse Prevention	\$0.00	\$0.84
El Centro de la Raza	\$4.46	\$6.00
Office of International Programs and Studies	\$1.10	\$1.51
Popejoy	\$4.04	\$4.93
Recreational Services	\$29.42	\$33.59
Theatre and Dance	\$1.02	\$1.22
University Libraries	\$29.24	\$33.45
Women's Resource Center	\$2.10	\$3.07

One Time Allocations

Campus Office of Substance Abuse Prevention Designated Driver Program	\$5,000
Parking and Transportation Services Bicycle Sharing Program	\$50,000
Women's Resource Center 40 th Anniversary Event	\$5,000

Requests Unmet by Fees

Basic Instructional Need

University Libraries \$255,448
electronic serial inflation FY 13

Information Technologies \$1,300,000
staff salaries, admin of labs and computers in classroom, IT help desk

Equipment & Facility Improvements

Information Technologies \$983,000
computer renewal in labs and classrooms

Language Learning Center Renovation \$196,748
accessible only to students taking language courses

Requests Unmet by Fees

Instructional Support

Center for Academic Program Support	\$225,101
tutors $\frac{1}{4}$ of students, yields improved graduation rate	
invest in student outcomes	
\$300,000 yields 70% increase in staff, touch $\frac{1}{2}$ of UNM	
Community Learning Public Service	\$24,076
corps members serve in neighborhood-driven projects	
first generation college students	
Research Service Learning Program	\$34,829
undergraduate credit hours	
research opportunities that engage greater community	

Requests Unmet by Fees

Student Community & Well-Being

LGBTQ Resource Center \$44,050

currently funded 100% through fees, unlike other centers
director salary and benefits typically through I&G

Recreational Services \$100,000

73% I&G facility = additional \$270k O&M costs
faculty & staff payroll deduction
Johnson Center used by College of Ed, Athletics
return 2009-2010 evening and weekend hours

Questions



To: Board of Regents Finance & Facilities Committee
Chair, Regent Don Chalmers

From: Student Fee Review Board
Chair, GPSA President Katie Richardson
Vice Chair, ASUNM President Jaymie Roybal

Date: 21 February 2012

Re: Preliminary Recommendations of the Student Fee Review Board

The Student Fee Process

President Schmidly and the Student Fee Review Board (SFRB) together agreed to adopt a new policy to govern student fees for a one year trial period. The new policy provided for a change in representation on the board, required a super-majority vote to set a baseline for fees, imposed an averaging process and treated all applying organizations equally.

The student members of the SFRB take our responsibility to serve UNM in our recommendations extremely seriously. It is our duty to understand the budget of each applying organization as well as how each organization serves students. The members of the board also feel the obligation to balance the needs of students between responsible funding of organizations and the impact of increased costs.

The SFRB received 27 applications for student activity fees this year. The applications each delineated the full budget of the organization, including all revenue streams and expenses, and specified the line items that student fees were to cover. The applications also answered a common set of 17 questions designed to elucidate the impact of student fees for each organization. Last year student fees totaled \$486.49 per student. The requests this year totaled \$715.32. Being aware that student fees have already more than doubled since 2005, the board scrutinized every request before us to ensure that fees would be spent for the benefit of students and in a manner that is appropriate to the purpose of fees.

The SFRB held a 30 minute hearing for each of the organizations, where board members had the opportunity to ask questions of the applicants. In addition, two town halls were held to receive general student input. Debbie Morris, Dr. John Russell and AVP Andrew Cullen advised the board during our deliberations. After twelve hours of deliberations the board voted unanimously to support these preliminary recommendations.

In accordance with this new policy, we present here the preliminary recommendations of the SFRB to the Strategic Budget Leadership Team. The board is eager to engage in a conversation with the SBLT concerning these recommendations. A final recommendation will be submitted by the SFRB March 1st.

Preliminary Recommendations

Please note that under the trial policy all applicants will be funded on a per Full Time Enrollment (FTE) amount. The total amount received by each organization will be multiplied by the actual FTE for next fall. Here we use the university projection for FY 13 of 23,375 FTE.

The board recommends that student fees this year total \$503.20 per FTE, an increase of \$16.71, or 3.4%, over last year's fee amount. We understand that student success and accessibility to UNM is driven by tuition and fee costs. Each increase recommended here is justified only for the specific programs or facilities that we believe will *support the academic recruitment, retention and graduation of students*. The board does not recommend any increases beyond those listed here.

1. Applicants to receive the same fees as last year

Below are the departments who received the FTE amount allocated in 2010-2011, a few pennies more or slightly less at their request.

Requesting Entity	FY 12 Amount/ 23,116 FTE	FY 13 Request/ 23,375 FTE	FY 13 SFRB/ 23,375
Student Government Accounting Office	\$7.50	\$7.50	\$7.50
Music Bands	\$3.20	\$3.16	\$3.16
KUNM	\$2.97	\$2.94	\$2.94
Career services	\$1.30	\$1.29	\$1.29
Student Health & Counseling	\$191.83	\$191.83	\$191.83
Student Union Building	\$75.73	\$75.73	\$75.73
UNM Children's Campus	\$15.00	\$15.00	\$15.00
African American Student Services	\$3.15	\$3.11	\$3.11
American Indian Student Services	\$3.24	\$3.32	\$3.32
Project for New Mexico Graduates of Color	\$1.49	\$2.76	\$1.49
Athletics	\$81.75	\$149.73	\$81.75

2. Applicants receiving a decrease

A. New Mexico Public Interest Research Group (NMPIRG) \$0.50/FTE (\$2.26 FY12)

A majority of the board felt that student fees should not support NMPIRG. The board recommendation will fund operations for NMPIRG but will not support any trained NMPIRG staff on campus, at the state, nor national levels.

3. Applicants receiving an increase

A. Campus Office of Substance Abuse Prevention (COSAP) \$0.84/FTE (\$0.00 FY12)

Board members felt that in the support of the retention and graduation of students, UNM fees should be provided to COSAP. Nationally 30% of students who leave school say that alcohol was a significant contributing factor. The board also recommends providing \$5,000 from the balance forward account

(non-recurring revenue stream) to support a two-year pilot program that provides incentives to students acting as designated drivers in the form of discounts from local businesses. Designated drivers would have a COSAP card punched at local bars to become eligible for the discounts.

B. Women's Resource Center \$3.07/FTE (\$2.10 FY12)

The board voted to provide funds for a new Graduate Assistantship position to focus on interpersonal violence prevention since one out of four college women will experience sexual assault before she graduates. The board recommends additionally providing \$5,000 from the balance forward account to celebrate the WRC's upcoming 40th anniversary.

C. Theatre & Dance \$1.22/FTE (\$1.02 FY12)

The increase in fees is to support discounted student tickets to the Words Afire Festival, a series of innovative new plays written by the talented MFA students in UNM's award winning Dramatic Writing Program. The use of fees to discount student ticket costs provides students an enriching exposure to performances and is consistent with fee support of tickets for Popejoy and Athletic events.

D. Popejoy Hall \$4.93/FTE (\$4.04 FY12)

Each year, Popejoy Hall provides more student discounts to performances than the amount subsidized through student fees. The board is extremely grateful for this service to students and felt that an increase in funding was justified, even if the full amount requested (\$6.42) was unaffordable for the board.

E. El Centro de la Raza \$6.00/FTE (\$4.46 FY12)

This spring semester, for the first time in UNM's history, a majority of undergraduate students identify as Hispanic. Despite this increase in enrollment, however, El Centro has not received an increase in student fees in four years. The board hopes our fee investment will support continued student success.

F. Office of International Programs & Studies (OIPS) \$1.51/FTE (\$1.10 FY12)

The increase from the board covers the \$9,500 received by OIPS from the balance forward account last year. This fee increase supports the increasing enrollment of international students and acknowledges the permanent nature of UNM's enrollment changes.

G. Parking & Transportation Services (PATS) \$50,000 one-time, conditionally

The SFRB recommends that student fees provide \$50,000 of one-time capital from the balance forward account to support a bike share initiative on campus. The investment will be provided only in the event that the remaining necessary capital is raised from additional sources.

3. Applicants whose SFRB requests should be at least partially funded by other revenue

One of the themes that emerged from the board deliberations was the purpose of student fees. The board found that many of the requests for student fees did not merely enhance student life or academic success. Rather, some of the requests were essential in enabling students to achieve an academically meaningful UNM degree. These we believe should be covered through other revenue streams, especially since we have seen increased requests to student fees exactly as state appropriations have been cut over the last few years. We ask that the SBLT carefully consider providing some of these funds to create student academic success.

A. Basic Instructional Need

University Libraries \$29.24/FTE (\$33.45 FY12)

Requested additional university support for electronic serials: \$255,448

The University Libraries fee request includes support for the inflationary cost of serials and journals. For this year alone, this increase represents a cost of approximately \$255,448. Student fees cannot reasonably support this inflation over time. In 2005, the libraries were provided \$170,000. This year, student fees gave \$675,000 of support to the libraries.

University Libraries and electronic journals provide a service essential to the academic success of students as well as the success of UNM's research mission. However, as these materials support academic development, we would like to see these funded through I&G. The board would like to see the increase in student fees that we recommend provide the operations cost of opening one library on campus for twenty-four hours. This is a priority for students. We ask that any additional cost in maintaining subscriptions to serials for this year and all subsequent years come from alternative revenue streams.

Information Technologies \$16.39/FTE (\$10.00 FY12)

Requested additional university support: \$1,300,000 I&G (FY12)+ one-half of \$983,000 ER&R

Success in today's job market is integrally connected with the technological readiness of students. The IT request to the board included \$1.3 million of support for items currently covered through I&G funding such as staff salaries, general administration of computer labs and computers in classroom, as well as the IT help desk. The board believes that these services are essential to the significance of a UNM degree and should not be supported through fees. We believe that the cost of this portion of the IT request was contextual: we were informed that the \$2,000,000 cost containment reduction of the I&G support for IT, implemented last year, was unsustainable.

SFRB recommends that student fees for IT this year provide for a \$50,000 printing program as well as the cost of maintaining student access to software, including a virtual software lab.

B. Equipment & Facility Improvements

Information Technologies (see notes above as well)

Requested additional university support: \$1,300,000 I&G (FY12)+ one-half of \$983,000 ER&R

IT additionally requested \$983,000 to support equipment renewal and replacement, for which there is no revenue stream currently. Approximately half this amount is to support renewal of classroom computers. The board feels that classroom computer renewal should be provided for through ER&R funds. The remaining half, replacement of computers in pods, is too expensive for the board to fund at this time. Student fees may eventually be appropriately used to support a portion of the costs of computer pod renewal. Many UNM students cannot afford laptops or home computers and use these pods to complete essential academic tasks.

Language Learning Center (LLC) \$0.00/FTE (\$0.00 FY12)

Requested additional support from BR&R or other sources: \$196,748

The SFRB does not believe that student fees should support the renovation of a facility that is designated as I&G square footage in Ortega Hall. The Language Learning Center provides language services only to those students who are taking language classes and is supported currently through course fees. The space has not been renovated since 1974, and the board believes that a renovation that focuses on creating technologically supportive, interactive spaces

in the center is essential to student success in the languages. SFRB asks that the renovation be prioritized and supported through revenue streams other than student fees.

C. Instructional Support

Center for Academic Program Support (CAPS) \$9.63/FTE (\$8.63 FY12)

Requested additional support from I&G: \$225,101 (\$300,000 to impact half of UNM students)

CAPS currently provides tutoring to approximately one fourth of UNM students. Students who utilize CAPS have an increased graduation rate compared to those who do not. The SFRB recommends that an additional dollar of student fees be invested in the program. There are not enough tutors to accommodate students during peak hours; CAPS currently turns away students due to long wait times. The CAPS Program Manager believes that with a \$300,000 investment, CAPS can increase its tutoring services and staff by 70% before the beginning of FY13 thereby extending service to approximately half of UNM students. In so doing, CAPS would be able to significantly impact UNM's retention and graduation rates. In light of the new funding formula's emphasis on student outcomes, the SFRB urges the SBLT to consider an increase of I&G funding to expand CAPS services to provide dollar-for-dollar match for the student fee investment.

Research Service-Learning Program (RSLP) \$0.00/FTE (\$1.50 FY12)

Requested additional university support: \$34,829

The SFRB does not feel that student fees should provide support for student credit hours. RSLP provides undergraduates credit hours for research opportunities that engage the greater community. RSLP helps UNM fulfill its civic responsibility as a state-funded institution, and develops long-term, collaborative relationships with community constituencies. First generation students in particular benefit from the hands-on socially-relevant learning. The board asks that funding to support RSLP be continued but not through student fees.

Community Learning & Public Service \$1.50/FTE (\$1.03 FY12)

Requested additional university support: \$24,076

The SFRB believes that a mixture of alternative revenue streams in addition to student fees should support CLPS since some students are provided credit hours for involvement with CLPS. The SFRB asks that the university match the student investment in this program, dollar for dollar. Similar to the RSLP program, CLPS answers UNM's community service mission by training corps members who serve in neighborhood-driven community schools projects, which include eight elementary after-school programs, two middle school programs and two high school projects. CLPS helps UNM recruit first generation students.

D. Student Community and Well-Being

LGBTQ Resource Center \$3.82/FTE (\$4.04 FY12)

Requested additional support from I&G: \$44,050 for professional staff

The SFRB believes that the LGBTQ Resource Center should be funded in the same manner as the gender and ethnic centers on campus. Student activity fees do not support UNM staff at these centers, rather I&G funding does. The board's recommendation supports an increase to this essential resource center, provided that Instruction & General funding support the LGBTQ Resource Center director's salary and benefits. This center is a priority to students and is critical to the academic success of this population on campus; the LGBTQRC cannot function without the center director.

Recreational Services \$29.42/FTE (\$33.69 FY12)

Requested additional support: \$100,000

Johnson Center previously had been designated a 100% I&G square footage facility. Last year, this designation changed to 73%, which increased facility operational costs considerably. To pay O&M and restore facility hours to 2009-2010 levels, Recreational Services needs to secure \$270,000 in additional revenue. Student fees were asked to cover an increase of \$200,000. The board recommendation here supports half of this amount. Since faculty and staff also support Recreational Services through a payroll deduction, which has not changed in many years, and since the facility is also used by athletics and the College of Education, the board could not justify any additional increase. However, we urge that the SBLT find the additional support necessary to return the center to its normal hours. This is a priority for student health and well-being on campus.

Summary

The Student Fee Review Board is grateful for the opportunity to engage in a dialogue with the University about the purpose of student fees. We believe that the recommendations here meet the needs of the applying organizations and most importantly, UNM students. We welcome the opportunity for a dialogue with Strategic Budget Leadership Team and the Regents about the purpose of student fees. We hope that the University will seriously consider funding, through other revenue streams, some of the requests that are essential for students to graduate with meaningful degrees.

Board Membership

Katie Richardson	Chair, GPSA President
Jaymie Roybal	Vice Chair, ASUNM President
Japji Hundal	Graduate
Cassie Thompson	Undergraduate
Dylan Hoffman	Undergraduate
Gregory Montoya-Mora	Undergraduate
Angelica Gallegos	Undergraduate

Matthew Rush	Graduate Alternate
Elisa Guadalupe Pintor	Graduate Alternate
Vacant	Undergraduate Alternate

Debbie Morris	Board Advisor
John Russell	Board Advisor
Andrew Cullen	Board Advisor

Agenda #	Requesting Entity	FY 12 Amount/ 23,116 FTE	FY 13 Request/ 23,375 FTE	FY 13 SFRB/ 23,375	6 of 7 Increase to Balance Fwd
1	Student Government Accounting Office	\$7.50	\$7.50	\$7.50	
2	Music Bands (+\$30k one time)	\$3.20	\$3.16	\$3.16	
3	KUNM	\$2.97	\$2.94	\$2.94	
4	Career services	\$1.30	\$1.29	\$1.29	
5	Student Health & Counseling	\$191.83	\$191.83	\$191.83	
6	Student Union Building	\$75.73	\$75.73	\$75.73	
7	UNM Children's Campus	\$15.00	\$15.00	\$15.00	
8	African American Student Services	\$3.15	\$3.11	\$3.11	
9	American Indian Student Services	\$3.24	\$3.32	\$3.32	
10	Center for Academic Program Support	\$8.63	\$9.63	\$9.63	
11	Project for New Mexico Graduates of Color	\$1.49	\$2.76	\$1.49	
12	COSAP	\$0.00	\$0.82	\$0.84	\$5,000.00
13	Research Service-Learning Program	\$1.50	\$1.49	\$0.00	
14	Information Technologies	\$10.00	\$128.34	\$16.39	
15	University Libraries	\$29.24	\$49.36	\$33.45	
16	LGBTQ Resource Center	\$4.06	\$5.70	\$3.82	
17	Theatre & Dance	\$1.02	\$1.57	\$1.22	
18	Women's Resource Center	\$2.10	\$2.43	\$3.07	\$5,000.00
19	Popejoy Hall	\$4.04	\$6.42	\$4.93	
20	El Centro de la Raza	\$4.46	\$6.42	\$6.00	
21	CLPS (+\$20k one time)	\$1.50	\$5.52	\$1.03	
22	OIPS (+\$9.5k one time)	\$1.10	\$1.71	\$1.51	
23	NMPIRG	\$2.26	\$4.84	\$0.50	
24	Recreational Services	\$29.42	\$34.70	\$33.69	
25	Athletics	\$81.75	\$149.73	\$81.75	
26	Language Learning Center (\$196.748k FY13)	\$0.00	\$0.00	\$0.00	
27	PATS (+\$100k one time FY12, \$50k FY13)	\$0.00	\$0.00	\$0.00	\$50,000.00
	Total	\$486.49	\$715.32	\$503.20	\$60,000.00

\$298,258.26

\$238,258.26



**THE UNIVERSITY OF NEW MEXICO
MAIN CAMPUS
FY 2012-13 STUDENT FEES**

Student Fees	FY 2011-12 Budget	FY 2012-13 Request 23,375 FTE	FY 2012-13 SFRB 23,375 FTE	FY 2012-13 SBLT 23,375 FTE	Comments	FY 2012-13 Other Funds
Student Health and Counseling	4,434,342	4,484,026	4,484,026	4,484,026	Accepted as is.	
Office of International Programs IPS	30,500	39,971	35,296	35,296	Accepted as is.	
New Mexico Union	1,523,000	1,543,218	1,543,218	1,543,218	Accepted as is.	
New Mexico Union Repair & Replacement	227,574	226,971	226,971	226,971	Accepted as is.	
Univ Lbry Acquisitions	675,912	1,153,790	781,894	781,894	Students are increasing fees for 24/7 library not for e-journal subscriptions. Andrew will research other funding, including savings of debt service as a result of refundings.	
UNM Childrens Campus	346,740	350,625	350,625	350,625	Accepted as is.	
LGBTQ Resource Center	93,851	133,238	89,293	89,293	Accepted as is. Additional University funds will not be provided this year; students will reconsider recommendation.	
Women's Center	50,934	56,801	71,761	71,761	Accepted as is. Assistantship added.	
IT Initiatives	231,160	3,000,000	383,116	383,116	Approve SFRB and charge Andrew to find one-time dollars for equipment needs associated with student facing computers and classroom technology.	\$400,000 ER&R Funds
Career Services	30,000	30,154	30,154	30,154	Accepted as is.	
KUNM	68,700	68,723	68,723	68,723	Accepted as is.	
Community Learning & Public Service	39,674	129,030	24,076	24,076	Accepted as is. Identify I&G funds for shortfall to restore funding.	\$15,400 I&G Funds
American Indian Student Services	77,500	77,605	77,605	77,605	Accepted as is.	
Graduate Studies GS (GAF)	40,000	0	40,000	40,000	Accepted as is.	
Project for NM GS of Color	64,443	64,515	34,829	34,829	Accepted as is.	
Music Bands	73,909	73,865	73,865	73,865	Accepted as is.	
Center of Academic Support (CAPS)	199,491	225,101	225,101	225,101	Accepted. \$300,000 will allow 70% increase of staff and therefore double the number of students impacted. Recommend Provost budget add additional funds starting with \$60,000.	\$60,000 I&G Funds
Theatre and Dance	23,600	36,699	28,518	28,518	Accepted as is.	
UNM Public Events (Popejoy)	93,389	150,068	115,239	115,239	Accepted as is. Additional request subsidizes Popejoy for providing free student tickets.	
Recreational Services	680,073	811,113	787,504	787,504	Accepted as is. This budget does not cover adding evening/weekend hours (\$100,000). Proposed using other university funds for shortfall.	\$100,000 Misc. FB Payroll Tax
Sustainability Studies Program	52,242	113,135	11,688	11,688	Accepted as is. Recommend Prof. Milne meet with Provost to request budget support.	
VP Student Affairs Admin VP SA / SFRB Reserve	23,440	0	23,440	23,440	Accepted as is.	
VP Student Affairs Admin VP SA / Graduate Fee Reserv	29,208	0	29,208	29,208	Accepted as is.	
Athletics	1,889,733	3,500,000	1,910,906	1,910,906	Accepted as is.	



**THE UNIVERSITY OF NEW MEXICO
MAIN CAMPUS
FY 2012-13 STUDENT FEES**

Student Fees	FY 2011-12 Budget	FY 2012-13 Request 23,375 FTE	FY 2012-13 SFRB 23,375 FTE	FY 2012-13 SBLT 23,375 FTE	Comments	FY 2012-13 Other Funds
El Centro De La Raza	105,500	150,068	140,250	140,250	Accepted as is. Additional funding for emergency scholarships.	
African American Student Svc AASS	75,300	72,696	72,696	72,696	Accepted as is.	
Research Service Learning Program	34,674	34,829	0	0	Accepted as is. Identify I&G funds for shortfall to restore funding.	\$34,600 I&G Funds
CASAA/COSAP	0	19,168	19,635	19,635	Accepted as is.	
Language Learning Center (Ortega Hall)	0	196,818	0	0	Accepted as is. Forward with recommendation to Administration for funding within the University's Minor Capital Improvement BR&R Budget.	\$197,000 BR&R and ER&R Funds
Parking & Transportation Services	0	0	50,000	50,000	Accepted as is.	
Student Govt. Accounting Office	173,370	175,313	175,313	175,313	Accepted as is.	
ASUNM - Accounting office	35,474	35,872	35,872	35,872	Accepted as is.	
ASUNM	674,006	681,568	681,568	681,568	Accepted as is.	
GPSA	268,950	271,950	271,950	271,950	Accepted as is.	
Debt Service-ERP Project Fee	2,622,000	2,664,750	2,664,750	2,664,750	Accepted as is.	
Debt Service-Facility Fee	11,879,500	12,073,188	12,073,188	12,073,188	Accepted as is.	
Budget Contingency	34,675	0	0	0	Accepted as is.	
Total - Main Campus Current Funds	26,902,864	32,644,864	27,632,276	\$27,632,276		\$807,000

Based on a preliminary calculation, there will be increases compared to FY 12:

Undergraduate Student Fees by 1.36%

Graduate Student Fees by 1.31%



To: President David Schmidly

From: GPSA President Katie Richardson

CC: EVP David Harris, Chair SBLT
AVP Andrew Cullen
Student Fee Review Board
ASUNM President Jaymie Roybal

Date: 8 March 2012

Re: Recommendations for the Graduate Allocation Fund (GAF)

History of GAF

Since an initial ballot initiative in 1998, GPSA membership has charged itself a \$22 fee known as the Graduate Allocation Fund (GAF) Fee. Last year, this fee provided \$10 of support per student to the Office of Graduate Studies to finance Research, Project, and Travel grants. The fee also provided \$12 of support for graduate student-specific initiatives in departments, organizations, or programs on campus.

Traditionally, the graduate student members of the Student Fee Review Board (SFRB) have agreed on expenditure of the GAF. Recommendations were then approved by the full SFRB and forwarded with the Student Activity Fee recommendations to the President or designee.

Last year's SFRB voted unanimously to remove the GAF from the Student Activity Fee process governed by the board. Respecting last year's decision, the recommendations of the graduate members of the SFRB are presented as follows, after being publicly presented to the full SFRB where they were met without comment.

GAF Recommendations

Having thoroughly reviewed the applications for student fees through the SFRB process, the graduate student members of the SFRB offer a well-informed decision concerning the allocation of the GAF.

Concerning our particular recommendations, we feel it is important to allocate these funds in support of organizations, programs, and initiatives that directly benefit graduate student recruitment, retention, and graduation. The rationale behind these recommendations echoes the dialog of the UCAP Graduate/Research working group: that UNM must refocus on graduate education and success through professional development and resource center support for graduate and professional students.

Department, Program or Organization	Recommended funding per Graduate and Professional student FTE
Graduate Student Research (OGS RPT grant)	\$10
Project for New Mexico Graduates of Color (PNMGC)	\$7.20
Office of International Programs & Studies (OIPS)	\$1.00
UNM Children's Campus	\$0.90
African American Student Services (AASS)	\$0.60
American Indian Student Services (AISS)	\$0.60
El Centro de la Raza	\$0.60
Women's Resource Center	\$0.60
Career Services	\$0.50
Total	\$22 FTE

Graduate Research: We recommend continuing the \$10/FTE recommendation. In light of current and future increases in graduate student enrollment, any increase in the total allocation to OGS RPT grants should be dedicated to providing additional grants to our larger student body.

Graduate Student Recruitment, Retention and Graduation: We would like to continue to support the following programs that GAF supported last year: PNMGC, AASS, AISS, El Centro, WRC and OIPS. GPSA has been pleased with the graduate student focused initiatives that the GAF has provided for in the past year. We would like to add to this list UNM Children's Campus. These centers and services focus on communities of students who traditionally are underrepresented in graduate school and face additional challenges in attaining their degrees. In support of these programs we hope to increase the total quality of education for graduate & professional students, student retention, and graduation rates.

Career Services: For the first time, we recommend allocating a portion of the GAF to support workshops specific to graduate student career services, such as how to apply for post doctoral jobs and how to craft a CV or resume at the career level of graduate students.

GAF in the Future

At the end of this month, GPSA Council will be considering submitting to our membership a ballot question on whether or not we would like to continue this fee. We hope that, upon approval by the membership in our general election, we will have the opportunity to instantiate a formal process for the GAF internal to GPSA and exterior to the SFRB process via the GPSA bylaws, ultimately to be approved by GPSA Council as well as UNM Legal Counsel.



UNM GPSA
Graduate and Professional Student Association



To: Strategic Budget Leadership Team
Chair, Executive Vice President David Harris

From: Student Fee Review Board
Chair, GPSA President Katie Richardson
Vice Chair, ASUNM President Jaymie Roybal

Date: 8 March 2012

Re: Final Recommendations of the Student Fee Review Board

The Student Fee Review Board (SFRB) met March 7th to finalize our recommendations to the Strategic Budget Leadership Team (SBLT) in light of the responses from the team to our preliminary recommendations. One of the most successful aspects of the trial policy has been the opportunity to engage in a dialog with administrators concerning fee requests.

The board feels that many of the requests that the board received were not appropriate for fees. The board asked that eight applicants be supported in full or in part by additional revenue. The response from the SBLT and the subsequent final recommendation from SFRB follows below. The SFRB is grateful for the non-fee revenues dedicated toward these important initiatives critical to student success.

The only change between the board's preliminary recommendation and final recommendation is to fund the LGBTQ Resource Center director position from one-time funds (balance forward account). The LGBTQRC has been a tremendous resource to students since its inception in 2010. However, student fees cannot continue to support the center 100%. The center's programming, resources and impact on student success are similar to that of the ethnic and gender centers on campus, all of which receive I&G funding to support staff. The board will fund the LGBTQRC director's salary and benefits for one more year, assuming the SBLT does not secure alternative funding for the professional staff for FY13. While students are proud to support the center with fee money, we also strongly feel that it is not our responsibility through fees alone to provide for what we believe is an essential piece of student academic success at UNM.

The board made no change to our library recommendation. We are hopeful that the SBLT will be able to secure funding to support the libraries retention of electronic serials this year. The libraries are essential to the instruction and research mission of the university and should be supported substantially by I&G funds.

The board voted unanimously to approve the final recommendations.

Applicant for Student Fees	SFRB request to SBLT	SBLT response	SFRB Final Recommendation
University Libraries	Non-fee revenue should fund electronic serial inflation, \$255,448	Research pending to find other revenue, perhaps from recent bond refinancing	Accepted as is
Information Technology	\$1.3M I&G support should continue; ½ of \$983k in renewal costs for student-facing computers in classrooms	\$1.3M I&G \$400,000 ER&R	Accepted as is
Recreational Services	\$100,000 from other sources to support return to 2009-2010 hrs and cover additional O&M costs	\$100,000 from employer funded benefit	Accepted as is
Research Service-Learning Program	Request student credit hrs \$24,829	\$34,600 in Provost's plan	Accepted as is
Community Learning & Public Service	Requested matching \$24,076 to cover student credit hrs	\$15,400 in Provost's plan	Accepted as is
LGBTQ Resource Center	\$44,050 for director's salary	University funds will not be provided this year	Recommend \$44,050 from balance forward account
Language Learning Center	\$197k to renovate space in Ortega Hall	\$197k from BR&R and ER&R	Accepted as is
Center for Academic Program Support	Requested matching \$255,101 to expand tutoring services	\$60,000 in Provost's plan	Accepted as is

March 20, 2012

During spring break, while students were looking to relax without breaking the bank, when not a single student was in the room, regents met and suggested raising student fees \$80 to fund athletics and libraries. Students pay about \$500 in fees for student services and facilities on campus; this is on top of the tuition that covers professors and classroom costs. With a 3% increase in tuition threatening to raise student costs \$300, we have to ask: what new services will libraries and athletics provide students for any fee increase?

Students already pay \$81.75 for the cost of providing free student tickets to athletic games. That athletics deserves an additional \$40 per student is outrageous. The high cost of coaching has turned revenue generating sports into debt-generating sports. The athletics program is more than a million dollars in the red. Students cannot afford to waste student fees on backfilling bad hiring decisions. I have not heard any arguments that an increase in fees will provide students a single additional service from athletics.

Nor should additional student fees support the libraries. The Student Fee Review Board (SFRB) already recommended a fee increase to support a 24 hour library. However, the libraries also asked students to foot the bill for journal subscriptions. Electronic journals are essential to student education and university research. Academic costs should be covered by research dollars or Instruction & General funding (tuition or state appropriations), not a \$40 increase in student fees. Libraries are central to UNM's mission, but students deserve to know that libraries need to be funded through means other than student fees.

I am proud of the way that UNM has come to include students in decision making. Students make initial fee recommendations through the SFRB, and then participate as equals in the administrative Strategic Budget Leadership Team, which makes fee recommendations to President Schmidly. However, with regard to the \$80 fee increase suggested by the regents, students have had no input and have not had the opportunity to ask how we will see any benefit from such an increase. The regents should be aware that students have been crystal clear every time we have sat at the table: an increase to athletics is unacceptable. If athletics needs more funding, regents should find those dollars somewhere other than student pockets.

Ultimately, the SFRB knows how cash-strapped students are; therefore, the board recommended a responsible and modest \$16.71 increase in fees for student initiatives. An additional \$80 increase is an unjustified, arbitrary and irresponsible expenditure of student money.

Background:

While students were away on spring break, UNM Regents suggested that student fees be raised by \$77 in addition to the \$16.71 increase already recommended by the Student Fee Review Board and administrators at UNM. Together, the total fee increase would come to 20% or \$93.71 per student, when Governor Martinez and the state budget implements a 5% maximum on tuition increases. The regents' suggested fee increase of \$77 would go entirely to fund athletics and the libraries.

Student response:

Last week, Regent Koch gave a lengthy defense of the ski team, saying that if fees weren't raised for athletics, small, successful teams would be cut. Students whole-heartedly support these small teams, but we can't stomach paying a dime more than we already do in athletics fees (\$81.75 per student) when the so-called "revenue generating" teams, basketball and football, have indebted the athletics department more than a million dollars. Cost savings, perhaps in the high price of coaching, should enable us to save Lobo football and basketball as well as our small teams without having to raise fees.

UNM libraries are ranked 94th out of 115 member libraries of the Association of Research Libraries, so students applaud the sudden administrative interest in supporting the central hub of learning and research at UNM. But, library costs should be covered institutionally, either through research funds or through state appropriations and tuition, not fees. Worst of all, the suggested fee increase comes without any concrete plan how this money will be invested to secure a better library for students.

Ultimately students believe that this suggested 20% fee increase is arbitrary and makes an end-run around the governor's 5% limit on tuition increases, especially when library and athletics costs are also line items in the tuition column of the budget, not just the fees column.

Next steps:

Students will be rallying to prevent these fee increases Thursday, March 22 at noon in UNM's Smith Plaza outside of Zimmerman library. The UNM Regents will make approve tuition and fee levels for next year at the budget summit, Friday, March 23 at 9am, UNM Student Union Building Ballroom C.

References:

http://www.dailylobo.com/index.php/article/2012/03/regents_raise_tuition_fees_during_spring_break
<http://www.abqjournal.com/main/2012/03/13/news/unm-may-implement-3-increase-in-tuition.html>



UNM GPSA
Graduate and Professional Student Association



To: President Schmidly
Incoming President Frank
Chair SBLT, EVP David Harris
Chair Tuition & Fees, AVP Andrew Cullen
Manager of Policy Office, Pamina Deutsch

From: Student Fee Review Board
Chair, GPSA President Katie Richardson
ASUNM President-elect Caroline Muraida
GPSA President-elect Marisa Silva

Date: May 11, 2012

Re: UNM Policy 1310 Recommendations of the Student Fee Review Board

In a series of meetings in the last few weeks, the 2011-12 Student Fee Review Board has considered both the pros and cons of the one-year trial policy UNM 1310 under which we recommended fees this year. The student members of the SFRB take our responsibility to serve UNM in making fee recommendations extremely seriously. Having gone through the one year trial policy, we felt that it was our responsibility to pass on to the next board and the incoming administration the lessons we learned from our trial.

This year's board is convinced that the trial policy provided for a more effective board recommendation for student fees than we have witnessed in the past several years. We believe that the success of this year's board was not unique to the student presidents or members of this year's board, but rather was provided for in the policy itself. Under section 9 of the current SFRB Policy 1310, the SFRB can make recommended policy changes. Accordingly, the SFRB voted to recommend the permanent implementation of the trial policy with a few minor changes we describe below.

It is important to point out that both incoming student government presidents were present for the deliberations surrounding the new policy. The current board recognizes that these are the student leaders who will serve as next year's chair and vice chair of the board. As they represent the future of the SFRB, they were asked to share their viewpoint with the board concerning possible policy changes. Both endorse the recommendation of the policy we recommend for implementation.

It is the hope of this year's board and next year's student leaders that the process for permanently changing Policy 1310 may begin as soon as possible so that changes can be implemented in time for the 2012-2013 process. We all hope that students and UNM can permanently benefit from the

hard work of this year's board.

Policy Strengths

A brief word is in order about the strengths of the trial policy compared to the previous policy. The trial policy provided for a change in undergraduate and graduate representation on the board, required a supermajority vote to set fees, imposed an averaging process and treated all applying organizations equally.

A particular strength of the policy implemented this year was that it provided the SFRB the opportunity to express directly the student opinion to the administration. As a result of conversations held well before the Regent's budget summit, the Strategic Budget Leadership Team and the Student Fee Review Board together worked to balance the expenditure of tuition and fees to support the needs of fee applicants and students. Both the tuition budget recommended by the SBLT and the fee budget recommended by SFRB changed for the better to serve UNM.

Additionally, requiring a supermajority vote to approve fees created trust between undergraduate and graduate members of the board. Graduate members felt that their voice was heard even with the composition change from four undergraduates and three graduates to five undergraduates and two graduates. Meanwhile, undergraduate students enjoyed more proportionate representation in the disbursement of fees. The previous policy led to contentious discussions whereas this year both ASUNM and GPSA greatly benefited from the fact that the policy required us to build consensus.

Minor Policy Improvements

The SFRB recommends a few changes before implementing the one year trial policy on a permanent basis.

Administration and students alike expressed serious concerns about the averaging process preventing natural deliberations. In this policy we recommend the removal of the averaging process. Averaging remains in the policy as a homework exercise only. Each board member engaged more critically in the process when they were asked to balance individual budgets. This exercise provided a common understanding of the difficulties and opportunities facing the board when we entered deliberations. However, the board unanimously felt that averaging over member's recommended fee amount unnecessarily hindered deliberation.

The averaging process was initially implemented to provide a mechanism to prevent deadlock in the event that a supermajority of board members did not agree on fees. By removing averaging as a formal aspect of the process, we instead recommend that a deadlock can be avoided by defaulting to the previous year's fee amount in the event that a supermajority does not come to a consensus recommendation for any individual applicant.

In addition to this change, the board recommends several minor tweaks.

- 1) We suggest that the policy allow alternates to replace voting members for single meetings at a time, rather than requiring voting member resignation for alternate participation.
- 2) We advise that the policy should affirm the right of the board to recommend a portion of

fees be set aside to maintain a healthy balance forward account for one-time or emergency expenditures.

- 3) Additionally, the policy we recommend address a loop hole that allows the recipients of fees to directly transfer fees to entities outside of UNM without notifying the board.
- 4) We also recommend removing the SGAO senior accountant as a board advisor. Requiring the senior accountant to advise the board places her in an awkward position since she also has to apply to the board for fees on behalf of SGAO. This year the SGAO accountant did not attend the board as an advisor. Instead, the board recommends asking the student regent to serve as an advisor. The student regent is uniquely positioned to help student leadership understand the perspective of the regents who will eventually approve student fees.
- 5) Finally, this year the board had an informal agreement with the president's designee, the SBLT, to deliver preliminary recommendations by a February 15 deadline, and final recommendations by March 1. We recommend an early timetable to become part of the permanent policy to best enable meaningful conversations between the administration and students.

Summary

The Student Fee Review Board is grateful for the opportunity to engage in a dialogue with the University about student fees. We believe that the recommendations here meet both the needs of the applying organizations and most importantly, UNM students. We welcome the opportunity to permanently implement the one year trial policy. It is our belief that the current one year trial policy has led to the best result for students that we have seen in the past several years. We hope that the University will seriously consider adopting the policy we recommend here.

See attached policy recommendation.

1310
STUDENT FEE REVIEW BOARD POLICY
Proposed Changes 5/3/12

Authorized by Regents' [Policy 4.7 "Tuition and Fees"](#)

Process Owner: Vice President for Student Affairs Administration

1. General

There are four (4) components of the mandatory tuition and fee rate paid by all students: tuition, facility fee, student activity fee, and student government fee. Taking into consideration the recommendations of the University President, the Board of Regents annually approves both the total tuition and fee rates paid by the various categories of students and the individual amounts for each component.

Revenue generated by the student activity fee is used to support a variety of student activities that enhance the academic and intellectual environment at UNM by encouraging, contributing to, or providing appropriate services which create a more complete environment for students at UNM. The University of New Mexico encourages student participation in the decisions about which student activities and organizations should receive support from student activity fee revenue.

The role of the Student Fee Review Board (SFRB) is to recommend to the University President student activity fee amounts and allocations. The SFRB acts as a joint committee of the Associated Students of the University of New Mexico (ASUNM) and the Graduate and Professional Student Association (GPSA) and functions through student action and with the advice of both faculty and administration representatives.

2. Definitions

2.1. Student Activity Fee

The student activity fee is the per-student portion of the mandated general fees used to support a variety of student activities. It does not include the student government fee, which is a fixed dollar amount approved separately by the Board of Regents for ASUNM and GPSA.

2.2. Student Activity Fee Revenue

Student activity fee revenue is the total amount available or projected to be available from the student activity fee, based on enrollment.

2.3. Unit Allocation

The unit allocation is the amount (dollars and/or cents) of the per-student activity fee designated for a specific purpose.

2.4. Term of Office (Term)

The term of office of an appointed member or alternate of the SFRB, except for a person filling an unexpired term, is the period of time that begins with the appointment of the member, as provided in this policy, and ends with the end of the term of the ASUNM or GPSA official making the appointment or the official's successor in the case of two-year appointments.

2.5. Organization

An organization is a University department, division, other organization unit, or program funded by student activity fees or seeking funding from student activity fees. Chartered student organizations are not eligible to receive funding from the student activity fee. A chartered student "organization" is not an organization for the purposes of this policy.

2.6. 21-day Statistics

The 21-day statistics are the official enrollment figures that will be used to estimate student activity fee revenue, on a semester-by-semester basis. Actual revenue (which includes adjustments to 21-day statistics) will be posted to individual revenue accounts at the end of each semester.

3. Student Activity Fee Recommendation and Approval Authority

3.1. Board of Regents

The Board of Regents shall approve any change in the total amount of the student activity fee.

3.2. University President

Taking into consideration recommendations of the SFRB, the President shall:

- recommend to the Board of Regents any change in the total amount of the student activity fee;
- ~~approve recurring funding;~~
- approve annual unit allocations of the student activity fee; and
- approve expenditures from the Student Activity Fee Special Fund.

The President may designate this authority to one (1) or more individuals. References in this policy to the University President are intended to include any designee.

3.3. Student Fee Review Board

The SFRB shall make annual recommendations to the President regarding:

- any change in the total amount of the student activity fee; and
- ~~recurring funding status for organizations;~~
- annual unit allocations of the student activity fee.

In addition, the SFRB shall recommend to the University President expenditures from the Student Activity Fee Special Fund, as provided for in this policy.

4. Membership of the Student Fee Review Board

There will be seven (7) voting members of the SFRB (two [2] ex-officio and five [5] appointed), ~~two (2)~~ three (3) alternates and four (4) non-voting members. Of the seven (7) voting members, ~~four (4)~~ five (5) will represent ASUNM and ~~three (3)~~ two (2) will represent GPSA. One (1) of the alternates will represent ASUNM and the other two (2) will represent GPSA. The officials making appointments to the SFRB should use their best efforts to ensure that SFRB's overall membership reflects the diverse

makeup of the University.

4.1. Ex-officio Members

The two (2) ex-officio, voting members of the SFRB shall be:

- The ASUNM president serves on the SFRB as the elected representative of the undergraduate student population and as a recognized student advisor to the Board of Regents. The ASUNM President shall serve as Chair of the SFRB in academic years beginning in even-numbered years and shall serve as Vice-Chair in academic years beginning in odd-numbered years.
- The GPSA President serves on the SFRB as the elected representative of the graduate and professional student population and as a recognized student advisor to the Board of Regents. The GPSA President shall serve as Chair of the SFRB in academic years beginning in odd-numbered years, and shall serve as Vice-Chair in academic years beginning in even numbered years.

4.2. Appointed Members

The five (5) appointed members of the SFRB shall be:

- One (1) ASUNM Senator is appointed by the ASUNM Vice President to serve a one-year term coinciding with the term of office of the ASUNM Vice President making the appointment.
- One (1) student is appointed by the ASUNM President to serve a two-year term commencing in academic years beginning in odd-numbered years.
- One (1) student is appointed by the ASUNM President to serve a two-year term commencing in academic years beginning in even-numbered years.
- One (1) student is appointed by the ASUNM President to serve a one-year term coinciding with the term of office of the ASUNM President making the appointment.
- ~~One (1) student is appointed by the GPSA President to serve a two-year term commencing in academic years beginning in odd-numbered years.~~
- One (1) student is appointed by the GPSA President to serve a two one -year term commencing in academic years beginning in even-numbered years coinciding with the term of office of the GPSA President making the appointment.

4.3. Alternate Members

4.3.1. Selection of Alternate Members

The three (3) ~~two (2)~~ alternate members of the SFRB shall be:

- One (1) student appointed by the ASUNM President to serve a one-year term.
- ~~One (1)~~ Two (2) students appointed by the GPSA President to serve a one-year term.

4.3.2. Responsibilities of Alternate Members

The alternates are non-voting members of the SFRB. In the absence of any voting member at a meeting, an alternate from that voting member's student government (ASUNM or GPSA) may vote. If a voting member resigns, an alternate will fill the unexpired term and a new alternate will be appointed in accordance with this policy. An alternate becomes a voting member only to fill an unexpired term, as provided in this policy. The alternates are subject to the same meeting attendance requirements as voting members, (See [Section 4.7.](#) herein.) The alternates may participate during all hearings and deliberations with all rights and privileges of voting members with the exception of the right to vote.

4.4. Non-voting Members

The non-voting members of the SFRB serve as advisors to the SFRB and may represent the interests of faculty and administration. The four (4) non-voting members of the SFRB shall be the following:

- the Associate Vice President For Budget, Planning, & Analysis or designee;
- the Director of Student Activities;
- ~~the Senior Accountant from the Student Government Accounting Office, who shall keep the year-to-year financial records of the SFRB; and~~
- the Student Regent; and
- one (1) faculty member is appointed by the Faculty Senate President for a one-year term.

4.5. Unexpired Terms of Appointed Members and Alternates

If an appointed student member fails to complete the term for which appointed, the alternate for that student government association shall serve the unexpired term. If an additional appointed student government member or an alternate fails to serve the complete term for which appointed, the current ASUNM or GPSA official responsible for the appointment, according to [Section 4.2.](#) or [4.3.](#) herein, shall appoint another member who shall serve the unexpired term. If the appointed faculty member fails to complete the term for which appointed, the Faculty Senate President shall appoint another member who shall serve the unexpired term.

4.6. Initial Appointments

When the initial appointments are made under this policy, the ASUNM and GPSA Presidents shall appoint members to initial one-year terms as necessary to establish the staggering of terms contemplated under [Section 4.2.](#) herein.

4.7. Resignation

Any appointed member or alternate of the SFRB may resign by submitting a signed and dated letter of resignation to the SFRB Chair or is deemed to have resigned by failure to

attend three (3) regularly scheduled SFRB meetings in an academic year, regardless of the reason. In the case of resignation because of non-attendance, such resignation shall automatically become effective at the close of the third meeting which the voting member or alternate has failed to attend.

4.8 Removal

Appointed voting members serving one-year terms and alternates may only be removed by the officer who made the initial appointment. Voting members serving two-year terms may only be removed, during the first year, by the appointing ASUNM or GPSA President while still in office and, during the second year, by a vote of the SFRB in which five (5) of the seven (7) voting members vote in favor of removal.

5. Organization and Meetings of the Student Fee Review Board

5.1. Regular Meetings

The SFRB shall meet as needed throughout the year. By October 31, the Chair of the SFRB shall communicate meeting dates to all members of the SFRB and to the Daily Lobo for publication and shall provide at least three (3) days notice of any change in regular meeting dates. The Chair shall be responsible to ensure that all departments, divisions, and organizations applying to the SFRB have adequate notice of any meeting or hearing in which funding for the organization is to be discussed.

5.2. Special Meetings

Special meetings may be called by a majority vote of the members at a duly called meeting or by the Chair or Vice Chair of the SFRB. Sufficient notice must be given to all voting and non-voting members and alternates for a special meeting to be valid, but in no case may notice be fewer than three (3) days.

5.3. Quorum

A quorum at SFRB meetings shall consist of a majority of the voting members of the SFRB.

6. Annual Recommendation and Transfer Process

Based on the process described in this policy, unit allocations shall be established for organizations and for the Student Activity Fee Special Fund. As provided in **Section 7.** herein, the Student Activity Fee Special Fund may be used for emergency expenditures of organizations. ~~on recurring funding status and for unit allocations to organizations on non-recurring funding status.~~

In the fall of each year, the SFRB shall initiate the budget process by requesting information from organizations funded by student activity fees and organizations seeking funding from student activity fees. This information should provide evidence that the organization is meeting the requirements as stated in Section 1. herein. ~~The SFRB may establish different criteria and request different information for organizations on recurring funding status and organizations on non-recurring funding status.~~

After reviewing projections for student activity fee revenue and funding requests, the SFRB shall make recommendations to the University President. ~~Recommendations for funding will require a majority vote of the SFRB. Recommendations for recurring funding status will require a two-thirds (2/3) vote of the SFRB.~~ In March of each year, the Board of Regents will approve any change in the student activity fee, and the University President will approve unit allocations for the following fiscal year.

The estimated annual funds available to organizations and to the Student Activity Fee Special Fund shall be based on the unit allocations approved by the President and the 21-day statistics. The actual funds available will be based on the unit allocations and the actual student activity fee revenue.

6.1. Deadline for Submission of Recommendations

The SFRB shall submit preliminary recommendations to the University President, or designee, no later than February 15 of each year. The SFRB shall submit its final recommendations for the following fiscal year to the University President by March 1 of each year.

6.2. Content of Recommendations

The annual recommendations shall consist of the following:

- the proposed change, if any, in the total amount of the student activity fee;
- the proposed unit allocation for each organization on recurring funding status; and
- the proposed unit allocation for the Special Fund (see **Section 7.** herein) and the proposed expenditures from the Special Fund. ~~including the amount set aside for emergency expenses of organizations on recurring funding status and unit allocations to organizations on non-recurring funding status.~~

6.3. General Guidelines for Funding Organizations

The student activity fee shall be used to supplement University organizations which benefit students directly. All applications will be subject to the same processes. There should be no expectation that the funding for any of these organizations will continue from year to year.

6.3.1. Process

All groups are required to submit an application to be eligible for funding. Each group will be funded at a per student amount. The SFRB will hold hearings in which all voting members are mandated to attend.

After the hearings are complete, the SFRB will convene to deliberate and set a total amount of the per student fee. The target fee amount must be approved by six (6) voting members of the Board. This fee is subject to change at the final recommendations phase with the approval of six (6) voting members of the Board.

Individual voting members of the Board will develop recommendations for each of the applying organizations. Their total shall not exceed the target per student amount. At a designated SFRB meeting, individual recommendations will be due and averaged for informational purposes. ~~An alternate member will be responsible for averaging the total amounts. No organization will receive less than the averaged amount. Voting members may change their individual recommendations at any time before final recommendations are set. These changes will be reflected in the new average. An increase for any organization above the resulting averaged amount must be approved by six (6) voting members of the Board. At the conclusion of the final meeting, final recommendations will be set. The~~

Fee recommendations for each applicant must be approved by six (6) voting members of

the Board. If six members do not agree, the recommendation of the board will be to fund the applicant at last year's amount. Board preliminary and final recommendations;- individual and final; will be made public.

6.3.2 Any organization funded through student activity fees must inform the SFRB before spending student fees in a way that does not reflect the approved application. If the organization will directly transfer funds to any entity outside of UNM, contracts between the organization and entity will be presented to the SFRB before approval. Payments for services provided by official UNM vendors are not considered a transfer of funds.

6.3.1. Organizations on Recurring Funding Status

In order to foster stability and the ability to engage in long-range planning, the SFRB will recommend organizations to be placed on recurring funding status. The total unit allocations for all organizations on recurring funding status will not exceed 95 percent (%) of the student activity fee.

Once an organization has been placed on recurring funding status and the unit allocation for the organization has been determined, that amount shall not be eliminated or reduced from year to year, except through the probation process described in Section 7. herein or voluntarily by the organization.

6.3.2. Organizations on Non-Recurring Funding Status

In order to assist with start-up needs or special needs of organizations of the type described in Section 1. (General) herein, the SFRB will recommend organizations to be placed on non-recurring funding status. These organizations will be funded through unit allocations from the Student Activity Fee Special Fund (Section 8. herein).

Each year a decision will be made about the unit allocation for each of these organizations. There should be no expectation that the funding for any of these organizations will continue from year to year.

7. Probation

- An organization on recurring funding status may be placed on probation for one (1) academic year, based on a recommendation by the SFRB and approval by the University President. Probation will be invoked only if an organization fails, in significant ways, to meet the criteria for funding or experiences serious operational problems. When an organization is placed on probation, the SFRB shall communicate the reasons for the probationary status and a written action plan which provides the opportunity for the organization to work with the SFRB to remedy the problem. As part of the probation, the SFRB may recommend a reduction of up to 5 percent (%) of the organization's unit allocation.
- If at the conclusion of one (1) academic year on probation, the organization has failed to fulfill the requirements of the action plan, the SFRB may recommend a reduction in the unit allocation not to exceed 35 percent (%).
- If at the conclusion of a second academic year on probation, the organization has still failed to fulfill the requirements of the action plan, the SFRB may recommend any further reduction in the unit allocation, including eliminating the unit allocation.

7. Student Activity Fee Special Fund

7.1. Funding

The Student Activity Fee Special Fund shall be funded by a unit allocation.

7.2. Use of the Fund

The Special Fund may be used for emergency expenses of organizations. on recurring funding status. These expenses may include one-time expenses required to replace or maintain

equipment owned or operated by organizations. The intent of the fund is to avoid raising student activity fees or unit allocations to cover one-time expenses. The Special Fund may also be used to make unit allocations to organizations on non-recurring funding status as provided in Sections 6. and 6.3.2. herein. Any deficit from student activity fee allocations shall be paid from the Special Fund at a rate of \$50,000 per year until repaid.

7.3. Expenditure and Savings Approval

Expenditures from and savings to this fund shall be recommended by the SFRB and approved by the President or designee.

8. Amendments

Amendments to this policy can only be adopted by the University President. Approval by three-quarters (3/4) of the voting members of the SFRB is required to submit a SFRB proposed amendment to the President. Other proposed policy changes should be submitted in accordance with Policy 1100. "Development and Approval of Institutional Policy."

Fund Title: Graduate Scholarship Fund

Purpose: The purpose of this scholarship is to provide graduate and professional students financial support to complete their degrees.

Criteria: Graduate and professional students in good standing in a UNM graduate or professional degree program are eligible for the scholarship. Preference will be given to students near the completion of their studies who demonstrate significant financial need. Students may receive the scholarship for a maximum of four semesters.

Amount: Recipients will be awarded substantial scholarships. The fund goal is to provide \$1000 scholarships.

Administration: The fund will be administered by a joint Faculty Senate & GPSA "Graduate Scholarship" committee. The GPSA executive finance chair will chair the committee, which will consist of three people from the Faculty Senate Scholarship committee and three people selected by the chair from GPSA, and approved by the GPSA President. The Degree Completion Scholarship Committee will evaluate applications and decide who shall receive funds in accordance with the criteria outlined above. A memo signed by the chair of the committee will be sufficient to disburse funds. The actual disbursement of the funds to scholarship recipients will be administered by the Student Government Accounting Office.

Scholarship Application: Applications will include some identifying information, UNM transcripts, a statement from the student and a letter of recommendation from the graduate student's committee chair or major faculty advisor. Student statements shall explain the financial need of the student and their research, academic or professional interests. Letters of recommendation should address the importance of the student's degree completion to the student and department, and why the department cannot fully support the student financially. Students shall list other sources of funding that support their studies.

Timeline: Applications will be due on dates advertised by the committee in the fall and spring semesters. The Graduate Scholarship committee shall announce scholarship recipients after a review period. Funds will be distributed to students as soon as possible in accordance with university policy.

Distribution Objective: As soon as the fund has significant funds to distribute, the committee shall be formed to distribute scholarships. The committee shall distribute at least one scholarship a semester, if funds are available, but should otherwise have the ability to recommend that funds remain in the quasi-endowment to earn interest and secure the long term viability of the scholarship program.



Graduate Students Are Asking for Your Help!

Recent federal budget cuts eliminated the subsidized loan program for graduate students. As a result, UNM grads will begin to accrue interest before graduation on the nearly \$20 million of loans that are taken out each year.

Graduate students are also having a harder time finding assistantship positions, as the availability of federal research grants decreases and departments have fewer TAs to offer.

You can help UNM graduate students by contributing to the

Graduate Scholarship Fund.

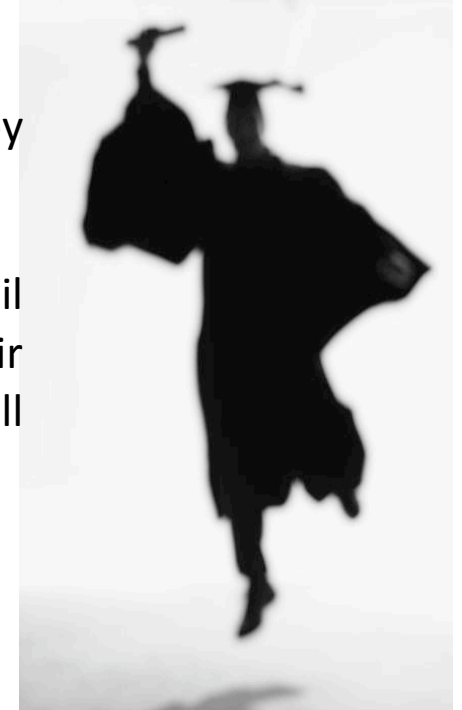
Designate this fund on your **United Way** email form. Students who are close to finishing their degree and who demonstrate financial need will be supported by **\$1000 scholarships.**

For more information, contact Graduate and Professional Student Association President, Katie Richardson, katie.gpsa@gmail.com.

GPSA @ UNM
Graduate And Professional Student Association



United Way



December 6, 2011

Mr. John Q. Sample
123 Main Street
Albuquerque, NM 87100

Dear Mr. Sample,

As President of the UNM Graduate and Professional Student Association (GPSA), I'm writing to ask for your help. This is a critical time for graduate student support across the nation and especially at UNM. **A perfect storm of economic conditions and government cut-backs has severely impacted financial support for our graduate and professional students.**

Supporting UNM's graduate students requires resources well beyond the funding provided by the state and federal governments. We want to reach out to you, our former students. **We hope that you will remember your graduate education here - the intellectual and academic opportunities and your hard work - with pride.** I hope that you will pledge your financial support for today's students as you remember the financial challenges you once faced pursuing your degree.

Almost 80% of UNM's graduate and professional students receive some form of financial aid - through assistantships, scholarships, and loans. Graduate and professional students are directly impacted by this year's Budget Control Act, which eliminates subsidized Stafford loans for graduate students effective July 1, 2012. Subsidized loans don't charge interest until a student graduates, while unsubsidized loans incur interest while the student is still enrolled in school. As a result, we estimate that **most UNM students will owe at least \$5,000 more in debt upon graduation.** Just last year, UNM graduate and professional students took out over \$20 million in subsidized loans - you can see the magnitude of the problem our students are facing.

As budgets across campus are reduced, there are fewer and fewer opportunities for graduate and professional students to support themselves with assistantships. Even those students fortunate enough to be employed are finding that their dollars don't go as far as they used to.

As you may remember from your own time as a graduate student, making ends meet can be the most stressful barrier to completing your degree, and it can be the little things that make a difference. GPSA keeps our office well stocked with Ramen noodles for hungry students. But I know that GPSA cannot answer students' needs with cheap noodles alone. Each semester I have to tell student after student that we know of no more assistantships available on campus.

Graduate and professional students are the scholars, scientists, lawyers, health care professionals, critical thinkers, and problem-solvers of tomorrow. **Your tax-deductible donation to the Graduate Scholarship Fund will help ensure that UNM's students graduate ready to make their contribution to the world, instead of burdened by crushing debt, or worse, not being able to graduate at all.** Please feel free to contact Mary Wolford at mwolford@unmfund.org or (505) 277-1088 for more information or with any questions you may have. Thank you for your help. We are grateful for your generosity.

Sincerely,

Katie Richardson
GPSA President
PhD Candidate in Physics & Astronomy

PS: You may go online and make your gift at <http://unmfund.org/>. Or if you prefer to support the UNM Graduate Scholarship through United Way of Central New Mexico, visit them online at <http://www.uwcnm.org/>.



To: President Schmidly
Dr. Breda Bova, Chief of Staff
From: Katie Richardson, GPSA President
Date: 2/20/2012
Re: Graduate Scholarship Fund

Need-based aid has been shown to significantly improve student retention. In collaboration with the Faculty Senate and UNM Foundation, GPSA has worked to raise funds for \$1,000 scholarships to help students who demonstrate need and are more than halfway to their degrees. GPSA fundraising yielded more than \$4,000 from the UNM community and from mailers sent to GPSA alumni across the country. GPSA council is considering appropriating an additional \$20,000 for the effort at the end of this month.

Since the loss of federal subsidized loans will cause the average GPSA member will owe \$5,000 more upon graduation, GPSA is excited about the opportunity to invest in the scholarship fund and retain UNM graduates who demonstrate financial need in the coming year.

Pursuant to our conversation on February 20, 2012, GPSA is extremely grateful for President Schmidly's offer to match the funds contributed by the UNM community and provide \$24,000 in support of graduate student success at UNM.

The information for the quasi-endowment account held for GPSA by UNM Foundation is below:

Index Code: 670756
Index Title: 202392 Graduate Scholarship Fund
Index Effective Date: 01-DEC-11
Fund: 2U0007 - MU Non Endowed Spending
Orgn: 670C5 - SGAO Foundation Accounts
Prog: P2NB21 - 202392 Graduate Scholarship Fund
Actv: GNACTV - General Activity

Academic Mission vs. Entertainment

In the 2010-2011 school year, the UNM athletics department carried a \$629,000 deficit, Popejoy burdened the university at \$2.68 million and the championship golf course was \$4.6 million in the hole. These are the programs the university is willing to subsidize, even though all of these programs could become self-sustaining with the appropriate business model. Meanwhile, we have an unfinished biology building, the bond that was to fund a new chemistry building failed to pass and a new physics building with low-vibration environments is a distant dream. Still, the Pit renovation, at \$60 million, is complete, a new baseball stadium is proposed and new on-campus student housing as well. It is unconscionable that the university is investing in capital expenditures that are not in line with our academic mission.

Indeed, we have seen the way that the university has cut GA/TA jobs, offers fewer classes, and placed a pause and hold on faculty hires. Meanwhile, UNM remains top-heavy, with the number of senior administrators more than doubling since 2000. The current budget priorities has led to a 44 percent six-year graduation rate.

And yet, graduate and professional students are attracted to this university to conduct world class research and earn a high quality degree. GPSA is collaborating with faculty and staff representatives to communicate to the administration the importance of preserving and enhancing the academic mission of the university. The hard work of students should be rewarded with the quality of a UNM degree. This quality can only be preserved by making sure that we invest resources in world-class faculty whose teaching and research makes the name of this university. Basketball games, Popejoy events, golf outings, and other luxuries will never add the same value to UNM.

Students are holding the administration accountable for how university funds are spent. In the current economic climate, with decreasing federal grants and state funding, we have three ways to make a balanced budget. We can increase tuition, which decreases the accessibility of education to first-generation and other at-risk populations; we can increase private fund-raising initiatives, which may be difficult when UNM is caught mispending money on luxuries and entertainment; finally, we can cut costs by choosing to support that which is essential to UNM's identity as a majority minority-serving, research university.

It is not just the university budget that needs to focus on the academic mission. GPSA calls for student fees to reflect the priorities of students as well. Fees should be spent on programs that support the recruitment, retention, academic success and well-being of students.

Graduate Student Dispute Resolution Services

Graduate and professional students who work as teaching assistants, research assistants, project assistants or graduate assistants occupy an unusual space within UNM's infrastructure. If a work-related dispute arises, the normal employee-employer dynamic is complicated by the fact that graduate/etc. assistants work for people who give them grades, who have a potentially major role in determining the trajectories of their academic and professional careers. Alternatively, if an academic dispute arises, students may be unsure of how to approach dispute resolution with their employers.

Not much can be done to make this built-in tension between grad/professional student roles go away -- and there are even ways in which the uniqueness of these student employees is an asset -- but what can be improved is the ease with which graduate students can learn about and move through mediation processes or institutionally supported alternatives.

There is a history of graduate and professional students approaching UNM's ombudspersons for faculty and staff to ask for help with these issues. UNM's ombuds offices have always been able and willing to offer some advice and logistical aid, but student-coordinated ombuds efforts -- like a GPSA ad hoc committee a few years ago -- have a tendency to fizzle out when the students behind them graduate or otherwise move on. On the recommendation of UNM's ombudspersons, GPSA investigated establishing an assistantship to anchor a permanent student ombuds office.

The Office of Graduate Studies has generously agreed to provide both funding and office space for a 10-hour (0.25 FTE) Project Assistant who will serve as a student ombudsperson. This PA will work with OGS and GPSA's new Student Support & Advocacy Committee to guide graduate and professional students to the right avenues and resources for dispute resolution and inform them of university policies and procedures that might help address their concerns. The PA will also help coordinate a team of trained student mediators.

As of August 2011, a job call for the PA-ship is being reviewed for distribution to the graduate and professional student body. In addition, the UNM faculty ombuds office has provided GPSA two slots in the next round of conflict mediation training. The training is over 30 hours, a value of several hundred dollars, and is being provided to two students for free.

OGS hopes to hire an ombudsperson in the fall semester and have the student ombuds service pilot program in place by the spring 2012 semester.

New Mexico Higher Education Funding Formula Task Force

In 2010, the New Mexico Legislature created the Higher Education Funding Formula Task Force. The purpose of the Task Force is to develop a new higher education funding formula. The new formula is to be presented back to the Legislature by October 15, 2011. The Task Force includes representatives from higher education institutions around the state, legislators, and other stakeholders. The Task Force initiative began with the goal of answering the New Mexico Legislative Finance Committee's analysis and recommendations to move toward incentivizing improved institution performance.

The funding formula is similar to a math equation in which the state is adding, deducting, and multiplying several funding factors to deduce the amount of state appropriations a New Mexico public higher education institution should receive. The Task Force has agreed on an initial framework for the formula, which includes changing funding from an enrollment-based to an outputs-based formula, often called a "base-plus" formula. The "base" will be what was appropriated to the specific institution in FY2012 and the "plus" will be additional funding to the institution that could include exceptional performance, unique programs at the institution, and the success of graduates in the workforce.

A new component to the formula, which would be reflected in the "plus," is geared toward funding institutions by their completion and workforce outcomes. This means that institutions could receive increased funding by students completing programs and entering the state workforce. This new formula seeks to reduce funding for the emphasis on initial student credit hours enrollment. It also aims to eliminate current line-item entries and integrate them into the "base" amount. Some of these line-item entries include student-services, equipment renewal and replacement, and building renovation and replacement¹. Instead, these services would be provided by higher ed institutions at their individual discretion, rather than being mandated by the state.

Finally, the tuition credit, a tax on students that the state takes from the tuition charged by the university, may be removed in the new formula. GPSA advocates for investing tuition dollars on campus and ensuring that the university can determine the cost of higher education.

The main concern for UNM graduate and professional students should be how the new funding formula will reflect the mission of UNM as a research institution.

¹ Governor Martinez's recent moratorium on new higher education construction projects reflects the building and facilities component from the old funding formula. There is an element, albeit small, that funds institutions based on their square footage.

Graduate Students as Employees

In Fall 2010 UNM employed 1,679 graduate students, out of an enrollment of roughly 6,000, in various “assistantships”: graduate assistants (GAs), research assistants (RAs), project assistants (PAs), and teaching assistants (TAs). These are enrolled students, making progress toward a master’s or doctoral degree, who are compensated for work they perform for the university.

In September 2010 the Provost reported to the Board of Regents that teaching assistants teach 25 percent of all lower-division undergraduate courses at UNM (20 percent of all undergraduate classes). Grading assistants support an additional 15 percent of all undergraduate courses. These figures do not include courses taught by part-time instructors, one-third of whom are graduate assistants. In all, then, it is estimated that nearly 40 percent of all undergraduate courses at UNM are either taught or supported by graduate assistants. Project and research assistants likewise provide essential labor and services to faculty and organizations within UNM.

The state of New Mexico already treats graduate assistants as employees, in a number of respects: graduate employees sign IRS W-2 forms, for example, and their stipends are taxed at both the state and the federal level as employee wages. Similarly, aspects of UNM’s treatment and utilization of graduate assistants evidence a full-fledged employer/employee relationship. Most recently, as of Fall 2011 the university has mandated that teaching assistants complete four online training courses required for UNM faculty and staff.

Graduate assistants are still formally classified as student employees, and the research, academic, and pedagogical services they provide the university are considered “job training.” As students they remain exempt from FICA taxes that UNM would otherwise have to pay as a result of employing them, and they remain eligible for student health insurance. However, student status for FICA purposes is not compromised by formal recognition as a graduate employee, and the university systems of numerous states (e.g. Illinois, Pennsylvania, Oregon) recognize their graduate assistants as employees while still providing them the opportunity for student health insurance.

Benefits, from tuition remission to health-care coverage, are variable for graduate assistants and are not accorded to all. Graduate assistants have no formal representation or normalized grievance procedure; in Fall 2010, 40 assistantships were slated to be cut with zero input from graduate assistants. There is no mechanism to negotiate hours of work, to ensure equity in the awarding of assistantships, or to protect academic freedom.

Granting graduate assistants at UNM full employee status, especially in light of their invaluable contribution to the mission of the university, will have positive consequences: it will improve the classroom environment, raise the quality of research conducted, and increase the number of external grants for which UNM is eligible. It will also enable graduate assistants to show proof of employment for purposes such as applying for mortgage loans, as well as to experience better morale as they pursue their degrees.

International Students

Over 500 international graduate students enrolled at UNM during the 2010 – 2011 academic year. International students add to the diversity of UNM and enrich the campus by helping their peers to better understand foreign cultures and exposing them to the world outside the USA.

Among the major concerns facing the international student body are the high cost of tuition and the ever increasing out-of-state tuition credit. International students, once enrolled, can never get in-state tuition, and therefore for the entire duration of their degree programs have to pay the out-of-state tuition rate.

With limited resources, including funding for assistantships, it is difficult for international students to sustain their studies here at UNM. International students are also burdened with maintaining the right immigration status. With the budget cuts affecting various departments including the Office of International Programs, international students have inadequate access to international advisors and other resources specific to their needs.

International students contribute immensely to education. They serve as a “bridge” between countries and cultures. Many times two countries may not have good diplomatic relationships; people of different religious faiths may not understand one another; people speaking different languages may not be able to communicate. However with a rich and diverse pool of students, these conversations can take place at the university level. International students create cross-cultural understanding when students work together on a project, meet each other in a dorm, conduct research, or study for a class together. These different languages, customs, traditions, political relationships and religious beliefs are bridged through educational endeavors. Through this channel we can create a platform in our world to bring about a positive impact in society.

NM Legislative Lottery Scholarship

More than 68,000 students have attended college on the Legislative Lottery Scholarship since it was started in 1996. The scholarship pays tuition for New Mexican students who enroll in a New Mexico public college or university directly out of high school. Students still have to pay for other college expenses, such as books, fees and housing. To qualify for a scholarship, New Mexico students must enroll in a public college or university in the state the semester after their high school graduation, attend full time and maintain a 2.5 point grade-point average.

About 19,700 students, or 26 percent of full-time undergraduates attending New Mexico's two-year and four-year colleges, are receiving a lottery scholarship. Students on the Legislative Lottery Scholarship have an average graduation rate of 60%, compared to an overall graduation rate of 42% for all students completing a bachelor's degree within six years

The program faces a financial squeeze because costs are growing faster than lottery revenues, which are down from last year. Tuition increases averaged almost 40 percent at four-year institutions from 2008 to 2011. The scholarship fund will be depleted by 2014 if nothing is done in the Legislature, according to the latest state projections.

In order to continue to keep our best students in the state of New Mexico, GPSA supports restructuring the Legislative Lottery Scholarship. The scholarship should fund all students, who first qualify academically, prioritized by need. Currently the median family income of a Lottery Scholarship recipient is \$100,000. Revising the Legislative Lottery Scholarship in order to keep our best students in the state is invaluable to New Mexico. Educating New Mexicans here at UNM invests in the vibrancy of the state's future economy. GPSA has a vested interest in ensuring that all New Mexican students are provided an opportunity for higher education, and we hope that they will eventually join us in graduate school.

Graduate Student Research Funding

UNM brings in \$260 million in federal contracts and grants each year ([FY10 UNM Audit Report, pg 19](#)). These research dollars are key to the university's financial solvency, and yet there are many instances where we are limiting our ability to do research in order to save money, such as the threat in January 2011 to the Latin American & Iberian Institute (LAI), a star program at UNM that brings in \$3.3 million in grants.

Imagine a UNM where, instead of spending money on administration with six-figure salaries, we hired Nobel Laureates. Their salaries are comparable, but the Nobel Laureates bring in research dollars and top graduate scholars. Top-notch faculty are the single best investment that can be made to raise the quality of everyone's UNM degree and attract students to UNM.

Here are some on-going campus efforts to support GPSA member research.

- GPSA is collaborating with faculty and staff to communicate the importance of preserving and enhancing research at UNM.
- The Office of the Vice President of Research has committed to working together with GPSA and Faculty Research Support Officers on campus to increase the number of Research Assistantships (RAs) requested by Principle Investigators (PIs) on out-of-state grants in the coming year.
- The UNM Foundation has committed to helping GPSA seek alumni support for the three quasi-endowments that help fund GRD (\$3,000-\$5,000 grants for research), SRAC (\$500 grants for research and conference presentation travel) and ST (\$500 grants for professional travel).
- GPSA disperses \$130,000 of grants to support student research and travel through the GRD, SRAC and ST processes. Grants are awarded through a GPSA member peer-review process.
- The Graduate Student Funding Initiative (GSFI) is working hard to connect graduate students with the skills to successfully seek grants and serve as Principle Investigators.
- The Graduate Resource Center (GRC) and GPSA will host the first-annual graduate student research day in the spring.
- The state funding formula, which determines how much money UNM receives from the state, is being reworked by the Higher Education Department. GPSA advocates that it reward the success of New Mexico research universities as measured by the number of students employed on out-of-state grant monies.
- GPSA leadership advocates for more partnerships with national labs and for the university to find permanent funding for interdisciplinary programs, such as Nanoscience and Microsystems. These research endeavors yield out-of-the-box thinking and prepare students and New Mexico for our future economy.

The purpose of a university is the creation and dissemination of knowledge: to educate and research. This comprises the core academic mission of UNM.

Student Fees

Student activity fees at UNM generate approximately \$11 million each year. This money is distributed through the Student Fee Review Board (SFRB). Currently, the SFRB consists of seven voting members: four undergraduate students and three graduate students. The student activity fee process is governed by University Business Policies and Procedures 1310. This policy outlines two types of funding available to organizations. Groups funded through “recurring status” cannot have their funding decreased or eliminated without being put on probation. Once a group is put on probation, the SFRB may decrease the organizations funding by up to 5 percent the first year, 35 percent the second year, and 100 percent the third year. Groups that receive “non-recurring” funding status are not guaranteed any amount of funding through the process.

In 2010 the administration created a task force to review this policy and make recommendations. Recommendations include eliminating the recurring and non-recurring funding designations. GPSA believes this is a positive change. Many organizations designated as non-recurring have been on campus for years without having their status changed. For example, El Centro de La Raza has been receiving non-recurring funds since 1969: it’s the same age as GPSA.

The recommendations also proposed a change to the representation on the SFRB. GPSA is dedicated to keeping graduate representation on the SFRB. The proposed change has been tabled due to student objections. GPSA is currently working with ASUNM to keep fair graduate representation on the SFRB. It is important to remember that graduate students contribute over \$2.5 million to this process and deserve to have adequate representation on the SFRB. Currently, graduate students represent 42% of the SFRB. The majority of the board, the four undergraduate students voted as a block to allocate 89 percent of the funding in the last two years without needing graduate assistance. GPSA will continue to work for graduate students to be adequately represented on this board.

Since 2003, fees have increased 110 percent. This includes facility fees to pay for the 2005 and 2007 bonds to support the construction of new campus buildings. Increasingly fees are being used to support campus facilities that should be part of the academic mission and state support for the university, such as increased requests from Information Technologies and Libraries. These are essential programs that may be better funded through Instruction and General (state) funding.

It is essential that GPSA continues to work to support the student voice in fee allocation. As budgetary pressures, such as the change to Recreational Services as a 27 percent auxiliary, place pressure on budgets, students have the right to prioritize how they want to see their money spent.

GPSA always focuses on funding first those programs that aid in the recruitment, retention, academic success and well-being of students.

The Loss of Subsidized Loans

The Budget Control Act of 2011, approved by Congress on August 2, 2011, included the termination of Federal Direct loans and incentive programs where the US government directly targeted graduate and professional students. Especially hard hit are low-income and non-traditional students at risk of completing an advanced degree due to financial hardship.

Purpose of Stafford Direct Loans:

Federal Stafford loans are fixed-rate student loans for need-based undergraduate and graduate students attending college at least half-time. Stafford loans are the most common and one of the lowest-cost ways to pay for school.

Subsidized Stafford Loans are based on financial need; they do not accrue interest before repayment or during periods of deferment. **Unsubsidized Stafford loans** are NOT based on financial need; interest is charged from the time the loan is disbursed, to the time the loan is repaid in full.

The Budget Control Act:

- Makes graduate or professional students ineligible to receive Federal Direct Stafford loans after July 1, 2012.
- Limits the maximum annual amount of Federal Direct Unsubsidized Stafford loans such a student may borrow in any academic year or its equivalent.
- Prohibits authorization of any repayment incentive to encourage on-time repayment of a loan for which the first disbursement of principal is made on or after July 1, 2012; including any reduction in the interest or origination fee rate paid by the borrower.

UNM graduate and professional students took out over \$20 million dollars in subsidized loans in the 2010-2011 academic year alone. For the 2,782 graduate students, the average loan size is about \$7,000. Over the course of four years, a student receiving annual loans at a 6.9% quarterly interest rate will owe \$5,000 more than the student would have if the loan had been subsidized with interest deferred. In this economic climate, these students may not be able to pay off this loan immediately upon graduation, in which case the cost of receiving a UNM degree is now even higher. Effectively, the federal government has “raised tuition” on 2,782 GPSA members.

This additional economic burden will have a severe impact on graduate and professional student life. GPSA is very concerned about the effect this will have on the ability of many GPSA members to continue to afford higher education. Furthermore, the loss of these students on campus affects us all by lessening the diversity of the academic dialogue. GPSA is calling on UNM and private fundraising to provide more assistantships and scholarships for graduate students to make up for this loss. We are working in partnership with the Provost’s office, the Office of the Vice President of Research, Faculty Senate and Staff Council and UNM Foundation to find creative solutions to ensure that UNM continues to provide economic access to higher degrees.

Tuition Waivers

Tuition waivers are one of the ways that departments can attract out-of-state and international graduate students to UNM. The state supports attracting the best students to UNM by waiving out-of-state tuition for the students until they can achieve residency. For U.S. citizens, this takes a year.

The state government's Legislative Finance Committee has asked that the New Mexico Higher Education Department revise the funding formula that determines how much money the state sends to each higher education institution. The state supports tuition waivers as part of that funding formula. It is possible that the revised formula will no longer support tuition waivers and other specific costs to running a university directly. Instead, the individual institutions will make funding priority decisions about how best to recruit students after being funded according to a more general formula.

GPSA supports the continued use of tuition waivers to recruit the brightest students from across the country and world. The presence of these students in turn helps departments attract the best faculty. Overall, this creates a tremendous opportunity for New Mexico industry to employ UNM alumni and bolster our state economy. Whether funded by the state directly or by the university, tuition waivers are essential to UNM's stature as a research university.

More information coming soon!

Undocumented Student Funding

Undocumented students at the University of New Mexico are citizens of other countries who live in New Mexico, but are unable to work or receive federal funding for their studies because of their legal status in this country. The state of New Mexico has been a great ally for these students by granting Senate Bill 582 in 2005. SB582 states that undocumented students can attend any New Mexico college or university and pay in-state tuition. The bill also grants these students four years of Lottery Scholarship funding during their undergraduate studies.

However, as undocumented students approach a graduate level of education, educational funding becomes extremely difficult and in some cases even impossible to secure. It is very difficult for students to be granted general, federal and sometimes private scholarships. These students heavily rely on private organizations that are well aware of this issue and fund students without asking for their legal status on scholarship applications. A large number of outstanding students are ending their college education at a bachelor's degree level because they simply cannot afford graduate school, because of the lack of available scholarships and funding, and because they cannot get a job even after they graduate to save up to continue their education.

In a climate where UNM has employed a budgetary strategy to increase all enrollment, we cannot afford to deny students and families willing to pay for a UNM degree. Furthermore, graduate credit hours are rewarded by state funding at three times the rate of undergraduate credit hours. UNM has already invested in recruiting more graduate students to help pay the bills. Undocumented graduate students should be part of the plan to share the cost of a college education among as many students as possible. This will help keep both state and family costs for college as low as possible.

Finally, the DREAM Act, (Development, Relief and Education for Alien Minors) is a piece of legislation that will allow legalization to undocumented students by granting conditional residency status to undocumented students who crossed the border illegally at a young age and remained in the United States. To qualify for this status under the law, residents would have to have arrived before they were 16, lived in the United States for at least five years, and received a high school diploma or a G.E.D. certificate, and they must be under 35 when the bill is passed.

GPSA supports undocumented students and the DREAM Act. To many undocumented students, the DREAM Act is the only possible path to citizenship. Funding for undocumented students should be available to graduate students because it benefits and strengthens New Mexico. These students have a potential of being productive assets to our community and state if given an opportunity to do so.

Archived GPSA Media

12.07.11 - The candidates UNM needs and deserves

http://www.dailylobo.com/index.php/article/2011/12/the_candidates_unm_needs_and_deserves

12.06.11 - UNM President Finalists Announced

http://www.dailylobo.com/index.php/article/2011/12/unm_president_finalists_announced

11.16.11 - President finalists to be announced next month

http://www.dailylobo.com/index.php/article/2011/11/president_finalists_to_be_announced_next_month

11.16.11 - Abdallah quizzed at town hall

http://www.dailylobo.com/index.php/article/2011/11/abdallah_quizzed_at_town_hall

11.14.11 - GPSA Goals

http://www.dailylobo.com/index.php/article/2011/11/gpsa_vs_asunm

11.14.11 - GPSA vs ASUNM

http://www.dailylobo.com/index.php/article/2011/11/gpsa_vs_asunm

11.09.11 - GPSA back protest

http://www.dailylobo.com/index.php/article/2011/11/gpsa_backs_protest

11.08.11 - Show me how to: Get funding from SFRB

http://www.dailylobo.com/index.php/article/2011/11/show_me_how_to_get_funding_from_the_sfrb

11.03.11 - GPSA failed constituency with recent board vote

http://www.dailylobo.com/index.php/article/2011/11/gpsa_failed_constituency_with_recent_board_vote

10.31.11 - Grads need funding to ease burden of studies

http://www.dailylobo.com/index.php/article/2011/10/grads_need_funding_to_ease_burden_of_studies

10.31.11 - Student Fee Review Board changes members

http://www.dailylobo.com/index.php/article/2011/10/student_fee_review_board_changes_members

10.28.11 - Website Comment not from GPSA president

http://www.dailylobo.com/index.php/article/2011/10/website_comment_not_from_gpsa_president

10.17.11 - UNM, State split travel costs

http://www.dailylobo.com/index.php/article/2011/10/unm_state_split_travel_costs

09.22.11 - Students travel for tips on innovation

http://www.dailylobo.com/index.php/article/2011/09/students_travel_for_tips_on_innovation

09.14.11 - Regents approve Master Plan, discuss funding

http://www.dailylobo.com/index.php/article/2011/09/regents_approve_master_plan_discuss_funding

08.22.11 - Where is your money going?

http://www.dailylobo.com/index.php/article/2011/08/where_is_your_money_going

08.15.11 - GPSA voices concern over loan cuts

http://www.dailylobo.com/index.php/article/2011/08/gpsa_voices_concern_over_loan_cuts

07.14.11 - Committee seeks criteria for new president

http://www.dailylobo.com/index.php/article/2011/07/committee_seeks_criteria_for_new_president

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Current Date: Tue, 01 May 2012 10:11:06 -0600

Committee seeks criteria for new president

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By [Hunter Riley](#) | New Mexico Daily Lobo

Last updated: 07/04/11 12:53pm

The search to find UNM's next president is on, and the regents, charged with the final decision, are working to figure out what students, staff and faculty want.

President David Schmidly will vacate the post in May 2012, and a search committee, chaired by Regent President Jack Fortner, has been tasked with getting UNM constituents' input on the new president.

"Regent Fortner asked us to ... extract the essence of what we can derive from the University community and recommend that as criteria for the search committee," Regent Brad Hosmer said.

The committee consists of three UNM regents, including Hosmer, and Faculty Senate President-elect Tim Ross, Staff Council President Mary Clark and the provost. The ASUNM and GPSA presidents are also committee advisers and will represent student voices in the search.

Hosmer said the first meeting will take place July 12 on UNM's north campus, and the second meeting will be held after classes have reconvened in the fall. He said the attendees can ask questions, but should also expect to be questioned by the regents.

"The real questions are the questions that we have, and those are, 'What do you think will be the right characteristics of the next president of UNM and why?'" he said. "We may ask, 'What do you believe will be the main challenges for the next president of UNM?' So, what would be the important skills and experiences or understandings that this person should have."

Hosmer said the committee has set up a web-based survey where students can answer questions, as well as an email address where students can send questions. Once the criteria have been collected, Hosmer said, the committee will start the search.

Regents Committee on Academic, Student Affairs and Research Meeting

July 12

9 a.m.-noon

Auditorium of the Domenici Health Education Center

Published **July 4, 2011** in [News](#)

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Current Date: Tue, 01 May 2012 10:11:05 -0600

GPSA voices concern over loan cuts

[No comments](#)

[Text size](#)

By [Charlie Shipley](#) | New Mexico Daily Lobo

Last updated: 08/15/11 2:39am

UNM graduate students will have fewer options for financial aid next year. As part of the Budget Control Act, the federal government will eliminate subsidized student loans for graduate and professional students beginning July 2012.

At an August 9 Board of Regents meeting, GPSA President Katie Richardson urged the board to keep graduate students in mind when considering tuition and fee increases.

“The elimination of the subsidized student loans has effectively raised tuition for graduate students,” she said.

Subsidized student loans do not accumulate interest while the student is enrolled in college. Richardson said the loss of the aid amounted to a national tuition increase of \$21.6 billion over the next ten years for graduate and professional students nationwide.

“I fear that soon only those who are economically able to do so will pursue graduate studies,” Richardson told the board.

She said keeping graduate degrees affordable is one of her highest priorities as GPSA president, and she is committed to protecting financial aid opportunities for graduate students.

“Fewer students may choose to attend graduate school, which means a loss of diversity on campus, and that’s a shame,” she said.

During the meeting, the board passed Richardson’s motion to approve a revised version of the GPSA constitution and bylaws.

Richardson said that in the new document, the constitution and the bylaws are separate from one another and more clearly worded, the branches of government are more clearly defined with their own articles, and there is direct representative financial oversight. GPSA members can also now directly bring referendums to the body. She said GPSA approved the revisions last April.

Published **August 15, 2011** in [News](#)

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URL: http://www.dailylobo.com/index.php/article/2011/08/where_is_your_money_going

Current Date: Tue, 01 May 2012 10:11:05 -0600

Where is your money going?

Students and regents allocate fees for special interests, libraries, athletics and more.

[No comments](#)

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By [Charlie Shipley](#) | New Mexico Daily Lobo

Last updated: 08/22/11 2:01am

UNM students will pay over \$11 million in student fees for the 2011-2012 academic year, which are allocated to cover everything from the Student Health Center to Athletics and libraries.

Fees will also go to special funds at the Women's Resource Center, American Indian Student Services and the LGBTQ Resource Center, among others.

"Fees are one of the most important issues that student leadership faces," Katie Richardson, GPSA President, said. "We want to make sure we're spending the money well."

The breakdown of fee allocation is determined by the Student Fee Review Board's final recommendation, which this year is based on an estimated full-time enrollment of 23,116 students. UNM's Board of Regents accepted the board's recommendations earlier this year that mandated \$508.80 per student in fees.

The SFRB is comprised of 4 undergraduate students and 3 graduate students

According to the SFRB Final Recommendation document, the largest allocation of funds goes to the Student Health Center, which receives about \$4.4 million. Second is UNM Athletics, with \$1.9 million in allocations. The Student Union Building receives \$1.75 million including funds for repair and replacement.

Large allotments also go to the Center for Academic Support, Popejoy Hall, UNM Child Care and Recreational Services & Aquatics.

SFRB policy 1310 defines student activity fees as "the per-student portion of the mandated general fees used to support a variety of student activities." These do not include the fees allocated to ASUNM and GPSA, which are separately determined.

"Every group or department that needs (student) fees sends in an application to the board," Richardson said. "The applications include their budgets, why their funding has gone down, and why they need more money."

Applicants are required to describe their relationship to the UNM community and their methods of tracking both the UNM student and non-student populations they serve.

Student fees are separate from the course and lab fees students pay when they enroll in certain classes, Richardson said. These fees go directly to their respective departments and are used for class materials and equipment.

Student Colleen MacCallum says she'd like to see more money going into the classroom.

"I think way too much goes to athletics," she said. "It'd be nice to see more money going toward getting more teaching assistants. I know teachers who

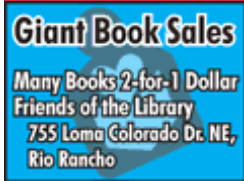
5/1/12

New Mexico Daily Lobo :: Where is your money going?

spend nearly all their time out of class grading.”

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Current Date: Tue, 01 May 2012 10:11:04 -0600

Regents approve Master Plan, discuss funding

[1 comment](#)

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By [Charlie Shipley](#) | New Mexico Daily Lobo

Last updated: 09/14/11 1:54am

The UNM Board of Regents on Tuesday officially adopted the University's Consolidated Master Plan, a 10-15 year development plan intended to help UNM accommodate a projected 10-year state population growth of more than 1 million people.

The plan includes increased on-campus housing and a proposed recreation center that would be located along Central Avenue and connected to Johnson Gym via an elevated walkway.

In April, 67 percent of students voted against an ASUNM ballot amendment that would have funded a recreation center by increasing student fees by more than \$100 per semester. GPSA President Katie Richardson said she would have liked to see more student input taken into account while developing the Master Plan.

"I think the Master Plan has excellent strategic recommendations and a forward-thinking approach," Richardson said. "But, to my knowledge, input on the plan was limited to the advisory committee and the Greek community."

Dale Dekker of Dekker, Perich and Sabatini, the firm in charge of designing the plan, said he is comfortable with the level of public involvement in the plan.

"We've tried very diligently to engage a wide variety of people for their input, and I think the plan reflects that," he said.

Student Regent Jacob Wellman said there were early opportunities for students to speak up.

"Two years ago there was a website where anyone in the University could review the plan and give their comments, and I think they were incorporated into the plan at the time," he said.

In 2009, the 'Master Planning' page of UNM's website offered a forum for public comment on the Master Plan. Development of the plan began in 2007. The forum received 106 comments, all from 2009, from UNM students and community members on topics ranging from transportation and campus safety to Greek life and individual educational departments. The website is inactive, but comments are available for viewing via PDF.

Richardson also expressed reservations about increased on-campus housing outlined in the Master Plan.

"I am unconvinced that on-campus housing will benefit all students equally," she said. "I think it benefits students that would succeed anyway — that is, those who are economically able. I don't think it's something that UNM resources should be going toward, not when we had only 75 percent of last year's freshman class returning."

Three of the online comments pertain to student housing, and all three expressed concerns over the I-25 and Avenida César Chávez location outlined as the site for Lobo Village. Lobo Village opened its doors at that location last month.

As part of the housing component of the Master Plan, 3,000 beds will be added to UNM's central campus in several phases, the first of which was Lobo Village.

According to UNM's Strategic Housing Plan, the Princeton Review ranked UNM dormitories ninth in its "Dorms Like Dungeons" survey.

The report said that while some existing residence halls should remain, the majority should be redeveloped to facilitate extensive maintenance and required system upgrades.

Also at the meeting:

UNM President David Schmidly said changes are in store for New Mexico's Formula Funding, which is the primary way the University receives state-appropriated dollars. "The Governor and the Secretary of Education have determined we need a new formula for higher education," he said. Schmidly said a funding task force will be formed to examine funding based on the success of at-risk students and completion of courses rather than census enrollment data.

Regents tabled a final decision on their travel policy to further investigate the legal aspects of changing the level of per diem funding staff, faculty and graduate students would receive when travelling. University Counsel Lee Peifer said there had been much discussion about the cost and revenue implications of the policy. Both the Regents Audit Committee and Finance & Facilities Committee reviewed the policy. The Audit Committee found the current policy, which pays \$71 for in-state meals, is not in accordance with state law, which only allows for \$30. Members of the Audit Committee said the policy should be changed to reflect state law. President Schmidly said it was essential that the policies adhere to legal standards at both the state and federal level.

Regents detailed and approved a financial sustainability plan for UNM's golf courses. Mountain West GolfScape Inc., a local golf landscaping company, was awarded the maintenance contract. Measures are being taken to increase the market share of the UNM golf courses by one-half of a percent to one percent for the 2012 fiscal year. In July, three Anderson School of Management graduates presented their suggestions on how to sustain the golf courses to Institutional Support Services. Some of those initiatives include defining new and clear missions for both courses, which could be rebranded as not only sporting venues, but also social events venues. The graduates also suggested the golf courses should increase advertising efforts.

To view public comments on the Master Plan and UNM's responses visit:
iss.unm.edu/PCD/index.html

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Students travel for tips on innovation

[No comments](#)

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By [Charlie Shipley](#) | New Mexico Daily Lobo

Last updated: 09/22/11 1:09am

Some UNM students had the opportunity to visit colleges across the southwest this summer to bring back ideas for improving student life at UNM.

The visits were arranged by Walt Miller, associate vice president for Student Life, and included delegates from ASUNM and GPSA who observed recreation facilities, housing facilities, student health centers and food service/dining options.

ASUNM president Jaymie Roybal said the trips were worthwhile because UNM has a unique campus.

“We’re different from a lot of schools,” she said. “We’re a big commuter campus, we have lots of non-traditional students and we have a lot of alumni that are still involved in the University. I think the socioeconomics of a UNM student are different from a student at UNLV.”

Brittany Jaeger went on the trips as a representative for Miller.

She said the findings will be shown to organizations such as the Student Health Center and the Honors Program.

“We asked every school the same exact questions,” she said. “If the regents wanted to see it, we’d take it to the regents. We’d take it to student housing, to student affairs, the health center, the rec center ... They’re all interested to see what students found.”

Jaeger said the trips were no longer than a day, with the exception of a trip to Texas Tech.

“We’d get to the Sunport at about 4:30 a.m. and return to Albuquerque at around 11:30 at night,” she said.

Miller refused to give exact costs for the trips, but said the short duration of each trip was meant to be economical.

“Most of what we had to learn could be packed into a tight schedule,” he said. “These were fact-finding trips, they weren’t visits.”

Miller said the trips weren’t funded using student fees.

Both Roybal and Jaeger said they were impressed with the facilities schools had for honors students.

“I really liked the honors dorms concept,” Jaeger said. “It really created a community for a specific group of people.”

A task force formed last year concluded that UNM should take steps to establish an honors college. The program is currently housed in the basement of Student Health and Counseling.

Roybal, who took part in two of the trips, said she would like to see a more closely consolidated honors program, such as the one at Arizona State University, which she said is ideal for student success.

“The Barrett Honors College (at Arizona State) is its own facility,” she said. “It has a dining hall, their residence halls, faculty offices, classrooms, everything a student who is very, very focused on academics would need. I think our students deserve that. “

GPSA president Katie Richardson said she visited ASU and UNLV in the same day.

“I think that an honors dorm might serve to attract excellent students to UNM,” Richardson said. “My concern with both the honors dorm and the (proposed) honors college, is whether they will be able to serve first-generation college students and underrepresented groups.”

She said the ultimate question is where the funds will come from.

“We have to ask the question of whether students want to pay for such facilities,” Richardson said.

Roybal said she has already approached Provost Chaouki Abdallah with ideas on improving the honors facilities, but processes such as these don’t happen right away.

“Unfortunately, these aren’t ideas that can happen overnight,” she said. “But we’re absolutely having discussions on how to bring this to UNM.”

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Current Date: Tue, 01 May 2012 10:11:09 -0600

UNM, State split travel costs

[No comments](#)

[Text size](#)

By [Charlie Shipley](#) | New Mexico Daily Lobo

Last updated: 10/17/11 1:58am

A debate over per diem rates for traveling UNM faculty and graduate students ended last week when the Board of Regents approved the “split check” policy.

The policy allows travelers to claim federal per diem rates of up to \$71 per day for meal reimbursements, but only part of that reimbursement will come from state-appropriated money.

State money will cover reimbursements up to \$30 per day for in-state meals and \$45 per day for out-of-state meals, but UNM will cover the rest with money from other sources.

Timothy Ross, UNM’s Faculty Senate president, said he is worried about where the UNM funds are from.

“Are they going to come out of the units (departments) again, who are already stretched so thin that they can’t afford to buy basic things like paper, toner, pens and markers?” he said.

University spokeswoman Cinnamon Blair said meal reimbursement under the old per diem policy depended on location.

“Before this new policy passed, the meal per diem for in-state travel depended on the destination within the state,” she said.

“For example, Santa Fe is considered by the federal per diem rate-setting agency to be a high-cost destination, and the all-day rate would be \$71, but Silver City is considered a low-cost destination and the all-day rate would be \$46.”

GPSA President Katie Richardson said the new policy is what’s best for University faculty.

“Ultimately, faculty and grad students are doing University business out of pocket when they travel,” she said. “Every time you travel, you lose money as an individual. I’m glad the policy that least impacts the University budget and travelers passed.”

Published **October 17, 2011** in [News](#)



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Current Date: Tue, 01 May 2012 10:11:11 -0600

Website comment not from GPSA president

 [1 comment](#)

[Text size](#)

Last updated: 10/28/11 3:18pm

Editor's note: This letter references a comment posted on DailyLobo.com on the story "Woman dies at Camp Coyote," published in Tuesday's paper.

Editor,

I would like to pay my condolences to the friends and family of Stephanie, who passed away at Camp Coyote on Saturday night, as well as to the (Un)Occupy Albuquerque community. Losing a community member is always a devastating occurrence on our campus that is both tragic and heartbreaking.

Yesterday, I was informed that I was erroneously quoted in the online comments of the Daily Lobo website. My name has been used in an entirely fabricated quote. While I feel that the comments section of the Daily Lobo is an excellent way for students to voice their valuable opinions, I would like to stress that actual quotes and comments from me are available through official press releases from the GPSA office, on the GPSA website and in official interviews with reporters. I hope that my peers and fellow Daily Lobo readers will understand the nature of the false accusation, and I look forward to continuing to work together to strengthen the UNM community.

Katie Richardson
GPSA President

Published **October 27, 2011** in [Letters](#), [Opinion](#)

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Student Fee Review Board changes members

 [4 comments](#)

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By [Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 10/31/11 12:54am

Graduate students now have one less spot on the Student Fee Review Board.

Members of the SFRB voted unanimously on Wednesday to change its composition from four undergraduate students and three graduates to five undergraduates and two graduates.

GPSA President and SFRB chair Katie Richardson said the board agreed to participate in mediation when members of the group could not agree on the change. She said it was the first time mediation was needed to iron out differences between ASUNM and GPSA.

“(ASUNM President Jaymie Roybal) and I were mutually committed from the beginning to come to an agreeable solution for both student populations,” she said. “When we were unable to come to a resolution on our own, we voluntarily sought mediation.”

The Vice President of Student Life office provided the mediation, Richardson said.

Richardson said despite the loss of graduate seats on the board, she thinks the change will be beneficial because GPSA representatives will still have a strong voice.

“I think it’s an improvement for GPSA, for ASUNM and for the campus and student organizations that will be served,” she said.

“I think this is a win-win-win. The representation ... provides ASUNM the representation they need, but needing six out of seven votes (to increase or decrease student fees) protects the minority rights of GPSA.”

It currently takes a majority of four votes of the board to increase or decrease fees on the seven member board. The board unanimously voted to require six out of seven votes for a fee change.

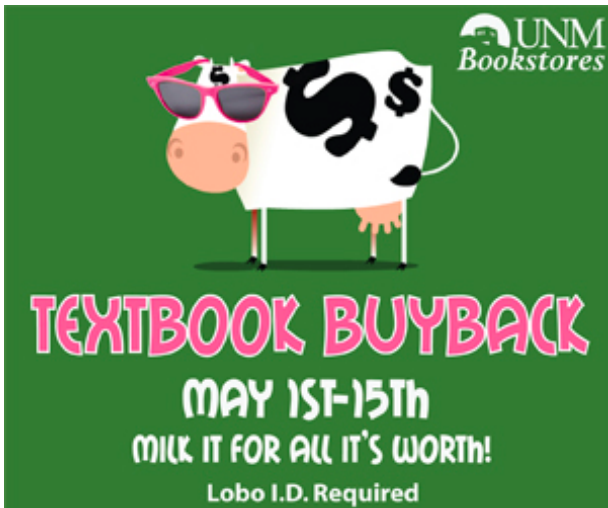
Graduate students contribute about 22 percent of UNM’s student fees, and will make up roughly 28.5 percent of the board, down from the current 43 percent. The board’s chair position switches between an ASUNM or GPSA representative each year.

Roybal said SFRB is one of the ways student voices can be heard most strongly at the administrative level.

“I believe the Student Fee Review Board is one of the most important boards at UNM, as it allows students to have a voice in how their money is being spent,” she said. “I am looking forward to the process this year, and I hope to receive great input from undergraduate students as to where they feel their fees are best spent.”

The policy changes can be reviewed at the UNM website under policy 1310.

Published **October 31, 2011** in [News](#)




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4 comments

Joe "The Bull" Lee

October 31, 2011 at 1:02 AM

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If I read any statements made by roybal then I can immediately assume that her actions are for the worse of the community and merely whatever the high-ups want her to say or do.

yeah right

October 31, 2011 at 1:18 PM

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What a TOTAL BUNCH OF BS.

Having watched the SFRB over the years totally screw up funding for a variety of critical operations on campus, most notably the Student Health Center, and after having met some of these kids, I have come to the conclusion that they are much much to immature to be deciding funding issues.

Sometimes the extra maturity of the graduate students has helped so removing one more possibly more mature vote and replacing it with another egotistical, immature voice is IDIOCY at it's best.

Seriously, you have got to be kidding.

Even more pernacious, why do these kids even have a say in where this money goes. In 25 years of watching this group, I have yet to see them make any sort of good, much less intelligent, decision.

One can only shake one's head in wonderment.

[Read more ...](#)

After all, what type of person runs for public office ? Now translate that down to the University level et voila, you have the members of the SFRB.

Sell Out

November 1, 2011 at 9:10 AM

[Flag this comment](#)

Kattie lied to the people who voted for her. You let down the entire student population. We are now nothing more than a piggy bank for Krebs.

What is next. Is she going to negotiate the details for the new recreation center? Will she tell us it is a win win because the students, who voted to kill the project, will now have access to more yoga classes to reduce stress?

[Read more ...](#)

I wonder if the admin told Richardson they would help her get a job.

Knee Pads

November 1, 2011 at 9:16 AM

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Did she wear them during the mediation sessions, or are there scabs on her knees?


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Current Date: Tue, 01 May 2012 10:11:16 -0600

Grads need funding to ease burden of studies

[No comments](#)

[Text size](#)

Last updated: 10/31/11 12:39am

Editor,

As news comes from Washington, D.C. about ongoing regulatory changes impacting student loan and debt management, graduate and professional students may be wondering where that leaves them.

On Wednesday, Oct. 26, the Daily Lobo reported on new legislation sponsored by the Obama administration that will, if passed, impact regulations for student loans. The proposed policies aim to benefit students through changes including caps on monthly payments and loan consolidation options.

We hope that federal and state policies will continue to prioritize educational endeavors. Unfortunately, graduate and professional students are still impacted by this year's Budget Control Act, which eliminated subsidized Stafford loans for graduate students effective July 1, 2012. Subsidized loans do not charge interest until a student graduates. The remaining option — unsubsidized Stafford loans — accumulates interest while the student is still enrolled in school, resulting in an increased debt burden.

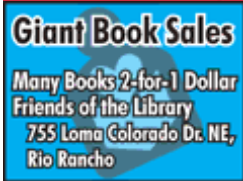
If the average loan size is about \$7,400 over the course of four years, a student receiving annual loans at a 6.8 percent interest rate will owe \$5,000 more than the student would have if the loan had been subsidized with interest deferred. In this economic climate, students may not be able to pay off this loan immediately upon graduation, in which case the cost of receiving a UNM degree is now even higher. UNM graduate and professional students took out over \$20 million in subsidized loans in the 2010-2011 academic year alone. Nationally, despite the relatively low cost of tuition, New Mexico boasts one of the highest rates of student debt.

GPSA calls on UNM, private donors and the state of New Mexico to provide more assistantships and scholarships for graduate and professional students to make up for this loss. Graduate and professional students provide essential services to the University through assistantships, research and support for the core academic mission of the University. Ensuring that attending graduate school is not an undue financial hardship must be a priority as UNM moves forward during economically uncertain times.

Megan McRobert
 UNM student

Published **October 31, 2011** in [Letters](#), [Opinion](#)

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Current Date: Tue, 01 May 2012 10:11:17 -0600

GPSA failed constituency with recent board vote

[4 comments](#)

[Text size](#)

Last updated: 11/03/11 1:23am

Editor,

I am deeply disappointed that the Student Fee Review Board members voted unanimously to decrease the number of graduate student members on the SFRB.

Graduate students are uniquely positioned as the most experienced students on campus (although this vote evidences that they too are susceptible to intimidation tactics and can be made to forget who they represent).

Graduate and professional students have historically fought against the UNM administration's moves to funnel our money to non-academic purposes. They compiled the statistics that showed the drastic increases in fees over the last nine years, they brought to light that with only three out of seven votes, graduate students were not by any means "controlling" the board or the outcome of the votes, and they fought to ensure that these meetings were video recorded.

Graduate students effectively built coalitions with and communicated to the larger community to raise awareness about the University's priorities and stop unnecessary fee increases. What happened, Graduate and Professional Student Association? Did you just get tired of fighting? Did you accept political promises that can't be enforced? Was this meeting video recorded? Is the recording available online so those of us who have to pay these fees can watch and hold our elected representatives accountable?

I encourage future GPSA administrations to work hard to pull graduate student fees from the SFRB process and to get heavily involved in undergraduate elections, as we now have a vested interest in how they vote. We also need all of the students to learn how to effectively lobby in Santa Fe. It's time for students to mobilize teams of people to help candidates knock on doors so that when they get elected, they remember us.

It's time for student employees to unionize so that we have the autonomy and resources necessary to ensure that all student employees are paid a fair wage and that our fees are invested into projects and services that will enhance our ability to learn and teach. It's time for students to learn media management skills so that our message can be heard.

Lissa Knudsen
 UNM student, former GPSA president

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Show me how to: Get funding from the SFRB

[No comments](#)

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By [Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 11/08/11 1:34am

Student organizations requesting funds must go through an extensive, and sometimes confusing, process with the Student Fee Review Board. SFRB Chair and GPSA President Katie Richardson sat down with the Daily Lobo to explain how it's done.

She said the organization does not have a specific rubric for allocating funds, which means student groups must meet with the SFRB to talk about their goals and financial needs.

"There is not a predefined metric that groups need to meet to get funding, but groups need to demonstrate that they are serving students on campus," she said. "We have focused on groups that provide for the academic success of students as well as their recruitment, retention and well-being. The number of students served matters, but so does quality of service."

Initial funding request forms are available this week and are due Dec. 9.

Richardson said both applying for funding and attending the subsequent hearings is vital to ensuring organizations obtain student fees.

She said representatives from student organizations will have the opportunity to speak with SFRB representatives during the hearings, which are tentatively scheduled for Jan. 20-22.

"Groups will have about half an hour to present their case for receiving student fees," she said. "After the hearings there will be two deliberative meetings to decide how to allocate fees, and those meetings are open to the public."

SFRB member Jajji Hundal said the clearer an organization can address specific costs, the better. Hundal said providing a cost analysis for different activities, such as the cost of gas to attend an event, will help the SFRB see how the requested funds will directly serve students.

"At the end of the day it's about how an organization can serve students, and I want to see how the fees are going to do that," he said. "The more information I have, I can make a better decision on that."

After deliberations the SFRB will submit its funding recommendations to the Board of Regents to officially allocate funding.

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Current Date: Tue, 01 May 2012 10:06:22 -0600

GPSA backs protest

Council members: Allow (un)Occupy to assemble on campus 24/7

[14 comments](#)

[Text size](#)

By [Charlie Shipley](#) | New Mexico Daily Lobo

Last updated: 11/09/11 2:08am

GPSA voted Monday to support the (un)occupy Albuquerque movement and condemn University administration's actions in dealing with the movement's presence on campus.

The resolution, which passed 13-2-1 at an emergency GPSA council meeting, called for the administration to allow protesters to occupy UNM 24 hours a day, seven days a week.

It said the administration was out of line when it made the decision last month to forcibly remove protesters from campus, a move that resulted in more than 30 arrests.

(un)Occupy has since obtained a permit to assemble on campus between the hours of 5 a.m. and 10 p.m. on weekdays and between 11 a.m. and 5 p.m. on weekends. Protesters must renew the permit each week.

Megan McRobert, GPSA Student Support and Advocacy Committee chairwoman, co-authored the resolution and said she thinks it sends a clear message to UNM administrators.

"We put in some teeth, specifically around calling for the administration to extend the permit to 24 hours a day," she said. "That's a pretty radical request that requires the suspension of University policy."

McRobert said she considers herself part of the (un)Occupy movement because she supports protesters' goals, but said she hasn't attended the protesters' general assembly meetings. She said protesters asked her to act as a liaison between the movement and GPSA.

GPSA President Katie Richardson said she hopes the UNM community will join GPSA in support of the protesters' right to assemble on campus.

"I hope GPSA will soon be joined by the rest of the campus in asking administration to extend the permits to 24 hours a day, seven days a week and affirm the right of the (un)Occupy movement to protest on campus," she said.

UNM President David Schmidly said in a University-wide email Monday that UNM will do its best to compromise with the protesters.

"While we cannot permit camping on our grounds, we are happy to make space available to (Un)occupy New Mexico at Yale Park ... according to a reasonable schedule of hours that has allowed both sides to find consensus," he said. "All personal property must be removed each night. We can't protect it against theft, and our grounds and maintenance crews can't work around it."

Protesters had established a permanent base of operations at Yale Park, an area that became known as "Camp Coyote." The current permit prohibits 24-hour occupation, kitchens, electricity and amplified sound in Yale Park.

GPSA's resolution calls it "unjust" for UNM to cite an increased transient population on campus as a reason to shut down the protest, calling the transient community a "crucial part of the 99 percent that (un)Occupy Albuquerque seeks to represent."

UNM spokeswoman Cinnamon Blair said the removal of the protesters was not a direct result of the transient population on campus. She said reports of intoxicated individuals at the camp and violence against protesters were cause for concern among the administration.

"This was kind of an escalation of some violent events," she said. "I think part of the issue was that some of the people involved in the police reports were transients or were known to campus as such, so that's how it came about, but it wasn't just blatantly saying transients are the reason alone."

GPSA Representative Jee Hwang said he was reluctant to condemn the administration's actions, even though he didn't agree with the administration's decision to forcibly remove the protesters.

"I felt like it's stuff that's a little bit outdated and already sort of been addressed by other organizations," he said. "And I don't believe that GPSA needs to jump on that bandwagon ... I feel like maybe what we should do in this resolution is talk about what can we do from here."

GPSA Representative Matthew Makofske voted against the resolution because he said he thought it reflected a specific political agenda and was not the best interest of UNM's graduate student body.

"This statement that we're making is very political," he said. "It's taking sides ... but is that what we're supposed to be talking about? Is that what we're representing and what we should be doing? I feel no."

Makofske said he personally agrees with the movement, but didn't think the majority of UNM's 6,000 graduate students would have agreed with the document.

"I don't feel that this is something we should be doing as elected officials and elected delegates of the graduate students of UNM," he said.

ASUNM passed a senate resolution Nov. 2. that acknowledged the movement as a "comprehensive example of the potential for experiential education surrounding lawful, peaceful and effective practice of grassroots expression." The resolution did not, however indicate whether ASUNM supported the protesters' presence on campus or the administration's actions in dealing with protest.

It also did not specify what future measures the administration should take with regard to the (un)Occupy movement.

The resolution encouraged continuing dialogue between the protesters and University administration.

"Both academically, it's crawled into our curriculum, teachers are talking about it in classes, and physically, you walk by it and it's there," said ASUNM Sen. Caroline Muraida, who co-authored the resolution.

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GPSA vs ASUNM

[3 comments](#)

[Text size](#)

Last updated: 11/14/11 2:40am

The Daily Lobo asked GPSA President Katie Richardson for comment on the goals ASUNM President Jaymie Roybal said she would like to accomplish while she is in charge.

1. Bike Share

The proposed program would allow students to rent bicycles from electronic pay kiosks on campus. The plan is currently in its fundraising stage, with a goal of raising \$250,000, which Roybal said would pay for seven kiosks, each with 10 bikes.

"I am excited about campus initiatives for sustainability. I'm concerned with whether students want to pay fees to provide for the bike share program, but I applaud ASUNM for searching for private funding. I think that shows responsibility."

2. Improved lighting on campus

Roybal said ASUNM plans to improve on-campus lighting as part of a safety initiative, and will be seeking funding from the State to accomplish this goal.

"I'm concerned about how we might pay for that lighting, and whether it's the most pressing need for students. I haven't seen a study showing that our safety is severely in danger, or that lighting will solve a demonstrated need."

3. Keeping tuition low

"We are both working to keep tuition low for students."

4. ASUNM website

ASUNM signed a contract with University Web Communication Services for 67 hours of work on the site, estimated to cost \$3,350. The site still isn't up, but GPSA's site is. GPSA's website features names and contact information for each GPSA member, updated documents and agendas and current news and events.

"GPSA has hired a graduate student to do our website ... We paid \$2,000 to construct our website. As we speak, people can go and update it. He conducted a training for six or seven in the office ... \$2,000 is less than (\$3,350) and its going directly to a student."

5. Student participation naming new residence halls

ASUNM passed a resolution requesting that UNM administration allow students to take part in naming new residence halls, after the Casas Del Rio project was named without consulting students.

“Issues of funding (are more) important. If undergraduates want their voices to be heard on issues besides the naming of buildings ... I hope that they will begin engaging their student government and showing up to public meetings where they can speak about issues that are critical to students.”

6. UNM Day at the Legislature and tuition credit

On Jan. 30 students present proposals and requests before the State Legislature during the Legislature’s annual UNM Day in Santa Fe. Roybal said ASUNM’s focus for this year is to persuade legislators to remove UNM’s tuition credit, which taxes student tuition to fund other state initiatives.

“I’m very excited about the possibility of removing the tuition credit, and ASUNM and GPSA are going to partner on UNM Day this year toward that end. There is a separate effort by GPSA to create a tax break for students who graduate from UNM and decide to stay in the State of New Mexico.”

The Lobo gave Roybal multiple opportunities to comment on Richardson’s goals for GPSA, but she declined.

“All I will say is that ASUNM and GPSA are very different organizations, but in the end they are both there to serve students.”

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GPSA vs. ASUNM

Katie Richardson muses on the future of GPSA and funding for grad students

[3 comments](#)

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By [Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 11/14/11 2:34am

The Daily Lobo spoke with GPSA President Katie Richardson about her vision for the future of GPSA and the University. Richardson said her primary concerns are: holding UNM's administration accountable, keeping costs low for students, and improving graduate students' quality of life.

Keep tuition and fees low:

Richardson said GPSA actively participates in budget processes and meetings held by the Office of Planning, Budget and Analysis to advocate for keeping costs low.

"My No. 1 long-term goal is to keep tuition and fees low on campus," she said. "UNM, as a public university, should be in the business of supplying a higher education both at the undergraduate and graduate level to New Mexicans, and it's important that UNM continues to be a majority/minority university. (It should) disproportionately serve Hispanics and first-generation college students, and if we can't keep the cost of education down, UNM cannot be those things."

Richardson said she hopes to stop students' tuition from funding auxiliary services such as Athletics and Popejoy Hall. She said GPSA also advocates for increased funding for teachers and low administrative salaries.

Increase funding for graduate students:

Richardson said funding for graduate student programs is severely lacking, and 60 percent of graduate students at UNM do not have assistantships.

"When programs are not able to provide multi-year funding support for graduate students they are not as able to compete with other world-class research institutions for the best students," she said. "We are hoping to make faculty more aware of including graduate students in their budget requests to federal agencies."

Richardson said GPSA has plans to ask the New Mexico Legislature to create specific funds for graduate students and ensure that the state is fully funding UNM through formula funding. She said GPSA is also working on a website that features a guide to help researchers write proposals that include funding for graduate students.

Create an academic plan:

Richardson said the UNM administration focused on creating real estate plans, but does not currently have an academic plan, something GPSA hopes to work with the administration to create.

"A critical way that GPSA seeks to be heard is in keeping the administration accountable for executing the academic mission," she said. "It's a tragedy

that UNM has not had an academic strategic plan. It's not just 'How do we allocate real estate?' but 'How do we allocate resources to serve students?' ”

Graduate scholarship fund:

GPSA has several fundraising initiatives in the works. Richardson said GPSA hopes to raise money through phone banking with United Way during the holiday season to raise money for \$1,000 scholarships for graduate students.

“When people consider their charitable giving for the upcoming break, we hope that they will remember the needs of graduate students,” she said.

Create a dispute resolution service specifically for graduate students:

Richardson said the University needs a dispute resolution system specifically for graduate students because graduates face unique problems.

“There is tension between teaching, research, learning and getting a degree,” she said.

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Abdallah quizzed at town hall

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By [Chelsea Erven](#) | New Mexico Daily Lobo

[Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 11/16/11 1:32am

UNM Interim Provost Chaouki Abdallah fielded student questions about tuition costs and University expenses on Monday by citing dwindling funding from the state.

Abdallah said the state funds only 14 percent of UNM's total costs.

"We only get \$160 million (per year) from state funding, and it takes about \$2 billion (per year) to run this University," he said. "Someone told me we used to be state funded universities, then we were stated supported, then we were stated tolerated, and now we are state located."

Michael Dougher, vice provost for Academic Affairs, said the state's tuition credit is to blame.

"The amount of state support is dwindling nationally, to the point where you really don't have state funded universities," he said.

"So tuition has to increase, but where the real problem is, is that where the tuition goes up, the state charges the tuition credit so you are getting less in proportion to what you are paying and that is a huge problem."

Students had the opportunity to quiz Abdallah and his office staff during the town hall meeting hosted by GPSA and ASUNM.

Christopher Ramirez, a graduate student and vice president for Equity and Inclusion, asked how UNM is working to increase minority graduation rates.

Abdallah said he isn't happy with UNM's graduation rates.

"We are concerned about the graduation rate being 45 percent over six years," he said, "And the way we are addressing it is by specifically creating grants for those minority groups whose graduation rates are suffering, and support programs for them."

Abdallah also addressed student concerns about tuition and fees.

He said it costs UNM about \$16,000 per year to fund one student's academics, and UNM's tuition is lower than many of its peer institutions.

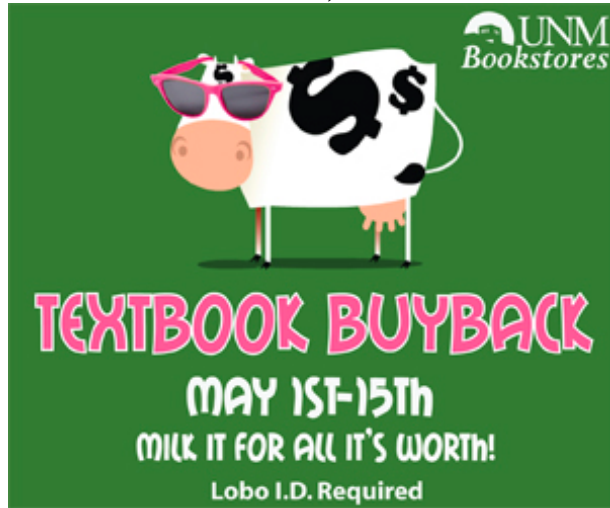
Greg Hielman, associate provost for curriculum, answered student concerns on the complicated UNM advising process. He said UNM is looking at ways to create a more efficient system with the help of off-campus consultants, and new web-based advising systems.

"One of the difficulties is that students are advised in multiple places on campus," he said. "Trying to make that all work together is difficult but necessary."

GPSA representatives expressed concerns about how much of a student's tuition goes to auxiliary services like athletics and Popejoy Hall, but Abdallah said those services create a positive college experience.

"Students want athletics, dorms, Popejoy ... and they don't want what is most efficient, which would be one lecturer in front of 200 students with a lot of TAs," he said.

Published **November 15, 2011** in [News](#)






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1 comment

UNM Student

November 15, 2011 at 7:54 AM

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Anyone familiar with Greg Heileman knows that he is the last person who should be working on anything student related. His appointment as vice provost is only because he was an associate chair under Abdallah in the Electrical and Computer Engineering Department. Both these professors are full of it.


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Current Date: Tue, 01 May 2012 10:06:32 -0600

President finalists to be announced next month

[1 comment](#)

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By [Charlie Shipley](#) | New Mexico Daily Lobo

Last updated: 11/16/11 1:31am

The UNM Presidential Search Committee is ready to name semi-finalists in the search for UNM's next president, and University officials said finalists will do on-campus visits before winter break. Helen Gonzales, vice president for human resources, told the Board of Regents at the board's meeting Tuesday that the Presidential Search Committee hopes to publicly announce the finalists by December and fly them to UNM to meet with students groups, faculty and staff.

"Because of the large number of presidential searches across the country and in the west, we're trying to get ahead of the curve and bring finalists to campus before winter break," Gonzales said.

"It's an aggressive timeline, and we'll be able to hopefully announce that within the next few days."

Gonzales said the committee values student input and will work to accommodate students' final exam schedules so they can meet with finalists.

Also at the meeting:

Regents discuss (un)Occupy protesters

UNM President David Schmidly said UNMPD spent \$15,000 paying officers overtime to handle the (un)Occupy Albuquerque protesters' occupation of UNM Campus. Protesters have been occupying campus for the past six weeks.

UNMPD spokesman Lt. Robert Haarhues said the money came out of UNMPD's operating budget.

"We're going to have to keep a watch on our operating budget as we grind through the fiscal year and hope we'll be all right at the end of the year," he said.

Schmidly said protesters currently have a permit, which they must renew weekly, to occupy Yale Park from 5 p.m. to 10 p.m. on weekdays and from 11 a.m. to 5 p.m. on weekends.

Katie Richardson, GPSA president, asked regents on behalf of the GPSA to allow protesters to be on campus 24 hours a day, 7 days a week.

"The First Amendment does not have a closing time," she said. "The First Amendment is 24 hours a day."

Amy Neel, the Faculty Senate's president-elect, said the Faculty Senate will consider a resolution regarding (un)Occupy Albuquerque at its meeting on Nov. 22.

Published **November 16, 2011** in [News](#)

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URL: http://www.dailylobo.com/index.php/article/2011/12/unm_president_finalists_announced

Current Date: Tue, 01 May 2012 10:05:48 -0600

UNM President Finalists Announced

[9 comments](#)

[Text size](#)

By [Charlie Shipley](#) | New Mexico Daily Lobo

[Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 12/06/11 1:11am

Five finalists remain in the search for UNM's next president.

The Board of Regents will conduct in-person interviews with each finalist and review feedback from students and staff before officially selecting the University's next president in early January. The search committee conducted interviews all day Friday, Saturday and Sunday to narrow the list down to five names, Board of Regents President Jack Fortner said.

Forums will be held during finals week, when staff and students can meet the finalists and ask them questions.

Fortner said the committee chose the finalists from a pool of 45 applicants.

"(These five were selected) for a combination of their experience, whether as a past president, provost, interim provost, their leadership ability, and the idea that they can step in as our president and continue to move us forward," he said.

Fortner said candidates were evaluated based on their understanding of issues unique to UNM.

"The candidates had to have an understanding of a research university like ours, understand that we have a lot of first-generation college attendees and have familiarity with the health sciences center, just to name a few," he said.

ASUNM president Jaymie Roybal, who served on the search committee, said one of the committee's main goals was to find candidates who would support UNM's diversity.

"We recruited people who had experience with diversity because we are one of the most diverse schools in the nation," she said.

UNM President David Schmidly's contract expires in June 2012.

Schmidly was treated for pancreatic cancer in 2010, but he told the Daily Lobo earlier this year that health was not a factor in his decision not to renew his contract.

"My health is much better, and it's really heading in the right direction," he said. "For 40 years all I have done is higher education work. Now I've got more books to write, more papers to write, and I like teaching. I always said I would not finish my career as a college president."

Roybal said she is pleased that the Board of Regents is reaching out for student input, but that the decision to schedule student forums during finals week may hinder students' ability to attend the forums.

"I'm disappointed with the timing, because students are trying to finish up finals and pass classes and it will be hard for the candidates to meet students,

but I hope a lot of students do come.”

Jane Slaughter, vice-chair of the search committee, said students who miss the forums can watch them videos of them on the Presidential Search site. Videos will be posted after the last forum on Dec. 14.

Stick with the Daily Lobo for continuing coverage on the search for UNM’s next president.

Meet presidential finalists Dec. 8, 9, 12, 13 and 14 in the SUB Ballrooms.

Staff forums

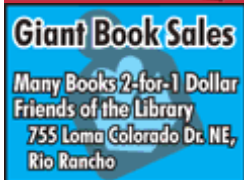
10:30 – 11:30 a.m.

Student forums

11:45 a.m. to 1:00 p.m.

Published **December 6, 2011** in [News](#)

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URL: http://www.dailylobo.com/index.php/article/2011/12/the_candidates_unm_needs_and_deserves

Current Date: Tue, 01 May 2012 10:05:42 -0600

The candidates UNM needs and deserves

[14 comments](#)

[Text size](#)

Last updated: 12/07/11 5:42am

Editor's Note: It's down to the final five in the search for UNM's next president. The Board of Regents announced the finalists during a closed meeting Monday morning and will conduct in-person interviews with each finalist as well as review feedback from students and staff before officially selecting the University's next president by Jan. 5.

Public forums will be held during finals week, where staff and students can meet the finalists and ask them questions. Today's Daily Lobo features a brief biographical background on each candidate's educational careers and professional appointments, as well as an expression of their top three goals should they acquire the presidency. Look in tomorrow's Daily Lobo for a continued question and answer session with each candidate as well as demographical comparisons between UNM and the university's from which each finalist comes.

Douglas D. Baker

provost and executive vice president,
 University of Idaho

Douglas Baker has served as the provost and executive vice-president of the University of Idaho since 2005. Before going to the University of Idaho, he served as the vice-provost for academic affairs and director of the Office of Undergraduate Education at Washington State University. Baker also taught courses in management, organizational behavior, organizational design, strategic planning and human resource management at WSU.

He earned a Ph.D. in business from the University of Nebraska, a M.S. in management and B.S. in business from Colorado State University.

1. If you are selected as the next UNM president, what are your top three goals for improving the University?

I think it's really important to establish a shared vision for where the institution needs to go. This needs to be developed and agreed upon among all the faculty, staff and stake holders of the University. Also, working with the Board of Regents to make sure there is alignment with the University goals. Within that development process, there are opportunities with students in terms of student recruitment and retention, and on the research side of things there are tremendous opportunities to increase research, both disciplinary and multi-disciplinary research.

Robert G. Frank

provost and senior vice president for academic affairs,
 Kent State University

Robert Frank has been the provost and senior vice-president for academic affairs at Kent State University since 2007. According to his resumé, Frank increased student retention rates by more than 6 percent, streamlined promotion and tenure rules and improved tracking of students to ensure graduation. Frank graduated from Mayfield High School in Las Cruces and received three degrees from UNM including a Ph.D in clinical psychology.

1. If you are selected as the next UNM president, what are your top three goals for improving the University?

My first goal is to listen. During my first 100 days I would undertake a listening campaign to meet with critical UNM stakeholders — faculty, students, staff, alumni, business leaders, political leaders, community members, the editorial boards of the Journal, The Daily Lobo and other newspapers to learn

more about UNM. I hope to learn how UNM can collaborate with each group to serve the state and become recognized as one of the best public research universities in the United States.

My second goal is to improve undergraduate retention and graduation outcomes for UNM by focusing on high-impact experiences and providing a high-quality education to students. The third goal is to work with faculty and the research leaders to grow the research enterprise while also growing the economic impact of knowledge created by UNM faculty and staff. Overall, my goal is to ensure the University of New Mexico provides the best education while achieving national and international impact.

Meredith Hay

special adviser to the chair for strategic initiatives,
Arizona State University

Meredith Hay has served as the special adviser to the chair for strategic initiatives for the Arizona Board of Regents since August of this year.

From 2008 to August 2011, she served as executive vice president and provost of the University of Arizona. Hay was removed from her University of Arizona provost position last summer and reappointed as an adviser to the state's university board of regents following mixed reviews of her controversial "Transformation Plan," which saved funds for the university, but upset some faculty, according to the Tucson Sentinel.

She received her Ph.D in cardiovascular pharmacology from the University of Texas. According to her résumé, Hay helped secure more than \$1 billion in funding for the Arizona University system from legislators, and has extensive experience with public-private partnerships.

1. If you are selected as the next UNM president, what are your top three goals for improving the University?

As president of the University of New Mexico, one of my goals would be to ensure New Mexico's stature as a preeminent national and international destination university for an outstanding liberal arts education. Enconced in a liberal education are experiences leading to the ability to think critically, hypothesize, understand one's own cultural roots and the cultural roots of others, and communicate effectively. This learning is invaluable for students as they become the next generation of leaders contributing to the realization of our regional, state, national and global long-term goals.

A second key challenge that is common between New Mexico and Arizona is improving college and career readiness and increasing the number of state residents with a college degree.

Lastly, The state of New Mexico is primed to take full advantage of the University of New Mexico's innovative leadership in biomedical, clinical, life and physical sciences research. Similar to the challenges we face in Arizona, state flagship research universities must do a better job of articulating the relationship between a successful nationally ranked research university and the economic vitality and growth of the state's economy.

Elizabeth Hoffman

executive vice president and provost,
Iowa State University

Elizabeth Hoffman has been the executive vice president and provost at Iowa State University since 2007. From 2000 to 2005 she served as the president of the University of Colorado system, but resigned in 2005 amid controversy over former professor Ward Churchill's comments comparing Sept. 11, 2001 victims to Nazis. Hoffman refused to fire Churchill and took fire from the state's governor, after struggling with accusations that the university recruited high school football players with offers of alcohol and sex, according to the New York Times.

She received a Ph.D. in economics from California Institute of Technology. She said she has helped raise retention and graduation rates at Iowa State and said she believes she can make similar changes at UNM by creating more programs to involve students and early warning systems to catch students that fall through the cracks.

1. If you are selected as the next UNM president, what are your top three goals for improving the University?

First, the student graduation rate is a big issue that needs to be tackled. I'm going to need to study carefully what things have and haven't been done. I know you have a learning communities program.

At Iowa State, we have 85 percent of our new freshmen in a program. Faculty or a professional advisor meets with them regularly, and they share up to three classes in common with other peers in the program. The programs are structured around an interest such as engineering or pre-law or pre-medicine. They live in the dorms together. Wherever there is a critical mass of students in a program we try to keep them together. It provides a bond for students and it provides a group of people the students can depend on, and immediate access to someone that can advise them. The difference in graduation rates is 8 percentage points and that is dramatic; it is statistically significant.

Second, I want to work with the faculty to develop a strategic plan that focuses on the strengths of the University. I get a sense there is a real hunger to move up in the view of the world, as it were, and you can't always do that by spending money. These are tough times for everyone, so the way to do it smartly is to make investments in those strengths and in the students, A great student experience brings great faculty.

The final thing I want to do is get involved with the community as quickly as possible, get in touch with community leaders, legislatures, travel the state, and really become part of the Albuquerque community.

Elsa A. Murano

professor and president emeritus,
Texas A&M University

Elsa Murano resigned from her position as Texas A&M University president after serving for only one year. The Texas university system gave Murano some of the lowest scores possible on a one-year performance evaluation.

In March 2009, Texas A&M's student newspaper, The Anthem, accused Murano of lying to the student body and student body president after she appointed a vice president of student affairs before receiving input on the selection from student forums. Murano refuted the claims in an open letter to the university.

In her year as president, Murano says she developed an academic Master Plan for the university, jump-started the university's international program by developing the Office of the Vice President for Global Initiatives and led the state in establishing a program called "Aggie Assurance" designed to help low-income students pay for college, according to her résumé.

Before serving as the president of Texas A&M, she served as the vice chancellor and dean of the university's College of Agriculture and Life Sciences, and worked as the U.S. Under Secretary of Agriculture for Food Safety. Murano earned her Ph.D. in food science and technology as well as her M.S. in anaerobic microbiology from Virginia Tech. She earned her B.S. in biological sciences from Florida International University.

She currently serves as a professor of food safety at Texas A&M.

1. If you are selected as the next UNM president, what are your top three goals for improving the University?

If I am given the opportunity to help lead the University of New Mexico, three of the goals that I believe should be pursued would include: first, enhance our academic programs, both in terms of teaching quality and research productivity; second, ensure that we are providing the best value to our students through the efficient management of our limited resources; and third, help format an open and inclusive governance environment where communication at all levels is valued and encouraged. Mind you, these are only three goals, and embedded within them are a whole host of issues. I am sure there are additional areas that need to be addressed, so the very first thing I would do is listen to what those who have been there think ought to be done.

Published **December 7, 2011** in [News](#)

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Current Date: Tue, 01 May 2012 10:11:06 -0600

Committee seeks criteria for new president

[3 comments](#)

[Text size](#)

By [Hunter Riley](#) | New Mexico Daily Lobo

Last updated: 07/04/11 12:53pm

The search to find UNM's next president is on, and the regents, charged with the final decision, are working to figure out what students, staff and faculty want.

President David Schmidly will vacate the post in May 2012, and a search committee, chaired by Regent President Jack Fortner, has been tasked with getting UNM constituents' input on the new president.

"Regent Fortner asked us to ... extract the essence of what we can derive from the University community and recommend that as criteria for the search committee," Regent Brad Hosmer said.

The committee consists of three UNM regents, including Hosmer, and Faculty Senate President-elect Tim Ross, Staff Council President Mary Clark and the provost. The ASUNM and GPSA presidents are also committee advisers and will represent student voices in the search.

Hosmer said the first meeting will take place July 12 on UNM's north campus, and the second meeting will be held after classes have reconvened in the fall. He said the attendees can ask questions, but should also expect to be questioned by the regents.

"The real questions are the questions that we have, and those are, 'What do you think will be the right characteristics of the next president of UNM and why?'" he said. "We may ask, 'What do you believe will be the main challenges for the next president of UNM?' So, what would be the important skills and experiences or understandings that this person should have."

Hosmer said the committee has set up a web-based survey where students can answer questions, as well as an email address where students can send questions. Once the criteria have been collected, Hosmer said, the committee will start the search.

Regents Committee on Academic, Student Affairs and Research Meeting

July 12

9 a.m.-noon

Auditorium of the Domenici Health Education Center

Published **July 4, 2011** in [News](#)

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GPSA voices concern over loan cuts

[No comments](#)

[Text size](#)

By [Charlie Shipley](#) | New Mexico Daily Lobo

Last updated: 08/15/11 2:39am

UNM graduate students will have fewer options for financial aid next year. As part of the Budget Control Act, the federal government will eliminate subsidized student loans for graduate and professional students beginning July 2012.

At an August 9 Board of Regents meeting, GPSA President Katie Richardson urged the board to keep graduate students in mind when considering tuition and fee increases.

“The elimination of the subsidized student loans has effectively raised tuition for graduate students,” she said.

Subsidized student loans do not accumulate interest while the student is enrolled in college. Richardson said the loss of the aid amounted to a national tuition increase of \$21.6 billion over the next ten years for graduate and professional students nationwide.

“I fear that soon only those who are economically able to do so will pursue graduate studies,” Richardson told the board.

She said keeping graduate degrees affordable is one of her highest priorities as GPSA president, and she is committed to protecting financial aid opportunities for graduate students.

“Fewer students may choose to attend graduate school, which means a loss of diversity on campus, and that’s a shame,” she said.

During the meeting, the board passed Richardson’s motion to approve a revised version of the GPSA constitution and bylaws.

Richardson said that in the new document, the constitution and the bylaws are separate from one another and more clearly worded, the branches of government are more clearly defined with their own articles, and there is direct representative financial oversight. GPSA members can also now directly bring referendums to the body. She said GPSA approved the revisions last April.

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URL: http://www.dailylobo.com/index.php/article/2011/08/where_is_your_money_going

Current Date: Tue, 01 May 2012 10:11:05 -0600

Where is your money going?

Students and regents allocate fees for special interests, libraries, athletics and more.

[No comments](#)

[Text size](#)

By [Charlie Shipley](#) | New Mexico Daily Lobo

Last updated: 08/22/11 2:01am

UNM students will pay over \$11 million in student fees for the 2011-2012 academic year, which are allocated to cover everything from the Student Health Center to Athletics and libraries.

Fees will also go to special funds at the Women's Resource Center, American Indian Student Services and the LGBTQ Resource Center, among others.

"Fees are one of the most important issues that student leadership faces," Katie Richardson, GPSA President, said. "We want to make sure we're spending the money well."

The breakdown of fee allocation is determined by the Student Fee Review Board's final recommendation, which this year is based on an estimated full-time enrollment of 23,116 students. UNM's Board of Regents accepted the board's recommendations earlier this year that mandated \$508.80 per student in fees.

The SFRB is comprised of 4 undergraduate students and 3 graduate students

According to the SFRB Final Recommendation document, the largest allocation of funds goes to the Student Health Center, which receives about \$4.4 million. Second is UNM Athletics, with \$1.9 million in allocations. The Student Union Building receives \$1.75 million including funds for repair and replacement.

Large allotments also go to the Center for Academic Support, Popejoy Hall, UNM Child Care and Recreational Services & Aquatics.

SFRB policy 1310 defines student activity fees as "the per-student portion of the mandated general fees used to support a variety of student activities." These do not include the fees allocated to ASUNM and GPSA, which are separately determined.

"Every group or department that needs (student) fees sends in an application to the board," Richardson said. "The applications include their budgets, why their funding has gone down, and why they need more money."

Applicants are required to describe their relationship to the UNM community and their methods of tracking both the UNM student and non-student populations they serve.

Student fees are separate from the course and lab fees students pay when they enroll in certain classes, Richardson said. These fees go directly to their respective departments and are used for class materials and equipment.

Student Colleen MacCallum says she'd like to see more money going into the classroom.

"I think way too much goes to athletics," she said. "It'd be nice to see more money going toward getting more teaching assistants. I know teachers who

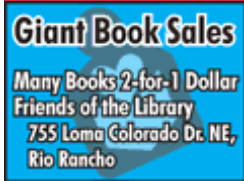
5/1/12

New Mexico Daily Lobo :: Where is your money going?

spend nearly all their time out of class grading.”

Published **August 22, 2011** in [News](#)

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Current Date: Tue, 01 May 2012 10:11:04 -0600

Regents approve Master Plan, discuss funding

[1 comment](#)

[Text size](#)

By [Charlie Shipley](#) | New Mexico Daily Lobo

Last updated: 09/14/11 1:54am

The UNM Board of Regents on Tuesday officially adopted the University's Consolidated Master Plan, a 10-15 year development plan intended to help UNM accommodate a projected 10-year state population growth of more than 1 million people.

The plan includes increased on-campus housing and a proposed recreation center that would be located along Central Avenue and connected to Johnson Gym via an elevated walkway.

In April, 67 percent of students voted against an ASUNM ballot amendment that would have funded a recreation center by increasing student fees by more than \$100 per semester. GPSA President Katie Richardson said she would have liked to see more student input taken into account while developing the Master Plan.

"I think the Master Plan has excellent strategic recommendations and a forward-thinking approach," Richardson said. "But, to my knowledge, input on the plan was limited to the advisory committee and the Greek community."

Dale Dekker of Dekker, Perich and Sabatini, the firm in charge of designing the plan, said he is comfortable with the level of public involvement in the plan.

"We've tried very diligently to engage a wide variety of people for their input, and I think the plan reflects that," he said.

Student Regent Jacob Wellman said there were early opportunities for students to speak up.

"Two years ago there was a website where anyone in the University could review the plan and give their comments, and I think they were incorporated into the plan at the time," he said.

In 2009, the 'Master Planning' page of UNM's website offered a forum for public comment on the Master Plan. Development of the plan began in 2007. The forum received 106 comments, all from 2009, from UNM students and community members on topics ranging from transportation and campus safety to Greek life and individual educational departments. The website is inactive, but comments are available for viewing via PDF.

Richardson also expressed reservations about increased on-campus housing outlined in the Master Plan.

"I am unconvinced that on-campus housing will benefit all students equally," she said. "I think it benefits students that would succeed anyway — that is, those who are economically able. I don't think it's something that UNM resources should be going toward, not when we had only 75 percent of last year's freshman class returning."

Three of the online comments pertain to student housing, and all three expressed concerns over the I-25 and Avenida César Chávez location outlined as the site for Lobo Village. Lobo Village opened its doors at that location last month.

As part of the housing component of the Master Plan, 3,000 beds will be added to UNM's central campus in several phases, the first of which was Lobo Village.

According to UNM's Strategic Housing Plan, the Princeton Review ranked UNM dormitories ninth in its "Dorms Like Dungeons" survey.

The report said that while some existing residence halls should remain, the majority should be redeveloped to facilitate extensive maintenance and required system upgrades.

Also at the meeting:

UNM President David Schmidly said changes are in store for New Mexico's Formula Funding, which is the primary way the University receives state-appropriated dollars. "The Governor and the Secretary of Education have determined we need a new formula for higher education," he said. Schmidly said a funding task force will be formed to examine funding based on the success of at-risk students and completion of courses rather than census enrollment data.

Regents tabled a final decision on their travel policy to further investigate the legal aspects of changing the level of per diem funding staff, faculty and graduate students would receive when travelling. University Counsel Lee Peifer said there had been much discussion about the cost and revenue implications of the policy. Both the Regents Audit Committee and Finance & Facilities Committee reviewed the policy. The Audit Committee found the current policy, which pays \$71 for in-state meals, is not in accordance with state law, which only allows for \$30. Members of the Audit Committee said the policy should be changed to reflect state law. President Schmidly said it was essential that the policies adhere to legal standards at both the state and federal level.

Regents detailed and approved a financial sustainability plan for UNM's golf courses. Mountain West GolfScape Inc., a local golf landscaping company, was awarded the maintenance contract. Measures are being taken to increase the market share of the UNM golf courses by one-half of a percent to one percent for the 2012 fiscal year. In July, three Anderson School of Management graduates presented their suggestions on how to sustain the golf courses to Institutional Support Services. Some of those initiatives include defining new and clear missions for both courses, which could be rebranded as not only sporting venues, but also social events venues. The graduates also suggested the golf courses should increase advertising efforts.

To view public comments on the Master Plan and UNM's responses visit:
iss.unm.edu/PCD/index.html

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Current Date: Tue, 01 May 2012 10:11:07 -0600

Students travel for tips on innovation

[No comments](#)

[Text size](#)

By [Charlie Shipley](#) | New Mexico Daily Lobo

Last updated: 09/22/11 1:09am

Some UNM students had the opportunity to visit colleges across the southwest this summer to bring back ideas for improving student life at UNM.

The visits were arranged by Walt Miller, associate vice president for Student Life, and included delegates from ASUNM and GPSA who observed recreation facilities, housing facilities, student health centers and food service/dining options.

ASUNM president Jaymie Roybal said the trips were worthwhile because UNM has a unique campus.

“We’re different from a lot of schools,” she said. “We’re a big commuter campus, we have lots of non-traditional students and we have a lot of alumni that are still involved in the University. I think the socioeconomics of a UNM student are different from a student at UNLV.”

Brittany Jaeger went on the trips as a representative for Miller.

She said the findings will be shown to organizations such as the Student Health Center and the Honors Program.

“We asked every school the same exact questions,” she said. “If the regents wanted to see it, we’d take it to the regents. We’d take it to student housing, to student affairs, the health center, the rec center ... They’re all interested to see what students found.”

Jaeger said the trips were no longer than a day, with the exception of a trip to Texas Tech.

“We’d get to the Sunport at about 4:30 a.m. and return to Albuquerque at around 11:30 at night,” she said.

Miller refused to give exact costs for the trips, but said the short duration of each trip was meant to be economical.

“Most of what we had to learn could be packed into a tight schedule,” he said. “These were fact-finding trips, they weren’t visits.”

Miller said the trips weren’t funded using student fees.

Both Roybal and Jaeger said they were impressed with the facilities schools had for honors students.

“I really liked the honors dorms concept,” Jaeger said. “It really created a community for a specific group of people.”

A task force formed last year concluded that UNM should take steps to establish an honors college. The program is currently housed in the basement of Student Health and Counseling.

Roybal, who took part in two of the trips, said she would like to see a more closely consolidated honors program, such as the one at Arizona State University, which she said is ideal for student success.

“The Barrett Honors College (at Arizona State) is its own facility,” she said. “It has a dining hall, their residence halls, faculty offices, classrooms, everything a student who is very, very focused on academics would need. I think our students deserve that. “

GPSA president Katie Richardson said she visited ASU and UNLV in the same day.

“I think that an honors dorm might serve to attract excellent students to UNM,” Richardson said. “My concern with both the honors dorm and the (proposed) honors college, is whether they will be able to serve first-generation college students and underrepresented groups.”

She said the ultimate question is where the funds will come from.

“We have to ask the question of whether students want to pay for such facilities,” Richardson said.

Roybal said she has already approached Provost Chaouki Abdallah with ideas on improving the honors facilities, but processes such as these don’t happen right away.

“Unfortunately, these aren’t ideas that can happen overnight,” she said. “But we’re absolutely having discussions on how to bring this to UNM.”

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Current Date: Tue, 01 May 2012 10:11:09 -0600

UNM, State split travel costs

[No comments](#)

[Text size](#)

By [Charlie Shipley](#) | New Mexico Daily Lobo

Last updated: 10/17/11 1:58am

A debate over per diem rates for traveling UNM faculty and graduate students ended last week when the Board of Regents approved the “split check” policy.

The policy allows travelers to claim federal per diem rates of up to \$71 per day for meal reimbursements, but only part of that reimbursement will come from state-appropriated money.

State money will cover reimbursements up to \$30 per day for in-state meals and \$45 per day for out-of-state meals, but UNM will cover the rest with money from other sources.

Timothy Ross, UNM’s Faculty Senate president, said he is worried about where the UNM funds are from.

“Are they going to come out of the units (departments) again, who are already stretched so thin that they can’t afford to buy basic things like paper, toner, pens and markers?” he said.

University spokeswoman Cinnamon Blair said meal reimbursement under the old per diem policy depended on location.

“Before this new policy passed, the meal per diem for in-state travel depended on the destination within the state,” she said.

“For example, Santa Fe is considered by the federal per diem rate-setting agency to be a high-cost destination, and the all-day rate would be \$71, but Silver City is considered a low-cost destination and the all-day rate would be \$46.”

GPSA President Katie Richardson said the new policy is what’s best for University faculty.

“Ultimately, faculty and grad students are doing University business out of pocket when they travel,” she said. “Every time you travel, you lose money as an individual. I’m glad the policy that least impacts the University budget and travelers passed.”

Published **October 17, 2011** in [News](#)



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Current Date: Tue, 01 May 2012 10:11:11 -0600

Website comment not from GPSA president

 [1 comment](#)

[Text size](#)

Last updated: 10/28/11 3:18pm

Editor's note: This letter references a comment posted on DailyLobo.com on the story "Woman dies at Camp Coyote," published in Tuesday's paper.

Editor,

I would like to pay my condolences to the friends and family of Stephanie, who passed away at Camp Coyote on Saturday night, as well as to the (Un)Occupy Albuquerque community. Losing a community member is always a devastating occurrence on our campus that is both tragic and heartbreaking.

Yesterday, I was informed that I was erroneously quoted in the online comments of the Daily Lobo website. My name has been used in an entirely fabricated quote. While I feel that the comments section of the Daily Lobo is an excellent way for students to voice their valuable opinions, I would like to stress that actual quotes and comments from me are available through official press releases from the GPSA office, on the GPSA website and in official interviews with reporters. I hope that my peers and fellow Daily Lobo readers will understand the nature of the false accusation, and I look forward to continuing to work together to strengthen the UNM community.

Katie Richardson
GPSA President

Published **October 27, 2011** in [Letters](#), [Opinion](#)

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Student Fee Review Board changes members

 [4 comments](#)

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By [Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 10/31/11 12:54am

Graduate students now have one less spot on the Student Fee Review Board.

Members of the SFRB voted unanimously on Wednesday to change its composition from four undergraduate students and three graduates to five undergraduates and two graduates.

GPSA President and SFRB chair Katie Richardson said the board agreed to participate in mediation when members of the group could not agree on the change. She said it was the first time mediation was needed to iron out differences between ASUNM and GPSA.

“(ASUNM President Jaymie Roybal) and I were mutually committed from the beginning to come to an agreeable solution for both student populations,” she said. “When we were unable to come to a resolution on our own, we voluntarily sought mediation.”

The Vice President of Student Life office provided the mediation, Richardson said.

Richardson said despite the loss of graduate seats on the board, she thinks the change will be beneficial because GPSA representatives will still have a strong voice.

“I think it’s an improvement for GPSA, for ASUNM and for the campus and student organizations that will be served,” she said.

“I think this is a win-win-win. The representation ... provides ASUNM the representation they need, but needing six out of seven votes (to increase or decrease student fees) protects the minority rights of GPSA.”

It currently takes a majority of four votes of the board to increase or decrease fees on the seven member board. The board unanimously voted to require six out of seven votes for a fee change.

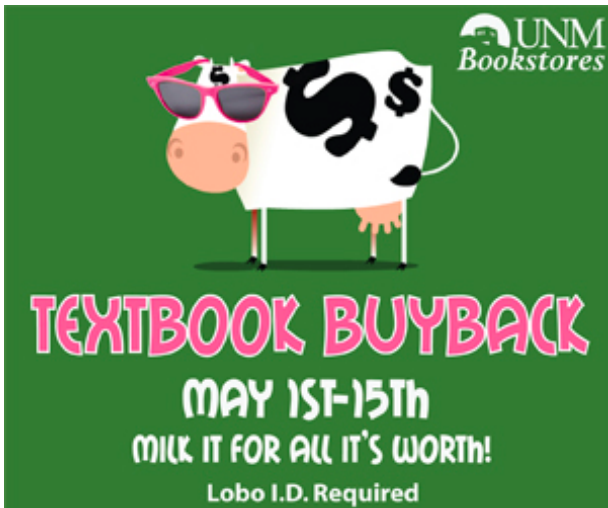
Graduate students contribute about 22 percent of UNM’s student fees, and will make up roughly 28.5 percent of the board, down from the current 43 percent. The board’s chair position switches between an ASUNM or GPSA representative each year.

Roybal said SFRB is one of the ways student voices can be heard most strongly at the administrative level.

“I believe the Student Fee Review Board is one of the most important boards at UNM, as it allows students to have a voice in how their money is being spent,” she said. “I am looking forward to the process this year, and I hope to receive great input from undergraduate students as to where they feel their fees are best spent.”

The policy changes can be reviewed at the UNM website under policy 1310.

Published **October 31, 2011** in [News](#)




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4 comments

Joe "The Bull" Lee

October 31, 2011 at 1:02 AM

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If I read any statements made by roybal then I can immediately assume that her actions are for the worse of the community and merely whatever the high-ups want her to say or do.

yeah right

October 31, 2011 at 1:18 PM

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What a TOTAL BUNCH OF BS.

Having watched the SFRB over the years totally screw up funding for a variety of critical operations on campus, most notably the Student Health Center, and after having met some of these kids, I have come to the conclusion that they are much much to immature to be deciding funding issues.

Sometimes the extra maturity of the graduate students has helped so removing one more possibly more mature vote and replacing it with another egotistical, immature voice is IDIOCY at it's best.

Seriously, you have got to be kidding.

Even more pernacious, why do these kids even have a say in where this money goes. In 25 years of watching this group, I have yet to see them make any sort of good, much less intelligent, decision.

One can only shake one's head in wonderment.

[Read more ...](#)

After all, what type of person runs for public office ? Now translate that down to the University level et voila, you have the members of the SFRB.

Sell Out

November 1, 2011 at 9:10 AM

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Kattie lied to the people who voted for her. You let down the entire student population. We are now nothing more than a piggy bank for Krebs.

What is next. Is she going to negotiate the details for the new recreation center? Will she tell us it is a win win because the students, who voted to kill the project, will now have access to more yoga classes to reduce stress?

[Read more ...](#)

I wonder if the admin told Richardson they would help her get a job.

Knee Pads

November 1, 2011 at 9:16 AM

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Did she wear them during the mediation sessions, or are there scabs on her knees?


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Grads need funding to ease burden of studies

[No comments](#)

[Text size](#)

Last updated: 10/31/11 12:39am

Editor,

As news comes from Washington, D.C. about ongoing regulatory changes impacting student loan and debt management, graduate and professional students may be wondering where that leaves them.

On Wednesday, Oct. 26, the Daily Lobo reported on new legislation sponsored by the Obama administration that will, if passed, impact regulations for student loans. The proposed policies aim to benefit students through changes including caps on monthly payments and loan consolidation options.

We hope that federal and state policies will continue to prioritize educational endeavors. Unfortunately, graduate and professional students are still impacted by this year's Budget Control Act, which eliminated subsidized Stafford loans for graduate students effective July 1, 2012. Subsidized loans do not charge interest until a student graduates. The remaining option — unsubsidized Stafford loans — accumulates interest while the student is still enrolled in school, resulting in an increased debt burden.

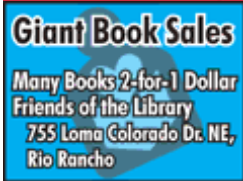
If the average loan size is about \$7,400 over the course of four years, a student receiving annual loans at a 6.8 percent interest rate will owe \$5,000 more than the student would have if the loan had been subsidized with interest deferred. In this economic climate, students may not be able to pay off this loan immediately upon graduation, in which case the cost of receiving a UNM degree is now even higher. UNM graduate and professional students took out over \$20 million in subsidized loans in the 2010-2011 academic year alone. Nationally, despite the relatively low cost of tuition, New Mexico boasts one of the highest rates of student debt.

GPSA calls on UNM, private donors and the state of New Mexico to provide more assistantships and scholarships for graduate and professional students to make up for this loss. Graduate and professional students provide essential services to the University through assistantships, research and support for the core academic mission of the University. Ensuring that attending graduate school is not an undue financial hardship must be a priority as UNM moves forward during economically uncertain times.

Megan McRobert
 UNM student

Published **October 31, 2011** in [Letters](#), [Opinion](#)

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Current Date: Tue, 01 May 2012 10:11:17 -0600

GPSA failed constituency with recent board vote

[4 comments](#)

[Text size](#)

Last updated: 11/03/11 1:23am

Editor,

I am deeply disappointed that the Student Fee Review Board members voted unanimously to decrease the number of graduate student members on the SFRB.

Graduate students are uniquely positioned as the most experienced students on campus (although this vote evidences that they too are susceptible to intimidation tactics and can be made to forget who they represent).

Graduate and professional students have historically fought against the UNM administration's moves to funnel our money to non-academic purposes. They compiled the statistics that showed the drastic increases in fees over the last nine years, they brought to light that with only three out of seven votes, graduate students were not by any means "controlling" the board or the outcome of the votes, and they fought to ensure that these meetings were video recorded.

Graduate students effectively built coalitions with and communicated to the larger community to raise awareness about the University's priorities and stop unnecessary fee increases. What happened, Graduate and Professional Student Association? Did you just get tired of fighting? Did you accept political promises that can't be enforced? Was this meeting video recorded? Is the recording available online so those of us who have to pay these fees can watch and hold our elected representatives accountable?

I encourage future GPSA administrations to work hard to pull graduate student fees from the SFRB process and to get heavily involved in undergraduate elections, as we now have a vested interest in how they vote. We also need all of the students to learn how to effectively lobby in Santa Fe. It's time for students to mobilize teams of people to help candidates knock on doors so that when they get elected, they remember us.

It's time for student employees to unionize so that we have the autonomy and resources necessary to ensure that all student employees are paid a fair wage and that our fees are invested into projects and services that will enhance our ability to learn and teach. It's time for students to learn media management skills so that our message can be heard.

Lissa Knudsen
 UNM student, former GPSA president

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Show me how to: Get funding from the SFRB

[No comments](#)

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By [Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 11/08/11 1:34am

Student organizations requesting funds must go through an extensive, and sometimes confusing, process with the Student Fee Review Board. SFRB Chair and GPSA President Katie Richardson sat down with the Daily Lobo to explain how it's done.

She said the organization does not have a specific rubric for allocating funds, which means student groups must meet with the SFRB to talk about their goals and financial needs.

"There is not a predefined metric that groups need to meet to get funding, but groups need to demonstrate that they are serving students on campus," she said. "We have focused on groups that provide for the academic success of students as well as their recruitment, retention and well-being. The number of students served matters, but so does quality of service."

Initial funding request forms are available this week and are due Dec. 9.

Richardson said both applying for funding and attending the subsequent hearings is vital to ensuring organizations obtain student fees.

She said representatives from student organizations will have the opportunity to speak with SFRB representatives during the hearings, which are tentatively scheduled for Jan. 20-22.

"Groups will have about half an hour to present their case for receiving student fees," she said. "After the hearings there will be two deliberative meetings to decide how to allocate fees, and those meetings are open to the public."

SFRB member Jajji Hundal said the clearer an organization can address specific costs, the better. Hundal said providing a cost analysis for different activities, such as the cost of gas to attend an event, will help the SFRB see how the requested funds will directly serve students.

"At the end of the day it's about how an organization can serve students, and I want to see how the fees are going to do that," he said. "The more information I have, I can make a better decision on that."

After deliberations the SFRB will submit its funding recommendations to the Board of Regents to officially allocate funding.

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GPSA backs protest

Council members: Allow (un)Occupy to assemble on campus 24/7

14 comments

[Text size](#)

By [Charlie Shipley](#) | New Mexico Daily Lobo

Last updated: 11/09/11 2:08am

GPSA voted Monday to support the (un)occupy Albuquerque movement and condemn University administration's actions in dealing with the movement's presence on campus.

The resolution, which passed 13-2-1 at an emergency GPSA council meeting, called for the administration to allow protesters to occupy UNM 24 hours a day, seven days a week.

It said the administration was out of line when it made the decision last month to forcibly remove protesters from campus, a move that resulted in more than 30 arrests.

(un)Occupy has since obtained a permit to assemble on campus between the hours of 5 a.m. and 10 p.m. on weekdays and between 11 a.m. and 5 p.m. on weekends. Protesters must renew the permit each week.

Megan McRobert, GPSA Student Support and Advocacy Committee chairwoman, co-authored the resolution and said she thinks it sends a clear message to UNM administrators.

"We put in some teeth, specifically around calling for the administration to extend the permit to 24 hours a day," she said. "That's a pretty radical request that requires the suspension of University policy."

McRobert said she considers herself part of the (un)Occupy movement because she supports protesters' goals, but said she hasn't attended the protesters' general assembly meetings. She said protesters asked her to act as a liaison between the movement and GPSA.

GPSA President Katie Richardson said she hopes the UNM community will join GPSA in support of the protesters' right to assemble on campus.

"I hope GPSA will soon be joined by the rest of the campus in asking administration to extend the permits to 24 hours a day, seven days a week and affirm the right of the (un)Occupy movement to protest on campus," she said.

UNM President David Schmidly said in a University-wide email Monday that UNM will do its best to compromise with the protesters.

"While we cannot permit camping on our grounds, we are happy to make space available to (Un)occupy New Mexico at Yale Park ... according to a reasonable schedule of hours that has allowed both sides to find consensus," he said. "All personal property must be removed each night. We can't protect it against theft, and our grounds and maintenance crews can't work around it."

Protesters had established a permanent base of operations at Yale Park, an area that became known as "Camp Coyote." The current permit prohibits 24-hour occupation, kitchens, electricity and amplified sound in Yale Park.

GPSA's resolution calls it "unjust" for UNM to cite an increased transient population on campus as a reason to shut down the protest, calling the transient community a "crucial part of the 99 percent that (un)Occupy Albuquerque seeks to represent."

UNM spokeswoman Cinnamon Blair said the removal of the protesters was not a direct result of the transient population on campus. She said reports of intoxicated individuals at the camp and violence against protesters were cause for concern among the administration.

"This was kind of an escalation of some violent events," she said. "I think part of the issue was that some of the people involved in the police reports were transients or were known to campus as such, so that's how it came about, but it wasn't just blatantly saying transients are the reason alone."

GPSA Representative Jee Hwang said he was reluctant to condemn the administration's actions, even though he didn't agree with the administration's decision to forcibly remove the protesters.

"I felt like it's stuff that's a little bit outdated and already sort of been addressed by other organizations," he said. "And I don't believe that GPSA needs to jump on that bandwagon ... I feel like maybe what we should do in this resolution is talk about what can we do from here."

GPSA Representative Matthew Makofske voted against the resolution because he said he thought it reflected a specific political agenda and was not the best interest of UNM's graduate student body.

"This statement that we're making is very political," he said. "It's taking sides ... but is that what we're supposed to be talking about? Is that what we're representing and what we should be doing? I feel no."

Makofske said he personally agrees with the movement, but didn't think the majority of UNM's 6,000 graduate students would have agreed with the document.

"I don't feel that this is something we should be doing as elected officials and elected delegates of the graduate students of UNM," he said.

ASUNM passed a senate resolution Nov. 2. that acknowledged the movement as a "comprehensive example of the potential for experiential education surrounding lawful, peaceful and effective practice of grassroots expression." The resolution did not, however indicate whether ASUNM supported the protesters' presence on campus or the administration's actions in dealing with protest.

It also did not specify what future measures the administration should take with regard to the (un)Occupy movement.

The resolution encouraged continuing dialogue between the protesters and University administration.

"Both academically, it's crawled into our curriculum, teachers are talking about it in classes, and physically, you walk by it and it's there," said ASUNM Sen. Caroline Muraida, who co-authored the resolution.

Published **November 9, 2011** in [News](#)

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GPSA vs ASUNM

[3 comments](#)

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Last updated: 11/14/11 2:40am

The Daily Lobo asked GPSA President Katie Richardson for comment on the goals ASUNM President Jaymie Roybal said she would like to accomplish while she is in charge.

1. Bike Share

The proposed program would allow students to rent bicycles from electronic pay kiosks on campus. The plan is currently in its fundraising stage, with a goal of raising \$250,000, which Roybal said would pay for seven kiosks, each with 10 bikes.

"I am excited about campus initiatives for sustainability. I'm concerned with whether students want to pay fees to provide for the bike share program, but I applaud ASUNM for searching for private funding. I think that shows responsibility."

2. Improved lighting on campus

Roybal said ASUNM plans to improve on-campus lighting as part of a safety initiative, and will be seeking funding from the State to accomplish this goal.

"I'm concerned about how we might pay for that lighting, and whether it's the most pressing need for students. I haven't seen a study showing that our safety is severely in danger, or that lighting will solve a demonstrated need."

3. Keeping tuition low

"We are both working to keep tuition low for students."

4. ASUNM website

ASUNM signed a contract with University Web Communication Services for 67 hours of work on the site, estimated to cost \$3,350. The site still isn't up, but GPSA's site is. GPSA's website features names and contact information for each GPSA member, updated documents and agendas and current news and events.

"GPSA has hired a graduate student to do our website ... We paid \$2,000 to construct our website. As we speak, people can go and update it. He conducted a training for six or seven in the office ... \$2,000 is less than (\$3,350) and its going directly to a student."

5. Student participation naming new residence halls

ASUNM passed a resolution requesting that UNM administration allow students to take part in naming new residence halls, after the Casas Del Rio project was named without consulting students.

“Issues of funding (are more) important. If undergraduates want their voices to be heard on issues besides the naming of buildings ... I hope that they will begin engaging their student government and showing up to public meetings where they can speak about issues that are critical to students.”

6. UNM Day at the Legislature and tuition credit

On Jan. 30 students present proposals and requests before the State Legislature during the Legislature’s annual UNM Day in Santa Fe. Roybal said ASUNM’s focus for this year is to persuade legislators to remove UNM’s tuition credit, which taxes student tuition to fund other state initiatives.

“I’m very excited about the possibility of removing the tuition credit, and ASUNM and GPSA are going to partner on UNM Day this year toward that end. There is a separate effort by GPSA to create a tax break for students who graduate from UNM and decide to stay in the State of New Mexico.”

The Lobo gave Roybal multiple opportunities to comment on Richardson’s goals for GPSA, but she declined.

“All I will say is that ASUNM and GPSA are very different organizations, but in the end they are both there to serve students.”

Published **November 14, 2011** in [News](#)

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Current Date: Tue, 01 May 2012 10:06:27 -0600

GPSA vs. ASUNM

Katie Richardson muses on the future of GPSA and funding for grad students

[3 comments](#)

[Text size](#)

By [Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 11/14/11 2:34am

The Daily Lobo spoke with GPSA President Katie Richardson about her vision for the future of GPSA and the University. Richardson said her primary concerns are: holding UNM's administration accountable, keeping costs low for students, and improving graduate students' quality of life.

Keep tuition and fees low:

Richardson said GPSA actively participates in budget processes and meetings held by the Office of Planning, Budget and Analysis to advocate for keeping costs low.

"My No. 1 long-term goal is to keep tuition and fees low on campus," she said. "UNM, as a public university, should be in the business of supplying a higher education both at the undergraduate and graduate level to New Mexicans, and it's important that UNM continues to be a majority/minority university. (It should) disproportionately serve Hispanics and first-generation college students, and if we can't keep the cost of education down, UNM cannot be those things."

Richardson said she hopes to stop students' tuition from funding auxiliary services such as Athletics and Popejoy Hall. She said GPSA also advocates for increased funding for teachers and low administrative salaries.

Increase funding for graduate students:

Richardson said funding for graduate student programs is severely lacking, and 60 percent of graduate students at UNM do not have assistantships.

"When programs are not able to provide multi-year funding support for graduate students they are not as able to compete with other world-class research institutions for the best students," she said. "We are hoping to make faculty more aware of including graduate students in their budget requests to federal agencies."

Richardson said GPSA has plans to ask the New Mexico Legislature to create specific funds for graduate students and ensure that the state is fully funding UNM through formula funding. She said GPSA is also working on a website that features a guide to help researchers write proposals that include funding for graduate students.

Create an academic plan:

Richardson said the UNM administration focused on creating real estate plans, but does not currently have an academic plan, something GPSA hopes to work with the administration to create.

"A critical way that GPSA seeks to be heard is in keeping the administration accountable for executing the academic mission," she said. "It's a tragedy

that UNM has not had an academic strategic plan. It's not just 'How do we allocate real estate?' but 'How do we allocate resources to serve students?' ”

Graduate scholarship fund:

GPSA has several fundraising initiatives in the works. Richardson said GPSA hopes to raise money through phone banking with United Way during the holiday season to raise money for \$1,000 scholarships for graduate students.

“When people consider their charitable giving for the upcoming break, we hope that they will remember the needs of graduate students,” she said.

Create a dispute resolution service specifically for graduate students:

Richardson said the University needs a dispute resolution system specifically for graduate students because graduates face unique problems.

“There is tension between teaching, research, learning and getting a degree,” she said.

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Daily Lobo

Interim Provost Chaouki Abdallah and Associate Provost for Curriculum Greg Heileman listen as student Hannah Syme addresses the provost office staff.

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Abdallah quizzed at town hall

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By [Chelsea Erven](#) | New Mexico Daily Lobo

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Last updated: 11/16/11 1:32am

UNM Interim Provost Chaouki Abdallah fielded student questions about tuition costs and University expenses on Monday by citing dwindling funding from the state.

Abdallah said the state funds only 14 percent of UNM's total costs.

"We only get \$160 million (per year) from state funding, and it takes about \$2 billion (per year) to run this University," he said. "Someone told me we used to be state funded universities, then we were stated supported, then we were stated tolerated, and now we are state located."

Michael Dougher, vice provost for Academic Affairs, said the state's tuition credit is to blame.

"The amount of state support is dwindling nationally, to the point where you really don't have state funded universities," he said.

"So tuition has to increase, but where the real problem is, is that where the tuition goes up, the state charges the tuition credit so you are getting less in proportion to what you are paying and that is a huge problem."

Students had the opportunity to quiz Abdallah and his office staff during the town hall meeting hosted by GPSA and ASUNM.

Christopher Ramirez, a graduate student and vice president for Equity and Inclusion, asked how UNM is working to increase minority graduation rates.

Abdallah said he isn't happy with UNM's graduation rates.

"We are concerned about the graduation rate being 45 percent over six years," he said, "And the way we are addressing it is by specifically creating grants for those minority groups whose graduation rates are suffering, and support programs for them."

Abdallah also addressed student concerns about tuition and fees.

He said it costs UNM about \$16,000 per year to fund one student's academics, and UNM's tuition is lower than many of its peer institutions.

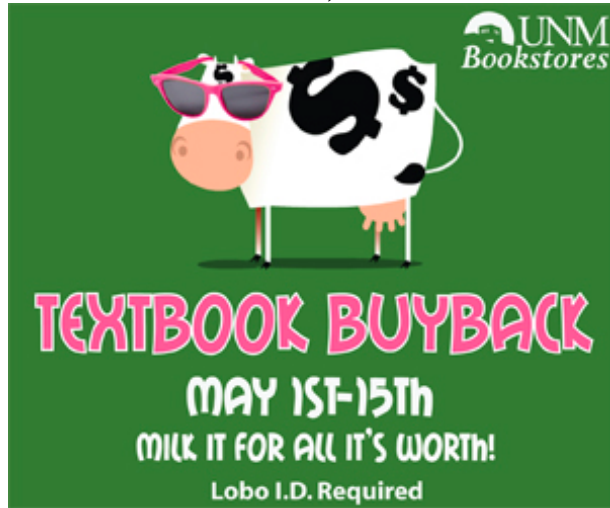
Greg Hielman, associate provost for curriculum, answered student concerns on the complicated UNM advising process. He said UNM is looking at ways to create a more efficient system with the help of off-campus consultants, and new web-based advising systems.

"One of the difficulties is that students are advised in multiple places on campus," he said. "Trying to make that all work together is difficult but necessary."

GPSA representatives expressed concerns about how much of a student's tuition goes to auxiliary services like athletics and Popejoy Hall, but Abdallah said those services create a positive college experience.

"Students want athletics, dorms, Popejoy ... and they don't want what is most efficient, which would be one lecturer in front of 200 students with a lot of TAs," he said.

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UNM Student

November 15, 2011 at 7:54 AM

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Anyone familiar with Greg Heileman knows that he is the last person who should be working on anything student related. His appointment as vice provost is only because he was an associate chair under Abdallah in the Electrical and Computer Engineering Department. Both these professors are full of it.


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Current Date: Tue, 01 May 2012 10:06:32 -0600

President finalists to be announced next month

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By [Charlie Shipley](#) | New Mexico Daily Lobo

Last updated: 11/16/11 1:31am

The UNM Presidential Search Committee is ready to name semi-finalists in the search for UNM's next president, and University officials said finalists will do on-campus visits before winter break. Helen Gonzales, vice president for human resources, told the Board of Regents at the board's meeting Tuesday that the Presidential Search Committee hopes to publicly announce the finalists by December and fly them to UNM to meet with students groups, faculty and staff.

"Because of the large number of presidential searches across the country and in the west, we're trying to get ahead of the curve and bring finalists to campus before winter break," Gonzales said.

"It's an aggressive timeline, and we'll be able to hopefully announce that within the next few days."

Gonzales said the committee values student input and will work to accommodate students' final exam schedules so they can meet with finalists.

Also at the meeting:

Regents discuss (un)Occupy protesters

UNM President David Schmidly said UNMPD spent \$15,000 paying officers overtime to handle the (un)Occupy Albuquerque protesters' occupation of UNM Campus. Protesters have been occupying campus for the past six weeks.

UNMPD spokesman Lt. Robert Haarhues said the money came out of UNMPD's operating budget.

"We're going to have to keep a watch on our operating budget as we grind through the fiscal year and hope we'll be all right at the end of the year," he said.

Schmidly said protesters currently have a permit, which they must renew weekly, to occupy Yale Park from 5 p.m. to 10 p.m. on weekdays and from 11 a.m. to 5 p.m. on weekends.

Katie Richardson, GPSA president, asked regents on behalf of the GPSA to allow protesters to be on campus 24 hours a day, 7 days a week.

"The First Amendment does not have a closing time," she said. "The First Amendment is 24 hours a day."

Amy Neel, the Faculty Senate's president-elect, said the Faculty Senate will consider a resolution regarding (un)Occupy Albuquerque at its meeting on Nov. 22.

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UNM President Finalists Announced

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By [Charlie Shipley](#) | New Mexico Daily Lobo

[Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 12/06/11 1:11am

Five finalists remain in the search for UNM's next president.

The Board of Regents will conduct in-person interviews with each finalist and review feedback from students and staff before officially selecting the University's next president in early January. The search committee conducted interviews all day Friday, Saturday and Sunday to narrow the list down to five names, Board of Regents President Jack Fortner said.

Forums will be held during finals week, when staff and students can meet the finalists and ask them questions.

Fortner said the committee chose the finalists from a pool of 45 applicants.

"(These five were selected) for a combination of their experience, whether as a past president, provost, interim provost, their leadership ability, and the idea that they can step in as our president and continue to move us forward," he said.

Fortner said candidates were evaluated based on their understanding of issues unique to UNM.

"The candidates had to have an understanding of a research university like ours, understand that we have a lot of first-generation college attendees and have familiarity with the health sciences center, just to name a few," he said.

ASUNM president Jaymie Roybal, who served on the search committee, said one of the committee's main goals was to find candidates who would support UNM's diversity.

"We recruited people who had experience with diversity because we are one of the most diverse schools in the nation," she said.

UNM President David Schmidly's contract expires in June 2012.

Schmidly was treated for pancreatic cancer in 2010, but he told the Daily Lobo earlier this year that health was not a factor in his decision not to renew his contract.

"My health is much better, and it's really heading in the right direction," he said. "For 40 years all I have done is higher education work. Now I've got more books to write, more papers to write, and I like teaching. I always said I would not finish my career as a college president."

Roybal said she is pleased that the Board of Regents is reaching out for student input, but that the decision to schedule student forums during finals week may hinder students' ability to attend the forums.

"I'm disappointed with the timing, because students are trying to finish up finals and pass classes and it will be hard for the candidates to meet students,

but I hope a lot of students do come.”

Jane Slaughter, vice-chair of the search committee, said students who miss the forums can watch them videos of them on the Presidential Search site. Videos will be posted after the last forum on Dec. 14.

Stick with the Daily Lobo for continuing coverage on the search for UNM’s next president.

Meet presidential finalists Dec. 8, 9, 12, 13 and 14 in the SUB Ballrooms.

Staff forums

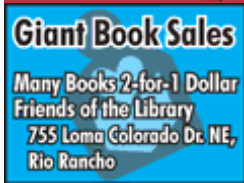
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The candidates UNM needs and deserves

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Last updated: 12/07/11 5:42am

Editor's Note: It's down to the final five in the search for UNM's next president. The Board of Regents announced the finalists during a closed meeting Monday morning and will conduct in-person interviews with each finalist as well as review feedback from students and staff before officially selecting the University's next president by Jan. 5.

Public forums will be held during finals week, where staff and students can meet the finalists and ask them questions. Today's Daily Lobo features a brief biographical background on each candidate's educational careers and professional appointments, as well as an expression of their top three goals should they acquire the presidency. Look in tomorrow's Daily Lobo for a continued question and answer session with each candidate as well as demographical comparisons between UNM and the university's from which each finalist comes.

Douglas D. Baker

provost and executive vice president,
 University of Idaho

Douglas Baker has served as the provost and executive vice-president of the University of Idaho since 2005. Before going to the University of Idaho, he served as the vice-provost for academic affairs and director of the Office of Undergraduate Education at Washington State University. Baker also taught courses in management, organizational behavior, organizational design, strategic planning and human resource management at WSU. He earned a Ph.D. in business from the University of Nebraska, a M.S. in management and B.S. in business from Colorado State University.

1. If you are selected as the next UNM president, what are your top three goals for improving the University?

I think it's really important to establish a shared vision for where the institution needs to go. This needs to be developed and agreed upon among all the faculty, staff and stake holders of the University. Also, working with the Board of Regents to make sure there is alignment with the University goals. Within that development process, there are opportunities with students in terms of student recruitment and retention, and on the research side of things there are tremendous opportunities to increase research, both disciplinary and multi-disciplinary research.

Robert G. Frank

provost and senior vice president for academic affairs,
 Kent State University

Robert Frank has been the provost and senior vice-president for academic affairs at Kent State University since 2007. According to his resumé, Frank increased student retention rates by more than 6 percent, streamlined promotion and tenure rules and improved tracking of students to ensure graduation. Frank graduated from Mayfield High School in Las Cruces and received three degrees from UNM including a Ph.D in clinical psychology.

1. If you are selected as the next UNM president, what are your top three goals for improving the University?

My first goal is to listen. During my first 100 days I would undertake a listening campaign to meet with critical UNM stakeholders — faculty, students, staff, alumni, business leaders, political leaders, community members, the editorial boards of the Journal, The Daily Lobo and other newspapers to learn

more about UNM. I hope to learn how UNM can collaborate with each group to serve the state and become recognized as one of the best public research universities in the United States.

My second goal is to improve undergraduate retention and graduation outcomes for UNM by focusing on high-impact experiences and providing a high-quality education to students. The third goal is to work with faculty and the research leaders to grow the research enterprise while also growing the economic impact of knowledge created by UNM faculty and staff. Overall, my goal is to ensure the University of New Mexico provides the best education while achieving national and international impact.

Meredith Hay

special adviser to the chair for strategic initiatives,
Arizona State University

Meredith Hay has served as the special adviser to the chair for strategic initiatives for the Arizona Board of Regents since August of this year.

From 2008 to August 2011, she served as executive vice president and provost of the University of Arizona. Hay was removed from her University of Arizona provost position last summer and reappointed as an adviser to the state's university board of regents following mixed reviews of her controversial "Transformation Plan," which saved funds for the university, but upset some faculty, according to the Tucson Sentinel.

She received her Ph.D in cardiovascular pharmacology from the University of Texas. According to her résumé, Hay helped secure more than \$1 billion in funding for the Arizona University system from legislators, and has extensive experience with public-private partnerships.

1. If you are selected as the next UNM president, what are your top three goals for improving the University?

As president of the University of New Mexico, one of my goals would be to ensure New Mexico's stature as a preeminent national and international destination university for an outstanding liberal arts education. Enconced in a liberal education are experiences leading to the ability to think critically, hypothesize, understand one's own cultural roots and the cultural roots of others, and communicate effectively. This learning is invaluable for students as they become the next generation of leaders contributing to the realization of our regional, state, national and global long-term goals.

A second key challenge that is common between New Mexico and Arizona is improving college and career readiness and increasing the number of state residents with a college degree.

Lastly, The state of New Mexico is primed to take full advantage of the University of New Mexico's innovative leadership in biomedical, clinical, life and physical sciences research. Similar to the challenges we face in Arizona, state flagship research universities must do a better job of articulating the relationship between a successful nationally ranked research university and the economic vitality and growth of the state's economy.

Elizabeth Hoffman

executive vice president and provost,
Iowa State University

Elizabeth Hoffman has been the executive vice president and provost at Iowa State University since 2007. From 2000 to 2005 she served as the president of the University of Colorado system, but resigned in 2005 amid controversy over former professor Ward Churchill's comments comparing Sept. 11, 2001 victims to Nazis. Hoffman refused to fire Churchill and took fire from the state's governor, after struggling with accusations that the university recruited high school football players with offers of alcohol and sex, according to the New York Times.

She received a Ph.D. in economics from California Institute of Technology. She said she has helped raise retention and graduation rates at Iowa State and said she believes she can make similar changes at UNM by creating more programs to involve students and early warning systems to catch students that fall through the cracks.

1. If you are selected as the next UNM president, what are your top three goals for improving the University?

First, the student graduation rate is a big issue that needs to be tackled. I'm going to need to study carefully what things have and haven't been done. I know you have a learning communities program.

At Iowa State, we have 85 percent of our new freshmen in a program. Faculty or a professional advisor meets with them regularly, and they share up to three classes in common with other peers in the program. The programs are structured around an interest such as engineering or pre-law or pre-medicine. They live in the dorms together. Wherever there is a critical mass of students in a program we try to keep them together. It provides a bond for students and it provides a group of people the students can depend on, and immediate access to someone that can advise them. The difference in graduation rates is 8 percentage points and that is dramatic; it is statistically significant.

Second, I want to work with the faculty to develop a strategic plan that focuses on the strengths of the University. I get a sense there is a real hunger to move up in the view of the world, as it were, and you can't always do that by spending money. These are tough times for everyone, so the way to do it smartly is to make investments in those strengths and in the students, A great student experience brings great faculty.

The final thing I want to do is get involved with the community as quickly as possible, get in touch with community leaders, legislatures, travel the state, and really become part of the Albuquerque community.

Elsa A. Murano

professor and president emeritus,
Texas A&M University

Elsa Murano resigned from her position as Texas A&M University president after serving for only one year. The Texas university system gave Murano some of the lowest scores possible on a one-year performance evaluation.

In March 2009, Texas A&M's student newspaper, The Anthem, accused Murano of lying to the student body and student body president after she appointed a vice president of student affairs before receiving input on the selection from student forums. Murano refuted the claims in an open letter to the university.

In her year as president, Murano says she developed an academic Master Plan for the university, jump-started the university's international program by developing the Office of the Vice President for Global Initiatives and led the state in establishing a program called "Aggie Assurance" designed to help low-income students pay for college, according to her résumé.

Before serving as the president of Texas A&M, she served as the vice chancellor and dean of the university's College of Agriculture and Life Sciences, and worked as the U.S. Under Secretary of Agriculture for Food Safety. Murano earned her Ph.D. in food science and technology as well as her M.S. in anaerobic microbiology from Virginia Tech. She earned her B.S. in biological sciences from Florida International University.

She currently serves as a professor of food safety at Texas A&M.

1. If you are selected as the next UNM president, what are your top three goals for improving the University?

If I am given the opportunity to help lead the University of New Mexico, three of the goals that I believe should be pursued would include: first, enhance our academic programs, both in terms of teaching quality and research productivity; second, ensure that we are providing the best value to our students through the efficient management of our limited resources; and third, help format an open and inclusive governance environment where communication at all levels is valued and encouraged. Mind you, these are only three goals, and embedded within them are a whole host of issues. I am sure there are additional areas that need to be addressed, so the very first thing I would do is listen to what those who have been there think ought to be done.

Published **December 7, 2011** in [News](#)

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02.09.12 - Board postpones student fee deliberations

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01.24.12 - Bill aims to keep grads in NM with tax credit

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01.23.12 - GPSA offers vital services for grads

http://www.dailylobo.com/index.php/article/2012/01/gpsa_offers_vital_services_for_grads

01.20.12 - Support UNM, get free lunch

http://www.dailylobo.com/index.php/article/2012/01/support_unm_get_free_lunch

01.20.12 - Athletic no longer guaranteed student fee money

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Current Date: Tue, 01 May 2012 09:49:53 -0600

Athletics no longer guaranteed student fee money

[2 comments](#)

[Text size](#)

By [Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 01/20/12 1:42am

UNM Athletics, Popejoy Hall and Student Health and Counseling are among nine on-campus organizations that lost their guaranteed funding from student fees for the fiscal year 2013.

UNM President David Schmidly on Thursday approved Student Fee Review Board's recommendation to eliminate the "protected status" of nine groups that currently receive guaranteed funding from student fees.

SFRB Chair and GPSA President Katie Richardson said the measure will give students more control over how funding is given to organizations across campus.

"I think that students and the administration feel that student organizations need some consistency from year to year to plan their budgets, but now students can make recommendations in whatever form about the funding to determine the way in which students can best be served," said Richardson. "All organizations that apply for fees are treated the same way and the SFRB has completely flexibility as recommendations about the amount that each organization receives."

None of the nine organizations that lost protected funding were available for comment Thursday.

Organizations requesting funding for FY13 face strong competition for limited funding. Budget requests this year amount to nearly \$17 million, but last year only about \$11 million was handed out in student fee allocations.

UNM Information Technologies is requesting \$3 million in student fees, a nearly 1,200 percent increase from the \$231,000 it received last year. Athletics is requesting \$3.5 million, about 85 percent more than the \$1.9 million it received last year.

Right now, the SFRB baseline student fees, the minimum amount students will be charged in fees for FY13 is set at \$460 per student, compared to last year's \$486.78. Richardson said she hopes to keep student fees low this year.

Organizations in need of funding present their case before the SFRB on Friday, Saturday and Sunday.

The individual members of the board will deliberate following the hearings this weekend and each of their recommendations will be averaged during meetings Feb. 6 and 13. The averages will then be given to the President's Strategic Budget Leadership Team by Feb. 15. The team votes on the final allocations by March 1.

Schmidly also approved a one-year change in the composition of the board, from four undergraduate students and three graduates to five undergraduates and two graduates. The board now requires six out of seven votes for a fee change. Previously, a simple majority was required.

Richardson said the changes to the composition of the board and the supermajority rule are on a trial basis.

“Public comment changes went out last semester and the public returned with 25 comments about the policy, some of which raised concerns,” she said. “Upon reviewing these comments ... we requested the change ... on a one-year trial basis.”

Dylan Hoffman, who became the fifth undergraduate on the board on Thursday, said he believes the new changes will prove to be beneficial.

“I think that is what this year is about,” he said. “We are on a trial year with this setup and time will tell how the process works. I think it’s more representative of the undergraduate population, but we will have to work through the hearings and the deliberation to be sure.”

Graduate student fees account for about 22 percent of UNM’s total student fees, and will make up roughly 28.5 percent of the board, down from the current 43 percent. The board’s chair position switches between an ASUNM or GPSA representative each year.

The schedule for SFRB hearings is posted on the GPSA website under the SFRB tab at unm.edu/~gpsa

SFRB Members:

Chair: Katie Richardson, GPSA President

Vice Chair: Jaymie Roybal, ASUNM President

Graduate Members

Japji Hundal

Matthew Rush (Alternate)

Elisa Guadalupe Pintor (Alternate)

Undergraduate Members

Angelica Gallegos

Greg Montoya-Mora

Cassie Thompson

Dylan Hoffman

Alternate TBD

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Support UNM, get free lunch

[No comments](#)

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By [Jessica Hitch](#) | New Mexico Daily Lobo

Last updated: 01/20/12 1:24am

UNM groups are preparing for their day at the Roundhouse to rally in favor of students and the broader University community.

Before students, parents and alumni head to Santa Fe for UNM Day at the Legislature on Jan 31, GPSA has been surveying students and holding workshops to get a better idea of where students stand on issues such as the tuition tax credit and research grants.

Travis McIntyre, GPSA Lobby Committee co-chair, said he hopes UNM Day will show legislators the importance of supporting the University this legislative session.

“We especially like students to speak with legislators from their district so that the legislators put a face to UNM and understand that UNM serves the entire state,” McIntyre said.

ASUNM, the UNM Parent Association and UNM Alumni Association are among the other groups that will represent the University at the event.

McIntyre said GPSA is watching the progress of the State Graduate Employment Tax Credit, a bill that aims to create job opportunities in New Mexico for graduate and professional students.

Sen. Tim Keller (D, Bernalillo) is sponsoring the bill, which would provide a \$5,000 tax credit to employers who hire New Mexico college graduates in science, technology, engineering, health and math-related fields.

The GPSA is also working to pass a senate appropriation of \$100,000 to fund graduate and professional research, McIntyre said. He said that if the bill passes, GPSA students can apply for a grant of up to \$5,000 to support their research projects.

ASUNM will provide students free round-trip Rail Runner tickets, a free lunch at Tomasita’s Restaurant in Santa Fe and a letter from Interim Dean of Students Kim Kloepfel excusing students from class to all undergraduate students who RSVP to attend UNM Day, said Florencio Olguin, ASUNM executive director of Governmental Affairs.

“Overall, the more students that attend UNM Day, the better our chance of being successful in our lobbying efforts,” he said. “Legislators would rather hear from the students than administrators who represent us.”

ASUNM’s 2012 legislative priorities include continuing the Lottery Scholarship, eliminating the tuition tax credit, creating a new commuter shuttle and improving lighting on campus, Olguin said.

“We have postcards in the ASUNM office that students can fill out talking about how the Lottery (Scholarship) has helped them in their undergraduate academic career at UNM,” he said. “This will positively impact UNM students by showing our legislators that we, as students, are appreciative of the Lottery and that it helps foster success.”

The Parent Association will also bus groups of interested parents to Santa Fe for UNM Day, Parent Association President Maria Probasco said.

“We must all take responsibility and become involved in education in order for our students to succeed,” she said. “The general public must be prepared to hold their elected representatives accountable and ask themselves how many more generations of New Mexico students are they willing to see fail and fall through the cracks when they cast their vote.”

The Parent Association also plans to focus on encouraging legislators to eliminate the tuition tax credit, continue the New Mexico Legislative Lottery Scholarship and distribute funds fairly among four-year and two-year institutions of higher education, Probasco said.

“If we are successful in this effort, students, parents and education will benefit for years to come,” Probasco said.

UNM Day at the New Mexico State Legislative Session

The Issues:

The Tuition Tax Credit — The tax credit is a percentage of each student’s tuition that UNM must pay to the legislature. This means UNM doesn’t receive the full amount of tuition each student pays and must raise tuition to compensate. The tuition tax for the 2010-11 school year was 5 percent, which means 5 percent of each student’s tuition went to the legislature where it is not required to be spent on higher education. UNM groups hope to convince state legislators to eliminate the tuition credit during this year’s UNM day at the legislature.

Legislative Lottery Scholarship — Members of the Legislative Finance Committee have questioned the viability of the Legislative Lottery Scholarship funds, which they predict will be in the red by 2014. UNM groups hope to convince state legislators to prioritize maintaining the scholarship fund in upcoming years.

SB 16, State Graduate Employment Tax Credit— This bill proposes a \$5,000 tax credit to employers who hire New Mexico college graduates in science, technology, engineering, health and math-related fields.

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Current Date: Tue, 01 May 2012 09:48:20 -0600

GPSA offers vital services for grads

[2 comments](#)

[Text size](#)

By [Katie Richardson](#) | New Mexico Daily Lobo

Last updated: 01/23/12 6:15am

On behalf of the Graduate and Professional Student Association (GPSA), I welcome all new students joining UNM this semester. GPSA has served students since 1969. Our mission is to enhance the academic and intellectual environment for the graduate and professional students at UNM. We promote the rights, interests and professional development of our students within the University community through advocacy, education and financial support.

Who are grad students? There are more than 6,000 grad students on campus, about 22 percent of all students. We are seeking master's degrees, MBAs or Ph.D.s. Many of us are teachers in the Albuquerque Public School system. We are New Mexico's future health professionals and lawyers. Many GPSA members are staff at UNM, too. About three out of four grads are New Mexico residents and 10 percent of us are international.

What do grad students do? Graduate students conduct much of the research that makes UNM the flagship university of our state. From critical race theory to quantum information, solar panels to cancer research, graduate students are passionate about our work.

We are nerdy-in-a-good-way, fun to talk to and eager to make positive change in the world.

Grad students also teach or support 40 percent of the undergraduate classes at UNM. We are the instructors of record for many introductory classes, grade homework and essays, hold office hours and tutor. Grad students remember what it was like to struggle with class material, making us a tremendous resource in the success of undergraduate students.

Our roles as faculty research support, as students in our own classes, and as undergraduate instructors can lead to tensions.

While our assistantship contracts nominally cover a certain number of weekly hours, we are often asked for much more. We report to faculty to whom we must deliver graded essays and research and on whom we depend for our own grades and degrees.

What can GPSA do for me? Most students first encounter GPSA at our office in the Student Union Building, room 1021, where grad students can print for free in our computer lab. Our staff will be happy to talk with you about the many resources on campus for students, such as Graduate Resource Center or the Graduate Ombuds Office.

GPSA offers \$500 and \$5,000 grants to support student research and travel for conferences or professional development. Our programming creates a sense of community, and is a place where you can get to know students from outside your department.

The GPSA Council is a representative body of all campus departments and is responsible for appropriating funds to student organizations. As your government, GPSA is sustained by the \$25 student fee charged each semester. Since you have already paid for our services, come get your money's worth.

What does GPSA stand for? This semester, GPSA is focused on the University budget and the New Mexico state legislative session. We recognize that any increases in tuition or fees will significantly impact the grad students who can afford to return to campus next year.

Most grad students would like to work in the state after graduation, but many of us are burdened with debt and can have a hard time finding a job. In December, the Chronicle of Higher Education reported that master's students have more than \$28,000 of debt upon graduation and Ph.D. students have \$45,000 or more.

Compounding this problem, the federal government will stop offering subsidized loans to graduate students in July. Students will begin accumulating interest on loans even before we graduate.

The federal government has effectively raised tuition on graduate students by about 20 percent, charging each UNM student almost \$5,000 more for their degrees. We are therefore looking for financial support from the University, in consideration of these loan changes.

To make sure the University can afford to keep tuition low, GPSA is working with UNM Government Relations to encourage the state legislature to fund higher education through the new funding formula, which removes the tuition tax credit on students. GPSA also supports Senate Bill 16, sponsored by Senator Tim Keller.

The bill provides businesses a \$5,000 tax credit for hiring a graduate or professional students with a degree from a New Mexico university in any of the science, technology, engineering, math or health professions. We hope SB16 will offer an opportunity for many more students to get a job in the state upon graduation.

The beginning of the graduate school pipeline is just as critical as graduation. I urge every UNM undergraduate to consider graduate school. If you have questions about what grad school might be like or how it could help your career, ask your TA or come talk to the GPSA office.

GPSA exists to support you in your development as students. We are here to listen, so come to talk to us. unm.edu/~gpsa

Katie Richardson is the president of GPSA. She writes a monthly column about graduate studies and concerns. If you have a question for Richardson, please send her an email at katie.gpsa@gmail.com

Published **January 23, 2012** in [Columns](#), [Opinion](#)

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Bill aims to keep grads in NM with tax credit

[1 comment](#)

[Text size](#)

By [Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 01/24/12 6:37am

GPSA members are pushing the State Legislature to pass Senate Bill 16, a bill written by the GPSA Lobby Committee which could help secure jobs for recent UNM graduates.

A coalition of senators held a press conference Tuesday highlighting a package of bills known as the Helping Incentivize Real Employment Initiative (HIRE Initiative), an economic package which includes SB 16. The Daily Lobo spoke with the GPSA Lobby Committee's Travis McIntyre about his efforts to generate support for the bill.

Daily Lobo: What is Senate Bill 16?

Travis McIntyre: This is a bill that gives a \$5,000 credit to companies to hire New Mexico graduates...within 18 months of their graduation. (The bill provides these credits to companies) in the STEM fields, which include science, technology, engineering, mathematics and health fields. Only 40 percent of graduating students stay and work in the state, and we realized there is a brain drain, so we asked, "What can we do to fix this? How can we get students to stay?"

The answer we came up with is to incentivize businesses. The higher education department is focusing on STEM fields, and we fit strategically into this model that is already in place. The reason they are focusing on these fields is they have the most growth potential in this state. This bill targets those areas.

DL: Why did the GPSA Lobby Committee write this bill?

TM: We came up with the bill, to be honest with you. Timothy Keller and Jim Smith are co-sponsors, and in all due deference to those sponsors ... (they) have been happy to move forward with our idea. With Marc Saavedra, (Director of Government Relations at UNM), we brainstormed this brain drain bill, and there hasn't been a bill like this before. We met with Sen. Keller at a reception where students and legislators met and talked to him about the bill, and he picked it up and...pre-filed it.

DL: How important is this bill, what have graduate students been doing to promote it, and how likely is it to pass?

TM: This is our priority. Along with other students, I've been up there every day since the session started, speaking with senators about the bill and trying to track their support. They are going to meet either Wednesday or Friday in the Corporations Committee to vote on it within the committee to ratify. ... It needs to be voted on in the Senate Finance Committee (before it can be put to vote by the entire Senate).

I don't want to speculate, but I feel pretty good about it passing. Both Democrats and Republicans think it's good. It's a high-tech job bill, it's strategic, and it helps students.

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Students support Lottery Scholarship at UNM Day

[No comments](#)

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By [Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 01/31/12 6:56am

About 200 UNM students are expected to travel to Santa Fe today to advocate on behalf of the University during the New Mexico legislative session's annual UNM Day. Students attending UNM Day through ASUNM's Governmental Affairs Office will receive a free round-trip Rail Runner ticket, free lunch at Tomasita's Mexican restaurant and a letter excusing them from class for the day, but Florencio Olguin, executive director of ASUNM Governmental Affairs, said he hopes students are coming because they believe they can help improve the lives of current and future students. "UNM Day is important for students because it gives us an opportunity to voice our concerns on issues that affect us," he said.

Olguin said ASUNM's 2012 legislative priorities include advocating for the continuation of the Legislative Lottery Scholarship, eliminating the legislative tuition tax credit and requesting funding for improved lighting on campus and a new commuter shuttle. Along with New Mexico State University, UNM is supporting House Joint Memorial 14 and Senate Joint Memorial 27, which propose creating a task force to study Lottery Scholarship funding options, Olguin said. "It would include three students representing New Mexico institutions of higher education ... to (discuss) how to keep the Lottery scholarship solvent," he said.

"We think this is a positive step for eventual solvency of the scholarship." GPSA Lobby Committee co-chair Travis McIntyre said the committee is looking forward to working with their undergraduate counterparts from UNM during the 2012 state legislative session. McIntyre said a member of the Lobby Committee has been at the Legislature every day since the session started. "We will talk about our No. 1 issue, the tuition credit," he said.

"The tuition credit is the amount the government says you need to increase tuition by, because they are going to give you that much less money. It's basically a tax on students." McIntyre said the Lobby Committee will also advocate for a proposed new funding formula, which would determine UNM's budget based on student performance, rather than enrollment numbers. He said he also plans to advocate for the reinstatement of graduate student funding in the form of grants. Since 2002 the state has given \$100,000 per year in grants to fund graduate student research projects that benefited New Mexico, but those grants were cut last year. UNM's Office of Government and Community Relations provided the funding to purchase Rail Runner train tickets for undergraduates, graduates and alumni, Olguin said. Additionally, ASUNM Governmental Affairs has a line item in its budget dedicated to funding lunch for UNM Day.

ASUNM Senator Caroline Muraida said UNM Day is a time when UNM students can unite under one banner, regardless of the organizations they belong to within UNM. "UNM Day is a great opportunity for all students, not just those involved in student government or government affairs, to take an active role in the legislative process," she said. "This is an opportunity to advocate on behalf of issues that affect all students, like the lottery scholarship, honors college, or tuition credit."

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Board postpones student fee deliberations

[3 comments](#)

[Text size](#)

By [Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 02/09/12 2:30am

Despite aims to decrease the amount students pay in fees next year, the Student Fee Review Board voted unanimously Wednesday night to set the minimum fee amount for next year to the same as it is this year.

The board unanimously agreed to increase fees from the \$460 agreed upon at the outset of the board's meetings in January to \$486.49, the same amount as this year.

The board's final recommendation will likely be a higher dollar amount at the end of its deliberations.

The board was unable to agree on how to allocate student fees by the end of Wednesday night's meeting and adjourned at 10:30 p.m., after four hours of debate.

The board plans to reconvene Monday to finish hashing out which student organizations get what amounts.

SFRB Vice Chair and ASUNM President Jaymie Roybal said the original dollar amount was not sufficient to fund all of the organizations that support students on campus.

"I personally found it hard to make a (budget) for \$460," she said. "I couldn't make recommendations for all the groups without cutting, and I think a lot of on-campus groups do a lot of good."

SFRB Chair and GPSA President Katie Richardson cautioned the board to consider the cost to students before raising fees. She said the board has spent 25 hours listening to hearings from organizations that requested funding, which might cloud the board's judgment on what amount is appropriate to charge students in fees.

"What we haven't spent is 25 hours over the last month considering student pocketbooks," she said.

Despite Richardson's concerns, the board voted unanimously to raise the fee amount.

Board member and ASUNM Chief of Staff Cassie Thompson said SFRB has become a last resort for funding student services after state and University sources are exhausted.

"We had talked about looking for other ways that these groups might be funded other than on the backs of students, but if we don't fund these groups and assume (the University or the state will fund them), I think we are taking a step backward before we are taking a step forward," she said.

Thompson said students want more services and lower fees at the same time, which is impossible.

"Students (complain) about cut hours at the libraries, or at Johnson, or printing, but they complain student fees are too high," she said. "The question is, 'What is more important, students paying a little more fees, or having a little more money in their pocketbook to pay the rent?'"

The board made non-binding allocations for 10 of the 27 student organizations for next year, funding every group for the full amount requested.

Most of the organizations reviewed were organizations requesting small amounts of funding. If the group continues to fund organizations at the full amount, student fees could rise to as much as \$715 per student.

But the board members agreed keeping student fees as low as possible was a priority.

“When it came to actually putting numbers, I think something more reasonable is closer to \$500, but ... we do need to keep in mind students are paying (for this),” said Dylan Hoffman, board member and ASUNM Chief Justice.

The group plans to vote on funding for each organization twice before deciding its final recommendation: once to determine an ideal amount of funding, and a second time to bring total student fees down by deciding which organizations will take a cut.

The board debated on how much to fund organizations including the UNM Children’s Campus, which provides day care and family support services to students with children.

Hoffman argued the organization does not serve as many students as some of the others on the list, as not every student at UNM has children.

“I want to fund this organization, but I’m not sure \$15 is an appropriate amount, given that it serves a smaller population,” he said. “There may be other organizations that serve more students.”

Board member and GPSA Chief of Staff Japji Hundal argued in favor of funding the organization for the full amount.

“I know for sure that if this parent gets educated, they will educate their children,” he said. “In serving on this board, I’m not just looking at the present, I’m looking at the future.”

Roughly 42 percent of students on campus are responsible for dependents, according to the board. The Children’s Campus was tentatively funded for the full amount.

Richardson proposed funding the Center for Academic Program Support (CAPS) an additional \$6.42 more than its original request, contingent upon a matching amount from the University. Richardson cited a letter from the organization, which said CAPS could serve additional students if given additional funding.

In the letter, CAPS representatives said student demand was high, but that the current number of tutoring hours is not sufficient to meet the demand. Students who participate in tutoring from CAPS do significantly better in their college careers, according to the board discussion.

Andrew Cullen, associate vice president for the Budget Office, said requesting matching funding from the University would help provide an avenue for more state funding. The state’s new higher education funding formula, which is currently under debate in the Legislature, funds schools based on student performance, and looks at graduation and retention rates rather than the number of students enrolled.

“I think by doing what Katie (Richardson) is proposing, you are acknowledging the potential that substantial dollars could come through the funding formula and could quadruple the funding coming into UNM.”

But Roybal argued that funding an organization above the amount requested is outside of the SFRB’s job description.

“I’m all for expanding tutoring services, but we should not make the decisions for organizations,” she said. “They did not request \$15 in fees. I would be very uncomfortable doing that and I don’t think there is any other organization on this list that I would double their funding.”

The motion to fund CAPS an additional \$6.42 failed, but the board tentatively recommended the organization be funded the full requested amount of \$9.63 per student.

The board agreed that ethnic centers, KUNM, and Student Health and Counseling all contributed a great deal to student success, and tentatively recommended funding the organizations the full amount that each requested without much debate.

The group adjourned and will meet Monday to finish the allocation process. The averages will be given to the President’s Strategic Budget Leadership Team by Feb. 15. Official allocations will be released March 1.

SFRB deliberations, round two

Monday, 6:30 p.m.

SUB Cherry/Silver Room

Published **February 9, 2012** in [News](#)

Editorial: Student Fees Shouldn't Be the Go-To Cookie Jar

A University of New Mexico student board is taking a dim view of a 48.7 percent hike in the fees students pay on top of tuition. As well it should.

UNM students this school year coughed up \$486 each in annual fees. But requests from departments that benefit from their fees would boost that figure to \$723 per student next school year.

While it was pie in the sky for beneficiaries requesting fee increases, the more down-to-earth Student Fee Review Board wants to keep them level next year. The board, comprised of five undergraduate and two graduate students, is faced with coming up with a proposal for allocating fee money to 27 organizations and forwarding it to administrators and then regents.

Two departments want big pieces of the pie.

Information Technologies wants \$3 million — about 13 times the \$231,000 it got this school year. Until two years ago, tuition and state money covered IT services, but state budget cuts forced the department to turn to student fees, which it received for the first time in 2010. The department has a budget of \$27 million — a figure that should invite serious scrutiny.

In any case, students in today's global economy expect up-to-date technology as part of the college package. IT officials say they need the money for basic services such as wireless Internet and classroom computers. However, replacing and upgrading computers and equipment are university essentials and should not be covered by student fees.

Athletics wants \$3.5 million in student fees, up from \$1.89 million this school year. Again, budget woes are cited as a factor. Then again, this is a department that just paid one football coach \$750,000 to leave, another \$700,000 to start and has a \$400,000 slush fund to use for whatever it wants. Most of Athletics' budget is generated from sporting events and Lobo supporters. State money covers about 9 percent and student fees raise about 6 percent. Fee money goes for student tickets, athlete health care, recruitment, travel, equipment and other expenses, but some of those items are also a stretch to levy on students.

UNM students, who have faced yearly tuition hikes in a sour economy, should not be forced to bear a nearly 50 percent hit in the pocketbook. Especially when the university has set up a system in which the students supposedly have a voice in such matters.

Departments requesting increases should dig deeper to ferret out inefficiencies and create budget savings. UNM officials should listen to the fee-payers and bring these requests back down to earth.

This editorial first appeared in the Albuquerque Journal. It was written by members of the editorial board and is unsigned as it represents the opinion of the newspaper rather than the writers.

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Chunk of student fees go to repay debts

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By [Elizabeth Cleary](#) | New Mexico Daily Lobo

Last updated: 02/14/12 6:39am

The Student Fee Review Board held its second round of deliberations Monday night, but the SFRB controls less than half the total fees students pay to attend UNM.

Each undergraduate student pays \$1,158 for fiscal year 2012 in student fees, said Andrew Cullen associate vice president of Planning, Budget and Analysis.

Each student pays a \$487.50 student activity fee, and this is the money the SFRB allocates to various organizations around campus.

A \$114 fee pays for technological services such as the banner system. A \$40 graduate allocation fund goes toward organizations such as ethnic centers and the women's resource center, Cullen said.

The largest chunk of student fee money goes toward UNM facilities. The facilities fee was instituted to repay bond issues dating back to 1992 that went toward the construction of new buildings and renovations of old ones.

The latest bond issue, in 2007, funded projects such as the renovations of Mitchell Hall, the UNM Alumni building and Hodgin Hall, as well as renovations to the chemistry buildings and the engineering chair's office. The 2007 bond issue funded \$27.4 million worth of projects, and the \$91.41 million bond issued in 2005 funded projects such as compact shelving in Zimmerman Library and the renovation of the Communication and Journalism building.

The Lottery Scholarship does not pay for student fees, and GPSA President Katie Richardson said the University is becoming increasingly reliant on student fees, which could prevent some students from being able to obtain an education at UNM.

"Fees over time have taken a larger and larger burden in supporting the University," she said. "Academic buildings on campus should be funded through state appropriations, not student fees."

ASUNM President Jaymie Roybal said she isn't sure student fees should be used to pay off old debts.

"I'm not really sure what I think about the facilities fee," Roybal said.

Cullen said his office has not needed to raise student fees to pay for the 2007 bond issue because UNM saw a surge in enrollment and therefore more student fees have been rolling in. However, he said he didn't have data of past breakdowns of student fees available when this reporter spoke to him around 6 p.m. Monday night.

"We've been really, really prudent in spending these dollars," he said. "We've really been milking it for all it's worth."

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Fee Board delays final deliberations

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By [Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 02/14/12 6:39am

The Student Fee Review Board was unable to allocate student fees after a second round of deliberations by midnight Monday. GPSA President and Chair of the Board Katie Richardson said the board would meet as many times as necessary.

“We will stay as long as we need to give due diligence to allocating student fees,” she said.

The student fees for the 2013 fiscal year have yet to be decided.

The board intends to reconvene for a third meeting Wednesday at 8 a.m. in the ASUNM conference room.

The Student Fee Review Board will allocate more than \$11 million in student fees to the 27 organizations that requested funding.

Board member and ASUNM Student Court Chief Justice Dylan Hoffman asked the board to carefully consider which organizations deserve funding.

“The point of the issue isn’t what the group does, or how helpful they are, but what is the point of student fees, what should they fund?” he said.

Hoffman said the administration should provide funding to more organizations to cut back on student fees.

“All of these organizations deserve funding, but we need to decide if they should be funded by student fees,” he said. “I think that it will be a long process but we should start looking for other ways to fund these organizations besides student fees.”

Board member and GPSA Chief of Staff Jajji Hundal asked the board to consider every cost, even small ones, and how such hikes would affect students.

“We have to be judicious in every dollar we spend, regardless of how much an organization requested,” Hundal said. “Just because they requested a (small) amount doesn’t mean we should automatically fund them.”

The board previously was unable to agree on how to allocate student fees by the end of the Feb. 8 meeting and adjourned at 10:30 p.m. after four hours of debate.

Richardson said the Feb. 8 deliberations stalled in debates over small allocations.

“I think what frustrated me about Wednesday is we ended up in a prolonged conversation about seven cents.”

Non-voting board member and GPSA Representative Matthew Rush called on the board to make targeted funding recommendations, suggestions which would specify how the money going to each organization should be spent.

But board member and ASUNM Chief of Staff Cassie Thompson said allowing organizations flexibility is the best way to ensure the money is spent most effectively.

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New Mexico Daily Lobo :: Fee Board delays final deliberations

“We could recommend it to specific programs, but I think Moira (Gerety, deputy chief information officer for IT) and her team can figure out what fees can best go to,” she said. “We could specifically allocate it to certain things, but I think being flexible is better.”

Full coverage of funding for each organization will be available in the Thursday edition of the Daily Lobo.

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Student Fee Review Board ends deliberations

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By [Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 02/16/12 6:14am

After nearly 13 hours of deliberations and more than 25 hours of hearings, the Student Fee Review Board decided how to allocate an estimated \$11.8 million.

The board raised student fees for fiscal year 2013 to \$503.20, a \$16.71 increase from this year's fee of \$486.49, despite aims to keep student fees low.

Following the Wednesday morning deliberations, the fee allocations were given to the President's Strategic Budget Leadership Team, a team of advisers assembled by the president's office to evaluate the SFRB's recommendations. The recommendations can be reviewed and altered by either the SBLT or the SFRB until March 1. The SBLT has final say on fee allocation, but is likely to accept the recommendations.

Athletics

Board Chair and GPSA President Katie Richardson said funding an athletics program, specifically a failing football team, should take a backseat to academic concerns.

"I question whether we want to have a competitive football program; what if we take the football program down to Division II? Is it that important to the community and the University?" she said. "We have a wonderful basketball team and many other sports, but when I mention Athletics, people think of football and people laugh about it."

UNM Athletics requested \$3.5 million in student fees this year from the Student Fee Review Board, up from about \$1.9 million it received in fiscal year 2012, but it will only receive \$81.75 of the \$149.73 it requested. Advisor to the board and Associate Vice President of Planning, Budget and Analysis Andrew Cullen said Athletics could face a more than \$1 million deficit next year.

During the SFRB hearings, Tim Cass, senior associate director of Athletics, said the large increase in funding from students could propel the University into the Bowl Championship Series (BCS), a group of six big-name conferences that generate funds for Athletics, primarily through television deals.

Following discussion about the buy-out of former UNM head football coach Mike Locksley's contract, Richardson said Athletics needs to clean up its act before it can receive more funding.

"We don't have the dean of the libraries punching people," she said. "Interpersonal violence in headline after headline is coming in about our athletes and coaches ... and that needs to (change)."

Board member and ASUNM Attorney General Gregory Montoya-Mora said students need a voice in future decisions on coaching selections.

"I think if we are funding them, we should have a say on the board," he said. "We should be able to have a say if we don't want to hire a particular coach."

Montoya-Mora, whose recommendation for funding Athletics was the lowest of the board at \$51.75, said he pulled money from the program to fund

organizations that better serve students.

Board member and ASUNM Student Court Chief Justice Dylan Hoffman, who recommended funding Athletics at a board high of \$85.75, said Athletics is vital to recruitment and retention.

"I know when a lot of kids in high school are thinking about going to college, they consider that we have Division I athletics," he said. "They were surprised that we give free tickets to all student athletic events, and I think that is one of the better things we do with student fees, something not all universities do."

Board member and GPSA Chief of Staff Japji Hundal said a greater variety of athletics programs need to be supported by the administration.

"When we look at Athletics, we only ever look at the football team," he said. "What I want to look at is the other programs. There are other sports, soccer, skiing tennis, cross country, track. All those programs are very important to the recruitment, graduation and retaining of students."

Hundal said sports teach students life skills academics can't.

"The entire amount they are asking for, I don't think we are in a position to give, but there is some money that they deserve," he said. "Sports teaches you how to fail and succeed and it teaches you a lot about life. It builds not only champions, but leaders. I am in a dilemma. You can't tell a researcher their research is not important, and you can't tell an athlete what they are doing is not important. I don't want to evaluate this program as just a profit and loss statement."

Board member and ASUNM Chief of Staff Cassie Thompson said Athletics draws much needed donations to the University.

"Whenever alumni donate money, generally it's because of Athletics," she said. "It's the experience they get when they come back to the University and I think that funding helps supports other things. Often they donate to Athletics and simultaneously donate to other academic organizations."

Information Technologies

Information Technologies requested \$3 million in student fees for fiscal year 2013, a nearly 1,300 percent increase from this year, but the organization will only receive \$16.39 of the \$128.84 per student it requested.

Deputy Chief Information Officer for IT Moira Gerety, who was present at the deliberations, said budget cuts in recent years have spread technological resources so thin that students and faculty may not have access to important research databases, equipment and computers. IT took a cut of more than \$2 million last year from the administration, a cut Gerety said is not sustainable.

Vice Chair and ASUNM President Jaymie Roybal said while funding IT the full amount would serve students, it is not financially feasible.

"IT has a lot of great ideas that would serve students, but these ideas add up to \$3 million and I'm not comfortable with such a large increase in one year."

But board member and GPSA Chief of Staff Japji Hundal said IT is vital to the success of students who need access to electronic databases and modern technology to complete their research.

"It is the backbone of academics and we need to support it to move forward," he said.

Among improvements including increased on-campus wireless, power outlets and updated computers, Gerety said her top priorities if given funding would be to expand printing for students on campus.

"This year we set up the remote printing so students can print from their laptops, and next year we would like to add four additional print locations and expand the (remote printing) program," she said.

Gerety said IT also requested roughly \$400,000 in funding from SFRB to purchase additional software for student use.

"Right now, we preload the labs with software and only certain computers have certain software, but if I can only afford to buy 100 licenses, instead of sitting down at the computer that has that software, we can stream them from (IT servers) to any computer, including a student's home computer."

IT provided MatLab free to students this year, and Gerety said, if given the funding, IT could stream programs including Adobe and Microsoft applications, as well as specialized statistics programs.

Gerety said student fees pay part of the \$10 a year printing allowance, which is good for 280 single-side black-and-white copies anywhere on campus.

"We set that quota based on an analysis of what students spent over the last three years," she said. "I think it's a pretty good estimate, we like to say printing is free for 80 percent of students."

Board Chair and GPSA President Katie Richardson said IT will have to get its funding elsewhere.

"While I agree that IT is essential to student success, this is something that the administration needs to pay for," she said. "I can't help feeling like students are being asked ... unreasonably to pick up the \$2 million deficit."

NMPIRG and Popejoy Hall

One of the most contentious funding requests the board addressed was the request of New Mexico Public Interest Research Group (NMPIRG), an organization that lobbies the state and national legislatures on issues ranging from health care to textbook costs on behalf of students.

The board voted to fund NMPIRG at \$0.50, a decrease from the \$2.26 the organization received last year, and the \$4.84 it requested this year.

GPSA President and SFRB Chair Katie Richardson pulled 100 percent of her funding (\$6.42) from Popejoy Hall, and redirected it to NMPIRG, spurring a round of criticism from the board.

"I feel like there are five zeros on NMPIRG and we need to have a discussion about this," Richardson said. "You say Popejoy contributes to the college experience, I believe the same is true of NMPIRG."

Board member and ASUNM President Jaymie Roybal said Richardson was undermining the board.

"I think it's incredibly irresponsible of you to raise fees to offset a majority opinion," she said. "You undermine one department to be a super hero to the other. You funded them more than CAPS, which you championed. You are cutting from Popejoy undeservedly."

Richardson retracted her adjustment after the board made several comments questioning her decision. The board voted to fund Popejoy at \$4.93.

Board member and ASUNM Attorney General Gregory Montoya-Mora said NMPIRG advocates for issues that aren't supported by all students. "I don't support funding a political organization," he said. "My recommendation is a zero for the board and for them to charter as a student organization (and they can get funding) through that means."

Board member and ASUNM Sen. Angelica Gallegos reminded the board that NMPIRG funds a number of national staff who have never visited New Mexico.

"They hire professionals, many of whom are not located in New Mexico and aren't available to students on UNM Campus."

According to NMPIRG's budget, the organization has no paid student employees.

Vice Chair of NMPIRG Kymberlee Boettcher said staff aren't available because of their unique position nationally.

"We are the only organization that works in D.C. on student issues," she said. (National staff) spend 100 percent of their time lobbying for us in Washington, D.C."

Boettcher, who was present at the meeting, said she flew back early from a trip to Washington, D.C. to meet with National Staff on behalf of NMPIRG to attend the SFRB deliberations. She said Roybal has been unresponsive to NMPIRG despite calls over the course of the last two weeks.

Roybal said she was unavailable due to a death in her family. Richardson argued strongly in favor of supporting NMPIRG.

"NMPIRG provides a voice in the political (world) which no one else can contribute," she said. "They are absolutely a department and program on campus with professional staff and are eligible for student fee support. (If they were chartered as a student organization), there is no way GPSA could afford it. Can ASUNM fund it as a student organization?"

Non-voting board member and GPSA Rep. Matthew Rush said cutting an organization's funding is unfair.

"Clearly this organization does a lot of work on campus," he said. "We can fund (specific initiatives), but cutting support for an organization completely is questionable."

PATS

The Student Fee Review Board allocated conditional startup funding toward an initiative to create a bike share program on campus.

The board agreed to a one-time allocation of \$50,000, conditional on raising the remaining \$250,000 needed to fund the program through sources other than student fees, including donations and advertising.

Vice Chair and ASUNM President Jaymie Roybal, who has supported the bike share since her term began, said she hopes to raise the remainder of the funding by the end of her term in May.

Board member and ASUNM Attorney General Gregory Montoya-Mora said conditionally funding the program means students will only contribute the \$50,000 if the program is successful in its fundraising efforts.

"We can't lose this gamble, we only (pay) if we (get the funding)."

Non-Voting board member and GPSA Rep. Matthew Rush raised concerns that the number of students who would use the program is unknown.

"We need to go out and ask students how many are actually going to support it when we are looking forward and funding it," he said.

LGBTQ Resource Center

Alma Rosa Silva-Banuelos, the only professional staff member of the LGBTQ Resource Center, lost her salary and will have to appeal to the administration for pay next semester.

All other resource centers receive funding from the Instruction and General fund and the administration to pay employee salaries. GPSA President and SFRB Chair Katie Richardson asked LGBTQ to find similar funding for Silva-Banuelos, and said the board will lend their support in discussions with the administration in achieving that end.

Silva-Banuelos, who was present at the deliberations, said she is concerned about the loss of her salary, but believes the administration will fund it at the request of the board.

"I trust that as the SFRB removes the professional salary, that they will work with the administration to guarantee I & G funding for professional staff for the LGBTQ Resource Center."

"LGBTQ is 100 percent funded through student fees," she said. "LGBTQ needs to find some portion from the administration to fund staff salary."

The board voted to fund LGBTQ at \$3.82, which is the center's requested amount of \$4.06 minus the amount spent on staff salaries.

UNM Libraries

A vote to fund UNM Libraries at \$33.45 passed six to one following nearly 40 minutes of debate.

GPSA President and SFRB Chair Katie Richardson argued against increasing funding for UNM libraries, citing rising student fee support from \$170,000 in FY 2005 to \$675,000 this year.

"Student fees cannot continue to support electronic journal inflation at this rate."

But Board Member and ASUNM Attorney General Gregory Montoya-Mora said supporting a 24-hour library is a top student priority.

"From talking to students about this, one of the biggest issues for them was "give me the 24-hour library back," he said.

After a vote on an amendment requesting the administration to match an increase of \$9.41 failed, and a vote to fund the libraries at the full request of \$40 per student failed, Montoya-Mora transferred \$20 from the amount he voted to allocate to Athletics to the library, raising the total average of all of the board members' votes to \$33.45. The board then passed the libraries at that average.

Recreational Services

Recreational Services requested \$34.70 in student fees to maintain current recreation facilities at Johnson Center. In order to restore weekend hours to Johnson, Recreational Services said the organization would need \$37.96 per student.

Advisor to the board and Associate Vice President of Planning, Budget and Analysis Andrew Cullen recommended the board split the cost of weekend hours with the administration by adding \$2.54 to bring the group's average to \$33.69, conditional on a match of \$2.54 from the administration.

"With a thousand new beds coming on campus, I think many students and parents would like a place for students to go, like a gym, on the weekends," he said.

Board member and ASUNM Chief of Staff Cassie Thompson said keeping the gym open weekends will keep students on campus.

"If we can keep students on campus maybe they will go to the library after they go to the gym, and I feel that it really enriches the college experience," she said.

Board member and GPSA Chief of Staff Japji Hundal said departments who use Johnson, including the College of Education and the Athletics Department, need to contribute additional funding to the center.

"If the College of Education is using the facility, I want the funding dollars coming from them," he said.

Cullen said faculty and staff currently contribute \$339,000 to the center in the form of payroll taxes.

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City to expand bus services with students in mind

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By [Avicra Luckey](#) | New Mexico Daily Lobo

Last updated: 02/23/12 6:30am

High tech busses, expanded routes and later hours are just a few of the improvements UNM students could see in the future of free bus service in Albuquerque.

ASUNM and GPSA representatives held a press conference Wednesday to celebrate the ABQ RIDE free bus pass program's success. City officials along with UNM Parking and Transportation Services (PATS) delivered a presentation detailing upcoming plans for Albuquerque's public transportation system. The ABQ RIDE free bus pass program provides free bus rides for students, staff and faculty at UNM and CNM. Only a school I.D. is needed, along with the sticker provided by the Transportation Information Center in the SUB.

PATS interim director Robert Nelson said funding for the free bus pass program comes from the city, student fees, the Health Sciences Center and fees from the University administration.

Nelson said nearly 74,000 people commute to and from the University area every day. He said the program helps tremendously with congestion in the area.

"When we can have thousands of people not coming in single occupant vehicles but coming in some alternative form like the city bus system, like an improved bicycle program, like increased trips by pedestrians, it positively impacts the region," he said.

The program began in 2007 after Representative Gail Chasey (D, Albuquerque) sponsored the legislation to fund it. Chasey said Albuquerque's program is based on similar programs at the University of Texas at Austin and the University of Colorado at Boulder. Chasey said the program has grown beyond her expectations.

"I don't think I envisioned this great of success, I really don't," she said. "I think that I thought a discreet number of people would appreciate it. I had no idea it would balloon like it has."

ASUNM President Jaymie Roybal said 20.4 percent of undergraduate students reported using the ABQ Ride free bus pass program as their primary mode of transportation to UNM in 2011, and an additional 5 percent reported using the program as a secondary form of transportation to UNM.

Rick DeReyes, public information officer at ABQ RIDE, said another initiative ABQ Ride is exploring is the possibility of a Bus Rapid Transit route, a route that is faster than the current Rapid Ride system.

"It's a type of public transportation system using busses that would provide a faster, more efficient service than an ordinary bus line or even the Rapid Ride," he said.

DeReyes said new busses feature equipment that is timed with traffic lights, which allows them to pass through intersections faster.

DeReyes said the Bus Rapid Transit route would accomplish faster commute time by implementing "bus only lanes" on some route sections. He said

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New Mexico Daily Lobo :: City to expand bus services with students in mind

this would reduce the time spent waiting for other cars to pass.

“If everything goes according to plan we could have it (Bus Rapid Transit) in as early as 2016,” DeReyes said.

Bruce Rizzieri, Director of Transit at ABQ RIDE, ABQ RIDE has future plans in partnership with the University to further expand the transportation system, including expanding routes along San Mateo and Lomas boulevards and running buses more frequently between UNM and surrounding residential areas. Changes would also include later operating hours.

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Fee reserve loses funding plan

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By [Nathan Farmer](#) | New Mexico Daily Lobo

Last updated: 03/02/12 6:24am

The account the Student Fee Review Board uses to fund one-time allocations to student organizations has no way of generating new funds.

Under the old SFRB rules, nine organizations received set recurring funding based on projected enrollment at the University, and any extra funding would go to the SFRB's balance forward account, which is used for one-time payments.

As an example, if a recurring funding group was allocated \$2 per student and the SFRB predicted there would be 25,000 students enrolled in the next school year, SFRB would grant the organization \$50,000. The balance forward account was set up so if enrollment the next year is actually 30,000 students, the group would still get only \$50,000 and the extra \$10,000 would go into the balance forward account.

But under the new SFRB policy passed this year, which eliminated recurring funding, there is no way the account can accrue additional funds for future one-time allocations.

"Under the trial policy there was no mechanism to continue to fund the balance forward account," SFRB Chair and President of GPSA Katie Richardson said. "In considering about whether or not we should move forward about a trial policy, we need to accommodate some percent of reserve from year to year to maintain our balance forward account."

Richardson said the board has not yet discussed how to solve the funding problem.

Richardson said the account has \$289,000, but SFRB plans to allocate a projected \$60,000 from the account this year.

"There has been quite a bit of money going into that account," she said. "It has basically been just been sitting in the bank instead of serving students."

This year three different groups were funded one-time allocations out of the balance forward account.

The Women's Resource Center was given \$5,000 for their 40th anniversary, and the Campus Office of Substance Abuse Prevention (COSAP) was given \$5,000 for a pilot program promoting designated driving.

Parking and Transportation Services was allocated \$50,000 for the new bike share program conditionally. The program must raise the remaining \$200,000-\$250,000 by May to get the \$50,000.

"That money will not be paid out of the balance forward account unless the bike-share program raises enough capital to complete the project," she said. "Student fees will only supply \$50,000 of that if other entities pitch in as well."

Published **March 2, 2012** in [News](#)

New UNM Prez on Hot Seat

Bob Frank, attending his first student forum since he was tapped to be UNM president, was met Monday with sharp criticism and what he called “tough questions for a rookie.”

Frank drew students’ ire when he said he wasn’t well-acquainted with an incident on campus in which a group of student protesters were attacked by members of the audience during a lecture sponsored by the Israel Alliance.

The incident, on Feb. 23 drew national attention after a YouTube video showed female protesters being shoved by at least two elderly men. Nobody was seriously injured, UNM said.

The lecture featured author Nonie Darwish, who is known for her controversial opposition to Islam.

At least one-quarter of the 20 or so students who asked Frank questions focused their attention on that incident and others in which student protesters have been arrested on campus, such as the (un)Occupy protests on campus this summer.

Frank said the hourlong forum at the Student Union Building proved student engagement at UNM is high, and that it’s a positive thing. More than 50 students attended.

Students also asked questions about diversity on campus, which Frank said was a priority, and about retention and graduation rates, among other topics.

Sunny Liu, an Associated Students of the University of New Mexico senator and accounting senior, asked whether Frank planned to evaluate the school’s advisement system, which he said affects graduation rates because some students are “poorly advised.”

“My perception is there are some bottlenecks. Most big universities have a problem with advising,” Frank said.

Makhpiya Black Elk, an undergraduate in the Native American studies, asked Frank about his take on ethnic studies programs at the university in light of Arizona’s ban on such programs.

“My belief is that here at the University of New Mexico, these are critical programs,” Frank said. “My administration will support these programs.”

One student asked Frank how he would help keep tuition affordable.

“The University of New Mexico wants to keep tuition low. I know you don’t believe that, but it’s a true statement,” Frank said.



Incoming University of New Mexico president Bob Frank, foreground right, listens as graduate student Christopher Ramirez asked questions on a number of topics. (PAT VASQUEZ-CUNNINGHAM/JOURNAL)

The incoming president said administrative decisions can only go so far in keeping costs low, but that top officials should work closely with the state to ensure UNM gets the financing it needs. He added that tuition at UNM has risen at a much lower level than other universities.

But the topic of the protests became a recurring theme.

Frank told the students he was open to criticism, and that he was willing to have an open discourse on any subject they were interested in once he becomes UNM president June 1.

“While I don’t like being told I don’t know enough about something, I’m a big boy, and I can take it,” he said.

Desi Brown, a graduate student and peace studies instructor who has been active in the (un)Occupy movement, asked Frank to pledge that he would support free speech on campus.

“I’d like to hear a pledge from you that you are committed to communicating in a non-violent way when students are protesting in non-violent ways,” Brown said.

Frank said he just couldn’t make that pledge yet, but that he would be willing to talk about it in the future.

“I hope you come up with a better answer later on,” Brown said.

Marisa Silva, a graduate student, challenged Frank on his knowledge of the incident involving the student protesters who were attacked at the Israel Alliance lecture.

“How is it that you haven’t had time to do your homework?” she asked.

“I want to be clear: I have a full-time job as provost of Kent State,” Frank said.

Graduate student Elisa Pintor said it was unacceptable for Frank to not know about the incident.

“Maybe you can subscribe to a Google alert,” she said.

Frank took note of the students’ discontent.

“I do hear very clearly there’s a level of upsetness among students,” he said. “I will work harder to be better informed.”

— This article appeared on page A1 of the Albuquerque Journal

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URL: http://www.dailylobo.com/index.php/article/2012/03/student_will_run_for_gpsa_president_uncontested

Current Date: Tue, 01 May 2012 09:37:13 -0600

Student will run for GPSA president uncontested

[No comments](#)

[Text size](#)

By [Gabriel Segovia](#) | New Mexico Daily Lobo

[Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 03/09/12 11:20am

Only one candidate submitted an application to be on the ballot in next year's GPSA presidential race.

Marisa Silva, the sole candidate for the GPSA presidency, is a member of the GPSA Council from the history department. Silva said she hopes to increase graduate assistantships, fiscal responsibility and diversity.

"UNM enrollment will increase by 5 percent next year, and as retention and completion of degree are now part of the state funding formula, we need to provide additional assistantships to graduates to not only generate stable employment, but also keep the teacher-to-student ratio low," she said.

Silva said she will demand both the administration and student government abide by strict fiscal accountability.

"Students need access to what fees are being charged and how they are being allocated," she said.

Silva said she will work to continue to develop a more diverse faculty and student body.

"We are a minority-serving institution and we want to continue to recruit faculty who represent the diverse community that is UNM and New Mexico."

The GPSA president for the next academic year will be elected during the general election that will take place April 9-12. The voting for this election will be conducted by electronic ballot.

Candidates for the chair of the GPSA Council were also announced Wednesday and will be elected through GPSA Council representatives at the April 28 council meeting. The two candidates running for the position are Kris Miranda and Michael Verrilli.

More funding for graduate students

On Wednesday, Provost Chaouki Abdallah agreed to petition that \$250,000 in assistantships for graduate students be included in next year's budget, following a GPSA resolution passed in February.

Abdallah said that, after reviewing the resolution, he submitted a proposal to the Board of Regents and the President's Strategic Budget Leadership Team, which drafts the budget proposal, requesting the money be incorporated in the budget process. The final budget proposal to the regents is due in April.

Katie Richardson, GPSA president, said graduate and professional students are essential to the research and teaching mission of the University. She said the assistance they provide to professors supports UNM's research mission by lowering faculty workload, leading to increased research.

"I requested from the budget, money and part of that is to add \$250,000 for graduate assistantships, but this is not money that the Provost's office has,

but money we requested from the budget set by the regents,” he said.

Abdallah said the request is part of an effort to hire and support more faculty.

“It’s important for many reasons, and the main reason is we want to hire more faculty, and that faculty will need help with both research and teaching as well as grow graduate student levels, and assistantships are one of the ways we can attract graduate students,” he said.

According to the GPSA resolution, graduate and professional students teach 40 percent of all undergraduate courses, some of which are core classes of 100 or more students that are essential for graduation.

In 2010 1,679 out of the 6,000 enrolled graduate students were employed by UNM as either teacher assistants, graduate assistants, research assistants or program assistants, according to the Office of Institutional Research.

Richardson said assistantships are the primary form of financial aid for graduate and professional students and help cover tuition, fees and health insurance.

“They are a major way for graduate students to make ends meet,” Richardson said. “Without assistantships, graduate students at UNM have to take out on average \$6,000 in loans from financial institutions.”

Richardson said assistantships would not only help shorten the time until graduation for graduate students, but would also lower the faculty-to-student ratio, which would increase undergraduate retention.

Published **March 9, 2012** in [News](#)

UNM May Implement 3% Increase in Tuition

A preliminary budget scenario put together by University of New Mexico administrators calls for a possible 3 percent tuition increase next year and a one-time payment to faculty.

Students saw a 5.5 percent tuition increase last year.

University administrators, working with the school's Strategic Budget Leadership Team, presented an initial draft recommendation at a Board of Regents' committee meeting Monday.

The proposed 3 percent increase would amount to an additional \$2.9 million for the university for the fiscal year that begins July 1, according to documents.

UNM is projecting about \$173 million in funding from the state for the instructional general budget at the main campus. It's the first time in three years that UNM's state funding wasn't cut.

In part, a tuition increase would fund a one-time, 1.25 percent payment to university employees whose pay comes from the instructional general budget. The preliminary scenario would include a pay increase only for distinguished faculty.

Also included in the plan is a one-time \$1.5 million loan for athletics and \$4.2 million for Provost Chaouki Abdallah's five-year academic plan. That includes hiring 20 new faculty members, new advisers and increasing pay for distinguished faculty.

Also discussed Monday were proposed student fees. A board composed of students recommended a 3.4 percent increase in fees from last year, which some regents said would not be enough. Student fees are added on top of tuition.

President David Schmidly said one of his biggest concerns is a lack of funding for libraries and athletics, both of which are in part funded by student fees.

"I have a very high priority for us to consider investment in libraries," Schmidly said.

He is not sure the total students recommended — \$33 per student — "is an adequate number, so I think we need to look at the library," he said.

Regent Gene Gallegos also said funding for libraries was a concern. "We're way behind," he said. "It's not a matter of \$4 or \$5 per student."

Another point of unease regards the athletics department, regents and the president said.

"We are under-invested in terms of what we're doing with student fees and athletics, and I know it's a lot to ask the students to give more, but we have to think about this not only in the short term — we have to think about this in the long term. And I would hate to see us begin to drop sports," Schmidly said.

Gallegos suggested increasing student fees from the recommended \$503 to \$580, the difference of which would be split between libraries and athletics.

"Overall I think the budget's well done," Gallegos said. "There are many, many aspects of the budget that I'm on board with."

— This article appeared on page C1 of the Albuquerque Journal



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Current Date: Tue, 01 May 2012 09:37:11 -0600

Regents raise tuition, fees during spring break

6 comments

[Text size](#)

By [Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 03/19/12 2:19am

During spring break, the Board of Regents proposed an initial budget which called for an \$77 increase in student fees on top of the increase recommended by the Student Fee Review Board and the Strategic Budget Leadership Team.

The new budget also calls for a 3-percent increase in tuition.

SFRB Chair and GPSA President Katie Richardson said the regents went behind the backs of students by raising tuition and fees during spring break.

“The regents tried to pull one over students by suggesting a fee increase during spring break when everyone is out of town,” she said. “Not a single student was in the room at the time. It’s outrageous that the regents would suggest an arbitrary and unfounded fee increase over the recommendations of students and the SFRB and the SBLT.”

During the regents’ meeting on March 12, the board discussed the proposed student fees submitted by the SFRB, calling for an increase of \$77 from the \$503.20 fees recommended by the SFRB.

This would bring fees to \$580 and the increase would be split between Athletics and UNM Libraries, according to the board.

Regent Gene Gallegos said the increase in fees will support the availability of journal subscriptions, computers and research technology that UNM students need to graduate. Richardson said these expenses should not be paid by student fees.

“Students recommended that fee increases should cover a 24 hour (library),” she said. “Journal subscriptions essential to research at UNM and student education ... should be funded by appropriations from the state or by tuition, not student fees.”

President David Schmidly told the Albuquerque Journal that UNM needs to maintain its competitive Division I sports teams.

“We are underinvested in terms of what we’re doing with student fees and Athletics, and I know it’s a lot to ask the students to give more, but we have to think about this not only in the short term — we have to think about this in the long term,” he said. “And I would hate to see us begin to drop sports.”

But Richardson said the University needs to focus on academics.

“The fee applications of Athletics did not remotely justify an \$77 increase,” she said. “Fees for Athletics cover student tickets.

More fees to Athletics would only be wasted on covering the more than \$1 million in departmental debt.”

SBLT representatives said the tuition increase would help pay for a one-time 1.25 percent increase in pay for instructors, and pay a portion of the \$4.2 million required to hire new faculty as part of Provost Chaouki Abdallah’s five-year academic plan.

The plan would also pay for a \$1.5 million loan to Athletics in an effort to eliminate about \$1 million in departmental debt.

The increase of \$2.9 million in tuition would cost full-time, in-state undergrads about \$87 based on current tuition rates. In town hall meetings sponsored

5/1/12

New Mexico Daily Lobo :: Regents raise tuition, fees during spring break

by GPSA and ASUNM earlier in the semester, some UNM students said they would not be able to attend next year if tuition increased by more than \$100.

UNM student Thomas Rogers said he may not be able to continue to attend UNM if tuition continues to rise.

“I came here this year as an freshmen because UNM has a lot more to offer than CNM, but to be honest I may go to CNM next year and get all of my core classes out of the way,” he said. “It’s just ridiculous how much costs are rising when I can get the same classes done for less than half the cost.”

The regents will continue discussing the budget for the University this Friday and finalize the budget April 27.

Members of the Board of Regents were unavailable for comment as of Sunday afternoon.

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Current Date: Tue, 01 May 2012 09:36:48 -0600

Fee hikes must serve, not exploit, students

[20 comments](#)

[Text size](#)

Last updated: 03/20/12 1:09am

Editor,

During spring break, while students were looking to relax without breaking the bank, when not a single student was in the room, regents met and suggested raising student fees \$80 to fund Athletics and libraries.

Students pay about \$500 in fees for student services and facilities on campus; this is on top of the tuition that covers professors and classroom costs. With a 3 percent increase in tuition threatening to raise student costs \$300, we have to ask: What new services will libraries and Athletics provide students for any fee increase?

Students already pay \$81.75 for the cost of providing free student tickets to athletic games. That Athletics deserves an additional \$40 per student is outrageous. The high cost of coaching has turned revenue-generating sports into debt-generating sports. The athletics program is more than \$1 million in the red. Students cannot afford to waste student fees on backfilling bad hiring decisions. I have not heard any arguments from Athletics that an increase in fees will provide students a single additional service.

Nor should additional student fees support the libraries. The Student Fee Review Board already recommended a fee increase to support a 24-hour library. However, the libraries also asked students to foot the bill for journal subscriptions.

Electronic journals are essential to student education and university research. Academic costs should be covered by research dollars or Instruction & General funding (tuition or state appropriations), not a \$40 increase in student fees. Libraries are central to UNM's mission, but students deserve to know that libraries need to be funded through means other than student fees.

I am proud of the way that UNM has come to include students in decision making. Students make initial fee recommendations through the SFRB, and then participate as equals in the administrative Strategic Budget Leadership Team, which makes fee recommendations to the president.

However, with regard to the \$80 fee increase suggested by the regents, students have had no input and have not had the opportunity to ask how they will see any benefit from such an increase. The regents should be aware that students have been crystal clear each time they sat at the table: An increase in student fees to Athletics is unacceptable. If Athletics needs more funding, regents should find those dollars somewhere other than student pockets.

Ultimately, the SFRB knows how cash-strapped students are; therefore, the board recommended a responsible and modest \$16.71 increase in fees for student initiatives. An additional \$80 increase is an unjustified, arbitrary and irresponsible expenditure of student money.

Katie Richardson
 GPSA President

Published **March 20, 2012** in [Letters](#), [Opinion](#)

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Current Date: Tue, 01 May 2012 09:34:13 -0600

Student governments to protest proposed budget

[2 comments](#)

[Text size](#)

By [Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 03/21/12 5:59am

ASUNM and GPSA are calling on the regents to retract a proposed \$77 student fee increase and 3 percent tuition increase. The organizations are co-hosting a protest in the SUB Atrium on Thursday from noon to 1 p.m.

Sen. Caroline Muraida, who is helping organize the protest, said the goal is to give students a voice in the decision. Muraida said the Board of Regents should not have proposed the increase during spring break, while students were off campus.

“The protest is to raise awareness and present a strong unified voice to say that we are not OK that the decision was made without communication with the students and with the community,” she said. “It is a symbolic gesture to have reached that conclusion when very few students were on campus. It speaks to the board’s perception of what the Student Fee Review Board and the Strategic Budget Leadership Team are capable of accomplishing and recommending. Frankly, it’s disturbing.”

Muraida said she is not opposed to a tuition increase that is carefully considered by an administration that actively seeks student input, something she said has not happened.

“I understand the need to raise tuition to reflect the current economic climate, but I also think that needs an explanation,” she said. “I’m not opposed to an increase in tuition as long as it is fair and well thought out, but (we need to consider) what we will receive from the state. If tuition is going to be increased, we need to see a parallel and equal increase in value added to this University.”

ASUNM Attorney General Greg Montoya-Mora said students are underrepresented in the decision-making process, and that it’s time for something to change.

“I think it’s something really beneficial for the students to agree on and really unite behind,” he said. “Nobody wants to pay any more.”

ASUNM scheduled an emergency Senate meeting for tonight at 7 p.m. to discuss passing a resolution on the issue. Montoya-Mora said he hopes the meeting will create official documentation voicing student opposition to the increases.

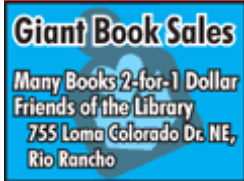
Muraida said she will push for a strong resolution condemning the regents’ proposal to raise fees over the SFRB and SBLT recommendations.

“I can’t speak to whether everyone is opposed to (the increases), but personally I have a lot of respect for the process of allocating student fees and I witnessed the deliberation process, and I put a lot of trust in the decision and final outcome.”

GPSA Rep. Matthew Rush said time constraints prevented GPSA from placing a similar resolution on the agenda for its steering committee meeting held Monday, but said representatives could propose an emergency measure for the March 31 meeting.

The Board of Regents has yet to finalize either the tuition or fee increases and will discuss the budget further on March 23 before approving the final budget April 27.

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Current Date: Tue, 01 May 2012 09:27:58 -0600

Q&A with GPSA presidential hopeful

[No comments](#)

[Text size](#)

By [Barbara Gomez-Aguinaga](#) | New Mexico Daily Lobo

[Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 03/22/12 6:05am

Marisa Silva, a GPSA Representative from the history department, is the sole candidate for the GPSA presidency next year. She spoke with the Daily Lobo about what she hopes to accomplish if she is elected and what qualifies her for the position.

Daily Lobo: Why did you decide to run for office?

Marisa Silva: I decided to run for office because I wanted to pursue the goal of continuing increased fiscal responsibility, and also promoting graduate assistantships.

We are living in a time of fiscal crisis and nationally we are seeing some cuts; however, I feel that graduate assistantships are something we cannot afford to make at the University, especially as they're related to promoting undergraduate and graduate recruitment, retention and completion of degrees.

I'm a native New Mexican and I feel that we have many people from outside of the state (running the University). Some of them are very talented and I respect them very much, but many out-of-state faculty and administrators occupy leadership positions, and I feel that as a New Mexican, we need someone who knows our community's needs and I really wanted to put diversity at the forefront of the UNM hiring processes, especially relating to faculty.

I was willing to challenge (Current GPSA President) Katie Richardson (as an in-state leader) despite my tremendous amount of respect for her leadership (Richardson is from California). I feel that it is vital to put this diversity issue on the front page, and to continue in some of the great work that GPSA and (Richardson) in particular have already been doing to increase private assistantship funding for graduates. I have served on special sessions related to assistantship funding as a representative of the History Graduate Student Association.

DL: What are your top three goals?

MS: My three top goals are to increase graduate assistantship funding at the University in order to promote graduate and undergraduate degree completion. The second would be to continue working toward greater fiscal responsibility at the University level in general, and that includes addressing this proposal by the regent majors during spring break to increase students fees and student tuition by 3 percent ... This would hurt the goal of recruitment and degree completion. My last goal is to promote the hiring of faculty as well as collaboration across the University between student groups.

DL: (un)Occupy Albuquerque protesters have been banned from protesting on UNM's campus without a permit. Do you think it is appropriate for groups to apply for permits to protest, or should any group have that right at any time?

MS: This University is a state institution and should be held to the First Amendment. Any group should have the right to free speech and non-violent assembly, especially at an institution of higher education. I do not believe you should have to apply for a permit to exercise a constitutional right.

DL: What specific measures would you take to increase the funding for assistantships?

MS: I was on the committee with GPSA and Graduate Employees Together (concerning assistantships) and we have already drafted a resolution on the issue. There have been overtures made by the provost saying that he is on board with increasing those assistantships, but the official resolution is still subject to a vote with GPSA. That resolution has been drafted through six different departments and I imagine that will be on the ballot for our March 31 meeting.

DL: Several bills GPSA advocated for at the State Legislature that would have increased funding for graduate students and created hiring incentives for recent graduates failed this year. How would you ensure that future bills supported by GPSA have a better chance at passing?

MS: I know that those were very close and it was a matter of time running out, not a matter of the language, which was very positive and received a positive response from legislators. What we can do is make sure to generate more visibility through the media and partnerships with the community, and this will provide more of an incentive for legislators to hear the bill earlier in the session. It was a matter of time — the clock literally running out.

DL: What specific measures would you take to ensure more diverse faculty are hired?

MS: One of the things I need to do is research how faculty are hired. I am not sure what the areas of consideration are for faculty hiring and how points are assigned. But if there is a student voice that is clamoring for faculty that closely resembles our diverse population, that will be heard. I am hoping to keep in close contact with the Faculty Senate and ethnic centers and student organizations.

The first phase of this would be a needs assessment of this committee. A wide variety of organizations would likely support greater diversity because it promotes retention. Retention of diverse groups is improved by diverse faculty. In undergraduate students, the attrition rates of men of color, for instance, are very low at this institution so I believe there is a sound rationale for hiring faculty to retain them through graduation, and these men would be able to help mentor at-risk younger students.

DL: Have you considered trying to get a student voice on boards that hire faculty?

MS: Historically I need to do more research on that, but absolutely I think that would be an excellent step.

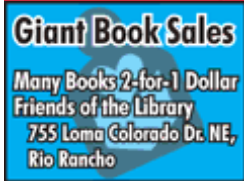
DL: What qualifies you for the office of the presidency?

MS: I have a long history of service to New Mexico in public school. I have seven years of experience teaching in Albuquerque and Las Cruces. I worked as a substitute teacher and education assistant, a high school teacher here at Valley High School in Albuquerque for five and a half years.

I'm a bilingual educator and I feel that the multicultural diversity in New Mexico needs to be addressed by somebody who knows it. ... I also have a very strong network with the student resource centers, including the Women's Resource Center, the American Indian Student Services, African American Student Services and El Centro de la Raza.

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Current Date: Tue, 01 May 2012 09:27:57 -0600

Students: Don't make us pay Athletics' debts

[13 comments](#)

[Text size](#)

By [Svetlana Ozden](#) | New Mexico Daily Lobo

Last updated: 03/23/12 1:54am

UNM students and staff gathered on the Cornell Mall on Thursday to protest a proposed \$77 student fee hike.

About 100 people, including members of GPSA, ASUNM, the Student Fee Review Board and Graduate Employees Together attended the protest.

Although a decision on the University budget has not yet been made, the Board of Regents will discuss the proposed increase at the budget summit meeting today. Members of GPSA, ASUNM and SFRB encourage all students to attend.

The Student Fee Review Board submitted its fee allocation recommendations for the 2012-2013 school year earlier this month. The potential \$77 increase, proposed by the Board of Regents, would tack on an additional \$50 per student for the Athletics Department and an additional \$27 per student for Libraries to SFRB's recommendations.

SFRB 2012-2013 recommendations included an \$81.75 allocation for Athletics, the same amount Athletics received this year, and a \$33.45 allocation for Libraries, a \$4.18 increase from what Libraries received this year.

The proposed \$50 increase for Athletics would be used in part as a loan to pay off the department's \$1.5 million debt, Regent Don Chalmers told the Daily Lobo earlier this week.

GPSA Lobby Committee Co-Chair Travis McIntyre said the proposed increase will substantially affect graduate student retention rates. He said GPSA surveyed graduate students, and 20 percent of survey participants said they could not afford even a \$50 increase in student fees.

"The regents are saying they don't want to see athletics programs get cut, but would they rather have the Athletics Department get cut, or the graduate students get cut?" McIntyre said.

GPSA presidential candidate Marisa Silva said paying off the debt of any department is not the responsibility of students.

"The Board of Regents is asking us to hand over money to bail out the Athletics Department that has been fiscally irresponsible," she said. "That is not the students' responsibility to just blindly hand over money."

GPSA President and SFRB Chair Katie Richardson said the protest was a chance for students to understand the full amount they might have to pay next year. If both the increase in fees and tuition are passed, students would face a \$536 increase from this year's tuition and fee costs.

"There is still an opportunity to make changes in the University budget and make sure that it reflects student wishes," Richardson said. "We already pay \$81.75 per student to Athletics. The increase will put that number at \$131.75 per student in Athletics' fees alone."

GPSA and SFRB member Matthew Rush said the SFRB recommendation for Libraries would be used to cover computer updates, programming and special events, and to reinstate a 24-hour library service. Rush said the administration needs to find another way to pay for journals and periodicals.

"We do find funding the libraries critical to the academic mission of the University," Rush said. "But we don't believe student fees should be paying for it."

If the proposal passes, student fees will be raised to \$580 per student, a \$94.51 increase from this year's fee of \$486.49.

Richardson said the 20 percent increase is significantly higher than SFRB recommendation of a 3 percent increase in student fees.

GPSA Tuition and Fees Committee Chair Sarah Coffey created a petition in which students marked which increases they were opposed to: the tuition increase, the fee increase, or both.

"We plan to present these to the Board of Regents tomorrow morning at the budget summit," Coffey said. "We want students to be further represented at the meeting."

During an emergency meeting Wednesday, ASUNM passed a resolution in opposition to the proposed student fee increase. The regents will review the resolution at the budget summit today.

"We fought over it yesterday, we're fighting about it today and we'll fight for it at the budget summit," ASUNM Vice President Adrian Cortinas said.

While many participants at the protest also condemned the 3 percent proposed tuition increase, GPSA and ASUNM representatives said they were not as concerned about the tuition hike.

The ASUNM resolution contains language that opposes the fee increase, but states that "if a tuition increase must occur, students expect that the integrity of the degree they will receive upon graduation will be improved."

The resolution also calls for greater student involvement in the tuition-setting process.

GPSA has not released any official documents regarding the proposed increases.

The Board of Regents will reach a final decision on the budget April 27.

Budget Summit

Friday 9 a.m.

SUB Ballroom C

Published **March 23, 2012** in [News](#)

Students Slam UNM Plan To Increase Fees

A University of New Mexico plan to raise student fees for libraries and athletics is drawing fire from some students who say they already pay enough.

[\(View Friday's updates on the regents' decisions here.\)](#)

UNM regents today will deliberate a proposed increase in tuition and fees next year, one day after students held a protest on campus in front of the Student Union Building. Final action on the budget is not expected until next month.

UNM wants to increase tuition by 3.75 percent for all students; fees would rise 8 percent for undergraduates and 7.78 percent for graduate students. Fees are paid on top of tuition.

The Student Fee Review Board, which spent dozens of hours deliberating how to allocate fees, had recommended a 3.4 percent increase in student fees overall.

Based on the proposed increases, undergrads will pay about \$4,825 in tuition and \$1,251 in fees yearly, and graduate students will pay \$3,928 in tuition and \$1,283 in fees.

Students are particularly opposed to the fee increases recommended by President David Schmidly that provide more money for libraries and athletics. About 50 students turned out Thursday to protest the administration's fee proposal.

Graduate student Marisa Silva told the crowd that while it's important to support athletics and the school's teams, students "are already paying those dues."

"We do not need to pay more money," she said. "What they're asking us to do is bail out our athletics department (which) is being fiscally irresponsible."

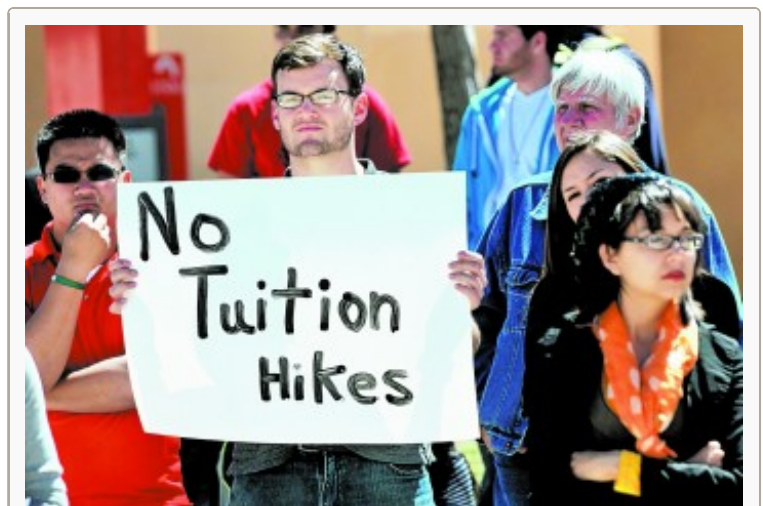
Schmidly's proposal asks students to pay \$60.45 for libraries and \$131.75 for athletics. A board comprised of students had recommended \$33.45 and \$81.75 respectively.

Schmidly has said athletics is "under-invested" and that funding libraries more adequately is crucial to the school's academic performance. The fee increase for athletics would be on top of a onetime \$1.25 million loan to the department that would be funded by general school funds.

At least two regents, along with Schmidly, have said student fee allocations for athletics and libraries were too low, especially compared to other universities.

For example, two schools in the Mountain West Conference charge almost triple what UNM charges in student fees for athletics.

Another, San Diego State University, charges a total of about \$10 million that goes to athletics, or



Damon Hudson, center, was among several dozen people protesting Thursday against a proposed tuition increase at the University of New Mexico. Regents today also will begin considering an increase in student fees. (MARLA BROSE/JOURNAL)

about \$311 per student. UNM charges about \$1.8 million, amounting to \$81.75 per student.

Still, UNM students say they already pay too much in fees.

Matthew Rush, a graduate student who was an alternate on the Student Fee Review Board, told about 50 protesters outside the Student Union Building that he and his fellow board members were supportive of funding libraries, and had in fact given them an increase over last year, for the second year in a row.

But shortfalls in library funding should be covered by the school's general budget, Rush said.

"We as students need to be responsible for where our student fees go," he said.

Schmidly, at a regents committee last week, said he has "a very high priority for us to consider investment in libraries."

Regent Gene Gallegos also said funding for libraries was a concern. "We're way behind," he said last week. "It's not a matter of \$4 or \$5 per student."

Meanwhile, athletics has seen losses in ticket sales revenue and budget allocations that likely will mean the department will finish in the red this school year.

"We are under-invested in terms of what we're doing with student fees and athletics, and I know it's a lot to ask the students to give more. But we have to think about this not only in the short term – we have to think about this in the long term. And I would hate to see us begin to drop sports," Schmidly said.

Student fees also fund services like Student Health and Counseling and the Center for Academic Support, which provides tutoring.

Meanwhile, the administration is asking for the tuition increases to help cover the costs of hiring new faculty and giving a one-time 1.25 percent payment to many employees, who have not seen a salary increase in three years.

UNM is projecting about \$173 million for the instructional general budget at the main campus for next year, the first time in three years UNM's state funding isn't being cut.

— This article appeared on page A1 of the Albuquerque Journal

[Reprint story](#)



-- Email the reporter at agalvan@abqjournal.com. Call the reporter at 505-823-3843

UPDATED: UNM Admins Back Down From 8% Fee Increase

The University of New Mexico regents announced they are in favor of a 3.75 percent increase in tuition next year.

Final action on the budget will not come until April, but regents voted on Friday to accept President David Schmidly's budget proposal.

The vote was 4-1, with student regent Jake Wellman voting 'no'. Regents Jack Fortner and Carolyn Abeita were absent.

The vote came after almost five hours of deliberating a proposed budget that also includes a 5.6 percent increase in student fees, which are paid on top of tuition.

Regents also were in favor of using 20 percent of the revenue generated from a tuition increase towards financial aid for needy students.

Regents said they were on board with the administration's proposal, which also includes a one-time payment to employees and a \$1.25 million loan to athletics, which is expected to finish with a deficit this year.

"I can't say I'm 100 percent happy, but I don't think anyone can be 100 percent happy," regent Don Chalmers said.

University of New Mexico administrators have backed down from a proposal to increase student fees by 8 percent to fund libraries and athletics.

In a presentation before the Board of Regents on Friday, administrators said they would fund a cash-strapped libraries program through a one-time allocation of general funds. That would alleviate the burden on students, who were facing an increase in fees to pay for libraries.

Students responsible for setting fees had allocated \$33.45 per student to libraries; President David Schmidly in his budget proposal raised that to \$60.45 per student.

[But about 50 students on Thursday protested the proposal](#) outside the Student Union Building, saying they already paid enough in fees, and had in fact already upped funding for libraries two years in a row.

Schmidly is now proposing a \$463,697 one-time fund from the general budget for libraries.

The proposed 8 percent increase is now 5.6 percent for undergrads.

-- Email the reporter at agalvan@abqjournal.com. Call the reporter at 505-823-3843

ABQJournal Sports » Students Pay To Let UNM Play

This is a story about budgets and fees, and who should pay what.

It's about colleges and their alliances, holy and unholy, with athletics.

It's about a young woman who was shaped in part by what she experienced as a little girl and how she got caught between the two worlds.

Jaymie L. Roybal, an Española native, is in her last stages as student president at the University of New Mexico.

She lost one of her most recent battles, an attempt to prevent UNM from raising student fees to help bolster the athletics department.

"I strongly believe," Roybal says, "that student fees should go to benefit student services, and don't believe using them for debt incurred by any department is appropriate."

Lobos athletic director Paul Krebs says the additional fees "will not be used to cover our anticipated deficit for fiscal year 2012."

He says he will use money from the university's general fund to pay the deficit.

But one reason Krebs is asking for more money from the students and the university is because he has a deficit. No matter how you divide it, it's all one big pot and Krebs needs more money to keep it boiling.

Roybal believes, to an extent, the students were misled.

University departments seeking money from student fees fill out applications. Hearings are held by a student board. Nowhere in that process, Roybal said, was there an indication UNM would seek an increase of student fees to help pay for athletics.

"Suddenly, a week and a half ago, the board (of regents) pinned the students against the wall," Roybal said. "We were told: Raise fees or cut sports."

Roybal says UNM President David Schmidly told her the athletics department incurred its debt largely because of the transition of the football program.

"Students need to pay their share," Roybal says Schmidly told her.

Schmidly's proposal was for an overall 8 percent increase in student fees. The student review board offered 3.4 percent. The regents are expected to approve a 5.6 percent increase next month.

Krebs points out that student fees at other Mountain West Conference schools are higher than they are at UNM.

Roybal doesn't think much of that argument.

"It means we (students) are doing things a lot better than our peers," Roybal says. "If I was the student president at San Diego State, I would be fighting to lower our fees."

She also worries that such talk will spark future increases.

"I anticipate, just because of how the conversation has been framed," she said, "students will see

larger increases.”

UNM wants to be a national player in athletics, and that costs more money every year.

It is counting on future revenue from a revitalized football program and new TV money from a MWC-Conference USA alliance.

But don't hold your breath.

BCS money? Where are you TCU? Where are you going, Boise State?

Sweet 16 cash? UNM? UNLV? Not this year.

Legislature? Sorry, no more money.

So hit up the poor college kids. They'll just waste it on pizza and beer anyway.

In 2010, student fees provided UNM athletics \$1.6 million. The proposed plan would net about \$3.1 million. Fees for undergrads will increase from \$1,158 to \$1,223 the next school year, and that's on top of a proposed 3.75 percent tuition hike.

Students, especially those who could not care less about athletics, are obviously unhappy.

But Roybal loves sports.

“I'm probably one of the biggest athletic supporters on this campus,” she said.

Roybal's parents were Lobo basketball and football season-ticket holders. She spent part of her youth sitting in the Pit, enchanted by the sights and sounds. When it came time to choose a college, that came into play.

“The environment, the surrounding, was so much fun,” she said. “I always wanted to have that included as part of a college lifestyle.”

She sees athletics as a way to keep the alumni base active, to spark recruiting and fundraising.

“I think athletics is an incredible partner,” she said. “There's an incredible benefit, not only for the university students, but to the university and the greater Albuquerque community.”

She says it's difficult to put a price tag on the worth of athletics to a university.

But that doesn't mean the athletics department shouldn't balance its budget.

Roybal is OK with higher fees if it means more services.

Krebs, in a news release, thanked the regents and Schmidly for the bump in student fees. But what about the kids forking over the extra cash?

Maybe Krebs can get Bob Davie to buy them some pizza. Have Steve Alford get the beer.

At least that would be a service.

— This article appeared on page D1 of the Albuquerque Journal

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Richardson reflects on administration, student fees

[No comments](#)

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By [Svetlana Ozden](#) | New Mexico Daily Lobo

Last updated: 04/24/12 5:51am

sozden@unm.edu

As her term comes to an end, GPSA President Katie Richardson said she checked most of the goals for her presidency off her list. She said she aimed to keep tuition low and introduce new opportunities for graduate students during the past year, but had mixed success in negotiations with administrators and state legislators. The Daily Lobo sat down with Richardson to reflect on her work as GPSA president and learn more about her plans for the future.

Daily Lobo: One of your primary goals was to keep tuition low.

Tuition increased by 3.75 percent this year compared to 5.5 percent last year. While tuition increased, it didn't by as much as in previous years. How much of an effect do you think your actions and the actions of students had in keeping it low?

Katie Richardson: GPSA, in collaboration with ASUNM, the Parent Association and years of hard work by UNM President David Schmidly and the UNM government relations team, was able to remove the tuition tax credit, resulting in a lower tuition increase than previous years. Now, all tuition money remains on campus, instead of some portion being returned to the state's coffers.

DL: Despite aims to keep student fees low, SFRB recommended a \$16.71 increase over last year and the administration is likely to add an additional \$50 fee for Athletics. Why did student fees increase so much this year?

KR: This year, SFRB received fee requests to support essential academic services on campus. Since SFRB had unprecedented and detailed communication with the administration, we were able to transfer over \$2 million in costs from student fees to the Instruction & General budget instead.

The remaining recommended 3.4 percent increase in student fees will buy services that the board felt would directly impact students. Next year we can expect a 24-hour library, increased hours at Johnson Gym, a graduate assistant position at the Women's Resource Center to prevent interpersonal violence and additional services from El Centro de La Raza and the Office of International Programs and Studies. SFRB does not feel that student fees should cover Athletics' \$2 million deficit and would have preferred to see cost containment measures implemented. The Board of Regents has final authority concerning student fees and overruled our recommendation.

DL: GPSA, in conjunction with other organizations at UNM, hoped to pass several bills this legislative session including SB 16, which would have provided a \$5,000 tax credit for New Mexico businesses that hire individuals with graduate or professional degrees from New Mexico universities. The bill, however, failed. What do you feel you could have done differently?

KR: SB 16 successfully passed the Senate and was scheduled to be heard by the House the last day of the legislative session. We believe we had support from a majority of representatives and were just five bills away from being heard at noon when the session closed.

Unfortunately very few bills passed this session, but SB 16 received strong bipartisan support since it created high tech and health jobs by providing a tax credit to businesses that hire our graduate students. I believe that this bill has a strong chance of passing next year, especially since the 2013 session

lasts two months instead of one.

DL: One of your goals was to create additional assistantships and support for graduate students. The provost's academic plan includes \$250,000 in additional funding for graduate students. How much of this can you attribute to work done by GPSA?

KR: GPSA is solely responsible for the inclusion of assistantships in the provost's academic plan. Upon receipt of a GPSA resolution, drafted by Graduate Employees Together, the provost informed me that he was amending his plan to include new assistantships.

DL: How receptive is the administration to student leaders and student voice in general? You have had mixed success when it comes to confronting the administration. Is this a war or a negotiation between students and administrators and to what extent do students and the administration fight for the same things?

KR: One of GPSA's roles is to advocate for graduate and professional students to administrators and regents. This is not a confrontation, but a conversation. GPSA understands that the regents and administrators are responsible for balancing the legitimate needs of diverse campus constituents. However, UNM is undergoing ... change, and the student voice is being heard more than ever.

DL: What would you have done differently?

KR: I think that significant fee increases could have been avoided if the students and Board of Regents had communicated more often. In general, I would have worked even harder this year to ensure that maximum, clear and frequent communication occurred internal to GPSA, between GPSA and student organizations, and finally between GPSA and administrators.

DL: What are you going to be doing after your term is up?

KR: This summer I will be graduating with a PhD from the physics and astronomy department. In September, I begin a postdoctoral research position in physics at UC Irvine. I would like to return to New Mexico eventually, but I hope to continue a life of service no matter where I end up.

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Roybal recollects teamwork, legislation

[No comments](#)

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By [Svetlana Ozden](#) | New Mexico Daily Lobo

Last updated: 04/25/12 12:21am

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As her term comes to an end, ASUNM President Jaymie Roybal said she is proud of ASUNM's accomplishments this year and hopes that the administration continues to listen to the student body. She said she aimed to keep tuition low and improve student health facilities because student wellness, she said, should be a priority at UNM. The Daily Lobo sat down with Roybal to reflect on her achievements as ASUNM president and learn more about her plans for the future.

Daily Lobo: One of your primary goals was to keep tuition low. Tuition increased by 3.75 percent this year compared to 5.5 percent last year. While tuition increased, it didn't by as much as in previous years. How much of an effect do you think your actions and the actions of students had in keeping it low?

Jaymie Roybal: One of the things I'm most proud of is that I was able to work well with GPSA President Katie Richardson. ASUNM and GPSA have different priorities but we worked together to keep tuition and fee increases low. It's something that hasn't been done in the past.

ASUNM and GPSA having a united voice had a big impact on keeping the tuition increase low. Any tuition increase is unfortunate for students but 3.75 percent is less than the 5.5 percent increase from last year and students will see that, although it is more money, it means more services for students. Part of library costs will be covered by the tuition increase and next year there will be new professors, graduate assistantships and teaching assistantships.

DL: Despite aims to keep student fees low, SFRB recommended a \$16.71 increase over last year and the administration is likely to add an additional \$50 fee for Athletics. Why did student fees increase so much this year?

JR: SFRB stands behind the \$16.71 recommendations. The increase will offer more services for students. It will fund a recreational center and includes extended hours at Johnson Center and a 24-hour library. But I strongly disagree with the \$50 fee for Athletics. ASUNM fought against that and I am very unhappy that the regents support it. ASUNM has been very vocal about our dissatisfaction with the additional funding for Athletics.

DL: What would you have done differently?

JR: I would have liked to create more opportunities for administrators to engage with students because the administration rarely comes in contact with the student body aside from working with ASUNM, GPSA, SFRB and other organizations.

It's unfortunate because as much as student leaders can represent the student body, the administration doesn't interact with the rest of the student body, and it could have more of an impact if the administration was more involved. I think it's necessary that they hear the students' voices as well.

DL: What do you plan to do in the future?

JR: I graduate in December and I hope to go to graduate school, law school and get my MBA. I don't intend to continue a position within ASUNM but

I accepted an internship at Northwestern Mutual Financial Network that will start this summer.

DL: One of your key goals at the state Legislature this year was the repeal of the tuition credit, which is a tax on higher education that students pay to the government. How did your actions and the actions of ASUNM ensure that got taken off the books?

JR: It's been a lengthy process and a big part of it was educating state Legislature because they weren't really aware that the tuition credit existed. We explained that the tuition credit balanced the budget of the state and they took it to heart.

DL: The bike share program, which would allow students to rent bicycles from electronic pay kiosks on campus, will be funded \$50,000 from student fees through the SFRB, conditional on the rest of the \$250,000 in funding being raised by ASUNM. Where are you on the fundraising process and will we see that program implemented next year?

JR: I hope to see it implemented next year and we're waiting for the final quote from the company we're working with that will provide us with the bicycles. It's possible to get the money in place by the time my term is up.

DL: Some students opposed expanding Johnson Center or creating a new recreation center, which you supported during your administration. Do you still stand by the claim that students need better exercise facilities, and what cost do you think is reasonable for students to pay to receive them?

JR: Students need to have the best services that they can have. I don't believe that student fees should be increased to pay for the center. With all the new housing on campus and the incoming students, we need somewhere for those students to go to improve student health and wellness on campus.

We pay a facility fee for various buildings on campus and that fee should go to pay for the buildings students use, like a wellness center. There are many options that can be explored to find funding for the center. It's just a matter of finding the money.

DL: You recently attended a summit on behalf of UNM in Washington, D.C. as a member of the National Campus Leadership Council, which is a national group of student body presidents from schools across the country. What was addressed at the summit and how does UNM student leadership compare to leadership at other schools?

JR: We exchanged ideas and talked about our successes and failures. We also discussed the issues students have with the Obama administration, tuition, fees, sustainability, student engagement and involvement, campus safety and affordability of education. We had a lot to contribute and a lot of other students were impressed by all that UNM had to share. UNM is on the same level, if not above, other student leaders. We had a lot of ideas to share like Spring Storm and FIESTAS that the other leaders found interesting.

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Panelists talk student debt

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By [Avicra Luckey](#) | New Mexico Daily Lobo

[Luke Holmen](#) | New Mexico Daily Lobo

Last updated: 04/26/12 6:11am

news@dailylobo.com

Students face a tough decision when taking on debt to get a college degree that may not land them a job.

According to a report issued in January by Georgetown University's Center on Education and the Workforce, the unemployment rate of recent bachelor's degree recipients is 8.9 percent.

But compared to a 22.9 percent unemployment rate for recent high school graduates and 31.5 percent rate for recent high school dropouts, going to college still offers a leg up in the job market.

During a panel discussion sponsored by the UNM University Council on Academic Priorities, panelists said students at UNM are over-burdened by student loan debt.

U.S. Senate candidate and former Republican Rep. Heather Wilson participated in the discussion with University officials Tuesday in an effort to address the costs of higher education and increase the accessibility of education at UNM.

UNM Provost Chaouki Abdallah said the University is not student-friendly. He said UNM focuses on research, but needs to focus on educating students and ensuring that the education provided at UNM prepares students for employment.

"For the first time in many, many, many years, more than 50 percent of students cannot find jobs in the (degrees they wanted)," he said.

According to an Associated Press report, about half, or 1.5 million, of the nation's college graduates are underemployed or unemployed.

According to the Federal Reserve's Quarterly Report on Household Debt and Credit, student loan debt in the U.S. is \$867 billion, and the average amount a graduate will owe is about \$23,000. The report also states that the majority of debt holders are under the age of 30 and borrowers ages 30-39 have the highest average balance at about \$28,000.

ASUNM President-elect Caroline Muraida said it is important to identify the reasons students earn degrees. She said UNM must understand which factors influence the scope of students' educational experience before addressing concerns about tuition, financial aid and graduation rates.

"We are an academic institution, which is the primary place for intellectual growth, so we have to start at the root of a lot of these issues," she said. "UNM needs community discussions about what issues are plaguing us as a University, that way we can move forward."

According to the U.S. Census Bureau, only 25.5 percent of New Mexicans aged 25 and older have a bachelor's degree or higher. The national average is 27.9 percent.

GPSA President Katie Richardson said if the trend continues, fewer and fewer students will be financially able to pursue graduate and doctoral degrees.

“There is a breaking point that I think we’re rapidly reaching in education where it doesn’t actually make fiscal sense to get a master’s or doctorate degree,” she said. “And that’s not good for our economy now and in the long-run.”

But UNM student Jordan Welchel said education should focus more on learning and less on getting a degree for the sake of a job.

“We were talking about how much we value literature and culture and people really just using education as an end to itself, and that to me is where we ultimately need to go,” he said. “Until we change the profit motive, we are going to keep producing educated people who can’t find jobs to suit their education, which we’re doing now in massive numbers.”

Welchel said the point of a University should be to produce an educated population, not just job-seekers.

“Centuries ago that’s not how universities functioned; it wasn’t some place you went to get a job,” he said. “What I would really like to see is a universal aristocracy of education where every single person has those opportunities to treat the cultivation of their own minds and their own lives as an end in itself.”

Welchel criticized government defense spending and argued in favor of increased spending on education.

According to FY 2012 Federal Budget Spending Estimates, the U.S. spent only 3 percent of its budget on education, but spent about 25 percent on defense, 23 percent on health care and 22 percent on pensions, which were the three largest expenditures.

About 37 million Americans have outstanding loan debt, and student loan balances are higher than total credit card debt and auto loan balances in the United States, according to the Federal Reserve.

Published **April 26, 2012** in [News](#)



GPSA @ UNM

Graduate And Professional Student Association

GPSA Constituency meeting with Academic/Student Affairs and Research subcommittee
8:30 am August 8th, 2011

The task of the leader is to get his people from where they are to where they have not been.

-Henry Kissinger

Dear Chairman Regent Hosmer, Regents and committee members,

There is no doubt that UNM is New Mexico's flagship university; however, under the right leadership, UNM might become the flagship university of the Southwest, too. The next president should be ready to transform UNM into an institution renowned for research and instruction in a number of academic disciplines. We should be a national model for collaboration with both the private sector and national laboratories. We should be able to recruit and retain the best faculty and graduate students from around the world. A degree from UNM should indicate academic distinction.

I believe that under strong leadership these opportunities can be realized. Our next president can make sure that UNM students are provided with an education that prepares them for the future job market. This kind of leader will exhibit skill and experience in the following areas.

- 1) **Academic vision** Our future president should be committed to a vision of UNM as an academic institution. Thanks to iProvost Abdallah, UNM will soon have a strong academic strategic plan. The president should be ready to advocate for this plan and work in conjunction with the Provost's office, rather than being a second provost. The president should preferably have a graduate or professional degree although this does not necessarily require a recent academic background. The president must share a mutual academic respect with the faculty.
- 2) **Fundraising skill** With dwindling state support and declining federal grant availability, the budget must be balanced by a combination of increases in private giving and/or tuition, and cost saving measures that do not jeopardize the academic vision described above. GPSA would therefore strongly prefer a president with substantial experience in private fundraising.
- 3) **Administration-Regent-State relations** UNM's president must always be prepared to advocate for UNM's mission among the many competing pressures of the budget; the needs of faculty, staff and students; and the Regents' guiding vision. Therefore, the president should be intimately familiar with the complex university budget in order to serve as a knowledgeable liaison between the administration and the Board of Regents. Critically, the president should be familiar with the challenges inherent in running a large organization under tight budgetary constraints and navigating an intricate university and state political environment.
- 4) **Accountability and Shared Governance** A leader must listen before leading. UNM has recently made tremendous strides in this direction, re-inspiring confidence and boosting morale among faculty, staff and students. The next president must be committed to including all constituency groups in critical decision-making, not merely providing a seat at the table.
- 5) **Diversity** UNM is already a national leader in education and diversity, and, therefore deserves a leader who understands the academic value in nurturing a multicultural campus where all may collaborate and thrive in pursuit of knowledge. We need a president who has experience leading a diverse organization and who is dedicated to fostering success for underrepresented students.

I am hopeful that the next president will lead us to a UNM that realizes its full potential.

Sincerely,
Katie Richardson
GPSA President



GPSA @ UNM

Graduate And Professional Student Association

Good morning, President Fortner, members of the board, President Schmidly,

Today is also my first Board of Regents meeting as GPSA president. I'm a PhD candidate in Physics & Astronomy. The number one concern I heard from graduate students during the spring semester, unsurprisingly, was about funding: students worry about the availability of TA/GA lines, we worry about what research opportunities are available to us and UNM faculty and of course we worry about the cost of tuition and fees and whether or not we will ever be able to repay our student debt. We share this concern with the undergraduates and our parents. From faculty this past semester, I have heard concerns about how we can increase the quality of a UNM degree and ensure that UNM invests in academics. From the staff, I have heard about the ERB cuts, about hiring freezes and how staff have not seen salary increases in a couple of years.

Graduate students are not in a unique position. The constituency groups of UNM are all most concerned about funding. Thus, it strikes me as paramount that the board scrutinize the monetary decisions before it today and always, looking to prioritize at all times our academic mission and the taxpayer's investment in UNM.

I applaud the capital outlay requests to renovate the chemistry building, to finish the biology building and to begin a renovation on the computer science and nuclear engineering building, Farris. These renovations will provide essential infrastructure to UNM as a research university, and these facilities will attract new faculty and research grants. As you know, federal grants and contracts bring into New Mexico more than \$300 million. These projects will return to students a higher quality degree, and return to the taxpayer an educated work force and an influx of federal dollars into the economy.

However, I am concerned about a few of the capital outlay requests for the 2012 session. Why are we requesting almost \$4 million for the alumni association building or requesting \$1.5 million for athletics parking lots landscaping, when both of these organizations could be and should be self-sustaining? While I'm pleased to see that these items appear to no longer be a part of the reallocation of 2005 and 2007 bond money, capital outlay requests should also go toward classroom and research space. I'm not sure that the university serves its relations with the community well in even placing these items on the capital outlay request list.

Having said this, I know that we all believe in UNM as an institution of higher learning in its capacity for and future growth in equity and excellence. From the cost containment process last year, an I&G budget emerged from shared governance that placed the priorities in the right place. We should be proud of this. The new challenge is to move this culture of shared governance forward to address the entire budget picture of the university. I am looking forward to working together with you on behalf of UNM in the coming year.

Katie Richardson
GPSA President

President Regent, President Schmidly and board members,

I want to make you aware of a consequence of the recent Budget Control Act. As part of the [efforts to trim the deficits](#), Congress removed the eligibility of graduate students for subsidized student loans. As you know, these loans do not charge students any interest on the principal until six months after students graduate. The loss of subsidized loans, which begins July 2012, will nationally rob from student pockets \$21.6 billion over the next ten years, exactly at a time when our country needs to be leveraging citizens out of their debt load instead of placing them in it.

Worse, while UNM is known as a leader in education and diversity, I fear that soon only those economically able will now be returning to graduate school. This will diminish the quality of education as we lose the insight of a diversity of perspectives in the academic discussion. Furthermore, students will instead turn to institutions of financial convenience rather than excellence. Where will that leave the flagship university of New Mexico? I urge you to redouble our efforts to attract and retain all underrepresented students so as to continue UNM's leadership in education.

Currently, graduate and professional students are the fastest growing population at UNM, at almost three times the rate of undergraduate growth. Graduate and professional students are a tremendous resource to the university, conducting quality research for faculty and providing instruction for our undergraduate students. Our is a wonderful thing for UNM. I ask that the Regents remember in the coming months that the federal government has effectively raised tuition on all graduate and professional students, as we will begin having to pay interest on our loans in 2012. We need to begin thinking creatively about how we can provide additional support through keeping tuition low, offering assistantships and other means. We will look to this board to guarantee that our positive growth can continue to be realized even in the face of the loss of federal subsidized loans.



September 13, 2011

President Regent Fortner, President Schmidly and members of the Board,

I would like to share with you three updates concerning GPSA constituents; a long-term conversation about fees; comments about two of the agenda items, the per diem travel rates and the master plan; and a thank you.

Update 1: Orientations GPSA has participated in over 30 departmental orientations across campus, including a campus-wide orientation in collaboration with OGS, GRC, GSFI and PNMGC. We shared our orientation video, which highlights the advantages of becoming involved with GPSA, and we shared information about the grants we have available for students. As a result, we have created an active volunteer program in the GPSA office and have recruited more grant evaluators than ever. We also hope that we will see a corresponding increase in our grant applications.

Update 2: Subsidized Loan Stats 2,782 UNM graduate students last academic year borrowed a total of \$20 million in subsidized loans. If a student takes out an average size loan for each of four years and pays none of the interest on a 6.9% quarterly rate while in school, that student will owe \$5,000 more upon graduation than they would have with subsidized loans. GPSA is working with a number of allies around campus to try to mitigate this damage by searching for ways to increase scholarships and funding opportunities. We are grateful for the support of Enrollment Management, OGS, Faculty Senate, Staff Council, OVPR, the Provost's office, and UNM Foundation. I am hoping to be able to update the Board at the next meeting as we begin new initiatives to support graduate students around campus.

Update 3: Immigrant Student Resolution Since I had an opportunity to speak with you last, GPSA held the first legislative meeting of our session. At this August meeting, Council passed a resolution, copies provided, stating that GPSA supports the right of immigrant students to apply to graduate and professional programs at UNM and supports immigrant eligibility to apply for UNM funding and other support. In particular, the enrollment management long-term plan for UNM helps fill-in budgetary shortfalls by increasing enrollment of graduate students, since each grad provides three times the state funding formula income compared to undergraduates. UNM cannot afford to deny access to any students willing to pay for a graduate or professional degree.

Student Fee Conversation: As we are many months away from the budget process for FY12, I would like to take the opportunity to begin a conversation about student fees. As you know, student fees are a critical issue for all students at UNM. Each graduate student pays \$595.08 every semester in fees. For undergrads and grads alike, fees account for about one seventh of the total cost of 12 credit hours in education.

We have watched student fees increase 110% over the past nine years. Much of this increase is due to the 2005 and 2007 bonds that fees are repaying. Some of the rest of the increase is to support critical student services on campus. The Student Fee Review Board (SFRB) has also seen an increase in fee requests from groups that traditionally are funded through tuition or other means, and it is no surprise in our current economic climate. Indeed, while fees have increased 110%, tuition has only increased 66%. Since many scholarships, including the lottery scholarship, do not cover fees, the very students who can ill afford it are being asked to pay for an ever greater portion of their education.

Meanwhile, students as a whole are being asked to pay for a greater portion of the cost of running the university, including supporting buildings such as the new Centennial Engineering building, the School of Architecture and Planning building, and even basic infrastructural needs at UNM. I believe that it is understandable that students in recent years have been hesitant to support increases in fees, and GPSA passed a resolution last year to prioritize those programs that promote the academic success, recruitment, retention and well-being of all students.

However, what the campus may perceive as the board's reticence to fund some fee-supported programs really comes from the restrictiveness of the current fee policy. As an example, I believe students would have liked to have done more to support Johnson Center last year, given its change from a 100% I&G to a 27% auxiliary building. However, of the total \$11 million dollars allocated last year by the SFRB, ten million of those dollars are protected, and cannot be decreased or changed from their allotment to particular departments without placing those departments on punitive probation. The remaining one million in fees is distributed among smaller student support

services, such as the ethnic centers, which can ill afford funding cuts. Student hands were tied from helping Johnson Center if fees were to remain level. Student leadership like to have more ability to agilely respond to the changing needs of campus, without always resorting to fee increases, by reprioritizing funding. Just as this board made some difficult budgetary decisions last year, students need the policy flexibility to balance our budgets with minimal harm to the student facilities and services supported by fees.

I know that Regent Chalmers suggested at the last budget summit that fees at UNM be reassessed. I couldn't agree more. I also understand from VP Andrew Cullen that there is going to be a Tuition and Fees sub-committee in the upcoming budget process. In these processes, I ask that you remember that students desire to have a voice in how our fee money is spent and that you include student leadership in those conversations.

Agenda Item: Master Plan I think the plan makes excellent, strategic recommendations and takes a forward-thinking approach to development of the University into the future. However, the plan doesn't reflect adequate student participation, which seems to have been limited to the advisory board and Greek community. Have students voiced a need for on-campus housing? The private sector is currently providing for student housing needs at very affordable rates and the local surrounding business community has been growing, fueled by the student consumer base. I am concerned that the centralization of housing on campus may have the opposite effect on the community-at-large, may redirect capital away from the community and to university sub-contracted corporations.

I would like to further urge that the board take caution with the UNM master plan's intention of including a new recreational center for campus. While rec centers play a part in modern university campuses, in the most recent undergraduate election, 66% of voters turned down the opportunity to pay more than \$100/semester/student for the next thirty years to support a recreational center. At this time, pursuing such a building on campus is not warranted, and if it were to be built, a funding mechanism besides student fees, perhaps user-only fees, is called for.

Most importantly, I urge the board to assess the master plan carefully in concert with student input, and focus UNM's growth in strategic areas of academic need or excellence. A master plan cannot be implemented without financial support, and GPSA is looking forward to being an active partner in UNM's academic development. I would encourage the board to ask for a realistic master budget to accompany the master blueprint for accomplishing our campus development goals.

Agenda Item: Per Diem I would like to finish with a quick word about today's per diem agenda item. Today there are two proposals to change the per diem policy. I am not pursuing a J.D., but I am given to understand from Counsel's committee presentations over the past month that both the F&F and Audit committee recommendations are in compliance with state and federal laws. Graduate students have a stake in any per diem change, as many of us travel to support our research, either on state or federal grant money. As a former GPSA grants chair, I know that grad students can get pretty distressed to be out of pocket as little as \$50 while waiting for their per diem. I firmly believe that the cost of doing the university's business should not fall on its faculty, staff or students without swift and proper compensation. However, we also all have a vested interest in keeping the cost of doing UNM's business low. I believe that the F&F committee's policy recommendation achieves both of these ends. The recommendation compensates Lobo travelers at a legal and fair rate but also keeps the considerable F&A returns that are to be realized from expended grant money. I hope that the board will consider adopting the proposal put forward by the F&F committee.

Thank you: I would like to conclude with a thank you. At the next Council meeting, GPSA anticipates voting on a new set of bylaws to correspond with GPSA's new constitution, which was passed at the last board meeting. Thanks for facilitating our better government!

Respectfully submitted,
Katie Richardson
GPSA President



To: President Regent Fortner, UNM Board of Regents

From: Katie Richardson, GPSA President

Date: 2/14/2012

Re: Investing in Graduates and Graduate Education

This year is a transformational time for UNM. Under new leadership in Academic Affairs, the Board of Regents will soon be considering the UNM budget and the advantages of investing significantly in new faculty hires. This is a time for UNM to contemplate the importance of graduates and graduate education in our role as the state's flagship research university.

GPSA is excited to be engaging in this conversation across campus, specifically with the graduate education working group of the University Council on Academic Planning, the Provost, the Tuition and Fees Team and the Strategic Budget Leadership Team. In particular, we are seeking to understand how our academic priorities may drive strategic budgetary decisions.

The removal of the tuition credit provides an opportunity for student tuition to remain on campus and directly address UNM's mission. Since the new funding formula will reward outcomes like graduation and the completion of credit hours, we believe it will be appropriate to focus new spending on the retention and graduation of students. If additional revenue from the new funding formula becomes available, GPSA has considered what investments may bolster graduate education at UNM. With appreciation of the complexity of UNM's budget, we are beginning to engage in discussions about each of the following initiatives:

1) Creating new assistantship positions: GPSA endorses Provost Abdallah's plan to hire 20 new faculty each year over the next five years. Each of these faculty will be teaching additional courses at UNM which will hopefully make an impact in student retention as class sizes shrink. UNM must invest in the success of this new instruction by providing appropriate assistantship support. More than 40% of classes at UNM are currently assisted by graduate students. Furthermore, prior to securing outside research grants, new faculty will need start-up funds to hire research assistants to maximize productivity. *GPSA suggests that each new faculty member be supported by a new research or graduate assistantship position.*

2) Investing in the Graduate Scholarship Fund: Need-based aid has been shown to significantly improve student retention. In collaboration with the Faculty Senate and UNM Foundation, GPSA has worked to raise funds for \$1,000 scholarships to help students who demonstrate need and are more than halfway to their degrees. GPSA fundraising yielded more than \$4,000 from the UNM community and from mailers sent to GPSA alumni across the country. GPSA council is considering appropriating an additional \$20,000 for the effort at the end of this month. *GPSA recommends that UNM invest \$100,000 for each of the next five years to retain our graduate students.*

3) Improving retention and graduation: We know that in the absence of significant new money from state appropriations, these initiatives may result in increased tuition. Additional costs may adversely affect student outcomes measured by the new formula. *We suggest that the Board adopt the recommendation of the Tuition and Fee team: to set aside 20% of any tuition increase for the purpose of institutional need-based aid.*

As a reminder, beginning July 1, 2012 the federal government will no longer offer subsidized loans to graduate students. The average GPSA member will owe \$5,000 more upon graduation. With the new funding formula rewarding outcomes, UNM should consider implementing strategic initiatives to offset the loss of subsidized loans. The suggestions here provide new positions and the financial support that will help UNM retain graduates in the coming year.



To: President Regent Fortner, UNM Board of Regents

From: Katie Richardson, GPSA President

Date: 3/23/2012

Re: Budget Summit: Tuition & Fees

UNM has much to celebrate in the proposed budget for FY13. Students are encouraged by the Provost's five year plan to bolster faculty on campus. GPSA applauds the investment in need based aid as well. Most importantly, without the tuition credit UNM students can reap the benefits of our tuition dollars remaining on campus. In particular, I have been encouraged by the level of involvement of the constituent groups in the conversation, through the Tuition and Fees Team the Strategic Budget Leadership Team (SBLT) and other committees. It is through this process that the Provost's plan has come to include graduate assistants to support incoming faculty.

In this context, however, there are a few ways that GPSA disagrees with the President's recommendations to the board:

Process

As a regent advisor and student leader, I am extremely frustrated that the last SBLT meeting was canceled. Without this meeting it has been difficult for me to assess what the budget recommended by the president today does for UNM, as it is a budget I have not had the opportunity to provide graduate student response to, until today.

Secondly, as Student Fee Review Board (SFRB) chair, I am deeply concerned that, in a year when a constructive and prolonged conversation between the SFRB and SBLT resulted in comprehensive and carefully scrutinized fee recommendations, suddenly a few feel that a \$77 fee increase is merited. When this kind of significant change in conversation occurs, it is absolutely essential that student government is brought back to the table. I have questions that I would have asked this proposal if it had been brought forward to the SFRB. I hope that Regents have the answers to these questions before you make a fee decision today. Moving forward to next year, the Regents should implement policies to prevent this situation from recurring and insure that trust is built between the administration and student government.

Tuition

GPSA supports the Provost's plan and understands that a 3.75% increase in tuition may be necessary. We urge the board to continue to set aside 20% of the tuition increase for institutional need based aid. However, I am unconvinced that the recurring deficit in the UNM budget of \$9.8 million should be drawn down to \$3 million. Last year, the Cost Containment committee made a commitment over a three year period to zero-out the amount of the budget supported by non-recurring dollars. At the beginning of this year, I heard we should halve the budget hole to \$4.9 million. Why have we committed an additional \$1.9 million this year? Is this the wisest use of the \$7 million new dollars from the state. This year especially, we should be aggressively investing in programs to leverage the new formula funding dollars. Taxpayers and students together want to pay for the Provost's Plan towards this end. In the iron triangle of access, cost and quality, students are unconvinced that tuition should be increased exactly 3.75% when \$1.9 million is still available in the budget.

Athletics Fees

In the SFRB process, the board did not hear that small teams may be cut in order to cover the \$1.5 million debt of the department. Students explicitly asked if the fee level of \$81.75 per student

would continue to provide the athletics programming as we have enjoyed it this year on campus. We were told that it would. What has changed since the seventeen page application, line item budget and one hour hearing occurred? The budget I have seen from athletics does not indicate that small teams would need to be cut to continue to provide Lobo Athletics as we love it.

When Coach Davie was hired, students were reassured that our fee dollars would not go to pay for his contract or Coach Locksley's. Instead, private fundraising was to cover the loss. How has this progressed? Ultimately, students ask that athletics be held fiscally accountable. Its costs should match its revenue. Athletics must engage in cost saving measures to cover the \$1.5 million deficit. The SFRB has not had the opportunity to heard any answers to our questions that could justify a \$50 fee increase.

Students paid \$38.22 per student for athletics in 2004-2005. This amount almost doubled by 2007-2008, to \$72.75. Athletics enjoyed a \$10 increase from the Board of Regents in FY11. An additional \$50 increase today would bring student fees to \$131.75, or a 344% increase over the last 8 years.

In relation to our peer conferences, students in the Mountain West Conference pay the second highest athletics subsidy as a percentage of our tuition and fees (15.5% according to the College Athletics Finance Database from the IPEDS Data Center).

Library Fees

GPSA is as alarmed as the rest of the university that our libraries rank 94th of 115 member libraries of the Association of Research Libraries. UNM needs a concrete five-year plan to increase this ranking and improve the quality of our libraries. However, the SFRB only recommended a small increase to the libraries. Student fees should not support essential academic needs critical to our success. Instead, I&G dollars should support this. In particular, electronic journals inflate at 6.7% each year, and the cost alone to the libraries this year in the inflation is \$257,000. Student fees cannot continue to support this inflation.

If the regents feel, as GPSA does, that the university should invest in the libraries as a core component of our academic mission, this support should come from institutional funds (I&G: tuition and state appropriation dollars), not student fees. Students would rather shoulder a small increase in tuition than a \$27 increase in library fees. If tuition or other consistent dollars support the library, institutional plans can be made to ensure library improvement. Library support should be incorporated into the Provost's five-year academic plan.

Total Student Activity Fees

GPSA urges you to accept the SFRB recommendation of \$503.80, which represents a 3.4% increase in student activity fees, or a \$16.71 increase. If a \$77 increase is added to this, that would result in a 19.8% increase in student activity fees, well exceeding the SFRB's recommendation as well as the benchmark of a maximum 5% increase in tuition that is imposed by the state this year.



To: President Regent Fortner, UNM Board of Regents
From: Katie Richardson, GPSA President
Date: 4/27/2012
Re: 2011-2012 Reflection

This will be my last full Board of Regents meeting, and I would like to spend a few moments sharing with you the successes GPSA has realized over the past year and my thoughts as UNM looks forward to a new year with Dr. Frank. For both GPSA and UNM, this year's successes have come from our strength in connecting with partners across campus, building bridges and friendships.

Serving, Connecting, and Listening to Students

With the approval of the Board of Regents and UNM Legal we have implemented both a new constitution and new bylaws, which provided for a restructuring that has allowed us to more effectively focus on the needs of graduate students. The structure parallels that of the state government's legislative committees, and it prepared us for Santa Fe where we won overwhelming support of a bill to promote job growth for grads. Our success was due to the partnership with UNM Government Relations, and I have great hope that this bill will pass next year.

This year we have worked hard to ensure that we remain connected with students, visiting over thirty departments during orientation and creating a new website, a Facebook page that reaches 4,000 people and a GPSA alumni newsletter.

As a result of this connection, the student voice has been heard on campus as never before. Of 45 appointments that GPSA makes to university-wide committees, only four of these appointments are currently vacant. ASUNM and GPSA have partnered in town halls with the Provost and with the incoming president to ensure that everyday students have the ear of decision makers. To facilitate the student experience at UNM, the GPSA Student Support and Advocacy committee has done everything from supporting student loan repayment to directing students to the newly created OGS ombudsperson for dispute resolution and mediation.

Research

GPSA has been extremely blessed this year with the presence of the Graduate Resource Center, with whom we often partner. The collaborative success of the New Mexico Graduate and Professional Student Conference this week was inspiring, with over 60 different presentations. A sampling would include "From ear to foot: how choreographers interpret music"; "Teaching Superman"; "Open notebook science: research in real-time"; "Race and The Hunger Games: A Case Study of Social Media as Social Conscience" and the award winning panel from our law students "Helping New Mexico Homeowners". This event showcased graduate students at our best: neck deep in research.

However, graduate student research will soon be facing a crisis. With fewer national grants available next year, UNM must redouble our efforts to ensure not only that graduates have financial support for our research, but also that faculty and grads together are equipped to create the quality research that distinguishes UNM from any other four-year institution in New Mexico. This is the only path forward to membership in the AAU. We must develop now the long term vision to understand that the strategic cultivation of research at UNM will yield not just intellectual riches, but financial riches, too. This harvest will not come immediately, and it will require a coordinated effort to focus on strategic areas for growth, for partnership with entities such as the labs and for maximizing our technology transfer to the community.

In a cultural and fiscal climate where businesses worry only about the next quarter, where ethics are put aside in the interest of convenience, where politicians strategize only to the next election, I want to congratulate VP Fulghum for her vision, which extends many years down the road for UNM. She has created an integrated team at the Office of Research and through her leadership she has invested in a future harvest of research partnerships and opportunities that will enrich UNM for years to come. I would also like to congratulate her on receiving the Louie Award for Outstanding Student Service Provider. It has been my experience that VP Fulghum goes above and beyond in her dedication to serving students. She participated in a panel called “Women In the Academy” hosted by GPSA, and for the women of this panel, she served as an essential role model of female leadership, a success story in how to overcome the challenges we face as women in the university with grace, dignity and strength.

UNM Budget

Despite the pending loss of federal subsidized loans, it has been a good year for graduate students financially. Many thanks to President Schmidly, the Faculty Senate and the UNM Foundation for helping us raise \$50,000 to support the new graduate degree completion scholarships. GPSA also disseminated \$100,000 of grants to 138 students to support graduate student research, conference and professional travel. Additionally, thanks to the leadership of the Provost, GPSA anticipates twenty new assistantships will support students next year.

The partnership that has yielded the most benefit for GPSA and UNM, however, is the genuine communication between the students of the SFRB and administrators of the Tuition & Fees team and the Strategic Budget Leadership Team. This partnership has yielded a judicious allocation from tuition and fee revenue streams that meets the needs of students without breaking their pocketbook. Furthermore, it was student participation on the Tuition & Fees team that caused a full 20% of the tuition increase to be set aside for need-based financial aid.

Imperative

UNM now faces a tremendous opportunity as we prepare to welcome our new president. Our upcoming transition provides us the occasion to reflect on where we have come in only a few short years. Very recently there was significant mistrust and low morale in almost every constituency group. Today the mood on campus has improved, even though we are not yet out of the financial woods.

The mood has changed because we are listening to one another. I have had the pleasure to serve on committees such as the as the Cost Containment Committee, the Presidential Search Committee, Tuition & Fees, and SBLT. I have been impressed by the collective institutional expertise represented in these rooms. It is not enough, though, to merely gather people in one room or then to “let” these people speak. The chairs and the participants of these committees have shared a genuine exchange of ideas. I can attest to the fact that student, staff and faculty contributions have helped guide UNM in its remaking. Listening to one another has created the trust necessary for us to heal.

It is extremely easy to come to a conversation ready only to speak and not also to listen. It is also easy for students, faculty and staff to tell the difference between having a seat at the table and being genuine partners in the success of UNM. It would therefore be easy to lose the trust we have built. I urge us all to continue to come open handed to one another so that we may strengthen each other through our partnerships.

Celebrate

There is much to look forward to next year. GPSA hopes to see the fruition of Council resolutions concerning vision and dental insurance, the African American Climate Report and universal restrooms.

I invite you all to come celebrate with us tonight from 4-7pm at the Faculty Staff Club, where graduate students have been enjoying the opportunity to communicate across disciplines and strengthen

our sense of community. The Faculty and Staff club has been very generous in opening the club to graduate students for the remaining Fridays in 2012.

Graduation and The Future of GPSA

I will have a different reason to celebrate soon: I will be graduating with my PhD this summer. While I am proud to be exchanging the title of president for the title of doctor, I am more proud to have been part of this year where UNM has refocused our attention on students and our graduation. It has been an honor working with all of you.

It is now my pleasure to introduce to you GPSA President-Elect Marisa Silva. She is a native New Mexican and a Masters student in History studying the US Constitution. Before attending UNM for graduate school she was the Bilingual Education Program Coordinator and a Social Studies teacher at Valley High School. Her presidency will focus on the affordability of education, post-graduation planning and student voice empowerment. (marisa.gpsa@gmail.com)

GPSA @ UNM

Graduate And Professional Student Association

President's Report to Council

August 27, 2011

Presidential Initiatives

- Graduate Student Dispute Resolution Office: OGS has agreed to offer a 0.25 FTE assistantship to support a graduate student ombuds office. The ombudsperson will coordinate a team of graduate student mediators and work to direct students with concerns to campus resources.
- UNM Foundation: We will be sending a newsletter to previous GPSA leadership in September, and then a fundraising letter in November to support our grant endowments (GRD, SRAC, ST). The Foundation is also considering creating a graduate and professional student version of the Presidential Scholars Program. Provost Abdallah supports this program and has promised to advocate for it on GPSA's behalf to the President.
- Office of VP of Research has promised to work with GPSA and Faculty Research Support Officers to increase research assistantships requested by Principle Investigators in coming year.
- GPSA office is working on reviving the volunteer program to staff the office and displaying student art in the GPSA office.
- Student affairs supported the travel of a graduate student representative to three different campuses to review Student Health centers, Recreational centers and honors college dorms. GPSA supports a remodeling or constructing a new SHAC, but does not support a new rec center, in light of the 67% 'no' vote in the previous ASUNM election. GPSA will work together with undergraduates and Student Affairs as student construction priorities are set.

Graduate & Professional Student Outreach

- GPSA representatives attended 30 departmental orientations, sharing the GPSA video, GPSA brochure and GPSA business cards.
- GPSA co-hosted a campus-wide orientation for all graduate and professional students in collaboration with OGS, PNMGC, GRC and GSFI.
- Programs served refreshments for welcome back week in GPSA office
- Join us September 6th at Marble Brewery at 7pm for another welcome back event.

Presidential Meetings Highlights

- UNM President Schmidley: open door offer, discussed student fees, shared governance
- Regents Fortner, Hosmer, Wellman, Chalmers: discussed tuition/fees, loans, university budget
- OGS Dean Amy Wolhart: discussed grad student dispute resolution, tuition waivers
- VP of Research Julia Fulghum: discussed formula funding and grad research support
- Regent Advisors: Mary Clark, Jaymie Roybal, Tim Ross: multiple occasions. Discussed tuition credit, sustainability bike program, formula funding, university budget
- UNM Foundation Chair and VP of Development: separate meetings. Discussed graduate and professional student Presidential Scholars Program and support of grant endowments
- Government Relations Marc Saveedra: Discussed tuition waivers, formula funding, taxes for grads. Strong GPSA lobbying initiative planned. Tax benefit for students after they graduate if they stay in New Mexico.
- ASUNM President Jaymie Roybal: In four meetings, discussed Student Fee Review Board composition of undergrads and grads. No compromise has been reached yet. Policy changes are on hold. Third party mediation may be the next step. Research shows that while grads contribute

22% of student fees distributed by the board, undergrads control 90% of the budget as a majority on the four undergrad, three grad board.

Full List of Presidential Meetings

- 5/18/11- Cindy Mason, Staff Council Student Support Committee
- 5/19/11- Danielle Gilliam, Parking and Transportation Services
- 5/25/11- Enterprise Risk Management Committee
- 6/1/11- Maxine Marks, Graduate Student Funding Initiative GPSA Rep
- 6/3/11- Mark Clark, Staff Council President
Provost Chaouki Abdallah
- 6/6/11- Amy B. Wohlert, Dean OGS
Tim E. Gutierrez, Associate VP Student Services NSSP
- 6/13/11- Andrew Cullen, VP UNM Planning
Marc Saavedra, UNM Government Relations
- 6/14/11- Cheo Torres, VP Student Affairs
- 6/24/11- Julia Fulghum, VP Research and Economic Development
- 6/28/11- Tim Ross, Faculty Senate President
- 6/29/11- Jean Civikly-Powell, Faculty Dispute Resolution Officer
- 7/6/11- Martha Bedard, Dean of Libraries
- 7/8/11- Rebecca Vanucci, SUB Board VP
- 7/11/11- Gary Gordon, UNM Foundation Chair
- 7/13/11- Bev Kloeppe, Director Student Health Center
Amy Wohlert, Dean OGS
- 7/15/11- Provost Chaouki Abdallah
- 7/25/11- Tim Cass, Associate Athletics Director
- 7/26/11- Regent Advisors meeting
- 7/27/11- Linda McCormick, UNM Recycling, GPSA Staff Liaison
Gary Harrison, Associate Dean OGS
- 8/1/11- Waneta Tuttle, Alumni Association President
Regent Hosmer
Associate Provost for International Affairs Natasha Kolchevska
- 8/3/11- Dean Arts & Sciences Mark Peceny
Dean of Students Kim Kloeppe, Associate Dean OGS Gary Harrison
- 8/9/11- Yvette Hall, SGAO Lead Accountant
President Regent Fortner
- 8/11/11- Kathryn Peters, Community and Regional Planning, Sustainability Council GPSA rep
Jaymie Roybal, ASUNM President
- 8/15/11- Armando,
- 8/16/11- Jaymie Roybal, ASUNM President
- 8/17/11- Connie Beimer Special Asst for Strategic Initiatives, Office of VP Research
- 8/18/11- Dean Arts & Sciences Mark Peceny
- 8/22/11- Richard Goshorn, Financial Officer ABH
- 8/23/11- Regent Chalmers
BGPSA VP Mark Worthy
UNM Foundation Development Officer Mary Wolfard; Director of Corporate Foundation
Relations Betsy Till; VP of Development Larry Ryan
- 8/24/11-Greg Heileman Associate Provost for Curriculum

Upcoming changes that affect graduate & professional students

- Presidential Search
 - GPSA President will serve as member of the presidential search committee

- GPSA constituency meeting with ASA Board of Regents subcommittee to discuss presidential job requirements. Nine GPSA members gave advice on increasing diversity & assistantships
- Subsidized Loans
 - Congress' debt ceiling bill eliminates federal subsidized loans for grads as of July 2012. UNM graduate and professional students borrowed \$20 million last year alone. Over four years, the average student will owe \$5,000 more if they must take out unsubsidized loans instead.
 - GPSA is advocating for no increase in tuition and fees. The federal government has already effectively raised tuition on the 2700 of us that take out loans.
- Formula Funding changes
 - The Higher Education Department has been charged with making a new funding formula that will determine how much money the state gives to the university.
 - The new funding formula will likely recognize the difference between research universities and community colleges. One metric will be how many students are funded on out-of-state research dollars. This is a great thing for grads!
 - The new funding formula will likely be based on degrees completed and will be weighted based on job-market impact as well as number of graduating “at-risk” students.
- Tuition waivers
 - Currently the state provides some money for tuition waivers so that out-of-state and international students can pay in-state rates. Out-of-state students are then expected to gain residency after their first year and pay the state rates.
 - The formula funding is likely to remove state funding for tuition waivers.
 - GPSA needs to ensure that UNM commits to continuing to offer tuition waivers, separately.
- International Students
 - The interim Provost's office is aiming to recruit more international students. GPSA will work toward supporting this initiative but will advocate to ensure that international tuition is used to support those incoming students and not as a backfill for the university budget.
- Honors College
 - Faculty senate wants to create an honors college that will raise the quality of all UNM degrees. A fund for underrepresented and first-generation students should be created to ensure that the college serves a representative cross-section of the New Mexican population.

Media

- ABQ Journal
 - Student Fees <http://www.abqjournal.com/main/2011/08/03/opinion/koch-sends-wrong-message-over-missing-4000.html>
 - Athletics Funding <http://epaper.abqjournal.com/Repository/ml.asp?Ref=SkQvMjAxMS8wNi8yMCNBcjAwNzA1&Mode=HTML&Locale=english-skin>
- Daily Lobo
 - Fees: http://www.dailylobo.com/index.php/article/2011/08/where_is_your_money_going
 - Loans: http://www.dailylobo.com/index.php/article/2011/08/gpsa_voices_concern_over_loan_cuts
- KOAT
 - Loans: <http://www.koat.com/news/28825897/detail.html#.TkL6jdUFWR0.facebook>
- Joe Monahan Political Blog
- July 21st, Research & Space Port: http://www.joemonahansnewmexico.blogspot.com/2011_07_17_archive.html

GPSA @ UNM

Graduate And Professional Student Association

MEMORANDUM

Date: August 21, 2011

From: Katie Richardson, GPSA President

To: GPSA Council

Subject: Council approval of presidential appointments, ad hoc committee stipend budget revision

Pursuant to Article IV, section D.5 of the GPSA constitution, **I ask that Council approve the following presidential appointments.**

Executive Standing Committees

Elections Chair: Nas Manole, Medical School

Finance/Projects* Chair: Heather Berghmans, Community & Regional Planning (*projects will be dissolved once the new constitution takes effect)

Grants Chair: Saliha Qasemi, Anderson

Grants Vice-Chair: Kris Miranda, Philosophy

Lobby Co-Chair: Allison Block, Law

Lobby Co-Chair: Travis McIntyre, Physics & Astronomy

Programs: Daniel Parker, Public Health

Executive Ad Hoc Committees

Assistantships, Benefits & Funding: Gino Signoracci, Philosophy

Purpose: To advocate for increased assistantships and benefits for graduate employees and secure additional scholarships through UNM Foundation and other sources

Equity & Inclusion: Berenice Grijalva, Community & Regional Planning

Purpose: To ensure that GPSA committees are filled and that GPSA membership is represented across campus. To advocate for the creation of GPSA representatives on campus committees. To ensure that GPSA is reflective of the UNM community as a whole and to raise awareness of equity issues.

Media & Technology: Anthony Salvagno, Physics & Astronomy

Purpose: To increase campus awareness of GPSA, promote a transparent government, create professional advertising materials and manage our web and social media presence

Information Technology: Meer Noor, Anderson

Purpose: To redesign and continually update the GPSA website with current information. To maintain the GPSA office computer lab and printing capabilities

Student Support & Advocacy*: Megan McRobert, Community & Regional Planning (*SSA will become a standing committee once the new constitution takes effect)

Purpose: To advocate for student issues as brought by the GPSA membership. To create institutional change surrounding these concerns. To provide information about resources on campus.

Tuition & Fees: Sarah Coffey, Law

Purpose: To advocate for lower tuition and fees. To create awareness about cost and access to higher education.

Currently, the 2011-2012 budget allows for \$2000 only for the ad hoc committee stipend of the “Technology committee”. **I recommend that council approve a budget revision that the stipend be distributed equally among all executive ad hoc committee chairs.**

Court of Review (seniority as listed)

1. Chief Justice: Cory Kalm, Law (two-year appointment, previous Chief Justice graduated)
2. Associate Justice: Gabriel Kraus, Anderson
3. Associate Justice: Rachel Levitt, American Studies
4. Associate Justice: Santhosh Chandrasekhar, Communication & Journalism
5. Associate Justice: Billy Jimenez, Law

University Committees

- Admission & Records: Adeline Kornelus, Mathematics
- Athletics Council: Ashley Carter, Health, Exercise & Sports Sciences
- Campus Development Advisory Committee: Katie Richardson, Physics & Astronomy
- Computer Use Committee: Matt Garcia, Public Administration
- Curriculum Committee: Jennifer Griggs, Landscape Architecture
- Information Technology Cabinet: Roya Ensafi, Computer Science
- KUNM Board: Theresa Rogers, Public Administration
- Library: Japji Hundal, Anderson
- Student Union Board: Rebecca Vanucci, History; Japji Hundal, Anderson; Katie Richardson, Physics & Astronomy
- Sustainability Council: Kathryn Peters, Community & Regional Planning

Student Representatives Still Needed On University Committees

Facilities Access Faculty Senate Committee

Faculty Ethics & Advisory Faculty Senate Committee

Graduate Faculty Senate Committee

Graduate Student Funding Initiative

Race & Ethnicity Faculty Senate Committee

Scholarship Faculty Senate Committee

Student Publications Board

Teaching Enhancement Faculty Senate Committee

GPSA @ UNM

Graduate And Professional Student Association

President's Report to Council

September 15, 2011

Updates

- I met with Yvette Hall, Student Government Accounting Office accountant, concerning the bylaws that were proposed at the August Council meeting. Specifically, she said that
 - The proposed bylaws violate no university or SGAO policy. It will be possible to implement the bylaws as they have been proposed in compliance with all policies.
 - GPSA has the right to create a financial process that it feels will best serve students. SGAO is ready to support the implementation of new bylaws in accordance with the will of Council.I endorse passing the bylaws as submitted by the ABC committee to Council.
- I attended the first Presidential Search Committee meeting on behalf of GPSA. If you have nominations for UNM's next president, please send them to me or submit them online at <http://presidentalsearch.unm.edu>.
- Graduate Student Dispute Resolution Office: OGS has officially announced the 0.25 FTE assistantship job opening to support a graduate student ombuds office. The ombudsperson will coordinate a team of graduate student mediators and work to direct students with concerns to campus resources. GPSA will participate in the ombudsperson interview and selection process.
- UNM Foundation: A draft of the newsletter that will be sent has been created and will be shared with UNM Foundation to send to GPSA leadership.
- GRD Fund: The \$59,600 that was promised as "backfill" for the loss of the state-sponsored GRD RPSP is being tracked down. The money has been located as far as the Dean of Students office, and we are attempting to move it into an account that SGAO can access on behalf of grads
- Meanwhile, the grants 9/23 at noon deadline approaches, and will have passed by the time of the next Council meeting. Grants workshops and walk-in hours were held around campus, see grants report..
- Office of VP of Research has scheduled a date for the GPSA President to meet with Faculty Research Support Officers to increase research assistantships requested by Principle Investigators in coming year.
- GPSA office has created a thriving volunteer program to staff the office. We are currently seeking student art to display in the GPSA office. A juried art show will occur in Spring semester.
- GPSA's September 6th welcome back event at Marble Brewery was attended by 45 grads.

Recent Media

http://www.dailylobo.com/index.php/article/2011/09/regents_approve_master_plan_discuss_funding

Channel 7 golf video

Channel 7 jobs video

Channel 4 presidential search

ABQ Journal signs article

GPSA @ UNM

Graduate And Professional Student Association

President's Report to Council

October 21, 2011

New Developments

- As of the 9/24/11 Council meeting GPSA is now operating under the **new constitution!** Congratulations to everyone who worked so hard on our new governing documents.
- **Bylaw Update:** At the executive board meeting 9/27/11, the recent changes in the bylaws were discussed. As far as I understand, the new bylaws have not taken effect, since the new bylaws take effect only once we have heard from UNM Legal Counsel, according to Article X.D.4.ii of the current bylaws *“Approved amendments shall not take effect until the approved amendment language is evaluated by the University Council’s Office relative to current University Policy, and State and Federal.”* To my knowledge, Legal has not completed any such evaluation.

Additionally, there were several aspects of the process to adopt the new bylaws and the content itself that I believe were in violation of our governing documents. In accordance with a unanimous vote of the GPSA executive board I have submitted a complaint to the Court of Review in addition to requesting an advisory opinion from the Court. The hearing date for the complaint has not yet been scheduled, and I have not yet received the advisory opinion. As both of these issues pertain to the issue of GPSA governance, I will make sure that Council is informed of any further developments.

- At the most recent Board of Regents meeting, I spoke in favor of two controversial issues: the one-time \$950 **bonus for UNM employees and the most beneficial new travel and per diem** policy. Employees haven't received a pay increase in three years, and the travel and per diem policy options could have severely hurt travelers' pocket books as grads and faculty travel to conduct university business. Both motions passed in the best interest of grads.
- The Faculty Senate President Tim Ross and I are working on developing a fund at the UNM Foundation to which people may give through United Way. The fund would provide **\$1000 scholarships to graduate students** who demonstrate financial need and are in the second half of their degree program.
- I have met twice with ASUNM president Jaymie Roybal in mediation over the **representation of graduates and undergraduates on the Student Fee Review Board (SFRB)**, which recommends how \$11 million of student fees are spent. The current composition of the board is 4-3 (undergrads to grads). Last year ASUNM proposed a 7-2 representation. The administrator led SFRB task force recommended this change but the policy change has been put on hold until ASUNM and GPSA president come to some agreement. In the past two years, 90% of the fees were determined by votes that included all four of the undergraduate members of the board, while undergrads only contribute 78% of the fees.

Continuing Efforts

- Presidential Search Committee: I attended the second meeting on behalf of GPSA. If you have nominations for UNM's next president, please send them to me or submit them online at <http://presidentalsearch.unm.edu>.

- Graduate Student Dispute Resolution Office: OGS has officially hired the 0.25 FTE assistantship job opening to support a graduate student ombuds office. The ombudsperson will coordinate a team of graduate student mediators and work to direct students with concerns to campus resources.
- UNM Foundation: A draft of the newsletter that was sent to the UNM Foundation, which will circulate it to past GPSA leadership. Future newsletters will solicit donations to support the GPSA grants.
- GRD Fund: The \$59,600 that was promised as “backfill” for the loss of the state-sponsored GRD RPSP has been found. The money has finally been moved to the account that SGAO can access on behalf of grads. An additional \$40,000 has been “rolled over” in this account as part of a balance forward account for the last ten years. I will be seeking this month from the Finance & Facilities subcommittee of the Board of Regents to reinvest this money in the GRD quasi-endowment, so that it can begin earning interest for GPSA.
- RAs: I met with AVP of Research Johann van Reenen and Faculty Research Support Officers to discuss increasing the number of research assistantships requested by Principle Investigators in coming year. The officers in attendance all committed to remind faculty to include RAs on proposals. AVP van Reenen will be creating a website page for the Office of the VPR with a “menu” of options of how grads can be supported on full RAs or through other funding mechanisms on faculty grants.
- Volunteers: GPSA office has created a thriving volunteer program to staff the office. We are currently seeking student art to display in the GPSA office. A juried art show will occur in Spring semester.

Recent Media

On occupy Albuquerque:

http://www.dailylobo.com/index.php/article/2011/10/permit_a_must_for_protestors

On travel and per diem policy:

http://www.dailylobo.com/index.php/article/2011/10/unm_state_split_travel_costs



To: GPSA Council

From: GPSA President

Date: 4/9/2012

Re: One-time GA/TA 1.75% Stipend Increase OR 10 new GA/TA positions for 2012-13 only

Opportunity

The budget under consideration by the Board of Regents for 2012-2013 currently includes a one-time, 1.75% compensation increase for faculty and staff. The compensation increase may be applied also to GA/TA stipends. In total, this would amount to (approximately) \$250,000 or between \$150 and \$250 per GA/TA. RA/PAs would not be included. GA/TAs who held an assistantship this Spring semester and have an assistantship next Fall semester would receive the increase in August or September. These are rough estimates.

There is a possibility for GPSA instead to advocate for creating approximately ten new assistantship positions on campus for 2012-2013. There would be no guarantee that these new positions would continue the following year.

The budget for 2012-2013 will be reviewed again in September, but there is no guarantee that compensation increases will be made permanent for faculty/staff/GA/TAs. If they are, which is deemed unlikely, it is not clear that new lines would be made permanent

Pros/Cons

- GPSA should advocate for new jobs on campus for graduate students.
- GPSA should advocate for competitive wages for those jobs.
- UNM GA/TAs are under-compensated compared to peer institutions. In one peer listing, UNM provides the second smallest minimum stipend to TA/GAs.
- Receiving a one-time compensation increase at the same time as faculty and staff solidifies the position of graduate students as critical UNM employees.
- If the increase is made permanent, higher compensation rates will make UNM more competitive in the national pool of graduate students.
- UNM has lost GA/TA assistantships in the budget rescission over the last three years.
- Providing new GA/TA lines may be more likely to become semi-permanent, even if they are funded the following year from a different revenue source. Departments may realize the value of providing for additional positions and prioritize funding to keep the positions beyond 2013.
- New GA/TA lines would be potentially available to anyone in those departments, not just those who hold assistantships in Spring 2012 and Fall 2012.
- GPSA is unlikely to have influence over which departments would receive the new assistantships.
- Neither proposal will effect RA/PAs or those students without assistantships.
- Neither proposal addresses institutional inequities, such as which students currently are less likely to receive assistantships.

Presidential Position

This opportunity to receive either form of support for assistantships on campus is a win for graduate students. UNM and GPSA should be looking to ultimately provide both more assistantships and better compensation for those positions. I will advocate and share with the UNM campus the priorities for this upcoming year, as decided by GPSA Council.



UNM GPSA News

Graduate and Professional Student Association

For over forty years GPSA has served to enhance the academic and intellectual environment for graduate and professional students at the University of New Mexico. As a previous leader in GPSA, we are excited to share the progress of your organization, and we are proud to follow in the lengthy tradition of excellence and dedication to the University and it's community that you helped establish.

With UNM's graduate and professional class increasing each year, GPSA's roll is indispensable. In fall 2010, UNM employed over a thousand graduate students in various assistantships for teaching, research, grading and other work. As of Fall 2010, the Provost's report estimated that nearly 40 percent of all undergraduate classes are either

taught or supported by graduate students. Project and Research Assistants also provide essential labor and services to faculty and organizations.



In continuing our outreach to students over the summer, this year GPSA collaborated with the Project for New Mexico Graduates of Color, the Office of Graduate Studies, and the recently established Graduate Resource Center to host an orientation for the incoming class. GPSA also gave short presentations at about 30 individual department and school orientations to inform students of the resources and services we provide. These orientations included new brochures as well as a noteworthy video describing the GPSA and its success (located here: <http://vimeo.com/26049968>).

One of the most prevailing missions of GPSA is securing funding for its membership. Through various avenues, GPSA was able to provide students \$176,455 of funding in the 2010-2011 academic year. Over 60 percent of that total came from our grants that directly support student research and travel to further our professional careers. Through GPSA's Finance Committee, over \$18,000 of that total was given to non-departmental student organizations as annual operational funding for the year. The last \$53,750 was provided through case-by-case appropriations requests to the GPSA Council for purposes ranging from engineering projects in developing countries to a flamenco concert series by a Theatre & Dance MFA student.

GPSA Council participation has been unprecedented in recent years, with thirty or forty representatives from various departments attending on a regular basis. Council meets monthly to address issues facing graduate and professional students across campus and are often the average student's first contact point with the larger student government.

As well as lobbying and advocacy efforts on students' behalf both on campus and in Santa Fe, GPSA continues to provide students with free printing and copying services in our office computer lab located in the Student Union Building. GPSA is proud to announce the launch of a new Graduate Student Dispute Resolution Office in collaboration with the Office of Graduate Studies. We are constantly undertaking new projects of every size to benefit the graduate and professional students of UNM.



Thank you for your service to our organization,

Katie Richardson
GPSA President
PhD Candidate, Physics & Astronomy



We want to get to know you!
Join us for our Fall 2011
Grad and Professional Student Meet Up

Food!

HELLO
my name is

Learn about on
campus and
community events
and resources

GPSA

A free swap
bring something
usable that you don't
need anymore and go
home with something
new!

Friday, October 7
6 pm - 8 pm

Meet other
students

El Chante: Casa de Cultura
804 Park Ave SW (SW Corner of Central and 8th)

Sponsored by the GPSA Student Support + Advocacy Committee, with support from the Graduate Resource Center
For more information: ssacommittee@gmail.com

Join GPSA on December 1st

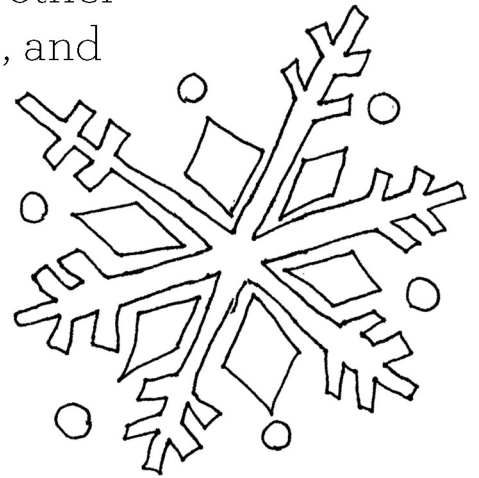
Student Leadership

Networking Tea

Enjoy tea and cookies while networking with other student organizations, professional students, and leaders at UNM.

3-4pm

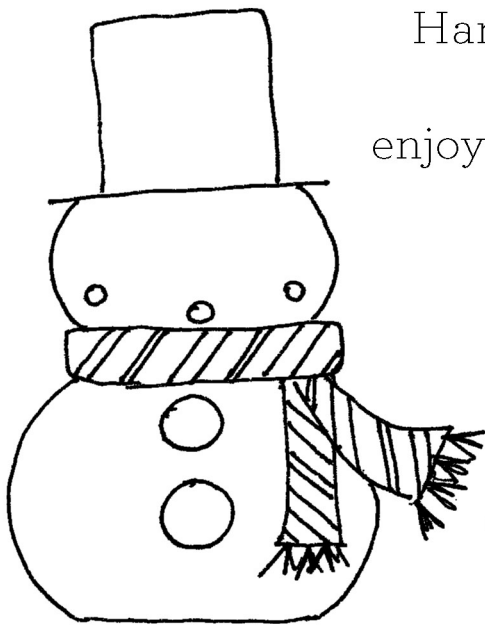
&



GPSA Holiday Party

Hang out and relax as we celebrate the end of another successful semester, enjoy delicious homemade treats, mingle and just kick back!

4-6pm



GPSA

Graduate and Professional Student Association

PROUDLY PRESENTS:

the GPSA Spring Mixer

AT

Marble Brewery

Thursday March 22, 2012

7 - 9pm

Snacks will be provided. So kick back, relax, and engage in imbibition while you bask in the company of fellow graduate and professional students.

Women in the Academy



**Ortega Hall Room 335
Thursday, March 22, 2012
3:00pm-5:00pm**

Join GPSA and the Women's Resource Center for a roundtable discussion of what it's like to be a woman in higher education. Increasingly, women outnumber and outperform men in college and in post-baccalaureate degree programs. But old habits, as they say, die hard, and centuries' worth of stereotypes and double standards, subtle and otherwise, can and do still make the academy feel like a Good Ol'Boys club. Too few people seem to be talking about these challenges, but we hope to change that, and we'll welcome and encourage anyone who wants to join the conversation.

Also sponsored by ASUNM, Graduate Resource Center, and Women Studies Program

For more information please contact the Women's Resource Center at
women@unm.edu — (505) 277-3716 — women.unm.edu



GPSA proudly presents Happy Hour!

@ the UNM Faculty and Staff Club
every Friday in April from 4-7pm

Live music and drink specials including \$2.50 domestic beers, \$3.50 imports, and fine wine for \$4.00-6.00.

Kick off the festivities with us Friday, April 6!



*If this event is a success it could turn into a regular event for graduate and professional students. Can you imagine how cool a regular on-campus watering hole would be?



online map




GPSA END OF YEAR PARTY

The *Graduate and Professional Student Association*
invites you to join us
for a special celebration
Friday, April 27th, 2012
at 7pm
at the *Faculty and Staff Club*.

We will be honoring our volunteers
and celebrating the amazing work
GPSA has accomplished this past year
with food and an appreciation ceremony.

Make sure to come early for Happy Hour from 4-7 pm.



*Please join CP&SA
as we welcome our new administration!*

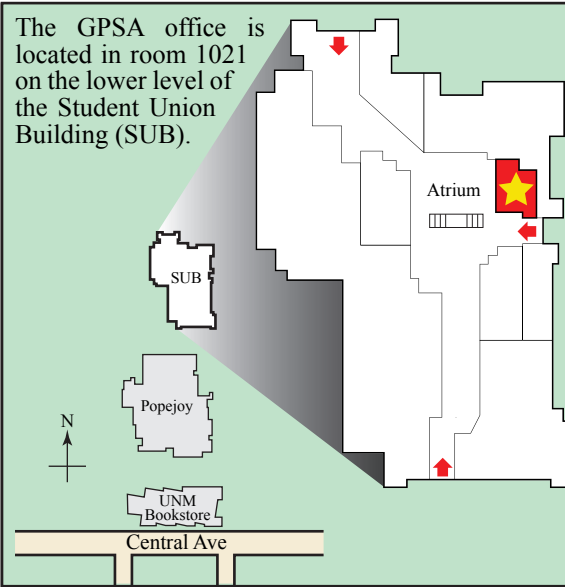
*Marisa Silva - CP&SA President
Kris Miranda - CP&SA Council Chair
take the oath of office
on Friday, May 11, 2012, 1 p.m.
Sub 3rd Floor Balcony*

What is GPSA?

The Graduate and Professional Student Association is a student-funded, student-staffed, and student-governed organization that has been serving graduate and professional students at the University of New Mexico since 1969.

Our goal is to enhance the academic and intellectual environment for the graduate and professional students at the University of New Mexico and to promote the rights, interests, and professional development of graduate and professional students within the university community, through advocacy, education and financial support.

The GPSA office is located in room 1021 on the lower level of the Student Union Building (SUB).



Contact Us:

SUB Room 1021
Phone - (505) 277-3803
Email: unmgpsa@gmail.com
www.unm.edu/~gpsa
www.facebook.com/unmgpsa

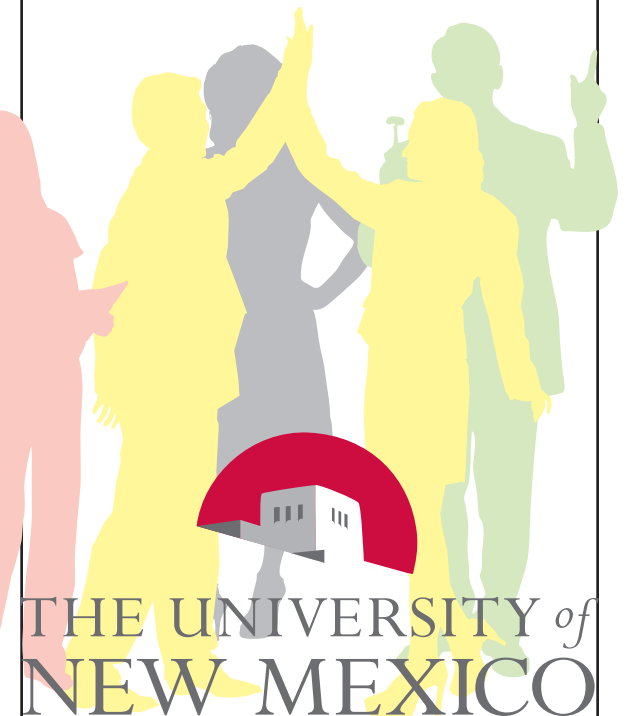
Join the GPSA Listserv

Address a new email to listserv@list.unm.edu. Enter subscribe GPSA-L <first-name last-name> in the body of the email, leave all other fields blank, and send away. You will receive a notification shortly after.

GPSA

Graduate and Professional Student Association

Advocating for graduate and professional students at the University of New Mexico since 1969



THE UNIVERSITY of
NEW MEXICO

What does it mean to be a GPSA member?

The GPSA is funded by a \$25 per semester student fee collected from each graduate and professional student enrolled at UNM, as well as other funding sources. These funds cover the GPSA's expenses including: student research and travel grants, academic and social events, student organizations, various GPSA committees, and a computer lab and printer for use by GPSA members.

What can GPSA offer you?

\$500 and \$5000 research and conference travel grants for individual students.

\$500 travel grants to further your professional career.

Lobbying for graduate/professional student concerns at the NM State Legislature.

Advocacy for graduate/professional students at the university level.

Free printing, scanning, and copying in the GPSA office.

Artwork promotion in the GPSA office.

Social and academic programming to enhance student life.

Room reservation for your student organization.

Funding for student events.

Get involved with GPSA!

Become a grant reader

Represent your department or school on the GPSA Council

Serve as a GPSA Court of Review Justice

Volunteer in the GPSA office

Join a university committee

Join an Executive Committee:

- Assistantships, Benefits, and Funding
- Elections
- Equity and Outreach
- Finance
- Grants
- Information Technology
- Lobby
- Media and Transparency
- Programs
- Student Support and Advocacy
- Tuition and Fees



Grants for Graduate and Professional Students:

Agency	Grant	Amount	Deadlines (at noon)	Purpose
GPSA	GRD	\$3,000 \$5,000*	9/23	Research *Research with a NM state agency
GPSA	SRAC	\$500	9/23, 2/17, 6/15	Research or conference travel to present research
GPSA	ST	\$500	9/23, 2/17, 6/15	Travel to events at which you are NOT presenting your own research
Career Services	S-CAP	\$600	Rolling beginning 1 month prior to semester	Attendance at an academic or professional conference
OGS	RPT	\$1,000	9/23, 2/6, 5/25	Research or conference travel to present research

For GPSA funds contact unmgpsagrants@gmail.com or visit

SAFE AREA / ~gpsa/funding.shtml

BLEED

TRIM LINE

3.5" x 2"

Resources for Graduate and Professional Students:

Graduate and Professional Student Association
www.unm.edu/~gpsa
unmgpsa@gmail.com
(505) 277-3803

African American Student Services
aaass.unm.edu

American Indian Student Services
aw4.unm.edu/aiss

Centro de la Raza
centro.unm.edu

Graduate Employees Together
email: UNMGET@gmail.com

LGBTQ Resource Center
lgbtqrc.unm.edu

Office of Graduate Studies
Graduate Resource Center
Graduate Student Funding Initiative
www.unm.edu/~grad

Office of International Programs and Studies
www.unm.edu/oips

Project for NM Graduate Students of Color
email: gradpeer@unm.edu

Student Health and Counseling
shac.unm.edu

UNM Employment Website
www.unm.edu/jobs

BLEED

TRIM LINE

3.5" x 2"

Student Information GPSA would like to receive semesterly and have tracked longitudinally (office with information)

1. Each of the following by department AND total:
 - a. Number of applied, admitted grad students each year (dept?)
 - b. Number of enrolled grad students each semester (EM)
 - c. Number of TA, GA, RA, PAs (OGS)
 - d. Average FTE of TA/GA (I assume most RAs are 0.5 FTE??) (OGS)
 - e. Average Stipends of TA, GA, RA (I assume most PAs receive the hourly rate of 14.40? Does this vary?) (OGS)
 - f. Calculate from 1a, 1c the percentage of students receiving assistantships (OGS)

2. Totals only:
 - a. Number of residents, non-residents (EM + OGS?)
 - b. Number of residents, non-residents paying any tuition (EM + OGS?)
 - c. Number of residents, non-residents with tuition waivers (EM + OGS?)
 - d. Total tuition paid by residents, non-residents (EM + OGS?)

3. We would love to see total assistantships on race, ethnicity, gender and orientation as well. Anecdotally, we have heard that some departments are preferentially awarding assistantships to traditionally overrepresented students.

OGS: Office of Graduate Studies
EM: Enrollment Management
dept: Department may have

College	Student Total	Assistantship Total	Percentage	GA TA RA PA Salaries	Avg Assistanship
Anderson School of Management	681	103	15%	\$458,243	\$4,449
Arts & Sciences	1879	1025	55%	\$6,790,779	\$6,625
Branch Campus		6			
College of Education	1133	150	13%	\$755,618	\$5,037
College of Fine Arts	182	98	54%	\$532,239	\$5,431
College of Nursing	180	22	12%	\$128,085	\$5,822
College of Pharmacy	354	14	4%	\$210,401	\$15,028
Extended University		12			
Institutes		12			
Medical Science	266	30	34%		
Office of Graduate Studies		90			
Other	5	233	2%		
School of Architecture & Planning	228	51	22%	\$146,724	\$2,877
School of Engineering	371	446	83%	\$831,348	\$1,864
School of Medicine	339	84	25%	\$568,853	\$6,772
University College	48	31	65%		
VP for Research		10		\$38,124	\$3,812
VP for Student Affairs		9		\$9,659	\$1,073
Public Administraton	219			\$33,854	
School of Law	357				



To: Regent Gallegos
 From: Katie Richardson, GPSA President
 Date: 2/14/2012
 Re: Non-resident tuition rates

The information below provides a brief overview of the number of students paying full tuition at non-resident rates. This information was provided by VP of Enrollment management Terry Babbitt and Dean Harrison with the Office of Graduate Studies.

As I alluded to in our conversation at the last Board of Regents meeting, a majority of students who are non-resident are receiving some form of tuition waiver, often through their assistantship positions. Additionally, many graduate students who are from out of state achieve New Mexican residency after their first year at UNM.

- There are 5880 graduate students enrolled at UNM for the Spring 2012 semester
- 4458 (75.8%) of those students are New Mexico residents
- 1422 (24.2%) of those students are non-residents
 - 857 are domestic
 - 565 are international
- 112 are paying full tuition

Non-Resident Domestic Students Paying Full Tuition				
Number of Students	% of Total Non-Resident Students	Non-Resident Tuition Owed	Scholarships and Grants	Tuition Paid
75	5.27%	\$746,712.95	\$121,680.76	\$667,219.51
International Students Paying Full Tuition				
Number of Students	% of Total Non-Resident Students	Non-Resident Tuition Owed	Scholarships and Grants	Tuition Paid
37	2.60%	\$280,216.29	\$12,041.38	\$268,174.91

Fall 2007 - Spring 2011 Average Non Resident Tuition		
	Fall	Spring
Classified as Non Resident	1635	1556
Paid Non-resident Rate	115	98

I have heard from the Provost on occasion that he is interested in increasing the number of international students on campus. GPSA would like any such increase to include a proportional increase in services to these students, namely funds for the Office of International Programs and Studies. GPSA knows that international students are an asset to campus and would hope that the appropriate programs to support international student success could be implemented as part of our long-range planning.

THE UNIVERSITY OF NEW MEXICO
MAIN CAMPUS AND EXTENDED SERVICES
GRAD SCHOOL MAJOR SUMMARY
Fall 2011

0111, GP		G1		G2		G3		G4		G6		G8		TOTAL		GRAND TOTAL
		GRAD 1ST MASTERS		GRAD 2ND MASTERS		GRAD DOCTORAL		GRAD CERT PROGRAM		GRAD DOCTORAL CAND		GRAD MFA				
		F	M	F	M	F	M	F	M	F	M	F	M	F	M	
DEPARTMENT_DESC	MAJOR_DESC															
	Inst Stds Intensive SLB N							5						5		5
*Interdisciplinary: A.S.	Latin American Studies	18	12								1			18	13	31
*Interdisciplinary:Engine	Engineering					55	177			1	4			56	181	237
	Manufacturing Engineering		5		1										6	6
AS American Studies	American Studies	12	7			20	7			6	1			38	15	53
AS Anthropology	Anthropology	5	7			74	34			6	6			85	47	132
AS Biology	Biology	14	15			44	36			6	3			64	54	118
AS Economics	Economics	1	10			14	32				5			15	47	62
AS Linguistics	Linguistics	8	12	1		21	12			1	4			31	28	59
Art Art History	Art History	11	2	2		15	4			1				29	6	35
	Art Studio											33	15	33	15	48
Biomedical Sci Grad Prg B	Biomedical Sciences	1	4			53	41			1	2			55	47	102
Chemical Nuclear Engineer	Chemical Engineering	1	6											1	6	7
	Nuclear Engineering	2	15											2	15	17
Chemistry	Chemistry					13	27			1	4			14	31	45
Civil Engineering Civil E	Civil Engineering	13	38	1	1									14	39	53
	Construction Management	1	5		1									1	6	7
College of Nursing	Nursing	112	14	1		38	4	4		6	1			161	19	180
College of Pharmacy	Pharmaceutical Sciences	4	3			1	3							5	6	11
Communication Journalism	Communication	13	7			27	7			2				42	14	56
Computer Science	Computer Science	8	43	2	1	13	61				1			23	106	129
Earth & Planetary Science	Earth & Planetary Science	18	8		1	9	7			6	6			33	22	55
Educ Leader Orgn Learning	Educational Leadership	27	11			24	12	17	6	6	5			74	34	108
	Org Learn & Instructional	58	14		2	21	18			6	2			85	36	121
Educational Specialties E	Art Education	30	9											30	9	39
	M-CULT Teacher & Childhood					17	7			4	1			21	8	29
	Special Education	94	23	6	1	26	12	1		6	1			133	37	170
Electrical Computer Engr	Computer Engineering	4	14											4	14	18
	Electrical Engineering	12	65		2									12	67	79
	Engineering						1								1	1

(Continued)

THE UNIVERSITY OF NEW MEXICO
MAIN CAMPUS AND EXTENDED SERVICES
GRAD SCHOOL MAJOR SUMMARY
Fall 2011

0111, GP		G1		G2		G3		G4		G6		G8		TOTAL		GRAND TOTAL
		GRAD 1ST MASTERS		GRAD 2ND MASTERS		GRAD DOCTORAL		GRAD CERT PROGRAM		GRAD DOCTORAL CAND		GRAD MFA				
		F	M	F	M	F	M	F	M	F	M	F	M			
DEPARTMENT_DESC	MAJOR_DESC															
English	Creative Writing											17	10	17	10	27
	English	22	14		1	30	13				1			53	28	81
FCM Masters in Public Hea	Public Health	32	8	4										36	8	44
FCM Physicians Assistand	Physician Assistant Studi	16	13	2	1									18	14	32
Foreign Languages Literat	Comp Lit & Cultural Studi	9	8	1										10	8	18
	French	5	1											5	1	6
	French Studies					1	4							1	4	5
	German Studies	7	2											7	2	9
Geography	Geography	7	18		1									7	19	26
History	History	14	20	2		17	19			6	9			39	48	87
Individual Fam Comm Educ	Counseling	63	21	2	1	6				1				72	22	94
	Counselor Education					5	4							5	4	9
	Educational Psychology	6	3			18	4			3	1			27	8	35
	Family Studies	20	2	1		9	2			2				32	4	36
	Nutrition	18												18		18
Lang Literacy Sociocultur	Communication					1								1		1
	Ed Thought & Sociocultura									1				1		1
	Educational Linguistics					10	4			2	2			12	6	18
	Lang, Literacy & Sociocul	71	10			54	14			12	3			137	27	164
Mathematics Statistics	Mathematics	8	15			9	28				3			17	46	63
	Statistics	3	9			2	8							5	17	22
Music	Music	38	46											38	46	84
NSMS Nano Science & Micro	Nanoscience & Microsystem	7	2			9	30							16	32	48
Orthopaedics Physical The	Physical Therapy					60	21							60	21	81
Pediatrics Occupational T	Occupational Therapy	61	7	4										65	7	72
Philosophy	Philosophy	4	18		1	7	15			2				13	34	47
Phys Perform Dev Phy Perf	Health Education	32	7											32	7	39
	Health PE & Recreation						2			2	1			2	3	5
	Physical Educ, Sports & E					18	30			1	2			19	32	51
	Physical Education	31	39		1									31	40	71

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THE UNIVERSITY OF NEW MEXICO
MAIN CAMPUS AND EXTENDED SERVICES
GRAD SCHOOL MAJOR SUMMARY
Fall 2011

0111, GP		G1		G2		G3		G4		G6		G8		TOTAL		GRAND TOTAL
		GRAD 1ST MASTERS		GRAD 2ND MASTERS		GRAD DOCTORAL		GRAD CERT PROGRAM		GRAD DOCTORAL CAND		GRAD MFA				
		F	M	F	M	F	M	F	M	F	M	F	M	F	M	
DEPARTMENT_DESC	MAJOR_DESC															
Physics Astronomy	Optical Science & Enginee	1	6			8	33			1	3			10	42	52
	Physics	1	6			15	67				3			16	76	92
Political Science	Political Science	1	1			14	15			1	2			16	18	34
Psychology	Psychology					42	19			14	1			56	20	76
SOE Mechanical Engineerin	Mechanical Engineering	5	55											5	55	60
SOM Pathology Medical Lab	Clinical Laboratory Scien	2												2		2
School Architecture Plann	Architecture	33	57	1	2									34	59	93
	Community & Regional Plan	39	33	1										40	33	73
	Historic Preservation & R							7	1					7	1	8
	Landscape Architecture	28	24	1	1									29	25	54
School of Public Admin	Public Administration	143	72	2	2								145	74	219	
Sociology	Sociology	7	3	1		17	13			6	2			31	18	49
Spanish Portuguese	Portuguese	2	5											2	5	7
	Spanish	16	9											16	9	25
	Spanish & Portuguese					17	4			5	2			22	6	28
Speech & Hearing Sciences	Speech-Language Pathology	36	3										36	3	39	
Surgery Dental Services	Dental Hygiene	12	2										12	2	14	
Teacher Education	Elementary Education	186	36	2										188	36	224
	Secondary Education	47	31	1	4									48	35	83
	Special Education									1				1		1
Theatre & Dance	Dance											5	1	5	1	6
	Dramatic Writing											2	3	2	3	5
	Theatre & Dance	4												4		4
UC Water Resources Progra	Water Resources	30	18										30	18	48	
TOTAL		1,534	973	38	25	854	851	34	7	120	81	57	29	2,637	1,966	4,603

**THE UNIVERSITY OF NEW MEXICO
MAIN CAMPUS AND EXTENDED SERVICES
GRAD SCHOOL MAJOR SUMMARY
Fall 2011**

0111, LW		L1		L2		L3		TOTAL		GRAND TOTAL
		LAW - FIRST YEAR		LAW - SECOND YEAR		LAW - THIRD YEAR				
		F	M	F	M	F	M	F	M	
DEPARTMENT_DESC	MAJOR_DESC									
School of Law Administrat	Law	54	69	54	58	62	60	170	187	357
TOTAL		54	69	54	58	62	60	170	187	357

0111, ME		M0		M2		M3		MA		MB		TOTAL		GRAND TOTAL
		MED POST BACC		MED PH 2 YEAR3		MED PH 3 YEAR4		MED PH 1 YEAR1		MED PH 1 YEAR2				
		M	F	M	F	M	F	M	F	M	F	M	F	
DEPARTMENT_DESC	MAJOR_DESC													
*DM (MD) Program	Medicine	1	44	29	38	30	54	42	49	52	185	154	339	
TOTAL		1	44	29	38	30	54	42	49	52	185	154	339	

0111, MG		G1		G2		G4		TOTAL		GRAND TOTAL
		GRAD 1ST MASTERS		GRAD 2ND MASTERS		GRAD CERT PROGRAM				
		F	M	F	M	F	M	F	M	
DEPARTMENT_DESC	MAJOR_DESC									
Anderson Schol Management	Accounting	54	31	4	7			58	38	96
	Business Administration	259	276	14	30	2	4	275	310	585
TOTAL		313	307	18	37	2	4	333	348	681

THE UNIVERSITY OF NEW MEXICO
MAIN CAMPUS AND EXTENDED SERVICES
GRAD SCHOOL MAJOR SUMMARY
Fall 2011

0111, PH		P1		P2		P3		P4		TOTAL		GRAND TOTAL
		PHARMACY 1ST YEAR		PHARMACY 2ND YEAR		PHARMACY 3RD YEAR		PHARMACY 4TH YEAR				
		F	M	F	M	F	M	F	M	F	M	
DEPARTMENT_DESC	MAJOR_DESC											
College of Pharmacy	Doctor of Pharmacy	54	36	58	30	50	38	50	38	212	142	354
TOTAL		54	36	58	30	50	38	50	38	212	142	354

THE UNIVERSITY OF NEW MEXICO
MAIN CAMPUS AND EXTENDED SERVICES
GRAD SCHOOL MAJOR SUMMARY
Spring 2012

0111, GP		G1		G2		G3		G4		G6		G8		G9		TOTAL		GRAND TOTAL
		GRAD 1ST MASTERS		GRAD 2ND MASTERS		GRAD DOCTORAL		GRAD CERT PROGRAM		GRAD DOCTORAL CAND		GRAD MFA		GRAD MFA CANDIDATES				
		F	M	F	M	F	M	F	M	F	M	F	M	F	M			
DEPARTMENT_DESC	MAJOR_DESC																	
	Inst Stds Intensive SLB N							5								5		5
*Interdisciplinary: A.S.	Latin American Studies	15	10								1					15	11	26
*Interdisciplinary:Engine	Engineering					55	178			1	6					56	184	240
	Manufacturing Engineering		6		1												7	7
AS American Studies	American Studies	9	7			19	7			4	1					32	15	47
AS Anthropology	Anthropology	5	7			73	32			6	8					84	47	131
AS Biology	Biology	14	14			43	33			6	3					63	50	113
AS Economics	Economics	1	8			13	29				5					14	42	56
AS Linguistics	Linguistics	9	11	1		21	13			1	3					32	27	59
Art Art History	Art History	10	2	2		15	5			1						28	7	35
	Art Studio											30	15			30	15	45
Biomedical Sci Grad Prg B	Biomedical Sciences	2	2			46	37			2	1					50	40	90
Chemical Nuclear Engineer	Chemical Engineering	3	9													3	9	12
	Nuclear Engineering	3	13													3	13	16
Chemistry	Chemistry	1				13	25			1	4					15	29	44
Civil Engineering Civil E	Civil Engineering	11	35	2	1											13	36	49
	Construction Management		7		1												8	8
College of Nursing	Nursing	121	11	1		38	4	4		10	1					174	16	190
College of Pharmacy	Pharmaceutical Sciences	3	2			1	3									4	5	9
Communication Journalism	Communication	12	7			26	7			1						39	14	53
Computer Science	Computer Science	8	40	2	1	12	57				1					22	99	121
Earth & Planetary Science	Earth & Planetary Science	17	8		1	7	7			6	5					30	21	51
Educ Leader Orgn Learning	Educational Leadership	33	13			22	12	21	6	6	3					82	34	116
	Org Learn & Instructional	54	21		2	20	16			6	2					80	41	121
Educational Specialties E	Art Education	27	8		1											27	9	36
	M-CULT Teacher & Childhoo					17	7			2	1					19	8	27
	Special Education	102	27	6	1	25	11	1		2	1					136	40	176
Electrical Computer Engr	Computer Engineering	4	13													4	13	17
	Electrical Engineering	15	62		2											15	64	79
	Engineering						1										1	1

(Continued)

THE UNIVERSITY OF NEW MEXICO
MAIN CAMPUS AND EXTENDED SERVICES
GRAD SCHOOL MAJOR SUMMARY
Spring 2012

0111, GP		G1		G2		G3		G4		G6		G8		G9		TOTAL		GRAND TOTAL
		GRAD 1ST MASTERS		GRAD 2ND MASTERS		GRAD DOCTORAL		GRAD CERT PROGRAM		GRAD DOCTORAL CAND		GRAD MFA		GRAD MFA CANDIDATES				
		F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	
DEPARTMENT_DESC	MAJOR_DESC																	
English	Creative Writing											16	10		1	17	10	27
	English	23	12		1	29	13			2						54	26	80
FCM Masters in Public Hea	Public Health	27	9	3												30	9	39
FCM Physicians Assistand	Physician Assistant Studi	15	13	2	1											17	14	31
Foreign Languages Literat	Comp Lit & Cultural Studi	8	6	1												9	6	15
	French	6	1													6	1	7
	French Studies					1	4									1	4	5
	German Studies	6	2	2												8	2	10
Geography	Geography	7	17		1											7	18	25
History	History	15	21	2		17	19			6	10					40	50	90
Individual Fam Comm Educ	Counseling	60	23	2	1	6				1						69	24	93
	Counselor Education					2	4			1						3	4	7
	Educational Psychology	6	2			13	5			3	1					22	8	30
	Family Studies	19	2	1		9	2			1						30	4	34
	Nutrition	19														19		19
Lang Literacy Sociocultur	Ed Thought & Sociocultura									1						1		1
	Educational Linguistics					11	4			2	2					13	6	19
	Lang, Literacy & Sociocul	78	10	1		46	13			11	3					136	26	162
Mathematics Statistics	Mathematics	7	14			10	25				2					17	41	58
	Statistics	4	9		1	3	7									7	17	24
Music	Music	38	50													38	50	88
NSMS Nano Science & Micro	Nanoscience & Microsystem	5	2			9	29									14	31	45
Orthopaedics Physical The	Physical Therapy					60	20									60	20	80
Pediatrics Occupational T	Occupational Therapy	46	7	4												50	7	57
Philosophy	Philosophy	4	16		1	7	12			1						12	29	41
Phys Perform Dev Phy Perf	Health Education	37	5													37	5	42
	Health PE & Recreation						1			2						2	1	3
	Physical Educ, Sports & E					20	29			2	2					22	31	53
	Physical Education	35	40		1											35	41	76

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THE UNIVERSITY OF NEW MEXICO
MAIN CAMPUS AND EXTENDED SERVICES
GRAD SCHOOL MAJOR SUMMARY
Spring 2012

0111, GP		G1		G2		G3		G4		G6		G8		G9		TOTAL		GRAND TOTAL
		GRAD 1ST MASTERS		GRAD 2ND MASTERS		GRAD DOCTORAL		GRAD CERT PROGRAM		GRAD DOCTORAL CAND		GRAD MFA		GRAD MFA CANDIDATES				
		F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	
DEPARTMENT_DESC	MAJOR_DESC																	
Physics Astronomy	Optical Science & Enginee	1	6			9	33					3				10	42	52
	Physics	1	8			13	60					2				14	70	84
Political Science	Political Science	2	1			13	13				1	4				16	18	34
Psychology	Psychology					42	18				9	2				51	20	71
SOE Mechanical Engineerin	Mechanical Engineering	8	54													8	54	62
SOM Pathology Medical Lab	Clinical Laboratory Scien	2	2													2	2	4
School Architecture Plann	Architecture	29	51	1	2											30	53	83
	Community & Regional Plan	36	25	1												37	25	62
	Historic Preservation & R								5							5		5
	Landscape Architecture	29	22	1	1											30	23	53
School of Public Admin	Public Administration	146	76	2	2											148	78	226
Sociology	Sociology	6	2	1		16	14				6	2				29	18	47
Spanish Portuguese	Portuguese	1	5													1	5	6
	Spanish	19	11													19	11	30
	Spanish & Portuguese					15	4				2	2				17	6	23
Speech & Hearing Sciences	Speech-Language Pathology	32	3													32	3	35
Surgery Dental Services	Dental Hygiene	13	1													13	1	14
Teacher Education	Elementary Education	186	34	4	1											190	35	225
	Secondary Education	56	27		4											56	31	87
Theatre & Dance	Dance											5	1			5	1	6
	Dramatic Writing											2	3			2	3	5
	Theatre & Dance	2														2		2
UC Water Resources Progra	Water Resources	25	22													25	22	47
TOTAL		1,538	954	42	28	817	813	36	6	106	81	53	29		1	2,593	1,911	4,504

THE UNIVERSITY OF NEW MEXICO
MAIN CAMPUS AND EXTENDED SERVICES
GRAD SCHOOL MAJOR SUMMARY
Spring 2012

0111, LW		L1		L2		L3		TOTAL		GRAND TOTAL
		LAW - FIRST YEAR		LAW - SECOND YEAR		LAW - THIRD YEAR				
		F	M	F	M	F	M	F	M	
DEPARTMENT_DESC	MAJOR_DESC									
School of Law Administrat	Law	52	67	53	58	53	53	158	178	336
TOTAL		52	67	53	58	53	53	158	178	336

0111, ME		M2		M3		MA		MB		TOTAL		GRAND TOTAL
		MED PH 2 YEAR3		MED PH 3 YEAR4		MED PH 1 YEAR1		MED PH 1 YEAR2				
		F	M	F	M	F	M	F	M	F	M	
DEPARTMENT_DESC	MAJOR_DESC											
*DM (MD) Program	Medicine	46	30	40	30	53	41	47	50	186	151	337
TOTAL		46	30	40	30	53	41	47	50	186	151	337

0111, MG		G1		G2		G4		TOTAL		GRAND TOTAL
		GRAD 1ST MASTERS		GRAD 2ND MASTERS		GRAD CERT PROGRAM				
		F	M	F	M	F	M	F	M	
DEPARTMENT_DESC	MAJOR_DESC									
Anderson Schol Management	Accounting	45	27	5	9			50	36	86
	Business Administration	268	282	11	28	5	2	284	312	596
TOTAL		313	309	16	37	5	2	334	348	682

THE UNIVERSITY OF NEW MEXICO
MAIN CAMPUS AND EXTENDED SERVICES
GRAD SCHOOL MAJOR SUMMARY
Spring 2012

0111, PH		P1		P2		P3		P4		TOTAL		GRAND TOTAL
		PHARMACY 1ST YEAR		PHARMACY 2ND YEAR		PHARMACY 3RD YEAR		PHARMACY 4TH YEAR				
		F	M	F	M	F	M	F	M	F	M	
DEPARTMENT_DESC	MAJOR_DESC											
College of Pharmacy	Doctor of Pharmacy	53	36	57	29	48	39	52	38	210	142	352
TOTAL		53	36	57	29	48	39	52	38	210	142	352

Award Recognition Ceremony Hosted by Student Activities: April 5th, 2012

Introduce myself : Physics PhD, GPSA President

Introduce GPSA

- Community
- Academic and professional development (grants, collaboration with GRC)
- Advocate on behalf of graduate students
- form collaborative partnerships
- What we have accomplished this year has been as a result of partners = THANK YOU

Outstanding Committee Chair of the Year: Saliha Qasemi

- 1st person I'd like to recognize has dedicated countless hours to students, often unseen and behind the scenes
- She has been asked to shoulder, alone, and in stressful circumstances, most difficult GPSA committee
- If any committee might have needed help, it would have been hers
- Instead she has coordinated a team of skilled individual leaders on her committee
- Under her direction, the committee has consistently served students and provided the professional face to GPSA
- For her hard work and excellent leadership: Outstanding Committee Chair of the Yr to Saliha Qasemi

Excellence in Ethics: Corbin Casarez

- “Perfect courage is to do without witnesses what one would be capable of doing with the world looking on” -Francois Duc de Rochefoucault
- This GPSA member provides GPSA with a moral compass
- We have shifted direction time and time again as an organization because of his commitment to and doing the right thing himself, and communicating the imperative of the right action to others
- He not only talks the talk, but he also walks the walk.
- Every person that he comes in contact with feels like they are actually being listened to by our awardee. He has been known to dedicate hours and even whole days to talking to a colleague in distress, all while trying to complete his own PhD
- For the commitment of his character that he so generously shared with our organization, Excellence in Ethics award to Corbin Casarez

President's Award for Innovative Leadership: Travis McIntyre

- The next person I have the honor of recognizing, I think of as one in a million
- He thinks of creative solutions that bridge the gap between communities
 - between students and administration
 - even between republicans and democrats
- GPSA has been extremely lucky to have his leadership in drafting and lobbying for GPSA's most ambitious and also the most successful legislative bill
- In the process of lobbying for this bill, Mr. McIntyre made friends far and wide, and it is his engaging, warm personality that has brought GPSA a network of allies across the campus. To this we are deeply indebted
- GPSA members have responded resoundingly to his leadership and original thinking, in collaborating with faculty and staff club to open Happy Hours to graduate students at the

Faculty/Staff club for the month of April

- To top it all, he saved students a million dollars in securing the continued support from the mayor for the Bus pass program
- It is my pleasure to award President's Award for Innovative Leadership to Travis McIntyre

Distinguished Leader of the Year: Matt Rush

- The next leader I have the opportunity to recognize has been a steady force in GPSA
- I first came into contact with him as a GPSA grants reader
- Since that time, three years ago, this person has risen to become a leader among leaders
- Everywhere that you might imagine a steady and guiding hand might be needed, this person is there, ready to not just fill a seat in a committee, or a chairship, or be volunteered for work at the end of a 10 hour meeting
- but also to stand up when it is unpopular, advocate with those in the minority, set an example and point the way forward for the whole organization
- Many of GPSA's awardees will be graduating, and I know that GPSA is in the best of hands with our
- Distinguished Leader of the Year: Matt Rush

Award for Exceptional Dedication to GPSA Students: Kris Miranda

- There are some people in every office without whom nothing would happen at all
- This individual is the first one in in the morning, the last one out at night
- He is the face of GPSA to anyone walking in the office
- In this role, he not only has taken it upon himself to provide cookies and create a welcoming environment in the office
- but he tirelessly dedicated himself to assist every student
- The awardee has been a hidden, supportive force behind every individual committee chair at GPSA
- I have personally relied on this awardee for everything
- There is not a single aspect of GPSA life that he has not touched
- Honestly, student government could not have functioned without him.
- It is with humility that I give the most tireless GPSA servant, the award for Exceptional Dedication to GPSA Students, Kris Miranda,

Brian Colon Exemplary Service Award: Japji Hundal

- Saved the best for last
- The most distinguished award I am presenting tonight is the Brian Colon Exemplary Service Award
- This graduate student has been dedicated to GPSA since before I was a student on campus
- He has served as a Project Assistant at OIPS and PNMGC, as president of World Student Alliance and as GPSA Chief of Staff
- He has sacrificed much of himself in serving students year after year
- No one is more in tune with the concerns of graduate students across campus.
- His commitment to the democratic expression of the student voice is unparalleled
- His friendship, not just his advice, has been invaluable to me
- It has been an honor working with him.

- It is my privilege to present to you, the one the only, the awesome, Japji Hundal, Brian Colon Exemplary Service Award

Conclusion

- Many award recipients today are graduating this year
- Consider UNM grad school
- We hope to see you become active in GPSA!

Graduate Professional Student Association (GPSA) Quick Guide
Student Support Committee Resources



*Contributors: Graduate Resource Center (GRC) & The Women's Resource Center
Christine Abassary, email for updates: abassarychr@gmail.com, author*

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One Stop: Mesa Vista Hall

Web: <http://www.unm.edu/admissions/guidelines/graduate.html> & <http://finaid.unm.edu/>

Refer to Office of Graduate Studies (OGS) for more information regarding graduate students.

Also individual Academic Department's <http://www.unm.edu/> for specific requirements.

Phone: (505)-277-8900/ 1-800-CALLUNM

Catalog

Web: <http://www.registrar.unm.edu/catalog/index.php>

Services: All University policies.

Children's Campus: Childcare

Web: <http://childcare.unm.edu>

Phone: 277-3365

Services: Childcare available to students, staff and faculty. Call for availability.

Employment Website: Staff & Faculty Jobs

Web: <http://www.unm.edu/jobs/>

Services: Full, part-time (p/t), and temporary staff and faculty positions. Tuition remission/benefits and continuing education credit is available to full and p/t staff and faculty.

Information Technologies (IT)

Web: <http://it.unm.edu>

Phone: 277-5757 (IT Support Center)

Non-Degree Graduate Student Services

Web: <http://www.unm.edu/grad/ndc/ndc.html>

***Office of Graduate Studies (OGS)** Humanities Building, Suite 107

Web: www.unm.edu/grad

Related Link: <http://www.unm.edu/grad/contact/listserv.html> (**Sign up on the listserv to receive funding information & Graduate Assistantship information posted regularly*)

Phone: Main Office: (505) 277-2711

Assistantship Contracts: 277-7344

Scholarships and Fellowships: 277-6062

Program Advancement and Completion: 277-7398

Resources for Graduate Students:

http://www.unm.edu/grad/indices/index_initiatives.html

Off Campus Housing

Web: <http://och.unm.edu>

Phone: 505-277-7868

Parking & Transportation Services:

Web: <http://pats.unm.edu/>

Student Government Accounting Office (SGAO)

Web: <http://www.unm.edu/~sgao/>

Phone: (505) 277-7888

Services: The Student Government Accounting Office (SGAO) is a service department of the University of New Mexico that processes all funds allocated by ASUNM & GPSA, the undergraduate and graduate student governments. There are over 250 clubs and organizations funded through allocation of student fees. SGAO serves as an intermediary between the University's accounting offices and the student organizations funded by ASUNM and GPSA.

Student Activities Center (SAC)

Web: <http://sac.unm.edu/>

Phone: (505) 277-4706

Services: Learn about the many exciting out-of-the-classroom possibilities available at UNM. Opportunities range from student government and concert promotion to community service and leadership development including: Welcome Back Days, Friday Night Live, Lobo's Got Talent, Student Organizations Student Governments, Fraternities and Sororities (Greek Life), Student Government Accounting Office (SGAO), Information and Publications, Honors, Awards and Recognition, Off-Campus Housing List, & Student Advocacy.

Student Employment

Web: <http://www.unm.edu/~wsestudy/>

Phone: 277-3511

The UNM Pathfinder

Web: <http://www.unm.edu/grad>

Services: The most comprehensive handbook of student services at UNM.

Academic & Professional Resources

Career Services

Web: <http://www.career.unm.edu/>

Phone: (505) 277-2531

Services: Career Advisement, Career Fairs, Career Resource Lab, Cooperative Education, Job/Internship Listings, Student Conference Awards Program (S-CAP), On-Campus Recruiting, & Workshop Series.

Center for Academic Program Support (CAPS)

Web: <http://caps.unm.edu/>

Related link: <http://caps.unm.edu/online/smarthinking> (Washington DC based organization that provides 24 hour tutoring 7 days a week).

Center for English Language and American Culture (CELAC)

Web: <http://www.unm.edu/~celac/>

Services: Intensive English program designed for international students and/or professionals.

Center for Student Success, College of Education

Web: <http://coe.unm.edu/administration/facilities/center-student-success/>

Services: Career Assessment, Career Counseling, Course & Program Specifics Preparation for Field Service, Leadership Development, Professional Development, Prospective Student Recruitment, and more...

Phone: (505) 277-3190/ **email:** coeac@unm.edu

College of Education, Technology Education Center (TEC Bldg.) & Copy Center

Web: <http://tec.unm.edu/>

Services: Student accounts for college of education students. Printing allotment and Copy Center.

Copy Centers

Web: <http://www.unm.edu/~copyctr/>

Phone: 505-277-8267 (Dane Smith Hall), 505-277-7276 (COE Technology & Education Center, Room 176), 505-272-4900 (Basic Med Sciences Bldg, Room B55)

Services: Full copying services.

Campus Office of Substance Abuse & Alcohol Prevention (COSAP):

Web: <http://www.unm.edu/~cosap/>

Phone: 505-277-2795

Services: Prevention Programs. Internship placement services.

Graduate Resource Center (GRC)

Web: <http://www.unm.edu/grad/grc/grc.html>

Services: Assistance with Writing & Research, Individual Appointments,

Dissertation Writing and Support Groups, Workshops, Online Writing Lab (OWL), Types of Writing, Statistics, Instructional Support, and Language.

Graduate Student Funding Initiative (check calendar for updates):

Web: <http://research.unm.edu/graduatefunding/> - see chronological schedule and program details. GSFI is a collaborative effort of the Office of Vice President for Research (**Web:** <http://research.unm.edu/>), Office of Graduate Studies, GRC, University Libraries, GPSA, PNMGC, CAPS, and others.

Services: Workshops in four certificate programs: Grant-writing and Proposal Preparation, PI Eligibility, Responsible Conduct of Research, and Research Compliance, individual appointments and assistance (one-on-one and by email) with grant proposal writing, research.

Office of Vice President

Web: <http://research.unm.edu/>

Office of International Programs & Studies

Web: <http://www.unm.edu/oips/>

email: oips@unm.edu

Phone: 505-277-4032

Office of Student Affairs

Web: <http://studentaffairs.unm.edu/>

email: ovpsa@unm.edu

Phone: 505-277-0952

Teaching Assistant Resource Center/International-Teaching Assistant Resource Center (TARC/I-TARC)

Web: <http://www.unm.edu/grad/tarc/tarc.html>

The Statistical Consulting Clinic

Web: <http://www.math.unm.edu/stat/clinic.html>

University Libraries

Web: <http://elibrary.unm.edu>

Services: Availability of electronic resources and databases, Interlibrary Loan, Ask a Librarian, *Registered students are eligible for an allotment of free copying/printing at the UNM libraries.

Writing Across Communities

Web: <http://www.unm.edu/~wac/>

Dispute Resolution/Legal/Low Cost/Free

Law School

Phone: 505-277-5265 (Students/Staff low income. Depends on legal issue. Contact during the semester to prequalify for an appointment.)

Services: Legal Advice, Consultation, and Referral.

The UNM Clinical Law Program has compiled a list of attorneys who will provide pro bono or reduced fee representation to clients we cannot serve (Access to Justice Practitioner Network).

Business & Tax

Web: <http://lawschool.unm.edu/clinic/business-tax-clinic>

Office of Equity & Inclusion

Web: <http://diverse.unm.edu/>

Email: diverse@unm.edu

Phone: 505-277-2611

Office of Equal Opportunity (OEO)

Web: <http://www.unm.edu/~oeounm/>

Phone: (505) 277-5251

Related link: US Equal Opportunity Employment Commission (EEOC): <http://www.eeoc.gov/>

Health & Counseling

UNM Student Health & Counseling

Web: www.unm.edu/~shc1/

Phone: Medical appots. 505-277-3136/ Counseling: 505-277-4537

Services: Medical plans available to students, on campus: medical care, massage, & pharmacy.

Accessibility Resource Center

Web: <http://as2.unm.edu/>

Services: Offers services to self identified students with disabilities.

Dental Services

Web: <http://hsc.unm.edu/som/surgery/dentalhy/clinics.shtml>

Phone: 272-4106

Services: Low-cost dental services with special discounts to UNM students.

Hospitals

Web: hospitals.unm.edu/

Phone: (505) 272-2111

Agora Crisis Center:**Web:** <http://www.unm.edu/~agora>**Phone:** 277-3013**Services:** Counseling help-line 9am-midnight, walk-in (call ahead for appointment if possible).**Counseling, Assistance & Referral Services ([CARS](http://cars.unm.edu/))****Web:** <http://cars.unm.edu/>**Phone:** (505) 272-6868**Services:** Counseling for Staff & Faculty**Dept. of Psychology Clinic:** 277-5164. **By appointment only (professional trainees)****Services:** Intake during the beginning of the fall semester. Year round.**Manzanita Counseling Center:** 277-7311. **By appointment only (professional trainees)****Services:** Intake during the beginning of the fall semester. Open fall & spring semesters.**UNM Psychiatric Center/ Inpatient and Outpatient Services****Web:** <http://hospitals.unm.edu/hospitals/unmpc.shtml>**Phone:** 272-2800**UNM Psychiatric Emergency Services:****Phone:** 272-2920**Recreation****Movies/Student Activities/SUB Theater****Web:** <http://movies.unm.edu/>**Phone:** 277-0481**Services:** Low cost movies throughout the semesters in the SUB.**Recreational Services****Web:** <http://recsvcs.unm.edu>**Phone:** 277-4347**Services:** Aquatics/Pool, Bike Shop/Outdoor Camping Equipment Rental, Fitness**classes, Getaways/Hiking/Camping, Intramurals:** Sport activities offered by RecreationalServices include flag football, soccer, slow-pitch softball, volleyball. Badminton, basketball, golf, tennis, and many others. Co-recreational offerings include slow-pitch softball, indoor soccer and basketball. **& Weight Room.****UNM Ticketing Services****Web:** <http://www.unmtickets.com/>

Venues: UNM Arena, UNM Stadium, Popejoy Hall, Rodey Hall, Keller Hall

The "X", Woodward Hall, Carlisle Studio, The "SUB", and Conference Center

Student Organizations, Peer Mentoring & Student Support

Please check for any updated information with the Student Activities Center (SAC): <http://sac.unm.edu/> or Contact the GPSA Student Support Committee for including current information as organizational & contact information is subject to change.

Thank you!

African American Student Services

Web: <http://aass.unm.edu/>

Phone: (505) 277-5645

Services: Academic Advising, Advocacy and Liaison, Community Relations, Emotional Support Environment, Financial/Employment Assistance, and Mentoring.

American Indian Student Services

Web: <http://aiss.unm.edu/>

email: aiss@unm.edu

Phone: (505) 277-6343

Services: Academic Advisement, Financial Aid Advisement, Tribal, Private, and Institutional Scholarship Information, Tutoring, Computer Pod, Cultural Programs, Study Area, Job Postings, Mentorship, Volunteer Opportunities, Social Events, and Copy & Fax Services.

American Society of Civil Engineers

email: mpeters7@unm.edu

American Studies Graduate Student Association

email: myazzi02@unm.edu

Anthropology Graduate Student Union

email: saheyng@unm.edu

Art Education Graduate Student Association /UNM Student Chapter of the National Art Education Association

email: ArtEd.GSA@gmail.com

Associated Students of the University of New Mexico-General Government (ASUNM)

Web: <http://asunm.unm.edu/>

Phone: 505.277.5528

Services: ASUNM is the undergraduate student government comprised of three branches: Executive , Legislative, and Judicial.

Association for the Advancement of Minorities in Medicine

email: AANMM@salud.unm.edu

Association of Geology Graduate Studentsemail: AGGS-L@unm.edu**Association of Graduate Business Students**email: asmagbs@gmail.com**Bangladeshi Student Association at UNM**email: dewan@cs.unm.edu**Biology Graduate Student Association**email: bgsaunm@gmail.com**Biomedical Sciences Graduate Student Society (BSGSS)**email: CFranco@salud.unm.edu**Black Graduate and Professional Student Association (BGPSA)****Web:** <http://www.unm.edu/~bgpsa/>**Services:** Networking, mentorship, counseling, career development, research design scholarship.**Business Law Society**email: unm-bls@law.unm.edu**Civil Engineering Grad Student Association**email: schara@UNM.EDU**Communication and Journalism Graduate and Professional Association**email: klythgoe@unm.edu**Community and Regional Planning Graduate Student Association**email: crpgsa@unm.edu**Commuter and Non-Traditional Student Office (ANTS)****Web:** <http://www.unm.edu/~antsunm/resources.shtml>**Phone:** 277-4150**Services:** Reference Shelf, Financial Aid / Online Applications, Adult Student Resources General College Resources, Resources for Persons with Disabilities, Distance Learning Resources, Career Search, Basic Job Resources, Study Skills, Consumer Resources and Search Engines and Directories.

Computer Science Graduate Student Association

email: bedwards@cs.unm.edu

Economics Graduate Student Association

email: mmorriso@unm.edu

Electrical and Computing Engineering

email: gradstudents@ece.unm.edu

El Centro de la Raza

Web: <http://elcentro.unm.edu/>

Phone: 277-5020

Services: Student support, advisement, community involvement, computers, copier, & fax.

English Graduate Student Association

email: egsa@unm.edu

Foreign Language & Literature Graduate Student Association

email: lceylan@unm.edu

Geography Student Association

email: gsa.unm@gmail.com

Graduate Art Association

email: mschu101@unm.edu

Graduate Association of Students in Psychology

email: tmargett@unm.edu

Graduate Employees Together (GET)

email: unmGET@gmail.com

Services: Open group for graduate employees advocating for the rights of academic labor.

Graduate Professional Student Association

Web: <http://www.unm.edu/~gpsa/>

Phone: 277-3803

Services: Research grants, Involvement in student government, free copying/printing, computer lab, student support & advocacy, and volunteer opportunities.

Graduate Student Nurses Associationemail: wschluter@salud.unm.edu**Graduate Students in Mathematics and Statistics**email: smoiseev@unm.edu**Health Education Council**email: raguilar@unm.edu**Hemisphere**email: maxine@unm.edu**High Desert Linguistics Society**email: hds@unm.edu**History Graduate Student Association**email: hgsa@unm.edu**Individual, Family & Community Education Graduate Student Association**email: dcmiesem@unm.edu**J. Reuben Clark Law Society**email: bied93@hotmail.com**Language, Literacy and Sociocultural Studies (LLSS) Graduate Student Association**email: llssgrad@unm.edu**Mechanical Engineering Graduate Association**email: amen@unm.edu**Nanoscience and Microsystems Graduate Student Association**email: nsmgsa@unm.edu**Out Queer grads: LGBTQQIA Graduate and Professional Students**email: elisita@unm.edu**Philosophy Graduate Student Association**email: lguerrer@unm.edu**Physics and Astronomy**email: benjohns@unm.edu

Political Science Graduate Student Association

email: lbryant@unm.edu

Print Club of University of New Mexico

email: printunm@unm.edu

Project for NM Graduate Students of Color (PNMGC)

Web: <http://www.unm.edu/grad/pnmgc/pnmgc.html>

email: gradpeer@unm.edu

Phone: 505-277-7397

Services: Graduate run program to increase retention and recruitment of students of color. Undergraduate outreach initiatives, dissertation, thesis and comps workshops, monthly social hours, monthly brown bag lunches, end of the year social event and the sponsoring and promotion of cultural events.

Public Administration Graduate Student Association

email: proybal@unm.edu

Raza Graduate Student Association

email: razagsa@unm.edu

Society of Native American Graduate Students (SNAGS)

Web: <http://www.unm.edu/~snags06/>

Phone: 277-1809

Services: The purpose of the SNAGS is to better represent growing concerns and interests of graduate students at UNM.

Sociology Graduate Student Association

email: spbettez@unm.edu

Spanish and Portuguese Graduate Student Association

email: sp.pt.gsa@gmail.com

Special Education Graduate Student Association

email: segso@unm.edu

Student Action Network (SAN)

email: unmsc@unm.edu

Student Bar Association

email: unm-sba@law.unm.edu

Student Coalition for Diversity

email: gradpeer@unm.edu

Teacher Education Graduate Student Association

email: ewaldsch@unm.edu

The Women's Resource Center (WRC)

Web: <http://www.unm.edu/~women/>

Phone: (505) 277-3716

Services: WRC offers crisis intervention and information referral. Check the WRC [Calendar](#) of Events for specific programs. Breastfeeding Support Program, Computer Pod, Library Video Library, Support: Addictions, Eating Disorders, Gender, Violence Against Women Women's Health, Single Mothers, Lesbian, Gay, Bisexual & Transgender, Anti-racism, Photo Albums, Scholarships, Financial Literacy, Activism, and Community Events.

Veterans Resource Center (VRC)

Web: <http://vrc.unm.edu/>

Services: Scholarships, VA benefits, resources, & support.

Resources: Greater Albuquerque

General: Albuquerque

Web: <http://www.cabq.gov/311/>

Phone: 311 (information on city services)

Services: Official city website. Access to all city departments and information.

Find Resources/ Non Profit programs complete listing

Web: <http://www.refersoftware.com/uwcnm/> Go to United Way 211 Resource Central NM

Colleges

See New Mexico Higher Education Department (HED) for complete listing: *<http://www.hed.state.nm.us/Inst.aspx> *hint JOBS!

Associate Degree Colleges / Community Colleges:

Central New Mexico Community College

525 Buena Vista Dr. SE, Albuquerque

Web: <http://www.cnm.edu/>

Phone: 505.224.3000 Main,

505.224.5551 Montoya, 505.224.5301 Westside

Clovis Community College

417 Schepps Blvd., Clovis

Web: <http://www.clovis.edu/>

Phone: 575.769.2811

Crownpoint Institute of Technology

P.O. Box 849, Crownpoint

Phone: 505.786.4100

Crownpoint Center, P.O. Box 57, Crownpoint

Dine College

Shiprock, P.O. Box 580

Phone: 505.368.3564

505.786.7391/ 877-988-DINE (3463)

Web: <http://www.dinecollege.edu/>

Crownpoint Center, P.O. Box 57

Phone: 505.786-7391

Eastern New Mexico University-Roswell Branch

Web: <http://www.roswell.enmu.edu/>

Phone: 1.800.243.6687

Eastern New Mexico-Ruidoso

Box 6000, Ros

Web: <http://www.ruidoso.enmu.edu/>

Phone: 1.800.934.3668

Luna Community College

366 Luna Drive, Las Vegas

Web: <http://luna.edu/>

Phone: 505.454.2500 Las Vegas

and Santa Rosa, 505.438.5009 Springer

Mesalands Community College

911 South Tenth Street, Tucumcari

Web: <http://www.mesalands.edu/>

Phone: 575.461.4413

New Mexico Junior College

Financial Aid Office
5317 Lovington Highway, Hobbs
Web: <http://www.nmjc.edu/>
Phone: 575.392.5172, 1.800.657.6260

Northern New Mexico University (NMSU)

2400 North Scenic Drive, Alamogordo
Web: <http://nmsua.edu/>
Phone: 575.439.3700

NMSU-Dona Ana Branch

Campus Box 3DA, Las Cruces
Web: <http://dabcc-www.nmsu.edu/>
Phone: 575.527.7500

Northern New Mexico College

921 Paseo De Oate, Espanola
Web: <http://nnmc.edu/>
Phone: 505.747.2100

Santa Fe Community College

Web: <http://www.sfcc.edu/>
Phone: 505.428.1000

University of New Mexico (UNM)-Gallup

200 College Road, Gallup
Web: <http://www.gallup.unm.edu/>
Phone: 505.863.7524

UNM-Valencia Branch

280 La Entrada, Los Lunas
Web: <http://www.unm.edu/~unmvc/>
Phone: 505.865.1636

New Mexico Military Institute

Admissions Office
101 West College Blvd, Roswell
Web: <http://www.nmmi.edu/index.htm>
Phone: 575.622.6250, 1.800.421.5376

NMSU-Carlsbad Branch

1500 University Drive, Carlsbad
Web: <http://cavern2.nmsu.edu/~nmsuc/nmsucmain/>
Phone: 575.234.9200

NMSU-Grants Branch

1500 Third Street, Grants
Web: <http://grants.nmsu.edu/>
Phone: 505.287.7981

San Juan College

4601 College Blvd, Farmington
Phone: 505.326.3311, 1.800.232.6327
Web: <http://www.sjc.cc.nm.us/pages/1.asp>

Southwestern Indian Polytechnic Institute 6401 Richards

Web: <http://www.sipi.edu/>
Phone: 505.346.2347, 1.800.586.7474

UNM-Los Alamos Branch

4000 University Drive, Los Alamos
Web: <http://www.la.unm.edu/>
Phone: 505.662.5919

UNM-Taos-Education Center

115 Civic Plaza, Taos,
Web: <http://taos.unm.edu/index.html>
Phone: 505.758.7667

Baccalaureate Colleges/ Universities:**Eastern New Mexico University**

Admissions Office, Station # 7, Portales

Institute of American Indian Arts

83 Avan Nu Po Road,

Web: <http://www.enmu.edu/>

Phone: 1.800.367.3668

Santa, Fe

Web: <http://www.iaia.edu/>

Phone: 505.424.2302

New Mexico Highlands University

Admissions Office, Las Vegas

Web: <http://www.nmhu.edu/>

Phone: 1.800.338.6648

New Mexico Institute of Mining and Technology

Campus Station, Socorro

Web: <http://www.nmt.edu/>

Phone: 1.800.428.8324

New Mexico State University

Office of Admissions, P.O. Box 30001, Dept. 3A,
Las Cruces

Web: <http://www.nmsu.edu/>

Northern New Mexico College

921 Paseo De Oate, Espanola

Web: <http://www.nnmc.edu/>

Phone: 505.747.2100

Phone: 1.800.

The University of New Mexico

Admissions Office

Box 680, Silver City

Albuquerque, NM

Web: <http://www.unm.edu/>

Phone: 505.747.2100

Western New Mexico University

Financial Aid Office, College Ave.

Web: <http://www.wnmu.edu/>

Phone: 505.538.6173

Private Colleges & Universities- Regionally Accredited: Serving Students based in New Mexico (for complete listing go to: See New Mexico Higher Education Department (HED): <http://www.hed.state.nm.us/Inst.aspx>)

**Santa Fe University of Art & Design
University**

1600 St. Michael's Drive, Santa Fe

Phone: 505-473-6234

Embry-Riddle Aeronautical

110 E Sextant Ave Ste 2090,

Cannon AFB

Phone: 505-784-8763

Web: www.sau.edu/

**Embry-Riddle Aeronautical University (Holloman AFB)
University**

P.O. Box 644, Holloman AFB

Web: hollomancenter@erau.edu

Phone: 575-479-6892

**Embry-Riddle Aeronautical
Kirtland AFB**

Phone: 505-255-9409

Southwestern College
 P.O. Box 4788, Santa Fe
 Web: www.swc.edu
 Phone: 505-471-5756

St. John's College
 1160 Camino Cruz Blanca, Santa Fe
 Web: www.stjohnscollege.edu
 Phone: 505-984-6096

University of St. Francis
 Web: www.stfrancis.edu
 Phone: 505-266-5565

University of the Southwest 4401 Silver Av
 Web: www.usw.edu
 Phone: 575-392-6561

Webster University
 4775 Indian School Road N.E., Suite 300, Albuquerque
 Web: www.webster.edu
 Phone: 505-292-6988

Clinics/Low Cost/Free

Casa de Salud/Hassle Free Healthcare 505-907-8311

Counseling/ Low Cost/or Free

Age to Age Counseling 505-291-6314

All Faiths Receiving Home 505-271-0329

Catholic Charities (ask for counseling) 505-724-4670

Children's Grief Center 505-323-0478

Children's Treatment Center 505-296-3965

Christian Counseling 505-856-0300

Counseling & Psychotherapy Institute FREE Clinic: 505-243-2223
Enlace Comunitario (Spanish speaking) 505-246-8972

Samaritan Counseling 505-842-5300
Southwest Family Guidance Center
 (low cost, student interns during the school semester)
 Phone: 505 830-1871 (Albuquerque; locations in Santa Fe, Corrales, Las Cruces)

Web: <http://swfgc.org/>

Self-Help:

Web: Ulifeline.org (Online behavioral support for young adults)

Domestic Violence

ENLACE Comunitario

Phone: (505) 246-8972

Web: <http://www.enlacenm.org/>

Email info@enlacenm.org

Services: Non-profit community based organization that provides needed services and advocates and engages the community to promote the rights of Spanish-speaking immigrants victims of domestic violence.

Safe House

Phone: 1-800-773-3645 (24 hours victims hot line), 505-247-4219 (office)

Services: Provide temporary shelter, services, and education for women and their children who are in a state of crisis as a result of physical, sexual, emotional or economic abuse, thrift store, and volunteer opportunities.

Barrett House

Phone: (505) 246-9244

Web: <http://www.barrettfoundation.org/programs.htm>

Services: [Barrett House](#), emergency shelter for single women, and women with children; [Bridges](#), supportive, transitional living for women and children; [Casa Milagro](#), transitional housing for women with mental illness; [Casa Verde](#), permanent housing for older women with chronic mental illness who have graduated from Casa Milagro. [Casa Socorro](#), a permanent housing program for women who have been homeless for at least three years. [Barrett House Attic](#), a store that helps fund Barrett Foundation's operations year-round.

Emergency Shelters

ALBUQUERQUE RESCUE MISSION

WOMEN'S CENTER OF HOPE (Confidential location)

Phone: (505) 243-3310 Svc/Intake and Admin

Web: <http://www.abqrescue.org>

ALBUQUERQUE RESCUE MISSION

525 Second St. SW

Phone: (505) 346-4673 ext. 254 Service/Intake Mission location

(505) 243-3310 Svc/Intake and Admin-Women's Shelter

(505) 924-1311 Svc/Intake and Admin-Men's Shelter &(505) 346-4673 Administrative

Web: <http://www.abqrescue.org>

FAMILY PROM

2801 Lomas Blvd NE #b-4

Web: <http://www.ihnabq.org>

Phone: (505) 268-0331 Svc/Intake and Admin

GOOD SHEPHERD CENTER

218 Iron Street SW

Phone: (505) 243-2527 Svc/Intake and Admin

HAVEN OF LOVE RESCUE MISSION

4025 Isleta SW

Phone: (505) 873-3771 Svc/Intake and Admin

JOY JUNCTION

4500 Second Street SW

Web: <http://www.joyjunction.org>

Phone: (800) 924-0569 800-Line

MARIE AMADEA SHELTER

708 Tijeras Avenue NW

Phone: (505) 242-1516 Svc/Intake and Admin

METROPOLITAN HOMELESSNESS PROJECT

715 Candelaria NE

<http://www.mhp-nm.org/>

Phone: (505) 344-2323 Svc/Intake and Admin

Finds

Albuquerque School of Natural Therapeutics

202 Morningside Dr. SE

Web: <http://nmsnt.org/>

Services: Low cost student massages. Natural remedy store.

Phone: (505) 268-6870

Alibi<http://alibi.com/>**Services:** Free newspaper listing Albuquerque entertainment.**Casita Community Acupuncture**

2117 San Mateo NE

Web: <http://www.casitacommunityacupuncture.com/>**Phone:** (505) 750-8224**Services:** Sliding scale acupuncture.**Craigs List**[http://](http://albuquerque.craigslist.org/)albuquerque.craigslist.org/**Services:** Provides local classifieds and forums for jobs, housing, for sale, personals, local community, and events.**Crystal Mountain School of Therapeutic Massage**

5041 Indian School Road NE, Suite 400

Web: <http://www.crystalmtmassage.com/index.htm>**Phone:** 505-872-2030**Services:** Low cost student massages.**Free Cycle**<http://groups.freecycle.org/FreecycleABQ/description>**Services:** To connect people who have still-usable items with people who can put them to good use. Membership is free, and everything posted must be FREE. (No bartering or trading, and no money exchanges.)**Meet Up**<http://www.meetup.com/>**Services:** Social networking website to meet a group for an activity.**Museums****Web:** <http://www.cabq.gov/museum/>**Phone:** (505) 243-7255/ (800) 659-8331 Relay**Services:** *Museums are free Sundays from 9:00 to 1:00 & every 1st Wednesday of the month.**Nob Hill Acupuncture**

4118-A Central Avenue SE

Phone: (505) 232-2870**Services:** Sliding scale acupuncture.**Used Clothing/some new**

Buffalo Exchange

3005 Central Avenue Northeast

Phone: (505) 262-0098**Services:** Buys and sells current fashion trends.**Thrift Town**

3900 Menaul Boulevard Northeast

Phone: (505) 872-0647**NM State Parks**<http://www.emnrd.state.nm.us/prd/>**Services:** Find out about outdoor activities, camping and cabins, etc.**Hospitals/Clinics/Crisis/Programs**

Emergency Medical System	911
US PHS, Indian Hospital	248-4000
Lovelace Medical Center Downtown	727-8000
Presbyterian Hospital	841-1234
Addiction & Substance Abuse Programs	925-2400
Rape Crisis Center	266-7711
Stanford Public Health Office	841-4100
Planned Parenthood	265-3722
NM Poison Center	272-2222/1-800-222-1222

Job Search**Monster****Web:** <http://www.monster.com/>**NM State Personnel Office**

Web: <http://www.spo.state.nm.us/>

US Federal Government

Web: <http://www.usajobs.opm.gov/>

Legal

Albuquerque Human Rights Office

505-924-3380/NM Relay: 1-800-659-8331

Law-La-Palooza Offers Free Legal Advice

Services: Large event usually 2x per year. Free legal advice by volunteers. Check local news for specific dates and times. Not listed.

EI CENTRO de Igualdad y Derechos

714 4th St SW

Services: Grassroots, Latino immigrant led organization Leadership, youth, immigration, policy and advocacy.

Web: <http://www.elcentro-nm.org/>

email: information_elcentro@yahoo.com

Phone: 505.246.1627

NM Legal Aid

Web: <http://www.lawhelpnewmexico.org/>

Phone: 505-243-7871

Services: Law help New Mexico provides legal aid information and resources to low and moderate income New Mexico residents. Good listing of social service programs on the website.

Social Services: NM Department of Health/Free & Low Cost

NM Department of Health

505-841-4100

Services: Childhood Immunizations, Emergency Contraception, Harm Reduction/Needle Exchange, PE/MOSSA: Medicaid on-site application assistance, Pregnancy testing, & STD/ Clinic.

Food Bank**Web:** <http://www.rrfb.org/>**Phone:** (505) 349-8841 (Food Assistance)**Family Planning****505-841-4188****Public Health****505-841-4150**

Services: STD testing, Hepatitis A & B for gay and bisexual men.

Suboxone

505-841-4162

Services: programs for heroin users

NM Human Services Department**Web:** <http://www.hsd.state.nm.us/>

Services: Child Support, Income Support, & Medical Assistance Behavioral Health

NM Department of Workforce Solutions**Web:** <http://www.dws.state.nm.us/>**Unemployment Insurance****Supplemental Nutrition Assistance program (SNAP)--formerly Food Stamp program****Web:** <http://www.nm.gov/foodstamp>**Vital Records****1-866-534-0051**

Services: Obtain birth certificate within 24 hours for NM born.

Women's Infant & Children (WIC)**Phone:** 841-4173**Web:** www.nmwic.org

Services: pregnant, breastfeeding or postpartum women with children under 5 years old.

Qualifying families receive supplemental food, nutrition education and referrals. Apply for medicaid or emergency medicaid

Support Groups**Albuquerque AA Meetings Schedule** http://www.albuquerqueaa.org/cgi-bin/dbman/db.cgi?&wd=1&area=Albuquerque&view_records=1&id**Albuquerque Al-Anon** <http://www.nm-el-paso-al-anon-alateen.org/english/ais/albuq/index.htm>

Alcoholics Anonymous

www.aa.org/

Center on Alcoholism, Substance Abuse, and Addictions (CASAA)

Web: casaa.unm.edu/

Phone: (505) 925-2300

Metropolitan Assessment & Treatment Services (MATS)

Phone: (505) 468-1555

New Mexico AA

www.theagapecenter.com/AAinUSA/NewMexico.htm

Support Groups (National)**National Al-Anon Web Sites**

Al-Anon/Alateen- For over 55 years, Al-Anon (which includes Alateen for younger members) has been offering strength and hope for friends and families of problem drinkers. <http://www.al-anon.alateen.org/>

National Association of Lesbian and Gay Addiction Professionals

<http://www.nalgap.org/>

National Council on Problem Gambling, Inc.

<http://www.ncpgambling.org/i4a/pages/index.cfm?pageid=1>

National Institute on Alcohol Abuse and Alcoholism

<http://www.niaaa.nih.gov/AboutNIAAA/>

Narcotics Anonymous

www.na.org/

Sex Addicts Anonymous

<http://www.sexaa.org/>

Sex and Love Addicts Anonymous

<http://www.slaafws.org/>

Sexual Recovery Institute: Women sex addicts

<http://www.sexualrecovery.com/resources/articles/women.php>



MEMORANDUM

TO: Board of Regents Finance & Facilities Committee

THRU: David J. Schmidly, President
David W. Harris, EVP for Administration, COO and CFO

FROM: Amy Neel, Ph.D., Faculty Senate President-Elect (Speech & Hearing Sciences)
Andrew Cullen, Office of Planning, Budget & Analysis
Tuition & Fee Team Members (see attached)

DATE: March 5, 2012

SUBJECT: Tuition and Fee Team Recommendations

The Tuition and Fee Team is pleased to forward to your attention the following analysis and recommendations as they pertain to the development of the FY 2012/13 UNM budget. It is important to remember that the team's charge was not to recommend a specific tuition and/or fee increase for FY13, but rather suggest policy and procedural changes that would strengthen the budgeting process at UNM.

The recommendations include changes to formal and informal policies and procedures for tuition and fees, with themes that can be briefly summarized as follows:

- Revise the university's peer listing to provide a more appropriate set of institutions for benchmarking
- Consider the impact of net price (cost of attendance minus grants and tax credits) on students in addition to tuition and fees
- Ensure that any increases in tuition and fees and net price are clearly linked to the University's Academic Plan, including fostering a climate of diversity while improving retention and graduation rates
- Provide a greater opportunity for meaningful student input in the university's budget development process, particularly for fees, which will result in increased dialogue between the university's academic and administrative leaders and student government
- Analyze current tuition and fee allocation procedures, their benefits in serving as incentive-based funding platforms, and their impacts on the long-term finances of the academic and administrative departments which rely on these funds

UNM Peer Listing: The University’s current peer list was developed over two decades ago by the predecessor of the Higher Education Department (HED), the Commission on Higher Education (CHE). It was developed by identifying, among other attributes, 1) public flagship universities with similar academic and research programs, 2) total number of degrees awarded in engineering, sciences, business and education, and 3) total enrollment statistics for undergraduate and graduate students. Additionally, at the direction of the state legislature, it excluded schools in California and the upper east coast, and more pointedly made an effort to benchmark to universities west of the Mississippi.

Over time, the list has come to be viewed with some degree of skepticism by university personnel and students, as the original schools no longer represent the right mix of flagship schools and research institutions that serve a student demographic as diverse as UNM’s. With the CHE schools serving as the foundation, the revised, multi-faceted peer listing now includes schools in the southwest region of the United States and Hispanic-Serving Institutions (HSI) that the University of New Mexico competes with in the recruitment of faculty, staff and students. A fuller description of the peer list can be found in Appendix A.

Institution Name	
1. Arizona State University - SWR	2. Florida International University - HSI
3. New Mexico State University - SWR	4. Oklahoma State University - SWR
5. Texas A & M University - SWR	6. Texas Tech University - SWR
7. The University of Texas at Arlington - SWR	8. The University of Texas at Austin - CHE
9. The University of Texas at El Paso – SWR, HSI	10. University of Arizona - CHE
11. University of California - Riverside - HSI	12. University of Colorado Boulder - CHE
13. University of Colorado Denver - SWR	14. University of Houston – SWR, HSI
15. University of Iowa - CHE	16. University of Kansas - CHE
17. University of Missouri - Columbia - CHE	18. University of Nebraska – Lincoln - CHE
19. University of Nevada - Las Vegas - SWR	20. University of North Texas - SWR
21. University of Oklahoma - CHE	22. University of Utah - CHE

CHE= Commission of Higher Education

HSI = Hispanic-Serving Institution

SWR = Southwest Region

Recommendation: *Revise the University’s peer listing to allow for multi-faceted peer comparisons that reflect UNM’s unique position in higher education as a very high research flagship university serving a Hispanic student population.*

Affordability and Quality: Before discussing tuition and fees, and more specifically affordability and its relationship to quality at UNM, it is important to put in context how higher education is unique as an “industry” in the United States. According to data compiled by the Association of Governing Boards of Universities (AGB), “over the past decade, tuition at public four-year colleges has risen at an average annual rate of 5.6 percent beyond general inflation.

That compares to 3.3 percent in the 1990s and 4.2 percent in the 1980s. So it is true that published prices are rising faster than average prices in the economy, and prices at public four-year colleges have been rising especially rapidly by historical standards. But it is also true that this is a long-term pattern, not a new development.” There are numerous factors behind this rise in cost, with the following prime examples being:

- The need to supplement/replace declining state support (**14.77% decrease in state appropriations** to UNM since FY2008/2009), while
- Addressing record enrollment increases at Public Higher Education Institutions (**13.48% increase in enrollment** at UNM since FY2007/2008)
- Prices in personal service industries, particularly those using highly-educated labor force, go up more rapidly than prices of manufactured goods
- Although there are exceptions (on-line education), productivity increases in the delivery of academic programs are not easily attained
- Like other industries, universities have experienced rapid expenditure increases in utility costs, employee benefits and technology costs
- In order to make college educations accessible to a wider range of students, universities have had to invest additional funds for merit-based and need-based student aid to raise academic rankings and diversity statistics

The responsibility to tackle these financial challenges must be balanced with the desire to streamline services and expenditures while improving the learning environment for all students. The underlying premise guiding universities’ long-term tuition policies, affordability while maintaining quality, is conveyed by the AGB which states, “Students choose location, academic programs, facilities and the opportunities they think they will have. If the institution’s leaders don’t believe that their institution can attract students through the quality of its programs, it will probably be a hard sell for students. Too low a price and too much bargaining can convey the idea that price is the best thing the college or university has going for it.”

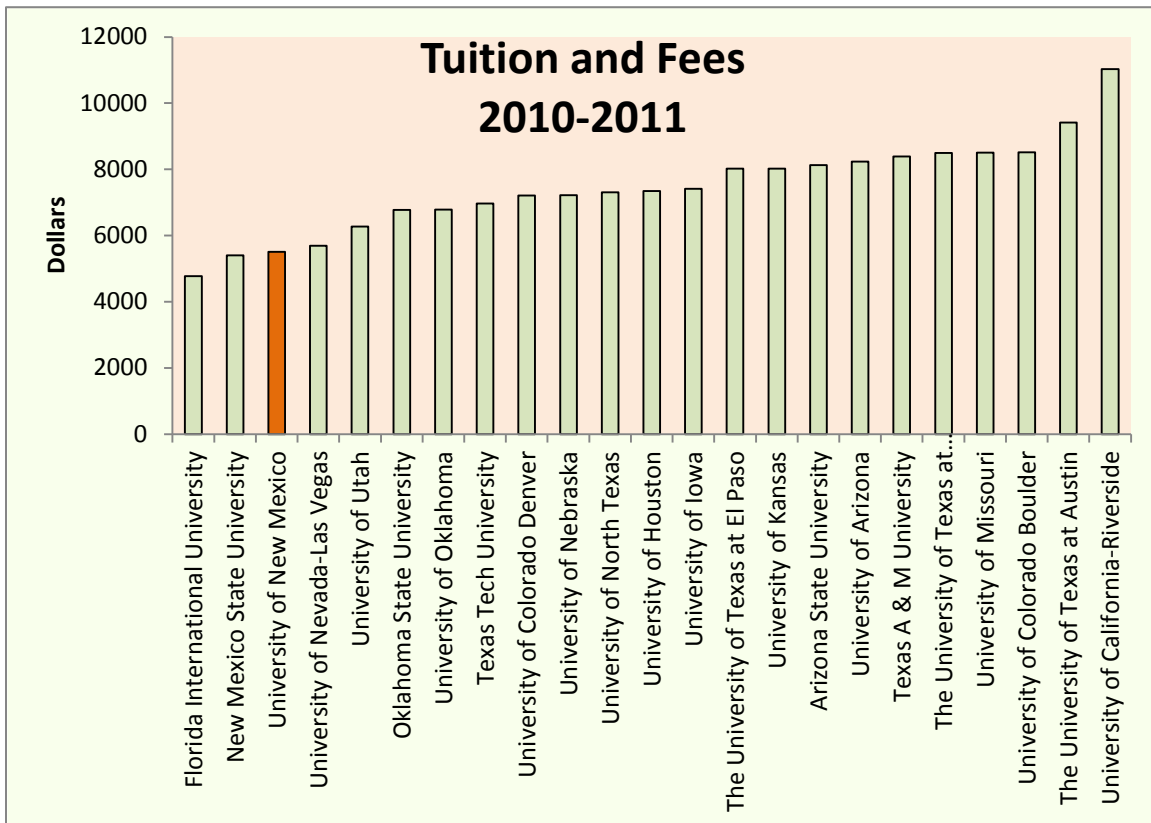
This notion highlights the competing factors of cost of attendance and quality, with the result being the perceived “value” of an education at the University of New Mexico. Currently, a high-quality college education requires the interaction of faculty members with a relatively small number of students. Increases in productivity can be achieved by having fewer faculty members teach larger classes of students, but lower faculty-to-student ratios erode educational quality. Some gains in productivity are possible using on-line instruction, but the value of face-to-face interactions for students with tenure/tenure-track faculty cannot be replaced, nor should it be.

It has widely been acknowledged that UNM’s tuition and fees are among the lowest of its peers. Recently compiled data for the proposed peer listing shown below continues to support this belief.

Tuition and Fee Comparisons				
	2007-08		2010-11	
	Undergraduate Tuition/Fees	Graduate Tuition/Fees	Undergraduate Tuition/Fees	Graduate Tuition/Fees
UNM	\$3640/\$931	\$4061/\$963	\$4348/\$1158	\$4851/1190
Peers	\$4427/\$1424	\$4732/\$1460	\$6030/\$1423	\$6384/1289

Furthermore, tuition and fees increases since FY08 have been below our peers. Undergraduate resident tuition and fees increased 11.60% from FY 2007/08 to FY 2010/11, while the peer group increased by an average of 17.32%. A similar situation exists when analyzing graduate resident tuition and fees. During the same time period, the sticker price for tuition and fees at UNM rose 11.43%, as opposed to an average of 23.94% at peer institutions. It is also important to note that UNM’s percent increase is very likely overstated in terms of actual dollars generated because the state tuition credit offsets the true new revenue produced and available for instruction, student services, academic/institutional support and maintenance/operations.

In addition to the comparisons of UNM to peer averages, the following graph depicts UNM’s gross tuition and fees for FY11 compared to the new, proposed peer group:

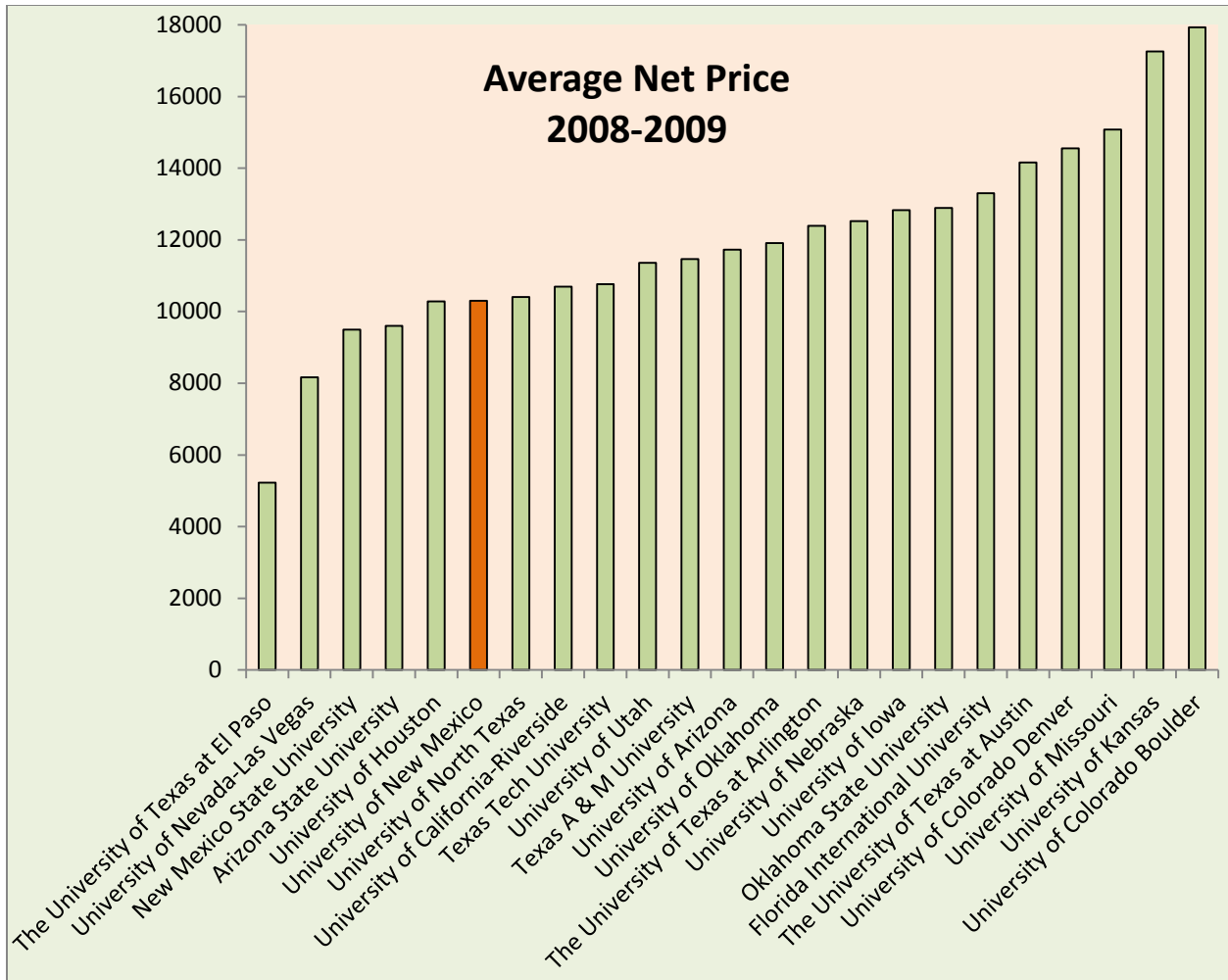


The difference between UNM and its peers with regard to sticker price, and certainly the net revenue generated to support operations, has likely widened since FY11. As the table below depicts, when the state tuition credit and inflation are considered, UNM’s net tuition and fee increase available for operations actually decreased -1.3% for the current fiscal year.

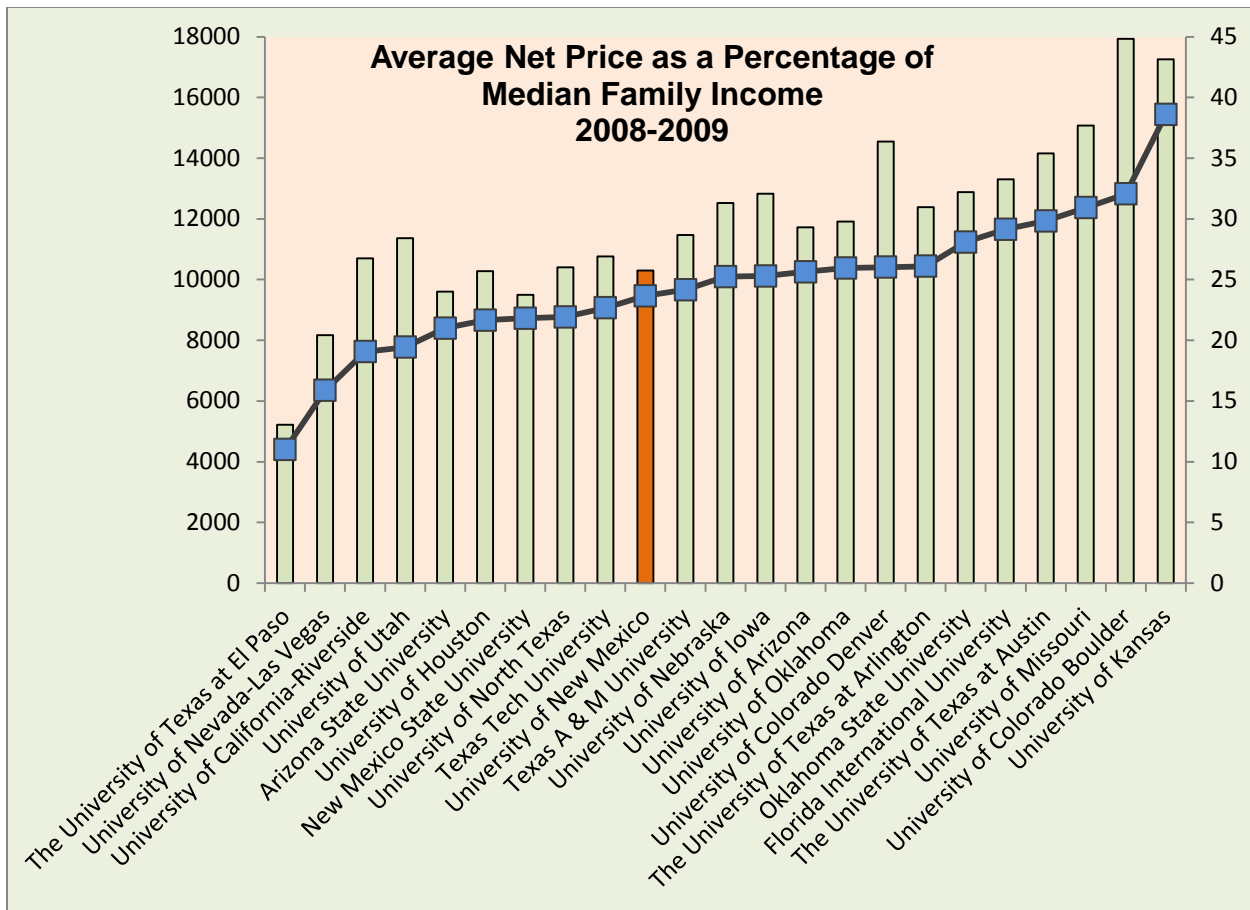
Tuition & Fee Analysis					
MAIN CAMPUS/HSC (Includes Rio Rancho)					
Fiscal Year	Tuition & Fee Increase	Tuition Credit	Net Tuition & Fee Increase	Inflation Percentage	Increase Above/(Below) Inflation %
2007/2008	5.4%	0.0%	5.4%	3.7%	1.7%
2008/2009	5.8%	2.0%	3.8%	1.4%	2.4%
2009/2010	5.5%	2.5%	3.0%	1.0%	2.0%
2010/2011	7.9%	5.0%	2.9%	2.0%	0.9%
2011/2012	5.5%	3.1%	2.4%	3.7%*	(1.3)%
Average	6.0%	2.5%	3.5%	2.4%	1.1%

Source: Consumer Price Index, published by the Bureau of Labor & Statistics

As more recent studies suggest, with governing boards struggling to balance university budgets while maintaining access for students in need of financial assistance, a more appropriate tuition and fee metric to consider is student’s net price, which is the average price paid by full-time students after subtracting grant aid, federal tax credits, and federal tax deductions. Net price includes tuition and fees, room and board, and other expenses (books, transportation, etc.). In 2008-2009, the net price paid by UNM undergraduates was \$10,302, compared to the peer average of \$11,927.



UNM's ranking is slightly less favorable when net price is compared as a percentage of the median family income of New Mexico residents. As the graph below depicts, the UNM net price represented 23.7% of median family income for New Mexico, compared to the peer average of 24.6% of median family income by state.



One way to offset this challenge for New Mexico families is for the University of New Mexico to bolster its institutional aid available for need-based aid. As the following table depicts, UNM currently allocates approximately 26% of its total institutional aid to students in need of financial assistance, which compares very poorly to UNM’s peer group, whose average institutional aid allocated to students in need ranges from 50% to 70% of all available institutional aid granted.

Aid Type	Current Allocations	Proposed Increase	Target Allocations
Merit Based Aid			
Endowment Funds	\$ 4,000,000		\$ 4,000,000
Instruction & General Funds	\$ 2,743,000		\$ 2,743,000
	\$ 6,743,000		\$ 6,743,000
Need Based Aid			
Instruction & General Funds	\$ 515,000	\$ 1,000,000	\$ 1,515,000
School as Lender Funds (Balance)	\$ 561,000		\$ 561,000
Discretionary 3% Funds	\$ 1,336,000		\$ 1,336,000
	\$ 2,412,000		\$ 3,412,000
Total Institutional Aid	\$ 9,155,000		\$10,155,000
% Institutional Aid to Need-Based	26%		34%
General Note: Other Sources: Pell \$55M, Lottery \$10.8M, and State 3% 2.7M			

Again, when compared to UNM’s peer group, the average dollar amount of institutional aid allocated to students in need is far below our peers: \$2,715 to UNM students compared to \$4,240 for our peers, with the result being less institutional aid available for a greater percentage of students who qualify for such need-based aid:

Type of Aid	All sources		State/Local Grant		Institutional Aid		Pell Grant		Federal Student Loan	
	% of students receiving	Avg. amt.	% of students receiving	Avg. amt.	% of students receiving	Avg. amt.	% of students receiving	Avg. amt.	% of students receiving	Avg. amt.
UNM	75	\$7815	78 (Lottery)	\$2387	58	\$2715	28	\$3392	32	\$6955
Peer Institutions	54	\$6729	33	\$3120	48	\$4240	24	\$3313	44	\$6320

Other meaningful statistics to consider include:

- 75% of UNM full-time, first-time students received some type of aid in 2008-09 compared to an average of 54% of students at peer institutions
- UNM students receive more state aid in the form of the lottery scholarship than students at peer institutions, but these are not always students who are most in need of financial assistance
- While UNM gives institutional aid to a larger percentage of students, the amount given is less than that given by peer institutions

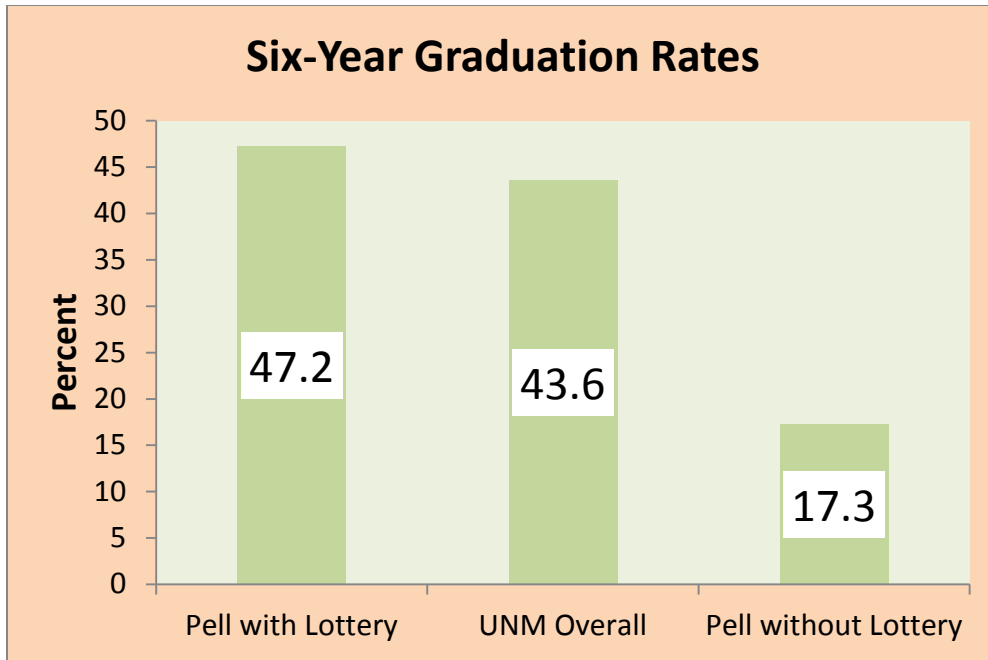
These statistics show how far behind our peer institutions UNM is in making investments in institutional aid. However, we have historically been able to remain competitive by leveraging other funding resources available to us, primarily the Lottery scholarship. The Lottery scholarship represents one of the most generous state-funded financial aid programs in the country, and has allowed UNM to invest fewer dollars than its peers in institutional aid. However, with the financial stability and long-term solvency of the Lottery scholarship fund uncertain, UNM needs to take a proactive approach to increasing its investments in institutional aid.

In addition to uncertainty surrounding the sustainability of the Lottery scholarship, UNM has seen a sharp decline in “school as lender” funds, which have historically made up a significant portion of UNM’s institutional aid (this is not unique to UNM, and is an issue most colleges are dealing with as a result of changes in the way student loans are administered). These reductions in funds, coupled with the potential for decreased support from the Lottery scholarship require a strategic approach to increasing the overall portfolio of financial aid available to UNM students, and increasing institutional aid needs to be the cornerstone of those efforts.

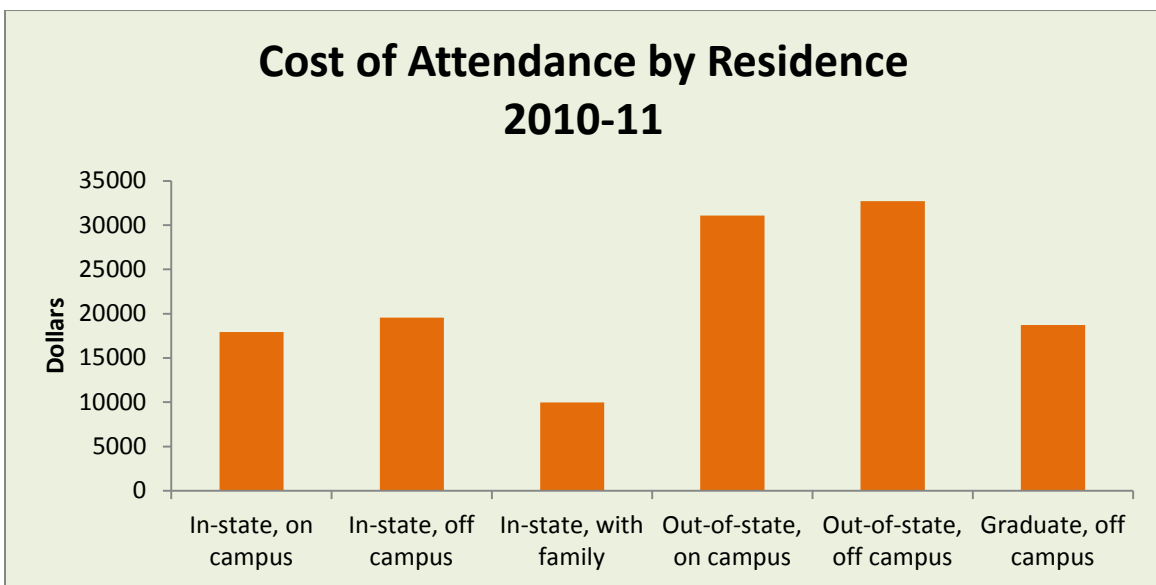
As referenced above, UNM currently dedicates 26% of its \$9.155 million of institutional aid funds to students with need rather than merit. Nationally, public universities with similar admissions standards dedicate 50% to 70% of institutional aid to students with need. For example, Arizona universities set aside 17% of resident undergraduate tuition for need-based aid, and in Texas, public universities must set aside 15% of the proceeds from resident undergraduate rates over \$46 per student credit hour for need-based financial aid.

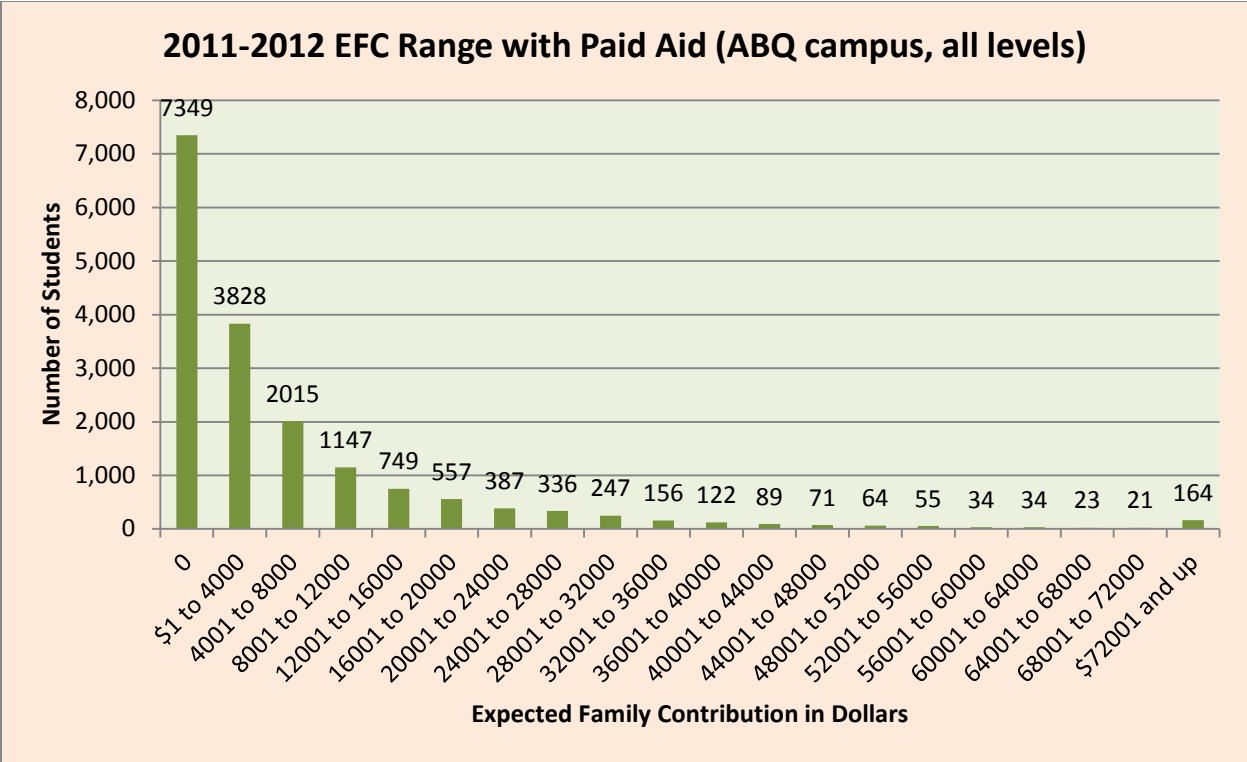
Data show that students who receive financial aid are more successful than those who do not receive aid – students receiving aid consistently post higher retention and graduation rates than those not receiving aid. This fact, coupled with the demographics of our state and our student body, making strategic investments in institutional aid (and specifically need-based aid) will lead to positive improvements in student success.

As an example, the improved graduation rate for Pell recipient students who receive the Legislative Lottery Scholarship (LSS) is remarkably higher than the Pell student rate and overall graduation rates (see graph below). This can be attributed to the additional gift aid provided in the LSS and motivation to start strong academically and maintain this award. Additional need-based institutional grants and emphasizing student need for distributing academic department scholarships will leverage this positive impact on completions.

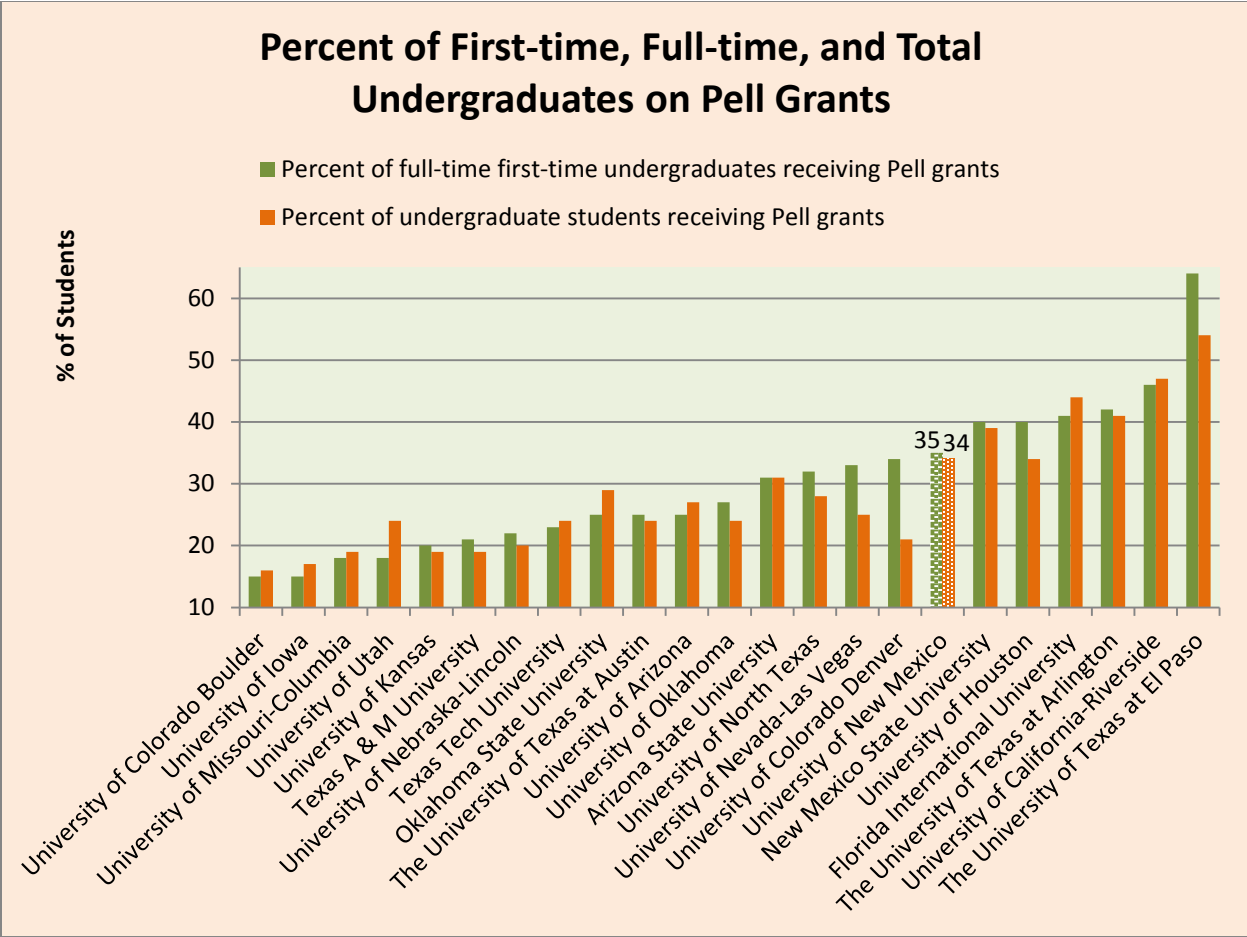


Determining the financial "need" of a campus student body is largely driven by federal methodology for awarding Title IV financial aid such as Pell Grants and Direct Stafford Loans. Eligibility is determined by taking the Cost of Attendance (COA) and subtracting Expected Family Contribution (EFC) to quantify need. UNM students with a zero EFC likely have substantial need. However, COAs vary widely for this group from a part-time undergraduate student living at home to a full-time graduate student independently living off campus (see below). Of 5,628 undergraduate students with 0 EFC scores in 2010-2011, 14% lived with family, 13% lived on campus, and 72% lived off campus, not with family.





UNM has a diverse population of financial aid applicants including non-traditional students with families, part-time students with some work income, graduate students with dependents or spouses in college and many others who comprise the financial aid applicant pool. Traditional first time in college (FTIC) students, and undergraduates overall, are slightly above the selected peer average of 30.1% and 28.7% of students receiving Pell grants. The additional state gift aid, such as the Legislative Lottery Scholarship, helps keep the net price for these students below our peers.



The quality of instruction and research at UNM is driven by the resources that the university can afford to provide. Statistics show strategic university investments in offsetting the cost of attendance for students will result in improved third semester retention and graduation rates. With this in mind, establishing the net price of attending UNM is the most important task facing the Board of Regents so that current and potential students do not face insurmountable financial barriers to attend the University of New Mexico.

Recommendation: *In setting tuition and fee rates, the Regents and Administration should be guided by the goal of making UNM accessible to all qualified New Mexico residents who seek a higher education degree. Under this premise, the university should immediately institute a policy that commits to setting aside a percentage of any future tuition increases (up to 20%) towards institutional financial aid for need-based students to minimize the impact on accessibility. Because of the recent national focus on net cost of attendance rather than just tuition and fees, we further recommend that the UNM’s Residence Life and Student Housing be represented on the Tuition and Fee Team in future budget years.*

Student Fees: In the fall of 2011, the leadership of ASUNM and GPSA proposed a comprehensive set of reforms to the policies and procedures of the Student Fee Review Board (SFRB). The reforms include a shift in board membership, establishing supermajority rules for setting fee levels, implementing an averaging of member recommendations and eliminating the distinction between recurring and non-recurring status. As part of the policy review process, the UNM Policy Office received a higher than usual number of comments from the campus community concerning the proposed changes.

Most comments on the changes accepted the combination of a shift in membership of the SFRB to five undergraduate and two graduate representatives with the adoption of supermajority rules for the setting of overall levels of student fees. Many have raised concerns, however, about the proposed elimination of the distinction between recurring and non-recurring recipients of student fees. Uncertainty about the impact of the proposed averaging process added to the concerns of those entities that have been classified as recurring recipients of student fees.

In order to address the concerns raised, the Interim Dean of Arts and Sciences, and the Presidents of ASUNM and GPSA proposed additional procedures that complement the proposed policy. These include establishing the Strategic Budget Leadership Team (SBLT) as the President's designee to review, comment and accept, or not, the SFRB recommendation, and requiring the SFRB to deliver initial recommendations to the SBLT by February 15 of any given year. This would allow SFRB members to enter into more comprehensive and meaningful discussions with the SBLT about how student fees fit into the larger budget development picture of the university.

While these recommendations assuaged the concerns of some participants, many still worried about the impact of removal of the line between recurring and non-recurring recipients. With this in mind, the tuition and fee team proposed two additional safeguards designed to address any remaining concerns. First, we suggested that the SBLT establish parameters for the maximum change it would accept for organizations now classified as recurring recipients of student fees. Under no circumstances would previously recurring organizations experience a reduction in fee support that exceeded the SBLT maximum change. Second, it was proposed that this process be tried for the development of the FY13 budget as a one-year trial period.

The proposed amendments allowed the SFRB portions of the plan to be implemented in their entirety to give a fair trial to this innovative process. The designation of the SFRB as the recipient of the recommendations, the February 15 reporting date, and the establishment of a comfort zone for recurring recipients of student fees by the SBLT would provide the safeguards recipients understandably desire. Most importantly, the proposed changes and amendments ensure the participation of student leaders in comprehensive conversations about the entirety of the UNM budget.

During the week of January 23, the SBLT considered the maximum budget reduction threshold it would accept for the FY13 budgeting of student fees for those entities that are now classified as non-recurring. A 10% reduction percentage was approved.

After careful consideration, President Schmidly has approved the revised SFRB procedures and SBLT recommendations, knowing that they can easily be set aside at the end of the one-year trial period. Indeed, to give the university's new leadership team maximum flexibility, we

recommend that the proposed policies and procedures expire at the end of FY13 unless they receive a positive endorsement by the new leaders of ASUNM, GPSA, the SBLT, and incoming President Frank.

The SFRB recently completed its review process and recommendations have been submitted to the SBLT.

Recommendation: *With the acceptance of the SFRB policy changes and amendments as outlined above on a one-year trial basis, analyze the effectiveness of the FY13 process from the perspective of student government, the SBLT and current student fee recipients.*

Tuition and Fee Allocations: Tuition and fees are currently allocated at the University of New Mexico in two ways: 1) on a historical base-plus platform as a pooled revenue allocation from the Office of Planning, Budget & Analysis, and 2) as a direct tuition recapture from the Bursar's office in accordance with previously negotiated terms. In addition to the method of allocation, several of the university's professional schools/colleges have been approved for differential tuition rates from the Board of Regents. In this section of the report, the current procedural practices for differential tuition and the allocation methods used for these entities and other recipients of tuition directly from the Bursar's office will be analyzed and discussed.

Differential Tuition: Differential Tuition is charged to students to fund the more expensive underlying cost structures of professional degree programs. The following schools/colleges currently receive differential tuition according to one of the two allocation methods:

- Differential Tuition – Direct Tuition Recapture
 - School of Public Administration
 - School of Nursing
 - School of Pharmacy
- Differential Tuition – Pooled Allocation
 - Anderson School of Business
 - The School of Architecture and Planning
 - The Law School

Under the pooled allocation model, during each budget cycle schools are asked to project their upcoming academic year enrollments. A differential tuition allocation is projected with this information and the incremental amount is added to the school/college pooled revenue allocation. As a matter of fact, in times of fluctuating enrollments, the schools may not receive the exact amount of differential tuition actually generated by final enrollment figures. By moving all schools/colleges to the direct tuition recapture model, all recipients will be assured of receiving the actual differential tuition generated. Additionally, they will be incentivized to meet projected enrollment levels or bear the responsibility of absorbing differential tuition funding shortfalls in years of declining enrollments.

Recommendation: *Move all schools and colleges that charge differential tuition to the direct tuition recapture model, ensuring an accurate allocation of differential dollars generated. Given that students in these programs currently face similar financial constraints as the general UNM*

student population, the university should immediately institute a policy that commits to setting aside a percentage of any future tuition increases (up to 20%) towards institutional financial aid for need-based students to minimize the impact of tuition increases on accessibility.

Direct Tuition Recapture: There are currently two other major entities that receive their budget allocations through the direct tuition recapture model, Extended University (EU) and UNM West. When initially developed, these two organizations were thought of as entrepreneurial divisions, whereby they would receive funding directly for the student credit hours they generate--direct tuition recapture.

The direct tuition recapture method was implemented in an effort to ensure that their funding would not come at the expense of other I&G academic organizations. The model has been successfully implemented to achieve this objective; however, in the case of EU the explosive growth of on-line instruction has resulted in unintended consequences that warrant discussion during this budget development cycle, including a dramatic percentage shift in I&G revenues available through the pooled allocation method, as detailed in the following chart:

	FY 2008		FY 2012	
	Amount	%	Projection	%
Main Campus Pooled	83,485,440	78%	111,269,863	72%
Main Campus Mandatory Student Fees	19,168,585	18%	25,309,124	16%
Extended University	4,638,778	4%	18,208,078	12%
Total Tuition and Fees	107,292,803	100.00%	154,787,065	100.00%

An analysis of the growth in funds allocated to EU as **tuition** has revealed that they are currently being reimbursed at a per credit hour rate equal to the University's current **tuition & fee** rate of \$242 per credit hour, which is depicted in the table below:

Description	Amount
Tuition	\$ 194
Fees	48
Subtotal	\$ 242
Base Course Load	24 Hours
Annual Tuition and Fees	\$ 5,809

This rate agreement was put in place when EU was conceived as a component of Continuing Education in an effort to bolster EU's ability to develop into a self-supporting organization. As the above chart depicts, the fees portion of the reimbursement rate comprises approximately 25% of all EU revenues generated, resulting in approximately \$3.4M in direct tuition recapture returned as tuition but charged at the implied student fee rate. The table below details these revenues for the pooled allocations and the direct tuition recapture totals for UNM West and EU.

Description	FY12 Projection
Tuition	\$ 109,589,118
High School Dual Credit	\$ (487,855)
Bad Debt Allowance	\$ (1,736,729)
Credit Card Fees	\$ (1,016,007)
Net Pooled Tuition Revenues	\$ 106,348,527
Tuition Differentials ¹	\$ 4,921,337
UNM West	\$ 1,273,735
EU Tuition and Fees ²	\$ 16,934,343
Total Tuition Revenues	\$ 129,477,942
¹ Law, Business, and Architecture and Planning	
² EU Direct Tuition Recapture \$ 13,547,474	
EU Mandatory Student Fees \$ 3,386,869	

In addition to the revenues detailed above, EU also charges a \$100 per course technology fee that covers licensing fees and course development costs. The current EU funding agreement raises many complex questions, not the least of which are:

- When entrepreneurial units grow to the extent of the current EU entity, when should they become institutionalized, paying their own fair share of overhead and contributing to the larger academic mission of the university through cross-subsidization of other academic units that may or may not be benefitting financially from offering on-line instruction
- How should the university proceed to ensure the continuation of current on-line financial incentives that have been embraced by academic units across campus
- How can the university incentivize face-to-face instruction in a similar fashion
- What is an appropriate ratio of face-to-face instruction to on-line instruction
- How should the current EU reimbursement rate be modified to ensure the solvency of the current pooled revenues available to academic and administrative units who rely solely on this revenues stream

Recommendation: *Convene a working group comprised of the Vice President of Extended University, Office of Planning, Budget, and Analysis, the Office of the Provost, and deans, to determine distribution of tuition and fee revenues from all sources.*

Tuition and Fee Team

	Title/Department
Chairs	
Andrew Cullen	AVP for Planning, Budget & Analysis
Amy Neel	Faculty Senate Operations (President Elect)
Academic Affairs	
Martha Bedard	Dean, University Libraries
Ann Brooks	Faculty, Anderson School of Management
Mary E. Clark	Staff Council President
Philip Ganderton	Director, Undergraduate BA/MD, Assoc. Dean A&S
Kim Kloepfel	Interim Dean of Students: Student Affairs
Mark Peceny	Interim Dean, College of Arts and Sciences
Terry Babbitt	Associate Vice President: VPDEM
Administration	
Moiria Gerety	Deputy CIO: Information Technologies
Regina Dominguez	Budget Operations Officer, Planning, Budget & Analysis
Kevin Stevenson	Associate Director, Finance and Development CEPR
Students	
Katie Richardson	GPSA Representative – President
Jamie Roybal	ASUNM Representative – President
Regents	
Jake P. Wellman	Student Regent

Appendix A Proposed Peer List

Institution	Characteristics	Budget	Research Expenditures	Full-Time Enrollment	ACT 25 th and 75 th Percentiles	Retention Rate	6 Year Grad Rate
Arizona State University	AAU, VHRU	\$1.5B	\$222M	59,375	21 - 27	84%	59%
Florida International University	HSI, HRU, Med School	\$539M	\$66M	43,831	21 - 25	83%	46%
New Mexico State University	HSI, HRU	\$450M	\$141M	12,559	18 - 24	74%	45%
Oklahoma State University	HRU	\$548M	\$122M	18,388	22 - 27	78%	59%
Texas A&M University	AAU, VHRU, Med School	\$1.8B	\$122M	49,861	24 - 30	91%	80%
Texas Tech University	HRU, Med School	\$530M	\$124M	32,327	22 - 27	82%	63%
University of Arizona	AAU, VHRU, Med School	\$1.4B	\$440M	34,396	21 - 27	77%	60%
University of California – Riverside	HSI, VHRU	\$482M	\$116M	20,990	19 – 24	87%	68%
University of Colorado-Boulder	AAU, VHRU	\$955M	\$244M	26,718	24 - 28	85%	68%
University of Colorado-Denver	HRU, Med School	\$862M	\$263M	11,415	20 - 25	73%	42%
University of Houston	HSI, VHRU	\$671M	\$113M	39,820	21 – 26	82%	46%
University of Iowa	AAU, VHRU, Med School	\$1.2B	\$363M	24,368	23 – 28	86%	70%
University of Kansas	AAU, VHRU	\$860M	\$266M	23,735	22 – 28	79%	61%
University of Missouri	AAU, VHRU, Med School	\$705M	\$172M	29,432	23 – 28	84%	69%
University of Nebraska-Lincoln	VHRU	\$642M	\$180M	20,981	22 – 28	84%	64%
University of Nevada-Las Vegas	HRU	\$462M	\$44M	18,404	19 – 24	78%	40%
University of New Mexico	HSI, VHRU, Med School	\$882M	\$188M	27,270	19 – 25	78%	44%
University of North Texas	HRU	\$495M	\$21M	37,271	21 – 26	78%	48%
University of Oklahoma	VHRU	\$594M	\$102M	27,034	23 – 29	83%	64%
University of Texas at Arlington	HRU	\$370M	\$55M	33,421	20 – 25	70%	40%
University of Texas at Austin	AAU, VHRU	\$1.9B	\$493M	51,112	25 – 31	92%	80%
University of Texas at El Paso	HSI, HRU	\$321M	\$61M	22,640	16 – 22	73%	35%
University of Utah	VHRU, Med School	\$1.3B	\$241M	31,660	21 – 27	85%	56%

Leveraging Need-based Aid to Improve Student Success

② How is need determined?

- ① Students complete the Free Application for Federal Student Aid (FAFSA) in the spring.
- ② Federal Methodology determines Expected Family Contribution (EFC) from the data.
- ③ Need is determined by Cost of Attendance - Expected Family Contribution = Student Need.
- ④ Pell eligibility EFC \leq \$4995 or \leq \$23,000 and income is an auto 0 EFC. Average Income for 0 EFC is around \$18,000

② 6,000 students at UNM have an expected family contribution of 0.

② Only institutions that are very highly selective with $>$ \$2,000,000,000 endowments meet all unmet need with gift aid.

② Currently, the limited amount of institutional need-based aid at UNM is awarded to the neediest students who meet financial aid priority deadlines until exhausted. The best investment of institutional need-based resources is to strategically use it to improve student persistence and completion. This is how we propose to utilize the new need-based funding.

② One way to do this would be to offer awards to students with need who had the highest academic profile. Another strategy is to invest in aid for summer school for targeted students and we would recommend a certain amount be dedicated for this.

② A more specific method is to identify points where it is clear that students with need struggle to continue. This is the strategy described in this proposal.

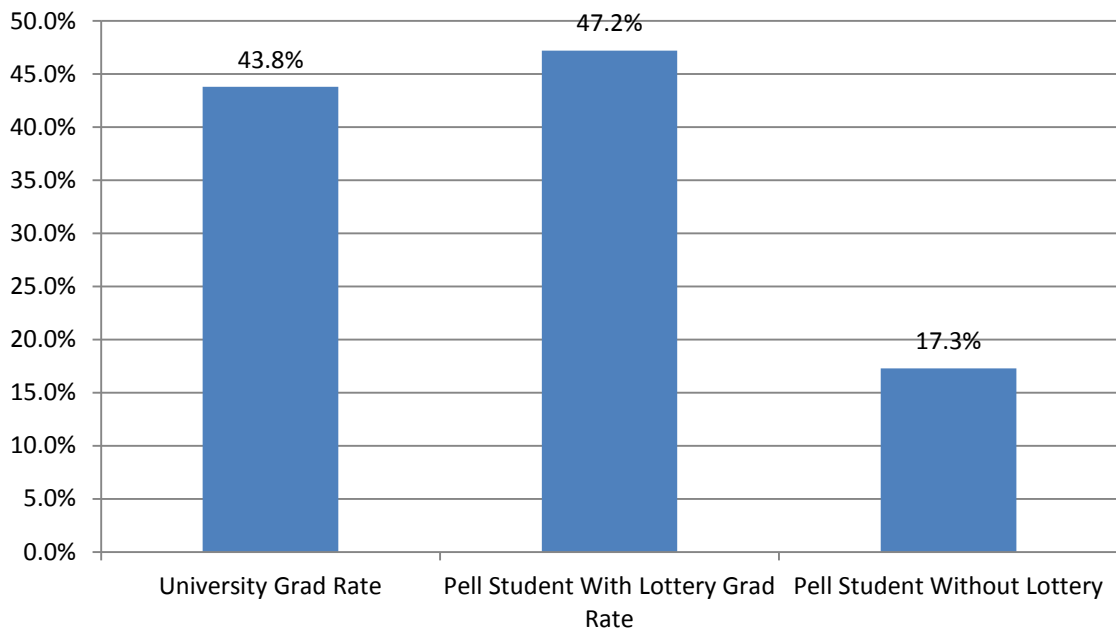
② How should the funds be divided among undergraduate and graduate?

	FTE %	Amount to Distribute
Undergrad	85.3%	\$1,069,249
Graduate	14.7%	\$184,392
Total		\$1,253,641

② The Graduate funds would be added to the state “3%” funds that will be awarded to graduate students completely based on need this year.

- Students with need who do not get the Legislative Lottery Scholarship (LLS) graduate at very low rates for various reasons. If we can impact this group at the moment of disappointment of not attaining the LSS, there is good chance to build their momentum and dramatically improve their completion rates.

Graduation Rates of the 2003 & 2004 Cohorts



- This plan would award 250 students who are Pell eligible and did not attain the LSS \$1,500 a semester (about ½ of the new T&F amount) beginning with the spring term of their first year and continue for 8 semesters if they make required progress and resubmit the FAFSA each year.
- The neediest students not attaining the LSS would represent all categories we would want to assist including first generation and ethnically diverse students.

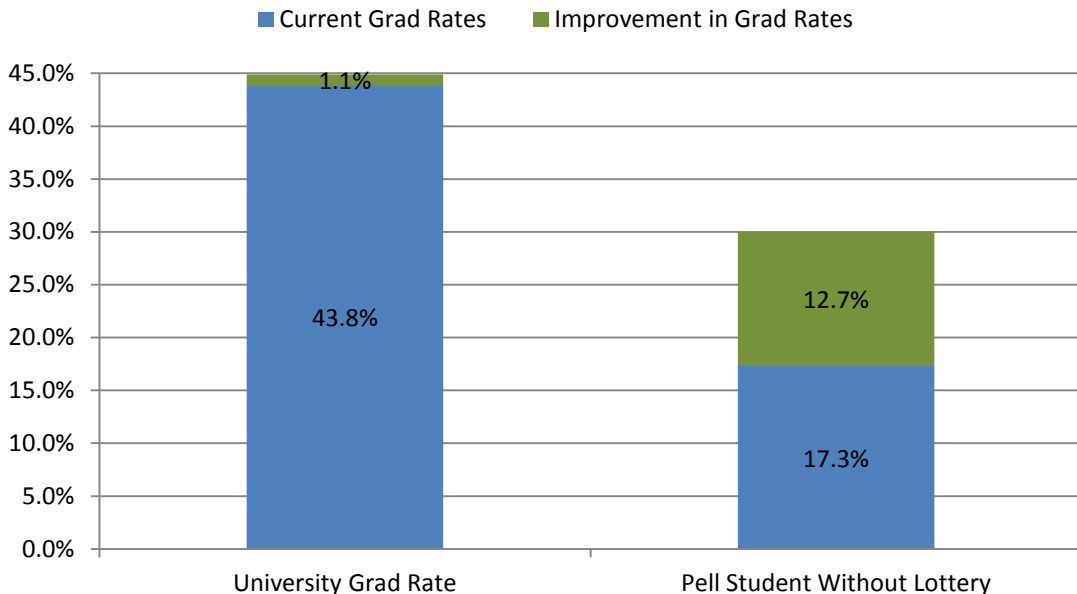
- Ⓢ This proposal would need additional funding from new need-based aid or reallocation from current sources of need or merit funds beginning in the 3rd year if continued.

Need-based Grant Proposed Structure

	# of Students		Cost
	Fall	Spring	
year 1		250	\$375,000
year 2	250	500	\$1,125,000
year 3	500	750	\$1,875,000
year 4	750	1000	\$2,625,000
year 5	1000	1000	\$3,000,000

- Ⓢ Retention improvements should be realized as early as Fall 2013 and the program could be adjusted and scaled as changes in student profile or the LSS develop.

Impact of 250 Students Graduating at 30% Instead of 17.3%



The Constitution of the Graduate and Professional Student of the Graduate and Professional Student Association of the University of New Mexico



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Updated March 26, 2011 mm
Revised June 22, 2011 mr/mo
Approved August 9, 2011 Regents

PREAMBLE

We, the graduate and professional students of the University of New Mexico hereby establish the Graduate and Professional Student Association, in order to acknowledge and secure the right to pursue continuing education in a diverse community and to ensure fair and just access to resources provided by public institutions or available in the commons. As students with valuable experiences and unique pursuits, as well as common interests and concerns, we are united in our concern for the quality of our academic environment and recognize and affirm our right to organize for the purposes of protecting student welfare and expression. The establishment of this association provides for greater cooperation and influence to preserve and protect the rights of the students at this university including but not limited to the right to freely express ideas and thoughts, the right to have equitable access to a high quality education, and the right to participate in the processes and institutions that will ensure this education remains worthy and acceptable, and to advance the interests of the graduate and professional student community.

ARTICLE I. ORGANIZATION

Section 1. Name

The name of the organization is the Graduate and Professional Student Association of the University of New Mexico, hereafter referred to as GPSA.

Section 2. Objective

To represent and serve graduate and professional students by promoting their rights and interests as students within the University community through advocacy, education, and financial support.

Section 3. Membership

- A. Any graduate or professional student enrolled in a degree granting department or school at The University of New Mexico (the University) and who has paid the GPSA fee for that semester, as approved by the University of New Mexico Board of Regents (Board of Regents).
- B. A student may voluntarily resign their membership, but is not exempt from obligation to pay GPSA fees.

ARTICLE II: EXECUTIVE BRANCH

The Executive Branch is composed of the President, Executive Committees, presidential appointees, and staff.

Section 1. President

The President is head of the Executive Branch. Any GPSA member is eligible to run for the position.

- A. Duties, Powers, and Responsibilities
 - 1. Serve as the official representative of GPSA to the Board of Regents and the public.

2. Serve as Chairperson of the Student Fee Review Board in accordance with its governing documents.
3. Have a working knowledge of the GPSA Constitution, Bylaws, policies, and the duties of positions within GPSA.
4. Shall have the authority to approve or veto all GPSA legislation, excluding resolutions. The President shall have the authority to sign on to joint resolutions with the legislative branch.
5. Oversee the finances of the Executive Branch, including the executive budget.
6. Coordinate with the Executive Committee Chairs and executive staff to prepare and submit a budget for the Executive Branch to the Council in accordance budget procedures.
7. Supervise the administration of the GPSA office.
8. Chair and coordinate the Executive Board.
9. Appoint Executive Standing Committee chairs, with approval from Council, and appoint representatives to joint Student-Faculty Senate and University committees.
10. Ensure delivery of Executive committee reports at least once per semester to Council.
11. Produce a public annual GPSA report, to be held on file in the GPSA Office, the Student Activities Center, and Zimmerman Library.
12. Other duties as defined by the GPSA Constitution and Bylaws.

B. Term of Office

1. The term is one year, beginning at noon of the last day of the Spring semester and ending at noon of the last day of the following Spring semester.
2. An individual may serve a maximum of two terms as GPSA President.

C. Stipend

1. The President shall receive financial compensation. The maximum limit shall be in accordance with the GA monthly stipend at the .5 FTE rate as determined by University policy.
2. Compensation shall also include the President's Education Grant.

D. Removal

1. Removal by Council

a. Impeachment

The President may be impeached for willful neglect of office, gross misconduct, or malfeasance by a majority vote of Council Representatives at a regular Council meeting.

b. Removal

- i. Removal of the President requires a two-thirds (2/3) vote of Council Representatives at a special meeting called by the Council Chair no less than five (5) academic days and no more than ten (10) academic days from the date of impeachment.
- ii. Upon removal by Council, the Elections Committee will initiate a recall election by the GPSA membership.

2. Recall Election by GPSA Membership

- a. Recall
 - i. Recall requires the presentation at a regular Council meeting of a petition with GPSA members' signatures numbering at least thirty percent (30%) of the total number of votes counted in the most recent general election. Council shall have the authority to verify the validity of petition signatures. Upon verification of the petition signatures, the Elections Committee will initiate a special election by the GPSA membership.
 - ii. The recall election shall be publicized and shall occur within fifteen (15) academic days of the meeting at which the petition was presented.
 - iii. A majority of votes in the recall election is required for removal of the President.
- 3. The President shall be relinquished of all powers and privileges immediately upon a vote of removal or recall.
- 4. The Council Chair will serve as Interim President until a special election can be scheduled within twenty (20) academic days following removal or recall.

Section 2. Executive Committees

Executive Committees shall be established for the purposes of effective governance and will report directly to the GPSA President. All committee members must be members of GPSA. All Executive Committee Chairs will be appointed by the President.

A. Executive Standing Committees

- 1. For all Executive Standing Committees, quorum shall be established if more than half of the voting members are physically present.
- 2. Grants Committee
 - a. Student Research Allocation Committee (SRAC)/Specialized Travel (ST) Sub-Committee
 - i. Grants Committee may include Student Research Allocation Committee (SRAC)/Specialized Travel (ST) and Graduate Research and Development (GRD).
 - ii. Allocate SRAC and ST funds according to the GPSA Bylaws.
 - iii. Provide a written report to the President and Council Chair each semester.
 - iv. May have two (2) co-chairs.
 - v. Will have two (2) votes on the Executive Board.
 - b. Graduate Research and Development (GRD) Sub-Committee
 - i. Allocate GRD funds according to GPSA Bylaws.
 - ii. Provide a written report to the President and Council Chair each semester.
- 3. Elections Committee
 - a. Administer GPSA elections according to the GPSA Bylaws.
 - b. Conduct themselves in a manner that promotes public confidence in the integrity and impartiality of the election process and will not publicly support or campaign for any candidate.

- c. Presidentially appointed Committee Chair must be presented to the GPSA Council for approval no later than the December meeting.
 - d. Distribute a written public report after every election.
 - e. Provide a written annual report to the GPSA President.
 - 4. Lobby Committee
 - a. Coordinate long term research and study of legislative issues as directed by the President.
 - b. Produce the annual proposed legislative platform.
 - c. Recommend to the President the appointment of student lobbyists during the annual New Mexico Legislative Session.
 - d. Provide an annual written report to the President.
 - 5. Programs Committee
 - a. Implement programs that serve and facilitate interaction between graduate and professional students and the University.
 - b. Foster positive relationships with the University and with the local community through service programs.
 - c. Provide an annual written report to the President.
 - 6. Student Support and Advocacy Committee
 - a. Assist and advocate for students requesting the support of GPSA.
 - b. Act as a GPSA liaison for students and respond to student inquiries about GPSA.
 - c. Conduct on-campus outreach and education about services and resources available through GPSA and the University. Collaborate with graduate and professional student organizations.
 - d. Provide an annual written report to the President.
 - 7. Executive Finance Committee
 - a. Administer Executive finances, including the Executive budget.
 - b. Make recommendations regarding the GPSA budget and all appropriations that come before Council.
 - c. Provide an annual written report to the President.
- B. Executive Standing Committee Chairs
 - 1. Duties, Power, Responsibilities
 - a. Assemble and administer committees according to the GPSA Constitution and Bylaws.
 - b. Monitor committee budget and prepare annual budget request.
 - c. Provide annual written public report to the President to be included in annual GPSA report.
 - 2. Term

Term of office is from the date of appointment until noon on the last day of the academic year or when letter of resignation is submitted to the President.
 - 3. Removal

The President can remove a committee chair at any time and the president must appoint a replacement within twenty (20) academic days of the date of removal.
 - 4. Stipend

Stipend for the Executive Standing Committee Chairs shall be determined by the President and approved by Council.

C. Executive Ad Hoc Committees

1. May be created by the President as deemed necessary.
2. All Executive Ad Hoc Committees shall be dissolved at the end of the term of office of the president who created them.
3. Committee shall submit an annual written report to the President to be included in annual GPSA report.

D. Other Committees

1. May include, but is not limited to, Joint Student-Faculty, University Committees and other policy making bodies.
 - a. Representatives, as appointed by the President, shall maintain communication with the Executive Board of GPSA. .
 - b. Appointed representatives shall attend meetings of their respective committees.
 - c. Committee shall submit an annual written report to the President to be included in annual GPSA report.

Section 3. Executive Board

An Executive Board consisting of the President, Council Chair, and the Chairs of the Executive Standing Committees shall be established for the purposes of effective governance by the Executive Branch.

A. Representation

1. Any school or college not represented on the Executive Board may petition to have a representative added from that school or college.
2. Voting members of the Executive Board shall include the chairs of the Executive Standing Committees.
3. The President shall oversee the Executive Board and will have no vote except in the event of a tie.

B. Duties, Powers, and Responsibilities

1. Meet at least one (1) time per month that Council is in session.
2. Recommend agenda items for Council meetings.
3. Draft and maintain the GPSA annual calendar with deadlines for Executive committees.
4. Review all executive committee activities.
5. All meetings shall be open to the public with advance notice of the date, time, meeting location, and agenda provided at least one (1) calendar week in advance of each meeting. This notice shall be made available by means including, but not limited to, the GPSA website and listserv.

C. Quorum

Quorum shall be established if more than half of the voting members are physically present.

D. Term of Office

Executive Board members shall serve from the time of their appointment until noon on the last day of the academic year, or until written resignation is given to the President.

ARTICLE III. LEGISLATIVE BRANCH

The Legislative Branch is composed of the Council Chair, Council, Legislative Committees, and staff.

Section 1. Council

All legislative powers in GPSA shall be vested in a Council.

A. Composition

1. The Council shall consist of GPSA Representatives selected through each Recognized Departmental Student Association (RDSA).
2. Each graduate and professional RDSA will be entitled to a minimum of one (1) Representative. Each RDSA representing a degree-granting department or school with more than one hundred (100) graduate or professional students are entitled to one (1) additional Representative for each one hundred (100) or part of one hundred (1-99) graduate and professional students enrolled in the department.

B. Council Procedures

1. Regular Meetings: Must be held at least one (1) time per month during the fall and spring academic semesters. The date and time are to be determined by the Council Chair.
2. Special meetings: Called by the Council Chair, or by a petition of Council Representatives from a minimum of six (6) separate RDSAs.
3. Quorum: Consists of Council Representatives from at least six (6) RDSAs physically present at a Council meeting.
4. Notice: The Council Chair shall post notice of the date, time, meeting location, and agenda at least one (1) calendar week in advance of each regular and special Council Meetings. This notice shall be made available to the Council Representatives, GPSA members, campus media, and general public by means including, but not limited to, the GPSA website and electronic mailing list.

C. Duties, Powers, and Responsibilities

1. The Council shall make all laws that it deems appropriate and necessary for GPSA.
2. The Council shall approve appointments and removals in accordance with the Constitution.
3. Shall have the authority to override a presidential veto with a two-thirds (2/3) vote at a meeting.
4. Shall consider budgetary recommendations and vote on the GPSA budget at the March Council meeting.
5. Other duties including, but not limited to, the appropriation of the General Fund and endowments, approval of GPSA resolutions, impeachment of specified GPSA officials, and any other duties as defined by the GPSA Constitution and Bylaws.

Section 2. Representatives

Representatives must be members of GPSA that are selected at will by the RDSA in the department or school in which they are enrolled.

A. Duties, Powers, and Responsibilities

1. Attend and participate in Council meetings.
2. Represent respective constituents' concerns and interests to the Council.
3. Regularly communicate Council business and decisions with constituents.
4. Representatives are eligible to participate in designated Legislative Committees.
5. All representatives must have the proper credentials on file with the Council Chair.

B. Term

Representatives will serve at the discretion of their respective RDSAs.

Section 3. Council Chair

The Council Chair must be a member of GPSA and shall be elected by the Council at the regular April Council meeting in accordance with the GPSA Constitution and Bylaws.

A. Duties, Powers, and Responsibilities

1. Call and preside over Council meetings.
2. Serve as the official representative of the Council to the public.
3. Fulfill the duties of the President in the event of a leave of absence.
4. Serve as an ex officio member on the Executive Board, Executive Committees, and Legislative Committees.
5. Administer and oversee the Council budget.
6. Other duties as defined by the GPSA Constitution and Bylaws.

B. Term

1. The term is one year, beginning at noon of the last day of the Spring semester and ending at noon of the last day of the following Spring semester.
2. An individual may serve a maximum of two (2) terms as the Council Chair.

C. Stipend

1. The Council Chair shall receive financial compensation. The maximum limit shall be in accordance with the GA monthly stipend at the .5 FTE rate as determined by University policy.

(Ballot version: The Council Chair shall receive financial compensation equivalent to the minimum GA/TA stipend as determined by university policy.)

D. Removal

1. Impeachment of the Council Chair requires a two-thirds (2/3) majority vote of Council Representatives present at a scheduled Council meeting.
2. Upon an affirmative vote of impeachment, the Council shall consider a vote of removal to be held at a special meeting within eleven (11) academic days. The Council Chair shall be relinquished of all powers and privileges immediately upon a two-thirds (2/3) vote of removal by the Council.

3. The Legislative Steering Committee Chair shall serve as interim Council Chair until an election by Council can be scheduled within twenty (20) academic days following removal.

Section 4. Legislative Committees

Legislative Committees shall consist of Council Representatives.

A. Composition

1. The Council Chair shall appoint all chairs and members of the Legislative Committees with approval by Council.
2. Council Representatives may recommend nominations for committee positions for Council consideration.

B. Legislative Standing Committees

1. Must meet minimum composition requirements by the September Council meeting.
2. Finance Committee
 - a. Review recommendations from the Executive Branch regarding the GPSA budget and all appropriations and make subsequent recommendations to Council.
 - b. Shall be composed of a minimum of five (5) and no more than twelve (12) Representatives representing a minimum of three (3) RDSAs.
 - c. The Finance Committee Chair shall oversee the committee and will have no vote except in the event of a tie.
 - d. Quorum shall be established if more than half of the voting members are physically present.
 - e. Other duties as defined by GPSA Constitution and Bylaws.
3. Steering Committee
 - a. Make recommendations regarding legislation and appointments sent to the Council.
 - b. The committee shall be composed of a minimum of five (5) and no more than twelve (12) Representatives representing a minimum of three (3) RDSAs.
 - c. The Steering Committee Chair shall oversee the committee and will have no vote except in the event of a tie.
 - d. Quorum shall be established if more than half of the voting members are physically present.
 - e. Other duties as defined by GPSA Constitution and Bylaws.

C. Legislative Standing Committee Chairs

1. Duties, Power, Responsibilities
 - a. Administer committees according to the GPSA Constitution and Bylaws.
 - b. Provide annual report to the Council Chair, to be included in annual GPSA report.
2. Removal

The Council Chair can remove a committee chair in accordance with the GPSA Constitution and Bylaws. A replacement must be presented to Council at the next regularly scheduled meeting.

3. Stipend

Stipend for the Legislative Standing Committee Chairs shall be determined through the budget process.

D. Legislative Ad Hoc Committees

1. May be created by the Council Chair with a majority vote of approval from the Council or by the Council with a two-thirds (2/3) majority vote.
2. All Legislative Ad Hoc Committees will be dissolved by the end of the session.

ARTICLE IV. JUDICIAL BRANCH

The Judicial Branch is composed of the GPSA Court of Review

Section 1. Court of Review

A. Jurisdiction

The Court of Review shall have jurisdiction over disputes arising under this Constitution. The Court may also have appellate jurisdiction as defined in the GPSA Bylaws.

B. Composition

1. The Court shall consist of a minimum of three (3) Justices, of which no more than two shall be appointed from the same department or school.
2. There will be one Chief Justice and no less than two Associate Justices.
3. The President and Council Representatives will have the authority to recommend Justices. All recommendations must be considered.
4. All Justices must be approved by the Council.
5. Members of the Court of Review shall not serve in any other position within GPSA.

C. Duties Powers Responsibilities

1. Hear complaints brought forth by a GPSA member regarding:
 - a. Matters arising under the GPSA Constitution and Bylaws.
 - b. Acts of the President, Council Chair, GPSA staff or other GPSA official when acting under the authority of GPSA.
2. Determine questions of constitutionality and adherence to GPSA law as a result of official complaints.
3. Create a written record of all decisions and actions of the court to be maintained in the GPSA Office.
4. Create an annual written report of the court to be included in the annual GPSA report.
5. The court may, at its discretion, decline to hear cases that it deems are not appropriate-under the Bylaws.
6. Other duties as defined by the GPSA Constitution and Bylaws.

Section 2. Justices

A. Term of Office

1. The term of office for the Chief Justice shall be two years, from noon of the last day of the Spring semester until noon of the last day of the Spring semester two years later.
2. The term of office for the Associate Justices shall be for one year. The term shall begin after appointment and upon confirmation of the Council and shall terminate on the last day of the Spring semester.
3. Justices shall be appointed at the first Council Meeting of the legislative session.
4. No Justice shall serve more than two terms.

B. Stipend

Stipends for the Chief Justice and Associate Justices shall be determined through the budget process.

C. Removal

1. Impeachment

A Justice may be impeached by a majority vote of Council Representatives at a regular Council meeting. A motion to consider removal must pass with a simple majority.

2. Removal

Removal of a Justice requires a two-thirds (2/3) vote of Council Representatives at a special meeting called by the Council Chair .

ARTICLE V. FINANCE

Section 1. Fees

Subject to authorization by the Board of Regents, a nonrefundable fee, henceforth referred to as the GPSA fee, shall be levied on all graduate and professional students. The University shall collect these fees and forward them immediately to the GPSA.

- A. The GPSA fee shall not exceed twenty-five dollars (\$25) per student per semester and any increase in fee must be approved through a referendum and by the Board of Regents.
- B. Five percent (5%) of the total GPSA budget is taken by the University in the form of an accounting fee payable to the Student Government Accounting Office. The total GPSA budget is herein defined as the total fees collected minus this five percent (5%) fee.

Section 2. Purpose

Collected fees shall be allocated by the GPSA Council to fund the general GPSA government and to benefit chartered student organizations and graduate and professional students through GPSA Committees.

Section 3. Oversight and Distribution

The Executive Finance Committee will administer the GPSA budget and the Legislative Finance Committee will have oversight of the GPSA budget in accordance with the GPSA Constitution and Bylaws with the Student Government Accounting Office (SGAO) acting as the agent of all GPSA financial transactions.

- A. The Executive Finance Committee shall draft a budget to be submitted to the Legislative Finance Committee before the March Council Meeting for a vote by the Council and approval by the President. If the President does not take action within ten (10) academic days, the budget shall be considered approved.
 - 1. This budget shall be established based upon the anticipated revenue for the upcoming fiscal year as determined by SGAO.
 - 2. The proposed budget shall not exceed ninety-five percent (95%) of said revenue to allow for appropriation funds and any decrease in projected enrollment.
- B. The Legislative Finance Committee shall set out procedures in accordance with the GPSA Constitution and Bylaws, to include a budget process, appropriation requests, and a summary of recommendations for each Council meeting.
- C. All branches of the GPSA government must follow budget processes as defined by the GPSA Constitution, Bylaws, and applicable standing rules to be eligible for funding.
- D. The Legislative Finance Committee Chair and Executive Finance Committee Chair shall have all necessary authority to approve budget revisions. All budget revisions must be reported at the next regularly scheduled Council meeting.
 - 1. When Council is not in session, the President, Grants Chair, and Council Chair must jointly review and approve budget revisions.
- E. Forty percent (40%) of the total GPSA budget shall be reserved for the Pro-Rated Benefits Fund.
- F. No less than ten percent (10%) of the total GPSA budget shall be allocated to SRAC/ST.
- G. Funds not appropriated through the budget process shall be placed in the GPSA General Fund.
- H. All funds distributed through GPSA budget and appropriations and not used by the end of the fiscal year in which they were allocated shall revert to the General Fund.

Section 4. Fiscal Accountability

The GPSA financial records including, but not limited to, the GPSA budget and appropriations may be subject to a financial review as requested by a Council Representative, President, or through a complaint filed with the Court of Review.

Section 5. Budget Compliance

- A. GPSA shall be in accordance with all necessary local, state, federal and University of New Mexico accounting requirements as determined by SGAO.
- B. Compliance with proposal guidelines of funded organizations for the fiscal year shall be determined by the Legislative Finance Committee in accordance with the GPSA Constitution and Bylaws.
- C. Misuse of GPSA funds may result in Council recourse, including financial enjoinder.

ARTICLE VI . ELECTIONS

The Elections Committee shall administer annual GPSA elections and provide public notice of elections, as defined in the Bylaws.

Section 1. General Election

- A. A general election of the President shall occur in the Spring semester of each academic year.
- B. The ballot shall include the opportunity to vote for GPSA President, and may include amendments, referenda, and any other items approved by Council.
- C. A plurality of votes shall decide all items presented on the ballot.
- D. All members of the GPSA are entitled to vote in general elections.

Section 2. Council Chair Election

- A. Administered by the Elections Committee at the April Council meeting.
- B. The Council Chair is elected by a majority of votes of eligible representatives at the April meeting.

Section 3. Special Elections

- A. Special elections may be held as called by the Council, the President, or by a referendum petition.
- B. If a special election is called for by a referendum petition it must occur within thirty (30) academic days.

ARTICLE VII . AMENDMENTS

Proceedings to introduce a Constitutional amendment may be initiated by any GPSA member.

Section 1. Amendments

Requires a two-thirds (2/3) approval by Council Representatives present at a regular Council meeting, plurality approval by GPSA members voting in the General Election, and approval by the Board of Regents.

Section 2. Regent Control

This Constitution, including all Constitutional amendments, shall be subject to modification by and under the control of the Board of Regents.

ARTICLE VIII. REFERENDA

A referendum is a ballot initiative put to a popular vote of the GPSA membership in a general election.

- A. Referenda may be submitted by the President with majority approval of Council, or a petition signed by at least fifty (50) GPSA members and will be placed on the general election ballot. The Elections Committee will have the authority to verify the signatures.

- B. In order to be placed on the general election ballot, referenda must be submitted to the Elections Committee no later than thirty (30) academic days prior to the general election, in accordance with the GPSA Constitution and Bylaws.

ARTICLE IX. DEFINITIONS

These definitions shall apply throughout this document.

Academic Day - any day in which the University has regularly scheduled classes during the Fall or Spring semesters, unless specifically noted otherwise. This excludes weekends, holidays, and days which the University is closed.

Academic Year - starting the last day of the Spring semester through the day preceding the last day of the subsequent Spring semester.

Amendment - a change to the GPSA Constitution or Bylaws.

Anticipated Revenue - anticipated aggregate sum of GPSA fees to be collected in the following fiscal year as determined by SGAO.

Audit - evaluation of financial records.

Ballot - the list of candidates and issues to be voted on in an election.

Board of Regents – governor appointed board of community members and students who are responsible for the assets and programs of the University, establishment of goals and policies and guide the University and oversight of the functioning of the University.

Budget Revisions - a request to re-define funding previously allocated through the GPSA budget process or allocations. Budget revisions must be approved before GPSA funding may be spent on purposes other than originally approved or directed through Council.

Bylaws - active legislative supplement to the GPSA Constitution, composed of all codes which must not violate the Constitution but may further elaborate GPSA law.

Chair - the administrative head of a particular body.

Chartered Student Organization - any group which meets the chartering requirements of The University of New Mexico.

Committee - a group vested with powers, subordinate to the appropriate branch of government, composed and accountable according to the GPSA Constitution and Bylaws.

Constituents – GPSA members which a particular Council Representative represents.

Constitution - the instituting document of GPSA, and the organization's ultimate legislative authority.

Complaint - official grievance presented to the GPSA Court of Review that initiates action within the Court.

Council - the primary legislative body of GPSA.

Council Budget – funding allocated for the administration of the legislative branch.

Credentials – A form that verifies representative authority from a RDSA to serve as a Council Representative.

Elections Code - the GPSA Bylaws particularly concerning GPSA election law.

Enrollment report – a report distributed by the University indicating enrollment of graduate and professional students within degree granting departments and schools.

Ex officio- a non-voting participant of a given body who is part of it by holding another office.

Executive Budget - funding allocated for the administration of the executive branch.

Financial Enjoinment - a legislative action issued that prohibits a student group from engaging in any financial activities with the use of GPSA funds.

Financial Review – disclosure of financial records and subject to a review process.

General Election - the annual election of the GPSA President, during which other ballot issues may be presented to the voting members.

General Fund - the fund in which all fees collected on behalf of GPSA are deposited as well as all monies which revert back to GPSA.

GPSA fee - a fee levied upon all graduate and professional students that is forwarded to GPSA.

GPSA Member (Member) - any graduate or professional student enrolled in a degree granting department or school at the University of New Mexico main campus and who has paid the GPSA fee for the current semester.

Graduate Research Development (GRD) Grant – set up to assist larger projects that require substantial funding, as provided by the New Mexico State Legislature.

Gross Misconduct – an intentional act forbidden or unlawful performed with indifference to known or obvious harmful consequences.

Impeachment – presentation of formal charges against a GPSA official by Council.

Leave of absence – an approved absence from duties of office as communicated in writing.

Malfeasance – Commission of a wrongful act which an official has no legal right to do, or any wrongful conduct which affects, interrupts, or interferes with the performance of official duty, or an act for which there is no authority or warrant of law.

Majority - more than fifty percent (50%).

Neglect of Office – Willful knowing, and intentional failure to attend to one’s official duties.

Plurality vote - a vote in which candidate or issue is decided by receiving the greatest number of votes.

President’s Education Grant - a tuition grant, equal to up to twelve (12) resident, graduate tuition hours per semester at the rates published by the Bursar’s office.

Pro-Rated Benefits Fund (PB Funds) - grants of pro-rated benefits based on student enrollment as requested by Recognized Departmental Student Associations.

Recognized Departmental Student Association (RDSA) - the primary student association of each department and school as recognized by GPSA.

Referendum - a legislative initiative put to popular vote in a general or special election (pl. Referenda).

Semester - the Fall or Spring academic term as determined by the academic calendar of the University.

Session - the first day of the fall semester to the last day of the spring semester.

Specialized Travel (ST) Grant – a grant to fund student travel relevant to the applicant’s field.

Student Research Allocation Committee (SRAC) Grant – a grant to fund expenses related to student research relevant to the applicant’s field.

Student Fee Review Board (SFRB) – advisory board that recommends the distribution of the student activity fee in the University budget.

Student Government Accounting Office (SGAO) - a service department of UNM that processes all funds allocated by GPSA.

Term – a term of office as stipulated, or part there of.

University (UNM) - the University of New Mexico, not including branch campuses.

MEMORANDUM

TO: Megan C. O’Laughlin, Chair, GPSA Council
FROM: Melanie Baise, Associate University Counsel *M. Baise*
CC: Katie Richardson, President, GPSA
Debbie Morris, Director, Student Activities Center
RE: Revised GPSA Bylaws
DATE: December 1, 2011

According to the UNM Board of Regents’ Policy 4.1, the by-laws, lawbooks, election rules and other regulations of GPSA shall be subject to review and approval by the University Counsel as to form and consistency with applicable law and regulations. I have reviewed the GPSA bylaws approved at the GPSA Council meeting on September 24, 2011, and emailed to me, as well as Debbie Morris and Yvette Hall, on September 29, 2011.

In general, those Council members responsible for revising the bylaws did an outstanding job, and the members of GPSA will be well-served for many years by your efforts. However, some specific proposed bylaws are problematic and cannot be approved. I provide specific comments below:

- 1) The definitions related to conflicts of interest, specifically “Concurrent Interest,” “Conflict of Interest” and “Interested Person” are overly complex and unworkable. The bylaws drafters should be commended for taking on the subject of conflicts of interest where it was not previously addressed in the GPSA bylaws; however, the resulting definitions cannot stand. For example, the definition of “Concurrent Interest” refers to a person who “anticipates” being two or more of the listed positions. What does “anticipate” mean? Number 5 under Concurrent Interest includes terms – “potential arrangement,” “indirect remuneration,” and “not insubstantial” – that are undefined and confusing. The definitions of “Conflict of Interest” and “Interested Person” are, I believe, incomprehensible to anyone who was not directly involved in their drafting. While present GPSA officials may understand these definitions, how they fit together and how conflicts of interest are to be addressed, once those officials are gone, future GPSA office holders will not be able to agree on what these definitions mean. That is not sustainable and therefore I cannot approve these three definitions.

- 2) In light of comment (1), I also cannot approve Art. II, Sec. 5, Conflict of Interest. The above cited definitions are an integral part of Section 5 and since the definitions are unworkable, Section 5 cannot stand on its own.
- 3) Article II, Sec. 9(B) [Lines 500 – 502] cannot be approved as written because it conflicts with Board of Regents' Policy 4.1. Approved amendments to the bylaws cannot take effect "immediately" because they first must be approved by University Counsel. Upon approval by this office, the amendment takes effect. In the event that an amendment is passed that GPSA deems to be urgent, I can assure GPSA that my office would cooperate in providing an expedited review and (hopefully) approval. But the amendment cannot take effect until approved by the University Counsel Office.
- 4) Article IV, Section 2(B)(4)(e) [Lines 645-646]: Add "student" before "lobbyists" and add to the end of the sentence, "subject to all applicable University policies and procedures." Lobbying by a nonprofit institution like UNM is subject to federal and state law and GPSA needs to abide by the University policies and procedures in this arena that incorporate those legal requirements.
- 5) Article VII, Sec. 1(A)(2) [Lines 1379 – 1382]: if the EFC is an extension of the Executive Branch, it is inappropriate to state that it "enact[s] financial legislation passed as GPSA law." First, this language does not make sense – a body does not "enact legislation passed as law." Second, the executive branch of government does not enact legislation. That is the role of the legislative branch. In order to be approved, this subsection needs to be revised to clarify the EFC's role.

Aside from the above cited provisions of the bylaws that are not approved, the rest of the revised bylaws are approved and can take effect, as of the date of this memo. I do, however, have some additional comments/suggestions that GPSA may want to consider as follows:

- 1) Article III, Sec. 1(A)(2)(b) [Lines 521-522]: The second sentence states that the "President may not be removed by Council again the same session." GPSA may want to consider whether that rule should apply if different allegations of wrongdoing by the President arise in the same session.
- 2) Article III, Sec. 1(B) [Line 524]: GPSA may want to consider whether "may" should be revised to "shall." As written, the Council could decide not to verify the

validity of signatures in a recall petition. Is that acceptable? If GPSA always wants the Council to verify signatures, it should change the “may” to “shall.”

- 3) Article IV, Sec. 1(A)(4)(c) [Lines 596-597]: Is this a correct statement? I note that the GPSA Constitution at Article II, Sec. 1(A)(9) states that the President appoints Executive Standing Committee chairs with Council’s approval, “and appoints representatives to joint Senate-Faculty Senate and University committees.” As written, this suggests that Council does not need to approve the President’s appointments to those latter committees; hence, I question whether the bylaw is correct.
- 4) Article V, Sec. 2(A)(1) [Line 762]: The requirement that agendas be distributed “at least five (5) academic days prior to each Council meeting” does not take into account the potential for special or emergency meetings that may be held with fewer days notice, so that there is not 5 days lead time to distribute the agenda.
- 5) Article V, Sec. 2(A)(7) [Line 777]: Please consider adding to the end of the first sentence, “subject to University policies and procedures.” UNM has policies governing the termination of student employees that are applicable to the Recorder.
- 6) Article V, Sec. 6(B)(2)(a) [Line 926]: The requirement that a committee member “shall” be removed for violating a standing rule seems overly harsh. Would it not be better to use “may” rather than “shall” and leave it up to the Committee Chair or Council Chair to decide, on a case-by-case basis, depending on the seriousness of the violation, whether the member should be removed?
- 7) Article VI, Sec. 1(A)(3) [Lines 1054 -1056]: The language “...acting on behalf of GPSA when acting in official capacity...” is somewhat confusing. It is enough to state, “...or GPSA member who is acting on behalf of GPSA....”
- 8) Article VII, Sec. 8(B) [Lines 1621 – 1622]: This provision does not state what action, if any, the LFC needs to take on an action of enjoinder before it goes to the full Council. Does the LFC need to approve the action? If the LFC rejects the action or does not vote, does it still go forward to the Council?
- 9) Article VII, Sec. 8(C) [Lines 1623 – 1624]: GPSA may want to consider increasing the amount of time allotted to a group facing enjoinder to address

Council to five minutes. Two minutes is very brief and may not be sufficient for the group to make its case.

- 10) Article VIII, Sec. 1(E)(2) [Lines 1701-1703]: As written, this provision raises the question of whether the chair and members of SRAC can apply for a ST grant and whether the chair and members of the ST Committee can apply for a SRAC grant.
- 11) Article IX, Sec. 10(B)(2) [Lines 2459 – 2460]: I am unaware of any federal or state law or University policy that would apply to an “aggregated elections data report.” Unless GPSA knows of a law or policy, I suggest deleting that language.

If you have any questions about any of these comments, please feel free to contact me and we can discuss it further. Regarding the conflict of interest related definitions, I’d be glad to meet and discuss the issues that GPSA is trying to address to help develop language that is simpler and more coherent.

**GRADUATE AND PROFESSIONAL STUDENT ASSOCIATION
BYLAWS**

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73 I. Definitions

74 Section 1. Constitutional Definitions

75 A. Definitions in the GPSA Constitution apply to the Bylaws.

76 Section 2. Additional Bylaws Definitions

77 Academic Week: A calendar week in which the University has scheduled classes at any time between
78 Monday and Friday. A week in which no classes are held due to University closure shall not count as an
79 academic week.

80 Aggregate Elections Data Report: A report of Elections data collected in accordance with University
81 policy and state and national law, including vote counts by department, voting time, date, and locations,
82 and erroneous voting, collected in a concise manner as to allow for data analysis.

83 Annual Report: A compilation of the reports of Decision Making Bodies submitted at the end of the
84 academic year. The Annual Report is archived for the incoming government to provide long-term
85 stability and institutional memory.

86 Appropriation: A legislative item requesting money from the GPSA General Fund.

87 Complaint Limitations Period: The statute of limitations for a complaint to be submitted to the Court of
88 Review.

89 Court of Review Complaint (Complaint): A grievance contesting whether or not an act is in accordance
90 with GPSA law.

91 Credential Form: A document for the purpose of declaring an RDSA Council Representative or Certified
92 Alternate.

93 Decision Making Body: A body or individual whose selection of a course of action binds GPSA or its
94 branches which include, but are not limited to, the Executive Board, Council, and Standing and Ad Hoc
95 Committees.

96 Electronic Signature: An electronic sound, symbol, or process attached to or logically associated with a
97 record and executed or adopted by a person with the intent to sign the record.

98 EFC: Executive Finance Committee

99 General Research Project: A research project conducted by GPSA members which is completed
100 independent of a New Mexico State Agency.

101 Grants Application Reader: A GPSA member selected to read and score grants applications.

102 Groups, New and Inactive: A groups is defined as “new” if they have not previously been chartered
103 through the Student Activities Office or if they have not received funding from a GPSA budget process
104 in the past. A group is defined as “inactive” if they have not received funding in the past two (2) GPSA
105 budget processes.

- 106 Harm to Humans or Animals: Physical, cultural, psychological, emotional, or other harm to humans or
107 animals.
- 108 High Priority Research Project: A research project conducted by GPSA members which is completed in
109 collaboration with a New Mexico State Agency.
- 110 IT: Information Technologies
- 111 Judicial Budget: Funding allocated for the administration of the judicial branch.
- 112 Judicial Oath of Office (Oath): A pledge each Justice appointee must make prior to officially assuming
113 the duties and privileges of a Court of Review Justice.
- 114 LFC: Legislative Finance Committee
- 115 LSC: Legislative Steering Committee
- 116 Legislative Budget: Funding allocated for the administration of the legislative branch.
- 117 Legislative Item: An appropriation, resolution, amendment to the GPSA Constitution or Bylaws, or other
118 piece of legislation submitted for Council consideration.
- 119 New Mexico State Agency: An entity approved by the Grants Committee that is not a college,
120 department, or program at a public university of the State of New Mexico.
- 121 Non-Profit Community Organization: An entity registered as a 501(c)(3) non-profit organization with
122 the Internal Revenue Service and/or under the laws of the State of New Mexico or of an Indian tribe.
123 This organization must have a New Mexico address and must conduct a majority of its activities within
124 New Mexico.
- 125 Open Meeting: A meeting of any GPSA Decision Making Body with a quorum present, held for the
126 purpose of taking action, formulating policy, or discussing public business, which is open to the public.
127 Open Meetings must comply with TPNR.
- 128 Permanent Equipment: Items that will not be depleted at the end of a research project.
- 129 Pro Tempore Justice: A temporary Justice which participates in judicial proceedings when an approved
130 Justice is recused or impeached or when the Court of Review has fewer than three (3) approved Justices.
- 131 Proxy: A GPSA member selected to vote on behalf of a Council Representative or Certified Alternate.
- 132 Research: Any activity performed by members of GPSA with the intent to generate generalizable
133 knowledge that will be communicated for potential public use. This includes, but is not limited to, an
134 artistic, athletic, cultural, educational, financial, historical, humanitarian, legal, linguistic, mathematical,
135 medical, musical, occupational, political, religious, scientific, sociological, structural, technological, or
136 therapeutic investigation.
- 137 SSA Committee: Executive Student Support and Advocacy Committee

- 138 Supplies and Consumables: Items that are expected to be depleted at the end of a research project.
- 139 Telecommunication: Use of a conference telephone or other similar communications equipment.
- 140 TPNR: Transparency and Public Notice Requirements; specifically the section of the Bylaws with this
141 title.
- 142 Veto: The process by which the President rejects a piece of legislation approved by Council.
- 143 Working Group: A group which at its creation by a Decision Making Body is designated as a Working
144 Group rather than an ad hoc committee and whose sole purpose is to do work in preparation for a
145 specific item(s) to be acted upon or discussed by the Decision Making Body at a later Open Meeting.

146 Section 3. Cross-References

- 147 A. References in this document to the GPSA Constitution shall be indicated by parentheses ().
- 148 B. References in this document to other parts of the Bylaws shall be indicated by brackets [] and the
149 word "Bylaws".
- 150 C. An electronic copy of this document utilizing some form of linking technology should be
151 available on the GPSA website.
- 152 D. Regardless of the published format(s) and cross-references, the GPSA Constitution and the
153 Bylaws shall be considered distinct but related documents.

154 II. Membership and Organization

155 Section 1. Membership

- 156 A. Continuing graduate or professional students who paid the GPSA fee in the spring semester shall
157 be considered GPSA members during the summer semester. (I.3.A.)
- 158 B. Upon presentation to the GPSA Office of a written request, any member may resign from GPSA.
159 (I.3.B.)
- 160 1. Resignation of membership does not relinquish the obligation to pay the GPSA fee.
- 161 2. Persons who have resigned membership shall lose all privileges and benefits of GPSA
162 member status.
- 163 3. Any person who has resigned membership shall be reinstated upon presentation to the GPSA
164 Office of a written request.
- 165 C. GPSA may not revoke or suspend membership.

166 Section 2. Recognized Departmental Student Associations (RDSAs)

- 167 A. Each RDSA shall maintain chartered status with the Student Activities Center, and must be open
168 to all GPSA members in its department, school, or college. In order to be recognized by GPSA,
169 each RDSA shall:
- 170 1. Hold officer elections which are open to all GPSA members in that department, school, or
171 college; and
- 172 2. Not charge dues as a condition for membership as a student organization.
- 173 a. This does not preclude an RDSA from being a campus chapter of a state, regional, or
174 national association, so long as all GPSA members in that department, school, or
175 college may participate in the student organization.

- 176 b. PB funds may not be used to pay state, regional, or national association dues.
- 177 B. Each department may be represented by only one (1) RDSA. A school or college may
- 178 consolidate representation under one (1) RDSA, but no more than one (1) RDSA may represent
- 179 the same group of GPSA members.
- 180 1. Upon presentation of a petition signed by at least thirty-five percent (35%) of the total
- 181 number of GPSA members in a department, school, or college, the Elections Committee shall
- 182 conduct an election in which the GPSA members of that department, school, or college may
- 183 vote to affirm the current RDSA or to select a new organization willing to meet all
- 184 requirements for an RDSA.
- 185 2. The election ballot shall include the choice of desired RDSA from among the current RDSA
- 186 and all other student organizations signed by at least twenty-five percent (25%) of the total
- 187 number of GPSA members in that department, school, or college.
- 188 a. A petition to be placed on the ballot as an option for RDSA must be presented to the
- 189 Elections Committee no less than seven (7) academic days from the receipt of the
- 190 petition to select an RDSA.
- 191 b. The petition to be placed on the ballot must include a statement above the signature
- 192 lines stating: "If selected, this organization will adhere to the requirements for an
- 193 RDSA in the GPSA Constitution and Bylaws."
- 194 C. Any RDSA failing to adhere to the requirements for an RDSA in the GPSA Constitution and
- 195 Bylaws shall be subject to review by the Court of Review.
- 196 1. The request for review may be submitted by any GPSA member from that department,
- 197 school, or college or from a chartered student or professional organization of which the
- 198 majority of members should be represented by that RDSA.
- 199 2. If the RDSA fails to comply with any Court of Review order within eleven (11) academic
- 200 days, the Chief Justice or the highest ranked Associate Justice shall have the authority to
- 201 decertify that RDSA.
- 202 D. Departments, schools, or colleges with no RDSA shall lose all privileges afforded to RDSAs by
- 203 GPSA until a student organization applies for recognition in accordance with the GPSA
- 204 Constitution and Bylaws.
- 205 1. RDSAs which enter non-chartered status shall be recertified upon becoming chartered.
- 206 2. If an RDSA is in non-chartered status when challenged by a petition to select an RDSA, it
- 207 must charter before being permitted to be included on the ballot.
- 208 3. While non-chartered, an RDSA may not receive the benefit of any privilege afforded to
- 209 RDSAs by GPSA.

210 Section 3. GPSA Committees

- 211 A. All GPSA members of or appointments to standing committees, ad hoc committees, or
- 212 University committees must be GPSA members.
- 213 B. Persons appointed to positions requiring Council approval when Council is not in session may
- 214 serve until Council has an opportunity to consider and approve their appointment, unless
- 215 otherwise specified in the GPSA Constitution or Bylaws.
- 216 C. All GPSA standing committees shall be composed of no fewer than five (5) members. At least
- 217 three (3) different RDSAs must be represented. Each member shall count as representing only
- 218 one (1) RDSA.

- 219 D. Each GPSA Standing Committee Chair, Ad Hoc Committee Chair, and University committee
220 appointment shall submit a written report once a semester to the head of the appropriate branch
221 of government.
- 222 E. Joint ad hoc committees may be created by Council. Composition or means of composition shall
223 be determined at the creation of the committee and shall include Council Representatives and
224 GPSA members who are not Council Representatives.
- 225 F. A Decision Making Body may generate funds independent of the budget process, and these
226 funds shall not be part of the GPSA General Fund. The Decision Making Body shall record and
227 administer these self-generated funds. The Decision Making Body shall notify the head of its
228 branch of the receipt and use of these funds and shall provide a summary for the annual report.
229 Spending of these funds will be by a majority vote of the Decision Making Body and will be
230 subject to the Conflict of Interest Bylaws.
- 231 G. Chair-ships for the Executive Finance Committee (EFC), Legislative Finance Committee (LFC),
232 Legislative Steering Committee (LSC), and Grants Committee must be unique individuals.
- 233 H. No individual shall hold more than three standing committee chair-ships.
- 234 I. The President and the Council Chair are ineligible for standing committee chair-ships.

235 Section 4. Transparency and Public Notice Requirements (TPNR)

- 236 A. Public Notice Requirements
 - 237 1. Unless otherwise specified in the Constitution or Bylaws, public notice shall be given no
238 fewer than twenty-four (24) hours in advance of a meeting.
 - 239 2. Public notice shall consist of posting required documents in the GPSA Office and on the
240 GPSA website, and sending an announcement via the GPSA electronic mailing list and to the
241 Daily Lobo and any other media who have provided a written request for minutes.
- 242 B. Agenda Requirements
 - 243 1. The agenda, time, date, and location of any Open Meeting must be posted in accordance with
244 the Public Notice Requirements.
 - 245 2. The meeting agenda shall specify items as discussion items or action items.
 - 246 3. The meeting agenda shall include time for public comment before discussion of old or new
247 business. During public comment, members of the public will be granted no fewer than three
248 (3) minutes each.
- 249 C. Minutes Requirements
 - 250 1. Minutes must be taken at every Open Meeting.
 - 251 2. Minutes must contain at least the date, time, location, type of meeting and the name of the
252 Decision Making Body; the names of all Decision Making Body members attending the
253 meeting; the names of any individuals who address the body in person; and a record of all
254 motions and decisions made and votes taken.
 - 255 3. A draft copy of the minutes must be posted within six (6) academic days of the public
256 meeting in the GPSA Office in accordance with the Public Notice Requirements.
 - 257 4. The minutes shall be approved or amended at the next meeting of that Decision Making
258 Body where a quorum of the body is present.
- 259 D. Transparency Requirements
 - 260 1. A Decision Making Body may permit participation by Telecommunication. The means and
261 extent of participation must be defined by the GPSA Bylaws, or the body's standing rules if
262 approved by a two-thirds (2/3) vote.

- 263 a. A member of the body may use the means permitted if it is difficult to impossible for
264 that member to attend in person.
- 265 b. Each member participating by Telecommunication must be able to be identified when
266 speaking. All participants must be able to hear each other at the same time, and
267 members of the public attending the meeting must be able to hear any member of the
268 body who speaks during the meeting.
- 269 2. Audio and video recordings must be allowed and accommodated at Open Meetings.
- 270 3. Open Meeting votes and, if available, voting records are public unless otherwise specified in
271 the GPSA Constitution or Bylaws.
- 272 4. Attendance of GPSA members and members of the public will be accommodated at all Open
273 Meetings.
- 274 a. Open Meetings shall be held in spaces that can accommodate all people wishing to
275 attend and listen.
- 276 5. The body may take action only on those agenda items announced in accordance with the
277 Agenda Requirements.
- 278 6. Items added to the agenda fewer than twenty four (24) hours before a meeting must be
279 discussion items only.
- 280 E. Working Group Requirements
- 281 1. Decision Making Bodies must give a thorough review of recommendations from any group
282 that is not required to provide notice of its meetings.
- 283 2. The Working Group cannot take action that binds a Decision Making Body or any other
284 GPSA group.
- 285 3. Working Groups are not required to adhere to Public Notice Requirements but are required to
286 include any interested member of the Decision Making Body.
- 287 4. Meetings of Working Groups, even in the event the meeting has a quorum of members of the
288 Decision Making Body, are not required to be open so long as they are acting only on the
289 item(s) specified by the Decision Making Body.
- 290 F. Portions of an Open Meeting may be closed on the following occasions:
- 291 1. Deliberations by the Court of Review. The actual administrative and adjudicatory proceeding
292 at which evidence is offered or rebutted and any final action taken as a result of the
293 proceeding shall occur in an Open Meeting. However, the deliberations of the Court of
294 Review shall be closed to the public.
- 295 2. Discussion and records related to personnel. Any records or discussions related to personnel
296 shall be in accordance with University policy including but not limited to Human Resources
297 requirements.
- 298 3. Discussion and records deemed private. Any records or discussion related to privacy rights
299 protected by University policy or local, state, or federal law shall be closed to the public.
- 300 G. In order to close a meeting pursuant to the exclusions contained in this section, the closure must
301 be made in an open meeting and approved by a majority vote of a quorum of the Decision
302 Making Body:
- 303 1. The authority for the closure and the subject(s) to be discussed shall be stated with
304 reasonable specificity in the motion calling for the vote to close a meeting.
- 305 2. The vote to close that portion of the meeting of each individual member shall be recorded in
306 the minutes.
- 307 3. Only those subjects announced prior to closure by the Decision Making Body may be
308 discussed in the closed portion of the meeting.

- 309 4. Items eligible for closure shall be indicated on the Agenda of the Open Meeting as such by
310 reference to the reason why closure will be considered.
311 H. Members of the public shall be excused during the closed portion of an Open Meeting.
312 I. Following completion of any closed meeting, the minutes of the Open Meeting that was closed,
313 shall state that the matters discussed in the closed meeting were limited only to those specified in
314 the motion for closure

315 Section 5. Project Assistants

- 316 A. The GPSA annual budget or Council appropriation may allow for hiring Project Assistants. The
317 budget or appropriation shall specify the amount of FTE and branch for each Project Assistant.
318 1. The budget must include a minimum 1.0 FTE designated for the Executive Branch.
319 2. Volunteers receiving a stipend are not Project Assistants.
320 B. Filling a Project Assistant vacancy requires an open call to the GPSA membership.
321 1. The open call for applicants shall comply with the Public Notice Requirements and include
322 job description and compensation.
323 2. Each branch is responsible for selecting its Project Assistants.
324 a. For the Executive, the President shall be responsible for the open call and selection.
325 b. For the Legislative, the Council Chair shall be responsible for the open call. The
326 Council Chair shall recommend a selection for Council's approval.
327 c. For the Judicial, the Chief Justice shall be responsible for the open call and selection.
328 3. Project Assistants must be GPSA members.
329 C. Project Assistants aid in executing the mission of GPSA.
330 1. Project Assistant duties must be in compliance with the definition of Project Assistants given
331 in the University of New Mexico catalog.
332 2. Duties may include, but are not limited to, assisting standing and ad hoc committees and
333 working on projects that serve the mission of GPSA.
334 a. For the Executive, the President shall set the duties of and supervise the Project
335 Assistant(s).
336 b. For the Legislative, Council shall set the duties of the Project Assistant(s). The Council
337 Chair shall supervise the Project Assistant(s).
338 c. For the Judicial, the Chief Justice shall set the duties of and supervise the Project
339 Assistant(s).
340 D. Project Assistant compensation shall be contracted each semester.
341 1. Project Assistants shall be paid according to the guidelines required by the Office of
342 Graduate Studies.
343 2. Project Assistants shall be offered health insurance.
344 3. Project Assistants shall be offered tuition remission equal to the amount of hours required by
345 the Office of Graduate Studies in order to maintain their eligibility for the assistantship.

346 Section 6. Veto Procedure

- 347 A. Presidential Action
348 1. A copy of the legislation with signature lines for approval or veto will be sent in hard and
349 electronic copy to the President's office within one (1) academic day of the posting of the
350 draft of the Council meeting minutes in which the legislation was passed.
351 2. The President may take action on legislation, approval or veto, within five (5) academic days
352 of the posting of the draft of the minutes.

- 353 a. If the President takes action, it shall be on the legislation in totum and as is. Legislation
354 shall not be vetoed by line item.
355 b. If the President does not take action within the allotted time, the legislation becomes
356 binding.
357 c. The President may take action on legislation with an Electronic Signature.
358 d. If a veto is cast, it shall be accompanied by a rationale for the veto.
359 e. The President shall send the vetoed legislation and rationale to the Council Chair
360 within the required time limit. The Council Chair shall give notice of the veto in
361 accordance with TPNR within three (3) academic days of receipt.
362 f. The Council Chair shall place the vetoed legislation on the next regular Council
363 meeting agenda as an action item.

364 B. Council Action

- 365 1. Vetoed legislation that cannot be acted on at a regular meeting within a session shall be
366 presented at a special meeting prior to the close of the session.
367 2. When Council considers vetoed legislation, a motion to reconsider the bill must be made and
368 seconded.
369 3. Council shall consider the vetoed legislation in the same form as sent to the President. No
370 amendments may be made in an override consideration.
371 4. If Council votes to override, the legislation becomes binding without the President's
372 signature.
373 5. If Council fails to override the President's veto, the legislation dies and shall not be
374 reintroduced without amendment in the same Council session.

375 Section 7. GPSA Annual Report

- 376 A. All Decision Making Bodies shall provide a written report to the respective branch head by the
377 first (1st) academic day after the last regular Council meeting.
378 B. The head of each branch shall compile the Branch Annual Report and forward it to the President.
379 C. The President shall compile the GPSA Annual Report to be archived in accordance with the
380 GPSA Constitution.

381 Section 8. Amendments

382
383 Amendments and additions to the GPSA Bylaws shall be made according to the following procedure:

- 384 A. Proposed Amendments shall place the amendment within the appropriate context within this
385 document, including specific numerical reference (Article, Section, and paragraph number).
386 B. Approved amendments shall take effect, unless otherwise noted, but the approved amendment
387 language must be evaluated by the University Council's Office relative to current University
388 Policy, and State and Federal.
389 C. Council Chair shall submit amendments to University Counsel within five (5) academic days
390 from the meeting in which the amendments have been approved.
391 D. Where conflicts exist between previous bylaws and a new constitutional provision, the new
392 constitutional provision will supplant the previous bylaw.

393 III. Resignation, Removal, and Replacement of Officers

394 Section 1. President

- 395 A. In order to initiate a recall election, Council must follow the Constitutional process of
396 impeachment and removal. (II.1.D.1.)
397 1. When the President is removed, the Council Chair shall assume the role of acting President,
398 and the Steering Committee Chair shall assume the role of acting Council Chair.
399 2. The Elections Committee must hold a recall election within fifteen (15) academic days of the
400 removal of the President by Council.
401 a. If the GPSA membership approves the removal of the President, a special election for a
402 new President must occur within twenty (20) academic days. The removed President
403 may not run in the special election.
404 b. If the GPSA membership does not approve the removal of the President, the President
405 is reinstated immediately upon official announcement of the recall election result. This
406 President may not be removed by Council again in the same session.
- 407 B. If the GPSA membership initiates a recall in accordance with the Constitution, Council may
408 verify the validity of signatures and shall deliver the petition to the Elections Committee Chair.
409 (I.1.D.2.)
410 1. Council has five (5) academic days to validate the signatures and for the Council Chair to
411 deliver the petition to the Elections Chair after its presentation at a regular Council meeting.
412 2. If invalid signatures reduce the number to fewer than the required percentage, the petition is
413 considered null and void.
414 a. If the petition is considered null and void, the Council Chair shall give notice and
415 provide a list of all invalidated signatures within five (5) academic days and in
416 accordance with TPNR.
417 b. Any invalidated party shall have the opportunity to contest the invalidation in front of
418 the Court of Review.
419 3. Upon receipt of a valid recall petition, the Elections Chair shall hold a recall election. The
420 recall election must occur within fifteen (15) academic days of the Council meeting at which
421 the petition was presented.
422 4. The President may ask the Council Chair to serve as acting President until the recall election
423 can be held.
424 5. If a recall election results in the removal of the President, the Elections Committee shall hold
425 a special election in accordance with the GPSA Constitution and Bylaws, in which the
426 removed President may not run.
427 6. If a recall election does not result in the removal of the President, the President continues to
428 serve in office, or is reinstated if the Council Chair was serving as acting President.

429 Section 2. Council Chair

- 430 A. Grounds for the impeachment of the Council Chair include willful neglect of office, gross
431 misconduct, or malfeasance. (III.3.D.)
432 B. If the Council Chair has resigned or been removed, that person is ineligible to run in the resultant
433 Council Chair Special Election.

434 Section 3. Court of Review Justices

- 435 A. Removal of a Justice must follow the impeachment and removal process in the GPSA
436 Constitution. (IV.2.C.)
437 1. Grounds for removal include willful neglect of office, gross misconduct, or malfeasance.
438 2. The motion to consider removal may occur at the same meeting as impeachment.

- 439 3. Justices may only be removed through impeachment procedures.
440 4. After a motion to consider removal has passed, the Council Chair shall call a special meeting
441 for the removal vote within ten (10) academic days.
442 5. If the Chief Justice resigns or has been impeached and is currently the subject of removal
443 proceedings, the Senior Associate Justice shall assume the duties of the Chief Justice until
444 either the reinstatement or replacement of the Chief Justice.
445 B. The Court must have at least three (3) sitting Justices in order to operate.
446 C. Replacement
447 1. If the Court has three (3) or more remaining Justices after a resignation or removal, Council
448 may decide whether or not to appoint a replacement at the next regularly scheduled Council
449 meeting.
450 2. The President shall appoint temporary replacement Justices if the Court falls below three (3)
451 members until Council approves permanent replacements.

452 Section 4. Resignation

- 453 A. If the President, Council Chair, or Chief Justice wishes to resign, that individual shall resign by
454 delivering a written letter, either in person or by email, to the other individuals listed above as
455 well as to the Elections Chair. Additionally, the resigning officer shall notify the members of that
456 officer's branch.
457 B. The letter of resignation must indicate whether the resignation is effective immediately or at
458 noon on a specified date.
459 C. Resignation of a Justice prior to the end of a semester may result in the loss of the Justice's
460 stipend at the Council's discretion.

461 IV. Executive Branch

462 Section 1. President

- 463 A. Duties, Powers, and Responsibilities
464 1. The President shall be authorized and required to be one of two signatures on disbursements
465 of GPSA, except for personal reimbursements to the President which shall be signed by two
466 other authorized persons.
467 2. The President may call special elections on items of governance, policy, and fiscal impact by
468 giving notice to Council and the Elections Committee. (VI.3.A.) Special Elections shall be
469 run in accordance with the GPSA Constitution and Bylaws.
470 3. The President shall serve as an official member to the Faculty Senate Graduate Committee,
471 as authorized by the Committee.
472 4. The President shall make official announcements for open positions and appointments in the
473 Executive Branch, including job descriptions and how to apply.
474 a. Announcements shall follow TPNR.
475 b. All GPSA members shall be eligible for all appointments, unless prohibited by the
476 GPSA Constitution and Bylaws.
477 c. All Presidential appointments, except to ad hoc committees, shall be subject to the
478 approval of Council.
479 5. The President should keep open appointments for the period of no less than five (5) academic
480 days from the announcement of the open positions.
481 6. The President may remove appointments at any time.

- 482 7. The President shall fill any Standing Committee Chair vacancy within twenty (20) academic
483 days.
484 8. The President shall attend or send a designee to all Council meetings, and provide to Council
485 a President's Report on issues pertinent to GPSA and the graduate and professional student
486 community.
487 9. The President shall be responsible for the hours of operation of the GPSA Office and
488 facilities.
489 10. The President shall employ, discharge, and assign duties to all Executive Branch employees,
490 in a manner consistent with current University employee policies.
491 B. Term of Office: A President having served a term less than one year may serve a maximum of
492 one (1) additional term as President. (II.1.B.2.)
493 C. Stipend: The President's compensation should be offered as a Graduate Assistantship in
494 accordance with Office of Graduate Studies guidelines (II.1.C.1.)

495 Section 2. Executive Committees

- 496 A. Executive Committee Appointments
497 1. All GPSA Executive Standing Committee Chairs require approval from Council. (II.1.A.9.)
498 2. Appointments requiring Council approval shall be sent to the LSC and placed on the Council
499 agenda.
500 B. Executive Standing Committees
501 1. Executive Elections Committee
502 a. During elections, the Elections Committee as well as GPSA Decision Making Bodies
503 should try to provide for autonomy of the Committee to prevent conflict of interest and
504 bias in the elections process.
505 2. Executive Finance Committee (EFC)
506 a. The EFC shall be responsible for maintaining the financial records of GPSA which
507 shall be open for inspection by any GPSA member or committee.
508 3. Executive Grants Committee
509 a. Members of the Grants Committee shall conduct themselves in a manner that promotes
510 public confidence in the integrity and impartiality of the grants process.
511 b. Grants Application Readers present at a Grants Committee meeting are voting
512 members.
513 4. Executive Lobby Committee
514 a. The Lobby Committee shall attempt to coordinate lobbying efforts of GPSA with the
515 Associated Students of New Mexico, the Associated Students of the University of New
516 Mexico, and other organizations as deemed appropriate.
517 b. The Lobby Committee shall work with the University administration on areas of
518 common concern.
519 c. The Lobby Committee is responsible for presenting GPSA issues before appropriate
520 governmental bodies, including the New Mexico Higher Education Department (HED).
521 d. The Lobby Committee shall investigate issues of importance to the GPSA, including
522 HED funding and capital outlays recommendations to the legislature.
523 e. The Lobby Committee should compensate student lobbyists for travel and other
524 necessary expenses subject to all applicable University policies and procedures.
525 f. The Lobby Committee Chair shall give reports on Lobby Committee activities to
526 Council at least one meeting prior, one during, and one after the regularly scheduled

- 527 New Mexico Legislative Session. The Lobby Committee Chair shall submit written
528 reports of the same comments to the President to keep as a record.
- 529 g. The Lobby Committee shall prepare a platform of issues in enough time to receive
530 input from Council.
- 531 h. The Lobby Committee Chair shall submit the final draft of the platform to Council in
532 December.
- 533 5. Executive Programs Committee
- 534 a. The Programs Committee shall implement and coordinate programs that promote an
535 inclusive and supportive community for graduate and professional students.
- 536 b. The Programs Committee shall collaborate with the programming of other student
537 organizations as appropriate.
- 538 6. Executive Student Support and Advocacy Committee (SSA Committee)
- 539 a. The SSA Committee shall maintain a list of graduate student organizations, services
540 provided, and how each can be reached, and shall post the list on the GPSA website
541 and in the GPSA Office.
- 542 b. The SSA Committee shall provide information to GPSA members about GPSA,
543 including volunteer and paid positions, and activities.
- 544 c. The SSA Committee shall coordinate support for events of interest to GPSA members,
545 as resources and time of the committee allow.
- 546 C. Executive Standing Committee Chairs
- 547 1. Composition of Executive Committees and selection of Committee Chair and members must
548 comply with the GPSA Constitution and Bylaws.
- 549 2. Standing Committee Chairs shall appoint the membership of the standing committees.
- 550 3. The Standing Committee Chair may remove members of the standing committees at any
551 time.
- 552 4. The Standing Committee Chair shall be responsible for submitting the committee's reports to
553 the President in accordance to the GPSA Constitution, Bylaws, and applicable Standing
554 Rules.
- 555 5. The Standing Committee Chair shall hold office hours for student inquiries or provide
556 contact information available in the GPSA Office. The Chairs shall adhere to TPNR.
- 557 D. Executive Standing Committee Chair Stipends
- 558 1. Disbursement of compensation shall be subject to the fulfillment of the Chair's obligations
559 and duties as verified by the President.
- 560 2. Disbursement shall be at the end of each semester in which the Chair served.
- 561 E. Executive Ad Hoc Committees
- 562 1. These committees shall pursue issues as specified by the President. These committees shall
563 endure no longer than is necessary for performance of the duties prescribed by the President.
- 564 F. Annual Written Reports
- 565 1. The Elections Committee shall include in the GPSA Annual Report all elections reports. See
566 Elections Code [Bylaw IX.Section 10].
- 567 2. The EFC shall include in the GPSA Annual Report all expenditures and year end balances.
- 568 3. The Grants Committee shall include in the GPSA Annual Report all funding cycle reports.
569 See Grants Code [Bylaws VIII.Section 1.L. & VIII.Section 2.L].
- 570 4. The Lobby Committee shall include in the GPSA Annual Report results of any lobbying
571 efforts and the annual legislative platform.

- 572 5. The Programs Committee shall include in the GPSA Annual Report the results of any
573 fundraising efforts.
574 6. The SSA Committee shall include in the GPSA Annual Report the list of graduate student
575 organizations and resources, as well as a summary of the issues deemed most important for
576 GPSA membership, progress made, and future recommendations.
577 7. Executive ad hoc committees shall include in the GPSA Annual Report progress towards
578 their specified objective(s), and any future recommendations for the continuation of the
579 committee.
580 8. University Committee appointees shall include in the GPSA Annual Report a summary of the
581 issues of importance to GPSA considered by the committee.

582 Section 3. Executive Board

583 A. Representation

- 584 1. School or college petitions for representation on the Executive Board shall be sent to the
585 President. The petition may specify the representative.
586 2. The President must grant petitions from unrepresented schools or colleges.
587 3. If there is no specified representative named on the petition, the President shall appoint a
588 representative from that school or college.
589 4. The President shall designate these additional representatives to the Executive Board as
590 voting members or non-voting members.
591 5. The Grants Committee shall have two votes on the Executive Board. These votes shall be
592 held singly by the Chair of the Grants Committee, but shall be split in the event of co-chairs.

593 B. Duties, Powers, and Responsibilities

- 594 1. The Executive Board shall direct recommendations for the Council agenda to the appropriate
595 Legislative body.

596 C. Quorum

- 597 1. The Executive Board members may participate by Telecommunication in accordance with
598 TPNR.
599 2. Participation includes discussion, making motions, and voting.

600 V. Legislative Branch

601 Section 1. Council Representatives and Certified Alternates

602 A. Representative Credentials

- 603 1. Credential Forms will be readily accessible in the GPSA Office, on the GPSA website, and
604 through the Council Chair and Council Recorder.
605 2. It is the responsibility of RDSAs and their designated Representative(s) to ensure that
606 Credential Forms are submitted and accepted by the Council Chair.
607 3. RDSA Presidents or their designees must sign Credential Forms.
608 4. In order for a GPSA member to serve as a Representative, that member's Credential Form
609 must be submitted to the Council Chair prior to the start of a meeting.
610 5. All Credential Forms are nullified at the end of a Council session. New credentials are
611 required at the start of each Council session.

612 B. Representative Duties

- 613 1. In addition to duties outlined in the GPSA Constitution, Representatives may assist with the
614 drafting of legislation and serve as a link between their RDSAs, students, and chartered

615 student organizations as sponsors of legislation and advocates in Council and the legislative
616 committees.

617 2. Representatives may volunteer to serve on legislative standing or ad hoc committees.

618 C. Certified Alternates

619 1. Certified Alternates may be chosen at will by each RDSA. The procedure for the selection of
620 Certified Alternates is left to the determination of each RDSA.

621 2. Only Certified Alternate Credential Forms approved by the Council Chair shall be accepted.

622 3. There is no limit to the number of Certified Alternates an RDSA may select. If there is more
623 than one Certified Alternate, the Certified Alternates shall be ranked by the RDSA to indicate
624 seniority of representation. Ranking will be the order in which the Certified Alternates are
625 listed by the RDSA on the Credential Form unless otherwise noted.

626 4. When serving as a Council Representative, Certified Alternates shall have the same rights
627 and privileges as a Council Representative, unless otherwise specified by GPSA law.

628 Section 2. Council Chair

629 A. Duties, Powers, and Responsibilities:

630 1. The Council Chair shall produce an agenda in accordance with GPSA Bylaws and Council
631 Standing Rules for each Council meeting. The Council Chair shall be responsible for the
632 proper distribution of an agenda at least five (5) academic days prior to each Council
633 meeting.

634 2. At the first meeting of the academic year, the Council Chair shall provide all Council
635 Representatives with adequate information including, but not limited to, Council rules and
636 procedures, university policies, applicable parliamentary procedures, and access to the GPSA
637 Constitution and Bylaws.

638 3. The Council Chair shall notify the Council Representatives of the Chair's office hours at the
639 beginning of each semester.

640 4. The Council Chair shall appoint Council Representatives to the Legislative Standing
641 Committees in accordance with the GPSA Constitution and Bylaws.

642 5. The Council Chair shall administer the Legislative Budget and will oversee legislative budget
643 proposals for the subsequent fiscal year.

644 6. The Council Chair shall be responsible for the hiring of a Council Recorder. The Council
645 Chair oversees the Recorder and is responsible for assuring that the Council Recorder carries
646 out their duties.

647 7. The Council Chair may remove the Recorder. A replacement shall be considered for
648 approval by Council at the first opportunity.

649 8. The Council Chair shall review all minutes. Reviewed minutes shall be included on the
650 agenda for Council approval. These minutes will be noted as "Draft" until majority approval
651 by Council. The draft documentation shall be posted in accordance with TPNR.

652 B. Stipend: Compensation shall also include an education grant equal to up to twelve (12) resident,
653 graduate tuition hours per semester at the rates published by the Bursar's office.

654 C. If the Council Chair is unable to fulfill the duties of the position, the LSC Chair shall act as Chair
655 Pro Tempore until the Council Chair can resume the position or until an election can be held to
656 determine a replacement.

657 1. If a Council Chair is acting President the Council Chair shall be considered unable to fulfill
658 the duties of the position.

- 659 2. If the LSC Chair is acting as Chair Pro Tempore for longer than one (1) day, the LSC shall
660 select an interim LSC Chair.
661 3. Nothing in this section shall be construed to supplant the Council Chair without adhering to
662 the impeachment and removal procedures, nor to permit the LSC to operate with an un-
663 Constitutional composition.

664 Section 3. Council Recorder

- 665 A. The Council Recorder is selected by the Council Chair and approved by majority vote at the first
666 Council meeting of the session.
667 B. The Recorder shall be a GPSA member who is not simultaneously serving as a Council
668 Representative.
669 C. The Recorder may not serve in another paid position within GPSA, with the exception of a
670 Grants Application Reader.
671 D. Duties:
672 1. The Recorder shall assist the Council Chair with the production of all Council meeting
673 minutes.
674 2. The Recorder may assist the Council Chair with verifying the credentials of Council
675 Representatives and ensure that Credential Forms are available to RDSAs.
676 3. The Council Chair may request the assistance of the Recorder for other duties.
677 4. Compensation
678 a. The amount of compensation shall be determined through the annual budget process.
679 b. Compensation may either be in the form of a set stipend, hourly wage, or other
680 arrangement.

681 Section 4. Procedures for Regular and Special Meetings

- 682 A. Regular Meeting
683 1. The date and time of the first regular Council meeting of the session shall be announced by
684 the Council Chair-elect at the final Council meeting of the preceding session.
685 2. The regularly scheduled February and March meetings shall be scheduled for one of the last
686 seven (7) calendar days of the months.
687 B. Special Meeting
688 1. Petitions for special meetings not called by the Council Chair shall be submitted to the LSC
689 Chair; the LSC Chair shall verify the validity of the petition.
690 a. Petitions shall include the agenda items for discussion and action, the signatures as
691 required by the GPSA Constitution, and the date, time, and location of the meeting.
692 b. Notice of Special Meetings shall comply with TPNR.
693 C. Notice
694 1. In addition to following GPSA Constitutional notice requirements and TPNR, notice of every
695 regular Council meeting shall be included in a legislative calendar produced and made public
696 no later than the second (2nd) Council meeting of the session.
697 a. If changes are made to the calendar, a new version should be produced no later than
698 two (2) academic days after such change.
699 D. Standing Rules
700 1. At the first Council meeting of the session, Council shall approve standing rules, which shall
701 name the parliamentary procedures that Council shall follow.

- 702 a. An agenda template for regular Council meetings shall be included as part of the
703 Standing Rules.
704 b. The Public Notice Requirements shall be announced by the Council Chair at the first
705 meeting of each semester of the session.
706 2. The Council's Standing Rules apply to every Council meeting unless suspended with a two-
707 thirds (2/3) vote of Council.

708 Section 5. Proxy Privileges

- 709 A. Proxy voting is the casting of a vote on behalf of a Council Representative. Proxy authority may
710 only be given by a validated Council Representative or Certified Alternate to another GPSA
711 Member.
712 1. Council Representatives and Certified Alternates should select a GPSA member from the
713 same RDSA to serve as Proxy.
714 B. In order to be eligible to vote in a Council meeting, a GPSA member must be a recognized
715 Representative, Certified Alternate, or Proxy.
716 1. Proxy forms must be delivered to the Council Chair before a GPSA member may serve as a
717 Proxy at a Council meeting.
718 2. When the Council Chair receives and approves a Proxy form, that GPSA member is eligible
719 to serve as a Proxy for that meeting.
720 3. The Council Chair shall keep a list of eligible Proxies for each meeting.
721 4. Proxies are eligible to vote for the specified Council meeting in which proxy privileges are
722 approved.
723 5. Proxies do not count toward quorum.
724 C. If an RDSA has more Representatives, Certified Alternates, and eligible Proxies present at a
725 Council meeting than it has votes, the voting slots shall be recognized in the following order and
726 according to rank: Representative(s), Certified Alternate(s), Proxy(ies).
727 1. A GPSA member who believes they should have voting privileges at a Council meeting may
728 bring this to the attention of the Council Chair. The Council Chair must recognize a GPSA
729 member's right to vote prior to that member's voting.
730 D. If a Council Representative or Certified Alternate is in attendance at a GPSA Council meeting
731 and must leave a meeting in progress, that voting member may select a Proxy.
732 1. Representatives or Certified Alternates using a Proxy should provide written documentation
733 of their RDSA's preferences for the publicized agenda items to the Proxy prior to
734 surrendering voting privileges to that Proxy for that meeting.
735 E. Council Representatives or Certified Alternates who miss three (3) consecutive regular Council
736 meetings forfeit the proxy privileges.
737 1. Upon attending a Council meeting, a Council Representative's or Certified Alternate's
738 written proxy privileges will be reinstated.
739 F. No GPSA member may hold more than two proxy votes.

740 Section 6. Legislative Standing Committees

- 741 A. Standing Committee Chairs
742 1. Selection
743 a. Standing Committee Chairs shall be selected by the Council Chair and approved by a
744 majority vote of Council at the first (1st) regular Council meeting of the session.

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- b. Standing Committee Chair appointments must be approved by Council prior to assuming Committee Chair duties.
- 2. Duties, Powers, Responsibilities
 - a. Each Committee Chair, in conjunction with the membership of the committee, shall maintain a schedule of meetings for that Council session, to be posted in accordance with TPNR.
- 3. Reports
 - a. Written Legislative Committee Chair reports shall be given once per semester to Council.
 - b. At each regular Council meeting the LFC Chair shall provide a report on the GPSA General Fund, the Legislative Fund account balance, and appropriations to date.
- 4. Compensation
 - a. The amount of compensation shall be determined through the annual budget process.
 - b. Disbursement of compensation is subject to the fulfillment of the Committee Chair's duties as verified by the Council Chair or Council.
 - c. Disbursement shall be at the end of each semester in which the Committee Chair served.
- 5. Removal
 - a. In addition to removal by the Council Chair, a Legislative Standing Committee Chair may also be removed by Council with a two-thirds (2/3) vote.
 - b. If a Committee Chair is removed or resigns, the committee shall select another member to serve as interim Committee Chair until a replacement is appointed by the Council Chair and approved by Council.
 - c. Council shall vote whether or not the removed Chair may continue to serve as a member on that committee.
 - d. If the LSC Chair is serving as the acting Council Chair, the committee shall select an interim LSC Chair.
- B. Committee Membership
 - 1. Selection
 - a. The Council Chair shall provide notice of committee membership opportunities with the Agenda notice for the first Council meeting of the session.
 - b. The Council Chair should seek any interested volunteers and must consider recommendations from Council for committee membership.
 - c. The Council Chair shall appoint a minimum of five (5) and no more than eight (8) members for each standing committee at the first meeting of the Council session.
 - d. Approval of appointed standing committee members shall be by a majority vote of Council prior to assuming duties.
 - e. Members may be added to legislative standing committees when appointed by the Council Chair and approved by Council at a Council meeting, in accordance with the GPSA Constitution's composition requirements.
 - 2. Removal
 - a. If a committee member violates the committee's standing rules, that member shall be removed by the Committee Chair or the Council Chair
 - b. A Representative may appeal a removal at the next regularly scheduled Council meeting before the selection of a replacement. Overturning a removal requires a two-thirds (2/3) vote from Council.

- c. The Council Chair may appoint replacement(s) to be approved by Council.
- d. Council may request that the Council Chair reconstitute a committee.

793 Section 7. Standing Committee Procedures

794 A. Standing Rules

- 795 1. Each committee must adopt and adhere to standing rules which include, but are not limited
- 796 to, committee procedure, legislation requirements, and membership duties. The standing
- 797 rules must comply with the GPSA Constitution and Bylaws, as well as any direction
- 798 provided by Council.
- 799 2. Each committee must adopt standing rules at its first meeting of the Council session.
- 800 Standing rules must be approved by Council at a regularly scheduled Council meeting.
- 801 3. The first committee meeting shall use the adopted standing rules for an interim period until
- 802 rules are approved by Council.
- 803 4. Committees may suspend the standing rules with a two-thirds (2/3) vote of the committee.
- 804 Council must be notified at the meeting in which the legislation is presented that the standing
- 805 rules were suspended.

806 B. Timeline

807 1. Timeline

- 808 a. Each legislative standing committee shall conduct its first meeting between the first
- 809 (1st) and second (2nd) regularly scheduled Council meetings.
- 810 b. Legislative standing committees must meet between nine (9) and thirteen (13)
- 811 academic days prior to each regularly scheduled Council meeting after the August
- 812 meeting in which they are formed.
- 813 c. Items for committee review must be submitted to the appropriate Committee Chair at
- 814 least two (2) academic days prior to the committee meeting. Submissions received after
- 815 this deadline shall be considered at the following committee meeting, except for the
- 816 last committee meeting of the Council session.
- 817 d. Committee Chairs must submit items for inclusion on the Council agenda to the
- 818 Council Chair at least eight (8) academic days prior to a regular Council meeting.
- 819 e. Supporting documentation for agenda items and committee reports must be submitted
- 820 to the Council Chair at least five (5) academic days prior to the Council meeting.
- 821 f. The Committee Chairs shall post meeting minutes at least twenty-four (24) hours in
- 822 advance of each regularly scheduled Council meeting.

823 Section 8. Ad Hoc Committees

824 A. Formation and Dissolution

- 825 1. Council shall determine the composition or means of composition of legislative ad hoc
- 826 committees.
- 827 2. Council shall approve the purpose and duration of the ad hoc committees.

828 B. Council shall determine the means for selecting ad hoc committee chairs.

- 829 1. Each ad hoc Committee Chair is responsible for adhering to TPNR.
- 830 2. Ad hoc committees must request an appropriation from Council for any operational costs that
- 831 the committee expects.

832 Section 9. Types and Requirements of Non-Appropriative Legislation

- 833 A. Constitutional amendments must be included as a discussion item at least one (1) regularly
834 scheduled Council meeting prior to the regularly scheduled Council meeting at which action may
835 be taken.
- 836 B. Bylaws must be included as a discussion item at least one (1) regularly scheduled Council
837 meeting prior to the regularly scheduled Council meeting at which action may be taken. Bylaws
838 require a two-thirds (2/3) vote to pass.
- 839 C. Resolutions require a majority vote of Council.

840 Section 10. Committee Consideration of Legislation and Appropriations

- 841 A. Any GPSA member, RDSA, Decision Making Body, or groups or individuals with a GPSA
842 member serving as a sponsor may submit legislation or appropriations for Council consideration.
843 This includes the Executive Board and President. Items should be submitted to the appropriate
844 Legislative Committee Chair.
- 845 B. Every submission must include a contact person who is responsible for the item, capable of
846 answering questions, providing additional material, and making necessary revisions.
- 847 1. The Committee Chair shall collect all submissions, confirm that items have been submitted to
848 the proper committee, and produce a committee agenda in accordance with TPNR.
 - 849 2. Legislative Committee Chairs shall redirect an item submitted to the incorrect committee to
850 the appropriate party.
 - 851 3. Legislative Committees shall facilitate each submission's adherence to the guidelines and
852 required format established by the Bylaws and standing rules.
 - 853 4. Legislative Committees shall provide contact information for Council members and GPSA
854 leadership upon request.
 - 855 5. Legislative Committees shall review and make recommendations on all items submitted in
856 accordance with the GPSA Constitution and Bylaws. Recommendations may include, but are
857 not limited to, suggestions for amendment, substitution, discussion, and action.
- 858 C. All Legislative Items are forwarded with committee recommendations to the Council Chair and
859 shall be included on the Council agenda.
- 860 1. Once Legislative Committees have determined a recommendation, this Legislative Item
861 should appear on the agenda for the next regularly scheduled Council meeting.
 - 862 a. Legislative Committees shall not unduly delay making recommendations on
863 Legislative Items.
 - 864 2. The original Legislative Item and accompanying recommendation shall be treated as one (1)
865 agenda item.
 - 866 3. The original Legislative Item shall not be altered by any of the Committee's
867 recommendations beyond grammar, spelling, and format until it is considered by Council.
 - 868 4. A copy of the edited Legislative Item and accompanying recommendation as submitted to
869 Council shall be delivered to the originating party with a notice of the Council meeting in
870 which the Legislative Item will be discussed within one (1) academic day of the item being
871 forwarded to the Council Chair.
 - 872 5. The supporting documents and recommendations may be revised by the respective legislative
873 committee up to the required deadline for supporting document submissions. The final
874 versions of the Legislative Item and supporting documents must be submitted both to the
875 Council Chair and to the originating party.

876 Section 11. Council Consideration of Legislative Items

- 877 A. The Council Chair shall prepare all Legislative Items and reports from legislative standing and
878 ad hoc committees and items required by the Bylaws in a single agenda.
879 1. Items identified by the Constitution and Bylaws as automatically appearing on the agenda do
880 not have to go through the committee process.
881 2. Emergency items may be added to the agenda in accordance with TPNR at the discretion of
882 the Council Chair, even if they have not gone through the committee process.
883 3. A two-thirds (2/3) vote of Council is required to allow discussion or action on emergency
884 items.
885 B. The Council Chair shall post an agenda for each regularly scheduled Council meeting no later
886 than six (6) academic days before the meeting. The Council Chair shall post supporting
887 documents no later than three (3) academic days before the meeting. Posting of agenda and
888 supporting documents must comply with TPNR.
889 C. Final order of items on the agenda is at the discretion of the Council Chair and subject to Council
890 amendment.
891 D. Within the order of business, the originating party or sponsor shall have three (3) minutes to
892 provide relevant commentary on the Legislative Item.
893 E. The applicable Legislative Committee Chair may provide information regarding their
894 committee's recommendation at the request of the Council Chair, Council Representative, or any
895 recognized and present voting member of Council.
896 F. The Council Chair may provide basic information about emergency items.
897 G. Council is the final authority in the Legislative Branch.

898 VI. Judicial Branch

899 Section 1. Appellate Jurisdiction

- 900 A. In addition to the Court's original jurisdiction as stated in the GPSA Constitution, the Court shall
901 also have appellate jurisdiction to hear:
902 1. All matters arising from Council activity, including, but not limited to, review of any award
903 of GPSA funds to an organization or individual for consistency with the GPSA Constitution
904 and Bylaws.
905 2. All matters arising from activities of any Executive, Legislative, and Judicial standing or ad
906 hoc committee.
907 3. All acts of the President, Council Chair, or GPSA member acting on behalf of GPSA when
908 acting in official capacity and which the Court would not otherwise have original jurisdiction
909 to hear.

910 Section 2. Judicial Oath of Office

- 911 A. No Justice shall assume the duties of that office until the Judicial Oath of Office (Oath) has been
912 administered. The Oath must be administered within ten (10) academic days of confirmation by
913 Council.
914 1. The Oath shall be administered to the Chief Justice by the President or, in the President's
915 absence, the Council Chair and must be witnessed by a representative of either the Executive
916 or Legislative branch, so long as the witness is not a member of the branch that is
917 administering the Oath.
918 2. For all other Justices, the Oath shall be administered by the Chief Justice, and must be
919 witnessed by a representative of either the Executive or Legislative branch.

- 920 3. In the case that the Chief Justice is unavailable to administer the Oath, the President shall
921 administer the Oath. In the case that the President is unavailable to administer the Oath, then
922 the Council Chair shall administer it. In any case, the administration of the Oath must be
923 witnessed by a member of either the Executive or Legislative branch so long as the witness is
924 not a member of the branch that is administering the Oath.
- 925 4. The Oath will be administered with the right hand uplifted and the following words said
926 aloud:
- 927 a. "I, (name), do solemnly swear that I will uphold the laws of the Graduate and
928 Professional Students Association of the University of New Mexico, the State of New
929 Mexico, and the United States of America; that I will judge fairly and with no previous
930 bias the evidence and proceedings before me, and that I will otherwise fulfill the duties
931 and obligations of the GPSA Judiciary to the best of my ability."
- 932 5. Upon affirmation of the Oath, an affidavit will be filed attesting to the authority of the
933 Justice. The Justice shall then assume office.

934 Section 3. Code of Conduct

- 935 A. All Justices shall establish, observe, and maintain high standards of conduct so that the integrity
936 and independence of the judiciary may be preserved.
- 937 B. Justices shall respect and comply with the law and shall conduct themselves at all times in a
938 manner that promotes public confidence in the integrity and impartiality of the judiciary.
- 939 C. Justices shall not allow their family, social, or other relationships to influence their judicial
940 conduct or judgment.
- 941 D. Justices shall not permit those under their control to convey the impression that they are in a
942 special position to influence the decisions of the Court.

943 Section 4. Responsibilities

- 944 A. Justices shall be faithful to the law and remain unbiased and nonpartisan.
- 945 B. Justices shall maintain order and decorum in proceedings before them.
- 946 C. Justices shall be patient, dignified, and courteous to those with whom they deal in an official
947 capacity, and shall require similar conduct of those subject to their direction and control.
- 948 D. Justices shall accord to every person who is involved in a proceeding, or their counsel, a full
949 right to be heard according to law.
- 950 E. Justices shall neither initiate nor consider communications from only one party of a pending or
951 impending proceeding.
- 952 F. Each Justice is charged with the duty of carefully reading and analyzing the pertinent submitted
953 material on each case in which he or she participates.
- 954 G. Justices shall abstain from public comment about a pending proceeding in the Court. This does
955 not prohibit Justices from making public statements in the course of their official duties or from
956 explaining for public information the procedures of the Court.
- 957 H. Justices of the Court shall dispose promptly of the business of the Court.
- 958 I. Each Justice of the Court shall take or initiate appropriate disciplinary measures against any
959 other Justice for unprofessional conduct of which they become aware.
- 960 J. All official decisions and opinions of the Court shall be made in writing, made available to
961 GPSA officers, Representatives, and members, as well as the public upon request. Written
962 opinions must become part of the official Court Record and shall be made available to the

963 President, Council Chair, Council Representatives, and upon request to GPSA members and the
964 public.

965 Section 5. Disqualification

- 966 A. A Justice is disqualified and shall announce recusal in any proceeding in which:
967 1. The Justice has personal knowledge of disputed evidentiary facts concerning the proceeding.
968 2. The Justice or the Justice's spouse/domestic partner, or a person related to the Justice within
969 the third degree, by blood, marriage, or other relationship to either the Justice or the Justice's
970 spouse/domestic partner:
971 a. is a party to the proceeding, or an officer, director, or trustee of a party;
972 b. is acting as legal counsel in the proceedings;
973 c. is known by the Justice to have an interest that could substantially affect or be affected
974 by the outcome of the proceeding;
975 d. is to the knowledge of the Justice likely to be a material witness in the proceeding;
976 3. A party to the proceeding is an employee of the Justice.
977 B. Any Justice announcing recusal from any proceeding shall notify the Chief Justice of the recusal
978 in writing.
979 C. If the Chief Justice must announce recusal from any proceeding, the Chief Justice shall notify the
980 full Court of the recusal in writing.

981 Section 6. Non-judicial Activities

- 982 A. Justices may appear at a public hearing before an executive or legislative body, and may consult
983 with an executive or legislative body official, but only on matters concerning the administration
984 of justice.
985 B. Justices shall not act as arbitrators or mediators except in the performance of judicial duties.
986 C. Justices shall not accept any gift, bequest, favor, or loan other than ordinary social hospitality, if
987 the source of said gift, bequest, favor, or loan could imply or give the appearance of influencing
988 the decisions of the Court or otherwise give the appearance of impropriety.

989 Section 7. Resignation & Seniority

- 990 A. Should the Chief Justice resign from the Court for any reason or be the subject of impeachment
991 proceedings, the Senior Associate Justice shall assume the duties of the Chief Justice until the
992 President appoints and Council affirms a new Chief Justice.
993 B. Seniority of the Associate Justices shall be determined by the date of approval of appointments,
994 the vote order by Council, and the seniority assigned during a block vote.
995 1. Seniority of the Associate Justices shall be assigned prior to sending the appointments to the
996 LSC.
997 C. Nothing in this section shall be construed to mean that the Court may operate with less than three
998 sitting Justices.
999 D. Members of the Court of Review shall not serve on any GPSA standing committee.

1000 Section 8. Pro Tempore Justice Appointments

- 1001 A. In the event that one or more Justice(s) announce recusal from any proceeding, or in the event
1002 that any Justice is the subject of an impeachment proceeding before Council, the Chief Justice

1003 shall notify the President and Council Chair of such an occurrence within three (3) academic
1004 days of receiving written notification of a Justice’s recusal.

- 1005 B. Within three (3) academic days of receipt of such notification from the Chief Justice, the
1006 President shall recommend a Pro Tempore Justice to Council.
- 1007 C. Within three (3) academic days of receiving the President’s recommendation, the Council Chair
1008 shall schedule a Special Meeting of Council in accordance with TPNR in order to consider the
1009 President’s recommendation.
- 1010 D. Following recusal, a Pro Tempore Justice must be approved by Council within twenty (20)
1011 academic days of receipt of notice from the Chief Justice that a Justice has announced recusal
1012 from a proceeding before the Court.
- 1013 E. The Chief Justice shall stay the effected proceeding(s), informing all parties of the stay, until
1014 such time as:
 - 1015 1. the President has recommended to Council a Pro Tempore replacement for each recused
1016 Justice, and Council has approved that recommendation;
 - 1017 2. the Pro Tempore Justice has taken the Judicial Oath of Office; and
 - 1018 3. an affidavit attesting to the Pro Tempore Justice’s authority has been filed.
- 1019 F. All Pro Tempore Justice appointments, once made, shall expire upon the termination of the
1020 matter before the Court. For the purposes of this section, “termination” means any final ruling by
1021 the Court of the matter before it, including dismissal for any reason as well as a determination of
1022 the matter on its merits.
- 1023 G. With the exception of those cases in which a Justice has announced recusal because
1024 impeachment proceedings have been brought against the Justice, the appointment of a Pro
1025 Tempore Justice shall not limit the recused Justice’s authority to hear other matters before the
1026 Court.

1027 Section 9. Additional Duties Required

- 1028 A. General Duties of the Court
 - 1029 1. The Court shall conduct monthly meetings throughout each semester.
 - 1030 2. The Chief Justice shall preside at all meetings of the Court, or be responsible for assigning a
1031 Justice to preside when the Chief Justice cannot attend or has announced recusal.
 - 1032 3. The Chief Justice is responsible for publishing all rulings and decisions of the Student Court
1033 within eleven (11) academic days of decision.
- 1034 B. Advice to the President, Elections Chair, or Council as requested
 - 1035 1. The President, Elections Chair, or Council may seek the advice of the Court for any matter,
1036 including, but not limited to, the constitutionality of any provision of the GPSA Bylaws,
1037 codes or rules, or the constitutionality of any act of any GPSA officer or member acting on
1038 GPSA’s behalf.
 - 1039 2. The President or Elections Chair may request the advice of the Court by submitting a
1040 question in writing to the Court with a copy to the Council Chair.
 - 1041 3. Council may request the advice of the Court upon a majority vote of the Representatives
1042 present at any regular or special meeting where a quorum is present. The question shall be
1043 submitted to the Court in writing with a copy to the President.
 - 1044 4. When advice of the Court is sought, the Court may follow procedures it determines in its
1045 discretion that are suitable to effectively research and address the question presented. The
1046 Court may ask the presenter of the question for clarification of the issue.

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5. The Court may determine that the question presented is beyond the scope of the Court’s authority, in which case it shall so inform the President and Council Chair of such a determination.
 6. In any event, the Court shall issue a written Advisory Opinion to the President and Council chair within twenty (20) academic days of receipt of the written question.
- C. Appellate Procedure
1. Jurisdiction
 - a. The Court shall determine if it has personal jurisdiction over all parties in hearings before the Court, whether under the Court’s original or appellate jurisdiction.
 - b. Should the Court determine it does not have jurisdiction over a particular party for any reason, the Court shall dismiss the action without reaching the merits.
 - c. This section does not apply to the Court’s proceedings when it has been asked to issue an Advisory Opinion.
 2. Hearing Procedures and Informal Dispute Resolution:
 - a. The GPSA Court of Review encourages disputants to resolve their disputes outside of this Court. This Court is available to assist in informal proceedings should both parties consent to such dispute resolution. Procedures for informal dispute resolution are to be determined by the Court.
 - b. Parties wishing to seek resolution to their dispute in a more formal setting may bring an action before the Court by following the established Hearing Procedures.
 3. Complaint Limitations Period
 - a. In general, all actions alleging violations of the GPSA Constitution or Bylaws must be brought within twenty (20) academic days from the date of the alleged infraction. However, if the Plaintiff is unaware of the alleged infraction at the time it occurs, the Plaintiff must file the claim within eight (8) academic days from the day on which the Plaintiff learned, or should have learned, of the infraction.
 - b. Any challenge to any action on the grounds that it has been brought after the applicable Complaint Limitations Period has run is a matter to be resolved by the Court of Review.
 - c. Extensions of the Complaint Limitations Period may be granted only to accommodate events deemed emergencies by the Court or for other equitable reasons as determined by the Court.
 4. Complaint
 - a. All matters that are not Advisory Opinion Proceedings shall be brought before the Court upon completion of a Complaint form by the Plaintiff, filed with the Court in the GPSA Office within the applicable limitations period.
 - b. The Complaint form may be obtained from the GPSA Office.
 - c. The Plaintiff shall serve a true and correct copy of the Complaint to any and all Defendants no more than three (3) academic days after submitting a Complaint to the Court. Service of the Complaint may be made in person, by hand delivery, by first-class mail, or any other method by which the Plaintiff reasonably believes the Defendant should receive the Complaint.
 - d. The Court has six (6) academic days to review the Complaint and determine if it is within the Court’s jurisdiction as defined in the GPSA Constitution and Bylaws, and whether all information required by the Complaint form has been submitted and is fully completed.

- 1093 e. If corrections are required, the Plaintiff has three (3) academic days in which to make
1094 any corrections, additions, revisions, etc., and submit an amended Complaint to the
1095 Court. The Court may grant extensions to any Plaintiff when justice so requires.
- 1096 f. The Plaintiff shall serve a true and correct copy of the amended Complaint on any and
1097 all Defendants within three (3) academic days of its submission to the Court. Service of
1098 the amended Complaint may be made in person, by hand delivery, by first-class mail,
1099 or any other method by which the Plaintiff reasonably believes the Defendant should
1100 receive the amended Complaint.
- 1101 g. The Court will dismiss without prejudice any Complaint over which it lacks
1102 jurisdiction. The Court reserves the right to dismiss any Complaint on the grounds that
1103 the amended Complaint is incomplete and/or the time for submitting corrections has
1104 expired.
- 1105 5. Answer
- 1106 a. The Answer form may be obtained from the GPSA Office.
- 1107 b. On or before the fifth (5th) academic day following receipt of the Complaint (or
1108 amended Complaint), the Defendant(s) must file a completed Answer on the Court's
1109 Answer form with the Court.
- 1110 c. The Defendant shall serve a true and correct copy of the Answer on any and all
1111 Plaintiffs within three (3) academic days of its submission to the Court. Service of the
1112 Answer may be made in person, by hand delivery, by first-class mail, or any other
1113 method by which the Defendant reasonably believes the Plaintiffs should receive the
1114 Answer.
- 1115 d. If the Court determines that the Answer form is incomplete or inaccurate, it shall be
1116 returned to the Defendant(s) who shall have three (3) academic days in which to amend
1117 the Answer form and re-submit it to the Court.
- 1118 e. The Defendant shall serve a true and correct copy of the amended Answer on any and
1119 all Plaintiffs within three (3) academic days of its submission to the Court. Service of
1120 the amended Answer may be made in person, by hand delivery, by first-class mail, or
1121 any other method by which the Defendant reasonably believes the Plaintiffs should
1122 receive the amended Answer.
- 1123 6. Pre-Hearing Guidelines
- 1124 a. The Court has three (3) academic days from receipt of the Answer (or amended
1125 Answer) in which to schedule a Hearing if the Court finds the case to be within the
1126 Court's jurisdiction.
- 1127 b. The Hearing shall be scheduled no later than seven (7) academic days from the date of
1128 the Court's receipt of the Defendant's Answer or final amended Answer, unless the
1129 matter is stayed by the Chief Justice because a Justice has announced recusal, in which
1130 case a hearing shall be scheduled no later than seven (7) academic days after a Pro
1131 Tempore Justice has been appointed, approved, and assumed the Judicial Oath of
1132 Office.
- 1133 c. Extensions of the time allotted for submission of the Complaint (or amended
1134 Complaint), the Answer (or amended Answer), and/or scheduling of a hearing must be
1135 granted when justice so requires.
- 1136 7. Witnesses and Evidence
- 1137 a. Parties are responsible for gathering and presenting evidence and other testimony,
1138 including calling any relevant witnesses to support their case.

- 1139 b. Should a party be unable to find or to convince a witness to testify at the hearing, or
1140 should a party be unable to access evidence that is critical to its case after reasonable
1141 diligence in attempting to secure such witness or evidence, it may inform the Court.
1142 The Court may, in its discretion, postpone the hearing or take other remedial measures
1143 to allow the party to gather evidence necessary to its case in the interest of justice and
1144 fairness.
- 1145 8. Hearing Procedures
- 1146 a. The Plaintiff(s), followed by the Defendant(s), shall present Opening Statements,
1147 which shall be no more than ten (10) minutes in length per party.
- 1148 b. The Court may ask questions of either party, if clarification is needed.
- 1149 c. Witnesses for both the Plaintiff(s) and Defendant(s) shall present their evidence and/or
1150 testimony. Parties shall have an opportunity to question each witness subject to the
1151 restrictions of the Court. The Court may also question the witnesses, if necessary.
- 1152 d. The Court reserves the right to recall any Plaintiff(s), Defendant(s), and/or Witness(es)
1153 at any time during the hearing.
- 1154 e. The Plaintiff(s) and the Defendant(s) shall be asked if they would like to make Closing
1155 Statements, and if they so desire, they shall be given no more than ten (10) minutes per
1156 party for a closing statement.
- 1157 f. The Court shall then recess to deliberate in a closed portion of a meeting.
- 1158 g. The Court shall issue a decision no later than fourteen (14) calendar days following the
1159 Hearing.
- 1160 9. Hearing Guidelines
- 1161 a. All Hearing proceedings must be audio recorded.
- 1162 b. The Court shall be allowed to recess at any time, for any reason.
- 1163 c. The Court may, in its discretion, admonish any Witness or party whose testimony or
1164 behavior is inconsistent or harmful to the process of justice.
- 1165 d. Consistent with these Procedures, the time allowed for Plaintiff(s), Defendant(s), and
1166 Witness Statements shall be decided by the Court at the beginning of the Hearing.
- 1167 e. Plaintiff(s) and/or Defendant(s) have the right to appear with an advisor at the Hearing.
1168 The advisor may be, but is not required to be, an attorney. However, the Plaintiff(s) and
1169 Defendant(s) are responsible for presenting their cases in their entirety. Advisors are
1170 therefore not permitted to speak or participate directly in any Hearing.
- 1171 f. Circumstances not described above will be resolved at the discretion of the Court.
- 1172 10. Procedure Guidelines
- 1173 a. Whenever a party is required to do some act (e.g., submit a Complaint, answer a
1174 Complaint, etc.), the time for compliance begins to run on the day that the party
1175 receives notice of the need to act. If notice is sent by mail, receipt thereof shall be
1176 presumed three (3) calendar days after the notice is mailed.
- 1177 b. After submission of a Complaint, it shall be kept confidential until the Defendant(s)
1178 have been properly served with the Complaint or amended Complaint. Once the
1179 Defendant(s) receive, or are presumed to have received notice, the Complaint and other
1180 Court records pertaining to the case shall be open to scrutiny, in compliance with the
1181 Family Educational Rights and Privacy Act.
- 1182 c. Circumstances not described above may be resolved at the discretion of the Court.
- 1183 11. Procedure for Charging a GPSA Official with Misconduct

- 1184 a. Allegations for charging the President, Council Chair, Council Representative, Chief
- 1185 Justice, Associate Justice, or other GPSA officer with official misconduct shall be
- 1186 made on an official Complaint form.
- 1187 b. Such Complaints, once filed, must be adjudicated by the Court of Review and are not
- 1188 subject to informal dispute resolution.
- 1189 c. Hearing Procedures for allegations of official misconduct shall be the same as those for
- 1190 any other Hearing as stated herein.

1191 12. Fairness and Justice

- 1192 a. If the Court finds that any particular procedure should be amended in the interest of
- 1193 fairness and justice, the Court may amend or modify the Hearing Procedures so long as
- 1194 due process is afforded both parties.

1195 13. Further Appeal:

- 1196 a. With respect to the actions of the GPSA, the decision of the Court of Review shall be
- 1197 final.
- 1198 b. Nothing in the GPSA Constitution or Bylaws shall be construed as an attempt to limit
- 1199 any person's or party's rights under other applicable laws.

1200 VII. Finance Code

1201 The EFC shall be responsible administering the GPSA budget and all appropriations passed into law.
 1202 The EFC may be given any additional responsibilities as deemed necessary by the President so long as
 1203 not to conflict with the GPSA Constitution, and Bylaws. The LFC shall be responsible for overseeing
 1204 the allocation of GPSA funds from the General Fund to chartered student organizations, GPSA
 1205 government, and other eligible entities under the Constitution and Bylaws. All funding allocations from
 1206 the GPSA General Fund must be passed by the GPSA Council and approved by the President.

1207 Section 1. Committees

1208 A. Executive Finance Committee (EFC)

- 1209 1. The committee membership shall follow conditions set forth under the Executive Code.
- 1210 2. As an extension of the Executive Branch, the EFC shall serve in an administrative capacity
- 1211 and will ensure and facilitate proper financial distribution and budget compliance for those
- 1212 entities which receive GPSA funding both directly and indirectly from the GPSA General
- 1213 Fund.
- 1214 3. Once funding allocation legislation is passed as GPSA law the EFC shall administer the
- 1215 funds' distribution and regulation.
- 1216 4. The EFC shall meet as determined by the President and EFC Chair.
- 1217 5. Emergency meetings may be called at the discretion of the EFC Chair.
- 1218 6. The LFC Chair or Chair's designee may serve as an ex-officio non-voting member of the
- 1219 EFC.

1220 B. Legislative Finance Committee (LFC)

- 1221 1. The committee membership shall follow conditions set forth under the Legislative Code.
- 1222 2. As an extension of the Legislative Branch, the LFC shall serve as an oversight body for
- 1223 GPSA financial allocations from the General Fund.
- 1224 3. The LFC shall oversee the legislative process of financial review and allocation, including
- 1225 the examination and review of funding requests.
- 1226 4. The LFC shall meet monthly after the first regularly scheduled Council Meeting of the Fall
- 1227 Semester until the end of the Spring Semester; an exception may be made for the month of

December, where the Council Chair and LFC Chair may decide to not have an LFC meeting due to time restrictions.

5. Emergency meetings may be called at the discretion of the LFC Chair, Council Chair, or by vote of the Council.
6. The EFC Chair or EFC Chair's designee may serve as an ex-officio non-voting member of the LFC.

Section 2. General Fund

A. General Fund

1. All unallocated funding shall remain in the General Fund. All funds distributed through appropriations and through the budget process, excluding funds allocated through GPSA grants processes, shall revert back to the General Fund at the end of the fiscal year unless otherwise stipulated by GPSA law.
2. Self-generated funds within the Executive office or Executive Standing Committees shall be placed into the respective general operating fund line item or into another line item as designated by the respective committee chair or President.

B. Eligibility and Restrictions

1. Allocations from the General Fund shall only be used to fund chartered student organizations, branches of the GPSA government, and applicable service entities as dictated by the GPSA Constitution.
 - a. The GPSA grant allocations are appropriated through the grants committees and not restricted by this stipulation.
 - b. GPSA Executive Committees may be allocated funding that can be further distributed to students, chartered student organizations, or other groups without stipulation from this Finance Code.
2. All allocations must be spent through an account with SGAO.
3. GPSA shall base all funding considerations on the merits of the application and no request shall be entitled or disfavored based on any biases.
4. In addition to spending mandated by the GPSA's Constitution;
 - a. No less than five-thousand dollars (\$5,000) shall be allocated to the Student Research Allocation Committee Endowment Fund and five-thousand dollars (\$5,000) to the Specialized Travel Endowment Fund.
 - b. Not more than ten percent (10%) of the total GPSA budget shall be allocated to all GPSA standing committees.
 - i. This shall not include the percentage of the budget allocated to the grants committees which, as mandated by the Constitution, is excluded from this restriction.

Section 3. Annual Budget

A. Annual Budget

1. The EFC shall administer the adopted GPSA annual budget in accordance with GPSA law and any stipulations dictated within the budget.
 - a. As administrators of the budget, the EFC should facilitate communication between entities which received funding with efforts to assist in the disbursement and expenditure of GPSA funds in accordance with GPSA law and applicable stipulations under the respective allocation.

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2. The LFC and Council shall have direct oversight of all monies disbursed through GPSA in the annual budget process by overseeing the allocation process and the annual budget hearings.
 3. All budgets will be based upon projected anticipated revenue for the upcoming fiscal year.
 4. The GPSA annual budget process is only applicable to chartered student organizations, UNM service entities, and the branches of the GPSA government.
 5. All funds distributed through the budget process and not used by the end of the fiscal year in which they were allocated for shall revert to the GPSA General Fund unless otherwise stipulated by GPSA law or direction by the Council.
- B. Annual Budget Process
1. Purpose and Authority
 - a. The GPSA budget process streamlines the allocation of GPSA fees to organizations that serve and benefit the graduate and professional student body of the University of New Mexico.
 - b. The budget process is overseen by Council and the LFC, passed by Council, and approved by the President, with the final budget administered by the EFC.
 - c. The LFC shall create and follow a budget process in accordance with the GPSA Constitution and Bylaws and will, with the consent of Council, have authority to modify such procedure in so far as not violating GPSA law.
 - d. The EFC shall administer the budget under the direction of the President so long as not to conflict with any GPSA law or stipulation(s) within the budget.
 2. Timeline
 - a. By the end of the first full week of the Spring Semester, the LFC, with consultation of the EFC, shall have decided upon the timeline and procedures of the annual budget process (i.e. workshops, deadlines, hearing dates, and hearing format). The LFC Chair shall coordinate with the EFC Chair to ensure that the concerns and requests of the Executive Branch are addressed in the application and budget process. All relevant information shall be available through the GPSA Office.
 - b. Budget workshops are to be held before the end of the fourth (4th) full week of the Spring Semester.
 - c. Budgets applications must be submitted to the GPSA Office no later than 5:00 p.m. on the fifth (5th) Friday of the Spring Semester.
 - d. The EFC should formulate a budget recommendation based off of the current fiscal year expenditures and GPSA funding priorities within the Executive Branch to submit to the LFC.
 - i. The EFC should aim to provide a broad perspective on both the current and proposed budget cycle so that the LFC is given a point of view different than that gained through the individual hearings conducted in the annual budget process.
 - e. The LFC shall present a final and balanced budget to Council by the March Council Meeting.
 - f. A finalized budget must be passed as law by the first Friday in April.
- C. Annual Budget Workshops
1. A minimum of two (2) GPSA budget workshops will be held during the Spring Semester; the LFC Chair shall be responsible for the workshops.

- 1317 a. The budget workshops will be advertised in the Daily Lobo, GPSA website, GPSA
1318 electronic mailing list, and other appropriate notification at least two (2) days before
1319 the first workshop of the spring semester.
- 1320 2. GPSA annual budget applications will be available and presented at each workshop by the
1321 LFC or EFC Chair or their designee with the guidance of SGAO. Budget packets will
1322 provide all necessary procedures and information, including the budget hearings schedule,
1323 for a group to follow to submit a complete budget application.
- 1324 3. All organizations, groups, or other entities requesting funding through the budget process
1325 must attend a GPSA budget workshop during the semester in which the group applies for
1326 funding.
- 1327 a. Failure to attend a budget workshop may result in ineligibility for consideration for
1328 funding in the current budget process.
- 1329 b. At least one of the representatives attending the budget workshop must be a graduate or
1330 professional student of the group submitting a budget request.
- 1331 D. Applications
- 1332 1. All groups requesting funding through the budget process must submit a budget application.
- 1333 2. All applications must adhere to SGAO guidelines and standing rules set forth by the LFC and
1334 published within the budget packet.
- 1335 3. The LFC, in conjunction with the GPSA Office and consultation of the EFC, shall determine
1336 the acceptable method of submitting budget applications. This method shall be clearly
1337 defined in the budget packet.
- 1338 E. Budget Hearings
- 1339 1. The LFC shall, in consultation with the Council Chair and EFC, determine the times and
1340 locations of the budget hearings. This information shall be posted in the GPSA Office,
1341 SGAO office, and any other locations deemed necessary by the LFC and EFC Chairs and in
1342 accordance with TPNR.
- 1343 2. All groups that submitted a completed budget application shall be contacted within one (1)
1344 week from the application deadline with notification of the hearing schedule. The LFC Chair
1345 may attempt to accommodate requests for hearing times and changes to the hearing schedule,
1346 but it is ultimately each group's responsibility to attend a hearing at their scheduled time.
- 1347 3. Each group at their respective hearing time will have an allotted speaking time to present
1348 their budget request. The LFC will then have the opportunity to ask questions to the group
1349 and to review the request. The process and procedure of budget presentations will be
1350 included in the budget packet.
- 1351 4. At least one (1) GPSA member must be in attendance at the hearing on behalf of the
1352 organization requesting funding.
- 1353 5. If a group considered new or inactive fails to attend a scheduled budget hearing the group
1354 will be limited to three-hundred and fifty dollars (\$350).
- 1355 6. The LFC has full discretion to reduce funding requests further if necessary or appropriate as
1356 deemed by the Committee.
- 1357 7. Failure to attend **both** a budget workshop **and** a budget hearing will result in disqualification
1358 from the budget process.
- 1359 8. The LFC shall have the authority to amend or reduce any line-item request or budget request
1360 in order to create a balanced budget. These adjustments may be made during budget hearings
1361 or in Committee deliberations without the presence of the respective group.

1362 9. The LFC or LFC Chair shall meet with the EFC or EFC Chair before the conclusion of
1363 deliberations and creation of a balanced budget to address additional concerns from the
1364 Executive Branch.

1365 F. Final Approval

- 1366 1. The LFC shall forward a balanced budget to the Council after all budget hearings and any
1367 necessary deliberations have taken place. The LFC Chair shall present the recommendations
1368 to Council in a report that includes all groups that requested funding with each requested
1369 amount and any amendments made by the LFC.
1370 2. Council must pass the budget with a majority vote.
1371 3. Approved budgets shall become available at the beginning of the fiscal year as dictated by
1372 SGAO.

1373 G. Funding Priorities

- 1374 1. Funding shall be considered on the merits of each application as demonstrated through the
1375 budget process. Consideration should include, but is not limited to: purpose of the
1376 organization, population served, history of service, public relations, quality of application,
1377 and the necessity and use of GPSA funding.
1378 2. Budget recommendations from the EFC should be given deference by the LFC when
1379 considering budget requests.

1380 H. Budget Limitations

- 1381 1. Groups that are not a branch or under a branch of the GPSA government may not receive
1382 budget funding greater than three-thousand dollars (\$3,000).
1383 2. New and Inactive Groups, classified as groups that have not participated in a GPSA budget
1384 process within the past two (2) years, may not receive funding greater than five hundred
1385 dollars (\$500).

1386 Section 4. Pro-Rated Benefits (PB) Fund

- 1387 A. The EFC shall administer the disbursement of PB Funds.
1388 B. Allocations of PB Funds shall be provided to the RDSA at a per capita rate equal to the percent
1389 of Fall and Spring fees allocated in the budget.
1390 C. The process to receive PB Funds will be available through the GPSA Office and any additional
1391 means as determined by the Executive Finance Committee.
1392 D. Each semester, each RDSA, in order to receive pro-rated benefits, must apply through GPSA.
1393 1. An RDSA may receive unallocated PB Funds from the Fall Semester if a proper request is
1394 made the subsequent Spring Semester.
1395 E. Based on the enrollment report provided by the University, indicating the number of graduate or
1396 professional students enrolled in each department, SGAO will credit the relevant RDSA account
1397 on file.
1398 F. Any RDSA has the right to appeal the enrollment report provided by the University. Appeals
1399 shall be presented in writing to the EFC Chair. Appeals shall entail a name-by-name count of the
1400 department's GPSA Members and a comparison with the University's records.

1401 Section 5. Appropriations

1402 A. Appropriations

- 1403 1. GPSA appropriation requests shall be overseen by the LFC and passed by Council, approved
1404 by the President, and administered by the EFC.

- 1405 2. All appropriation requests shall be submitted to the LFC Chair. The Legislative Finance
1406 Chair shall forward all requests to the Executive Finance Chair within one (1) academic day
1407 of receipt.
1408 3. The EFC may make recommendations to the LFC on appropriation requests by means of
1409 inter-branch memorandum, public comment during the LFC meeting, or in another manner
1410 approved by the LFC Chair so long as not to conflict with GPSA law. Recommendations are
1411 solely persuasive and shall not bind the LFC in any way.
1412 4. Each Executive Committee shall be considered an individual group request as well as each
1413 GPSA government entity which has its own SGAO account.
1414 5. Individual graduate and professional students, chartered student organizations and GPSA
1415 Committees will be eligible for appropriation funding.

1416 Section 6. Revisions

- 1417 A. Groups may submit a request to make line-item transfers of GPSA funds within their budget.
1418 B. All requests must be submitted to and reviewed by SGAO before they may be considered.
1419 C. A revision must be approved by consent of both the LFC and EFC Chairs.
1420 1. In the event of division over the approval of the revision, the Council Chair shall be
1421 consulted and decide the division.
1422 2. When Council is not in session, the President and the Council Chair shall be responsible for
1423 approving revisions and the Grants Chair shall serve as the third person in the event of
1424 division.

1425 Section 7. Disbursement

- 1426 A. The EFC shall administer the disbursement of GPSA funds once allocations become GPSA law.
1427 B. Allocation funding will be available for disbursement once the legislation has become law and is
1428 processed by SGAO.
1429 C. All funding allocations will follow the rules and guidelines set forth by SGAO. Groups allocated
1430 GPSA funding will be responsible to ensure that they are in compliance with these policies.
1431 D. Monies allocated by GPSA shall be limited to line-item provisions as stipulated by the approved
1432 funding request.
1433 E. The EFC, in administering GPSA allocations, should make concerted efforts to communicate
1434 with GPSA entities and organizations receiving GPSA funding in order to facilitate cooperation
1435 and ensure compliance with any applicable rules or stipulations that are coupled with the
1436 funding.

1437 Section 8. Financial Enjoinment

- 1438 A. Failure to adhere to applicable stipulations attached to funding allocations, GPSA law, or
1439 unlawful use of funds per SGAO guidelines may result in an enjoinder of spending privileges
1440 of GPSA funding until the violation has been corrected.
1441 B. An action of enjoinder must be presented to the LFC before it may be considered by Council.
1442 C. The LFC Chair shall report to Council on the proposed enjoinder and the group at question
1443 shall be allotted a two (2) minute speaking privilege as a rebuttal.
1444 D. A two-thirds (2/3) vote of Council is necessary for approval of an enjoinder of the group's
1445 GPSA funds.

- 1446 E. The Council Chair must notify the enjoined group no later than five (5) days after action by
1447 Council. The Council Chair must notify the EFC Chair of an enjoinder no later than two (2)
1448 days after action by Council.
1449 1. Notification shall be sent to the officers email addresses on file in SGAO.
1450 2. Such notification shall include the reason for the action as well as the actions required of the
1451 group for funding to be resumed in a timely fashion.
1452 3. Funds enjoined for the remainder of the fiscal year will revert to the GPSA General Fund.
1453 F. Acts of Financial Enjoinment may be appealed to the Court of Review. The appeal must be filed
1454 within four (4) weeks from the act of enjoinder by Council.

1455 VIII. Grants Code

1456 Section 1. Student Research and Allocations Committee (SRAC) and Specialized Travel (ST) Grants

- 1457 A. Funding History
1458 1. The ST Grant and its quasi-endowment were established in 2004 with \$220,000 from the
1459 UNM Provost's office.
1460 2. The SRAC Grant and its quasi-endowment were established in 1996 with \$14,000 in student
1461 fees and \$14,000 from the UNM Provost's office as requested by the GPSA.
1462 3. The quasi-endowments are held by a University foundation on behalf of GPSA. Each year
1463 the spending allowance from the endowments funds grant activity.
1464 4. Additional SRAC and ST funding may be determined through the annual budget process and
1465 augmented by appropriations from Council.
- 1466 B. Activities Funded
1467 1. The SRAC grant funds the development and dissemination of research including travel for
1468 research-related purposes. SRAC will also fund any travel or supply expenses incurred in the
1469 development or dissemination of original work.
1470 a. Acceptable SRAC costs include:
1471 i. Software not available in UNM computer pods or to which the student does not
1472 have free access.
1473 ii. Airfare, registration, hotel, shuttle fees, taxi fares, presentation materials and per
1474 diem in accordance with UNM policy. Travel must be outside of Albuquerque.
1475 Current policy and mileage rates can be found in the University Business
1476 Policies and Procedures Manual, Policy 4030.
1477 iii. Supplies, consumables and printing costs necessary for development and
1478 dissemination of research and not readily supplied by the applicant's
1479 department.
1480 b. Unacceptable SRAC costs include:
1481 i. Salaries, tuition or binding.
1482 ii. Organization fees or conference social functions.
1483 iii. Travel, room or board for any event whose purpose is not the development or
1484 dissemination of student's research.
- 1485 2. The ST grant funds travel expenses that further the professional and career development of
1486 students.
1487 a. Acceptable ST costs include:
1488 i. Travel costs to interviews, clinicals, workshops, job fairs, auditions, mock trials
1489 and other career or professional events where the student is not presenting or

1490 conducting research. Costs can include airfare, registration costs, hotel, shuttle
1491 fees, taxi fares, presentation materials and per diem in accordance with UNM
1492 policy. Travel must be outside of Albuquerque. Current policy and mileage rates
1493 can be found in the University Business Policies and Procedures Manual, Policy
1494 4030.

1495 b. Unacceptable ST costs include:

1496 i. Travel to present research.

1497 ii. Any activity that could be funded by SRAC.

1498 C. Amount of Funding

1499 1. SRAC Grants can fund up to \$500 per student per year.

1500 2. ST Grants can fund up to \$500 per student per year.

1501 3. A year refers to the period between June 1 and May 31.

1502 4. See [Bylaws VIII.Section 1.E.6] for activity funding periods and see [Bylaws VIII.Section
1503 1.D.1]. for application submission deadlines.

1504 D. Deadlines

1505 1. The deadline for submission of applications will be noon (12 p.m.) on the fifth (5th) Friday
1506 of the fall and spring semesters and noon (12 p.m.) of the second (2nd) Friday of the summer
1507 semester. No late applications will be accepted. In the event of unforeseen or extraordinary
1508 circumstances, the SRAC/ST Chair may establish a new application deadline. Notice of any
1509 change to the deadline shall be posted in accordance with Public Notice Requirements.

1510 2. Awarded funds must be claimed within ninety (90) days of the award notification. Otherwise
1511 funds will revert back to the committee to disseminate in the next funding cycle [Bylaws
1512 VIII.Section 1.N.1].

1513 3. Appeals of award decisions must occur within twenty-one (21) calendar days of the letter of
1514 notification [Bylaws VIII.Section 1.M.1].

1515 E. Applicant Eligibility

1516 1. Only GPSA members may receive grant funding.

1517 2. SRAC/ST chairs, committee members and grant readers are ineligible to apply for any grants
1518 that they help score. However, an SRAC reader may apply for a ST grant and vice versa.

1519 3. An applicant may submit only one application per semester for each grant.

1520 4. Each application may be made for one allowable event or activity.

1521 5. An applicant is only eligible for the remaining amount of funding for SRAC or ST if the
1522 applicant has not yet been awarded the full amount in section [Bylaws VIII.Section 1.C]. of
1523 SRAC or ST funding per year. Per year means per summer-fall-spring funding cycle.

1524 6. The event or activity for which funds are sought must occur within the next, current or
1525 previous funding period.

1526 a. The fall funding period is from August 15 to December 31.

1527 b. The spring funding period is from January 1 to May 31.

1528 c. The summer funding period is from June 1 to August 14.

1529 F. Application Requirements

1530 1. Applications must be submitted before the deadline, according to the deadlines in section
1531 [Bylaws VIII.Section 1.D].

1532 2. Applications must be for activities taking place in the current, previous or next funding
1533 period, according to section [Bylaws VIII.Section 1.E.6].

1534 3. Submission must occur through the online application system. The Grants Chair(s) must
1535 accommodate students with circumstances that prevent or prohibit their use of the online

1536 system. If a method of accommodation for circumstances not concerning disabilities cannot
1537 be agreed upon by the applicant and the chair, the applicant can appeal [Bylaws VIII.Section
1538 1.M]. Students with disabilities will be accommodated through recommendations by the
1539 Accessibility Resource Center.

- 1540 4. Applications must be the original words of the student and not the words of any other person.
1541 If an applicant uses another person's words then they must be in quotation marks. Unquoted
1542 words in a proposal are expected to be the applicant's own, original writing.
- 1543 5. A complete SRAC/ST application includes
 - 1544 a. The completed HTML fields of the online SRAC/ST application
 - 1545 b. An activity proposal submitted through the online system and not to exceed seven
1546 hundred (700) words.
 - 1547 c. An activity budget submitted through the online system.
 - 1548 d. A letter of recommendation through the online system.
- 1549 6. No materials besides those listed in [Bylaws VIII.Section 1.F.5] shall be accepted.
- 1550 7. Applications must adhere to the online instructions.
- 1551 8. At the discretion of the SRAC/ST Chair, applications may not be read if the requirements
1552 outlined in [Bylaws VIII.Section 1.F] are not met. The applicant may always appeal [Bylaws
1553 VIII.Section 1.M]

1554 G. Applicant Workshops and Outreach

- 1555 1. The Grants Committee must conduct at least two (2) applicant workshops for each funding
1556 cycle. The workshops must be advertised on the GPSA electronic mailing list and website.
- 1557 2. The Grants Committee shall follow workshop curriculum guidelines on the GPSA website.
1558 The committee may post updates to this curriculum.
- 1559 3. The Grants Committee will make a good faith attempt to contact departments without a
1560 single successful applicant from the previous year to advertise the grants and offer
1561 departmental workshops. These outreach efforts and results will be included in an April
1562 report to Council.
- 1563 4. The Grants Committee will advertise the available grants at least twenty-one (21) calendar
1564 days before the deadlines on the GPSA website and electronic mailing list. Other
1565 advertisement is encouraged.

1566 H. Application Readers

- 1567 1. Readers of grants must be GPSA members.
- 1568 2. Readers cannot read for any grant for which they have also applied in the same semester.
- 1569 3. Readers will be compensated for their work with a stipend.
- 1570 4. Readers must attend a training once in each June 1 to May 31 cycle before reading
1571 applications. The Grants Chair may require re-training at their discretion. The Grants Chair
1572 shall follow training curriculum guidelines on the GPSA website. The committee may make
1573 updates to this curriculum.
- 1574 5. Readers must be selected in an open call to the GPSA membership, e.g. via the electronic
1575 mailing list.

1576 I. Application Scoring

- 1577 1. The application will be read and scored by three (3) readers.
- 1578 2. Applications will be read by readers from a different department than the applicant.
- 1579 3. Applicants and readers will self-identify within one (1) of five (5) perspectives. Applications
1580 will be read by at least one reader inside their perspective and at least one (1) reader outside
1581 of their perspective. The perspectives are:

- 1582 a. Quantitative - Methodologically and/or theoretically based in measurable, numerical,
1583 and/or empirical information, data, and/or phenomena.
1584 b. Qualitative - Methodologically and/or theoretically based in describing and
1585 investigating phenomena via various methods. It is context-specific and fundamentally
1586 interpretive.
1587 c. Critical - Theoretically based in interrogating and contesting power dynamics. It is
1588 often invested in researching and accounting for histories and enduring practices of
1589 oppression and resistance.
1590 d. Creative - Engages in performative and/or artistic processes and/or products.
1591 e. Applied - Implies the acquisition and/or development of professional or vocational
1592 skills.
- 1593 4. Changes to scoring criteria beyond those required in the Bylaws must be approved by a two-
1594 thirds (2/3) vote of the Grants Committee. Applications shall be scored according to the
1595 criteria online which are posted one month prior to the application deadlines.
1596 5. The scoring criteria categories and minimum weighting for SRAC/ST must include:
1597 a. Technical merit: twenty percent (20%)
1598 b. Proposal composition: twenty percent (20%)
1599 c. Benefits: thirty-five percent (35%)
1600 d. Budget: twenty percent (20%)
- 1601 6. Raw scores of the readers will be normalized by multiplying by the average of all reader
1602 scores and dividing by the average of the individual reader's scores.
1603 7. When the difference between the high and low normalized scores for an application exceeds
1604 twenty-five percent (25%) of the total possible score, two (2) additional readers will evaluate
1605 the proposal. From these five (5) normalized scores, the highest and lowest will be dropped,
1606 and the three (3) remaining scores will be accepted regardless of the spread between them.

1607 J. Application Funding Procedure

- 1608 1. Funds shall be allocated in percentages according to the semester totals from the averages of
1609 the previous year. For example, if there were two hundred fifty (250) applications in the
1610 previous year, with fifty (50) applications for the summer and one hundred (100) each for the
1611 fall and spring, then funds should be allocated as twenty percent (20%), forty percent (40%),
1612 forty percent (40%) of the anticipated grants money. Furthermore, the Grants Chair(s) shall
1613 set aside monies from the semester funds to be able to afford accepting one (1) appeal in the
1614 summer or two (2) appeals in each the fall and spring. If appeals are not granted, this money
1615 will roll over into the next funding cycle.
- 1616 2. For SRAC, from the total amount of money for the funding cycle, outlined in [Bylaws
1617 VIII.Section 1.J.1], the committee shall award funds according to the rank ordering of
1618 normalized [Bylaws VIII.Section 1.I.6] scores.
- 1619 a. The top twenty percent (20%) of SRAC applications will be eligible for full funding of
1620 the amount requested, up to the maximum in [Bylaws VIII.Section 1.C].
1621 b. The second (2nd) twenty percent (20%) will be eligible for eighty percent (80%) of the
1622 amount requested.
1623 c. The next ten percent (10%) will be eligible for sixty percent (60%) of the amount
1624 requested.
1625 d. The lower fifty percent (50%) will not be eligible for funding.
1626 e. If funds are not available to award all the eligible applications as outlined above,
1627 awards will be made to the highest ranked proposals until all money has been

- 1628 exhausted, excepting money withheld to fund appeals, as provided in [Bylaws
1629 VIII.Section 1.J.1] Alternatively, additional money may be sought from Council by the
1630 Grants Chair(s).
- 1631 f. Remaining funds shall remain in the endowment.
- 1632 3. For ST, from the total amount of money for the funding cycle outlined in [Bylaws
1633 VIII.Section 1.J.1], the committee shall award one hundred percent (100%) of the requested
1634 funds according to the rank ordering of normalized [Bylaws VIII.Section 1.I.6] scores until
1635 all money has been exhausted, excepting money withheld to fund appeals, as provided in
1636 section [Bylaws VIII.Section 1.J.1]Alternatively, additional money may be sought from
1637 Council by the Grants Chair(s).
- 1638 4. Funds not claimed within the ninety (90) day limit [Bylaws VIII.Section 1.D.2] revert to the
1639 grant accounts unless the original allocation for an activity was made specifically for a time
1640 period which extends beyond the ninety (90) day limit or unless the recipient requests and is
1641 granted an extension in writing.
- 1642 K. Records
- 1643 1. The committee shall keep records of:
- 1644 a. all applications.
- 1645 b. scores and score comment sheets.
- 1646 c. a database of cover sheet information (such as name, email, department and requested
1647 amount) and score results.
- 1648 d. a separate record of who was awarded at what amount and when it was awarded.
- 1649 2. All records should be in non-obsolete digital format, passed on to the next Grants Chair(s)
1650 and kept for a minimum of five years.
- 1651 3. All applicants will have access to their files and scores but not to the applications of others,
1652 in accordance with applicable state and federal law.
- 1653 L. Reports
- 1654 1. The committee shall compose a report for each funding cycle.
- 1655 a. The report shall contain the total amount of SRAC and ST grant allocations.
- 1656 b. The report shall contain a breakdown of awards and applications by college, school, or
1657 department.
- 1658 c. The report shall provide details of the total allocation and the balance.
- 1659 d. The report shall also include all appeals, decisions, and results.
- 1660 M. Appeals
- 1661 1. To appeal any decision made by the Grants Chair(s) or committee, a written request must be
1662 received by the SRAC/ST committee within twenty one (21) calendar days from the date on
1663 the notification letter.
- 1664 2. The appeal must stipulate on what grounds the appeal is based.
- 1665 3. No late applications will be accepted. Therefore, appeal on those grounds will not be heard.
- 1666 4. An applicant making an appeal may request a meeting with all readers. If a reader is
1667 unwilling or unable to meet with the applicant, the reader will need to provide a written
1668 response to an applicant's reasons for appeal.
- 1669 5. The SRAC/ST committee will review the request for an appeal within two (2) weeks of its
1670 receipt. Applicants are entitled to attend and speak at their appeal review. The review may be
1671 delayed beyond the two (2) week deadline if the applicant cannot attend.

- 1672 6. If the committee votes that the appeal is valid, the committee shall decide a course of action
- 1673 to resolve the appeal. If the reasons for the appeal are found to be invalid, no change in
- 1674 funding or scoring will be granted.
- 1675 7. Any applicant dissatisfied with the results of an appeal to the SRAC/ST committee may file a
- 1676 final appeal to the GPSA Council within two (2) weeks of receiving the SRAC/ST committee
- 1677 decision. The decision of the GPSA Council will be considered final. No further appeal will
- 1678 be granted.
- 1679 8. The Grants Committee will maintain an appeal guideline on the GPSA website.

1680 N. Claiming Awards

- 1681 1. Grants monies will be distributed on a direct grant basis.
- 1682 2. To claim a grant, a recipient must return a signed award form, provided online, to the GPSA
- 1683 Office within the ninety (90) day [Bylaws VIII.Section 1.D.2] limit.

1684 Section 2. Graduate Research Development (GRD) Fund

1685 A. Funding History

- 1686 1. The GRD quasi-endowment began with funding allocated to the GPSA by the New Mexico
- 1687 State Legislature in 2000. GRD grants assist with larger projects that require substantial
- 1688 funding and are aimed at encouraging UNM students to work on research with state agencies
- 1689 or in areas that directly benefit the state of New Mexico.
- 1690 2. The quasi-endowment is held by a University foundation on behalf of GPSA. Each year a
- 1691 small spending allowance from the endowment, along with substantial contributions from
- 1692 New Mexico State Legislature allocations, funds grants activity.

1693 B. Activities Funded

- 1694 1. The GRD grant funds the development of research, including travel for research related
- 1695 purposes.
- 1696 2. Acceptable GRD costs include:
 - 1697 a. Permanent equipment not available from the applicant(s)' UNM Department, or not
 - 1698 otherwise available for use by the applicant(s).
 - 1699 b. Computer software not available at the UNM computer pods or at the applicant(s)'
 - 1700 UNM Department, or not otherwise available for use by the applicant(s).
 - 1701 c. Room, board, and travel expenses to and from research facilities or field sites outside
 - 1702 of Albuquerque.
 - 1703 d. Supplies and consumables necessary for the research project and not readily supplied
 - 1704 by the applicant(s)' UNM Department or not otherwise available for use by the
 - 1705 applicant(s).
 - 1706 e. Transcription expenses.
 - 1707 f. Research projects commenced within the fiscal year, July 1 through June 30.
- 1708 3. Unacceptable GRD costs include:
 - 1709 a. Salaries or stipends, except for the GRD Chair, Vice-Chair and Committee Members.
 - 1710 b. Travel expenses or other fees associated with a conference.
 - 1711 c. Travel, room and board expenses for workshops, schools, clinicals or other travel that
 - 1712 does not directly aid in the creation of student research
 - 1713 d. The purchase of computers.
 - 1714 e. Tuition and supplies/books for classes.
 - 1715 f. Any publication or subscription costs.

- 1716 g. Any research project that involves, or may involve, excessive or unreasonable harm to
1717 humans or animals. See [Bylaws VIII.Section 2.F.6].
- 1718 C. Amount of Funding
- 1719 1. High Priority Research Project Grants will be awarded a maximum of five thousand dollars
1720 (\$5,000) for each research project.
- 1721 2. General Research Project Grants will be awarded a maximum of three thousand dollars
1722 (\$3,000) for each research project.
- 1723 3. The maximum amounts are for individual research projects regardless of the number of
1724 graduate or professional students working on the project.
- 1725 4. The total amount awarded shall not exceed the total amount requested in the application.
- 1726 5. The maximum amount awarded to an individual, based on the total of the applications to
1727 which they are signatory, is five thousand dollars (\$5,000) per year (July 1 to June 30).
- 1728 6. No individual can receive GRD funding more than three times.
- 1729 D. Deadlines
- 1730 1. All applications for GRD grants must be received by the GPSA by a date and time to be
1731 announced by the GRD Committee Chair no later than the regularly scheduled October
1732 Council Meeting. In the event of unforeseen or extraordinary circumstances, the GRD Chair
1733 may establish a new application deadline. Notice of any change to the deadline shall be
1734 posted in accordance with The Public Notice Requirements.
- 1735 2. Late applications will not be considered for funding.
- 1736 3. Awarded funds must be claimed by the June 30 following award notification. Otherwise
1737 funds will revert back to the committee to disseminate in the next funding cycle. See [Bylaws
1738 VIII.Section 2.N.1].
- 1739 4. Appeals of award decisions must occur within twenty one (21) calendar days of the letter of
1740 notification. See [Bylaws VIII.Section 2.M].
- 1741 E. Applicant Eligibility
- 1742 1. A member of GPSA enrolled, at the time of application and through the completion date of
1743 the research project, at the University of New Mexico.
- 1744 2. A GPSA member of GPSA not serving on the GPSA Court of Review, as GRD Chair or as a
1745 GRD reader.
- 1746 3. FOR HIGH PRIORITY RESEARCH PROJECT GRANTS ONLY: Members of GPSA
1747 collaborating with a New Mexico State Agency.
- 1748 4. The research activity for which funds are sought must occur between July 1 and June 30 for
1749 the current funding cycle.
- 1750 F. Application Requirements
- 1751 1. Applications must be submitted before the deadline, according to the deadlines in section
1752 [Bylaws VIII.Section 2.D].
- 1753 2. Applications must be for activities taking place in the current funding period according to
1754 section [Bylaws VIII.Section 2.E.4].
- 1755 3. Submission must occur through the online application system. The Grants Chair(s) must
1756 accommodate students with circumstances that prevent or prohibit their use of the online
1757 system. Students with disabilities will be accommodated through recommendations by the
1758 Accessibility Resource Center. If a method of accommodation, for circumstances not
1759 concerning disabilities, cannot be agreed upon by the applicant and the chair, the applicant
1760 can appeal, see [Bylaws VIII.Section 2.M].

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4. Applications must be the original words of the student and not the words of any other person. If an applicant uses another person's words then they must be in quotation marks. Unquoted words in a proposal are expected to be the applicant's own, original writing
 5. All applicant(s) may apply for either a High Priority Research Project Grant or a General Research Project Grant, but may not apply for both for a single project.
 6. For activities involving humans, animals, or hazardous materials:
 - a. All research projects that involve human or animal subjects or participants must, prior to the distribution of funding, be reviewed and approved by the Human Research Review Committee (HRRC), an Institutional Review Board (IRB), the Institutional Animal Care and Use Committee (IACUC), or by another entity empowered by the University of New Mexico for such purposes.
 - b. All research projects that involve the use of biohazardous materials or chemicals must be reviewed and approved, prior to the distribution of funding, by the Biosafety Committee or by another entity empowered by the University of New Mexico for such purposes.
 - c. Approval of a research project by any of the entities described in subsections a or b above shall not be determinative of whether or not a research project involves excessive or unreasonable harm to humans or animals.
 7. Proposal
 - a. Each application must include a proposal identifying the following areas:
 - i. Description of the research project.
 - ii. Activity is introduced, given adequate background and put into the context of the field.
 - iii. Student's academic interests are explained.
 - iv. Relationship of specific activity to degree is explained.
 - v. Methodology.
 - vi. Significance of the project on the applicant(s) career.
 - vii. Significance of the project to the University of New Mexico.
 - viii. Significance of the project to New Mexico's communities.
 - ix. Significance of the project to New Mexico's rural communities.
 - x. FOR HIGH PRIORITY GRANTS ONLY: Description of the collaboration with a New Mexico State Agency.
 - xi. FOR GENERAL GRANTS COLLABORATING WITH NON -PROFIT COMMUNITY ORGANIZATIONS ONLY: Description of the collaboration with a non-profit community organization.
 - b. All proposals shall be written in language easily understandable by graduate or professional students in any college or school. All technical terms shall be defined and explained.
 - c. FOR GENERAL GRANTS ONLY: The maximum word count for each proposal shall be seven hundred (700) words.
 - d. FOR HIGH PRIORITY GRANTS ONLY: The maximum word count for each proposal shall one thousand, one hundred (1100) words.
 8. Letter(s) of Support
 - a. All applications must include one (1) letter of support from a faculty member familiar with the applicant(s)' research project

- 1806 b. HIGH PRIORITY GRANTS ONLY: Each application for High Priority Grants must
1807 also submit one (1) letter of support from a member in the collaborating New Mexico
1808 State Agency.
- 1809 c. FOR GENERAL GRANTS COLLABORATING WITH NON-PROFIT
1810 COMMUNITY ORGANIZATIONS: Each application may also include one (1) letter
1811 of support from a member in the collaborating non-profit community organization.
- 1812 9. Itemized Budget
- 1813 a. Each application for funding must include a reasonable itemized budget for the
1814 research project that includes the following:
- 1815 i. Total budget for the research project.
- 1816 ii. Line items that will be funded with GRD grant money must be clearly indicated.
- 1817 iii. All sources of funding for the research project, including all amounts requested,
1818 but not yet awarded, from any other funding source must be listed for each line
1819 item.
- 1820 iv. Detailed information on all equipment, travel costs, supplies and consumables;
1821 including airlines, make and model numbers, hotel and motel names, rates, sizes
1822 and weights etc.
- 1823 b. Any proposed expenditures may be explained in text accompanying the itemized
1824 budget.
- 1825 c. Itemized budgets indicating GRD funded items that are unacceptable GRD costs shall
1826 be reduced by the amount indicated on the itemized budget.
- 1827 d. The GRD Chair, at that person's discretion, may request of the principal applicant the
1828 submission of a new itemized budget for review. The applicant will be given five (5)
1829 academic days following notification to submit the new itemized budget to the GPSA
1830 Office. Failure by the principal applicant to turn in a new itemized budget will be
1831 grounds to disqualify the application from review.
- 1832 10. No materials besides the online application itself and those listed in [Bylaws VIII.Section
1833 2.F.7-9]. shall be accepted.
- 1834 11. Applications must adhere to the online instructions.
- 1835 12. At the discretion of the GRD Chair, applications may be disqualified if the requirements
1836 outlined in [Bylaws VIII.Section 2.F] are not met. The applicant may always appeal [Bylaws
1837 VIII.Section 2.M].
- 1838 G. Applicant Workshops and Outreach
- 1839 1. The Grants Committee must conduct at least two (2) applicant workshops for each funding
1840 cycle. The workshops must be advertised on the GPSA electronic mailing list and website.
- 1841 2. The Grants Committee shall follow workshop curriculum guidelines on the GPSA website.
1842 The committee may post updates to this curriculum.
- 1843 3. The Grants Committee will make a good faith attempt to contact departments without a
1844 single successful applicant from the previous year to advertise the grants and offer
1845 departmental workshops. These outreach efforts and results will be included in the April
1846 report to Council.
- 1847 4. The Grants Committee will advertise the available grants at least twenty one (21) calendar
1848 days before the deadlines on the GPSA website and electronic mailing list. Other
1849 advertisement is encouraged.
- 1850 H. Application Readers
- 1851 1. Readers of grants must be GPSA members.

2. Readers cannot read for any grant for which they have also applied in the same semester.
3. Readers will be compensated for their work with a stipend.
4. Readers must attend a training once in each cycle before reading applications. The Grants Chair(s) may require re-training at their discretion. The Grants Chair(s) shall follow training curriculum guidelines on the GPSA website. The committee may make updates to this curriculum.
5. Readers must be selected in an open call to the GPSA membership, e.g. via the electronic mailing list.

I. Application Scoring

1. An application will be read and scored by three (3) readers.
2. Applications will be read by readers from a different department than the applicant.
3. Applicants and readers will self-identify within one (1) of five (5) disciplines. Applications will be read by at least one (1) reader inside their perspective and at least one (1) reader outside of their perspective. The perspectives are:
 - a. Quantitative - Methodologically and/or theoretically based in measurable, numerical, and/or empirical information, data, and/or phenomena.
 - b. Qualitative - Methodologically and/or theoretically based in describing and investigating phenomena via various methods. It is context-specific and fundamentally interpretive.
 - c. Critical - Theoretically based in interrogating and contesting power dynamics. It is often invested in researching and accounting for histories and enduring practices of oppression and resistance.
 - d. Creative - Engages in performative and/or artistic processes and/or products.
 - e. Applied - Implies the acquisition and/or development of professional or vocational skills.
4. Applications shall be scored according to the criteria online, posted at least one (1) month prior to the application deadlines. Score criteria changes must be approved by a two-thirds (2/3) vote from the Grants Committee, but may not be changed in the month prior to the application deadline.
5. The criteria for GRD scoring must include
 - a. Description of the research project, five (5) points.
 - b. Activity is introduced, given adequate background and put into the context of the field, five (5) points.
 - c. Student's academic interests are explained, five (5) points.
 - d. Relationship of specific activity to degree is explained, five (5) points.
 - e. Language in the proposal is easily understandable by graduate and professional students in any college or school and all technical terms are defined and explained, ten (10) points.
 - f. Methodology: Are the research project fundamentals and procedures sufficient to ensure project success?, ten (10) points.
 - g. Student Benefits: Project will result in graduate/professional student development appropriate to the applicant's stage in career, ten (10) points.
 - h. UNM Benefits: Research project benefits UNM, ten (10) points.
 - i. Budget shows source of funding for each line item, five (5) points.
 - j. Budget is well researched and complete for project, five (5) points.
 - k. Does the project directly impact New Mexico's communities?, ten (10) points.

- 1898 l. Does the project significantly impact New Mexico's communities?, ten (10) points.
- 1899 m. Does the project directly and significantly impact New Mexico's rural
- 1900 communities?, ten (10) points.
- 1901 n. Degree of support demonstrated in the letter from UNM faculty, ten (10) points.
- 1902 o. FOR HIGH PRIORITY APPLICATIONS ONLY: Description of the collaboration
- 1903 with a New Mexico State Agency, twenty (20) points.
- 1904 p. FOR HIGH PRIORITY APPLICATIONS ONLY: Degree of support demonstrated in
- 1905 the letter from the New Mexico State Agency, ten (10) points.
- 1906 q. FOR GENERAL GRANTS COLLABORATING WITH A NON-PROFIT
- 1907 COMMUNITY ORGANIZATION: Description of the collaboration with a non-profit
- 1908 community organization, five (5) optional points.
- 1909 r. FOR GENERAL GRANTS COLLABORATING WITH A NON-PROFIT
- 1910 COMMUNITY ORGANIZATION: Degree of support demonstrated in the letter from
- 1911 the non-profit community organization, five (5) points.
- 1912 6. The scoring criteria above shall be the only criteria considered in scoring GRD applications.
- 1913 7. Raw scores of the readers will be normalized by multiplying by the average of all reader
- 1914 scores and dividing by the average of the individual reader's scores.
- 1915 8. When the difference between the high and low normalized scores for an application exceeds
- 1916 twenty-five percent (25%) of the total possible score, two (2) additional readers will evaluate
- 1917 the proposal. From these five (5) normalized scores, the highest and lowest will be dropped,
- 1918 and the three (3) remaining scores will be accepted regardless of the spread between them.
- 1919 J. Funding Procedures
- 1920 1. GRD Total Budget
- 1921 a. The GPSA President shall recommend and the GPSA Council shall approve the total
- 1922 amount allocated each year for the GRD Funding Process.
- 1923 b. No more than ten percent (10%) of the total amount allocated annually may be used for
- 1924 administrative expenses.
- 1925 c. No less than two percent (2%) of the total amount allocated annually shall be set aside
- 1926 for the appeals process.
- 1927 d. The GRD Chair shall recommend and the Grants Committee shall approve the total
- 1928 amounts allocated annually for administrative expenses, appeals, and for High Priority
- 1929 and General Research Project Grants.
- 1930 i. The annual stipend of the GRD Chair shall be recommended by the GPSA
- 1931 President and approved by the GPSA Council. This stipend shall be no less than
- 1932 one percent (1%), and no more than three percent (3%), of the total amount
- 1933 allocated for the GRD process during the current fiscal year, but shall not exceed
- 1934 two thousand dollars (\$2,000).
- 1935 2. Funding Applications
- 1936 a. If funds are not available to fully fund the applications as outlined below, the awards
- 1937 will be made to the highest ranked proposals until all money has been exhausted.
- 1938 b. High Priority: The total awarded to all High Priority applications shall not exceed half
- 1939 (1/2) of the overall amount awarded in the GRD process. High Priority applications
- 1940 will be fully funded, starting with the highest scoring application
- 1941 c. General Priority: The total awarded to all General Priority applications shall not exceed
- 1942 the remaining amount to be awarded in the GRD process after the High Priority grants
- 1943 are awarded.

- 1944 d. The lower fifty percent (50%) of High Priority and the lower fifty percent (50%) of
 1945 General Priority applications will not be eligible for funding.
 1946 e. Remaining funds shall remain in the endowment.
- 1947 K. Records
- 1948 1. The Grants Committee shall keep records of:
- 1949 a. all applications.
- 1950 b. scores and score comment sheets.
- 1951 c. a database of cover sheet information (such as name, email, department and requested
 1952 amount) and score results.
- 1953 d. a separate record of who was awarded at what amount and when it was awarded.
- 1954 2. All records should be in non-obsolete digital format, passed on to the next Grants Chair(s)
 1955 and kept for a minimum of five (5) years.
- 1956 3. All applicants will have access to their files and scores but not to the applications of others,
 1957 in accordance with applicable state and federal law.
- 1958 L. Reports
- 1959 1. The committee shall compose a report for each funding cycle.
- 1960 a. The report shall contain the total amount of SRAC, ST, and GRD grant allocations.
- 1961 b. The report shall contain a breakdown of awards and applications by college, school, or
 1962 department.
- 1963 c. The report shall provide details of the total allocation and the balance.
- 1964 d. The report shall also include all appeals, decisions, and results.
- 1965 M. Appeals
- 1966 1. To appeal any decision made by the Grants Chair(s) or committee, a written request must be
 1967 received by the GRD committee within twenty-one (21) calendar days from the date on the
 1968 notification letter.
- 1969 2. The appeal must stipulate on what grounds the appeal is based.
- 1970 3. No late applications will be accepted. Therefore, appeal on those grounds will not be heard.
- 1971 4. An applicant making an appeal may request a meeting with all readers. If a reader is
 1972 unwilling or unable to meet with the applicant, the reader will need to provide a written
 1973 response to an applicant's reasons for appeal.
- 1974 5. The Grants Committee will review the request for an appeal within fourteen (14) calendar
 1975 days of its receipt. Applicants are entitled to attend and speak at their appeal review. The
 1976 review may be delayed beyond the deadline if the applicant cannot attend.
- 1977 6. If the committee votes that the appeal is valid, the committee shall decide a course of action
 1978 to resolve the appeal. If the reasons for the appeal are found to be invalid, no change in
 1979 funding or scoring will be granted.
- 1980 7. Any applicant dissatisfied with the results of an appeal to the Grants Committee may file a
 1981 final appeal to Council within ten (10) academic days of receiving the Grants Committee
 1982 decision. The decision of the GPSA Council will be considered final. No further appeal will
 1983 be granted.
- 1984 8. The Grants Committee will maintain an appeal guideline on the GPSA website.
- 1985 N. Claiming Awards, Budget Revisions and Funding Extensions
- 1986 1. To claim a grant, a recipient must return to the GPSA Office before June 30 [Bylaws
 1987 VIII.Section 2.D.3]:
- 1988 a. An award form, provided online.
- 1989 b. Original receipts of the expenditures.

- 1990 c. Original proposal and budget.
- 1991 2. Significant revisions to an applicant's budget must be approved by the Grants Committee
- 1992 Chair. Submission of the revised budget, a memo explaining the need for the revision and all
- 1993 the material in [Bylaws VIII.Section 2.N.1]. is necessary. The committee shall make a
- 1994 decision within fourteen (14) calendar days of receiving the revision request.
- 1995 3. Funding period extensions beyond the funding year [Bylaws VIII.Section 2.D.3] may be
- 1996 requested in writing and granted at the committee's discretion within fourteen (14) calendar
- 1997 days of receiving the request.

1998 IX. Elections Code

1999 Section 1. Referenda

- 2000 A. All referendum items are submitted to the Elections Committee via the Elections Chair or the
- 2001 GPSA Office. (VIII.A-B.)
- 2002 B. The party submitting the referendum item shall identify its level of authority as one of the
- 2003 following: Constitution, Bylaws, Resolution, or Election.
- 2004 C. The ballot shall preserve the language in which referendum items are submitted.

2005 Section 2. Candidate and Voter Eligibility

- 2006 A. An eligible candidate for the office of President or Council Chair shall be a GPSA member.
- 2007 1. Candidates file for an election by turning in completed Candidacy Forms to the GPSA Office
- 2008 by 5:00 p.m. on the Wednesday of the third (3rd) academic week prior to the election.
- 2009 a. Candidacy Forms shall entail an autobiography, an eligibility form, an application for
- 2010 candidacy, and a campaign contributions statement.
- 2011 b. Candidacy Forms shall be forwarded immediately to the Student Activities Center for
- 2012 certification. A list of certified candidates will be posted in accordance with the Public
- 2013 Notice Requirements.
- 2014 c. The Elections Committee shall determine eligibility and announce candidates by 5:00
- 2015 p.m. the academic day following the application deadline. Candidates shall be
- 2016 considered valid if the proper forms were completed and all eligibility requirements
- 2017 were met.
- 2018 2. A candidate is ineligible to run for President or Council Chair if winning the election would
- 2019 result in holding both offices for any period of time.
- 2020 B. An eligible voter for an election must be a GPSA member. Voters may cast only one vote per
- 2021 item in a given election.
- 2022 1. The Elections Committee shall arrange for a list of GPSA member NetIDs to be obtained
- 2023 from the Registrar's Office and delivered to Information Technologies (IT).

2024 Section 3. Notice of Elections

- 2025 A. Notice of all elections entails at least one (1) advertisement in the Daily Lobo, no later than
- 2026 twenty (20) academic days prior to the election for candidates and no later than ten (10)
- 2027 academic days prior to the election for ballot items.
- 2028 B. A version of all notices shall be sent to the GPSA electronic mailing list.
- 2029 C. The Elections Committee will use a UNM email account and set up an elections electronic
- 2030 mailing list through IT during the first (1st) week of September and of February.

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- D. The Elections Committee shall issue a “Call for Candidates and Ballot Items” no fewer than five (5) academic weeks prior to the general election. The Call for Candidates and Ballot Items shall include a list of elected offices in GPSA and procedures for submitting items to the ballot via Council or referendum. This notice shall be posted according to the Public Notice Requirements along with an advertisement posted in the Daily Lobo.
 - 1. The written notice shall also include any steps necessary for a student to vote.
 - 2. This notice must be one quarter (1/4) of a page advertisement appearing for three (3) consecutive issues of the Daily Lobo. Once published, this information may not be changed or altered except to correct any errors in printing.
 - 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the Daily Lobo.
 - E. The Elections Committee shall publish on the last regularly scheduled academic day prior to a General or Special Election at least one (1) full-page advertisement in the Daily Lobo.
 - 1. This advertisement shall carry personal, professional, and/or platform information for candidates, information regarding amendments, and any other items to be voted upon in the election.
 - 2. The full text of Constitutional Amendments shall be included. If the text is larger than one quarter (1/4) page, a summary shall be included as well as notice of how to obtain complete text.
 - 3. The advertisement shall include the method and hours of electronic voting.
 - 4. Special Elections may have a half (1/2) page advertisement.
 - F. Notice of candidate forums shall be advertised in the Daily Lobo at least two (2) academic days prior to the beginning of at least the first (1st) forum. This advertisement shall indicate the names of the candidates and the location and time of the forum.
 - 1. The format of candidate forums will be determined by the Elections Committee and distributed to the candidates one (1) academic day prior to the forum(s).
 - G. Notice of a Recall Election must occur within five (5) academic days of notice to the Elections Committee from Council.
 - 1. The written notice shall also include any steps necessary for a student to vote.
 - 2. This notice will be a quarter (1/4) page advertisement appearing for three (3) consecutive issues of the Daily Lobo. Once published, this information may not be changed or altered except to correct any errors in printing.
 - 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the Daily Lobo.
 - H. Notice of a Special Election for Presidential Replacement shall be given within three (3) academic days of a recall election in which a President has been removed.
 - 1. Notice shall include instructions for running for President, the application deadline, and any steps necessary for a student to vote.
 - 2. This notice will be one quarter (1/4) of a page advertisement appearing for three (3) consecutive issues of the Daily Lobo. Once published, this information may not be changed or altered except to correct any errors in printing.
 - 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the Daily Lobo.
 - I. Notice of a Special Election by Referendum shall be given within ten (10) academic days after the Elections Committee has verified a petition.
 - 1. Notice shall include any steps necessary for a student to vote.

- 2077 2. This notice will be one quarter (1/4) of a page advertisement appearing for three (3)
2078 consecutive issues of the Daily Lobo. Once published, this information may not be changed
2079 or altered except to correct any errors in printing.
2080 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the Daily
2081 Lobo.

2082 Section 4. Campaigning

- 2083 A. Candidates shall conduct campaigns in a manner which abides by university and GPSA policies
2084 and guidelines in their pursuit of office. Members of the Elections Committee shall refrain from
2085 actions that would show favoritism for or have a negative effect against any candidate or issue
2086 that might appear on the ballot.
2087 B. Candidates shall submit, along with the Candidacy Forms, a list of authorized campaign
2088 committee members that may act on their behalf. Any changes to this list should be updated with
2089 the Elections Committee.
2090 C. Candidates shall sign the Campaign Contribution Statement: "All funds received and spent will
2091 be from members of the UNM GPSA and no other sources." This form shall be submitted as part
2092 of the Candidacy Forms.
2093 D. Candidates shall submit an itemized accounting of all expenditures incurred by the candidate in
2094 the pursuit of office before 5:00 p.m. on the closing day of the election.
2095 E. All candidates shall refrain from using GPSA resources in pursuit of office (including, but not
2096 limited to: funds, staff, email addresses, printing, electronic mailing lists, and office space).
2097 F. If any group decides to establish a physical polling location, campaigning is not allowed within
2098 twenty-five (25) feet of the physical polling location. Campaigning includes, but is not limited
2099 to, signs, fliers, and campaigners. Polling locations, if any, should be placed in areas with
2100 minimal distractions.

2101 Section 5. General Election

- 2102 A. The election shall take place Monday through Thursday of the first (1st) full academic week of
2103 April, unless otherwise decided by Council. The electronic voting shall begin at 8:00 a.m. on the
2104 first (1st) day and end at 5:00 p.m. on the last day of the election.
2105 B. Any ballot items included in the election shall be approved by Council at the regularly scheduled
2106 March meeting or through referenda. (VIII)
2107 C. Elections shall be conducted electronically and use a computer- or phone-based system that is
2108 managed by IT.
2109 D. Ballots and Polling:
2110 1. Ballots shall have a randomly ordered list of candidates and clear instructions for marking
2111 and submitting one's vote. Provision for write-in votes shall be included on the ballot. Only
2112 cast ballots meeting these requirements shall be counted. Votes cast on partially completed
2113 ballots shall be counted.
2114 2. All ballot items shall appear on the ballot with the language received by the Elections
2115 Committee.
2116 3. Polling: Voters must log in with the user name and password on record with the Registrar's
2117 Office to cast a ballot.
2118 E. Two (2) members of the Elections Committee shall retrieve the final vote count from the
2119 electronic voting system.

- 2120 F. The candidate elected to office shall be determined by a plurality of votes cast and each other
2121 ballot item shall be determined by a majority of votes cast on each item.
2122 G. Should the plurality winner of the GPSA General Election be declared ineligible or unable to
2123 assume office for any reason before the certification of the election results, or in the case of a tie,
2124 or if the Elections Committee votes not to certify an election, a special Council meeting shall be
2125 called so that a Special Election can be scheduled.
2126 H. The Elections Committee shall approve the results of a General Election after it has been
2127 determined to have been conducted in accordance with the GPSA Constitution and Bylaws.

2128 Section 6. Council Chair Election

- 2129 A. Only Council Representatives with credentials on file twenty (20) academic days prior to the
2130 Council meeting at which the Council Chair election will be held are eligible to vote in the
2131 election.
2132 B. The Election Committee shall prepare a sign-in roster of eligible voters.
2133 C. Ballots shall have a randomly ordered list of candidates and clear instructions for marking and
2134 submitting one's vote. Provision for write-in votes shall be included on the ballot. Only cast
2135 ballots meeting these requirements shall be counted.
2136 1. Voting shall be conducted by secret ballot and individual voting results by Council
2137 Representatives are not to be recorded.
2138 D. The Election shall proceed as follows:
2139 1. The current Council Chair shall forward all valid proxies to the Elections Committee Chair or
2140 the Elections Committee designee before balloting begins.
2141 2. The President shall call and preside over the Council Chair election. In the President's
2142 absence, an individual who is not a Council Representative, Certified Alternate, or
2143 recognized Proxy shall preside over the election.
2144 3. Each candidate shall give a speech, no longer than five (5) minutes, and shall have up to five
2145 (5) minutes to answer questions posed by Council. The order of the speeches shall be
2146 determined randomly by the Elections Committee. Candidates do not have to leave the room
2147 throughout the election.
2148 4. When all of the speeches have concluded, the Elections Committee shall inspect and verify
2149 that the ballot box is empty and secured.
2150 5. Any of the candidates who are Council Representatives shall be called forward first to sign
2151 for and cast a ballot. They shall then retire to the back of the room and no more campaigning
2152 shall be allowed.
2153 6. The remaining voters shall be called forward according to the alphabetical listing of their
2154 RDSAs. Upon signing in, each voter shall receive and cast a ballot into the ballot box.
2155 7. After the name of the last voter has been called, the names of voters who did not come
2156 forward will be repeated. Five (5) minutes after the last name has been called, the vote
2157 counting shall begin.
2158 E. Vote Counting
2159 1. Only the members of the Elections Committee shall open the ballot box, determine the
2160 validity of ballots cast, tally the ballots cast, and certify the election results.
2161 a. A discrepancy between the number of ballots cast and the number of signed voters may
2162 be grounds for disqualification of the box of ballots.
2163 2. The election of the Council Chair shall be decided by a plurality of the votes cast. Should the
2164 winner of the Council Chair Election be declared ineligible or unable to assume office for

any reason, or in the case of a tie, or if the Elections Committee votes not to certify the election, the Elections Committee shall notify Council before the end of the meeting. Council can vote to repeat the process or determine another course of action. The results of an election shall be determined by the end of the Council meeting.

Section 7. Other Types of Elections

A. Recall Elections

1. A recall election is defined as the vote for recall of the President and is the result of one or more of the following conditions:

- a. Petition by GPSA members in accordance with the GPSA Constitution.
- b. Successful vote of removal by Council.

B. Special Elections

1. A Special Election shall take place in any of the following circumstances:

- a. Resignation of the President or Council Chair.
- b. Successful recall vote resulting in removal of the President.
- c. Successful Council vote of removal of the Council Chair.
- d. In a Presidential election, if the election is not certified, the winner is declared ineligible or unable to assume duties, or there is a tie.
- e. Granting of a petition submitted to a Council meeting for a Special Issue vote by the GPSA body. Only items granted on the petition shall be allowed on the ballot.
- f. Special Elections follow General Election rules except where noted.

Section 8. Recall Election by GPSA Membership

A. Upon receipt of the recall petition or a Council vote of removal, the Elections Committee shall initiate a recall election. (II.1.D.2.a.i.)

1. When the President is removed in a Recall Election due to a petition received after the regularly scheduled March Council meeting, no Special Election for Presidential Replacement is required.
2. The Recall Election should occur by electronic voting over two (2) consecutive academic days.
 - a. Voting shall open at 8:00 a.m. of the first day of the election and close at 5:00 p.m. on the following day.
 - b. The Elections Committee shall approve the results of a GPSA election after it has been determined that all provisions of the current GPSA Constitution and Bylaws were followed.

Section 9. Special Elections

A. Special Elections shall take place between three (3) and four (4) academic weeks after the Council meeting, Presidential declaration, or referendum that created the Special Election, unless otherwise noted.

1. No Special Elections shall be held between the last day of the spring semester and the regularly scheduled October Council meeting.
2. The Special Election must occur by electronic voting over two (2) consecutive academic days.
3. Voting shall open at 8:00 a.m. of the first (1st) day of the election and close at 5:00 p.m. on the second (2nd) day of the election.

- 2208 4. The Elections Committee shall approve the results of a GPSA election after it has been
2209 determined that all provisions of the currently published Election Code, Bylaws, and
2210 Constitution were followed and any challenge(s) was (were) resolved.
2211 5. Special Council Chair Elections shall take place at the Council meeting following the
2212 Council meeting at which the Election was created and shall follow the procedures of the
2213 Council Chair Election.
2214 6. Referendum petitions for Special Elections shall be delivered to the Elections Committee.
2215 a. The Elections Committee has five (5) academic days to validate the petition after it
2216 petition has been received.
2217 b. A special election by referendum shall occur within fifteen (15) academic days of the
2218 approval of the petition.

2219 Section 10. Elections Reporting

2220 A. Reports Following Each Election

- 2221 1. The results of all elections shall be reported in accordance with the Public Notice
2222 Requirements by 12:00 p.m. of the academic day following the end of the election.
2223 2. Elections data will be disaggregated from unique identifiers, including student names and
2224 departments.
2225 3. Complications with voting, including but not limited to, casting ballots, vote counting, the
2226 electronic voting system, and determination of eligibility shall be included with elections
2227 reporting.

2228 B. Annual Report

- 2229 1. The Annual Report shall include all expenditures and income for the Elections Committee
2230 and each report following an election.
2231 2. On behalf of GPSA, the Elections Committee shall request that IT compile an Aggregated
2232 Elections Data Report, in accordance with federal and state law and university policy. If IT
2233 provides this report, it shall be included in the Annual Report.
2234 3. Results for each item shall be reported by Department.
2235 a. Departments with less than ten (10) students voting must be pooled together in order to
2236 protect the privacy of individual voters. A note shall indicate which departments are
2237 pooled together and the number of voters from each department, but not a breakdown
2238 of votes by department.

2239 Section 11. Election Disputes

- 2240 A. An election may be challenged by any GPSA member to the Court of Review. Challenges
2241 include, but are not limited to, voter fraud, improper notification, improper conduct of members
2242 of the Elections Committee, candidate misconduct, or an unsound voting system.
2243 B. Challenges must be formatted as Court of Review Complaints and submitted in writing
2244 within five (5) academic days of the reporting of the election results.
2245 C. The Court of Review may consolidate challenges as it deems appropriate.
2246 D. If the Court of Review determines that a challenge is valid, the Court may decertify an election
2247 or impose a remedy as deemed appropriate. If an election is decertified, a special Council
2248 meeting shall be called so that a Special Election can be scheduled.
2249 E. The Court of Review must render its decision within fifteen (15) academic days following the
2250 last day of the election in question.

The Constitution of the Graduate and Professional Student Association of the University of New Mexico



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Updated March 26, 2011 mm
Revised June 22, 2011 mr/mo
Approved August 9, 2011 Regents
[Updated 2012 General Election mr](#)

PREAMBLE

We, the graduate and professional students of the University of New Mexico hereby establish the Graduate and Professional Student Association, in order to acknowledge and secure the right to pursue continuing education in a diverse community and to ensure fair and just access to resources provided by public institutions or available in the commons. As students with valuable experiences and unique pursuits, as well as common interests and concerns, we are united in our concern for the quality of our academic environment and recognize and affirm our right to organize for the purposes of protecting student welfare and expression. The establishment of this association provides for greater cooperation and influence to preserve and protect the rights of the students at this university including but not limited to the right to freely express ideas and thoughts, the right to have equitable access to a high quality education, and the right to participate in the processes and institutions that will ensure this education remains worthy and acceptable, and to advance the interests of the graduate and professional student community.

ARTICLE I. ORGANIZATION

Section 1. Name

The name of the organization is the Graduate and Professional Student Association of the University of New Mexico, hereafter referred to as GPSA.

Section 2. Objective

To represent and serve graduate and professional students by promoting their rights and interests as students within the University community through advocacy, education, and financial support.

Section 3. Membership

- A. Any graduate or professional student enrolled in a degree granting department or school at The University of New Mexico (the University) and who has paid the GPSA fee for that semester, as approved by the University of New Mexico Board of Regents (Board of Regents).
- B. A student may voluntarily resign their membership, but is not exempt from obligation to pay GPSA fees.

ARTICLE II. EXECUTIVE BRANCH

The Executive Branch is composed of the President, Executive Committees, presidential appointees, and staff.

Section 1. President

The President is head of the Executive Branch. Any GPSA member is eligible to run for the position.

- A. Duties, Powers, and Responsibilities
 - 1. Serve as the official representative of GPSA to the Board of Regents and the public.

2. Serve as Chairperson of the Student Fee Review Board in accordance with its governing documents.
3. Have a working knowledge of the GPSA Constitution, Bylaws, policies, and the duties of positions within GPSA.
4. Shall have the authority to approve or veto all GPSA legislation, excluding resolutions. The President shall have the authority to sign on to joint resolutions with the legislative branch.
5. Oversee the finances of the Executive Branch, including the executive budget.
6. Coordinate with ~~the~~ Executive Committee Chairs and executive staff to prepare and submit a budget for the Executive Branch to the Council in accordance with budget procedures.
7. Supervise the administration of the GPSA Office.
8. Chair and coordinate the Executive Board.
9. Appoint Executive Standing Committee chairs, with approval from Council, and appoint representatives to joint Student-Faculty Senate and University committees.
10. Ensure delivery of eExecutive committee reports at least once per semester to Council.
11. Produce a public annual GPSA report, to be held on file in the GPSA Office, the Student Activities Center, and Zimmerman Library.
12. Other duties as defined by the GPSA Constitution and Bylaws.

B. Term of Office

1. The term is one year, beginning at noon of the last day of the Spring semester and ending at noon of the last day of the following Spring semester.
2. An individual may serve a maximum of two terms as GPSA President.

C. Stipend

1. The President shall receive financial compensation. The maximum limit shall be in accordance with the GA monthly stipend at the .5 FTE rate as determined by University policy.
2. Compensation shall also include nine (9) resident, graduate tuition hours per semester at the rates published by the Bursar's Office~~the President's Education Grant~~. The President's compensation shall be implemented through the annual budget process, but differential tuition and stipend amounts shall be funded by Appropriation.

D. Removal

1. Removal by Council

a. ~~a~~-Impeachment

The President may be impeached for willful neglect of office, gross misconduct, or malfeasance by a majority vote of Council Representatives at a regular Council meeting.

b. ~~b~~-Removal

- i. Removal of the President requires a two-thirds (2/3) vote of Council Representatives at a special meeting called by the Council Chair no less than five (5) academic days and no more than ten (10) academic days from the date of impeachment.

- ii. Upon removal by Council, the Elections Committee will initiate a recall election by the GPSA membership.
- 2. ~~Recall~~-Election by GPSA Membership
 - a. ~~Recall~~
 - i.a. Recall requires the presentation at a regular Council meeting of a petition with GPSA members' signatures numbering at least thirty percent (30%) of the total number of votes counted in the most recent general election. Council shall have the authority to verify the validity of petition signatures. Upon verification of the petition signatures, the Elections Committee will initiate a special election by the GPSA membership.
 - i.b. The recall election shall be publicized and shall occur within fifteen (15) academic days of the meeting at which the petition was presented.
 - ii.c. ~~A majority of votes in the recall election is required for R~~removal of the President requires a two-thirds (2/3) vote in the recall election.
- 3. The President shall be relinquished of all powers and privileges immediately upon a vote of removal ~~or recall~~.
- 4. The Council Chair ~~will~~ shall serve as Interim President until a special election can be scheduled within twenty (20) academic days following the removal ~~or recall~~ of the President.

Section 2. Executive Committees

Executive Committees shall be established for the purposes of effective governance and will report directly to the GPSA President. All committee members must be members of GPSA. All Executive Committee Chairs will be appointed by the President.

A. Executive Standing Committees

- 1. For all Executive Standing Committees, quorum shall be established if more than half of the voting members are physically present.
- 2. Grants Committee
 - a. ~~Student Research Allocation Committee (SRAC)/Specialized Travel (ST) Sub-Committee~~
 - i. ~~Grants Committee may include Student Research Allocation Committee (SRAC)/Specialized Travel (ST) and Graduate Research and Development (GRD).~~
 - ii.a. Allocate funds from the GPSA Research Grant, the GPSA Professional Development Grant, and the New Mexico Research Grant ~~SRAC and ST funds~~ according to the GPSA Bylaws.
 - b. The Research Grant is funded by the Student Research Allocation Committee Endowment. The Professional Development Grant is funded by the Specialized Travel Endowment. The New Mexico Research Grant is funded by the Graduate Research and Development Endowment. These funds may be supplemented by the budget process, Council appropriation, or other funding sources.
 - iii.c. Provide a written report to the President and Council Chair each semester.
 - iv.d. May have two (2) co-chairs.
 - v.e. Will have two (2) votes on the Executive Board.

- ~~b. Graduate Research and Development (GRD) Sub-Committee~~
 - ~~i. Allocate GRD funds according to GPSA Bylaws.~~
 - ~~ii. Provide a written report to the President and Council Chair each semester.~~

3. Elections Committee

- a. Administer GPSA elections according to the GPSA Bylaws.
- a. Conduct themselves in a manner that promotes public confidence in the integrity and impartiality of the election process and will not publicly support or campaign for any candidate.
- b. Presidentially appointed Committee Chair must be presented to the GPSA Council for approval no later than the December meeting.
- c. Distribute a written public report after every election.
- d. Provide a written annual report to the GPSA President.

4. Lobby Committee

- a. Coordinate long term research and study of legislative issues as directed by the President.
- b. Produce the annual proposed legislative platform.
- c. Recommend to the President the appointment of student lobbyists during the annual New Mexico Legislative Session.
- d. Provide an annual written report to the President.

5. Programs Committee

- a. Implement programs that serve and facilitate interaction between graduate and professional students and the University.
- b. Foster positive relationships with the University and with the local community through service programs.
- c. Provide an annual written report to the President.

6. Student Support and Advocacy Committee

- a. Assist and advocate for students requesting the support of GPSA.
- b. Act as a GPSA liaison for students and respond to student inquiries about GPSA.
- c. Conduct on-campus outreach and education about services and resources available through GPSA and the University. Collaborate with graduate and professional student organizations.
- d. Provide an annual written report to the President.

7. Executive Finance Committee

- a. Administer Executive finances, including the Executive budget.
- a. Make recommendations regarding the GPSA budget and all appropriations that come before Council.
- b. Provide an annual written report to the President.

B. Executive Standing Committee Chairs

1. Duties, Power, Responsibilities

- a. Assemble and administer committees according to the GPSA Constitution and Bylaws.
- b. Monitor committee budget and prepare annual budget request.
- c. Provide annual written public report to the President to be included in annual GPSA report.

2. Term
Term of office is from the date of appointment until noon on the last day of the academic year or when letter of resignation is submitted to the President.
3. Stipend
Stipend for the Executive Standing Committee Chairs shall be determined through the annual budget process by the President and approved by Council.
4. Removal
The President can remove a committee chair at any time, ~~and~~ but the president must appoint a replacement within twenty (20) academic days of the date of removal.
5. ~~Stipend~~
~~Stipend for the Executive Standing Committee Chairs shall be determined by the President and approved by Council.~~

C. Executive Ad Hoc Committees

1. May be created by the President as deemed necessary.
2. All Executive Ad Hoc Committees shall be dissolved at the end of the term of office of the president who created them.
3. Committee shall submit an annual written report to the President to be included in annual GPSA report.

D. Other Committees

1. May include, but is not limited to, Joint Student-Faculty, University Committees, and other policy making bodies.
- ~~a.~~2. Representatives, as appointed by the President, shall maintain communication with the Executive Board of GPSA. -
- ~~b.~~3. Appointed representatives shall attend meetings of their respective committees.
- ~~e.~~4. Committee representatives shall submit an annual written report to the President to be included in annual GPSA report.

Section 3. Executive Board

An Executive Board consisting of the President, Council Chair, and the Chairs of the Executive Standing Committees shall be established for the purposes of effective governance by the Executive Branch.

A. Representation

1. Any school or college not represented on the Executive Board may petition to have a representative added from that school or college.
2. Voting members of the Executive Board shall include the chairs of the Executive Standing Committees.
3. The President shall oversee the Executive Board and will have no vote except in the event of a tie.

B. Duties, Powers, and Responsibilities

1. Meet at least one (1) time per month that Council is in session.
2. Recommend agenda items for Council meetings.

3. Draft and maintain the GPSA annual calendar with deadlines for Executive committees.
4. Review all executive committee activities.
5. ~~5.~~—All meetings shall be open to the public with advance notice of the date, time, meeting location, and agenda provided at least one (1) calendar week in advance of each meeting. This notice shall be made available by means including, but not limited to, the GPSA website and ~~listserv~~[electronic mailing list](#).

C. Quorum

Quorum shall be established if more than half of the voting members are physically present.

D. Term of Office

Executive Board members shall serve from the time of their appointment until noon on the last day of the academic year, or until written resignation is given to the President.

ARTICLE III. LEGISLATIVE BRANCH

The Legislative Branch is composed of the Council Chair, Council, Legislative Committees, and staff.

Section 1. Council

All legislative powers in GPSA shall be vested in a Council.

A. Composition

1. The Council shall consist of GPSA Representatives selected through each Recognized Departmental Student Association (RDSA).
2. Each graduate and professional RDSA -will be entitled to a minimum of one (1) Representative. Each RDSA representing a degree-granting department or school with more than one hundred (100) graduate or professional students are entitled to one (1) additional Representative for each one hundred (100) or part of one hundred (1-99) graduate and professional students enrolled in the department.

B. Council Procedures

1. Regular ~~m~~Meetings: Must be held at least one (1) time per month during the fall and spring academic semesters. The date and time are to be determined by the Council Chair.
2. Special meetings: Called by the Council Chair, or by a petition of Council Representatives from a minimum of six (6) separate RDSAs.
3. Quorum: Consists of Council Representatives from at least six (6) RDSAs physically present at a Council meeting.
4. Notice: The Council Chair shall post notice of the date, time, meeting location, and agenda at least one (1) calendar week in advance of each regular [Council meeting](#) and [forty-eight \(48\) hours before each](#) special Council ~~m~~Meetings. This notice shall be made available to the Council Representatives, GPSA members, campus media, and general public by means including, but not limited to, the GPSA website and electronic mailing list.

C. Duties, Powers, and Responsibilities

1. The Council shall make all laws that it deems appropriate and necessary for GPSA.
2. The Council shall approve appointments and removals in accordance with the Constitution.
3. [The Council s](#)shall have the authority to override a presidential veto with a two-thirds (2/3) vote at a meeting.
4. [The Council s](#)shall consider budgetary recommendations and vote on the GPSA budget at the March Council meeting.
5. Other duties including, but not limited to, the appropriation of the General Fund and endowments, approval of GPSA resolutions, impeachment of specified GPSA officials, and any other duties as defined by the GPSA Constitution and Bylaws.

Section 2. Representatives

Representatives must be members of GPSA that are selected at will by the RDSA in the department or school in which they are enrolled.

A. Duties, Powers, and Responsibilities

1. Attend and participate in Council meetings.
2. Represent respective constituents' concerns and interests to the Council.
3. Regularly communicate Council business and decisions with constituents.
4. Representatives are eligible to participate in designated Legislative Committees.
5. All representatives must have the proper credentials on file with the Council Chair.

B. Term

Representatives ~~will~~ serve at the discretion of their respective RDSAs.

Section 3. Council Chair

The Council Chair must be a member of GPSA and shall be elected by ~~the~~ Council at the regular April Council meeting in accordance with the GPSA Constitution and Bylaws.

A. Duties, Powers, and Responsibilities

1. Call and preside over Council meetings.
2. Serve as the official representative of the Council to the public.
3. Fulfill the duties of the President in the event of a leave of absence [or removal](#).
4. Serve as an ex officio member on the Executive Board, ~~Executive Committees~~, and Legislative Committees.
5. Administer and oversee the Council budget.
6. [Shall not vote in Council except in the case of a tie.](#)
7. Other duties as defined by the GPSA Constitution and Bylaws.

B. Term

1. The term is one year, beginning at noon of the last day of the Spring semester and ending at noon of the last day of the following Spring semester.
2. An individual may serve a maximum of two (2) terms as the Council Chair.

C. Stipend

1. The Council Chair shall receive financial compensation. The maximum limit shall be in accordance with the GA monthly stipend at the .5 FTE rate as determined by University policy. Compensation shall be implemented through the annual budget process, but differential stipend amounts shall be funded by Appropriation.

D. Removal

1. The Council Chair may be impeached for willful neglect of office, gross misconduct, or malfeasance by a majority vote of Council Representatives at a regular Council meeting.
- ~~1. Impeachment of the Council Chair requires a two-thirds (2/3) majority vote of Council Representatives present at a scheduled Council meeting.~~
2. Upon an affirmative vote of impeachment, ~~the~~ Council shall consider a vote of removal to be held at a special meeting within eleven (11) academic days. The Council Chair shall be relinquished of all powers and privileges immediately upon a two-thirds (2/3) vote of removal by ~~the~~ Council.
3. The Legislative Steering Committee Chair shall serve as interim Council Chair until an election by Council can be scheduled within twenty (20) academic days following removal.

Section 4. Legislative Committees

Legislative Committees shall consist of Council Representatives.

A. Composition

1. The Council Chair shall appoint all chairs and members of the Legislative Committees with approval by Council.
2. Council Representatives may recommend nominations for committee positions for Council consideration.

B. Legislative Standing Committees

1. –Must meet minimum composition requirements by the September Council meeting.
 - a. Shall be composed of a minimum of five (5) and no more than twelve (12) Representatives representing a minimum of three (3) RDSAs.
 - b. Quorum shall be established if more than half of the voting members are physically present.
2. Finance Committee
 - a. Review recommendations from the Executive Branch regarding the GPSA budget and all appropriations and make subsequent recommendations to Council.
 - ~~b. Shall be composed of a minimum of five (5) and no more than twelve (12) Representatives representing a minimum of three (3) RDSAs.~~
 - c. The Finance Committee Chair shall oversee the committee and will have no vote except in the event of a tie.
 - ~~d. Quorum shall be established if more than half of the voting members are physically present.~~
 - e. Other duties as defined by GPSA Constitution and Bylaws.
3. Steering Committee

- a. Make recommendations regarding legislation and appointments sent to the Council.
- ~~b. The committee shall be composed of a minimum of five (5) and no more than twelve (12) Representatives representing a minimum of three (3) RDSAs.~~
- ~~e.b.~~ The Steering Committee Chair shall oversee the committee and will have no vote except in the event of a tie.
- ~~d. Quorum shall be established if more than half of the voting members are physically present.~~
- ~~e.c.~~ Other duties as defined by GPSA Constitution and Bylaws.

C. Legislative Standing Committee Chairs

- 1. Duties, Power, Responsibilities
 - a. Administer committees according to the GPSA Constitution and Bylaws.
 - b. Provide annual report to the Council Chair, to be included in annual GPSA report.
- 2. ~~Removal~~
~~The Council Chair can remove a committee chair in accordance with the GPSA Constitution and Bylaws. A replacement must be presented to Council at the next regularly scheduled meeting.~~
- 3. Stipend
 Stipend for the Legislative Standing Committee Chairs shall be determined through the budget process.
- 4. ~~Removal~~
~~The Council Chair can remove a committee chair in accordance with the GPSA Constitution and Bylaws, but shall present a replacement must be presented to Council at the next regularly scheduled meeting.~~

D. Legislative Ad Hoc Committees

- 1. May be created by the Council Chair with a majority vote of approval from ~~the~~ Council or by ~~the~~ Council with a two-thirds (2/3) majority vote.
- 2. All Legislative Ad Hoc Committees will be dissolved by the end of the session.

ARTICLE IV. JUDICIAL BRANCH

The Judicial Branch is composed of the GPSA Court of Review.

Section 1. Court of Review

A. Jurisdiction

The Court of Review shall have jurisdiction over disputes arising under this Constitution. The Court may also have appellate jurisdiction as defined in the GPSA Bylaws.

B. Composition

- 1. The Court shall consist of a minimum of three (3) Justices, of which no more than two shall be appointed from the same department or school.
- 2. There ~~shall~~~~will~~ be one Chief Justice and no less than two (2) Associate Justices.

- ~~3. The President and Council Representatives will have the authority to recommend Justices. All recommendations must be considered.~~
- ~~4. All Justices must be approved by the Council.~~
- ~~5.3. Members of the Court of Review shall not serve in any other position within GPSA.~~

C. Duties Powers Responsibilities

- 1. Hear complaints brought forth by a GPSA member regarding:
 - a. Matters arising under the GPSA Constitution and Bylaws.
 - b. Acts of the President, Council Chair, GPSA staff, or other GPSA official when acting under the authority of GPSA.
- 2. Determine questions of constitutionality and adherence to GPSA law as a result of official complaints.
- 3. Create a written record of all decisions and actions of the court to be maintained in the GPSA Office.
- 4. Create an annual written report of the court to be included in the annual GPSA report.
- 5. The court may, at its discretion, decline to hear cases that it deems are not appropriate under the Bylaws.
- 6. Members of the Court of Review shall not serve in any other position within GPSA.
- 7. Other duties as defined by the GPSA Constitution and Bylaws.

Section 2. Justices

A. Term of Office

- 1. The term of office for the Chief Justice shall be two years, from noon of the last day of the Spring semester until noon of the last day of the Spring semester two years later.
- 2. The term of office for the Associate Justices shall be for one year. The term shall begin after appointment and upon confirmation of the Council and shall terminate on the last day of the Spring semester.
- 3. The President and Council Representatives shall have the authority to recommend Justices. All recommendations must be considered.
- 4. All Justices must be approved by the Council.
- ~~3.5.~~ Justices shall be appointed at the first Council Meeting of the legislative session.
- ~~4.6.~~ No Justice shall serve more than two terms.

B. Stipend

Stipends for the Chief Justice and Associate Justices shall be determined through the budget process.

C. Removal

- 1. ~~Impeachment~~ Justices may be impeached for willful neglect of office, gross misconduct, or malfeasance by a majority vote of Council Representatives at a regular Council meeting.

~~A Justice may be impeached by a majority vote of Council Representatives at a regular Council meeting. A motion to consider removal must pass with a simple majority.~~

~~2. Removal~~

2. Removal of a Justice requires a two-thirds (2/3) vote of Council Representatives at a special meeting called by the Council Chair following vote of impeachment.

ARTICLE V. FINANCE

Section 1. Fees

Subject to authorization by the Board of Regents, a nonrefundable fee, henceforth referred to as the GPSA fee, shall be levied on all graduate and professional students. The University shall collect these fees and forward them immediately to the GPSA.

- A. The GPSA fee shall not exceed twenty-five dollars (\$25) per student per semester and any increase ~~in fee~~ must be approved through a referendum and by the Board of Regents.
- B. Five percent (5%) of the total collected GPSA ~~fees~~budget is taken by the University in the form of an accounting fee payable to the Student Government Accounting Office (SGAO). ~~The total GPSA budget is herein defined as the total fees collected minus this five percent (5%) fee.~~ The remainder of the total is added to the General Fund.

Section 2. Purpose

Collected fees shall be allocated by the GPSA Council to fund the general GPSA government and to benefit chartered student organizations and graduate and professional students through GPSA Committees and Council.

Section 3. Oversight and Distribution

The Executive Finance Committee (EFC) ~~shall~~will administer the GPSA budget and the Legislative Finance Committee (LFC) ~~will have oversight of~~ compile and recommend the GPSA budget in accordance with the GPSA Constitution and Bylaws. ~~with the Student Government Accounting Office (SGAO) acting~~ acts as the agent of all GPSA financial transactions.

- A. ~~This budget shall be established based upon the anticipated revenue for the upcoming fiscal year as determined by SGAO. The proposed budget shall not exceed ninety-five percent (95%) of said revenue to allow for appropriation funds and any decrease in projected enrollment.~~
- A.B. ~~The Executive Finance Committee shall draft a budget to be submitted~~The branches of government and student organizations shall submit budget requests to the ~~Legislative Finance Committee before the March Council Meeting for a vote by the Council and approval by the President. If the President does not take action within ten (10) academic days, the budget shall be considered approved.~~LFC in the Spring semester.
- ~~This budget shall be established based upon the anticipated revenue for the upcoming fiscal year as determined by SGAO.~~
 - ~~The proposed budget shall not exceed ninety-five percent (95%) of said revenue to allow for appropriation funds and any decrease in projected enrollment.~~

~~B. The Legislative Finance Committee shall set out procedures in accordance with the GPSA Constitution and Bylaws, to include a budget process, appropriation requests, and a summary of recommendations for each Council meeting.~~

C. All branches of the GPSA government must follow budget processes as defined by the GPSA Constitution, Bylaws, and applicable standing rules to be eligible for funding.

D. The EFC shall make recommendations to Council regarding the LFC's compiled budget recommendation.

E. Council shall vote on the budget in the regular March Council meeting. Council's decision shall be forwarded to the President within two (2) academic days.

F. The President may approve or veto Council's budget proposal in accordance with the GPSA Constitution and Bylaws.

G. A final budget must be approved no later than the first (1st) Friday in April.

~~D.H.~~ _____ The ~~Legislative Finance Committee~~LFC Chair and ~~Executive Finance Committee~~EFC Chair shall have all necessary authority to approve budget revisions. All budget revisions must be reported at the next regularly scheduled Council meeting.

1. When Council is not in session, the President, Grants Chair, and Council Chair must jointly review and approve budget revisions.

~~E.I.~~ _____ Forty percent (40%) of the total GPSA budget shall be reserved for the Pro-Rated Benefits Fund.

~~E.J.~~ _____ No less than ten percent (10%) of the total GPSA budget shall be allocated to SRGSRAC/STPDG.

~~G.K.~~ _____ Funds not appropriated through the budget process shall be placed in the ~~GPSA~~ General Fund.

~~H.L.~~ _____ All funds distributed through the GPSA budget and appropriations and not used by the end of the fiscal year in which they were allocated shall revert to the General Fund.

Section 4. Fiscal Accountability

The GPSA financial records including, but not limited to, the GPSA budget and appropriations may be subject to a financial review as requested by a Council Representative, the President, the Council Chair, or through a complaint filed with the Court of Review.

Section 5. Budget Compliance

A. GPSA shall be in accordance with all necessary local, state, federal, and University ~~of New Mexico accounting~~ requirements as determined by SGAO.

B. Compliance with proposal guidelines of funded organizations for the fiscal year shall be determined by the ~~Legislative Finance Committee~~LFC in accordance with the GPSA Constitution and Bylaws.

C. Misuse of GPSA funds may result in Council recourse, including financial enjoinderment.

ARTICLE VI. ELECTIONS

The Elections Committee shall administer annual GPSA elections and provide public notice of elections, ~~as defined~~ in [accordance with](#) the Bylaws.

Section 1. General Election

- A. A general election of the President shall occur in the Spring semester of each academic year.
- B. The ballot shall include the opportunity to vote for GPSA President, and may include amendments, referenda, and any other items approved by Council.
- C. A plurality of votes shall decide all items presented on the ballot.
- D. All members of the GPSA are entitled to vote in general elections.

Section 2. Council Chair Election

- A. ~~An election of the Council Chair shall occur at the April Council meeting~~ Administered by the Elections Committee at the April Council meeting.
- B. The Council Chair is elected by a majority of votes of eligible representatives at the April meeting.

Section 3. Special Elections

- A. Special elections may be held as called by the Council, ~~or~~ the President, or by a referendum petition.
- B. If a special election is called for by a referendum petition it must occur within thirty (30) academic days.

ARTICLE VII. AMENDMENTS

Proceedings to introduce a Constitutional amendment may be initiated by any GPSA member.

Section 1. Amendments

Requires a two-thirds (2/3) approval by Council Representatives present at a regular Council meeting, plurality approval by GPSA members voting in the General Election, and approval by the Board of Regents.

Section 2. Regent Control

This Constitution, including all Constitutional amendments, shall be subject to modification by and under the control of the Board of Regents.

ARTICLE VIII. REFERENDA

A referendum is a ballot initiative put to a popular vote of the GPSA membership in a general election.

- A. Referenda may be submitted by the President with majority approval of Council, or a petition signed by at least fifty (50) GPSA members and will be placed on the general

election ballot. The Elections Committee will have the authority to verify the signatures [on a referendum petition](#).

- B. In order to be placed on the general election ballot, referenda must be submitted to the Elections Committee no later than thirty (30) academic days prior to the general election, ~~in accordance with the GPSA Constitution and Bylaws.~~

ARTICLE IX. DEFINITIONS

These definitions shall apply throughout this document.

Academic Day - any day in which the University has regularly scheduled classes during the Fall or Spring semesters, unless specifically noted otherwise. This excludes weekends, holidays, and days which the University is closed.

Academic Year - starting the last day of the Spring semester through the day preceding the last day of the subsequent Spring semester.

~~*Amendment*—a change to the GPSA Constitution or Bylaws.~~

Anticipated Revenue - anticipated aggregate sum of GPSA fees to be collected in the following fiscal year as determined by SGAO.

Audit - evaluation of financial records.

Ballot - the list of candidates and issues to be voted on in an election.

Board of Regents – governor appointed board of community members and students who are responsible for the assets and programs of the University, establishment of goals and policies and guide the University and oversight of the functioning of the University.

Budget Revisions - a request to re-define funding previously allocated through the GPSA budget process or allocations. Budget revisions must be approved before GPSA funding may be spent on purposes other than originally approved or directed through Council.

Bylaws - active legislative supplement to the GPSA Constitution, composed of all codes which must not violate the Constitution but may further elaborate GPSA law.

~~*Chair*—the administrative head of a particular body.~~

Chartered Student Organization - any group which meets the chartering requirements of The University of New Mexico.

~~*Committee*—a group vested with powers, subordinate to the appropriate branch of government, composed and accountable according to the GPSA Constitution and Bylaws.~~

Constituents – GPSA members which a particular Council Representative represents.

Constitution - the instituting document of GPSA, and the organization's ultimate legislative authority.

Complaint - official grievance presented to the GPSA Court of Review that initiates action within the Court.

Council - the primary legislative body of GPSA.

Council Budget – funding allocated for the administration of the legislative branch.

Credentials – A form that verifies representative authority from a RDSA to serve as a Council Representative.

Elections Code - the GPSA Bylaws particularly concerning GPSA election law.

Enrollment report – a report distributed by the University indicating enrollment of graduate and professional students within degree granting departments and schools.

~~*Ex officio* – a non-voting participant of a given body who is part of it by holding another office.~~

Executive Budget - funding allocated for the administration of the executive branch.

Financial Enjoinment - a legislative action issued that prohibits a student group from engaging in any financial activities with the use of GPSA funds.

Financial Review – disclosure of financial records and subject to a review process.

General Election - the annual election of the GPSA President, during which other ballot issues may be presented to the voting members.

General Fund - the fund in which all fees collected on behalf of GPSA are deposited as well as all monies which revert back to GPSA.

GPSA fee - a fee levied upon all graduate and professional students that is forwarded to GPSA.

GPSA Member (Member) - any graduate or professional student enrolled in a degree granting department or school at the University of New Mexico main campus and who has paid the GPSA fee for the current semester.

~~*Graduate Research Development (GRD) Grant* – set up to assist larger projects that require substantial funding, as provided by the New Mexico State Legislature.~~

Gross Misconduct – an intentional act forbidden or unlawful performed with indifference to known or obvious harmful consequences.

Impeachment – presentation of formal charges against a GPSA official by Council.

Leave of absence – an approved absence from duties of office as communicated in writing.

Malfeasance – Commission of a wrongful act which an official has no legal right to do, or any wrongful conduct which affects, interrupts, or interferes with the performance of official duty, or an act for which there is no authority or warrant of law.

Majority - more than fifty percent (50%).

Neglect of Office – Willful knowing, and intentional failure to attend to one's official duties.

[New Mexico Research \(NMR\) Grant – set up to assist larger projects that require substantial funding, as provided by the New Mexico State Legislature.](#)

Plurality vote - a vote in which candidate or issue is decided by receiving the greatest number of votes.

~~*President's Education Grant* – a tuition grant, equal to up to twelve (12) resident, graduate tuition hours per semester at the rates published by the Bursar's office.~~

[Professional Development\(PD\) Grant – a grant to fund student travel relevant to the applicant's field.](#)

Pro-Rated Benefits Fund (PB Funds) - grants of pro-rated benefits based on student enrollment as requested by Recognized Departmental Student Associations.

Recognized Departmental Student Association (RDSA) - the primary student association of each [program](#), [department](#), and school as recognized by GPSA.

Referendum - a legislative initiative put to popular vote in a general or special election (pl. Referenda).

Semester - the Fall or Spring academic term as determined by the academic calendar of the University.

Session - the first day of the fall semester to the last day of the spring semester.

~~*Specialized Travel (ST) Grant* – a grant to fund student travel relevant to the applicant's field.~~

~~*Student Research Allocation Committee (SRAC) Grant* – a grant to fund expenses related to student research relevant to the applicant's field.~~

Student Fee Review Board (SFRB) – advisory board that recommends the distribution of the student activity fee in the University budget.

Student Government Accounting Office (SGAO) - a service department of UNM that processes all funds allocated by GPSA.

[Student Research \(SR\) Grant – a grant to fund expenses related to student research relevant to the applicant’s field.](#)

Term – a term of office as stipulated, or part there of.

University (UNM) - the University of New Mexico, not including branch campuses.



GPSA @ UNM
Graduate And Professional Student Association

2011-12 GPSA Council Session

Annual Report

Fall 2011

Agendas and Final Minutes

**2011-12 GPSA Council
 Schedule of Regular Meetings**

Meeting Date	Time	Location	Items Due	Agenda Notice
8/27	9:00am	Sub Lobo A&B		1 st of Academic Yr
9/24	9:00am	Domenici West, 2112	9/15	9/16
10/29	9:00am	Domenici West, 2112	Holding for Bylaws	10/21
11/19	9:00am	Domenici West, 2112		11/11
12/3	9:00am	***		11/25
1/28	9:00am	Domenici West, 2112		1/21
2/25	9:00am	Domenici West, 2112		
3/31	9:00am	DOMENICI 2112*		
4/28	9:00am	DOMENICI 2112*		
5/5	9:00am	DOMENICI 2112*		

*awaiting confirmation



GPSA @ UNM
Graduate And Professional Student Association

**GPSA Legislative Council
2011-12 Session Opening
August 27, 2011
SUB Lobo A & B**

Orientation: 9:00am – 10:30am
Regular Meeting: 10:30am – 1:30pm
Please Bring: Folder for Orientation Documents and a Laptop for Meeting
***Refreshments will be provided**

Orientation Program: 9:00am - 10:25am

GPSA 2011-12 Orientation Video	GPSA Summer Project Assistants
Welcome Message	Katie Richardson, GPSA President
Student Activities Center	Debbie Morris, Director <i>Charting Department Associations and Effective Constitutions</i>
Student Government Accounting Office	Yvette Hall, Senior Accountant <i>Student Group Funding and Accounts</i>
Graduate Resource Center	Lawrence Roybal, Executive Director <i>Resource Central for Graduate Student Success</i>
Graduate Student Funding Initiative	Elizabeth Van Mil, OGS/Office of the Vice President for Research <i>Securing Funding From Any & All Sources</i>
GPSA Grants & Funding	Saliha Qasemi, Nominated Grants Chair <i>GPSA Grants, Student Travel, Conferences and more!</i>
GPSA Brochure & Resources	GPSA Summer Project Assistants, Christine Abassary <i>With Megan McRoberts, Chair, Student Support & Advocacy</i>
Parliamentary Procedure Workshop 9:55 – 10:25am	Daniel Ivey-Soto, Esq., NM Clerks All Representatives should attend

Daniel Ivey-Soto is a two-time GPSA Council Chair. In addition, Daniel is a Professional Registered Parliamentarian, the highest credential offered by the National Association of Parliamentarians. He is also credentialed by the American Institute of Parliamentarians as a Certified Parliamentarian, and he is the only New Mexican ever to be elected into membership with the American College of Parliamentary Lawyers. Daniel currently serves as President of the New Mexico Association of Parliamentarians. Daniel is a former Director of Elections of the State of New Mexico and he currently works with County Clerks throughout the state, providing policy development and technical assistance services to urban and rural counties.

August 27, 2011
Regular Council Meeting Agenda
10:30 – 2:00pm, SUB Lobo A & B

- I. Roll Call
- II. Approval of the Agenda
- III. Guest Speakers / Media & Gallery
- IV. Action
 - A. Consent Agenda Items
 - 1. FR-11-001 Standing Rules
 - 2. FR-11-002 Public Notice Requirements
 - 3. FR-11-003 Conflict of Interest Policy
 - 4. Council Recorder Appointment
 - 5. Executive Appointments
 - a. Executive Standing Committees
 - b. Executive Ad hoc Committees
 - c. Judicial Appointments
 - d. University Committees
 - B. Regular Agenda Items
 - 1. Executive Budget Revision: Technology / Ad hoc
 - 2. Appropriation: FA-11-001 Website
 - 3. Appropriation: FA-11-002 Student Travel (ST) Funding
 - 4. Appropriation: FA-11-003 Back2School
 - 5. Resolution: FR-11-004 El Centro de la Raza
- V. Discussion Items
 - A. Presentation of GPSA Bylaws: Ad hoc Bylaws Committee (ABC), Working Group Leads
 - [8-15-11 GPSA Bylaws](#)
 - [8-22-11 GPSA Final Bylaws from Edit Group](#)
 - [8-22-11 Compiled Rationale from ABC](#)
- VI. Information Items
 - A. Officer Reports
 - 1. GPSA Council Chair
 - 2. GPSA President
 - B. Executive Standing Committee Reports
 - 1. Executive Finance, Heather Berghmans
 - 2. Grants & ST Funds, Saliha Qasemi
 - 3. Lobby, Allison Block
 - 4. Programs, Daniel Parker
 - 5. Technology, Meer Noor
 - C. Ad Hoc & Special Committee Reports
 - 1. Equity & Outreach, Berenice Gijalva
 - 2. Media & Transparency, Anthony Salvagno
 - 3. Student Support & Advocacy, Megan McRoberts
 - 4. Tuition & Student Fees, Sarah Coffey
- VII. Representative & RDSA Announcements
- VIII. Upcoming Meeting Dates:
 - Bylaws Forums**
 - Tuesday, September 13th, 9:00am, GPSA Office**
 - Wednesday, September 14th, 5:30pm, GPSA Office**
 - Regular Council Meeting**
 - Saturday, September 24th, 2011: 9:00am – 3:00pm**
 - HSC Domenici West, Room 2112**
 - *Debate on Bylaws**
- IX. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the GPSA at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the GPSA office (277-3803) if a summary or other type or accessible format is needed.

Procedural Information:

Consent Agenda:

Typical consent agenda items are routine, procedural decisions, and decisions that are likely to be noncontroversial.

Chair: “Does anyone wish to remove items from the consent agenda for discussion?”
 “Is there a motion to approve items 1,2,3,4... from the consent agenda?”

Process:

1. When preparing the meeting agenda, the president or chairperson determines whether an item belongs on the consent agenda.
2. The chair prepares a numbered list of the consent items as part of, or as an attachment to the meeting agenda.
3. The list and supporting documents are included in the board’s agenda package in sufficient time to be read by all members prior to the meeting.
4. At the beginning of the meeting, the chair asks members what items they wish to be removed from the consent agenda and discussed individually.
5. If any member requests that an item be removed from the consent agenda, it must be removed. Members may request that an item be removed for any reason. They may wish, for example, to discuss the item, to query the item, or to register a vote against the item.
6. Once it has been removed, the chair can decide whether to take up the matter immediately or place it on the regular meeting agenda.
7. When there are no more items to be removed, the chair or secretary reads out the numbers of the remaining consent items. Then the chair states: “If there is no objection, these items will be adopted.” After pausing for any objections, the chair states “As there are no objections, these items are adopted.” It is not necessary to ask for a show of hands.
8. When preparing the minutes, the Secretary includes the full text of the resolutions, reports or recommendations that were adopted as part of the consent agenda.

Consent Items for the regular Council meeting on Saturday, August 27, 2011; attached in order:

1. FR-11-001 Standing Rules
2. FR-11-002 Public Notice Requirements
3. FR-11-003 Conflict of Interest Policy
4. Council Recorder Appointment
5. Executive Appointments (resumes and/or applications by request)



GPSA Regular Council Meeting
 Minutes
 August 27, 2011
 Sub Lobo A & B

PRESIDING OFFICER:	Megan O’Laughlin, Council Chair
REPRESENTATIVES:	Representative Sheet Attached
RECORDER / PARLIAMENTARIAN:	Bernadette Fontenelle / Patricia Roybal Caballero
SPEAKERS & GUESTS:	Katie Richardson, Daniel Ivy-Soto, Yvette Hall, Debbie Morris, Lawrence Roybal, Elly Van Mill, Saliha Qasemi, Christine Abasarry, Linda McCormick, Meer Noor, Anthony Salvagno, Megan McRoberts, Christopher Ramirez

Agenda Items

I. ROLL CALL

ACTION	Meeting called to order by Megan O’Laughlin at 10:53 A.M. Meeting has quorum.
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II. APPROVAL OF THE AGENDA

ACTION	<ul style="list-style-type: none"> • Motion to add action item regarding Legislative Committee Chair stipends/Corbin. Chair ruled item not in order: action items must be placed on agenda at least 24 hrs in advance. • Consent agenda item 1 moved to regular agenda item. • Motion to move Consent agenda Items 2 & 3 off consent, can add as a discussion item. <ul style="list-style-type: none"> o Chair noted no motion is needed to remove items from Consent Agenda. The Chair ruled to add 2&3 as action items. o Parliamentary Daniel Ivey-Soto explained to Representatives the open meeting act in reference to the notice debate. Ivey-Soto said he would be willing to discuss notice debate with Reps, but that OMA was not optional. • The agenda is accepted as amended without w/o objection.
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III. GUEST SPEAKERS/ MEDIA GALLERY

DISCUSSION	<ul style="list-style-type: none"> • Guest Speakers for this meeting were presented in a special program preceding the meeting. • President Katie Richardson introduced the Executive Board; standing committee and Ad hoc committee chairs. • Christopher Ramirez introduced media & gallery and distributed flyers on (Out Queer Grads). Quarter review introductions, get names. • GPSA Project Assistants were introduced
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IV. ACTION ITEMS

A. Consent Agenda

ACTION	<ul style="list-style-type: none"> • Note: Consent Agenda Items 1, 2, and 3 were moved to regular agenda. • Consent Agenda Items 4 (Council Recorder & Stipend) and 5 (Executive Appointments) were approved without objection.
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B. Regular Agenda Items

ACTION	1. Added from Consent: FR-11-001 Standing Rules (SR)
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- Motion to adopt Standing Rules. Saliha/seconded. 6 amendments pass to Standing Rules.
 - o Motion to amend SR section II, 5, A adding legislative committees. Saliha/seconded.
 - *Motion to amend Passed.*
 - o Motion to amend SR Section 1 to add in 1A "council meeting shall be held in accordance with the Constitution, Bylaws, and any resolutions passed to date." striking the current first sentence. Corbin/seconded.
 - Point of information: unclear on voting record sheet. Saliha. *Chair will announce vote number corresponding to the voting record.*
 - Call the question: *Passes.* (name)
 - *Motion to amend Passed*
 - o Motion to amend SR and strike V.A.3 entirely. Shannon/seconded.
 - *Motion to amend Passed*
 - o Motion to amend SR V.B.3 to strike 8 and insert 5 academic days. Corbin/seconded.
 - *Motion to amend Passed*
 - o Motion to Amend SR V.B.4 and insert "each"
 - *Motion to amend Passed*
 - o Motion to Amend SR to strike all items under "Action". (name)/seconded
 - *Motion to amend Passed*
 - Main motion to adopt SR as amended. Shannon/Seconded.
 - o *FR-11-001 Standing Rules adopted as amended.*
2. Added from Consent: FR-11-002 Public Notice Requirements (PNR)
- Motion to pass PNR. Joe D./seconded
 - o Point of Information is this item being reviewed as Bylaws in Sept. Joe. Chair stated the PNR would be reviewed in the Bylaws, but the current bylaws require some form of open meeting rules at the first meeting.
 - o Motion to substitute PNR with entire New Mexico Attorney General Office Open Meetings Act. Corbin/Seconded.
 - Much discussion on the floor.
 - Motion to postpone discussion until after discussion of the bylaws at the next meeting. This motion was not in order. Point of order: operating under current bylaws requires some notice requirement to be adopted. Michael
 - *Motion to substitute Failed with Division called (vote count missing) 5 abstentions.*
 - *Motion to adopt PNR Passed. 1 abstention*
3. Added from Consent: FR-11-003 Conflict of Interest
- Motion to adopt policy. Teresa
 - o Motion to table agenda item adoption of Conflict of interest until September regular meeting. Mike/Second
 - *Passed. Agenda item is tabled until 9/24.*
4. Executive Budget Revision: Technology / Ad hoc
- Motion to pass the budget allocation recommendation. Saliha/seconded. No discussion.
 - *Motion passed. Budget Revision is approved.*
5. Appropriation: FA-11-001 Website

	<p>6. Appropriation: FA-11-002 Student Travel (ST) Funding</p> <p>7. Appropriation: FA-11-003 Back2School</p> <ul style="list-style-type: none"> • Motion to group FA-11-001,002,003 and table until 9/24. <ul style="list-style-type: none"> o Discussion: Regarding timelines for groups requesting funding, specifically deadlines where funding will be required before next meeting. Chair confirms appropriations at first meeting and additional funding for ST are normal items. GPSA President confirms. Chair confirms grouping agenda items is in order. • <i>Motion Fails.</i> • Motion to approve FA-11-001,002,003 as a group. Joe/Seconded • <i>Motion Passed. Appropriations approved.</i> <p>8. Resolution: FR-11-004 El Centro de la Raza</p> <ul style="list-style-type: none"> • Motion to approve. Corbin/seconded. <ul style="list-style-type: none"> o Floor given to Christopher Ramirez to provide information on item. • <i>Motion Passed. Resolution is adopted.</i>
<p>Corbin moved to take a 10 minute break, return at 1:04 p.m. Passed. Chair call meeting back to order at 1:05 p.m.</p>	

V. DISCUSSION ITEMS

DISCUSSION	<p>A. Presentation of GPSA Bylaws: Ad hoc Bylaws Committee (ABC), Working Group Leads- Chair announce there are links to the following documents and acknowledged the team who worked on Bylaws over the Summer. Council Representatives thanked everyone for working on documents. Council informed to review each document before next meeting:</p> <p>8-15-11 GPSA Bylaws 8-22-11 GPSA Final Bylaws from Edit Group 8-22-11 Compiled Rationale from ABC</p>
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VI. INFORMATION ITEMS

REPORTS	<p>A. Officer Reports</p> <ol style="list-style-type: none"> 1. GPSA Council Chair- SGAO estimates show \$96,000 of unallocated funds to appropriate this year. Forthcoming meeting documents will be available through USB drives, E-check-in with recorder, please bring laptops. Representative can link online through DropBox. GPSA office: Council workstation is available for Reps. Chair hours are all day Tuesdays. 2. GPSA President- President's report will be attached, in full, with the distribution of the Minutes.
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VII. REPRESENTATIVE & RDSA ANNOUNCEMENTS

VIII. UPCOMING MEETING DATES

INFORMATION	<p>Bylaws Forums Tuesday, September 13, 2011, 9:00 A.M., GPSA Office Wednesday, September 14, 2011, 5:30 P.M., GPSA Office</p> <p>Regular Council Meeting Saturday, September 24, 2011, 9:00 A.M.-3:00 P.M., HSC Domenici West, Room 2112 *Debate on Bylaws</p>
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IX. ADJOURN

ADJOURN	<p>Motion to Adjourn. Michael Verilli. No objections. Meeting adjourned @ 1:33 p.m.</p>
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Council Recorder: Bernadette Fontenelle
Reviewed: MCO/Chair

08-27-11_Council Representatives_Voting Roster

Department	Present	Count
AMERICAN STUDIES		1 Total Reps
ANTHROPOLOGY		2 Total Reps
ARCHITECTURE		1 Total Reps
Representative	Julie Kidder	1/1
ART EDUCATION		1 Total Reps
ART HISTORY		1 Total Reps
Representative	Hillary Ellenshaw	1/1
ART STUDIO		1 Total Reps
BIOLOGY		2 Total Reps
BIOMEDICAL SCIENCE		2 Total Reps
BUSINESS		7 Total Reps
Representative	Saliha Qasemi	1/7
Representative	Amy Patterson	2/7
Representative	Jajji Hundal	3/7
Representative	Grace Lerner	4/7
Representative	Alex Guinaraes	5/7
Representative	Teresa Mueller	6/7
Representative	Thomas Maguire	7/7
CHEMISTRY		1 Total Reps
CIVIL ENGINEERING		1 Total Reps
COLLEGE OF EDUCATION		14 Total Reps
Representative	Beth Birky	1/14
Representative	Heidi Nordstrom	2/14
Representative	Rachael Seward	3/14
Representative	Ashley Mortor Cueller	4/14
Representative	Christine Abassary	5/14
Representative	Michael Verilli	6/14
Representative	Lorena Saenz	7/14
COMMUNICATION & JOURNALISM		1 Total Reps
Representative	Stacy Overholt	1/1
COMMUNITY & REGIONAL PLANNING		1 Total Reps
Representative	Chelsea Chee	1/1
COMPUTER SCIENCE		1 Total Reps
Representative	Melanie	1/1
DENTAL HYGIENE		1 Total Reps
EARTH & PLANETARY SCIENCE		1 Total Reps
ECONOMICS		1 Total Reps
ENGINEERING: (except civil)		6 Total Reps
ENGLISH		2 Total Reps
FOREIGN LANGUAGES AND LITERATURE		1 Total Reps
GEOGRAPHY		1 Total Reps

Department	Present	Count
HISTORIC PRESERVATION		1 Total Reps
HISTORY		2 Total Reps
LANDSCAPE ARCHITECTURE		1 Total Reps
LATIN AMERICAN STUDIES		1 Total Reps
LAW SCHOOL		4 Total Reps
Representative	Greg Ortiz	2/4
Representative	Shannon Crowley	3/4
Representative	Joseph Dworak	4/4
Alternate (Rank)	Sarah Coffey	#2
LINGUISTICS		1 Total Reps
MATH & STATS		1 Total Reps
MEDICAL SCHOOL		4 Total Reps
Representative	David Medrano	1/4
Representative	Patrick	2/4
NANO SCIENCE AND MICROSYSTEMS		1 Total Reps
NURSING		2 Total Reps
OCCUPATIONAL THERAPY		1 Total Reps
Representative	Jessica Sedillo-Salazar	1/1
PATHOLOGY		1 Total Reps
PHARMACY Doctoral		4 Total Reps
PHILOSOPHY		1 Total Reps
Representative	Corbin Casarez	1/1
PHYSICAL THERAPY		1 Total Reps
PHYSICIANS ASSISTANTS		1 Total Reps
PHYSICS AND ASTRONOMY		2 Total Reps
Representative	Joe Landers	1/2
Representative	Lewis Chiang	2/2
POLITICAL SCIENCE		1 Total Reps
PSYCHOLOGY		1 Total Reps
PUBLIC ADMINISTRATION		3 Total Reps
Representative	Theresa Rogers	1/3
Representative	Heather Berghmans	2/3
PUBLIC HEALTH		1 Total Reps
Representative	Tatiana Falcon-Rodriguez	1/1
SOCIOLOGY		1 Total Reps
SPANISH & PORTUGUESE		1 Total Reps
Representative	SPANISH & PORTUGUESE	1 Total Reps
Representative	Aaron Taylor	1/1
SPEECH & HEARING		1 Total Reps
THEATER & DANCE		1 Total Reps
WATER RESOURCES		1 Total Reps

Date: August 25, 2011
To: GPSA Council
From: Megan O'Laughlin, GPSA Council Chair
Subject: Approval of Council Recorder & Meeting Stipend

The Council Chair is required to select a Council Recorder by the first meeting of the session. In performance of this duty the Chair posted public notice of the Council Recorder position, held the position open for the prescribed time, and performed applicant interviews. The priority selection guidelines which were evaluated during the interviews were technical skill, ethical standards, and merit of experience. After great and difficult deliberation and consulting with experienced Council members, the selected the 2011-12 Council Recorder is Bernadette Fontenelle (resume attached). All applicant resumes and the Chair interview report are available by request.

RRNR definition: "(59) Secretary, or Clerk. The recording officer is variously called Clerk, or Secretary, or Recording Secretary, or Recorder, or Scribe, etc. The secretary is the recording officer of the assembly and the custodian of its records...In addition to keeping the records of the society and the minutes of the meetings, it is the duty of the secretary to keep a register, or roll, of the members and to call the roll when required."

Council Recorder duties (in no order):

1. Be present at each Regular and Special Council meeting, and other meeting as directed by the Council
2. Assist Chair in the preparation of documents for each Council Meeting
3. Assist Chair in meeting set-up & breakdown: including planning, technology configuration and catering.
4. Assist with special requested telecommunications equipment and ADA required technology.
5. Take electronic sign-in, attendance, and receive credential & proxy forms for Chair approval.
6. Distribute meeting forms and documents.
7. Perform and record roll-call.
8. Record Minutes of each meeting and perform a follow-up review with Chair.
9. Record amendments to prior meeting Minutes and review with Chair.
10. Other duties as deemed necessary by the Chair or Council.

Recorder Stipend:

\$100/per meeting, plus \$15 for the first hour and each additional hour of any meeting over 5 hours.

Note: The Recorder is required for .5 hours before and .5 hours after meetings, with an additional 1-1.5 hours of editorial work for each meeting.

A total Council Recorder budget for 2011-12 of \$1300 was approved.

GPSA @ UNM

Graduate And Professional Student Association
MEMORANDUM

Date: August 21, 2011
From: Katie Richardson, GPSA President
To: GPSA Council
Subject: Council approval of presidential appointments, ad hoc committee stipend budget revision

Pursuant to Article IV, section D.5 of the GPSA constitution, **I ask that Council approve the following presidential appointments.**

Executive Standing Committees

Elections Chair: Nas Manole, Medical School

Finance/Projects* Chair: Heather Berghmans, Community & Regional Planning (*projects will be dissolved once the new constitution takes effect)

Grants Chair: Saliha Qasemi, Anderson

Grants Vice-Chair: Kris Miranda, Philosophy

Lobby Co-Chair: Allison Block, Law

Lobby Co-Chair: Travis McIntyre, Physics & Astronomy

Programs: Daniel Parker, Public Health

Executive Ad Hoc Committees

Assistantships, Benefits & Funding: Gino Signoracci, Philosophy

Purpose: To advocate for increased assistantships and benefits for graduate employees and secure additional scholarships through UNM Foundation and other sources

Equity & Inclusion: Berenice Grijalva, Community & Regional Planning

Purpose: To ensure that GPSA committees are filled and that GPSA membership is represented across campus. To advocate for the creation of GPSA representatives on campus committees. To ensure that GPSA is reflective of the UNM community as a whole and to raise awareness of equity issues.

Media & Technology: Anthony Salvagno, Physics & Astronomy

Purpose: To increase campus awareness of GPSA, promote a transparent government, create professional advertising materials and manage our web and social media presence

Information Technology: Meer Noor, Anderson

Purpose: To redesign and continually update the GPSA website with current information. To maintain the GPSA office computer lab and printing capabilities

Student Support & Advocacy*: Megan McRobert, Community & Regional Planning (*SSA will become a standing committee once the new constitution takes effect)

Purpose: To advocate for student issues as brought by the GPSA membership. To create institutional change surrounding these concerns. To provide information about resources on campus.

Tuition & Fees: Sarah Coffey, Law

Purpose: To advocate for lower tuition and fees. To create awareness about cost and access to higher education.

Currently, the 2011-2012 budget allows for \$2000 only for the ad hoc committee stipend of the “Technology committee”. **I recommend that council approve a budget revision that the stipend be distributed equally among all executive ad hoc committee chairs.**

Court of Review (seniority as listed)

1. Chief Justice: Cory Kalm, Law (two-year appointment, previous Chief Justice graduated)
2. Associate Justice: Gabriel Kraus, Anderson
3. Associate Justice: Rachel Levitt, American Studies
4. Associate Justice: Santhosh Chandrasekhar, Communication & Journalism
5. Associate Justice: Billy Jimenez, Law

University Committees

- Admission & Records: Adeline Kornelus, Mathematics
- Athletics Council: Ashley Carter, Health, Exercise & Sports Sciences
- Campus Development Advisory Committee: Katie Richardson, Physics & Astronomy
- Computer Use Committee: Matt Garcia, Public Administration
- Curriculum Committee: Jennifer Griggs, Landscape Architecture
- Information Technology Cabinet: Roya Ensafi, Computer Science
- KUNM Board: Theresa Rogers, Public Administration
- Library: Japji Hundal, Anderson
- Student Union Board: Rebecca Vanucci, History; Japji Hundal, Anderson; Katie Richardson, Physics & Astronomy
- Sustainability Council: Kathryn Peters, Community & Regional Planning

Student Representatives Still Needed On University Committees

Facilities Access Faculty Senate Committee

Faculty Ethics & Advisory Faculty Senate Committee

Graduate Faculty Senate Committee

Graduate Student Funding Initiative

Race & Ethnicity Faculty Senate Committee

Scholarship Faculty Senate Committee

Student Publications Board

Teaching Enhancement Faculty Senate Committee



**GPSA Council
Regular Meeting
September 24, 2011
9:00am – 4:00pm
HSC Domenici West, Room 2112**

- I. Roll Call
- II. Opening Business
 - a. Approval of the Agenda
 - b. Approval of the August 27, 2011 Minutes
 - c. Guest Speakers
 - i. LGBTQ Resource Center at <http://lgbtqrc.unm.edu/>
 - d. Gallery & Media
 - i. National Securities Scholars Program – Post 9/11 Symposium
 - ii. Ghetto Physics: <http://www.youtube.com/watch?v=rISyTPKzKHE>
- III. Action Items
 - a. FAP-11-001: Grants Appeal, Anthony Rodriguez, College of Education
 - b. FA-11-004: Legislative Committee Chair Stipends, Corbin Casarez, Philosophy
 - c. FR-11-005: Interdisciplinary Degree Programs, GPSA Executive
 - d. FR-11-006: Graduate & Professional Student Representation, Jajji Hundal, Anderson School of Management
 - e. FR-11-007: Advocacy Webpace, GPSA Executive
 - f. GPSA Bylaws: [8-22 Bylaws](#) & [Rationale](#)
 - i. Bylaws Finance Code Substitution, Joseph Dworak, School of Law
 - ii. Docs Correction: Bylaws Code Substitutions, Executive Branch (inserted 8/15 into Presidents Report)
 - iii. Docs Addendum: Bylaws Compromise Substitution, Corbin Casarez, Philosophy
 - g. Nomination & Approval of Legislative Committee Chairs
 - i. Legislative Steering Committee Chair
 - ii. Legislative Finance Chair
- IV. Discussion Items
- V. Information Items
 - a. Council Reports
 - i. GPSA Council Chair
 - ii. Legislative Standing Committees
 - b. Executive Reports
 - i. GPSA President
 - ii. Executive Standing Committee Reports
 1. Elections, Nas Manole
 2. Executive Finance, Heather Berghmans
 3. Grants & ST Funds, Saliha Qasemi
 4. Lobby, Allison Block
 5. Programs, Daniel Parker
 6. Technology, Meer Noor
 - iii. Executive Ad Hoc & University Committee Reports
 1. Assistantships, Benefits & Funding
 2. Equity & Outreach, Berenice Gijalva
 3. Media & Transparency, Anthony Salvagno
 4. Student Support & Advocacy, Megan McRoberts
 5. Tuition & Student Fees, Sarah Coffey
- VI. Representative Announcements
 - a. [Representative Documents](#)
- VII. Upcoming meeting dates
 - a. Next Regular Meeting: October 29, 2011
HSC Domenici West, Room 2112
Items Due: 10/20/11, 5pm
- VIII. Adjourn



GPSA Regular Council Meeting
 Minutes
 September 24, 2011
 HSC Domenici West, Room 2112

PRESIDING OFFICER:	Megan O’Laughlin, Council Chair
REPRESENTATIVES:	Attendance Sheet Attached
RECORDER / PARLIAMENTARIAN:	Bernadette Fontenelle / PRC excused, Mark Worthy (COE) assisted
SPEAKERS & GUESTS:	Alma Rosa Silva Banuelos (LGBTQ), Megan McRobert (SS+A), Kris Miranda (Philosophy), Talal Saint-Lot (CRP/PA), Anthony Rodriguez (COE)

Agenda Items

I. ROLL CALL

ACTION	Meeting called to order by Megan O’Laughlin at 9:29 A.M. Meeting has quorum.
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II. OPENING BUSINESS

OPENING BUSINESS	<ul style="list-style-type: none"> • A: September 24, 2011 Agenda <ul style="list-style-type: none"> o The agenda is accepted as amended without objection. • B: Approval of the August 27, 2011 Minutes <ul style="list-style-type: none"> o Corbin motion to change edits as submitted. Motion discussed. Motion passed by majority. o Call to question to approve the minutes as amended by Teresa/2nd. Passed with 2/3. o Minutes are approved as amended. • C. Guest Speakers: <ul style="list-style-type: none"> o Alma Rosa Silva Banuelos, Program Coordinator from LGBTQ Resource Center to discuss their programs and fall calendar. • D. Gallery & Media: <ul style="list-style-type: none"> o Megan McRobert, Student Support & Advocacy Chair, introduced the committee progress and events. The Student Support Guide is published and GPSA needs a forum to address other student support needs. Support manual will be emailed based on student roster. o Megan O’Laughlin, NSSP Scholar, spoke of the National Securities Scholars Program and encouraged those with an interest in national security and policy to check out the program. o The Chair played the trailer for the Ghetto Physics movie which will be will at SUB October 7 & 8 from 6pm-9pm.
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III. ACTION ITEMS

ACTION	<ul style="list-style-type: none"> • FAP-11-001 - Grants appeal, Anthony Rodriguez, College of Education: <ul style="list-style-type: none"> o Chair reminded forum that general parliamentary debate & discussion questions policy, not personalities. Mr. Rodriguez has appealed GPSA Grants Committee decision twice. Grants items have a \$500 maximum. Mr. Rodriguez noted he had to rewrite his application three times (once due to website error); he alleges the process itself is not clear and looking for fairness. After appeals, the Chief Justice advised Mr. Rodriguez to appeal to Council. There is a video of the appeal which is available for Reps, Michael Verrilli has reviewed. Mr. Rodriguez’s points discussed among members of Council.
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- Coffey stated at the committee hearing, they look at the quality of writing and there was a missing piece. The process is under administrative law. Representatives extended yields to Mr. Rodriguez and Verrilli for additional information. Point of information called by extending a yield. A recommendation was made to review the Grants process by Mr. Verrilli.
- o Michael Verrilli/2nd motion to fund this appeal at \$500 maximum yet adjust travel rate according to UNM mileage rate. Motion discussed.
 - Point of information by Jon Lee. Point of order by Corbin.
 - o Motion to table motion to fund indefinitely by Sarah Coffey/2nd. Discussion.
 - Call the question by David Medrano/2nd. Passed: 33 yays, 8 nos, 2 abstain. Saliha, Grants Chair & Anderson Rep abstains. FAP-11-001 tabled indefinitely.
 - FA-11-004 - Legislative Committee Chair Stipends:
 - o Motion to approve by Joseph Dworak/2nd.
 - o Motion is adopted by majority. 1 abstention. (Submitted)
 - FR-11-005 - Interdisciplinary Degree Programs
 - o Motion to adopt by Japji/2nd. No discussion.
 - o Resolution is adopted by majority. (Attached & Forwarded)
 - FR-11-006 - G&P Representation
 - o Motion to adopt student representation resolution with amendment, striking why and correcting further by Matthew Rush/2nd. No discussion, 1 nay, no abstain.
 - Motion to Amend the document in question to changing test. 1st after all, strike university wide student appts. Change to student appt. to university committees. Corbin/2nd. Passed, 1 abstain.
 - Amend the amendment by Heather/2nd. Heather adding word to Corbin's amendments. No discussion. Passed.
 - Motion to amend by Corbin/2nd. Passed
 - Motion to amend by Joe Dworak to indicate student body representation, graduate representatives through GPSA. Discussed. Vote will be to strike graduate student and inserting GPSA. 24 yes, 13 no; 4 abstain. Amendment is adopted. Back to main motion.
 - o FR-11-006 is adopted as amended by majority.
 - Motion to take a 5 minute recess at 11:22 a.m by Verrilli/2nd. Passed. Recess until 11:32 a.m.
 - FR-11-007 - Advocacy web page:
 - o Motion to table this item indefinitely by Corbin/2nd. Discussed.
 - o Motion to Table indefinitely is passed.
 - **GPSA Bylaws (by vote # in this section):**
 - 16) Main Motion to discuss order and procedure the Finance Code alternatives, decide structurally, then recess, then discuss the bylaws. Corbin/2nd. Discussion. Main motion without amendment passed by majority.
 - 17) →Motion to amend the process by discussing all the articles, skipping the finance part, decide what structure to use and to main document completed first. Matthew Rush/2nd. Defeated. 15 Yes, 18 no, 7 abstain.
 - 18) →→Call the Question (name)/2nd. Passed.
 - 19) Motion to take 10 minute break and for Reps submitting Finance Codes to summarize upon return from recess. Rush/2nd. Passed.
 - o Meeting called back to order at 12:15 p.m.
 - o Per Motions #16 and 19: Discussion on Bylaws Finance Code Substitution per approved discussion/review process. All drafters of submitted finance legislation advised Council Representatives on submitted amendments and substitutions to the Finance Code. As to distinguishing between the amendments and the EFC, LFC, and JFC.
 - Moses Winston, Law, ABC Finance Chair, School of Law spoke on the ABC proposal which was presented in August Council meeting.
 - Corbin Casarez, Philosophy, ABC Edit Chair, and Constitutional Committee spoke on the Compromise Substitution (item III.f.iii)
 - Japji Hundal, Executive Chief of Staff, ABC member, & Anderson,

spoke on Executive Branch amendments (item III.f.ii).

- Joseph Dworak, School of Law, ABC member, & Constitutional Committee, spoke on the Finance Substitution (item III.f.i).

Requested note: Item checked for compliance with SGOA.

- 20) ***Motion to substitute Finance Substitution/JD** law by David Medrano/2nd. Discussion about purpose of JFC. Much discussion about the Finance Code for 1 hour. Passed.
- 21) →Question called by Shannon. Passed: 26 yes; 14 no; 1 abstain.
- 22) Motion to suspend the Standing Rules in regard to speaking times by Matt Rush/2nd. Much discussion. Motion lost: 10 yes, 29 no, 0 abstain.
- 23) →Call question on #22 by Theresa/2nd. Passed. Back to motion #20.
- 24) Motion to recess for 5 minutes. Passed. Meeting called back to order at 1:35pm.
- 25) ***Motion to approve Bylaws Article 1** with deletion, line 44 and 181, deletion of JFC and RSOF from definitions by Corbin/2nd. Motion to approve Article 1 as amended, passed.
- 26) →Motion to amend #25 by adding new and inactive groups part of the Definitions by Matthew Rush/2nd. Passed as amended in #27.
- 27) →→Motion amend #26 amendments by adding inactive groups by Julie Kidder/2nd. Passed.
- 28) →Motion to Amend #25 and add policies aggregate election data & add university policy by Corbin/2nd. Amendment passes. Back to approve Article 1.
- 29) →Corbin amend to add space in section 3B. Passed. Back to approve Article 1.
- 30) →Motion to edit non-substantive changes at a later time by Sarah Coffey (proxy for ASM)/2nd. Passed as amended in #31, 2 abstain, Corbin abstains.
- 31) →→JD/Law amends to send all minor edits/changes to Corbin approved by the Council. Passed: 2 abstain, Corbin abstains. Back to amendment vote #30.
- 32) Motion to add Section 9 to Article II by Matthew Rush/2nd. Passed as amended.
 - o Open discussion to scratch 3 and keep 4. Council chair clarified Judicial ruling on an incomplete document.
- 33) →Motion approving proposed amendment, the effective date will be at the end of Council meeting unless otherwise specified, Verrilli/2nd. Passed as amended.
- 34) →→Amends motion to strike 2 & 3 and insert new amendments to University Council within 5 academic days. Strike section 9: 2 & 3; add '5' by Matt Rush/2nd. Passed.
- 35) →Motion to amend section 9.2, approve amendments shall take effect immediately, unless otherwise noted, but approved by Corbin/2nd. Passed. Amendment to insert section 9 into article 2 is approved.
- 36) → Motion to adjust section 9.5 conflict of interest, 1 b-c with substitution with any duly recognized representative voting member of the board where monetary is given other than grant writer stipend by Verrilli/2nd. Passed.
- 37) →Corbin amend motion to move this to 2a under section 5/2nd. Passed as amended.
- 38) →→Matt added to amend motion by Corbin adding, "or serves any other position outside the Legislative Branch"/2nd. Passed.
- 39) Call the question on #38 by Dworak. Passed.
- 40) Call the question on #37 by Dworak. 29 yays, 9 nays, 2 abstain. Passed.
- 41) Call the question on #32 by Dworak. Passed.
- 42) Motion **To approve Bylaws Article 2 as amended** by Corbin/2nd. (One main motion and 6 amendments passed).
- 43) →Motion to change Section B1 from "must" to "shall" by Sarah/2nd. Motion passed.
- 44) Call the question on #43 by Dworak/2nd. Passed.
- 45) **Motion to pass Bylaws Article 7 (Finance) as previously amended** by Dworak/2nd. Passed as further amended by #46-60.
- 46) →Corbin moved to amend motion and add 'send to steering committee for language clarity/review'/2nd. Passed as amended.
- 47) →Matt Rush motion strike Finance 3.2.b.6/2nd. Motion passes.
- 48) →Saliha motion to move 3.2.e.5. Motion passes.
- 49) →→Matt motion to strike 3.2.b.8 and put 3.2.f.3 and section 5.1.C.c/2nd. Amendment passes. Back to #45.
- 50) →JD/law motion to change "shall" to "may" and add ex officio (check this with

	<p>Heather) to F5/2nd. Passed.</p> <p>51) Call the question on #50/2nd. Passed.</p> <p>52) Japji motion to break 20 and extend meeting. Failed.</p> <p>53) Call the question on #51 by Theresa/2nd. Passed.</p> <p>54) Corbin motion to recess for 15 minutes and extension of meeting to 5 pm/2nd. 20 Yes, 17 no, 0 abstain. Passed. Meeting called back to order at 3:58pm.</p> <p>55) →Japji motion to strike section 5.1.d, and restructured f. Passed; 22 yes, 13 no, 3 abstain.</p> <p>56) Call the question on #55 by Corbin/2nd. Passed.</p> <p>57) →Heather motion to amend 2.d.1, addition/2nd. Passed.</p> <p>58) →JD/law motion to amend section 5.1, and add b. Passed as amended on #59.</p> <p>59) →→Corbin amend motion to 2 academic days/2nd. Passed. Back to 58 after approved amendment.</p> <p>60) Call the question on Main #45 by Corbin /2nd. Passed.</p> <p>61) <u>Motion to approve Bylaws Articles 3, 4, 5, 6, 9</u> by Corbin/2nd. Passed, article approved as presented.</p> <p>62) <u>Motion to approve Bylaws Article 8</u> with an amendment to section 2i, insert 6 the scoring criteria above shall be the only criteria in scoring when considering GRD applications by Corbin/2nd. Passed.</p> <p>63) <u>Motion to block old bylaws together and add stipulation that old bylaws are not in existence end of this meeting and all new bylaws amendments take effect end of this meeting</u> by Dwoark/2nd. Motion approved Unanimously (over 2/3 minimum) by a quorum. *There was an agreed understanding the current Grants process would follow the bylaws in effect at the beginning of the current grants cycle.</p> <ul style="list-style-type: none"> • Back to Action items. (g) - Nomination & Approval of Legislative Committee Chairs: <ul style="list-style-type: none"> o Chair requested additional applications and/or nominations from the floor. Chair nominated Corbin/Philosophy for Legislative Steering Chair. o Motion to approve Corbin by Dworak/2nd. Steering Chair Approved by all with 1 abstention by Corbin. o Chair nominated Joe Dworak as Legislative Finance Chair. o Motion to approve Dworak Theresa/2nd. Finance Chair Approved by all with 1 abstention by Dworak. • Corbin motion to table the rest of agenda items/2nd. No further discussion. Motion Passed.
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UPCOMING MEETING DATES:

Next Regular Council Meeting
Saturday, October 29 At 9:00am
HSC Domenici West, Room #2112
Items Due: 10/20/11, 5:00pm

VII.

VIII.

ADJOURN

ADJOURN	Motion to Adjourn by Michael Verilli/2nd. No objections. Passed. Meeting adjourned @ 4:51 p.m.
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GPSA Council Roster 9/24/11

				9/24	9/24
Departmental Association	Departmental Affiliation	SP11 Enrollment	# of GPSA Reps	Add '1' per Dept	Add '1' per person
AMERICAN STUDIES GRAD STUDENT ASSN	AMERICAN STUDIES	57	1	1	
Representative	EILEEN SHAUGHNESSY		1/1		1
Alternate (Rank)					
Add: Proxy	Proxied to Jason Boys (C&J)		9/24		
ANTHROPOLOGY GRAD STUDENT UNION	ANTHROPOLOGY	130	2	1	
Representative	Erin Sandlin		1/2		1
Representative	James Davenport		2/2		1
Alternate (Rank)	Daniel Shattuck		#1		
Add: Proxy	Erin proxied to James		9/24		
AMERICAN INSTITUTE ARCHITECTURE STUDENTS	ARCHITECTURE	83	1	1	
Representative	Julie Kidder		1/1		1
Alternate (Rank)			*		
Add: Proxy			Insert Date		
Art History	ART HISTORY	34	1		
Representative	Hillary Ellenshaw		1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
GRAD ART ASSN	ART STUDIO	47	1		
Representative			1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
BIOLOGY GSA	BIOLOGY	102	2		
Representative			1/2		
Representative			2/2		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
BIOMEDICAL SCIENCE GRAD STUDENT SOCIETY	BIOMEDICAL SCIENCE	104	2		
Representative	Carolina Franco		1/2		
Representative			2/2		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
ASSN OF GRAD BUSINESS STUDENTS	BUSINESS	672	7	1	
Representative	Saliha Qasemi		1/7		1
Representative	Amy Patterson		2/7		1
Representative	Japji Hundal		3/7		1
Representative	Grace Lerner		4/7		1
Representative	Alex Guinaraes		5/7		1
Representative	Teresa Mueller		6/7		1
Representative	Thomas Maguire		7/7		1
Alternate (Rank)	Elizabeth Earls		#1		
Alternate (Rank)			*		
Alternate (Rank)			*		
Add: Proxy	Grace proxied to Saliha		9/24		
Add: Proxy	Alex proxied to Japji (no fwd vote)		9/24		
Add: Proxy	Amy proxied to Japji (no fwd vote)		9/24		
Add: Proxy	Thomas proxied to Teresa		9/24		
Add: Proxy	Japji proxied to Saliha		9/24		
CHEMISTRY	CHEMISTRY	40	1		
Representative			1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		

GPSA Council Roster 9/24/11

Departmental Association	Departmental Affiliation	SP11 Enrollment	# of GPSA Reps	9/24	9/24
				Add '1' per Dept	Add '1' per person
CIVIL ENGINEERING GSA	CIVIL ENGINEERING	63	1		
Representative			1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
COLLEGE OF EDUCATION GSA	College of Education	1347	14	1	
Representative	Beth Birky		1/14		1
Representative	Heidi Nordstrom		2/14		
Representative	Rachael Seward		3/14		1
Representative	Ashley Martin Cueller		4/14		1
Representative	Mark Worthy		5/14		1
Representative	Michael Verilli		6/14		1
Representative	Margaret Keiper		7/14		1
Representative	Victoria Wood		8/14		
Representative	Lorena Saenz		9/14		1
Representative	Micah Kuhl		10/14		1
Representative	Scott Burley		11/14		
Representative	Margaret Robinson		12/14		1
Representative	Crystal Wong		13/14		1
Representative	Jessica Coulson		14/14		
Alternate (Rank)	Christine Abassary		#1		1
Alternate (Rank)	Anna Marie Dinallo		#2		
Alternate (Rank)	Asa Warren		#3		
Alternate (Rank)	Lisa Tsuchya		#4		
Alternate (Rank)	Jonathon Lee		#5		1
Alternate (Rank)	Micki Lucero		#6		
Alternate (Rank)	Matthew Mafoske		#7		1
Alternate (Rank)			#8		
Add: Proxy	Mark proxied to Matthew		9/24		
Add: Proxy	Beth proxied to Michael		9/24		
Add: Proxy	Ashely proxied to Michael		9/24		
Add: Proxy	Christine proxied to Mat/J. Dworak+C190		9/24		
Add: Proxy	Rachael proxied to Beth (no fwd)		9/24		
Add: Proxy	Lorenzo proxied to Beth (no fwd)		9/24		
Add: Proxy	Cyrstal proxied to Jon		9/24		
Add: Proxy	Margeret proxied to Jon				
Add: Proxy			Insert Date		
COMMUNICATION GRAD & PROF ASSN	COMMUNICATION & Journalism	61	1	1	
Representative	Jason Boys		1/1		1
Alternate (Rank)	Diane Leon		*		
Add: Proxy			Insert Date		
COMMUNITY REGIONAL PLANNING GRADS	COMMUNITY& REGIONAL PLANNIN	74	1	1	
Representative	Elisa Pintor		1/1		1
Alternate (Rank)	Alex Andrews		#1		
Alternate (Rank)	Chelsea Chee		#2		
Alternate (Rank)	Matt Piccarello		#3		
Alternate (Rank)	Bianca Encinias		#4		
Alternate (Rank)			#5		
Add: Proxy	Elisa proxied to Julie Kidder		Insert Date		

GPSA Council Roster 9/24/11

				9/24	9/24
Departmental Association	Departmental Affiliation	SP11 Enrollment	# of GPSA Reps	Add '1' per Dept	Add '1' per person
COMPUTER SCIENCE GRAD STUDENT ASSN	COMPUTER SCIENCE	99	1		
Representative	Melanie		1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
DENTAL HYGIENE	DENTAL HYGIENE	15	1		
Representative			1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
Geology Graduate Students	EARTH & PLANETARY SCIENCE	55	1	1	
Representative	Scott Jasechko		1/1		1
Alternate (Rank)			*		
Add: Proxy			Insert Date		
ECONOMIC GRAD STUDENT ORGANIZATION	ECONOMICS	56	1		
Representative	Jee Hwang		1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
???	ENGINEERING: CHEMICAL & NUCLE	31	1		
Representative	Rechartering Rechartering in Progress		1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
???	ENGINEERING: Electrical & Comput	85	1		
Representative			1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
???	ENGINEERING: INTERDISCIPLINARY	223	3		
Representative			1/3		
Representative			2/3		
Representative			3/3		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
ENGINEERING: Mechanical	ENGINEERING: Mechanical	50	1		
Representative	Rechartering in Progress		1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
ENGLISH GSA	ENGLISH	107	2		
Representative	Rechartering in Progress		1/2		
Representative			2/2		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
FOREIGN LANGUAGES & LITERATURE GSA	FOREIGN LANGUAGES & LITERATUI	31	1		
Representative			1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
GEOGRAPHY STUDENT ASSN	GEOGRAPHY	16	1		
Representative	Rechartering in Progress		1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
HISTORIC PRESERVATION	HISTORIC PRESERVATION	10	1		
Representative			1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		

GPSA Council Roster 9/24/11

Departmental Association	Departmental Affiliation	SP11 Enrollment	# of GPSA Reps	9/24	9/24
				Add '1' per Dept	Add '1' per person
HISTORY GSA	HISTORY	101	2	1	
Representative	David Luna		1/2		1
Representative			2/2		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
Student Amer. Society of Landscape Architects	LANDSCAPE ARCHITECTURE	53	1		
Representative	Andrew Bernard		1/1		
Alternate (Rank)	Windy Gay		*		
Add: Proxy			Insert Date		
SOLAS	LATIN AMERICAN STUDIES	32	1		
Representative	Rechartering in Progress		1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
STUDENT BAR ASSOCIATION	LAW SCHOOL	337	4	1	
Representative	Moses Winston		1/4		1
Representative	Greg Ortiz		2/4		1
Representative	Shannon Crowley		3/4		1
Representative	Joseph Dworak		4/4		1
Alternate (Rank)	David Odegard		#1		
Alternate (Rank)	Sarah Coffey		#2		
Add: Proxy	Moses proxied to Joe		9/24		
Add: Proxy			9/24		
Add: Proxy			9/24		
HIGH DESRT LINGUISTICS SOCIETY	LINGUISTICS	52	1		
Representative	Rechartering in Progress		1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
GRAD STUDENTS IN MATH & STATS	MATH & STATS	72	1		
Representative	Rechartering in Progress		1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
MEDICAL STUDENT ASSN	MEDICAL SCHOOL	331	4	1	
Representative	David Medrano		1/4		1
Representative	Patrick Gilligan		2/4		1
Representative	Emma Johnson		3/4		1
Representative	Steven Fishburn		4/4		1
Alternate (Rank)			*		
Alternate (Rank)			*		
Add: Proxy	Steven proxied to David		9/24		
Add: Proxy	Emma proxied to David		9/24		
Add: Proxy	Patrick proxied to Theresa Rogers		9/24		
NANOSCIENCE AND MICROSYSTEMS GSA	NANO SCIENCE AND MICROSYSTEM	40	1	1	
Representative	Matthew Rush		1/1		1
Alternate (Rank)	Amber McBride		#1		
Alternate (Rank)	Noel Dawson		#2		
Add: Proxy			Insert Date		
GRADUATE STUDENT NURSES ASSN	NURSING	191	2	1	
Representative	Autumn Howell		1/2		
Representative	Michelle Racicot		2/2		1
Alternate (Rank)			*		
Add: Proxy			Insert Date		

GPSA Council Roster 9/24/11

				9/24	9/24
Departmental Association	Departmental Affiliation	SP11 Enrollment	# of GPSA Reps	Add '1' per Dept	Add '1' per person
STUDENT OCCUPATIONAL THERAPY ASSN	OCCUPATIONAL THERAPY	54	1	1	
Representative	Annette Schafer		1/1		1
Alternate (Rank)	Jessica Salazar-Sedillo		*		
Add: Proxy			Insert Date		
Pathology	PATHOLOGY	3	1		
Representative			1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
COLLEGE OF PHARMACY SRC	PHARMACY Doctoral	362	4		
Representative			1/4		
Representative			2/4		
Representative			3/4		
Representative			4/4		
Alternate (Rank)			*		
Add: Proxy					
PHILOSOPHY GSA	PHILOSOPHY	43	1	1	
Representative	Corbin Casarez		1/1		1
Alternate (Rank)	Kris Miranda		#1		
Alternate (Rank)	Gino Signoracci		#2		
Add: Proxy			Insert Date		
American Physical Therapy Association	PHYSICAL THERAPY	74	1		
Representative			1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
???	PHYSICIANS ASSISTANTS	16	1		
Representative			1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
PHYSICS AND ASTRONOMY GSA	PHYSICS AND ASTRONOMY	130	2	1	
Representative	Joe Landers	.	1/2		
Representative	Lewis Chiang		2/2		1
Alternate (Rank)	Charlie Baldwin		*		
Alternate (Rank)	Benjamin Johnson				1
Add: Proxy	Lewis proxied to Travis McIntrye		9/24		
POLITICAL SCIENCE GSA	POLITICAL SCIENCE	38	1		
Representative			2/2		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
PSYCHOLOGY GSA	PSYCHOLOGY	79	1		
Representative			1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
PUBLIC ADMIN Student Aassoc. (PAGSA)	PUBLIC ADMINISTRATION	226	3	1	
Representative	Theresa Rogers		1/3		1
Representative	Heather Berghmans		2/3		1
Representative	Nick Vottero		3/3		1
Alternate (Rank)	Talal Saint-Lot		#1		
Alternate (Rank)	Timothy Sipp		#2		
Add: Proxy	Nick Proxied to Shannon Crowley		9/24		

GPSA Council Roster 9/24/11

				9/24	9/24
Departmental Association	Departmental Affiliation	SP11 Enrollment	# of GPSA Reps	Add '1' per Dept	Add '1' per person
MASTER OF PUBLIC HEALTH STUDENT ASSN	PUBLIC HEALTH	37	1	1	
Representative	Tatiana Falcon		1/1		1
Alternate (Rank)	Jenifer Black		*		
Add: Proxy	Tatiana proxied to Theresa Rogers		9/24		
SOCIOLOGY GRAD STUDENT ASSN	SOCIOLOGY	37	1		
Representative	Deidre Williams		1/1		
Alternate (Rank)	Jon Williams		*		
Add: Proxy			Insert Date		
SPANISH & PORTUGUESE GSA	SPANISH & PORTUGUESE	60	1		
Representative	Aaron Taylor		1/1		
Alternate (Rank)	Karol Ibarra Zetter		#1		
Add: Proxy			Insert Date		
???	SPEECH & HEARING	31	1		
Representative			1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
???	THEATER & DANCE	19	1		
Representative			1/1		
Alternate (Rank)			*		
Add: Proxy			Insert Date		
ASSOCIATION OF WATER PROFESSIONALS	WATER RESOURCES	42	1	1	
Representative	Jessica Hitch		1/1		1
Alternate (Rank)			*		
Add: Proxy			Insert Date		
	Quorum			19	47

UNM GPSA Court of Review

Advisory Opinion

Inquirer: Katie Richardson, GPSA President

Date of Inquiry: September 19th, 2011

Date of Response: September 23th, 2011

Date Filed: _____

Signature of responder:

Inquiry: Can the particular proposed amendments or amendments proposed in-meeting be adopted during the Council meeting?

Cory Kalm, GPSA Chief Justice, responding:

According to the governing Bylaws, Council “must be provided,” *GPSA Bylaws X.D.(2)*, an advisory ruling before voting for approval of the amendments. This disposes easily of the question of impromptu amendments during the Council meeting. No amendment can be adopted without an advisory ruling from the University Council's office. Barring that Counsel may be in attendance of the Council meeting, any amendments that originate during the meeting cannot be approved. This does little to help understand the true inquiry here:

Can the currently proposed amendments, and possible amendments, that is revisions, to these amendments (likely to occur during the Council meeting) be approved?

The proposed amendments must first be submitted for the Counsel's advisory ruling. The Bylaws do not say, however, that the amendments, if rejected by Counsel, must be resubmitted for further advisory opinion. Thus, the Bylaws leave open the possibility of revision to the proposed amendment prior to approval. The Bylaws, revised with consideration for Counsel's advice, can be voted upon by the Council. Were this not the case, only the exact wording approved by Counsel could be voted on by Council. The freedom to revise proposed amendments is confirmed by the fact that “[a]pproved amendments shall not take effect until approved amendment language is evaluated by the University Council's Office,” *GPSA Bylaws X.D.(4)*. Because the true evaluation is after approval, revision after advisory ruling prior to approval is permitted by the Bylaws without subsequent approval by Counsel.

As long as Council has received an advisory ruling regarding the proposed amendments, they can revise such proposed amendments, and vote to approve them.



GPSA Council Regular Meeting
October 29, 2011
9:00am – 1:00pm
HSC Domenici West, Room 2112
[Media Site](#)

1. Roll Call
2. Opening Business
 - a. Approval of the Agenda
 - b. Approval of the September 24, 2011 Minutes
 - c. Guest Speaker
 - i. Jake Wellman, Board of Regents & Dr. Chaouki T. Abdallah, Interim Provost & Executive VP for Academic Affairs
Regent Wellman and Dr. Abdallah believe the student voice is vital to the University's success, and want to represent GPSA in a way that amplifies what members are asking for and accomplishes their objectives.
 - d. Gallery & Media
 - i. Moira Gerety, IT Deputy CIO & Mike Campbell, Dir. of PC Systems, University Hospital
3. Action Items
 - a. Approval of Legislative Committee Members
 - i. Legislative Finance Committee (LFC)
 - ii. Legislative Steering Committee (LSC)
 - b. Standing Committees
 - i. Finance Committee
 1. LFC Standing Rules and Procedural Items
 2. Appropriations
 - a. FA-11-005 – Graduate Employees Together
 - ii. Steering Committee
 1. LSC Standing Rules and Procedural Items
 2. Resolutions
 - a. Bylaws Resolutions
 - iii. EI-FR-11-011 – Council/Executive Representative Allowance 2011-2012 (Rep. Rush, NanoScience)
Basic Information: Item to provide for action by Council to review Conflict of Interest policy
4. Discussion Items
 - a. FR-11-008: Bylaws: Representative Dworak, Law
 - b. FR-11-009: Bylaws: Representative Dworak, Law
 - c. FR-11-010: Bylaws: Representative Dworak, Law
5. Information Items
 - a. Council Reports
 - i. GPSA Council Chair Report
 - ii. Legislative Standing Committee Reports
 1. Finance Report & Budget Report
 2. Steering Report
 - b. Executive Reports
 - i. GPSA President's Report
 - ii. Executive Standing Committee Reports
 - iii. Executive Ad Hoc & University Committee Reports
 1. Equity & Outreach, Berenice Gijalva
 2. Student Support & Advocacy, Megan McRoberts
 3. Tuition & Fees, Sarah Coffey
6. Representative Announcements
 - a. [Representative Documents](#)
7. **Upcoming meeting dates**
 - a. Next Regular Meeting on November 19, 2011
HSC Domenici West, Room 2112
All Items Due: 11/10, 5pm
8. Adjourn



GPSA Regular Council Meeting
Minutes
 October 29, 2011
 HSC Domenici West, Room 2112

PRESIDING OFFICER:	Megan O'Laughlin, Council Chair
REPRESENTATIVES:	Representative Sheet Attached
RECORDER / PARLIAMENTARIAN:	Bernadette Fontenelle / Patricia Roybal Caballero
SPEAKERS & GUESTS:	Jake Wellman, Board of Regents Dr. Chaouki T. Abdallah, Interim Provost & Executive VP for Academic Affairs Moira Gerety, IT Deputy CIO Mike Campbell, Director of PC Systems, University Hospital

Agenda Items

I. ROLL CALL

ACTION	Meeting called to order by Chair Megan O'Laughlin at 9:23 A.M. Chair conducted roll call. Meeting has quorum. Point of order by Saliha Qasemi alternates recognize to vote today. Point of order by Michael.
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II. OPENING BUSINESS

ACTION	<ul style="list-style-type: none"> • Today's agenda is accepted as amended without objection. Corbin amend agenda move discussion items to action items withdrew motion yet move to place Unoccupied Albuquerque under discussion item. Corbin move to strike 'basic information from 3(b)(iii). Motion accepted. Corbin point of order to second motion. Physics motion to item 3biii to 3a(first item). Motion passed. John motion to table action item 3b1. Point of order by Corbin. Agenda is approved. • Approval of the September 24, 2011 minutes is approved with amendments. Item 26, Matt motion to delete finance and add definition. Chair entertains motion to approve the minutes as amended. Majority rules and motion is passed. Point of order, what is the voting record, response is 3. • Jake Wellman, Board of Regents, discuss the nomination process for Board of Regents, a student is required to be part of Regents board. Discuss 3 strategic plans: 1-master plan of facilities, 2- academic strategic plan, 3- budget and financial plans. Q&A with Representatives. • Dr. Chaouki T. Abdallah, Interim Provost & Executive VP for Academic Affairs discusses interdisciplinary plan and budget. Q&A with Representatives. • Gallery & Media, Moira Gerety, IT Deputy CIO reported on email messaging and calendaring evaluation team recommendations. • Megan McRoberts, Student Support & Advocacy, presented a discussion resolution item. <p><i>Chair motion to break at 10:45 a.m. Meeting reconvene at 10: 51 a.m. Point of order by Corbin for discussion. Corbin ask to vote down. Main motion to recess failed.</i></p>
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III. ACTION ITEMS

- EI-FR-11-011 Council/Executive Representative Allowance 2011-2012 (Rep. Rush, Nanoscience) Basic Information: Item to provide for action by Council to review Conflict of Interest policy. Representative made statements about this agenda item and was moved forward to on agenda. Motion to approve resolution. Shannon pointed out when thinking about this vote, think of structure based on last meeting development rather than personnel issues. Matt not to be a personnel issue rather an enactment of bylaw. Corbin concerns are keeping the bylaws as passed and are in favor of this resolution. Michael Verrilli is in favor of resolution and amend resolution let it be further resolved that those are exempt by resolution seriously considering stepping down one position to the other to better reflect the will of the council. Amendment discussion. Matt, Nano science, motion to amend this amendment. Open for discussion. Joe Dworak wants to keep Mikes' amendment but remove the work "serious". Yield by Theresa. Y- 29, N- 9, A-2, motion 7 passes. Amendment is open for discussion. Jon Lee stated on amendment this is not an attack on dual individual who hold positions. Chair added clarification. Moses Winston does not see purpose of amendment. Justin agrees with Moses. Travis McIntyre wants to stay in both positions. Michael Verrilli commented further. Chair mention Conflict of Interest and Executive position have been approved for this year is noted about this item. Saliha Qasemi called a question on amendment 6. Yays have it. Call to question is passed. Move on to amend language of resolution. Y-13, N-25, A-1; motion fails. Corbin stated conflict of interest should be recorded in minutes. Question for chair, the judicial process. Point of information by Corbin. Scott retracts. Theresa called to question on main motion. Y-31, N-7, A-1; yays have it. Motion to approve resolution, A-6, N-4, and Yays has it. Resolution is adopted.

*Motion to recess til 11:30 a.m. Motion passed.
Continue meeting 11:34.*

ACTION

- a. Approval of Legislative Committee Members-
 - i. Legislative Finance Committee (LFC) - Member are: Joe Dworak, Paulette Blanco, Alex, Theresa Rogers, Michael Verrilli, Justin, Elisa Pintor. Point of order by Joe Dworak. Pointed to LFC on the spot Eileen, Vicky Wood and Stephanie Sample. Chair motion to approve LFC. Those approved for the committee abstained. Motion approved
 - ii. Legislative Steering Committee (LSC) - Corbin ask for volunteers to form committee, previous committee left due to class schedules. Current committee members are: David, Julie, and Corbin. Chair entertains motion to approve steering committee based on current volunteers and verified. Beth Birky, Jon Lee, Tatiana, Matt Rush No discussion. 1 abstain Matthew Rush. Motion is approved.
- b. Standing Committee
 - i. Finance Committee
 1. LFC Standing Rules and Procedural Items- Joe Dworak addressed this item with explanations. Standing rules have to be adopted by council. Item is discussed. Corbin motion to approve LFC Standing Rules. Matt motion to amend section 4, 12b. Open for discussion. Parliamentarian Patricia Roybal Caballero clarified standing rules concept. Matt calls question. Y-30. Motion to amend section 4, 12b, Y-21, N-16, A-2, yays have it, this will be removed. Back to main motion for discussion. Matt asks to amend section 5, IA, language, remove "must" and add "should". Open for discussion. Shannon called to question. All in favor, A-2. Vote for amendment to change wording from "must" to "should"; Y-14, N-12, A-5. Amendment is passed. Point of order. Motion to add Association in title. Motion passed. Point of Order by Joe Dworak explaining format. Main motion as amended. Motion passes with A-1.

	<p>1. Appropriations, FA-11-05- Graduate Employees Together- Matt motion to approve LFC recommendations. Open for discussion. Appropriation passed.</p> <p><i>Corbin motion to extend meeting to 2p.m. Open for discussion. Motion anticipated extending to 2 p.m.</i></p> <p><i>Corbin motion to move Presidents report next. Motion is approved.</i></p> <p>ii. Steering Committee</p> <p>1. LSC Standing Rules and Procedural Items- Corbin, chair notes a conflict of interest. Michael Verrilli stated Point of order and motion to approve standing rules. Open for discussion. Matt amends striking "Item III(f) insert language" ...motion passed. Corbin amends to change 4a to four. No discussion. Motion passes. No discussion on main motion. One abstain vote by Corbin and main motion passes.</p> <p>2. Resolutions</p> <p>a. Bylaws Resolutions-</p> <p>iii. EI-FR-11-011 Council/Executive Representative Allowance 2011-2012 (Rep. Rush, Nano science) Basic Information: Item to provide for action by Council to review Conflict of Interest policy.</p>
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IV. DISCUSSION ITEMS

ACTION	<p>a. FR-11-008: Bylaws: Representative Dworak, Law</p> <p>b. FR-11-009: Bylaws: Representative Dworak, Law</p> <p>c. FR-11-010: Bylaws: Representative Dworak, Law</p> <p>Corbin explained situation and recommendations made by the committee and in his report. Chair mention bylaws are under review. This is for discussion now not actionable items. This is an information point. Point of order by Matt, skipped d.</p> <p>d. Added amend agenda item, Unoccupied Albuquerque Resolution. Open for discussion. A petition exists and there is a scheduled meeting on Nov. 2nd at 6 p.m., Physics and Astronomy Room 190 (NOTE: This meeting was changed to the Robert's Room, Scholes Hall on November 7th, 2011). Notices will be sent out within timeframe.</p> <p>President Katie clarified old/new bylaws and new bylaws passed in September. Point of information by Corbin, council passed bylaws in August.</p>
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V. INFORMATION ITEMS

REPORTS	<p>a. Council Reports</p> <p>i. GPSA Council Chair Report- Megan O'Laughlin reported.</p> <p>ii. Legislative Standing Committee Reports (yield)</p> <p>1. Finance Report & Budget Report</p> <p>2. Steering Report</p> <p>b. Executive Reports</p> <p>i. GPSA President's Report circulated flier about donors matching UNM community donations and update on budget. Policy review about who serves on the board. Recommendations are due 11/9/11. President Katie advised Council to get more involved in campus concerns, GPSA has a strong voice. Read report.</p> <p>ii. Executive Standing Committee Reports- Saliha Qasemi reported. Request from council to approve budget report. The process needs to be clarified. Corbin motion to suspend Standing Rules. No discussion. Motion passed with 2 abstains. Corbin motion to approve the GRD budget. Motion passed unanimously. Chair entertains motion to put standing rules back. No discussion. Motion passed.</p> <p>iii. Executive Ad Hoc & University Committee Reports</p> <p>1. Equity & Outreach, Berenice Gijalva</p> <p>2. Student Support & Advocacy, Megan McRoberts</p>
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	3. Tuition & Fees, Sarah Coffey
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VI. REPRESENTATIVE ANNOUNCEMENTS ITEMS

REPORTS	a. Representative Documents - Joe Dworak yields
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VIII. UPCOMING MEETING DATES

ADJOURN	Next regular meeting on November 19, 2011 HSC Domenici West, Room 2112 All items due: 11/10, 5 p.m.
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VIII. ADJOURN

REPORTS	Saliha Qasemi motion to adjourn meeting. No objections. Meeting adjourned @ 1:47 p.m.
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Council Recorder: Bernadette Fontenelle
Reviewed for draft: MCO/Chair

Departmental Association	Departmental Affiliation - Present
AMERICAN STUDIES GRAD STUDENT ASSN	AMERICAN STUDIES
Representative	EILEEN SHAUGHNESSY
ANTHROPOLOGY GRAD STUDENT UNION	ANTHROPOLOGY
Representative	Erin Sandlin
AMERICAN INSTITUTE ARCHITECTURE STUDENTS	ARCHITECTURE
Representative	Julie Kidder
Art History	ART HISTORY
Representative	Hillary Ellenshaw
ASSN OF GRAD BUSINESS STUDENTS	BUSINESS
Representative	Saliha Qasemi
Representative	Amy Patterson
Representative	Alex Guinaraes
Representative	Paulette Baca
Representative	Thomas Maguire
Alternate (Rank)	Teresa Mueller
Alternate (Rank)	Tim Boar
***COLLEGE OF EDUCATION GSA	College of Education
Representative	Beth Birky
Representative	Heidi Nordstrom
Representative	Amththew Mafosky
Representative	Ashley Martin Cueller
Representative	Michael Verilli
Representative	Margaret Keiper
Representative	Victoria Wood
Representative	Lorena Saenz
Representative	Scott Burley
Alternate (Rank)	Jonathon Lee
Alternate (Rank)	Micki Lucero
Alternate (Rank)	Joseph Sanchez
Alternate (Rank)	Stephanie Sample
COMMUNICATION GRAD & PROF ASSN	COMMUNICATION & Journalism
Alternate (Rank)	Diane Leon
COMMUNITY REGIONAL PLANNING GRAD STUDENTS	COMMUNITY& REGIONAL PLANNING
Representative	Elisa Pintor
Geology Graduate Students	EARTH & PLANETARY SCIENCE
Representative	Scott Jasechko
ECONOMIC GRAD STUDENT ORGANIZATION	ECONOMICS
Representative	Jee Hwang
STUDENT BAR ASSOCIATION	LAW SCHOOL
Representative	Moses Winston
Representative	Shannon Crowley
Representative	Joseph Dworak
Add: Proxy	Tracvy Goodluck
MEDICAL STUDENT ASSN	MEDICAL SCHOOL
Representative	David Medrano
Representative	Patrick Gilligan

Representative	Emma Johnson
Representative	Steven Fishburn
NANOSCIENCE AND MICROSYSTEMS GSA	NANO SCIENCE AND MICROSYSTEMS
Representative	Matthew Rush
GRADUATE STUDENT NURSES ASSN	NURSING
Representative	Michelle Racicot
PHILOSOPHY GSA	PHILOSOPHY
Representative	Corbin Casarez
PHYSICS AND ASTRONOMY GSA	PHYSICS AND ASTRONOMY
Representative	Joe Landers
Representative	Lewis Chiang
PSYCHOLOGY GSA	PSYCHOLOGY
Representative	Justin Delacour
PUBLIC ADMIN Student Aassoc. (PAGSA)	PUBLIC ADMINISTRATION
Representative	Theresa Rogers
Representative	Heather Berghmans
MASTER OF PUBLIC HEALTH STUDENT ASSN	PUBLIC HEALTH
Representative	Tatiana Falcon
SPANISH & PORTUGUESE GSA	SPANISH & PORTUGUESE
Representative	Aaron Taylor
???	THEATER & DANCE
Representative	Law Chavez
ASSOCIATION OF WATER PROFESSIONALS	WATER RESOURCES
Representative	Jessica Hitch

Legislative Finance Committee Standing Rules

Section 1. Membership

- I. All committee members shall be selected in accordance with the GPSA Constitution and Bylaws.
- II. At the first Legislative Finance Committee (LFC) meeting of the session a LFC Vice-Chair shall be chosen by the LFC.
 - A. The LFC Vice-Chair shall serve as the LFC Chair in the LFC Chair's absence.
 - B. The LFC Vice-Chair shall be responsible for the recording of minutes.
 - C. The LFC Vice-Chair shall assist in other duties as agreed to with the LFC Chair.
- III. Each member shall be entitled to one (1) vote.
- IV. No proxy voting will be allowed.

Section 2. Meeting Schedule

- I. The Legislative Finance Committee shall pass adopted standing rules as the first item of business at its first regular committee meeting and the adopted standing rules will be forwarded to the Full Council for Approval. Until adopted by the Council, standing rules are only tentatively approved.
- II. Regular meetings will be held at 7:00p.m. on Tuesdays, nine(9) academic days before regularly scheduled monthly Council Meetings.
 - A. Notice of meeting location, change in meeting time, or additional meetings will be posted on the GPSA website.
- III. Quorum will consist of two-thirds (2/3) of the committee's membership as appointed by the Council Chair.

Section 3. Authority

- I. The authority of the LFC is granted through the discretion of the Council and the laws of GPSA.
- II. Funding allocations must comply with University Policy and GPSA laws.
- III. These LFC Standing Rules are applicable to all funding allocations. The Standing Rules may be lifted under urgent circumstances and after careful review by two-thirds (2/3) vote of the LFC and, subsequently, the GPSA Council when the allocation is voted on.
- IV. The parliamentary authority shall be *Roberts's Rules of Order*, or that of the GPSA Council should there be a discrepancy.
 - A. The LFC may enact changes to the parliamentary authority should they choose to do so.
- V. The LFC Chair shall have all authority to conduct meetings and enforce parliamentary authority.

Section 4. Funding Restrictions

- I. Advertising – The maximum allocation for advertising will not exceed \$350.00.
- II. Computer Costs – The maximum allocation for computer costs will not exceed \$750.00.
- III. Computer Supplies & Printing – The maximum allocation for computer supplies and printing will not exceed \$150.00.

- IV. Conference Fees – The maximum allocation for conference fees will not exceed \$500.00 total; the maximum per student will not exceed \$100.00.
- V. Copying Services – The maximum allocation for copying services will not exceed \$100.00.
- VI. Dues & Fees – GPSA will not fund dues and fees to an external organization.
- VII. Educational Supplies & Subscriptions – The maximum allocation for educational supplies will not exceed \$350.00.
- VIII. Food/Refreshments – The maximum allocation for food/refreshments for general operation, excluding events, will not exceed \$200.00.
- IX. Honorarium – The maximum allocation for honorarium(s) will not exceed \$250.00 total.
- X. Office Supplies – The maximum allocation for office supplies will not exceed \$100.00.
- XI. Travel –
 - A. Limit of four (4) graduate and/or professional students funded per organization per travel event.
 - B. Per Diem, to include food and lodging, will not exceed \$75.00 per person per day with travel days to taken into consideration when applicable.
 - C. Driving will be funded at a maximum of fifty cents (\$0.50) per mile. Mileage allocation will be limited to two (2) automobiles per event.
 - D. Airfare will be funded at a maximum of seventy percent (70%) in economy class. The committee will request that a printed airline estimate be provided at the group’s hearing.
- XII. OTHER RESTRICTIONS
 - A. GPSA shall only allocate funding in whole dollars; all requests must be rounded to the nearest whole dollar.
 - B. Any physical equipment, office supplies, or educational materials/subscriptions purchased with GPSA funding must be stored at UNM, available to the organization and its members, when not being used for purposes of the organization on or outside of UNM.
 - C. Funding for events shall be funded as separate line items with, at the discretion of the LFC, optional sub-line items independent of restrictions set forth in the LFC Standing Rules.

Section 5. Regular Meetings

- I. Each organization requesting an appropriation should be present at their appropriation hearing in order to be allocated funds.
 - A. At least one (1) graduate or professional student should be present at their scheduled hearing in order to be eligible for funding.
 - B. Any organization may apply again for an appropriation if they miss their scheduled hearing.
- II. Appropriation Presentations:
 - A. Each organization will be allotted a five (5) minute speaking time to present their appropriation request to the committee.

- B. The committee will be allotted a five (5) minute speaking time to ask questions to the organization regarding their request.
 - C. The committee will be allotted a five (5) minute period to deliberation on the request.
 - 1. Reductions, increases, or other alterations to the request may be made.
 - 2. Deliberations are restricted solely to the committee.
 - D. The committee will not be able to make additional changes to appropriations outside of the specified deliberation period.
- III. Budget Revisions
- A. The LFC Chair shall report all approved budget revisions to the committee.
- IV. Agenda
- I. Opening
 - A. Call to Order
 - B. Roll Call
 - C. Approval of Agenda
 - D. Approval of Minutes
 - II. Preliminary Business
 - A. Gallery & Media
 - B. Executive Finance Report
 - C. Chair Report
 - 1) Budget Revisions
 - III. Business
 - A. Old Business
 - B. New Business
 - 1) Appropriations
 - IV. Closing
 - A. Committee Member Comments
 - B. Committee Chair Comments
 - C. Adjournment

Section 6. Deadlines

- I. Appropriations
 - A. All appropriation requests must be received by the GPSA office or be sent electronically to the GPSA email address on the appropriation form no later than 5:00 p.m. on the Friday before a regularly scheduled Legislative Finance Committee meeting.
- II. Budget Revisions
 - A. All requests for budget revisions must be received by the Student Government Accounting Office (SGAO) in the Student Activities Center (SAC). The Legislative Finance Chair shall receive and review all budget revision requests and must notify the Executive Finance Chair within one (1) academic week of SGAO's receipt of the revision request.
 - B. Budget Revisions will be either approved, denied, or approved with changes or stipulations once the EFC Chair has agreed with the recommendation of LFC Chair or

once a division has been resolved by the Council Chair. The LFC Chair shall sign off on Budget Revisions within two (2) academic days of agreed action.

- C. The LFC Chair may choose to adjust the review process and substitute the EFC to sign approved revision so long as both the LFC and EFC Chairs agree to such stipulation.

III. Budget Applications

- A. GPSA Budget Applications must be submitted and received in accordance with the guidelines of the GPSA Budget Process as defined within the GPSA Budget Packet. The GPSA Budget Packet will be made available no later than Friday at noon of the first full academic week of the Spring Semester as in accordance with the GPSA Bylaws.

Section 7. Budget Process

- I. The GPSA Budget Process shall follow all stipulations set forth in the GPSA Bylaws.
- II. The Committee shall follow the LFC Standing Rules in the Budget Process.
- III. The timeline, requirements, presentation specifics, and application will be compiled into a 'GPSA Budget Packet' by the Legislative Finance Chair in consultation with the Executive Finance Chair and SGAO.
- IV. The GPSA Budget Pack shall be accessible in the GPSA Office, GPSA website, and SGAO no later than the end of the first full academic week of the Spring Semester as in accordance with the GPSA Bylaws.

Section 8. Minutes

- I. Minutes shall be taken for each regularly scheduled meeting, emergency meeting, budget hearing, and during budget deliberations.
- II. Recording and Distribution
 - A. All minutes shall include:
 1. Time and location the meeting was called scheduled and called to order.
 2. Who was presiding over the meeting, the Committee members present, committee members that are absent, late, or leave early, guest speakers, and any names of gallery and media that address the Committee. Those in the gallery and media who wish to not to be noted on the recorded may be recorded as 'student,' 'administration,' 'community member,' etc.
 3. The title(s) of the organization(s) on the agenda.
 4. The Committee Member who entertains a motion and the vote of the motion.
 5. The final dollar amount allocated or revised for each line item and any stipulations or conditions set by the Committee.

GPSA Legislative Steering Committee
Standing Rules, 2011-2012

I. Meetings

- A. A calendar of regular meeting dates for the 2011-2012 Council session shall be approved at the first meeting.
 - 1. The calendar may be revised at any Legislative Steering Committee (LSC) meeting. The LSC Chair may reschedule a meeting as long as TPNR can be satisfied, but the LSC must approve this calendar revision at the next meeting.
 - 2. Changing date, time, or location of any meeting does count as a revision.
 - a. Adding locations to the currently approved calendar does not count as a revision.
 - 3. Revisions to the calendar must be posted within two (2) academic days and at least twenty-four (24) hours prior to the next meeting.
- B. Quorum shall be determined by the physical presence of more than half of the members of the LSC.
 - 1. The LSC Chair and Council Chair shall maintain a list of current committee members.
 - 2. Council Representatives may volunteer to participate on the LSC for one meeting prior to appointment by the Council Chair and approval by Council, as long as the volunteer participation does not violate the composition requirements of the GPSA Constitution and Bylaws.
- C. The LSC shall hold at least one (1) meeting prior to each regularly scheduled Council meeting, in accordance with timelines in the Bylaws.
- D. The LSC may vote to adjourn any meeting listed on the calendar to a specific date, time, and place, even if other meetings are scheduled for the session.
- E. Participation by Telecommunication is not permitted for the LSC.
- F. Requests for video or audio recording should be made to the LSC Chair more than twenty-four (24) hours in advance of a meeting.
 - 1. Requests made less than twenty-four (24) hours will be accommodated, but the person(s) making the request must provide the recording equipment and surrender the recording to the LSC Chair at the end of the meeting for a copy to be made.
 - 2. The LSC Chair or the Chair's designee shall make and provide a copy to the GPSA Office within five (5) academic days. The content of the original recording shall not be altered.
 - 3. The original recording shall be returned to its owner as soon as possible after the copies have been made.

II. Parliamentary Procedure

- A. The parliamentary authority, subservient to the GPSA Constitution and Bylaws and the LSC Standing Rules, shall be the tenth (10th) edition of Robert's Rules of Order Newly Revised.
- B. Proceedings may be informal unless a committee member or the LSC Chair invokes parliamentary procedure.
 - 1. The purpose is to allow hearings, document editing, and recommendation formation to move efficiently and responsively.
 - 2. If at any point the LSC Chair believes a member's rights are being violated or the meeting is losing decorum, or at the request of any member of the LSC, the LSC Chair shall end informal discussion on that agenda item, and parliamentary procedure shall be resumed.
 - 3. The final outcome of informal discussion must be approved by a parliamentary vote.

III. Chair Expectations

- A. The LSC Chair may miss no more than one (1) LSC meeting.
 - 1. Should the LSC Chair have to miss a meeting, the Chair shall contact the Council Chair and the committee members as soon as possible, explaining the reason for the absence.
 - 2. The LSC Chair may designate someone to chair the meeting in the Chair's absence.
 - 3. If the LSC Chair does not designate someone to chair the meeting, the committee members present at the meeting shall determine if quorum is satisfied, and if so, shall designate one of the members to chair the meeting.
 - 4. The Chair-designee shall be responsible for holding meeting decorum and fulfilling all obligations for the time of designation as described by the Council Chair or the Council Chair Pro Tempore.
 - 5. Rescheduling a meeting with proper notice does not count as an absence.
- B. The LSC Chair shall be responsible for agendas, minutes, satisfaction of TPNR and Conflict of Interest policies, and committee reports.
- C. The LSC Chair shall be responsible for ensuring the appropriate forms are available on the GPSA website and in the GPSA Office.
- D. The LSC Chair shall be responsible for collecting legislative item submissions, redirecting submissions to the appropriate contacts if necessary, and distributing submitted documents to the LSC members.
- E. The LSC Chair shall hold at least one (1) office hour per week, and shall regularly check e-mail accounts and office mailbox for legislative item submissions.
- F. The LSC Chair shall not vote except in the case of a tie nor participate in discussions. / may participate in discussions, but shall not vote except in the case of tie./ may participate in discussions and votes.
 - 1. If a vote results in a tie, and the LSC Chair did not vote, the LSC Chair shall decide the tie.

IV. Member Expectations

- A. Members are expected to attend at least six (6) LSC meetings for the session.
 - 1. Members shall provide the LSC Chair with a reason for each absence as soon as possible.
- B. Members are responsible for adhering to the Conflict of Interest policy.
 - 1. After the agenda is posted, LSC members shall submit in writing a list of conflicts of interest to the LSC Chair to be included in the minutes. This list should be submitted in advance or at the start of the meeting.
 - 2. Lists of conflicts submitted in this way shall count as disclosure and do not need to be repeated in the course of the meeting.
 - 3. Lists of conflicts shall be available for review at the meeting at the request of any person.
 - 4. Conflicts that arise during the course of the meeting that are not listed must be announced in accordance with the Bylaws.
- C. Members may participate in discussion, votes, and further tasks to complete the business of the LSC.
- D. Proxies are not permitted for the LSC.

V. LSC Recorder

- A. At the start of each meeting, a member present shall be selected to act as LSC Recorder for that meeting. The LSC Chair shall seek volunteers before assigning a recorder.
- B. Since the LSC Chair must take minutes of the meeting and most business for the LSC will involve reviewing documents, it is necessary for someone to record changes to documents in real time for the purpose of discussion.

1. The LSC Recorder shall be responsible for updating the document during discussion.
2. The LSC Chair shall verify that the document reflects the discussion before any final votes are taken, unless otherwise directed by the committee.

VI. Legislative Items

- A. Legislative items may be submitted electronically to Legsteer@unm.edu or in hard copy to the LSC Chair's mailbox in the GPSA Office in accordance with the GPSA Constitution and Bylaws.
- B. Each legislative item submission shall be accompanied with a Legislative Cover Form.
- C. Each amendment to the Constitution or Bylaws shall be accompanied with a Rationale for University Legal Counsel, to be reviewed in addition to the amendment.
- D. Templates for amendments and resolutions shall be available on the GPSA website and in the GPSA Office. Submissions not in accordance with the templates may be returned to the submitting party for reformatting and revision. The LSC Chair or the Chair's designee shall assist with preparing submissions upon request.
- E. Executive appointments, discussion items, and other business for Council that are not resolutions, bylaws, or constitution may be submitted in any clear and understandable format.
- F. All forms required by the LSC shall be approved by the LSC in a regular meeting before being implemented.

VII. Committee Review and Recommendation

- A. The LSC Chair shall notify submitting parties of the LSC meeting in which their item will be discussed, thus acknowledging receipt of the submission.
- B. The submitting party shall be allotted three (3) minutes to introduce the legislative item when that item is introduced to the table. Questions directed to the submitting party after the introduction are not part of the time limit.
- C. The LSC may determine methods for editing documents for format, grammar, and spelling for each legislative item. Documents changed in only these ways are still considered the original document for the purposes of forwarding to Council.
- D. The LSC shall produce a recommendation for every legislative item. The recommendation may include, but is not limited to: substitution, amendment, course of action, and issues for discussion.
- E. The recommendation shall be forwarded to the submitting party and to the Council Chair in accordance with the Bylaws.

VIII. Committee Reports

- A. The LSC Chair shall produce a report that shall include the minutes (or a summary of the minutes), revised legislative submissions, and complete recommendations for each Council meeting and submit it to the Council Chair in accordance with the Bylaws..
- B. The LSC Chair shall produce a report each semester which shall include LSC meetings and a list of all legislative items reviewed.
- C. The LSC Chair shall produce an annual report after the last regularly scheduled LSC meeting which shall include LSC meetings, a list of all legislative items reviewed, the LSC Standing Rules, and recommendations for the future.

GPSA Court of Review – Answer Form

PART 1 – INTRODUCTION

1. A Complaint has been filed against you in the GPSA Court of Review. According to the GPSA Bylaws, all persons accused of violating GPSA Constitution, Bylaws or Codes are required to file an Answer within five (5) days of receipt of the Complaint by completing this Answer form.
2. Article VII of the GPSA Constitution and the corresponding GPSA Bylaws define the procedures by which a complaint may be brought before the GPSA Court of Review. The GPSA Constitution and Bylaws can be found at the following web address:
http://www.unm.edu/~gpsa/about_constitution.shtml.

PART 2 – YOUR CONTACT INFORMATION

Your Name:	Megan O’Laughlin, as Representative for the GPSA Council (as listed in the Complaint)
Your Address:	As Council Chair: UNM Student Union Building, ROOM #1021
Your Phone Number(s):	Office: (505) 277-3803 [REDACTED]
Your E-mail(s):	gcchair@unm.edu
Your Department or School:	As the stated Representative for GPSA Council, I do not have a departmental affiliation
The Date You are Submitting this Answer:	October 11, 2011 NOTE: Amended Complaint, Council chair, as the named party, you have 5 academic days to reply to the combined claim. The previous deadline for only nonpresented Bylaws will be removed. This message will be assumed as being sent on October 7th, 2011, and the stated time period will start as of 5pm.

PART 3 – YOUR ANSWER

<p>Do you admit or deny the allegations against you in the Complaint?</p> <p>(If the Complaint listed multiple allegations, please respond to them individually.)</p> <p>You will have space to explain your answers in more detail below.</p>	<p style="text-align: center;">Complaint Item #1: on 10/4/2011 (KP): “ComplaintNonPresentedBylaws.doc”</p> <p><i>A.) The question is: were amendments, made in the September meeting, to the bylaws that were presented in the August meeting, adopted?</i></p> <p>Item #1, A.) Council Answer, as responded through the Council Chair: Amended to additional Complaint by the Court. See attached for Item #3, A.</p> <p><i>B) Furthermore, did the separate vote to nullify the previous GPSA bylaws follow the proper protocol of presentation as well?</i></p>
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GPSA Court of Review – Answer Form

Item #1, B.) Council Answer, as responded through the Council Chair: [REDACTED]
Denied. Explanation attached.

C.) Critically, and pursuant to the answers above, what are the current governing GPSA bylaws?

Item #1, C.) Council Answer, as responded through the Council Chair: [REDACTED]
Per the Court of Review, no action to Answer has been alleged by the Complaint.

Complaint Item #2: on 10/04/2011 (KP): "CCUNM.doc"

A) Did the Council Chair follow the governing GPSA bylaws and constitution protocol after the August meeting concerning contact with UNM Legal after the presentation of the bylaws?

Item #2, A.) Council Answer, as responded through the Council Chair: [REDACTED]
Per the Court of Review, the time limitation has run out for the Complaint.

Updated: Complaint was amended. The Council has answered in accordance with the accepted and amended Item #3.A in the attached answer.

B) If the protocol was not followed, what is the impact on the bylaws amendments adopted by Council at the September meeting?

Item #2, B.) Council Answer, as made through the Council Chair: [REDACTED]
Per the Court of Review, no action to Answer has been alleged by the Complaint.

Complaint Item #3: on 10/06/2011 (KP): "CCUNM2.doc"

Note: Chief Justice response to Amended Complaint (10/06/10_CK): "... the two claims of enacting non-presented Bylaws and enacting Bylaws without an advisory ruling, as failure to abide by the amendment process during the September Council meeting, will be joined and **considered as one**. Council chair, as the named party, you have 5 academic days to reply to the combined claim. The previous deadline for only nonpresented Bylaws will be removed. This message will be assumed as being sent on October 7th, 2011, and the stated time period will start as of 5pm."

Council Chair notes that if the two items are combined, "as one",

GPSA Court of Review – Answer Form

	<p>then the new submission date must include the total of the amended and combined claim.</p> <p><i>A) Did the Council/Council Chair follow the governing GPSA bylaws and constitution protocol at the September meeting concerning being provided an advisory ruling from University Counsel prior to a vote on any proposed amendment?</i></p> <p>Item #3, A.) Council Answer, as responded through the Council Chair: Denied. Explanation attached.</p> <p><i>B) If the protocol was not followed, what is the impact on the bylaws amendments adopted by Council at the September meeting?</i></p> <p>Item #3, B.) Council Answer, as responded through the Council Chair: Per the Court of Review, no action to Answer has been alleged by the Complaint.</p>
<p>Please explain in some detail your answers (above) to the allegations listed on the Complaint.</p> <p>Please explain why the allegations are true or false.</p> <p>You may attach a separate narrative if you would like. If you do, however, please refer to that narrative on this form.</p>	<p>Please see the attached Answer statement, as per the Courts direction.</p>
<p>Do you dispute the date of the alleged violation as presented in the Complaint?</p>	<p>No.</p>
<p>Are you aware of any witnesses to this alleged violation? If so, please list them here and include their contact information.</p> <p>NOTE: If this matter proceeds to a hearing, you will be responsible for calling your witnesses.</p>	<p>Yes. 9/24 Council Guests (attached in the Post Council Report_Draft) 9/24 Council Roll call sheet (attached in the Post Council Report_Draft)</p> <p><u>Representative Sponsors of Written Motions:</u> Moses Winston, School of Law and Ad hoc Bylaws Committee (ABC) Finance Lead (contact requested to be non-public, will forward at the Courts request) Corbin Casarez, Philosophy, ABC Edit Lead, and Constitutional Committee * Joseph Dworak, School of Law and Constitutional Committee</p>

GPSA Court of Review – Answer Form

	<p>Member dworakjo@law.unm.edu Michael Verrilli, President, College of Education mverrill@unm.edu</p> <p><u>Not Present Supporting Witnesses:</u> Melanie Baise, University Counsel mbaise@salud.unm.edu Debbie Morris, Student Activities Center dmorris@unm.edu Chief Justice Cory Kalm (non-UNM email, cannot list publicly) Patricia Roybal Caballero, Council Parliamentarian Not present, but can verify Parliamentary Procedure where law does not exist proybal@unm.edu</p> <p><i>*Witness previously cited in the Complaint</i></p>
<p>Has the Complainant exhausted all administrative remedies or appeals that she or he has available through the GPSA?</p> <p>Please explain.</p>	<p>No.</p> <ol style="list-style-type: none"> 1. <u>Administrative Communication:</u> No meeting was initiated for resolution on this matter. The Chair was requested by the Executive Board to investigate which Bylaws were in effect, however the Complaints were submitted during the process of seeking a Judicial Advisory Opinion. 2. <u>Presidential Veto Power:</u> Accordingly the GPSA Constitution, in effect from the stated date, the Executive President "Shall have the authority to approve or veto all GPSA legislation, excluding resolutions" (II.1.A.4). This is a constitutionally appropriate option to employ, and was specifically placed in the Constitution for matters in which the Executive requires further examination of Council decisions. 3. <u>Special Council Meeting:</u> Communication with Counsel regarding this matter began after the 8/27 Council meeting. No special meeting of Council was initiated or requested through the Council Chair or the Council Representative Departments either before or after the 9/24 meeting. 4. <u>Regular Council Meeting:</u> Any member has a full voice at Council; they may propose amendments, make resolutions, speak directly to Council and have their representative speak on their behalf. 5. <u>Dispute Resolution:</u> Per the Constitution: The Court is available to assist in informal proceedings should both parties consent to such dispute resolution.
<p>Is there anything else you would like to include in your Answer?</p> <p>If so, please include that</p>	<p><u>Conflicts:</u> Be it so noted that an approximate three-hour meeting about this matter occurring, in the GPSA office, which included the heads the Executive President and Chief Justice, and Jajji Hundal on 9/26 or 9/27. The Legislative Chair was not</p>

GPSA Court of Review – Answer Form

<p>information here, or refer to attachments.</p>	<p>requested to be in attendance and no record of the meeting has been sent to the Legislative Branch, except for the attached explanation by the Judicial.</p> <p>The above meeting was explained by the Chief Justice as a continued discussion of the Constitution and Bylaws, not the Complaint language. However, due to the length of the meeting, being that several meetings had already occurred between the parties, an Advisory Opinion had been presented regarding the Constitutional matter, and the statement that there was collaborative purpose between these Branches regarding the Complaint, “our intent”, we believe continued dialog negated the opportunity for Council and the Executive to utilize administrative options and puts into question the influence and the fairness of a hearing.</p> <p>Contrary to the rationale for multiple meetings, the Court is not about customer service, as it must maintain a certain level of distance due to its nature. Timing and subject matter are very important when dealing with any matter that may become Complaints. A more formal process is in place specifically to protect the integrity of the Court.</p> <p><u>Scheduling:</u> As a hearing has already been decided, please be it considered, due to the Fall break and recruiting season I have previously committed to being away 10/12 -10/20. Council documents are finalized and sent on the 21st. In addition, I work and assist older parents in Santa Fe, so I cannot commute to UNM Saturday through Monday. <u>My regular UNM schedule of Tuesday-Friday resumes on 10/25</u> semester, excluding UNM Holidays.</p>
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PART 4 – ATTACHMENTS & OTHER INFORMATION

Please attach any documents, statements of witnesses or other relevant information to support your Answer. Please list those attachments here:

Attachment Number	Description
1	1_Complaint Answer_NonPresentedBylaws_CCUNM_et al
2	2_Complaints et al_Itemized Answer
3	3_Post Council Report_Draft (non approved 9-24 Minutes)
4	4_10-04-11_CK_ReComplaints
5	5_10-06-11_CK_ReComplaints
6	6_10-08-11_CK_ReComplaints
7	7_Opinion 092211
8	8_MB_Written Advisory Opinion

GPSA Court of Review – Answer Form

PART 5 – CERTIFICATION

By signing below, I, Megan O’Laughlin, named as representative of GPSA Council, certify that:

1. I have read the GPSA Bylaws that correspond to Article VII of the GPSA Constitution – “Court of Review;” and
2. I understand that I am responsible for delivering a copy of this Answer form, with attachments as applicable, to all parties who made the Complaint within three (3) days of submitting this Answer to the Court of Review; and
3. I understand that if I am unable to deliver this Answer to any party who made the Complaint, I will notify the Court in a reasonable amount of time and explain why I have been unable to deliver a copy of the Answer to the appropriate person(s); and
4. I understand that I am responsible for contacting all witnesses to support my claims and that I am responsible for their presence at any hearing(s) held in conjunction with the Complaint and this Answer; and
5. I do not understand if the Court determines if this matter will proceed to a hearing after reviewing the Answer. I do understand, if it does determine such after an Answer is received, the Court will contact me with a hearing date; and
6. I agree to follow and be bound by the Constitution, Bylaws and Codes of the Graduate and Professional Student Association of the University of New Mexico with respect to the Complaint, this Answer, and any hearing(s) or other efforts to resolve this dispute.

Megan C O’Laughlin

10-11-11

Signature

Date

Complaint Item #1: on 10/4/2011 (KP): "ComplaintNonPresentedBylaws.doc"

The 10/04/2011 NonPresentedBylaw Complaint charges read as:

A.) The question is: were amendments, made in the September meeting, to the bylaws that were presented in the August meeting, adopted?

"At the August 27, 2011 Council meeting, bylaw amendments were presented to GPSA Council. At the September 24, 2011 Council meeting, several amendments were made to these proposed bylaws, including a floor substitution of the finance code and the insertion of language in the conflict of interest section of the proposed bylaws. Article X. Section D. of the governing documents at the time of the September meeting include:

X.D.1.: "Any member of GPSA may propose an amendment or addition to the GPSA Bylaws by presenting to the Council in writing the proposed amendment or addition.", and

X.D.3.: "Vote on the adoption of the amendment or addition to the bylaws shall only take place at the next regular meeting of the Council upon a proper second."

I do not believe that the September amendments to the August-presented bylaws amendments were in compliance with the governing GPSA constitution and bylaws."

Chief Justice clarification (10/04/2011_CK): Regarding the complaint on adoption of Bylaws not presented: Council Chair has five academic days to file an answer....This response will be considered sent on October 5, 2011, and the first day of all above mentioned time periods will be October 6, 2011.

Item #1, A.) Council Answer, as responded through the Council Chair:

Amended to additional Complaint by the Court. See attached combined explanation for Item #3, A.

B) Furthermore, did the separate vote to nullify the previous GPSA bylaws follow the proper protocol of presentation as well?

Item #1, B.) Council Answer, as responded through the Council Chair:

Denied. There is no 'protocol for presentation' regarding a motion of annulment, it is a technically a revision, or deletion, for the Proposed Amendment to the 2009 Bylaws. The Proposed Amendment encompasses an entire amendment of the 2009 Bylaws. As additional conflicting, random, or arbitrary words could exist, and therefore be transferred from the old bylaws unless the language was nullified, this motion provided for the revision of, or nullification, any auxiliary language.

As there is also no procedure regarding an annulment in either set of Bylaws, and as the expressed intent of the Constitutional Committee, Council 2010-2011, the ad hoc Bylaws Committee, and Council 2011-2012 was to make one set of consistent and unified laws, the annulment was an anticipated action considered necessary to complete the process. However, despite the motion arising with the agenda item of the Proposed Bylaws, it was treated separately so that the votes and intent could be distinguished clearly for the record.

Furthermore, the need for annulment to prevent contradictions from arising between two independently drafted documents had been discussed in the Constitutional Committee (Spring 2011), Council (2010-2011), the Ad Hoc Bylaws Committee (Summer 2011), and Council (Fall 2011). The Plaintiff was made aware that this motion was going to be made at the September 24th Council meeting by Representative Casarez in conversation in September and through a discussion in the Organization and Elections Working Group (Ad Hoc Bylaws Committee, Summer

2011) in August. The Plaintiff did not raise an objection on either occasion. However, if it pleases the Plaintiff, the process to remove ancillary and contradictory words can absolutely be considered, being they are not annulled by the effect of the New Constitution and approved Bylaws, and a Resolution as such can be submitted through the Legislative Steering Committee for Council review on October 29th.

C.) Critically, and pursuant to the answers above, what are the current governing GPSA bylaws?

Chief Justice clarification (10/04/2011_CK): Regarding the complaint on contrary Bylaw language: No action has been alleged by the complaining party...Complaint can be amended within three days to declare some conduct, infraction, or other assertion of a issue under the Constitution and Bylaws.

Item #1, C.) Council Answer, as responded through the Council Chair:

Per the Court of Review, no action to Answer has been alleged by the Complaint.

Complaint Item #2: on 10/04/2011 (KP): "CCUNM.doc"

The 10/04/2011 CCUNM Complaint charges read as:

A) Did the Council Chair follow the governing GPSA bylaws and constitution protocol after the August meeting concerning contact with UNM Legal after the presentation of the bylaws?

Article X. Section D. 2. of the bylaws that were in effect prior to the September Council meeting on 9/24/11, states that:

"The Council Chair shall seek an advisory ruling from the University Council's office regarding the consistency of the proposed amendment with current University Policy, and State and Federal laws within five (5) working days of the presentation of proposed amendment at a regularly scheduled Council meeting. The advisory ruling must be provided to Council prior to a vote on any proposed amendment."

According to the emails referred to in the attachments, no such opinion was sought in the time frame indicated by the bylaws, that is within five (5) working days of the presentation of the proposed bylaws amendment at the August 27, 2011 GPSA Council meeting.

Furthermore, no advisory opinion was provided to Council prior to the vote on any proposed amendment. I believe that this was the responsibility of the Council Chair. However, it was the responsibility of the entirety of Council present to not vote before the conditions of the governing bylaws were satisfied."

Chief Justice clarification (CK, 10/04/2011): "Regarding the complaint on Chair's duty to submit a request to legal: the time period of thirty days under the then effective Bylaws ran out on September 26, 2011. Complaint can be amended within three days to show that either, Katie Richardson became aware of the infraction at a later date, or to remove this specific allegation."

Item #2, A.) Council Answer, as responded through the Council Chair:

Per the Court of Review, the time limitation has run out for the Complaint.

The Amended Complaint led to Court's overturning of the ruling that the time limit for submission had passed. It is not clarified if the amended Complaint is alleging that the Plaintiff became aware of a supposed infraction at a later date, or if a different infraction is being alleged. The Council has answered in accordance with the accepted and amended Item #3.A.

B) If the protocol was not followed, what is the impact on the bylaws amendments adopted by Council at the September meeting?

Chief Justice clarification (CK, 10/04/2011): Regarding the complaint on contrary Bylaw language: No action has been alleged by the complaining party...Complaint can be amended within three days to declare some conduct, infraction, or other assertion of an issue under the Constitution and Bylaws.

Item #2, B.) Council Answer, as responded through the Council Chair:

Per the Court of Review, no action to Answer has been alleged by the Complaint.

Complaint Item #3: on 10/06/2011 (KP): "CCUNM2.doc"

Note: **Chief Justice response to Amended Complaint (10/06/10_CK):** "The amended complaint successfully raises a claim. This issue concerns generally the same topic as a pending proceeding; the two proceedings are clearly related and charged to the same person. As a result the two claims of enacting non-presented Bylaws and enacting Bylaws without an advisory ruling, as failure to abide by the amendment process during the September Council meeting, will be joined and **considered as one**. Council chair, as the named party, you have 5 academic days to reply to the combined claim. The previous deadline for only nonpresented Bylaws will be removed. This message will be assumed as being sent on October 7th, 2011, and the stated time period will start as of 5pm."

Council Chair notes that if the two items are combined, as one, then the new submission date must include the total of the combined amended claim.

The 10/06/2011 CCUNM Complaint charges read as:

A) Did the Council/Council Chair follow the governing GPSA bylaws and constitution protocol at the September meeting concerning being provided an advisory ruling from University Counsel prior to a vote on any proposed amendment?

Article X. Section D. 2. of the bylaws that were in effect prior to the September Council meeting on 9/24/11, states that: "The Council Chair shall seek an advisory ruling from the University Council's office regarding the consistency of the proposed amendment with current University Policy, and State and Federal laws within five (5) working days of the presentation of proposed amendment at a regularly scheduled Council meeting. The advisory ruling must be provided to Council prior to a vote on any proposed amendment."

No advisory opinion was provided to Council prior to the vote on any proposed amendment. I believe that the provision of this ruling was the responsibility of the Council Chair. However, it was the responsibility of the entirety of Council present to not vote before the conditions of the governing bylaws were satisfied.

The violation occurred at the September 24, 2011 meeting, when the Council Chair failed to provide the ruling from University Counsel and when GPSA Council voted on proposed amendments in the absence of that ruling."

Item #3, A.) Council Answer, as responded through the Council Chair:

Denied.

1) **Item #1, A: Amendments Adopted:** X.D.2 does not apply to the "Motions to Amend" made by Council Representatives in Council deliberation of an agenda item. In other words, a revision of specific language, whether whole or partial language, offered during Council deliberation of a proposed amendment does not itself count as an amendment to the Bylaws, but rather as an amendment to the proposal. Where a body speaks of amendments they mean a motion to amend. Motions to amend, meaning, revise, insert, delete, substitute or debate proposed amendment language, are in order.

Motions to amend Proposed Amendment language during Council Debate are not 'member proposed amendments', as governed by X.D.2. As revisions are allowed by Representatives, motions to revise a proposed amendment language are in order during Council debate. This further clarified as the Council had an Advisory Opinion to this effect. The Chair is in order by procedural process to request any motions be provided in writing for the benefit of the forum before or during debate.

2) **Item #1, A: Amendments Adopted:** The former bylaws were themselves were adopted and revised following

this procedure, so if the editing of proposed bylaws in Council is invalid, so should be the bylaws from which this standard is derived.

3) **Item #3, A: Not Presented to Council:** The Chair provided the required University Counsel Advisory Opinion to Council before debate commenced as well as prior to the final vote on the revisions to the Proposed Bylaws at the September 24th meeting. An additional Judicial Opinion had been made by the Court of Review for the Executive Branch in this regard. This was especially noted as University Counsel acknowledged that their procedure and accepted advisory opinion conflicted with GPSA bylaw requirements and timelines. University Counsel has not refuted the Advisory Opinion received by the Chair; unless the Court deems University Counsel Advisory Opinion invalid as a whole. In the case that a conflict exists between University policy and GPSA Law, University policy can essentially supersede GPSA Law, as there is an overriding responsibility in the Constitution for GPSA to recognize University policy and procedure. The Council Body, followed through by making resolute motions to assure the full intent of the Representative Body was recorded. All voted upon motions met, and exceeded, the required vote counts.

4) **Item #3, A: Not Presented to Council:** The Chair additionally provided the 092211 Judicial Advisory Opinion regarding the revisions of the Proposed Bylaws language and Counsel Advisory Opinion to Council.

B) If the protocol was not followed, what is the impact on the bylaws amendments adopted by Council at the September meeting?

Item #3, B.) Council Answer, as responded through the Council Chair:

Denied. No action to Answer has been alleged by the Complaint.



GPSA @ UNM
Graduate And Professional Student Association

GPSA Council Regular Meeting
November 7th, 2011
5:00pm – ~~6:00pm~~ 7:00pm
Scholes Hall, Roberts Room

1. Roll Call
2. Approval of the Agenda
3. Amended: Media & Gallery
4. Officer Reports
5. Emergency Business
 - a. EI-FR-11-012: (un) Occupy Albuquerque Resolution
6. Adjourn

Upcoming meeting dates:

Next Regular Meeting on November 19, 2011

HSC Domenici West, Room 2112

All Items Due: 11/10, 5pm

Dept. Association	Department
AMERICAN STUDIES GRAD STUDENT ASSN	AMERICAN STUDIES
Representative	EILEEN SHAUGHNESSY
AMERICAN INSTITUTE ARCHITECTURE STUDENTS	ARCHITECTURE
Representative	Julie Kidder
Art History	ART HISTORY
Representative	Hillary Ellenshaw
College of Education	College of Education
Representative	Amtthew Mafosky
Representative	Michael Verilli
Representative	Stephanie Sample
COMMUNITY REGIONAL PLANNING GRAD STUDENTS	COMMUNITY& REGIONAL PLANNING
Representative	Elisa Pintor
ECONOMIC GRAD STUDENT ORGANIZATION	ECONOMICS
Representative	Jee Hwang
STUDENT BAR ASSOCIATION	LAW SCHOOL
Alternate (Rank)	Sarah Coffey
NANOSCIENCE AND MICROSYSTEMS GSA	NANO SCIENCE AND MICROSYSTEMS
Representative	Matthew Rush
PHILOSOPHY GSA	PHILOSOPHY
Representative	Corbin Casarez
PHYSICS AND ASTRONOMY GSA	PHYSICS AND ASTRONOMY
Representative	Travis Macintrye
PUBLIC ADMIN Student Aassoc. (PAGSA)	PUBLIC ADMINISTRATION
Representative	Theresa Rogers
Representative	Nick Vottero
Alternate (Rank)	Talal Saint-Lot
SOCIOLOGY GRAD STUDENT ASSN	SOCIOLOGY
Representative	Deidre Williams
	Quorum



GPSA Special Council Meeting
Minutes
 November 7, 2011
 Scholes Hall Roberts Room

PRESIDING OFFICER:	Megan O’Laughlin, Council Chair
REPRESENTATIVES:	Representative Roll Call Attached
RECORDER / PARLIAMENTARIAN:	Bernadette Fontenelle
SPEAKERS & GUESTS:	Gallery speaker- Representative Megan McRoberts stated appreciation to council for scheduling special meeting regarding topic. ASUNM also passed resolution regarding this topic. Andrew Biehl member of Unoccupy ABQ spoke to the current situation.

Agenda Items

I. ROLL CALL

ACTION	Meeting called to order by Chair Megan O’Laughlin at 5:02 P.M. Chair conducted roll call. Meeting has quorum.
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II. APPROVAL OF AGENDA

ACTION	<ul style="list-style-type: none"> Amend to approve today’s agenda. Point of order by Corbin agenda has to have public comments is allowed for Special Meeting. Motion passed with amended agenda. Agenda is approved.
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III. OFFICER REPORTS

ACTION	<ul style="list-style-type: none"> President informed council about New York Times article, impact of the Occupy movement and the impact on society as a whole. Chair is honored to be part of Council that upholds the integrity and seriousness of the GPSA Mission to hear all members concerns.
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IV. EMERGENCY BUSINESS

ACTION	<p>a. EI-FR-11-012: (un) Occupy Albuquerque Resolution. Representative Gee motion to substitute to hear a motion because the current resolution information is outdated. Read substitution. Megan McRoberts allowed to speak three minutes for writing the resolution. She supports the substitutions. There is debate. Julie Kidder yield to staff council member and request resolution be sent to Staff council. Sarah motion to add staff council and retain clause one and two. No discussion but resolution displayed on projector. Gee mention removal of suggestion discussion with members of (un) Occupy ABQ in substitution. Everyone allowed to read and review resolution; rep Gee motion to amend to further amend deleting evening and weekend hours by inserting 24 hours This is motion 5. Travis yield to Gallery. Point of order by Corbin. President stressed the parliamentary rules, limit on amendments. Consider what is on the table now then consider additional amendments. Theresa call to question. All in favor, 1 abstain. Motion #6. Motion to amend changes to 24 hours, all in favor; 2 abstain. Motion passes. Corbin motion to reintroduce the three clauses about the transient community in the substitution. Any discussions. Nick suggested not to</p>
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accept the motions and instead start a new motion. Corbin stated to keep the statements, 6 is the strongest statement about what (un) Occupy is doing. #7 amendment, to reintroduce and obtain...Point of order by matt to reintroduce the 3 transients. Vote on reintroduce transient clauses, all in favor; 2abstain. Motion passes. Back to motion #4, add staff council to notice. Corbin motion to add "in part of..." Motion passes with no discussions; all in favor, 2 abstains. Back to motion #4 retain the first two clauses from the original and add staff council. Call to question by number 4 by Travis; all in favor, 2 abstains. Motion to obtain all in favor, 2 abstains. Motion passes with no discussion. Back to main motion. Nick motion to remove homelessness is a direct outcome. Michael justified his reason for abstaining. Talut and Diedra commented. Corbin amend to add "and poverty"; no discussion. Division: 8-yes, 4-no, 4-abstains. Motion passes. #10 motion to strike amended clause from the document. Discussion by Theresa emphasizing on platform and revisit title of resolution additional discussion by Corbin, Julie, Elisa, and Gee. Theresa called to question. All in favor in calling the question; 1 no; 3 abstains. Question has been called. Motion to remove the clause as amended. Division: 8-yes 6-no, 2-abstain; motion passes. Back to main motion as amended. Discussion among Julie. Motion #13 is to amend the notice and send to heads. Discussion among Talut asking about student activities is under student affair. Point of order Corbin leaving and identified proxy. No further discussion. All in favor, 3 abstains. Motion passes. Back to accept the substituted document as amended. Matt motion to insert the original header. No discussion. All in favor, 2 abstains. Motion passes. Back to motion 3. All in favor to pass, 2 abstains. Main motion passes as substituted document. Point of order by Matt. Travis amends to add an action item be further resolved. Discussion by Taluk, Matt, and Gee. Matt motion to extend meeting til 6:30 p.m. Motion passes. The dialogue is on the Travis amendment. Point of clarification by Matt. Theresa call to question. Question fails. Back to Travis amendment. Discussion started by Travis, Elisha; no further discussion. Division: 6- yes, 5- no, 5 abstain. Motion passes. Sarah motion to move Travis' amendment further up in the resolution. Motion passes with no discussion, 4 abstains. Substituted motion to be adopted by council. Theresa motions to adopt the resolution as amended and send. Open discussion about the character of GPSA. Theresa motion to extend meeting by 7 p.m. Motion passes with 2 abstains. Continue discussion on motion to adopt resolution. Few oppose and some in favor of resolution during discussion. No further discussion. Motion passes with 2 no's and 2 abstain. Resolution is adopted.

V. ADJOURN

Meeting is adjourn at 6:35 p.m.

UPCOMING MEETING DATES

Next regular meeting on November 19, 2011
HSC Domenici West, Room 2112
All items due: 11/10, 5 p.m.

**GPSA Resolution in Support of the Right of the (un)Occupy Albuquerque Movement
to Protest on UNM Campus**

Recorded as EI-FR-11-012

Adopted: October 7, 2011

Whereas the Occupy Wall Street movement is a non-violent, people powered movement for direct democracy that began in the United States on September 17, 2011 with an encampment in the financial district of New York City; and

Whereas (un)Occupy Albuquerque began its non-violent, peaceful assembly of students and community members at the University of New Mexico campus in solidarity with the Occupy Wall Street and We Are The 99% movement on October 1, 2011; and

Whereas, (Un)Occupy Albuquerque has complied with UNM requests to reapply for appropriate permits; and

Whereas, the protesters have complied with the new restrictions imposed by UNM concerning the permissible hours for protest activities at Yale Park; and

Whereas, the transient community forms a crucial part of the 99 percent that (un)Occupy Albuquerque seeks to represent; and

Whereas, it is unjust to cite the presence of transient community members as a reason to shut down a student/community-led movement; and

Whereas, protest organizers are actively working to prevent the abuse of illegal substances and are conscious of the concerns of the university regarding security and safety at Yale Park; and

Whereas, educational institutions have historically been vibrant public spaces for political debate, civil protest, and intellectual discourse; and

Whereas, (Un)Occupy Albuquerque consists in part of individuals from the student body, where some hold GPSA membership; and

Whereas, GPSA is obliged to "preserve and protect" the right to free expression of ALL members as stated in the preamble of the GPSA Constitution;

Now therefore be it resolved that the GPSA Council condemns the decision of the UNM Administration to forcibly remove protesters; and

And let it be further resolved that the GPSA Council affirms the right of (Un)Occupy Albuquerque to peaceful assembly and protest, and support the continuation of its activities on university grounds;

And let it be further resolved that GPSA Council requests on behalf of (Un)Occupy Albuquerque that the permissible hours of activities be extended to 24 hours, 7 days a week; and

Let it be finally resolved that this resolution be electronically forwarded within one business day of its enactment to: GPSA President, ASUNM President, UNM President, UNM Board of Regents, Faculty Senate President, Staff Council President, Daily Lobo News Editor, Vice President of Student Affairs, and Albuquerque Journal News Editor.

GPSA Council Regular Meeting
November 19, 2011
9:00am – 12:00pm
HSC Domenici West, Room 2112

[Media Site](#)

- 1) Roll Call
- 2) Opening Business
 - a) Approval of the Agenda
 - b) Approval of the October 29, 2011 Minutes
 - c) Approval of the November 07, 2011 Minutes
 - d) Guest Speaker
 - e) Gallery & Media
- 3) Action Items
 - a) Approval of Legislative Committee Members
 - i) Legislative Finance Committee (LFC)
 - ii) Legislative Steering Committee (LSC)
 - b) Standing Committees
 - i) Finance Committee
 - (1) LFC Procedural Items
 - (2) Appropriations
 - ii) Steering Committee
 - (1) LSC Procedural Items
 - (2) Resolutions
 - (a) FR-11-008: Bylaws: Representative Dworak, Law
 - (b) FR-11-009: Bylaws: Representative Dworak, Law
 - (c) FR-11-010: Bylaws: Representative Dworak, Law
 - (d) FR-11-013: Resolution Against Increased Student Fees (Rec Center)
 - (e) ~~FR-11-014: Bylaws Amendment presented in October about deleting one month viewing period of bylaws~~
- 4) Discussion Items
 - a) ~~FR-11-0##~~: Council sponsorship of legislative items Referring to FR-08,09,10
 - b) FR-11-0##: Presentation of Finance Code edits
- 5) Information Items
 - a) Council Reports
 - i) GPSA Council Chair Report
 - ii) Legislative Standing Committee Reports
 - (1) Finance Report & Budget Report
 - (2) Steering Report
 - b) Executive Reports
 - i) GPSA President's Report
 - ii) Executive Standing Committee Reports
 - iii) Executive Ad Hoc & University Committee Reports
- 6) Representative Announcements
 - a) [Representative Documents](#)
- 7) **Upcoming meeting dates**

Next Regular Meeting & Holiday Party
December 3, 2011
SUB Lobo A&B
Reports Due: 11/24, 5pm
- 8) Adjourn



GPSA Special Council Meeting
Minutes
 November 7, 2011
 Scholes Hall Roberts Room

PRESIDING OFFICER:	Megan O’Laughlin, Council Chair
REPRESENTATIVES:	Representative Roll Call Attached
RECORDER / PARLIAMENTARIAN:	Bernadette Fontenelle
SPEAKERS & GUESTS:	Gallery speaker- Representative Megan McRoberts stated appreciation to council for scheduling special meeting regarding topic. ASUNM also passed resolution regarding this topic. Andrew Biehl member of Unoccupy ABQ spoke to the current situation.

Agenda Items

I. ROLL CALL

ACTION	Meeting called to order by Chair Megan O’Laughlin at 5:02 P.M. Chair conducted roll call. Meeting has quorum.
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II. APPROVAL OF AGENDA

ACTION	<ul style="list-style-type: none"> Amend to approve today’s agenda. Point of order by Corbin agenda has to have public comments is allowed for Special Meeting. Motion passed with amended agenda. Agenda is approved.
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III. OFFICER REPORTS

ACTION	<ul style="list-style-type: none"> President informed council about New York Times article, impact of the Occupy movement and the impact on society as a whole. Chair is honored to be part of Council that upholds the integrity and seriousness of the GPSA Mission to hear all members concerns.
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IV. EMERGENCY BUSINESS

ACTION	<p>a. EI-FR-11-012: (un) Occupy Albuquerque Resolution. Representative Gee motion to substitute to hear a motion because the current resolution information is outdated. Read substitution. Megan McRoberts allowed to speak three minutes for writing the resolution. She supports the substitutions. There is debate. Julie Kidder yield to staff council member and request resolution be sent to Staff council. Sarah motion to add staff council and retain clause one and two. No discussion but resolution displayed on projector. Gee mention removal of suggestion discussion with members of (un) Occupy ABQ in substitution. Everyone allowed to read and review resolution; rep Gee motion to amend to further amend deleting evening and weekend hours by inserting 24 hours This is motion 5. Travis yield to Gallery. Point of order by Corbin. President stressed the parliamentary rules, limit on amendments. Consider what is on the table now then consider additional amendments. Theresa call to question. All in favor, 1 abstain. Motion #6. Motion to amend changes to 24 hours, all in favor; 2 abstain. Motion passes. Corbin motion to reintroduce the three clauses about the transient community in the substitution. Any discussions. Nick suggested not to</p>
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V. ADJOURN

Meeting is adjourn at 6:35 p.m.

UPCOMING MEETING DATES

Next regular meeting on November 19, 2011
HSC Domenici West, Room 2112
All items due: 11/10, 5 p.m.

Council Recorder: Bernadette Fontenelle
Reviewed for draft: MCO/Chair

[Amended Changes: Matt Makofske on roll call](#)

GPSA Council Meeting
Saturday, November 19, 2011--9:00 AM
Domenici Center, room 2112

Chair: Megan O'Laughlin
Recorder: Kris Miranda, Philosophy, Alternate Representative
Representatives: Roll Call Attached
Guests: Linda McCormick, UNM Staff Council President, Katie Richardson, GPSA President, Megan McRobert (SS+A), Lindsey Laine, Anderson/IBSG, Ehben Reed, Anderson/IBSG

Meeting Called to Order 9:08 a.m. Meeting has Quorum.

Approve Agenda

C. Casarez (Philosophy) moves to strike 3.b.ii.2.e (duplicate item)/seconded
Motion carries unanimously 9:16
Casarez moves to approve/seconded
Agenda as amended approved 9:17

Approve Minutes

M. Rush (Nanoscience & Microsystems) moves to approve 10/19/11 minutes/seconded
10/29 minutes as amended (see Chair's notes) approved unanimously 9:23
Rogers moves to approve 11/7/11 (special meeting) minutes/Rush seconds
11/7 minutes approved 9:26

Gallery & Media

Lindsay Laine and Ehben Reed

International Business Students Global

Projects (IBSG Sheet Attached):

Consulting Consortium - train students with case study interviews
Emerging Economies - travel; over summer three students sent to Kenya; next summer, Brazil
New Mexico Acequia Project (sp?) Project
Poetics - importance of handmade goods; Consulting for International folk art event
CONTRA - conflict minerals
Cray Memorial Program – International trade and business project

Megan McRobert

Community & Regional Planning; Executive Student Support & Advocacy Chair

New Business

Approve Legislative Committee members

J. Hundal (Management) requests consideration for LFC
Casarez recommends that Chair consider Hundal for the committee he wishes to serve on
(Council stands at ease 9:41; called back to order 9:43)
Chair nominates Japji Hundal for LFC/ seconded
Appointment Approved 9:45

Standing Committees

LFC Vice Chair T. Rogers (Public Administration)
Appropriations applications are due in January
Applications and guidelines available on GPSA website

Next LFC meeting 11/22/11

LSC Chair Casarez (Philosophy):

LSC is willing to reconsider its schedule if there are new interested members

In December, LSC plans to suggest all-branch GPSA working group to examine bylaws

LSC is submitted Conflict of Interest forms for consideration and comment for committee use

FR-11-008: Bylaws Change (Law)

LSC Chair Casarez:

Casarez announces conflict of interest

Dworak submitted recommendation to strike bylaws requirement for bylaws changes to be viewed one Council meeting prior to being voted on

Rush moves not to pass the resolution FR-11-008/Hundal seconds

E. Shaughnessy (American Studies) calls the question/seconded

Question called 10:15

Motion carries 10:15

FR-11-008 does not pass, is not adopted

FR-11-009: Bylaws Change (Law)

Legislative committees would not be required to send their recommendations on proposed legislation back to submitting party.

Casarez moves to table FR-11-009 indefinitely/seconded

Rogers calls the question/seconded

Division called 10:29 (22 aye, 8 no)

Question called 10:30

Division called 10:33 (24 aye, 4 no, 2 abst.)

Motion carries 10:34

FR-11-009 tabled

FR-11-010: Bylaws: Dworak

Submitting parties would not be granted time to speak on submitted legislation outside of Gallery & Media

Qasemi moves to table FR-11-010/seconded

Rogers calls the question/Casarez seconds

Question called 10:43

Motion carries 10:43

FR-11-010 tabled

FR-11-013: Resolution Against Increased Student Fees (Rec Center): Sarah Coffey, Exec. Tuition & Fees Chair

Rush moves to pass FR-11-013 as amended with language as inserted today by LSC/seconded

Rogers notes conflict of interest (she is employed by the rec center); she will not vote

Rogers moves to to amend: Strike from second resolution clause, "that the recreation center be stricken from the University New Mexico master plan by March or that"/seconded

Casarez moves to amend amendment: "a financial model for refurbishing the center or building a new center be proposed..."/seconded

Amendment to amendment carries 10:59

Amendment as amended carries 11:04

Rush moves to amend: add clause, "Therefore be it further resolved that GPSA recommends that current facilities be improved before building a new recreation center."/seconded

Motion to recess after voting on FR-11-013/seconded

Recess approved 11:16

Question called 11:18

Amendment fails 11:18

Qasemi moves to amend: "a student wide election ... **should** be conducted..."

Amendment carries 11:23

Wood moves to amend: replace "financial model" with "feasibility study"/seconded

Rush moves to amend amendment: "feasibility study **and financial model**"/seconded

Amendment to amendment carries 11:38

Casarez moves to amend amendment: add March 10, 2012 deadline/seconded

Amendment to amendment carries 11:39

Amendment carries 11:42

Motion as amended carries 11:42

FR-11-013 carries

RECESS 11:42

Casarez moves to extend meeting to 12:30/seconded

Motion carries 11:56

Rush moves to re-open FR-11-009 and FR-11-010 for discussion/seconded

Division called 12:30 (14-15-1)

Motion fails 12:32

Casarez moves to block FRs 9 and 10 to be placed as action item #1 on 12/3/11 Council Meeting agenda/seconded

Motion carries 12:36

Announcement from Student Support & Advocacy Chair Megan McRobert (Community and Regional Planning): **Dec. 1** student leaders reception in GPSA office

Rogers moves to extend meeting to 12:50/seconded

Meeting extended

Council Chair Report:

Update about Court of Review Complaint Hearings

The Council Closing Statement is included in docs (Chair paraphrased during hearing)

Council is commended for their continued integrity and careful consideration of all items that come before Council

President's Report

Rogers moves to extend meeting to 12:55/seconded / **Meeting extended**

Grants Chair Report

J. Lee (Education) moves to extend meeting to 1:00/seconded / **Meeting extended**

Rogers moves to table all remaining agenda items/seconded

Casarez moves to amend: all items except representative announcements/seconded

Amended amendment carries 12:58 / **Motion as amended carries 12:58**

Adjourn 1:00

Departmental Association	Departmental Affiliation - Present
AMERICAN STUDIES GRAD STUDENT ASSN	AMERICAN STUDIES
Representative	EILEEN SHAUGHNESSY
ANTHROPOLOGY GRAD STUDENT UNION	ANTHROPOLOGY
Representative	Erin Sandlin
AMERICAN INSTITUTE ARCHITECTURE STUDENTS	ARCHITECTURE
Representative	Julie Kidder
Art History	ART HISTORY
Representative	Hillary Ellenshaw
ASSN OF GRAD BUSINESS STUDENTS	BUSINESS
Representative	Saliha Qasemi
Representative	Amy Patterson
Representative	Alex Guinaraes
Representative	Paulette Baca
Representative	Thomas Maguire
Alternate (Rank)	Teresa Mueller
Alternate (Rank)	Tim Boar
***COLLEGE OF EDUCATION GSA	College of Education
Representative	Beth Birky
Representative	Heidi Nordstrom
Representative	Amththew Mafosky
Representative	Ashley Martin Cueller
Representative	Michael Verilli
Representative	Margaret Keiper
Representative	Victoria Wood
Representative	Lorena Saenz
Representative	Scott Burley
Alternate (Rank)	Jonathon Lee
Alternate (Rank)	Micki Lucero
Alternate (Rank)	Joseph Sanchez
Alternate (Rank)	Stephanie Sample
COMMUNICATION GRAD & PROF ASSN	COMMUNICATION & Journalism
Alternate (Rank)	Diane Leon
COMMUNITY REGIONAL PLANNING GRAD STUDENTS	COMMUNITY& REGIONAL PLANNING
Representative	Elisa Pintor
Geology Graduate Students	EARTH & PLANETARY SCIENCE
Representative	Scott Jasechko
ECONOMIC GRAD STUDENT ORGANIZATION	ECONOMICS
Representative	Jee Hwang
STUDENT BAR ASSOCIATION	LAW SCHOOL
Representative	Moses Winston
Representative	Shannon Crowley
Representative	Joseph Dworak
Add: Proxy	Tracvy Goodluck
MEDICAL STUDENT ASSN	MEDICAL SCHOOL
Representative	David Medrano
Representative	Patrick Gilligan

Representative	Emma Johnson
Representative	Steven Fishburn
NANOSCIENCE AND MICROSYSTEMS GSA	NANO SCIENCE AND MICROSYSTEMS
Representative	Matthew Rush
GRADUATE STUDENT NURSES ASSN	NURSING
Representative	Michelle Racicot
PHILOSOPHY GSA	PHILOSOPHY
Representative	Corbin Casarez
PHYSICS AND ASTRONOMY GSA	PHYSICS AND ASTRONOMY
Representative	Joe Landers
Representative	Lewis Chiang
PSYCHOLOGY GSA	PSYCHOLOGY
Representative	Justin Delacour
PUBLIC ADMIN Student Aassoc. (PAGSA)	PUBLIC ADMINISTRATION
Representative	Theresa Rogers
Representative	Heather Berghmans
MASTER OF PUBLIC HEALTH STUDENT ASSN	PUBLIC HEALTH
Representative	Tatiana Falcon
SPANISH & PORTUGUESE GSA	SPANISH & PORTUGUESE
Representative	Aaron Taylor
???	THEATER & DANCE
Representative	Law Chavez
ASSOCIATION OF WATER PROFESSIONALS	WATER RESOURCES
Representative	Jessica Hitch

MEMORANDUM

TO: Megan C. O’Laughlin, Chair, GPSA Council
FROM: Melanie Baise, Associate University Counsel *M. Baise*
CC: Katie Richardson, President, GPSA
Debbie Morris, Director, Student Activities Center
RE: Revised GPSA Bylaws
DATE: December 1, 2011

According to the UNM Board of Regents’ Policy 4.1, the by-laws, lawbooks, election rules and other regulations of GPSA shall be subject to review and approval by the University Counsel as to form and consistency with applicable law and regulations. I have reviewed the GPSA bylaws approved at the GPSA Council meeting on September 24, 2011, and emailed to me, as well as Debbie Morris and Yvette Hall, on September 29, 2011.

In general, those Council members responsible for revising the bylaws did an outstanding job, and the members of GPSA will be well-served for many years by your efforts. However, some specific proposed bylaws are problematic and cannot be approved. I provide specific comments below:

- 1) The definitions related to conflicts of interest, specifically “Concurrent Interest,” “Conflict of Interest” and “Interested Person” are overly complex and unworkable. The bylaws drafters should be commended for taking on the subject of conflicts of interest where it was not previously addressed in the GPSA bylaws; however, the resulting definitions cannot stand. For example, the definition of “Concurrent Interest” refers to a person who “anticipates” being two or more of the listed positions. What does “anticipate” mean? Number 5 under Concurrent Interest includes terms – “potential arrangement,” “indirect remuneration,” and “not insubstantial” – that are undefined and confusing. The definitions of “Conflict of Interest” and “Interested Person” are, I believe, incomprehensible to anyone who was not directly involved in their drafting. While present GPSA officials may understand these definitions, how they fit together and how conflicts of interest are to be addressed, once those officials are gone, future GPSA office holders will not be able to agree on what these definitions mean. That is not sustainable and therefore I cannot approve these three definitions.

- 2) In light of comment (1), I also cannot approve Art. II, Sec. 5, Conflict of Interest. The above cited definitions are an integral part of Section 5 and since the definitions are unworkable, Section 5 cannot stand on its own.
- 3) Article II, Sec. 9(B) [Lines 500 – 502] cannot be approved as written because it conflicts with Board of Regents' Policy 4.1. Approved amendments to the bylaws cannot take effect "immediately" because they first must be approved by University Counsel. Upon approval by this office, the amendment takes effect. In the event that an amendment is passed that GPSA deems to be urgent, I can assure GPSA that my office would cooperate in providing an expedited review and (hopefully) approval. But the amendment cannot take effect until approved by the University Counsel Office.
- 4) Article IV, Section 2(B)(4)(e) [Lines 645-646]: Add "student" before "lobbyists" and add to the end of the sentence, "subject to all applicable University policies and procedures." Lobbying by a nonprofit institution like UNM is subject to federal and state law and GPSA needs to abide by the University policies and procedures in this arena that incorporate those legal requirements.
- 5) Article VII, Sec. 1(A)(2) [Lines 1379 – 1382]: if the EFC is an extension of the Executive Branch, it is inappropriate to state that it "enact[s] financial legislation passed as GPSA law." First, this language does not make sense – a body does not "enact legislation passed as law." Second, the executive branch of government does not enact legislation. That is the role of the legislative branch. In order to be approved, this subsection needs to be revised to clarify the EFC's role.

Aside from the above cited provisions of the bylaws that are not approved, the rest of the revised bylaws are approved and can take effect, as of the date of this memo. I do, however, have some additional comments/suggestions that GPSA may want to consider as follows:

- 1) Article III, Sec. 1(A)(2)(b) [Lines 521-522]: The second sentence states that the "President may not be removed by Council again the same session." GPSA may want to consider whether that rule should apply if different allegations of wrongdoing by the President arise in the same session.
- 2) Article III, Sec. 1(B) [Line 524]: GPSA may want to consider whether "may" should be revised to "shall." As written, the Council could decide not to verify the

validity of signatures in a recall petition. Is that acceptable? If GPSA always wants the Council to verify signatures, it should change the “may” to “shall.”

- 3) Article IV, Sec. 1(A)(4)(c) [Lines 596-597]: Is this a correct statement? I note that the GPSA Constitution at Article II, Sec. 1(A)(9) states that the President appoints Executive Standing Committee chairs with Council’s approval, “and appoints representatives to joint Senate-Faculty Senate and University committees.” As written, this suggests that Council does not need to approve the President’s appointments to those latter committees; hence, I question whether the bylaw is correct.
- 4) Article V, Sec. 2(A)(1) [Line 762]: The requirement that agendas be distributed “at least five (5) academic days prior to each Council meeting” does not take into account the potential for special or emergency meetings that may be held with fewer days notice, so that there is not 5 days lead time to distribute the agenda.
- 5) Article V, Sec. 2(A)(7) [Line 777]: Please consider adding to the end of the first sentence, “subject to University policies and procedures.” UNM has policies governing the termination of student employees that are applicable to the Recorder.
- 6) Article V, Sec. 6(B)(2)(a) [Line 926]: The requirement that a committee member “shall” be removed for violating a standing rule seems overly harsh. Would it not be better to use “may” rather than “shall” and leave it up to the Committee Chair or Council Chair to decide, on a case-by-case basis, depending on the seriousness of the violation, whether the member should be removed?
- 7) Article VI, Sec. 1(A)(3) [Lines 1054 -1056]: The language “...acting on behalf of GPSA when acting in official capacity...” is somewhat confusing. It is enough to state, “...or GPSA member who is acting on behalf of GPSA....”
- 8) Article VII, Sec. 8(B) [Lines 1621 – 1622]: This provision does not state what action, if any, the LFC needs to take on an action of enjoinder before it goes to the full Council. Does the LFC need to approve the action? If the LFC rejects the action or does not vote, does it still go forward to the Council?
- 9) Article VII, Sec. 8(C) [Lines 1623 – 1624]: GPSA may want to consider increasing the amount of time allotted to a group facing enjoinder to address

Council to five minutes. Two minutes is very brief and may not be sufficient for the group to make its case.

- 10) Article VIII, Sec. 1(E)(2) [Lines 1701-1703]: As written, this provision raises the question of whether the chair and members of SRAC can apply for a ST grant and whether the chair and members of the ST Committee can apply for a SRAC grant.
- 11) Article IX, Sec. 10(B)(2) [Lines 2459 – 2460]: I am unaware of any federal or state law or University policy that would apply to an “aggregated elections data report.” Unless GPSA knows of a law or policy, I suggest deleting that language.

If you have any questions about any of these comments, please feel free to contact me and we can discuss it further. Regarding the conflict of interest related definitions, I’d be glad to meet and discuss the issues that GPSA is trying to address to help develop language that is simpler and more coherent.

GPSA Council Regular Meeting

December 3, 2011

9:00am – 1:00pm

SUB Lobo A & B

- 1) Roll Call
- 2) Opening Business
 - a) Approval of the Agenda*
 - b) Approval of the November 19, 2011 Minutes
 - c) Guest Speaker – Gary Harrison, Dean, Office of Graduate Studies & Reshma Ali Kamal, OGS Ombuds
 - d) Gallery & Media
- 3) Action Items
 - a) Action items per 11-19-11
 - (1) FR-11-009: Bylaws Amendments
 - (2) FR-11-010: Bylaws Amendments
 - b) Constitutional Action Items:
 - (1) Approval of Lobby Committee NM Legislative Session Priorities
 - (2) EI-FR-11-017 – See below
 - c) Standing Committees
 - i) Finance Committee
 - (1) LFC Procedural Items
 - (2) FA-11-006: SS+A / Provost Town Hall
 - ii) Steering Committee
 - (1) LSC Procedural Items
 - (a) LSC Action: Creation of Working Group
 - (2) Resolutions
 - (a) FR-11-015: Amendments to Standing Rules
 - (b) FR-11-014: LSC Bylaws Amendments (11/19/11) – Finance Code
 - iii) Emergency Items
 - (a) EI-FR-11-016: Tuition Credit Removal Resolution, Executive Branch: For GPSA lobby efforts, as the NM Session begins before the next Council Meeting.
 - (b) EI-FR-11-017: SFRB Policy Change Resolution, Executive Branch: The end of the policy change period will end Dec 9th.
 - (c) EI-FA-11-007 – Student Fee Review Board Budget Allocation: Budget does not appropriate for the GPSA chair/steering of the SFRB
 - 4) Discussion Items
 - a) FR-11-0###:

Cont...

5) Information Items

a) Council Reports

i) GPSA Council Chair Report

- (1) From Debbie Morris, Student Activities & Melanie Baise, Esq., University Legal Counsel: Bylaws Approved, with amendments
- (2) From Yvette Hall, Student Government Accounting: Reminder about Organizational Funds
- (3) From Honorable Justice Kalm: Conflict of Interest Advisory dropped per UNM Counsel decision
- (4) Non-received Judicial Complaint per Constitution and Bylaws
- (5) Student Funding & Appropriations – Meeting with groups about getting funds
- (6) GPSA Office needs upgrades – technical services for members
- (7) Election –2012-13 GPSA Chair

ii) Legislative Standing Committee Reports

- (1) Finance Report & Budget Report
- (2) Steering Report

b) Executive Reports

- i) GPSA President's Report
- ii) Executive Standing Committee Reports
- iii) Executive Ad Hoc & University Committee Reports

6) Representative Announcements

a) [Representative Documents](#)

7) **Upcoming meeting dates**

Next Regular Council Meeting
Saturday, January 29, 2012
HSC Domenici West #2112

Legislative Steering Committee
Tuesday, January 17, 2012

Items Due: December 15, 2011

8) Adjourn



GPSA Regular Council Meeting
Minutes - Final
 December 3rd, 2011
 SUB Lobo A & B

PRESIDING OFFICER:	Megan O’Laughlin, Council Chair
REPRESENTATIVES:	Representative Sheet Attached
RECORDER / PARLIAMENTARIAN:	Bernadette Fontenelle
SPEAKERS & GUESTS:	Gary Harrison, Dean, Office of Graduate Studies Reshma Ali Kamal, OGS Ombuds Dr. Lawrence Roybal, Graduate Resource Center

Agenda Items

I. ROLL CALL

ACTION	Meeting called to order by Chair Council Megan O’Laughlin at 9:16 A.M. Chair passed around sign-in sheet instead of roll call and visually sees a quorum. Meeting has quorum.
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II. OPENING BUSINESS

ACTION	<ul style="list-style-type: none"> • Today’s agenda is accepted as amended without objection. Mr. Rush adds to 4a discussion item, judicial discussion about the actual complaint. No objections. Majority carries forward. Point of order by Corbin, move agenda item 3c- Emergency item to 3. No further objections. Amend agenda is approved. • Approval of the November 19, 2011 minutes is approved with amendments. Any corrections, no. Hearing no objections, minutes are approved. • Gary Harrison presented total number of graduate students, Ombuds position, ask GPSC about ideas on presented material. Reshma Ali Kamal is the Ombuds person, resolve disputes among students and a place for graduate students to go to resolve problems; contact info is 277-1135 email kamal@unm.edu • Dr. Lawrence Roybal presented appreciation for graduate students supporting the Office of Graduate Research. • Gallery & Media- send out survey on state legislative and hopes GPSA completes. • Annette Schaefer is soliciting funds for Casamalegro, for an amazing group of people; Contact information is Atschaefer@salud.unm.edu • Matt Rush presented on Thanksgiving dinner, no pictures brought but will give more update at a later time. Thank you. <p>Corbert motion to move 3b 1 & 2 to amended agenda to above appropriations. Motion carries. Now onto Action Items.</p>
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III. ACTION ITEMS

ACTION	a) Action items per 11-19-11 1) FR-11-009: Bylaws Amendments: After break, began original agenda. Casarez
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updated on procedural issues and ask Council to vote. Casarez motion to approve bylaws amendments 9 & 10 and ask council to vote down. Point of order to motion indefinitely. Casarez restated motion to fail resolutions 9 & 10. No discussion. 2 abstain, yays have it. Motion passes and resolution 9 & 10 are not adopted. Jump to Standing Committees agenda items.

2) FR-11-010: Bylaws Amendments

b) Constitutional Action Items *first on action items* due to amended agenda. First item for agenda is the state legislative is based on the formula funding; they want to maximize formula. Second item is tax incentives; last items are to keep the bus passes and GRD funding back up per year. Asking for Council to approve these agenda items. Council asked questions such as what is the sample size, 92 people. Once retrieved better data, a one page handout will be created to take to the Round House. Move onto discussion, Rep. Dworak advice to be careful in how you collect the data. Some suggestions made. Corbin motion to approve Lobby Committee NM Legislative Session Priorities. Point of Order by Rush, motion on the floor. Council Chair unsure how to ask a question. No further discussion move to a vote. 1 abstain, yays have it. Motion is approved.

1) Approval of Lobby Committee NM Legislative Session Priorities

2) EL-FR-11-016

c) Standing Committees

i. Finance Committee

1) FA-11-006: SS+A / Provost Town Hall- Dworak reviewed appropriation, it's pretty straight forward. Julie Kidder motion to approve appropriation. No discussion and move to a vote. Yays have it. No abstain. Appropriation is approved.

ii. Steering Committee

1) LSC Procedural Items

a) LSC Action: Creation of Working Group- Casarez reviewed LSC guidelines. Open for discussion. Julie Kidder motion to approve working group with stipulations open to all branches. (Motion #15) Open for discussion. Casarez ask if someone be willing to be contact person. Rep. Gee volunteered. No other discussion, all in favor. 1 no, 0 abstain. Working will be created.

2) Resolutions

a) FR-11-015: Amendments to Standing Rules- Casarez ask to speak to this by Council. Point of Information by Rep. Rogers. Is this a resolution? Basically an amendment to the standing rules. Rep. Matt Rush motion to approve changes to standing rules. Yays have it, unanimous by over 2/3s. Amendments are approved.

b) FR-11-014: LSC Bylaws Amendments (11/19/11) - Finance Code- Casarez ask to speak to this by Council. Whatever we vote today will determine the bylaws, between wording, "must" and "should". Point of clarification by Dworak. Casarez motion to change the finance code in bylaws, "must" to "should". Motion under discussion. Division on motion #17: yes-13; no- 7; 5- abstain. Point of information by Casarez, we did not discuss process, ask chair about change but will take a final vote when done. Casarez motion to approve changes by majority and vote majority of bylaws by two-thirds. Open for discussion. Yays have it. Point of clarification by Rush to recount a vote. Recount division vote: yes- 16; no- 7; abstain- 4. Yays have it. "Should" will be used, motion is adopted. Council chair asked for a motion. Casarez motion to approve amended finance code and clarify academic calendar days. Open for discussion. Casarez motion (#20) to restate budget hearings, "Group that attends neither a budget workshop nor

	<p>a budget hearing shall be disqualified from the budget process." No discussion move to vote, 1 abstain. Motion is approved. Back to motion 19, vote has to be 2/3s. Division: yes- 25, no - 0; abstain- 0. Unanimous vote.</p> <p>iii. Emergency Items- second on agenda action items.</p> <p>a) EI-FR-11-016: Corbin Casarez motion to approve resolution 16. Any discussion. Rep. Casarez stated importance of credit. Travis motion to amend to add David Abby, Director of LFC. Open for discussion. Tuition credits define as a tax. Point of order by Casarez. Move forward to vote, motion is adopted. Main motion opens for discussion. No discussion and move forward to vote. Resolution 16 is adopted as amended.</p> <p>b) EI-FR-11-017- Chair announced for President Katie apologies about the delays. Sarah Coffey reviewed policy and urge council body to pass resolution; this would give graduates a different type of voice; 2 graduates and 5 undergraduate. Open for discussion ask, is policy attached to today's handouts and why is it an emergency item? Rush motion to approve SFRB policy changes. No further discussion move to a vote. 1 abstain, yays have it. Resolution is adopted.</p> <p>EI-FA-11-007- this submitted by Heather Berghmans. Council reviewing documents. Point of Order by Dworak, does it need 2/3 vote? Matt motion to pass appropriation, \$2,375.49, left out of budget. . Any discussion? Megan justify time spent. Casarez motion to amend recorder stipend to one thousand dollars. Discussion is, is the amount appropriate? GPSA Council Recorder stipend compared to this recorder; should be compensated recorder. 3 abstain, motion to pass student fee review board for 1,000. Motion #11 Dworak combine total to an event and total line item \$1376. Any discussion on combining, move forward to vote. 3 abstain, yays have it. Motion is adopted. Open discussion. Megan motion to add language about council acknowledges appropriation was decreased and how to justify hours. No further discussion. All in favor, 3 abstain. Motion is adopted. Back up to motion #9, any further discussion, move to a vote. 3 abstain, yays have it. <i>Motion passed. Council Chair motion for recess, adjourn at 10:53 a.m. Restarted meeting at 11:06 a.m.</i></p>
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IV. DISCUSSION ITEMS

ACTION	<p>1) FR-11-0##: Bylaws: COR Procedural Items- Rep. Rush asking for a discussion and ask chair to reference this discussion. Council body did discuss item. Casarez will write a resolution for the January council meeting about the delay in the process.</p>
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V. INFORMATION ITEMS

REPORTS	<p>a. Council Reports</p> <p>i. GPSA Council Chair Reported the following:</p> <ol style="list-style-type: none"> 1) Debbie Morris- Council Chair Megan direct LSC to review. 2) Yvette Hall- note student organizational funds 3) Honorable Justice Kalm 4) Non-received Judicial Complaint 5) Student Funding & Appropriations 6) GPSA Office needs upgrades 7) Elections- 2012-13 GPSA Chair <p>ii. Legislative Standing Committee Reports</p> <ol style="list-style-type: none"> 1. Finance Report & Budget Report- Dworak budget process. Casarez motion to move meeting to 1:05 p.m.; motion passed. 2. Steering Report
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|--|--|
| | <ul style="list-style-type: none">b. Executive Reports<ul style="list-style-type: none">i. GPSA President's Report - no report received, Katie is heavily involved in President search committee.ii. Executive Standing Committee Reports-iii. Executive Ad Hoc & University Committee Reports |
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VI. REPRESENTATIVE ANNOUNCEMENTS ITEMS

REPORTS	a. Representative Documents
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VII. UPCOMING MEETING DATES

ADJOURN	Next regular meeting on January 28, 2011 HSC Domenici West, Room 2112 All items due: 12/15, 5 p.m.
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VIII. ADJOURN

REPORTS	Chair motion to adjourn meeting. No objections. Motion passes. Meeting adjourned @ 1:05 p.m.
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Council Recorder: Bernadette Fontenelle
Reviewed for draft: MCO/Chair
Final Approved: 01-28-12 Council

The GPSA Bylaws require that the GPSA Council pass Standing Rules at the first meeting of each semester. Standing Rules direct the administration of the organization and are adopted procedural policy.

GPSA Council Fall 2011 Standing Rules

Section I: Meetings

- A. GPSA Council shall be held in accordance with the Constitution, Bylaws, and any resolutions passed to date in the session.
- B. A regular agenda shall be posted no later than six (7) academic days before the meeting.
- C. Regular meetings must be held at least once (1) per month during the fall and spring semesters. The date and time to be determined by the GPSA Council Chair.
- D. Participation by Telecommunication is not permitted at Council meetings.

Section II: Agendas

- A. The Agenda for regularly scheduled Council meetings shall consist of the following sections:
 - 1. Roll Call
 - 2. Opening Business
 - a. Approval of the Agenda
 - b. Approval of the Minutes
 - c. Guest Speakers
 - d. Media & Gallery
 - 3. Action Items
 - 4. Discussion Items
 - 5. Information Items
 - a. Council Reports
 - 1. Council Chair Report
 - 2. Legislative Committee
 - 3. Ad Hoc Committees
 - b. Executive Reports
 - i. GPSA President
 - ii. Executive Standing Committee Reports
 - iii. Executive Ad Hoc & University Committee Reports
 - c. Representative/RDSA Announcements
 - d. Upcoming Meetings
 - 6. Adjourn
- B. The Agenda for Special Meeting agendas shall consist of the following:
 - 1. Roll Call
 - 2. Approval of the Agenda
 - 3. Media & Gallery
 - 4. Officer Reports
 - 5. Emergency Business
 - 6. Adjourn

Section III: Parliamentary Authority

A. Parliamentary authority of the GPSA Council shall be the most recent edition of Robert's Rules of Order Newly Revised.

Section IV: Speaking

A. Debate

1. Each Guest Speaker shall be allotted one (1) five (5) minute speaking time during Agenda section "Speakers" unless determined otherwise by the Council Chair.
2. Each member of the Gallery & Media is allotted one three (3) minute speaking time during Agenda Section "Gallery & Media."
3. Representatives are in order only when a motion is on the floor or when making a motion and recognized by the chair.
4. Representatives shall follow the general rules of decorum as outlined in Parliamentary Authority.
5. A Representative's credentials and /or Proxy must be submitted and approved by the Chair in accordance with the Constitution and Bylaws in order to be allowed a vote.
6. Each Representative is allotted a maximum of two, two (2) minute debate periods for each motion on the floor.
 - a. Representatives may announce their conflict of interest in a point of order that does not count as one of their two allotted debate periods.
7. Representatives may yield one (1) of their speaking times during debate to a member of the gallery or another Representative, but no member of the gallery shall be allowed to speak more than once on any single motion on the floor.
 - a. Yielded time shall only be allotted in the order of the speaking queue.
 - b. The exception to the above rule is when a non-voting person is providing expert testimony on an issue. In such a situation, said expert may briefly respond to questions from Representatives who have the floor.

B. Reports

1. The GPSA President and Council Chair shall be no more than ten (10) minutes.
2. Each Standing committee report shall be no more than five (5) minutes.
3. The preferred procedure is for each committee report to be submitted in written form five (5) academic days prior to the Council meeting and that the chair of that committee stand for questions from the Council Representatives.
4. Representatives Announcements shall be no more than two (2) minutes each.

Section VI: Adoption, Suspension, Amendment

- A. The standing rules shall be adopted by a two-thirds (2/3) vote of the present voting Representatives at the first meeting of each semester and will be in effect for the duration of that semester.
- B. A two-thirds (2/3) vote of the present and voting Representatives at a Council meeting may amend or suspend these standing rules.

GPSA Lobby Committee Platform 2011-2012

Committee Co-Chairs Allison Block and Travis McIntyre

1. Formula Funding for Higher Education

The New Mexico State Legislature is redefining the formula for how they fund higher education institutions like the University of New Mexico. This new formula will have a large impact on how much funding UNM gets which will impact tuition costs and assistantships for GPSA students. 90% of GPSA students feel that it is important or very important that TA, GA, PA, and RA positions be preserved at UNM as part of the core academic mission of the University. 63% of GPSA students rank maintaining an affordable tuition among the highest priorities that the Lobby Committee should focus on. The Committee will lobby the State legislators to support the formula that provides the most resources for GPSA students.

2. Graduate Tax Incentive

Only about 40% of UNM graduates stay to work in New Mexico upon graduation. 74% of GPSA students feel that it is important or very important that the state government offer a tax exemption for GPSA graduates who stay to work in the State. The Lobby Committee will work to draft or support such legislation at the state capital.

3. Free Bus Pass Program

UNM students are issued free passes on the Albuquerque city bus system (ABQ RIDE). These passes are highly discounted by the City and are subsidized by UNM Parking and Transportation Services through student fees for most of the remainder of the cost. 70% of GPSA students feel that it is important or very important to maintain the free bus pass program. The Lobby Committee will contact and host an event for city council to encourage their continued support of this program.

4. GRD Funding

The Graduate Research Development (GRD) grant funds up to \$5,000 for graduate student research that benefits the state of New Mexico. This grant is currently funded by the University at \$52,000 per year, but used to be funded by the state legislature at over \$100,000 per year. 60% of GPSA students feel that it is important or very important that funding be returned to the \$100,000 level by either the State or the University. The Lobby Committee will consider drafting legislation to re institute full GRD funding from the State.

Adopted by GPSA Council the 3rd day of December, 2011

Megan C. O'Laughlin GPSA Council Chair

UNM GPSA Court of Review

Advisory Opinion

Inquirer: Katie Richardson, GPSA President

Date of Inquiry: October 6, 2011

Date of Response: December 2, 2011

Date Filed: _____

Signature of Chief Justice:

THE REQUEST FROM PRESIDENT RICHARSON

Lines 398-401 of the Council-adopted bylaws as included in the 9/24/11 minutes draft state: (Article II. Section 5. B. 2. a.)

“Any duly recognized Council Representative may not serve as a member of the Court of Review, President, voting member of the Executive Board, or serve in any position within GPSA where monetary compensation is given other than in the Legislative Branch or as a grants reader.”

I seek an advisory opinion from the court on the following matters.

- 1) Are these lines of the Council-amended bylaws in conflict with GPSA constitution and adopted bylaws or any definitions therein?
- 2) Does GPSA have the ability to restrict the selection of representatives by Recognized Departmental Student Associations?
- 3) Under the adopted bylaws or parliamentary procedures, were any members of Council removed at the September meeting?
- 4) Will any Council Representatives be automatically removed at any regularly scheduled or special meeting of Council?
- 5) Under what circumstances can Council Representatives be removed from their positions appointed by RDSAs?
- 6) Under what circumstances may members of the executive board be removed from their positions appointed by the GPSA president and approved by Council at the 8/27/11 Council meeting?
- 7) Under what circumstances can Project Assistants on contract with UNM be removed from their positions as hired by the GPSA president in conjunction with a contract from OGS?

STATEMENT OF JURISDICTION

This Court has original jurisdiction pursuant to GPSA Constitution Article IV, § 1(A). (“This Court of Review shall have jurisdiction over disputes arising under this Constitution”). This request is an advisory opinion brought under GPSA Bylaws Article VII(D)(2)(a)(i) (2009) and will upon effect will be upheld under GPSA Bylaws Article VI, § 9 (E) [Lines 1059-1061] .

NOTES OF CHIEF JUSTICE

There was a constructive delay regarding the issuing of this advisory opinion. A pending complaint procedure called into question the coming into effect of the Bylaws as adopted, as well as the imminent review by UNM Legal Counsel required by University of New Mexico Board of Regents' Policy 4.1.

The Court of Review can only rule upon Bylaws that have been passed and have come into effect. Consideration of the merits of proposed Bylaws is the responsibility of the Legislative and Executive branches in their respective duties.

Melanie Baise, Associate University Counsel, refused to approve Article II, § 5, Conflict of Interest. This section, and the particular provision in question, as such, are no longer on the table regarding interpretation by the Court of Review pending possible reconsideration by Council.

Because the Bylaws provision in question is no longer currently considered for adoption, the Court must refuse the request without reaching the merits.



GPSA @ UNM
Graduate And Professional Student Association

2011-12 GPSA Council Session

Annual Report

Spring 2012

Agendas and Final Minutes

**2011-12 GPSA Council
 Schedule of Regular Meetings**

Meeting Date	Time	Location	Items Due	Agenda Notice
8/27	9:00am	Sub Lobo A&B		1 st of Academic Yr
9/24	9:00am	Domenici West, 2112	9/15	9/16
10/29	9:00am	Domenici West, 2112	Holding for Bylaws	10/21
11/19	9:00am	Domenici West, 2112	Per Bylaws	11/11
12/3	9:00am	SUB Lobo A & B	Per Bylaws	11/25
1/28	9:00am	Domenici West, 2112	Per Bylaws	1/21
2/25	9:00am	Domenici West, 2112	Per Bylaws	2/17
3/31	9:00am	Domenici West, 2112	Per Bylaws	3/23
4/28	9:00am	DOMENICI 2112*	Per Bylaws	4/20
5/5	9:00am	Domenici West, 2112	Per Bylaws	4/27

*awaiting confirmation, conflict with large group

GPSA Council Regular Meeting
Saturday, January 28th, 2012
9:00am – 1:00pm
HSC Domenici West, Room 2112
[Representative Documents](#)

- 1) Roll Call
- 2) Opening Business
 - a) Approval of the Agenda
 - b) Approval of the December 3, 2011 Minutes
 - i) Guest Speaker – Andrew Cullen, AVP for UNM Planning, Budget & Analysis
[2012-13 UNM Strategic Financial Outline](#)
 - ii) Honorable Chief Justice Cory Kalm: Follow up/Feedback on the Judicial Processes
 - c) Gallery & Media
- 3) Action Items
 - a) Standing Committees
 - i) Finance Committee
 - (1) SA-12-001: Department of American Studies
 - (2) SA-12-002: Writing Across Communities
 - (3) SA-12-003: Political Science Graduate Student Association
 - (4) SA-12-004: GPSA Council-LFC Budget Process Hearings
 - (5) SA-12-005: Council Refreshments (Tabled)
 - (6) SA-12-006: Chair Educational Fund, per Bylaws (Tabled)
 - (7) SA-12-007: Recorder Additional Duties/Hours (Tabled)
 - ii) Steering Committee
 - (1) SR-12-001: Transparency in Student/Faculty Investigations (Recommended to Working Group)
 - (2) SR-12-002: Electronic Data Book
 - (3) SR-12-003: COR Disapproval
 - (4) SR-12-004: Honorary Degree Review
 - (5) SAmend-12-001: Individual Participation (Recommended to Working Group)
 - (6) SAmend-12-002: Veto Procedure (Recommended to Working Group)
 - iii) Emergency Items – EI-12-001-Amendment Elections Code / Rep. Rush
- 4) Discussion Items
 - a) Office of Provost: Feedback/Follow up on Graduate & Professional Program Metrics (Katie Richardson)
- 5) Information Items
 - a) Council Reports
 - i) GPSA Council Chair Report
 - (1) Welcome – SP12 Mission & Goals
 - (2) [From Debbie Morris, SAC & Melanie Baise, Esq., University Counsel: Finance Code still in Review](#)
 - (3) [From Honorable Justice Billy Jimenez: October Judicial Complaint Opinion Received](#)
 - (4) Election –2012-13 GPSA Chair
 - ii) Legislative Standing Committee Reports
 - (1) Finance Report with Current Council Operational Accounts & 2012-13 Budget Process
 - (2) Steering Report and Bylaws Working Group Report

- b) Executive Reports
 - i) GPSA President's Report
 - (1) SFRB Update (Attach with Post Report)
 - ii) Executive Standing Committee Reports
 - (1) Elections – Nas Manole
 - (2) Lobby – Allison / Travis
 - iii) Executive Ad Hoc & University Committee Reports
- 6) Representative Announcements
- 7) **Upcoming meeting dates**
 - Next Regular Council Meeting
 - Saturday, February 25, 2012
 - HSC Domenici West #2112

 - Legislative Steering Committee Schedule
 - Legislative Finance Committee Schedule
- 8) Adjourn



GPSA Regular Council Meeting
Minutes Draft
 January 28, 2012
 HSC Domenici West, Room 2112

PRESIDING OFFICER:	Megan O’Laughlin, Council Chair
REPRESENTATIVES:	Representative Sheet Attached
RECORDER / PARLIAMENTARIAN:	Bernadette Fontenelle / Patricia Roybal Caballero
SPEAKERS & GUESTS:	Andrew Cullen, AVP for UNM Planning, Budget & Analysis GPSA Chief Justice Cory Kalm

Agenda Items

I. ROLL CALL

ACTION	Meeting called to order by Chair Megan O’Laughlin at 9:10 A.M. Chair conducted roll call. Meeting has quorum.
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II. OPENING BUSINESS

ACTION	<ul style="list-style-type: none"> • Today’s agenda is accepted as amended without objection. Corbin moved to amend 3b4 to no objections (Vote 1) Motion as amended by Rep. Rogers. Motion is passed. Agenda is approved with one amendment. • Approval of the December 3, 2011 minutes is approved as amended. Corbin amend SRB rather than SRRB Policy Changes, page 6, Emergency item 3b and Action item change LFC to COR. Chair motion to approve minutes as amended. (Vote 2) Motion passed. • Guest Speakers, Andrew Cullen introduced by President Katie Richardson. Associate Vice President’s Presentation is about 2012-2013 UNM Strategic Financial Outline. Review 3 documents: Budget Impact Documents which is found at Budget Office website. Honorable Chief Justice Cory Kalm introduced by Chair. He is here to review the judicial procedures. Open for discussion. Point of Order by Patricia Roybal Caballero, floor yield to President Katie. Council is living by GPSA 2011 Bylaws. Patricia Roybal Caballero clarified parliamentary rules on bylaws that were in existed until legal counsel went through the appropriate UNM process and the general rule of parliamentary rules. • Gallery & Media- Nas Manole from Medical School, Executive Elections Chair, give preview on Elections. Dates to be aware of April 26 Council Chair election, April 2-5, 2012 General Election. Matt Rush mentions Emergency Item, 3 changes. Elly, from Graduate Resource Center and Graduate Student Initiatives, gave semester reminder. Handouts distributed to council. Representative Rush and Rogers express appreciation. Kris Miranda, GPSA project assistant, organizing a series of panels this semester on Women in academia and seeking panelists. <p><i>Chair motion for ten minute recess. Return at 10:45 A.M. Meeting call back to order at 10:47 A.M.</i></p>
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III. ACTION ITEMS

ACTION	Standing Committees Finance Committee
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- SA-12-001: Department of American Studies- Rep Rogers introduced herself. 3 information to release to council: Appropriations 1 & 3 are good to go, 2 we need to talk about, and 4-7. Corbin motion to approve SAS-12-01. Motion on floor for discussion. Dept. of American Studies to fund the fee to film movie. No discussion. 1 abstain, appropriation passed. (VOTE 3) **Later Referred to Special Meeting on 2/1*
- SA-12-002: Writing Across Communities: Total Appropriation Request for \$2881, Corbin motion to amend request by organization itself. Point of clarification by Rep. Bergman. Open for discussion. Motion pass. (VOTE 4) **Later Referred to Special Meeting on 2/1*
- SA-12-003: Political Science Graduate Student Association- Total Appropriation Request for \$1059, Rep. Qasemi motion to approve request with committee review. Discussion: Recognize there is a loop hole in request. Jap motion to amend original motion request to \$1049. No discussion. 2 abstain. Motion pass. Chair motion to approve amended motion. 2 abstain, appropriation pass. (VOTE 5) **Later Referred to Special Meeting on 2/1*
- SA-12-004: GPSA Council-LFC Budget Process Hearings- Originally asks for \$600 but cutdown to \$250. Open for discussion. ? motion to accept budget food appropriation. No further discussion, 3-no, 3-abstain. Motion pass (Vote 6) **Later Referred to Special Meeting on 2/1*
- SA-12-005: Council Refreshments. Motion by PAH (Tabled)
- OTHER Appropriation Discussion: Point of order by Rep. Rush, motion requires review by EFC for LFC committee process. Point of Order by Corbin cannot accept Chair site section in bylaws and clarified actions items were presented. Deferring to Patricia Roybal Caballero. Accepted onto the agenda and body approved, the body has already accepted these. Point of order yield to Patricia Roybal Caballero, Japji did not want to yield. Chair defer to Patricia Roybal Caballero. There are 2 issues, had to go thru the executive committee before it came to council and the other what already acted upon by this body, therefore the body cannot undo the body has already been done. Corbin recognizes thru chair the appropriations was submitted in accordance thru bylaws, chair withdraw ruling, acknowledging the process was not covered by LFC and refer back to the body. At this point, we need to stop until the issues are cleared up. Japji continues to speak out of order. Chair is considering all points and will return to discussion after review. *(Take 5 minutes to review bylaws 11:31 A.M)* Point order by Rep. Japji about review. *(Back in order 11:42 A.M.)* Chair recall them as a block and call a special meeting. Point of order, Rep Hundal thought he was in the queue. Chair stands corrected Motion to table all appropriations. Chair will block 4: SA-12-001, SA-12-002, SA-12-003, and SA-12-004 action items and be heard during special meeting on 9 A.M. Wednesday morning, 2.1.12.
- SA-12-006: Chair Educational Fund, per Bylaws (Tabled)
- SA-12-007: Recorder Additional Duties/Hours (Tabled)

Steering Committee

- SR-12-002: Electronic Data Book-Publishing of data book online. This resolution ask to be done and committee address privacy. Resolution approved but tweaked by committee. Open for discussion. Sarah motion to approve as recommended by committee. (VOTE 9) Open for further discussion. 1 abstain, resolution is adopted.
- SR-12-003: COR Disapproval- Japjig left the room and does not want to vote on this. Corbin also stated conflict of interest, not participating in this vote also. Rep. Qasemi motion to indefinitely table this item. No discussion. 4 abstain. Motion passes.
- SR-12-004: Honorary Degree Review- Corbin not participating in this vote due to COI Committee recommends to approve resolution. Sarah motion to approve as recommended. (VOTE 10) No further discussion, 4 abstain, motion passes.
- SR-12-001: Transparency in Student/Faculty Investigations (Recommended to Working Groups) Committee concern about frightening others and protection of both parties. Corbin motion to go with LSC recommendation to working group and create a resolution. (VOTE 8) Open for discussion. Add member of group, who it reports to, and what is the purpose of the group. 1 abstain, motion passes.
- SAMend-12-001: Individual Participation (Recommended to Working Group)- Committee wants council opinion. Open for discussion. Talut motion to bundle SAMend-12-001 and SAMend-12-002 and send to working group. Point of order by

	<p>Corbin. No further discussion. 1 in favor, majority opposes, 3 abstain. Motion fails. (VOTE 9) Sarah motion to not approve this amendment. Open for discussion. Motion to vote down, 3 abstain, motion passes.</p> <ul style="list-style-type: none"> • SAMend-12-002: Veto Procedure (Recommended to Working Group)- There is an issue with the timeline. Japjig motions to working group. No discussion. 3 abstain, motion passes. <p>Emergency Items (<i>Bergman motion to extend meeting to 1:30 P.M. Motion passes</i>)</p> <ul style="list-style-type: none"> • E1-12-001: Amendment Elections Code/ Rep. Rush- Displayed months of February, March, and April. Point of order by Corbin, have not heard from chair. Item can only be considered as discussion. Chair asks if timeline for voting in February is sufficient for Elections process. Rep Rush states it will allow for elections process. Item will be added as action to February meeting.
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IV. DISCUSSION ITEMS

DISCUSS	<p>a. Office of Provost: Feedback/Follow up on Graduate & Professional Program Metrics (Katie Richardson) - ask council for metrics from programs and PA Kris Miranda noted responses.</p>
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V. INFORMATION ITEMS

REPORTS	<p>a. Council Reports</p> <ol style="list-style-type: none"> i. GPSA Council Chair Report- Megan O'Laughlin reported- welcome SP12 Mission & goals, Finance Code still in review, October judicial complaint opinion received, and 2012-12 Election GPSA Chair. ii. Legislative Standing Committee Reports- next mtg. 2.15.12 <ol style="list-style-type: none"> 1. Finance Report & Budget Report 2. Steering Report <p><i>(Motion to extend meeting 2-3 minutes. Motion passes.)</i></p> <p>b. Executive Reports</p> <ol style="list-style-type: none"> i. GPSA President's Report- approved GPSA platform at NM Legislature. Senate bill 16- \$5,000 tax credits, UNM Day on Tuesday, 1.31.12 in Santa Fe, New Mexico, and Student Fee Review Board overview (to be sent with post report). President criticized forum for a gallery member leaving. ii. Executive Standing Committee Reports- See Nas and Rep. Rush/Elections in Media and Gallery
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VI. REPRESENTATIVE ANNOUNCEMENTS ITEMS

REPORTS	<p>a. Representative Documents</p>
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VIII. UPCOMING MEETING DATES

ADJOURN	<p>Next regular meeting on February 25, 2012 HSC Domenici West, Room 2112 All items due: 2/10, 5 p.m.</p>
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VIII. ADJOURN

REPORTS	<p>Motion to adjourn meeting. No objections. Meeting adjourned @ 1:31 p.m.</p>
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Department	Add '1' per Dept	Add '1' per person
AMERICAN STUDIES		
ANTHROPOLOGY		
ARCHITECTURE	1	
Julie Kidder		1
ART HISTORY		
BIOLOGY		
BIOMEDICAL SCIENCE	1	
Carolina Franco		1
BUSINESS	1	
Saliha Qasemi		1
Japji Hundal		1
Grace Lerner		1
Alex Guinaraes		1
Thomas Maguire		1
Teresa Mueller		1
Greg Golden		1
Tim Borrer		1
CHEMISTRY		
CIVIL ENGINEERING		
College of Education	1	
Beth Birky		1
Heidi Nordstrom		1
Michael Verilli		1
Matthew		1
Stephanie Sample		1
COMMUNICATION & Journalism		
COMMUNITY& REGIONAL PLANNING	1	
Elisa Pintor		1

Department	Add '1' per Dept	Add '1' per person
COMPUTER SCIENCE		
DENTAL HYGIENE		
EARTH & PLANETARY SCIENCE		
ECONOMICS		
ENGLISH		
FOREIGN LANGUAGES & LITERATURE		
GEOGRAPHY		
HISTORIC PRESERVATION		
HISTORY		
LANDSCAPE ARCHITECTURE		
LATIN AMERICAN STUDIES		
LAW SCHOOL	1	
Shannon Crowley		1
Tracy Goodluck		1
Sarah Coffey		1
LINGUISTICS		
MATH & STATS		
MEDICAL SCHOOL		
Hiedi Overton		1
NANO SCIENCE AND MICROSYSTEMS	1	
Matthew Rush		1
NURSING		
OCCUPATIONAL THERAPY	1	
Annette Schafer		1
PATHOLOGY		
PHARMACY Doctoral		
PHILOSOPHY	1	
Corbin Casarez		1

Department	Add '1' per Dept	Add '1' per person
PHYSICAL THERAPY		
PHYSICIANS ASSISTANTS		
PHYSICS AND ASTRONOMY		
POLITICAL SCIENCE		
PSYCHOLOGY		
PUBLIC ADMINISTRATION	1	
Theresa Rogers		1
PUBLIC HEALTH	1	
Jenifer Black		1
SOCIOLOGY	1	
Deidre Williams		1
SPANISH & PORTUGUESE	1	
Aaron Taylor		1
SPEECH & HEARING		
THEATER & DANCE		
WATER RESOURCES	1	
Jessica Hitch		1
Quorum	14	28

**GPSA Court of Review
Opinion of the Court
Complaint 10/06/2011**

Majority opinion authored by Associate Justice Billy Jimenez:

On the morning of September 24, 2011, the University of New Mexico Graduate and Professional Student Association (“GPSA”) operated according to a set of governing bylaws (herein referred to as the “Established Bylaws”). By sunset, the Organization was left with little more than a constitution and an unclear ethos.

I. Pre-Meeting Events

The events that set this process into motion began in the summer of 2011 as GPSA set out to amend its Established Bylaws in pursuit of a new set of bylaws (herein referred to as the “Desired Bylaws”). Ordinarily, the Established Bylaws require that UNM Office of Legal Counsel review all proposed bylaw changes to confirm that the proposed bylaws do not conflict with UNM Policy or state and federal law. This requirement is memorialized in the Rules of the Graduate and Professional Student Association of the University of New Mexico¹ (“GPSA Rules”):

The Council Chair shall seek an advisory ruling² from the University Council’s office regarding the consistency of the proposed amendment with current University Policy, and State and Federal laws within five (5) working days of the presentation of proposed amendment at a regularly scheduled Council meeting. The advisory ruling must be provided to Council prior to a vote on any proposed amendment. Article X (d)(2).

While appropriate for GPSA, this process proved to be inefficient for the University Legal Counsel charged with reviewing the amended bylaw provisions (the “Promising Provisions”). The reason being that, pre-approval of Promising Provisions by the University Legal Counsel would not necessarily equate to their incorporation in the Desired Bylaws since they would still be subject to further amendment during deliberation in subsequent GPSA Council Meetings. If amended, the Promising Provisions would have to be re-submitted to UNM Legal Counsel for review. Understandably, UNM Legal Counsel forbade the perpetual submission of Promising Provisions, and instead, requested that GPSA submit the Desired Bylaws for UNM Legal Counsel review once they were incorporated in their entirety.

¹ Before the adoption of separate bylaws and constitutional documents, GPSA’s governing document incorporated both its constitution and bylaws.

² “Advisory ruling” is taken to mean an approval of the proposed amendment once reviewed by UNM Legal Counsel. It is not taken to mean a set of advisory directions, such as the email correspondence from UNM Legal Counsel on September 19, 2011, as has been suggested by the parties.

This required directive³ was revealed to the GPSA Council Chair Meghan O’Laughlin, and GPSA President Katie Richardson the morning of September 19, 2011 by an email sent by UNM Legal Counsel. Of crucial note, the email stated the following directive:

“What makes the most sense is that GPSA finalizes a proposed set of bylaws and that is what I will review.”—UNM Legal Counsel

At this point, GPSA was operating outside the bounds of the GPSA Rules and the Established bylaws. GPSA was now acting under the direction of UNM Legal Counsel.

II. The GPSA Council Meeting

At the GPSA Council meeting held on September 24, 2011, the GPSA Council entered the room fully aware of the long day ahead. Specifically, the legislators were aware that they would be voting on Promising Provisions that would eventually, but maybe not necessarily on that day, be incorporated into the Desired Bylaws.

As the meeting began, Council Chair orally notified the legislators about the directions given by UNM Legal Counsel, and notified the legislators that the original email from UNM Legal Counsel was available to everyone in the room on their flash drive binders in the form of a pdf. file, allowing everyone in the room to verify the information independently for themselves. The GPSA Council proceeded by undertaking the strenuous task of amending specific Promising Provisions, vote by vote. As the minutes show, this was an exhausting five hour long procedure.

The task given to the GPSA Council was to pass a finalized and proposed set of Desired Bylaws for UNM Legal Counsel to review at a later date....

What happened was, the GPSA Council proceeded by systematically passing/approving the Desired Bylaws (not proposed Desired Bylaws), article by article, in a series of five votes. Further, the GPSA Council ended the day by voting to nullify the Established Bylaws by removing them from “existence.” These actions, presumably, had the effect of allowing GPSA to adopt a completely new set of Desired Bylaws (without having been reviewed by UNM Legal Counsel), and prevented GPSA from reverting back to the Established Bylaws set forth in the GPSA Rules, which had been eliminated from existence.

That seems to be the extent of our facts, but not our inquiry.

Even if conspired to do so, the approval and adoption of Desired Bylaws by the GPSA Council could never actually happen in its above mentioned context. Why? Because even though

³ UNM Legal Counsel is responsible for insuring that GPSA does not expose itself to potential legal liability by creating bylaws that violate individual rights established by state and federal constitutional principles. Accordingly, any directive by UNM Legal Counsel requires GPSA’s adherence.

the process for submitting Promising Provisions for University review had been diverted around the GPSA Rules, the proviso for effectiveness had not:

Approved amendments shall not take effect until the approved amendment language is evaluated by the University Council's Office relative to current University Policy, and State and Federal. GPSA Rules, Art. X (D)(4)(ii).

This governing language still requires that no Promising Provision, approved or not, can take effect until it is evaluated by University Counsel. If one were to conclude that the Desired Bylaws were passed, approved, and adopted on September 24, 2011, that conclusion would violate both the directive issued from UNM Legal Counsel on September 19 and Article X of the GPSA Rules cited above. Therefore, even though the Desired Bylaws were passed, and presumably adopted on September 24, they in fact, were just a set of Proposed Desired Bylaws made ready for final approval by UNM Legal Counsel shortly thereafter.⁴

Accordingly, since no Desired Bylaws were passed and officially adopted, the Established Bylaws, though thought to be eliminated from existence, could not be nullified without leaving the Graduate and Professional Student Association in a dire predicament indeed. That would mean that GPSA is currently operating under no bylaws. That would mean that GPSA finances, duties, and the very procedure requiring the creation of this opinion you are reading, would have no existence, meaning, or necessity.

Assuming that GPSA operates under the implied assumption that operation under no bylaws would be detrimental to the organization, we conclude that the Established Bylaws could not be nullified if no effective bylaws had been approved by UNM Legal Counsel. Therefore, the Established Bylaws govern the GPSA until the Desired Bylaws are approved by UNM Legal Counsel. Once approved by UNM Legal Counsel, the Desired Bylaws shall become a governing instrument.

We now move to the specific complaint items.

III. Complaint items

- A. Were amendments, made in the September meeting, to the bylaws that were presented in the August meeting, adopted?

No, the amendments made to the GPSA Bylaws on September 24, cannot be adopted until they are approved by UNM Legal Counsel, under Article X of the GPSA Constitution. However, those amendments will become effective upon approval by UNM Legal Counsel.

⁴ To the Court's knowledge, the Proposed Desired Bylaws are currently in review with UNM Legal Counsel.

- B. Did the separate vote to nullify the previous GPSA bylaws follow the proper protocol of presentation as well?

There is no proper presentation for nullifying bylaws. However, the existing GPSA bylaws could not be nullified without leaving GPSA without an operating set of bylaws.

- C. Critically, and pursuant to the answers above, what are the current governing GPSA bylaws?

The GPSA is currently operating under its existing bylaws until UNM Legal Counsel approves the amended bylaws passed in the September 24 meeting.

- D. Did the Council Chair follow the governing GPSA bylaws and constitution protocol after the August meeting concerning contact with UNM Legal after the presentation of the bylaws?

No, the Council Chair was instructed to follow UNM Legal Counsel protocol for the purposes of the September 24 meeting. UNM Legal Counsel protocol supersedes the authority of the GPSA Rules.

- E. If the protocol was not followed, what is the impact on the bylaws amendments adopted by Council at the September meeting?

The bylaw amendments were approved and will be effective upon approval from UNM Legal Counsel.



GPSA Council Special Meeting
February 1, 2012
9:00am – 9:45am
SUB Cherry-Silver

1. Roll Call
2. Approval of the Agenda
3. Media & Gallery
4. Officer Reports
5. Emergency Business
 - a. Appropriations as directed by 01-28-12 Regular Council
 - i. (1) SA-12-001: Department of American Studies
 - ii. (2) SA-12-002: Writing Across Communities
 - iii. (3) SA-12-003: Political Science Graduate Student Association
 - iv. (4) SA-12-004: GPSA Council-LFC Budget Process Hearings
6. Adjourn

Upcoming meeting dates:

Next Regular Meeting on February, 2012
HSC Domenici West, Room 2112



GPSA Regular Special Meeting
Minutes Draft
February 1st, 2012
SUB Cherry-Silver

PRESIDENTING OFFICER:	Megan O’Laughlin, Council Chair
REPRESENTATIVES:	Miranda / Philosophy, Verilli / College of Ed, Dworak / Law, Rush / NanoScience, Kidder / Architecture, Rodgers / Public Administration,

Agenda Items

I. ROLL CALL

	<p>Meeting called to order by Chair Megan O’Laughlin at 9:17am when meeting reached Quorum. Chair conducted roll call. Meeting has quorum.</p> <p>Chair explained the special meeting item were in order at the 01-28-12 Council. After further review it was found the LFC Chair had emailed all pertinent documents to the EFC Chair as per the Bylaws. The EFC Chair is on the LFC Email group list and receives all communication and documentation. The Reps present must still vote to reinstate the decision of Council.</p>
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II. OPENING BUSINESS

ACTION	<ul style="list-style-type: none"> • Today’s agenda is accepted as amended without objection. Rush/2nd
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III. ACTION ITEMS

	<p>Finance Committee</p> <p>Motion to Block and approve all items as per the decision of Council on 01-28-12. Rodgers/ 2nd. Approved Unanimously. Council 1/28 Minutes below:</p> <ul style="list-style-type: none"> • SA-12-001: Department of American Studies- Rep Rogers introduced herself. 3 information to release to council: Appropriations 1 & 3 are good to go, 2 we need to talk about, and 4-7. Corbin motion to approve SAS-12-01. Motion on floor for discussion. Dept. of American Studies to fund the fee to film movie. No discussion. 1 abstain, appropriation passed. (VOTE 3) <i>*Later Referred to Special Meeting on 2/1</i> • SA-12-002: Writing Across Communities: Total Appropriation Request for \$2881, Corbin motion to amend request by organization itself. Point of clarification by Rep. Bergman. Open for discussion. Motion pass. (VOTE 4) <i>*Later Referred to Special Meeting on 2/1</i> • SA-12-003: Political Science Graduate Student Association- Total Appropriation Request for \$1059, Rep. Qasemi motion to approve request with committee review. Discussion: Recognize there is a loop hole in request. Jap motion to amend original motion request to \$1049. No discussion. 2 abstain. Motion pass. Chair motion to approve amended motion. 2 abstain, appropriation pass. (VOTE 5) <i>*Later Referred to Special Meeting on 2/1</i> • SA-12-004: GPSA Council-LFC Budget Process Hearings- Originally asks for \$600 but Council preferred dropping to \$250.
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VIII. ADJOURN

REPORTS	<p>Motion to adjourn meeting. No objections. Meeting adjourned @ 9:23am. 5 minutes total!</p>
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GPSA Resolution in Support of Electronic Salary Book
Adopted by the GPSA Legislative Council January 28th 2012
Signed as Joint Legislative/Executive February 6th, 2012

WHEREAS the University of New Mexico is a public institution of higher education; and

WHEREAS budgetary transparency ensures that UNM wisely invests resources toward our public mission; and

WHEREAS state law requires that state employee salaries be publicly available; and

WHEREAS UNM received more than \$274 million in state appropriations for 2011-2012; and

WHEREAS a paper copy of the UNM salary book each year is made publicly available in the Zimmerman library; and

WHEREAS the salary book in the library can only be used as a reference; and

WHEREAS the salary book is not available for check out; and

WHEREAS the lack of an electronic copy of the salary book is an impediment to transparency and accessibility; and

WHEREAS graduate assistants teach or support forty percent of UNM classes, and graduate research assistants are an essential part of realizing the UNM research mission; and

WHEREAS understanding the compensation of faculty, graduate assistants and administration is of primary concern in making sure UNM is able to attract the best and brightest in the higher education market while maintaining financial responsibility;

NOW THEREFORE BE IT RESOLVED that the University of New Mexico provide an electronic spreadsheet of the salary book online; and

BE IT FURTHER RESOLVED that a comparable electronic salary book be made available containing all student employees and graduate assistantship salaries by department; and

BE IT FURTHER RESOLVED that salaries be identified by position and not names of individuals; and

BE IT ULTIMATELY RESOLVED THAT a copy of this resolution be sent to UNM President Dr. David J. Schmidly, Executive Vice President David Harris, Vice President of Human Resources Helen Gonzales, Associate Vice President Andrew Cullen, ASUNM President Jaymie Roybal, GPSA President Katie Richardson, Staff Council President Mary Clark, and Faculty Senate President Tim Ross.

RESOLUTION FOR A PROCESS REVIEW IN HONORARY DEGREE NOMINATIONS

Adopted by GPSA Legislative Council January 28th, 2012

Signed as Joint Legislative / Executive February 6th, 2012

WHEREAS the awarding of honorary degrees is an excellent opportunity for the University of New Mexico to acknowledge and celebrate outstanding individual contributions to the social welfare;

WHEREAS the Honorary Degree Subcommittee (HDS) of the Faculty Senate Graduate and Professional Committee (SGPC) determines the nominees that are considered for honorary degrees;

WHEREAS nominations are provided to the HDS by advocates and personal acquaintances of the nominees;

WHEREAS no additional information or research is required before considering a nominee for an honorary degree;

WHEREAS the confidentiality of each nominee is important, especially when considering public figures for meritorious recognition;

WHEREAS the HDS-determined nominations are forwarded to the SGPC and eventually the Board of Regents for approval, but only a brief biography of each is provided for a decision regarding approval;

WHEREAS a Regent raised concern about the process of reviewing candidates since no counter-evidence is presented;

WHEREAS the HDS Chair stated that members of the HDS are responsible for due diligence before voting to forward a nomination, that additional information that arises after the fact should not affect the decision-making process, that when concerns about process are raised no one follows up to ensure process review, and that nominations should be taken on good faith because no one would try to embarrass the University;

WHEREAS good intentions should not proscribe a thorough review process to ensure that the integrity of an honorary degree from UNM is not compromised;

WHEREAS from time to time process review is a healthy activity that strengthens our public institutions; and

WHEREAS the Faculty Senate should be responsible for determining its own policies and procedures, while being responsive to their impact on the University;

LET IT BE RESOLVED that GPSA asks the SGPC commit to reviewing the process of determining honorary degree nominees to ensure it balances thorough scrutiny with respect for confidentiality;

FINALLY LET IT BE RESOLVED that a copy of this resolution be sent to GPSA President Katie Richardson, SGPC Chair Linney Wix, HDS Chair Dena Kinney, and Faculty Senate President Tim Ross.

Legislative Finance Memorandum

Legislation #: SA-12-001

Student Organization: Department of American Studies

Primary Contact Name: Pamela Gravagne *Email:* pgravagn@unm.edu *Phone:* 505.281.3837
Secondary Contact Name: Linda Roybal *Email:* leleshuk@unm.edu *Phone:* 801.648.6091

ORGANIZATION INFORMATION: *Please select all of the following that apply.*

The student group requesting appropriation funding:

- A chartered student organization through the Student Activities Center
- Has an account in the Student Government Accounting Office
- Receives PB Funding from a Recognized Department Student Association
- Has received GPSA funding in the past year (appropriation or budget)

Please describe below the source(s) and amount(s) of funding from other sources. Please include any GPSA funding from the past year.:

[Click here to enter text.](#)

\$200 grant from the Woman's Resource Center. Applied to the Geminist Research Institute for \$250. Requested \$50 from the Womans Studies Program. American Studues Program is printing fliers. UNM School of Medicine put together panels and recieve financial support. Contacting Prime Time and the NM Senior Citizen to ask for publicity. Dept. of Long Term Services and

Please select and describe what your student group is requesting funds for:

- Travel* *Event* *One-Time Capital Outlay (ie: computer)* *Unforeseen Expenditures/Other*

Appropriation Description:

Screening of Dr. Cole's film "Living with Stroke" and his keynote address for all-day conference "What's in an Age? Aging and Ageism in the 21st Century". Cole, from Houston, will facilitate panel discussions throughout the day.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Professional Services	\$1500	\$1500	\$1500
TOTAL REQUEST:	\$1500	\$1500	\$1500

Legislative Finance Memorandum

Legislation #: SA-12-002

Student Organization: Writing Across Communities Alliance

Primary Contact Name: Brian Hendrickson *Email:* bhendric@unm.edu *Phone:* 505.385.0571
Secondary Contact Name: Genevieve Garcia de Mueller *Email:* gggarcia@unm.edu *Phone:* 505.730.8891

ORGANIZATION INFORMATION: *Please select all of the following that apply.*

The student group requesting appropriation funding:

- A chartered student organization through the Student Activities Center
- Has an account in the Student Government Accounting Office

Please describe below the source(s) and amount(s) of funding from other sources. Please include any GPSA funding from the past year.:

[Click here to enter text.](#)

Please select and describe what your student group is requesting funds for:

- Travel** **Event** **One-Time Capital Outlay (ie: computer)** **Unforeseen Expenditures/Other**

Student Organization:

Writing Across Communities

Appropriation Description:

Spring 2012 Writing the World Symposium's 2 keynote speakers. Event is a regional, interdisciplinary event with multiple campus co-sponsors. Request covered hotel/transportation for 2 speakers and stipend for 1.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Professional Services – Stipend	\$1500	\$1500	\$1500
Professional Services – Hotel (2)	\$600	\$600	\$600
Professional Services – Travel (2)	\$1400	\$1000	\$781
TOTAL REQUEST:	\$3500	\$3100	\$2881

Legislative Finance Memorandum

Legislation #: SA-12-003

Student Organization: Political Science Graduate Association

Primary Contact Name: Alexis Adams

Email: anadams@unm.edu

Phone: 505.463.4129

Secondary Contact Name: Julia Hellwege

Email: jhellweg@unm.edu

Phone: 505.274.0471

ORGANIZATION INFORMATION: Please select all of the following that apply.

The student group requesting appropriation funding:

- A chartered student organization through the Student Activities Center
- Has an account in the Student Government Accounting Office
- Receives PB Funding from a Recognized Department Student Association
- Has received GPSA funding in the past year (appropriation or budget)

Please describe below the source(s) and amount(s) of funding from other sources. Please include any GPSA funding from the past year.:

[Click here to enter text.](#)

Please select and describe what your student group is requesting funds for:

- Travel**
 Event
 One-Time Capital Outlay (ie: computer)
 Unforeseen Expenditures/Other

Appropriation Description:

The Political Science Graduate Student Association (PSGSA) is requesting this appropriation to bring the political scientist, Christopher Mann, in for an invited presentation. Professor Mann is a distinguished Assistant Professor at the University of Miami, where he specializes in the field of American Politics. More specifically, his research focuses on voter mobilization with the use

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Travel – Mileage	\$484.50		
Professional Services (travel-mileage)	-	\$475	\$475
Travel – Per Diem	\$274		
Professional Services (travel – per diem)	-	\$274	\$274
Food & Refreshments	\$50	\$50	\$50
Professional Services (presentation fee)	\$250	\$250	\$250
TOTAL REQUEST:	\$1058.50	\$1049	\$1049

Legislative Finance Memorandum

Legislation #: Introduced by Rep: Referred to:

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote:

Date: 1/18/2012

Committee Chair Signature

Student Organization:

Appropriation Description:

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Food & Refreshments	\$660	\$250	\$250
TOTAL REQUEST:	\$660	\$250	\$250

Notes:

LFC decided to pass at max food&refresh per standing rules and allow Council to discuss the appropriation and decide whether to change category to "event" to bypass standing rule problem or lift the standing rules.

The LFC Chair has requested funding for 3 days of hearings(@ 10 members [1 resignation]): (NEW total = \$540)

\$5.00 per person for breakfast

\$10.00 per person for lunch

\$3.00 per person to provide a snack and something to drink during the day (approx 9am-5pm)

GPSA Regular Special Meeting
Minutes Approved
February 2nd, 2012
SUB Cherry-Silver

PRESIDING OFFICER:	Megan O’Laughlin, Council Chair
REPRESENTATIVES:	Miranda / Philosophy, Verrilli / College of Ed, Dworak / Law, Rush / NanoScience, Kidder / Architecture, Rodgers / Public Administration,

Agenda Items

I. ROLL CALL

	<p>Meeting called to order by Chair Megan O’Laughlin at 9:17am when meeting reached Quorum. Chair conducted roll call. Meeting has quorum.</p> <p>Chair explained the special meeting item were in order at the 01-28-12 Council. After further review it was found the LFC Chair had emailed all pertinent documents to the EFC Chair as per the Bylaws. The EFC Chair is on the LFC Email group list and receives all communication and documentation. The Reps present must still vote to reinstate the decision of Council.</p>
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II. OPENING BUSINESS

ACTION	<ul style="list-style-type: none"> • Today’s agenda is accepted as amended without objection. Rush/2nd
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III. ACTION ITEMS

ACTION	<p style="text-align: center;">Finance Committee</p> <p>Motion to Block and approve all items as per the decision of Council on 01-28-12. Rodgers/ 2nd. Approved Unanimously. Council 1/28 Minutes below:</p> <ul style="list-style-type: none"> • SA-12-001: Department of American Studies- Rep Rogers introduced herself. 3 information to release to council: Appropriations 1 & 3 are good to go, 2 we need to talk about, and 4-7. Corbin motion to approve SAS-12-01. Motion on floor for discussion. Dept. of American Studies to fund the fee to film movie. No discussion. 1 abstain, appropriation passed. (VOTE 3) <i>*Later Referred to Special Meeting on 2/1</i> • SA-12-002: Writing Across Communities: Total Appropriation Request for \$2881, Corbin motion to amend request by organization itself. Point of clarification by Rep. Bergman. Open for discussion. Motion pass. (VOTE 4) <i>*Later Referred to Special Meeting on 2/1</i> • SA-12-003: Political Science Graduate Student Association- Total Appropriation Request for \$1059, Rep. Qasemi motion to approve request with committee review. Discussion: Recognize there is a loop hole in request. Jap motion to amend original motion request to \$1049. No discussion. 2 abstain. Motion pass. Chair motion to approve amended motion. 2 abstain, appropriation pass. (VOTE 5) <i>*Later Referred to Special Meeting on 2/1</i> • SA-12-004: GPSA Council-LFC Budget Process Hearings- Originally asks for \$600 but Council preferred dropping to \$250.
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VIII. ADJOURN

REPORTS	<p>Motion to adjourn meeting. No objections. Meeting adjourned @ 9:23am. 5 minutes total!</p>
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GPSA Council Regular Meeting
Saturday, February 25th, 2012
9:00am – 12:00pm
HSC Domenici West, Room 2112

[Representative Documents](#)

[MediaSite](#)

- 1) Roll Call
- 2) Opening Business
 - a) Approval of the Agenda
 - b) Approval of the January 28th, 2012 Minutes
 - c) Approval of the February 2nd, 2012 Minutes
 - d) Guest Speaker – Parliamentarian, Patricia Roybal Cabarello
 - e) Gallery & Media
 - f) *GPSA President's Report (Moved up)*
- 3) Action Items
 - a) EI-12-001-Amendment Elections Code / Presented 1-28-12
 - b) Standing Committees
 - i) Finance Committee
 - (1) SA-12-011_GPSA Council Education Grant
 - (2) SA-12-012_GPSA Council Recorder
 - (3) SA-12-013_GPSA Council Food
 - (4) SA-12-014_Nourish International
 - (5) SA-12-015_Beta Alpha Psi
 - (6) SA-12-016_GPSA Scholarship
 - (7) SA-12-017_GPSA Elections Committee
 - (8) SA-12-018_Art Education
 - (9) SA-12-019_World Affairs Delegation
 - (10) SA-12-020_Raza Student Association
 - (11) SA-12-021_Engineers without Borders.
 - (12) SA-12-022_Language Lit / SocioCultural Studies
 - ii) Steering Committee
 - (1) SR-12-001_Transparency in Investigations
 - (2) SR-12-005_Resolving Academic Disruption
 - (3) SR-12-006_Dental and Vision Insurance
 - (4) SR-12-007_Removal of Graduate Student Fee
 - (5) SR-12-008_General Election Date
 - iii) Emergency Items
 - c) Discussion Items
 - a) Constitutional Changes (to be debated 3/31/12)
 - i) Non-Substantive Changes (corrective, edits, language)
 - ii) Substantive Changes (changes law)
 - 5) Information Items
 - a) Council Reports
 - i) GPSA Council Chair Report
 - ii) Legislative Standing Committee Reports
 - (1) Finance Report with Current Council Operational Accounts & 2012-13 Budget Process / Chair Dworak
 - (2) Steering Report / Chair Casarez
 - (a) Bylaws Working Group Report / Representative Hwang
 - b) Executive Reports
 - i) ~~GPSA President's Report~~
 - ii) Executive Standing Committee Reports
 - (1) Elections – OPEN!
 - (2) Lobby – Allison / Travis
 - iii) Executive Ad Hoc & University Committee Reports
 - 6) Representative Announcements
 - a) Next Regular Council Meeting
Saturday, March 31, 2012 at HSC Domenici West #2112
 - 7) Adjourn



GPSA Regular Council Meeting
Minutes - DRAFT
 February 25, 2012
 HSC Domenici West, Room 2112

PRESIDING OFFICER:	Megan O’Laughlin, Council Chair
REPRESENTATIVES:	Representative Sheet Attached
RECORDER / PARLIAMENTARIAN:	Bernadette Fontenelle / Patricia Roybal Caballero
SPEAKERS & GUESTS:	Patricia Roybal Caballero, Parliamentarian

Agenda Items

I. ROLL CALL

ACTION	Meeting called to order by Chair Megan O’Laughlin at 9:14 A.M. Chair conduct roll call. Meeting has quorum.
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II. OPENING BUSINESS

ACTION	<ul style="list-style-type: none"> Patricia Roybal Caballero presented first, as guest speaker. Parliamentarian gave snapshot to improve GPSA meetings based on her observations. 6 Highlights: 1) why we have Parliament procedures, motion on the floor, refrain from attacking a members’ motive, 2) address all remarks to chair by raise of hand, always address the chair, if not, you are out of order, 3) refrain from speaking on a prior action/pending action, 4) refrain from speaking on one’s own motion, 5) how to use point of order and its purpose, call to question used to stop discussion, ask for clarity and clarification, and 6) refrain from disturb assembly. Council asks questions/discuss. Today’s agenda is accepted as amended, with the President’s Report moved to after Media & Gallery, without objection. Council entertains motion to remove action item 3bi #1- SA-12-011 GPSA Council Education Grant from agenda. Matt motion to strike Appropriation SA-12-11. Open for discussion and discussed. Motion is amended to strike and send back to committee. Amended motion (<i>Vote 1 & 2</i>) is passed. Open for discussion. Motions are withdrawn, no objections. Matt motion to move President after Gallery & Media, no objections. Agenda approved with one amendment. (<i>Vote 3</i>) Approval of the January 28, 2011 minutes is approved as amended. Corbin amends minutes to change SR-12-004 to conflict of interest instead of not participating. Motion passed. Corbin motion to amend SAmend-12-002. No objections. Motion is approved. No motion for minutes done through approvals. Clarify with Megan what happen here? (<i>Vote 4, 5</i>) Approval of the February 2, 2012 minutes is approved. It was a five minute meeting. Motion to approve minutes as amended. Motion pass. (<i>Vote 7</i>) Gallery & Media- Chris Ramirez made announcements about Graduate Employment (6 reps volunteer, special meeting called by chair on Wednesday, 9:15 a.m.), invite to RGSA & OQG presents: Joteria fundraiser for scholarship, March 2, 2012, Friday, from 6-9 p.m., allocation for campaign. Linda Johansen, Information Technology present on enterprise email. Amanda announces Language Expo on March 3, 2012 at Ortega;
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email AGRAY01@unm.edu. Rep Matt Rush talking with ASU about legislation. Rep. Salim announces keynote SUB 9 a.m. March 1 & 2, 2012. Engineers without Borders race event, March 3, 2012. *(Recess til 10:50 a.m., meeting called back to order 10:53 a.m.)*

- GPSA President's Report- President Katie Richardson reports update on three items: 1) legislative session is closed, GPSA bill did not pass but was close, thanks to the committee, 2) student review board recommendations (ask council for feedback), 3) memo considering student priorities, Provost increased in faculty, request to have internship for each new faculty aboard, policy needed and UNM President found \$24,000 graduate scholarship. Budget summit open for public comment is Friday, March 23, 2012 at SUB at 9 a.m.

III.

ACTION ITEMS

ACTION

El-12-001-Amendment Elections Code / Presented 1.28.12- Rep. Matt Rush upload Election Code Timeline Changes and discuss changes with council using calendars. Five advertisements go out and review candidate applications. Rep. Rogers main motion (*vote 8*) to approve bylaws elections. Open for discussion. Rep. Corbin to amend motion (*vote 9*) to strike section 5f entirely. No discussion. Amend motion pass with 1 abstain. Rep. Corbin motion (*vote 10*) to strike sentence 6e2. Open discussion on bylaws. Amend motion pass with 1 abstain.

Standing Committee- Finance Committee

- SA-12-011: GPSA Council Salary- new code adoption to bylaws & SA-12-012: GPSA Council Recorder
 - Chair wants reminder on new procedure for Com Reports. Rep. Dwork reports few notations on appropriations. Rep. Dwork main motion (*vote 11*) to table appropriation SA-12-011 and send for review to committees. Open discussion. Rep. Corbin motion (*vote 12*) to strike LFC. Open discussion. Point of order by Rep. Lee reminding motion on the table. No further discussion. Amend motion pass with 2 abstains. Back to main motion and open for discussion. Dworak Call the Question, question called (*vote 13*) Rep Pentor motion (*vote 14*) to bundle 14-22. Point of order Rep. Corbin, have not got to agenda 14 yet. Overlook two items. Any objection, motion 14 retracted. Rep. Corbin motion (*vote 15*) to amend \$150 equal to 10 hours. No discussion, main motion pass with 1 abstain. Rep. Rush motion to amend for chair to attend LFC meeting. Rep. Motion to amend in case of emergency, send alternative. Open discussion. Chair notes she should be able to have options if required to attend all meetings. Point of order by Rep. McIntyre, Rep Rush order of order, covering item already confused. Rep. Rush motion toPoint of order on germaneness by Rep. Travis. Point of Information by Rep. Chair asks Council to decide germaneness, saying it is not appropriate for Chair to make decision on item. Vote on Travis point of order, item not germane. Point of information by Rep. Corbin and motion to recess five minutes and extend meeting to 2 p.m. Motion pass. (*vote 19*). *(Meeting back in session at 12:07 p.m.)* Votes recall after recess by Rep. berghmanns to reconsider appropriation 11, call to question (*vote 21*) by Rep. Dwork. Majority pass motion. Division has been call. 24 yay, 7-no. Back to agenda item 3b1. Rep. Corbin motion to fail SA-12-011. No discussion. Motion passes, item fails.

- SA-12-013: Council Refreshments
- SA-12-014: Nourish International
- SA-12-015: Beta Alpha Psi
- SA-12-016: GPSA Scholarship
- SA-12-017: GPSA Elections Committee
- SR-12-018: Art Education
- SR-12-019: World Affairs Delegation
- SR-12-020: El Centro De La Raza
- SR-12-021: Engineers Without Borders
- SR-12-022: Language Lt / Sociocultural Studies

	<p>GPSA Council Food- Rep. Pentor to 'bundle' appropriations 13-22. Open discussion. SR-12-020 is not for El Centro De La Raza, Chair will revise appropriation "Raza Student Association". Point of information by Rep. Lee. These are LFC recommendations. Motion to bundle and approved with the change noted for SGAO. Motion to approve bundle items by Rep. Coffey. Open for discussion. 3 abstain, 1 abstain by Rep. Lee and Rep. Burgmans. Motion passed and approved</p> <p>Standing Committee- Steering Committee</p> <ul style="list-style-type: none"> • SR-12-001: Transparency in Investigations- Rep. Coffey motion to bundle SR-12-001 and SR-12-005 and table indefinitely. Motion pass. • SR-12-005: Resolving Academic Disruption- tabled. • SR-12-006: Dental and Vision Insurance- President Richardson spoke on item. No dental and vision insurance included in current internship plan. Rep. Rush motion to approve resolution with the LSC recommendation. Point of information by Rep. Lee for chair to stroll agenda down. No discussion. Motion pass. <i>(Vote 27)</i> • SR-12-007: Removal of Graduate Student Fee- Submitted by Rep. Dworak and spoke on item. Open for discussion. No motion on the floor. LFC announce recommendation. Rep. Corbin motion to commit items to working group and prepare valid initiative. Open for discussion. Point of order by Rep. Corbin, motion on the floor for discussion. Rep. Travis yield time to President Richardson discuss fee history. Chair restated motion on the floor to commit working groups. Rep. Corbin call to question. Vote (#29) on call to question, yays have it. Back to main motion, motion pass. • SR-12-008: General Election Date- Rep. Rush informed the election process is not clear this year. Rep. Corbin mention changes made in resolution. Rep. Dwork motion to resolution as amended by LSC. No discussion. Motion pass as amended. <p>Emergency Items</p>
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IV. DISCUSSION ITEMS

DISCUSS	<p>Constitutional Changes- Rep. Corbin said working group met and seeks approval by March. Any questions on recommendations. Open for discussion. Rep. Macintire confused on process - can we make changes? Chair notes Constitutional requirement to view one month prior to making amendments. We will debate and amend on 3/31/12.</p> <ul style="list-style-type: none"> • Non-Substantive Changes (corrective, edits, language)- • Substantive Changes (changes law)
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V. INFORMATION ITEMS

REPORTS	<p>Council Reports</p> <ol style="list-style-type: none"> i. GPSA Council Chair Report- Megan report separately. ii. Legislative Standing Committee Reports <ol style="list-style-type: none"> 1. Finance Report with Current Operational Account & 2012-13 Budget Process- Rep. Dworak reported balance is \$40,000 for all appropriations. 53 applications for budget process. Three days of hearings starting tomorrow. Budget will be balanced. 2. Steering Report Bylaws Working Group Report- Rep. Corbin not voting on steering due to constitutional requirement a. Executive Reports <ol style="list-style-type: none"> i. GPSA President's Report- this information items moved up on agenda after Media & Gallery. ii. Executive Standing Committee Reports- Rep. Rush reviewed elections calendar, there are new forms this year. <ol style="list-style-type: none"> 1. Elections- OPEN report given by Rep. Rush 2. Lobby- Travis yield. iii. Executive Ad Hoc & University Committee Reports
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VI. REPRESENTATIVE ANNOUNCEMENTS ITEMS

REPORTS

a. Representative Documents

VIII.**UPCOMING MEETING DATES****ADJOURN**

Next regular meeting on March 31, 2012
HSC Domenici West, Room 2112
All items due: 3/10, 5 p.m.

Special Meeting
GPSA office or Cherry Silver in SUB
Wednesday, February 29th at 9:15am
For: Graduate Employees Together regarding GA funding in 12-13 UNM Budget

VIII.**ADJOURN****REPORTS**

Rep. Bergmans motion to adjourn meeting. No objections.
Meeting adjourned @ 1:33 p.m.

Council Recorder: Bernadette Fontenelle
Reviewed for draft: MCO/Chair

Script: Point of Order

Representative: *Point of Order!*

Chair: The Chair recognizes Representative _____. State your *Point of Order*.

Representative: [States *Point of Order*]

Chair: [If the chair **agrees** with the *Point of Order*]
The chair rules that the *Point of Order* is well taken. The reason for the chair's ruling is that . . . [states reason for the ruling and the effect of the ruling].

[If the chair **disagrees** with the *Point of Order*]
The chair rules that the *Point of Order* is not well taken. The reason for the chair's ruling is that . . . [states reason for the ruling and the effect of the ruling].

Point of Order is a motion that helps us remember that leadership of the meeting is not solely the responsibility of the Chair. This motion is used when a member feels that proper decorum of debate is not being followed and the chair does not call the person to order. Some examples of its possible use are:

- During debate one member has spoken more than twice and the chair does not recognize it
- During the vote you observe a non-member voting
- A member is not following the rules of decorum

The **Point of Order motion is classified** as an [Incidental Motion](#) because it can be offered at any time when it is needed. It can be either a [secondary motion](#) (offered while a main motion is pending) or a main motion (made when no other motion is pending). It has some special rules:

- It can interrupt the speaker. For example, if a member is questioning the motives of another member (which is a violation of the rules of **decorum of debate**) and the Chair does not call the member out of order, then you don't have to wait until the member is finished, you can interrupt the speaker. **Without waiting for recognition from the chair, you say "Point of Order"**.
- It does not need a second, is not debatable, and no vote is taken on it. It is ruled by the Chair.

You just stood up, called out Point of Order, now what? The chair needs to understand what your point is, so the chair should state: "Please state your point." You would then state your point and explain why you believe something is out of order. It is then the responsibility of the chair to rule on your *Point of Order*, either ruling that the point is well taken or that it is not well taken.

The **Point of Order motion must be made in a timely manner**. The motion must be made at the time the violation occurs, not later. There IS an exception to the timeliness rule. **If the breach is of an ongoing nature**, such as a breach of the governing documents or University Policy (like interfering in University Business or the ability for UNM Organizations to accomplish regular business), **the Point of Order can be raised at a anytime**.

If you are trying to decide whether or not to use this motion, the best rule of thumb is "Are any of the rights of the members or the laws being violated?" If the answer is yes, then you want to use this motion. If the answer is no, then you want to decide another way to handle the situation. **You call a Recess and discuss the item with the Chair or the Parliamentarian**. Sometimes a private conversation, after the meeting, with the Chair works very well.

Roberts Rules of Decorum (the “Order” part)

In order to maintain the highest tradition and proper functioning of democracy, it is required to observe a certain standard of conduct; both inside the forum as well as outside it. Representative behavior should be such as to enhance the dignity of Council and its members who they represent.

General Rules Observed

- Address the Chair when Speaking
- Raise hand to be acknowledged to get ‘in the que’ for debate (withdraw hand immediately when acknowledged by Chair)
- Speak only when making a motion or acknowledged by Chair for Debate/Discussion/Information (except points of order or other points where interruption is allowed)
- Maintain the same seat during debate and the entire meeting, the chair must be able to visually keep track of quorum and debate
- Keep commentary relevant and efficient, and Silence is Consent!
- Leave Personal Issues at the door, you are a member of the Legislative Branch & in attendance for your Recognized Departments and its students
- It is highly respected of members who have a personal, pecuniary, or direct interest in matters before Council to indicate their conflict of interest, particularly at the time of voting

A Representative/Member Should Not Disturb or Confuse the Forum By:

- use right of speech for the purpose of obstructing the business of Council
- calling out any member by name , questioning the motives of a member
- interrupting members while they are speaking (unless allowable)
- whispering during debate, disorderly expression, hissing, making running commentary
- disorderly moving around while debate is occurring, when no recess has been called
- sitting or standing with back or side to the Chair and/or addressing the forum (grandstanding)
- texting members of forum or gallery for comments or voting decisions
- abuse of speaking time or attempting to speak more than twice on items
- Premeditated intent to disturb the forum (this Point of order call be called any time)
- Premeditated intent to inhibit the process of University business (Point of order call be called at any time)

**GPSA Council Special Meeting
Wednesday, February 29th, 2012**

9:15am – 10:30am

SUB Cherry Silver

&

Monday, March 5th, 2012

9:00am – 10:00am

SUB Cherry Silver

[Representative Documents](#)

- 1) Roll Call
- 2) Approval of the Agenda
- 3) Media & Gallery
- 4) Officer Report
- 5) Emergency Business
 - a) EI-12-002: GET Graduate Student Funding
- 6) Adjourn

GPSA Council Special Meeting
Minutes Draft
February 29 & March 5, 2012
SUB Cherry-Silver

PRESIDING OFFICER:	Megan O’Laughlin, Council Chair
REPRESENTATIVES:	2/29: Verrilli-College of Ed, Sample-College of Ed, Rush-NanoScience, Marisa Silva-History, Kidder-Architecture, Pintor-CRP, Golden-Anderson 3/5: Silva-History, Verrilli-College of Ed, Pintor-CRP, Rush-Nanoscience, Hundal-Anderson, Sample-College of Ed, McIntyre-Physics
GUESTS:	2/29: Jelena Petrevic-GET, Chris Galanis-GET 3/5: Chris Galanis-GET, Ilse Biel-GET, Christopher Ramirez-Get (et al), Katie Richardson-GPSA President

Agenda Items

I. ROLL CALL

	<p>2/29 special meeting called to order by Chair Megan O’Laughlin at 9:42am when meeting reached Quorum. Chair conducted roll call. Meeting has quorum.</p> <p>3/5/12 special meeting readjourned at 9:35am and called to order by Chair Megan O’Laughlin at 9:42am when meeting reached Quorum. Chair conducted roll call. Meeting has quorum</p> <p>Chair explained the special meeting called by the Chair at the 02-25-12 Council. After further review it was found the GET Resolution had missed the Council deadline, however there were time constraints due to UNM budget process that required a Resolution to be completed before 3/ 31 regular council meeting.</p>
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II. APPROVAL OF THE AGENDA

ACTION	<ul style="list-style-type: none"> 2/29/12 agenda is accepted as amended without objection.
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III. MEDIA & GALLERY

ACTION	Members of GET advised on the current budget proposal from the Provost and the status of the research for GET initiatives regarding the employment of graduate employees (GA/TA).
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IV. SPECIAL ACTION ITEM

ACTION	<p>EI-SR-12-002: Graduate Employee Resolution</p> <p><i>2/29/12</i></p> <ul style="list-style-type: none"> Point of Order - No motion / Taken Motion to Adjourn until 9am on Monday, March 5th - Rush/2nd - Passed <p><i>3/5/12</i></p> <ul style="list-style-type: none"> Motion to supplement the revisions as submitted by GET and introduced by Rep. Rush - Kidder/2nd - Passed
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	<ul style="list-style-type: none"> • Motion to include Executive Committees as co-sponsors - Pintor/2nd - Passed • Motion to add “therefore” - Rush/2nd - Passed • Motion to move Paragraph #10 to below #4 - Sample/2nd - Passed • Question about spelling and grammar should be rechecked by Chair prior to submission / Chair notes this is standard process. Motion made regarding editing - Kidder/2nd - passed • Motion “Whereas...” - Verrilli/2nd - Passed • Motion “lower” - Verrilli/2nd - Passed • Motion “directly improving...” - Pintor/2nd - passed • Motion “retention rate” on all - - Verrilli/2nd - Passed • Motion change all graduate ‘& professional’ - Pintor/2nd - Passed • Motion make all further edits and approve after edit/discussion (Rep Rush to recorder and edit on laptop) - Verrilli/2nd - Passed • Motion to approved as amended and adopt - Pintor/2nd - Passed & Adopted
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VIII.

ADJOURN

REPORTS	<p>Motion to adjourn meeting. No objections. Meeting adjourned @ 11:25am</p>
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GPSA Council Special Meeting
Minutes Draft
February 29 & March 5, 2012
SUB Cherry-Silver

PRESIDING OFFICER:	Megan O’Laughlin, Council Chair
REPRESENTATIVES:	2/29: Verrilli-College of Ed, Sample-College of Ed, Rush-NanoScience, Marisa Silva-History, Kidder-Architecture, Pintor-CRP, Golden-Anderson 3/5: Silva-History, Verrilli-College of Ed, Pintor-CRP, Rush-Nanoscience, Hundal-Anderson, Sample-College of Ed, McIntyre-Physics
GUESTS:	2/29: Jelena Petrevic-GET, Chris Galanis-GET 3/5: Chris Galanis-GET, Ilse Biel-GET, Christopher Ramirez-Get (et al), Katie Richardson-GPSA President

Agenda Items

I. ROLL CALL

	<p>2/29 special meeting called to order by Chair Megan O’Laughlin at 9:42am when meeting reached Quorum. Chair conducted roll call. Meeting has quorum.</p> <p>3/5/12 special meeting readjourned at 9:35am and called to order by Chair Megan O’Laughlin at 9:42am when meeting reached Quorum. Chair conducted roll call. Meeting has quorum</p> <p>Chair explained the special meeting called by the Chair at the 02-25-12 Council. After further review it was found the GET Resolution had missed the Council deadline, however there were time constraints due to UNM budget process that required a Resolution to be completed before 3/ 31 regular council meeting.</p>
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II. APPROVAL OF THE AGENDA

ACTION	<ul style="list-style-type: none"> 2/29/12 agenda is accepted as amended without objection.
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III. MEDIA & GALLERY

ACTION	Members of GET advised on the current budget proposal from the Provost and the status of the research for GET initiatives regarding the employment of graduate employees (GA/TA).
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IV. SPECIAL ACTION ITEM

ACTION	<p>EI-SR-12-002: Graduate Employee Resolution</p> <p><i>2/29/12</i></p> <ul style="list-style-type: none"> Point of Order - No motion / Taken Motion to Adjourn until 9am on Monday, March 5th - Rush/2nd - Passed <p><i>3/5/12</i></p> <ul style="list-style-type: none"> Motion to supplement the revisions as submitted by GET and introduced by Rep. Rush - Kidder/2nd - Passed
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	<ul style="list-style-type: none"> • Motion to include Executive Committees as co-sponsors - Pintor/2nd - Passed • Motion to add “therefore” - Rush/2nd - Passed • Motion to move Paragraph #10 to below #4 - Sample/2nd - Passed • Question about spelling and grammar should be rechecked by Chair prior to submission / Chair notes this is standard process. Motion made regarding editing - Kidder/2nd - passed • Motion “Whereas...” - Verrilli/2nd - Passed • Motion “lower” - Verrilli/2nd - Passed • Motion “directly improving...” - Pintor/2nd - passed • Motion “retention rate” on all - - Verrilli/2nd - Passed • Motion change all graduate ‘& professional’ - Pintor/2nd - Passed • Motion make all further edits and approve after edit/discussion (Rep Rush to recorder and edit on laptop) - Verrilli/2nd - Passed • Motion to approved as amended and adopt - Pintor/2nd - Passed & Adopted
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VIII. ADJOURN

REPORTS	Motion to adjourn meeting. No objections. Meeting adjourned @ 11:25am
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GPSA Council Regular Meeting
Saturday, March 31st, 2012
9:15am – Elections Debates
10:00am – 2:00pm

HSC Domenici West, Room 2112

[Representative Documents](#)

[MediaSite](#)

** 2012-13 Elections Debates for President and Council Chair, Tim Borrer, Elections Chair

- 1) Roll Call
- 2) Opening Business
 - a) Approval of the Agenda
 - b) Approval of the February 25th, 2012 Minutes
 - c) Approval of the February 29th & March 2nd, 2012 Minutes
 - d) Gallery & Media
- 3) Action Items
 - a) Presidential Appointment Approvals (from Steering)
 - i) SP-12-001 Elections Committee Chair
 - ii) SP-12-002 IT Committee Chair
 - iii) SP-12-003 Programs Committee Chair
 - b) Constitutional Changes
 - i) SL-12-003 through SL-12-012 (Constitutional amendments presented in February)
 - ii) SL-12-013 GSAF Ballot Item (replacing SR-12-007 Graduate Student Fee Removal from February)
 - iii) Include: Substantive Changes (changes law) & Non-Substantive Changes (corrective, edits, language)
 - c) Standing Committees
 - i) Finance Committee
 - (1) SA-12-018~~23~~23_ Out Queer Grads – Summit
 - (2) SA-12-019~~24~~24_ Philosophy Department
 - (3) SA-12-020~~25~~25_ GPSA IT Committee
 - (4) SA-12-023~~26~~26_ Caribbean Studies Association
 - (5) SA-12-024~~27~~27_ Student American Society of Landscape Architects
 - (6) SA-12-025~~28~~28_ Association for the Advancement of Minorities in Medicine
 - (7) SA-12-026~~29~~29_ Family Medicine Interest Group
 - (8) SA-12-027~~30~~30_ Raza Graduate Student Association – Scholarship
 - (9) SA-12-028~~31~~31_ Raza Graduate Student Association – CRT Teach-in
 - (10) SA-12-029~~32~~32_ Out Queer Grads
 - ii) Steering Committee
 - (1) SR-12-009 Universal Restrooms
 - (2) SR-12-010 African American Climate Report
 - (3) SR-12-011 Against Violence at UNM
 - iii) Emergency Items
 - (1) EI-SA-12-003_GRC Graduate Conference (Rep. Hwang)
 - (2) EI-SA-12-004_Legislative Finance (Rep. Dworak)
 - d) 2012-13 GPSA Budget & LFC Budget Report (Budget Package attached separately)
- 4) Information Items
 - a) Council Reports
 - i) GPSA Council Chair Report
 - ii) Legislative Standing Committee Reports
 - (1) Finance Report with Current Council Operational Accounts / Chair Dworak
 - (2) Steering Report / Chair Casarez
 - (a) Bylaws Working Group Report / Representative Hwang
 - b) Executive Reports

- i) GPSA President's Report
 - ii) Executive Standing Committee Reports
 - iii) Executive Ad Hoc & University Committee Reports
- 5) Representative Announcements
- a) Next Regular Council Meeting
 - *Council Elections
 - Saturday, April 28, 2012 at HSC Domenici West #2112
 - Council Chair Election
- 6) Adjourn



GPSA Regular Council Meeting
Minutes - DRAFT
 March 31, 2012
 HSC Domenici West, Room 2112

PRESIDING OFFICER:	Megan O’Laughlin, Council Chair
REPRESENTATIVES:	Representative Sheet Attached
RECORDER / PARLIAMENTARIAN:	Kris Miranda (Sub)
SPEAKERS & GUESTS:	GPSA Presidential & Chair Candidates (9am - 10am)

Agenda Items

I. ROLL CALL

ACTION	Meeting called to order by Chair Megan O’Laughlin at 10:18am after candidate debates. Chair conduct roll call. Meeting has quorum with 12 RDSAs and 36 Reps.
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II. OPENING BUSINESS

ACTION	<ul style="list-style-type: none"> a) Approval of the 3-31-12 Agenda <ul style="list-style-type: none"> ▪ Rush moves to move 3b (GPSA Budget and LFC Budget Report) to after 3d (Standing Committees) / Hundal seconds. MOTION CARRIES unanimously. With no objection, Item 4 (Discussion item: Constitutional Changes) stricken from agenda. Rogers moves to approve the agenda / Crowley seconds. AGENDA AS AMENDED ADOPTED unanimously. b) Approval of the February 25th, 2012 Minutes <ul style="list-style-type: none"> ▪ Verilli moves to approve February 25 Regular Meeting minutes / Rogers seconds. MINUTES ADOPTED unanimously; 1 abstention c) Approval of the February 29th & March 2nd, 2012 Minutes <ul style="list-style-type: none"> ▪ Dworak moves to approve March special meeting minutes / Rogers seconds. MINUTES ADOPTED unanimously; 3 abstentions d) Gallery & Media
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III. ACTION ITEMS

ACTION	<ul style="list-style-type: none"> a) Presidential Appointment Approvals (from Steering Committee) <ul style="list-style-type: none"> i) SP-12-001 Elections Committee Chair ii) SP-12-002 IT Committee Chair iii) SP-12-003 Programs Committee Chair <ul style="list-style-type: none"> ▪ Rush moves to bundle and approve all three Presidential executive committee appointments / Pintor seconds. MOTION CARRIES unanimously; 1 abstention b) Constitutional Changes (from Steering Committee & Laws Working Group) <ul style="list-style-type: none"> i) SL-12-003 through SL-12-012 (Constitutional amendments presented in February) ii) SL-12-013 GSAF Ballot Item (replacing SR-12-007 Graduate Student Fee Removal from February) iii) Include: Substantive Changes (changes law) & Non-Substantive Changes (corrective, edits, language) <ul style="list-style-type: none"> ▪ Wood moves to approve non-substantive changes to the Constitution / Qasemi seconds. MOTION CARRIES unanimously; 1 abstention ▪ Maguire moves to adopt Constitutional Finance changes / Hwang seconds. MOTION CARRIES unanimously; 3 abstentions
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- Dworak moves to pass Constitutional Changes re: GPSA President / Guimarez seconds.
- Casarez moves to amend II.1.C.2: Add, "The President's compensation shall be determined through the annual budget process." / Wood seconds.
- Qasemi moves to replace amendment "The President's compensation..." with "The final budgeted amount shall not be finalized until after the GPSA Presidential Election, and the Presidential compensation amount.
- POINT OF ORDER (Casarez): Amendment is illegal because it is in conflict with GPSA Constitution and with University policy. - Point well taken by Chair
- POINT OF ORDER (Hundal): President Richardson was speaking on an item that was not on the floor for discussion - Point well taken by Chair
- POINT OF ORDER (Rush): The Council Chair cannot request that members of the body refrain from seconding a motion. Not upheld, Chair must consider legality of motion.
- Casarez moves to amend amendment: "The President's compensation, including a specification of the number of credit hours to be granted, shall be determined through the annual budget process." / Pintor seconds
- McIntyre calls the question. Division: 14 in favor, 16 opposed. Calling the question fails.
- DIVISION CALLED ON AMENDMENT VOTE: 24 in favor, 8 opposed. AMENDMENT TO AMENDMENT CARRIES. DIVISION: 27 in favor, 6 opposed. AMENDMENT CARRIES
- Rush moves to amend: "Compensation should include nine (9) resident, graduate tuition hours per semester at the rates published by the Bursar's Office." / Pintor seconds
- POINT OF ORDER (Crowley): The President cannot speak without being yielded to. - Point well taken by Chair
- MEDRANO MOVES TO TABLE SL005 / McIntyre seconds
- Coffey moves to amend: Table only II.1.C.2 / Medrano seconds. AMENDMENT CARRIES unanimously. MOTION TO TABLE AS AMENDED CARRIES unanimously.
- MOTION AS AMENDED (approval only of changes to II.1.D.2.c) CARRIES UNANIMOUSLY.
- RECESS 12:22 PM. CALLED BACK TO ORDER 12:38
- Rush moves to approve Constitutional Changes to II.2.B.3 and II.2.D.2 / seconded. MOTION CARRIES; 2 opposed, 1 abstention
- Qasemi moves to add to last sentence of II.2.A.2.b: "...budget process, Council appropriation or other university funds." / seconded
- Dworak moves to amend: "These funds may be supplemented by the budget process, Council appropriation, or other funding sources." / seconded
- AMENDMENT CARRIES unanimously
- MOTION AS AMENDED CARRIES unanimously
- Guimaraes moves to approve Constitution Changes to II.2.A.2.b / Pintor seconds.
- Casarez moves to amend: approve both II.2.A.2.a and II.2A.2.b / Saint-Lot seconds.
- AMENDMENT CARRIES unanimously; 1 abstention
- MOTION AS AMENDED CARRIES unanimously
- McIntyre moves to adopt III.2.Preamble and amend to include, "This shall not include proxy votes." / Wood seconds
- Hwang moves to amend: "A Representative should not represent more than one (1) RDSA so as to avoid potential conflicts of position and interests." / Saint-Lot seconds
- RUSH MOVES TO TABLE DOCUMENT and commit to Bylaws Working Group / Pintor seconds
- MOTION TO TABLE CARRIES unanimously. MOTION TABLED
- Verrilli moves to approve Constitutional Changes re: Council Chair with III.3.C.2 stricken / Dworak seconds
- Casarez moves to amend: Instead of striking III.3.C.2, add, "Compensation

shall be implemented through the annual budget process, but differential tuition and stipend amounts shall be funded by appropriation." / Berghmans seconds

- Rogers calls the question. Division: 16 in favor, 12 opposed. Calling the question fails
- Dworak moves to amend: Strike "Compensation shall include up to six (6) resident, graduate tuition hours per semester, at the rates published by the Bursar's office."
- AMENDMENT TO AMENDMENT CARRIES unanimously; 2 abstentions
- Casarez moves to amend: Strike "tuition and"
- AMENDMENT TO AMENDMENT CARRIES unanimously; 1 abstention
- AMENDMENT CARRIES unanimously
- McIntyre moves to amend: replace "majority" with "two thirds (2/3)"
- Dworak calls the question. Question is called.
- AMENDMENT FAILS
- Qasemi moves to extend meeting to 3:00 p.m. / seconded. MEETING EXTENDED. Division: 31 in favor
- MOTION AS AMENDED CARRIES; 1 abstention
- RECESS 2:01. CALLED BACK TO ORDER 2:12
- Casarez moves to bring back to the table II.1.C.2 / Qasemi seconds
- Division: 17 in favor, 7 opposed, 3 abstentions. MOTION CARRIES
- Casarez moves to approve II.1.C.2 with "up to" in the first sentence stricken, and with the addition, "Compensation shall be implemented through the annual budget process, but differential tuition and stipend amounts shall be funded by appropriation."
- MOTION CARRIES unanimously; 4 abstentions
- Medrano moves to adopt Constitutional Changes re: Legislative Committees / Verrilli seconds
- MOTION FAILS unanimously; 1 abstention
- Qasemi moves to adopt Constitutional Changes re: Judicial with IV.2.A.5 stricken and no action on committee commentary / Dworak seconds
- Dworak calls the question. Question called unanimously. MOTION CARRIES unanimously; 3 abstentions.
- Rogers moves to re-do roll call to confirm quorum / Pintor seconds. Casarez moves to amend: list RDSAs. 11 RDSAs present
- Dworak moves to table the rest of the Constitutional items / Medrano seconds. MOTION FAILS
- Rogers moves to extend meeting to 5:00pm / Berghmans seconds. MOTION CARRIES
- Medrano moves to adopt Constitutional Changes re: Elections / Berghmans seconds. MOTION CARRIES unanimously
- Rush moves to adopt Constitutional Definitions with the addition of "program" to list of eligible groups in definition of Recognized Departmental Student Association / Hwang seconds
- Casarez moves to amend: STRIKE definitions of Amendment, Chair, Committee, Ex Officio, and President's Education Grant / Medrano seconds
- Division: 13 in favor, 7 opposed, 10 abstentions
- AMENDMENT CARRIES
- Casarez moves to amend: Adopt new names of grants / seconded
- AMENDMENT CARRIES unanimously; 1 abstention
- MOTION AS AMENDED carries; 2 abstentions
- Dworak moves to incorporate all approved changes to the Constitution into one document to be presented to the general membership on the General Election ballot / Wood seconds
- Dworak moves to amend: Representative Matthew Rush will be responsible for incorporating changes into one document / seconded
- AMENDMENT CARRIES unanimously
- MOTION AS AMENDED CARRIES unanimously; 3 abstentions
- Verrilli moves to adopt ballot initiative with LSC recommendations / Dworak

seconds

- Dworak moves to amend: After both “NO” items on the ballot, add, “(Remove [\$12 / \$10] fee)” / Berghmans seconds
- AMENDMENT CARRIES; 3 abstentions
- Dworak calls the question. Question called; 7 abstentions. Division: 19 in favor, 7 opposed, 3 abstentions. MOTION AS AMENDED CARRIES
- Kidder moves to reconsider ballot initiative vote
- POINT OF ORDER (Dworak): This ballot should not be considered as binding on the Board of Regents. Not Order, but clarification. Discussion on the word binding as used by LFC Chair.
- RECESS 3:57. CALLED BACK TO ORDER 4:13
- Division: 14 in favor, 8 opposed, 1 abstention. RECONSIDERATION CARRIES
- Revote on adopting ballot initiative with LSC recommendations with “(Remove [\$12/\$10] fee)” added after both “NO” items:
- Decision: 10 in favor, 14 opposed, 4 abstentions. MOTION FAILS

c) Standing Committees

i) Finance Committee **It was found the LFC had mis-numbered the Appropriations. The new numbering for SGAO is noted on the revised agenda as follows:*

SA-12-01823_ Out Queer Grads - Summit

SA-12-01924_ Philosophy Department

SA-12-02025_ GPSA IT Committee

SA-12-02326_ Caribbean Studies Association

SA-12-02427_ Student American Society of Landscape Architects

SA-12-02528_ Association for the Advancement of Minorities in Medicine

SA-12-02629_ Family Medicine Interest Group

SA-12-02730_ Raza Graduate Student Association - Scholarship

SA-12-02831_ Raza Graduate Student Association - CRT Teach-in

SA-12-02932_ Out Queer Grads

- Dworak moves to block and pass all appropriations at LFC recommendations / Rogers seconds. MOTION CARRIES unanimously; 2 abstentions (A. Schaefer - Occupational Therapy; T. Saint-Lot - Public Administration)

ii) Steering Committee

SR-12-009 Universal Restrooms

SR-12-010 African American Climate Report

SR-12-011 Against Violence at UNM

- Pintor moves to bundle and pass all resolutions with LSC recommendations / Wood seconds. MOTION CARRIES unanimously

iii) Emergency Items

EI-SA-12-003_ GRC Graduate Conference (Rep. Hwang)

- GRADUATE RESOURCE CENTER APPROPRIATION FOR CONFERENCE
- Rogers moves to approve appropriation at \$748 / Berghmans seconds.
- Pintor calls the question / Crowley seconds. Question called.
- Division: 13 in favor, 12 opposed, 4 abstentions. MOTION CARRIES
- Dworak moves to extend meeting to 5:30 / Wood seconds. MEETING EXTENDED

EI-SA-12-004_ Legislative Finance (Rep. Dworak)

- McIntyre moves to approve appropriation / Rogers seconds. MOTION CARRIES UNANIMOUSLY; 2 abstentions.

d) 2012-13 GPSA Budget & LFC Budget Report (Budget Package attached separately from docs and online)

- Berghmans moves to extend meeting to 5:45 / seconded. MOTION CARRIES; 1 abstention. MEETING EXTENDED
- Dworak moves to open budget for general discussion / seconded
- MOTION CARRIES; 1 abstention (Miranda alternating for Casarez)
- Berghmans moves to extend the meeting to 6:30 / Wood seconds. MOTION CARRIES; 1 opposed (Hundal); 1 abstention (Miranda)
- Pintor moves to have discussion period / Crowley seconds. MOTION CARRIES unanimously
- RECESS 5:46. CALLED BACK TO ORDER 5:58

	<ul style="list-style-type: none"> ▪ Dworak moves to bundle and pass all student organization budget requests / Berghmans seconds ▪ MOTION CARRIES unanimously / 1 abstention (Miranda) ▪ Dworak moves to stipulate that one (1) PA position in GPSA General Budget report directly to Council Chair / Rogers seconds ▪ Berghmans calls the question / Hundal seconds. Division: 13 in favor, 7 opposed, 3 abstention. Calling the question fails 5-11-3. MOTION FAILS / 3 abstentions (Miranda, Verrilli, Silva - GPSA Election Candidates) ▪ Rogers moves to extend meeting to 6:45 / Dworak seconds. Division: 12 in favor, 7 opposed, 4 abstentions. MEETING EXTENDED ▪ Rogers moves to reduce Court of Review Justice Stipends from \$1000 to \$600, reallocate \$400 to EFC Chair Stipend for a total of \$800 / Verrilli seconds ▪ MOTION CARRIES unanimously; 2 abstentions (Berghmans - EFC Chair, Silva - Presidential Candidate) ▪ Hundal moves to accept the GPSA Annual Budget as amended / seconded ▪ MOTION CARRIES unanimously; 1 abstention (Silva - Presidential Candidate) ▪ Hundal moves to adjourn / pintor seconds. MOTION CARRIES unanimously. MEETING ADJOURNED 6:33 PM
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IV. DISCUSSION ITEMS

DISCUSS	
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V. INFORMATION ITEMS & REPORTS

REPORTS	
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VI. ADJOURN

ADJOURN	Hundal moves to adjourn / pintor seconds. MOTION CARRIES unanimously. MEETING ADJOURNED 6:33 PM
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UPCOMING MEETING DATES

REPORTS	
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		3/31	3/31
Departmental Association	Departmental Affiliation - Present	Add '1' per Dept	Add '1' per person
AMERICAN STUDIES GRAD STUDENT ASSN	AMERICAN STUDIES	1	
Alternate (Rank)	EILEEN SHAUGHNESSY		
Representative	Raquel Mahegal		1
Add: Proxy			
ANTHROPOLOGY GRAD STUDENT UNION	ANTHROPOLOGY		
Representative	Erin Sandlin		
Representative	James Davenport		
Alternate (Rank)	Daniel Shattuck		
Add: Proxy			
AMERICAN INSTITUTE ARCHITECTURE STUDENTS	ARCHITECTURE	1	
Representative	Julie Kidder		1
Alternate (Rank)			
Add: Proxy			
Graduate Art ASSN	ART HISTORY & Studio	1	
Representative	Hillary Ellenshaw		
Representative	Chris Galenis		1
Add: Proxy			
BIOLOGY GSA	BIOLOGY		
Representative			
Representative			
Alternate (Rank)			
Add: Proxy			
BIOMEDICAL SCIENCE GRAD STUDENT SOCIETY	BIOMEDICAL SCIENCE	1	
Representative	Carolina Franco		
Representative	Ashlee Herbert		1
Alternate (Rank)			
Add: Proxy			
ASSN OF GRAD BUSINESS STUDENTS	BUSINESS	1	
Representative	Saliha Qasemi		1
Representative	Amy Patterson		
Representative	Japji Hundal		1
Representative	Grace Lerner		1
Representative	Alex Guimaraes		1
Representative	Paulette Baca		1
Alternate (Rank)	Tim Borrer		
Alternate (Rank)	Greg Golden		
Representative	Thomas Maguire		1
Representative	Teresa Mueller		1
Add: Proxy			
CHEMISTRY	CHEMISTRY		
Representative			
Alternate (Rank)			

Add: Proxy			
CIVIL ENGINEERING GSA	CIVIL ENGINEERING	1	
Representative	Kacey Cubine		1
Alternate (Rank)			
Add: Proxy			
COLLEGE OF EDUCATION GSA	College of Education	1	
Representative	Beth Birky		
Representative	Heidi Nordstrom		1
Representative	Ashley Martin Cueller		1
Representative	Mark Worthy		
Representative	Michael Verilli		1
Representative	Victoria Wood		1
Representative	Scott Burley		1
Representative	Margaret Robinson		
Representative	Crystal Long		
Representative	Jessica Coulson		
Representative	Jonathon Lee		
Representative	Matthew Mafosky		
Representative	Joseph Sanchez		
Representative	Stephanie Sample		1
Representative	Pamela Harrington		
Representative	Samantha Romero		
Alternate (Rank)	Rachael Seward		
Alternate (Rank)	Margaret Keiper		
Alternate (Rank)	Lorena Saenz		
Alternate (Rank)	Micah Kuhl		
Alternate (Rank)	Christine Abassary		
Alternate (Rank)	Anna Marie Dinallo		
Alternate (Rank)	Asa Warren		
Alternate (Rank)	Lisa Tsuchya		
Alternate (Rank)	Victoria Gonzales		
Alternate (Rank)	Micki Lucero		
Add: Proxy			
COMMUNICATION GRAD & PROF ASSN	COMMUNICATION & Journalism		
Representative	Jason Boys		
Alternate (Rank)	Diane Leon		
Add: Proxy			
COMMUNITY REGIONAL PLANNING GRAD STUDEN	COMMUNITY& REGIONAL PLANNING	1	
Representative	Elisa Pintor		1
Alternate (Rank)	Elizabeth Halpin		
Alternate (Rank)	Michaela Shirley		
Alternate (Rank)	Ben Wilde		
Alternate (Rank)			
Alternate (Rank)			
Add: Proxy	Proxy to		
COMPUTER SCIENCE GRAD STUDENT ASSN	COMPUTER SCIENCE		
Representative	Melanie		
Alternate (Rank)			

Add: Proxy			
DENTAL HYGIENE	DENTAL HYGIENE		
Representative			
Alternate (Rank)			
Add: Proxy			
Geology Graduate Students	EARTH & PLANETARY SCIENCE		
Representative	Scott Jasechko		
Alternate (Rank)			
Add: Proxy			
ECONOMIC GRAD STUDENT ORGANIZATION	ECONOMICS	1	
Representative	Jee Hwang		1
Alternate (Rank)	John Clack		
Alternate (Rank)	Jessica Zotz		
Add: Proxy			
???	ENGINEERING: CHEMICAL & NUCLEAR		
Representative			
Alternate (Rank)			
Add: Proxy			
???	ENGINEERING: Electrical & Computer		
Representative			
Alternate (Rank)			
Add: Proxy			
???	ENGINEERING: INTERDISCIPLINARY		
Representative			
Representative			
Representative			
Alternate (Rank)			
Add: Proxy			
ENGINEERING: Mechanical	ENGINEERING: Mechanical		
Representative	Arash Mousavi		
Alternate (Rank)	Antony Menicuci		
Add: Proxy			
ENGLISH GSA	ENGLISH		
Representative			
Representative			
Alternate (Rank)			
Add: Proxy			
FOREIGN LANGUAGES & LITERATURE GSA	FOREIGN LANGUAGES & LITERATURE		
Representative			
Alternate (Rank)			
Add: Proxy			
GEOGRAPHY STUDENT ASSN	GEOGRAPHY		
Representative			
Alternate (Rank)			
Add: Proxy			
HISTORIC PRESERVATION	HISTORIC PRESERVATION		
Representative			
Alternate (Rank)			

Add: Proxy			
HISTORY GSA	HISTORY	1	
Representative	David Luna		
Representative	Becky Ellis		
Representative	Marisa Silva		1
Add: Proxy			
Student American Society of Landscape Architects	LANDSCAPE ARCHITECTURE		
Representative	Andrew Bernard		
Alternate (Rank)	Pete Collins		
Add: Proxy			
SOLAS	LATIN AMERICAN STUDIES		
Representative			
Alternate (Rank)			
Add: Proxy			
STUDENT BAR ASSOCIATION	LAW SCHOOL	1	
Representative	Moses Winston		
Representative	Shannon Crowley		1
Representative	Joseph Dworak		1
Representative	Tracy Goodluck		
Alternate (Rank)	Seth Grant		
Alternate (Rank)	Greg Ortiz		
Alternate (Rank)	David Odegard		
Alternate (Rank)	Sarah Coffey		
HIGH DESRT LINGUISTICS SOCIETY	LINGUISTICS		
Representative			
Alternate (Rank)			
Add: Proxy			
GRAD STUDENTS IN MATH & STATS	MATH & STATS		
Representative			
Alternate (Rank)			
Add: Proxy			
MEDICAL STUDENT ASSN	MEDICAL SCHOOL	1	
Representative	David Medrano		1
Representative	Patrick Gilligan		
Representative	Hiedi Overton		
Representative	Steven Fishburn		
Alternate (Rank)			
Alternate (Rank)			
Add: Proxy			
NANOSCIENCE AND MICROSYSTEMS GSA	NANO SCIENCE AND MICROSYSTEMS	1	
Representative	Matthew Rush		1
Alternate (Rank)	Amber McBride		
Alternate (Rank)	Noel Dawson		
Add: Proxy			
GRADUATE STUDENT NURSES ASSN	NURSING	1	
Representative	Autumn Howell		1
Representative	Michelle Racicot		
Alternate (Rank)			

Add: Proxy			
STUDENT OCCUPATIONAL THERAPY ASSN	OCCUPATIONAL THERAPY	1	
Representative	Annette Schafer		1
Alternate (Rank)	Jessica Salazar-Sedillo		
Alternate (Rank)	Amy Murtagh		
Pathology	PATHOLOGY		
Representative			
Alternate (Rank)			
Add: Proxy			
COLLEGE OF PHARMACY SRC	PHARMACY Doctoral		
Representative	Keenan Ryan		
Representative	Ali Ahmed		
Representative	Thao Tran		
Representative	Ky Lamkin		
Alternate (Rank)	Kate English		
Alternate (Rank)	Angelica Avila		
PHILOSOPHY GSA	PHILOSOPHY	1	
Representative	Corbin Casarez		1
Alternate (Rank)	Kris Miranda (Council Clerk...Thanks!)		
Alternate (Rank)	Gino Signoracci		
Add: Proxy			
American Physical Therapy Association	PHYSICAL THERAPY		
Representative			
Alternate (Rank)			
Add: Proxy			
???	PHYSICIANS ASSISTANTS		
Representative			
Alternate (Rank)			
Add: Proxy			
PHYSICS AND ASTRONOMY GSA	PHYSICS AND ASTRONOMY	1	
Representative	Joe Landers		
Representative	Lewis Chiang		
Alternate (Rank)	Charlie Baldwin		
Alternate (Rank)	Jessica Metcalf		
Alternate (Rank)	Benjamin Johnson		
Alternate (Rank)	Travis McIntyre		1
POLITICAL SCIENCE GSA	POLITICAL SCIENCE		
Alternate (Rank)	Justin Delacor		
Representative	Jennifer Kerner		
Alternate (Rank)	Meg Edwards		
PSYCHOLOGY GSA	PSYCHOLOGY		
Representative			
Alternate (Rank)			
Add: Proxy			
PUBLIC ADMIN Student Aassoc. (PAGSA)	PUBLIC ADMINISTRATION	1	
Representative	Theresa Rogers		1
Representative	Heather Berghmans		1
Representative	Nick Vottero		

Alternate (Rank)	Talal Saint-Lot		1
Alternate (Rank)	Timothy Sipp		
Add: Proxy			
MASTER OF PUBLIC HEALTH STUDENT ASSN	PUBLIC HEALTH		
Representative	Tatiana Falcon		
Alternate (Rank)	Jenifer Black		
Add: Proxy			
SOCIOLOGY GRAD STUDENT ASSN	SOCIOLOGY	1	
Alternate (Rank)	Deidre Williams		
Representative	Jon Williams		1
Add: Proxy			
SPANISH & PORTUGUESE GSA	SPANISH & PORTUGUESE		
Representative	Aaron Taylor		
Alternate (Rank)	Karol Ibarra Zetter		
Add: Proxy			
???	SPEECH & HEARING		
Representative			
Alternate (Rank)			
Add: Proxy			
???	THEATER & DANCE		
Representative			
Alternate (Rank)			
Add: Proxy			
ASSOCIATION OF WATER PROFESSIONALS	WATER RESOURCES		
Representative	Jessica Hitch		
Alternate (Rank)			
Add: Proxy			

GPSA Council Regular Meeting
Saturday, April 28th, 2012
9:00am – 12:30pm
Anderson School of Management, Room 1064
[Representative Documents](#)

- 1) Roll Call
- 2) Opening Business
 - a) Approval of the Agenda
 - b) Approval of the March 31 and April 18, 2012 Minutes
 - c) Gallery & Media
- 3) Elections for Council Chair: Tim Borrer, Elections Chair and Committee
- 4) Action Items
 - a) Standing Committees
 - i) Finance Committee
 - (1) SA-12-0xx _ Association of Latin American Business Students
 - (2) SA-12-0xx _ Men of Color Alliance
 - (3) SA-12-0xx _ Out Queer Grads
 - (4) SA-12-0xx _ Political Science
 - (5) SA-12-0xx _ RAZA GSA
 - (6) SA-12-0xx _ Student Bar Association
 - (7) SA-12-0xx _ Sociology GSA
 - ii) Steering Committee
 - iii) Emergency Items
- 5) Discussion Items
 - a) Bylaws Amendments
 - i) SL-12-014 Bylaws Non-substantive
 - ii) SL-12-015 Bylaws Substantive
- 6) Information Items
 - a) Council Reports
 - i) GPSA Council Chair Report
 - (1) Constitution Approved by General Election_ Changes to Counsel
 - (2) Voting Member Record (attached)
 - (3) End of Year Reports
 - ii) Legislative Standing Committee Reports
 - (1) Finance Report with Current Council Operational Accounts / Chair Dworak
 - (2) Steering Report / Chair Casarez
 - (i) 4_28_12 LSC Report
 - (b) Bylaws Working Group Report / Representative Hwang
 - (i) FINAL Report
 - b) Executive Reports
 - i) GPSA President's Report
 - ii) Executive Standing Committee Reports
 - iii) Executive Ad Hoc & University Committee Reports
- 7) Representative Announcements
 - a) FINAL Council Meeting
Saturday, May 5, 2012 at HSC Domenici West #2112
- 8) Adjourn



GPSA Regular Council Meeting
Minutes
 April 28, 2012
 Anderson School of Management, Room 1064

PRESIDING OFFICER:	Megan O'Laughlin, Council Chair
REPRESENTATIVES:	Representative Sheet Attached
RECORDER / PARLIAMENTARIAN:	Bernadette Fontenelle / Patricia Roybal Caballero
SPEAKERS & GUESTS:	Avrica Luckey (Daily Lobo, News Editor)

Agenda Items

I. ROLL CALL

ACTION	Meeting called to order by Chair Megan O'Laughlin at 9:19 A.M. Chair conduct roll call. Meeting has quorum at 15.
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II. OPENING BUSINESS

ACTION	<p>a) Today's agenda is approved. No objection.</p> <p>b) March 31, 2012 and April 18, 2012 minutes are approved. No objections.</p> <p>c) Gallery & Media, Daily Lobo News Editor Avrica Luckey, this is her first meeting. Body welcomed her.</p>
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III. ELECTIONS FOR COUNCIL CHAIR: KATIE RICHARDSON, GPSA PRESIDENT

ACTION	<p>Are you all aware of the rules? President calls and presides over the elections. Candidates gave their speeches for five minutes Kris Miranda gave five minute speech. Michael Verrilli gave five minute speech. Point of order about proxy voting first, it was contradicted as it stands with no objections. Tim Borrer conducting elections. Voting began at 9:52 A.M. and ended 10:33. According to bylaws, waiting five minutes before the counting begins. Chair thanks President for presiding.</p> <p>Election results reported at 11:07 a.m. Kris Miranda is 2012-2013 Chair. Count was 25 for Miranda, 11 for Verrilli.</p>
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IV. ACTION ITEMS

ACTION	<p>Standing Committees</p> <p>Finance Committee</p> <p>(1) SA-12-030-Association of Latin American Business Students</p> <p>(2) SA-12-031-Men of Color Alliance</p> <p>(3) SA-12-032-Out Queer Grads</p> <p>(4) SA-12-033-Political Science</p> <p>(5) SA-12-034-RAZA GSA</p> <p>(6) SA-12-035-Student Bar Association</p> <p>(7) SA-12-036-Sociology GSA</p> <p>Rep. Verrilli motion to block 1-7 Finance committee appropriations and past at recommended LFC levels. Dworak gave update about general funds and yield. Open for discussion. No abstentions, motion passes.</p> <p>Steering Committee- no items to discuss.</p>
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	Emergency Items- no items to discuss.
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V. DISCUSSION ITEMS

ACTION	Bylaws Amendments- no votes today only presented today and debated next week. Rep. Casarez explained the following: SL-12-014 Bylaws Non-substantive and SL-12-015 Bylaws Substantive. Moving on hearing no further discussion.

VI. INFORMATIONAL ITEMS

REPORTS	<p>Council Reports GPSA Council Chair reports on the following: (1) Constitution Approved by General Election Changes to Counsel (2) Voting Member Record (3) End of Year Reports available next week.</p> <p>Legislative Standing Committee Reports (1) Finance Report with Current Council Operational Account- Dworak reports already had final meeting and will have final report ready next week. (2) Casarez reports Steering committee also had last meeting this week.</p> <p>Executive Reports-President Richardson reports, last mtg, discuss African American Climate report and sat down with Equity and Inclusions. The universal restroom are now combining one master list to make sure new building on campus will have universal restrooms included in those buildings. 280,000 approved for graduate assistantships. GPSA computers in the process to secure money and refresh computer labs. Regents approve 3.75 percent increase in tuition.</p> <p>Executive Standing Committee Reports- Qasemi reports. Executive Ad Hoc & University Committee Reports- No reports.</p>
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VII. REPRESENTATIVE ANNOUNCEMENTS

ACTION	<p>Final Council Meeting, Saturday, May 5, 2012 at HSC Domenici West #2112</p> <p>College of Education having an event about legislation at 5 p.m. May 2, 2012 SUB LOBO A & B. Public Administration Geeks who Drink. Indian festival by Anderson School on Saturday, May 5, 2012. Anderson is attending Isotopes. Graduate Employee Roundtable event Anthropology 175 and Transition ceremony noon May 11, 2012, hold ceremony in SUB, more info coming.</p>
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VIII. ADJOURN

REPORTS	Meeting adjourned @ 11:08 a.m.
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		4/28	4/28
Departmental Association	Departmental Affiliation - Present	Add '1' per Dept	Add '1' per person
AMERICAN STUDIES GRAD STUDENT ASSN	AMERICAN STUDIES		
Alternate (Rank)	EILEEN SHAUGHNESSY		
Representative	Raquel Mahegal		
ANTHROPOLOGY GRAD STUDENT UNION	ANTHROPOLOGY		
Representative	Erin Sandlin		
Representative	James Davenport		
Alternate (Rank)	Daniel Shattuck		
AMERICAN INSTITUTE ARCHITECTURE STUDENTS	ARCHITECTURE	1	
Representative	Julie Kidder		1
Alternate (Rank)			
Graduate Art ASSN	ART HISTORY & Studio	1	
Representative	Hillary Ellenshaw		1
Representative	Chris Galenis		
BIOLOGY GSA	BIOLOGY		
Representative			
Representative			
BIOMEDICAL SCIENCE GRAD STUDENT SOCIETY	BIOMEDICAL SCIENCE	1	
Representative	Carolina Franco		
Representative	Ashlee Herbert		1
ASSN OF GRAD BUSINESS STUDENTS	BUSINESS	1	
Representative	Saliha Qasemi		1
Representative	Amy Patterson		
Representative	Japji Hundal		1
Representative	Grace Lerner		1
Representative	Alex Guimaraes		1
Representative	Paulette Baca		1
Alternate (Rank)	Tim Borrer		
Alternate (Rank)	Greg Golden		
Representative	Thomas Maguire		1
Representative	Teresa Mueller		1
CHEMISTRY	CHEMISTRY		
Representative			
CIVIL ENGINEERING GSA	CIVIL ENGINEERING		
Representative	Kacey Cubine		
COLLEGE OF EDUCATION GSA* Have changes	College of Education	1	
Representative	Beth Birky		1
Representative	Heidi Nordstrom		
Representative	Ashley Martin Cueller		1
Representative	Mark Worthy		
Representative	Michael Verilli		1
Representative	Victoria Wood		1
Representative	Scott Burley		1

Representative	Margaret Robinson		1
Representative	Crystal Long		
Representative	Jessica Coulson		
Representative	Jonathon Lee		1
Representative	Matthew Mafosky		1
Representative	Joseph Sanchez		
Representative	Stephanie Sample		1
Representative	Pamela Harrington		1
Representative	Samantha Romero		
Alternate (Rank)	Rachael Seward		
Alternate (Rank)	Margaret Keiper		1
Alternate (Rank)	Lorena Saenz		1
Alternate (Rank)	Micah Kuhl		
Alternate (Rank)	Christine Abassary		
Alternate (Rank)	Anna Marie Dinallo		
Alternate (Rank)	Asa Warren		
Alternate (Rank)	Lisa Tsuchya		
Alternate (Rank)	Victoria Gonzales		
Alternate (Rank)	Micki Lucero		
COMMUNICATION GRAD & PROF ASSN	COMMUNICATION & Journalism		
Representative	Jason Boys		
Alternate (Rank)	Diane Leon		
Add: Proxy			
COMMUNITY REGIONAL PLANNING GRAD STUDENTS	COMMUNITY& REGIONAL PLANNING	1	
Representative	Elisa Pintor		1
Alternate (Rank)	Elizabeth Halpin		
Alternate (Rank)	Michaela Shirley		
Alternate (Rank)	Ben Wilde		
Alternate (Rank)			
Alternate (Rank)			
Add: Proxy	Proxy to		
COMPUTER SCIENCE GRAD STUDENT ASSN	COMPUTER SCIENCE		
Representative	Melanie		
Alternate (Rank)			
Add: Proxy			
DENTAL HYGIENE	DENTAL HYGIENE		
Representative			
Alternate (Rank)			
Add: Proxy			
Geology Graduate Students	EARTH & PLANETARY SCIENCE	1	
Representative	Scott Jasechko		1
Alternate (Rank)			
Add: Proxy			
ECONOMIC GRAD STUDENT ORGANIZATION	ECONOMICS		
Representative	Jee Hwang		
Alternate (Rank)	John Clack		
Alternate (Rank)	Jessica Zotz		

Add: Proxy			
???	ENGINEERING: CHEMICAL & NUCLEAR		
Representative			
Alternate (Rank)			
Add: Proxy			
???	ENGINEERING: Electrical & Computer		
Representative			
Alternate (Rank)			
Add: Proxy			
???	ENGINEERING: INTERDISCIPLINARY		
Representative			
Representative			
Representative			
Alternate (Rank)			
Add: Proxy			
ENGINEERING: Mechanical	ENGINEERING: Mechanical		
Representative	Arash Mousavi		
Alternate (Rank)	Antony Menicuci		
Add: Proxy			
ENGLISH GSA	ENGLISH		
Representative			
Representative			
Alternate (Rank)			
Add: Proxy			
FOREIGN LANGUAGES & LITERATURE GSA	FOREIGN LANGUAGES & LITERATURE		
Representative			
Alternate (Rank)			
Add: Proxy			
GEOGRAPHY STUDENT ASSN	GEOGRAPHY		
Representative			
Alternate (Rank)			
Add: Proxy			
HISTORIC PRESERVATION	HISTORIC PRESERVATION		
Representative			
Alternate (Rank)			
Add: Proxy			
HISTORY GSA	HISTORY		
Representative	David Luna		
Representative	Becky Ellis		
Representative	Marisa Silva		1
Add: Proxy			
Student American Society of Landscape Architects	LANDSCAPE ARCHITECTURE		
Representative	Andrew Bernard		
Alternate (Rank)	Pete Collins		
Add: Proxy			
SOLAS	LATIN AMERICAN STUDIES		
Representative			

Alternate (Rank)			
Add: Proxy			
STUDENT BAR ASSOCIATION	LAW SCHOOL	1	
Representative	Moses Winston		
Representative	Shannon Crowley		1
Representative	Joseph Dworak		1
Representative	Tracy Goodluck		1
Alternate (Rank)	Seth Grant		
Alternate (Rank)	Greg Ortiz		
Alternate (Rank)	David Odegard		1
Alternate (Rank)	Sarah Coffey		
HIGH DESRT LINGUISTICS SOCIETY	LINGUISTICS		
Representative			
Alternate (Rank)			
Add: Proxy			
GRAD STUDENTS IN MATH & STATS	MATH & STATS		
Representative			
Alternate (Rank)			
Add: Proxy			
MEDICAL STUDENT ASSN	MEDICAL SCHOOL		
Representative	David Medrano		
Representative	Patrick Gilligan		
Representative	Hiedi Overton		
Representative	Steven Fishburn		
Alternate (Rank)			
Alternate (Rank)			
Add: Proxy			
NANOSCIENCE AND MICROSYSTEMS GSA	NANO SCIENCE AND MICROSYSTEM	1	
Representative	Matthew Rush		1
Alternate (Rank)	Amber McBride		
Alternate (Rank)	Noel Dawson		
Add: Proxy			
GRADUATE STUDENT NURSES ASSN	NURSING		
Representative	Autumn Howell		
Representative	Michelle Racicot		
Alternate (Rank)			
Add: Proxy			
STUDENT OCCUPATIONAL THERAPY ASSN	OCCUPATIONAL THERAPY	1	
Representative	Annette Schafer		1
Alternate (Rank)	Jessica Salazar-Sedillo		
Alternate (Rank)	Amy Murtagh		
Pathology	PATHOLOGY		
Representative			
Alternate (Rank)			
Add: Proxy			
COLLEGE OF PHARMACY SRC	PHARMACY Doctoral		
Representative	Keenan Ryan		

Representative	Ali Ahmed		
Representative	Thao Tran		
Representative	Ky Lamkin		
Alternate (Rank)	Kate English		
Alternate (Rank)	Angelica Avila		
PHILOSOPHY GSA	PHILOSOPHY	1	
Representative	Corbin Casarez		1
Alternate (Rank)	Kris Miranda (Council Clerk...Thanks		
Alternate (Rank)	Gino Signoracci		
Add: Proxy			
American Physical Therapy Association	PHYSICAL THERAPY		
Representative			
Alternate (Rank)			
Add: Proxy			
???	PHYSICIANS ASSISTANTS		
Representative			
Alternate (Rank)			
Add: Proxy			
PHYSICS AND ASTRONOMY GSA	PHYSICS AND ASTRONOMY	1	
Representative	Joe Landers		
Representative	Lewis Chiang		
Alternate (Rank)	Charlie Baldwin		
Alternate (Rank)	Jessica Metcalf		
Alternate (Rank)	Benjamin Johnson		
Alternate (Rank)	Travis McIntyre		1
POLITICAL SCIENCE GSA	POLITICAL SCIENCE		
Alternate (Rank)	Justin Delacor		
Representative	Jennifer Kerner		1
Alternate (Rank)	Meg Edwards		
PSYCHOLOGY GSA	PSYCHOLOGY		
Representative			
Alternate (Rank)			
Add: Proxy			
PUBLIC ADMIN Student Aassoc. (PAGSA)	PUBLIC ADMINISTRATION	1	
Representative	Theresa Rogers		1
Representative	Heather Berghmans		1
Representative	Nick Vottero		
Alternate (Rank)	Talal Saint-Lot		
Alternate (Rank)	Timothy Sipp		
Add: Proxy			
MASTER OF PUBLIC HEALTH STUDENT ASSN	PUBLIC HEALTH		
Representative	Tatiana Falcon		
Alternate (Rank)	Jenifer Black		
Add: Proxy			
SOCIOLOGY GRAD STUDENT ASSN	SOCIOLOGY		
Alternate (Rank)	Deidre Williams		
Representative	Jon Williams		

Add: Proxy			
SPANISH & PORTUGUESE GSA	SPANISH & PORTUGUESE	1	
Representative	Aaron Taylor		1
Alternate (Rank)	Karol Ibarra Zetter		
Add: Proxy			
???	SPEECH & HEARING		
Representative			
Alternate (Rank)			
Add: Proxy			
???	THEATER & DANCE		
Representative			
Alternate (Rank)			
Add: Proxy			
ASSOCIATION OF WATER PROFESSIONALS	WATER RESOURCES	1	
Representative	Jessica Hitch		1
Alternate (Rank)			
Add: Proxy			

GPSA Council Regular Meeting

Saturday, May 5th, 2012

9:00am – 2:30pm

HSC Domenici 2112

[Representative Documents](#)

- 1) Roll Call
- 2) Opening Business
 - a) Approval of the Agenda
 - b) Approval of the April 28, 2012 Minutes
 - c) Speaker – Incoming President Silva & Special Guest (TBA)
 - d) Gallery & Media
- 3) Action Items
 - a) Approval of Annual Report
 - b) Standing Committees
 - i) Finance Committee
 - (1) SA-12-0xx _ Kiva Club
 - (2) SA-12-0xx _ American Medical NMSMS
 - c) Steering Committee
 - i) Bylaws Amendments
 - (1) SL-12-014 Bylaws Non-substantive
 - (2) SL-12-015 Bylaws Substantive
 - d) Emergency Items
- 4) Discussion Items
- 5) Information Items
 - a) Council Reports
 - i) GPSA Council Chair Report
 - (1) End of Year Reports
 - ii) Legislative Standing Committee Reports
 - (1) End of Year Reports
 - b) Executive Reports
 - i) GPSA President's Report - End of Year
 - ii) Executive Standing Committee Reports - End of Year
 - iii) Executive Ad Hoc & University Committee Reports
- 6) Representative Announcements
 - a) FINAL Council Meeting
- 7) Adjourn Session



SL-12-014: Bylaws Non-Substantive Changes
Submitted by Legislative Steering Committee

II.3.A. All GPSA members of or appointments to standing committees, ad hoc committees, or 212 University committees must be GPSA members.

V.2.A.7. The Council Chair may remove the Recorder **subject to University policies and procedures**. A replacement shall be considered for approval by Council at the first opportunity.

Change all occurrences of SRAC to GPSA Research Grant

Change all occurrences of ST to GPSA Professional Development Grant

Change all occurrences of GRD to New Mexico Research Grant

V.1.B.1. In addition to duties outlined in the GPSA Constitution, Representatives **serve as a link between their RDSAs, students, and chartered student organizations as sponsors of legislation and advocates in Council and the legislative and may assist with the drafting of legislation and committees.**

VI.1.A.3 All acts of the President, Council Chair, or GPSA member acting on behalf of GPSA ~~when acting in official capacity~~ and which the Court would not otherwise have original jurisdiction to hear.

VII.8.B An action of enjoinder must be presented to the LFC **for a recommendation** before it may be considered by Council.

VIII.10.B.2. On behalf of GPSA, the Elections Committee shall request that IT compile an Aggregated Elections Data Report, ~~in accordance with federal and state law and university policy~~. If IT provides this report, it shall be included in the Annual Report.



SL-12-015: Bylaws Substantive Changes
Submitted by Legislative Steering Committee

II. 2. B. Remove "Department" replace with "program".

II. 2. B. 1. & 2., II. 2. C. 1., II. 2. D., add "program" to "department, school, or college" to read "program, department, school, or college"

Add: "II. 3. 1. No individual GPSA member shall hold more than ~~four (4)~~ **five (5)** combined ~~GPSA appointed-voting~~ positions ~~and/or serve and vote~~ on GPSA standing committees, ~~ad hoc, and/or University committees. Inclusive of this rule are GPSA funding project assistantships.~~"

II. 4. C. 3. A draft copy of the minutes must be posted within six (6) academic days of the public meeting in the GPSA Office ~~in accordance with the Public Notice Requirements.~~

II. 6. A. 1. A copy of the legislation with signature lines for approval or veto will be sent in hard and electronic copy to the President's office within one (1) academic day of the posting of the draft of the Council meeting minutes in which the legislation was passed.

Add:

"a. The Council Chair shall not forward any GPSA legislation to external recipients until it has reached final approval.

b. Final approval does not include University Counsel."

II. 8. B. Approved amendments shall take effect ~~as soon as University Counsel approves them, unless otherwise noted, but the approved amendment language must be evaluated by the University Council's Office relative to current University Policy, and State and Federal.~~

II. 8. C. Council Chair shall submit amendments to University Counsel within ~~three (3)~~ **five (5)** academic days from ~~final approval~~ **the meeting in which the amendments have been approved.**

Remove: III. 2. A. & III. 3. A. 1., now in Constitution (reasons for impeachment)

III. 1. B. change "may" to "shall" (Council verification of recall petition)

Delete: IV. 1. A. 4. c. (approval of Presidential appointments in Constitution)

Insert:

V. 1. A. RDSAs are the sole determinants of Council Representatives.

1. For any RDSA, its Council representative(s) must be a graduate or professional student seeking completion of a degree or certificate in one (1) of its programs.

(note: check with Debbie Morris on degree seeking for minors)

2. The President, the Council Chair, and Court of Review Justices may not concurrently serve as Council Representatives.

3. The position of Council Representative need not be considered an officer of an RDSA.

V. 2. A. 1. The Council Chair shall produce an agenda in accordance with GPSA Bylaws and Council Standing Rules for each Council meeting. The Council Chair shall be responsible for the proper distribution of an agenda at least five (5) academic days prior to each regular Council meeting.

~~Remove:~~ V. 2. B. (education grant)

VII. 4. E. Based on the enrollment report provided by the University, indicating the number of graduate or professional students enrolled in each program, department, school, or college, SGAO will credit the relevant RDSA account on file.

VII. 8. C. The LFC Chair shall report to Council on the proposed enjoinder and the group at question shall be allotted a five (5) ~~two (2)~~ minute speaking privilege as a rebuttal.

VIII. 1. E. 2. ~~SRAC/ST~~ Grants Chairs, committee members and grant readers are ineligible to apply for any grants. ~~that they help score.~~

3. Grants Committee members must notify Grants Chairs when they apply for a grant.

4. ~~However, an~~ An SRAC reader may apply for a ST grant and vice versa.

VIII. 3.

A. Notice of all elections must be posted ~~entails at least one (1) advertisement in the Daily Lobo, no later than~~ fifteen (15) academic days prior to the election for candidates and no later than five (5) academic days prior to the election for ballot items.

~~B. A version of all notices shall be~~ sent to the GPSA electronic mailing list and posted in the GPSA office.

RECOMMENDATIONS FROM LSC FOR NEXT YEAR:

Develop a conflict of interest policy. Test in the standing rules until a system works One suggestion was:

"II. 5. GPSA members acting in an official capacity for GPSA, when as a result of their previous, current, or expected future other responsibilities, should disclose this information as a potential conflict of interest. ~~shall disclose the existence of a Conflict of Interest and be given the opportunity to disclose all material facts to the Decision Making Body considering the proposed transaction or arrangement.~~

- ~~a. When a Conflict of Interest arises, a person the individual may announce recusal or abstain from actions that have a direct effect on the receiving body.~~
- ~~b. Representatives should try to avoid casting votes on issues that present a Conflict of Interest with their role(s) in GPSA.”~~

Look at VII. Finance Code in relation to new Finance article in Constitution.

Look at Timelines in V. 7. and V. 11. Constitution requirement could be reviewed; if shortened, it may provide more access and timeliness for legislative submissions.

GPSA Council Regular Meeting

Saturday, May 5th, 2012

9:00am – 2:30pm

HSC Domenici 2112

[Representative Documents](#)

- 1) Roll Call
- 2) Opening Business
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GPSA Regular Council Meeting
Minutes
April 28, 2012
Anderson School of Management, Room 1064

PRESIDING OFFICER:	Kris Miranda, Council Chair-elect & Megan O’Laughlin, Council Chair
REPRESENTATIVES:	Representative Sheet Attached
RECORDER / PARLIAMENTARIAN:	Megan O’Laughlin
SPEAKERS & GUESTS:	Marisa Silva, President Elect Dr. Josephine De Leon

Agenda Items

I. ROLL CALL

ACTION	Meeting called to order by Chair Megan O’Laughlin at 9:14 A.M. Chair conduct roll call. Meeting has quorum at . Chair turns over meeting without objection to Chair-Elect Kris Miranda.
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II. OPENING BUSINESS

ACTION	<p>a) Today’s agenda is approved. Motion by Lerner, 2nd. Agenda Adopted. b) April 28, 2012 minutes. Motion to Approve Wood, 2nd. Minutes Adopted. c) Gallery & Media: Marisa Silva, President-elect: Thanks this community of scholars, professionals, and service leaders at GPSA. Congrats on a banner year for GPSA. Has participated on Finance committee and is amazed at the new efficient. Congratulated GRC staff for the NM Grad Conference; the creativity and talent at UNM was incredible. Addressed lower margin rise in tuition, new GA/TA/RA lines added (\$250k), also \$280k towards GA/TA lines next year, addressed the new student fees. Wants to thank the “legendary’ lobby committee Allison Block & Travis McIntyre for their effort this year. The Grants Committee got \$100k to research student. Finance balanced the budget and created a process which is much more effective for students. ***For next year she will be open and accessible; gave her personal phone number for Reps. Please begin recruiting next year. Is glad at the opportunity to use the Faculty Lounge through 2012 for use of recruiting, relaxing and relationship building. We must be more inclusive with North Campus; need to work on facilities to increase some north campus department ratings. Invites all to swear in ceremony on Friday, May 11th at 1pm in the SUB.</p> <p>Dr. DeLeon, VP of Equity & Inclusion: Regarding the African American Climate Resolution adopted as our first GPSA/ASUNM Joint Resolution. Shared the preliminary results of the survey and status of initiatives. Please read the assessment on the GPSA website, and pay attention to the benchmarks. Asked for Council to communicate the initiative effectively with our community. By May she will have a formal document for us to help with initiatives. Reviewed the short term and long term goals and discussed some of the courses of action available to students with Representatives. Compilation on E&O website, there office phone is 277-1238.</p> <p>Dr. Lawrence Roybal, Graduate Resource Center: Thank you all for your outstanding leadership and vision this year. Your partnership on the GRC Conference was essential. Your collaboration with our facility and staff has been a pleasure.</p>
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III. ANNUAL REPORT

ACTION	Annual Report (no vote, but must be accepted)
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IV. ACTION ITEMS

ACTION	<p>Standing Committees</p> <ul style="list-style-type: none">1) Finance Committee Chairman Dworak. 2 appropriations, straight forward, no changes in committee.<ul style="list-style-type: none">a. SA-12-038 - KIVA Club "Nizhoni Pow Wow".b. SA-12-039 - American Medical Association. <p>Rep. Pintor motions to Block and Pass, 2nd. Passed.</p> <ul style="list-style-type: none">2) Steering Committee<ul style="list-style-type: none">a. SL-12-014 Bylaws Non-substantiveb. SL-12-015 Bylaws Substantive <p>Motion to Block "Non-substantive"(as amended) and pass bylaws Qasemi. 2nd. Passed Motion to Amend to remove Substantive from the Block Rep Rush, 2nd. Passed</p> <p>Motion to pass first 2 listed substantive changes. Rush, 2nd. Passed</p> <p>Motion to pass the individual "only 4-voting positions rule". Unanimous.</p> <p>---Wood, 2nd. Law (Dworak) in support of limiting # of voting positions in GPSA. It is important to continue participation and to have incentive to expand our reach and voice. Community and Regional (Pintor) planning feels we must continue to address making sure small programs can have a voice. Philosophy (Casarez) noted the COI could be addressed through self-reporting of conflicts. It has always been our purpose to be inclusive; however, the issue of independence of branches is at issue. Economics (Hwang) noted the limited individual participation encourages GPSA to increase our diversity, outreach, and recruiting activities. College of Education (Verrilli) noted is aware of small department inclusion, all members can participate, but this helps more individuals be involved, undue influence, and negates abuse of power issue we have encountered in the past. Anderson noted it agrees with the proposition as well and hearing no dissention it called for a vote.</p> <p>Anderson (Qasemi) calls the question, 2nd. 6,4,2...Fails (not 2/3). Discussion continues...</p> <p>---NanoScience & technology (Rush) noted this is not a limitation on departments; it is a limitation on individuals not to vote on more than 4 committees. We have a lot of experienced active people that are motivated to be involved. This is a benefit to those individuals. Agrees with Economics that we do need to encourage diverse participation. Council needs to assist in recruiting "grassroots". Historically, there has not been much of undue influence. (Rep Berghmans enters at 11:20am) Law (Crowley) reminds us to remember we are here for students and not as individuals. Law believes in the balance of the 3-party system, the students are supportive of this philosophy and recognizes the responsibility of being Council Representative. Law agrees with Separation of Powers. Architecture is in favor of limiting voting power and expanding participation and inter-branch communication. College of Ed (Lee) can speak as member of Steering committee and COE Rep. Agrees with systems mechanism for accountability, this helps mitigate burning out our leaders and outstanding members. College of Ed (Wood) agrees with the item. Encourages any motion or vote. Law (Dworak) this can be revised. We have different levels of power, voting rights, and have a responsibility to ensure diversity. We had a good year, but this has not always been true. We must protect the future of GPSA and the work we accomplished this year.</p> <p>Motion to pass the reminder of Substantive changes (Dwork, 2nd). Unanimously.</p> <p>Emergency Items- no items to discuss.</p>
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V. DISCUSSION ITEMS

DISCUSSION	

VI. INFORMATIONAL ITEMS

REPORTS	<p>Council Reports GPSA Council Chair reports on Council leadership, the success of 2011-12 initiatives, and recruiting of new Representatives for next year. Legislative Standing Committee Reports (1) Finance Report with Current Council Operational Account: (2) Steering Report: Submitted end of Year Report, gave</p> <p>Executive Reports-President Richardson: Executive Standing Committee Reports: Executive Ad Hoc & University Committee Reports:</p>
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VII. REPRESENTATIVE ANNOUNCEMENTS

ACTION	
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VIII. ADJOURN

REPORTS	Meeting adjourned @ NOON.
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Council Recorder: Megan O'Laughlin
Reviewed for draft: KAM/Chair-elect



2011-12 GPSA Council Session

Annual Report

2011-12 Legislation

FR-11-001 - Revised

Date: August 20, 2011
To: GPSA Council
From: Megan O’Laughlin, GPSA Council Chair
Subject: GPSA Standing Rules – **ADOPTED: August 27, 2011**

The GPSA Bylaws require that the GPSA Council pass Standing Rules at the first meeting of each semester. Standing Rules direct the administration of the organization and are adopted procedural policy.

**GPSA Council
Fall 2011 Standing Rules**

Section I: Meetings

- A. GPSA Council shall be held in accordance with the Constitution, Bylaws, and any resolutions passed to date in the session.
- B. A regular agenda shall be posted no later than seven (7) calendar days before the meeting.
- C. Regular meetings must be held at least once per month during the fall and spring semesters. The date and time to be determined by the GPSA Council Chair.

Section II: Agendas

- A. The Agenda for regularly scheduled Council meetings shall consist of the following sections:

1. Roll Call
2. Opening Business
 - a. Approval of the Agenda
 - b. Approval of the Minutes
 - c. Guest Speakers
 - d. Media & Gallery
3. Action Items
4. Discussion Items
5. Information Items
 - a. Council Reports
 1. Council Chair Report
 2. Legislative Committee
 3. Ad Hoc Committees
 - b. Executive Reports
 - i. GPSA President
 - ii. Executive Standing Committee Reports
 - iii. Executive Ad Hoc & University Committee Reports
 - c. Representative/RDSA Announcements
 - d. Upcoming Meetings
6. Adjourn

- B. The Agenda for Special Meeting agendas shall consist of the following:

1. Roll Call
2. Approval of the Agenda
3. Officer Reports
4. Emergency Business
5. Adjourn

Section III: Parliamentary Authority

- A. Parliamentary authority of the GPSA Council shall be the most recent edition of Robert's Rules of Order Newly Revised.

Section IV: Legislation and Agenda Items

- A. Legislation or action items to be added to a regular meeting agenda is due to the Council Chair no later than 5:00pm eight (8) academic days preceding the Council Meeting for in accordance with the Constitution and Bylaws.

Section V: Speaking

A. Debate

1. Each Guest Speaker shall be allotted one seven (7) minute speaking time during Agenda section "Speakers" unless determined otherwise by the Council Chair.
2. Each member of the Gallery & Media is allotted one three (3) minute speaking time during Agenda Section "Gallery & Media."
3. Representatives are in order only when a motion is on the floor or when making a motion and recognized by the chair.
4. Representatives shall follow the general rules of decorum as outlined in Parliamentary Authority.
5. A Representative's credentials and /or Proxy must be submitted and approved by the Chair in accordance with the Constitution and Bylaws in order to be allowed a vote.
6. Each Representative is allotted a maximum of two, two (2) minute debate periods for each motion on the floor.
7. Representatives may yield one of their speaking times during debate to a member of the gallery or another Representative, but no member of the gallery shall be allowed to speak more than once on any single motion on the floor.
 - a. The exception to the above rule is when a non-voting person is providing expert testimony on an issue. In such a situation, said expert may briefly respond to questions from Representatives who have the floor.

B. Reports

1. The GPSA President and Council Chair will be allotted a maximum of ten (10) minutes for the presentation of their reports.
2. Each Executive Standing committee will be allotted a maximum of five (5) minutes for the presentation of their reports.
3. The preferred procedure is for each committee report to be submitted in written form five (5) academic days prior to the Council meeting and that the chair of that committee stand for questions from the Council Representatives.
4. Representatives will be allotted a maximum of two (2) minutes each for closing Announcements.

Section VI: Adoption, Suspension, Amendment

- A. The standing rules will be adopted by a two-thirds vote of the present voting Representatives at the first meeting of each semester and will be in effect for the duration of that semester.
- B. A two-thirds vote of the present and voting Representatives may amend these standing rules.

FR-11-002

Leg Type: Resolution
Date: August 20, 2011
To: GPSA Council
From: Megan O’Laughlin, GPSA Council Chair
Subject: GPSA Transparency & Public Notice Requirements (TPNR) Resolution
***Adopted 8/27/11**

The GPSA Bylaws require that the GPSA Council pass an Open Meetings Act at the first meeting of each semester. An Open Meeting is a meeting of any GPSA Decision Making Body with a quorum present, held for the purpose of taking action, formulating policy, or discussing public business, which is open to the public.

Transparency and Public Notice Requirements (TPNR)

A. Public Notice Requirements

1. Unless otherwise specified in the Constitution or Bylaws, public notice shall be given no fewer than twenty-four (24) hours in advance of a meeting.
2. Public notice shall consist of posting required documents in the GPSA office and on the GPSA website, and sending an announcement via the GPSA electronic mailing list and to the Daily Lobo and any other media who have provided a written request for minutes.

B. Agenda Requirements

1. The agenda, time, date, and location of any Open Meeting must be posted in accordance with the Public Notice Requirements.
2. The meeting agenda shall specify items as discussion items or action items.
3. The meeting agenda shall include time for public comment before discussion of old or new business. During public comment, members of the public will be granted no fewer than three (3) minutes each.

C. Minutes Requirements

1. Minutes must be taken at every Open Meeting.
2. Minutes must contain at least the date, time, location, type of meeting and the name of the Decision Making Body; the names of all Decision Making Body members attending the meeting; the names of any individuals who address the body in person; and a record of all motions and decisions made and votes taken.
3. A draft copy of the minutes must be posted within six (6) academic days of the public meeting in the GPSA office in accordance with the Public Notice Requirements.
4. The minutes shall be approved or amended at the next meeting of that Decision Making Body where a quorum of the body is present.

D. Transparency Requirements

1. A Decision Making Body may permit participation by Telecommunication. The means and extent of participation must be defined by the GPSA Bylaws, or the body’s standing rules if approved by a 2/3 vote.
 - i. A member of the body may use the means permitted if it is difficult to impossible for that member to attend in person.
 - ii. Each member participating by Telecommunication must be able to be identified when speaking. All participants must be able to hear each other at the same time, and members of the public attending the meeting must be able to hear any member of the body who speaks during the meeting.

2. Audio and video recordings must be allowed and accommodated at Open Meetings.
3. Open Meeting votes and, if available, voting records are public unless otherwise specified in the GPSA Constitution or Bylaws.
4. Attendance of GPSA members and members of the public will be accommodated at all Open Meetings.
 - i. Open Meetings shall be held in spaces that can accommodate all people wishing to attend and listen.
5. The body may take action only on those agenda items announced in accordance with the Agenda Requirements.
6. Items added to the agenda that do not adhere to the Public Notice Requirements must be discussion items only.

E. Working Group Requirements

1. Decision Making Bodies must give a thorough review of recommendations from any group that is not required to provide notice of its meetings.
2. The Working Group cannot take action that binds a Decision Making Body or any other GPSA group.
3. Working Groups are not required to adhere to Public Notice Requirements but are required to include any interested member of the Decision Making Body.
4. Meetings of Working Groups, even in the event the meeting has a quorum of members of the Decision Making Body, are not required to be open so long as they are acting only on the item(s) specified by the Decision Making Body.

F. Portions of an Open Meeting may be closed on the following occasions:

1. Deliberations by the Court of Review. The actual administrative and adjudicatory proceeding at which evidence is offered or rebutted and any final action taken as a result of the proceeding shall occur in an Open Meeting. However, the deliberations of the Court of Review shall be closed to the public.
2. Discussion and records related to personnel. Any records or discussions related to personnel shall be in accordance with University policy including but not limited to Human Resources requirements.
3. Discussion and records deemed private. Any records or discussion related to privacy rights protected by University policy or local, state, or federal law shall be closed to the public.

G. In order to close a meeting pursuant to the exclusions contained in this section, the closure must be made in an open meeting and approved by a majority vote of a quorum of the Decision Making Body:

1. The authority for the closure and the subject(s) to be discussed shall be stated with reasonable specificity in the motion calling for the vote to close a meeting.
2. The vote to close that portion of the meeting of each individual member shall be recorded in the minutes.
3. Only those subjects announced prior to closure by the Decision Making Body may be discussed in the closed portion of the meeting.
4. Items eligible for closure shall be indicated on the Agenda of the Open Meeting as such by reference to the reason why closure will be considered.

H. Members of the public shall be excused during the closed portion of an Open Meeting.

- I. Following completion of any closed meeting, the minutes of the Open Meeting that was closed, shall state that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

2011 Back2School Summit Funding Proposal

- I. Background
- II. Outcomes
- III. Partners
- IV. Budget

I. Background

The Raza Graduate Student Association (RGSA) is partnering with the New Mexico Dreamers in Action (NM DIA) to host the Back2School Summit to 1) share immigration organizing information and skills, 2) share tools for college access and success and 3) connect college and high school students to network and build statewide strategies and networks.

The Raza Graduate Student Association (RGSA) at the University of New Mexico provides collegiality for Chicano/a, Latino/a graduate students and other members of the UNM community concerned with the goals of the organization; works toward recruiting and retaining Chicano/Latino students in graduate school; provides a forum to share, present and collaborate research; and promotes and maintains awareness of Chicano/Latino culture.

The NM Dreamers in Action is a statewide network of students working together from New Mexico's various regions to organize for the DREAM Act and mobilize immigrant youth and allies to educate, outreach and take action on human rights as well as educational and other opportunities for immigrant and all New Mexico students and families.

II. Outcomes

The Back2School Summit will:

- Prepare more than 125 student organizers (25 graduate/professional students, 75 undergraduate student and 25 HS students) with immigration organizing information, skills and tools including planning for statewide network and Student Day(s) of Action
- Provide more than 100 students with tools for access and success in undergraduate and graduate and professional education
- Network more than 125 student organizers and community allies from across New Mexico for statewide network

III. Partners

The second annual Back2School Summit will bring together over 100 college and high school student organizers from across New Mexico. Participating schools include Northern New Mexico College, New Mexico Highlands University, San Juan College,

Santa Fe Community College and University of New Mexico. Campus and community partners of the Back2School Summit include: Community Learning & Public Service (CLPS), El Centro de Igualdad y Derechos, El Centro de la Raza, Engaging Latina/o Communities in Education (ENLACE) Statewide Collaborative, Graduate Resource Center, Mexican Student Association (MexSA), Partnership for Community Action and Somos un Pueblo Unido.

IV. Budget

Expenses:

1.)	Food	\$375 (ASUNM, CLPS, CRPGSA, El Centro & ENLACE)
	▪ Breakfast/Snack	\$100
	▪ Lunch	\$275
2.)	Logistics	\$150 (GRC)
	▪ Tables/Chairs	\$150
3.)	Outreach	\$425 (GPSA, LGBTQRC & OSA)
	▪ Daily Lobo Ads	\$325
	▪ Printing	\$100
4.)	Other Expenses	\$100 (PAGSA & WRC)
	▪ Folders/Nametags	\$100
	Total	\$1,050

Income / Funding:

ASUNM	\$175 (Food) - <i>Pending</i>
CLPS	\$ 50 (Food) - <i>Requested</i>
CRPGSA	\$ 50 (Food) - <i>Requested</i>
El Centro de la Raza	\$ 50 (Food) - <i>Requested</i>
ENLACE	\$ 50 (Food) - <i>Requested</i>
GPSA	\$150 (Outreach) - <i>Appropriation Request</i>
Graduate Resource Center	\$150 (Logistics) - <i>Requested</i>
LGBTQ Resource Center	\$ 50 (Outreach) - <i>Requested</i>
Office of Student Affairs	\$175 (Outreach) - <i>Requested</i>
PAGSA	\$ 50 (Other) - <i>Requested</i>
Women's Resource Center	\$ 50 (Other) - <i>Requested</i>

UNM Graduate & Professional Student Association
Legislative Council

RESOLUTION

Adopted this 28th day of August, 2011

1 **Support of Immigrant Graduate & Professional Students**

2 *WHEREAS* the Graduate & Professional Student Association (GPSA) supports social justice and the right
3 of New Mexico immigrants and their families, regardless of immigration status, to live, love, work, play
4 and worship in New Mexico without fear.

5 *WHEREAS* the GPSA at the University of New Mexico represents graduate and professional students,
6 regardless of immigration status.

7 *WHEREAS* immigrant graduate and professional students at the University of New Mexico depend on
8 the GPSA to advocate for their right to operate a vehicle and possess identification cards.

9 *WHEREAS* immigrant graduate and professional students at the University of New Mexico depend on
10 the GPSA to also advocate for their right to have access to graduate & professional education and to
11 apply for scholarship funding.

12 *WHEREAS* the GPSA supports the right of all New Mexicans to obtain a driver's license and operate an
13 insured vehicle, rights which contribute to public safety.

14 *WHEREAS* the GPSA also supports immigrant graduate and professional students' right to have access
15 to graduate and professional education, in accordance with New Mexico's public policy as articulated
16 in New Mexico Senate Bill 582.

17 *IT IS HEREBY RESOLVED* by the GPSA Council that GPSA supports the right of all students, regardless of
18 immigration status, to apply for driver's licenses, vehicle registration, and insurance.

19 *IT IS FURTHER RESOLVED* by the GPSA Council that GPSA supports the right of immigrant graduate
20 professional students at the University of New Mexico to apply to graduate & professional programs
21 and to apply for scholarship funding and other support.

22 The GPSA commits to sharing this resolution with the UNM President, UNM Board of Regents, New
23 Mexico Governor and New Mexico State Legislature on behalf of immigrant graduate and professional
24 students at the University of New Mexico and further commits to advocating for its adoption as the law
25 of New Mexico.

GPSA Council Resolution FR-11-006: “Graduate & Profession Student Representation”

Sponsored by Japji Hundal, GPSA Executive Chief of Staff

Approved by Executive Board: September 13, 2011

Adopted by GPSA Council: September 24, 2011

WHEREAS the Graduate Professional Students Association (GPSA) is the representative body of the graduate and professional students at UNM; and

WHEREAS the GPSA president is the elected head of the graduate and professional students at UNM; and

WHEREAS the GPSA Council is the representative body of the respective departments of graduate & professional students at UNM; and

WHEREAS the GPSA Council Chair is the representative elected head of the GPSA Council at UNM; and

WHEREAS there exists an elected government at the Executive branch of GPSA; and

WHEREAS there exists an elected government at the Legislative branch of GPSA; and

WHEREAS the GPSA appoints Graduate and Professional students to represent the GPSA on GPSA and university-wide committees; and

WHEREAS these appointments represent the voice of the graduate students appointed by the duly elected heads; and

WHEREAS GPSA desires to foster student democracy; and

WHEREAS recognizing these appointments by GPSA keeps alive the spirit of democracy and gives recognition to the elected graduate government; and

WHEREAS these appointments advocate for graduate student voice and concerns and represent the graduate student; and

NOW THEREFORE BE IT RESOLVED that the GPSA council urges that the graduate voice at the University of New Mexico be preserved; and

BE IT FURTHER RESOLVED that all graduate student appointments to University Committees be referred from and approved by the duly elected GPSA, which is the representative body for the graduate students, by the graduate students; and

BE IT FURTHER RESOLVED that any university committee appointments not made by the GPSA of graduate or professional students to positions shall not be referred to as GPSA representatives; and

BE IT ULTIMATELY RESOLVED THAT a copy of this resolution be sent to President of UNM Dr. David J. Schmidly, Vice President of Student Affairs, Dr. Eliseo Torres, Interim Provost Chaouki Abdullah, GPSA President Katie Richardson, GPSA Council Chair Megan O'Laughlin.

Council-Executive Representative Allowance 2011-2012

Sponsored by: Matthew Rush, Nanoscience

FR-11-011 - Adopted by GPSA Council on 10-29-11

Recently adopted bylaws of the GPSA (II.5.B.2.a.), stipulate that:

“Any duly recognized Council Representative may not serve as a member of the GPSA Court of Review, GPSA President, voting member of the GPSA Executive Board or serve in any position within the GPSA where monetary compensation is given other than in the Legislative Branch or a grants reader stipend.”

WHEREAS this stipulation would prevent ALL members of the Executive branch to serve as GPSA Council Representatives;

WHEREAS II. Mem & Org., Section 5. Conflict of interest, B. 2. (passed on Sept. 24, 2011), states, “RDSAs are the sole determinants of Council Representatives. The GPSA must accept any RDSA appointment to Council. The Conflict of Interest Procedures cannot be used to restrict an individual’s representation of an RDSA within Council or other committee;”

WHEREAS Article X. D. 4., of 2009 GPSA bylaws states, “Approved amendments shall not take effect until the approved amendment language is evaluated by the University Council’s [sp. Counsel’s] Office relative to current University Policy, and State and Federal [law];”

WHEREAS a body making an amendment may provide stipulations as to the enactment of that legislation;

WHEREAS the passage of such a law, to be enacted in the current Council session, may require an ex post facto removal of Council Representatives;

WHEREAS failure to allow such members to continue to serve in their role as Council Representatives would place undue strain on Executive-Legislative & Inter-legislative relations;

WHEREAS the purpose of the GPSA is to serve students rather than be distracted by internal matters;

THEREFORE BE IT RESOLVED that the 2011-2012 GPSA Council should amend the enactment of the Conflict of Interest bylaws to allow GPSA members currently serving as Council Representatives in Executive positions receiving compensation to retain their positions until the end on the session.

LSCR#: F11-001
Date: 10.17.11
Submitted by: Dworak (LAW)
LSC Recommendation: Pass as Amended
Vote Count: 2-1-0
Comments: {Bylaw Amendment}

[V.Section 9.B. ~~“Bylaws must be included as a discussion item at least one (1) regularly scheduled Council meeting prior to the regularly scheduled Council meeting at which action may be taken. Bylaws require a two-thirds (2/3) vote to pass.”]~~

LSCR#: F11-002
Date: 10.17.11
Submitted by: Dworak (LAW)
LSC Recommendation: Table indefinitely
Vote Count: 3-0-0
Comments: {Bylaw Amendment}

[V.Section 10.C.4. “A copy of the edited Legislative Item and accompanying recommendation as submitted to Council shall be delivered to the originating party with a notice of the Council meeting in which the Legislative Item will be discussed within one (1) academic day of the item being forwarded to the Council Chair.”]

LSC recommends this issue be revisited after discussion about Representative Sponsorship for GPSA legislative items. Changing this requirement does not seem to address the bigger issue, which should be evaluated before making changes regarding procedure.

LSC recommends Council directing future action or deliberation on legislative item sponsorship/ownership.

-Pros: Council owning the process of creating legislation; Burden on Committee Chairs for notification of legislation development; a responsible party in Council knowledgeable and prepared on the legislative item; responsibility of advocating parties to follow legislation development

-Cons: Barrier to access for non-Representatives submitting legislation; interested parties not (or under-)represented by Council Representatives trying to get sponsored; advocating parties owning their language and their submission, rather than abdicating to Council/Representatives

LSCR#: F11-003
Date: 10.17.11
Submitted by: Dworak (LAW)
LSC Recommendation: Table indefinitely
Vote Count: 3-0-0
Comments: {Bylaw Amendment}

[V.Section 11.D. “Within the order of business, the originating party or sponsor shall have three (3) minutes to provide relevant commentary on the Legislative Item.”]

LSC recommends this issue be revisited after discussion about Representative Sponsorship for GPSA legislative items. Changing this requirement does not seem to address the bigger issue, which should be evaluated before making changes regarding procedure.

See LSCR# F11-002 for more rationale.

Resolution Against Increased Student Fees

UNM GPSA Council

LSCR #FR-11-013

Adopted by Council: November 19, 2011

WHEREAS the University of New Mexico Graduate and Professional Student Association (GPSA) strives to identify, promote, and support the interests and concerns important to the welfare and academic development of the more than 6,000 UNM graduate and professional students;

WHEREAS GPSA supports full transparency in every budgetary process, especially where UNM spends fees paid by students;

WHEREAS mandatory student fees have increased at the University of New Mexico by over 110% since 2003; students presently pay over \$1100 per student per school year, and more than \$11 million is generated every year in mandatory student fees;

WHEREAS building a new recreation center will require at least a \$52 million revenue bond;

WHEREAS the bond would be paid with student fee money over the next 30 years with a fee increase of at least \$200 per student per year;

WHEREAS the economic situation in New Mexico is making it difficult for students to afford a higher education and increasing student fees will make attending the university more difficult especially for first-generation and underrepresented students;

WHEREAS the funding for such an initiative would require state support through the passage of a bond initiative;

WHEREAS the failure of the New Mexico Bond Question D (2010) in support of higher educational and special school capital improvement and acquisition (\$155,567,824) and the Albuquerque Gross Receipts Tax Revenue Bond (2011) to finance certain capital projects: Paseo Del Norte & I-25 interchange improvements and a Multi-Sports Complex (\$50,000,000) indicate taxpayers' unwillingness to fund such initiatives;

WHEREAS the lottery scholarship, on which many undergraduate students rely, does not cover any student fees;

WHEREAS Associate Students of the University of New Mexico (ASUNM) conducted a ballot referendum in Spring 2010 where 67% of voters rejected paying for the new recreation center with student fees.

THEREFORE BE IT RESOLVED that GPSA condemns any decision by the administration to increase student fees to pay for a new recreation center.



THEREFORE BE IT FURTHER RESOLVED that GPSA requests that a feasibility study and a financial model for refurbishing the current center or building a new center be proposed that funds the center without student fees by March 10, 2012;

THEREFORE BE IT FURTHER RESOLVED that if neither of the above can be realized by March, that a student-wide election (both undergraduates and graduates) should be conducted to ensure the student voice is heard;

THEREFORE BE IT ULTIMATELY RESOLVED that a copy of this resolution be electronically forwarded within five business days of its enactment to: GPSA President Katie Richardson, ASUNM President Jaymie Roybal, ASUNM Vice President Adrian Cortinas, GPSA Elections Chair Nas Manole, ASUNM Elections Commission Chair Claire Mize, UNM President David Schmidly, University Planning Officer Mary Kenney, Director of the Real Estate Department Kim Murphy, Daily Lobo News Editor Chelsea Erven, Vice President of Student Affairs Eliseo Torres, Associate Vice President of Student Life Walt Miller, Associate Vice President for Student Services Tim Gutierrez, Director of Recreational Services Jim Todd, Associate Vice President of Institutional Support Service Chris Vallejos, and UNM Board of Regents.

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A Resolution of the Graduate and Professional Student Association

Submitted by: Graduate Employees Together (GET)

Co-Sponsored by: GPSA Assistantships & Benefits and Student Support & Advocacy Committees

Adopted by GPSA Legislative Council, March 5, 2012

Jointly signed by GPSA President, March 5, 2012

WHEREAS the projected enrollment increase for 2012-13 is 5% and State funding will increase by \$9 million; and

WHEREAS concerns about university funds nonetheless remain high; and

WHEREAS the UNM Board of Regents and administration have expressed on numerous occasions their desire to improve the undergraduate retention and graduation rates, to decrease the time to graduation for graduate students, and to lower the instructor-to-student ratio; and

WHEREAS UNM prides itself on being the state's flagship research institution; and

WHEREAS graduate assistance to professors supports the research mission of the institution, by lowering faculty workload, leading to more time for research and results in more incoming research funds and higher recognition; and

WHEREAS 1,679 (approximately 28%) of 6,000 enrolled graduate students were employed by UNM in the 2010 Fall semester as graduate assistants (GAs), teaching assistants (TAs), research assistants (RAs) and project assistants (PAs); and

WHEREAS this 28% of enrolled graduate students taught or supported close to 40% of all undergraduate courses at UNM; and

WHEREAS many graduate and professional students teach core classes, of 100 or more students, that are compulsory for graduation; and

WHEREAS increasing graduate and professional employee lines would lead toward a lower instructor-to-student ratio, directly improving undergraduate retention and graduation rates;

WHEREAS graduate and professional retention and graduation will be expedited through more on-campus employment; and

WHEREAS increasing student retention and graduation will generate more state funds;

THEREFORE, BE IT RESOLVED by the UNM Graduate and Professional Student Association that there be greater transparency, by tracking & uniformly reporting graduate and professional student assistantships, including FTE, by department and college, in the UNM budget process; and

BE IT FURTHER RESOLVED that graduate and professional assistantships be included in the Provost's five-year plan and as a line item in the annual budget process; and

BE IT FURTHER RESOLVED that graduate student employee lines for 2012-13 be increased commensurate with the projected student enrolment increase;

THEREFORE, BE IT FINALLY RESOLVED that this GPSA Resolution will be forwarded to: Board of Regents; David Schmidly, UNM President; Dr. Chaouki Abdallah, Provost & Executive Vice President for Academic Affairs; David Harris, Executive Vice President for Administration; Andrew Cullen, Associate Vice President of Planning, Budget & Analysis; Dr. Tim Ross, Faculty Senate President; Mary Clark, Staff President; Katie Richardson, GPSA President; Jaymie Roybal, ASUNM President; and the Deans of UNM Colleges.

I. Finance Code (START at VI.)

Section 1. Committees

A. Executive Finance Committee (EFC)

1. As an extension of the Executive Branch, the EFC shall serve in an administrative capacity to enact financial legislation passed as GPSA Constitution and Bylaws and shall ensure and facilitate proper financial distribution and budget compliance for those entities which receive GPSA funding both directly and indirectly from the GPSA General Fund.
2. Once funding allocation legislation is passed, the EFC shall administer the allocation's distribution and regulation.
3. The EFC shall meet as determined by the President and EFC Chair.
4. Emergency meetings may be called at the discretion of the EFC Chair.
5. The LFC Chair or Chair's designee may serve as an ex-officio non-voting member of the EFC.

B. Legislative Finance Committee (LFC)

1. As an extension of the Legislative Branch, the LFC shall serve as an oversight body for GPSA financial allocations from the General Fund.
2. The LFC shall oversee the legislative process of financial review and allocation, including the examination and review of funding requests.
3. The LFC shall meet monthly after the first regularly scheduled Council meeting of the fall semester until the end of the spring semester; an exception may be made for the month of December, where the Council Chair and LFC Chair may decide not to have an LFC meeting due to time restrictions.
4. Emergency meetings may be called at the discretion of the LFC Chair, Council Chair, or by vote of the Council.
5. The EFC Chair or EFC Chair's designee may serve as an ex-officio non-voting member of the LFC.

Section 2. General Fund

A. Eligibility and Restrictions

1. Allocations from the General Fund shall only be used to fund chartered student organizations, GPSA Decision Making Bodies, and applicable service entities of the University as dictated by the GPSA Constitution.
 - a. The GPSA grant allocations are appropriated through the Grants Committee and are not restricted by this stipulation.
 - b. Executive Committees may be allocated funding that can be further distributed to students, chartered student organizations, or other groups without stipulation from this Finance Code.
2. All allocations must be spent through an account with SGAO.
3. GPSA shall base all funding considerations on the merits of the application and no request shall be entitled or disfavored based on any biases.
4. In addition to spending mandated by the GPSA's Constitution;
 - a. No less than five thousand dollars (\$5,000) shall be allocated to the Student Research Allocation Committee Endowment Fund and five thousand dollars (\$5,000) to the Specialized Travel Endowment Fund.

- b. Not more than ten percent (10%) of the total GPSA annual budget shall be allocated to all GPSA standing committees.
 - i. This shall not include the percentage of the budget allocated to the Grants Committee which, as mandated by the Constitution, is excluded from this restriction.

Section 3. Annual Budget

A. Annual Budget

1. The EFC shall administer the adopted GPSA annual budget in accordance with GPSA Constitution and Bylaws and any stipulations dictated within the budget.
 - a. As administrators of the budget, the EFC should facilitate communication between entities which received funding with efforts to assist in the disbursement and expenditure of GPSA funds and applicable stipulations under the respective allocation.
2. The LFC and Council shall have direct oversight of all monies disbursed through GPSA in the annual budget process by overseeing the allocation process and the annual budget hearings.
3. All budgets must be based upon projected anticipated revenue for the upcoming fiscal year.
4. The GPSA annual budget process is only applicable to chartered student organizations, UNM service entities, and GPSA Decision Making Bodies.
5. All funds distributed through the budget process and not used by the end of the fiscal year in which they were allocated for shall revert to the GPSA General Fund unless otherwise stipulated by the GPSA Constitution and Bylaws or direction by Council.

B. Annual Budget Process

1. Purpose and Authority
 - a. The GPSA budget process streamlines the allocation of GPSA fees to organizations that serve and benefit the graduate and professional student body of the University.
 - b. The budget process is overseen by Council and the LFC, passed by Council, and approved by the President, with the final budget administered by the EFC.
 - c. The LFC shall create and follow a budget process and, with the consent of Council, has authority to modify such procedure insofar as not violating the GPSA Constitution and Bylaws.
 - d. The EFC shall administer the budget under the direction of the President so long as not to conflict with any GPSA Constitution and Bylaws or stipulations within the budget.
2. Timeline
 - a. By the end of the first (1st) academic week of the spring semester, the LFC, with consultation of the EFC, shall have decided upon the timeline and procedures of the annual budget process (i.e. workshops, deadlines, hearing dates, and hearing format). The LFC Chair shall coordinate with the EFC Chair to ensure that the concerns and requests of the Executive Branch are addressed in the application and budget process. All relevant information shall be available through the GPSA Office.
 - b. Budget workshops are to be held before the end of the fourth (4th) academic week of the spring semester.
 - c. Budgets applications must be submitted to the GPSA Office no later than 5:00 p.m. on the fifth (5th) Friday of the spring semester.

- d. The EFC should formulate a budget recommendation to submit to the LFC considering the current fiscal year expenditures and GPSA funding priorities within the Executive Branch.
 - i. The EFC should aim to provide general information on both the current and proposed budget cycle which supplements the information gained through the individual hearings conducted in the annual budget process.
 - e. The LFC shall present a final and balanced budget to Council by the March Council Meeting.
 - f. A finalized budget must be passed by the first (1st) Friday in April.
- C. Annual Budget Workshops
- 1. A minimum of two (2) GPSA budget workshops must be held during the spring semester; the LFC Chair shall be responsible for the workshops.
 - a. The budget workshops must be advertised via the Daily Lobo, GPSA website, GPSA electronic mailing list, and other appropriate mean of notification at least two (2) academic days before the first (1st) workshop of the spring semester.
 - 2. GPSA annual budget applications must be available and presented at each workshop by the LFC or EFC Chair or their designee with the guidance of SGAO. Budget packets must provide all necessary procedures and information, including the budget hearings schedule, for a group to follow to submit a complete budget application.
 - 3. All organizations, groups, or other entities requesting funding through the budget process must attend a GPSA budget workshop during the semester in which the group applies for funding.
 - a. Failure to attend a budget workshop may result in ineligibility for consideration for funding in the current budget process.
 - b. At least one (1) of the representatives attending the budget workshop must be a graduate or professional student of the group submitting a budget request.
- D. Applications
- 1. All groups requesting funding through the budget process must submit a budget application.
 - 2. All applications must adhere to SGAO guidelines and standing rules set forth by the LFC and published within the budget packet.
 - 3. The LFC, in consultation with the GPSA Office, staff, and volunteers and the EFC, shall determine the acceptable method of submitting budget applications. This method shall be clearly defined in the budget packet.
- E. Budget Hearings
- 1. The LFC shall, in consultation with the Council Chair and EFC, determine the times and locations of the budget hearings. This information shall be posted in the GPSA Office, SGAO, and any other locations deemed necessary by the LFC and EFC Chairs and in accordance with TPNR.
 - 2. All groups that submitted a completed budget application shall be contacted within five (5) academic days from the application deadline with notification of the hearing schedule. The LFC Chair may attempt to accommodate requests for hearing times and changes to the hearing schedule, but it is ultimately each group's responsibility to attend a hearing at their scheduled time.
 - 3. Each group at their respective hearing time shall have an allotted speaking time to present their budget request. The LFC shall then have the opportunity to ask questions to the group

and to review the request. The process and procedure of budget presentations must be included in the budget packet.

4. At least one (1) GPSA member should be in attendance at the hearing on behalf of the organization requesting funding.
5. If a group considered new or inactive fails to attend a scheduled budget hearing the group shall be limited to three hundred fifty dollars (\$350).
6. The LFC has full discretion to reduce funding requests further if necessary or appropriate.
7. A group that attends neither a budget workshop nor a budget hearing shall be disqualified from the budget process.
8. The LFC shall have the authority to amend or reduce any line-item request or budget request in order to create a balanced budget. These adjustments may be made during budget hearings or in Committee deliberations without the presence of the respective group.
9. The LFC or LFC Chair shall meet with the EFC or EFC Chair before the conclusion of deliberations and creation of a balanced budget to address additional concerns from the Executive Branch.

F. Final Approval

1. The LFC shall forward a balanced budget to Council after all budget hearings and any necessary deliberations have taken place. The LFC Chair shall present the recommendations to Council in a report that includes all groups that requested funding with each requested amount and any amendments made by the LFC.
2. Council must pass the budget with a majority vote.
3. Approved budgets shall become available at the beginning of the fiscal year as dictated by SGAO.

G. Funding Priorities

1. Funding shall be considered on the merits of each application as demonstrated through the budget process. Consideration should include, but is not limited to: purpose of the organization, population served, history of service, public relations, quality of application, and the necessity and use of GPSA funding.
2. Budget recommendations from the EFC should be given deference by the LFC when considering budget requests.

H. Budget Limitations

1. Groups that are not GPSA Decision Making Bodies may not receive budget funding greater than three thousand dollars (\$3,000).
2. New and Inactive Groups, classified as groups that have not participated in a GPSA budget process within the past two (2) years, may not receive funding greater than five hundred dollars (\$500).

Section 4. Pro-Rated Benefits (PB) Fund

- A. The EFC shall administer the disbursement of PB Funds.
- B. The process to receive PB Funds must be available through the GPSA Office and any additional means as determined by the EFC.
- C. In order to receive pro-rated benefits, each RDSA must apply through GPSA each semester.
 1. An RDSA may receive unallocated PB Funds from the fall semester if a proper request is made the subsequent spring semester.

FR-11-014: Finance Code Changes per Legislative Steering Committee

- D. Based on the Enrollment Report provided by the University, which indicates the number of graduate or professional students enrolled in each department, school, or college, the RDSA's account on file with SGAO will be credited at a per capita rate. [V. 3. E.]
- E. Any RDSA has the right to appeal the Enrollment Report provided by the University. Appeals shall be presented in writing to the EFC Chair. Appeals shall entail a name-by-name count of the department's GPSA Members and a comparison with the University's records.

Section 5. Appropriations

- A. Appropriations
 - 1. GPSA appropriation requests shall be overseen by the LFC, passed by Council, approved by the President, and administered by the EFC.
 - 2. All appropriation requests shall be submitted to the LFC Chair. The LFC Chair shall forward all requests to the EFC Chair within one (1) academic day of receipt.
 - 3. The EFC may make recommendations to the LFC on appropriation requests by means of inter-branch memorandum, public comment during the LFC meeting, or in another manner approved by the LFC Chair so long as not to conflict with GPSA Constitution, Bylaws, and resolutions passed in the current session. Recommendations are solely persuasive and shall not bind the LFC in any way.
 - 4. Each Executive Committee shall be considered an individual group request as well as each GPSA Decision Making Body which has its own SGAO account.
 - 5. Individual graduate and professional students, chartered student organizations and GPSA Committees shall be eligible for appropriation funding.

Section 6. Revisions

- A. Groups may submit a request to make line-item transfers of GPSA funds within their budget.
- B. All requests must be submitted to SGAO for review before they may be considered.
- C. A revision must be approved by consent of both the LFC and EFC Chairs.
 - 1. In the event of division over the approval of the revision, the Council Chair shall be consulted and decide the division.
 - 2. When Council is not in session, the President and the Council Chair shall be responsible for approving revisions and the Grants Chair shall be consulted and decide the division.

Section 7. Disbursement

- A. The EFC shall administer the disbursement of GPSA funds once allocations have been approved by Council.
- B. Allocation funding will be available for disbursement once it is processed by SGAO.
- C. All funding allocations must follow the rules and guidelines set forth by SGAO. Groups allocated GPSA funding shall be responsible for ensuring that they are in compliance with these policies.
- D. Monies allocated by GPSA shall be limited to line-item provisions as stipulated by the approved funding request.
- E. The EFC, in administering GPSA allocations, should make concerted efforts to communicate with GPSA entities and organizations receiving GPSA funding in order to facilitate cooperation and ensure compliance with any applicable rules or stipulations that are coupled with the funding.

Section 8. Financial Enjoinment

- A. Failure to adhere to the GPSA Constitution and Bylaws, applicable stipulations attached to funding allocations, SGAO guidelines, or University policy may result in an enjoinment of spending privileges of GPSA funding until the violation has been corrected.
- B. An action of enjoinment must be presented to the LFC before it may be considered by Council.
- C. The LFC Chair shall report to Council on the proposed enjoinment and the group at question shall be allotted a two (2) minute speaking privilege as a rebuttal.
- D. A two-thirds (2/3) vote of Council is necessary for approval of an enjoinment of the group's GPSA funds.
- E. The Council Chair must notify the enjoined group no later than five (5) academic days after action by Council. The Council Chair must notify the EFC Chair of an enjoinment no later than two (2) academic days after action by Council.
 - 1. Notification shall be sent to the officers email addresses on file in SGAO.
 - 2. Such notification shall include the reason for the action as well as the actions required of the group for funding to be resumed in a timely fashion.
 - 3. Funds enjoined for the remainder of the fiscal year will revert to the GPSA General Fund.
- F. Acts of Financial Enjoinment may be appealed to the Court of Review. The appeal must be filed within four (4) calendar weeks from the act of enjoinment by Council.

The GPSA Bylaws require that the GPSA Council pass Standing Rules at the first meeting of each semester. Standing Rules direct the administration of the organization and are adopted procedural policy.

GPSA Council
Fall 2011 Standing Rules

Section I: Meetings

- A. GPSA Council shall be held in accordance with the Constitution, Bylaws, and any resolutions passed to date in the session.
- B. A regular agenda shall be posted no later than ~~six~~ ~~seven~~ (6 ~~7~~) ~~academic calendar~~ days before the meeting.
- C. Regular meetings must be held at least once (1) per month during the fall and spring semesters. The date and time to be determined by the GPSA Council Chair.
- D. Participation by Telecommunication is not permitted at Council meetings.

Section II: Agendas

- A. The Agenda for regularly scheduled Council meetings shall consist of the following sections:
 - 1. Roll Call
 - 2. Opening Business
 - a. Approval of the Agenda
 - b. Approval of the Minutes
 - c. Guest Speakers
 - d. Media & Gallery
 - 3. Action Items
 - 4. Discussion Items
 - 5. Information Items
 - a. Council Reports
 - 1. Council Chair Report
 - 2. Legislative Committee
 - 3. Ad Hoc Committees
 - b. Executive Reports
 - i. GPSA President
 - ii. Executive Standing Committee Reports
 - iii. Executive Ad Hoc & University Committee Reports
 - c. Representative/RDSA Announcements
 - d. Upcoming Meetings
 - 6. Adjourn
- B. The Agenda for Special Meeting agendas shall consist of the following:
 - 1. Roll Call
 - 2. Approval of the Agenda
 - 3. Media & Gallery
 - 4. ~~3~~ Officer Reports
 - 5. ~~4~~ Emergency Business
 - 6. ~~5~~ Adjourn

Section III: Parliamentary Authority

A. Parliamentary authority of the GPSA Council shall be the most recent edition of Robert's Rules of Order Newly Revised.

~~Section IV: Legislation and Agenda Items~~

~~A. Legislation or action items to be added to a regular meeting agenda is due to the Council Chair no later than 5:00pm eight (8) academic days preceding the Council Meeting for in accordance with the Constitution and Bylaws.~~

Section IV: Speaking

A. Debate

1. Each Guest Speaker shall be allotted one ~~(1) five seven~~ (5 7) minute speaking time during Agenda section "Speakers" unless determined otherwise by the Council Chair.

2. Each member of the Gallery & Media is allotted one three (3) minute speaking time during Agenda Section "Gallery & Media."

3. Representatives are in order only when a motion is on the floor or when making a motion and recognized by the chair.

4. Representatives shall follow the general rules of decorum as outlined in Parliamentary Authority.

5. A Representative's credentials and /or Proxy must be submitted and approved by the Chair in accordance with the Constitution and Bylaws in order to be allowed a vote.

6. Each Representative is allotted a maximum of two, two (2) minute debate periods for each motion on the floor.

a. Representatives may announce their conflict of interest in a point of order that does not count as one of their two allotted debate periods.

7. Representatives may yield one (1) of their speaking times during debate to a member of the gallery or another Representative, but no member of the gallery shall be allowed to speak more than once on any single motion on the floor.

a. Yielded time shall only be allotted in the order of the speaking queue.

b. The exception to the above rule is when a non-voting person is providing expert testimony on an issue. In such a situation, said expert may briefly respond to questions from Representatives who have the floor.

B. Reports

1. The GPSA President and Council Chair shall ~~will~~ be no more than ~~allotted a maximum of~~ ten (10) minutes ~~for the presentation of their reports.~~

2. Each ~~Executive~~ Standing committee report shall ~~will~~ be no more than ~~allotted a maximum of~~ five (5) minutes ~~for the presentation of their reports.~~

3. The preferred procedure is for each committee report to be submitted in written form five (5) academic days prior to the Council meeting and that the chair of that committee stand for questions from the Council Representatives.

4. Representatives ~~Announcements shall will~~ be no more than ~~allotted a maximum of~~ two (2) minutes each ~~for closing Announcements.~~

Section VI: Adoption, Suspension, Amendment

A. The standing rules ~~will~~ shall be adopted by a two-thirds vote of the present voting Representatives at the first meeting of each semester and will be in effect for the duration of that semester.

B. A two-thirds (2/3) vote of the present and voting Representatives at a Council meeting may amend or suspend these standing rules.

GPSA Resolution in Support of the Permanent Removal of the Tuition Credit

Filed: #FR-11-016

Adopted by Council: December 3rd 2011

Jointly Resolved by GPSA President: December 9th 2011

WHEREAS the University of New Mexico is a public institution of higher education; and

WHEREAS the amount of state funding to UNM is determined by a funding formula; and

WHEREAS the state decreases the formula funding amount sent to UNM each year by the amount of the tuition credit; and

WHEREAS the University can only make up this budget shortfall by raising tuition on students; and

WHEREAS the tuition credit therefore places a burden on students to pay for all state costs; and

WHEREAS the tuition credit functions as a tax on students; and

WHEREAS the funding formula has recently been revised to include an increased emphasis on student outcomes such as degrees awarded and not just inputs such as student credit hours; and

WHEREAS the funding formula revision removes the tuition credit for the upcoming fiscal year;

WHEREAS the chair of the Funding Formula Task Force Chair Curtis Porter described the removal of the tuition credit as critical for the viability of the new funding formula in supporting higher education in the state of New Mexico; and

NOW THEREFORE BE IT RESOLVED that the Graduate Professional Students Association (GPSA) urges the New Mexico state legislature to permanently remove the tuition credit;

BE IT ULTIMATELY RESOLVED THAT a copy of this resolution be sent to Governor Susana Martinez, Speaker of the House Ben Lujan, President Pro Tempore Timothy Jennings, Legislative Finance Chair John Arthur Smith, Legislative Finance Vice-Chairman Representative Luciano Varela, Legislative Finance Director David Abbey, Secretary of Higher Education Jose Garcia, Chair of the Legislative Education Study Committee Rick Miera, President of UNM Dr. David J. Schmidly, Director of UNM Government Relations Marc Saavedra, ASUNM President Jaymie Roybal, GPSA President Katie Richardson, Parent Association President Maria Probasco, Staff Council President Mary Clark, Faculty Senate President Tim Ross

A Resolution for Graduate Student Government
Student Fee Board Resolution

Filed: #FR-11-017

Adopted by Council: December 3rd 2011

Jointly Resolved by GPSA President: December 9th 2011

WHEREAS the Graduate Professional Students Association (GPSA) is the representative body of the graduate and professional students at UNM; and

WHEREAS the Graduate Professional Students Association Council is the representative body of the respective departments of graduate & professional students at UNM; and

WHEREAS the Student Fee Review Board (SFRB) is comprised of both undergraduate and graduate students; and

WHEREAS Student Fee Review Board makes recommendations to the university president regarding student activity fees; and

WHEREAS these student activity fees total more than \$11 million allocated to organizations and programs that support students; and

WHEREAS all student fees have increased 110% in the last nine years; and

WHEREAS the university administration asked both the Associated Students of the University of New Mexico (ASUNM) and Graduate Professional Students Association (GPSA) president to undergo mediation in order to come to an agreement on the policy governing the Student Fee Review Board (SFRB); and

WHEREAS the Student Fee Review Board (SFRB) unanimously agreed to accept the new SFRB policy changes; and

WHEREAS the new policy change provides the board more flexibility in making fiscal decisions; and

WHEREAS this is an improvement on the current policy which allows some organizations protection from receiving any fee decreases above five percent of the previous year's budget; and

WHEREAS the new policy change guarantees that a single policy applies equally to all organizations; and

WHEREAS this is an improvement on the current policy which prevents the board from asking all organizations to be accountable for how students are served in the expenditure of student fees; and

WHEREAS the new policy provides graduate members of the board the ability to advocate for a proportion of the fees similar to the portion contributed to the fee pool by graduate students; and

NOW THEREFORE BE IT RESOLVED that the Graduate Professional Students Association (GPSA) Council urges the university president to accept the policy changes as recommended by the Student Fee Review Board (SFRB);

BE IT ULTIMATELY RESOLVED THAT a copy of this resolution be sent to President of UNM Dr. David J. Schmidly, Vice President of Student Affairs, Dr. Eliseo Torres, Associate Vice President Andrew Cullen, ASUNM President Jaymie Roybal, GPSA President Katie Richardson



GPSA Resolution in Support of Electronic Salary Book
Adopted by the GPSA Legislative Council January 28th 2012
Signed as Joint Legislative/Executive February 6th, 2012

WHEREAS the University of New Mexico is a public institution of higher education; and

WHEREAS budgetary transparency ensures that UNM wisely invests resources toward our public mission; and

WHEREAS state law requires that state employee salaries be publicly available; and

WHEREAS UNM received more than \$274 million in state appropriations for 2011-2012; and

WHEREAS a paper copy of the UNM salary book each year is made publicly available in the Zimmerman library; and

WHEREAS the salary book in the library can only be used as a reference; and

WHEREAS the salary book is not available for check out; and

WHEREAS the lack of an electronic copy of the salary book is an impediment to transparency and accessibility; and

WHEREAS graduate assistants teach or support forty percent of UNM classes, and graduate research assistants are an essential part of realizing the UNM research mission; and

WHEREAS understanding the compensation of faculty, graduate assistants and administration is of primary concern in making sure UNM is able to attract the best and brightest in the higher education market while maintaining financial responsibility;

NOW THEREFORE BE IT RESOLVED that the University of New Mexico provide an electronic spreadsheet of the salary book online; and

BE IT FURTHER RESOLVED that a comparable electronic salary book be made available containing all student employees and graduate assistantship salaries by department; and

BE IT FURTHER RESOLVED that salaries be identified by position and not names of individuals; and

BE IT ULTIMATELY RESOLVED THAT a copy of this resolution be sent to UNM President Dr. David J. Schmidly, Executive Vice President David Harris, Vice President of Human Resources Helen Gonzales, Associate Vice President Andrew Cullen, ASUNM President Jaymie Roybal, GPSA President Katie Richardson, Staff Council President Mary Clark, and Faculty Senate President Tim Ross.



GPSA Resolution to Include Dental and Vision in UNM Student Insurance Plan A

Adopted by the GPSA Legislative Council February 25, 2012

Signed as Joint Legislative/Executive March 1, 2012

WHEREAS graduate and professional students with assistantships are enrolled in Macori Insurance Plan A upon registering at the University of New Mexico;

WHEREAS full-time undergraduate students are eligible to purchase Macori Insurance Plan A;

WHEREAS this plan does not include dental or vision insurance for students;

WHEREAS an optional dental package for this plan is an additional \$353 annually;

WHEREAS common dental practice suggests oral check-ups every six months;

WHEREAS no optional vision package exists for this plan;

WHEREAS the American Academy of Ophthalmology suggests adults between the ages of 20 and 40 get their eyes checked every three to four years;

WHEREAS the American Academy of Ophthalmology suggests adults over the age of 40 get their eyes checked annually;

WHEREAS eye exams and necessary correction can be cost prohibitive for students;

WHEREAS the Vision Council of America estimates that roughly 75% of adults wear corrective eyewear;

THEREFORE LET IT BE RESOLVED that GPSA calls on the Student Health and Counseling Center to work together with Macori, ASUNM, and GPSA to negotiate dental and vision for Plan A insurance package.

FINALLY LET IT BE RESOLVED that a copy of this resolution be sent to GPSA President Katie Richardson, ASUNM President Jaymie Roybal, SHAC Director Beverly Kloeppel, and UNM President David Schmidly.



GPSA Resolution to Change the 2012 General Election Dates

Adopted by the GPSA Legislative Council February 25, 2012

Signed as Joint Legislative/Executive March 1, 2012

WHEREAS the GPSA Bylaws, IX., Section 5 stipulates: "The election shall take place Monday through Thursday of the first (1st) full academic week of April, *unless otherwise decided by Council*;

WHEREAS the GPSA Bylaws IX. 5. B. stipulates: "*Any ballot items included in the election shall be approved by Council at the regularly scheduled March meeting or through referenda. (VIII)*";

WHEREAS the GPSA Bylaws V. Legislative Branch, Section 4, A. 2. requires: "*The regularly scheduled February and March meetings shall be scheduled for one of the last seven (7) calendar days of the months.*";

WHEREAS the 2012 March Council meeting (in which final ballot items will be voted on) must be scheduled on Saturday, March 31, and the General Election is currently scheduled to begin on Monday, April 2 (two days later), and thus it is not possible to provide required notice of ballot items that may go on the General Election;

WHEREAS this is a rare occurrence due to the last day of the month falling on a Saturday;

WHEREAS the rarity of this situation and the provision for Council's discretion does not require a Bylaws revision;

THEREFORE LET IT BE RESOLVED that Council move the General Election to April 9 -12, in order to accommodate election requirements;

FINALLY LET IT BE RESOLVED that a copy of this resolution be sent to GPSA President Katie Richardson, GPSA Council Chair Megan O'Laughlin, GPSA Chief Justice Cory Kalm, and GPSA Elections Chair Nas Manole.

GPSA/ASUNM Joint Resolution

Universal: All Gender, Family, & Accessible Restrooms

Submitted by: Matthew Rush (GPSA), Caroline Muraida (ASUNM) & Sunny Liu (ASUNM)

Adopted by GPSA Council March 31, 2012

Jointly Signed by GPSA President April 4, 2012

WHEREAS gender binary restrooms do not conform to all students and visitors to the UNM campus;

WHEREAS many transgender and gender non-conforming people have been harassed, beaten, ridiculed, arrested and even murdered when using sex-segregated facilities;

WHEREAS persons who are not easily perceived as male or female often experience various forms of intimidation in gender segregated restrooms which can threaten personal ease and safety;

WHEREAS severe health issues can easily arise as a result of holding out for a more comfortable and welcoming atmosphere in a less convenient building;

WHEREAS public restrooms are facilities in which all should be welcomed to utilize as a rudimentary human right;

WHEREAS universal restrooms are not population specific and therefore can be used by any UNM student, staff, faculty, or visitor;

WHEREAS universal restrooms often serve double use as private, functional restrooms for persons with disabilities;

WHEREAS current restroom arrangements are not sufficient for adults accompanying children of the opposite gender to the restroom;

WHEREAS not all restrooms on campus supply sufficient services for infant care, such as changing tables;

WHEREAS the availability of similar resources on campus are neither sufficient nor well advertised;

THEREFORE BE IT RESOLVED that GPSA and ASUNM support the development of Universal: All Gender, Family, and Accessible restrooms on the UNM campus in an effort to be more accommodating and accessible to students and faculty in their preferred gender identity expression, families, and person's with disabilities;

BE IT FURTHER RESOLVED that such facilities should be well-advertised and clearly marked with appropriate signage;

BE IT FURTHER RESOLVED that all such bathrooms should provide accessibility to persons with disabilities;

BE IT FURTHER RESOLVED that future planning and development of new or renovated buildings on campus should incorporate at least one such bathroom in order to provide for easy accessibility to necessary resources;

FINALLY BE IT RESOLVED that a copy of this resolution be sent to the Board of Regents, Provost Chaouki Abdallah, University President David Schmidly, Vice President for Student Affairs Eliseo "Cheo" Torres, Associate Vice President for Student Life Walter Miller, Associate Vice President for Student Services Tim E. Gutierrez, Staff Council President Mary Clark, Faculty Senate President Tim Ross, GPSA President Katie Richardson, GPSA Council Chair Megan O'Laughlin, ASUNM President Jaymie Roybal, ASUNM Vice President Adrian Cortinas, Physical Plant Department Director Mary Vosevich, University Planning Officer Mary Kenney, and the Program Coordinator of the LGBTQ Resource Center Alma Rosa Silva Banuelos.

African American/Black Climate Report Resolution
Adopted by GPSA Council March 31, 2012
Jointly signed by GPSA President April 4, 2012

WHEREAS in the fall of 2010, members of the Albuquerque and UNM Black communities formally requested official acknowledgment of issues facing the Black community on campus;

WHEREAS UNM President David J. Schmidly responded by commissioning a study of our campus climate “to assess the issues and concerns of the University of New Mexico’s African American/Black faculty, staff, students, and community members ^[i];

WHEREAS David Hernandez, J.D., and Wanda S. Mitchell, Ed. D., were hired as external consultants to design and conduct this assessment;

WHEREAS several recommendations including Immediate: (1-3 months), Mid-Term: (3-9 months), and Long-Term: (6 months and beyond) action points were outlined to provide guidance to all of us as we move forward to engage in institutional dialogue, planning, and decision making to advance UNM’s commitment to diversity, equity, and inclusion ^[ii];

WHEREAS “the respondents as a whole stated that the African American/Black community is excluded, isolated, and ignored and not an integral part to the University’s identity ^[iii];

WHEREAS the report’s conclusion indicates the need for “a holistic and systemic transformational change ^[iv] in our University community;

NOW THEREFORE BE IT RESOLVED that the Graduate and Professional Student Association (GPSA) requests a formal and public statement of the University’s progress made to address the Immediate and Mid-Term recommendations outlined in the report, and that this statement be accessible to the UNM community in online and print format;

BE IT FURTHER RESOLVED that this report will outline steps being taken towards completing the recommended year-long review process to assess and identify strategic actions for implementation in FY12 ^[i, IV. 1.];

BE IT FURTHER RESOLVED that this report will provide a progress update on a temporary appointment of a Special Advisor to the President to facilitate the aforementioned recommendations ^[i, IV. 2.];

BE IT FURTHER RESOLVED that this report will address the progress towards the creation of a Mediation and Reconciliation Process, a process whose “end goal should not be to merely settle issues, rather, to achieve an understanding of the conflict and move to resolution (mutual gains) and begin the process of reconciliation” ^[i, IV. 3.];

BE IT FURTHER RESOLVED that this report will detail the status of the recommendation to conduct an inventory of all University programs whose goals/missions include: inclusion, diversity, race, ethnicity, equity and related programming, activities and initiatives on behalf of African American/Black community ^[i, IV. 4.];

BE IT FURTHER RESOLVED that this report will describe action taken to conduct an assessment of all University-based relationships with external communities that are devoted and dedicated to the development and enhancement of African American/Black relationships for the purpose of greater collaboration, effectiveness and efficiency ^[i, IV. 5.];

BE IT FURTHER RESOLVED that this report will describe steps taken to allocate specific standards, timelines, and expectations for the Africana Studies Program's elevation to the department status, including guidelines for faculty teaching, research and scholarly engagement, and service ^[i, IV. 6.];

THEREFORE BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Board of Regents, University President David Schmidly, Provost Chaouki Abdallah, Vice President of Student Life Walter Miller, Vice President of Equity and Inclusion Jozi De Leon, Director of African American Student Services W. Scott Carreathers, Staff Council President Mary Clark, Faculty Senate President Tim Ross, GPSA President Katie Richardson, GPSA Council Chair Megan O'Laughlin, ASUNM President Jaymie Roybal, the Daily Lobo, and the incoming University President Robert Frank.

- i. African American/Black Climate Review Report, May 11, 2011
- ii. African American/Black Climate Review Report, May 11, 2011 (p.9, 10)
- iii. African American/Black Climate Review Report, May 11, 2011 (p.11)
- iv. African American/Black Climate Review Report, May 11, 2011 (p.11)

Resolution Against Violence at UNM
Adopted by GPSA Council March 31, 2012
Jointly Signed by GPSA President April 4, 2012

WHEREAS The University of New Mexico (UNM) must provide an environment that is free from violence according to UNM Business Policies and Procedures Policy 2210 (Campus Violence);

WHEREAS at a recent talk hosted by the UNM Israel Alliance on Thursday, February 27, 2012 physical violence was committed against UNM students;

WHEREAS several violent acts have been committed in relation to the (un)Occupancy movement;

WHEREAS UNM is responsible for providing the respectful and peaceful academic environment necessary for student success and a meaningful higher education;

WHEREAS personal expression, opinions, and a public dialogue are critical to the learning experience at UNM and are best accomplished under calm, nonviolent circumstances;

WHEREAS recent actions committed by members of the University community do not reflect UNM's commitment to nonviolence;

WHEREAS the campus environment should be a safe and secure place for all;

WHEREAS GPSA believes that the University, including its administrators, faculty, police officers and other staff, and students, are responsible for the safety of all on campus;

THEREFORE BE IT RESOLVED that GPSA requests a statement from UNM administration recommitting to the policy of nonviolence;

THEREFORE BE IT FURTHER RESOLVED that the university expresses in this statement an apology to those who have experienced physical violence while on campus;

THEREFORE BE IT FURTHER RESOLVED that the university prioritizes funding for facilitating protests on campus, including providing restroom facilities

THEREFORE BE IT FURTHER RESOLVED that GPSA requests that a policy be implemented requiring rationale to be published on the UNM website each time a campus space permit is denied to a student organization;

FINALLY LET IT BE RESOLVED that a copy of this resolution be sent to the Board of Regents, Provost Chaouki Abdallah, University President David Schmidly, Chief of Police Kathy Guimond, Director of the Student Activities Center Debbie Morris, Staff Council President Mary Clark, Faculty Senate President Tim Ross, GPSA President Katie Richardson, GPSA Council Chair Megan O'Laughlin, and ASUNM President Jaymie Roybal

Legislative Finance Committee Standing Rules

Section 1. Membership

- I. All committee members shall be selected in accordance with the GPSA Constitution and Bylaws.
- II. At the first Legislative Finance Committee (LFC) meeting of the session a LFC Vice-Chair shall be chosen by the LFC.
 - A. The LFC Vice-Chair shall serve as the LFC Chair in the LFC Chair's absence.
 - B. The LFC Vice-Chair shall be responsible for the recording of minutes.
 - C. The LFC Vice-Chair shall assist in other duties as agreed to with the LFC Chair.
- III. Each member shall be entitled to one (1) vote.
- IV. No proxy voting will be allowed.

Section 2. Meeting Schedule

- I. The Legislative Finance Committee shall pass adopted standing rules as the first item of business at its first regular committee meeting and the adopted standing rules will be forwarded to the Full Council for Approval. Until adopted by the Council, standing rules are only tentatively approved.
- II. Regular meetings will be held at 7:00p.m. on Tuesdays, nine(9) academic days before regularly scheduled monthly Council Meetings.
 - A. Notice of meeting location, change in meeting time, or additional meetings will be posted on the GPSA website.
- III. Quorum will consist of two-thirds (2/3) of the committee's membership as appointed by the Council Chair.

Section 3. Authority

- I. The authority of the LFC is granted through the discretion of the Council and the laws of GPSA.
- II. Funding allocations must comply with University Policy and GPSA laws.
- III. These LFC Standing Rules are applicable to all funding allocations. The Standing Rules may be lifted under urgent circumstances and after careful review by two-thirds (2/3) vote of the LFC and, subsequently, the GPSA Council when the allocation is voted on.
- IV. The parliamentary authority shall be *Roberts's Rules of Order*, or that of the GPSA Council should there be a discrepancy.
 - A. The LFC may enact changes to the parliamentary authority should they choose to do so.
- V. The LFC Chair shall have all authority to conduct meetings and enforce parliamentary authority.

Section 4. Funding Restrictions

- I. Advertising – The maximum allocation for advertising will not exceed \$350.00.
- II. Computer Costs – The maximum allocation for computer costs will not exceed \$750.00.
- III. Computer Supplies & Printing – The maximum allocation for computer supplies and printing will not exceed \$150.00.

- IV. Conference Fees – The maximum allocation for conference fees will not exceed \$500.00 total; the maximum per student will not exceed \$100.00.
- V. Copying Services – The maximum allocation for copying services will not exceed \$100.00.
- VI. Dues & Fees – GPSA will not fund dues and fees to an external organization.
- VII. Educational Supplies & Subscriptions – The maximum allocation for educational supplies will not exceed \$350.00.
- VIII. Food/Refreshments – The maximum allocation for food/refreshments for general operation, excluding events, will not exceed \$200.00.
- IX. Honorarium – The maximum allocation for honorarium(s) will not exceed \$250.00 total.
- X. Office Supplies – The maximum allocation for office supplies will not exceed \$100.00.
- XI. Travel –
 - A. Limit of four (4) graduate and/or professional students funded per organization per travel event.
 - B. Per Diem, to include food and lodging, will not exceed \$75.00 per person per day with travel days to taken into consideration when applicable.
 - C. Driving will be funded at a maximum of fifty cents (\$0.50) per mile. Mileage allocation will be limited to two (2) automobiles per event.
 - D. Airfare will be funded at a maximum of seventy percent (70%) in economy class. The committee will request that a printed airline estimate be provided at the group’s hearing.
- XII. OTHER RESTRICTIONS
 - A. GPSA shall only allocate funding in whole dollars; all requests must be rounded to the nearest whole dollar.
 - B. Any physical equipment, office supplies, or educational materials/subscriptions purchased with GPSA funding must be stored at UNM, available to the organization and its members, when not being used for purposes of the organization on or outside of UNM.
 - C. Funding for events shall be funded as separate line items with, at the discretion of the LFC, optional sub-line items independent of restrictions set forth in the LFC Standing Rules.

Section 5. Regular Meetings

- I. Each organization requesting an appropriation should be present at their appropriation hearing in order to be allocated funds.
 - A. At least one (1) graduate or professional student should be present at their scheduled hearing in order to be eligible for funding.
 - B. Any organization may apply again for an appropriation if they miss their scheduled hearing.
- II. Appropriation Presentations:
 - A. Each organization will be allotted a five (5) minute speaking time to present their appropriation request to the committee.

- B. The committee will be allotted a five (5) minute speaking time to ask questions to the organization regarding their request.
 - C. The committee will be allotted a five (5) minute period to deliberation on the request.
 - 1. Reductions, increases, or other alterations to the request may be made.
 - 2. Deliberations are restricted solely to the committee.
 - D. The committee will not be able to make additional changes to appropriations outside of the specified deliberation period.
- III. Budget Revisions
- A. The LFC Chair shall report all approved budget revisions to the committee.
- IV. Agenda
- I. Opening
 - A. Call to Order
 - B. Roll Call
 - C. Approval of Agenda
 - D. Approval of Minutes
 - II. Preliminary Business
 - A. Gallery & Media
 - B. Executive Finance Report
 - C. Chair Report
 - 1) Budget Revisions
 - III. Business
 - A. Old Business
 - B. New Business
 - 1) Appropriations
 - IV. Closing
 - A. Committee Member Comments
 - B. Committee Chair Comments
 - C. Adjournment

Section 6. Deadlines

- I. Appropriations
 - A. All appropriation requests must be received by the GPSA office or be sent electronically to the GPSA email address on the appropriation form no later than 5:00 p.m. on the Friday before a regularly scheduled Legislative Finance Committee meeting.
- II. Budget Revisions
 - A. All requests for budget revisions must be received by the Student Government Accounting Office (SGAO) in the Student Activities Center (SAC). The Legislative Finance Chair shall receive and review all budget revision requests and must notify the Executive Finance Chair within one (1) academic week of SGAO's receipt of the revision request.
 - B. Budget Revisions will be either approved, denied, or approved with changes or stipulations once the EFC Chair has agreed with the recommendation of LFC Chair or

once a division has been resolved by the Council Chair. The LFC Chair shall sign off on Budget Revisions within two (2) academic days of agreed action.

- C. The LFC Chair may choose to adjust the review process and substitute the EFC to sign approved revision so long as both the LFC and EFC Chairs agree to such stipulation.

III. Budget Applications

- A. GPSA Budget Applications must be submitted and received in accordance with the guidelines of the GPSA Budget Process as defined within the GPSA Budget Packet. The GPSA Budget Packet will be made available no later than Friday at noon of the first full academic week of the Spring Semester as in accordance with the GPSA Bylaws.

Section 7. Budget Process

- I. The GPSA Budget Process shall follow all stipulations set forth in the GPSA Bylaws.
- II. The Committee shall follow the LFC Standing Rules in the Budget Process.
- III. The timeline, requirements, presentation specifics, and application will be compiled into a 'GPSA Budget Packet' by the Legislative Finance Chair in consultation with the Executive Finance Chair and SGAO.
- IV. The GPSA Budget Pack shall be accessible in the GPSA Office, GPSA website, and SGAO no later than the end of the first full academic week of the Spring Semester as in accordance with the GPSA Bylaws.

Section 8. Minutes

- I. Minutes shall be taken for each regularly scheduled meeting, emergency meeting, budget hearing, and during budget deliberations.
- II. Recording and Distribution
 - A. All minutes shall include:
 1. Time and location the meeting was called scheduled and called to order.
 2. Who was presiding over the meeting, the Committee members present, committee members that are absent, late, or leave early, guest speakers, and any names of gallery and media that address the Committee. Those in the gallery and media who wish to not to be noted on the recorded may be recorded as 'student,' 'administration,' 'community member,' etc.
 3. The title(s) of the organization(s) on the agenda.
 4. The Committee Member who entertains a motion and the vote of the motion.
 5. The final dollar amount allocated or revised for each line item and any stipulations or conditions set by the Committee.

2011 ABC Recommended GPSA Bylaws Rationale

Throughout this document all numbers have been re-formatted to reflect both a written and (numeric) notation (e.g. two (2)). Likewise for consistency with the Constitution, all references to days, weeks, months, etc. were changed to an equivalent period in academic days, academic weeks, etc. where necessary.

I. Definitions

Section 1. Constitutional Definitions

The Bylaws have been separated from the Constitution but revised to accord with it. Therefore, all definitions in the Constitution appear in the Bylaws definitions, so that the same word may not be used in two different senses between the two documents.

Section 2. Additional Bylaws Definitions

Any additional words that appear in the Bylaws with a non-ordinary or significant sense have also been defined.

Section 3. Cross-References

In order to avoid redundancy and the necessity to change two documents when changes are made in the Constitution cross-references to Constitutional text are referenced by (...) and cross-references within the bylaws are referenced by [bylaws ...]. This allows for easy visual recognition of references and are linked in digital forms of the document.

II. Membership and Organization

Section 1. Membership

Membership bylaws were carried over from the original document. Further language was added designating reinstatement of GPSA membership and limiting the ability of GPSA to revoke or suspend an individual's membership.

Section 2. Recognized Departmental Student Associations (RDSAs)

Language was added surrounding consolidation of departments into one Recognized Departmental Student Association (RDSA) per school or college, and the timeline for a Graduate Student Association (GSA) to become an RDSA.

Section 3. GPSA Committees

This bylaw is to co-locate the general requirements for all committees, legislative, executive, and judicial in one place. This bylaw also works to keep one or a few individuals from controlling GPSA by limiting the number of leadership positions one individual can hold. Finally, because of the current fiscal climate and because the GPSA wants to encourage self-funding within the organization, this bylaw allows committees to fundraise and keep control of those funds.

Section 4. Transparency and Public Notice Requirements (TPNR)

In the past, notice requirements have been in the standing rules for the committees, as well as referenced by the Open Meetings Act (OMA) which does not specifically apply to GPSA. This article collects and applies sections of the OMA within the GPSA bylaws themselves. Having these requirements as bylaws creates a uniform procedure for all of GPSA to follow. This bylaw creates the opportunity and guidelines for participation by means of telecommunications, audio and video recordings of meetings, specifies the guidelines for working groups in which Public notice is not required, and also allow for closed meetings for Court of Review adjudications and as required by UNM policy and local, state, and federal law. The initial bylaws were drafted with the New Mexico Open Meetings Act as a guide.

Section 5. Conflict of Interest

The GPSA wants to protect the interests of the graduate and professional student organizations who send individuals to council, by ensuring that those individuals, who may take other leadership positions within GPSA, disclose their interests when there is a conflict. GPSA will not keep students from participating in GPSA in multiple positions and representing their student organization, but it will require disclosure to encourage transparency.

Section 6. Project Assistants

The hiring of Projects Assistants (PA) has occurred for quite some time in order to accomplish the goals and mission of the GPSA, however, no bylaws have ever been written regarding the definition or scope, or the processes for hiring and managing PA. Funding for PA in the Executive branch has been conserved, but the option for both the Legislative and Judicial branches to hire PA is now allowed for.

Section 7. Veto Procedure

The new constitution has a veto process but it does not enumerate a process to follow. These bylaws explain the timing and notice requirements for the President and Council.

Section 8. GPSA Annual Report

The new Constitution created the collection and publishing of an annual GPSA report in order to combine all reports from the branches of government, and chronicle and preserve the knowledge and actions of the GPSA. As no bylaws previously existed for such a report, this section was written in order to provide for a structure on how that report is to be composed and by whom. Individual report procedures for each branch reside within the bylaws for each branch.

III. Resignation, Removal, and Replacement of Officers

In the old bylaws, the resignation, removal and replacement of the Chief Judge, Council Chair, and President were located in each respective branch's bylaws. We have consolidated the bylaws, established a succession order for all branches, and accounted for the new recall election and impeachment procedures in the Constitution.

IV. Executive Branch

Section 1. President

This section contains all previous bylaws and further enumerates the duties, powers, and responsibilities of the president which were created in the new Constitution such as calling a Special Election, and giving notice and management of appointments. The section also expands on and clarifies the Constitutional term of office and stipend for a President.

Section 2. Executive Committees

This section clarifies the roles and responsibilities of all Executive committees including the newly established Student Support and Advocacy Committee, as well as the removal of the Projects Committee. Under the new Constitution and Bylaws the President no longer selects all Committee members but chooses the Committee Chairs and the Chairs shall then choose their committee members. The contents of Annual Written Reports for each committee are also defined.

Section 3. Executive Board

This section contains new bylaws surrounding the Constitutional ability to have members of an underrepresented school or college placed on the Executive Board. This now also allows for members of the Executive Board to participate by means of telecommunications as outlined in the Transparency and Public Notice Requirements (TPNR) bylaws.

V. Legislative Branch

Section 1. Council Representatives and Certified Alternates

No significant changes have been made to the Bylaws in this section.

Section 2. Council Chair

This section now includes a timeline for the distribution of Council Agenda, and now covers the duties powers and responsibilities of the Council Chair to appoint Legislative Standing Committee members and manage the Legislative branch responsibilities such as the Legislative Budget and Council Recorder.

Section 3. Council Recorder

This is a new section to cover the definition and duties of the Council Recorder.

Section 4. Procedures for Regular and Special Meetings

Procedures for regular and special meetings are established in separate clauses for clarity. Notice of regular meetings must now follow the GPSA Public Notice Requirements.

Section 5. Proxy Privileges

Proxy voting was expanded to include language that establishes a hierarchy in voting authority according to rank: representatives, alternates, and proxies.

Section 6. Legislative Standing Committees

This section is dedicated to the newly established Legislative Steering and Finance Committees. The Council Chair will appoint committee chairs and members, and Council must approve the appointments. Council or the Council Chair may remove Committee Members. Committees will not be fully established until after the second regular Council meeting. Committee chairs will be compensated.

Section 7. Standing Committee Procedures

Legislative Standing Committee procedures were established for the newly created Legislative Standing Committees. A timeline for committee meetings was established to streamline the legislation process and ensure committee meetings are synchronized with regular Council meetings.

Section 8. Ad Hoc Committees

Council may now form ad hoc committees.

Section 9. Types and Requirements of Non-Appropriative Legislation

This new section covers types/requirements of legislation, which do not include appropriations. Amendments and bylaws must be introduced to Council for discussion at least one (1) meeting before any action can be taken.

Section 10. Committee Consideration of Legislation and Appropriations

This new section covers the submission requirements for legislation as well as Legislative Standing Committee requirements in processing legislation. Legislation submitted by standing committees for Council consideration will include all pertinent documentation including the initial submission of the originating party, in order to establish a fully transparent process so that representatives can be confident they are making well-informed decisions.

Section 11. Council Consideration of Legislative Items

A two-thirds (2/3) Council vote is required to discuss or act on emergency items. Final order of items on the agenda is at the discretion of the Council Chair.

VI. Judicial Branch

Section 1. Appellate Jurisdiction

Added jurisdiction over Executive & Judicial Standing and ad hoc committees, as well as GPSA members acting on behalf of GPSA, not just the President, Council Chair, and Council Representatives.

Section 2. Judicial Oath of Office

No changes were made in this section.

Section 3. Code of Conduct

No changes were made in this section.

Section 4. Responsibilities

Included language describing drafting and archiving of official decisions and opinions.

Section 5. Disqualification

No changes were made in this section.

Section 6. Non-judicial Activities

No changes were made in this section.

Section 7. Resignation & Seniority

Restricted Justices from serving on Standing Committees.

Section 8. Pro Tempore Justice Appointments

Changed calendar days to academic days and added numerical and written numbering for consistency.

Section 9. Additional Duties Required

This is a newly combined section which covers general duties of the court, requests of advisory opinions, and appellate jurisdiction. Meeting times for the court were increased to once per month from once per semester under the General Duties section. The ability to seek advisory opinions on behalf of the Elections Committee has been added in order to provide for autonomy during the election process. Appeals Procedures changes were limited to formatting.

VII. Finance Code

Section 1. Finance Committees

The Finance Committee bylaws are set forth to provide the baseline requirements for all Finance Committees operating under the Constitution. The bylaws impose the requirements regarding standing rules and membership of the Finance Committees. The requirement that a representative from the Executive Finance Committee (EFC) and Legislative Finance Committee (LFC) serve on the other committee is to increase transparency and knowledge of the process. The Joint Finance Committee (JFC) was created to facilitate the allocation of funding to groups seeking non-recurring funding for organizations. The JFC is made up of members of the Executive and Legislative Finance who will use their knowledge and experience to facilitate this funding.

Section 2. GPSA General Fund

The bylaws for the General Fund are to clarify the eligibility and restrictions for the allocation of the Fund. The identical funding for SRAC and ST Funds is representative of the similar needs of the many students served by this fund. Because of the unknown nature of the needs of future standing committees, an exception to the restrictions placed on the Standing Committees was required to respond to new circumstances.

Section 3. Annual Budget

The bylaws pertaining to the Budget Process were necessary to implement the changes to the GPSA Constitution. The Budget Process allows the separate branches of government to be responsible for their Budget Proposals that are ultimately decided on by the GPSA Council. To increase transparency and accountability, all budget proposals are subject to Public Notice requirements and are subject to review by GPSA Council. The veto process was necessary to balance the power and ensure fair decision making.

Section 4. Pro-Rated Benefits Fund

These bylaws establish the requirements for eligibility as well as the timeline by which the process to request funds is made by the EFC. The appeals process is necessary to ensure transparency and accountability in the process.

Section 5. Recurring Student Organization Fund

The bylaws for this Fund were created to increase the number and types of groups that are able to receive funding from GPSA. The requirements for funding requests are to decrease the ability of student groups from receiving more funding than is necessary to facilitate a specific purpose. The requirements related to additional funding sources will help eliminate the chance that GPSA funds will contribute to costs that have been covered by other sources. The timeline and workshop requirements are necessary to ensure both the JFC and student groups seeking funding have the proper time and necessary information to complete the process. The graduate student membership requirement is to ensure the funding given out by the JFC is in accordance with the goals of GPSA and will help benefit Graduate and Professional Students as a whole. The funding priorities are necessary to ensure those making the decisions regarding funding are directed to put special attention to those factors that have been deemed important in funding decision in the past. The appeals process is necessary to ensure that groups have the ability to have a separate opinion regarding a group's funding request.

Section 6. Appropriations

The Appropriations Process mirrors the Budget Process while taking the nature of appropriations into account when determining the timeline. The process ensures transparency and allows the decision-making process to encompass all levels.

Section 7. Budget Revisions

This process is necessary to respond to the changes that may occur between fiscal years. Inclusion of two Finance Committees along with SGAO is necessary to ensure all interested parties are informed and consent to the revision.

Section 8. Disbursement

This requirement is necessary to conform to the GPSA Constitution.

Section 9. Financial Enjoinment

This requirement is necessary to maintain accountability over the actions of those receiving funding and allows for corrections to be made without the risk of a permanent penalty.

VIII. Grants Code

The Grants code was combined from into two sections with distinct applications and scoring requirements as amended by GPSA Council in March and April of 2010.

Section 1. Student Research and Allocations Committee (SRAC) and Specialized Travel (ST) Grants

Suggestions on previously approved Bylaws from Legal Counsel were incorporated. Accommodation of students with disabilities was written in. Application Perspectives were defined according to Grants definitions currently in use but not in the bylaws. A reports section was included, defining contents of grants reports. Scoring was changed to a percentage instead of a points based system which could be scewed by the inclusion of more categories.

Section 2. Graduate Research Development (GRD) Fund

Same changes as in Section above, besides score changes as it did not easily fall into a percentage and needs to be consulted with the original grant language from the NM legislator.

IX. Elections Code

This bylaw was edited mostly to include the definitions used in the other bylaws (i.e. Public Notice, Decision Making Body, etc...) and rearrange a few sections. Sections of this bylaw were also created to outline the procedures for recall elections and elections for a Presidential replacement.

Section 1. Referenda

This section was added in accordance with the creation of the ability of the student body to submit referenda.

Section 2. Candidate and Voter Eligibility

Credentials Forms were changed to Candidacy forms so as not to be confused with Legislative Credentials Forms.

Section 3. Notice of Elections

Notice of Elections were collected into one section for ease of reading, as well as adding notice requirements for newly created election types. Notice requirements are consistent with other bylaws notice requirements of the same type.

Section 4. Campaigning

Section incorporated from previously approved bylaws changes in May 2010. Credentials Forms were changed to Candidacy forms so as not to be confused with Legislative Credentials Forms.

Section 5. General Election

No significant changes.

Section 6. Council Chair Election

No significant changes.

Section 7. Other Types of Elections

Added to specify the newly created recall and special elections by referendum.

Section 8. Recall Election by GPSA Membership

Bylaws were written for the newly created ability for a recall by GPSA membership.

Section 9. Special Elections

Language added for the ability of the President and Student Body to call a Special Election.

Section 10. Elections Reporting

Newly added section to specify elections reporting. Aggregated data bylaws drafted after Council approved resolution in May 2011.

Section 11. Elections Disputes

Section added according to approved Elections bylaws in May 2011.

GPSA Legislative Steering Committee
Standing Rules, 2011-2012

I. Meetings

- A. A calendar of regular meeting dates for the 2011-2012 Council session shall be approved at the first meeting.
 - 1. The calendar may be revised at any Legislative Steering Committee (LSC) meeting. The LSC Chair may reschedule a meeting as long as TPNR can be satisfied, but the LSC must approve this calendar revision at the next meeting.
 - 2. Changing date, time, or location of any meeting does count as a revision.
 - a. Adding locations to the currently approved calendar does not count as a revision.
 - 3. Revisions to the calendar must be posted within two (2) academic days and at least twenty-four (24) hours prior to the next meeting.
- B. Quorum shall be determined by the physical presence of more than half of the members of the LSC.
 - 1. The LSC Chair and Council Chair shall maintain a list of current committee members.
 - 2. Council Representatives may volunteer to participate on the LSC for one meeting prior to appointment by the Council Chair and approval by Council, as long as the volunteer participation does not violate the composition requirements of the GPSA Constitution and Bylaws.
- C. The LSC shall hold at least one (1) meeting prior to each regularly scheduled Council meeting, in accordance with timelines in the Bylaws.
- D. The LSC may vote to adjourn any meeting listed on the calendar to a specific date, time, and place, even if other meetings are scheduled for the session.
- E. Participation by Telecommunication is not permitted for the LSC.
- F. Requests for video or audio recording should be made to the LSC Chair more than twenty-four (24) hours in advance of a meeting.
 - 1. Requests made less than twenty-four (24) hours will be accommodated, but the person(s) making the request must provide the recording equipment and surrender the recording to the LSC Chair at the end of the meeting for a copy to be made.
 - 2. The LSC Chair or the Chair's designee shall make and provide a copy to the GPSA Office within five (5) academic days. The content of the original recording shall not be altered.
 - 3. The original recording shall be returned to its owner as soon as possible after the copies have been made.

II. Parliamentary Procedure

- A. The parliamentary authority, subservient to the GPSA Constitution and Bylaws and the LSC Standing Rules, shall be the tenth (10th) edition of Robert's Rules of Order Newly Revised.
- B. Proceedings may be informal unless a committee member or the LSC Chair invokes parliamentary procedure.
 - 1. The purpose is to allow hearings, document editing, and recommendation formation to move efficiently and responsively.
 - 2. If at any point the LSC Chair believes a member's rights are being violated or the meeting is losing decorum, or at the request of any member of the LSC, the LSC Chair shall end informal discussion on that agenda item, and parliamentary procedure shall be resumed.
 - 3. The final outcome of informal discussion must be approved by a parliamentary vote.

III. Chair Expectations

- A. The LSC Chair may miss no more than one (1) LSC meeting.
 - 1. Should the LSC Chair have to miss a meeting, the Chair shall contact the Council Chair and the committee members as soon as possible, explaining the reason for the absence.
 - 2. The LSC Chair may designate someone to chair the meeting in the Chair's absence.
 - 3. If the LSC Chair does not designate someone to chair the meeting, the committee members present at the meeting shall determine if quorum is satisfied, and if so, shall designate one of the members to chair the meeting.
 - 4. The Chair-designee shall be responsible for holding meeting decorum and fulfilling all obligations for the time of designation as described by the Council Chair or the Council Chair Pro Tempore.
 - 5. Rescheduling a meeting with proper notice does not count as an absence.
- B. The LSC Chair shall be responsible for agendas, minutes, satisfaction of TPNR and Conflict of Interest policies, and committee reports.
- C. The LSC Chair shall be responsible for ensuring the appropriate forms are available on the GPSA website and in the GPSA Office.
- D. The LSC Chair shall be responsible for collecting legislative item submissions, redirecting submissions to the appropriate contacts if necessary, and distributing submitted documents to the LSC members.
- E. The LSC Chair shall hold at least one (1) office hour per week, and shall regularly check e-mail accounts and office mailbox for legislative item submissions.
- F. The LSC Chair shall not vote except in the case of a tie nor participate in discussions. / may participate in discussions, but shall not vote except in the case of tie./ may participate in discussions and votes.
 - 1. If a vote results in a tie, and the LSC Chair did not vote, the LSC Chair shall decide the tie.

IV. Member Expectations

- A. Members are expected to attend at least six (6) LSC meetings for the session.
 - 1. Members shall provide the LSC Chair with a reason for each absence as soon as possible.
- B. Members are responsible for adhering to the Conflict of Interest policy.
 - 1. After the agenda is posted, LSC members shall submit in writing a list of conflicts of interest to the LSC Chair to be included in the minutes. This list should be submitted in advance or at the start of the meeting.
 - 2. Lists of conflicts submitted in this way shall count as disclosure and do not need to be repeated in the course of the meeting.
 - 3. Lists of conflicts shall be available for review at the meeting at the request of any person.
 - 4. Conflicts that arise during the course of the meeting that are not listed must be announced in accordance with the Bylaws.
- C. Members may participate in discussion, votes, and further tasks to complete the business of the LSC.
- D. Proxies are not permitted for the LSC.

V. LSC Recorder

- A. At the start of each meeting, a member present shall be selected to act as LSC Recorder for that meeting. The LSC Chair shall seek volunteers before assigning a recorder.
- B. Since the LSC Chair must take minutes of the meeting and most business for the LSC will involve reviewing documents, it is necessary for someone to record changes to documents in real time for the purpose of discussion.

1. The LSC Recorder shall be responsible for updating the document during discussion.
2. The LSC Chair shall verify that the document reflects the discussion before any final votes are taken, unless otherwise directed by the committee.

VI. Legislative Items

- A. Legislative items may be submitted electronically to Legsteer@unm.edu or in hard copy to the LSC Chair's mailbox in the GPSA Office in accordance with the GPSA Constitution and Bylaws.
- B. Each legislative item submission shall be accompanied with a Legislative Cover Form.
- C. Each amendment to the Constitution or Bylaws shall be accompanied with a Rationale for University Legal Counsel, to be reviewed in addition to the amendment.
- D. Templates for amendments and resolutions shall be available on the GPSA website and in the GPSA Office. Submissions not in accordance with the templates may be returned to the submitting party for reformatting and revision. The LSC Chair or the Chair's designee shall assist with preparing submissions upon request.
- E. Executive appointments, discussion items, and other business for Council that are not resolutions, bylaws, or constitution may be submitted in any clear and understandable format.
- F. All forms required by the LSC shall be approved by the LSC in a regular meeting before being implemented.

VII. Committee Review and Recommendation

- A. The LSC Chair shall notify submitting parties of the LSC meeting in which their item will be discussed, thus acknowledging receipt of the submission.
- B. The submitting party shall be allotted three (3) minutes to introduce the legislative item when that item is introduced to the table. Questions directed to the submitting party after the introduction are not part of the time limit.
- C. The LSC may determine methods for editing documents for format, grammar, and spelling for each legislative item. Documents changed in only these ways are still considered the original document for the purposes of forwarding to Council.
- D. The LSC shall produce a recommendation for every legislative item. The recommendation may include, but is not limited to: substitution, amendment, course of action, and issues for discussion.
- E. The recommendation shall be forwarded to the submitting party and to the Council Chair in accordance with the Bylaws.

VIII. Committee Reports

- A. The LSC Chair shall produce a report that shall include the minutes (or a summary of the minutes), revised legislative submissions, and complete recommendations for each Council meeting and submit it to the Council Chair in accordance with the Bylaws..
- B. The LSC Chair shall produce a report each semester which shall include LSC meetings and a list of all legislative items reviewed.
- C. The LSC Chair shall produce an annual report after the last regularly scheduled LSC meeting which shall include LSC meetings, a list of all legislative items reviewed, the LSC Standing Rules, and recommendations for the future.

1 GRADUATE AND PROFESSIONAL STUDENT ASSOCIATION

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3 BYLAWS

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77	

78 I. Definitions

79 Section 1. Constitutional Definitions

80 A. Definitions in the GPSA Constitution apply to the Bylaws.

81 Section 2. Additional Bylaws Definitions

82

83 Academic Week: A calendar week in which the University has scheduled classes at any time
84 between Monday and Friday. A week in which no classes are held due to University closure shall
85 not count as an academic week.

86

87 Aggregate Elections Data Report: A report of Elections data collected in accordance with
88 University policy and state and national law, including vote counts by department, voting time,
89 date, and locations, and erroneous voting, collected in a concise manner as to allow for data
90 analysis.

91

92 Annual Report: A compilation of the reports of Decision Making Bodies submitted at the end of
93 the academic year. The Annual Report is archived for the incoming government to provide long-
94 term stability and institutional memory.

95

96 Appropriation: A legislative item requesting money from the GPSA General Fund.

97

98 Complaint Limitations Period: The statute of limitations for a complaint to be submitted to the
99 Court of Review.

100

101 Concurrent Interest: A situation in which a person acts as or anticipates being two or more of the
102 following:

103

1. A position or potential position representing an RDSA or student organizations;

104

2. A position or potential position in the Executive Branch;

105

3. A position or potential position in the Legislative Branch;

106

4. A position or potential position in the Judicial Branch; or

107

5. The beneficiary of an arrangement or potential arrangement with GPSA that will result in
108 direct or indirect remuneration, including but not limited to stipends or gifts that are not
109 insubstantial.

110

111 Conflict of Interest: A situation in which the Concurrent Interests of an Interested Person are
112 directly adverse or there is a significant risk for them to become directly adverse.

113

114 Court of Review Complaint (Complaint): A grievance contesting whether or not an act is in
115 accordance with GPSA law.

116

117 Credential Form: A document for the purpose of declaring an RDSA Council Representative or
118 Certified Alternate.

119

120 Decision Making Body: A body or individual whose selection of a course of action binds GPSA
121 or its branches which include, but are not limited to, the Executive Board, Council, and Standing

122 and Ad Hoc Committees.
123
124 Electronic Signature: An electronic sound, symbol, or process attached to or logically associated
125 with a record and executed or adopted by a person with the intent to sign the record.
126
127 EFC: Executive Finance Committee
128
129 General Research Project: A research project conducted by GPSA members which is completed
130 independent of a New Mexico State Agency.
131
132 Grants Application Reader: A GPSA member selected to read and score grants applications.
133
134 Groups, New and Inactive: A groups is defined as “new” if they have not previously been
135 chartered through the Student Activities Office or if they have not received funding from a GPSA
136 budget process in the past. A group is defined as “inactive” if they have not received funding in
137 the past two (2) GPSA budget processes.
138
139 Harm to Humans or Animals: Physical, cultural, psychological, emotional, or other harm to
140 humans or animals.
141
142 High Priority Research Project: A research project conducted by GPSA members which is
143 completed in collaboration with a New Mexico State Agency.
144
145 Interested Person: Any individual holding an elected or appointed position in GPSA or is a
146 member of a Decision Making Body, who has a direct or indirect Concurrent Interest.
147
148 IT: Information Technologies
149
150 Judicial Budget: Funding allocated for the administration of the judicial branch.
151
152 Judicial Oath of Office (Oath): A pledge each Justice appointee must make prior to officially
153 assuming the duties and privileges of a Court of Review Justice.
154
155 LFC: Legislative Finance Committee
156
157 LSC: Legislative Steering Committee
158
159 Legislative Budget: Funding allocated for the administration of the legislative branch.
160
161 Legislative Item: An appropriation, resolution, amendment to the GPSA Constitution or Bylaws,
162 or other piece of legislation submitted for Council consideration.
163
164 New Mexico State Agency: An entity approved by the Grants Committee that is not a college,
165 department, or program at a public university of the State of New Mexico.
166
167 Non-Profit Community Organization: An entity registered as a 501(c)(3) non-profit organization

168 with the Internal Revenue Service and/or under the laws of the State of New Mexico or of an
169 Indian tribe. This organization must have a New Mexico address and must conduct a majority of
170 its activities within New Mexico.

171
172 Open Meeting: A meeting of any GPSA Decision Making Body with a quorum present, held for
173 the purpose of taking action, formulating policy, or discussing public business, which is open to
174 the public. Open Meetings must comply with TPNR.

175
176 Permanent Equipment: Items that will not be depleted at the end of a research project.

177
178 Pro Tempore Justice: A temporary Justice which participates in judicial proceedings when an
179 approved Justice is recused or impeached or when the Court of Review has fewer than three (3)
180 approved Justices.

181
182 Proxy: A GPSA member selected to vote on behalf of a Council Representative or Certified
183 Alternate.

184
185 Research: Any activity performed by members of GPSA with the intent to generate generalizable
186 knowledge that will be communicated for potential public use. This includes, but is not limited
187 to, an artistic, athletic, cultural, educational, financial, historical, humanitarian, legal, linguistic,
188 mathematical, medical, musical, occupational, political, religious, scientific, sociological,
189 structural, technological, or therapeutic investigation.

190
191 SSA Committee: Executive Student Support and Advocacy Committee

192
193 Supplies and Consumables: Items that are expected to be depleted at the end of a research
194 project.

195
196 Telecommunication: Use of a conference telephone or other similar communications equipment.

197
198 TPNR: Transparency and Public Notice Requirements; specifically the section of the Bylaws
199 with this title.

200
201 Veto: The process by which the President rejects a piece of legislation approved by Council.

202
203 Working Group: A group which at its creation by a Decision Making Body is designated as a
204 Working Group rather than an ad hoc committee and whose sole purpose is to do work in
205 preparation for a specific item(s) to be acted upon or discussed by the Decision Making Body at
206 a later Open Meeting.

207 Section 3. Cross-References

208 A. References in this document to the GPSA Constitution shall be indicated by parentheses
209 ().

210 B. References in this document to other parts of the Bylaws shall be indicated by brackets []
211 and the word "Bylaws".

- 212 C. An electronic copy of this document utilizing some form of linking technology should be
213 available on the GPSA website.
214 D. Regardless of the published format(s) and cross-references, the GPSA Constitution and
215 the Bylaws shall be considered distinct but related documents.

216 II. Membership and Organization

217 Section 1. Membership

- 218 A. Continuing graduate or professional students who paid the GPSA fee in the spring
219 semester shall be considered GPSA members during the summer semester. (I.3.A.)
220 B. Upon presentation to the GPSA Office of a written request, any member may resign from
221 GPSA. (I.3.B.)
222 1. Resignation of membership does not relinquish the obligation to pay the GPSA fee.
223 2. Persons who have resigned membership shall lose all privileges and benefits of GPSA
224 member status.
225 3. Any person who has resigned membership shall be reinstated upon presentation to the
226 GPSA Office of a written request.
227 C. GPSA may not revoke or suspend membership.

228 Section 2. Recognized Departmental Student Associations (RDSAs)

- 229 A. Each RDSA shall maintain chartered status with the Student Activities Center, and must
230 be open to all GPSA members in its department, school, or college. In order to be
231 recognized by GPSA, each RDSA shall:
232 1. Hold officer elections which are open to all GPSA members in that department,
233 school, or college; and
234 2. Not charge dues as a condition for membership as a student organization.
235 a. This does not preclude an RDSA from being a campus chapter of a state,
236 regional, or national association, so long as all GPSA members in that
237 department, school, or college may participate in the student organization.
238 b. PB funds may not be used to pay state, regional, or national association dues.
239 B. Each department may be represented by only one (1) RDSA. A school or college may
240 consolidate representation under one (1) RDSA, but no more than one (1) RDSA may
241 represent the same group of GPSA members.
242 1. Upon presentation of a petition signed by at least thirty-five percent (35%) of the total
243 number of GPSA members in a department, school, or college, the Elections
244 Committee shall conduct an election in which the GPSA members of that department,
245 school, or college may vote to affirm the current RDSA or to select a new
246 organization willing to meet all requirements for an RDSA.
247 2. The election ballot shall include the choice of desired RDSA from among the current
248 RDSA and all other student organizations signed by at least twenty-five percent
249 (25%) of the total number of GPSA members in that department, school, or college.
250 a. A petition to be placed on the ballot as an option for RDSA must be presented
251 to the Elections Committee no less than seven (7) academic days from the
252 receipt of the petition to select an RDSA.

- 253 b. The petition to be placed on the ballot must include a statement above the
254 signature lines stating: "If selected, this organization will adhere to the
255 requirements for an RDSA in the GPSA Constitution and Bylaws."
256 C. Any RDSA failing to adhere to the requirements for an RDSA in the GPSA Constitution
257 and Bylaws shall be subject to review by the Court of Review.
258 1. The request for review may be submitted by any GPSA member from that
259 department, school, or college or from a chartered student or professional
260 organization of which the majority of members should be represented by that RDSA.
261 2. If the RDSA fails to comply with any Court of Review order within eleven (11)
262 academic days, the Chief Justice or the highest ranked Associate Justice shall have
263 the authority to decertify that RDSA.
264 D. Departments, schools, or colleges with no RDSA shall lose all privileges afforded to
265 RDSAs by GPSA until a student organization applies for recognition in accordance with
266 the GPSA Constitution and Bylaws.
267 1. RDSAs which enter non-chartered status shall be recertified upon becoming
268 chartered.
269 2. If an RDSA is in non-chartered status when challenged by a petition to select an
270 RDSA, it must charter before being permitted to be included on the ballot.
271 3. While non-chartered, an RDSA may not receive the benefit of any privilege afforded
272 to RDSAs by GPSA.

273 Section 3. GPSA Committees

- 274 A. All GPSA members of or appointments to standing committees, ad hoc committees, or
275 University committees must be GPSA members.
276 B. Persons appointed to positions requiring Council approval when Council is not in session
277 may serve until Council has an opportunity to consider and approve their appointment,
278 unless otherwise specified in the GPSA Constitution or Bylaws.
279 C. All GPSA standing committees shall be composed of no fewer than five (5) members. At
280 least three (3) different RDSAs must be represented. Each member shall count as
281 representing only one (1) RDSA.
282 D. Each GPSA Standing Committee Chair, Ad Hoc Committee Chair, and University
283 committee appointment shall submit a written report once a semester to the head of the
284 appropriate branch of government.
285 E. Joint ad hoc committees may be created by Council. Composition or means of
286 composition shall be determined at the creation of the committee and shall include
287 Council Representatives and GPSA members who are not Council Representatives.
288 F. A Decision Making Body may generate funds independent of the budget process, and
289 these funds shall not be part of the GPSA General Fund. The Decision Making Body
290 shall record and administer these self-generated funds. The Decision Making Body shall
291 notify the head of its branch of the receipt and use of these funds and shall provide a
292 summary for the annual report. Spending of these funds will be by a majority vote of the
293 Decision Making Body and will be subject to the Conflict of Interest Bylaws.
294 G. Chair-ships for the Executive Finance Committee (EFC), Legislative Finance Committee
295 (LFC), Legislative Steering Committee (LSC), and Grants Committee must be unique
296 individuals.
297 H. No individual shall hold more than three standing committee chair-ships.

298 I. The President and the Council Chair are ineligible for standing committee chair-ships.

299 Section 4. Transparency and Public Notice Requirements (TPNR)

300 A. Public Notice Requirements

301 1. Unless otherwise specified in the Constitution or Bylaws, public notice shall be given
302 no fewer than twenty-four (24) hours in advance of a meeting.

303 2. Public notice shall consist of posting required documents in the GPSA Office and on
304 the GPSA website, and sending an announcement via the GPSA electronic mailing
305 list and to the Daily Lobo and any other media who have provided a written request
306 for minutes.

307 B. Agenda Requirements

308 1. The agenda, time, date, and location of any Open Meeting must be posted in
309 accordance with the Public Notice Requirements.

310 2. The meeting agenda shall specify items as discussion items or action items.

311 3. The meeting agenda shall include time for public comment before discussion of old
312 or new business. During public comment, members of the public will be granted no
313 fewer than three (3) minutes each.

314 C. Minutes Requirements

315 1. Minutes must be taken at every Open Meeting.

316 2. Minutes must contain at least the date, time, location, type of meeting and the name
317 of the Decision Making Body; the names of all Decision Making Body members
318 attending the meeting; the names of any individuals who address the body in person;
319 and a record of all motions and decisions made and votes taken.

320 3. A draft copy of the minutes must be posted within six (6) academic days of the public
321 meeting in the GPSA Office in accordance with the Public Notice Requirements.

322 4. The minutes shall be approved or amended at the next meeting of that Decision
323 Making Body where a quorum of the body is present.

324 D. Transparency Requirements

325 1. A Decision Making Body may permit participation by Telecommunication. The
326 means and extent of participation must be defined by the GPSA Bylaws, or the
327 body's standing rules if approved by a two-thirds (2/3) vote.

328 a. A member of the body may use the means permitted if it is difficult to
329 impossible for that member to attend in person.

330 b. Each member participating by Telecommunication must be able to be identified
331 when speaking. All participants must be able to hear each other at the same
332 time, and members of the public attending the meeting must be able to hear any
333 member of the body who speaks during the meeting.

334 2. Audio and video recordings must be allowed and accommodated at Open Meetings.

335 3. Open Meeting votes and, if available, voting records are public unless otherwise
336 specified in the GPSA Constitution or Bylaws.

337 4. Attendance of GPSA members and members of the public will be accommodated at
338 all Open Meetings.

339 a. Open Meetings shall be held in spaces that can accommodate all people
340 wishing to attend and listen.

341 5. The body may take action only on those agenda items announced in accordance with
342 the Agenda Requirements.

- 343 6. Items added to the agenda fewer than twenty four (24) hours before a meeting must
344 be discussion items only.
- 345 E. Working Group Requirements
- 346 1. Decision Making Bodies must give a thorough review of recommendations from any
347 group that is not required to provide notice of its meetings.
- 348 2. The Working Group cannot take action that binds a Decision Making Body or any
349 other GPSA group.
- 350 3. Working Groups are not required to adhere to Public Notice Requirements but are
351 required to include any interested member of the Decision Making Body.
- 352 4. Meetings of Working Groups, even in the event the meeting has a quorum of
353 members of the Decision Making Body, are not required to be open so long as they
354 are acting only on the item(s) specified by the Decision Making Body.
- 355 F. Portions of an Open Meeting may be closed on the following occasions:
- 356 1. Deliberations by the Court of Review. The actual administrative and adjudicatory
357 proceeding at which evidence is offered or rebutted and any final action taken as a
358 result of the proceeding shall occur in an Open Meeting. However, the deliberations
359 of the Court of Review shall be closed to the public.
- 360 2. Discussion and records related to personnel. Any records or discussions related to
361 personnel shall be in accordance with University policy including but not limited to
362 Human Resources requirements.
- 363 3. Discussion and records deemed private. Any records or discussion related to privacy
364 rights protected by University policy or local, state, or federal law shall be closed to
365 the public.
- 366 G. In order to close a meeting pursuant to the exclusions contained in this section, the
367 closure must be made in an open meeting and approved by a majority vote of a quorum
368 of the Decision Making Body:
- 369 1. The authority for the closure and the subject(s) to be discussed shall be stated with
370 reasonable specificity in the motion calling for the vote to close a meeting.
- 371 2. The vote to close that portion of the meeting of each individual member shall be
372 recorded in the minutes.
- 373 3. Only those subjects announced prior to closure by the Decision Making Body may be
374 discussed in the closed portion of the meeting.
- 375 4. Items eligible for closure shall be indicated on the Agenda of the Open Meeting as
376 such by reference to the reason why closure will be considered.
- 377 H. Members of the public shall be excused during the closed portion of an Open Meeting.
- 378 I. Following completion of any closed meeting, the minutes of the Open Meeting that was
379 closed, shall state that the matters discussed in the closed meeting were limited only to
380 those specified in the motion for closure

381 Section 5. Conflict of Interest

- 382 A. Purpose: The interests of those who are represented by an individual who has a
383 Concurrent Interest should be protected when GPSA is contemplating action.
- 384 B. Procedures
- 385 1. Duty to Disclose: An interested person shall disclose the existence of the Conflict of
386 Interest and be given the opportunity to disclose all material facts to the Decision
387 Making Body considering the proposed transaction or arrangement.

- 388 a. When a Conflict of Interest arises, a person may announce recusal or abstain
389 from actions that have a direct effect on the receiving body.
390 b. Representatives should try to avoid casting votes on issues that present a
391 Conflict of Interest with their role(s) in GPSA.
392 c. The Decision Making Body may take action in response to a disclosed Conflict
393 of Interest, but this action may not restrict the rights of its members.
- 394 2. RDSAs are the sole determinants of Council Representatives. The GPSA must accept
395 any RDSA appointment to Council. The Conflict of Interest Procedures cannot be
396 used to restrict an individual's representation of an RDSA within Council or other
397 committee.
398 a. Any duly recognized Council Representative may not serve as a member of the
399 Court of Review, President, voting member of the Executive Board, or serve in
400 any position within GPSA where monetary compensation is given other than in
401 the Legislative Branch or as a grants reader.
- 402 3. Failure to Disclose
403 a. If any member of Decision Making Body has reasonable cause to believe a
404 member has failed to disclose actual or possible Conflicts of Interest, that
405 member shall inform the body of the basis for such belief. The body shall afford
406 the member an opportunity to explain the alleged failure to disclose.
407 b. If, after hearing the member's response and after making further investigation
408 as warranted by the circumstances, the Decision Making Body determines the
409 member has failed to disclose an actual or possible Conflict of Interest, it shall
410 decide on a course of action. The actions taken by the Decision Making Body
411 are subject to appeal to the Court of Review.
- 412 C. During the course of any meeting, if the body becomes aware of a Conflict of Interest, it
413 shall be recorded in the minutes of the meeting. The minutes shall contain:
414 1. The name(s) of the person(s) who disclosed or otherwise were found to have a
415 Conflict of Interest;
416 2. The nature of the Conflict of Interest;
417 3. Any action taken to determine whether a Conflict of Interest was present;
418 4. The Decision Making Body's decision, if any, as to whether a Conflict of Interest in
419 fact existed; and
420 5. Any action taken by the Decision Making Body in response to a Conflict of Interest.

421 Section 6. Project Assistants

- 422 A. The GPSA annual budget or Council appropriation may allow for hiring Project
423 Assistants. The budget or appropriation shall specify the amount of FTE and branch for
424 each Project Assistant.
425 1. The budget must include a minimum 1.0 FTE designated for the Executive Branch.
426 2. Volunteers receiving a stipend are not Project Assistants.
- 427 B. Filling a Project Assistant vacancy requires an open call to the GPSA membership.
428 1. The open call for applicants shall comply with the Public Notice Requirements and
429 include job description and compensation.
430 2. Each branch is responsible for selecting its Project Assistants.
431 a. For the Executive, the President shall be responsible for the open call and
432 selection.

- 433 b. For the Legislative, the Council Chair shall be responsible for the open call.
434 The Council Chair shall recommend a selection for Council's approval.
435 c. For the Judicial, the Chief Justice shall be responsible for the open call and
436 selection.
- 437 3. Project Assistants must be GPSA members.
- 438 C. Project Assistants aid in executing the mission of GPSA.
- 439 1. Project Assistant duties must be in compliance with the definition of Project
440 Assistants given in the University of New Mexico catalog.
- 441 2. Duties may include, but are not limited to, assisting standing and ad hoc committees
442 and working on projects that serve the mission of GPSA.
- 443 a. For the Executive, the President shall set the duties of and supervise the Project
444 Assistant(s).
- 445 b. For the Legislative, Council shall set the duties of the Project Assistant(s). The
446 Council Chair shall supervise the Project Assistant(s).
- 447 c. For the Judicial, the Chief Justice shall set the duties of and supervise the
448 Project Assistant(s).
- 449 D. Project Assistant compensation shall be contracted each semester.
- 450 1. Project Assistants shall be paid according to the guidelines required by the Office of
451 Graduate Studies.
- 452 2. Project Assistants shall be offered health insurance.
- 453 3. Project Assistants shall be offered tuition remission equal to the amount of hours
454 required by the Office of Graduate Studies in order to maintain their eligibility for the
455 assistantship.

456 Section 7. Veto Procedure

- 457 A. Presidential Action
- 458 1. A copy of the legislation with signature lines for approval or veto will be sent in hard
459 and electronic copy to the President's office within one (1) academic day of the
460 posting of the draft of the Council meeting minutes in which the legislation was
461 passed.
- 462 2. The President may take action on legislation, approval or veto, within five (5)
463 academic days of the posting of the draft of the minutes.
- 464 a. If the President takes action, it shall be on the legislation in totum and as is.
465 Legislation shall not be vetoed by line item.
- 466 b. If the President does not take action within the allotted time, the legislation
467 becomes binding.
- 468 c. The President may take action on legislation with an Electronic Signature.
- 469 d. If a veto is cast, it shall be accompanied by a rationale for the veto.
- 470 e. The President shall send the vetoed legislation and rationale to the Council
471 Chair within the required time limit. The Council Chair shall give notice of the
472 veto in accordance with TPNR within three (3) academic days of receipt.
- 473 f. The Council Chair shall place the vetoed legislation on the next regular Council
474 meeting agenda as an action item.
- 475 B. Council Action
- 476 1. Vetoed legislation that cannot be acted on at a regular meeting within a session shall
477 be presented at a special meeting prior to the close of the session.

- 478 2. When Council considers vetoed legislation, a motion to reconsider the bill must be
479 made and seconded.
480 3. Council shall consider the vetoed legislation in the same form as sent to the President.
481 No amendments may be made in an override consideration.
482 4. If Council votes to override, the legislation becomes binding without the President's
483 signature.
484 5. If Council fails to override the President's veto, the legislation dies and shall not be
485 reintroduced without amendment in the same Council session.

486 Section 8. GPSA Annual Report

- 487 A. All Decision Making Bodies shall provide a written report to the respective branch head
488 by the first (1st) academic day after the last regular Council meeting.
489 B. The head of each branch shall compile the Branch Annual Report and forward it to the
490 President.
491 C. The President shall compile the GPSA Annual Report to be archived in accordance with
492 the GPSA Constitution.

493 Section 9. Amendments

494
495 Amendments and additions to the GPSA Bylaws shall be made according to the following
496 procedure:

- 497 A. Proposed Amendments shall place the amendment within the appropriate context within
498 this document, including specific numerical reference (Article, Section, and paragraph
499 number).
500 B. Approved amendments shall take effect immediately, unless otherwise noted, but the
501 approved amendment language must be evaluated by the University Counsel's Office
502 relative to current University Policy, and State and Federal law.
503 C. Council Chair shall submit amendments to University Counsel within five (5) academic
504 days from the meeting in which the amendments have been approved.
505 D. Where conflicts exist between previous bylaws and a new constitutional provision, the
506 new constitutional provision will supplant the previous bylaw.

507 III. Resignation, Removal, and Replacement of Officers

508 Section 1. President

- 509 A. In order to initiate a recall election, Council must follow the Constitutional process of
510 impeachment and removal. (II.1.D.1.)
511 1. When the President is removed, the Council Chair shall assume the role of acting
512 President, and the Steering Committee Chair shall assume the role of acting Council
513 Chair.
514 2. The Elections Committee must hold a recall election within fifteen (15) academic
515 days of the removal of the President by Council.
516 a. If the GPSA membership approves the removal of the President, a special
517 election for a new President must occur within twenty (20) academic days. The
518 removed President may not run in the special election.

- 519 b. If the GPSA membership does not approve the removal of the President, the
520 President is reinstated immediately upon official announcement of the recall
521 election result. This President may not be removed by Council again in the
522 same session.
- 523 B. If the GPSA membership initiates a recall in accordance with the Constitution, Council
524 may verify the validity of signatures and shall deliver the petition to the Elections
525 Committee Chair. (I.1.D.2.)
- 526 1. Council has five (5) academic days to validate the signatures and for the Council
527 Chair to deliver the petition to the Elections Chair after its presentation at a regular
528 Council meeting.
- 529 2. If invalid signatures reduce the number to fewer than the required percentage, the
530 petition is considered null and void.
- 531 a. If the petition is considered null and void, the Council Chair shall give notice
532 and provide a list of all invalidated signatures within five (5) academic days and
533 in accordance with TPNR.
- 534 b. Any invalidated party shall have the opportunity to contest the invalidation in
535 front of the Court of Review.
- 536 3. Upon receipt of a valid recall petition, the Elections Chair shall hold a recall election.
537 The recall election must occur within fifteen (15) academic days of the Council
538 meeting at which the petition was presented.
- 539 4. The President may ask the Council Chair to serve as acting President until the recall
540 election can be held.
- 541 5. If a recall election results in the removal of the President, the Elections Committee
542 shall hold a special election in accordance with the GPSA Constitution and Bylaws,
543 in which the removed President may not run.
- 544 6. If a recall election does not result in the removal of the President, the President
545 continues to serve in office, or is reinstated if the Council Chair was serving as acting
546 President.

547 Section 2. Council Chair

- 548 A. Grounds for the impeachment of the Council Chair include willful neglect of office, gross
549 misconduct, or malfeasance. (III.3.D.)
- 550 B. If the Council Chair has resigned or been removed, that person is ineligible to run in the
551 resultant Council Chair Special Election.

552 Section 3. Court of Review Justices

- 553 A. Removal of a Justice must follow the impeachment and removal process in the GPSA
554 Constitution. (IV.2.C.)
- 555 1. Grounds for removal include willful neglect of office, gross misconduct, or
556 malfeasance.
- 557 2. The motion to consider removal may occur at the same meeting as impeachment.
- 558 3. Justices may only be removed through impeachment procedures.
- 559 4. After a motion to consider removal has passed, the Council Chair shall call a special
560 meeting for the removal vote within ten (10) academic days.

- 561 5. If the Chief Justice resigns or has been impeached and is currently the subject of
562 removal proceedings, the Senior Associate Justice shall assume the duties of the
563 Chief Justice until either the reinstatement or replacement of the Chief Justice.
- 564 B. The Court must have at least three (3) sitting Justices in order to operate.
- 565 C. Replacement
- 566 1. If the Court has three (3) or more remaining Justices after a resignation or removal,
567 Council may decide whether or not to appoint a replacement at the next regularly
568 scheduled Council meeting.
- 569 2. The President shall appoint temporary replacement Justices if the Court falls below
570 three (3) members until Council approves permanent replacements.

571 Section 4. Resignation

- 572 A. If the President, Council Chair, or Chief Justice wishes to resign, that individual shall
573 resign by delivering a written letter, either in person or by email, to the other individuals
574 listed above as well as to the Elections Chair. Additionally, the resigning officer shall
575 notify the members of that officer's branch.
- 576 B. The letter of resignation must indicate whether the resignation is effective immediately or
577 at noon on a specified date.
- 578 C. Resignation of a Justice prior to the end of a semester may result in the loss of the
579 Justice's stipend at the Council's discretion.

580 IV. Executive Branch

581 Section 1. President

- 582 A. Duties, Powers, and Responsibilities
- 583 1. The President shall be authorized and required to be one of two signatures on
584 disbursements of GPSA, except for personal reimbursements to the President which
585 shall be signed by two other authorized persons.
- 586 2. The President may call special elections on items of governance, policy, and fiscal
587 impact by giving notice to Council and the Elections Committee. (VI.3.A.) Special
588 Elections shall be run in accordance with the GPSA Constitution and Bylaws.
- 589 3. The President shall serve as an official member to the Faculty Senate Graduate
590 Committee, as authorized by the Committee.
- 591 4. The President shall make official announcements for open positions and appointments
592 in the Executive Branch, including job descriptions and how to apply.
- 593 a. Announcements shall follow TPNR.
- 594 b. All GPSA members shall be eligible for all appointments, unless prohibited by
595 the GPSA Constitution and Bylaws.
- 596 c. All Presidential appointments, except to ad hoc committees, shall be subject to
597 the approval of Council.
- 598 5. The President should keep open appointments for the period of no less than five (5)
599 academic days from the announcement of the open positions.
- 600 6. The President may remove appointments at any time.
- 601 7. The President shall fill any Standing Committee Chair vacancy within twenty (20)
602 academic days.

- 603 8. The President shall attend or send a designee to all Council meetings, and provide to
604 Council a President's Report on issues pertinent to GPSA and the graduate and
605 professional student community.
606 9. The President shall be responsible for the hours of operation of the GPSA Office and
607 facilities.
608 10. The President shall employ, discharge, and assign duties to all Executive Branch
609 employees, in a manner consistent with current University employee policies.
610 B. Term of Office: A President having served a term less than one year may serve a
611 maximum of one (1) additional term as President. (II.1.B.2.)
612 C. Stipend: The President's compensation should be offered as a Graduate Assistantship in
613 accordance with Office of Graduate Studies guidelines (II.1.C.1.)

614 Section 2. Executive Committees

- 615 A. Executive Committee Appointments
616 1. All GPSA Executive Standing Committee Chairs require approval from Council.
617 (II.1.A.9.)
618 2. Appointments requiring Council approval shall be sent to the LSC and placed on the
619 Council agenda.
620 B. Executive Standing Committees
621 1. Executive Elections Committee
622 a. During elections, the Elections Committee as well as GPSA Decision Making
623 Bodies should try to provide for autonomy of the Committee to prevent conflict
624 of interest and bias in the elections process.
625 2. Executive Finance Committee (EFC)
626 a. The EFC shall be responsible for maintaining the financial records of GPSA
627 which shall be open for inspection by any GPSA member or committee.
628 3. Executive Grants Committee
629 a. Members of the Grants Committee shall conduct themselves in a manner that
630 promotes public confidence in the integrity and impartiality of the grants
631 process.
632 b. Grants Application Readers present at a Grants Committee meeting are voting
633 members.
634 4. Executive Lobby Committee
635 a. The Lobby Committee shall attempt to coordinate lobbying efforts of GPSA
636 with the Associated Students of New Mexico, the Associated Students of the
637 University of New Mexico, and other organizations as deemed appropriate.
638 b. The Lobby Committee shall work with the University administration on areas
639 of common concern.
640 c. The Lobby Committee is responsible for presenting GPSA issues before
641 appropriate governmental bodies, including the New Mexico Higher Education
642 Department (HED).
643 d. The Lobby Committee shall investigate issues of importance to the GPSA,
644 including HED funding and capital outlays recommendations to the legislature.
645 e. The Lobby Committee should compensate lobbyists for travel and other
646 necessary expenses.

- 647 f. The Lobby Committee Chair shall give reports on Lobby Committee activities
648 to Council at least one meeting prior, one during, and one after the regularly
649 scheduled New Mexico Legislative Session. The Lobby Committee Chair shall
650 submit written reports of the same comments to the President to keep as a
651 record.
- 652 g. The Lobby Committee shall prepare a platform of issues in enough time to
653 receive input from Council.
- 654 h. The Lobby Committee Chair shall submit the final draft of the platform to
655 Council in December.
- 656 5. Executive Programs Committee
- 657 a. The Programs Committee shall implement and coordinate programs that
658 promote an inclusive and supportive community for graduate and professional
659 students.
- 660 b. The Programs Committee shall collaborate with the programming of other
661 student organizations as appropriate.
- 662 6. Executive Student Support and Advocacy Committee (SSA Committee)
- 663 a. The SSA Committee shall maintain a list of graduate student organizations,
664 services provided, and how each can be reached, and shall post the list on the
665 GPSA website and in the GPSA Office.
- 666 b. The SSA Committee shall provide information to GPSA members about GPSA,
667 including volunteer and paid positions, and activities.
- 668 c. The SSA Committee shall coordinate support for events of interest to GPSA
669 members, as resources and time of the committee allow.
- 670 C. Executive Standing Committee Chairs
- 671 1. Composition of Executive Committees and selection of Committee Chair and
672 members must comply with the GPSA Constitution and Bylaws.
- 673 2. Standing Committee Chairs shall appoint the membership of the standing committees.
- 674 3. The Standing Committee Chair may remove members of the standing committees at
675 any time.
- 676 4. The Standing Committee Chair shall be responsible for submitting the committee's
677 reports to the President in accordance to the GPSA Constitution, Bylaws, and
678 applicable Standing Rules.
- 679 5. The Standing Committee Chair shall hold office hours for student inquiries or provide
680 contact information available in the GPSA Office. The Chairs shall adhere to TPNR.
- 681 D. Executive Standing Committee Chair Stipends
- 682 1. Disbursement of compensation shall be subject to the fulfillment of the Chair's
683 obligations and duties as verified by the President.
- 684 2. Disbursement shall be at the end of each semester in which the Chair served.
- 685 E. Executive Ad Hoc Committees
- 686 1. These committees shall pursue issues as specified by the President. These committees
687 shall endure no longer than is necessary for performance of the duties prescribed by
688 the President.
- 689 F. Annual Written Reports
- 690 1. The Elections Committee shall include in the GPSA Annual Report all elections
691 reports. See Elections Code [Bylaw IX.Section 10].

- 692 2. The EFC shall include in the GPSA Annual Report all expenditures and year end
693 balances.
694 3. The Grants Committee shall include in the GPSA Annual Report all funding cycle
695 reports. See Grants Code [BylawsVIII.Section 1.L. & VIII.Section 2.L].
696 4. The Lobby Committee shall include in the GPSA Annual Report results of any
697 lobbying efforts and the annual legislative platform.
698 5. The Programs Committee shall include in the GPSA Annual Report the results of any
699 fundraising efforts.
700 6. The SSA Committee shall include in the GPSA Annual Report the list of graduate
701 student organizations and resources, as well as a summary of the issues deemed most
702 important for GPSA membership, progress made, and future recommendations.
703 7. Executive ad hoc committees shall include in the GPSA Annual Report progress
704 towards their specified objective(s), and any future recommendations for the
705 continuation of the committee.
706 8. University Committee appointees shall include in the GPSA Annual Report a
707 summary of the issues of importance to GPSA considered by the committee.

708 Section 3. Executive Board

709 A. Representation

- 710 1. School or college petitions for representation on the Executive Board shall be sent to
711 the President. The petition may specify the representative.
712 2. The President must grant petitions from unrepresented schools or colleges.
713 3. If there is no specified representative named on the petition, the President shall
714 appoint a representative from that school or college.
715 4. The President shall designate these additional representatives to the Executive Board
716 as voting members or non-voting members.
717 5. The Grants Committee shall have two votes on the Executive Board. These votes
718 shall be held singly by the Chair of the Grants Committee, but shall be split in the
719 event of co-chairs.

720 B. Duties, Powers, and Responsibilities

- 721 1. The Executive Board shall direct recommendations for the Council agenda to the
722 appropriate Legislative body.

723 C. Quorum

- 724 1. The Executive Board members may participate by Telecommunication in accordance
725 with TPNR.
726 2. Participation includes discussion, making motions, and voting.

727 V. Legislative Branch

728 Section 1. Council Representatives and Certified Alternates

729 A. Representative Credentials

- 730 1. Credential Forms will be readily accessible in the GPSA Office, on the GPSA
731 website, and through the Council Chair and Council Recorder.
732 2. It is the responsibility of RDSAs and their designated Representative(s) to ensure that
733 Credential Forms are submitted and accepted by the Council Chair.
734 3. RDSA Presidents or their designees must sign Credential Forms.

- 735 4. In order for a GPSA member to serve as a Representative, that member's Credential
736 Form must be submitted to the Council Chair prior to the start of a meeting.
737 5. All Credential Forms are nullified at the end of a Council session. New credentials
738 are required at the start of each Council session.
- 739 B. Representative Duties
- 740 1. In addition to duties outlined in the GPSA Constitution, Representatives may assist
741 with the drafting of legislation and serve as a link between their RDSAs, students, and
742 chartered student organizations as sponsors of legislation and advocates in Council
743 and the legislative committees.
- 744 2. Representatives may volunteer to serve on legislative standing or ad hoc committees.
- 745 C. Certified Alternates
- 746 1. Certified Alternates may be chosen at will by each RDSA. The procedure for the
747 selection of Certified Alternates is left to the determination of each RDSA.
- 748 2. Only Certified Alternate Credential Forms approved by the Council Chair shall be
749 accepted.
- 750 3. There is no limit to the number of Certified Alternates an RDSA may select. If there
751 is more than one Certified Alternate, the Certified Alternates shall be ranked by the
752 RDSA to indicate seniority of representation. Ranking will be the order in which the
753 Certified Alternates are listed by the RDSA on the Credential Form unless otherwise
754 noted.
- 755 4. When serving as a Council Representative, Certified Alternates shall have the same
756 rights and privileges as a Council Representative, unless otherwise specified by
757 GPSA law.

758 Section 2. Council Chair

- 759 A. Duties, Powers, and Responsibilities:
- 760 1. The Council Chair shall produce an agenda in accordance with GPSA Bylaws and
761 Council Standing Rules for each Council meeting. The Council Chair shall be
762 responsible for the proper distribution of an agenda at least five (5) academic days
763 prior to each Council meeting.
- 764 2. At the first meeting of the academic year, the Council Chair shall provide all Council
765 Representatives with adequate information including, but not limited to, Council rules
766 and procedures, university policies, applicable parliamentary procedures, and access
767 to the GPSA Constitution and Bylaws.
- 768 3. The Council Chair shall notify the Council Representatives of the Chair's office hours
769 at the beginning of each semester.
- 770 4. The Council Chair shall appoint Council Representatives to the Legislative Standing
771 Committees in accordance with the GPSA Constitution and Bylaws.
- 772 5. The Council Chair shall administer the Legislative Budget and will oversee
773 legislative budget proposals for the subsequent fiscal year.
- 774 6. The Council Chair shall be responsible for the hiring of a Council Recorder. The
775 Council Chair oversees the Recorder and is responsible for assuring that the Council
776 Recorder carries out their duties.
- 777 7. The Council Chair may remove the Recorder. A replacement shall be considered for
778 approval by Council at the first opportunity.

- 779 8. The Council Chair shall review all minutes. Reviewed minutes shall be included on
780 the agenda for Council approval. These minutes will be noted as “Draft” until
781 majority approval by Council. The draft documentation shall be posted in accordance
782 with TPNR.
- 783 B. Stipend: Compensation shall also include an education grant equal to up to twelve (12)
784 resident, graduate tuition hours per semester at the rates published by the Bursar’s office.
- 785 C. If the Council Chair is unable to fulfill the duties of the position, the LSC Chair shall act
786 as Chair Pro Tempore until the Council Chair can resume the position or until an election
787 can be held to determine a replacement.
- 788 1. If a Council Chair is acting President the Council Chair shall be considered unable to
789 fulfill the duties of the position.
- 790 2. If the LSC Chair is acting as Chair Pro Tempore for longer than one (1) day, the LSC
791 shall select an interim LSC Chair.
- 792 3. Nothing in this section shall be construed to supplant the Council Chair without
793 adhering to the impeachment and removal procedures, nor to permit the LSC to
794 operate with an un-Constitutional composition.

795 Section 3. Council Recorder

- 796 A. The Council Recorder is selected by the Council Chair and approved by majority vote at
797 the first Council meeting of the session.
- 798 B. The Recorder shall be a GPSA member who is not simultaneously serving as a Council
799 Representative.
- 800 C. The Recorder may not serve in another paid position within GPSA, with the exception of
801 a Grants Application Reader.
- 802 D. Duties:
- 803 1. The Recorder shall assist the Council Chair with the production of all Council
804 meeting minutes.
- 805 2. The Recorder may assist the Council Chair with verifying the credentials of Council
806 Representatives and ensure that Credential Forms are available to RDSAs.
- 807 3. The Council Chair may request the assistance of the Recorder for other duties.
- 808 4. Compensation
- 809 a. The amount of compensation shall be determined through the annual budget
810 process.
- 811 b. Compensation may either be in the form of a set stipend, hourly wage, or other
812 arrangement.

813 Section 4. Procedures for Regular and Special Meetings

- 814 A. Regular Meeting
- 815 1. The date and time of the first regular Council meeting of the session shall be
816 announced by the Council Chair-elect at the final Council meeting of the preceding
817 session.
- 818 2. The regularly scheduled February and March meetings shall be scheduled for one of
819 the last seven (7) calendar days of the months.
- 820 B. Special Meeting
- 821 1. Petitions for special meetings not called by the Council Chair shall be submitted to
822 the LSC Chair; the LSC Chair shall verify the validity of the petition.

- 823 a. Petitions shall include the agenda items for discussion and action, the signatures
824 as required by the GPSA Constitution, and the date, time, and location of the
825 meeting.
826 b. Notice of Special Meetings shall comply with TPNR.
- 827 C. Notice
- 828 1. In addition to following GPSA Constitutional notice requirements and TPNR, notice
829 of every regular Council meeting shall be included in a legislative calendar produced
830 and made public no later than the second (2nd) Council meeting of the session.
- 831 a. If changes are made to the calendar, a new version should be produced no later
832 than two (2) academic days after such change.
- 833 D. Standing Rules
- 834 1. At the first Council meeting of the session, Council shall approve standing rules,
835 which shall name the parliamentary procedures that Council shall follow.
- 836 a. An agenda template for regular Council meetings shall be included as part of
837 the Standing Rules.
- 838 b. The Public Notice Requirements shall be announced by the Council Chair at the
839 first meeting of each semester of the session.
- 840 2. The Council's Standing Rules apply to every Council meeting unless suspended with
841 a two-thirds (2/3) vote of Council.

842 Section 5. Proxy Privileges

- 843 A. Proxy voting is the casting of a vote on behalf of a Council Representative. Proxy
844 authority may only be given by a validated Council Representative or Certified Alternate
845 to another GPSA Member.
- 846 1. Council Representatives and Certified Alternates should select a GPSA member from
847 the same RDSA to serve as Proxy.
- 848 B. In order to be eligible to vote in a Council meeting, a GPSA member must be a
849 recognized Representative, Certified Alternate, or Proxy.
- 850 1. Proxy forms must be delivered to the Council Chair before a GPSA member may
851 serve as a Proxy at a Council meeting.
- 852 2. When the Council Chair receives and approves a Proxy form, that GPSA member is
853 eligible to serve as a Proxy for that meeting.
- 854 3. The Council Chair shall keep a list of eligible Proxies for each meeting.
- 855 4. Proxies are eligible to vote for the specified Council meeting in which proxy
856 privileges are approved.
- 857 5. Proxies do not count toward quorum.
- 858 C. If an RDSA has more Representatives, Certified Alternates, and eligible Proxies present
859 at a Council meeting than it has votes, the voting slots shall be recognized in the
860 following order and according to rank: Representative(s), Certified Alternate(s),
861 Proxy(ies).
- 862 1. A GPSA member who believes they should have voting privileges at a Council
863 meeting may bring this to the attention of the Council Chair. The Council Chair must
864 recognize a GPSA member's right to vote prior to that member's voting.
- 865 D. If a Council Representative or Certified Alternate is in attendance at a GPSA Council
866 meeting and must leave a meeting in progress, that voting member may select a Proxy.

- 867 1. Representatives or Certified Alternates using a Proxy should provide written
868 documentation of their RDSA's preferences for the publicized agenda items to the
869 Proxy prior to surrendering voting privileges to that Proxy for that meeting.
870 E. Council Representatives or Certified Alternates who miss three (3) consecutive regular
871 Council meetings forfeit the proxy privileges.
872 1. Upon attending a Council meeting, a Council Representative's or Certified
873 Alternate's written proxy privileges will be reinstated.
874 F. No GPSA member may hold more than two proxy votes.

875 Section 6. Legislative Standing Committees

876 A. Standing Committee Chairs

877 1. Selection

878 a. Standing Committee Chairs shall be selected by the Council Chair and
879 approved by a majority vote of Council at the first (1st) regular Council
880 meeting of the session.

881 b. Standing Committee Chair appointments must be approved by Council prior to
882 assuming Committee Chair duties.

883 2. Duties, Powers, Responsibilities

884 a. Each Committee Chair, in conjunction with the membership of the committee,
885 shall maintain a schedule of meetings for that Council session, to be posted in
886 accordance with TPNR.

887 3. Reports

888 a. Written Legislative Committee Chair reports shall be given once per semester
889 to Council.

890 b. At each regular Council meeting the LFC Chair shall provide a report on the
891 GPSA General Fund, the Legislative Fund account balance, and appropriations
892 to date.

893 4. Compensation

894 a. The amount of compensation shall be determined through the annual budget
895 process.

896 b. Disbursement of compensation is subject to the fulfillment of the Committee
897 Chair's duties as verified by the Council Chair or Council.

898 c. Disbursement shall be at the end of each semester in which the Committee
899 Chair served.

900 5. Removal

901 a. In addition to removal by the Council Chair, a Legislative Standing Committee
902 Chair may also be removed by Council with a two-thirds (2/3) vote.

903 b. If a Committee Chair is removed or resigns, the committee shall select another
904 member to serve as interim Committee Chair until a replacement is appointed
905 by the Council Chair and approved by Council.

906 c. Council shall vote whether or not the removed Chair may continue to serve as a
907 member on that committee.

908 d. If the LSC Chair is serving as the acting Council Chair, the committee shall
909 select an interim LSC Chair.

910 B. Committee Membership

911 1. Selection

- 912 a. The Council Chair shall provide notice of committee membership opportunities
913 with the Agenda notice for the first Council meeting of the session.
914 b. The Council Chair should seek any interested volunteers and must consider
915 recommendations from Council for committee membership.
916 c. The Council Chair shall appoint a minimum of five (5) and no more than eight
917 (8) members for each standing committee at the first meeting of the Council
918 session.
919 d. Approval of appointed standing committee members shall be by a majority vote
920 of Council prior to assuming duties.
921 e. Members may be added to legislative standing committees when appointed by
922 the Council Chair and approved by Council at a Council meeting, in accordance
923 with the GPSA Constitution's composition requirements.
- 924 2. Removal
- 925 a. If a committee member violates the committee's standing rules, that member
926 shall be removed by the Committee Chair or the Council Chair
927 b. A Representative may appeal a removal at the next regularly scheduled Council
928 meeting before the selection of a replacement. Overturning a removal requires
929 a two-thirds (2/3) vote from Council.
930 c. The Council Chair may appoint replacement(s) to be approved by Council.
931 d. Council may request that the Council Chair reconstitute a committee.

932 Section 7. Standing Committee Procedures

933 A. Standing Rules

- 934 1. Each committee must adopt and adhere to standing rules which include, but are not
935 limited to, committee procedure, legislation requirements, and membership duties.
936 The standing rules must comply with the GPSA Constitution and Bylaws, as well as
937 any direction provided by Council.
938 2. Each committee must adopt standing rules at its first meeting of the Council session.
939 Standing rules must be approved by Council at a regularly scheduled Council
940 meeting.
941 3. The first committee meeting shall use the adopted standing rules for an interim period
942 until rules are approved by Council.
943 4. Committees may suspend the standing rules with a two-thirds (2/3) vote of the
944 committee. Council must be notified at the meeting in which the legislation is
945 presented that the standing rules were suspended.

946 B. Timeline

947 1. Timeline

- 948 a. Each legislative standing committee shall conduct its first meeting between the
949 first (1st) and second (2nd) regularly scheduled Council meetings.
950 b. Legislative standing committees must meet between nine (9) and thirteen (13)
951 academic days prior to each regularly scheduled Council meeting after the
952 August meeting in which they are formed.
953 c. Items for committee review must be submitted to the appropriate Committee
954 Chair at least two (2) academic days prior to the committee meeting.
955 Submissions received after this deadline shall be considered at the following

- 956 committee meeting, except for the last committee meeting of the Council
957 session.
- 958 d. Committee Chairs must submit items for inclusion on the Council agenda to the
959 Council Chair at least eight (8) academic days prior to a regular Council
960 meeting.
- 961 e. Supporting documentation for agenda items and committee reports must be
962 submitted to the Council Chair at least five (5) academic days prior to the
963 Council meeting.
- 964 f. The Committee Chairs shall post meeting minutes at least twenty-four (24)
965 hours in advance of each regularly scheduled Council meeting.

966 Section 8. Ad Hoc Committees

- 967 A. Formation and Dissolution
- 968 1. Council shall determine the composition or means of composition of legislative ad
969 hoc committees.
- 970 2. Council shall approve the purpose and duration of the ad hoc committees.
- 971 B. Council shall determine the means for selecting ad hoc committee chairs.
- 972 1. Each ad hoc Committee Chair is responsible for adhering to TPNR.
- 973 2. Ad hoc committees must request an appropriation from Council for any operational
974 costs that the committee expects.

975 Section 9. Types and Requirements of Non-Appropriative Legislation

- 976 A. Constitutional amendments must be included as a discussion item at least one (1)
977 regularly scheduled Council meeting prior to the regularly scheduled Council meeting at
978 which action may be taken.
- 979 B. Bylaws must be included as a discussion item at least one (1) regularly scheduled Council
980 meeting prior to the regularly scheduled Council meeting at which action may be taken.
981 Bylaws require a two-thirds (2/3) vote to pass.
- 982 C. Resolutions require a majority vote of Council.

983 Section 10. Committee Consideration of Legislation and Appropriations

- 984 A. Any GPSA member, RDSA, Decision Making Body, or groups or individuals with a
985 GPSA member serving as a sponsor may submit legislation or appropriations for Council
986 consideration. This includes the Executive Board and President. Items should be
987 submitted to the appropriate Legislative Committee Chair.
- 988 B. Every submission must include a contact person who is responsible for the item, capable
989 of answering questions, providing additional material, and making necessary revisions.
- 990 1. The Committee Chair shall collect all submissions, confirm that items have been
991 submitted to the proper committee, and produce a committee agenda in accordance
992 with TPNR.
- 993 2. Legislative Committee Chairs shall redirect an item submitted to the incorrect
994 committee to the appropriate party.
- 995 3. Legislative Committees shall facilitate each submission's adherence to the guidelines
996 and required format established by the Bylaws and standing rules.
- 997 4. Legislative Committees shall provide contact information for Council members and
998 GPSA leadership upon request.

- 999 5. Legislative Committees shall review and make recommendations on all items
1000 submitted in accordance with the GPSA Constitution and Bylaws. Recommendations
1001 may include, but are not limited to, suggestions for amendment, substitution,
1002 discussion, and action.
- 1003 C. All Legislative Items are forwarded with committee recommendations to the Council
1004 Chair and shall be included on the Council agenda.
- 1005 1. Once Legislative Committees have determined a recommendation, this Legislative
1006 Item should appear on the agenda for the next regularly scheduled Council meeting.
- 1007 a. Legislative Committees shall not unduly delay making recommendations on
1008 Legislative Items.
- 1009 2. The original Legislative Item and accompanying recommendation shall be treated as
1010 one (1) agenda item.
- 1011 3. The original Legislative Item shall not be altered by any of the Committee's
1012 recommendations beyond grammar, spelling, and format until it is considered by
1013 Council.
- 1014 4. A copy of the edited Legislative Item and accompanying recommendation as
1015 submitted to Council shall be delivered to the originating party with a notice of the
1016 Council meeting in which the Legislative Item will be discussed within one (1)
1017 academic day of the item being forwarded to the Council Chair.
- 1018 5. The supporting documents and recommendations may be revised by the respective
1019 legislative committee up to the required deadline for supporting document
1020 submissions. The final versions of the Legislative Item and supporting documents
1021 must be submitted both to the Council Chair and to the originating party.

1022 Section 11. Council Consideration of Legislative Items

- 1023 A. The Council Chair shall prepare all Legislative Items and reports from legislative
1024 standing and ad hoc committees and items required by the Bylaws in a single agenda.
- 1025 1. Items identified by the Constitution and Bylaws as automatically appearing on the
1026 agenda do not have to go through the committee process.
- 1027 2. Emergency items may be added to the agenda in accordance with TPNR at the
1028 discretion of the Council Chair, even if they have not gone through the committee
1029 process.
- 1030 3. A two-thirds (2/3) vote of Council is required to allow discussion or action on
1031 emergency items.
- 1032 B. The Council Chair shall post an agenda for each regularly scheduled Council meeting no
1033 later than six (6) academic days before the meeting. The Council Chair shall post
1034 supporting documents no later than three (3) academic days before the meeting. Posting
1035 of agenda and supporting documents must comply with TPNR.
- 1036 C. Final order of items on the agenda is at the discretion of the Council Chair and subject to
1037 Council amendment.
- 1038 D. Within the order of business, the originating party or sponsor shall have three (3) minutes
1039 to provide relevant commentary on the Legislative Item.
- 1040 E. The applicable Legislative Committee Chair may provide information regarding their
1041 committee's recommendation at the request of the Council Chair, Council
1042 Representative, or any recognized and present voting member of Council.
- 1043 F. The Council Chair may provide basic information about emergency items.

1044 G. Council is the final authority in the Legislative Branch.

1045 VI. Judicial Branch

1046 Section 1. Appellate Jurisdiction

1047 A. In addition to the Court's original jurisdiction as stated in the GPSA Constitution, the
1048 Court shall also have appellate jurisdiction to hear:

- 1049 1. All matters arising from Council activity, including, but not limited to, review of any
1050 award of GPSA funds to an organization or individual for consistency with the GPSA
1051 Constitution and Bylaws.
- 1052 2. All matters arising from activities of any Executive, Legislative, and Judicial standing
1053 or ad hoc committee.
- 1054 3. All acts of the President, Council Chair, or GPSA member acting on behalf of GPSA
1055 when acting in official capacity and which the Court would not otherwise have
1056 original jurisdiction to hear.

1057 Section 2. Judicial Oath of Office

1058 A. No Justice shall assume the duties of that office until the Judicial Oath of Office (Oath)
1059 has been administered. The Oath must be administered within ten (10) academic days of
1060 confirmation by Council.

- 1061 1. The Oath shall be administered to the Chief Justice by the President or, in the
1062 President's absence, the Council Chair and must be witnessed by a representative of
1063 either the Executive or Legislative branch, so long as the witness is not a member of
1064 the branch that is administering the Oath.
- 1065 2. For all other Justices, the Oath shall be administered by the Chief Justice, and must be
1066 witnessed by a representative of either the Executive or Legislative branch.
- 1067 3. In the case that the Chief Justice is unavailable to administer the Oath, the President
1068 shall administer the Oath. In the case that the President is unavailable to administer
1069 the Oath, then the Council Chair shall administer it. In any case, the administration of
1070 the Oath must be witnessed by a member of either the Executive or Legislative
1071 branch so long as the witness is not a member of the branch that is administering the
1072 Oath.
- 1073 4. The Oath will be administered with the right hand uplifted and the following words
1074 said aloud:
- 1075 a. "I, (name), do solemnly swear that I will uphold the laws of the Graduate and
1076 Professional Students Association of the University of New Mexico, the State
1077 of New Mexico, and the United States of America; that I will judge fairly and
1078 with no previous bias the evidence and proceedings before me, and that I will
1079 otherwise fulfill the duties and obligations of the GPSA Judiciary to the best of
1080 my ability."
- 1081 5. Upon affirmation of the Oath, an affidavit will be filed attesting to the authority of the
1082 Justice. The Justice shall then assume office.

1083 Section 3. Code of Conduct

1084 A. All Justices shall establish, observe, and maintain high standards of conduct so that the
1085 integrity and independence of the judiciary may be preserved.

- 1086 B. Justices shall respect and comply with the law and shall conduct themselves at all times
1087 in a manner that promotes public confidence in the integrity and impartiality of the
1088 judiciary.
1089 C. Justices shall not allow their family, social, or other relationships to influence their
1090 judicial conduct or judgment.
1091 D. Justices shall not permit those under their control to convey the impression that they are
1092 in a special position to influence the decisions of the Court.

1093 Section 4. Responsibilities

- 1094 A. Justices shall be faithful to the law and remain unbiased and nonpartisan.
1095 B. Justices shall maintain order and decorum in proceedings before them.
1096 C. Justices shall be patient, dignified, and courteous to those with whom they deal in an
1097 official capacity, and shall require similar conduct of those subject to their direction and
1098 control.
1099 D. Justices shall accord to every person who is involved in a proceeding, or their counsel, a
1100 full right to be heard according to law.
1101 E. Justices shall neither initiate nor consider communications from only one party of a
1102 pending or impending proceeding.
1103 F. Each Justice is charged with the duty of carefully reading and analyzing the pertinent
1104 submitted material on each case in which he or she participates.
1105 G. Justices shall abstain from public comment about a pending proceeding in the Court. This
1106 does not prohibit Justices from making public statements in the course of their official
1107 duties or from explaining for public information the procedures of the Court.
1108 H. Justices of the Court shall dispose promptly of the business of the Court.
1109 I. Each Justice of the Court shall take or initiate appropriate disciplinary measures against
1110 any other Justice for unprofessional conduct of which they become aware.
1111 J. All official decisions and opinions of the Court shall be made in writing, made available
1112 to GPSA officers, Representatives, and members, as well as the public upon request.
1113 Written opinions must become part of the official Court Record and shall be made
1114 available to the President, Council Chair, Council Representatives, and upon request to
1115 GPSA members and the public.

1116 Section 5. Disqualification

- 1117 A. A Justice is disqualified and shall announce recusal in any proceeding in which:
1118 1. The Justice has personal knowledge of disputed evidentiary facts concerning the
1119 proceeding.
1120 2. The Justice or the Justice's spouse/domestic partner, or a person related to the Justice
1121 within the third degree, by blood, marriage, or other relationship to either the Justice
1122 or the Justice's spouse/domestic partner:
1123 a. is a party to the proceeding, or an officer, director, or trustee of a party;
1124 b. is acting as legal counsel in the proceedings;
1125 c. is known by the Justice to have an interest that could substantially affect or be
1126 affected by the outcome of the proceeding;
1127 d. is to the knowledge of the Justice likely to be a material witness in the
1128 proceeding;
1129 3. A party to the proceeding is an employee of the Justice.

- 1130 B. Any Justice announcing recusal from any proceeding shall notify the Chief Justice of the
1131 recusal in writing.
1132 C. If the Chief Justice must announce recusal from any proceeding, the Chief Justice shall
1133 notify the full Court of the recusal in writing.

1134 Section 6. Non-judicial Activities

- 1135 A. Justices may appear at a public hearing before an executive or legislative body, and may
1136 consult with an executive or legislative body official, but only on matters concerning the
1137 administration of justice.
1138 B. Justices shall not act as arbitrators or mediators except in the performance of judicial
1139 duties.
1140 C. Justices shall not accept any gift, bequest, favor, or loan other than ordinary social
1141 hospitality, if the source of said gift, bequest, favor, or loan could imply or give the
1142 appearance of influencing the decisions of the Court or otherwise give the appearance of
1143 impropriety.

1144 Section 7. Resignation & Seniority

- 1145 A. Should the Chief Justice resign from the Court for any reason or be the subject of
1146 impeachment proceedings, the Senior Associate Justice shall assume the duties of the
1147 Chief Justice until the President appoints and Council affirms a new Chief Justice.
1148 B. Seniority of the Associate Justices shall be determined by the date of approval of
1149 appointments, the vote order by Council, and the seniority assigned during a block vote.
1150 1. Seniority of the Associate Justices shall be assigned prior to sending the appointments
1151 to the LSC.
1152 C. Nothing in this section shall be construed to mean that the Court may operate with less
1153 than three sitting Justices.
1154 D. Members of the Court of Review shall not serve on any GPSA standing committee.

1155 Section 8. Pro Tempore Justice Appointments

- 1156 A. In the event that one or more Justice(s) announce recusal from any proceeding, or in the
1157 event that any Justice is the subject of an impeachment proceeding before Council, the
1158 Chief Justice shall notify the President and Council Chair of such an occurrence within
1159 three (3) academic days of receiving written notification of a Justice's recusal.
1160 B. Within three (3) academic days of receipt of such notification from the Chief Justice, the
1161 President shall recommend a Pro Tempore Justice to Council.
1162 C. Within three (3) academic days of receiving the President's recommendation, the Council
1163 Chair shall schedule a Special Meeting of Council in accordance with TPNR in order to
1164 consider the President's recommendation.
1165 D. Following recusal, a Pro Tempore Justice must be approved by Council within twenty
1166 (20) academic days of receipt of notice from the Chief Justice that a Justice has
1167 announced recusal from a proceeding before the Court.
1168 E. The Chief Justice shall stay the effected proceeding(s), informing all parties of the stay,
1169 until such time as:
1170 1. the President has recommended to Council a Pro Tempore replacement for each
1171 recused Justice, and Council has approved that recommendation;
1172 2. the Pro Tempore Justice has taken the Judicial Oath of Office; and

- 1173 3. an affidavit attesting to the Pro Tempore Justice's authority has been filed.
1174 F. All Pro Tempore Justice appointments, once made, shall expire upon the termination of
1175 the matter before the Court. For the purposes of this section, "termination" means any
1176 final ruling by the Court of the matter before it, including dismissal for any reason as well
1177 as a determination of the matter on its merits.
1178 G. With the exception of those cases in which a Justice has announced recusal because
1179 impeachment proceedings have been brought against the Justice, the appointment of a
1180 Pro Tempore Justice shall not limit the recused Justice's authority to hear other matters
1181 before the Court.

1182 Section 9. Additional Duties Required

- 1183 A. General Duties of the Court
1184 1. The Court shall conduct monthly meetings throughout each semester.
1185 2. The Chief Justice shall preside at all meetings of the Court, or be responsible for
1186 assigning a Justice to preside when the Chief Justice cannot attend or has announced
1187 recusal.
1188 3. The Chief Justice is responsible for publishing all rulings and decisions of the Student
1189 Court within eleven (11) academic days of decision.
1190 B. Advice to the President, Elections Chair, or Council as requested
1191 1. The President, Elections Chair, or Council may seek the advice of the Court for any
1192 matter, including, but not limited to, the constitutionality of any provision of the
1193 GPSA Bylaws, codes or rules, or the constitutionality of any act of any GPSA officer
1194 or member acting on GPSA's behalf.
1195 2. The President or Elections Chair may request the advice of the Court by submitting a
1196 question in writing to the Court with a copy to the Council Chair.
1197 3. Council may request the advice of the Court upon a majority vote of the
1198 Representatives present at any regular or special meeting where a quorum is present.
1199 The question shall be submitted to the Court in writing with a copy to the President.
1200 4. When advice of the Court is sought, the Court may follow procedures it determines in
1201 its discretion that are suitable to effectively research and address the question
1202 presented. The Court may ask the presenter of the question for clarification of the
1203 issue.
1204 5. The Court may determine that the question presented is beyond the scope of the
1205 Court's authority, in which case it shall so inform the President and Council Chair of
1206 such a determination.
1207 6. In any event, the Court shall issue a written Advisory Opinion to the President and
1208 Council chair within twenty (20) academic days of receipt of the written question.
1209 C. Appellate Procedure
1210 1. Jurisdiction
1211 a. The Court shall determine if it has personal jurisdiction over all parties in
1212 hearings before the Court, whether under the Court's original or appellate
1213 jurisdiction.
1214 b. Should the Court determine it does not have jurisdiction over a particular party
1215 for any reason, the Court shall dismiss the action without reaching the merits.
1216 c. This section does not apply to the Court's proceedings when it has been asked
1217 to issue an Advisory Opinion.

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2. Hearing Procedures and Informal Dispute Resolution:
 - a. The GPSA Court of Review encourages disputants to resolve their disputes outside of this Court. This Court is available to assist in informal proceedings should both parties consent to such dispute resolution. Procedures for informal dispute resolution are to be determined by the Court.
 - b. Parties wishing to seek resolution to their dispute in a more formal setting may bring an action before the Court by following the established Hearing Procedures.
 3. Complaint Limitations Period
 - a. In general, all actions alleging violations of the GPSA Constitution or Bylaws must be brought within twenty (20) academic days from the date of the alleged infraction. However, if the Plaintiff is unaware of the alleged infraction at the time it occurs, the Plaintiff must file the claim within eight (8) academic days from the day on which the Plaintiff learned, or should have learned, of the infraction.
 - b. Any challenge to any action on the grounds that it has been brought after the applicable Complaint Limitations Period has run is a matter to be resolved by the Court of Review.
 - c. Extensions of the Complaint Limitations Period may be granted only to accommodate events deemed emergencies by the Court or for other equitable reasons as determined by the Court.
 4. Complaint
 - a. All matters that are not Advisory Opinion Proceedings shall be brought before the Court upon completion of a Complaint form by the Plaintiff, filed with the Court in the GPSA Office within the applicable limitations period.
 - b. The Complaint form may be obtained from the GPSA Office.
 - c. The Plaintiff shall serve a true and correct copy of the Complaint to any and all Defendants no more than three (3) academic days after submitting a Complaint to the Court. Service of the Complaint may be made in person, by hand delivery, by first-class mail, or any other method by which the Plaintiff reasonably believes the Defendant should receive the Complaint.
 - d. The Court has six (6) academic days to review the Complaint and determine if it is within the Court's jurisdiction as defined in the GPSA Constitution and Bylaws, and whether all information required by the Complaint form has been submitted and is fully completed.
 - e. If corrections are required, the Plaintiff has three (3) academic days in which to make any corrections, additions, revisions, etc., and submit an amended Complaint to the Court. The Court may grant extensions to any Plaintiff when justice so requires.
 - f. The Plaintiff shall serve a true and correct copy of the amended Complaint on any and all Defendants within three (3) academic days of its submission to the Court. Service of the amended Complaint may be made in person, by hand delivery, by first-class mail, or any other method by which the Plaintiff reasonably believes the Defendant should receive the amended Complaint.
 - g. The Court will dismiss without prejudice any Complaint over which it lacks jurisdiction. The Court reserves the right to dismiss any Complaint on the

1264 grounds that the amended Complaint is incomplete and/or the time for
1265 submitting corrections has expired.

1266 5. Answer

1267 a. The Answer form may be obtained from the GPSA Office.

1268 b. On or before the fifth (5th) academic day following receipt of the Complaint (or
1269 amended Complaint), the Defendant(s) must file a completed Answer on the
1270 Court's Answer form with the Court.

1271 c. The Defendant shall serve a true and correct copy of the Answer on any and all
1272 Plaintiffs within three (3) academic days of its submission to the Court. Service
1273 of the Answer may be made in person, by hand delivery, by first-class mail, or
1274 any other method by which the Defendant reasonably believes the Plaintiffs
1275 should receive the Answer.

1276 d. If the Court determines that the Answer form is incomplete or inaccurate, it
1277 shall be returned to the Defendant(s) who shall have three (3) academic days in
1278 which to amend the Answer form and re-submit it to the Court.

1279 e. The Defendant shall serve a true and correct copy of the amended Answer on
1280 any and all Plaintiffs within three (3) academic days of its submission to the
1281 Court. Service of the amended Answer may be made in person, by hand
1282 delivery, by first-class mail, or any other method by which the Defendant
1283 reasonably believes the Plaintiffs should receive the amended Answer.

1284 6. Pre-Hearing Guidelines

1285 a. The Court has three (3) academic days from receipt of the Answer (or amended
1286 Answer) in which to schedule a Hearing if the Court finds the case to be within
1287 the Court's jurisdiction.

1288 b. The Hearing shall be scheduled no later than seven (7) academic days from the
1289 date of the Court's receipt of the Defendant's Answer or final amended
1290 Answer, unless the matter is stayed by the Chief Justice because a Justice has
1291 announced recusal, in which case a hearing shall be scheduled no later than
1292 seven (7) academic days after a Pro Tempore Justice has been appointed,
1293 approved, and assumed the Judicial Oath of Office.

1294 c. Extensions of the time allotted for submission of the Complaint (or amended
1295 Complaint), the Answer (or amended Answer), and/or scheduling of a hearing
1296 must be granted when justice so requires.

1297 7. Witnesses and Evidence

1298 a. Parties are responsible for gathering and presenting evidence and other
1299 testimony, including calling any relevant witnesses to support their case.

1300 b. Should a party be unable to find or to convince a witness to testify at the
1301 hearing, or should a party be unable to access evidence that is critical to its case
1302 after reasonable diligence in attempting to secure such witness or evidence, it
1303 may inform the Court. The Court may, in its discretion, postpone the hearing or
1304 take other remedial measures to allow the party to gather evidence necessary to
1305 its case in the interest of justice and fairness.

1306 8. Hearing Procedures

1307 a. The Plaintiff(s), followed by the Defendant(s), shall present Opening

1308 Statements, which shall be no more than ten (10) minutes in length per party.

1309 b. The Court may ask questions of either party, if clarification is needed.

- 1310 c. Witnesses for both the Plaintiff(s) and Defendant(s) shall present their evidence
1311 and/or testimony. Parties shall have an opportunity to question each witness
1312 subject to the restrictions of the Court. The Court may also question the
1313 witnesses, if necessary.
- 1314 d. The Court reserves the right to recall any Plaintiff(s), Defendant(s), and/or
1315 Witness(es) at any time during the hearing.
- 1316 e. The Plaintiff(s) and the Defendant(s) shall be asked if they would like to make
1317 Closing Statements, and if they so desire, they shall be given no more than ten
1318 (10) minutes per party for a closing statement.
- 1319 f. The Court shall then recess to deliberate in a closed portion of a meeting.
- 1320 g. The Court shall issue a decision no later than fourteen (14) calendar days
1321 following the Hearing.

1322 9. Hearing Guidelines

- 1323 a. All Hearing proceedings must be audio recorded.
- 1324 b. The Court shall be allowed to recess at any time, for any reason.
- 1325 c. The Court may, in its discretion, admonish any Witness or party whose
1326 testimony or behavior is inconsistent or harmful to the process of justice.
- 1327 d. Consistent with these Procedures, the time allowed for Plaintiff(s),
1328 Defendant(s), and Witness Statements shall be decided by the Court at the
1329 beginning of the Hearing.
- 1330 e. Plaintiff(s) and/or Defendant(s) have the right to appear with an advisor at the
1331 Hearing. The advisor may be, but is not required to be, an attorney. However,
1332 the Plaintiff(s) and Defendant(s) are responsible for presenting their cases in
1333 their entirety. Advisors are therefore not permitted to speak or participate
1334 directly in any Hearing.
- 1335 f. Circumstances not described above will be resolved at the discretion of the
1336 Court.

1337 10. Procedure Guidelines

- 1338 a. Whenever a party is required to do some act (e.g., submit a Complaint, answer
1339 a Complaint, etc.), the time for compliance begins to run on the day that the
1340 party receives notice of the need to act. If notice is sent by mail, receipt thereof
1341 shall be presumed three (3) calendar days after the notice is mailed.
- 1342 b. After submission of a Complaint, it shall be kept confidential until the
1343 Defendant(s) have been properly served with the Complaint or amended
1344 Complaint. Once the Defendant(s) receive, or are presumed to have received
1345 notice, the Complaint and other Court records pertaining to the case shall be
1346 open to scrutiny, in compliance with the Family Educational Rights and Privacy
1347 Act.
- 1348 c. Circumstances not described above may be resolved at the discretion of the
1349 Court.

1350 11. Procedure for Charging a GPSA Official with Misconduct

- 1351 a. Allegations for charging the President, Council Chair, Council Representative,
1352 Chief Justice, Associate Justice, or other GPSA officer with official misconduct
1353 shall be made on an official Complaint form.
- 1354 b. Such Complaints, once filed, must be adjudicated by the Court of Review and
1355 are not subject to informal dispute resolution.

1356 c. Hearing Procedures for allegations of official misconduct shall be the same as
1357 those for any other Hearing as stated herein.

1358 12. Fairness and Justice

1359 a. If the Court finds that any particular procedure should be amended in the
1360 interest of fairness and justice, the Court may amend or modify the Hearing
1361 Procedures so long as due process is afforded both parties.

1362 13. Further Appeal:

1363 a. With respect to the actions of the GPSA, the decision of the Court of Review
1364 shall be final.

1365 b. Nothing in the GPSA Constitution or Bylaws shall be construed as an attempt
1366 to limit any person's or party's rights under other applicable laws.

1367 VII. Finance Code

1368 The EFC shall be responsible administering the GPSA budget and all appropriations passed into
1369 law. The EFC may be given any additional responsibilities as deemed necessary by the President
1370 so long as not to conflict with the GPSA Constitution and Bylaws. The LFC shall be responsible
1371 for overseeing the allocation of GPSA funds from the General Fund to chartered student
1372 organizations, GPSA government, and other eligible entities under the Constitution and Bylaws.
1373 All funding allocations from the GPSA General Fund must be passed by the GPSA Council and
1374 approved by the President.

1375 Section 1. Committees

1376 A. Executive Finance Committee (EFC)

1377 1. The committee membership shall follow conditions set forth under the Executive
1378 Code.

1379 2. As an extension of the Executive Branch, the EFC shall serve in an administrative
1380 capacity to enact financial legislation passed as GPSA law and will ensure and
1381 facilitate proper financial distribution and budget compliance for those entities which
1382 receive GPSA funding both directly and indirectly from the GPSA General Fund.

1383 3. Once funding allocation legislation is passed as GPSA law the EFC shall administer
1384 the funds' distribution and regulation.

1385 4. The EFC shall meet as determined by the President and EFC Chair.

1386 5. Emergency meetings may be called at the discretion of the EFC Chair.

1387 6. The LFC Chair or Chair's designee may serve as an ex-officio non-voting member of
1388 the EFC.

1389 B. Legislative Finance Committee (LFC)

1390 1. The committee membership shall follow conditions set forth under the Legislative
1391 Code.

1392 2. As an extension of the Legislative Branch, the LFC shall serve as an oversight body
1393 for GPSA financial allocations from the General Fund.

1394 3. The LFC shall oversee the legislative process of financial review and allocation,
1395 including the examination and review of funding requests.

1396 4. The LFC shall meet monthly after the first regularly scheduled Council Meeting of
1397 the Fall Semester until the end of the Spring Semester; an exception may be made for
1398 the month of December, where the Council Chair and LFC Chair may decide to not
1399 have an LFC meeting due to time restrictions.

- 1400 5. Emergency meetings may be called at the discretion of the LFC Chair, Council Chair,
1401 or by vote of the Council.
1402 6. The EFC Chair or EFC Chair's designee may serve as an ex-officio non-voting
1403 member of the LFC.

1404 Section 2. General Fund

1405 A. General Fund

- 1406 1. All unallocated funding shall remain in the General Fund. All funds distributed
1407 through appropriations and through the budget process, excluding funds allocated
1408 through GPSA grants processes, shall revert back to the General Fund at the end of
1409 the fiscal year unless otherwise stipulated by GPSA law.
1410 2. Self-generated funds within the Executive office or Executive Standing Committees
1411 shall be placed into the respective general operating fund line item or into another line
1412 item as designated by the respective committee chair or President.

1413 B. Eligibility and Restrictions

- 1414 1. Allocations from the General Fund shall only be used to fund chartered student
1415 organizations, branches of the GPSA government, and applicable service entities as
1416 dictated by the GPSA Constitution.
1417 a. The GPSA grant allocations are appropriated through the grants committees
1418 and not restricted by this stipulation.
1419 b. GPSA Executive Committees may be allocated funding that can be further
1420 distributed to students, chartered student organizations, or other groups without
1421 stipulation from this Finance Code.
1422 2. All allocations must be spent through an account with SGAO.
1423 3. GPSA shall base all funding considerations on the merits of the application and no
1424 request shall be entitled or disfavored based on any biases.
1425 4. In addition to spending mandated by the GPSA's Constitution;
1426 a. No less than five-thousand dollars (\$5,000) shall be allocated to the Student
1427 Research Allocation Committee Endowment Fund and five-thousand dollars
1428 (\$5,000) to the Specialized Travel Endowment Fund.
1429 b. Not more than ten percent (10%) of the total GPSA budget shall be allocated to
1430 all GPSA standing committees.
1431 i. This shall not include the percentage of the budget allocated to the grants
1432 committees which, as mandated by the Constitution, is excluded from
1433 this restriction.

1434 Section 3. Annual Budget

1435 A. Annual Budget

- 1436 1. The EFC shall administer the adopted GPSA annual budget in accordance with GPSA
1437 law and any stipulations dictated within the budget.
1438 a. As administrators of the budget, the EFC should facilitate communication
1439 between entities which received funding with efforts to assist in the
1440 disbursement and expenditure of GPSA funds in accordance with GPSA law
1441 and applicable stipulations under the respective allocation.

- 1442 2. The LFC and Council shall have direct oversight of all monies disbursed through
1443 GPSA in the annual budget process by overseeing the allocation process and the
1444 annual budget hearings.
1445 3. All budgets will be based upon projected anticipated revenue for the upcoming fiscal
1446 year.
1447 4. The GPSA annual budget process is only applicable to chartered student
1448 organizations, UNM service entities, and the branches of the GPSA government.
1449 5. All funds distributed through the budget process and not used by the end of the fiscal
1450 year in which they were allocated for shall revert to the GPSA General Fund unless
1451 otherwise stipulated by GPSA law or direction by the Council.

1452 B. Annual Budget Process

1453 1. Purpose and Authority

- 1454 a. The GPSA budget process streamlines the allocation of GPSA fees to
1455 organizations that serve and benefit the graduate and professional student body
1456 of the University of New Mexico.
1457 b. The budget process is overseen by Council and the LFC, passed by Council,
1458 and approved by the President, with the final budget administered by the EFC.
1459 c. The LFC shall create and follow a budget process in accordance with the GPSA
1460 Constitution and Bylaws and will, with the consent of Council, have authority
1461 to modify such procedure in so far as not violating GPSA law.
1462 d. The EFC shall administer the budget under the direction of the President so
1463 long as not to conflict with any GPSA law or stipulation(s) within the budget.

1464 2. Timeline

- 1465 a. By the end of the first full week of the Spring Semester, the LFC, with
1466 consultation of the EFC, shall have decided upon the timeline and procedures of
1467 the annual budget process (i.e. workshops, deadlines, hearing dates, and hearing
1468 format). The LFC Chair shall coordinate with the EFC Chair to ensure that the
1469 concerns and requests of the Executive Branch are addressed in the application
1470 and budget process. All relevant information shall be available through the
1471 GPSA Office.
1472 b. Budget workshops are to be held before the end of the fourth (4th) full week of
1473 the Spring Semester.
1474 c. Budgets applications must be submitted to the GPSA Office no later than 5:00
1475 p.m. on the fifth (5th) Friday of the Spring Semester.
1476 d. The EFC should formulate a budget recommendation based off of the current
1477 fiscal year expenditures and GPSA funding priorities within the Executive
1478 Branch to submit to the LFC.
1479 i. The EFC should aim to provide a broad perspective on both the current
1480 and proposed budget cycle so that the LFC is given a point of view
1481 different than that gained through the individual hearings conducted in
1482 the annual budget process.
1483 e. The LFC shall present a final and balanced budget to Council by the March
1484 Council Meeting.
1485 f. A finalized budget must be passed as law by the first Friday in April.

1486 C. Annual Budget Workshops

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1. A minimum of two (2) GPSA budget workshops will be held during the Spring Semester; the LFC Chair shall be responsible for the workshops.
 - a. The budget workshops will be advertised in the Daily Lobo, GPSA website, GPSA electronic mailing list, and other appropriate notification at least two (2) days before the first workshop of the spring semester.
 2. GPSA annual budget applications will be available and presented at each workshop by the LFC or EFC Chair or their designee with the guidance of SGAO. Budget packets will provide all necessary procedures and information, including the budget hearings schedule, for a group to follow to submit a complete budget application.
 3. All organizations, groups, or other entities requesting funding through the budget process must attend a GPSA budget workshop during the semester in which the group applies for funding.
 - a. Failure to attend a budget workshop may result in ineligibility for consideration for funding in the current budget process.
 - b. At least one of the representatives attending the budget workshop must be a graduate or professional student of the group submitting a budget request.
- D. Applications
1. All groups requesting funding through the budget process must submit a budget application.
 2. All applications must adhere to SGAO guidelines and standing rules set forth by the LFC and published within the budget packet.
 3. The LFC, in conjunction with the GPSA Office and consultation of the EFC, shall determine the acceptable method of submitting budget applications. This method shall be clearly defined in the budget packet.
- E. Budget Hearings
1. The LFC shall, in consultation with the Council Chair and EFC, determine the times and locations of the budget hearings. This information shall be posted in the GPSA Office, SGAO office, and any other locations deemed necessary by the LFC and EFC Chairs and in accordance with TPNR.
 2. All groups that submitted a completed budget application shall be contacted within one (1) week from the application deadline with notification of the hearing schedule. The LFC Chair may attempt to accommodate requests for hearing times and changes to the hearing schedule, but it is ultimately each group's responsibility to attend a hearing at their scheduled time.
 3. Each group at their respective hearing time will have an allotted speaking time to present their budget request. The LFC will then have the opportunity to ask questions to the group and to review the request. The process and procedure of budget presentations will be included in the budget packet.
 4. At least one (1) GPSA member must be in attendance at the hearing on behalf of the organization requesting funding.
 5. If a group considered new or inactive fails to attend a scheduled budget hearing the group will be limited to three-hundred and fifty dollars (\$350).
 6. The LFC has full discretion to reduce funding requests further if necessary or appropriate as deemed by the Committee.
 7. Failure to attend **both** a budget workshop **and** a budget hearing will result in disqualification from the budget process.

- 1533 8. The LFC shall have the authority to amend or reduce any line-item request or budget
1534 request in order to create a balanced budget. These adjustments may be made during
1535 budget hearings or in Committee deliberations without the presence of the respective
1536 group.
- 1537 9. The LFC or LFC Chair shall meet with the EFC or EFC Chair before the conclusion
1538 of deliberations and creation of a balanced budget to address additional concerns from
1539 the Executive Branch.
- 1540 F. Final Approval
- 1541 1. The LFC shall forward a balanced budget to the Council after all budget hearings and
1542 any necessary deliberations have taken place. The LFC Chair shall present the
1543 recommendations to Council in a report that includes all groups that requested
1544 funding with each requested amount and any amendments made by the LFC.
- 1545 2. Council must pass the budget with a majority vote.
- 1546 3. Approved budgets shall become available at the beginning of the fiscal year as
1547 dictated by SGAO.
- 1548 G. Funding Priorities
- 1549 1. Funding shall be considered on the merits of each application as demonstrated
1550 through the budget process. Consideration should include, but is not limited to:
1551 purpose of the organization, population served, history of service, public relations,
1552 quality of application, and the necessity and use of GPSA funding.
- 1553 2. Budget recommendations from the EFC should be given deference by the LFC when
1554 considering budget requests.
- 1555 H. Budget Limitations
- 1556 1. Groups that are not a branch or under a branch of the GPSA government may not
1557 receive budget funding greater than three-thousand dollars (\$3,000).
- 1558 2. New and Inactive Groups, classified as groups that have not participated in a GPSA
1559 budget process within the past two (2) years, may not receive funding greater than
1560 five hundred dollars (\$500).

1561 Section 4. Pro-Rated Benefits (PB) Fund

- 1562 A. The EFC shall administer the disbursement of PB Funds.
- 1563 B. Allocations of PB Funds shall be provided to the RDSA at a per capita rate equal to the
1564 percent of Fall and Spring fees allocated in the budget.
- 1565 C. The process to receive PB Funds will be available through the GPSA Office and any
1566 additional means as determined by the Executive Finance Committee.
- 1567 D. Each semester, each RDSA, in order to receive pro-rated benefits, must apply through
1568 GPSA.
- 1569 1. An RDSA may receive unallocated PB Funds from the Fall Semester if a proper
1570 request is made the subsequent Spring Semester.
- 1571 E. Based on the enrollment report provided by the University, indicating the number of
1572 graduate or professional students enrolled in each department, SGAO will credit the
1573 relevant RDSA account on file.
- 1574 F. Any RDSA has the right to appeal the enrollment report provided by the University.
1575 Appeals shall be presented in writing to the EFC Chair. Appeals shall entail a name-by-
1576 name count of the department's GPSA Members and a comparison with the University's
1577 records.

1578 Section 5. Appropriations

1579 A. Appropriations

- 1580 1. GPSA appropriation requests shall be overseen by the LFC and passed by Council,
1581 approved by the President, and administered by the EFC.
1582 2. All appropriation requests shall be submitted to the LFC Chair. The LFC Chair shall
1583 forward all requests to the EFC Chair within one (1) academic day of receipt.
1584 3. The EFC may make recommendations to the LFC on appropriation requests by means
1585 of inter-branch memorandum, public comment during the LFC meeting, or in another
1586 manner approved by the LFC Chair so long as not to conflict with GPSA law.
1587 Recommendations are solely persuasive and shall not bind the LFC in any way.
1588 4. Each Executive Committee shall be considered an individual group request as well as
1589 each GPSA government entity which has its own SGAO account.
1590 5. Individual graduate and professional students, chartered student organizations and
1591 GPSA Committees will be eligible for appropriation funding.

1592 Section 6. Revisions

- 1593 A. Groups may submit a request to make line-item transfers of GPSA funds within their
1594 budget.
1595 B. All requests must be submitted to and reviewed by SGAO before they may be
1596 considered.
1597 C. A revision must be approved by consent of both the LFC and EFC Chairs.
1598 1. In the event of division over the approval of the revision, the Council Chair shall be
1599 consulted and decide the division.
1600 2. When Council is not in session, the President and the Council Chair shall be
1601 responsible for approving revisions and the Grants Chair shall serve as the third
1602 person in the event of division.

1603 Section 7. Disbursement

- 1604 A. The EFC shall administer the disbursement of GPSA funds once allocations become
1605 GPSA law.
1606 B. Allocation funding will be available for disbursement once the legislation has become
1607 law and is processed by SGAO.
1608 C. All funding allocations will follow the rules and guidelines set forth by SGAO. Groups
1609 allocated GPSA funding will be responsible to ensure that they are in compliance with
1610 these policies.
1611 D. Monies allocated by GPSA shall be limited to line-item provisions as stipulated by the
1612 approved funding request.
1613 E. The EFC, in administering GPSA allocations, should make concerted efforts to
1614 communicate with GPSA entities and organizations receiving GPSA funding in order to
1615 facilitate cooperation and ensure compliance with any applicable rules or stipulations that
1616 are coupled with the funding.

1617 Section 8. Financial Enjoinment

- 1618 A. Failure to adhere to applicable stipulations attached to funding allocations, GPSA law, or
1619 unlawful use of funds per SGAO guidelines may result in an enjoinder of spending
1620 privileges of GPSA funding until the violation has been corrected.
1621 B. An action of enjoinder must be presented to the LFC before it may be considered by
1622 Council.
1623 C. The LFC Chair shall report to Council on the proposed enjoinder and the group at
1624 question shall be allotted a two (2) minute speaking privilege as a rebuttal.
1625 D. A two-thirds (2/3) vote of Council is necessary for approval of an enjoinder of the
1626 group's GPSA funds.
1627 E. The Council Chair must notify the enjoined group no later than five (5) days after action
1628 by Council. The Council Chair must notify the EFC Chair of an enjoinder no later than
1629 two (2) days after action by Council.
1630 1. Notification shall be sent to the officers email addresses on file in SGAO.
1631 2. Such notification shall include the reason for the action as well as the actions required
1632 of the group for funding to be resumed in a timely fashion.
1633 3. Funds enjoined for the remainder of the fiscal year will revert to the GPSA General
1634 Fund.
1635 F. Acts of Financial Enjoinder may be appealed to the Court of Review. The appeal must
1636 be filed within four (4) weeks from the act of enjoinder by Council.

1637 VIII. Grants Code

1638 Section 1. Student Research and Allocations Committee (SRAC) and Specialized Travel (ST)
1639 Grants

- 1640 A. Funding History
1641 1. The ST Grant and its quasi-endowment were established in 2004 with \$220,000 from
1642 the UNM Provost's office.
1643 2. The SRAC Grant and its quasi-endowment were established in 1996 with \$14,000 in
1644 student fees and \$14,000 from the UNM Provost's office as requested by the GPSA.
1645 3. The quasi-endowments are held by a University foundation on behalf of GPSA. Each
1646 year the spending allowance from the endowments funds grant activity.
1647 4. Additional SRAC and ST funding may be determined through the annual budget
1648 process and augmented by appropriations from Council.
1649 B. Activities Funded
1650 1. The SRAC grant funds the development and dissemination of research including
1651 travel for research-related purposes. SRAC will also fund any travel or supply
1652 expenses incurred in the development or dissemination of original work.
1653 a. Acceptable SRAC costs include:
1654 i. Software not available in UNM computer pods or to which the student
1655 does not have free access.
1656 ii. Airfare, registration, hotel, shuttle fees, taxi fares, presentation materials
1657 and per diem in accordance with UNM policy. Travel must be outside of
1658 Albuquerque. Current policy and mileage rates can be found in the
1659 University Business Policies and Procedures Manual, Policy 4030.

- 1660 iii. Supplies, consumables and printing costs necessary for development and
1661 dissemination of research and not readily supplied by the applicant's
1662 department.
1663 b. Unacceptable SRAC costs include:
1664 i. Salaries, tuition or binding.
1665 ii. Organization fees or conference social functions.
1666 iii. Travel, room or board for any event whose purpose is not the
1667 development or dissemination of student's research.
1668 2. The ST grant funds travel expenses that further the professional and career
1669 development of students.
1670 a. Acceptable ST costs include:
1671 i. Travel costs to interviews, clinicals, workshops, job fairs, auditions,
1672 mock trials and other career or professional events where the student is
1673 not presenting or conducting research. Costs can include airfare,
1674 registration costs, hotel, shuttle fees, taxi fares, presentation materials
1675 and per diem in accordance with UNM policy. Travel must be outside of
1676 Albuquerque. Current policy and mileage rates can be found in the
1677 University Business Policies and Procedures Manual, Policy 4030.
1678 b. Unacceptable ST costs include:
1679 i. Travel to present research.
1680 ii. Any activity that could be funded by SRAC.
1681 C. Amount of Funding
1682 1. SRAC Grants can fund up to \$500 per student per year.
1683 2. ST Grants can fund up to \$500 per student per year.
1684 3. A year refers to the period between June 1 and May 31.
1685 4. See [Bylaws VIII.Section 1.E.6] for activity funding periods and see [Bylaws
1686 VIII.Section 1.D.1]. for application submission deadlines.
1687 D. Deadlines
1688 1. The deadline for submission of applications will be noon (12 p.m.) on the fifth (5th)
1689 Friday of the fall and spring semesters and noon (12 p.m.) of the second (2nd) Friday
1690 of the summer semester. No late applications will be accepted. In the event of
1691 unforeseen or extraordinary circumstances, the SRAC/ST Chair may establish a new
1692 application deadline. Notice of any change to the deadline shall be posted in
1693 accordance with Public Notice Requirements.
1694 2. Awarded funds must be claimed within ninety (90) days of the award notification.
1695 Otherwise funds will revert back to the committee to disseminate in the next funding
1696 cycle [Bylaws VIII.Section 1.N.1].
1697 3. Appeals of award decisions must occur within twenty-one (21) calendar days of the
1698 letter of notification [Bylaws VIII.Section 1.M.1].
1699 E. Applicant Eligibility
1700 1. Only GPSA members may receive grant funding.
1701 2. SRAC/ST chairs, committee members and grant readers are ineligible to apply for
1702 any grants that they help score. However, an SRAC reader may apply for a ST grant
1703 and vice versa.
1704 3. An applicant may submit only one application per semester for each grant.
1705 4. Each application may be made for one allowable event or activity.

- 1706 5. An applicant is only eligible for the remaining amount of funding for SRAC or ST if
1707 the applicant has not yet been awarded the full amount in section [Bylaws
1708 VIII.Section 1.C]. of SRAC or ST funding per year. Per year means per summer-fall-
1709 spring funding cycle.
- 1710 6. The event or activity for which funds are sought must occur within the next, current
1711 or previous funding period.
- 1712 a. The fall funding period is from August 15 to December 31.
1713 b. The spring funding period is from January 1 to May 31.
1714 c. The summer funding period is from June 1 to August 14.

1715 F. Application Requirements

- 1716 1. Applications must be submitted before the deadline, according to the deadlines in
1717 section [Bylaws VIII.Section 1.D].
- 1718 2. Applications must be for activities taking place in the current, previous or next
1719 funding period, according to section [Bylaws VIII.Section 1.E.6].
- 1720 3. Submission must occur through the online application system. The Grants Chair(s)
1721 must accommodate students with circumstances that prevent or prohibit their use of
1722 the online system. If a method of accommodation for circumstances not concerning
1723 disabilities cannot be agreed upon by the applicant and the chair, the applicant can
1724 appeal [Bylaws VIII.Section 1.M]. Students with disabilities will be accommodated
1725 through recommendations by the Accessibility Resource Center.
- 1726 4. Applications must be the original words of the student and not the words of any other
1727 person. If an applicant uses another person's words then they must be in quotation
1728 marks. Unquoted words in a proposal are expected to be the applicant's own, original
1729 writing.
- 1730 5. A complete SRAC/ST application includes
- 1731 a. The completed HTML fields of the online SRAC/ST application
1732 b. An activity proposal submitted through the online system and not to exceed
1733 seven hundred (700) words.
1734 c. An activity budget submitted through the online system.
1735 d. A letter of recommendation through the online system.
- 1736 6. No materials besides those listed in [Bylaws VIII.Section 1.F.5] shall be accepted.
1737 7. Applications must adhere to the online instructions.
1738 8. At the discretion of the SRAC/ST Chair, applications may not be read if the
1739 requirements outlined in [Bylaws VIII.Section 1.F] are not met. The applicant may
1740 always appeal [Bylaws VIII.Section 1.M]

1741 G. Applicant Workshops and Outreach

- 1742 1. The Grants Committee must conduct at least two (2) applicant workshops for each
1743 funding cycle. The workshops must be advertised on the GPSA electronic mailing list
1744 and website.
- 1745 2. The Grants Committee shall follow workshop curriculum guidelines on the GPSA
1746 website. The committee may post updates to this curriculum.
- 1747 3. The Grants Committee will make a good faith attempt to contact departments without
1748 a single successful applicant from the previous year to advertise the grants and offer
1749 departmental workshops. These outreach efforts and results will be included in an
1750 April report to Council.

- 1751 4. The Grants Committee will advertise the available grants at least twenty-one (21)
1752 calendar days before the deadlines on the GPSA website and electronic mailing list.
1753 Other advertisement is encouraged.
- 1754 H. Application Readers
- 1755 1. Readers of grants must be GPSA members.
- 1756 2. Readers cannot read for any grant for which they have also applied in the same
1757 semester.
- 1758 3. Readers will be compensated for their work with a stipend.
- 1759 4. Readers must attend a training once in each June 1 to May 31 cycle before reading
1760 applications. The Grants Chair may require re-training at their discretion. The Grants
1761 Chair shall follow training curriculum guidelines on the GPSA website. The
1762 committee may make updates to this curriculum.
- 1763 5. Readers must be selected in an open call to the GPSA membership, e.g. via the
1764 electronic mailing list.
- 1765 I. Application Scoring
- 1766 1. The application will be read and scored by three (3) readers.
- 1767 2. Applications will be read by readers from a different department than the applicant.
- 1768 3. Applicants and readers will self-identify within one (1) of five (5) perspectives.
1769 Applications will be read by at least one reader inside their perspective and at least
1770 one (1) reader outside of their perspective. The perspectives are:
- 1771 a. Quantitative - Methodologically and/or theoretically based in measurable,
1772 numerical, and/or empirical information, data, and/or phenomena.
- 1773 b. Qualitative - Methodologically and/or theoretically based in describing and
1774 investigating phenomena via various methods. It is context-specific and
1775 fundamentally interpretive.
- 1776 c. Critical - Theoretically based in interrogating and contesting power dynamics.
1777 It is often invested in researching and accounting for histories and enduring
1778 practices of oppression and resistance.
- 1779 d. Creative - Engages in performative and/or artistic processes and/or products.
- 1780 e. Applied - Implies the acquisition and/or development of professional or
1781 vocational skills.
- 1782 4. Changes to scoring criteria beyond those required in the Bylaws must be approved by
1783 a two-thirds (2/3) vote of the Grants Committee. Applications shall be scored
1784 according to the criteria online which are posted one month prior to the application
1785 deadlines.
- 1786 5. The scoring criteria categories and minimum weighting for SRAC/ST must include:
1787 a. Technical merit: twenty percent (20%)
1788 b. Proposal composition: twenty percent (20%)
1789 c. Benefits: thirty-five percent (35%)
1790 d. Budget: twenty percent (20%)
- 1791 6. Raw scores of the readers will be normalized by multiplying by the average of all
1792 reader scores and dividing by the average of the individual reader's scores.
- 1793 7. When the difference between the high and low normalized scores for an application
1794 exceeds twenty-five percent (25%) of the total possible score, two (2) additional
1795 readers will evaluate the proposal. From these five (5) normalized scores, the highest

1796 and lowest will be dropped, and the three (3) remaining scores will be accepted
1797 regardless of the spread between them.

1798 J. Application Funding Procedure

- 1799 1. Funds shall be allocated in percentages according to the semester totals from the
1800 averages of the previous year. For example, if there were two hundred fifty (250)
1801 applications in the previous year, with fifty (50) applications for the summer and one
1802 hundred (100) each for the fall and spring, then funds should be allocated as twenty
1803 percent (20%), forty percent (40%), forty percent (40%) of the anticipated grants
1804 money. Furthermore, the Grants Chair(s) shall set aside monies from the semester
1805 funds to be able to afford accepting one (1) appeal in the summer or two (2) appeals
1806 in each the fall and spring. If appeals are not granted, this money will roll over into
1807 the next funding cycle.
- 1808 2. For SRAC, from the total amount of money for the funding cycle, outlined in [Bylaws
1809 VIII.Section 1.J.1], the committee shall award funds according to the rank ordering of
1810 normalized [Bylaws VIII.Section 1.I.6] scores.
- 1811 a. The top twenty percent (20%) of SRAC applications will be eligible for full
1812 funding of the amount requested, up to the maximum in [Bylaws VIII.Section
1813 1.C].
- 1814 b. The second (2nd) twenty percent (20%) will be eligible for eighty percent
1815 (80%) of the amount requested.
- 1816 c. The next ten percent (10%) will be eligible for sixty percent (60%) of the
1817 amount requested.
- 1818 d. The lower fifty percent (50%) will not be eligible for funding.
- 1819 e. If funds are not available to award all the eligible applications as outlined
1820 above, awards will be made to the highest ranked proposals until all money has
1821 been exhausted, excepting money withheld to fund appeals, as provided in
1822 [Bylaws VIII.Section 1.J.1] Alternatively, additional money may be sought
1823 from Council by the Grants Chair(s).
- 1824 f. Remaining funds shall remain in the endowment.
- 1825 3. For ST, from the total amount of money for the funding cycle outlined in [Bylaws
1826 VIII.Section 1.J.1], the committee shall award one hundred percent (100%) of the
1827 requested funds according to the rank ordering of normalized [Bylaws VIII.Section
1828 1.I.6] scores until all money has been exhausted, excepting money withheld to fund
1829 appeals, as provided in section [Bylaws VIII.Section 1.J.1]Alternatively, additional
1830 money may be sought from Council by the Grants Chair(s).
- 1831 4. Funds not claimed within the ninety (90) day limit [Bylaws VIII.Section 1.D.2] revert
1832 to the grant accounts unless the original allocation for an activity was made
1833 specifically for a time period which extends beyond the ninety (90) day limit or
1834 unless the recipient requests and is granted an extension in writing.

1835 K. Records

- 1836 1. The committee shall keep records of:
- 1837 a. all applications.
- 1838 b. scores and score comment sheets.
- 1839 c. a database of cover sheet information (such as name, email, department and
1840 requested amount) and score results.

- 1841 d. a separate record of who was awarded at what amount and when it was
1842 awarded.
- 1843 2. All records should be in non-obsolete digital format, passed on to the next Grants
1844 Chair(s) and kept for a minimum of five years.
- 1845 3. All applicants will have access to their files and scores but not to the applications of
1846 others, in accordance with applicable state and federal law.
- 1847 L. Reports
- 1848 1. The committee shall compose a report for each funding cycle.
- 1849 a. The report shall contain the total amount of SRAC and ST grant allocations.
- 1850 b. The report shall contain a breakdown of awards and applications by college,
1851 school, or department.
- 1852 c. The report shall provide details of the total allocation and the balance.
- 1853 d. The report shall also include all appeals, decisions, and results.
- 1854 M. Appeals
- 1855 1. To appeal any decision made by the Grants Chair(s) or committee, a written request
1856 must be received by the SRAC/ST committee within twenty one (21) calendar days
1857 from the date on the notification letter.
- 1858 2. The appeal must stipulate on what grounds the appeal is based.
- 1859 3. No late applications will be accepted. Therefore, appeal on those grounds will not be
1860 heard.
- 1861 4. An applicant making an appeal may request a meeting with all readers. If a reader is
1862 unwilling or unable to meet with the applicant, the reader will need to provide a
1863 written response to an applicant's reasons for appeal.
- 1864 5. The SRAC/ST committee will review the request for an appeal within two (2) weeks
1865 of its receipt. Applicants are entitled to attend and speak at their appeal review. The
1866 review may be delayed beyond the two (2) week deadline if the applicant cannot
1867 attend.
- 1868 6. If the committee votes that the appeal is valid, the committee shall decide a course of
1869 action to resolve the appeal. If the reasons for the appeal are found to be invalid, no
1870 change in funding or scoring will be granted.
- 1871 7. Any applicant dissatisfied with the results of an appeal to the SRAC/ST committee
1872 may file a final appeal to the GPSA Council within two (2) weeks of receiving the
1873 SRAC/ST committee decision. The decision of the GPSA Council will be considered
1874 final. No further appeal will be granted.
- 1875 8. The Grants Committee will maintain an appeal guideline on the GPSA website.
- 1876 N. Claiming Awards
- 1877 1. Grants monies will be distributed on a direct grant basis.
- 1878 2. To claim a grant, a recipient must return a signed award form, provided online, to the
1879 GPSA Office within the ninety (90) day [Bylaws VIII.Section 1.D.2] limit.

1880 Section 2. Graduate Research Development (GRD) Fund

1881 A. Funding History

- 1882 1. The GRD quasi-endowment began with funding allocated to the GPSA by the New
1883 Mexico State Legislature in 2000. GRD grants assist with larger projects that require
1884 substantial funding and are aimed at encouraging UNM students to work on research
1885 with state agencies or in areas that directly benefit the state of New Mexico.

- 1886 2. The quasi-endowment is held by a University foundation on behalf of GPSA. Each
1887 year a small spending allowance from the endowment, along with substantial
1888 contributions from New Mexico State Legislature allocations, funds grants activity.
- 1889 B. Activities Funded
- 1890 1. The GRD grant funds the development of research, including travel for research
1891 related purposes.
- 1892 2. Acceptable GRD costs include:
- 1893 a. Permanent equipment not available from the applicant(s)' UNM Department, or
1894 not otherwise available for use by the applicant(s).
- 1895 b. Computer software not available at the UNM computer pods or at the
1896 applicant(s)' UNM Department, or not otherwise available for use by the
1897 applicant(s).
- 1898 c. Room, board, and travel expenses to and from research facilities or field sites
1899 outside of Albuquerque.
- 1900 d. Supplies and consumables necessary for the research project and not readily
1901 supplied by the applicant(s)' UNM Department or not otherwise available for
1902 use by the applicant(s).
- 1903 e. Transcription expenses.
- 1904 f. Research projects commenced within the fiscal year, July 1 through June 30.
- 1905 3. Unacceptable GRD costs include:
- 1906 a. Salaries or stipends, except for the GRD Chair, Vice-Chair and Committee
1907 Members.
- 1908 b. Travel expenses or other fees associated with a conference.
- 1909 c. Travel, room and board expenses for workshops, schools, clinicals or other
1910 travel that does not directly aid in the creation of student research
- 1911 d. The purchase of computers.
- 1912 e. Tuition and supplies/books for classes.
- 1913 f. Any publication or subscription costs.
- 1914 g. Any research project that involves, or may involve, excessive or unreasonable
1915 harm to humans or animals. See [Bylaws VIII.Section 2.F.6].
- 1916 C. Amount of Funding
- 1917 1. High Priority Research Project Grants will be awarded a maximum of five thousand
1918 dollars (\$5,000) for each research project.
- 1919 2. General Research Project Grants will be awarded a maximum of three thousand
1920 dollars (\$3,000) for each research project.
- 1921 3. The maximum amounts are for individual research projects regardless of the number
1922 of graduate or professional students working on the project.
- 1923 4. The total amount awarded shall not exceed the total amount requested in the
1924 application.
- 1925 5. The maximum amount awarded to an individual, based on the total of the applications
1926 to which they are signatory, is five thousand dollars (\$5,000) per year (July 1 to June
1927 30).
- 1928 6. No individual can receive GRD funding more than three times.
- 1929 D. Deadlines
- 1930 1. All applications for GRD grants must be received by the GPSA by a date and time to
1931 be announced by the GRD Committee Chair no later than the regularly scheduled

- 1932 October Council Meeting. In the event of unforeseen or extraordinary circumstances,
 1933 the GRD Chair may establish a new application deadline. Notice of any change to the
 1934 deadline shall be posted in accordance with The Public Notice Requirements.
- 1935 2. Late applications will not be considered for funding.
 - 1936 3. Awarded funds must be claimed by the June 30 following award notification.
 1937 Otherwise funds will revert back to the committee to disseminate in the next funding
 1938 cycle. See [Bylaws VIII.Section 2.N.1].
 - 1939 4. Appeals of award decisions must occur within twenty one (21) calendar days of the
 1940 letter of notification. See [Bylaws VIII.Section 2.M].
- 1941 E. Applicant Eligibility
- 1942 1. A member of GPSA enrolled, at the time of application and through the completion
 1943 date of the research project, at the University of New Mexico.
 - 1944 2. A GPSA member of GPSA not serving on the GPSA Court of Review, as GRD Chair
 1945 or as a GRD reader.
 - 1946 3. FOR HIGH PRIORITY RESEARCH PROJECT GRANTS ONLY: Members of
 1947 GPSA collaborating with a New Mexico State Agency.
 - 1948 4. The research activity for which funds are sought must occur between July 1 and June
 1949 30 for the current funding cycle.
- 1950 F. Application Requirements
- 1951 1. Applications must be submitted before the deadline, according to the deadlines in
 1952 section [Bylaws VIII.Section 2.D].
 - 1953 2. Applications must be for activities taking place in the current funding period
 1954 according to section [Bylaws VIII.Section 2.E.4].
 - 1955 3. Submission must occur through the online application system. The Grants Chair(s)
 1956 must accommodate students with circumstances that prevent or prohibit their use of
 1957 the online system. Students with disabilities will be accommodated through
 1958 recommendations by the Accessibility Resource Center. If a method of
 1959 accommodation, for circumstances not concerning disabilities, cannot be agreed
 1960 upon by the applicant and the chair, the applicant can appeal, see [Bylaws
 1961 VIII.Section 2.M].
 - 1962 4. Applications must be the original words of the student and not the words of any other
 1963 person. If an applicant uses another person's words then they must be in quotation
 1964 marks. Unquoted words in a proposal are expected to be the applicant's own, original
 1965 writing
 - 1966 5. All applicant(s) may apply for either a High Priority Research Project Grant or a
 1967 General Research Project Grant, but may not apply for both for a single project.
 - 1968 6. For activities involving humans, animals, or hazardous materials:
 - 1969 a. All research projects that involve human or animal subjects or participants
 1970 must, prior to the distribution of funding, be reviewed and approved by the
 1971 Human Research Review Committee (HRRC), an Institutional Review Board
 1972 (IRB), the Institutional Animal Care and Use Committee (IACUC), or by
 1973 another entity empowered by the University of New Mexico for such purposes.
 - 1974 b. All research projects that involve the use of biohazardous materials or
 1975 chemicals must be reviewed and approved, prior to the distribution of funding,
 1976 by the Biosafety Committee or by another entity empowered by the University
 1977 of New Mexico for such purposes.

1978 c. Approval of a research project by any of the entities described in subsections a
1979 or b above shall not be determinative of whether or not a research project
1980 involves excessive or unreasonable harm to humans or animals.

1981 7. Proposal

1982 a. Each application must include a proposal identifying the following areas:

1983 i. Description of the research project.

1984 ii. Activity is introduced, given adequate background and put into the
1985 context of the field.

1986 iii. Student's academic interests are explained.

1987 iv. Relationship of specific activity to degree is explained.

1988 v. Methodology.

1989 vi. Significance of the project on the applicant(s) career.

1990 vii. Significance of the project to the University of New Mexico.

1991 viii. Significance of the project to New Mexico's communities.

1992 ix. Significance of the project to New Mexico's rural communities.

1993 x. FOR HIGH PRIORITY GRANTS ONLY: Description of the
1994 collaboration with a New Mexico State Agency.

1995 xi. FOR GENERAL GRANTS COLLABORATING WITH NON -PROFIT
1996 COMMUNITY ORGANIZATIONS ONLY: Description of the
1997 collaboration with a non-profit community organization.

1998 b. All proposals shall be written in language easily understandable by graduate or
1999 professional students in any college or school. All technical terms shall be
2000 defined and explained.

2001 c. FOR GENERAL GRANTS ONLY: The maximum word count for each
2002 proposal shall be seven hundred (700) words.

2003 d. FOR HIGH PRIORITY GRANTS ONLY: The maximum word count for each
2004 proposal shall one thousand, one hundred (1100) words.

2005 8. Letter(s) of Support

2006 a. All applications must include one (1) letter of support from a faculty member
2007 familiar with the applicant(s)' research project

2008 b. HIGH PRIORITY GRANTS ONLY: Each application for High Priority Grants
2009 must also submit one (1) letter of support from a member in the collaborating
2010 New Mexico State Agency.

2011 c. FOR GENERAL GRANTS COLLABORATING WITH NON-PROFIT
2012 COMMUNITY ORGANIZATIONS: Each application may also include one (1)
2013 letter of support from a member in the collaborating non-profit community
2014 organization.

2015 9. Itemized Budget

2016 a. Each application for funding must include a reasonable itemized budget for the
2017 research project that includes the following:

2018 i. Total budget for the research project.

2019 ii. Line items that will be funded with GRD grant money must be clearly
2020 indicated.

2021 iii. All sources of funding for the research project, including all amounts
2022 requested, but not yet awarded, from any other funding source must be
2023 listed for each line item.

- 2024 iv. Detailed information on all equipment, travel costs, supplies and
2025 consumables; including airlines, make and model numbers, hotel and
2026 motel names, rates, sizes and weights etc.
2027 b. Any proposed expenditures may be explained in text accompanying the
2028 itemized budget.
2029 c. Itemized budgets indicating GRD funded items that are unacceptable GRD
2030 costs shall be reduced by the amount indicated on the itemized budget.
2031 d. The GRD Chair, at that person’s discretion, may request of the principal
2032 applicant the submission of a new itemized budget for review. The applicant
2033 will be given five (5) academic days following notification to submit the new
2034 itemized budget to the GPSA Office. Failure by the principal applicant to turn
2035 in a new itemized budget will be grounds to disqualify the application from
2036 review.

- 2037 10. No materials besides the online application itself and those listed in [Bylaws
2038 VIII.Section 2.F.7-9]. shall be accepted.
2039 11. Applications must adhere to the online instructions.
2040 12. At the discretion of the GRD Chair, applications may be disqualified if the
2041 requirements outlined in [Bylaws VIII.Section 2.F] are not met. The applicant may
2042 always appeal [Bylaws VIII.Section 2.M].

2043 G. Applicant Workshops and Outreach

- 2044 1. The Grants Committee must conduct at least two (2) applicant workshops for each
2045 funding cycle. The workshops must be advertised on the GPSA electronic mailing list
2046 and website.
2047 2. The Grants Committee shall follow workshop curriculum guidelines on the GPSA
2048 website. The committee may post updates to this curriculum.
2049 3. The Grants Committee will make a good faith attempt to contact departments without
2050 a single successful applicant from the previous year to advertise the grants and offer
2051 departmental workshops. These outreach efforts and results will be included in the
2052 April report to Council.
2053 4. The Grants Committee will advertise the available grants at least twenty one (21)
2054 calendar days before the deadlines on the GPSA website and electronic mailing list.
2055 Other advertisement is encouraged.

2056 H. Application Readers

- 2057 1. Readers of grants must be GPSA members.
2058 2. Readers cannot read for any grant for which they have also applied in the same
2059 semester.
2060 3. Readers will be compensated for their work with a stipend.
2061 4. Readers must attend a training once in each cycle before reading applications. The
2062 Grants Chair(s) may require re-training at their discretion. The Grants Chair(s) shall
2063 follow training curriculum guidelines on the GPSA website. The committee may
2064 make updates to this curriculum.
2065 5. Readers must be selected in an open call to the GPSA membership, e.g. via the
2066 electronic mailing list.

2067 I. Application Scoring

- 2068 1. An application will be read and scored by three (3) readers.
2069 2. Applications will be read by readers from a different department than the applicant.

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3. Applicants and readers will self-identify within one (1) of five (5) disciplines. Applications will be read by at least one (1) reader inside their perspective and at least one (1) reader outside of their perspective. The perspectives are:
 - a. Quantitative - Methodologically and/or theoretically based in measurable, numerical, and/or empirical information, data, and/or phenomena.
 - b. Qualitative - Methodologically and/or theoretically based in describing and investigating phenomena via various methods. It is context-specific and fundamentally interpretive.
 - c. Critical - Theoretically based in interrogating and contesting power dynamics. It is often invested in researching and accounting for histories and enduring practices of oppression and resistance.
 - d. Creative - Engages in performative and/or artistic processes and/or products.
 - e. Applied - Implies the acquisition and/or development of professional or vocational skills.
 4. Applications shall be scored according to the criteria online, posted at least one (1) month prior to the application deadlines. Score criteria changes must be approved by a two-thirds (2/3) vote from the Grants Committee, but may not be changed in the month prior to the application deadline.
 5. The criteria for GRD scoring must include
 - a. Description of the research project, five (5) points.
 - b. Activity is introduced, given adequate background and put into the context of the field, five (5) points.
 - c. Student's academic interests are explained, five (5) points.
 - d. Relationship of specific activity to degree is explained, five (5) points.
 - e. Language in the proposal is easily understandable by graduate and professional students in any college or school and all technical terms are defined and explained, ten (10) points.
 - f. Methodology: Are the research project fundamentals and procedures sufficient to ensure project success?, ten (10) points.
 - g. Student Benefits: Project will result in graduate/professional student development appropriate to the applicant's stage in career, ten (10) points.
 - h. UNM Benefits: Research project benefits UNM, ten (10) points.
 - i. Budget shows source of funding for each line item, five (5) points.
 - j. Budget is well researched and complete for project, five (5) points.
 - k. Does the project directly impact New Mexico's communities?, ten (10) points.
 - l. Does the project significantly impact New Mexico's communities?, ten (10) points.
 - m. Does the project directly and significantly impact New Mexico's rural communities?, ten (10) points.
 - n. Degree of support demonstrated in the letter from UNM faculty, ten (10) points.
 - o. FOR HIGH PRIORITY APPLICATIONS ONLY: Description of the collaboration with a New Mexico State Agency, twenty (20) points.
 - p. FOR HIGH PRIORITY APPLICATIONS ONLY: Degree of support demonstrated in the letter from the New Mexico State Agency, ten (10) points.

- 2114 q. FOR GENERAL GRANTS COLLABORATING WITH A NON-PROFIT
2115 COMMUNITY ORGANIZATION: Description of the collaboration with a
2116 non-profit community organization, five (5) optional points.
2117 r. FOR GENERAL GRANTS COLLABORATING WITH A NON-PROFIT
2118 COMMUNITY ORGANIZATION: Degree of support demonstrated in the
2119 letter from the non-profit community organization, five (5) points.
2120 6. The scoring criteria above shall be the only criteria considered in scoring GRD
2121 applications.
2122 7. Raw scores of the readers will be normalized by multiplying by the average of all
2123 reader scores and dividing by the average of the individual reader's scores.
2124 8. When the difference between the high and low normalized scores for an application
2125 exceeds twenty-five percent (25%) of the total possible score, two (2) additional
2126 readers will evaluate the proposal. From these five (5) normalized scores, the highest
2127 and lowest will be dropped, and the three (3) remaining scores will be accepted
2128 regardless of the spread between them.

2129 J. Funding Procedures

2130 1. GRD Total Budget

- 2131 a. The GPSA President shall recommend and the GPSA Council shall approve the
2132 total amount allocated each year for the GRD Funding Process.
2133 b. No more than ten percent (10%) of the total amount allocated annually may be
2134 used for administrative expenses.
2135 c. No less than two percent (2%) of the total amount allocated annually shall be
2136 set aside for the appeals process.
2137 d. The GRD Chair shall recommend and the Grants Committee shall approve the
2138 total amounts allocated annually for administrative expenses, appeals, and for
2139 High Priority and General Research Project Grants.
2140 i. The annual stipend of the GRD Chair shall be recommended by the
2141 GPSA President and approved by the GPSA Council. This stipend shall
2142 be no less than one percent (1%), and no more than three percent (3%),
2143 of the total amount allocated for the GRD process during the current
2144 fiscal year, but shall not exceed two thousand dollars (\$2,000).

2145 2. Funding Applications

- 2146 a. If funds are not available to fully fund the applications as outlined below, the
2147 awards will be made to the highest ranked proposals until all money has been
2148 exhausted.
2149 b. High Priority: The total awarded to all High Priority applications shall not
2150 exceed half (1/2) of the overall amount awarded in the GRD process. High
2151 Priority applications will be fully funded, starting with the highest scoring
2152 application
2153 c. General Priority: The total awarded to all General Priority applications shall not
2154 exceed the remaining amount to be awarded in the GRD process after the High
2155 Priority grants are awarded.
2156 d. The lower fifty percent (50%) of High Priority and the lower fifty percent
2157 (50%) of General Priority applications will not be eligible for funding.
2158 e. Remaining funds shall remain in the endowment.

2159 K. Records

- 2160 1. The Grants Committee shall keep records of:
2161 a. all applications.
2162 b. scores and score comment sheets.
2163 c. a database of cover sheet information (such as name, email, department and
2164 requested amount) and score results.
2165 d. a separate record of who was awarded at what amount and when it was
2166 awarded.
2167 2. All records should be in non-obsolete digital format, passed on to the next Grants
2168 Chair(s) and kept for a minimum of five (5) years.
2169 3. All applicants will have access to their files and scores but not to the applications of
2170 others, in accordance with applicable state and federal law.

2171 L. Reports

- 2172 1. The committee shall compose a report for each funding cycle.
2173 a. The report shall contain the total amount of SRAC, ST, and GRD grant
2174 allocations.
2175 b. The report shall contain a breakdown of awards and applications by college,
2176 school, or department.
2177 c. The report shall provide details of the total allocation and the balance.
2178 d. The report shall also include all appeals, decisions, and results.

2179 M. Appeals

- 2180 1. To appeal any decision made by the Grants Chair(s) or committee, a written request
2181 must be received by the GRD committee within twenty-one (21) calendar days from
2182 the date on the notification letter.
2183 2. The appeal must stipulate on what grounds the appeal is based.
2184 3. No late applications will be accepted. Therefore, appeal on those grounds will not be
2185 heard.
2186 4. An applicant making an appeal may request a meeting with all readers. If a reader is
2187 unwilling or unable to meet with the applicant, the reader will need to provide a
2188 written response to an applicant's reasons for appeal.
2189 5. The Grants Committee will review the request for an appeal within fourteen (14)
2190 calendar days of its receipt. Applicants are entitled to attend and speak at their appeal
2191 review. The review may be delayed beyond the deadline if the applicant cannot
2192 attend.
2193 6. If the committee votes that the appeal is valid, the committee shall decide a course of
2194 action to resolve the appeal. If the reasons for the appeal are found to be invalid, no
2195 change in funding or scoring will be granted.
2196 7. Any applicant dissatisfied with the results of an appeal to the Grants Committee may
2197 file a final appeal to Council within ten (10) academic days of receiving the Grants
2198 Committee decision. The decision of the GPSA Council will be considered final. No
2199 further appeal will be granted.
2200 8. The Grants Committee will maintain an appeal guideline on the GPSA website.

2201 N. Claiming Awards, Budget Revisions and Funding Extensions

- 2202 1. To claim a grant, a recipient must return to the GPSA Office before June 30 [Bylaws
2203 VIII.Section 2.D.3]:
2204 a. An award form, provided online.
2205 b. Original receipts of the expenditures.

- 2206 c. Original proposal and budget.
2207 2. Significant revisions to an applicant's budget must be approved by the Grants
2208 Committee Chair. Submission of the revised budget, a memo explaining the need for
2209 the revision and all the material in [Bylaws VIII.Section 2.N.1]. is necessary. The
2210 committee shall make a decision within fourteen (14) calendar days of receiving the
2211 revision request.
2212 3. Funding period extensions beyond the funding year [Bylaws VIII.Section 2.D.3] may
2213 be requested in writing and granted at the committee's discretion within fourteen (14)
2214 calendar days of receiving the request.

2215 IX. Elections Code

2216 Section 1. Referenda

- 2217 A. All referendum items are submitted to the Elections Committee via the Elections Chair or
2218 the GPSA Office. (VIII.A-B.)
2219 B. The party submitting the referendum item shall identify its level of authority as one of the
2220 following: Constitution, Bylaws, Resolution, or Election.
2221 C. The ballot shall preserve the language in which referendum items are submitted.

2222 Section 2. Candidate and Voter Eligibility

- 2223 A. An eligible candidate for the office of President or Council Chair shall be a GPSA
2224 member.
2225 1. Candidates file for an election by turning in completed Candidacy Forms to the
2226 GPSA Office by 5:00 p.m. on the Wednesday of the third (3rd) academic week prior
2227 to the election.
2228 a. Candidacy Forms shall entail an autobiography, an eligibility form, an
2229 application for candidacy, and a campaign contributions statement.
2230 b. Candidacy Forms shall be forwarded immediately to the Student Activities
2231 Center for certification. A list of certified candidates will be posted in
2232 accordance with the Public Notice Requirements.
2233 c. The Elections Committee shall determine eligibility and announce candidates
2234 by 5:00 p.m. the academic day following the application deadline. Candidates
2235 shall be considered valid if the proper forms were completed and all eligibility
2236 requirements were met.
2237 2. A candidate is ineligible to run for President or Council Chair if winning the election
2238 would result in holding both offices for any period of time.
2239 B. An eligible voter for an election must be a GPSA member. Voters may cast only one vote
2240 per item in a given election.
2241 1. The Elections Committee shall arrange for a list of GPSA member NetIDs to be
2242 obtained from the Registrar's Office and delivered to Information Technologies (IT).

2243 Section 3. Notice of Elections

- 2244 A. Notice of all elections entails at least one (1) advertisement in the Daily Lobo, no later
2245 than twenty (20) academic days prior to the election for candidates and no later than ten
2246 (10) academic days prior to the election for ballot items.
2247 B. A version of all notices shall be sent to the GPSA electronic mailing list.

- 2248 C. The Elections Committee will use a UNM email account and set up an elections
2249 electronic mailing list through IT during the first (1st) week of September and of
2250 February.
- 2251 D. The Elections Committee shall issue a “Call for Candidates and Ballot Items” no fewer
2252 than five (5) academic weeks prior to the general election. The Call for Candidates and
2253 Ballot Items shall include a list of elected offices in GPSA and procedures for submitting
2254 items to the ballot via Council or referendum. This notice shall be posted according to
2255 the Public Notice Requirements along with an advertisement posted in the Daily Lobo.
2256 1. The written notice shall also include any steps necessary for a student to vote.
2257 2. This notice must be one quarter (1/4) of a page advertisement appearing for three (3)
2258 consecutive issues of the Daily Lobo. Once published, this information may not be
2259 changed or altered except to correct any errors in printing.
2260 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the
2261 Daily Lobo.
- 2262 E. The Elections Committee shall publish on the last regularly scheduled academic day prior
2263 to a General or Special Election at least one (1) full-page advertisement in the Daily
2264 Lobo.
2265 1. This advertisement shall carry personal, professional, and/or platform information for
2266 candidates, information regarding amendments, and any other items to be voted upon
2267 in the election.
2268 2. The full text of Constitutional Amendments shall be included. If the text is larger than
2269 one quarter (1/4) page, a summary shall be included as well as notice of how to obtain
2270 complete text.
2271 3. The advertisement shall include the method and hours of electronic voting.
2272 4. Special Elections may have a half (1/2) page advertisement.
- 2273 F. Notice of candidate forums shall be advertised in the Daily Lobo at least two (2)
2274 academic days prior to the beginning of at least the first (1st) forum. This advertisement
2275 shall indicate the names of the candidates and the location and time of the forum.
2276 1. The format of candidate forums will be determined by the Elections Committee and
2277 distributed to the candidates one (1) academic day prior to the forum(s).
- 2278 G. Notice of a Recall Election must occur within five (5) academic days of notice to the
2279 Elections Committee from Council.
2280 1. The written notice shall also include any steps necessary for a student to vote.
2281 2. This notice will be a quarter (1/4) page advertisement appearing for three (3)
2282 consecutive issues of the Daily Lobo. Once published, this information may not be
2283 changed or altered except to correct any errors in printing.
2284 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the
2285 Daily Lobo.
- 2286 H. Notice of a Special Election for Presidential Replacement shall be given within three (3)
2287 academic days of a recall election in which a President has been removed.
2288 1. Notice shall include instructions for running for President, the application deadline,
2289 and any steps necessary for a student to vote.
2290 2. This notice will be one quarter (1/4) of a page advertisement appearing for three (3)
2291 consecutive issues of the Daily Lobo. Once published, this information may not be
2292 changed or altered except to correct any errors in printing.

- 2293 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the
2294 Daily Lobo.
- 2295 I. Notice of a Special Election by Referendum shall be given within ten (10) academic days
2296 after the Elections Committee has verified a petition.
- 2297 1. Notice shall include any steps necessary for a student to vote.
- 2298 2. This notice will be one quarter (1/4) of a page advertisement appearing for three (3)
2299 consecutive issues of the Daily Lobo. Once published, this information may not be
2300 changed or altered except to correct any errors in printing.
- 2301 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the
2302 Daily Lobo.

2303 Section 4. Campaigning

- 2304 A. Candidates shall conduct campaigns in a manner which abides by university and GPSA
2305 policies and guidelines in their pursuit of office. Members of the Elections Committee
2306 shall refrain from actions that would show favoritism for or have a negative effect against
2307 any candidate or issue that might appear on the ballot.
- 2308 B. Candidates shall submit, along with the Candidacy Forms, a list of authorized campaign
2309 committee members that may act on their behalf. Any changes to this list should be
2310 updated with the Elections Committee.
- 2311 C. Candidates shall sign the Campaign Contribution Statement: "All funds received and
2312 spent will be from members of the UNM GPSA and no other sources." This form shall be
2313 submitted as part of the Candidacy Forms.
- 2314 D. Candidates shall submit an itemized accounting of all expenditures incurred by the
2315 candidate in the pursuit of office before 5:00 p.m. on the closing day of the election.
- 2316 E. All candidates shall refrain from using GPSA resources in pursuit of office (including,
2317 but not limited to: funds, staff, email addresses, printing, electronic mailing lists, and
2318 office space).
- 2319 F. If any group decides to establish a physical polling location, campaigning is not allowed
2320 within twenty-five (25) feet of the physical polling location. Campaigning includes, but is
2321 not limited to, signs, fliers, and campaigners. Polling locations, if any, should be placed
2322 in areas with minimal distractions.

2323 Section 5. General Election

- 2324 A. The election shall take place Monday through Thursday of the first (1st) full academic
2325 week of April, unless otherwise decided by Council. The electronic voting shall begin at
2326 8:00 a.m. on the first (1st) day and end at 5:00 p.m. on the last day of the election.
- 2327 B. Any ballot items included in the election shall be approved by Council at the regularly
2328 scheduled March meeting or through referenda. (VIII)
- 2329 C. Elections shall be conducted electronically and use a computer- or phone-based system
2330 that is managed by IT.
- 2331 D. Ballots and Polling:
- 2332 1. Ballots shall have a randomly ordered list of candidates and clear instructions for
2333 marking and submitting one's vote. Provision for write-in votes shall be included on
2334 the ballot. Only cast ballots meeting these requirements shall be counted. Votes cast
2335 on partially completed ballots shall be counted.

- 2336 2. All ballot items shall appear on the ballot with the language received by the Elections
2337 Committee.
2338 3. Polling: Voters must log in with the user name and password on record with the
2339 Registrar's Office to cast a ballot.
2340 E. Two (2) members of the Elections Committee shall retrieve the final vote count from the
2341 electronic voting system.
2342 F. The candidate elected to office shall be determined by a plurality of votes cast and each
2343 other ballot item shall be determined by a majority of votes cast on each item.
2344 G. Should the plurality winner of the GPSA General Election be declared ineligible or
2345 unable to assume office for any reason before the certification of the election results, or in
2346 the case of a tie, or if the Elections Committee votes not to certify an election, a special
2347 Council meeting shall be called so that a Special Election can be scheduled.
2348 H. The Elections Committee shall approve the results of a General Election after it has been
2349 determined to have been conducted in accordance with the GPSA Constitution and
2350 Bylaws.

2351 Section 6. Council Chair Election

- 2352 A. Only Council Representatives with credentials on file twenty (20) academic days prior to
2353 the Council meeting at which the Council Chair election will be held are eligible to vote
2354 in the election.
2355 B. The Election Committee shall prepare a sign-in roster of eligible voters.
2356 C. Ballots shall have a randomly ordered list of candidates and clear instructions for
2357 marking and submitting one's vote. Provision for write-in votes shall be included on the
2358 ballot. Only cast ballots meeting these requirements shall be counted.
2359 1. Voting shall be conducted by secret ballot and individual voting results by Council
2360 Representatives are not to be recorded.
2361 D. The Election shall proceed as follows:
2362 1. The current Council Chair shall forward all valid proxies to the Elections Committee
2363 Chair or the Elections Committee designee before balloting begins.
2364 2. The President shall call and preside over the Council Chair election. In the President's
2365 absence, an individual who is not a Council Representative, Certified Alternate, or
2366 recognized Proxy shall preside over the election.
2367 3. Each candidate shall give a speech, no longer than five (5) minutes, and shall have up
2368 to five (5) minutes to answer questions posed by Council. The order of the speeches
2369 shall be determined randomly by the Elections Committee. Candidates do not have to
2370 leave the room throughout the election.
2371 4. When all of the speeches have concluded, the Elections Committee shall inspect and
2372 verify that the ballot box is empty and secured.
2373 5. Any of the candidates who are Council Representatives shall be called forward first to
2374 sign for and cast a ballot. They shall then retire to the back of the room and no more
2375 campaigning shall be allowed.
2376 6. The remaining voters shall be called forward according to the alphabetical listing of
2377 their RDSAs. Upon signing in, each voter shall receive and cast a ballot into the
2378 ballot box.

2379 7. After the name of the last voter has been called, the names of voters who did not
2380 come forward will be repeated. Five (5) minutes after the last name has been called,
2381 the vote counting shall begin.

2382 E. Vote Counting

- 2383 1. Only the members of the Elections Committee shall open the ballot box, determine
2384 the validity of ballots cast, tally the ballots cast, and certify the election results.
2385 a. A discrepancy between the number of ballots cast and the number of signed
2386 voters may be grounds for disqualification of the box of ballots.
2387 2. The election of the Council Chair shall be decided by a plurality of the votes cast.
2388 Should the winner of the Council Chair Election be declared ineligible or unable to
2389 assume office for any reason, or in the case of a tie, or if the Elections Committee
2390 votes not to certify the election, the Elections Committee shall notify Council before
2391 the end of the meeting. Council can vote to repeat the process or determine another
2392 course of action. The results of an election shall be determined by the end of the
2393 Council meeting.

2394 Section 7. Other Types of Elections

2395 A. Recall Elections

- 2396 1. A recall election is defined as the vote for recall of the President and is the result of
2397 one or more of the following conditions:
2398 a. Petition by GPSA members in accordance with the GPSA Constitution.
2399 b. Successful vote of removal by Council.

2400 B. Special Elections

- 2401 1. A Special Election shall take place in any of the following circumstances:
2402 a. Resignation of the President or Council Chair.
2403 b. Successful recall vote resulting in removal of the President.
2404 c. Successful Council vote of removal of the Council Chair.
2405 d. In a Presidential election, if the election is not certified, the winner is declared
2406 ineligible or unable to assume duties, or there is a tie.
2407 e. Granting of a petition submitted to a Council meeting for a Special Issue vote
2408 by the GPSA body. Only items granted on the petition shall be allowed on the
2409 ballot.
2410 f. Special Elections follow General Election rules except where noted.

2411 Section 8. Recall Election by GPSA Membership

2412 A. Upon receipt of the recall petition or a Council vote of removal, the Elections Committee
2413 shall initiate a recall election. (II.1.D.2.a.i.)

- 2414 1. When the President is removed in a Recall Election due to a petition received after
2415 the regularly scheduled March Council meeting, no Special Election for Presidential
2416 Replacement is required.
2417 2. The Recall Election should occur by electronic voting over two (2) consecutive
2418 academic days.
2419 a. Voting shall open at 8:00 a.m. of the first day of the election and close at 5:00
2420 p.m. on the following day.

2421 b. The Elections Committee shall approve the results of a GPSA election after it
2422 has been determined that all provisions of the current GPSA Constitution and
2423 Bylaws were followed.

2424 Section 9. Special Elections

- 2425 A. Special Elections shall take place between three (3) and four (4) academic weeks after the
2426 Council meeting, Presidential declaration, or referendum that created the Special
2427 Election, unless otherwise noted.
- 2428 1. No Special Elections shall be held between the last day of the spring semester and the
2429 regularly scheduled October Council meeting.
 - 2430 2. The Special Election must occur by electronic voting over two (2) consecutive
2431 academic days.
 - 2432 3. Voting shall open at 8:00 a.m. of the first (1st) day of the election and close at 5:00
2433 p.m. on the second (2nd) day of the election.
 - 2434 4. The Elections Committee shall approve the results of a GPSA election after it has
2435 been determined that all provisions of the currently published Election Code, Bylaws,
2436 and Constitution were followed and any challenge(s) was (were) resolved.
 - 2437 5. Special Council Chair Elections shall take place at the Council meeting following the
2438 Council meeting at which the Election was created and shall follow the procedures of
2439 the Council Chair Election.
 - 2440 6. Referendum petitions for Special Elections shall be delivered to the Elections
2441 Committee.
 - 2442 a. The Elections Committee has five (5) academic days to validate the petition
2443 after it petition has been received.
 - 2444 b. A special election by referendum shall occur within fifteen (15) academic days
2445 of the approval of the petition.

2446 Section 10. Elections Reporting

- 2447 A. Reports Following Each Election
- 2448 1. The results of all elections shall be reported in accordance with the Public Notice
2449 Requirements by 12:00 p.m. of the academic day following the end of the election.
 - 2450 2. Elections data will be disaggregated from unique identifiers, including student names
2451 and departments.
 - 2452 3. Complications with voting, including but not limited to, casting ballots, vote
2453 counting, the electronic voting system, and determination of eligibility shall be
2454 included with elections reporting.
- 2455 B. Annual Report
- 2456 1. The Annual Report shall include all expenditures and income for the Elections
2457 Committee and each report following an election.
 - 2458 2. On behalf of GPSA, the Elections Committee shall request that IT compile an
2459 Aggregated Elections Data Report, in accordance with federal and state law and
2460 university policy. If IT provides this report, it shall be included in the Annual Report.
 - 2461 3. Results for each item shall be reported by Department.
 - 2462 a. Departments with less than ten (10) students voting must be pooled together in
2463 order to protect the privacy of individual voters. A note shall indicate which

2464 departments are pooled together and the number of voters from each
2465 department, but not a breakdown of votes by department.

2466 Section 11. Election Disputes

- 2467 A. An election may be challenged by any GPSA member to the Court of Review.
2468 Challenges include, but are not limited to, voter fraud, improper notification, improper
2469 conduct of members of the Elections Committee, candidate misconduct, or an unsound
2470 voting system.
- 2471 B. Challenges must be formatted as Court of Review Complaints and submitted in
2472 writing within five (5) academic days of the reporting of the election results.
- 2473 C. The Court of Review may consolidate challenges as it deems appropriate.
- 2474 D. If the Court of Review determines that a challenge is valid, the Court may decertify an
2475 election or impose a remedy as deemed appropriate. If an election is decertified, a special
2476 Council meeting shall be called so that a Special Election can be scheduled.
- 2477 E. The Court of Review must render its decision within fifteen (15) academic days
2478 following the last day of the election in question.

FINANCE CODE

The Executive Finance Committee (EFC) shall be responsible administering the GPSA budget and all appropriations passed into law. The EFC may be given any additional responsibilities as deemed necessary by the President so long as not to conflict with the GPSA Constitution, and Bylaws. The Legislative Finance Committee shall be responsible for overseeing the allocation of GPSA funds from the General Fund to chartered student organizations, GPSA government, and other eligible entities under the Constitution and Bylaws. All funding allocations from the GPSA General Fund must be passed by the GPSA Council and approved by the President.

Section 1. Committees

- I. Executive Finance Committee (EFC)
 - A. The committee membership shall follow conditions set forth under the Executive Code.
 - B. As an extension of the Executive Branch, the EFC shall serve in an administrative capacity to enact financial legislation passed as GPSA law and will ensure and facilitate proper financial distribution and budget compliance for those entities which receive GPSA funding both directly and indirectly from the GPSA General Fund.
 - C. Once funding allocation legislation is passed as GPSA law the Executive Finance Committee shall administer the funds' distribution and regulation.
 - D. The EFC shall meet as determined by the President and EFC Chair.
 - E. Emergency meetings may be called at the discretion of the EFC Chair.
 - F. The LFC Chair or Chair's designee shall may serve as a ex-officio non-voting member of the EFC.
- II. Legislative Finance Committee (LFC)
 - A. The committee membership shall follow conditions set forth under the Legislative Code.
 - B. As an extension of the Legislative Branch, the LFC shall serve as an oversight body for GPSA financial allocations from the General Fund.
 - C. The Legislative Finance Committee shall oversee the legislative process of financial review and allocation, including the examination and review of funding requests.
 - D. The LFC shall meet monthly after the first regularly scheduled Council Meeting of the Fall Semester until the end of the Spring Semester; an exception may be made for the month of December, where the Council Chair and LFC Chair may decide to not have an LFC meeting due to time restrictions.
 - E. Emergency meetings may be called at the discretion of the LFC Chair, Council Chair, or by vote of the Council.

- F. The EFC Chair or EFC Chair's designee shall may serve as a ex-officio non-voting member of the LFC.

Section 2. GPSA General Fund

- I. GPSA General Fund
- A. All unallocated funding shall remain in the General Fund. All funds distributed through appropriations and through the budget process, excluding funds allocated through GPSA grants processes, shall revert back to the General Fund at the end of the fiscal year unless otherwise stipulated by GPSA law.
- B. Self-generated funds within the Executive office or Executive Standing Committees shall be placed into the respective general operating fund line item or into another line item as designated by the respective committee chair or President.
- II. Eligibility and Restrictions
- A. Allocations from the General Fund shall only be used to fund chartered student organizations, branches of the GPSA government, and applicable service entities as dictated by the GPSA Constitution.
1. The GPSA grant allocations are appropriated through the grants committees and not restricted by this stipulation.
2. GPSA Executive Committees may be allocated funding that can be further distributed to students, chartered student organizations, or other groups without stipulation from this Finance Code.
- B. All allocations must be spent through an account with the Student Government Accounting Office (SGAO).
- C. GPSA shall base all funding considerations on the merits of the application and no request shall be entitled or disfavored based on any biases.
- D. In addition to spending mandated by the GPSA's Constitution;
1. No less than five-thousand dollars (\$5,000) shall be allocated to the Student Research Allocation Committee Endowment Fund, and five-thousand dollars (\$5,000) to the Specialized Travel Endowment Fund.
2. Not more than ten percent (10%) of the total GPSA budget shall be allocated to all GPSA standing committees.
- a) This shall not include the percentage of the budget allocated to the grants committees which, as mandated by the Constitution, is excluded from this restriction.

Section 3. Annual Budget

- I. Annual Budget

- A. The Executive Finance Committee shall administer the adopted GPSA annual budget in accordance with GPSA law and any stipulations dictated within the budget.
 - 1. As administrators of the budget the EFC should facilitate communication between entities which received funding with efforts to assist in the disbursement and expenditure of GPSA funds in accordance with GPSA law and applicable stipulations under the respective allocation.
- B. The Legislative Finance Committee and the Council shall have direct oversight of all monies disbursed through GPSA in the annual budget process by overseeing the allocation process and the annual budget hearings.
- C. All budgets will be based upon projected anticipated revenue for the upcoming fiscal year.
- D. The GPSA annual budget process is only applicable to chartered student organizations, UNM service entities, and the branches of the GPSA government.
- E. All funds distributed through the budget process and not used by the end of the fiscal year in which they were allocated for shall revert to the GPSA General Fund unless otherwise stipulated by GPSA law or direction by the Council.

II. Annual Budget Process

- A. Purpose and Authority
 - 1. The GPSA budget process streamlines the allocation of GPSA fees to organizations that serve and benefit the graduate and professional student body of the University of New Mexico.
 - 2. The budget process is overseen by the Council and Legislative Finance Committee, passed by the Council, and approved by the GPSA President with the final budget administered by the Executive Finance Committee.
 - 3. The Legislative Finance Committee shall create and follow a budget process in accordance with the GPSA Constitution and Bylaws and will, with the consent of Council, have authority to modify such procedure in so far as not violating GPSA law.
 - 4. The Executive Finance Committee shall administer the budget under the direction of the President so long as not to conflict with any GPSA law or stipulation(s) within the budget.
- B. Timeline
 - 1. By the end of the first full week of the Spring Semester the Legislative Finance Committee, with consultation of the Executive Finance Committee, shall have decided upon the timeline and procedures of the annual budget process (i.e. workshops, deadlines, hearing dates, and hearing format). The Legislative Finance Committee Chair shall coordinate with the Executive Finance Committee Chair to ensure that the

concerns and requests of the Executive Branch are addressed in the application and budget process. All relevant information shall be available through the GPSA office.

2. Budget workshops are to be held before the end of the fourth (4th) full week of the Spring Semester.
3. Budgets applications must be submitted to the GPSA office no later than 5:00 p.m. on the fifth (5th) Friday of the Spring Semester.
4. The Executive Finance Committee should formulate a budget recommendation based off of the current fiscal year expenditures and GPSA funding priorities within the Executive Branch to submit to the Legislative Finance Committee.
 - a) The EFC should aim to provide a broad perspective on both the current and proposed budget cycle so that the LFC is given a point of view different than that gained through the individual hearings conducted in the annual budget process.
5. The Legislative Finance Committee shall present a final and balanced budget to Council by the March GPSA Council Meeting.
- ~~6. The Council shall pass a GPSA budget, and the GPSA President shall approve a budget passed by Council.~~
7. A finalized budget must be passed as law by the first Friday in April.
- ~~8. If the Council presents a budget to the President and the President fails to act within seven (7) days of the budget being passed by Council, the budget will automatically become law.~~

C. Annual Budget Workshops

1. A minimum of two (2) GPSA budget workshops will be held during the Spring Semester; the LFC Chair shall be responsible for the workshops.
2. The budget workshops will be advertised in the Daily Lobo, GPSA website, GPSA listserv, and other appropriate notification at least two (2) days before the first workshop of the spring semester.
3. GPSA annual budget applications will be available and presented at each workshop by the Legislative or Executive Finance Chair or their designee with the guidance of the SGAO office. Budget packets will provide all necessary procedures and information, including the budget hearings schedule, for a group to follow to submit a complete budget application.
4. All organizations, groups, or other entities requesting funding through the budget process must attend a GPSA budget workshop during the semester in which the group applies for funding.
 - a) Failure to attend a budget workshop may result in ineligibility for consideration for funding in the current budget process.

- b) At least one of the representatives attending the budget workshop must be a graduate or professional student of the group submitting a budget request.

D. Applications

1. All groups requesting funding through the budget process must submit a budget application.
2. All applications must adhere to the SGAO guidelines and standing rules set forth by the Legislative Finance Committee and published within the budget packet.
3. The Legislative Finance Committee, in conjunction with the GPSA office and consultation of the Executive Finance Committee, shall determine the acceptable method of submitting budget applications. This method shall be clearly defined in the budget packet.

E. Budget Hearings

1. The Legislative Finance Committee shall, in consultation with the Council Chair and Executive Finance Committee, determine the times and locations of the budget hearings. This information shall be posted in the GPSA office, SGAO office, and any other locations deemed necessary by the Legislative and Executive Finance Chairs and in accordance with the GPSA Public Notice Requirements.
2. All groups that submitted a completed budget application shall be contacted within one (1) week from the application deadline with notification of the hearing schedule. The Legislative Finance Chair may attempt to accommodate requests for hearing times and changes to the hearing schedule, but it is ultimately each group's responsibility to attend a hearing at their scheduled time.
3. Each group at their respective hearing time will have an allotted speaking time to present their budget request. The Legislative Finance Committee will then have the opportunity to ask questions to the group and to review the request. The process and procedure of budget presentations will be included in the budget packet.
4. At least one (1) GPSA member must be in attendance at the hearing on behalf of the organization requesting funding.
- ~~5. Failure to attend a scheduled budget hearing will result in a penalty limiting the request to a maximum of seventy percent (70%) of the group's approved budget request from the group's previous budget process.~~
6. If a group considered new or inactive fails to attend a scheduled budget hearing the group will be limited to three-hundred and fifty dollars (\$350).
7. The Legislative Finance Committee has full discretion to reduce funding requests further if necessary or appropriate as deemed by the Committee.

8. Failure to attend **both** a budget workshop **and** a budget hearing will result in disqualification from the budget process.
9. The Legislative Finance Committee shall have the authority to amend or reduce any line-item request or budget request in order to create a balanced budget. These adjustments may be made during budget hearings or in Committee deliberations without the presence of the respective group.
10. The Legislative Finance Committee or Committee Chair shall meet with the Executive Finance Committee or Chair before the conclusion of deliberations and creation of a balanced budget to address additional concerns from the Executive Branch.

F. Final Approval

1. The Legislative Finance Committee shall forward a balanced budget to the Council after all budget hearings and any necessary deliberations have taken place. The Finance Chair shall present the recommendations to the Council in a report that includes all groups that requested funding with each requested amount and any amendments made by the LFC.
2. The Council must pass the budget with a majority vote.
- ~~3. The GPSA President may approve, veto, or not take action on the Council's passed budget.~~
 - ~~a) Inaction by the President after seven (7) days of the budget being passed by Council will result in the budget becoming law.~~
4. Approved budgets shall become available at the beginning of the fiscal year as dictated by the SGAO office.

III. Funding Priorities

- A. Funding shall be considered on the merits of each application as demonstrated through the budget process. Consideration should include, but is not limited to: purpose of the organization, population served, history of service, public relations, quality of application, and the necessity and use of GPSA funding.
- B. Budget recommendations from the Executive Finance Committee should be given deference by the Legislative Finance Committee when considering budget requests.

IV. Budget Limitations

- A. Groups that are not a branch, or under a branch of the GPSA government may not receive budget funding greater than three-thousand dollars (\$3,000).
- B. New and Inactive Groups, classified as groups that have not participated in a GPSA budget process within the past two (2) years, may not receive funding greater than five hundred dollars (\$500).

Section 4. Pro-Rated Benefits (PB) Fund

- I. The Executive Finance Committee shall administer the disbursement of PB Funds.
- II. Allocations of PB Funds shall be provided to the Recognized Departmental Student Associations (RDSA) at a per capita rate equal to the percent of Fall and Spring fees allocated in the budget.
- III. The process to receive PB Funds will be available through the GPSA Office and any additional means as determined by the Executive Finance Committee.
- IV. Each semester, the RDSA from each department, in order to receive pro-rated benefits, must apply through GPSA.
 - A. An RDSA may receive unallocated PB Funds from the Fall Semester if a proper request is made the subsequent Spring Semester.
- V. Based on the enrollment report provided by the University, indicating the number of graduate or professional students enrolled in each department, SGAO will credit the relevant departmental student association account on file.
- VI. Any departmental student association has the right to appeal the enrollment report provided by the University. Appeals shall be presented in writing to the Executive Finance Committee Chair. Appeals shall entail a name-by-name count of the department's GPSA Members and a comparison with the University's records.

Section 5. Appropriations

- I. Appropriations
 - A. GPSA appropriation requests shall be overseen by the Legislative Finance Committee and passed by the Council, approved by the President and administered by the Executive Finance Committee.
 - B. All appropriation requests shall be submitted to the LFC Chair. The Legislative Finance Chair shall forward all requests to the Executive Finance Chair within one (1) academic day of receipt.
 - C. The Executive Finance Committee may make recommendations to the Legislative Finance Committee on appropriation requests by means of inter-branch memorandum, public comment during the LFC meeting, or in another manner approved by the LFC Chair so long as not to conflict with GPSA law. Recommendations are solely persuasive and shall not bind the LFC in any way. s
 - ~~D. The GPSA President may approve, veto, or not take action on the Council's passed appropriations. The Council may override a presidential veto with a two-thirds (2/3) vote~~
 - ~~1. Inaction by the President after five (5) days of an appropriation being passed by Council will result in the appropriation becoming law.~~

- ~~E. Eligible groups may only receive one appropriation per semester.~~
- F. Each Executive Committee shall be considered an individual group request as well as each GPSA government entity which has its own SGAO account.
- ~~G. Individual graduate and professional students, chartered student organizations and GPSA Committees will be eligible for appropriation funding. if they are sponsored by, and apply through, a chartered student organization. Any appropriation requests to fund individuals through a chartered student organization are subject to any applicable standing rules.~~

Section 6. Revisions

- I. Groups may submit a request to make line-item transfers of GPSA funds within their budget.
- II. All requests must be submitted and reviewed by SGAO before they may be considered.
- III. A revision must be approved by consent of both the Legislative and Executive Finance Committee Chairs.
 - A. In the event of division over the approval of the revision, the GPSA Council Chair shall be consulted and decide the division.
 - B. When Council is not in session, the President and the Council Chair shall be responsible for approving revisions and the Grants Chair shall serve as the third person in the event of division.

Section 7. Disbursement

- I. The Executive Finance shall administer the disbursement of GPSA funds once allocations become GPSA law.
- II. Allocation funding will be available for disbursement once the legislation has become law and is processed by SGAO.
- III. All funding allocations will follow the rules and guidelines set forth by SGAO. Groups allocated GPSA funding will be responsible to ensure that they are in compliance with these policies.
- IV. Monies allocated by GPSA shall be limited to line-item provisions as stipulated by the approved funding request.
- V. The Executive Finance Committee, in administering GPSA allocations, should make concerted efforts to communicate with GPSA entities and organizations receiving GPSA funding in order to facilitate cooperation and ensure compliance with any applicable rules or stipulations that are coupled with the funding.

Section 8. Financial Enjoinment

- I. Failure to adhere to applicable stipulations attached to funding allocations, GPSA law, or unlawful use of funds per SGAO guidelines may result in an enjoinder of spending privileges of GPSA funding until the violation has been corrected.
- II. An action of enjoinder must be presented to the Legislative Finance Committee before it may be considered by Council.
- III. The Finance Committee Chair shall report to the Council on the proposed enjoinder and the group at question shall be allotted a two (2) minute speaking privilege as a rebuttal.
- IV. A two-thirds (2/3) vote of the GPSA Council is necessary for approval of an enjoinder of the group's GPSA funds.
- V. The Council Chair must notify the enjoined group no later than five (5) days after the action by Council. The Council Chair must notify the Executive Finance Committee Chair of an enjoinder no later than two (2) days after the action by the Council.
 - A. Notification shall be sent to the officers email addresses on file in the Student Government Accounting Office.
 - B. Such notification shall include the reason for the action as well as the actions required of the group for funding to be resumed in a timely fashion.
 - C. Funds enjoined for the remainder of the fiscal year will revert to the GPSA General Fund.
- VI. Acts of Financial Enjoinder may be appealed to the GPSA Court of Review. The appeal must be filed within four (4) weeks from the act of enjoinder by the Council.

DEFINITIONS:

New and Inactive Groups – A groups is defined as “new” if they have not previously been chartered through the Student Activities Office or they have not received funding from a GPSA budget process in the past. A group is defined as “inactive” if they have not received funding in the past two (2) GPSA budget processes.

1 Bylaws Amendment

2 Elections Code Timeline Changes

3 Submitted By: Matthew Rush

4 IX. Elections Code

5 Section 1. Referenda

- 6 A. All referendum items are submitted to the Elections Committee via the Elections Chair or
7 the GPSA Office. (VIII.A-B.)
8 B. The party submitting the referendum item shall identify its level of authority as one of the
9 following: Constitution, Bylaws, Resolution, or Election.
10 C. The ballot shall preserve the language in which referendum items are submitted.

11 Section 2. Candidate and Voter Eligibility

- 12 A. An eligible candidate for the office of President or Council Chair shall be a GPSA
13 member.
14 1. Candidates file for an election by turning in completed Candidacy Forms to the
15 GPSA Office by 5:00 p.m. on the Wednesday of the fourth (4th) academic week prior
16 to the election.
17 a. Candidacy Forms shall entail an autobiography, an eligibility form, an
18 application for candidacy, and a campaign contributions statement.
19 b. Candidacy Forms shall be forwarded immediately to the Student Activities
20 Center for certification. A list of certified candidates will be posted in
21 accordance with the Public Notice Requirements.
22 c. The Elections Committee shall determine eligibility and announce candidates
23 by 5:00 p.m. the academic day following the application deadline. Candidates
24 shall be considered valid if the proper forms were completed and all eligibility
25 requirements were met.
26 2. A candidate is ineligible to run for President or Council Chair if winning the election
27 would result in holding both offices for any period of time.
28 B. An eligible voter for an election must be a GPSA member. Voters may cast only one vote
29 per item in a given election.
30 1. The Elections Committee shall arrange for a list of GPSA member NetIDs to be
31 obtained from the Registrar's Office and delivered to Information Technologies (IT).

32 Section 3. Notice of Elections

- 33 A. Notice of all elections entails at least one (1) advertisement in the Daily Lobo, no later
34 than fifteen (15) academic days prior to the election for candidates and no later than five
35 (5) academic days prior to the election for ballot items.
36 B. A version of all notices shall be sent to the GPSA electronic mailing list.
37 C. The Elections Committee will use a UNM email account and set up an elections
38 electronic mailing list through IT during the first (1st) week of September and of
39 February.

Comment [MO1]: Changes approved by Council
2/25/12 / MCO

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Comment [MO2]: Changes approved by Council
2/25/12 / MCO

Deleted: 10

- 46 D. The Elections Committee shall issue a “Call for Candidates and Ballot Items” no fewer
47 than five (5) academic weeks prior to the general election. The Call for Candidates and
48 Ballot Items shall include a list of elected offices in GPSA and procedures for submitting
49 items to the ballot via Council or referendum. This notice shall be posted according to
50 the Public Notice Requirements along with an advertisement posted in the Daily Lobo.
51 1. The written notice shall also include any steps necessary for a student to vote.
52 2. This notice must be one quarter (1/4) of a page advertisement appearing for three (3)
53 consecutive issues of the Daily Lobo. Once published, this information may not be
54 changed or altered except to correct any errors in printing.
55 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the
56 Daily Lobo.
- 57 E. The Elections Committee shall publish on the last regularly scheduled academic day prior
58 to a General or Special Election at least one (1) full-page advertisement in the Daily
59 Lobo.
60 1. This advertisement shall carry personal, professional, and/or platform information for
61 candidates, information regarding amendments, and any other items to be voted upon
62 in the election.
63 2. The full text of Constitutional Amendments shall be included. If the text is larger than
64 one quarter (1/4) page, a summary shall be included as well as notice of how to obtain
65 complete text.
66 3. The advertisement shall include the method and hours of electronic voting.
67 4. Special Elections may have a half (1/2) page advertisement.
- 68 F. Notice of candidate forums shall be advertised in the Daily Lobo at least two (2)
69 academic days prior to the beginning of at least the first (1st) forum. This advertisement
70 shall indicate the names of the candidates and the location and time of the forum.
71 1. The format of candidate forums will be determined by the Elections Committee and
72 distributed to the candidates one (1) academic day prior to the forum(s).
- 73 G. Notice of a Recall Election must occur within five (5) academic days of notice to the
74 Elections Committee from Council.
75 1. The written notice shall also include any steps necessary for a student to vote.
76 2. This notice will be a quarter (1/4) page advertisement appearing for three (3)
77 consecutive issues of the Daily Lobo. Once published, this information may not be
78 changed or altered except to correct any errors in printing.
79 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the
80 Daily Lobo.
- 81 H. Notice of a Special Election for Presidential Replacement shall be given within three (3)
82 academic days of a recall election in which a President has been removed.
83 1. Notice shall include instructions for running for President, the application deadline,
84 and any steps necessary for a student to vote.
85 2. This notice will be one quarter (1/4) of a page advertisement appearing for three (3)
86 consecutive issues of the Daily Lobo. Once published, this information may not be
87 changed or altered except to correct any errors in printing.
88 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the
89 Daily Lobo.
- 90 I. Notice of a Special Election by Referendum shall be given within ten (10) academic days
91 after the Elections Committee has verified a petition.

- 92 1. Notice shall include any steps necessary for a student to vote.
- 93 2. This notice will be one quarter (1/4) of a page advertisement appearing for three (3)
- 94 consecutive issues of the Daily Lobo. Once published, this information may not be
- 95 changed or altered except to correct any errors in printing.
- 96 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the
- 97 Daily Lobo.

98 Section 4. Campaigning

- 99 A. Candidates shall conduct campaigns in a manner which abides by university and GPSA
- 100 policies and guidelines in their pursuit of office. Members of the Elections Committee
- 101 shall refrain from actions that would show favoritism for or have a negative effect against
- 102 any candidate or issue that might appear on the ballot.
- 103 B. Candidates shall submit, along with the Candidacy Forms, a list of authorized campaign
- 104 committee members that may act on their behalf. Any changes to this list should be
- 105 updated with the Elections Committee.
- 106 C. Candidates shall sign the Campaign Contribution Statement: "All funds received and
- 107 spent will be from members of the UNM GPSA and no other sources." This form shall be
- 108 submitted as part of the Candidacy Forms.
- 109 D. Candidates shall submit an itemized accounting of all expenditures incurred by the
- 110 candidate in the pursuit of office before 5:00 p.m. on the closing day of the election.
- 111 E. All candidates shall refrain from using GPSA resources in pursuit of office (including,
- 112 but not limited to: funds, staff, email addresses, printing, electronic mailing lists, and
- 113 office space).
- 114 F. If any group decides to establish a physical polling location, campaigning is not allowed
- 115 within twenty-five (25) feet of the physical polling location. Campaigning includes, but is
- 116 not limited to, signs, fliers, and campaigners. Polling locations, if any, should be placed
- 117 in areas with minimal distractions.

118 Section 5. General Election

- 119 A. The election shall take place Monday through Thursday of the first (1st) full academic
- 120 week of April, unless otherwise decided by Council. The electronic voting shall begin at
- 121 8:00 a.m. on the first (1st) day and end at 5:00 p.m. on the last day of the election.
- 122 B. Any ballot items included in the election shall be approved by Council at the regularly
- 123 scheduled March meeting or through referenda. (VIII)
- 124 C. Elections shall be conducted electronically and use a computer- or phone-based system
- 125 that is managed by IT.
- 126 D. Ballots and Polling:
 - 127 1. Ballots shall have a randomly ordered list of candidates and clear instructions for
 - 128 marking and submitting one's vote. Provision for write-in votes shall be included on
 - 129 the ballot. Only cast ballots meeting these requirements shall be counted. Votes cast
 - 130 on partially completed ballots shall be counted.
 - 131 2. All ballot items shall appear on the ballot with the language received by the Elections
 - 132 Committee.
 - 133 3. Polling: Voters must log in with the user name and password on record with the
 - 134 Registrar's Office to cast a ballot.

- 135 E. Two (2) members of the Elections Committee shall retrieve the final vote count from the
 136 electronic voting system.
 137 F. ~~Should the plurality winner of the GPSA General Election be declared ineligible or~~
 138 ~~unable to assume office for any reason before the certification of the election results, or in~~
 139 ~~the case of a tie, or if the Elections Committee votes not to certify an election, a special~~
 140 ~~Council meeting shall be called so that a Special Election can be scheduled.~~
 141 G. The Elections Committee shall approve the results of a General Election after it has been
 142 determined to have been conducted in accordance with the GPSA Constitution and
 143 Bylaws.

Comment [MR3]: In conflict with Constitution (VI. 1.C.) MO: Deleted by Council 2/25/12 vote #9 /MCO

Deleted: <#>The candidate elected to office shall be determined by a plurality of votes cast and each other ballot item shall be determined by a majority of votes cast on each item. ¶

144 Section 6. Council Chair Election

- 145 A. Only Council Representatives with credentials on file twenty (20) academic days prior to
 146 the Council meeting at which the Council Chair election will be held are eligible to vote
 147 in the election.
 148 B. The Election Committee shall prepare a sign-in roster of eligible voters.
 149 C. Ballots shall have a randomly ordered list of candidates and clear instructions for
 150 marking and submitting one's vote. Provision for write-in votes shall be included on the
 151 ballot. Only cast ballots meeting these requirements shall be counted.
 152 1. Voting shall be conducted by secret ballot and individual voting results by Council
 153 Representatives are not to be recorded.
 154 D. The Election shall proceed as follows:
 155 1. The current Council Chair shall forward all valid proxies to the Elections Committee
 156 Chair or the Elections Committee designee before balloting begins.
 157 2. The President shall call and preside over the Council Chair election. In the President's
 158 absence, an individual who is not a Council Representative, Certified Alternate, or
 159 recognized Proxy shall preside over the election.
 160 3. Each candidate shall give a speech, no longer than five (5) minutes, and shall have up
 161 to five (5) minutes to answer questions posed by Council. The order of the speeches
 162 shall be determined randomly by the Elections Committee. Candidates do not have to
 163 leave the room throughout the election.
 164 4. When all of the speeches have concluded, the Elections Committee shall inspect and
 165 verify that the ballot box is empty and secured.
 166 5. Any of the candidates who are Council Representatives shall be called forward first to
 167 sign for and cast a ballot. They shall then retire to the back of the room and no more
 168 campaigning shall be allowed.
 169 6. The remaining voters shall be called forward according to the alphabetical listing of
 170 their RDSAs. Upon signing in, each voter shall receive and cast a ballot into the
 171 ballot box.
 172 7. After the name of the last voter has been called, the names of voters who did not
 173 come forward will be repeated. Five (5) minutes after the last name has been called,
 174 the vote counting shall begin.
 175 E. Vote Counting
 176 1. Only the members of the Elections Committee shall open the ballot box, determine
 177 the validity of ballots cast, tally the ballots cast, and certify the election results.
 178 a. A discrepancy between the number of ballots cast and the number of signed
 179 voters may be grounds for disqualification of the box of ballots.

184 | 2. Should the winner of the Council Chair Election be declared ineligible or unable to
185 assume office for any reason, or in the case of a tie, or if the Elections Committee
186 votes not to certify the election, the Elections Committee shall notify Council before
187 the end of the meeting. Council can vote to repeat the process or determine another
188 course of action. The results of an election shall be determined by the end of the
189 Council meeting.

Comment [MR4]: In Conflict with Constitution (VI. 2.B.) Changes approved by Council, vote #10 2/25/12 / MCO

Deleted: The election of the Council Chair shall be decided by a plurality of the votes cast.

190 Section 7. Other Types of Elections

191 A. Recall Elections

- 192 1. A recall election is defined as the vote for recall of the President and is the result of
193 one or more of the following conditions:
194 a. Petition by GPSA members in accordance with the GPSA Constitution.
195 b. Successful vote of removal by Council.

196 B. Special Elections

- 197 1. A Special Election shall take place in any of the following circumstances:
198 a. Resignation of the President or Council Chair.
199 b. Successful recall vote resulting in removal of the President.
200 c. Successful Council vote of removal of the Council Chair.
201 d. In a Presidential election, if the election is not certified, the winner is declared
202 ineligible or unable to assume duties, or there is a tie.
203 e. Granting of a petition submitted to a Council meeting for a Special Issue vote
204 by the GPSA body. Only items granted on the petition shall be allowed on the
205 ballot.
206 f. Special Elections follow General Election rules except where noted.

207 Section 8. Recall Election by GPSA Membership

208 A. Upon receipt of the recall petition or a Council vote of removal, the Elections Committee
209 shall initiate a recall election. (II.1.D.2.a.i.)

- 210 1. When the President is removed in a Recall Election due to a petition received after
211 the regularly scheduled March Council meeting, no Special Election for Presidential
212 Replacement is required.
213 2. The Recall Election should occur by electronic voting over two (2) consecutive
214 academic days.
215 a. Voting shall open at 8:00 a.m. of the first day of the election and close at 5:00
216 p.m. on the following day.
217 b. The Elections Committee shall approve the results of a GPSA election after it
218 has been determined that all provisions of the current GPSA Constitution and
219 Bylaws were followed.

220 Section 9. Special Elections

221 A. Special Elections shall take place between three (3) and four (4) academic weeks after the
222 Council meeting, Presidential declaration, or referendum that created the Special
223 Election, unless otherwise noted.

- 224 1. No Special Elections shall be held between the last day of the spring semester and the
225 regularly scheduled October Council meeting.

- 228 2. The Special Election must occur by electronic voting over two (2) consecutive
229 academic days.
230 3. Voting shall open at 8:00 a.m. of the first (1st) day of the election and close at 5:00
231 p.m. on the second (2nd) day of the election.
232 4. The Elections Committee shall approve the results of a GPSA election after it has
233 been determined that all provisions of the currently published Election Code, Bylaws,
234 and Constitution were followed and any challenge(s) was (were) resolved.
235 5. Special Council Chair Elections shall take place at the Council meeting following the
236 Council meeting at which the Election was created and shall follow the procedures of
237 the Council Chair Election.
238 6. Referendum petitions for Special Elections shall be delivered to the Elections
239 Committee.
240 a. The Elections Committee has five (5) academic days to validate the petition
241 after it petition has been received.
242 b. A special election by referendum shall occur within fifteen (15) academic days
243 of the approval of the petition.

244 Section 10. Elections Reporting

245 A. Reports Following Each Election

- 246 1. The results of all elections shall be reported in accordance with the Public Notice
247 Requirements by 12:00 p.m. of the academic day following the end of the election.
248 2. Elections data will be disaggregated from unique identifiers, including student names
249 and departments.
250 3. Complications with voting, including but not limited to, casting ballots, vote
251 counting, the electronic voting system, and determination of eligibility shall be
252 included with elections reporting.

253 B. Annual Report

- 254 1. The Annual Report shall include all expenditures and income for the Elections
255 Committee and each report following an election.
256 2. On behalf of GPSA, the Elections Committee shall request that IT compile an
257 Aggregated Elections Data Report, in accordance with federal and state law and
258 university policy. If IT provides this report, it shall be included in the Annual Report.
259 3. Results for each item shall be reported by Department.
260 a. Departments with less than ten (10) students voting must be pooled together in
261 order to protect the privacy of individual voters. A note shall indicate which
262 departments are pooled together and the number of voters from each
263 department, but not a breakdown of votes by department.

264 Section 11. Election Disputes

- 265 A. An election may be challenged by any GPSA member to the Court of Review.
266 Challenges include, but are not limited to, voter fraud, improper notification, improper
267 conduct of members of the Elections Committee, candidate misconduct, or an unsound
268 voting system.
269 B. Challenges must be formatted as Court of Review Complaints and submitted in
270 writing within five (5) academic days of the reporting of the election results.
271 C. The Court of Review may consolidate challenges as it deems appropriate.

- 272 D. If the Court of Review determines that a challenge is valid, the Court may decertify an
273 election or impose a remedy as deemed appropriate. If an election is decertified, a special
274 Council meeting shall be called so that a Special Election can be scheduled.
275 E. The Court of Review must render its decision within fifteen (15) academic days
276 following the last day of the election in question.



1 **GRADUATE AND PROFESSIONAL STUDENT ASSOCIATION**
2 **BYLAWS**

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73 I. Definitions

74 Section 1. Constitutional Definitions

75 A. Definitions in the GPSA Constitution apply to the Bylaws.

76 Section 2. Additional Bylaws Definitions

77 Academic Week: A calendar week in which the University has scheduled classes at any time between
78 Monday and Friday. A week in which no classes are held due to University closure shall not count as an
79 academic week.

80 Aggregate Elections Data Report: A report of Elections data collected in accordance with University
81 policy and state and national law, including vote counts by department, voting time, date, and locations,
82 and erroneous voting, collected in a concise manner as to allow for data analysis.

83 Annual Report: A compilation of the reports of Decision Making Bodies submitted at the end of the
84 academic year. The Annual Report is archived for the incoming government to provide long-term
85 stability and institutional memory.

86 Appropriation: A legislative item requesting money from the GPSA General Fund.

87 Complaint Limitations Period: The statute of limitations for a complaint to be submitted to the Court of
88 Review.

89 Court of Review Complaint (Complaint): A grievance contesting whether or not an act is in accordance
90 with GPSA law.

91 Credential Form: A document for the purpose of declaring an RDSA Council Representative or Certified
92 Alternate.

93 Decision Making Body: A body or individual whose selection of a course of action binds GPSA or its
94 branches which include, but are not limited to, the Executive Board, Council, and Standing and Ad Hoc
95 Committees.

96 Electronic Signature: An electronic sound, symbol, or process attached to or logically associated with a
97 record and executed or adopted by a person with the intent to sign the record.

98 EFC: Executive Finance Committee

99 General Research Project: A research project conducted by GPSA members which is completed
100 independent of a New Mexico State Agency.

101 Grants Application Reader: A GPSA member selected to read and score grants applications.

102 Groups, New and Inactive: A groups is defined as “new” if they have not previously been chartered
103 through the Student Activities Office or if they have not received funding from a GPSA budget process
104 in the past. A group is defined as “inactive” if they have not received funding in the past two (2) GPSA
105 budget processes.

- 106 Harm to Humans or Animals: Physical, cultural, psychological, emotional, or other harm to humans or
107 animals.
- 108 High Priority Research Project: A research project conducted by GPSA members which is completed in
109 collaboration with a New Mexico State Agency.
- 110 IT: Information Technologies
- 111 Judicial Budget: Funding allocated for the administration of the judicial branch.
- 112 Judicial Oath of Office (Oath): A pledge each Justice appointee must make prior to officially assuming
113 the duties and privileges of a Court of Review Justice.
- 114 LFC: Legislative Finance Committee
- 115 LSC: Legislative Steering Committee
- 116 Legislative Budget: Funding allocated for the administration of the legislative branch.
- 117 Legislative Item: An appropriation, resolution, amendment to the GPSA Constitution or Bylaws, or other
118 piece of legislation submitted for Council consideration.
- 119 New Mexico State Agency: An entity approved by the Grants Committee that is not a college,
120 department, or program at a public university of the State of New Mexico.
- 121 Non-Profit Community Organization: An entity registered as a 501(c)(3) non-profit organization with
122 the Internal Revenue Service and/or under the laws of the State of New Mexico or of an Indian tribe.
123 This organization must have a New Mexico address and must conduct a majority of its activities within
124 New Mexico.
- 125 Open Meeting: A meeting of any GPSA Decision Making Body with a quorum present, held for the
126 purpose of taking action, formulating policy, or discussing public business, which is open to the public.
127 Open Meetings must comply with TPNR.
- 128 Permanent Equipment: Items that will not be depleted at the end of a research project.
- 129 Pro Tempore Justice: A temporary Justice which participates in judicial proceedings when an approved
130 Justice is recused or impeached or when the Court of Review has fewer than three (3) approved Justices.
- 131 Proxy: A GPSA member selected to vote on behalf of a Council Representative or Certified Alternate.
- 132 Research: Any activity performed by members of GPSA with the intent to generate generalizable
133 knowledge that will be communicated for potential public use. This includes, but is not limited to, an
134 artistic, athletic, cultural, educational, financial, historical, humanitarian, legal, linguistic, mathematical,
135 medical, musical, occupational, political, religious, scientific, sociological, structural, technological, or
136 therapeutic investigation.
- 137 SSA Committee: Executive Student Support and Advocacy Committee

138 Supplies and Consumables: Items that are expected to be depleted at the end of a research project.

139 Telecommunication: Use of a conference telephone or other similar communications equipment.

140 TPNR: Transparency and Public Notice Requirements; specifically the section of the Bylaws with this
141 title.

142 Veto: The process by which the President rejects a piece of legislation approved by Council.

143 Working Group: A group which at its creation by a Decision Making Body is designated as a Working
144 Group rather than an ad hoc committee and whose sole purpose is to do work in preparation for a
145 specific item(s) to be acted upon or discussed by the Decision Making Body at a later Open Meeting.

146 Section 3. Cross-References

- 147 A. References in this document to the GPSA Constitution shall be indicated by parentheses ().
- 148 B. References in this document to other parts of the Bylaws shall be indicated by brackets [] and the
149 word "Bylaws".
- 150 C. An electronic copy of this document utilizing some form of linking technology should be
151 available on the GPSA website.
- 152 D. Regardless of the published format(s) and cross-references, the GPSA Constitution and the
153 Bylaws shall be considered distinct but related documents.

154 II. Membership and Organization

155 Section 1. Membership

- 156 A. Continuing graduate or professional students who paid the GPSA fee in the spring semester shall
157 be considered GPSA members during the summer semester. (I.3.A.)
- 158 B. Upon presentation to the GPSA Office of a written request, any member may resign from GPSA.
159 (I.3.B.)
 - 160 1. Resignation of membership does not relinquish the obligation to pay the GPSA fee.
 - 161 2. Persons who have resigned membership shall lose all privileges and benefits of GPSA
162 member status.
 - 163 3. Any person who has resigned membership shall be reinstated upon presentation to the GPSA
164 Office of a written request.
- 165 C. GPSA may not revoke or suspend membership.

166 Section 2. Recognized Departmental Student Associations (RDSAs)

- 167 A. Each RDSA shall maintain chartered status with the Student Activities Center, and must be open
168 to all GPSA members in its department, school, or college. In order to be recognized by GPSA,
169 each RDSA shall:
 - 170 1. Hold officer elections which are open to all GPSA members in that department, school, or
171 college; and
 - 172 2. Not charge dues as a condition for membership as a student organization.
 - 173 a. This does not preclude an RDSA from being a campus chapter of a state, regional, or
174 national association, so long as all GPSA members in that department, school, or
175 college may participate in the student organization.

- 176 b. PB funds may not be used to pay state, regional, or national association dues.
- 177 B. Each department may be represented by only one (1) RDSA. A school or college may
- 178 consolidate representation under one (1) RDSA, but no more than one (1) RDSA may represent
- 179 the same group of GPSA members.
- 180 1. Upon presentation of a petition signed by at least thirty-five percent (35%) of the total
- 181 number of GPSA members in a department, school, or college, the Elections Committee shall
- 182 conduct an election in which the GPSA members of that department, school, or college may
- 183 vote to affirm the current RDSA or to select a new organization willing to meet all
- 184 requirements for an RDSA.
- 185 2. The election ballot shall include the choice of desired RDSA from among the current RDSA
- 186 and all other student organizations signed by at least twenty-five percent (25%) of the total
- 187 number of GPSA members in that department, school, or college.
- 188 a. A petition to be placed on the ballot as an option for RDSA must be presented to the
- 189 Elections Committee no less than seven (7) academic days from the receipt of the
- 190 petition to select an RDSA.
- 191 b. The petition to be placed on the ballot must include a statement above the signature
- 192 lines stating: "If selected, this organization will adhere to the requirements for an
- 193 RDSA in the GPSA Constitution and Bylaws."
- 194 C. Any RDSA failing to adhere to the requirements for an RDSA in the GPSA Constitution and
- 195 Bylaws shall be subject to review by the Court of Review.
- 196 1. The request for review may be submitted by any GPSA member from that department,
- 197 school, or college or from a chartered student or professional organization of which the
- 198 majority of members should be represented by that RDSA.
- 199 2. If the RDSA fails to comply with any Court of Review order within eleven (11) academic
- 200 days, the Chief Justice or the highest ranked Associate Justice shall have the authority to
- 201 decertify that RDSA.
- 202 D. Departments, schools, or colleges with no RDSA shall lose all privileges afforded to RDSAs by
- 203 GPSA until a student organization applies for recognition in accordance with the GPSA
- 204 Constitution and Bylaws.
- 205 1. RDSAs which enter non-chartered status shall be recertified upon becoming chartered.
- 206 2. If an RDSA is in non-chartered status when challenged by a petition to select an RDSA, it
- 207 must charter before being permitted to be included on the ballot.
- 208 3. While non-chartered, an RDSA may not receive the benefit of any privilege afforded to
- 209 RDSAs by GPSA.

210 Section 3. GPSA Committees

- 211 A. All GPSA members or appointments to standing committees, ad hoc committees, or
- 212 University committees must be GPSA members.
- 213 B. Persons appointed to positions requiring Council approval when Council is not in session may
- 214 serve until Council has an opportunity to consider and approve their appointment, unless
- 215 otherwise specified in the GPSA Constitution or Bylaws.
- 216 C. All GPSA standing committees shall be composed of no fewer than five (5) members. At least
- 217 three (3) different RDSAs must be represented. Each member shall count as representing only
- 218 one (1) RDSA.

- 219 D. Each GPSA Standing Committee Chair, Ad Hoc Committee Chair, and University committee
220 appointment shall submit a written report once a semester to the head of the appropriate branch
221 of government.
- 222 E. Joint ad hoc committees may be created by Council. Composition or means of composition shall
223 be determined at the creation of the committee and shall include Council Representatives and
224 GPSA members who are not Council Representatives.
- 225 F. A Decision Making Body may generate funds independent of the budget process, and these
226 funds shall not be part of the GPSA General Fund. The Decision Making Body shall record and
227 administer these self-generated funds. The Decision Making Body shall notify the head of its
228 branch of the receipt and use of these funds and shall provide a summary for the annual report.
229 Spending of these funds will be by a majority vote of the Decision Making Body and will be
230 subject to the Conflict of Interest Bylaws.
- 231 G. Chair-ships for the Executive Finance Committee (EFC), Legislative Finance Committee (LFC),
232 Legislative Steering Committee (LSC), and Grants Committee must be unique individuals.
- 233 H. No individual shall hold more than three standing committee chair-ships.
- 234 I. The President and the Council Chair are ineligible for standing committee chair-ships.

235 Section 4. Transparency and Public Notice Requirements (TPNR)

- 236 A. Public Notice Requirements
- 237 1. Unless otherwise specified in the Constitution or Bylaws, public notice shall be given no
238 fewer than twenty-four (24) hours in advance of a meeting.
- 239 2. Public notice shall consist of posting required documents in the GPSA Office and on the
240 GPSA website, and sending an announcement via the GPSA electronic mailing list and to the
241 Daily Lobo and any other media who have provided a written request for minutes.
- 242 B. Agenda Requirements
- 243 1. The agenda, time, date, and location of any Open Meeting must be posted in accordance with
244 the Public Notice Requirements.
- 245 2. The meeting agenda shall specify items as discussion items or action items.
- 246 3. The meeting agenda shall include time for public comment before discussion of old or new
247 business. During public comment, members of the public will be granted no fewer than three
248 (3) minutes each.
- 249 C. Minutes Requirements
- 250 1. Minutes must be taken at every Open Meeting.
- 251 2. Minutes must contain at least the date, time, location, type of meeting and the name of the
252 Decision Making Body; the names of all Decision Making Body members attending the
253 meeting; the names of any individuals who address the body in person; and a record of all
254 motions and decisions made and votes taken.
- 255 3. A draft copy of the minutes must be posted within six (6) academic days of the public
256 meeting in the GPSA Office in accordance with the Public Notice Requirements.
- 257 4. The minutes shall be approved or amended at the next meeting of that Decision Making
258 Body where a quorum of the body is present.
- 259 D. Transparency Requirements
- 260 1. A Decision Making Body may permit participation by Telecommunication. The means and
261 extent of participation must be defined by the GPSA Bylaws, or the body's standing rules if
262 approved by a two-thirds (2/3) vote.

- 263 a. A member of the body may use the means permitted if it is difficult to impossible for
264 that member to attend in person.
- 265 b. Each member participating by Telecommunication must be able to be identified when
266 speaking. All participants must be able to hear each other at the same time, and
267 members of the public attending the meeting must be able to hear any member of the
268 body who speaks during the meeting.
- 269 2. Audio and video recordings must be allowed and accommodated at Open Meetings.
- 270 3. Open Meeting votes and, if available, voting records are public unless otherwise specified in
271 the GPSA Constitution or Bylaws.
- 272 4. Attendance of GPSA members and members of the public will be accommodated at all Open
273 Meetings.
- 274 a. Open Meetings shall be held in spaces that can accommodate all people wishing to
275 attend and listen.
- 276 5. The body may take action only on those agenda items announced in accordance with the
277 Agenda Requirements.
- 278 6. Items added to the agenda fewer than twenty four (24) hours before a meeting must be
279 discussion items only.
- 280 E. Working Group Requirements
- 281 1. Decision Making Bodies must give a thorough review of recommendations from any group
282 that is not required to provide notice of its meetings.
- 283 2. The Working Group cannot take action that binds a Decision Making Body or any other
284 GPSA group.
- 285 3. Working Groups are not required to adhere to Public Notice Requirements but are required to
286 include any interested member of the Decision Making Body.
- 287 4. Meetings of Working Groups, even in the event the meeting has a quorum of members of the
288 Decision Making Body, are not required to be open so long as they are acting only on the
289 item(s) specified by the Decision Making Body.
- 290 F. Portions of an Open Meeting may be closed on the following occasions:
- 291 1. Deliberations by the Court of Review. The actual administrative and adjudicatory proceeding
292 at which evidence is offered or rebutted and any final action taken as a result of the
293 proceeding shall occur in an Open Meeting. However, the deliberations of the Court of
294 Review shall be closed to the public.
- 295 2. Discussion and records related to personnel. Any records or discussions related to personnel
296 shall be in accordance with University policy including but not limited to Human Resources
297 requirements.
- 298 3. Discussion and records deemed private. Any records or discussion related to privacy rights
299 protected by University policy or local, state, or federal law shall be closed to the public.
- 300 G. In order to close a meeting pursuant to the exclusions contained in this section, the closure must
301 be made in an open meeting and approved by a majority vote of a quorum of the Decision
302 Making Body:
- 303 1. The authority for the closure and the subject(s) to be discussed shall be stated with
304 reasonable specificity in the motion calling for the vote to close a meeting.
- 305 2. The vote to close that portion of the meeting of each individual member shall be recorded in
306 the minutes.
- 307 3. Only those subjects announced prior to closure by the Decision Making Body may be
308 discussed in the closed portion of the meeting.

- 309 4. Items eligible for closure shall be indicated on the Agenda of the Open Meeting as such by
310 reference to the reason why closure will be considered.
311 H. Members of the public shall be excused during the closed portion of an Open Meeting.
312 I. Following completion of any closed meeting, the minutes of the Open Meeting that was closed,
313 shall state that the matters discussed in the closed meeting were limited only to those specified in
314 the motion for closure

315 Section 5. Project Assistants

- 316 A. The GPSA annual budget or Council appropriation may allow for hiring Project Assistants. The
317 budget or appropriation shall specify the amount of FTE and branch for each Project Assistant.
318 1. The budget must include a minimum 1.0 FTE designated for the Executive Branch.
319 2. Volunteers receiving a stipend are not Project Assistants.
320 B. Filling a Project Assistant vacancy requires an open call to the GPSA membership.
321 1. The open call for applicants shall comply with the Public Notice Requirements and include
322 job description and compensation.
323 2. Each branch is responsible for selecting its Project Assistants.
324 a. For the Executive, the President shall be responsible for the open call and selection.
325 b. For the Legislative, the Council Chair shall be responsible for the open call. The
326 Council Chair shall recommend a selection for Council's approval.
327 c. For the Judicial, the Chief Justice shall be responsible for the open call and selection.
328 3. Project Assistants must be GPSA members.
329 C. Project Assistants aid in executing the mission of GPSA.
330 1. Project Assistant duties must be in compliance with the definition of Project Assistants given
331 in the University of New Mexico catalog.
332 2. Duties may include, but are not limited to, assisting standing and ad hoc committees and
333 working on projects that serve the mission of GPSA.
334 a. For the Executive, the President shall set the duties of and supervise the Project
335 Assistant(s).
336 b. For the Legislative, Council shall set the duties of the Project Assistant(s). The Council
337 Chair shall supervise the Project Assistant(s).
338 c. For the Judicial, the Chief Justice shall set the duties of and supervise the Project
339 Assistant(s).
340 D. Project Assistant compensation shall be contracted each semester.
341 1. Project Assistants shall be paid according to the guidelines required by the Office of
342 Graduate Studies.
343 2. Project Assistants shall be offered health insurance.
344 3. Project Assistants shall be offered tuition remission equal to the amount of hours required by
345 the Office of Graduate Studies in order to maintain their eligibility for the assistantship.

346 Section 6. Veto Procedure

- 347 A. Presidential Action
348 1. A copy of the legislation with signature lines for approval or veto will be sent in hard and
349 electronic copy to the President's office within one (1) academic day of the posting of the
350 draft of the Council meeting minutes in which the legislation was passed.
351 2. The President may take action on legislation, approval or veto, within five (5) academic days
352 of the posting of the draft of the minutes.

- 353 a. If the President takes action, it shall be on the legislation in totum and as is. Legislation
354 shall not be vetoed by line item.
355 b. If the President does not take action within the allotted time, the legislation becomes
356 binding.
357 c. The President may take action on legislation with an Electronic Signature.
358 d. If a veto is cast, it shall be accompanied by a rationale for the veto.
359 e. The President shall send the vetoed legislation and rationale to the Council Chair
360 within the required time limit. The Council Chair shall give notice of the veto in
361 accordance with TPNR within three (3) academic days of receipt.
362 f. The Council Chair shall place the vetoed legislation on the next regular Council
363 meeting agenda as an action item.

364 B. Council Action

- 365 1. Vetoed legislation that cannot be acted on at a regular meeting within a session shall be
366 presented at a special meeting prior to the close of the session.
367 2. When Council considers vetoed legislation, a motion to reconsider the bill must be made and
368 seconded.
369 3. Council shall consider the vetoed legislation in the same form as sent to the President. No
370 amendments may be made in an override consideration.
371 4. If Council votes to override, the legislation becomes binding without the President's
372 signature.
373 5. If Council fails to override the President's veto, the legislation dies and shall not be
374 reintroduced without amendment in the same Council session.

375 Section 7. GPSA Annual Report

- 376 A. All Decision Making Bodies shall provide a written report to the respective branch head by the
377 first (1st) academic day after the last regular Council meeting.
378 B. The head of each branch shall compile the Branch Annual Report and forward it to the President.
379 C. The President shall compile the GPSA Annual Report to be archived in accordance with the
380 GPSA Constitution.

381 Section 8. Amendments

382
383 Amendments and additions to the GPSA Bylaws shall be made according to the following procedure:

- 384 A. Proposed Amendments shall place the amendment within the appropriate context within this
385 document, including specific numerical reference (Article, Section, and paragraph number).
386 B. Approved amendments shall take effect, unless otherwise noted, but the approved amendment
387 language must be evaluated by the University Council's Office relative to current University
388 Policy, and State and Federal.
389 C. Council Chair shall submit amendments to University Counsel within five (5) academic days
390 from the meeting in which the amendments have been approved.
391 D. Where conflicts exist between previous bylaws and a new constitutional provision, the new
392 constitutional provision will supplant the previous bylaw.

393 III. Resignation, Removal, and Replacement of Officers

394 Section 1. President

- 395 A. In order to initiate a recall election, Council must follow the Constitutional process of
396 impeachment and removal. (II.1.D.1.)
397 1. When the President is removed, the Council Chair shall assume the role of acting President,
398 and the Steering Committee Chair shall assume the role of acting Council Chair.
399 2. The Elections Committee must hold a recall election within fifteen (15) academic days of the
400 removal of the President by Council.
401 a. If the GPSA membership approves the removal of the President, a special election for a
402 new President must occur within twenty (20) academic days. The removed President
403 may not run in the special election.
404 b. If the GPSA membership does not approve the removal of the President, the President
405 is reinstated immediately upon official announcement of the recall election result. This
406 President may not be removed by Council again in the same session.
- 407 B. If the GPSA membership initiates a recall in accordance with the Constitution, Council may
408 verify the validity of signatures and shall deliver the petition to the Elections Committee Chair.
409 (I.1.D.2.)
410 1. Council has five (5) academic days to validate the signatures and for the Council Chair to
411 deliver the petition to the Elections Chair after its presentation at a regular Council meeting.
412 2. If invalid signatures reduce the number to fewer than the required percentage, the petition is
413 considered null and void.
414 a. If the petition is considered null and void, the Council Chair shall give notice and
415 provide a list of all invalidated signatures within five (5) academic days and in
416 accordance with TPNR.
417 b. Any invalidated party shall have the opportunity to contest the invalidation in front of
418 the Court of Review.
419 3. Upon receipt of a valid recall petition, the Elections Chair shall hold a recall election. The
420 recall election must occur within fifteen (15) academic days of the Council meeting at which
421 the petition was presented.
422 4. The President may ask the Council Chair to serve as acting President until the recall election
423 can be held.
424 5. If a recall election results in the removal of the President, the Elections Committee shall hold
425 a special election in accordance with the GPSA Constitution and Bylaws, in which the
426 removed President may not run.
427 6. If a recall election does not result in the removal of the President, the President continues to
428 serve in office, or is reinstated if the Council Chair was serving as acting President.

429 Section 2. Council Chair

- 430 A. Grounds for the impeachment of the Council Chair include willful neglect of office, gross
431 misconduct, or malfeasance. (III.3.D.)
432 B. If the Council Chair has resigned or been removed, that person is ineligible to run in the resultant
433 Council Chair Special Election.

434 Section 3. Court of Review Justices

- 435 A. Removal of a Justice must follow the impeachment and removal process in the GPSA
436 Constitution. (IV.2.C.)
437 1. Grounds for removal include willful neglect of office, gross misconduct, or malfeasance.
438 2. The motion to consider removal may occur at the same meeting as impeachment.

- 439 3. Justices may only be removed through impeachment procedures.
440 4. After a motion to consider removal has passed, the Council Chair shall call a special meeting
441 for the removal vote within ten (10) academic days.
442 5. If the Chief Justice resigns or has been impeached and is currently the subject of removal
443 proceedings, the Senior Associate Justice shall assume the duties of the Chief Justice until
444 either the reinstatement or replacement of the Chief Justice.
445 B. The Court must have at least three (3) sitting Justices in order to operate.
446 C. Replacement
447 1. If the Court has three (3) or more remaining Justices after a resignation or removal, Council
448 may decide whether or not to appoint a replacement at the next regularly scheduled Council
449 meeting.
450 2. The President shall appoint temporary replacement Justices if the Court falls below three (3)
451 members until Council approves permanent replacements.

452 Section 4. Resignation

- 453 A. If the President, Council Chair, or Chief Justice wishes to resign, that individual shall resign by
454 delivering a written letter, either in person or by email, to the other individuals listed above as
455 well as to the Elections Chair. Additionally, the resigning officer shall notify the members of that
456 officer's branch.
457 B. The letter of resignation must indicate whether the resignation is effective immediately or at
458 noon on a specified date.
459 C. Resignation of a Justice prior to the end of a semester may result in the loss of the Justice's
460 stipend at the Council's discretion.

461 IV. Executive Branch

462 Section 1. President

- 463 A. Duties, Powers, and Responsibilities
464 1. The President shall be authorized and required to be one of two signatures on disbursements
465 of GPSA, except for personal reimbursements to the President which shall be signed by two
466 other authorized persons.
467 2. The President may call special elections on items of governance, policy, and fiscal impact by
468 giving notice to Council and the Elections Committee. (VI.3.A.) Special Elections shall be
469 run in accordance with the GPSA Constitution and Bylaws.
470 3. The President shall serve as an official member to the Faculty Senate Graduate Committee,
471 as authorized by the Committee.
472 4. The President shall make official announcements for open positions and appointments in the
473 Executive Branch, including job descriptions and how to apply.
474 a. Announcements shall follow TPNR.
475 b. All GPSA members shall be eligible for all appointments, unless prohibited by the
476 GPSA Constitution and Bylaws.
477 c. All Presidential appointments, except to ad hoc committees, shall be subject to the
478 approval of Council.
479 5. The President should keep open appointments for the period of no less than five (5) academic
480 days from the announcement of the open positions.
481 6. The President may remove appointments at any time.

- 482 7. The President shall fill any Standing Committee Chair vacancy within twenty (20) academic
483 days.
484 8. The President shall attend or send a designee to all Council meetings, and provide to Council
485 a President's Report on issues pertinent to GPSA and the graduate and professional student
486 community.
487 9. The President shall be responsible for the hours of operation of the GPSA Office and
488 facilities.
489 10. The President shall employ, discharge, and assign duties to all Executive Branch employees,
490 in a manner consistent with current University employee policies.
491 B. Term of Office: A President having served a term less than one year may serve a maximum of
492 one (1) additional term as President. (II.1.B.2.)
493 C. Stipend: The President's compensation should be offered as a Graduate Assistantship in
494 accordance with Office of Graduate Studies guidelines (II.1.C.1.)

495 Section 2. Executive Committees

- 496 A. Executive Committee Appointments
497 1. All GPSA Executive Standing Committee Chairs require approval from Council. (II.1.A.9.)
498 2. Appointments requiring Council approval shall be sent to the LSC and placed on the Council
499 agenda.
500 B. Executive Standing Committees
501 1. Executive Elections Committee
502 a. During elections, the Elections Committee as well as GPSA Decision Making Bodies
503 should try to provide for autonomy of the Committee to prevent conflict of interest and
504 bias in the elections process.
505 2. Executive Finance Committee (EFC)
506 a. The EFC shall be responsible for maintaining the financial records of GPSA which
507 shall be open for inspection by any GPSA member or committee.
508 3. Executive Grants Committee
509 a. Members of the Grants Committee shall conduct themselves in a manner that promotes
510 public confidence in the integrity and impartiality of the grants process.
511 b. Grants Application Readers present at a Grants Committee meeting are voting
512 members.
513 4. Executive Lobby Committee
514 a. The Lobby Committee shall attempt to coordinate lobbying efforts of GPSA with the
515 Associated Students of New Mexico, the Associated Students of the University of New
516 Mexico, and other organizations as deemed appropriate.
517 b. The Lobby Committee shall work with the University administration on areas of
518 common concern.
519 c. The Lobby Committee is responsible for presenting GPSA issues before appropriate
520 governmental bodies, including the New Mexico Higher Education Department (HED).
521 d. The Lobby Committee shall investigate issues of importance to the GPSA, including
522 HED funding and capital outlays recommendations to the legislature.
523 e. The Lobby Committee should compensate student lobbyists for travel and other
524 necessary expenses subject to all applicable University policies and procedures.
525 f. The Lobby Committee Chair shall give reports on Lobby Committee activities to
526 Council at least one meeting prior, one during, and one after the regularly scheduled

- 527 New Mexico Legislative Session. The Lobby Committee Chair shall submit written
528 reports of the same comments to the President to keep as a record.
- 529 g. The Lobby Committee shall prepare a platform of issues in enough time to receive
530 input from Council.
- 531 h. The Lobby Committee Chair shall submit the final draft of the platform to Council in
532 December.
- 533 5. Executive Programs Committee
- 534 a. The Programs Committee shall implement and coordinate programs that promote an
535 inclusive and supportive community for graduate and professional students.
- 536 b. The Programs Committee shall collaborate with the programming of other student
537 organizations as appropriate.
- 538 6. Executive Student Support and Advocacy Committee (SSA Committee)
- 539 a. The SSA Committee shall maintain a list of graduate student organizations, services
540 provided, and how each can be reached, and shall post the list on the GPSA website
541 and in the GPSA Office.
- 542 b. The SSA Committee shall provide information to GPSA members about GPSA,
543 including volunteer and paid positions, and activities.
- 544 c. The SSA Committee shall coordinate support for events of interest to GPSA members,
545 as resources and time of the committee allow.
- 546 C. Executive Standing Committee Chairs
- 547 1. Composition of Executive Committees and selection of Committee Chair and members must
548 comply with the GPSA Constitution and Bylaws.
- 549 2. Standing Committee Chairs shall appoint the membership of the standing committees.
- 550 3. The Standing Committee Chair may remove members of the standing committees at any
551 time.
- 552 4. The Standing Committee Chair shall be responsible for submitting the committee's reports to
553 the President in accordance to the GPSA Constitution, Bylaws, and applicable Standing
554 Rules.
- 555 5. The Standing Committee Chair shall hold office hours for student inquiries or provide
556 contact information available in the GPSA Office. The Chairs shall adhere to TPNR.
- 557 D. Executive Standing Committee Chair Stipends
- 558 1. Disbursement of compensation shall be subject to the fulfillment of the Chair's obligations
559 and duties as verified by the President.
- 560 2. Disbursement shall be at the end of each semester in which the Chair served.
- 561 E. Executive Ad Hoc Committees
- 562 1. These committees shall pursue issues as specified by the President. These committees shall
563 endure no longer than is necessary for performance of the duties prescribed by the President.
- 564 F. Annual Written Reports
- 565 1. The Elections Committee shall include in the GPSA Annual Report all elections reports. See
566 Elections Code [Bylaw IX.Section 10].
- 567 2. The EFC shall include in the GPSA Annual Report all expenditures and year end balances.
- 568 3. The Grants Committee shall include in the GPSA Annual Report all funding cycle reports.
569 See Grants Code [Bylaws VIII.Section 1.L. & VIII.Section 2.L].
- 570 4. The Lobby Committee shall include in the GPSA Annual Report results of any lobbying
571 efforts and the annual legislative platform.

- 572 5. The Programs Committee shall include in the GPSA Annual Report the results of any
573 fundraising efforts.
- 574 6. The SSA Committee shall include in the GPSA Annual Report the list of graduate student
575 organizations and resources, as well as a summary of the issues deemed most important for
576 GPSA membership, progress made, and future recommendations.
- 577 7. Executive ad hoc committees shall include in the GPSA Annual Report progress towards
578 their specified objective(s), and any future recommendations for the continuation of the
579 committee.
- 580 8. University Committee appointees shall include in the GPSA Annual Report a summary of the
581 issues of importance to GPSA considered by the committee.

582 Section 3. Executive Board

- 583 A. Representation
- 584 1. School or college petitions for representation on the Executive Board shall be sent to the
585 President. The petition may specify the representative.
- 586 2. The President must grant petitions from unrepresented schools or colleges.
- 587 3. If there is no specified representative named on the petition, the President shall appoint a
588 representative from that school or college.
- 589 4. The President shall designate these additional representatives to the Executive Board as
590 voting members or non-voting members.
- 591 5. The Grants Committee shall have two votes on the Executive Board. These votes shall be
592 held singly by the Chair of the Grants Committee, but shall be split in the event of co-chairs.
- 593 B. Duties, Powers, and Responsibilities
- 594 1. The Executive Board shall direct recommendations for the Council agenda to the appropriate
595 Legislative body.
- 596 C. Quorum
- 597 1. The Executive Board members may participate by Telecommunication in accordance with
598 TPNR.
- 599 2. Participation includes discussion, making motions, and voting.

600 V. Legislative Branch

601 Section 1. Council Representatives and Certified Alternates

- 602 A. Representative Credentials
- 603 1. Credential Forms will be readily accessible in the GPSA Office, on the GPSA website, and
604 through the Council Chair and Council Recorder.
- 605 2. It is the responsibility of RDSAs and their designated Representative(s) to ensure that
606 Credential Forms are submitted and accepted by the Council Chair.
- 607 3. RDSA Presidents or their designees must sign Credential Forms.
- 608 4. In order for a GPSA member to serve as a Representative, that member's Credential Form
609 must be submitted to the Council Chair prior to the start of a meeting.
- 610 5. All Credential Forms are nullified at the end of a Council session. New credentials are
611 required at the start of each Council session.
- 612 B. Representative Duties
- 613 1. In addition to duties outlined in the GPSA Constitution, Representatives may assist with the
614 drafting of legislation and serve as a link between their RDSAs, students, and chartered

- 615 student organizations as sponsors of legislation and advocates in Council and the legislative
616 committees.
- 617 2. Representatives may volunteer to serve on legislative standing or ad hoc committees.
- 618 C. Certified Alternates
- 619 1. Certified Alternates may be chosen at will by each RDSA. The procedure for the selection of
620 Certified Alternates is left to the determination of each RDSA.
- 621 2. Only Certified Alternate Credential Forms approved by the Council Chair shall be accepted.
- 622 3. There is no limit to the number of Certified Alternates an RDSA may select. If there is more
623 than one Certified Alternate, the Certified Alternates shall be ranked by the RDSA to indicate
624 seniority of representation. Ranking will be the order in which the Certified Alternates are
625 listed by the RDSA on the Credential Form unless otherwise noted.
- 626 4. When serving as a Council Representative, Certified Alternates shall have the same rights
627 and privileges as a Council Representative, unless otherwise specified by GPSA law.

628 Section 2. Council Chair

- 629 A. Duties, Powers, and Responsibilities:
- 630 1. The Council Chair shall produce an agenda in accordance with GPSA Bylaws and Council
631 Standing Rules for each Council meeting. The Council Chair shall be responsible for the
632 proper distribution of an agenda at least five (5) academic days prior to each Council
633 meeting.
- 634 2. At the first meeting of the academic year, the Council Chair shall provide all Council
635 Representatives with adequate information including, but not limited to, Council rules and
636 procedures, university policies, applicable parliamentary procedures, and access to the GPSA
637 Constitution and Bylaws.
- 638 3. The Council Chair shall notify the Council Representatives of the Chair's office hours at the
639 beginning of each semester.
- 640 4. The Council Chair shall appoint Council Representatives to the Legislative Standing
641 Committees in accordance with the GPSA Constitution and Bylaws.
- 642 5. The Council Chair shall administer the Legislative Budget and will oversee legislative budget
643 proposals for the subsequent fiscal year.
- 644 6. The Council Chair shall be responsible for the hiring of a Council Recorder. The Council
645 Chair oversees the Recorder and is responsible for assuring that the Council Recorder carries
646 out their duties.
- 647 7. The Council Chair may remove the Recorder. A replacement shall be considered for
648 approval by Council at the first opportunity.
- 649 8. The Council Chair shall review all minutes. Reviewed minutes shall be included on the
650 agenda for Council approval. These minutes will be noted as "Draft" until majority approval
651 by Council. The draft documentation shall be posted in accordance with TPNR.
- 652 B. Stipend: Compensation shall also include an education grant equal to up to twelve (12) resident,
653 graduate tuition hours per semester at the rates published by the Bursar's office.
- 654 C. If the Council Chair is unable to fulfill the duties of the position, the LSC Chair shall act as Chair
655 Pro Tempore until the Council Chair can resume the position or until an election can be held to
656 determine a replacement.
- 657 1. If a Council Chair is acting President the Council Chair shall be considered unable to fulfill
658 the duties of the position.

- 659 2. If the LSC Chair is acting as Chair Pro Tempore for longer than one (1) day, the LSC shall
660 select an interim LSC Chair.
661 3. Nothing in this section shall be construed to supplant the Council Chair without adhering to
662 the impeachment and removal procedures, nor to permit the LSC to operate with an un-
663 Constitutional composition.

664 Section 3. Council Recorder

- 665 A. The Council Recorder is selected by the Council Chair and approved by majority vote at the first
666 Council meeting of the session.
667 B. The Recorder shall be a GPSA member who is not simultaneously serving as a Council
668 Representative.
669 C. The Recorder may not serve in another paid position within GPSA, with the exception of a
670 Grants Application Reader.
671 D. Duties:
672 1. The Recorder shall assist the Council Chair with the production of all Council meeting
673 minutes.
674 2. The Recorder may assist the Council Chair with verifying the credentials of Council
675 Representatives and ensure that Credential Forms are available to RDSAs.
676 3. The Council Chair may request the assistance of the Recorder for other duties.
677 4. Compensation
678 a. The amount of compensation shall be determined through the annual budget process.
679 b. Compensation may either be in the form of a set stipend, hourly wage, or other
680 arrangement.

681 Section 4. Procedures for Regular and Special Meetings

- 682 A. Regular Meeting
683 1. The date and time of the first regular Council meeting of the session shall be announced by
684 the Council Chair-elect at the final Council meeting of the preceding session.
685 2. The regularly scheduled February and March meetings shall be scheduled for one of the last
686 seven (7) calendar days of the months.
687 B. Special Meeting
688 1. Petitions for special meetings not called by the Council Chair shall be submitted to the LSC
689 Chair; the LSC Chair shall verify the validity of the petition.
690 a. Petitions shall include the agenda items for discussion and action, the signatures as
691 required by the GPSA Constitution, and the date, time, and location of the meeting.
692 b. Notice of Special Meetings shall comply with TPNR.
693 C. Notice
694 1. In addition to following GPSA Constitutional notice requirements and TPNR, notice of every
695 regular Council meeting shall be included in a legislative calendar produced and made public
696 no later than the second (2nd) Council meeting of the session.
697 a. If changes are made to the calendar, a new version should be produced no later than
698 two (2) academic days after such change.
699 D. Standing Rules
700 1. At the first Council meeting of the session, Council shall approve standing rules, which shall
701 name the parliamentary procedures that Council shall follow.

- 702 a. An agenda template for regular Council meetings shall be included as part of the
703 Standing Rules.
704 b. The Public Notice Requirements shall be announced by the Council Chair at the first
705 meeting of each semester of the session.
706 2. The Council's Standing Rules apply to every Council meeting unless suspended with a two-
707 thirds (2/3) vote of Council.

708 Section 5. Proxy Privileges

- 709 A. Proxy voting is the casting of a vote on behalf of a Council Representative. Proxy authority may
710 only be given by a validated Council Representative or Certified Alternate to another GPSA
711 Member.
712 1. Council Representatives and Certified Alternates should select a GPSA member from the
713 same RDSA to serve as Proxy.
714 B. In order to be eligible to vote in a Council meeting, a GPSA member must be a recognized
715 Representative, Certified Alternate, or Proxy.
716 1. Proxy forms must be delivered to the Council Chair before a GPSA member may serve as a
717 Proxy at a Council meeting.
718 2. When the Council Chair receives and approves a Proxy form, that GPSA member is eligible
719 to serve as a Proxy for that meeting.
720 3. The Council Chair shall keep a list of eligible Proxies for each meeting.
721 4. Proxies are eligible to vote for the specified Council meeting in which proxy privileges are
722 approved.
723 5. Proxies do not count toward quorum.
724 C. If an RDSA has more Representatives, Certified Alternates, and eligible Proxies present at a
725 Council meeting than it has votes, the voting slots shall be recognized in the following order and
726 according to rank: Representative(s), Certified Alternate(s), Proxy(ies).
727 1. A GPSA member who believes they should have voting privileges at a Council meeting may
728 bring this to the attention of the Council Chair. The Council Chair must recognize a GPSA
729 member's right to vote prior to that member's voting.
730 D. If a Council Representative or Certified Alternate is in attendance at a GPSA Council meeting
731 and must leave a meeting in progress, that voting member may select a Proxy.
732 1. Representatives or Certified Alternates using a Proxy should provide written documentation
733 of their RDSA's preferences for the publicized agenda items to the Proxy prior to
734 surrendering voting privileges to that Proxy for that meeting.
735 E. Council Representatives or Certified Alternates who miss three (3) consecutive regular Council
736 meetings forfeit the proxy privileges.
737 1. Upon attending a Council meeting, a Council Representative's or Certified Alternate's
738 written proxy privileges will be reinstated.
739 F. No GPSA member may hold more than two proxy votes.

740 Section 6. Legislative Standing Committees

- 741 A. Standing Committee Chairs
742 1. Selection
743 a. Standing Committee Chairs shall be selected by the Council Chair and approved by a
744 majority vote of Council at the first (1st) regular Council meeting of the session.

- 745 b. Standing Committee Chair appointments must be approved by Council prior to
746 assuming Committee Chair duties.
- 747 2. Duties, Powers, Responsibilities
- 748 a. Each Committee Chair, in conjunction with the membership of the committee, shall
749 maintain a schedule of meetings for that Council session, to be posted in accordance
750 with TPNR.
- 751 3. Reports
- 752 a. Written Legislative Committee Chair reports shall be given once per semester to
753 Council.
- 754 b. At each regular Council meeting the LFC Chair shall provide a report on the GPSA
755 General Fund, the Legislative Fund account balance, and appropriations to date.
- 756 4. Compensation
- 757 a. The amount of compensation shall be determined through the annual budget process.
- 758 b. Disbursement of compensation is subject to the fulfillment of the Committee Chair's
759 duties as verified by the Council Chair or Council.
- 760 c. Disbursement shall be at the end of each semester in which the Committee Chair
761 served.
- 762 5. Removal
- 763 a. In addition to removal by the Council Chair, a Legislative Standing Committee Chair
764 may also be removed by Council with a two-thirds (2/3) vote.
- 765 b. If a Committee Chair is removed or resigns, the committee shall select another member
766 to serve as interim Committee Chair until a replacement is appointed by the Council
767 Chair and approved by Council.
- 768 c. Council shall vote whether or not the removed Chair may continue to serve as a
769 member on that committee.
- 770 d. If the LSC Chair is serving as the acting Council Chair, the committee shall select an
771 interim LSC Chair.
- 772 B. Committee Membership
- 773 1. Selection
- 774 a. The Council Chair shall provide notice of committee membership opportunities with
775 the Agenda notice for the first Council meeting of the session.
- 776 b. The Council Chair should seek any interested volunteers and must consider
777 recommendations from Council for committee membership.
- 778 c. The Council Chair shall appoint a minimum of five (5) and no more than eight (8)
779 members for each standing committee at the first meeting of the Council session.
- 780 d. Approval of appointed standing committee members shall be by a majority vote of
781 Council prior to assuming duties.
- 782 e. Members may be added to legislative standing committees when appointed by the
783 Council Chair and approved by Council at a Council meeting, in accordance with the
784 GPSA Constitution's composition requirements.
- 785 2. Removal
- 786 a. If a committee member violates the committee's standing rules, that member shall be
787 removed by the Committee Chair or the Council Chair
- 788 b. A Representative may appeal a removal at the next regularly scheduled Council
789 meeting before the selection of a replacement. Overturning a removal requires a two-
790 thirds (2/3) vote from Council.

- c. The Council Chair may appoint replacement(s) to be approved by Council.
- d. Council may request that the Council Chair reconstitute a committee.

Section 7. Standing Committee Procedures

A. Standing Rules

1. Each committee must adopt and adhere to standing rules which include, but are not limited to, committee procedure, legislation requirements, and membership duties. The standing rules must comply with the GPSA Constitution and Bylaws, as well as any direction provided by Council.
2. Each committee must adopt standing rules at its first meeting of the Council session. Standing rules must be approved by Council at a regularly scheduled Council meeting.
3. The first committee meeting shall use the adopted standing rules for an interim period until rules are approved by Council.
4. Committees may suspend the standing rules with a two-thirds (2/3) vote of the committee. Council must be notified at the meeting in which the legislation is presented that the standing rules were suspended.

B. Timeline

1. Timeline

- a. Each legislative standing committee shall conduct its first meeting between the first (1st) and second (2nd) regularly scheduled Council meetings.
- b. Legislative standing committees must meet between nine (9) and thirteen (13) academic days prior to each regularly scheduled Council meeting after the August meeting in which they are formed.
- c. Items for committee review must be submitted to the appropriate Committee Chair at least two (2) academic days prior to the committee meeting. Submissions received after this deadline shall be considered at the following committee meeting, except for the last committee meeting of the Council session.
- d. Committee Chairs must submit items for inclusion on the Council agenda to the Council Chair at least eight (8) academic days prior to a regular Council meeting.
- e. Supporting documentation for agenda items and committee reports must be submitted to the Council Chair at least five (5) academic days prior to the Council meeting.
- f. The Committee Chairs shall post meeting minutes at least twenty-four (24) hours in advance of each regularly scheduled Council meeting.

Section 8. Ad Hoc Committees

A. Formation and Dissolution

1. Council shall determine the composition or means of composition of legislative ad hoc committees.
2. Council shall approve the purpose and duration of the ad hoc committees.

B. Council shall determine the means for selecting ad hoc committee chairs.

1. Each ad hoc Committee Chair is responsible for adhering to TPNR.
2. Ad hoc committees must request an appropriation from Council for any operational costs that the committee expects.

Section 9. Types and Requirements of Non-Appropriative Legislation

- 833 A. Constitutional amendments must be included as a discussion item at least one (1) regularly
834 scheduled Council meeting prior to the regularly scheduled Council meeting at which action may
835 be taken.
- 836 B. Bylaws must be included as a discussion item at least one (1) regularly scheduled Council
837 meeting prior to the regularly scheduled Council meeting at which action may be taken. Bylaws
838 require a two-thirds (2/3) vote to pass.
- 839 C. Resolutions require a majority vote of Council.

840 Section 10. Committee Consideration of Legislation and Appropriations

- 841 A. Any GPSA member, RDSA, Decision Making Body, or groups or individuals with a GPSA
842 member serving as a sponsor may submit legislation or appropriations for Council consideration.
843 This includes the Executive Board and President. Items should be submitted to the appropriate
844 Legislative Committee Chair.
- 845 B. Every submission must include a contact person who is responsible for the item, capable of
846 answering questions, providing additional material, and making necessary revisions.
- 847 1. The Committee Chair shall collect all submissions, confirm that items have been submitted to
848 the proper committee, and produce a committee agenda in accordance with TPNR.
- 849 2. Legislative Committee Chairs shall redirect an item submitted to the incorrect committee to
850 the appropriate party.
- 851 3. Legislative Committees shall facilitate each submission's adherence to the guidelines and
852 required format established by the Bylaws and standing rules.
- 853 4. Legislative Committees shall provide contact information for Council members and GPSA
854 leadership upon request.
- 855 5. Legislative Committees shall review and make recommendations on all items submitted in
856 accordance with the GPSA Constitution and Bylaws. Recommendations may include, but are
857 not limited to, suggestions for amendment, substitution, discussion, and action.
- 858 C. All Legislative Items are forwarded with committee recommendations to the Council Chair and
859 shall be included on the Council agenda.
- 860 1. Once Legislative Committees have determined a recommendation, this Legislative Item
861 should appear on the agenda for the next regularly scheduled Council meeting.
- 862 a. Legislative Committees shall not unduly delay making recommendations on
863 Legislative Items.
- 864 2. The original Legislative Item and accompanying recommendation shall be treated as one (1)
865 agenda item.
- 866 3. The original Legislative Item shall not be altered by any of the Committee's
867 recommendations beyond grammar, spelling, and format until it is considered by Council.
- 868 4. A copy of the edited Legislative Item and accompanying recommendation as submitted to
869 Council shall be delivered to the originating party with a notice of the Council meeting in
870 which the Legislative Item will be discussed within one (1) academic day of the item being
871 forwarded to the Council Chair.
- 872 5. The supporting documents and recommendations may be revised by the respective legislative
873 committee up to the required deadline for supporting document submissions. The final
874 versions of the Legislative Item and supporting documents must be submitted both to the
875 Council Chair and to the originating party.

876 Section 11. Council Consideration of Legislative Items

- 877 A. The Council Chair shall prepare all Legislative Items and reports from legislative standing and
878 ad hoc committees and items required by the Bylaws in a single agenda.
879 1. Items identified by the Constitution and Bylaws as automatically appearing on the agenda do
880 not have to go through the committee process.
881 2. Emergency items may be added to the agenda in accordance with TPNR at the discretion of
882 the Council Chair, even if they have not gone through the committee process.
883 3. A two-thirds (2/3) vote of Council is required to allow discussion or action on emergency
884 items.
885 B. The Council Chair shall post an agenda for each regularly scheduled Council meeting no later
886 than six (6) academic days before the meeting. The Council Chair shall post supporting
887 documents no later than three (3) academic days before the meeting. Posting of agenda and
888 supporting documents must comply with TPNR.
889 C. Final order of items on the agenda is at the discretion of the Council Chair and subject to Council
890 amendment.
891 D. Within the order of business, the originating party or sponsor shall have three (3) minutes to
892 provide relevant commentary on the Legislative Item.
893 E. The applicable Legislative Committee Chair may provide information regarding their
894 committee's recommendation at the request of the Council Chair, Council Representative, or any
895 recognized and present voting member of Council.
896 F. The Council Chair may provide basic information about emergency items.
897 G. Council is the final authority in the Legislative Branch.

898 VI. Judicial Branch

899 Section 1. Appellate Jurisdiction

- 900 A. In addition to the Court's original jurisdiction as stated in the GPSA Constitution, the Court shall
901 also have appellate jurisdiction to hear:
902 1. All matters arising from Council activity, including, but not limited to, review of any award
903 of GPSA funds to an organization or individual for consistency with the GPSA Constitution
904 and Bylaws.
905 2. All matters arising from activities of any Executive, Legislative, and Judicial standing or ad
906 hoc committee.
907 3. All acts of the President, Council Chair, or GPSA member acting on behalf of GPSA when
908 acting in official capacity and which the Court would not otherwise have original jurisdiction
909 to hear.

910 Section 2. Judicial Oath of Office

- 911 A. No Justice shall assume the duties of that office until the Judicial Oath of Office (Oath) has been
912 administered. The Oath must be administered within ten (10) academic days of confirmation by
913 Council.
914 1. The Oath shall be administered to the Chief Justice by the President or, in the President's
915 absence, the Council Chair and must be witnessed by a representative of either the Executive
916 or Legislative branch, so long as the witness is not a member of the branch that is
917 administering the Oath.
918 2. For all other Justices, the Oath shall be administered by the Chief Justice, and must be
919 witnessed by a representative of either the Executive or Legislative branch.

- 920 3. In the case that the Chief Justice is unavailable to administer the Oath, the President shall
921 administer the Oath. In the case that the President is unavailable to administer the Oath, then
922 the Council Chair shall administer it. In any case, the administration of the Oath must be
923 witnessed by a member of either the Executive or Legislative branch so long as the witness is
924 not a member of the branch that is administering the Oath.
- 925 4. The Oath will be administered with the right hand uplifted and the following words said
926 aloud:
927 a. "I, (name), do solemnly swear that I will uphold the laws of the Graduate and
928 Professional Students Association of the University of New Mexico, the State of New
929 Mexico, and the United States of America; that I will judge fairly and with no previous
930 bias the evidence and proceedings before me, and that I will otherwise fulfill the duties
931 and obligations of the GPSA Judiciary to the best of my ability."
- 932 5. Upon affirmation of the Oath, an affidavit will be filed attesting to the authority of the
933 Justice. The Justice shall then assume office.

934 Section 3. Code of Conduct

- 935 A. All Justices shall establish, observe, and maintain high standards of conduct so that the integrity
936 and independence of the judiciary may be preserved.
- 937 B. Justices shall respect and comply with the law and shall conduct themselves at all times in a
938 manner that promotes public confidence in the integrity and impartiality of the judiciary.
- 939 C. Justices shall not allow their family, social, or other relationships to influence their judicial
940 conduct or judgment.
- 941 D. Justices shall not permit those under their control to convey the impression that they are in a
942 special position to influence the decisions of the Court.

943 Section 4. Responsibilities

- 944 A. Justices shall be faithful to the law and remain unbiased and nonpartisan.
- 945 B. Justices shall maintain order and decorum in proceedings before them.
- 946 C. Justices shall be patient, dignified, and courteous to those with whom they deal in an official
947 capacity, and shall require similar conduct of those subject to their direction and control.
- 948 D. Justices shall accord to every person who is involved in a proceeding, or their counsel, a full
949 right to be heard according to law.
- 950 E. Justices shall neither initiate nor consider communications from only one party of a pending or
951 impending proceeding.
- 952 F. Each Justice is charged with the duty of carefully reading and analyzing the pertinent submitted
953 material on each case in which he or she participates.
- 954 G. Justices shall abstain from public comment about a pending proceeding in the Court. This does
955 not prohibit Justices from making public statements in the course of their official duties or from
956 explaining for public information the procedures of the Court.
- 957 H. Justices of the Court shall dispose promptly of the business of the Court.
- 958 I. Each Justice of the Court shall take or initiate appropriate disciplinary measures against any
959 other Justice for unprofessional conduct of which they become aware.
- 960 J. All official decisions and opinions of the Court shall be made in writing, made available to
961 GPSA officers, Representatives, and members, as well as the public upon request. Written
962 opinions must become part of the official Court Record and shall be made available to the

963 President, Council Chair, Council Representatives, and upon request to GPSA members and the
964 public.

965 Section 5. Disqualification

- 966 A. A Justice is disqualified and shall announce recusal in any proceeding in which:
967 1. The Justice has personal knowledge of disputed evidentiary facts concerning the proceeding.
968 2. The Justice or the Justice's spouse/domestic partner, or a person related to the Justice within
969 the third degree, by blood, marriage, or other relationship to either the Justice or the Justice's
970 spouse/domestic partner:
971 a. is a party to the proceeding, or an officer, director, or trustee of a party;
972 b. is acting as legal counsel in the proceedings;
973 c. is known by the Justice to have an interest that could substantially affect or be affected
974 by the outcome of the proceeding;
975 d. is to the knowledge of the Justice likely to be a material witness in the proceeding;
976 3. A party to the proceeding is an employee of the Justice.
977 B. Any Justice announcing recusal from any proceeding shall notify the Chief Justice of the recusal
978 in writing.
979 C. If the Chief Justice must announce recusal from any proceeding, the Chief Justice shall notify the
980 full Court of the recusal in writing.

981 Section 6. Non-judicial Activities

- 982 A. Justices may appear at a public hearing before an executive or legislative body, and may consult
983 with an executive or legislative body official, but only on matters concerning the administration
984 of justice.
985 B. Justices shall not act as arbitrators or mediators except in the performance of judicial duties.
986 C. Justices shall not accept any gift, bequest, favor, or loan other than ordinary social hospitality, if
987 the source of said gift, bequest, favor, or loan could imply or give the appearance of influencing
988 the decisions of the Court or otherwise give the appearance of impropriety.

989 Section 7. Resignation & Seniority

- 990 A. Should the Chief Justice resign from the Court for any reason or be the subject of impeachment
991 proceedings, the Senior Associate Justice shall assume the duties of the Chief Justice until the
992 President appoints and Council affirms a new Chief Justice.
993 B. Seniority of the Associate Justices shall be determined by the date of approval of appointments,
994 the vote order by Council, and the seniority assigned during a block vote.
995 1. Seniority of the Associate Justices shall be assigned prior to sending the appointments to the
996 LSC.
997 C. Nothing in this section shall be construed to mean that the Court may operate with less than three
998 sitting Justices.
999 D. Members of the Court of Review shall not serve on any GPSA standing committee.

1000 Section 8. Pro Tempore Justice Appointments

- 1001 A. In the event that one or more Justice(s) announce recusal from any proceeding, or in the event
1002 that any Justice is the subject of an impeachment proceeding before Council, the Chief Justice

1003 shall notify the President and Council Chair of such an occurrence within three (3) academic
1004 days of receiving written notification of a Justice’s recusal.

- 1005 B. Within three (3) academic days of receipt of such notification from the Chief Justice, the
1006 President shall recommend a Pro Tempore Justice to Council.
- 1007 C. Within three (3) academic days of receiving the President’s recommendation, the Council Chair
1008 shall schedule a Special Meeting of Council in accordance with TPNR in order to consider the
1009 President’s recommendation.
- 1010 D. Following recusal, a Pro Tempore Justice must be approved by Council within twenty (20)
1011 academic days of receipt of notice from the Chief Justice that a Justice has announced recusal
1012 from a proceeding before the Court.
- 1013 E. The Chief Justice shall stay the effected proceeding(s), informing all parties of the stay, until
1014 such time as:
 - 1015 1. the President has recommended to Council a Pro Tempore replacement for each recused
1016 Justice, and Council has approved that recommendation;
 - 1017 2. the Pro Tempore Justice has taken the Judicial Oath of Office; and
 - 1018 3. an affidavit attesting to the Pro Tempore Justice’s authority has been filed.
- 1019 F. All Pro Tempore Justice appointments, once made, shall expire upon the termination of the
1020 matter before the Court. For the purposes of this section, “termination” means any final ruling by
1021 the Court of the matter before it, including dismissal for any reason as well as a determination of
1022 the matter on its merits.
- 1023 G. With the exception of those cases in which a Justice has announced recusal because
1024 impeachment proceedings have been brought against the Justice, the appointment of a Pro
1025 Tempore Justice shall not limit the recused Justice’s authority to hear other matters before the
1026 Court.

1027 Section 9. Additional Duties Required

- 1028 A. General Duties of the Court
 - 1029 1. The Court shall conduct monthly meetings throughout each semester.
 - 1030 2. The Chief Justice shall preside at all meetings of the Court, or be responsible for assigning a
1031 Justice to preside when the Chief Justice cannot attend or has announced recusal.
 - 1032 3. The Chief Justice is responsible for publishing all rulings and decisions of the Student Court
1033 within eleven (11) academic days of decision.
- 1034 B. Advice to the President, Elections Chair, or Council as requested
 - 1035 1. The President, Elections Chair, or Council may seek the advice of the Court for any matter,
1036 including, but not limited to, the constitutionality of any provision of the GPSA Bylaws,
1037 codes or rules, or the constitutionality of any act of any GPSA officer or member acting on
1038 GPSA’s behalf.
 - 1039 2. The President or Elections Chair may request the advice of the Court by submitting a
1040 question in writing to the Court with a copy to the Council Chair.
 - 1041 3. Council may request the advice of the Court upon a majority vote of the Representatives
1042 present at any regular or special meeting where a quorum is present. The question shall be
1043 submitted to the Court in writing with a copy to the President.
 - 1044 4. When advice of the Court is sought, the Court may follow procedures it determines in its
1045 discretion that are suitable to effectively research and address the question presented. The
1046 Court may ask the presenter of the question for clarification of the issue.

- 1047 5. The Court may determine that the question presented is beyond the scope of the Court's
1048 authority, in which case it shall so inform the President and Council Chair of such a
1049 determination.
- 1050 6. In any event, the Court shall issue a written Advisory Opinion to the President and Council
1051 chair within twenty (20) academic days of receipt of the written question.
- 1052 C. Appellate Procedure
- 1053 1. Jurisdiction
- 1054 a. The Court shall determine if it has personal jurisdiction over all parties in hearings
1055 before the Court, whether under the Court's original or appellate jurisdiction.
- 1056 b. Should the Court determine it does not have jurisdiction over a particular party for any
1057 reason, the Court shall dismiss the action without reaching the merits.
- 1058 c. This section does not apply to the Court's proceedings when it has been asked to issue
1059 an Advisory Opinion.
- 1060 2. Hearing Procedures and Informal Dispute Resolution:
- 1061 a. The GPSA Court of Review encourages disputants to resolve their disputes outside of
1062 this Court. This Court is available to assist in informal proceedings should both parties
1063 consent to such dispute resolution. Procedures for informal dispute resolution are to be
1064 determined by the Court.
- 1065 b. Parties wishing to seek resolution to their dispute in a more formal setting may bring an
1066 action before the Court by following the established Hearing Procedures.
- 1067 3. Complaint Limitations Period
- 1068 a. In general, all actions alleging violations of the GPSA Constitution or Bylaws must be
1069 brought within twenty (20) academic days from the date of the alleged infraction.
1070 However, if the Plaintiff is unaware of the alleged infraction at the time it occurs, the
1071 Plaintiff must file the claim within eight (8) academic days from the day on which the
1072 Plaintiff learned, or should have learned, of the infraction.
- 1073 b. Any challenge to any action on the grounds that it has been brought after the applicable
1074 Complaint Limitations Period has run is a matter to be resolved by the Court of
1075 Review.
- 1076 c. Extensions of the Complaint Limitations Period may be granted only to accommodate
1077 events deemed emergencies by the Court or for other equitable reasons as determined
1078 by the Court.
- 1079 4. Complaint
- 1080 a. All matters that are not Advisory Opinion Proceedings shall be brought before the
1081 Court upon completion of a Complaint form by the Plaintiff, filed with the Court in the
1082 GPSA Office within the applicable limitations period.
- 1083 b. The Complaint form may be obtained from the GPSA Office.
- 1084 c. The Plaintiff shall serve a true and correct copy of the Complaint to any and all
1085 Defendants no more than three (3) academic days after submitting a Complaint to the
1086 Court. Service of the Complaint may be made in person, by hand delivery, by first-
1087 class mail, or any other method by which the Plaintiff reasonably believes the
1088 Defendant should receive the Complaint.
- 1089 d. The Court has six (6) academic days to review the Complaint and determine if it is
1090 within the Court's jurisdiction as defined in the GPSA Constitution and Bylaws, and
1091 whether all information required by the Complaint form has been submitted and is fully
1092 completed.

- 1093 e. If corrections are required, the Plaintiff has three (3) academic days in which to make
1094 any corrections, additions, revisions, etc., and submit an amended Complaint to the
1095 Court. The Court may grant extensions to any Plaintiff when justice so requires.
1096 f. The Plaintiff shall serve a true and correct copy of the amended Complaint on any and
1097 all Defendants within three (3) academic days of its submission to the Court. Service of
1098 the amended Complaint may be made in person, by hand delivery, by first-class mail,
1099 or any other method by which the Plaintiff reasonably believes the Defendant should
1100 receive the amended Complaint.
1101 g. The Court will dismiss without prejudice any Complaint over which it lacks
1102 jurisdiction. The Court reserves the right to dismiss any Complaint on the grounds that
1103 the amended Complaint is incomplete and/or the time for submitting corrections has
1104 expired.
- 1105 5. Answer
- 1106 a. The Answer form may be obtained from the GPSA Office.
1107 b. On or before the fifth (5th) academic day following receipt of the Complaint (or
1108 amended Complaint), the Defendant(s) must file a completed Answer on the Court's
1109 Answer form with the Court.
1110 c. The Defendant shall serve a true and correct copy of the Answer on any and all
1111 Plaintiffs within three (3) academic days of its submission to the Court. Service of the
1112 Answer may be made in person, by hand delivery, by first-class mail, or any other
1113 method by which the Defendant reasonably believes the Plaintiffs should receive the
1114 Answer.
1115 d. If the Court determines that the Answer form is incomplete or inaccurate, it shall be
1116 returned to the Defendant(s) who shall have three (3) academic days in which to amend
1117 the Answer form and re-submit it to the Court.
1118 e. The Defendant shall serve a true and correct copy of the amended Answer on any and
1119 all Plaintiffs within three (3) academic days of its submission to the Court. Service of
1120 the amended Answer may be made in person, by hand delivery, by first-class mail, or
1121 any other method by which the Defendant reasonably believes the Plaintiffs should
1122 receive the amended Answer.
- 1123 6. Pre-Hearing Guidelines
- 1124 a. The Court has three (3) academic days from receipt of the Answer (or amended
1125 Answer) in which to schedule a Hearing if the Court finds the case to be within the
1126 Court's jurisdiction.
1127 b. The Hearing shall be scheduled no later than seven (7) academic days from the date of
1128 the Court's receipt of the Defendant's Answer or final amended Answer, unless the
1129 matter is stayed by the Chief Justice because a Justice has announced recusal, in which
1130 case a hearing shall be scheduled no later than seven (7) academic days after a Pro
1131 Tempore Justice has been appointed, approved, and assumed the Judicial Oath of
1132 Office.
1133 c. Extensions of the time allotted for submission of the Complaint (or amended
1134 Complaint), the Answer (or amended Answer), and/or scheduling of a hearing must be
1135 granted when justice so requires.
- 1136 7. Witnesses and Evidence
- 1137 a. Parties are responsible for gathering and presenting evidence and other testimony,
1138 including calling any relevant witnesses to support their case.

1139 b. Should a party be unable to find or to convince a witness to testify at the hearing, or
1140 should a party be unable to access evidence that is critical to its case after reasonable
1141 diligence in attempting to secure such witness or evidence, it may inform the Court.
1142 The Court may, in its discretion, postpone the hearing or take other remedial measures
1143 to allow the party to gather evidence necessary to its case in the interest of justice and
1144 fairness.

1145 8. Hearing Procedures

- 1146 a. The Plaintiff(s), followed by the Defendant(s), shall present Opening Statements,
1147 which shall be no more than ten (10) minutes in length per party.
1148 b. The Court may ask questions of either party, if clarification is needed.
1149 c. Witnesses for both the Plaintiff(s) and Defendant(s) shall present their evidence and/or
1150 testimony. Parties shall have an opportunity to question each witness subject to the
1151 restrictions of the Court. The Court may also question the witnesses, if necessary.
1152 d. The Court reserves the right to recall any Plaintiff(s), Defendant(s), and/or Witness(es)
1153 at any time during the hearing.
1154 e. The Plaintiff(s) and the Defendant(s) shall be asked if they would like to make Closing
1155 Statements, and if they so desire, they shall be given no more than ten (10) minutes per
1156 party for a closing statement.
1157 f. The Court shall then recess to deliberate in a closed portion of a meeting.
1158 g. The Court shall issue a decision no later than fourteen (14) calendar days following the
1159 Hearing.

1160 9. Hearing Guidelines

- 1161 a. All Hearing proceedings must be audio recorded.
1162 b. The Court shall be allowed to recess at any time, for any reason.
1163 c. The Court may, in its discretion, admonish any Witness or party whose testimony or
1164 behavior is inconsistent or harmful to the process of justice.
1165 d. Consistent with these Procedures, the time allowed for Plaintiff(s), Defendant(s), and
1166 Witness Statements shall be decided by the Court at the beginning of the Hearing.
1167 e. Plaintiff(s) and/or Defendant(s) have the right to appear with an advisor at the Hearing.
1168 The advisor may be, but is not required to be, an attorney. However, the Plaintiff(s) and
1169 Defendant(s) are responsible for presenting their cases in their entirety. Advisors are
1170 therefore not permitted to speak or participate directly in any Hearing.
1171 f. Circumstances not described above will be resolved at the discretion of the Court.

1172 10. Procedure Guidelines

- 1173 a. Whenever a party is required to do some act (e.g., submit a Complaint, answer a
1174 Complaint, etc.), the time for compliance begins to run on the day that the party
1175 receives notice of the need to act. If notice is sent by mail, receipt thereof shall be
1176 presumed three (3) calendar days after the notice is mailed.
1177 b. After submission of a Complaint, it shall be kept confidential until the Defendant(s)
1178 have been properly served with the Complaint or amended Complaint. Once the
1179 Defendant(s) receive, or are presumed to have received notice, the Complaint and other
1180 Court records pertaining to the case shall be open to scrutiny, in compliance with the
1181 Family Educational Rights and Privacy Act.
1182 c. Circumstances not described above may be resolved at the discretion of the Court.

1183 11. Procedure for Charging a GPSA Official with Misconduct

- 1184 a. Allegations for charging the President, Council Chair, Council Representative, Chief
 1185 Justice, Associate Justice, or other GPSA officer with official misconduct shall be
 1186 made on an official Complaint form.
 1187 b. Such Complaints, once filed, must be adjudicated by the Court of Review and are not
 1188 subject to informal dispute resolution.
 1189 c. Hearing Procedures for allegations of official misconduct shall be the same as those for
 1190 any other Hearing as stated herein.
 1191 12. Fairness and Justice
 1192 a. If the Court finds that any particular procedure should be amended in the interest of
 1193 fairness and justice, the Court may amend or modify the Hearing Procedures so long as
 1194 due process is afforded both parties.
 1195 13. Further Appeal:
 1196 a. With respect to the actions of the GPSA, the decision of the Court of Review shall be
 1197 final.
 1198 b. Nothing in the GPSA Constitution or Bylaws shall be construed as an attempt to limit
 1199 any person's or party's rights under other applicable laws.

1200 VII. Finance Code

1201 Section 1. Committees

1202 A. Executive Finance Committee (EFC)

- 1203 1. As an extension of the Executive Branch, the EFC shall serve in an administrative capacity to
 1204 ensure and facilitate proper financial distribution to, and budget compliance from, those
 1205 entities which receive GPSA funding both directly and indirectly from the GPSA General
 1206 Fund.
 1207 2. Once funding allocation legislation is passed, the EFC shall administer the allocation's
 1208 distribution and regulation.
 1209 3. The EFC shall meet as determined by the President and EFC Chair.
 1210 4. Emergency meetings may be called at the discretion of the EFC Chair.
 1211 5. The LFC Chair or Chair's designee may serve as an ex-officio non-voting member of the
 1212 EFC.

1213 B. Legislative Finance Committee (LFC)

- 1214 1. As an extension of the Legislative Branch, the LFC shall serve as an oversight body for
 1215 GPSA financial allocations from the General Fund.
 1216 2. The LFC shall oversee the legislative process of financial review and allocation, including
 1217 the examination and review of funding requests.
 1218 3. The LFC shall meet monthly after the first regularly scheduled Council meeting of the fall
 1219 semester until the end of the spring semester; an exception may be made for the month of
 1220 December, where the Council Chair and LFC Chair may decide not to have an LFC meeting
 1221 due to time restrictions.
 1222 4. Emergency meetings may be called at the discretion of the LFC Chair, Council Chair, or by
 1223 vote of the Council.
 1224 5. The EFC Chair or EFC Chair's designee may serve as an ex-officio non-voting member of
 1225 the LFC.

1226 Section 2. General Fund

Comment [M01]:

- 1227 A. Eligibility and Restrictions
1228 1. Allocations from the General Fund shall only be used to fund chartered student
1229 organizations, GPSA Decision Making Bodies, and applicable service entities of the
1230 University as dictated by the GPSA Constitution.
1231 a. The GPSA grant allocations are appropriated through the Grants Committee and are
1232 not restricted by this stipulation.
1233 b. Executive Committees may be allocated funding that can be further distributed to
1234 students, chartered student organizations, or other groups without stipulation from this
1235 Finance Code.
1236 2. All allocations must be spent through an account with SGAO.
1237 3. GPSA shall base all funding considerations on the merits of the application and no request
1238 shall be entitled or disfavored based on any biases.
1239 4. In addition to spending mandated by the GPSA's Constitution;
1240 a. No less than five thousand dollars (\$5,000) shall be allocated to the Student Research
1241 Allocation Committee Endowment Fund and five thousand dollars (\$5,000) to the
1242 Specialized Travel Endowment Fund.
1243 b. Not more than ten percent (10%) of the total GPSA annual budget shall be allocated to
1244 all GPSA standing committees.
1245 i. This shall not include the percentage of the budget allocated to the Grants
1246 Committee which, as mandated by the Constitution, is excluded from this
1247 restriction.

1248 Section 3. Annual Budget

- 1249 A. Annual Budget
1250 1. The EFC shall administer the adopted GPSA annual budget in accordance with GPSA
1251 Constitution and Bylaws and any stipulations dictated within the budget.
1252 a. As administrators of the budget, the EFC should facilitate communication between
1253 entities which received funding with efforts to assist in the disbursement and
1254 expenditure of GPSA funds and applicable stipulations under the respective allocation.
1255 2. The LFC and Council shall have direct oversight of all monies disbursed through GPSA in
1256 the annual budget process by overseeing the allocation process and the annual budget
1257 hearings.
1258 3. All budgets must be based upon projected anticipated revenue for the upcoming fiscal year.
1259 4. The GPSA annual budget process is only applicable to chartered student organizations, UNM
1260 service entities, and GPSA Decision Making Bodies.
1261 5. All funds distributed through the budget process and not used by the end of the fiscal year in
1262 which they were allocated for shall revert to the GPSA General Fund unless otherwise
1263 stipulated by the GPSA Constitution and Bylaws or direction by Council.
1264 B. Annual Budget Process
1265 1. Purpose and Authority
1266 a. The GPSA budget process streamlines the allocation of GPSA fees to organizations
1267 that serve and benefit the graduate and professional student body of the University.
1268 b. The budget process is overseen by Council and the LFC, passed by Council, and
1269 approved by the President, with the final budget administered by the EFC.

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c. The LFC shall create and follow a budget process and, with the consent of Council, has authority to modify such procedure insofar as not violating the GPSA Constitution and Bylaws.

d. The EFC shall administer the budget under the direction of the President so long as not to conflict with any GPSA Constitution and Bylaws or stipulations within the budget.

2. Timeline

- a. By the end of the first (1st) academic week of the spring semester, the LFC, with consultation of the EFC, shall have decided upon the timeline and procedures of the annual budget process (i.e. workshops, deadlines, hearing dates, and hearing format). The LFC Chair shall coordinate with the EFC Chair to ensure that the concerns and requests of the Executive Branch are addressed in the application and budget process. All relevant information shall be available through the GPSA Office.
- b. Budget workshops are to be held before the end of the fourth (4th) academic week of the spring semester.
- c. Budgets applications must be submitted to the GPSA Office no later than 5:00 p.m. on the fifth (5th) Friday of the spring semester.
- d. The EFC should formulate a budget recommendation to submit to the LFC considering the current fiscal year expenditures and GPSA funding priorities within the Executive Branch.
 - i. The EFC should aim to provide general information on both the current and proposed budget cycle which supplements the information gained through the individual hearings conducted in the annual budget process.
- e. The LFC shall present a final and balanced budget to Council by the March Council Meeting.
- f. A finalized budget must be passed by the first (1st) Friday in April.

C. Annual Budget Workshops

- 1. A minimum of two (2) GPSA budget workshops must be held during the spring semester; the LFC Chair shall be responsible for the workshops.
 - a. The budget workshops must be advertised via the Daily Lobo, GPSA website, GPSA electronic mailing list, and other appropriate mean of notification at least two (2) academic days before the first (1st) workshop of the spring semester.
- 2. GPSA annual budget applications must be available and presented at each workshop by the LFC or EFC Chair or their designee with the guidance of SGAO. Budget packets must provide all necessary procedures and information, including the budget hearings schedule, for a group to follow to submit a complete budget application.
- 3. All organizations, groups, or other entities requesting funding through the budget process must attend a GPSA budget workshop during the semester in which the group applies for funding.
 - a. Failure to attend a budget workshop may result in ineligibility for consideration for funding in the current budget process.
 - b. At least one (1) of the representatives attending the budget workshop must be a graduate or professional student of the group submitting a budget request.

D. Applications

- 1. All groups requesting funding through the budget process must submit a budget application.
- 2. All applications must adhere to SGAO guidelines and standing rules set forth by the LFC and published within the budget packet.

Comment [MO2]: Awaiting Wording from Working Group

Comment [MO3]: Awaiting Wording from Working Group

1316 3. The LFC, in consultation with the GPSA Office, staff, and volunteers and the EFC, shall
1317 determine the acceptable method of submitting budget applications. This method shall be
1318 clearly defined in the budget packet.

1319 E. Budget Hearings

- 1320 1. The LFC shall, in consultation with the Council Chair and EFC, determine the times and
1321 locations of the budget hearings. This information shall be posted in the GPSA Office,
1322 SGAO, and any other locations deemed necessary by the LFC and EFC Chairs and in
1323 accordance with TPNR.
- 1324 2. All groups that submitted a completed budget application shall be contacted within five (5)
1325 academic days from the application deadline with notification of the hearing schedule. The
1326 LFC Chair may attempt to accommodate requests for hearing times and changes to the
1327 hearing schedule, but it is ultimately each group's responsibility to attend a hearing at their
1328 scheduled time.
- 1329 3. Each group at their respective hearing time shall have an allotted speaking time to present
1330 their budget request. The LFC shall then have the opportunity to ask questions to the group
1331 and to review the request. The process and procedure of budget presentations must be
1332 included in the budget packet.
- 1333 4. At least one (1) GPSA member should be in attendance at the hearing on behalf of the
1334 organization requesting funding.
- 1335 5. If a group considered new or inactive fails to attend a scheduled budget hearing the group
1336 shall be limited to three hundred fifty dollars (\$350).
- 1337 6. The LFC has full discretion to reduce funding requests further if necessary or appropriate.
- 1338 7. A group that attends neither a budget workshop nor a budget hearing shall be disqualified
1339 from the budget process.
- 1340 8. The LFC shall have the authority to amend or reduce any line-item request or budget request
1341 in order to create a balanced budget. These adjustments may be made during budget hearings
1342 or in Committee deliberations without the presence of the respective group.
- 1343 9. The LFC or LFC Chair shall meet with the EFC or EFC Chair before the conclusion of
1344 deliberations and creation of a balanced budget to address additional concerns from the
1345 Executive Branch.

1346 F. Final Approval

- 1347 1. The LFC shall forward a balanced budget to Council after all budget hearings and any
1348 necessary deliberations have taken place. The LFC Chair shall present the recommendations
1349 to Council in a report that includes all groups that requested funding with each requested
1350 amount and any amendments made by the LFC.
- 1351 2. Council must pass the budget with a majority vote.
- 1352 3. Approved budgets shall become available at the beginning of the fiscal year as dictated by
1353 SGAO.

1354 G. Funding Priorities

- 1355 1. Funding shall be considered on the merits of each application as demonstrated through the
1356 budget process. Consideration should include, but is not limited to: purpose of the
1357 organization, population served, history of service, public relations, quality of application,
1358 and the necessity and use of GPSA funding.
- 1359 2. Budget recommendations from the EFC should be given deference by the LFC when
1360 considering budget requests.

1361 H. Budget Limitations

- 1362 1. Groups that are not GPSA Decision Making Bodies may not receive budget funding greater
1363 than three thousand dollars (\$3,000).
1364 2. New and Inactive Groups, classified as groups that have not participated in a GPSA budget
1365 process within the past two (2) years, may not receive funding greater than five hundred
1366 dollars (\$500).

1367 Section 4. Pro-Rated Benefits (PB) Fund

- 1368 A. The EFC shall administer the disbursement of PB Funds.
1369 B. The process to receive PB Funds must be available through the GPSA Office and any additional
1370 means as determined by the EFC.
1371 C. In order to receive pro-rated benefits, each RDSA must apply through GPSA each semester.
1372 1. An RDSA may receive unallocated PB Funds from the fall semester if a proper request is
1373 made the subsequent spring semester.
1374 D. Based on the Enrollment Report provided by the University, which indicates the number of
1375 graduate or professional students enrolled in each department, school, or college, the RDSA's
1376 account on file with SGAO will be credited at a per capita rate. [V. 3. E.]
1377 E. Any RDSA has the right to appeal the Enrollment Report provided by the University. Appeals
1378 shall be presented in writing to the EFC Chair. Appeals shall entail a name-by-name count of the
1379 department's GPSA Members and a comparison with the University's records.

1380 Section 5. Appropriations

- 1381 A. Appropriations
1382 1. GPSA appropriation requests shall be overseen by the LFC, passed by Council, approved by
1383 the President, and administered by the EFC.
1384 2. All appropriation requests shall be submitted to the LFC Chair. The LFC Chair shall forward
1385 all requests to the EFC Chair within one (1) academic day of receipt.
1386 3. The EFC may make recommendations to the LFC on appropriation requests by means of
1387 inter-branch memorandum, public comment during the LFC meeting, or in another manner
1388 approved by the LFC Chair so long as not to conflict with GPSA Constitution, Bylaws, and
1389 resolutions passed in the current session. Recommendations are solely persuasive and shall
1390 not bind the LFC in any way.
1391 4. Each Executive Committee shall be considered an individual group request as well as each
1392 GPSA Decision Making Body which has its own SGAO account.
1393 5. Individual graduate and professional students, chartered student organizations and GPSA
1394 Committees shall be eligible for appropriation funding.

1395 Section 6. Revisions

- 1396 A. Groups may submit a request to make line-item transfers of GPSA funds within their budget.
1397 B. All requests must be submitted to SGAO for review before they may be considered.
1398 C. A revision must be approved by consent of both the LFC and EFC Chairs.
1399 1. In the event of division over the approval of the revision, the Council Chair shall be
1400 consulted and decide the division.
1401 2. When Council is not in session, the President and the Council Chair shall be responsible for
1402 approving revisions and the Grants Chair shall be consulted and decide the division.

1403 Section 7. Disbursement

- 1404 A. The EFC shall administer the disbursement of GPSA funds once allocations have been approved
1405 by Council.
1406 B. Allocation funding will be available for disbursement once it is processed by SGAO.
1407 C. All funding allocations must follow the rules and guidelines set forth by SGAO. Groups
1408 allocated GPSA funding shall be responsible for ensuring that they are in compliance with these
1409 policies.
1410 D. Monies allocated by GPSA shall be limited to line-item provisions as stipulated by the approved
1411 funding request.
1412 E. The EFC, in administering GPSA allocations, should make concerted efforts to communicate
1413 with GPSA entities and organizations receiving GPSA funding in order to facilitate cooperation
1414 and ensure compliance with any applicable rules or stipulations that are coupled with the
1415 funding.

1416 Section 8. Financial Enjoinment

- 1417 A. Failure to adhere to the GPSA Constitution and Bylaws, applicable stipulations attached to
1418 funding allocations, SGAO guidelines, or University policy may result in an enjoinder of
1419 spending privileges of GPSA funding until the violation has been corrected.
1420 B. An action of enjoinder must be presented to the LFC before it may be considered by Council.
1421 C. The LFC Chair shall report to Council on the proposed enjoinder and the group at question
1422 shall be allotted a two (2) minute speaking privilege as a rebuttal.
1423 D. A two-thirds (2/3) vote of Council is necessary for approval of an enjoinder of the group's
1424 GPSA funds.
1425 E. The Council Chair must notify the enjoined group no later than five (5) academic days after
1426 action by Council. The Council Chair must notify the EFC Chair of an enjoinder no later than
1427 two (2) academic days after action by Council.
1428 1. Notification shall be sent to the officers email addresses on file in SGAO.
1429 2. Such notification shall include the reason for the action as well as the actions required of the
1430 group for funding to be resumed in a timely fashion.
1431 3. Funds enjoined for the remainder of the fiscal year will revert to the GPSA General Fund.
1432 F. Acts of Financial Enjoinment may be appealed to the Court of Review. The appeal must be filed
1433 within four (4) calendar weeks from the act of enjoinder by Council.

1434 VIII. Grants Code

1435 Section 1. Student Research and Allocations Committee (SRAC) and Specialized Travel (ST) Grants

- 1436 A. Funding History
1437 1. The ST Grant and its quasi-endowment were established in 2004 with \$220,000 from the
1438 UNM Provost's office.
1439 2. The SRAC Grant and its quasi-endowment were established in 1996 with \$14,000 in student
1440 fees and \$14,000 from the UNM Provost's office as requested by the GPSA.
1441 3. The quasi-endowments are held by a University foundation on behalf of GPSA. Each year
1442 the spending allowance from the endowments funds grant activity.
1443 4. Additional SRAC and ST funding may be determined through the annual budget process and
1444 augmented by appropriations from Council.
1445 B. Activities Funded

- 1446 1. The SRAC grant funds the development and dissemination of research including travel for
1447 research-related purposes. SRAC will also fund any travel or supply expenses incurred in the
1448 development or dissemination of original work.
- 1449 a. Acceptable SRAC costs include:
- 1450 i. Software not available in UNM computer pods or to which the student does not
1451 have free access.
- 1452 ii. Airfare, registration, hotel, shuttle fees, taxi fares, presentation materials and per
1453 diem in accordance with UNM policy. Travel must be outside of Albuquerque.
1454 Current policy and mileage rates can be found in the University Business
1455 Policies and Procedures Manual, Policy 4030.
- 1456 iii. Supplies, consumables and printing costs necessary for development and
1457 dissemination of research and not readily supplied by the applicant's
1458 department.
- 1459 b. Unacceptable SRAC costs include:
- 1460 i. Salaries, tuition or binding.
- 1461 ii. Organization fees or conference social functions.
- 1462 iii. Travel, room or board for any event whose purpose is not the development or
1463 dissemination of student's research.
- 1464 2. The ST grant funds travel expenses that further the professional and career development of
1465 students.
- 1466 a. Acceptable ST costs include:
- 1467 i. Travel costs to interviews, clinicals, workshops, job fairs, auditions, mock trials
1468 and other career or professional events where the student is not presenting or
1469 conducting research. Costs can include airfare, registration costs, hotel, shuttle
1470 fees, taxi fares, presentation materials and per diem in accordance with UNM
1471 policy. Travel must be outside of Albuquerque. Current policy and mileage rates
1472 can be found in the University Business Policies and Procedures Manual, Policy
1473 4030.
- 1474 b. Unacceptable ST costs include:
- 1475 i. Travel to present research.
- 1476 ii. Any activity that could be funded by SRAC.
- 1477 C. Amount of Funding
- 1478 1. SRAC Grants can fund up to \$500 per student per year.
- 1479 2. ST Grants can fund up to \$500 per student per year.
- 1480 3. A year refers to the period between June 1 and May 31.
- 1481 4. See [Bylaws VIII.Section 1.E.6] for activity funding periods and see [Bylaws VIII.Section
1482 1.D.1]. for application submission deadlines.
- 1483 D. Deadlines
- 1484 1. The deadline for submission of applications will be noon (12 p.m.) on the fifth (5th) Friday
1485 of the fall and spring semesters and noon (12 p.m.) of the second (2nd) Friday of the summer
1486 semester. No late applications will be accepted. In the event of unforeseen or extraordinary
1487 circumstances, the SRAC/ST Chair may establish a new application deadline. Notice of any
1488 change to the deadline shall be posted in accordance with Public Notice Requirements.
- 1489 2. Awarded funds must be claimed within ninety (90) days of the award notification. Otherwise
1490 funds will revert back to the committee to disseminate in the next funding cycle [Bylaws
1491 VIII.Section 1.N.1].

- 1492 3. Appeals of award decisions must occur within twenty-one (21) calendar days of the letter of
1493 notification [Bylaws VIII.Section 1.M.1].
- 1494 E. Applicant Eligibility
- 1495 1. Only GPSA members may receive grant funding.
- 1496 2. SRAC/ST chairs, committee members and grant readers are ineligible to apply for any grants
1497 that they help score. However, an SRAC reader may apply for a ST grant and vice versa.
- 1498 3. An applicant may submit only one application per semester for each grant.
- 1499 4. Each application may be made for one allowable event or activity.
- 1500 5. An applicant is only eligible for the remaining amount of funding for SRAC or ST if the
1501 applicant has not yet been awarded the full amount in section [Bylaws VIII.Section 1.C]. of
1502 SRAC or ST funding per year. Per year means per summer-fall-spring funding cycle.
- 1503 6. The event or activity for which funds are sought must occur within the next, current or
1504 previous funding period.
- 1505 a. The fall funding period is from August 15 to December 31.
- 1506 b. The spring funding period is from January 1 to May 31.
- 1507 c. The summer funding period is from June 1 to August 14.
- 1508 F. Application Requirements
- 1509 1. Applications must be submitted before the deadline, according to the deadlines in section
1510 [Bylaws VIII.Section 1.D].
- 1511 2. Applications must be for activities taking place in the current, previous or next funding
1512 period, according to section [Bylaws VIII.Section 1.E.6].
- 1513 3. Submission must occur through the online application system. The Grants Chair(s) must
1514 accommodate students with circumstances that prevent or prohibit their use of the online
1515 system. If a method of accommodation for circumstances not concerning disabilities cannot
1516 be agreed upon by the applicant and the chair, the applicant can appeal [Bylaws VIII.Section
1517 1.M]. Students with disabilities will be accommodated through recommendations by the
1518 Accessibility Resource Center.
- 1519 4. Applications must be the original words of the student and not the words of any other person.
1520 If an applicant uses another person's words then they must be in quotation marks. Unquoted
1521 words in a proposal are expected to be the applicant's own, original writing.
- 1522 5. A complete SRAC/ST application includes
- 1523 a. The completed HTML fields of the online SRAC/ST application
- 1524 b. An activity proposal submitted through the online system and not to exceed seven
1525 hundred (700) words.
- 1526 c. An activity budget submitted through the online system.
- 1527 d. A letter of recommendation through the online system.
- 1528 6. No materials besides those listed in [Bylaws VIII.Section 1.F.5] shall be accepted.
- 1529 7. Applications must adhere to the online instructions.
- 1530 8. At the discretion of the SRAC/ST Chair, applications may not be read if the requirements
1531 outlined in [Bylaws VIII.Section 1.F] are not met. The applicant may always appeal [Bylaws
1532 VIII.Section 1.M]
- 1533 G. Applicant Workshops and Outreach
- 1534 1. The Grants Committee must conduct at least two (2) applicant workshops for each funding
1535 cycle. The workshops must be advertised on the GPSA electronic mailing list and website.
- 1536 2. The Grants Committee shall follow workshop curriculum guidelines on the GPSA website.
1537 The committee may post updates to this curriculum.

- 1538 3. The Grants Committee will make a good faith attempt to contact departments without a
1539 single successful applicant from the previous year to advertise the grants and offer
1540 departmental workshops. These outreach efforts and results will be included in an April
1541 report to Council.
- 1542 4. The Grants Committee will advertise the available grants at least twenty-one (21) calendar
1543 days before the deadlines on the GPSA website and electronic mailing list. Other
1544 advertisement is encouraged.
- 1545 H. Application Readers
- 1546 1. Readers of grants must be GPSA members.
- 1547 2. Readers cannot read for any grant for which they have also applied in the same semester.
- 1548 3. Readers will be compensated for their work with a stipend.
- 1549 4. Readers must attend a training once in each June 1 to May 31 cycle before reading
1550 applications. The Grants Chair may require re-training at their discretion. The Grants Chair
1551 shall follow training curriculum guidelines on the GPSA website. The committee may make
1552 updates to this curriculum.
- 1553 5. Readers must be selected in an open call to the GPSA membership, e.g. via the electronic
1554 mailing list.
- 1555 I. Application Scoring
- 1556 1. The application will be read and scored by three (3) readers.
- 1557 2. Applications will be read by readers from a different department than the applicant.
- 1558 3. Applicants and readers will self-identify within one (1) of five (5) perspectives. Applications
1559 will be read by at least one reader inside their perspective and at least one (1) reader outside
1560 of their perspective. The perspectives are:
- 1561 a. Quantitative - Methodologically and/or theoretically based in measurable, numerical,
1562 and/or empirical information, data, and/or phenomena.
- 1563 b. Qualitative - Methodologically and/or theoretically based in describing and
1564 investigating phenomena via various methods. It is context-specific and fundamentally
1565 interpretive.
- 1566 c. Critical - Theoretically based in interrogating and contesting power dynamics. It is
1567 often invested in researching and accounting for histories and enduring practices of
1568 oppression and resistance.
- 1569 d. Creative - Engages in performative and/or artistic processes and/or products.
- 1570 e. Applied - Implies the acquisition and/or development of professional or vocational
1571 skills.
- 1572 4. Changes to scoring criteria beyond those required in the Bylaws must be approved by a two-
1573 thirds (2/3) vote of the Grants Committee. Applications shall be scored according to the
1574 criteria online which are posted one month prior to the application deadlines.
- 1575 5. The scoring criteria categories and minimum weighting for SRAC/ST must include:
- 1576 a. Technical merit: twenty percent (20%)
- 1577 b. Proposal composition: twenty percent (20%)
- 1578 c. Benefits: thirty-five percent (35%)
- 1579 d. Budget: twenty percent (20%)
- 1580 6. Raw scores of the readers will be normalized by multiplying by the average of all reader
1581 scores and dividing by the average of the individual reader's scores.
- 1582 7. When the difference between the high and low normalized scores for an application exceeds
1583 twenty-five percent (25%) of the total possible score, two (2) additional readers will evaluate

1584 the proposal. From these five (5) normalized scores, the highest and lowest will be dropped,
1585 and the three (3) remaining scores will be accepted regardless of the spread between them.

1586 J. Application Funding Procedure

- 1587 1. Funds shall be allocated in percentages according to the semester totals from the averages of
1588 the previous year. For example, if there were two hundred fifty (250) applications in the
1589 previous year, with fifty (50) applications for the summer and one hundred (100) each for the
1590 fall and spring, then funds should be allocated as twenty percent (20%), forty percent (40%),
1591 forty percent (40%) of the anticipated grants money. Furthermore, the Grants Chair(s) shall
1592 set aside monies from the semester funds to be able to afford accepting one (1) appeal in the
1593 summer or two (2) appeals in each the fall and spring. If appeals are not granted, this money
1594 will roll over into the next funding cycle.
- 1595 2. For SRAC, from the total amount of money for the funding cycle, outlined in [Bylaws
1596 VIII.Section 1.J.1], the committee shall award funds according to the rank ordering of
1597 normalized [Bylaws VIII.Section 1.I.6] scores.
 - 1598 a. The top twenty percent (20%) of SRAC applications will be eligible for full funding of
1599 the amount requested, up to the maximum in [Bylaws VIII.Section 1.C].
 - 1600 b. The second (2nd) twenty percent (20%) will be eligible for eighty percent (80%) of the
1601 amount requested.
 - 1602 c. The next ten percent (10%) will be eligible for sixty percent (60%) of the amount
1603 requested.
 - 1604 d. The lower fifty percent (50%) will not be eligible for funding.
 - 1605 e. If funds are not available to award all the eligible applications as outlined above,
1606 awards will be made to the highest ranked proposals until all money has been
1607 exhausted, excepting money withheld to fund appeals, as provided in [Bylaws
1608 VIII.Section 1.J.1] Alternatively, additional money may be sought from Council by the
1609 Grants Chair(s).
 - 1610 f. Remaining funds shall remain in the endowment.
- 1611 3. For ST, from the total amount of money for the funding cycle outlined in [Bylaws
1612 VIII.Section 1.J.1], the committee shall award one hundred percent (100%) of the requested
1613 funds according to the rank ordering of normalized [Bylaws VIII.Section 1.I.6] scores until
1614 all money has been exhausted, excepting money withheld to fund appeals, as provided in
1615 section [Bylaws VIII.Section 1.J.1]Alternatively, additional money may be sought from
1616 Council by the Grants Chair(s).
- 1617 4. Funds not claimed within the ninety (90) day limit [Bylaws VIII.Section 1.D.2] revert to the
1618 grant accounts unless the original allocation for an activity was made specifically for a time
1619 period which extends beyond the ninety (90) day limit or unless the recipient requests and is
1620 granted an extension in writing.

1621 K. Records

- 1622 1. The committee shall keep records of:
 - 1623 a. all applications.
 - 1624 b. scores and score comment sheets.
 - 1625 c. a database of cover sheet information (such as name, email, department and requested
1626 amount) and score results.
 - 1627 d. a separate record of who was awarded at what amount and when it was awarded.
- 1628 2. All records should be in non-obsolete digital format, passed on to the next Grants Chair(s)
1629 and kept for a minimum of five years.

- 1630 3. All applicants will have access to their files and scores but not to the applications of others,
1631 in accordance with applicable state and federal law.

1632 L. Reports

- 1633 1. The committee shall compose a report for each funding cycle.
1634 a. The report shall contain the total amount of SRAC and ST grant allocations.
1635 b. The report shall contain a breakdown of awards and applications by college, school, or
1636 department.
1637 c. The report shall provide details of the total allocation and the balance.
1638 d. The report shall also include all appeals, decisions, and results.

1639 M. Appeals

- 1640 1. To appeal any decision made by the Grants Chair(s) or committee, a written request must be
1641 received by the SRAC/ST committee within twenty one (21) calendar days from the date on
1642 the notification letter.
1643 2. The appeal must stipulate on what grounds the appeal is based.
1644 3. No late applications will be accepted. Therefore, appeal on those grounds will not be heard.
1645 4. An applicant making an appeal may request a meeting with all readers. If a reader is
1646 unwilling or unable to meet with the applicant, the reader will need to provide a written
1647 response to an applicant's reasons for appeal.
1648 5. The SRAC/ST committee will review the request for an appeal within two (2) weeks of its
1649 receipt. Applicants are entitled to attend and speak at their appeal review. The review may be
1650 delayed beyond the two (2) week deadline if the applicant cannot attend.
1651 6. If the committee votes that the appeal is valid, the committee shall decide a course of action
1652 to resolve the appeal. If the reasons for the appeal are found to be invalid, no change in
1653 funding or scoring will be granted.
1654 7. Any applicant dissatisfied with the results of an appeal to the SRAC/ST committee may file a
1655 final appeal to the GPSA Council within two (2) weeks of receiving the SRAC/ST committee
1656 decision. The decision of the GPSA Council will be considered final. No further appeal will
1657 be granted.
1658 8. The Grants Committee will maintain an appeal guideline on the GPSA website.

1659 N. Claiming Awards

- 1660 1. Grants monies will be distributed on a direct grant basis.
1661 2. To claim a grant, a recipient must return a signed award form, provided online, to the GPSA
1662 Office within the ninety (90) day [Bylaws VIII.Section 1.D.2] limit.

1663 Section 2. Graduate Research Development (GRD) Fund

1664 A. Funding History

- 1665 1. The GRD quasi-endowment began with funding allocated to the GPSA by the New Mexico
1666 State Legislature in 2000. GRD grants assist with larger projects that require substantial
1667 funding and are aimed at encouraging UNM students to work on research with state agencies
1668 or in areas that directly benefit the state of New Mexico.
1669 2. The quasi-endowment is held by a University foundation on behalf of GPSA. Each year a
1670 small spending allowance from the endowment, along with substantial contributions from
1671 New Mexico State Legislature allocations, funds grants activity.

1672 B. Activities Funded

- 1673 1. The GRD grant funds the development of research, including travel for research related
1674 purposes.

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2. Acceptable GRD costs include:
 - a. Permanent equipment not available from the applicant(s)' UNM Department, or not otherwise available for use by the applicant(s).
 - b. Computer software not available at the UNM computer pods or at the applicant(s)' UNM Department, or not otherwise available for use by the applicant(s).
 - c. Room, board, and travel expenses to and from research facilities or field sites outside of Albuquerque.
 - d. Supplies and consumables necessary for the research project and not readily supplied by the applicant(s)' UNM Department or not otherwise available for use by the applicant(s).
 - e. Transcription expenses.
 - f. Research projects commenced within the fiscal year, July 1 through June 30.
 3. Unacceptable GRD costs include:
 - a. Salaries or stipends, except for the GRD Chair, Vice-Chair and Committee Members.
 - b. Travel expenses or other fees associated with a conference.
 - c. Travel, room and board expenses for workshops, schools, clinicals or other travel that does not directly aid in the creation of student research
 - d. The purchase of computers.
 - e. Tuition and supplies/books for classes.
 - f. Any publication or subscription costs.
 - g. Any research project that involves, or may involve, excessive or unreasonable harm to humans or animals. See [Bylaws VIII.Section 2.F.6].
- C. Amount of Funding
1. High Priority Research Project Grants will be awarded a maximum of five thousand dollars (\$5,000) for each research project.
 2. General Research Project Grants will be awarded a maximum of three thousand dollars (\$3,000) for each research project.
 3. The maximum amounts are for individual research projects regardless of the number of graduate or professional students working on the project.
 4. The total amount awarded shall not exceed the total amount requested in the application.
 5. The maximum amount awarded to an individual, based on the total of the applications to which they are signatory, is five thousand dollars (\$5,000) per year (July 1 to June 30).
 6. No individual can receive GRD funding more than three times.
- D. Deadlines
1. All applications for GRD grants must be received by the GPSA by a date and time to be announced by the GRD Committee Chair no later than the regularly scheduled October Council Meeting. In the event of unforeseen or extraordinary circumstances, the GRD Chair may establish a new application deadline. Notice of any change to the deadline shall be posted in accordance with The Public Notice Requirements.
 2. Late applications will not be considered for funding.
 3. Awarded funds must be claimed by the June 30 following award notification. Otherwise funds will revert back to the committee to disseminate in the next funding cycle. See [Bylaws VIII.Section 2.N.1].
 4. Appeals of award decisions must occur within twenty one (21) calendar days of the letter of notification. See [Bylaws VIII.Section 2.M].
- E. Applicant Eligibility

- 1721 1. A member of GPSA enrolled, at the time of application and through the completion date of
1722 the research project, at the University of New Mexico.
- 1723 2. A GPSA member of GPSA not serving on the GPSA Court of Review, as GRD Chair or as a
1724 GRD reader.
- 1725 3. FOR HIGH PRIORITY RESEARCH PROJECT GRANTS ONLY: Members of GPSA
1726 collaborating with a New Mexico State Agency.
- 1727 4. The research activity for which funds are sought must occur between July 1 and June 30 for
1728 the current funding cycle.
- 1729 F. Application Requirements
- 1730 1. Applications must be submitted before the deadline, according to the deadlines in section
1731 [Bylaws VIII.Section 2.D].
- 1732 2. Applications must be for activities taking place in the current funding period according to
1733 section [Bylaws VIII.Section 2.E.4].
- 1734 3. Submission must occur through the online application system. The Grants Chair(s) must
1735 accommodate students with circumstances that prevent or prohibit their use of the online
1736 system. Students with disabilities will be accommodated through recommendations by the
1737 Accessibility Resource Center. If a method of accommodation, for circumstances not
1738 concerning disabilities, cannot be agreed upon by the applicant and the chair, the applicant
1739 can appeal, see [Bylaws VIII.Section 2.M].
- 1740 4. Applications must be the original words of the student and not the words of any other person.
1741 If an applicant uses another person's words then they must be in quotation marks. Unquoted
1742 words in a proposal are expected to be the applicant's own, original writing
- 1743 5. All applicant(s) may apply for either a High Priority Research Project Grant or a General
1744 Research Project Grant, but may not apply for both for a single project.
- 1745 6. For activities involving humans, animals, or hazardous materials:
- 1746 a. All research projects that involve human or animal subjects or participants must, prior
1747 to the distribution of funding, be reviewed and approved by the Human Research
1748 Review Committee (HRRC), an Institutional Review Board (IRB), the Institutional
1749 Animal Care and Use Committee (IACUC), or by another entity empowered by the
1750 University of New Mexico for such purposes.
- 1751 b. All research projects that involve the use of biohazardous materials or chemicals must
1752 be reviewed and approved, prior to the distribution of funding, by the Biosafety
1753 Committee or by another entity empowered by the University of New Mexico for such
1754 purposes.
- 1755 c. Approval of a research project by any of the entities described in subsections a or b
1756 above shall not be determinative of whether or not a research project involves
1757 excessive or unreasonable harm to humans or animals.
- 1758 7. Proposal
- 1759 a. Each application must include a proposal identifying the following areas:
- 1760 i. Description of the research project.
- 1761 ii. Activity is introduced, given adequate background and put into the context of
1762 the field.
- 1763 iii. Student's academic interests are explained.
- 1764 iv. Relationship of specific activity to degree is explained.
- 1765 v. Methodology.
- 1766 vi. Significance of the project on the applicant(s) career.

- 1767 vii. Significance of the project to the University of New Mexico.
- 1768 viii. Significance of the project to New Mexico’s communities.
- 1769 ix. Significance of the project to New Mexico’s rural communities.
- 1770 x. FOR HIGH PRIORITY GRANTS ONLY: Description of the collaboration with
- 1771 a New Mexico State Agency.
- 1772 xi. FOR GENERAL GRANTS COLLABORATING WITH NON –PROFIT
- 1773 COMMUNITY ORGANIZATIONS ONLY: Description of the collaboration
- 1774 with a non-profit community organization.
- 1775 b. All proposals shall be written in language easily understandable by graduate or
- 1776 professional students in any college or school. All technical terms shall be defined and
- 1777 explained.
- 1778 c. FOR GENERAL GRANTS ONLY: The maximum word count for each proposal shall
- 1779 be seven hundred (700) words.
- 1780 d. FOR HIGH PRIORITY GRANTS ONLY: The maximum word count for each
- 1781 proposal shall one thousand, one hundred (1100) words.
- 1782 8. Letter(s) of Support
- 1783 a. All applications must include one (1) letter of support from a faculty member familiar
- 1784 with the applicant(s)’ research project
- 1785 b. HIGH PRIORITY GRANTS ONLY: Each application for High Priority Grants must
- 1786 also submit one (1) letter of support from a member in the collaborating New Mexico
- 1787 State Agency.
- 1788 c. FOR GENERAL GRANTS COLLABORATING WITH NON-PROFIT
- 1789 COMMUNITY ORGANIZATIONS: Each application may also include one (1) letter
- 1790 of support from a member in the collaborating non-profit community organization.
- 1791 9. Itemized Budget
- 1792 a. Each application for funding must include a reasonable itemized budget for the
- 1793 research project that includes the following:
- 1794 i. Total budget for the research project.
- 1795 ii. Line items that will be funded with GRD grant money must be clearly indicated.
- 1796 iii. All sources of funding for the research project, including all amounts requested,
- 1797 but not yet awarded, from any other funding source must be listed for each line
- 1798 item.
- 1799 iv. Detailed information on all equipment, travel costs, supplies and consumables;
- 1800 including airlines, make and model numbers, hotel and motel names, rates, sizes
- 1801 and weights etc.
- 1802 b. Any proposed expenditures may be explained in text accompanying the itemized
- 1803 budget.
- 1804 c. Itemized budgets indicating GRD funded items that are unacceptable GRD costs shall
- 1805 be reduced by the amount indicated on the itemized budget.
- 1806 d. The GRD Chair, at that person’s discretion, may request of the principal applicant the
- 1807 submission of a new itemized budget for review. The applicant will be given five (5)
- 1808 academic days following notification to submit the new itemized budget to the GPSA
- 1809 Office. Failure by the principal applicant to turn in a new itemized budget will be
- 1810 grounds to disqualify the application from review.
- 1811 10. No materials besides the online application itself and those listed in [Bylaws VIII.Section
- 1812 2.F.7-9]. shall be accepted.

- 1813 11. Applications must adhere to the online instructions.
1814
1815 12. At the discretion of the GRD Chair, applications may be disqualified if the requirements
1816 outlined in [Bylaws VIII.Section 2.F] are not met. The applicant may always appeal [Bylaws
1817 VIII.Section 2.M].
- 1818 G. Applicant Workshops and Outreach
1819 1. The Grants Committee must conduct at least two (2) applicant workshops for each funding
1820 cycle. The workshops must be advertised on the GPSA electronic mailing list and website.
1821 2. The Grants Committee shall follow workshop curriculum guidelines on the GPSA website.
1822 The committee may post updates to this curriculum.
1823 3. The Grants Committee will make a good faith attempt to contact departments without a
1824 single successful applicant from the previous year to advertise the grants and offer
1825 departmental workshops. These outreach efforts and results will be included in the April
1826 report to Council.
1827 4. The Grants Committee will advertise the available grants at least twenty one (21) calendar
1828 days before the deadlines on the GPSA website and electronic mailing list. Other
1829 advertisement is encouraged.
- 1830 H. Application Readers
1831 1. Readers of grants must be GPSA members.
1832 2. Readers cannot read for any grant for which they have also applied in the same semester.
1833 3. Readers will be compensated for their work with a stipend.
1834 4. Readers must attend a training once in each cycle before reading applications. The Grants
1835 Chair(s) may require re-training at their discretion. The Grants Chair(s) shall follow training
1836 curriculum guidelines on the GPSA website. The committee may make updates to this
1837 curriculum.
1838 5. Readers must be selected in an open call to the GPSA membership, e.g. via the electronic
1839 mailing list.
- 1840 I. Application Scoring
1841 1. An application will be read and scored by three (3) readers.
1842 2. Applications will be read by readers from a different department than the applicant.
1843 3. Applicants and readers will self-identify within one (1) of five (5) disciplines. Applications
1844 will be read by at least one (1) reader inside their perspective and at least one (1) reader
1845 outside of their perspective. The perspectives are:
1846 a. Quantitative - Methodologically and/or theoretically based in measurable, numerical,
1847 and/or empirical information, data, and/or phenomena.
1848 b. Qualitative - Methodologically and/or theoretically based in describing and
1849 investigating phenomena via various methods. It is context-specific and fundamentally
1850 interpretive.
1851 c. Critical - Theoretically based in interrogating and contesting power dynamics. It is
1852 often invested in researching and accounting for histories and enduring practices of
1853 oppression and resistance.
1854 d. Creative - Engages in performative and/or artistic processes and/or products.
1855 e. Applied - Implies the acquisition and/or development of professional or vocational
1856 skills.
1857 4. Applications shall be scored according to the criteria online, posted at least one (1) month
prior to the application deadlines. Score criteria changes must be approved by a two-thirds

- 1858 (2/3) vote from the Grants Committee, but may not be changed in the month prior to the
1859 application deadline.
- 1860 5. The criteria for GRD scoring must include
- 1861 a. Description of the research project, five (5) points.
 - 1862 b. Activity is introduced, given adequate background and put into the context of the field,
1863 five (5) points.
 - 1864 c. Student's academic interests are explained, five (5) points.
 - 1865 d. Relationship of specific activity to degree is explained, five (5) points.
 - 1866 e. Language in the proposal is easily understandable by graduate and professional
1867 students in any college or school and all technical terms are defined and explained, ten
1868 (10) points.
 - 1869 f. Methodology: Are the research project fundamentals and procedures sufficient to
1870 ensure project success?, ten (10) points.
 - 1871 g. Student Benefits: Project will result in graduate/professional student development
1872 appropriate to the applicant's stage in career, ten (10) points.
 - 1873 h. UNM Benefits: Research project benefits UNM, ten (10) points.
 - 1874 i. Budget shows source of funding for each line item, five (5) points.
 - 1875 j. Budget is well researched and complete for project, five (5) points.
 - 1876 k. Does the project directly impact New Mexico's communities?, ten (10) points.
 - 1877 l. Does the project significantly impact New Mexico's communities?, ten (10) points.
 - 1878 m. Does the project directly and significantly impact New Mexico's rural
1879 communities?, ten (10) points.
 - 1880 n. Degree of support demonstrated in the letter from UNM faculty, ten (10) points.
 - 1881 o. FOR HIGH PRIORITY APPLICATIONS ONLY: Description of the collaboration
1882 with a New Mexico State Agency, twenty (20) points.
 - 1883 p. FOR HIGH PRIORITY APPLICATIONS ONLY: Degree of support demonstrated in
1884 the letter from the New Mexico State Agency, ten (10) points.
 - 1885 q. FOR GENERAL GRANTS COLLABORATING WITH A NON-PROFIT
1886 COMMUNITY ORGANIZATION: Description of the collaboration with a non-profit
1887 community organization, five (5) optional points.
 - 1888 r. FOR GENERAL GRANTS COLLABORATING WITH A NON-PROFIT
1889 COMMUNITY ORGANIZATION: Degree of support demonstrated in the letter from
1890 the non-profit community organization, five (5) points.
- 1891 6. The scoring criteria above shall be the only criteria considered in scoring GRD applications.
- 1892 7. Raw scores of the readers will be normalized by multiplying by the average of all reader
1893 scores and dividing by the average of the individual reader's scores.
- 1894 8. When the difference between the high and low normalized scores for an application exceeds
1895 twenty-five percent (25%) of the total possible score, two (2) additional readers will evaluate
1896 the proposal. From these five (5) normalized scores, the highest and lowest will be dropped,
1897 and the three (3) remaining scores will be accepted regardless of the spread between them.
- 1898 J. Funding Procedures
- 1899 1. GRD Total Budget
- 1900 a. The GPSA President shall recommend and the GPSA Council shall approve the total
1901 amount allocated each year for the GRD Funding Process.
 - 1902 b. No more than ten percent (10%) of the total amount allocated annually may be used for
1903 administrative expenses.

- 1904 c. No less than two percent (2%) of the total amount allocated annually shall be set aside
- 1905 for the appeals process.
- 1906 d. The GRD Chair shall recommend and the Grants Committee shall approve the total
- 1907 amounts allocated annually for administrative expenses, appeals, and for High Priority
- 1908 and General Research Project Grants.
- 1909 i. The annual stipend of the GRD Chair shall be recommended by the GPSA
- 1910 President and approved by the GPSA Council. This stipend shall be no less than
- 1911 one percent (1%), and no more than three percent (3%), of the total amount
- 1912 allocated for the GRD process during the current fiscal year, but shall not exceed
- 1913 two thousand dollars (\$2,000).
- 1914 2. Funding Applications
- 1915 a. If funds are not available to fully fund the applications as outlined below, the awards
- 1916 will be made to the highest ranked proposals until all money has been exhausted.
- 1917 b. High Priority: The total awarded to all High Priority applications shall not exceed half
- 1918 (1/2) of the overall amount awarded in the GRD process. High Priority applications
- 1919 will be fully funded, starting with the highest scoring application
- 1920 c. General Priority: The total awarded to all General Priority applications shall not exceed
- 1921 the remaining amount to be awarded in the GRD process after the High Priority grants
- 1922 are awarded.
- 1923 d. The lower fifty percent (50%) of High Priority and the lower fifty percent (50%) of
- 1924 General Priority applications will not be eligible for funding.
- 1925 e. Remaining funds shall remain in the endowment.
- 1926 K. Records
- 1927 1. The Grants Committee shall keep records of:
- 1928 a. all applications.
- 1929 b. scores and score comment sheets.
- 1930 c. a database of cover sheet information (such as name, email, department and requested
- 1931 amount) and score results.
- 1932 d. a separate record of who was awarded at what amount and when it was awarded.
- 1933 2. All records should be in non-obsolete digital format, passed on to the next Grants Chair(s)
- 1934 and kept for a minimum of five (5) years.
- 1935 3. All applicants will have access to their files and scores but not to the applications of others,
- 1936 in accordance with applicable state and federal law.
- 1937 L. Reports
- 1938 1. The committee shall compose a report for each funding cycle.
- 1939 a. The report shall contain the total amount of SRAC, ST, and GRD grant allocations.
- 1940 b. The report shall contain a breakdown of awards and applications by college, school, or
- 1941 department.
- 1942 c. The report shall provide details of the total allocation and the balance.
- 1943 d. The report shall also include all appeals, decisions, and results.
- 1944 M. Appeals
- 1945 1. To appeal any decision made by the Grants Chair(s) or committee, a written request must be
- 1946 received by the GRD committee within twenty-one (21) calendar days from the date on the
- 1947 notification letter.
- 1948 2. The appeal must stipulate on what grounds the appeal is based.
- 1949 3. No late applications will be accepted. Therefore, appeal on those grounds will not be heard.

- 1950 4. An applicant making an appeal may request a meeting with all readers. If a reader is
 1951 unwilling or unable to meet with the applicant, the reader will need to provide a written
 1952 response to an applicant's reasons for appeal.
- 1953 5. The Grants Committee will review the request for an appeal within fourteen (14) calendar
 1954 days of its receipt. Applicants are entitled to attend and speak at their appeal review. The
 1955 review may be delayed beyond the deadline if the applicant cannot attend.
- 1956 6. If the committee votes that the appeal is valid, the committee shall decide a course of action
 1957 to resolve the appeal. If the reasons for the appeal are found to be invalid, no change in
 1958 funding or scoring will be granted.
- 1959 7. Any applicant dissatisfied with the results of an appeal to the Grants Committee may file a
 1960 final appeal to Council within ten (10) academic days of receiving the Grants Committee
 1961 decision. The decision of the GPSA Council will be considered final. No further appeal will
 1962 be granted.
- 1963 8. The Grants Committee will maintain an appeal guideline on the GPSA website.
- 1964 N. Claiming Awards, Budget Revisions and Funding Extensions
- 1965 1. To claim a grant, a recipient must return to the GPSA Office before June 30 [Bylaws
 1966 VIII.Section 2.D.3]:
- 1967 a. An award form, provided online.
 1968 b. Original receipts of the expenditures.
 1969 c. Original proposal and budget.
- 1970 2. Significant revisions to an applicant's budget must be approved by the Grants Committee
 1971 Chair. Submission of the revised budget, a memo explaining the need for the revision and all
 1972 the material in [Bylaws VIII.Section 2.N.1]. is necessary. The committee shall make a
 1973 decision within fourteen (14) calendar days of receiving the revision request.
- 1974 3. Funding period extensions beyond the funding year [Bylaws VIII.Section 2.D.3] may be
 1975 requested in writing and granted at the committee's discretion within fourteen (14) calendar
 1976 days of receiving the request.
- 1977 IX. Elections Code
- 1978 Section 1. Referenda
- 1979 A. All referendum items are submitted to the Elections Committee via the Elections Chair or the
 1980 GPSA Office. (VIII.A-B.)
- 1981 B. The party submitting the referendum item shall identify its level of authority as one of the
 1982 following: Constitution, Bylaws, Resolution, or Election.
- 1983 C. The ballot shall preserve the language in which referendum items are submitted.
- 1984 Section 2. Candidate and Voter Eligibility
- 1985 A. An eligible candidate for the office of President or Council Chair shall be a GPSA member.
- 1986 1. Candidates file for an election by turning in completed Candidacy Forms to the GPSA Office
 1987 by 5:00 p.m. on the Wednesday of the third (3rd) academic week prior to the election.
- 1988 a. Candidacy Forms shall entail an autobiography, an eligibility form, an application for
 1989 candidacy, and a campaign contributions statement.
- 1990 b. Candidacy Forms shall be forwarded immediately to the Student Activities Center for
 1991 certification. A list of certified candidates will be posted in accordance with the Public
 1992 Notice Requirements.

- 1993 c. The Elections Committee shall determine eligibility and announce candidates by 5:00
 1994 p.m. the academic day following the application deadline. Candidates shall be
 1995 considered valid if the proper forms were completed and all eligibility requirements
 1996 were met.
- 1997 2. A candidate is ineligible to run for President or Council Chair if winning the election would
 1998 result in holding both offices for any period of time.
- 1999 B. An eligible voter for an election must be a GPSA member. Voters may cast only one vote per
 2000 item in a given election.
- 2001 1. The Elections Committee shall arrange for a list of GPSA member NetIDs to be obtained
 2002 from the Registrar's Office and delivered to Information Technologies (IT).

2003 Section 3. Notice of Elections

- 2004 A. Notice of all elections entails at least one (1) advertisement in the Daily Lobo, no later than
 2005 twenty (20) academic days prior to the election for candidates and no later than ten (10)
 2006 academic days prior to the election for ballot items.
- 2007 B. A version of all notices shall be sent to the GPSA electronic mailing list.
- 2008 C. The Elections Committee will use a UNM email account and set up an elections electronic
 2009 mailing list through IT during the first (1st) week of September and of February.
- 2010 D. The Elections Committee shall issue a "Call for Candidates and Ballot Items" no fewer than five
 2011 (5) academic weeks prior to the general election. The Call for Candidates and Ballot Items shall
 2012 include a list of elected offices in GPSA and procedures for submitting items to the ballot via
 2013 Council or referendum. This notice shall be posted according to the Public Notice Requirements
 2014 along with an advertisement posted in the Daily Lobo.
- 2015 1. The written notice shall also include any steps necessary for a student to vote.
- 2016 2. This notice must be one quarter (1/4) of a page advertisement appearing for three (3)
 2017 consecutive issues of the Daily Lobo. Once published, this information may not be changed
 2018 or altered except to correct any errors in printing.
- 2019 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the Daily
 2020 Lobo.
- 2021 E. The Elections Committee shall publish on the last regularly scheduled academic day prior to a
 2022 General or Special Election at least one (1) full-page advertisement in the Daily Lobo.
- 2023 1. This advertisement shall carry personal, professional, and/or platform information for
 2024 candidates, information regarding amendments, and any other items to be voted upon in the
 2025 election.
- 2026 2. The full text of Constitutional Amendments shall be included. If the text is larger than one
 2027 quarter (1/4) page, a summary shall be included as well as notice of how to obtain complete
 2028 text.
- 2029 3. The advertisement shall include the method and hours of electronic voting.
- 2030 4. Special Elections may have a half (1/2) page advertisement.
- 2031 F. Notice of candidate forums shall be advertised in the Daily Lobo at least two (2) academic days
 2032 prior to the beginning of at least the first (1st) forum. This advertisement shall indicate the
 2033 names of the candidates and the location and time of the forum.
- 2034 1. The format of candidate forums will be determined by the Elections Committee and
 2035 distributed to the candidates one (1) academic day prior to the forum(s).
- 2036 G. Notice of a Recall Election must occur within five (5) academic days of notice to the Elections
 2037 Committee from Council.

- 2038 1. The written notice shall also include any steps necessary for a student to vote.
2039 2. This notice will be a quarter (1/4) page advertisement appearing for three (3) consecutive
2040 issues of the Daily Lobo. Once published, this information may not be changed or altered
2041 except to correct any errors in printing.
2042 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the Daily
2043 Lobo.
- 2044 H. Notice of a Special Election for Presidential Replacement shall be given within three (3)
2045 academic days of a recall election in which a President has been removed.
2046 1. Notice shall include instructions for running for President, the application deadline, and any
2047 steps necessary for a student to vote.
2048 2. This notice will be one quarter (1/4) of a page advertisement appearing for three (3)
2049 consecutive issues of the Daily Lobo. Once published, this information may not be changed
2050 or altered except to correct any errors in printing.
2051 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the Daily
2052 Lobo.
- 2053 I. Notice of a Special Election by Referendum shall be given within ten (10) academic days after
2054 the Elections Committee has verified a petition.
2055 1. Notice shall include any steps necessary for a student to vote.
2056 2. This notice will be one quarter (1/4) of a page advertisement appearing for three (3)
2057 consecutive issues of the Daily Lobo. Once published, this information may not be changed
2058 or altered except to correct any errors in printing.
2059 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the Daily
2060 Lobo.

2061 Section 4. Campaigning

- 2062 A. Candidates shall conduct campaigns in a manner which abides by university and GPSA policies
2063 and guidelines in their pursuit of office. Members of the Elections Committee shall refrain from
2064 actions that would show favoritism for or have a negative effect against any candidate or issue
2065 that might appear on the ballot.
- 2066 B. Candidates shall submit, along with the Candidacy Forms, a list of authorized campaign
2067 committee members that may act on their behalf. Any changes to this list should be updated with
2068 the Elections Committee.
- 2069 C. Candidates shall sign the Campaign Contribution Statement: "All funds received and spent will
2070 be from members of the UNM GPSA and no other sources." This form shall be submitted as part
2071 of the Candidacy Forms.
- 2072 D. Candidates shall submit an itemized accounting of all expenditures incurred by the candidate in
2073 the pursuit of office before 5:00 p.m. on the closing day of the election.
- 2074 E. All candidates shall refrain from using GPSA resources in pursuit of office (including, but not
2075 limited to: funds, staff, email addresses, printing, electronic mailing lists, and office space).
- 2076 F. If any group decides to establish a physical polling location, campaigning is not allowed within
2077 twenty-five (25) feet of the physical polling location. Campaigning includes, but is not limited
2078 to, signs, fliers, and campaigners. Polling locations, if any, should be placed in areas with
2079 minimal distractions.

2080 Section 5. General Election

- 2081 A. The election shall take place Monday through Thursday of the first (1st) full academic week of
2082 April, unless otherwise decided by Council. The electronic voting shall begin at 8:00 a.m. on the
2083 first (1st) day and end at 5:00 p.m. on the last day of the election.
- 2084 B. Any ballot items included in the election shall be approved by Council at the regularly scheduled
2085 March meeting or through referenda. (VIII)
- 2086 C. Elections shall be conducted electronically and use a computer- or phone-based system that is
2087 managed by IT.
- 2088 D. Ballots and Polling:
- 2089 1. Ballots shall have a randomly ordered list of candidates and clear instructions for marking
2090 and submitting one's vote. Provision for write-in votes shall be included on the ballot. Only
2091 cast ballots meeting these requirements shall be counted. Votes cast on partially completed
2092 ballots shall be counted.
- 2093 2. All ballot items shall appear on the ballot with the language received by the Elections
2094 Committee.
- 2095 3. Polling: Voters must log in with the user name and password on record with the Registrar's
2096 Office to cast a ballot.
- 2097 E. Two (2) members of the Elections Committee shall retrieve the final vote count from the
2098 electronic voting system.
- 2099 F. The candidate elected to office shall be determined by a plurality of votes cast and each other
2100 ballot item shall be determined by a majority of votes cast on each item.
- 2101 G. Should the plurality winner of the GPSA General Election be declared ineligible or unable to
2102 assume office for any reason before the certification of the election results, or in the case of a tie,
2103 or if the Elections Committee votes not to certify an election, a special Council meeting shall be
2104 called so that a Special Election can be scheduled.
- 2105 H. The Elections Committee shall approve the results of a General Election after it has been
2106 determined to have been conducted in accordance with the GPSA Constitution and Bylaws.

2107 Section 6. Council Chair Election

- 2108 A. Only Council Representatives with credentials on file twenty (20) academic days prior to the
2109 Council meeting at which the Council Chair election will be held are eligible to vote in the
2110 election.
- 2111 B. The Election Committee shall prepare a sign-in roster of eligible voters.
- 2112 C. Ballots shall have a randomly ordered list of candidates and clear instructions for marking and
2113 submitting one's vote. Provision for write-in votes shall be included on the ballot. Only cast
2114 ballots meeting these requirements shall be counted.
- 2115 1. Voting shall be conducted by secret ballot and individual voting results by Council
2116 Representatives are not to be recorded.
- 2117 D. The Election shall proceed as follows:
- 2118 1. The current Council Chair shall forward all valid proxies to the Elections Committee Chair or
2119 the Elections Committee designee before balloting begins.
- 2120 2. The President shall call and preside over the Council Chair election. In the President's
2121 absence, an individual who is not a Council Representative, Certified Alternate, or
2122 recognized Proxy shall preside over the election.
- 2123 3. Each candidate shall give a speech, no longer than five (5) minutes, and shall have up to five
2124 (5) minutes to answer questions posed by Council. The order of the speeches shall be

2125 determined randomly by the Elections Committee. Candidates do not have to leave the room
2126 throughout the election.

- 2127 4. When all of the speeches have concluded, the Elections Committee shall inspect and verify
2128 that the ballot box is empty and secured.
- 2129 5. Any of the candidates who are Council Representatives shall be called forward first to sign
2130 for and cast a ballot. They shall then retire to the back of the room and no more campaigning
2131 shall be allowed.
- 2132 6. The remaining voters shall be called forward according to the alphabetical listing of their
2133 RDSAs. Upon signing in, each voter shall receive and cast a ballot into the ballot box.
- 2134 7. After the name of the last voter has been called, the names of voters who did not come
2135 forward will be repeated. Five (5) minutes after the last name has been called, the vote
2136 counting shall begin.

2137 E. Vote Counting

- 2138 1. Only the members of the Elections Committee shall open the ballot box, determine the
2139 validity of ballots cast, tally the ballots cast, and certify the election results.
 - 2140 a. A discrepancy between the number of ballots cast and the number of signed voters may
2141 be grounds for disqualification of the box of ballots.
- 2142 2. The election of the Council Chair shall be decided by a plurality of the votes cast. Should the
2143 winner of the Council Chair Election be declared ineligible or unable to assume office for
2144 any reason, or in the case of a tie, or if the Elections Committee votes not to certify the
2145 election, the Elections Committee shall notify Council before the end of the meeting. Council
2146 can vote to repeat the process or determine another course of action. The results of an
2147 election shall be determined by the end of the Council meeting.

2148 Section 7. Other Types of Elections

2149 A. Recall Elections

- 2150 1. A recall election is defined as the vote for recall of the President and is the result of one or
2151 more of the following conditions:
 - 2152 a. Petition by GPSA members in accordance with the GPSA Constitution.
 - 2153 b. Successful vote of removal by Council.

2154 B. Special Elections

- 2155 1. A Special Election shall take place in any of the following circumstances:
 - 2156 a. Resignation of the President or Council Chair.
 - 2157 b. Successful recall vote resulting in removal of the President.
 - 2158 c. Successful Council vote of removal of the Council Chair.
 - 2159 d. In a Presidential election, if the election is not certified, the winner is declared
2160 ineligible or unable to assume duties, or there is a tie.
 - 2161 e. Granting of a petition submitted to a Council meeting for a Special Issue vote by the
2162 GPSA body. Only items granted on the petition shall be allowed on the ballot.
 - 2163 f. Special Elections follow General Election rules except where noted.

2164 Section 8. Recall Election by GPSA Membership

- 2165 A. Upon receipt of the recall petition or a Council vote of removal, the Elections Committee shall
2166 initiate a recall election. (II.1.D.2.a.i.)

- 2167 1. When the President is removed in a Recall Election due to a petition received after the
2168 regularly scheduled March Council meeting, no Special Election for Presidential
2169 Replacement is required.
2170 2. The Recall Election should occur by electronic voting over two (2) consecutive academic
2171 days.
2172 a. Voting shall open at 8:00 a.m. of the first day of the election and close at 5:00 p.m. on
2173 the following day.
2174 b. The Elections Committee shall approve the results of a GPSA election after it has been
2175 determined that all provisions of the current GPSA Constitution and Bylaws were
2176 followed.

2177 Section 9. Special Elections

- 2178 A. Special Elections shall take place between three (3) and four (4) academic weeks after the
2179 Council meeting, Presidential declaration, or referendum that created the Special Election, unless
2180 otherwise noted.
2181 1. No Special Elections shall be held between the last day of the spring semester and the
2182 regularly scheduled October Council meeting.
2183 2. The Special Election must occur by electronic voting over two (2) consecutive academic
2184 days.
2185 3. Voting shall open at 8:00 a.m. of the first (1st) day of the election and close at 5:00 p.m. on
2186 the second (2nd) day of the election.
2187 4. The Elections Committee shall approve the results of a GPSA election after it has been
2188 determined that all provisions of the currently published Election Code, Bylaws, and
2189 Constitution were followed and any challenge(s) was (were) resolved.
2190 5. Special Council Chair Elections shall take place at the Council meeting following the
2191 Council meeting at which the Election was created and shall follow the procedures of the
2192 Council Chair Election.
2193 6. Referendum petitions for Special Elections shall be delivered to the Elections Committee.
2194 a. The Elections Committee has five (5) academic days to validate the petition after it
2195 petition has been received.
2196 b. A special election by referendum shall occur within fifteen (15) academic days of the
2197 approval of the petition.

2198 Section 10. Elections Reporting

- 2199 A. Reports Following Each Election
2200 1. The results of all elections shall be reported in accordance with the Public Notice
2201 Requirements by 12:00 p.m. of the academic day following the end of the election.
2202 2. Elections data will be disaggregated from unique identifiers, including student names and
2203 departments.
2204 3. Complications with voting, including but not limited to, casting ballots, vote counting, the
2205 electronic voting system, and determination of eligibility shall be included with elections
2206 reporting.
2207 B. Annual Report
2208 1. The Annual Report shall include all expenditures and income for the Elections Committee
2209 and each report following an election.

- 2210 2. On behalf of GPSA, the Elections Committee shall request that IT compile an Aggregated
2211 Elections Data Report, in accordance with federal and state law and university policy. If IT
2212 provides this report, it shall be included in the Annual Report.
- 2213 3. Results for each item shall be reported by Department.
 - 2214 a. Departments with less than ten (10) students voting must be pooled together in order to
2215 protect the privacy of individual voters. A note shall indicate which departments are
2216 pooled together and the number of voters from each department, but not a breakdown
2217 of votes by department.

2218 Section 11. Election Disputes

- 2219 A. An election may be challenged by any GPSA member to the Court of Review. Challenges
2220 include, but are not limited to, voter fraud, improper notification, improper conduct of members
2221 of the Elections Committee, candidate misconduct, or an unsound voting system.
- 2222 B. Challenges must be formatted as Court of Review Complaints and submitted in writing
2223 within five (5) academic days of the reporting of the election results.
- 2224 C. The Court of Review may consolidate challenges as it deems appropriate.
- 2225 D. If the Court of Review determines that a challenge is valid, the Court may decertify an election
2226 or impose a remedy as deemed appropriate. If an election is decertified, a special Council
2227 meeting shall be called so that a Special Election can be scheduled.
- 2228 E. The Court of Review must render its decision within fifteen (15) academic days following the
2229 last day of the election in question.

MEMORANDUM

TO: Megan C. O’Laughlin, Chair, GPSA Council
FROM: Melanie Baise, Associate University Counsel *M. Baise*
CC: Katie Richardson, President, GPSA
Debbie Morris, Director, Student Activities Center
RE: Revised GPSA Bylaws
DATE: December 1, 2011

According to the UNM Board of Regents’ Policy 4.1, the by-laws, lawbooks, election rules and other regulations of GPSA shall be subject to review and approval by the University Counsel as to form and consistency with applicable law and regulations. I have reviewed the GPSA bylaws approved at the GPSA Council meeting on September 24, 2011, and emailed to me, as well as Debbie Morris and Yvette Hall, on September 29, 2011.

In general, those Council members responsible for revising the bylaws did an outstanding job, and the members of GPSA will be well-served for many years by your efforts. However, some specific proposed bylaws are problematic and cannot be approved. I provide specific comments below:

- 1) The definitions related to conflicts of interest, specifically “Concurrent Interest,” “Conflict of Interest” and “Interested Person” are overly complex and unworkable. The bylaws drafters should be commended for taking on the subject of conflicts of interest where it was not previously addressed in the GPSA bylaws; however, the resulting definitions cannot stand. For example, the definition of “Concurrent Interest” refers to a person who “anticipates” being two or more of the listed positions. What does “anticipate” mean? Number 5 under Concurrent Interest includes terms – “potential arrangement,” “indirect remuneration,” and “not insubstantial” – that are undefined and confusing. The definitions of “Conflict of Interest” and “Interested Person” are, I believe, incomprehensible to anyone who was not directly involved in their drafting. While present GPSA officials may understand these definitions, how they fit together and how conflicts of interest are to be addressed, once those officials are gone, future GPSA office holders will not be able to agree on what these definitions mean. That is not sustainable and therefore I cannot approve these three definitions.

- 2) In light of comment (1), I also cannot approve Art. II, Sec. 5, Conflict of Interest. The above cited definitions are an integral part of Section 5 and since the definitions are unworkable, Section 5 cannot stand on its own.
- 3) Article II, Sec. 9(B) [Lines 500 – 502] cannot be approved as written because it conflicts with Board of Regents' Policy 4.1. Approved amendments to the bylaws cannot take effect "immediately" because they first must be approved by University Counsel. Upon approval by this office, the amendment takes effect. In the event that an amendment is passed that GPSA deems to be urgent, I can assure GPSA that my office would cooperate in providing an expedited review and (hopefully) approval. But the amendment cannot take effect until approved by the University Counsel Office.
- 4) Article IV, Section 2(B)(4)(e) [Lines 645-646]: Add "student" before "lobbyists" and add to the end of the sentence, "subject to all applicable University policies and procedures." Lobbying by a nonprofit institution like UNM is subject to federal and state law and GPSA needs to abide by the University policies and procedures in this arena that incorporate those legal requirements.
- 5) Article VII, Sec. 1(A)(2) [Lines 1379 – 1382]: if the EFC is an extension of the Executive Branch, it is inappropriate to state that it "enact[s] financial legislation passed as GPSA law." First, this language does not make sense – a body does not "enact legislation passed as law." Second, the executive branch of government does not enact legislation. That is the role of the legislative branch. In order to be approved, this subsection needs to be revised to clarify the EFC's role.

Aside from the above cited provisions of the bylaws that are not approved, the rest of the revised bylaws are approved and can take effect, as of the date of this memo. I do, however, have some additional comments/suggestions that GPSA may want to consider as follows:

- 1) Article III, Sec. 1(A)(2)(b) [Lines 521-522]: The second sentence states that the "President may not be removed by Council again the same session." GPSA may want to consider whether that rule should apply if different allegations of wrongdoing by the President arise in the same session.
- 2) Article III, Sec. 1(B) [Line 524]: GPSA may want to consider whether "may" should be revised to "shall." As written, the Council could decide not to verify the

validity of signatures in a recall petition. Is that acceptable? If GPSA always wants the Council to verify signatures, it should change the “may” to “shall.”

- 3) Article IV, Sec. 1(A)(4)(c) [Lines 596-597]: Is this a correct statement? I note that the GPSA Constitution at Article II, Sec. 1(A)(9) states that the President appoints Executive Standing Committee chairs with Council’s approval, “and appoints representatives to joint Senate-Faculty Senate and University committees.” As written, this suggests that Council does not need to approve the President’s appointments to those latter committees; hence, I question whether the bylaw is correct.
- 4) Article V, Sec. 2(A)(1) [Line 762]: The requirement that agendas be distributed “at least five (5) academic days prior to each Council meeting” does not take into account the potential for special or emergency meetings that may be held with fewer days notice, so that there is not 5 days lead time to distribute the agenda.
- 5) Article V, Sec. 2(A)(7) [Line 777]: Please consider adding to the end of the first sentence, “subject to University policies and procedures.” UNM has policies governing the termination of student employees that are applicable to the Recorder.
- 6) Article V, Sec. 6(B)(2)(a) [Line 926]: The requirement that a committee member “shall” be removed for violating a standing rule seems overly harsh. Would it not be better to use “may” rather than “shall” and leave it up to the Committee Chair or Council Chair to decide, on a case-by-case basis, depending on the seriousness of the violation, whether the member should be removed?
- 7) Article VI, Sec. 1(A)(3) [Lines 1054 -1056]: The language “...acting on behalf of GPSA when acting in official capacity...” is somewhat confusing. It is enough to state, “...or GPSA member who is acting on behalf of GPSA....”
- 8) Article VII, Sec. 8(B) [Lines 1621 – 1622]: This provision does not state what action, if any, the LFC needs to take on an action of enjoinder before it goes to the full Council. Does the LFC need to approve the action? If the LFC rejects the action or does not vote, does it still go forward to the Council?
- 9) Article VII, Sec. 8(C) [Lines 1623 – 1624]: GPSA may want to consider increasing the amount of time allotted to a group facing enjoinder to address

Council to five minutes. Two minutes is very brief and may not be sufficient for the group to make its case.

- 10) Article VIII, Sec. 1(E)(2) [Lines 1701-1703]: As written, this provision raises the question of whether the chair and members of SRAC can apply for a ST grant and whether the chair and members of the ST Committee can apply for a SRAC grant.
- 11) Article IX, Sec. 10(B)(2) [Lines 2459 – 2460]: I am unaware of any federal or state law or University policy that would apply to an “aggregated elections data report.” Unless GPSA knows of a law or policy, I suggest deleting that language.

If you have any questions about any of these comments, please feel free to contact me and we can discuss it further. Regarding the conflict of interest related definitions, I’d be glad to meet and discuss the issues that GPSA is trying to address to help develop language that is simpler and more coherent.



Katie Richardson <richardson.physics@gmail.com>

RE: GPSA Proposed Bylaws and submitted written amendments

GPSA Council Chair <gcchair@unm.edu>

Mon, Sep 19, 2011 at 12:09 PM

To: Melanie Baise <MBaise@salud.unm.edu>, Katie Richardson <katie.gpsa@gmail.com>, Debra Morris <dmorris@unm.edu>

Cc: [REDACTED]

Melanie Baise, Associate University Counsel,

Thank you for informing Council on this matter, I was unaware of the Executive's questions and had already developed the debate guidelines as per our conversation in June and in accordance with the new Constitution. However, I believe formal clarification would be advisable to our Bylaws Committee leadership:

Bylaws Amendments and Additions Procedure (2009 version):

Amendments and additions to the GPSA Bylaws shall be made according to the following procedure:

1. Any member of GPSA may propose an amendment or addition to the GPSA Bylaws by presenting to the Council in writing the proposed amendment or addition.

GPSA Council has three (3) proposed 'amendments' to the proposed bylaws; all dealing with the new finance structure. The document sponsors anticipated making extensive amendments to the proposed bylaws which are on the agenda to be reviewed at the September 24th Council meeting. I have included them as a subheading on the agenda as amendments will be presented throughout debate. These changes are basically a statement of what amendments the sponsors are going to make and were provided for due notice and as a courtesy for Council Representatives prior to debate.

In addition, I have also asked the members who will make amendments to complete a document incorporating their changes in the separate document in order for Council Representatives to review efficiently, and as we have only 2 projected screens available. It is my duty to facilitate efficient debate as well as try make the effect of Representative decisions more efficient for implementation. This process also assists SAC and Counsel receive a consistent document on time, and therefore assists with continuity of governance for GPSA Members.

We all agree the process is inefficient to the detriment of our members, this is why we are updating our governance documents. Again, a thorough review would be the most efficient and diligent way to send a definitive document to Counsel as per our discussion; as well as not bog down Counsel with multiple documents with no prior review by GPSA membership. No member has been denied access to Council debate regarding the Bylaws.

2. The Council Chair shall seek an advisory ruling from the University Council's office regarding the consistency of the proposed amendment with current University Policy, and State and Federal laws within five (5) working days of the presentation of proposed amendment at a regularly scheduled Council meeting. The advisory ruling must be provided to Council prior to a vote on any proposed amendment.

As we discussed in June with Debbie Morris, the current process contains inefficiencies and can negate the effective implementation of our governing documents, and therefore a 'consistent proposed amendment' cannot be presented to Counsel until we have the conclusive voice of our Representatives.

The Chair took the Counsel recommendation on procedure which includes the consistency requirements of a full revision of the Bylaws. For the Council, due to so many members having specific amendments, the Chair requires the process to be inclusive for all members, and since amendments are in order during the 9/24 debate, a consistent document as advised by Counsel cannot be produced until after Council concludes debate (which may be 9/24 or later).

However, a consistent version of the Bylaws, when completed will be sent to the Counsel for review within the required timeline. I will attach the Council Agenda, with all the sponsored amendments to the proposed bylaws for your records.

Counsel advisory opinion as follows: "that GPSA finalizes a proposed set of bylaws and that is what I will review. While this process may differ from the current bylaws as you describe below, the existing process is fine for single changes to the bylaws. But GPSA is making quite a few revisions and so I would rather get a complete and final package for review. While I recognize that the bylaws are always subject to change, I request that GPSA conclude its debate and consideration of the bylaws and send me a proposed set that reflects this finality."

As a note: GPSA was aware of the bylaws process, although the Chair did not reaffirm with you after the 8/27 meeting. The President contacted Counsel regarding this matter on 9/12, unfortunately the Council did not receive notification for clarification until today, so the several emails could have been avoided. We are still working out the new collaborative environment of GPSA, but Katie & I both believe it is our duty as leaders to work together with due diligence and to provide for contingencies that effect members the moment we are made aware; especially since some timelines can affect the required duties of our officers and distract from critical business. We know we are ultimately accountable to members to collaborate and work together as their trusted servants. Council apologizes for any interruption of Counsel's normal business on this previously discussed matter. The Chair stands corrected.

Respectfully,

Megan C. O'Laughlin
MACCT Taxation Candidate
Anderson Graduate School of Management

Chair, Graduate & Professional Student Council
Office: UNM SUB, Room 1021
E-mail: gcchair@unm.edu

Cell: [\(505\) 310-8029](tel:5053108029)

VP of Mentorship, Beta Alpha Psi
National Security Scholar

UNM GPSA Court of Review

Advisory Opinion

Inquirer: Katie Richardson, GPSA President

Date of Inquiry: September 19th, 2011

Date of Response: September 23th, 2011

Date Filed: _____

Signature of responder:

Inquiry: Can the particular proposed amendments or amendments proposed in-meeting be adopted during the Council meeting?

Cory Kalm, GPSA Chief Justice, responding:

According to the governing Bylaws, Council “must be provided,” *GPSA Bylaws X.D.(2)*, an advisory ruling before voting for approval of the amendments. This disposes easily of the question of impromptu amendments during the Council meeting. No amendment can be adopted without an advisory ruling from the University Council's office. Barring that Counsel may be in attendance of the Council meeting, any amendments that originate during the meeting cannot be approved. This does little to help understand the true inquiry here:

Can the currently proposed amendments, and possible amendments, that is revisions, to these amendments (likely to occur during the Council meeting) be approved?

The proposed amendments must first be submitted for the Counsel's advisory ruling. The Bylaws do not say, however, that the amendments, if rejected by Counsel, must be resubmitted for further advisory opinion. Thus, the Bylaws leave open the possibility of revision to the proposed amendment prior to approval. The Bylaws, revised with consideration for Counsel's advice, can be voted upon by the Council. Were this not the case, only the exact wording approved by Counsel could be voted on by Council. The freedom to revise proposed amendments is confirmed by the fact that “[a]pproved amendments shall not take effect until approved amendment language is evaluated by the University Council's Office,” *GPSA Bylaws X.D.(4)*. Because the true evaluation is after approval, revision after advisory ruling prior to approval is permitted by the Bylaws without subsequent approval by Counsel.

As long as Council has received an advisory ruling regarding the proposed amendments, they can revise such proposed amendments, and vote to approve them.

The Constitution of the Graduate and Professional Student Association of the University of New Mexico



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Updated March 26, 2011 mm
Revised June 22, 2011 mr/mo
Approved August 9, 2011 Regents
Updated March 31, 2012 mr

PREAMBLE

We, the graduate and professional students of the University of New Mexico hereby establish the Graduate and Professional Student Association, in order to acknowledge and secure the right to pursue continuing education in a diverse community and to ensure fair and just access to resources provided by public institutions or available in the commons. As students with valuable experiences and unique pursuits, as well as common interests and concerns, we are united in our concern for the quality of our academic environment and recognize and affirm our right to organize for the purposes of protecting student welfare and expression. The establishment of this association provides for greater cooperation and influence to preserve and protect the rights of the students at this university including but not limited to the right to freely express ideas and thoughts, the right to have equitable access to a high quality education, and the right to participate in the processes and institutions that will ensure this education remains worthy and acceptable, and to advance the interests of the graduate and professional student community.

ORGANIZATION

Name

The name of the organization is the Graduate and Professional Student Association of the University of New Mexico, hereafter referred to as GPSA.

Objective

To represent and serve graduate and professional students by promoting their rights and interests as students within the University community through advocacy, education, and financial support.

Membership

- A. Any graduate or professional student enrolled in a degree granting department or school at The University of New Mexico (the University) and who has paid the GPSA fee for that semester, as approved by the University of New Mexico Board of Regents (Board of Regents).
- B. A student may voluntarily resign their membership, but is not exempt from obligation to pay GPSA fees.

EXECUTIVE BRANCH

The Executive Branch is composed of the President, Executive Committees, presidential appointees, and staff.

President

The President is head of the Executive Branch. Any GPSA member is eligible to run for the position.

- A. Duties, Powers, and Responsibilities
 - 1. Serve as the official representative of GPSA to the Board of Regents and the public.

2. Serve as Chairperson of the Student Fee Review Board in accordance with its governing documents.
3. Have a working knowledge of the GPSA Constitution, Bylaws, policies, and the duties of positions within GPSA.
4. Shall have the authority to approve or veto all GPSA legislation, excluding resolutions. The President shall have the authority to sign on to joint resolutions with the legislative branch.
5. Oversee the finances of the Executive Branch, including the executive budget.
6. Coordinate with Executive Committee Chairs and executive staff to prepare and submit a budget for the Executive Branch to the Council in accordance with budget procedures.
7. Supervise the administration of the GPSA Office.
8. Chair and coordinate the Executive Board.
9. Appoint Executive Standing Committee chairs, with approval from Council, and appoint representatives to joint Student-Faculty Senate and University committees.
10. Ensure delivery of executive committee reports at least once per semester to Council.
11. Produce a public annual GPSA report, to be held on file in the GPSA Office, the Student Activities Center, and Zimmerman Library.
12. Other duties as defined by the GPSA Constitution and Bylaws.

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B. Term of Office

1. The term is one year, beginning at noon of the last day of the Spring semester and ending at noon of the last day of the following Spring semester.
2. An individual may serve a maximum of two terms as GPSA President.

C. Stipend

1. The President shall receive financial compensation. The maximum limit shall be in accordance with the GA monthly stipend at the .5 FTE rate as determined by University policy.
2. Compensation shall also include nine (9) resident, graduate tuition hours per semester at the rates published by the Bursar's Office. The President's compensation shall be implemented through the annual budget process, but differential tuition and stipend amounts shall be funded by Appropriation.

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D. Removal

1. Removal by Council

a. Impeachment

The President may be impeached for willful neglect of office, gross misconduct, or malfeasance by a majority vote of Council Representatives at a regular Council meeting.

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b. Removal

- i. Removal of the President requires a two-thirds (2/3) vote of Council Representatives at a special meeting called by the Council Chair no less than five (5) academic days and no more than ten (10) academic days from the date of impeachment.

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- ii. Upon removal by Council, the Elections Committee will initiate a recall election by the GPSA membership.
- 2. Election by GPSA Membership
 - a. Recall requires the presentation at a regular Council meeting of a petition with GPSA members' signatures numbering at least thirty percent (30%) of the total number of votes counted in the most recent general election. Council shall have the authority to verify the validity of petition signatures. Upon verification of the petition signatures, the Elections Committee will initiate a special election by the GPSA membership.
 - b. The recall election shall be publicized and shall occur within fifteen (15) academic days of the meeting at which the petition was presented.
 - c. Removal of the President requires a two-thirds (2/3) vote in the recall election.
- 3. The President shall be relinquished of all powers and privileges immediately upon a vote of removal.
- 4. The Council Chair shall serve as Interim President until a special election can be scheduled within twenty (20) academic days following the removal of the President.

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Executive Committees

Executive Committees shall be established for the purposes of effective governance and will report directly to the GPSA President. All committee members must be members of GPSA. All Executive Committee Chairs will be appointed by the President.

A. Executive Standing Committees

- 1. For all Executive Standing Committees, quorum shall be established if more than half of the voting members are physically present.
- 2. Grants Committee

- a. Allocate funds from the GPSA Research Grant, the GPSA Professional Development Grant, and the New Mexico Research Grant according to the GPSA Bylaws.
- b. The Research Grant is funded by the Student Research Allocation Committee Endowment. The Professional Development Grant is funded by the Specialized Travel Endowment. The New Mexico Research Grant is funded by the Graduate Research and Development Endowment. These funds may be supplemented by the budget process, Council appropriation, or other funding sources.
- c. Provide a written report to the President and Council Chair each semester.
- d. May have two (2) co-chairs.
- e. Will have two (2) votes on the Executive Board.

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3. Elections Committee

- a. Administer GPSA elections according to the GPSA Bylaws.
- a. Conduct themselves in a manner that promotes public confidence in the integrity and impartiality of the election process and will not publicly support or campaign for any candidate.

- b. Presidentially appointed Committee Chair must be presented to the GPSA Council for approval no later than the December meeting.
 - c. Distribute a written public report after every election.
 - d. Provide a written annual report to the GPSA President.
 - 4. Lobby Committee
 - a. Coordinate long term research and study of legislative issues as directed by the President.
 - b. Produce the annual proposed legislative platform.
 - c. Recommend to the President the appointment of student lobbyists during the annual New Mexico Legislative Session.
 - d. Provide an annual written report to the President.
 - 5. Programs Committee
 - a. Implement programs that serve and facilitate interaction between graduate and professional students and the University.
 - b. Foster positive relationships with the University and with the local community through service programs.
 - c. Provide an annual written report to the President.
 - 6. Student Support and Advocacy Committee
 - a. Assist and advocate for students requesting the support of GPSA.
 - b. Act as a GPSA liaison for students and respond to student inquiries about GPSA.
 - c. Conduct on-campus outreach and education about services and resources available through GPSA and the University. Collaborate with graduate and professional student organizations.
 - d. Provide an annual written report to the President.
 - 7. Executive Finance Committee
 - a. Administer Executive finances, including the Executive budget.
 - a. Make recommendations regarding the GPSA budget and all appropriations that come before Council.
 - b. Provide an annual written report to the President.
- B. Executive Standing Committee Chairs
1. Duties, Power, Responsibilities
 - a. Assemble and administer committees according to the GPSA Constitution and Bylaws.
 - b. Monitor committee budget and prepare annual budget request.
 - c. Provide annual written public report to the President to be included in annual GPSA report.
 2. Term

Term of office is from the date of appointment until noon on the last day of the academic year or when letter of resignation is submitted to the President.
 3. Stipend

Stipend for the Executive Standing Committee Chairs shall be determined through the annual budget process.
 4. Removal

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The President can remove a committee chair at any time, but the president must appoint a replacement within twenty (20) academic days of the date of removal.

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Stipend for the Executive Standing Committee Chairs shall be determined by the President and approved by Council. ¶

C. Executive Ad Hoc Committees

1. May be created by the President as deemed necessary.
2. All Executive Ad Hoc Committees shall be dissolved at the end of the term of office of the president who created them.
3. Committee shall submit an annual written report to the President to be included in annual GPSA report.

D. Other Committees

1. May include, but is not limited to, Joint Student-Faculty, University Committees, and other policy making bodies.
2. Representatives, as appointed by the President, shall maintain communication with the Executive Board of GPSA.
3. Appointed representatives shall attend meetings of their respective committees.
4. Committee representatives shall submit an annual written report to the President to be included in annual GPSA report.

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Executive Board

An Executive Board consisting of the President, Council Chair, and the Chairs of the Executive Standing Committees shall be established for the purposes of effective governance by the Executive Branch.

A. Representation

1. Any school or college not represented on the Executive Board may petition to have a representative added from that school or college.
2. Voting members of the Executive Board shall include the chairs of the Executive Standing Committees.
3. The President shall oversee the Executive Board and will have no vote except in the event of a tie.

B. Duties, Powers, and Responsibilities

1. Meet at least one (1) time per month that Council is in session.
2. Recommend agenda items for Council meetings.
3. Draft and maintain the GPSA annual calendar with deadlines for Executive committees.
4. Review all executive committee activities.
5. All meetings shall be open to the public with advance notice of the date, time, meeting location, and agenda provided at least one (1) calendar week in advance of each meeting. This notice shall be made available by means including, but not limited to, the GPSA website and electronic mailing list.

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C. Quorum

Quorum shall be established if more than half of the voting members are physically present.

D. Term of Office

Executive Board members shall serve from the time of their appointment until noon on the last day of the academic year, or until written resignation is given to the President.

LEGISLATIVE BRANCH

The Legislative Branch is composed of the Council Chair, Council, Legislative Committees, and staff.

Council

All legislative powers in GPSA shall be vested in a Council.

A. Composition

1. The Council shall consist of GPSA Representatives selected through each Recognized Departmental Student Association (RDSA).
2. Each graduate and professional RDSA will be entitled to a minimum of one (1) Representative. Each RDSA representing a degree-granting department or school with more than one hundred (100) graduate or professional students are entitled to one (1) additional Representative for each one hundred (100) or part of one hundred (1-99) graduate and professional students enrolled in the department.

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B. Council Procedures

1. Regular meetings: Must be held at least one (1) time per month during the fall and spring academic semesters. The date and time are to be determined by the Council Chair.
2. Special meetings: Called by the Council Chair, or by a petition of Council Representatives from a minimum of six (6) separate RDSAs.
3. Quorum: Consists of Council Representatives from at least six (6) RDSAs physically present at a Council meeting.
4. Notice: The Council Chair shall post notice of the date, time, meeting location, and agenda at least one (1) calendar week in advance of each regular Council meeting and forty-eight (48) hours before each special Council meeting. This notice shall be made available to the Council Representatives, GPSA members, campus media, and general public by means including, but not limited to, the GPSA website and electronic mailing list.

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C. Duties, Powers, and Responsibilities

1. The Council shall make all laws that it deems appropriate and necessary for GPSA.
2. The Council shall approve appointments and removals in accordance with the Constitution.
3. The Council shall have the authority to override a presidential veto with a two-thirds (2/3) vote at a meeting.

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4. **The Council** shall consider budgetary recommendations and vote on the GPSA budget at the March Council meeting.
5. Other duties including, but not limited to, the appropriation of the General Fund and endowments, approval of GPSA resolutions, impeachment of specified GPSA officials, and any other duties as defined by the GPSA Constitution and Bylaws.

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Representatives

Representatives must be members of GPSA that are selected at will by the RDSA in the department or school in which they are enrolled.

A. Duties, Powers, and Responsibilities

1. Attend and participate in Council meetings.
2. Represent respective constituents' concerns and interests to the Council.
3. Regularly communicate Council business and decisions with constituents.
4. Representatives are eligible to participate in designated Legislative Committees.
5. All representatives must have the proper credentials on file with the Council Chair.

B. Term

Representatives serve at the discretion of their respective RDSAs.

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Council Chair

The Council Chair must be a member of GPSA and shall be elected by Council at the regular April Council meeting in accordance with the GPSA Constitution and Bylaws.

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A. Duties, Powers, and Responsibilities

1. Call and preside over Council meetings.
2. Serve as the official representative of the Council to the public.
3. Fulfill the duties of the President in the event of a leave of absence or removal.
4. Serve as an ex officio member on the Executive Board, and Legislative Committees.
5. Administer and oversee the Council budget.
6. **Shall not vote in Council except in the case of a tie.**
7. Other duties as defined by the GPSA Constitution and Bylaws.

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B. Term

1. The term is one year, beginning at noon of the last day of the Spring semester and ending at noon of the last day of the following Spring semester.
2. An individual may serve a maximum of two (2) terms as the Council Chair.

C. Stipend

1. The Council Chair shall receive financial compensation. The maximum limit shall be in accordance with the GA monthly stipend at the .5 FTE rate as determined by University policy. **Compensation shall be implemented through the annual budget process, but differential stipend amounts shall be funded by Appropriation.**

D. Removal

1. The Council Chair may be impeached for willful neglect of office, gross misconduct, or malfeasance by a majority vote of Council Representatives at a regular Council meeting.
2. Upon an affirmative vote of impeachment, Council shall consider a vote of removal to be held at a special meeting within eleven (11) academic days. The Council Chair shall be relinquished of all powers and privileges immediately upon a two-thirds (2/3) vote of removal by Council.
3. The Legislative Steering Committee Chair shall serve as interim Council Chair until an election by Council can be scheduled within twenty (20) academic days following removal.

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Legislative Committees

Legislative Committees shall consist of Council Representatives.

A. Composition

1. The Council Chair shall appoint all chairs and members of the Legislative Committees with approval by Council.
2. Council Representatives may recommend nominations for committee positions for Council consideration.

B. Legislative Standing Committees

1. Must meet minimum composition requirements by the September Council meeting.
 - a. Shall be composed of a minimum of five (5) and no more than twelve (12) Representatives representing a minimum of three (3) RDSAs.
 - b. Quorum shall be established if more than half of the voting members are physically present.
2. Finance Committee
 - a. Review recommendations from the Executive Branch regarding the GPSA budget and all appropriations and make subsequent recommendations to Council.
 - b. ▲
 - c. The Finance Committee Chair shall oversee the committee and will have no vote except in the event of a tie.
 - d. ▲
 - e. Other duties as defined by GPSA Constitution and Bylaws.
3. Steering Committee
 - a. Make recommendations regarding legislation and appointments sent to the Council.
 - b. The Steering Committee Chair shall oversee the committee and will have no vote except in the event of a tie.
 - c. Other duties as defined by GPSA Constitution and Bylaws.

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Moved up [2]: Shall be composed of a minimum of five (5) and no more than twelve (12) Representatives representing a minimum of three (3) RDSAs. ¶

Moved up [3]: Quorum shall be established if more than half of the voting members are physically present. ¶

Deleted: <#>The committee shall be composed of a minimum of five (5) and no more than twelve (12) Representatives representing a minimum of three (3) RDSAs. ¶

Deleted: <#>Quorum shall be established if more than half of the voting members are physically present. ¶

C. Legislative Standing Committee Chairs

1. Duties, Power, Responsibilities
 - a. Administer committees according to the GPSA Constitution and Bylaws.
 - b. Provide annual report to the Council Chair, to be included in annual GPSA report.

2. ▲
3. Stipend
Stipend for the Legislative Standing Committee Chairs shall be determined through the budget process.

Moved down [4]: Removal¶
The Council Chair can remove a committee chair in accordance with the GPSA Constitution and Bylaws. A replacement must be presented to Council at the next regularly scheduled meeting. ¶

4. Removal
The Council Chair can remove a committee chair in accordance with the GPSA Constitution and Bylaws, but shall present a replacement to Council at the next regular meeting.

Moved (insertion) [4]

D. Legislative Ad Hoc Committees

1. May be created by the Council Chair with a majority vote of approval from Council or by Council with a two-thirds (2/3) majority vote.
2. All Legislative Ad Hoc Committees will be dissolved by the end of the session.

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JUDICIAL BRANCH

The Judicial Branch is composed of the GPSA Court of Review.

Court of Review

A. Jurisdiction

The Court of Review shall have jurisdiction over disputes arising under this Constitution. The Court may also have appellate jurisdiction as defined in the GPSA Bylaws.

B. Composition

1. The Court shall consist of a minimum of three (3) Justices, of which no more than two shall be appointed from the same department or school.
2. There shall be one Chief Justice and no less than two (2) Associate Justices.
3. ▲

Deleted: will

Deleted: <#>The President and Council Representatives will have the authority to recommend Justices. All recommendations must be considered. ¶
<#>All Justices must be approved by the Council.¶

C. Duties Powers Responsibilities

1. Hear complaints brought forth by a GPSA member regarding:
 - a. Matters arising under the GPSA Constitution and Bylaws.
 - b. Acts of the President, Council Chair, GPSA staff, or other GPSA official when acting under the authority of GPSA.
2. Determine questions of constitutionality and adherence to GPSA law as a result of official complaints.
3. Create a written record of all decisions and actions of the court to be maintained in the GPSA Office.
4. Create an annual written report of the court to be included in the annual GPSA report.
5. The court may, at its discretion, decline to hear cases that it deems are not appropriate under the Bylaws.
6. Members of the Court of Review shall not serve in any other position within GPSA.
7. Other duties as defined by the GPSA Constitution and Bylaws.

Moved down [5]: Members of the Court of Review shall not serve in any other position within GPSA.¶

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Justices

A. Term of Office

1. The term of office for the Chief Justice shall be two years, from noon of the last day of the Spring semester until noon of the last day of the Spring semester two years later.
2. The term of office for the Associate Justices shall be for one year. The term shall begin after appointment and upon confirmation of the Council and shall terminate on the last day of the Spring semester.
3. The President and Council Representatives shall have the authority to recommend Justices. All recommendations must be considered.
4. All Justices must be approved by the Council.
5. Justices shall be appointed at the first Council Meeting of the legislative session.
6. No Justice shall serve more than two terms.

B. Stipend

Stipends for the Chief Justice and Associate Justices shall be determined through the budget process.

C. Removal

1. Justices may be impeached for willful neglect of office, gross misconduct, or malfeasance by a majority vote of Council Representatives at a regular Council meeting.
2. Removal of a Justice requires a two-thirds (2/3) vote of Council Representatives at a special meeting called by the Council Chair following vote of impeachment.

Deleted: Impeachment

Deleted: A Justice may be impeached by a majority vote of Council Representatives at a regular Council meeting. A motion to consider removal must pass with a simple majority.¶
<#>Removal ¶

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FINANCE

Fees

Subject to authorization by the Board of Regents, a nonrefundable fee, henceforth referred to as the GPSA fee, shall be levied on all graduate and professional students. The University shall collect these fees and forward them immediately to the GPSA.

- A. The GPSA fee shall not exceed twenty-five dollars (\$25) per student per semester and any increase must be approved through a referendum and by the Board of Regents.
- B. Five percent (5%) of the total collected GPSA fees is taken by the University in the form of an accounting fee payable to the Student Government Accounting Office (SGAO). The remainder of the total is added to the General Fund.

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Deleted: The total GPSA budget is herein defined as the total fees collected minus this five percent (5%) fee.

Purpose

Collected fees shall be allocated by the GPSA Council to fund the general GPSA government and to benefit chartered student organizations and graduate and professional students through GPSA Committees and Council.

Oversight and Distribution

The Executive Finance Committee (EFC) shall administer the GPSA budget and the Legislative Finance Committee (LFC) compile and recommend the GPSA budget in

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accordance with the GPSA Constitution and Bylaws, SGAO acts as the agent of all GPSA financial transactions.

A. This budget shall be based upon the anticipated revenue for the upcoming fiscal year as determined by SGAO. The proposed budget shall not exceed ninety-five percent (95%) of said revenue to allow for appropriation funds and any decrease in projected enrollment.

B. The branches of government and student organizations shall submit budget requests to the LFC in the Spring semester.

- 1.
2.

C. All branches of the GPSA government must follow budget processes as defined by the GPSA Constitution, Bylaws, and applicable standing rules to be eligible for funding.

D. The EFC shall make recommendations to Council regarding the LFC's compiled budget recommendation.

E. Council shall vote on the budget in the regular March Council meeting. Council's decision shall be forwarded to the President within two (2) academic days.

F. The President may approve or veto Council's budget proposal in accordance with the GPSA Constitution and Bylaws.

G. A final budget must be approved no later than the first (1st) Friday in April.

H. The LFC Chair and EFC Chair shall have all necessary authority to approve budget revisions. All budget revisions must be reported at the next regularly scheduled Council meeting.

- 1. When Council is not in session, the President, Grants Chair, and Council Chair must jointly review and approve budget revisions.

I. Forty percent (40%) of the total GPSA budget shall be reserved for the Pro-Rated Benefits Fund.

J. No less than ten percent (10%) of the total GPSA budget shall be allocated to SRG/PDG.

K. Funds not appropriated through the budget process shall be placed in the General Fund.

L. All funds distributed through the GPSA budget and appropriations and not used by the end of the fiscal year in which they were allocated shall revert to the General Fund.

Fiscal Accountability

The GPSA financial records including, but not limited to, the GPSA budget and appropriations may be subject to a financial review as requested by a Council Representative, the President, the Council Chair, or through a complaint filed with the Court of Review.

Budget Compliance

A. GPSA shall be in accordance with all necessary local, state, federal, and University requirements as determined by SGAO.

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Deleted: Legislative Finance Committee before the March Council Meeting for a vote by the Council and approval by the President. If the President does not take action within ten (10) academic days, the budget shall be considered approved.

Moved up [6]: This budget shall be established based upon the anticipated revenue for the upcoming fiscal year as determined by SGAO.

Deleted: The proposed budget shall not exceed ninety-five percent (95%) of said revenue to allow for appropriation funds and any decrease in projected enrollment.

Deleted: The Legislative Finance Committee shall set out procedures in accordance with the GPSA Constitution and Bylaws, to include a budget process, appropriation requests, and a summary of recommendations for each Council meeting.

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- B. Compliance with proposal guidelines of funded organizations for the fiscal year shall be determined by the ~~LFC~~ in accordance with the GPSA Constitution and Bylaws.
- C. Misuse of GPSA funds may result in Council recourse, including financial enjoinderment.

Deleted: Legislative Finance Committee

ELECTIONS

The Elections Committee shall administer annual GPSA elections and provide public notice of elections, in accordance with the Bylaws.

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General Election

- A. A general election of the President shall occur in the Spring semester of each academic year.
- B. The ballot shall include the opportunity to vote for GPSA President, and may include amendments, referenda, and any other items approved by Council.
- C. A plurality of votes shall decide all items presented on the ballot.
- D. All members of the GPSA are entitled to vote in general elections.

Council Chair Election

- A. An election of the Council Chair shall occur at the April Council meeting.
- B. The Council Chair is elected by a majority of votes of eligible representatives at the April meeting.

Deleted: Administered by the Elections Committee at the April Council meeting

Special Elections

- A. Special elections may be held as called by the Council, or the President, or by a referendum petition.
- B. If a special election is called for by a referendum petition it must occur within thirty (30) academic days.

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AMENDMENTS

Proceedings to introduce a Constitutional amendment may be initiated by any GPSA member.

Amendments

Requires a two-thirds (2/3) approval by Council Representatives present at a regular Council meeting, plurality approval by GPSA members voting in the General Election, and approval by the Board of Regents.

Regent Control

This Constitution, including all Constitutional amendments, shall be subject to modification by and under the control of the Board of Regents.

REFERENDA

A referendum is a ballot initiative put to a popular vote of the GPSA membership in a general election.

- A. Referenda may be submitted by the President with majority approval of Council, or a petition signed by at least fifty (50) GPSA members and will be placed on the general election ballot. The Elections Committee will have the authority to verify the signatures on a referendum petition.
- B. In order to be placed on the general election ballot, referenda must be submitted to the Elections Committee no later than thirty (30) academic days prior to the general election.

Deleted: , in accordance with the GPSA Constitution and Bylaws

DEFINITIONS

These definitions shall apply throughout this document.

Academic Day - any day in which the University has regularly scheduled classes during the Fall or Spring semesters, unless specifically noted otherwise. This excludes weekends, holidays, and days which the University is closed.

Academic Year - starting the last day of the Spring semester through the day preceeding the last day of the subsequent Spring semester.

Anticipated Revenue - anticipated aggregate sum of GPSA fees to be collected in the following fiscal year as determined by SGAO.

Deleted: Amendment - a change to the GPSA Constitution or Bylaws.¶

Audit - evaluation of financial records.

Ballot - the list of candidates and issues to be voted on in an election.

Board of Regents – governor appointed board of community members and students who are responsible for the assets and programs of the University, establishment of goals and policies and guide the University and oversight of the functioning of the University.

Budget Revisions - a request to re-define funding previously allocated through the GPSA budget process or allocations. Budget revisions must be approved before GPSA funding may be spent on purposes other than originally approved or directed through Council.

Bylaws - active legislative supplement to the GPSA Constitution, composed of all codes which must not violate the Constitution but may further elaborate GPSA law.

Chartered Student Organization - any group which meets the chartering requirements of The University of New Mexico.

Deleted: Chair - the administrative head of a particular body.¶

Constituents – GPSA members which a particular Council Representative represents.

Deleted: Committee - a group vested with powers, subordinate to the appropriate branch of government, composed and accountable according to the GPSA Constitution and Bylaws.¶

Constitution - the instituting document of GPSA, and the organization's ultimate legislative authority.

Deleted:

Complaint - official grievance presented to the GPSA Court of Review that initiates action within the Court.

Council - the primary legislative body of GPSA.

Council Budget – funding allocated for the administration of the legislative branch.

Credentials – A form that verifies representative authority from a RDSA to serve as a Council Representative.

Elections Code - the GPSA Bylaws particularly concerning GPSA election law.

Enrollment report – a report distributed by the University indicating enrollment of graduate and professional students within degree granting departments and schools.

Executive Budget - funding allocated for the administration of the executive branch.

Financial Enjoinment - a legislative action issued that prohibits a student group from engaging in any financial activities with the use of GPSA funds.

Financial Review – disclosure of financial records and subject to a review process.

General Election - the annual election of the GPSA President, during which other ballot issues may be presented to the voting members.

General Fund - the fund in which all fees collected on behalf of GPSA are deposited as well as all monies which revert back to GPSA.

GPSA fee - a fee levied upon all graduate and professional students that is forwarded to GPSA.

GPSA Member (Member) - any graduate or professional student enrolled in a degree granting department or school at the University of New Mexico main campus and who has paid the GPSA fee for the current semester.

Gross Misconduct – an intentional act forbidden or unlawful performed with indifference to known or obvious harmful consequences.

Impeachment – presentation of formal charges against a GPSA official by Council.

Leave of absence – an approved absence from duties of office as communicated in writing.

Malfeasance – Commission of a wrongful act which an official has no legal right to do, or any wrongful conduct which affects, interrupts, or interferes with the performance of official duty, or an act for which there is no authority or warrant of law.

Deleted: *Ex officio*- a non-voting participant of a given body who is part of it by holding another office. ¶

Deleted: *Graduate Research Development (GRD) Grant* – set up to assist larger projects that require substantial funding, as provided by the New Mexico State Legislature. ¶

Majority - more than fifty percent (50%).

Neglect of Office – Willful knowing, and intentional failure to attend to one’s official duties.

New Mexico Research (NMR) Grant – set up to assist larger projects that require substantial funding, as provided by the New Mexico State Legislature.

Plurality vote - a vote in which candidate or issue is decided by receiving the greatest number of votes.

Professional Development (PD) Grant – a grant to fund student travel relevant to the applicant’s field.

Deleted: *President’s Education Grant* - a tuition grant, equal to up to twelve (12) resident, graduate tuition hours per semester at the rates published by the Bursar’s office. ¶

Pro-Rated Benefits Fund (PB Funds) - grants of pro-rated benefits based on student enrollment as requested by Recognized Departmental Student Associations.

Recognized Departmental Student Association (RDSA) - the primary student association of each program, department, and school as recognized by GPSA.

Referendum - a legislative initiative put to popular vote in a general or special election (pl. Referenda).

Semester - the Fall or Spring academic term as determined by the academic calendar of the University.

Session - the first day of the fall semester to the last day of the spring semester.

Student Fee Review Board (SFRB) – advisory board that recommends the distribution of the student activity fee in the University budget.

Deleted: *Specialized Travel (ST) Grant* – a grant to fund student travel relevant to the applicant’s field. ¶
Student Research Allocation Committee (SRAC) Grant – a grant to fund expenses related to student research relevant to the applicant’s field. ¶

Student Government Accounting Office (SGAO) - a service department of UNM that processes all funds allocated by GPSA.

Student Research (SR) Grant – a grant to fund expenses related to student research relevant to the applicant’s field.

Term – a term of office as stipulated, or part thereof.

University (UNM) - the University of New Mexico, not including branch campuses.

GPSA @ UNM
Graduate And Professional Student Association

2011-2012 GPSA COUNCIL

PRESIDENTIAL APPOINTMENT
Submitted by Katie Richardson

POSITION TITLE: Programs Committee Chair

REFERENCE TO POSITION: Constitution

Comment [SC1]: LSC Note: Check to verify new Constitution does require this position

APPOINTEE'S NAME: Grace Lerner

RDSA: Anderson School of Management

RATIONALE: Grace Lerner has extensive experience running programming events for the Anderson School of Management. After interviewing two candidates for the position, I found that Grace Lerner had the skill set and experience necessary to recruit committee members, schedule events, delegate tasks and advertise events to create a more vibrant graduate and professional community. She has already created a set of events for the remainder of the spring semester.

LSC Received _____

LSCR# _____

Date: August 25, 2011
To: GPSA Council
From: Megan O'Laughlin, GPSA Council Chair
Subject: Approval of Council Recorder & Meeting Stipend

The Council Chair is required to select a Council Recorder by the first meeting of the session. In performance of this duty the Chair posted public notice of the Council Recorder position, held the position open for the prescribed time, and performed applicant interviews. The priority selection guidelines which were evaluated during the interviews were technical skill, ethical standards, and merit of experience. After great and difficult deliberation and consulting with experienced Council members, the selected the 2011-12 Council Recorder is Bernadette Fontenelle (resume attached). All applicant resumes and the Chair interview report are available by request.

RRNR definition: "(59) Secretary, or Clerk. The recording officer is variously called Clerk, or Secretary, or Recording Secretary, or Recorder, or Scribe, etc. The secretary is the recording officer of the assembly and the custodian of its records...In addition to keeping the records of the society and the minutes of the meetings, it is the duty of the secretary to keep a register, or roll, of the members and to call the roll when required."

Council Recorder duties (in no order):

1. Be present at each Regular and Special Council meeting, and other meeting as directed by the Council
2. Assist Chair in the preparation of documents for each Council Meeting
3. Assist Chair in meeting set-up & breakdown: including planning, technology configuration and catering.
4. Assist with special requested telecommunications equipment and ADA required technology.
5. Take electronic sign-in, attendance, and receive credential & proxy forms for Chair approval.
6. Distribute meeting forms and documents.
7. Perform and record roll-call.
8. Record Minutes of each meeting and perform a follow-up review with Chair.
9. Record amendments to prior meeting Minutes and review with Chair.
10. Other duties as deemed necessary by the Chair or Council.

Recorder Stipend:

\$100/per meeting, plus \$15 for the first hour and each additional hour of any meeting over 5 hours.

Note: The Recorder is required for .5 hours before and .5 hours after meetings, with an additional 1-1.5 hours of editorial work for each meeting.

A total Council Recorder budget for 2011-12 of \$1300 was approved.

GPSA @ UNM

Graduate And Professional Student Association

MEMORANDUM

Date: August 21, 2011

From: Katie Richardson, GPSA President

To: GPSA Council

Subject: Council approval of presidential appointments, ad hoc committee stipend budget revision

Pursuant to Article IV, section D.5 of the GPSA constitution, **I ask that Council approve the following presidential appointments.**

Executive Standing Committees

Elections Chair: Nas Manole, Medical School

Finance/Projects* Chair: Heather Berghmans, Community & Regional Planning (*projects will be dissolved once the new constitution takes effect)

Grants Chair: Saliha Qasemi, Anderson

Grants Vice-Chair: Kris Miranda, Philosophy

Lobby Co-Chair: Allison Block, Law

Lobby Co-Chair: Travis McIntyre, Physics & Astronomy

Programs: Daniel Parker, Public Health

Executive Ad Hoc Committees

Assistantships, Benefits & Funding: Gino Signoracci, Philosophy

Purpose: To advocate for increased assistantships and benefits for graduate employees and secure additional scholarships through UNM Foundation and other sources

Equity & Inclusion: Berenice Grijalva, Community & Regional Planning

Purpose: To ensure that GPSA committees are filled and that GPSA membership is represented across campus. To advocate for the creation of GPSA representatives on campus committees. To ensure that GPSA is reflective of the UNM community as a whole and to raise awareness of equity issues.

Media & Technology: Anthony Salvagno, Physics & Astronomy

Purpose: To increase campus awareness of GPSA, promote a transparent government, create professional advertising materials and manage our web and social media presence

Information Technology: Meer Noor, Anderson

Purpose: To redesign and continually update the GPSA website with current information. To maintain the GPSA office computer lab and printing capabilities

Student Support & Advocacy*: Megan McRobert, Community & Regional Planning (*SSA will become a standing committee once the new constitution takes effect)

Purpose: To advocate for student issues as brought by the GPSA membership. To create institutional change surrounding these concerns. To provide information about resources on campus.

Tuition & Fees: Sarah Coffey, Law

Purpose: To advocate for lower tuition and fees. To create awareness about cost and access to higher education.

Currently, the 2011-2012 budget allows for \$2000 only for the ad hoc committee stipend of the “Technology committee”. **I recommend that council approve a budget revision that the stipend be distributed equally among all executive ad hoc committee chairs.**

Court of Review (seniority as listed)

1. Chief Justice: Cory Kalm, Law (two-year appointment, previous Chief Justice graduated)
2. Associate Justice: Gabriel Kraus, Anderson
3. Associate Justice: Rachel Levitt, American Studies
4. Associate Justice: Santhosh Chandrasekhar, Communication & Journalism
5. Associate Justice: Billy Jimenez, Law

University Committees

- Admission & Records: Adeline Kornelus, Mathematics
- Athletics Council: Ashley Carter, Health, Exercise & Sports Sciences
- Campus Development Advisory Committee: Katie Richardson, Physics & Astronomy
- Computer Use Committee: Matt Garcia, Public Administration
- Curriculum Committee: Jennifer Griggs, Landscape Architecture
- Information Technology Cabinet: Roya Ensafi, Computer Science
- KUNM Board: Theresa Rogers, Public Administration
- Library: Japji Hundal, Anderson
- Student Union Board: Rebecca Vanucci, History; Japji Hundal, Anderson; Katie Richardson, Physics & Astronomy
- Sustainability Council: Kathryn Peters, Community & Regional Planning

Student Representatives Still Needed On University Committees

Facilities Access Faculty Senate Committee

Faculty Ethics & Advisory Faculty Senate Committee

Graduate Faculty Senate Committee

Graduate Student Funding Initiative

Race & Ethnicity Faculty Senate Committee

Scholarship Faculty Senate Committee

Student Publications Board

Teaching Enhancement Faculty Senate Committee



2011-2012 GPSA COUNCIL

PRESIDENTIAL APPOINTMENT
Submitted by Katie Richardson

POSITION TITLE: Elections Committee Chair

REFERENCE TO POSITION: Constitution

APPOINTEE'S NAME: Tim Borrer

RDSA: Anderson School of Management

RATIONALE: Tim Borrer has served GPSA this year as a member of the GPSA Lobby committee. I have been impressed with his dedication to GPSA and professionalism. After reviewing his resume and application, I found that Tim will serve well as the GPSA elections chair. He is dedicated to providing conducting the elections in a way that promotes public confidence in the integrity and impartiality of the elections process.

LSC Received _____

LSCR# _____



2011-2012 GPSA COUNCIL

PRESIDENTIAL APPOINTMENT
Submitted by Katie Richardson

POSITION TITLE: IT Committee Chair

REFERENCE TO POSITION: Constitution

APPOINTEE'S NAME: Ryan Brown

RDSA: Anderson School of Management

RATIONALE: After reviewing a few applications for the position of IT chair, I found that Ryan Brown was the best qualified candidate to serve as GPSA's IT chair. He has already dedicated many hours to creating a long term vision for sustaining a computer lab with reliable printing. He is coordinating with Anderson IT to assess the server, printer and computer network in the GPSA computer lab.

LSC Received _____

LSCR# _____

The Constitution of the Graduate and Professional Student Association of the University of New Mexico



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Updated March 26, 2011 mm
Revised June 22, 2011 mr/mo
Approved August 9, 2011 Regents
Updated March 31, 2012 mr

PREAMBLE

We, the graduate and professional students of the University of New Mexico hereby establish the Graduate and Professional Student Association, in order to acknowledge and secure the right to pursue continuing education in a diverse community and to ensure fair and just access to resources provided by public institutions or available in the commons. As students with valuable experiences and unique pursuits, as well as common interests and concerns, we are united in our concern for the quality of our academic environment and recognize and affirm our right to organize for the purposes of protecting student welfare and expression. The establishment of this association provides for greater cooperation and influence to preserve and protect the rights of the students at this university including but not limited to the right to freely express ideas and thoughts, the right to have equitable access to a high quality education, and the right to participate in the processes and institutions that will ensure this education remains worthy and acceptable, and to advance the interests of the graduate and professional student community.

ORGANIZATION

Name

The name of the organization is the Graduate and Professional Student Association of the University of New Mexico, hereafter referred to as GPSA.

Objective

To represent and serve graduate and professional students by promoting their rights and interests as students within the University community through advocacy, education, and financial support.

Membership

- A. Any graduate or professional student enrolled in a degree granting department or school at The University of New Mexico (the University) and who has paid the GPSA fee for that semester, as approved by the University of New Mexico Board of Regents (Board of Regents).
- B. A student may voluntarily resign their membership, but is not exempt from obligation to pay GPSA fees.

EXECUTIVE BRANCH

The Executive Branch is composed of the President, Executive Committees, presidential appointees, and staff.

President

The President is head of the Executive Branch. Any GPSA member is eligible to run for the position.

- A. Duties, Powers, and Responsibilities
 1. Serve as the official representative of GPSA to the Board of Regents and the public.

2. Serve as Chairperson of the Student Fee Review Board in accordance with its governing documents.
3. Have a working knowledge of the GPSA Constitution, Bylaws, policies, and the duties of positions within GPSA.
4. Shall have the authority to approve or veto all GPSA legislation, excluding resolutions. The President shall have the authority to sign on to joint resolutions with the legislative branch.
5. Oversee the finances of the Executive Branch, including the executive budget.
6. Coordinate with Executive Committee Chairs and executive staff to prepare and submit a budget for the Executive Branch to the Council in accordance with budget procedures. Deleted: the
7. Supervise the administration of the GPSA Office. Deleted: o
8. Chair and coordinate the Executive Board.
9. Appoint Executive Standing Committee chairs, with approval from Council, and appoint representatives to joint Student-Faculty Senate and University committees.
10. Ensure delivery of executive committee reports at least once per semester to Council. Deleted: E
11. Produce a public annual GPSA report, to be held on file in the GPSA Office, the Student Activities Center, and Zimmerman Library.
12. Other duties as defined by the GPSA Constitution and Bylaws.

B. Term of Office

1. The term is one year, beginning at noon of the last day of the Spring semester and ending at noon of the last day of the following Spring semester.
2. An individual may serve a maximum of two terms as GPSA President.

C. Stipend

1. The President shall receive financial compensation. The maximum limit shall be in accordance with the GA monthly stipend at the .5 FTE rate as determined by University policy.
2. Compensation shall also include nine (9) resident, graduate tuition hours per semester at the rates published by the Bursar's Office, The President's compensation shall be implemented through the annual budget process, but differential tuition and stipend amounts shall be funded by Appropriation. Deleted: the President's Education Grant

D. Removal

1. Removal by Council

a. Impeachment

The President may be impeached for willful neglect of office, gross misconduct, or malfeasance by a majority vote of Council Representatives at a regular Council meeting.

b. Removal

- i. Removal of the President requires a two-thirds (2/3) vote of Council Representatives at a special meeting called by the Council Chair no less than five (5) academic days and no more than ten (10) academic days from the date of impeachment.

- ii. Upon removal by Council, the Elections Committee will initiate a recall election by the GPSA membership.
- 2. Election by GPSA Membership
 - a. Recall requires the presentation at a regular Council meeting of a petition with GPSA members' signatures numbering at least thirty percent (30%) of the total number of votes counted in the most recent general election. Council shall have the authority to verify the validity of petition signatures. Upon verification of the petition signatures, the Elections Committee will initiate a special election by the GPSA membership.
 - b. The recall election shall be publicized and shall occur within fifteen (15) academic days of the meeting at which the petition was presented.
 - c. Removal of the President requires a two-thirds (2/3) vote in the recall election.
- 3. The President shall be relinquished of all powers and privileges immediately upon a vote of removal.
- 4. The Council Chair shall serve as Interim President until a special election can be scheduled within twenty (20) academic days following the removal of the President.

Executive Committees

Executive Committees shall be established for the purposes of effective governance and will report directly to the GPSA President. All committee members must be members of GPSA. All Executive Committee Chairs will be appointed by the President.

A. Executive Standing Committees

- 1. For all Executive Standing Committees, quorum shall be established if more than half of the voting members are physically present.
- 2. Grants Committee
 - a. Allocate funds from the GPSA Research Grant, the GPSA Professional Development Grant, and the New Mexico Research Grant according to the GPSA Bylaws.
 - b. The Research Grant is funded by the Student Research Allocation Committee Endowment. The Professional Development Grant is funded by the Specialized Travel Endowment. The New Mexico Research Grant is funded by the Graduate Research and Development Endowment. These funds may be supplemented by the budget process, Council appropriation, or other funding sources.
 - c. Provide a written report to the President and Council Chair each semester.
 - d. May have two (2) co-chairs.
 - e. Will have two (2) votes on the Executive Board.
- 3. Elections Committee
 - a. Administer GPSA elections according to the GPSA Bylaws.
 - a. Conduct themselves in a manner that promotes public confidence in the integrity and impartiality of the election process and will not publicly support or campaign for any candidate.

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- b. Presidentially appointed Committee Chair must be presented to the GPSA Council for approval no later than the December meeting.
 - c. Distribute a written public report after every election.
 - d. Provide a written annual report to the GPSA President.
4. Lobby Committee
 - a. Coordinate long term research and study of legislative issues as directed by the President.
 - b. Produce the annual proposed legislative platform.
 - c. Recommend to the President the appointment of student lobbyists during the annual New Mexico Legislative Session.
 - d. Provide an annual written report to the President.
 5. Programs Committee
 - a. Implement programs that serve and facilitate interaction between graduate and professional students and the University.
 - b. Foster positive relationships with the University and with the local community through service programs.
 - c. Provide an annual written report to the President.
 6. Student Support and Advocacy Committee
 - a. Assist and advocate for students requesting the support of GPSA.
 - b. Act as a GPSA liaison for students and respond to student inquiries about GPSA.
 - c. Conduct on-campus outreach and education about services and resources available through GPSA and the University. Collaborate with graduate and professional student organizations.
 - d. Provide an annual written report to the President.
 7. Executive Finance Committee
 - a. Administer Executive finances, including the Executive budget.
 - a. Make recommendations regarding the GPSA budget and all appropriations that come before Council.
 - b. Provide an annual written report to the President.

B. Executive Standing Committee Chairs

1. Duties, Power, Responsibilities
 - a. Assemble and administer committees according to the GPSA Constitution and Bylaws.
 - b. Monitor committee budget and prepare annual budget request.
 - c. Provide annual written public report to the President to be included in annual GPSA report.
2. Term

Term of office is from the date of appointment until noon on the last day of the academic year or when letter of resignation is submitted to the President.
3. Stipend

Stipend for the Executive Standing Committee Chairs shall be determined through the annual budget process.
4. Removal

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and approved
by Council

The President can remove a committee chair at any time, but the president must appoint a replacement within twenty (20) academic days of the date of removal.

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Stipend for the Executive Standing Committee Chairs shall be determined by the President and approved by Council. ¶

C. Executive Ad Hoc Committees

1. May be created by the President as deemed necessary.
2. All Executive Ad Hoc Committees shall be dissolved at the end of the term of office of the president who created them.
3. Committee shall submit an annual written report to the President to be included in annual GPSA report.

D. Other Committees

1. May include, but is not limited to, Joint Student-Faculty, University Committees, and other policy making bodies.
2. Representatives, as appointed by the President, shall maintain communication with the Executive Board of GPSA.
3. Appointed representatives shall attend meetings of their respective committees.
4. Committee representatives shall submit an annual written report to the President to be included in annual GPSA report.

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Executive Board

An Executive Board consisting of the President, Council Chair, and the Chairs of the Executive Standing Committees shall be established for the purposes of effective governance by the Executive Branch.

A. Representation

1. Any school or college not represented on the Executive Board may petition to have a representative added from that school or college.
2. Voting members of the Executive Board shall include the chairs of the Executive Standing Committees.
3. The President shall oversee the Executive Board and will have no vote except in the event of a tie.

B. Duties, Powers, and Responsibilities

1. Meet at least one (1) time per month that Council is in session.
2. Recommend agenda items for Council meetings.
3. Draft and maintain the GPSA annual calendar with deadlines for Executive committees.
4. Review all executive committee activities.
5. All meetings shall be open to the public with advance notice of the date, time, meeting location, and agenda provided at least one (1) calendar week in advance of each meeting. This notice shall be made available by means including, but not limited to, the GPSA website and electronic mailing list.

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C. Quorum

Quorum shall be established if more than half of the voting members are physically present.

D. Term of Office

Executive Board members shall serve from the time of their appointment until noon on the last day of the academic year, or until written resignation is given to the President.

LEGISLATIVE BRANCH

The Legislative Branch is composed of the Council Chair, Council, Legislative Committees, and staff.

Council

All legislative powers in GPSA shall be vested in a Council.

A. Composition

1. The Council shall consist of GPSA Representatives selected through each Recognized Departmental Student Association (RDSA).
2. Each graduate and professional RDSA will be entitled to a minimum of one (1) Representative. Each RDSA representing a degree-granting department or school with more than one hundred (100) graduate or professional students are entitled to one (1) additional Representative for each one hundred (100) or part of one hundred (1-99) graduate and professional students enrolled in the department.

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B. Council Procedures

1. Regular meetings: Must be held at least one (1) time per month during the fall and spring academic semesters. The date and time are to be determined by the Council Chair.
2. Special meetings: Called by the Council Chair, or by a petition of Council Representatives from a minimum of six (6) separate RDSAs.
3. Quorum: Consists of Council Representatives from at least six (6) RDSAs physically present at a Council meeting.
4. Notice: The Council Chair shall post notice of the date, time, meeting location, and agenda at least one (1) calendar week in advance of each regular Council meeting and forty-eight (48) hours before each special Council meeting. This notice shall be made available to the Council Representatives, GPSA members, campus media, and general public by means including, but not limited to, the GPSA website and electronic mailing list.

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C. Duties, Powers, and Responsibilities

1. The Council shall make all laws that it deems appropriate and necessary for GPSA.
2. The Council shall approve appointments and removals in accordance with the Constitution.
3. The Council shall have the authority to override a presidential veto with a two-thirds (2/3) vote at a meeting.

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4. [The Council](#) shall consider budgetary recommendations and vote on the GPSA budget at the March Council meeting.
5. Other duties including, but not limited to, the appropriation of the General Fund and endowments, approval of GPSA resolutions, impeachment of specified GPSA officials, and any other duties as defined by the GPSA Constitution and Bylaws.

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Representatives

Representatives must be members of GPSA that are selected at will by the RDSA in the department or school in which they are enrolled.

A. Duties, Powers, and Responsibilities

1. Attend and participate in Council meetings.
2. Represent respective constituents' concerns and interests to the Council.
3. Regularly communicate Council business and decisions with constituents.
4. Representatives are eligible to participate in designated Legislative Committees.
5. All representatives must have the proper credentials on file with the Council Chair.

B. Term

Representatives serve at the discretion of their respective RDSAs.

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Council Chair

The Council Chair must be a member of GPSA and shall be elected by Council at the regular April Council meeting in accordance with the GPSA Constitution and Bylaws.

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A. Duties, Powers, and Responsibilities

1. Call and preside over Council meetings.
2. Serve as the official representative of the Council to the public.
3. Fulfill the duties of the President in the event of a leave of absence [or removal](#).
4. Serve as an ex officio member on the Executive Board and Legislative Committees.
5. Administer and oversee the Council budget.
6. [Shall not vote in Council except in the case of a tie.](#)
7. Other duties as defined by the GPSA Constitution and Bylaws.

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Executive
Committees

B. Term

1. The term is one year, beginning at noon of the last day of the Spring semester and ending at noon of the last day of the following Spring semester.
2. An individual may serve a maximum of two (2) terms as the Council Chair.

C. Stipend

1. The Council Chair shall receive financial compensation. The maximum limit shall be in accordance with the GA monthly stipend at the .5 FTE rate as determined by University policy. [Compensation shall be implemented through the annual budget process, but differential stipend amounts shall be funded by Appropriation.](#)

D. Removal

1. The Council Chair may be impeached for willful neglect of office, gross misconduct, or malfeasance by a majority vote of Council Representatives at a regular Council meeting.

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2. Upon an affirmative vote of impeachment, Council shall consider a vote of removal to be held at a special meeting within eleven (11) academic days. The Council Chair shall be relinquished of all powers and privileges immediately upon a two-thirds (2/3) vote of removal by Council.
3. The Legislative Steering Committee Chair shall serve as interim Council Chair until an election by Council can be scheduled within twenty (20) academic days following removal.

Deleted: <#>Impeachment of the Council Chair requires a two-thirds (2/3) majority vote of Council Representatives present at a scheduled Council meeting. ¶

Legislative Committees

Legislative Committees shall consist of Council Representatives.

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A. Composition

1. The Council Chair shall appoint all chairs and members of the Legislative Committees with approval by Council.
2. Council Representatives may recommend nominations for committee positions for Council consideration.

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B. Legislative Standing Committees

1. Must meet minimum composition requirements by the September Council meeting.

- a. Shall be composed of a minimum of five (5) and no more than twelve (12) Representatives representing a minimum of three (3) RDSAs.
- b. Quorum shall be established if more than half of the voting members are physically present.

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2. Finance Committee

- a. Review recommendations from the Executive Branch regarding the GPSA budget and all appropriations and make subsequent recommendations to Council.
- b.
- c. The Finance Committee Chair shall oversee the committee and will have no vote except in the event of a tie.
- d.
- e. Other duties as defined by GPSA Constitution and Bylaws.

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3. Steering Committee

- a. Make recommendations regarding legislation and appointments sent to the Council.
- b. The Steering Committee Chair shall oversee the committee and will have no vote except in the event of a tie.
- c. Other duties as defined by GPSA Constitution and Bylaws.

Deleted: <#>The committee shall be composed of a minimum of five (5) and no more than twelve (12) Representatives representing a minimum of three (3) RDSAs. ¶

C. Legislative Standing Committee Chairs

1. Duties, Power, Responsibilities

- a. Administer committees according to the GPSA Constitution and Bylaws.
- b. Provide annual report to the Council Chair, to be included in annual GPSA report.

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2. ~~Stipend for the Legislative Standing Committee Chairs shall be determined through the budget process.~~
3. Stipend
Stipend for the Legislative Standing Committee Chairs shall be determined through the budget process.

4. Removal
The Council Chair can remove a committee chair in accordance with the GPSA Constitution and Bylaws, but shall present a replacement to Council at the next regular meeting.

D. Legislative Ad Hoc Committees

1. May be created by the Council Chair with a majority vote of approval from Council or by Council with a two-thirds (2/3) majority vote.
2. All Legislative Ad Hoc Committees will be dissolved by the end of the session.

JUDICIAL BRANCH

The Judicial Branch is composed of the GPSA Court of Review.

Court of Review

A. Jurisdiction

The Court of Review shall have jurisdiction over disputes arising under this Constitution. The Court may also have appellate jurisdiction as defined in the GPSA Bylaws.

B. Composition

1. The Court shall consist of a minimum of three (3) Justices, of which no more than two shall be appointed from the same department or school.
2. There ~~shall~~ be one Chief Justice and no less than two (2) Associate Justices.
3. ~~There shall be one Chief Justice and no less than two Associate Justices.~~

C. Duties Powers Responsibilities

1. Hear complaints brought forth by a GPSA member regarding:
 - a. Matters arising under the GPSA Constitution and Bylaws.
 - b. Acts of the President, Council Chair, GPSA staff, or other GPSA official when acting under the authority of GPSA.
2. Determine questions of constitutionality and adherence to GPSA law as a result of official complaints.
3. Create a written record of all decisions and actions of the court to be maintained in the GPSA Office.
4. Create an annual written report of the court to be included in the annual GPSA report.
5. The court may, at its discretion, decline to hear cases that it deems are not appropriate under the Bylaws.
6. Members of the Court of Review shall not serve in any other position within GPSA.
7. Other duties as defined by the GPSA Constitution and Bylaws.

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The Council Chair can remove a committee chair in accordance with the GPSA Constitution and Bylaws. A replacement must be presented to Council at the next regularly scheduled meeting. ¶

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embers of the Court of Review shall not serve in any other position within GPSA.¶

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Justices

A. Term of Office

1. The term of office for the Chief Justice shall be two years, from noon of the last day of the Spring semester until noon of the last day of the Spring semester two years later.
2. The term of office for the Associate Justices shall be for one year. The term shall begin after appointment and upon confirmation of the Council and shall terminate on the last day of the Spring semester.
3. The President and Council Representatives shall have the authority to recommend Justices. All recommendations must be considered.
4. All Justices must be approved by the Council.
5. Justices shall be appointed at the first Council Meeting of the legislative session.
6. No Justice shall serve more than two terms.

B. Stipend

Stipends for the Chief Justice and Associate Justices shall be determined through the budget process.

C. Removal

1. Justices may be impeached for willful neglect of office, gross misconduct, or malfeasance by a majority vote of Council Representatives at a regular Council meeting.
2. Removal of a Justice requires a two-thirds (2/3) vote of Council Representatives at a special meeting called by the Council Chair following vote of impeachment.

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<#>Removal ¶

FINANCE

Fees

Subject to authorization by the Board of Regents, a nonrefundable fee, henceforth referred to as the GPSA fee, shall be levied on all graduate and professional students. The University shall collect these fees and forward them immediately to the GPSA.

- A. The GPSA fee shall not exceed twenty-five dollars (\$25) per student per semester and any increase must be approved through a referendum and by the Board of Regents.
- B. Five percent (5%) of the total collected GPSA fees is taken by the University in the form of an accounting fee payable to the Student Government Accounting Office (SGAO). The remainder of the total is added to the General Fund.

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Purpose

Collected fees shall be allocated by the GPSA Council to fund the general GPSA government and to benefit chartered student organizations and graduate and professional students through GPSA Committees and Council.

Oversight and Distribution

The Executive Finance Committee (EFC) shall administer the GPSA budget and the Legislative Finance Committee (LFC) compile and recommend the GPSA budget in

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accordance with the GPSA Constitution and Bylaws. SGAO acts as the agent of all GPSA financial transactions.

- A. This budget shall be based upon the anticipated revenue for the upcoming fiscal year as determined by SGAO. The proposed budget shall not exceed ninety-five percent (95%) of said revenue to allow for appropriation funds and any decrease in projected enrollment.
- B. The branches of government and student organizations shall submit budget requests to the LFC in the Spring semester.
 - 1.
 - 2.
- C. All branches of the GPSA government must follow budget processes as defined by the GPSA Constitution, Bylaws, and applicable standing rules to be eligible for funding.
- D. The EFC shall make recommendations to Council regarding the LFC's compiled budget recommendation.
- E. Council shall vote on the budget in the regular March Council meeting. Council's decision shall be forwarded to the President within two (2) academic days.
- F. The President may approve or veto Council's budget proposal in accordance with the GPSA Constitution and Bylaws.
- G. A final budget must be approved no later than the first (1st) Friday in April.
- H. The LFC Chair and EFC Chair shall have all necessary authority to approve budget revisions. All budget revisions must be reported at the next regularly scheduled Council meeting.
 - 1. When Council is not in session, the President, Grants Chair, and Council Chair must jointly review and approve budget revisions.
- I. Forty percent (40%) of the total GPSA budget shall be reserved for the Pro-Rated Benefits Fund.
- J. No less than ten percent (10%) of the total GPSA budget shall be allocated to SRG/PDG.
- K. Funds not appropriated through the budget process shall be placed in the General Fund.
- L. All funds distributed through the GPSA budget and appropriations and not used by the end of the fiscal year in which they were allocated shall revert to the General Fund.

Fiscal Accountability

The GPSA financial records including, but not limited to, the GPSA budget and appropriations may be subject to a financial review as requested by a Council Representative, the President, the Council Chair, or through a complaint filed with the Court of Review.

Budget Compliance

- A. GPSA shall be in accordance with all necessary local, state, federal, and University requirements as determined by SGAO.

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- B. Compliance with proposal guidelines of funded organizations for the fiscal year shall be determined by the LFC in accordance with the GPSA Constitution and Bylaws.
- C. Misuse of GPSA funds may result in Council recourse, including financial enjoinderment.

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ELECTIONS

The Elections Committee shall administer annual GPSA elections and provide public notice of elections, in accordance with the Bylaws.

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General Election

- A. A general election of the President shall occur in the Spring semester of each academic year.
- B. The ballot shall include the opportunity to vote for GPSA President, and may include amendments, referenda, and any other items approved by Council.
- C. A plurality of votes shall decide all items presented on the ballot.
- D. All members of the GPSA are entitled to vote in general elections.

Council Chair Election

- A. An election of the Council Chair shall occur at the April Council meeting.
- B. The Council Chair is elected by a majority of votes of eligible representatives at the April meeting.

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Special Elections

- A. Special elections may be held as called by the Council, or the President, or by a referendum petition.
- B. If a special election is called for by a referendum petition it must occur within thirty (30) academic days.

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AMENDMENTS

Proceedings to introduce a Constitutional amendment may be initiated by any GPSA member.

Amendments

Requires a two-thirds (2/3) approval by Council Representatives present at a regular Council meeting, plurality approval by GPSA members voting in the General Election, and approval by the Board of Regents.

Regent Control

This Constitution, including all Constitutional amendments, shall be subject to modification by and under the control of the Board of Regents.

REFERENDA

A referendum is a ballot initiative put to a popular vote of the GPSA membership in a general election.

- A. Referenda may be submitted by the President with majority approval of Council, or a petition signed by at least fifty (50) GPSA members and will be placed on the general election ballot. The Elections Committee will have the authority to verify the signatures [on a referendum petition](#).
- B. In order to be placed on the general election ballot, referenda must be submitted to the Elections Committee no later than thirty (30) academic days prior to the general election.

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DEFINITIONS

These definitions shall apply throughout this document.

Academic Day - any day in which the University has regularly scheduled classes during the Fall or Spring semesters, unless specifically noted otherwise. This excludes weekends, holidays, and days which the University is closed.

Academic Year - starting the last day of the Spring semester through the day preceeding the last day of the subsequent Spring semester.

Anticipated Revenue - anticipated aggregate sum of GPSA fees to be collected in the following fiscal year as determined by SGAO.

Deleted: Amendment - a change to the GPSA Constitution or Bylaws.¶

Audit - evaluation of financial records.

Ballot - the list of candidates and issues to be voted on in an election.

Board of Regents – governor appointed board of community members and students who are responsible for the assets and programs of the University, establishment of goals and policies and guide the University and oversight of the functioning of the University.

Budget Revisions - a request to re-define funding previously allocated through the GPSA budget process or allocations. Budget revisions must be approved before GPSA funding may be spent on purposes other than originally approved or directed through Council.

Bylaws - active legislative supplement to the GPSA Constitution, composed of all codes which must not violate the Constitution but may further elaborate GPSA law.

Deleted: Chair - the administrative head of a particular body.¶

Chartered Student Organization - any group which meets the chartering requirements of The University of New Mexico.

Deleted: Committee - a group vested with powers, subordinate to the appropriate branch of government, composed and accountable according to the GPSA Constitution and Bylaws.¶

Constituents – GPSA members which a particular Council Representative represents.

Constitution - the instituting document of GPSA, and the organization’s ultimate legislative authority.

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Complaint - official grievance presented to the GPSA Court of Review that initiates action within the Court.

Council - the primary legislative body of GPSA.

Council Budget – funding allocated for the administration of the legislative branch.

Credentials – A form that verifies representative authority from a RDSA to serve as a Council Representative.

Elections Code - the GPSA Bylaws particularly concerning GPSA election law.

Enrollment report – a report distributed by the University indicating enrollment of graduate and professional students within degree granting departments and schools.

Executive Budget - funding allocated for the administration of the executive branch.

Financial Enjoinment - a legislative action issued that prohibits a student group from engaging in any financial activities with the use of GPSA funds.

Financial Review – disclosure of financial records and subject to a review process.

General Election - the annual election of the GPSA President, during which other ballot issues may be presented to the voting members.

General Fund - the fund in which all fees collected on behalf of GPSA are deposited as well as all monies which revert back to GPSA.

GPSA fee - a fee levied upon all graduate and professional students that is forwarded to GPSA.

GPSA Member (Member) - any graduate or professional student enrolled in a degree granting department or school at the University of New Mexico main campus and who has paid the GPSA fee for the current semester.

Gross Misconduct – an intentional act forbidden or unlawful performed with indifference to known or obvious harmful consequences.

Impeachment – presentation of formal charges against a GPSA official by Council.

Leave of absence – an approved absence from duties of office as communicated in writing.

Malfeasance – Commission of a wrongful act which an official has no legal right to do, or any wrongful conduct which affects, interrupts, or interferes with the performance of official duty, or an act for which there is no authority or warrant of law.

Deleted: *Ex officio*- a non-voting participant of a given body who is part of it by holding another office. ¶

Deleted: *Graduate Research Development (GRD) Grant* – set up to assist larger projects that require substantial funding, as provided by the New Mexico State Legislature. ¶

Majority - more than fifty percent (50%).

Neglect of Office – Willful knowing, and intentional failure to attend to one’s official duties.

[New Mexico Research \(NMR\) Grant – set up to assist larger projects that require substantial funding, as provided by the New Mexico State Legislature.](#)

Plurality vote - a vote in which candidate or issue is decided by receiving the greatest number of votes.

[Professional Development\(PD\) Grant – a grant to fund student travel relevant to the applicant’s field.](#)

Pro-Rated Benefits Fund (PB Funds) - grants of pro-rated benefits based on student enrollment as requested by Recognized Departmental Student Associations.

Recognized Departmental Student Association (RDSA) - the primary student association of each [program](#), department, and school as recognized by GPSA.

Referendum - a legislative initiative put to popular vote in a general or special election (pl. Referenda).

Semester - the Fall or Spring academic term as determined by the academic calendar of the University.

Session - the first day of the fall semester to the last day of the spring semester.

[Student Fee Review Board \(SFRB\)](#) – advisory board that recommends the distribution of the student activity fee in the University budget.

Student Government Accounting Office (SGAO) - a service department of UNM that processes all funds allocated by GPSA.

[Student Research \(SR\) Grant – a grant to fund expenses related to student research relevant to the applicant’s field.](#)

Term – a term of office as stipulated, or part there of.

University (UNM) - the University of New Mexico, not including branch campuses.

Deleted: *President’s Education Grant* - a tuition grant, equal to up to twelve (12) resident, graduate tuition hours per semester at the rates published by the Bursar’s office. ¶

Deleted: *Specialized Travel (ST) Grant* – a grant to fund student travel relevant to the applicant’s field. ¶
Student Research Allocation Committee (SRAC) Grant – a grant to fund expenses related to student research relevant to the applicant’s field. ¶

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Graduate Research and Development (GRD) Sub-Committee

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Allocate GRD funds according to GPSA Bylaws.
Provide a written report to the President and Council Chair each semester.

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The proposed budget shall not exceed ninety-five percent (95%) of said revenue to allow for appropriation funds and any decrease in projected enrollment.

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The Legislative Finance Committee shall set out procedures in accordance with the GPSA Constitution and Bylaws, to include a budget process, appropriation requests, and a summary of recommendations for each Council meeting.

**GRADUATE AND PROFESSIONAL STUDENT ASSOCIATION
BYLAWS**

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74 I. Definitions

75 Section 1. Constitutional Definitions

76 A. Definitions in the GPSA Constitution apply to the Bylaws.

77 Section 2. Additional Bylaws Definitions

78 Academic Week: A calendar week in which the University has scheduled classes at any time between
79 Monday and Friday. A week in which no classes are held due to University closure shall not count as an
80 academic week.

81 Aggregate Elections Data Report: A report of Elections data collected in accordance with University
82 policy and state and national law, including vote counts by department, voting time, date, and locations,
83 and erroneous voting, collected in a concise manner as to allow for data analysis.

84 Annual Report: A compilation of the reports of Decision Making Bodies submitted at the end of the
85 academic year. The Annual Report is archived for the incoming government to provide long-term
86 stability and institutional memory.

87 Appropriation: A legislative item requesting money from the GPSA General Fund.

88 Complaint Limitations Period: The statute of limitations for a complaint to be submitted to the Court of
89 Review.

90 Court of Review Complaint (Complaint): A grievance contesting whether or not an act is in accordance
91 with GPSA law.

92 Credential Form: A document for the purpose of declaring an RDSA Council Representative or Certified
93 Alternate.

94 Decision Making Body: A body or individual whose selection of a course of action binds GPSA or its
95 branches which include, but are not limited to, the Executive Board, Council, and Standing and Ad Hoc
96 Committees.

97 Electronic Signature: An electronic sound, symbol, or process attached to or logically associated with a
98 record and executed or adopted by a person with the intent to sign the record.

99 EFC: Executive Finance Committee

100 General Research Project: A research project conducted by GPSA members which is completed
101 independent of a New Mexico State Agency.

102 Grants Application Reader: A GPSA member selected to read and score grants applications.

103 Groups, New and Inactive: A groups is defined as “new” if they have not previously been chartered
104 through the Student Activities Office or if they have not received funding from a GPSA budget process
105 in the past. A group is defined as “inactive” if they have not received funding in the past two (2) GPSA
106 budget processes.

- 107 Harm to Humans or Animals: Physical, cultural, psychological, emotional, or other harm to humans or
108 animals.
- 109 High Priority Research Project: A research project conducted by GPSA members which is completed in
110 collaboration with a New Mexico State Agency.
- 111 IT: Information Technologies
- 112 Judicial Budget: Funding allocated for the administration of the judicial branch.
- 113 Judicial Oath of Office (Oath): A pledge each Justice appointee must make prior to officially assuming
114 the duties and privileges of a Court of Review Justice.
- 115 LFC: Legislative Finance Committee
- 116 LSC: Legislative Steering Committee
- 117 Legislative Budget: Funding allocated for the administration of the legislative branch.
- 118 Legislative Item: An appropriation, resolution, amendment to the GPSA Constitution or Bylaws, or other
119 piece of legislation submitted for Council consideration.
- 120 New Mexico State Agency: An entity approved by the Grants Committee that is not a college,
121 department, or program at a public university of the State of New Mexico.
- 122 Non-Profit Community Organization: An entity registered as a 501(c)(3) non-profit organization with
123 the Internal Revenue Service and/or under the laws of the State of New Mexico or of an Indian tribe.
124 This organization must have a New Mexico address and must conduct a majority of its activities within
125 New Mexico.
- 126 Open Meeting: A meeting of any GPSA Decision Making Body with a quorum present, held for the
127 purpose of taking action, formulating policy, or discussing public business, which is open to the public.
128 Open Meetings must comply with TPNR.
- 129 Permanent Equipment: Items that will not be depleted at the end of a research project.
- 130 Pro Tempore Justice: A temporary Justice which participates in judicial proceedings when an approved
131 Justice is recused or impeached or when the Court of Review has fewer than three (3) approved Justices.
- 132 Proxy: A GPSA member selected to vote on behalf of a Council Representative or Certified Alternate.
- 133 Research: Any activity performed by members of GPSA with the intent to generate generalizable
134 knowledge that will be communicated for potential public use. This includes, but is not limited to, an
135 artistic, athletic, cultural, educational, financial, historical, humanitarian, legal, linguistic, mathematical,
136 medical, musical, occupational, political, religious, scientific, sociological, structural, technological, or
137 therapeutic investigation.
- 138 SSA Committee: Executive Student Support and Advocacy Committee

- 139 Supplies and Consumables: Items that are expected to be depleted at the end of a research project.
- 140 Telecommunication: Use of a conference telephone or other similar communications equipment.
- 141 TPNR: Transparency and Public Notice Requirements; specifically the section of the Bylaws with this
142 title.
- 143 Veto: The process by which the President rejects a piece of legislation approved by Council.
- 144 Working Group: A group which at its creation by a Decision Making Body is designated as a Working
145 Group rather than an ad hoc committee and whose sole purpose is to do work in preparation for a
146 specific item(s) to be acted upon or discussed by the Decision Making Body at a later Open Meeting.
- 147 Section 3. Cross-References
- 148 A. References in this document to the GPSA Constitution shall be indicated by parentheses ().
149 B. References in this document to other parts of the Bylaws shall be indicated by brackets [] and the
150 word "Bylaws".
151 C. An electronic copy of this document utilizing some form of linking technology should be
152 available on the GPSA website.
153 D. Regardless of the published format(s) and cross-references, the GPSA Constitution and the
154 Bylaws shall be considered distinct but related documents.
- 155 II. Membership and Organization
- 156 Section 1. Membership
- 157 A. Continuing graduate or professional students who paid the GPSA fee in the spring semester shall
158 be considered GPSA members during the summer semester. (I.3.A.)
159 B. Upon presentation to the GPSA Office of a written request, any member may resign from GPSA.
160 (I.3.B.)
161 1. Resignation of membership does not relinquish the obligation to pay the GPSA fee.
162 2. Persons who have resigned membership shall lose all privileges and benefits of GPSA
163 member status.
164 3. Any person who has resigned membership shall be reinstated upon presentation to the GPSA
165 Office of a written request.
166 C. GPSA may not revoke or suspend membership.
- 167 Section 2. Recognized Departmental Student Associations (RDSAs)
- 168 A. Each RDSA shall maintain chartered status with the Student Activities Center, and must be open
169 to all GPSA members in its department, school, or college. In order to be recognized by GPSA,
170 each RDSA shall:
171 1. Hold officer elections which are open to all GPSA members in that department, school, or
172 college; and
173 2. Not charge dues as a condition for membership as a student organization.
174 a. This does not preclude an RDSA from being a campus chapter of a state, regional, or
175 national association, so long as all GPSA members in that department, school, or
176 college may participate in the student organization.

- 177 b. PB funds may not be used to pay state, regional, or national association dues.
- 178 B. Each program may be represented by only one (1) RDSA. A school or college may consolidate
- 179 representation under one (1) RDSA, but no more than one (1) RDSA may represent the same
- 180 group of GPSA members.
- 181 1. Upon presentation of a petition signed by at least thirty-five percent (35%) of the total
- 182 number of GPSA members in a program, department, school, or college, the Elections
- 183 Committee shall conduct an election in which the GPSA members of that program,
- 184 department, school, or college may vote to affirm the current RDSA or to select a new
- 185 organization willing to meet all requirements for an RDSA.
- 186 2. The election ballot shall include the choice of desired RDSA from among the current RDSA
- 187 and all other student organizations signed by at least twenty-five percent (25%) of the total
- 188 number of GPSA members in that program, department, school, or college.
- 189 a. A petition to be placed on the ballot as an option for RDSA must be presented to the
- 190 Elections Committee no less than seven (7) academic days from the receipt of the
- 191 petition to select an RDSA.
- 192 b. The petition to be placed on the ballot must include a statement above the signature
- 193 lines stating: "If selected, this organization will adhere to the requirements for an
- 194 RDSA in the GPSA Constitution and Bylaws."
- 195 C. Any RDSA failing to adhere to the requirements for an RDSA in the GPSA Constitution and
- 196 Bylaws shall be subject to review by the Court of Review.
- 197 1. The request for review may be submitted by any GPSA member from that program,
- 198 department, school, or college or from a chartered student or professional organization of
- 199 which the majority of members should be represented by that RDSA.
- 200 2. If the RDSA fails to comply with any Court of Review order within eleven (11) academic
- 201 days, the Chief Justice or the highest ranked Associate Justice shall have the authority to
- 202 decertify that RDSA.
- 203 D. Programs, departments, schools, or colleges with no RDSA shall lose all privileges afforded to
- 204 RDSAs by GPSA until a student organization applies for recognition in accordance with the
- 205 GPSA Constitution and Bylaws.
- 206 1. RDSAs which enter non-chartered status shall be recertified upon becoming chartered.
- 207 2. If an RDSA is in non-chartered status when challenged by a petition to select an RDSA, it
- 208 must charter before being permitted to be included on the ballot.
- 209 3. While non-chartered, an RDSA may not receive the benefit of any privilege afforded to
- 210 RDSAs by GPSA.

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211 Section 3. GPSA Committees

- 212 A. All GPSA members of, or appointments to, standing committees, ad hoc committees, or 212
- 213 University committees must be GPSA members.
- 214 1. No individual GPSA member shall hold more than four (4) voting positions on GPSA
- 215 standing committees.
- 216 B. Persons appointed to positions requiring Council approval when Council is not in session may
- 217 serve until Council has an opportunity to consider and approve their appointment, unless
- 218 otherwise specified in the GPSA Constitution or Bylaws.
- 219 C. All GPSA standing committees shall be composed of no fewer than five (5) members. At least
- 220 three (3) different RDSAs must be represented. Each member shall count as representing only
- 221 one (1) RDSA.

Comment [MCO1]: I think this was a mistake in the Resolution?

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- 228 D. Each GPSA Standing Committee Chair, Ad Hoc Committee Chair, and University committee
229 appointment shall submit a written report once a semester to the head of the appropriate branch
230 of government.
- 231 E. Joint ad hoc committees may be created by Council. Composition or means of composition shall
232 be determined at the creation of the committee and shall include Council Representatives and
233 GPSA members who are not Council Representatives.
- 234 F. A Decision Making Body may generate funds independent of the budget process, and these
235 funds shall not be part of the GPSA General Fund. The Decision Making Body shall record and
236 administer these self-generated funds. The Decision Making Body shall notify the head of its
237 branch of the receipt and use of these funds and shall provide a summary for the annual report.
238 Spending of these funds will be by a majority vote of the Decision Making Body and will be
239 subject to the Conflict of Interest Bylaws.
- 240 G. Chair-ships for the Executive Finance Committee (EFC), Legislative Finance Committee (LFC),
241 Legislative Steering Committee (LSC), and Grants Committee must be unique individuals.
- 242 H. No individual shall hold more than three standing committee chair-ships.
- 243 I. The President and the Council Chair are ineligible for standing committee chair-ships.

244 Section 4. Transparency and Public Notice Requirements (TPNR)

- 245 A. Public Notice Requirements
 - 246 1. Unless otherwise specified in the Constitution or Bylaws, public notice shall be given no
247 fewer than twenty-four (24) hours in advance of a meeting.
 - 248 2. Public notice shall consist of posting required documents in the GPSA Office and on the
249 GPSA website, and sending an announcement via the GPSA electronic mailing list and to the
250 Daily Lobo and any other media who have provided a written request for minutes.
- 251 B. Agenda Requirements
 - 252 1. The agenda, time, date, and location of any Open Meeting must be posted in accordance with
253 the Public Notice Requirements.
 - 254 2. The meeting agenda shall specify items as discussion items or action items.
 - 255 3. The meeting agenda shall include time for public comment before discussion of old or new
256 business. During public comment, members of the public will be granted no fewer than three
257 (3) minutes each.
- 258 C. Minutes Requirements
 - 259 1. Minutes must be taken at every Open Meeting.
 - 260 2. Minutes must contain at least the date, time, location, type of meeting and the name of the
261 Decision Making Body; the names of all Decision Making Body members attending the
262 meeting; the names of any individuals who address the body in person; and a record of all
263 motions and decisions made and votes taken.
 - 264 3. A draft copy of the minutes must be posted within six (6) academic days of the public
265 meeting in the GPSA Office.
 - 266 4. The minutes shall be approved or amended at the next meeting of that Decision Making
267 Body where a quorum of the body is present.
- 268 D. Transparency Requirements
 - 269 1. A Decision Making Body may permit participation by Telecommunication. The means and
270 extent of participation must be defined by the GPSA Bylaws, or the body's standing rules if
271 approved by a two-thirds (2/3) vote.

Deleted: in accordance with the Public Notice Requirements

- 276 a. A member of the body may use the means permitted if it is difficult to impossible for
277 that member to attend in person.
- 278 b. Each member participating by Telecommunication must be able to be identified when
279 speaking. All participants must be able to hear each other at the same time, and
280 members of the public attending the meeting must be able to hear any member of the
281 body who speaks during the meeting.
- 282 2. Audio and video recordings must be allowed and accommodated at Open Meetings.
- 283 3. Open Meeting votes and, if available, voting records are public unless otherwise specified in
284 the GPSA Constitution or Bylaws.
- 285 4. Attendance of GPSA members and members of the public will be accommodated at all Open
286 Meetings.
- 287 a. Open Meetings shall be held in spaces that can accommodate all people wishing to
288 attend and listen.
- 289 5. The body may take action only on those agenda items announced in accordance with the
290 Agenda Requirements.
- 291 6. Items added to the agenda fewer than twenty four (24) hours before a meeting must be
292 discussion items only.
- 293 E. Working Group Requirements
- 294 1. Decision Making Bodies must give a thorough review of recommendations from any group
295 that is not required to provide notice of its meetings.
- 296 2. The Working Group cannot take action that binds a Decision Making Body or any other
297 GPSA group.
- 298 3. Working Groups are not required to adhere to Public Notice Requirements but are required to
299 include any interested member of the Decision Making Body.
- 300 4. Meetings of Working Groups, even in the event the meeting has a quorum of members of the
301 Decision Making Body, are not required to be open so long as they are acting only on the
302 item(s) specified by the Decision Making Body.
- 303 F. Portions of an Open Meeting may be closed on the following occasions:
- 304 1. Deliberations by the Court of Review. The actual administrative and adjudicatory proceeding
305 at which evidence is offered or rebutted and any final action taken as a result of the
306 proceeding shall occur in an Open Meeting. However, the deliberations of the Court of
307 Review shall be closed to the public.
- 308 2. Discussion and records related to personnel. Any records or discussions related to personnel
309 shall be in accordance with University policy including but not limited to Human Resources
310 requirements.
- 311 3. Discussion and records deemed private. Any records or discussion related to privacy rights
312 protected by University policy or local, state, or federal law shall be closed to the public.
- 313 G. In order to close a meeting pursuant to the exclusions contained in this section, the closure must
314 be made in an open meeting and approved by a majority vote of a quorum of the Decision
315 Making Body:
- 316 1. The authority for the closure and the subject(s) to be discussed shall be stated with
317 reasonable specificity in the motion calling for the vote to close a meeting.
- 318 2. The vote to close that portion of the meeting of each individual member shall be recorded in
319 the minutes.
- 320 3. Only those subjects announced prior to closure by the Decision Making Body may be
321 discussed in the closed portion of the meeting.

- 322 4. Items eligible for closure shall be indicated on the Agenda of the Open Meeting as such by
323 reference to the reason why closure will be considered.
324 H. Members of the public shall be excused during the closed portion of an Open Meeting.
325 I. Following completion of any closed meeting, the minutes of the Open Meeting that was closed,
326 shall state that the matters discussed in the closed meeting were limited only to those specified in
327 the motion for closure

328 Section 5. Project Assistants

- 329 A. The GPSA annual budget or Council appropriation may allow for hiring Project Assistants. The
330 budget or appropriation shall specify the amount of FTE and branch for each Project Assistant.
331 1. The budget must include a minimum 1.0 FTE designated for the Executive Branch.
332 2. Volunteers receiving a stipend are not Project Assistants.
333 B. Filling a Project Assistant vacancy requires an open call to the GPSA membership.
334 1. The open call for applicants shall comply with the Public Notice Requirements and include
335 job description and compensation.
336 2. Each branch is responsible for selecting its Project Assistants.
337 a. For the Executive, the President shall be responsible for the open call and selection.
338 b. For the Legislative, the Council Chair shall be responsible for the open call. The
339 Council Chair shall recommend a selection for Council's approval.
340 c. For the Judicial, the Chief Justice shall be responsible for the open call and selection.
341 3. Project Assistants must be GPSA members.
342 C. Project Assistants aid in executing the mission of GPSA.
343 1. Project Assistant duties must be in compliance with the definition of Project Assistants given
344 in the University of New Mexico catalog.
345 2. Duties may include, but are not limited to, assisting standing and ad hoc committees and
346 working on projects that serve the mission of GPSA.
347 a. For the Executive, the President shall set the duties of and supervise the Project
348 Assistant(s).
349 b. For the Legislative, Council shall set the duties of the Project Assistant(s). The Council
350 Chair shall supervise the Project Assistant(s).
351 c. For the Judicial, the Chief Justice shall set the duties of and supervise the Project
352 Assistant(s).
353 D. Project Assistant compensation shall be contracted each semester.
354 1. Project Assistants shall be paid according to the guidelines required by the Office of
355 Graduate Studies.
356 2. Project Assistants shall be offered health insurance.
357 3. Project Assistants shall be offered tuition remission equal to the amount of hours required by
358 the Office of Graduate Studies in order to maintain their eligibility for the assistantship.

359 Section 6. Veto Procedure

- 360 A. Presidential Action
361 1. A copy of the legislation with signature lines for approval or veto will be sent in hard and
362 electronic copy to the President's office within one (1) academic day of the posting of the
363 draft of the Council meeting minutes in which the legislation was passed.
364 a. The Council Chair shall not forward any GPSA legislation to external recipients until it
365 has reached final approval.

- 366 | b. Final approval does not include University Counsel.
- 367 | 2. The President may take action on legislation, approval or veto, within five (5) academic days
- 368 | of the posting of the draft of the minutes.
- 369 | a. If the President takes action, it shall be on the legislation in totum and as is. Legislation
- 370 | shall not be vetoed by line item.
- 371 | b. If the President does not take action within the allotted time, the legislation becomes
- 372 | binding.
- 373 | c. The President may take action on legislation with an Electronic Signature.
- 374 | d. If a veto is cast, it shall be accompanied by a rationale for the veto.
- 375 | e. The President shall send the vetoed legislation and rationale to the Council Chair
- 376 | within the required time limit. The Council Chair shall give notice of the veto in
- 377 | accordance with TPNR within three (3) academic days of receipt.
- 378 | f. The Council Chair shall place the vetoed legislation on the next regular Council
- 379 | meeting agenda as an action item.
- 380 | B. Council Action
- 381 | 1. Vetoed legislation that cannot be acted on at a regular meeting within a session shall be
- 382 | presented at a special meeting prior to the close of the session.
- 383 | 2. When Council considers vetoed legislation, a motion to reconsider the bill must be made and
- 384 | seconded.
- 385 | 3. Council shall consider the vetoed legislation in the same form as sent to the President. No
- 386 | amendments may be made in an override consideration.
- 387 | 4. If Council votes to override, the legislation becomes binding without the President's
- 388 | signature.
- 389 | 5. If Council fails to override the President's veto, the legislation dies and shall not be
- 390 | reintroduced without amendment in the same Council session.

391 | Section 7. GPSA Annual Report

- 392 | A. All Decision Making Bodies shall provide a written report to the respective branch head by the
- 393 | first (1st) academic day after the last regular Council meeting.
- 394 | B. The head of each branch shall compile the Branch Annual Report and forward it to the President.
- 395 | C. The President shall compile the GPSA Annual Report to be archived in accordance with the
- 396 | GPSA Constitution.

397 | Section 8. Amendments

398 | Amendments and additions to the GPSA Bylaws shall be made according to the following procedure:

- 399 | A. Proposed Amendments shall place the amendment within the appropriate context within this
- 400 | document, including specific numerical reference (Article, Section, and paragraph number).
- 401 | B. Approved amendments shall take effect as soon as University Counsel approves them.
- 402 | C. Council Chair shall submit amendments to University Counsel within three (3) academic days
- 403 | from final approval.
- 404 | D. Where conflicts exist between previous bylaws and a new constitutional provision, the new
- 405 | constitutional provision will supplant the previous bylaw.

406 | III. Resignation, Removal, and Replacement of Officers

407 | Section 1. President

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Comment [MCO2]: Does Counsel need to date-stamp? Or will GPSA develop ESP? I think they meant upon receipt.

Deleted: <#>Approved amendments shall take effect, unless otherwise noted, but the approved amendment language must be evaluated by the University Council's Office relative to current University Policy, and State and Federal.¶

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- 426 A. In order to initiate a recall election, Council must follow the Constitutional process of
427 impeachment and removal. (II.1.D.1.)
428 1. When the President is removed, the Council Chair shall assume the role of acting President,
429 and the Steering Committee Chair shall assume the role of acting Council Chair.
430 2. The Elections Committee must hold a recall election within fifteen (15) academic days of the
431 removal of the President by Council.
432 a. If the GPSA membership approves the removal of the President, a special election for a
433 new President must occur within twenty (20) academic days. The removed President
434 may not run in the special election.
435 b. If the GPSA membership does not approve the removal of the President, the President
436 is reinstated immediately upon official announcement of the recall election result. This
437 President may not be removed by Council again in the same session.
- 438 B. If the GPSA membership initiates a recall in accordance with the Constitution, Council shall
439 verify the validity of signatures and shall deliver the petition to the Elections Committee Chair.
440 (I.1.D.2.)
441 1. Council has five (5) academic days to validate the signatures and for the Council Chair to
442 deliver the petition to the Elections Chair after its presentation at a regular Council meeting.
443 2. If invalid signatures reduce the number to fewer than the required percentage, the petition is
444 considered null and void.
445 a. If the petition is considered null and void, the Council Chair shall give notice and
446 provide a list of all invalidated signatures within five (5) academic days and in
447 accordance with TPNR.
448 b. Any invalidated party shall have the opportunity to contest the invalidation in front of
449 the Court of Review.
450 3. Upon receipt of a valid recall petition, the Elections Chair shall hold a recall election. The
451 recall election must occur within fifteen (15) academic days of the Council meeting at which
452 the petition was presented.
453 4. The President may ask the Council Chair to serve as acting President until the recall election
454 can be held.
455 5. If a recall election results in the removal of the President, the Elections Committee shall hold
456 a special election in accordance with the GPSA Constitution and Bylaws, in which the
457 removed President may not run.
458 6. If a recall election does not result in the removal of the President, the President continues to
459 serve in office, or is reinstated if the Council Chair was serving as acting President.

460 Section 2. Council Chair

- 461 A. If the Council Chair has resigned or been removed, that person is ineligible to run in the resultant
462 Council Chair Special Election.

463 Section 3. Court of Review Justices

- 464 A. Removal of a Justice must follow the impeachment and removal process in the GPSA
465 Constitution. (IV.2.C.)
466 1. The motion to consider removal may occur at the same meeting as impeachment.
467 2. Justices may only be removed through impeachment procedures.
468 3. After a motion to consider removal has passed, the Council Chair shall call a special meeting
469 for the removal vote within ten (10) academic days.

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Deleted: <#>Grounds for the impeachment of the Council Chair include willful neglect of office, gross misconduct, or malfeasance. ¶ (III.3.D.)¶

Deleted: <#>Grounds for removal include willful neglect of office, gross misconduct, or malfeasance. ¶

- 486 4. If the Chief Justice resigns or has been impeached and is currently the subject of removal
487 proceedings, the Senior Associate Justice shall assume the duties of the Chief Justice until
488 either the reinstatement or replacement of the Chief Justice.
- 489 B. The Court must have at least three (3) sitting Justices in order to operate.
- 490 C. Replacement
- 491 1. If the Court has three (3) or more remaining Justices after a resignation or removal, Council
492 may decide whether or not to appoint a replacement at the next regularly scheduled Council
493 meeting.
- 494 2. The President shall appoint temporary replacement Justices if the Court falls below three (3)
495 members until Council approves permanent replacements.

496 Section 4. Resignation

- 497 A. If the President, Council Chair, or Chief Justice wishes to resign, that individual shall resign by
498 delivering a written letter, either in person or by email, to the other individuals listed above as
499 well as to the Elections Chair. Additionally, the resigning officer shall notify the members of that
500 officer's branch.
- 501 B. The letter of resignation must indicate whether the resignation is effective immediately or at
502 noon on a specified date.
- 503 C. Resignation of a Justice prior to the end of a semester may result in the loss of the Justice's
504 stipend at the Council's discretion.

505 IV. Executive Branch

506 Section 1. President

- 507 A. Duties, Powers, and Responsibilities
- 508 1. The President shall be authorized and required to be one of two signatures on disbursements
509 of GPSA, except for personal reimbursements to the President which shall be signed by two
510 other authorized persons.
- 511 2. The President may call special elections on items of governance, policy, and fiscal impact by
512 giving notice to Council and the Elections Committee. (VI.3.A.) Special Elections shall be
513 run in accordance with the GPSA Constitution and Bylaws.
- 514 3. The President shall serve as an official member to the Faculty Senate Graduate Committee,
515 as authorized by the Committee.
- 516 4. The President shall make official announcements for open positions and appointments in the
517 Executive Branch, including job descriptions and how to apply.
- 518 a. Announcements shall follow TPNR.
- 519 b. All GPSA members shall be eligible for all appointments, unless prohibited by the
520 GPSA Constitution and Bylaws.
- 521 5. ~~The President should keep open appointments for the period of no less than five (5) academic~~
522 ~~days from the announcement of the open positions.~~
- 523 6. The President may remove appointments at any time.
- 524 7. The President shall fill any Standing Committee Chair vacancy within twenty (20) academic
525 days.
- 526 8. The President shall attend or send a designee to all Council meetings, and provide to Council
527 a President's Report on issues pertinent to GPSA and the graduate and professional student
528 community.

Deleted: <#>All Presidential appointments, except to ad hoc committees, shall be subject to the approval of Council. ¶

- 537 9. The President shall be responsible for the hours of operation of the GPSA Office and
538 facilities.
539 10. The President shall employ, discharge, and assign duties to all Executive Branch employees,
540 in a manner consistent with current University employee policies.
541 B. Term of Office: A President having served a term less than one year may serve a maximum of
542 one (1) additional term as President. (II.1.B.2.)
543 C. Stipend: The President's compensation should be offered as a Graduate Assistantship in
544 accordance with Office of Graduate Studies guidelines (II.1.C.1.)

545 Section 2. Executive Committees

- 546 A. Executive Committee Appointments
547 1. All GPSA Executive Standing Committee Chairs require approval from Council. (II.1.A.9.)
548 2. Appointments requiring Council approval shall be sent to the LSC and placed on the Council
549 agenda.
550 B. Executive Standing Committees
551 1. Executive Elections Committee
552 a. During elections, the Elections Committee as well as GPSA Decision Making Bodies
553 should try to provide for autonomy of the Committee to prevent conflict of interest and
554 bias in the elections process.
555 2. Executive Finance Committee (EFC)
556 a. The EFC shall be responsible for maintaining the financial records of GPSA which
557 shall be open for inspection by any GPSA member or committee.
558 3. Executive Grants Committee
559 a. Members of the Grants Committee shall conduct themselves in a manner that promotes
560 public confidence in the integrity and impartiality of the grants process.
561 b. Grants Application Readers present at a Grants Committee meeting are voting
562 members.
563 4. Executive Lobby Committee
564 a. The Lobby Committee shall attempt to coordinate lobbying efforts of GPSA with the
565 Associated Students of New Mexico, the Associated Students of the University of New
566 Mexico, and other organizations as deemed appropriate.
567 b. The Lobby Committee shall work with the University administration on areas of
568 common concern.
569 c. The Lobby Committee is responsible for presenting GPSA issues before appropriate
570 governmental bodies, including the New Mexico Higher Education Department (HED).
571 d. The Lobby Committee shall investigate issues of importance to the GPSA, including
572 HED funding and capital outlays recommendations to the legislature.
573 e. The Lobby Committee should compensate student lobbyists for travel and other
574 necessary expenses subject to all applicable University policies and procedures.
575 f. The Lobby Committee Chair shall give reports on Lobby Committee activities to
576 Council at least one meeting prior, one during, and one after the regularly scheduled
577 New Mexico Legislative Session. The Lobby Committee Chair shall submit written
578 reports of the same comments to the President to keep as a record.
579 g. The Lobby Committee shall prepare a platform of issues in enough time to receive
580 input from Council.

- 581 h. The Lobby Committee Chair shall submit the final draft of the platform to Council in
582 December.
- 583 5. Executive Programs Committee
- 584 a. The Programs Committee shall implement and coordinate programs that promote an
585 inclusive and supportive community for graduate and professional students.
- 586 b. The Programs Committee shall collaborate with the programming of other student
587 organizations as appropriate.
- 588 6. Executive Student Support and Advocacy Committee (SSA Committee)
- 589 a. The SSA Committee shall maintain a list of graduate student organizations, services
590 provided, and how each can be reached, and shall post the list on the GPSA website
591 and in the GPSA Office.
- 592 b. The SSA Committee shall provide information to GPSA members about GPSA,
593 including volunteer and paid positions, and activities.
- 594 c. The SSA Committee shall coordinate support for events of interest to GPSA members,
595 as resources and time of the committee allow.
- 596 C. Executive Standing Committee Chairs
- 597 1. Composition of Executive Committees and selection of Committee Chair and members must
598 comply with the GPSA Constitution and Bylaws.
- 599 2. Standing Committee Chairs shall appoint the membership of the standing committees.
- 600 3. The Standing Committee Chair may remove members of the standing committees at any
601 time.
- 602 4. The Standing Committee Chair shall be responsible for submitting the committee's reports to
603 the President in accordance to the GPSA Constitution, Bylaws, and applicable Standing
604 Rules.
- 605 5. The Standing Committee Chair shall hold office hours for student inquiries or provide
606 contact information available in the GPSA Office. The Chairs shall adhere to TPNR.
- 607 D. Executive Standing Committee Chair Stipends
- 608 1. Disbursement of compensation shall be subject to the fulfillment of the Chair's obligations
609 and duties as verified by the President.
- 610 2. Disbursement shall be at the end of each semester in which the Chair served.
- 611 E. Executive Ad Hoc Committees
- 612 1. These committees shall pursue issues as specified by the President. These committees shall
613 endure no longer than is necessary for performance of the duties prescribed by the President.
- 614 F. Annual Written Reports
- 615 1. The Elections Committee shall include in the GPSA Annual Report all elections reports. See
616 Elections Code [Bylaw IX.Section 10].
- 617 2. The EFC shall include in the GPSA Annual Report all expenditures and year end balances.
- 618 3. The Grants Committee shall include in the GPSA Annual Report all funding cycle reports.
619 See Grants Code [BylawsVIII.Section 1.L. & VIII.Section 2.L].
- 620 4. The Lobby Committee shall include in the GPSA Annual Report results of any lobbying
621 efforts and the annual legislative platform.
- 622 5. The Programs Committee shall include in the GPSA Annual Report the results of any
623 fundraising efforts.
- 624 6. The SSA Committee shall include in the GPSA Annual Report the list of graduate student
625 organizations and resources, as well as a summary of the issues deemed most important for
626 GPSA membership, progress made, and future recommendations.

- 627 7. Executive ad hoc committees shall include in the GPSA Annual Report progress towards
628 their specified objective(s), and any future recommendations for the continuation of the
629 committee.
630 8. University Committee appointees shall include in the GPSA Annual Report a summary of the
631 issues of importance to GPSA considered by the committee.

632 Section 3. Executive Board

- 633 A. Representation
634 1. School or college petitions for representation on the Executive Board shall be sent to the
635 President. The petition may specify the representative.
636 2. The President must grant petitions from unrepresented schools or colleges.
637 3. If there is no specified representative named on the petition, the President shall appoint a
638 representative from that school or college.
639 4. The President shall designate these additional representatives to the Executive Board as
640 voting members or non-voting members.
641 5. The Grants Committee shall have two votes on the Executive Board. These votes shall be
642 held singly by the Chair of the Grants Committee, but shall be split in the event of co-chairs.
643 B. Duties, Powers, and Responsibilities
644 1. The Executive Board shall direct recommendations for the Council agenda to the appropriate
645 Legislative body.
646 C. Quorum
647 1. The Executive Board members may participate by Telecommunication in accordance with
648 TPNR.
649 2. Participation includes discussion, making motions, and voting.

650 V. Legislative Branch

651 Section 1. Council Representatives and Certified Alternates

- 652 A. RDSAs are the sole determinants of Council Representatives
653 1. For any RDSA, its Council representative(s) must be a graduate or professional student
654 seeking completion of a degree or certificate in one (1) of its programs.
655 2. The President, the Council Chair, and Court of Review Justices may not concurrently serve
656 as Council Representatives.
657 3. The position of Council Representative need not be considered an officer of an RDSA.
658 4. Credential Forms will be readily accessible in the GPSA Office, on the GPSA website, and
659 through the Council Chair and Council Recorder.
660 5. It is the responsibility of RDSAs and their designated Representative(s) to ensure that
661 Credential Forms are submitted and accepted by the Council Chair.
662 6. RDSA Presidents or their designees must sign Credential Forms.
663 7. In order for a GPSA member to serve as a Representative, that member's Credential Form
664 must be submitted to the Council Chair prior to the start of a meeting.
665 8. All Credential Forms are nullified at the end of a Council session. New credentials are
666 required at the start of each Council session.
667 B. Representative Duties
668 1. In addition to duties outlined in the GPSA Constitution, Representatives serve as a link
669 between their RDSAs, students, and chartered student organizations as sponsors of

Deleted: Represent
ative Credentials

672 [legislation and advocates in Council and the legislative](#) may assist with the drafting of
673 [legislation and](#) committees.

Comment [MC03]: This sentence confusing. Council IS the Legislature. And are they drafting committees?

674 2. Representatives may volunteer to serve on legislative standing or ad hoc committees.

675 C. Certified Alternates

676 1. Certified Alternates may be chosen at will by each RDSA. The procedure for the selection of
677 Certified Alternates is left to the determination of each RDSA.

678 2. Only Certified Alternate Credential Forms approved by the Council Chair shall be accepted.

679 3. There is no limit to the number of Certified Alternates an RDSA may select. If there is more
680 than one Certified Alternate, the Certified Alternates shall be ranked by the RDSA to indicate
681 seniority of representation. Ranking will be the order in which the Certified Alternates are
682 listed by the RDSA on the Credential Form unless otherwise noted.

683 4. When serving as a Council Representative, Certified Alternates shall have the same rights
684 and privileges as a Council Representative, unless otherwise specified by GPSA law.

Deleted: and serve as a link between their RDSAs, students, and chartered student organizations as sponsors of legislation and advocates in Council and the legislative

685 Section 2. Council Chair

686 A. Duties, Powers, and Responsibilities:

687 1. The Council Chair shall produce an agenda in accordance with GPSA Bylaws and Council
688 Standing Rules for each Council meeting. The Council Chair shall be responsible for the
689 proper distribution of an agenda at least five (5) academic days prior to each [regular](#) Council
690 meeting.

691 2. At the first meeting of the academic year, the Council Chair shall provide all Council
692 Representatives with adequate information including, but not limited to, Council rules and
693 procedures, university policies, applicable parliamentary procedures, and access to the GPSA
694 Constitution and Bylaws.

695 3. The Council Chair shall notify the Council Representatives of the Chair's office hours at the
696 beginning of each semester.

697 4. The Council Chair shall appoint Council Representatives to the Legislative Standing
698 Committees in accordance with the GPSA Constitution and Bylaws.

699 5. The Council Chair shall administer the Legislative Budget and will oversee legislative budget
700 proposals for the subsequent fiscal year.

701 6. The Council Chair shall be responsible for the hiring of a Council Recorder. The Council
702 Chair oversees the Recorder and is responsible for assuring that the Council Recorder carries
703 out their duties.

704 7. The Council Chair may remove the Recorder [subject to University policies and procedures](#).
705 A replacement shall be considered for approval by Council at the first opportunity.

706 8. The Council Chair shall review all minutes. Reviewed minutes shall be included on the
707 agenda for Council approval. These minutes will be noted as "Draft" until majority approval
708 by Council. The draft documentation shall be posted in accordance with TPNR.

709 B. ~~If the Council Chair is unable to fulfill the duties of the position, the LSC Chair shall act as Chair
710 Pro Tempore until the Council Chair can resume the position or until an election can be held to
711 determine a replacement.~~

Deleted: <#>Stipend: Compensation shall also include an education grant equal to up to twelve (12) resident, graduate tuition hours per semester at the rates published by the Bursar's office.¶

712 1. If a Council Chair is acting President the Council Chair shall be considered unable to fulfill
713 the duties of the position.

714 2. If the LSC Chair is acting as Chair Pro Tempore for longer than one (1) day, the LSC shall
715 select an interim LSC Chair.

738 3. Nothing in this section shall be construed to supplant the Council Chair without adhering to
739 the impeachment and removal procedures, nor to permit the LSC to operate with an un-
740 Constitutional composition.

741 Section 3. Council Recorder

- 742 A. The Council Recorder is selected by the Council Chair and approved by majority vote at the first
743 Council meeting of the session.
- 744 B. The Recorder shall be a GPSA member who is not simultaneously serving as a Council
745 Representative.
- 746 C. The Recorder may not serve in another paid position within GPSA, with the exception of a
747 Grants Application Reader.
- 748 D. Duties:
- 749 1. The Recorder shall assist the Council Chair with the production of all Council meeting
750 minutes.
- 751 2. The Recorder may assist the Council Chair with verifying the credentials of Council
752 Representatives and ensure that Credential Forms are available to RDSAs.
- 753 3. The Council Chair may request the assistance of the Recorder for other duties.
- 754 4. Compensation
- 755 a. The amount of compensation shall be determined through the annual budget process.
- 756 b. Compensation may either be in the form of a set stipend, hourly wage, or other
757 arrangement.

758 Section 4. Procedures for Regular and Special Meetings

- 759 A. Regular Meeting
- 760 1. The date and time of the first regular Council meeting of the session shall be announced by
761 the Council Chair-elect at the final Council meeting of the preceding session.
- 762 2. The regularly scheduled February and March meetings shall be scheduled for one of the last
763 seven (7) calendar days of the months.
- 764 B. Special Meeting
- 765 1. Petitions for special meetings not called by the Council Chair shall be submitted to the LSC
766 Chair; the LSC Chair shall verify the validity of the petition.
- 767 a. Petitions shall include the agenda items for discussion and action, the signatures as
768 required by the GPSA Constitution, and the date, time, and location of the meeting.
- 769 b. Notice of Special Meetings shall comply with TPNR.
- 770 C. Notice
- 771 1. In addition to following GPSA Constitutional notice requirements and TPNR, notice of every
772 regular Council meeting shall be included in a legislative calendar produced and made public
773 no later than the second (2nd) Council meeting of the session.
- 774 a. If changes are made to the calendar, a new version should be produced no later than
775 two (2) academic days after such change.
- 776 D. Standing Rules
- 777 1. At the first Council meeting of the session, Council shall approve standing rules, which shall
778 name the parliamentary procedures that Council shall follow.
- 779 a. An agenda template for regular Council meetings shall be included as part of the
780 Standing Rules.

- 781 b. The Public Notice Requirements shall be announced by the Council Chair at the first
782 meeting of each semester of the session.
783 2. The Council's Standing Rules apply to every Council meeting unless suspended with a two-
784 thirds (2/3) vote of Council.

785 Section 5. Proxy Privileges

- 786 A. Proxy voting is the casting of a vote on behalf of a Council Representative. Proxy authority may
787 only be given by a validated Council Representative or Certified Alternate to another GPSA
788 Member.
789 1. Council Representatives and Certified Alternates should select a GPSA member from the
790 same RDSA to serve as Proxy.
791 B. In order to be eligible to vote in a Council meeting, a GPSA member must be a recognized
792 Representative, Certified Alternate, or Proxy.
793 1. Proxy forms must be delivered to the Council Chair before a GPSA member may serve as a
794 Proxy at a Council meeting.
795 2. When the Council Chair receives and approves a Proxy form, that GPSA member is eligible
796 to serve as a Proxy for that meeting.
797 3. The Council Chair shall keep a list of eligible Proxies for each meeting.
798 4. Proxies are eligible to vote for the specified Council meeting in which proxy privileges are
799 approved.
800 5. Proxies do not count toward quorum.
801 C. If an RDSA has more Representatives, Certified Alternates, and eligible Proxies present at a
802 Council meeting than it has votes, the voting slots shall be recognized in the following order and
803 according to rank: Representative(s), Certified Alternate(s), Proxy (ies).
804 1. A GPSA member who believes they should have voting privileges at a Council meeting may
805 bring this to the attention of the Council Chair. The Council Chair must recognize a GPSA
806 member's right to vote prior to that member's voting.
807 D. If a Council Representative or Certified Alternate is in attendance at a GPSA Council meeting
808 and must leave a meeting in progress, that voting member may select a Proxy.
809 1. Representatives or Certified Alternates using a Proxy should provide written documentation
810 of their RDSA's preferences for the publicized agenda items to the Proxy prior to
811 surrendering voting privileges to that Proxy for that meeting.
812 E. Council Representatives or Certified Alternates who miss three (3) consecutive regular Council
813 meetings forfeit the proxy privileges.
814 1. Upon attending a Council meeting, a Council Representative's or Certified Alternate's
815 written proxy privileges will be reinstated.
816 F. No GPSA member may hold more than two proxy votes.

817 Section 6. Legislative Standing Committees

- 818 A. Standing Committee Chairs
819 1. Selection
820 a. Standing Committee Chairs shall be selected by the Council Chair and approved by a
821 majority vote of Council at the first (1st) regular Council meeting of the session.
822 b. Standing Committee Chair appointments must be approved by Council prior to
823 assuming Committee Chair duties.
824 2. Duties, Powers, Responsibilities

- 825 a. Each Committee Chair, in conjunction with the membership of the committee, shall
826 maintain a schedule of meetings for that Council session, to be posted in accordance
827 with TPNR.
- 828 3. Reports
- 829 a. Written Legislative Committee Chair reports shall be given once per semester to
830 Council.
- 831 b. At each regular Council meeting the LFC Chair shall provide a report on the GPSA
832 General Fund, the Legislative Fund account balance, and appropriations to date.
- 833 4. Compensation
- 834 a. The amount of compensation shall be determined through the annual budget process.
- 835 b. Disbursement of compensation is subject to the fulfillment of the Committee Chair's
836 duties as verified by the Council Chair or Council.
- 837 c. Disbursement shall be at the end of each semester in which the Committee Chair
838 served.
- 839 5. Removal
- 840 a. In addition to removal by the Council Chair, a Legislative Standing Committee Chair
841 may also be removed by Council with a two-thirds (2/3) vote.
- 842 b. If a Committee Chair is removed or resigns, the committee shall select another member
843 to serve as interim Committee Chair until a replacement is appointed by the Council
844 Chair and approved by Council.
- 845 c. Council shall vote whether or not the removed Chair may continue to serve as a
846 member on that committee.
- 847 d. If the LSC Chair is serving as the acting Council Chair, the committee shall select an
848 interim LSC Chair.
- 849 B. Committee Membership
- 850 1. Selection
- 851 a. The Council Chair shall provide notice of committee membership opportunities with
852 the Agenda notice for the first Council meeting of the session.
- 853 b. The Council Chair should seek any interested volunteers and must consider
854 recommendations from Council for committee membership.
- 855 c. The Council Chair shall appoint a minimum of five (5) and no more than eight (8)
856 members for each standing committee at the first meeting of the Council session.
- 857 d. Approval of appointed standing committee members shall be by a majority vote of
858 Council prior to assuming duties.
- 859 e. Members may be added to legislative standing committees when appointed by the
860 Council Chair and approved by Council at a Council meeting, in accordance with the
861 GPSA Constitution's composition requirements.
- 862 2. Removal
- 863 a. If a committee member violates the committee's standing rules, that member shall be
864 removed by the Committee Chair or the Council Chair
- 865 b. A Representative may appeal a removal at the next regularly scheduled Council
866 meeting before the selection of a replacement. Overturning a removal requires a two-
867 thirds (2/3) vote from Council.
- 868 c. The Council Chair may appoint replacement(s) to be approved by Council.
- 869 d. Council may request that the Council Chair reconstitute a committee.

- 871 A. Standing Rules
872 1. Each committee must adopt and adhere to standing rules which include, but are not limited
873 to, committee procedure, legislation requirements, and membership duties. The standing
874 rules must comply with the GPSA Constitution and Bylaws, as well as any direction
875 provided by Council.
876 2. Each committee must adopt standing rules at its first meeting of the Council session.
877 Standing rules must be approved by Council at a regularly scheduled Council meeting.
878 3. The first committee meeting shall use the adopted standing rules for an interim period until
879 rules are approved by Council.
880 4. Committees may suspend the standing rules with a two-thirds (2/3) vote of the committee.
881 Council must be notified at the meeting in which the legislation is presented that the standing
882 rules were suspended.
- 883 B. Timeline
884 1. Timeline
885 a. Each legislative standing committee shall conduct its first meeting between the first
886 (1st) and second (2nd) regularly scheduled Council meetings.
887 b. Legislative standing committees must meet between nine (9) and thirteen (13)
888 academic days prior to each regularly scheduled Council meeting after the August
889 meeting in which they are formed.
890 c. Items for committee review must be submitted to the appropriate Committee Chair at
891 least two (2) academic days prior to the committee meeting. Submissions received after
892 this deadline shall be considered at the following committee meeting, except for the
893 last committee meeting of the Council session.
894 d. Committee Chairs must submit items for inclusion on the Council agenda to the
895 Council Chair at least eight (8) academic days prior to a regular Council meeting.
896 e. Supporting documentation for agenda items and committee reports must be submitted
897 to the Council Chair at least five (5) academic days prior to the Council meeting.
898 f. The Committee Chairs shall post meeting minutes at least twenty-four (24) hours in
899 advance of each regularly scheduled Council meeting.

900 Section 8. Ad Hoc Committees

- 901 A. Formation and Dissolution
902 1. Council shall determine the composition or means of composition of legislative ad hoc
903 committees.
904 2. Council shall approve the purpose and duration of the ad hoc committees.
- 905 B. Council shall determine the means for selecting ad hoc committee chairs.
906 1. Each ad hoc Committee Chair is responsible for adhering to TPNR.
907 2. Ad hoc committees must request an appropriation from Council for any operational costs that
908 the committee expects.

909 Section 9. Types and Requirements of Non-Appropriative Legislation

- 910 A. Constitutional amendments must be included as a discussion item at least one (1) regularly
911 scheduled Council meeting prior to the regularly scheduled Council meeting at which action may
912 be taken.

- 913 B. Bylaws must be included as a discussion item at least one (1) regularly scheduled Council
914 meeting prior to the regularly scheduled Council meeting at which action may be taken. Bylaws
915 require a two-thirds (2/3) vote to pass.
916 C. Resolutions require a majority vote of Council.

917 Section 10. Committee Consideration of Legislation and Appropriations

- 918 A. Any GPSA member, RDSA, Decision Making Body, or groups or individuals with a GPSA
919 member serving as a sponsor may submit legislation or appropriations for Council consideration.
920 This includes the Executive Board and President. Items should be submitted to the appropriate
921 Legislative Committee Chair.
- 922 B. Every submission must include a contact person who is responsible for the item, capable of
923 answering questions, providing additional material, and making necessary revisions.
- 924 1. The Committee Chair shall collect all submissions, confirm that items have been submitted to
925 the proper committee, and produce a committee agenda in accordance with TPNR.
 - 926 2. Legislative Committee Chairs shall redirect an item submitted to the incorrect committee to
927 the appropriate party.
 - 928 3. Legislative Committees shall facilitate each submission's adherence to the guidelines and
929 required format established by the Bylaws and standing rules.
 - 930 4. Legislative Committees shall provide contact information for Council members and GPSA
931 leadership upon request.
 - 932 5. Legislative Committees shall review and make recommendations on all items submitted in
933 accordance with the GPSA Constitution and Bylaws. Recommendations may include, but are
934 not limited to, suggestions for amendment, substitution, discussion, and action.
- 935 C. All Legislative Items are forwarded with committee recommendations to the Council Chair and
936 shall be included on the Council agenda.
- 937 1. Once Legislative Committees have determined a recommendation, this Legislative Item
938 should appear on the agenda for the next regularly scheduled Council meeting.
 - 939 a. Legislative Committees shall not unduly delay making recommendations on
940 Legislative Items.
 - 941 2. The original Legislative Item and accompanying recommendation shall be treated as one (1)
942 agenda item.
 - 943 3. The original Legislative Item shall not be altered by any of the Committee's
944 recommendations beyond grammar, spelling, and format until it is considered by Council.
 - 945 4. A copy of the edited Legislative Item and accompanying recommendation as submitted to
946 Council shall be delivered to the originating party with a notice of the Council meeting in
947 which the Legislative Item will be discussed within one (1) academic day of the item being
948 forwarded to the Council Chair.
 - 949 5. The supporting documents and recommendations may be revised by the respective legislative
950 committee up to the required deadline for supporting document submissions. The final
951 versions of the Legislative Item and supporting documents must be submitted both to the
952 Council Chair and to the originating party.

953 Section 11. Council Consideration of Legislative Items

- 954 A. The Council Chair shall prepare all Legislative Items and reports from legislative standing and
955 ad hoc committees and items required by the Bylaws in a single agenda.

- 956 1. Items identified by the Constitution and Bylaws as automatically appearing on the agenda do
 957 not have to go through the committee process.
 958 2. Emergency items may be added to the agenda in accordance with TPNR at the discretion of
 959 the Council Chair, even if they have not gone through the committee process.
 960 3. A two-thirds (2/3) vote of Council is required to allow discussion or action on emergency
 961 items.
 962 B. The Council Chair shall post an agenda for each regularly scheduled Council meeting no later
 963 than six (6) academic days before the meeting. The Council Chair shall post supporting
 964 documents no later than three (3) academic days before the meeting. Posting of agenda and
 965 supporting documents must comply with TPNR.
 966 C. Final order of items on the agenda is at the discretion of the Council Chair and subject to Council
 967 amendment.
 968 D. Within the order of business, the originating party or sponsor shall have three (3) minutes to
 969 provide relevant commentary on the Legislative Item.
 970 E. The applicable Legislative Committee Chair may provide information regarding their
 971 committee's recommendation at the request of the Council Chair, Council Representative, or any
 972 recognized and present voting member of Council.
 973 F. The Council Chair may provide basic information about emergency items.
 974 G. Council is the final authority in the Legislative Branch.

975 VI. Judicial Branch

976 Section 1. Appellate Jurisdiction

- 977 A. In addition to the Court's original jurisdiction as stated in the GPSA Constitution, the Court shall
 978 also have appellate jurisdiction to hear:
 979 1. All matters arising from Council activity, including, but not limited to, review of any award
 980 of GPSA funds to an organization or individual for consistency with the GPSA Constitution
 981 and Bylaws.
 982 2. All matters arising from activities of any Executive, Legislative, and Judicial standing or ad
 983 hoc committee.
 984 3. All acts of the President, Council Chair, or GPSA member acting on behalf of GPSA when
 985 ~~and which the Court would not otherwise have original jurisdiction to hear.~~

Deleted: acting in
official capacity

986 Section 2. Judicial Oath of Office

- 987 A. No Justice shall assume the duties of that office until the Judicial Oath of Office (Oath) has been
 988 administered. The Oath must be administered within ten (10) academic days of confirmation by
 989 Council.
 990 1. The Oath shall be administered to the Chief Justice by the President or, in the President's
 991 absence, the Council Chair and must be witnessed by a representative of either the Executive
 992 or Legislative branch, so long as the witness is not a member of the branch that is
 993 administering the Oath.
 994 2. For all other Justices, the Oath shall be administered by the Chief Justice, and must be
 995 witnessed by a representative of either the Executive or Legislative branch.
 996 3. In the case that the Chief Justice is unavailable to administer the Oath, the President shall
 997 administer the Oath. In the case that the President is unavailable to administer the Oath, then
 998 the Council Chair shall administer it. In any case, the administration of the Oath must be

witnessed by a member of either the Executive or Legislative branch so long as the witness is not a member of the branch that is administering the Oath.

4. The Oath will be administered with the right hand uplifted and the following words said aloud:

a. "I, (name), do solemnly swear that I will uphold the laws of the Graduate and Professional Students Association of the University of New Mexico, the State of New Mexico, and the United States of America; that I will judge fairly and with no previous bias the evidence and proceedings before me, and that I will otherwise fulfill the duties and obligations of the GPSA Judiciary to the best of my ability."

5. Upon affirmation of the Oath, an affidavit will be filed attesting to the authority of the Justice. The Justice shall then assume office.

Section 3. Code of Conduct

- A. All Justices shall establish, observe, and maintain high standards of conduct so that the integrity and independence of the judiciary may be preserved.
- B. Justices shall respect and comply with the law and shall conduct themselves at all times in a manner that promotes public confidence in the integrity and impartiality of the judiciary.
- C. Justices shall not allow their family, social, or other relationships to influence their judicial conduct or judgment.
- D. Justices shall not permit those under their control to convey the impression that they are in a special position to influence the decisions of the Court.

Section 4. Responsibilities

- A. Justices shall be faithful to the law and remain unbiased and nonpartisan.
- B. Justices shall maintain order and decorum in proceedings before them.
- C. Justices shall be patient, dignified, and courteous to those with whom they deal in an official capacity, and shall require similar conduct of those subject to their direction and control.
- D. Justices shall accord to every person who is involved in a proceeding, or their counsel, a full right to be heard according to law.
- E. Justices shall neither initiate nor consider communications from only one party of a pending or impending proceeding.
- F. Each Justice is charged with the duty of carefully reading and analyzing the pertinent submitted material on each case in which he or she participates.
- G. Justices shall abstain from public comment about a pending proceeding in the Court. This does not prohibit Justices from making public statements in the course of their official duties or from explaining for public information the procedures of the Court.
- H. Justices of the Court shall dispose promptly of the business of the Court.
- I. Each Justice of the Court shall take or initiate appropriate disciplinary measures against any other Justice for unprofessional conduct of which they become aware.
- J. All official decisions and opinions of the Court shall be made in writing, made available to GPSA officers, Representatives, and members, as well as the public upon request. Written opinions must become part of the official Court Record and shall be made available to the President, Council Chair, Council Representatives, and upon request to GPSA members and the public.

Section 5. Disqualification

- 1044 A. A Justice is disqualified and shall announce recusal in any proceeding in which:
1045 1. The Justice has personal knowledge of disputed evidentiary facts concerning the proceeding.
1046 2. The Justice or the Justice's spouse/domestic partner, or a person related to the Justice within
1047 the third degree, by blood, marriage, or other relationship to either the Justice or the Justice's
1048 spouse/domestic partner:
1049 a. is a party to the proceeding, or an officer, director, or trustee of a party;
1050 b. is acting as legal counsel in the proceedings;
1051 c. is known by the Justice to have an interest that could substantially affect or be affected
1052 by the outcome of the proceeding;
1053 d. is to the knowledge of the Justice likely to be a material witness in the proceeding;
1054 3. A party to the proceeding is an employee of the Justice.
1055 B. Any Justice announcing recusal from any proceeding shall notify the Chief Justice of the recusal
1056 in writing.
1057 C. If the Chief Justice must announce recusal from any proceeding, the Chief Justice shall notify the
1058 full Court of the recusal in writing.

1059 Section 6. Non-judicial Activities

- 1060 A. Justices may appear at a public hearing before an executive or legislative body, and may consult
1061 with an executive or legislative body official, but only on matters concerning the administration
1062 of justice.
1063 B. Justices shall not act as arbitrators or mediators except in the performance of judicial duties.
1064 C. Justices shall not accept any gift, bequest, favor, or loan other than ordinary social hospitality, if
1065 the source of said gift, bequest, favor, or loan could imply or give the appearance of influencing
1066 the decisions of the Court or otherwise give the appearance of impropriety.

1067 Section 7. Resignation & Seniority

- 1068 A. Should the Chief Justice resign from the Court for any reason or be the subject of impeachment
1069 proceedings, the Senior Associate Justice shall assume the duties of the Chief Justice until the
1070 President appoints and Council affirms a new Chief Justice.
1071 B. Seniority of the Associate Justices shall be determined by the date of approval of appointments,
1072 the vote order by Council, and the seniority assigned during a block vote.
1073 1. Seniority of the Associate Justices shall be assigned prior to sending the appointments to the
1074 LSC.
1075 C. Nothing in this section shall be construed to mean that the Court may operate with less than three
1076 sitting Justices.
1077 D. Members of the Court of Review shall not serve on any GPSA standing committee.

1078 Section 8. Pro Tempore Justice Appointments

- 1079 A. In the event that one or more Justice(s) announce recusal from any proceeding, or in the event
1080 that any Justice is the subject of an impeachment proceeding before Council, the Chief Justice
1081 shall notify the President and Council Chair of such an occurrence within three (3) academic
1082 days of receiving written notification of a Justice's recusal.
1083 B. Within three (3) academic days of receipt of such notification from the Chief Justice, the
1084 President shall recommend a Pro Tempore Justice to Council.

- 1085 C. Within three (3) academic days of receiving the President’s recommendation, the Council Chair
1086 shall schedule a Special Meeting of Council in accordance with TPNR in order to consider the
1087 President’s recommendation.
- 1088 D. Following recusal, a Pro Tempore Justice must be approved by Council within twenty (20)
1089 academic days of receipt of notice from the Chief Justice that a Justice has announced recusal
1090 from a proceeding before the Court.
- 1091 E. The Chief Justice shall stay the effected proceeding(s), informing all parties of the stay, until
1092 such time as:
- 1093 1. the President has recommended to Council a Pro Tempore replacement for each recused
1094 Justice, and Council has approved that recommendation;
 - 1095 2. the Pro Tempore Justice has taken the Judicial Oath of Office; and
 - 1096 3. an affidavit attesting to the Pro Tempore Justice’s authority has been filed.
- 1097 F. All Pro Tempore Justice appointments, once made, shall expire upon the termination of the
1098 matter before the Court. For the purposes of this section, “termination” means any final ruling by
1099 the Court of the matter before it, including dismissal for any reason as well as a determination of
1100 the matter on its merits.
- 1101 G. With the exception of those cases in which a Justice has announced recusal because
1102 impeachment proceedings have been brought against the Justice, the appointment of a Pro
1103 Tempore Justice shall not limit the recused Justice’s authority to hear other matters before the
1104 Court.

1105 Section 9. Additional Duties Required

- 1106 A. General Duties of the Court
- 1107 1. The Court shall conduct monthly meetings throughout each semester.
 - 1108 2. The Chief Justice shall preside at all meetings of the Court, or be responsible for assigning a
1109 Justice to preside when the Chief Justice cannot attend or has announced recusal.
 - 1110 3. The Chief Justice is responsible for publishing all rulings and decisions of the Student Court
1111 within eleven (11) academic days of decision.
- 1112 B. Advice to the President, Elections Chair, or Council as requested
- 1113 1. The President, Elections Chair, or Council may seek the advice of the Court for any matter,
1114 including, but not limited to, the constitutionality of any provision of the GPSA Bylaws,
1115 codes or rules, or the constitutionality of any act of any GPSA officer or member acting on
1116 GPSA’s behalf.
 - 1117 2. The President or Elections Chair may request the advice of the Court by submitting a
1118 question in writing to the Court with a copy to the Council Chair.
 - 1119 3. Council may request the advice of the Court upon a majority vote of the Representatives
1120 present at any regular or special meeting where a quorum is present. The question shall be
1121 submitted to the Court in writing with a copy to the President.
 - 1122 4. When advice of the Court is sought, the Court may follow procedures it determines in its
1123 discretion that are suitable to effectively research and address the question presented. The
1124 Court may ask the presenter of the question for clarification of the issue.
 - 1125 5. The Court may determine that the question presented is beyond the scope of the Court’s
1126 authority, in which case it shall so inform the President and Council Chair of such a
1127 determination.
 - 1128 6. In any event, the Court shall issue a written Advisory Opinion to the President and Council
1129 chair within twenty (20) academic days of receipt of the written question.

- 1130 C. Appellate Procedure
1131 1. Jurisdiction
1132 a. The Court shall determine if it has personal jurisdiction over all parties in hearings
1133 before the Court, whether under the Court’s original or appellate jurisdiction.
1134 b. Should the Court determine it does not have jurisdiction over a particular party for any
1135 reason, the Court shall dismiss the action without reaching the merits.
1136 c. This section does not apply to the Court’s proceedings when it has been asked to issue
1137 an Advisory Opinion.
1138 2. Hearing Procedures and Informal Dispute Resolution:
1139 a. The GPSA Court of Review encourages disputants to resolve their disputes outside of
1140 this Court. This Court is available to assist in informal proceedings should both parties
1141 consent to such dispute resolution. Procedures for informal dispute resolution are to be
1142 determined by the Court.
1143 b. Parties wishing to seek resolution to their dispute in a more formal setting may bring an
1144 action before the Court by following the established Hearing Procedures.
1145 3. Complaint Limitations Period
1146 a. In general, all actions alleging violations of the GPSA Constitution or Bylaws must be
1147 brought within twenty (20) academic days from the date of the alleged infraction.
1148 However, if the Plaintiff is unaware of the alleged infraction at the time it occurs, the
1149 Plaintiff must file the claim within eight (8) academic days from the day on which the
1150 Plaintiff learned, or should have learned, of the infraction.
1151 b. Any challenge to any action on the grounds that it has been brought after the applicable
1152 Complaint Limitations Period has run is a matter to be resolved by the Court of
1153 Review.
1154 c. Extensions of the Complaint Limitations Period may be granted only to accommodate
1155 events deemed emergencies by the Court or for other equitable reasons as determined
1156 by the Court.
1157 4. Complaint
1158 a. All matters that are not Advisory Opinion Proceedings shall be brought before the
1159 Court upon completion of a Complaint form by the Plaintiff, filed with the Court in the
1160 GPSA Office within the applicable limitations period.
1161 b. The Complaint form may be obtained from the GPSA Office.
1162 c. The Plaintiff shall serve a true and correct copy of the Complaint to any and all
1163 Defendants no more than three (3) academic days after submitting a Complaint to the
1164 Court. Service of the Complaint may be made in person, by hand delivery, by first-
1165 class mail, or any other method by which the Plaintiff reasonably believes the
1166 Defendant should receive the Complaint.
1167 d. The Court has six (6) academic days to review the Complaint and determine if it is
1168 within the Court’s jurisdiction as defined in the GPSA Constitution and Bylaws, and
1169 whether all information required by the Complaint form has been submitted and is fully
1170 completed.
1171 e. If corrections are required, the Plaintiff has three (3) academic days in which to make
1172 any corrections, additions, revisions, etc., and submit an amended Complaint to the
1173 Court. The Court may grant extensions to any Plaintiff when justice so requires.
1174 f. The Plaintiff shall serve a true and correct copy of the amended Complaint on any and
1175 all Defendants within three (3) academic days of its submission to the Court. Service of

1176 the amended Complaint may be made in person, by hand delivery, by first-class mail,
1177 or any other method by which the Plaintiff reasonably believes the Defendant should
1178 receive the amended Complaint.

- 1179 g. The Court will dismiss without prejudice any Complaint over which it lacks
1180 jurisdiction. The Court reserves the right to dismiss any Complaint on the grounds that
1181 the amended Complaint is incomplete and/or the time for submitting corrections has
1182 expired.

1183 5. Answer

- 1184 a. The Answer form may be obtained from the GPSA Office.
1185 b. On or before the fifth (5th) academic day following receipt of the Complaint (or
1186 amended Complaint), the Defendant(s) must file a completed Answer on the Court's
1187 Answer form with the Court.
1188 c. The Defendant shall serve a true and correct copy of the Answer on any and all
1189 Plaintiffs within three (3) academic days of its submission to the Court. Service of the
1190 Answer may be made in person, by hand delivery, by first-class mail, or any other
1191 method by which the Defendant reasonably believes the Plaintiffs should receive the
1192 Answer.
1193 d. If the Court determines that the Answer form is incomplete or inaccurate, it shall be
1194 returned to the Defendant(s) who shall have three (3) academic days in which to amend
1195 the Answer form and re-submit it to the Court.
1196 e. The Defendant shall serve a true and correct copy of the amended Answer on any and
1197 all Plaintiffs within three (3) academic days of its submission to the Court. Service of
1198 the amended Answer may be made in person, by hand delivery, by first-class mail, or
1199 any other method by which the Defendant reasonably believes the Plaintiffs should
1200 receive the amended Answer.

1201 6. Pre-Hearing Guidelines

- 1202 a. The Court has three (3) academic days from receipt of the Answer (or amended
1203 Answer) in which to schedule a Hearing if the Court finds the case to be within the
1204 Court's jurisdiction.
1205 b. The Hearing shall be scheduled no later than seven (7) academic days from the date of
1206 the Court's receipt of the Defendant's Answer or final amended Answer, unless the
1207 matter is stayed by the Chief Justice because a Justice has announced recusal, in which
1208 case a hearing shall be scheduled no later than seven (7) academic days after a Pro
1209 Tempore Justice has been appointed, approved, and assumed the Judicial Oath of
1210 Office.
1211 c. Extensions of the time allotted for submission of the Complaint (or amended
1212 Complaint), the Answer (or amended Answer), and/or scheduling of a hearing must be
1213 granted when justice so requires.

1214 7. Witnesses and Evidence

- 1215 a. Parties are responsible for gathering and presenting evidence and other testimony,
1216 including calling any relevant witnesses to support their case.
1217 b. Should a party be unable to find or to convince a witness to testify at the hearing, or
1218 should a party be unable to access evidence that is critical to its case after reasonable
1219 diligence in attempting to secure such witness or evidence, it may inform the Court.
1220 The Court may, in its discretion, postpone the hearing or take other remedial measures

1221 to allow the party to gather evidence necessary to its case in the interest of justice and
1222 fairness.

1223 8. Hearing Procedures

- 1224 a. The Plaintiff(s), followed by the Defendant(s), shall present Opening Statements,
1225 which shall be no more than ten (10) minutes in length per party.
1226 b. The Court may ask questions of either party, if clarification is needed.
1227 c. Witnesses for both the Plaintiff(s) and Defendant(s) shall present their evidence and/or
1228 testimony. Parties shall have an opportunity to question each witness subject to the
1229 restrictions of the Court. The Court may also question the witnesses, if necessary.
1230 d. The Court reserves the right to recall any Plaintiff(s), Defendant(s), and/or Witness (es)
1231 at any time during the hearing.
1232 e. The Plaintiff(s) and the Defendant(s) shall be asked if they would like to make Closing
1233 Statements, and if they so desire, they shall be given no more than ten (10) minutes per
1234 party for a closing statement.
1235 f. The Court shall then recess to deliberate in a closed portion of a meeting.
1236 g. The Court shall issue a decision no later than fourteen (14) calendar days following the
1237 Hearing.

1238 9. Hearing Guidelines

- 1239 a. All Hearing proceedings must be audio recorded.
1240 b. The Court shall be allowed to recess at any time, for any reason.
1241 c. The Court may, in its discretion, admonish any Witness or party whose testimony or
1242 behavior is inconsistent or harmful to the process of justice.
1243 d. Consistent with these Procedures, the time allowed for Plaintiff(s), Defendant(s), and
1244 Witness Statements shall be decided by the Court at the beginning of the Hearing.
1245 e. Plaintiff(s) and/or Defendant(s) have the right to appear with an advisor at the Hearing.
1246 The advisor may be, but is not required to be, an attorney. However, the Plaintiff(s) and
1247 Defendant(s) are responsible for presenting their cases in their entirety. Advisors are
1248 therefore not permitted to speak or participate directly in any Hearing.
1249 f. Circumstances not described above will be resolved at the discretion of the Court.

1250 10. Procedure Guidelines

- 1251 a. Whenever a party is required to do some act (e.g., submit a Complaint, answer a
1252 Complaint, etc.), the time for compliance begins to run on the day that the party
1253 receives notice of the need to act. If notice is sent by mail, receipt thereof shall be
1254 presumed three (3) calendar days after the notice is mailed.
1255 b. After submission of a Complaint, it shall be kept confidential until the Defendant(s)
1256 have been properly served with the Complaint or amended Complaint. Once the
1257 Defendant(s) receive, or are presumed to have received notice, the Complaint and other
1258 Court records pertaining to the case shall be open to scrutiny, in compliance with the
1259 Family Educational Rights and Privacy Act.
1260 c. Circumstances not described above may be resolved at the discretion of the Court.

1261 11. Procedure for Charging a GPSA Official with Misconduct

- 1262 a. Allegations for charging the President, Council Chair, Council Representative, Chief
1263 Justice, Associate Justice, or other GPSA officer with official misconduct shall be
1264 made on an official Complaint form.
1265 b. Such Complaints, once filed, must be adjudicated by the Court of Review and are not
1266 subject to informal dispute resolution.

- 1267 c. Hearing Procedures for allegations of official misconduct shall be the same as those for
1268 any other Hearing as stated herein.
1269 12. Fairness and Justice
1270 a. If the Court finds that any particular procedure should be amended in the interest of
1271 fairness and justice, the Court may amend or modify the Hearing Procedures so long as
1272 due process is afforded both parties.
1273 13. Further Appeal:
1274 a. With respect to the actions of the GPSA, the decision of the Court of Review shall be
1275 final.
1276 b. Nothing in the GPSA Constitution or Bylaws shall be construed as an attempt to limit
1277 any person's or party's rights under other applicable laws.

1278 VII. Finance Code

1279 Section 1. Committees

- 1280 A. Executive Finance Committee (EFC)
1281 1. As an extension of the Executive Branch, the EFC shall serve in an administrative capacity to
1282 ensure and facilitate proper financial distribution to, and budget compliance from, those
1283 entities which receive GPSA funding both directly and indirectly from the GPSA General
1284 Fund.
1285 2. Once funding allocation legislation is passed, the EFC shall administer the allocation's
1286 distribution and regulation.
1287 3. The EFC shall meet as determined by the President and EFC Chair.
1288 4. Emergency meetings may be called at the discretion of the EFC Chair.
1289 5. The LFC Chair or Chair's designee may serve as an ex-officio non-voting member of the
1290 EFC.
1291 B. Legislative Finance Committee (LFC)
1292 1. As an extension of the Legislative Branch, the LFC shall serve as an oversight body for
1293 GPSA financial allocations from the General Fund.
1294 2. The LFC shall oversee the legislative process of financial review and allocation, including
1295 the examination and review of funding requests.
1296 3. The LFC shall meet monthly after the first regularly scheduled Council meeting of the fall
1297 semester until the end of the spring semester; an exception may be made for the month of
1298 December, where the Council Chair and LFC Chair may decide not to have an LFC meeting
1299 due to time restrictions.
1300 4. Emergency meetings may be called at the discretion of the LFC Chair, Council Chair, or by
1301 vote of the Council.
1302 5. The EFC Chair or EFC Chair's designee may serve as an ex-officio non-voting member of
1303 the LFC.

1304 Section 2. General Fund

- 1305 A. Eligibility and Restrictions
1306 1. Allocations from the General Fund shall only be used to fund chartered student
1307 organizations, GPSA Decision Making Bodies, and applicable service entities of the
1308 University as dictated by the GPSA Constitution.

- 1309 a. The GPSA grant allocations are appropriated through the Grants Committee and are
- 1310 not restricted by this stipulation.
- 1311 b. Executive Committees may be allocated funding that can be further distributed to
- 1312 students, chartered student organizations, or other groups without stipulation from this
- 1313 Finance Code.
- 1314 2. All allocations must be spent through an account with SGAO.
- 1315 3. GPSA shall base all funding considerations on the merits of the application and no request
- 1316 shall be entitled or disfavored based on any biases.
- 1317 4. In addition to spending mandated by the GPSA's Constitution;
- 1318 a. No less than five thousand dollars (\$5,000) shall be allocated to the Student Research
- 1319 Allocation Committee Endowment Fund and five thousand dollars (\$5,000) to the
- 1320 Specialized Travel Endowment Fund.
- 1321 b. Not more than ten percent (10%) of the total GPSA annual budget shall be allocated to
- 1322 all GPSA standing committees.
- 1323 i. This shall not include the percentage of the budget allocated to the Grants
- 1324 Committee which, as mandated by the Constitution, is excluded from this
- 1325 restriction.

1326 Section 3. Annual Budget

- 1327 A. Annual Budget
- 1328 1. The EFC shall administer the adopted GPSA annual budget in accordance with GPSA
- 1329 Constitution and Bylaws and any stipulations dictated within the budget.
- 1330 a. As administrators of the budget, the EFC should facilitate communication between
- 1331 entities which received funding with efforts to assist in the disbursement and
- 1332 expenditure of GPSA funds and applicable stipulations under the respective allocation.
- 1333 2. The LFC and Council shall have direct oversight of all monies disbursed through GPSA in
- 1334 the annual budget process by overseeing the allocation process and the annual budget
- 1335 hearings.
- 1336 3. All budgets must be based upon projected anticipated revenue for the upcoming fiscal year.
- 1337 4. The GPSA annual budget process is only applicable to chartered student organizations, UNM
- 1338 service entities, and GPSA Decision Making Bodies.
- 1339 5. All funds distributed through the budget process and not used by the end of the fiscal year in
- 1340 which they were allocated for shall revert to the GPSA General Fund unless otherwise
- 1341 stipulated by the GPSA Constitution and Bylaws or direction by Council.
- 1342 B. Annual Budget Process
- 1343 1. Purpose and Authority
- 1344 a. The GPSA budget process streamlines the allocation of GPSA fees to organizations
- 1345 that serve and benefit the graduate and professional student body of the University.
- 1346 b. The budget process is overseen by Council and the LFC, passed by Council, and
- 1347 approved by the President, with the final budget administered by the EFC.
- 1348 c. The LFC shall create and follow a budget process and, with the consent of Council, has
- 1349 authority to modify such procedure insofar as not violating the GPSA Constitution and
- 1350 Bylaws.
- 1351 d. The EFC shall administer the budget under the direction of the President so long as not
- 1352 to conflict with any GPSA Constitution and Bylaws or stipulations within the budget.
- 1353 2. Timeline

- 1354 a. By the end of the first (1st) academic week of the spring semester, the LFC, with
1355 consultation of the EFC, shall have decided upon the timeline and procedures of the
1356 annual budget process (i.e. workshops, deadlines, hearing dates, and hearing format).
1357 The LFC Chair shall coordinate with the EFC Chair to ensure that the concerns and
1358 requests of the Executive Branch are addressed in the application and budget process.
1359 All relevant information shall be available through the GPSA Office.
1360 b. Budget workshops are to be held before the end of the fourth (4th) academic week of
1361 the spring semester.
1362 c. Budgets applications must be submitted to the GPSA Office no later than 5:00 p.m. on
1363 the fifth (5th) Friday of the spring semester.
1364 d. The EFC should formulate a budget recommendation to submit to the LFC considering
1365 the current fiscal year expenditures and GPSA funding priorities within the Executive
1366 Branch.
1367 i. The EFC should aim to provide general information on both the current and
1368 proposed budget cycle which supplements the information gained through the
1369 individual hearings conducted in the annual budget process.
1370 e. The LFC shall present a final and balanced budget to Council by the March Council
1371 Meeting.
1372 f. A finalized budget must be passed by the first (1st) Friday in April.
- 1373 C. Annual Budget Workshops
- 1374 1. A minimum of two (2) GPSA budget workshops must be held during the spring semester; the
1375 LFC Chair shall be responsible for the workshops.
1376 a. The budget workshops must be advertised via the Daily Lobo, GPSA website, GPSA
1377 electronic mailing list, and other appropriate mean of notification at least two (2)
1378 academic days before the first (1st) workshop of the spring semester.
- 1379 2. GPSA annual budget applications must be available and presented at each workshop by the
1380 LFC or EFC Chair or their designee with the guidance of SGAO. Budget packets must
1381 provide all necessary procedures and information, including the budget hearings schedule,
1382 for a group to follow to submit a complete budget application.
- 1383 3. All organizations, groups, or other entities requesting funding through the budget process
1384 must attend a GPSA budget workshop during the semester in which the group applies for
1385 funding.
1386 a. Failure to attend a budget workshop may result in ineligibility for consideration for
1387 funding in the current budget process.
1388 b. At least one (1) of the representatives attending the budget workshop must be a
1389 graduate or professional student of the group submitting a budget request.
- 1390 D. Applications
- 1391 1. All groups requesting funding through the budget process must submit a budget application.
1392 2. All applications must adhere to SGAO guidelines and standing rules set forth by the LFC and
1393 published within the budget packet.
1394 3. The LFC, in consultation with the GPSA Office, staff, and volunteers and the EFC, shall
1395 determine the acceptable method of submitting budget applications. This method shall be
1396 clearly defined in the budget packet.
- 1397 E. Budget Hearings
- 1398 1. The LFC shall, in consultation with the Council Chair and EFC, determine the times and
1399 locations of the budget hearings. This information shall be posted in the GPSA Office,

- 1400 SGAO, and any other locations deemed necessary by the LFC and EFC Chairs and in
 1401 accordance with TPNR.
- 1402 2. All groups that submitted a completed budget application shall be contacted within five (5)
 1403 academic days from the application deadline with notification of the hearing schedule. The
 1404 LFC Chair may attempt to accommodate requests for hearing times and changes to the
 1405 hearing schedule, but it is ultimately each group's responsibility to attend a hearing at their
 1406 scheduled time.
 - 1407 3. Each group at their respective hearing time shall have an allotted speaking time to present
 1408 their budget request. The LFC shall then have the opportunity to ask questions to the group
 1409 and to review the request. The process and procedure of budget presentations must be
 1410 included in the budget packet.
 - 1411 4. At least one (1) GPSA member should be in attendance at the hearing on behalf of the
 1412 organization requesting funding.
 - 1413 5. If a group considered new or inactive fails to attend a scheduled budget hearing the group
 1414 shall be limited to three hundred fifty dollars (\$350).
 - 1415 6. The LFC has full discretion to reduce funding requests further if necessary or appropriate.
 - 1416 7. A group that attends neither a budget workshop nor a budget hearing shall be disqualified
 1417 from the budget process.
 - 1418 8. The LFC shall have the authority to amend or reduce any line-item request or budget request
 1419 in order to create a balanced budget. These adjustments may be made during budget hearings
 1420 or in Committee deliberations without the presence of the respective group.
 - 1421 9. The LFC or LFC Chair shall meet with the EFC or EFC Chair before the conclusion of
 1422 deliberations and creation of a balanced budget to address additional concerns from the
 1423 Executive Branch.
- 1424 F. Final Approval
- 1425 1. The LFC shall forward a balanced budget to Council after all budget hearings and any
 1426 necessary deliberations have taken place. The LFC Chair shall present the recommendations
 1427 to Council in a report that includes all groups that requested funding with each requested
 1428 amount and any amendments made by the LFC.
 - 1429 2. Council must pass the budget with a majority vote.
 - 1430 3. Approved budgets shall become available at the beginning of the fiscal year as dictated by
 1431 SGAO.
- 1432 G. Funding Priorities
- 1433 1. Funding shall be considered on the merits of each application as demonstrated through the
 1434 budget process. Consideration should include, but is not limited to: purpose of the
 1435 organization, population served, history of service, public relations, quality of application,
 1436 and the necessity and use of GPSA funding.
 - 1437 2. Budget recommendations from the EFC should be given deference by the LFC when
 1438 considering budget requests.
- 1439 H. Budget Limitations
- 1440 1. Groups that are not GPSA Decision Making Bodies may not receive budget funding greater
 1441 than three thousand dollars (\$3,000).
 - 1442 2. New and Inactive Groups, classified as groups that have not participated in a GPSA budget
 1443 process within the past two (2) years, may not receive funding greater than five hundred
 1444 dollars (\$500).

1445 Section 4. Pro-Rated Benefits (PB) Fund

- 1446 A. The EFC shall administer the disbursement of PB Funds.
1447 B. The process to receive PB Funds must be available through the GPSA Office and any additional
1448 means as determined by the EFC.
1449 C. In order to receive pro-rated benefits, each RDSA must apply through GPSA each semester.
1450 1. An RDSA may receive unallocated PB Funds from the fall semester if a proper request is
1451 made the subsequent spring semester.
1452 D. Based on the Enrollment Report provided by the University, which indicates the number of
1453 graduate or professional students enrolled in each program, department, school, or college,
1454 SGAO will credit the proper account on file.
1455 E. Any RDSA has the right to appeal the Enrollment Report provided by the University. Appeals
1456 shall be presented in writing to the EFC Chair. Appeals shall entail a name-by-name count of the
1457 department's GPSA Members and a comparison with the University's records.

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1458 Section 5. Appropriations

- 1459 A. Appropriations
1460 1. GPSA appropriation requests shall be overseen by the LFC, passed by Council, approved by
1461 the President, and administered by the EFC.
1462 2. All appropriation requests shall be submitted to the LFC Chair. The LFC Chair shall forward
1463 all requests to the EFC Chair within one (1) academic day of receipt.
1464 3. The EFC may make recommendations to the LFC on appropriation requests by means of
1465 inter-branch memorandum, public comment during the LFC meeting, or in another manner
1466 approved by the LFC Chair so long as not to conflict with GPSA Constitution, Bylaws, and
1467 resolutions passed in the current session. Recommendations are solely persuasive and shall
1468 not bind the LFC in any way.
1469 4. Each Executive Committee shall be considered an individual group request as well as each
1470 GPSA Decision Making Body which has its own SGAO account.
1471 5. Individual graduate and professional students, chartered student organizations and GPSA
1472 Committees shall be eligible for appropriation funding.

1473 Section 6. Revisions

- 1474 A. Groups may submit a request to make line-item transfers of GPSA funds within their budget.
1475 B. All requests must be submitted to SGAO for review before they may be considered.
1476 C. A revision must be approved by consent of both the LFC and EFC Chairs.
1477 1. In the event of division over the approval of the revision, the Council Chair shall be
1478 consulted and decide the division.
1479 2. When Council is not in session, the President and the Council Chair shall be responsible for
1480 approving revisions and the Grants Chair shall be consulted and decide the division.

1481 Section 7. Disbursement

- 1482 A. The EFC shall administer the disbursement of GPSA funds once allocations have been approved
1483 by Council.
1484 B. Allocation funding will be available for disbursement once it is processed by SGAO.
1485 C. All funding allocations must follow the rules and guidelines set forth by SGAO. Groups
1486 allocated GPSA funding shall be responsible for ensuring that they are in compliance with these
1487 policies.

- 1494 D. Monies allocated by GPSA shall be limited to line-item provisions as stipulated by the approved
- 1495 funding request.
- 1496 E. The EFC, in administering GPSA allocations, should make concerted efforts to communicate
- 1497 with GPSA entities and organizations receiving GPSA funding in order to facilitate cooperation
- 1498 and ensure compliance with any applicable rules or stipulations that are coupled with the
- 1499 funding.

1500 Section 8. Financial Enjoinment

- 1501 A. Failure to adhere to the GPSA Constitution and Bylaws, applicable stipulations attached to
- 1502 funding allocations, SGAO guidelines, or University policy may result in an enjoinder of
- 1503 spending privileges of GPSA funding until the violation has been corrected.
- 1504 B. An action of enjoinder must be presented to the LFC [for a recommendation](#) before it may be
- 1505 considered by Council.
- 1506 C. The LFC Chair shall report to Council on the proposed enjoinder and the group at question
- 1507 shall be allotted a [five \(5\) minute speaking privilege](#) as a rebuttal.
- 1508 D. A two-thirds (2/3) vote of Council is necessary for approval of an enjoinder of the group's
- 1509 GPSA funds.
- 1510 E. The Council Chair must notify the enjoined group no later than five (5) academic days after
- 1511 action by Council. The Council Chair must notify the EFC Chair of an enjoinder no later than
- 1512 two (2) academic days after action by Council.
 - 1513 1. Notification shall be sent to the officers email addresses on file in SGAO.
 - 1514 2. Such notification shall include the reason for the action as well as the actions required of the
 - 1515 group for funding to be resumed in a timely fashion.
 - 1516 3. Funds enjoined for the remainder of the fiscal year will revert to the GPSA General Fund.
- 1517 F. Acts of Financial Enjoinder may be appealed to the Court of Review. The appeal must be filed
- 1518 within four (4) calendar weeks from the act of enjoinder by Council.

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1519 VIII. Grants Code

1520 Section 1. Student Research and Allocations Committee ([GPSA RESEARCH GRANT](#)) and Specialized

1521 Travel ([Professional Development Grants](#))

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- 1522 A. Funding History
 - 1523 1. The [Professional Development Grant](#) and its quasi-endowment were established in 2004 with
 - 1524 \$220,000 from the UNM Provost's office.
 - 1525 2. The [GPSA RESEARCH Grant](#) and its quasi-endowment were established in 1996 with
 - 1526 \$14,000 in student fees and \$14,000 from the UNM Provost's office as requested by the
 - 1527 GPSA.
 - 1528 3. The quasi-endowments are held by a University foundation on behalf of GPSA. Each year
 - 1529 the spending allowance from the endowments funds grant activity.
 - 1530 4. Additional [GPSA RESEARCH GRANT](#) and [Professional Development Grant](#) funding may
 - 1531 be determined through the annual budget process and augmented by appropriations from
 - 1532 Council.
- 1533 B. Activities Funded
 - 1534 1. The [GPSA RESEARCH GRANT](#) funds the development and dissemination of research
 - 1535 including travel for research-related purposes. [GPSA RESEARCH GRANT](#) will also fund
 - 1536 any travel or supply expenses incurred in the development or dissemination of original work.

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- a. Acceptable [GPSA RESEARCH GRANT](#) costs include:
 - i. Software not available in UNM computer pods or to which the student does not have free access.
 - ii. Airfare, registration, hotel, shuttle fees, taxi fares, presentation materials and per diem in accordance with UNM policy. Travel must be outside of Albuquerque. Current policy and mileage rates can be found in the University Business Policies and Procedures Manual, Policy 4030.
 - iii. Supplies, consumables and printing costs necessary for development and dissemination of research and not readily supplied by the applicant's department.

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- b. Unacceptable [GPSA RESEARCH GRANT](#) costs include:
 - i. Salaries, tuition or binding.
 - ii. Organization fees or conference social functions.
 - iii. Travel, room or board for any event whose purpose is not the development or dissemination of student's research.

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- 2. The [Professional Development Grant](#) funds travel expenses that further the professional and career development of students.

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- a. Acceptable [Professional Development Grant](#) costs include:
 - i. Travel costs to interviews, clinicals, workshops, job fairs, auditions, mock trials and other career or professional events where the student is not presenting or conducting research. Costs can include airfare, registration costs, hotel, shuttle fees, taxi fares, presentation materials and per diem in accordance with UNM policy. Travel must be outside of Albuquerque. Current policy and mileage rates can be found in the University Business Policies and Procedures Manual, Policy 4030.

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- b. Unacceptable [Professional Development Grant](#) costs include:
 - i. Travel to present research.
 - ii. Any activity that could be funded by [GPSA RESEARCH GRANT](#).

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C. Amount of Funding

- 1. [GPSA RESEARCH Grants](#) can fund up to \$500 per student per year.
- 2. [Professional Development Grants](#) can fund up to \$500 per student per year.
- 3. A year refers to the period between June 1 and May 31.
- 4. See [Bylaws VIII.Section 1.E.6] for activity funding periods and see [Bylaws VIII.Section 1.D.1]. for application submission deadlines.

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D. Deadlines

- 1. The deadline for submission of applications will be noon (12 p.m.) on the fifth (5th) Friday of the fall and spring semesters and noon (12 p.m.) of the second (2nd) Friday of the summer semester. No late applications will be accepted. In the event of unforeseen or extraordinary circumstances, the [GPSA RESEARCH GRANT/Professional Development Grant](#) Chair may establish a new application deadline. Notice of any change to the deadline shall be posted in accordance with Public Notice Requirements.
- 2. Awarded funds must be claimed within ninety (90) days of the award notification. Otherwise funds will revert back to the committee to disseminate in the next funding cycle [Bylaws VIII.Section 1.N.1].
- 3. Appeals of award decisions must occur within twenty-one (21) calendar days of the letter of notification [Bylaws VIII.Section 1.M.1].

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E. Applicant Eligibility

1. Only GPSA members may receive grant funding.
2. Grants Chairs, committee members and grant readers are ineligible to apply for any grants. However, an GPSA RESEARCH GRANT reader may apply for a Professional Development Grant and vice versa.
3. Grants Committee members must notify Grants Chairs when they apply for a grant.
4. A GPSA Research Grant reader may apply for a Professional Development Grant and vice versa.
5. An applicant may submit only one application per semester for each grant.
6. Each application may be made for one allowable event or activity.
7. An applicant is only eligible for the remaining amount of funding for GPSA RESEARCH GRANT or Professional Development Grant if the applicant has not yet been awarded the full amount in section [Bylaws VIII.Section 1.C]. of GPSA RESEARCH GRANT or Professional Development Grant funding per year. Per year means per summer-fall-spring funding cycle.
8. The event or activity for which funds are sought must occur within the next, current or previous funding period.
 - a. The fall funding period is from August 15 to December 31.
 - b. The spring funding period is from January 1 to May 31.
 - c. The summer funding period is from June 1 to August 14.

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F. Application Requirements

1. Applications must be submitted before the deadline, according to the deadlines in section [Bylaws VIII.Section 1.D].
2. Applications must be for activities taking place in the current, previous or next funding period, according to section [Bylaws VIII.Section 1.E.6].
3. Submission must occur through the online application system. The Grants Chair(s) must accommodate students with circumstances that prevent or prohibit their use of the online system. If a method of accommodation for circumstances not concerning disabilities cannot be agreed upon by the applicant and the chair, the applicant can appeal [Bylaws VIII.Section 1.M]. Students with disabilities will be accommodated through recommendations by the Accessibility Resource Center.
4. Applications must be the original words of the student and not the words of any other person. If an applicant uses another person's words then they must be in quotation marks. Unquoted words in a proposal are expected to be the applicant's own, original writing.
5. A complete GPSA RESEARCH GRANT/Professional Development Grant application includes
 - a. The completed HTML fields of the online GPSA RESEARCH GRANT/Professional Development Grant application
 - b. An activity proposal submitted through the online system and not to exceed seven hundred (700) words.
 - c. An activity budget submitted through the online system.
 - d. A letter of recommendation through the online system.
6. No materials besides those listed in [Bylaws VIII.Section 1.F.5] shall be accepted.
7. Applications must adhere to the online instructions.

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8. At the discretion of the GPSA RESEARCH GRANT/Professional Development Grant Chair, applications may not be read if the requirements outlined in [Bylaws VIII.Section 1.F] are not met. The applicant may always appeal [Bylaws VIII.Section 1.M]

G. Applicant Workshops and Outreach

1. The Grants Committee must conduct at least two (2) applicant workshops for each funding cycle. The workshops must be advertised on the GPSA electronic mailing list and website.
2. The Grants Committee shall follow workshop curriculum guidelines on the GPSA website. The committee may post updates to this curriculum.
3. The Grants Committee will make a good faith attempt to contact departments without a single successful applicant from the previous year to advertise the grants and offer departmental workshops. These outreach efforts and results will be included in an April report to Council.
4. The Grants Committee will advertise the available grants at least twenty-one (21) calendar days before the deadlines on the GPSA website and electronic mailing list. Other advertisement is encouraged.

H. Application Readers

1. Readers of grants must be GPSA members.
2. Readers cannot read for any grant for which they have also applied in the same semester.
3. Readers will be compensated for their work with a stipend.
4. Readers must attend a training once in each June 1 to May 31 cycle before reading applications. The Grants Chair may require re-training at their discretion. The Grants Chair shall follow training curriculum guidelines on the GPSA website. The committee may make updates to this curriculum.
5. Readers must be selected in an open call to the GPSA membership, e.g. via the electronic mailing list.

I. Application Scoring

1. The application will be read and scored by three (3) readers.
2. Applications will be read by readers from a different department than the applicant.
3. Applicants and readers will self-identify within one (1) of five (5) perspectives. Applications will be read by at least one reader inside their perspective and at least one (1) reader outside of their perspective. The perspectives are:
 - a. Quantitative - Methodologically and/or theoretically based in measurable, numerical, and/or empirical information, data, and/or phenomena.
 - b. Qualitative - Methodologically and/or theoretically based in describing and investigating phenomena via various methods. It is context-specific and fundamentally interpretive.
 - c. Critical - Theoretically based in interrogating and contesting power dynamics. It is often invested in researching and accounting for histories and enduring practices of oppression and resistance.
 - d. Creative - Engages in performative and/or artistic processes and/or products.
 - e. Applied - Implies the acquisition and/or development of professional or vocational skills.
4. Changes to scoring criteria beyond those required in the Bylaws must be approved by a two-thirds (2/3) vote of the Grants Committee. Applications shall be scored according to the criteria online which are posted one month prior to the application deadlines.

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5. The scoring criteria categories and minimum weighting for [GPSA RESEARCH GRANT/Professional Development Grant](#) must include:
 - a. Technical merit: twenty percent (20%)
 - b. Proposal composition: twenty percent (20%)
 - c. Benefits: thirty-five percent (35%)
 - d. Budget: twenty percent (20%)
 6. Raw scores of the readers will be normalized by multiplying by the average of all reader scores and dividing by the average of the individual reader's scores.
 7. When the difference between the high and low normalized scores for an application exceeds twenty-five percent (25%) of the total possible score, two (2) additional readers will evaluate the proposal. From these five (5) normalized scores, the highest and lowest will be dropped, and the three (3) remaining scores will be accepted regardless of the spread between them.
- J. Application Funding Procedure
1. Funds shall be allocated in percentages according to the semester totals from the averages of the previous year. For example, if there were two hundred fifty (250) applications in the previous year, with fifty (50) applications for the summer and one hundred (100) each for the fall and spring, then funds should be allocated as twenty percent (20%), forty percent (40%), forty percent (40%) of the anticipated grants money. Furthermore, the Grants Chair(s) shall set aside monies from the semester funds to be able to afford accepting one (1) appeal in the summer or two (2) appeals in each the fall and spring. If appeals are not granted, this money will roll over into the next funding cycle.
 2. For [GPSA RESEARCH GRANT](#), from the total amount of money for the funding cycle, outlined in [Bylaws VIII.Section 1.J.1], the committee shall award funds according to the rank ordering of normalized [Bylaws VIII.Section 1.I.6] scores.
 - a. The top twenty percent (20%) of [GPSA RESEARCH GRANT](#) applications will be eligible for full funding of the amount requested, up to the maximum in [Bylaws VIII.Section 1.C].
 - b. The second (2nd) twenty percent (20%) will be eligible for eighty percent (80%) of the amount requested.
 - c. The next ten percent (10%) will be eligible for sixty percent (60%) of the amount requested.
 - d. The lower fifty percent (50%) will not be eligible for funding.
 - e. If funds are not available to award all the eligible applications as outlined above, awards will be made to the highest ranked proposals until all money has been exhausted, excepting money withheld to fund appeals, as provided in [Bylaws VIII.Section 1.J.1] Alternatively, additional money may be sought from Council by the Grants Chair(s).
 - f. Remaining funds shall remain in the endowment.
 3. For [Professional Development Grant](#), from the total amount of money for the funding cycle outlined in [Bylaws VIII.Section 1.J.1], the committee shall award one hundred percent (100%) of the requested funds according to the rank ordering of normalized [Bylaws VIII.Section 1.I.6] scores until all money has been exhausted, excepting money withheld to fund appeals, as provided in section [Bylaws VIII.Section 1.J.1]Alternatively, additional money may be sought from Council by the Grants Chair(s).
 4. Funds not claimed within the ninety (90) day limit [Bylaws VIII.Section 1.D.2] revert to the grant accounts unless the original allocation for an activity was made specifically for a time

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period which extends beyond the ninety (90) day limit or unless the recipient requests and is granted an extension in writing.

K. Records

1. The committee shall keep records of:
 - a. all applications.
 - b. scores and score comment sheets.
 - c. a database of cover sheet information (such as name, email, department and requested amount) and score results.
 - d. a separate record of who was awarded at what amount and when it was awarded.
2. All records should be in non-obsolete digital format, passed on to the next Grants Chair(s) and kept for a minimum of five years.
3. All applicants will have access to their files and scores but not to the applications of others, in accordance with applicable state and federal law.

L. Reports

1. The committee shall compose a report for each funding cycle.
 - a. The report shall contain the total amount of [GPSA RESEARCH GRANT](#) and [Professional Development Grant](#) allocations.
 - b. The report shall contain a breakdown of awards and applications by college, school, or department.
 - c. The report shall provide details of the total allocation and the balance.
 - d. The report shall also include all appeals, decisions, and results.

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M. Appeals

1. To appeal any decision made by the Grants Chair(s) or committee, a written request must be received by the [GPSA RESEARCH GRANT/Professional Development Grant](#) committee within twenty one (21) calendar days from the date on the notification letter.
2. The appeal must stipulate on what grounds the appeal is based.
3. No late applications will be accepted. Therefore, appeal on those grounds will not be heard.
4. An applicant making an appeal may request a meeting with all readers. If a reader is unwilling or unable to meet with the applicant, the reader will need to provide a written response to an applicant's reasons for appeal.
5. The [GPSA RESEARCH GRANT/Professional Development Grant](#) committee will review the request for an appeal within two (2) weeks of its receipt. Applicants are entitled to attend and speak at their appeal review. The review may be delayed beyond the two (2) week deadline if the applicant cannot attend.
6. If the committee votes that the appeal is valid, the committee shall decide a course of action to resolve the appeal. If the reasons for the appeal are found to be invalid, no change in funding or scoring will be granted.
7. Any applicant dissatisfied with the results of an appeal to the [GPSA RESEARCH GRANT/Professional Development Grant](#) committee may file a final appeal to the GPSA Council within two (2) weeks of receiving the [GPSA RESEARCH GRANT/Professional Development Grant](#) committee decision. The decision of the GPSA Council will be considered final. No further appeal will be granted.
8. The Grants Committee will maintain an appeal guideline on the GPSA website.

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N. Claiming Awards

1. Grants monies will be distributed on a direct grant basis.

1825 2. To claim a grant, a recipient must return a signed award form, provided online, to the GPSA
1826 Office within the ninety (90) day [Bylaws VIII.Section 1.D.2] limit.

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1827 Section 2. Graduate Research Development ([New Mexico Research](#)) Fund

1828 A. Funding History

1829 1. The [New Mexico Research](#) quasi-endowment began with funding allocated to the GPSA by
1830 the New Mexico State Legislature in 2000. [New Mexico Research](#) grants assist with larger
1831 projects that require substantial funding and are aimed at encouraging UNM students to work
1832 on research with state agencies or in areas that directly benefit the state of New Mexico.
1833 2. The quasi-endowment is held by a University foundation on behalf of GPSA. Each year a
1834 small spending allowance from the endowment, along with substantial contributions from
1835 New Mexico State Legislature allocations, funds grants activity.

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1836 B. Activities Funded

1837 1. The [New Mexico Research](#) grant funds the development of research, including travel for
1838 research related purposes.

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1839 2. Acceptable [New Mexico Research](#) costs include:

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- 1840 a. Permanent equipment not available from the applicant(s)' UNM Department, or not
- 1841 otherwise available for use by the applicant(s).
- 1842 b. Computer software not available at the UNM computer pods or at the applicant(s)'
- 1843 UNM Department, or not otherwise available for use by the applicant(s).
- 1844 c. Room, board, and travel expenses to and from research facilities or field sites outside
- 1845 of Albuquerque.
- 1846 d. Supplies and consumables necessary for the research project and not readily supplied
- 1847 by the applicant(s)' UNM Department or not otherwise available for use by the
- 1848 applicant(s).
- 1849 e. Transcription expenses.
- 1850 f. Research projects commenced within the fiscal year, July 1 through June 30.
- 1851 3. Unacceptable [New Mexico Research](#) costs include:
- 1852 a. Salaries or stipends, except for the [New Mexico Research](#) Chair, Vice-Chair and
- 1853 Committee Members.
- 1854 b. Travel expenses or other fees associated with a conference.
- 1855 c. Travel, room and board expenses for workshops, schools, clinicals or other travel that
- 1856 does not directly aid in the creation of student research
- 1857 d. The purchase of computers.
- 1858 e. Tuition and supplies/books for classes.
- 1859 f. Any publication or subscription costs.
- 1860 g. Any research project that involves, or may involve, excessive or unreasonable harm to
- 1861 humans or animals. See [Bylaws VIII.Section 2.F.6].

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1862 C. Amount of Funding

- 1863 1. High Priority Research Project Grants will be awarded a maximum of five thousand dollars
- 1864 (\$5,000) for each research project.
- 1865 2. General Research Project Grants will be awarded a maximum of three thousand dollars
- 1866 (\$3,000) for each research project.
- 1867 3. The maximum amounts are for individual research projects regardless of the number of
- 1868 graduate or professional students working on the project.
- 1869 4. The total amount awarded shall not exceed the total amount requested in the application.

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5. The maximum amount awarded to an individual, based on the total of the applications to which they are signatory, is five thousand dollars (\$5,000) per year (July 1 to June 30).
6. No individual can receive [New Mexico Research](#) funding more than three times.

D. Deadlines

1. All applications for [New Mexico Research](#) grants must be received by the GPSA by a date and time to be announced by the [New Mexico Research](#) Committee Chair no later than the regularly scheduled October Council Meeting. In the event of unforeseen or extraordinary circumstances, the [New Mexico Research](#) Chair may establish a new application deadline. Notice of any change to the deadline shall be posted in accordance with The Public Notice Requirements.
2. Late applications will not be considered for funding.
3. Awarded funds must be claimed by the June 30 following award notification. Otherwise funds will revert back to the committee to disseminate in the next funding cycle. See [Bylaws VIII.Section 2.N.1].
4. Appeals of award decisions must occur within twenty one (21) calendar days of the letter of notification. See [Bylaws VIII.Section 2.M].

E. Applicant Eligibility

1. A member of GPSA enrolled, at the time of application and through the completion date of the research project, at the University of New Mexico.
2. A GPSA member of GPSA not serving on the GPSA Court of Review, as [New Mexico Research](#) Chair or as a [New Mexico Research](#) reader.
3. FOR HIGH PRIORITY RESEARCH PROJECT GRANTS ONLY: Members of GPSA collaborating with a New Mexico State Agency.
4. The research activity for which funds are sought must occur between July 1 and June 30 for the current funding cycle.

F. Application Requirements

1. Applications must be submitted before the deadline, according to the deadlines in section [Bylaws VIII.Section 2.D].
2. Applications must be for activities taking place in the current funding period according to section [Bylaws VIII.Section 2.E.4].
3. Submission must occur through the online application system. The Grants Chair(s) must accommodate students with circumstances that prevent or prohibit their use of the online system. Students with disabilities will be accommodated through recommendations by the Accessibility Resource Center. If a method of accommodation, for circumstances not concerning disabilities, cannot be agreed upon by the applicant and the chair, the applicant can appeal, see [Bylaws VIII.Section 2.M].
4. Applications must be the original words of the student and not the words of any other person. If an applicant uses another person's words then they must be in quotation marks. Unquoted words in a proposal are expected to be the applicant's own, original writing
5. All applicant(s) may apply for either a High Priority Research Project Grant or a General Research Project Grant, but may not apply for both for a single project.
6. For activities involving humans, animals, or hazardous materials:
 - a. All research projects that involve human or animal subjects or participants must, prior to the distribution of funding, be reviewed and approved by the Human Research Review Committee (HRRC), an Institutional Review Board (IRB), the Institutional

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- Animal Care and Use Committee (IACUC), or by another entity empowered by the University of New Mexico for such purposes.
 - b. All research projects that involve the use of biohazardous materials or chemicals must be reviewed and approved, prior to the distribution of funding, by the Biosafety Committee or by another entity empowered by the University of New Mexico for such purposes.
 - c. Approval of a research project by any of the entities described in subsections a or b above shall not be determinative of whether or not a research project involves excessive or unreasonable harm to humans or animals.
7. Proposal
- a. Each application must include a proposal identifying the following areas:
 - i. Description of the research project.
 - ii. Activity is introduced, given adequate background and put into the context of the field.
 - iii. Student's academic interests are explained.
 - iv. Relationship of specific activity to degree is explained.
 - v. Methodology.
 - vi. Significance of the project on the applicant(s) career.
 - vii. Significance of the project to the University of New Mexico.
 - viii. Significance of the project to New Mexico's communities.
 - ix. Significance of the project to New Mexico's rural communities.
 - x. FOR HIGH PRIORITY GRANTS ONLY: Description of the collaboration with a New Mexico State Agency.
 - xi. FOR GENERAL GRANTS COLLABORATING WITH NON –PROFIT COMMUNITY ORGANIZATIONS ONLY: Description of the collaboration with a non-profit community organization.
 - b. All proposals shall be written in language easily understandable by graduate or professional students in any college or school. All technical terms shall be defined and explained.
 - c. FOR GENERAL GRANTS ONLY: The maximum word count for each proposal shall be seven hundred (700) words.
 - d. FOR HIGH PRIORITY GRANTS ONLY: The maximum word count for each proposal shall one thousand, one hundred (1100) words.
8. Letter(s) of Support
- a. All applications must include one (1) letter of support from a faculty member familiar with the applicant(s)' research project
 - b. HIGH PRIORITY GRANTS ONLY: Each application for High Priority Grants must also submit one (1) letter of support from a member in the collaborating New Mexico State Agency.
 - c. FOR GENERAL GRANTS COLLABORATING WITH NON-PROFIT COMMUNITY ORGANIZATIONS: Each application may also include one (1) letter of support from a member in the collaborating non-profit community organization.
9. Itemized Budget
- a. Each application for funding must include a reasonable itemized budget for the research project that includes the following:
 - i. Total budget for the research project.

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- ii. Line items that will be funded with [New Mexico Research](#) grant money must be clearly indicated.
 - iii. All sources of funding for the research project, including all amounts requested, but not yet awarded, from any other funding source must be listed for each line item.
 - iv. Detailed information on all equipment, travel costs, supplies and consumables; including airlines, make and model numbers, hotel and motel names, rates, sizes and weights etc.
- b. Any proposed expenditures may be explained in text accompanying the itemized budget.
- c. Itemized budgets indicating [New Mexico Research](#) funded items that are unacceptable [New Mexico Research](#) costs shall be reduced by the amount indicated on the itemized budget.
- d. The [New Mexico Research](#) Chair, at that person's discretion, may request of the principal applicant the submission of a new itemized budget for review. The applicant will be given five (5) academic days following notification to submit the new itemized budget to the GPSA Office. Failure by the principal applicant to turn in a new itemized budget will be grounds to disqualify the application from review.
10. No materials besides the online application itself and those listed in [Bylaws VIII.Section 2.F.7-9]. shall be accepted.
11. Applications must adhere to the online instructions.
12. At the discretion of the [New Mexico Research](#) Chair, applications may be disqualified if the requirements outlined in [Bylaws VIII.Section 2.F] are not met. The applicant may always appeal [Bylaws VIII.Section 2.M].
- G. Applicant Workshops and Outreach
- 1. The Grants Committee must conduct at least two (2) applicant workshops for each funding cycle. The workshops must be advertised on the GPSA electronic mailing list and website.
 - 2. The Grants Committee shall follow workshop curriculum guidelines on the GPSA website. The committee may post updates to this curriculum.
 - 3. The Grants Committee will make a good faith attempt to contact departments without a single successful applicant from the previous year to advertise the grants and offer departmental workshops. These outreach efforts and results will be included in the April report to Council.
 - 4. The Grants Committee will advertise the available grants at least twenty one (21) calendar days before the deadlines on the GPSA website and electronic mailing list. Other advertisement is encouraged.
- H. Application Readers
- 1. Readers of grants must be GPSA members.
 - 2. Readers cannot read for any grant for which they have also applied in the same semester.
 - 3. Readers will be compensated for their work with a stipend.
 - 4. Readers must attend a training once in each cycle before reading applications. The Grants Chair(s) may require re-training at their discretion. The Grants Chair(s) shall follow training curriculum guidelines on the GPSA website. The committee may make updates to this curriculum.
 - 5. Readers must be selected in an open call to the GPSA membership, e.g. via the electronic mailing list.

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- I. Application Scoring
1. An application will be read and scored by three (3) readers.
 2. Applications will be read by readers from a different department than the applicant.
 3. Applicants and readers will self-identify within one (1) of five (5) disciplines. Applications will be read by at least one (1) reader inside their perspective and at least one (1) reader outside of their perspective. The perspectives are:
 - a. Quantitative - Methodologically and/or theoretically based in measurable, numerical, and/or empirical information, data, and/or phenomena.
 - b. Qualitative - Methodologically and/or theoretically based in describing and investigating phenomena via various methods. It is context-specific and fundamentally interpretive.
 - c. Critical - Theoretically based in interrogating and contesting power dynamics. It is often invested in researching and accounting for histories and enduring practices of oppression and resistance.
 - d. Creative - Engages in performative and/or artistic processes and/or products.
 - e. Applied - Implies the acquisition and/or development of professional or vocational skills.
 4. Applications shall be scored according to the criteria online, posted at least one (1) month prior to the application deadlines. Score criteria changes must be approved by a two-thirds (2/3) vote from the Grants Committee, but may not be changed in the month prior to the application deadline.
 5. The criteria for [New Mexico Research](#) scoring must include
 - a. Description of the research project, five (5) points.
 - b. Activity is introduced, given adequate background and put into the context of the field, five (5) points.
 - c. Student's academic interests are explained, five (5) points.
 - d. Relationship of specific activity to degree is explained, five (5) points.
 - e. Language in the proposal is easily understandable by graduate and professional students in any college or school and all technical terms are defined and explained, ten (10) points.
 - f. Methodology: Are the research project fundamentals and procedures sufficient to ensure project success?, ten (10) points.
 - g. Student Benefits: Project will result in graduate/professional student development appropriate to the applicant's stage in career, ten (10) points.
 - h. UNM Benefits: Research project benefits UNM, ten (10) points.
 - i. Budget shows source of funding for each line item, five (5) points.
 - j. Budget is well researched and complete for project, five (5) points.
 - k. Does the project directly impact New Mexico's communities?, ten (10) points.
 - l. Does the project significantly impact New Mexico's communities?, ten (10) points.
 - m. Does the project directly and significantly impact New Mexico's rural communities?, ten (10) points.
 - n. Degree of support demonstrated in the letter from UNM faculty, ten (10) points.
 - o. FOR HIGH PRIORITY APPLICATIONS ONLY: Description of the collaboration with a New Mexico State Agency, twenty (20) points.
 - p. FOR HIGH PRIORITY APPLICATIONS ONLY: Degree of support demonstrated in the letter from the New Mexico State Agency, ten (10) points.

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- q. FOR GENERAL GRANTS COLLABORATING WITH A NON-PROFIT COMMUNITY ORGANIZATION: Description of the collaboration with a non-profit community organization, five (5) optional points.
- r. FOR GENERAL GRANTS COLLABORATING WITH A NON-PROFIT COMMUNITY ORGANIZATION: Degree of support demonstrated in the letter from the non-profit community organization, five (5) points.

- 6. The scoring criteria above shall be the only criteria considered in scoring [New Mexico Research](#) applications.
- 7. Raw scores of the readers will be normalized by multiplying by the average of all reader scores and dividing by the average of the individual reader's scores.
- 8. When the difference between the high and low normalized scores for an application exceeds twenty-five percent (25%) of the total possible score, two (2) additional readers will evaluate the proposal. From these five (5) normalized scores, the highest and lowest will be dropped, and the three (3) remaining scores will be accepted regardless of the spread between them.

J. Funding Procedures

1. [New Mexico Research](#) Total Budget

- a. The GPSA President shall recommend and the GPSA Council shall approve the total amount allocated each year for the [New Mexico Research](#) Funding Process.
- b. No more than ten percent (10%) of the total amount allocated annually may be used for administrative expenses.
- c. No less than two percent (2%) of the total amount allocated annually shall be set aside for the appeals process.
- d. The [New Mexico Research](#) Chair shall recommend and the Grants Committee shall approve the total amounts allocated annually for administrative expenses, appeals, and for High Priority and General Research Project Grants.
 - i. The annual stipend of the [New Mexico Research](#) Chair shall be recommended by the GPSA President and approved by the GPSA Council. This stipend shall be no less than one percent (1%), and no more than three percent (3%), of the total amount allocated for the [New Mexico Research](#) process during the current fiscal year, but shall not exceed two thousand dollars (\$2,000).

2. Funding Applications

- a. If funds are not available to fully fund the applications as outlined below, the awards will be made to the highest ranked proposals until all money has been exhausted.
- b. High Priority: The total awarded to all High Priority applications shall not exceed half (1/2) of the overall amount awarded in the [New Mexico Research](#) process. High Priority applications will be fully funded, starting with the highest scoring application
- c. General Priority: The total awarded to all General Priority applications shall not exceed the remaining amount to be awarded in the [New Mexico Research](#) process after the High Priority grants are awarded.
- d. The lower fifty percent (50%) of High Priority and the lower fifty percent (50%) of General Priority applications will not be eligible for funding.
- e. Remaining funds shall remain in the endowment.

K. Records

- 1. The Grants Committee shall keep records of:
 - a. all applications.
 - b. scores and score comment sheets.

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- c. a database of cover sheet information (such as name, email, department and requested amount) and score results.
- d. a separate record of who was awarded at what amount and when it was awarded.
- 2. All records should be in non-obsolete digital format, passed on to the next Grants Chair(s) and kept for a minimum of five (5) years.
- 3. All applicants will have access to their files and scores but not to the applications of others, in accordance with applicable state and federal law.

L. Reports

- 1. The committee shall compose a report for each funding cycle.
 - a. The report shall contain the total amount of [GPSA RESEARCH GRANT](#), [Professional Development Grant](#), and [New Mexico Research](#) grant allocations.
 - b. The report shall contain a breakdown of awards and applications by college, school, or department.
 - c. The report shall provide details of the total allocation and the balance.
 - d. The report shall also include all appeals, decisions, and results.

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M. Appeals

- 1. To appeal any decision made by the Grants Chair(s) or committee, a written request must be received by the [New Mexico Research](#) committee within twenty-one (21) calendar days from the date on the notification letter.
- 2. The appeal must stipulate on what grounds the appeal is based.
- 3. No late applications will be accepted. Therefore, appeal on those grounds will not be heard.
- 4. An applicant making an appeal may request a meeting with all readers. If a reader is unwilling or unable to meet with the applicant, the reader will need to provide a written response to an applicant's reasons for appeal.
- 5. The Grants Committee will review the request for an appeal within fourteen (14) calendar days of its receipt. Applicants are entitled to attend and speak at their appeal review. The review may be delayed beyond the deadline if the applicant cannot attend.
- 6. If the committee votes that the appeal is valid, the committee shall decide a course of action to resolve the appeal. If the reasons for the appeal are found to be invalid, no change in funding or scoring will be granted.
- 7. Any applicant dissatisfied with the results of an appeal to the Grants Committee may file a final appeal to Council within ten (10) academic days of receiving the Grants Committee decision. The decision of the GPSA Council will be considered final. No further appeal will be granted.
- 8. The Grants Committee will maintain an appeal guideline on the GPSA website.

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N. Claiming Awards, Budget Revisions and Funding Extensions

- 1. To claim a grant, a recipient must return to the GPSA Office before June 30 [Bylaws VIII.Section 2.D.3]:
 - a. An award form, provided online.
 - b. Original receipts of the expenditures.
 - c. Original proposal and budget.
- 2. Significant revisions to an applicant's budget must be approved by the Grants Committee Chair. Submission of the revised budget, a memo explaining the need for the revision and all the material in [Bylaws VIII.Section 2.N.1]. is necessary. The committee shall make a decision within fourteen (14) calendar days of receiving the revision request.

2178 3. Funding period extensions beyond the funding year [Bylaws VIII.Section 2.D.3] may be
2179 requested in writing and granted at the committee's discretion within fourteen (14) calendar
2180 days of receiving the request.

2181 IX. Elections Code

2182 Section 1. Referenda

- 2183 A. All referendum items are submitted to the Elections Committee via the Elections Chair or the
2184 GPSA Office. (VIII.A-B.)
2185 B. The party submitting the referendum item shall identify its level of authority as one of the
2186 following: Constitution, Bylaws, Resolution, or Election.
2187 C. The ballot shall preserve the language in which referendum items are submitted.

2188 Section 2. Candidate and Voter Eligibility

- 2189 A. An eligible candidate for the office of President or Council Chair shall be a GPSA member.
2190 1. Candidates file for an election by turning in completed Candidacy Forms to the GPSA Office
2191 by 5:00 p.m. on the Wednesday of the third (3rd) academic week prior to the election.
2192 a. Candidacy Forms shall entail an autobiography, an eligibility form, an application for
2193 candidacy, and a campaign contributions statement.
2194 b. Candidacy Forms shall be forwarded immediately to the Student Activities Center for
2195 certification. A list of certified candidates will be posted in accordance with the Public
2196 Notice Requirements.
2197 c. The Elections Committee shall determine eligibility and announce candidates by 5:00
2198 p.m. the academic day following the application deadline. Candidates shall be
2199 considered valid if the proper forms were completed and all eligibility requirements
2200 were met.
2201 2. A candidate is ineligible to run for President or Council Chair if winning the election would
2202 result in holding both offices for any period of time.
2203 B. An eligible voter for an election must be a GPSA member. Voters may cast only one vote per
2204 item in a given election.
2205 1. The Elections Committee shall arrange for a list of GPSA member NetIDs to be obtained
2206 from the Registrar's Office and delivered to Information Technologies (IT).

2207 Section 3. Notice of Elections

- 2208 A. Notice of all elections entails at least one (1) advertisement in the Daily Lobo, no later than
2209 ~~fifteen (15)~~ academic days prior to the election for candidates and no later than ~~five (5)~~ academic
2210 days prior to the election for ballot items, ~~sent to the GPSA electronic mailing list.~~
2211 B. The Elections Committee will use a UNM email account and set up an elections electronic
2212 mailing list through IT during the first (1st) week of September and of February.
2213 C. The Elections Committee shall issue a "Call for Candidates and Ballot Items" no fewer than five
2214 (5) academic weeks prior to the general election. The Call for Candidates and Ballot Items shall
2215 include a list of elected offices in GPSA and procedures for submitting items to the ballot via
2216 Council or referendum. This notice shall be posted according to the Public Notice Requirements
2217 along with an advertisement posted in the Daily Lobo.
2218 1. The written notice shall also include any steps necessary for a student to vote.

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- 2226 2. This notice must be one quarter (1/4) of a page advertisement appearing for three (3)
2227 consecutive issues of the Daily Lobo. Once published, this information may not be changed
2228 or altered except to correct any errors in printing.
- 2229 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the Daily
2230 Lobo.
- 2231 D. The Elections Committee shall publish on the last regularly scheduled academic day prior to a
2232 General or Special Election at least one (1) full-page advertisement in the Daily Lobo.
- 2233 1. This advertisement shall carry personal, professional, and/or platform information for
2234 candidates, information regarding amendments, and any other items to be voted upon in the
2235 election.
- 2236 2. The full text of Constitutional Amendments shall be included. If the text is larger than one
2237 quarter (1/4) page, a summary shall be included as well as notice of how to obtain complete
2238 text.
- 2239 3. The advertisement shall include the method and hours of electronic voting.
- 2240 4. Special Elections may have a half (1/2) page advertisement.
- 2241 E. Notice of candidate forums shall be advertised in the Daily Lobo at least two (2) academic days
2242 prior to the beginning of at least the first (1st) forum. This advertisement shall indicate the
2243 names of the candidates and the location and time of the forum.
- 2244 1. The format of candidate forums will be determined by the Elections Committee and
2245 distributed to the candidates one (1) academic day prior to the forum(s).
- 2246 F. Notice of a Recall Election must occur within five (5) academic days of notice to the Elections
2247 Committee from Council.
- 2248 1. The written notice shall also include any steps necessary for a student to vote.
- 2249 2. This notice will be a quarter (1/4) page advertisement appearing for three (3) consecutive
2250 issues of the Daily Lobo. Once published, this information may not be changed or altered
2251 except to correct any errors in printing.
- 2252 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the Daily
2253 Lobo.
- 2254 G. Notice of a Special Election for Presidential Replacement shall be given within three (3)
2255 academic days of a recall election in which a President has been removed.
- 2256 1. Notice shall include instructions for running for President, the application deadline, and any
2257 steps necessary for a student to vote.
- 2258 2. This notice will be one quarter (1/4) of a page advertisement appearing for three (3)
2259 consecutive issues of the Daily Lobo. Once published, this information may not be changed
2260 or altered except to correct any errors in printing.
- 2261 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the Daily
2262 Lobo.
- 2263 H. Notice of a Special Election by Referendum shall be given within ten (10) academic days after
2264 the Elections Committee has verified a petition.
- 2265 1. Notice shall include any steps necessary for a student to vote.
- 2266 2. This notice will be one quarter (1/4) of a page advertisement appearing for three (3)
2267 consecutive issues of the Daily Lobo. Once published, this information may not be changed
2268 or altered except to correct any errors in printing.
- 2269 3. Any correction of printing errors shall be printed in three (3) consecutive issues of the Daily
2270 Lobo.

2271 Section 4. Campaigning

- 2272 A. Candidates shall conduct campaigns in a manner which abides by university and GPSA policies
 2273 and guidelines in their pursuit of office. Members of the Elections Committee shall refrain from
 2274 actions that would show favoritism for or have a negative effect against any candidate or issue
 2275 that might appear on the ballot.
- 2276 B. Candidates shall submit, along with the Candidacy Forms, a list of authorized campaign
 2277 committee members that may act on their behalf. Any changes to this list should be updated with
 2278 the Elections Committee.
- 2279 C. Candidates shall sign the Campaign Contribution Statement: “All funds received and spent will
 2280 be from members of the UNM GPSA and no other sources.” This form shall be submitted as part
 2281 of the Candidacy Forms.
- 2282 D. Candidates shall submit an itemized accounting of all expenditures incurred by the candidate in
 2283 the pursuit of office before 5:00 p.m. on the closing day of the election.
- 2284 E. All candidates shall refrain from using GPSA resources in pursuit of office (including, but not
 2285 limited to: funds, staff, email addresses, printing, electronic mailing lists, and office space).
- 2286 F. If any group decides to establish a physical polling location, campaigning is not allowed within
 2287 twenty-five (25) feet of the physical polling location. Campaigning includes, but is not limited
 2288 to, signs, fliers, and campaigners. Polling locations, if any, should be placed in areas with
 2289 minimal distractions.

2290 Section 5. General Election

- 2291 A. The election shall take place Monday through Thursday of the first (1st) full academic week of
 2292 April, unless otherwise decided by Council. The electronic voting shall begin at 8:00 a.m. on the
 2293 first (1st) day and end at 5:00 p.m. on the last day of the election.
- 2294 B. Any ballot items included in the election shall be approved by Council at the regularly scheduled
 2295 March meeting or through referenda. (VIII)
- 2296 C. Elections shall be conducted electronically and use a computer- or phone-based system that is
 2297 managed by IT.
- 2298 D. Ballots and Polling:
- 2299 1. Ballots shall have a randomly ordered list of candidates and clear instructions for marking
 2300 and submitting one’s vote. Provision for write-in votes shall be included on the ballot. Only
 2301 cast ballots meeting these requirements shall be counted. Votes cast on partially completed
 2302 ballots shall be counted.
 - 2303 2. All ballot items shall appear on the ballot with the language received by the Elections
 2304 Committee.
 - 2305 3. Polling: Voters must log in with the user name and password on record with the Registrar’s
 2306 Office to cast a ballot.
- 2307 E. Two (2) members of the Elections Committee shall retrieve the final vote count from the
 2308 electronic voting system.
- 2309 F. The candidate elected to office shall be determined by a plurality of votes cast and each other
 2310 ballot item shall be determined by a majority of votes cast on each item.
- 2311 G. Should the plurality winner of the GPSA General Election be declared ineligible or unable to
 2312 assume office for any reason before the certification of the election results, or in the case of a tie,
 2313 or if the Elections Committee votes not to certify an election, a special Council meeting shall be
 2314 called so that a Special Election can be scheduled.
- 2315 H. The Elections Committee shall approve the results of a General Election after it has been
 2316 determined to have been conducted in accordance with the GPSA Constitution and Bylaws.

2317 Section 6. Council Chair Election

- 2318 A. Only Council Representatives with credentials on file twenty (20) academic days prior to the
2319 Council meeting at which the Council Chair election will be held are eligible to vote in the
2320 election.
- 2321 B. The Election Committee shall prepare a sign-in roster of eligible voters.
- 2322 C. Ballots shall have a randomly ordered list of candidates and clear instructions for marking and
2323 submitting one's vote. Provision for write-in votes shall be included on the ballot. Only cast
2324 ballots meeting these requirements shall be counted.
- 2325 1. Voting shall be conducted by secret ballot and individual voting results by Council
2326 Representatives are not to be recorded.
- 2327 D. The Election shall proceed as follows:
- 2328 1. The current Council Chair shall forward all valid proxies to the Elections Committee Chair or
2329 the Elections Committee designee before balloting begins.
- 2330 2. The President shall call and preside over the Council Chair election. In the President's
2331 absence, an individual who is not a Council Representative, Certified Alternate, or
2332 recognized Proxy shall preside over the election.
- 2333 3. Each candidate shall give a speech, no longer than five (5) minutes, and shall have up to five
2334 (5) minutes to answer questions posed by Council. The order of the speeches shall be
2335 determined randomly by the Elections Committee. Candidates do not have to leave the room
2336 throughout the election.
- 2337 4. When all of the speeches have concluded, the Elections Committee shall inspect and verify
2338 that the ballot box is empty and secured.
- 2339 5. Any of the candidates who are Council Representatives shall be called forward first to sign
2340 for and cast a ballot. They shall then retire to the back of the room and no more campaigning
2341 shall be allowed.
- 2342 6. The remaining voters shall be called forward according to the alphabetical listing of their
2343 RDSAs. Upon signing in, each voter shall receive and cast a ballot into the ballot box.
- 2344 7. After the name of the last voter has been called, the names of voters who did not come
2345 forward will be repeated. Five (5) minutes after the last name has been called, the vote
2346 counting shall begin.
- 2347 E. Vote Counting
- 2348 1. Only the members of the Elections Committee shall open the ballot box, determine the
2349 validity of ballots cast, tally the ballots cast, and certify the election results.
- 2350 a. A discrepancy between the number of ballots cast and the number of signed voters may
2351 be grounds for disqualification of the box of ballots.
- 2352 2. The election of the Council Chair shall be decided by a plurality of the votes cast. Should the
2353 winner of the Council Chair Election be declared ineligible or unable to assume office for
2354 any reason, or in the case of a tie, or if the Elections Committee votes not to certify the
2355 election, the Elections Committee shall notify Council before the end of the meeting. Council
2356 can vote to repeat the process or determine another course of action. The results of an
2357 election shall be determined by the end of the Council meeting.

2358 Section 7. Other Types of Elections

- 2359 A. Recall Elections
- 2360 1. A recall election is defined as the vote for recall of the President and is the result of one or
2361 more of the following conditions:

- 2362 a. Petition by GPSA members in accordance with the GPSA Constitution.
2363 b. Successful vote of removal by Council.
- 2364 B. Special Elections
- 2365 1. A Special Election shall take place in any of the following circumstances:
- 2366 a. Resignation of the President or Council Chair.
2367 b. Successful recall vote resulting in removal of the President.
2368 c. Successful Council vote of removal of the Council Chair.
2369 d. In a Presidential election, if the election is not certified, the winner is declared
2370 ineligible or unable to assume duties, or there is a tie.
2371 e. Granting of a petition submitted to a Council meeting for a Special Issue vote by the
2372 GPSA body. Only items granted on the petition shall be allowed on the ballot.
2373 f. Special Elections follow General Election rules except where noted.

2374 Section 8. Recall Election by GPSA Membership

- 2375 A. Upon receipt of the recall petition or a Council vote of removal, the Elections Committee shall
2376 initiate a recall election. (II.1.D.2.a.i.)
- 2377 1. When the President is removed in a Recall Election due to a petition received after the
2378 regularly scheduled March Council meeting, no Special Election for Presidential
2379 Replacement is required.
- 2380 2. The Recall Election should occur by electronic voting over two (2) consecutive academic
2381 days.
- 2382 a. Voting shall open at 8:00 a.m. of the first day of the election and close at 5:00 p.m. on
2383 the following day.
- 2384 b. The Elections Committee shall approve the results of a GPSA election after it has been
2385 determined that all provisions of the current GPSA Constitution and Bylaws were
2386 followed.

2387 Section 9. Special Elections

- 2388 A. Special Elections shall take place between three (3) and four (4) academic weeks after the
2389 Council meeting, Presidential declaration, or referendum that created the Special Election, unless
2390 otherwise noted.
- 2391 1. No Special Elections shall be held between the last day of the spring semester and the
2392 regularly scheduled October Council meeting.
- 2393 2. The Special Election must occur by electronic voting over two (2) consecutive academic
2394 days.
- 2395 3. Voting shall open at 8:00 a.m. of the first (1st) day of the election and close at 5:00 p.m. on
2396 the second (2nd) day of the election.
- 2397 4. The Elections Committee shall approve the results of a GPSA election after it has been
2398 determined that all provisions of the currently published Election Code, Bylaws, and
2399 Constitution were followed and any challenge(s) was (were) resolved.
- 2400 5. Special Council Chair Elections shall take place at the Council meeting following the
2401 Council meeting at which the Election was created and shall follow the procedures of the
2402 Council Chair Election.
- 2403 6. Referendum petitions for Special Elections shall be delivered to the Elections Committee.
- 2404 a. The Elections Committee has five (5) academic days to validate the petition after it
2405 petition has been received.

2406 b. A special election by referendum shall occur within fifteen (15) academic days of the
2407 approval of the petition.

2408 Section 10. Elections Reporting

2409 A. Reports Following Each Election

- 2410 1. The results of all elections shall be reported in accordance with the Public Notice
2411 Requirements by 12:00 p.m. of the academic day following the end of the election.
2412 2. Elections data will be disaggregated from unique identifiers, including student names and
2413 departments.
2414 3. Complications with voting, including but not limited to, casting ballots, vote counting, the
2415 electronic voting system, and determination of eligibility shall be included with elections
2416 reporting.

2417 B. Annual Report

- 2418 1. The Annual Report shall include all expenditures and income for the Elections Committee
2419 and each report following an election.
2420 2. On behalf of GPSA, the Elections Committee shall request that IT compile an Aggregated
2421 Elections Data Report. If IT provides this report, it shall be included in the Annual Report.
2422 3. Results for each item shall be reported by Department.
2423 a. Departments with less than ten (10) students voting must be pooled together in order to
2424 protect the privacy of individual voters. A note shall indicate which departments are
2425 pooled together and the number of voters from each department, but not a breakdown
2426 of votes by department.

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2427 Section 11. Election Disputes

- 2428 A. An election may be challenged by any GPSA member to the Court of Review. Challenges
2429 include, but are not limited to, voter fraud, improper notification, improper conduct of members
2430 of the Elections Committee, candidate misconduct, or an unsound voting system.
2431 B. Challenges must be formatted as Court of Review Complaints and submitted in writing
2432 within five (5) academic days of the reporting of the election results.
2433 C. The Court of Review may consolidate challenges as it deems appropriate.
2434 D. If the Court of Review determines that a challenge is valid, the Court may decertify an election
2435 or impose a remedy as deemed appropriate. If an election is decertified, a special Council
2436 meeting shall be called so that a Special Election can be scheduled.
2437 E. The Court of Review must render its decision within fifteen (15) academic days following the
2438 last day of the election in question.



GPSA @ UNM
Graduate And Professional Student Association

2011-12 GPSA Council Session

Annual Report

2011-12 Legislation

Appropriations

Legislation #	Receiving Organization	Approved	To MBR/ORGs	To Executive	To Council
SU-11-001	GPSA COUNCIL - ABC RECORDER	450.00			450.00
FA-11-001	GPSA EXECUTIVE - IT/WEBSITE	2,000.00		2,000.00	
FA-11-002	GPSA EXECUTIVE - GRANT COMM / SPECIALIZED TRAVEL	11,350.00		11,350.00	
FA-11-003	RAZA GRADUATE STUDENT ASSOCIATION	150.00	150.00		
FA-11-004	GPSA COUNCIL - COMMITTEE STIPENDS FROM Bylaws	1,400.00			1,400.00
FA-11-005	GRADUATE EMPLOYEES TOGETHER	1,675.00	1,675.00		
FA-11-006	GPSA EXECUTIVE - STUDENT SUPPORT & ADVOCACY COM	585.00		585.00	
FA-11-007	GPSA EXECUTIVE - EXECUTIVE FINANCE COMMITTEE / SFRB	1,376.00		1,376.00	
SA-12-001	DEPARTMENT OF AMERICAN STUDIES	1,500.00	1,500.00		
SA-12-002	WRITING ACROSS COMMUNITIES	2,881.00	2,881.00		
SA-12-003	POLITICAL SCIENCE GRADUATE STUDENT ASSOC.	1,049.00	1,049.00		
SA-12-004	GPSA COUNCIL - LFC BUDGET HEARINGS	250.00			250.00
SA-12-005	LFC Renumbered to SA-12-013	-	-	-	-
SA-12-006	LFC Renumbered to SA-12-011	-	-	-	-
SA-12-007	LFC Renumbered to SA-12-012	-	-	-	-
SA-12-008	*LFC Skipped Numbering	-	-	-	-
SA-12-009	*LFC Skipped Numbering	-	-	-	-
SA-12-010	*LFC Skipped Numbering	-	-	-	-
SA-12-011	GPSA COUNCIL - EDUCATION GRANT	-	-	-	-
SA-12-012	GPSA COUNCIL - RECORDER STIPEND	150.00			150.00
SA-12-013	GPSA COUNCIL - REFRESHMENTS	-	-	-	-
SA-12-014	NOURISH INTERNATIONAL	2,500.00	2,500.00		
SA-12-015	BETA ALPHA PSI	1,832.00	1,832.00		
SA-12-016	GPSA EXECUTIVE - GRADUATE SCHOLARSHIP FUND	20,000.00		20,000.00	
SA-12-017	GPSA EXECUTIVE - ELECTIONS COMMITTEE	340.00		340.00	
SA-12-018	ART EDUCATION DEPARTMENT	4,820.00	4,820.00		
SA-12-019	WORLD AFFAIRS DELEGATION	4,575.00	4,575.00		
SA-12-020	RAZA GRADUATE STUDENT ASSOCIATION	1,083.00	1,083.00		
SA-12-021	ENGINEERS WITHOUT BORDERS	6,295.00	6,295.00		
SA-12-022	LANGUAGE LITERACY & SOCIOCULTURAL STUDIES	1,850.00	1,850.00		
SA-12-023	OUT QUEER GRADUATE STUDENTS	850.00	850.00		
SA-12-024	PHILOSOPHY DEPARTMENT	500.00	500.00		
SA-12-025	GPSA IT COMMITTEE	-	-	-	-
SA-12-026	CARIBBEAN STUDIES ASSOCIATION	2,925.00	2,925.00		
SA-12-027	STUDENT AMERICAN SOCIETY OF LANDSCAPE ARCHITECTURE	1,315.00	1,315.00		
SA-12-028	ASSOC. FOR ADVANCMENT OF MINORITIES IN MEDICINE	700.00	700.00		
SA-12-029	FAMILY MEDICINE INTEREST GROUP	1,650.00	1,650.00		
SA-12-030	RAZA GRADUATE STUDENT ASSOCIATION	1,000.00	1,000.00		
SA-12-031	RAZA GRADUATE STUDENT ASSOCIATION	650.00	650.00		
SA-12-032	OUT QUEER GRADUATE STUDENTS	850.00	850.00		
SA-12-033	ASSOC. LATIN AMER. STUDENTS IN BUSINESS				
SA-12-034	MEN OF COLOR ALLIANCE				
SA-12-035	OUT QUEER GRADUATE STUDENTS				
SA-12-036	POLITICAL SCIENCE GRADUATE STUDENT ASSOC.				
SA-12-037	RAZA GRADUATE STUDENT ASSOCIATION				
SA-12-038	STUDENT BAR ASSOCIATION				
SA-12-039	SOCIOLOGY GSA				
SA-12-040					
SA-12-041					
	TOTAL 2011-12 APPROPRIATIONS TO-DATE	78,551.00	40,650.00	35,651.00	2,250.00
	Percentage of Funding to Specific Groups	100%	52%	45%	3%

2011-12 GPSA Council Appropriation

Bill #: FA-11-001
Short Title: IT Chair Stipend
Approved: Passed by Council
Description: **The web developer / information technology chair needs a sum of \$2000 for the website redesign and maintenance.**

Action Taken by Council: Passed August 27,2011
Amount Allocated: 2,000
From Account: GPSA Council General
To Account: Executive IT Chair Stipend

Copies to:	Date Sent	Initials
GPSA Council File	9/12/11	MCO
GPSA President	9/13/11	MCO
SGAO	9/13/11	MCO

Megan Cathleen O'Laughlin

Megan C. O'Laughlin

Signed this 13th day of September, 2011

GPSA @ UNM

Graduate And Professional Student Association

MEMORANDUM

Date: August 21, 2011
From: Katie Richardson, GPSA President
To: GPSA Council
Subject: **Appropriation for GPSA website development/IT chair stipend**

The GPSA website has been in a dire need of an upgrade for many years. Apart from serving as a place for providing graduate students easy access to funding and resource information, the GPSA website is the virtual face of GPSA. Ideally our website should give GPSA members a transparent view of the advocacy efforts of their government and provide a campus-wide, state-wide and even global presence for GPSA. A well-designed website is a cost effective marketing tool which will help promote GPSA services and resources to all GPSA members as well as the UNM community.

The present GPSA website does not meet present-day expectations for web design. Unfortunately , it is unable to perform the functions it was designed to accomplish. The information is unorganized and there are often multiple versions of the same document linked in different places, which can cause confusion among the GPSA membership. The out-of-date website has even been misconstrued by members of the UNM administration as an attempt to keep membership in the dark as to the actions of their government.

The present upgrade will make the website content coherent and provide ease of accessibility. A website redesign will make the website functional for those both inside GPSA leadership, providing ease of access to minutes/agenda/supporting documents, but also to those less familiar with GPSA, providing intuitive and quick access to funding information and other resources.

The web developer / information technology chair needs a sum of \$2000 for this project to be completed. The IT chair has spent the entire summer working on creating a UNM template website that can easily be updated as GPSA continues to relevantly serve our students. The GPSA Executive Board unanimously voted to support this project.

The services of the web developer will not cease once the website is up and running. A transition period will begin to make sure that all the old information and data is archived, and the GPSA office staff will need trainings on the upkeep of the website. The overall control and design of the website will still be managed by the web developer. One person will now have the ability to maintain an aesthetically pleasing and modern design and make sure that the presentation of information is uniform, coherent and intuitive. In order to achieve this, continuous support from the IT chair will be needed over the next year.

GPSA @ UNM

Graduate And Professional Student Association

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2011-12 GPSA Council Appropriation

Bill #: FA-11-002

Short Title: Appropriation to make ST funding equal to SRAC funding

Approved: Approved by Council

Description:

August 2010 the GPSA Council recognized the funding disparity between ST and SRAC by allocating an additional \$11,350 to the Specialized Travel grant.

Action Taken by Council: Passed August 27,2011
Amount Allocated: \$11,350
From Account: GPSA Council General
To Account: ST Grants Fund

Copies to:	Date Sent	Initials
GPSA Council File	9/12/11	MCO
GPSA President	9/13/11	MCO
SGAO	9/13/11	MCO

Megan Cathleen O'Laughlin

Megan C. O'Laughlin

Signed this 13th day of September, 2011

GPSA @ UNM

Graduate And Professional Student Association

MEMORANDUM

Date: August 18, 2011

From: Saliha Qasemi, GPSA Grants Committee Chair

To: GPSA Council

Subject: Appropriation to make ST funding equal to SRAC funding

For the summer 2011 grants funding cycle, we received **57 SRAC** applications and **23 ST** applications. SRAC is funded by an approximately \$30,000 appropriation from council, combined with an approximately \$12,000 yearly amount from the SRAC quasi-endowment. However, ST is funded only through an approximately \$10,000 yearly amount from its quasi-endowment.

Because of the difference in the funding structures of SRAC and ST, the grants committee funded **20 SRAC applications (or 35%)**, but could only afford to fund **3 ST applications (or 13%)**. ST applications are predominantly from professional students and others who travel for professional reasons other than conducting or presenting research.

The GPSA grants committee requests that the disparity between the SRAC and ST grants is resolved by

- 1) Funding 4 additional summer applications for the amount of \$ 1924.91. This would bring the percentage of funded ST applications to 30%, approximately matching the SRAC funding rate for the Summer applications, as well as the percentage of ST applications which were funded in Summer 2010, Fall 2010, and Spring 2010 (this was made possible by an appropriation by GPSA Council in August 2010)**
- 2) Allocating an additional \$11,075.09 to ST for the upcoming fall and spring cycles.**

Please note that in August 2010 the GPSA Council recognized the funding disparity between ST and SRAC by allocating an additional \$11,350 to the ST grant.

GPSA @ UNM

Graduate And Professional Student Association

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Please note that in August 2010 the GPSA Council recognized the funding disparity between ST and SRAC by allocating an additional \$11,350 to the ST grant.

2011-12 GPSA Council Appropriation

Bill #: FA-11-003
 Short Title: Back to School Summit
 Approved: Passed by Council
 Description: **The Raza Graduate Student Association (RGSA) is partnering with the New Mexico Dreamers in Action (NM DIA) to host the Back2School Summit to 1) share immigration organizing information and skills, 2) share tools for college access and success and 3) connect college and high school students to network and build statewide strategies and networks.**

Action Taken by Council:	Passed	August 27,2011
Amount Allocated:	\$150.00	
From Account:	#367-373	GPSA Council General
To Account:	#	Raza Graduate Student Assoc.

Copies to:	Date Sent	Initials
GPSA Council File	9/12/11	MCO
GPSA President	9/13/11	MCO
SGAO	9/13/11	MCO

Megan Cathleen O'Laughlin

Megan C. O'Laughlin

Signed this 13th day of September, 2011

2011 Back2School Summit Funding Proposal

- I. Background
- II. Outcomes
- III. Partners
- IV. Budget

I. Background

The Raza Graduate Student Association (RGSA) is partnering with the New Mexico Dreamers in Action (NM DIA) to host the Back2School Summit to 1) share immigration organizing information and skills, 2) share tools for college access and success and 3) connect college and high school students to network and build statewide strategies and networks.

The Raza Graduate Student Association (RGSA) at the University of New Mexico provides collegiality for Chicano/a, Latino/a graduate students and other members of the UNM community concerned with the goals of the organization; works toward recruiting and retaining Chicano/Latino students in graduate school; provides a forum to share, present and collaborate research; and promotes and maintains awareness of Chicano/Latino culture.

The NM Dreamers in Action is a statewide network of students working together from New Mexico's various regions to organize for the DREAM Act and mobilize immigrant youth and allies to educate, outreach and take action on human rights as well as educational and other opportunities for immigrant and all New Mexico students and families.

II. Outcomes

The Back2School Summit will:

- Prepare more than 125 student organizers (25 graduate/professional students, 75 undergraduate student and 25 HS students) with immigration organizing information, skills and tools including planning for statewide network and Student Day(s) of Action
- Provide more than 100 students with tools for access and success in undergraduate and graduate and professional education
- Network more than 125 student organizers and community allies from across New Mexico for statewide network

III. Partners

The second annual Back2School Summit will bring together over 100 college and high school student organizers from across New Mexico. Participating schools include Northern New Mexico College, New Mexico Highlands University, San Juan College,

Santa Fe Community College and University of New Mexico. Campus and community partners of the Back2School Summit include: Community Learning & Public Service (CLPS), El Centro de Igualdad y Derechos, El Centro de la Raza, Engaging Latina/o Communities in Education (ENLACE) Statewide Collaborative, Graduate Resource Center, Mexican Student Association (MexSA), Partnership for Community Action and Somos un Pueblo Unido.

IV. Budget

Expenses:

1.)	Food	\$375 (ASUNM, CLPS, CRPGSA, El Centro & ENLACE)
	▪ Breakfast/Snack	\$100
	▪ Lunch	\$275
2.)	Logistics	\$150 (GRC)
	▪ Tables/Chairs	\$150
3.)	Outreach	\$425 (GPSA, LGBTQRC & OSA)
	▪ Daily Lobc	\$325
	▪ [REDACTED]	\$100
4.)	Other Expenses	\$100 (PAGSA & WRC)
	▪ Folders/Nametags	\$100
	Total	\$1,050

Income / Funding:

ASUNM	\$175 (Food) - <i>Pending</i>
CLPS	\$ 50 (Food) - <i>Requested</i>
CRPGSA	\$ 50 (Food) - <i>Requested</i>
El Centro de la Raza	\$ 50 (Food) - <i>Requested</i>
ENLACE	\$ 50 (Food) - <i>Requested</i>
GPSA	\$150 (Outreach) - <i>Appropriation Request</i>
Graduate Resource Center	\$150 (Logistics) - <i>Requested</i>
LGBTQ Resource Center	\$ 50 (Outreach) - <i>Requested</i>
Office of Student Affairs	\$175 (Outreach) - <i>Requested</i>
PAGSA	\$ 50 (Other) - <i>Requested</i>
Women's Resource Center	\$ 50 (Other) - <i>Requested</i>

2011 Back2School Summit Funding Proposal

- I. Background
- II. Outcomes
- III. Partners
- IV. Budget

I. Background

The Raza Graduate Student Association (RGSA) is partnering with the New Mexico Dreamers in Action (NM DIA) to host the Back2School Summit to 1) share immigration organizing information and skills, 2) share tools for college access and success and 3) connect college and high school students to network and build statewide strategies and networks.

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	▪ Tables/Chairs	\$150
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	▪ Daily Lobo Ads	\$325
	▪ Printing	\$100
4.)	Other Expenses	\$100 (PAGSA & WRC)
	▪ Folders/Nametags	\$100
	Total	\$1,050

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El Centro de la Raza	\$ 50 (Food) - <i>Requested</i>
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GPSA	\$150 (Outreach) - <i>Appropriation Request</i>
Graduate Resource Center	\$150 (Logistics) - <i>Requested</i>
LGBTQ Resource Center	\$ 50 (Outreach) - <i>Requested</i>
Office of Student Affairs	\$175 (Outreach) - <i>Requested</i>
PAGSA	\$ 50 (Other) - <i>Requested</i>
Women's Resource Center	\$ 50 (Other) - <i>Requested</i>

2011-12 GPSA Council Appropriation

Bill #: FA-11-004
 Short Title: Allocation from General Fund to Council Budget for Committee Chair Stipends
 Approved: Passed by Council

- **Legislative Finance Committee Chair Stipend, \$700 (\$300 fall, \$400 spring)**
- **Legislative Steering Committee Chair Stipend, \$700 (\$300 fall, \$400 spring)**

Description: **This is an appropriation rather than a budget revision, as I had originally understood, because the money has to be moved from the General Fund to another account, specifically, the Council Fund. It was the intent of last year's Council to provide stipends for these chairs equivalent to the Executive Committee Chairs. One-fourth (¼) of the Fall Semester, the fall stipend has been reduced in this request.**

Council Approved Chairs:

Steering: Corbin Casarez, Philosophy (ccasarez@unm.edu)
Finance: Joseph Dworak, School of Law (dworakjo@law.unm.edu)

Action Taken by Council:	Passed	August 27, 2011
Amount Allocated:	\$1,400	
From Account:	?	GPSA General
To Account:	?	Council Steering Chair Stipend
To Account:	?	Council Finance Chair Stipend

Copies to:	Date Sent	Initials
GPSA Council File	10/01/11	MCO
GPSA President	10/01/11	MCO
SGAO	10/01/11	MCO

Megan Cathleen O'Laughlin

Megan C. O'Laughlin

Signed this 1st day of October, 2011

APPROPRIATION REQUEST

Allocation from General Fund to Council Budget for Committee Chair Stipends

Submitted by: Corbin Casarez, Council Representative

Approved by Council on September 24, 2011

Purpose:

Last year during budget determination, line items were created under the Council Budget in anticipation for new Legislative Committee Chairs (Steering and Finance), but they were set at \$0. We were waiting for the Board of Regents to approve the new Constitution, which they did in August, to become effective on September 24, 2011 (at the regularly scheduled September Council meeting).

Request:

\$1400, distributed as follows:

- Legislative Finance Committee Chair Stipend, \$700 (\$300 fall, \$400 spring)
- Legislative Steering Committee Chair Stipend, \$700 (\$300 fall, \$400 spring)

Comments:

This is an appropriation rather than a budget revision, as I had originally understood, because the money has to be moved from the General Fund to another account, specifically, the Council Fund. Still, this was an anticipated change—it was the intent of last year's Council to provide stipends for these chairs equivalent to the Executive Committee Chairs. Since the Legislative Chairs did not have to work in preparation for the September meeting, or one-fourth ($\frac{1}{4}$) of the Fall Semester, the fall stipend has been reduced in this request.

GRADUATE AND PROFESSIONAL STUDENT COUNCIL

GPSA LEGISLATIVE MEMORANDUM

Legislation #: Introduced by Rep: Referred to:

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote:
Date: 10/18/2011

Committee Chair Signature

COUNCIL ACTION:

Council Vote:
Date: 10/29/2011

Council Chair Signature

EXECUTIVE ACTION:

Approved: Vetoed:

Date: [Click here to enter a date.](#)

President Signature

(Automatically becomes law if unsigned by the President after 5 days of Council's vote)

Council Response to Veto:

Council Vote:
Date: [Click here to enter a date.](#)

Council Chair Signature

Student Organization:

Appropriation Description:

Funding to organize and put on a 2 day workshop on organizing a collective bargaining unit, knowing worker rights, understanding debt, etc. Additional funding for general operating throughout the year.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Honorarium	\$650	\$250	
Honorarium	\$300	\$0	
Computer Supplies and Printing			
Event Copying	\$325	\$100	
Food & Refreshments			
Event Food & Refreshments	\$325	\$125	
General Operating	\$300	\$300	
Professional Services (organizer travel)	\$0	\$400	
Copying Services	\$0	\$100	
Advertising	\$0	\$200	
Food & Refreshments	\$0	\$200	
TOTAL REQUEST:	\$1900	\$1675	

Notes:

The LFC re-categorized certain line items to distinguish funding that was being provided specifically for costs associated with the event for the group and funding for other, general expenses. Besides re-categorizing, the LFC also created different, more specific line-items so that funding could be allocated to more specific costs as to avoid more broad allocation without restrictions on spending.

2011-12 GPSA Council Appropriation

Bill #: FA-11-007
 Short Title: SFRB Leadership Budget
 Approved: Council 12-03-11
 Description: The Executive Finance Committee is requesting funds for a one time allocation in the amount of \$2375.49 for the administration of the Student Fee Review Board. The funds will be used to purchase binders and office supplies for the SFRB board members. Funds from the appropriations will also be used to provide a stipend for the recorder (Kris Miranda) for the time duration from November to March.

Action Taken by Council:	Passed	12-03-2012
Amount Allocated:	1376.00	Per attached
From Account:	670-373	GPSA
To Account:		GPSA Exec. Finance Committee

Copies to:	Date Sent	Initials
GPSA Council File	12-08-11	<i>mco</i>
GPSA President	12-08-11	<i>mco</i>
SGAO	12-08-11	<i>mco</i>

Megan Cathleen O'Laughlin

Megan C. O'Laughlin, GPSA Council Chair

Signed this 8th day of December, 2011

GPSA APPROPRIATION REQUEST FORM

Graduate Professional Student Association

Name of Organization

11/29/2011

Date

2375.49

Total Request Amount

CONTACT INFORMATION

The University of New Mexico Student Union Building 1021

Campus Address

Heather Berghmans

Primary Contact Name

(505) 277-3803

Phone Number

unmgpsa@gmail.com

Email Address

Kris Miranda

Secondary Contact Name

253 - 882- 5121

Phone Number

krismiranda09@gmail.c

Email Address

ORGANIZATION INFORMATION

Please select all of the following that apply.

The student group requesting appropriation funding:

- A chartered student organization through the Student Activities Center
- Has an account in the Student Government Accounting Office
- Receives PB Funding from a Recognized Department Student Association
- Has received GPSA funding in the past year (appropriation or budget)

Please describe below the source(s) and amount(s) of funding from other sources. Please include any GPSA funding from the past year.

GPSA has funded this amount in the past, so we ask that the council to please look at the request favorably. Since the chair of the SFRB board alternates each year among the undergraduate and graduate student government, GPSA is not responsible for the cost during the even numbered years. Only when the chairship is with GPSA during the odd years, does GPSA need to pay for these

REQUEST INFORMATION

Please select and describe what your student group is requesting funds for:

- Travel Event One-Time Capital Outlay (ie: computer) Unforeseen Expenditures/Other

Description:

The Executive Finance Committee is requesting funds for a one time allocation in the amount of \$2375.49 for the administration of the Student Fee Review Board. The funds will be used to purchase binders and office supplies for the SFRB board members. Funds from the appropriations will also be used to provide a stipend for the recorder for the time duration from November to

Requests must be filled out completely including detail sheet on the back and submitted to the GPSA Office or to the GPSA Legislative Finance Chair via email (legfin@unm.edu) no later than **5:00 PM ON THE FRIDAY** before the scheduled committee meeting in wish you wish to be considered. All requests **MUST** have an organization representative present to be considered for funding.

APPROPRIATION DETAIL SHEET

Graduate Professional Student Association

Name of Organization

Category: Office Supplies

DESCRIPTION	UNIT PRICE	TOTAL PRICE
Office supplies for SFRB, from Staples.com: Fifteen 4" binders - Revised to \$270.00 per Council (12-03-2011)	\$17.99	\$270.00

Category: Office Supplies

DESCRIPTION	UNIT PRICE	TOTAL PRICE
Fifteen sets of binder dividers - Revised to \$97 per Council (12-03-2011)	\$6.49	\$97.00

Category: Office Supplies

DESCRIPTION	UNIT PRICE	TOTAL PRICE
One receipt book - Revised to \$9 per Council (12-03-2011)	\$8.99	\$9.00

Category: Honorarium

DESCRIPTION	UNIT PRICE	TOTAL PRICE
Recorder stipend for SFRB for Meeting from November 2011- March 1, 2012 - Revised to \$1000 per Council (12-03-2011)	\$1000	\$1000.00

Category: Select a Category

DESCRIPTION	UNIT PRICE	TOTAL PRICE

Category: Select a Category

DESCRIPTION	UNIT PRICE	TOTAL PRICE

TOTAL APPROPRIATION REQUEST AMOUNT: 1376.00

Please submit an additional Detail Sheet if necessary.

GPSA APPROPRIATION REQUEST FORM

G.E.T. Graduate Employees Together

Name of Organization

10/12/2011

Date

\$1900.00

Total Request Amount

CONTACT INFORMATION

Campus Address

Andrew Dobbyn

Primary Contact Name

6313357857

Phone Number

adobbyn@unm.edu

Email Address

Liza Minno Bloom

Secondary Contact Name

215 264 8961

Phone Number

ldminno@gmail.com

Email Address

ORGANIZATION INFORMATION

Please select all of the following that apply.

The student group requesting appropriation funding:

- A chartered student organization through the Student Activities Center
- Has an account in the Student Government Accounting Office
- Receives PB Funding from a Recognized Department Student Association
- Has received GPSA funding in the past year (appropriation or budget)

Please describe below the source(s) and amount(s) of funding from other sources. Please include any GPSA funding from the past year.

GET uses a combination of independent fundraising and GPSA appropriations. Last year we received approximately \$1000 in GPSA appropriation, but due to our budgeting and planning we ended the year with approximately \$300 of appropriations unspent, which were rolled back to the GPSA.

REQUEST INFORMATION

Please select and describe what your student group is requesting funds for:

- Travel Event One-Time Capital Outlay (ie: computer) Unforeseen Expenditures/Other

Description:

G.E.T is an open group made up of graduate student employees that exists to advocate for the rights of graduate student employees. G.E.T is unique in that it is the only group on campus that is made up of graduate student employees that addresses the issues and needs of graduate students' employee life. The over 1,600 UNM graduate student employees (RAs, PAs, TAs, GAs,

Requests must be filled out completely including detail sheet on the back and submitted to the GPSA Office or to the GPSA Legislative Finance Chair via email (legfin@unm.edu) no later than **5:00 PM ON THE FRIDAY** before the scheduled committee meeting in which you wish to be considered. All requests **MUST** have an organization representative present to be considered for funding.

APPROPRIATION DETAIL SHEET

GET

Name of Organization

Category: Honorarium

DESCRIPTION	UNIT PRICE	TOTAL PRICE
GET is bringing a seasoned graduate student organizer to hold a 2 day workshop on organizing a collective bargaining unit, knowing your rights as an employee and how to address salient graduate student problems, such as student debt, in a collective manner.	<input type="text"/>	\$650.00

Category: Honorarium

DESCRIPTION	UNIT PRICE	TOTAL PRICE
GET plans to hold a second organizer training during the spring semester. At this point in the year we will have had more time to fundraise and thus hope to defray most of the cost.	<input type="text"/>	\$300.00

Category: Computer Supplies & Printing

DESCRIPTION	UNIT PRICE	TOTAL PRICE
As an organization advocating for all Grad and Professional students, GET has to print out large amounts of fliers, leaflets, brochures and posters to reach the over 1,600 students in our constituency.. A sizable printing budget is necessary for our group	<input type="text"/>	\$325.00

Category: Food & Refreshments

DESCRIPTION	UNIT PRICE	TOTAL PRICE
We plan on holding two, two day organizer trainings this year, as well as many smaller events/workshops such as "Negotiating Graduate Student Debt." We would like to provide food and/or refreshments at these events.	<input type="text"/>	\$325.00

Category: General Operating

DESCRIPTION	UNIT PRICE	TOTAL PRICE
Similar to printing, GET also spends a great deal on office, sign making, button making, and other "outreach" supplies. This is necessary in order to raise public awareness and reach out to the student body.	<input type="text"/>	\$300.00

Category: Select a Category

DESCRIPTION	UNIT PRICE	TOTAL PRICE
	<input type="text"/>	<input type="text"/>

TOTAL APPROPRIATION REQUEST AMOUNT: **\$1900.00**

Please submit an additional Detail Sheet if necessary.

Legislative Finance Memorandum

Legislation #: SA-12-001

Student Organization: Department of American Studies

Primary Contact Name: Pamela Gravagne *Email:* pgravagn@unm.edu *Phone:* 505.281.3837
Secondary Contact Name: Linda Roybal *Email:* leleshuk@unm.edu *Phone:* 801.648.6091

ORGANIZATION INFORMATION: *Please select all of the following that apply.*

The student group requesting appropriation funding:

- A chartered student organization through the Student Activities Center
- Has an account in the Student Government Accounting Office
- Receives PB Funding from a Recognized Department Student Association
- Has received GPSA funding in the past year (appropriation or budget)

Please describe below the source(s) and amount(s) of funding from other sources. Please include any GPSA funding from the past year.:

[Click here to enter text.](#)

\$200 grant from the Woman's Resource Center. Applied to the Geminist Research Institute for \$250. Requested \$50 from the Womans Studies Program. American Studues Program is printing fliers. UNM School of Medicine put together panels and recieve financial support. Contacting Prime Time and the NM Senior Citizen to ask for publicity. Dept. of Long Term Services and

Please select and describe what your student group is requesting funds for:

- Travel** **Event** **One-Time Capital Outlay (ie: computer)** **Unforeseen Expenditures/Other**

Appropriation Description:

Screening of Dr. Cole's film "Living with Stroke" and his keynote address for all-day conference "What's in an Age? Aging and Ageism in the 21st Century". Cole, from Houston, will facilitate panel discussions throughout the day.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Professional Services	\$1500	\$1500	\$1500
TOTAL REQUEST:	\$1500	\$1500	\$1500

Legislative Finance Memorandum

Legislation #: SA-12-002

Student Organization: Writing Across Communities Alliance

Primary Contact Name: Brian Hendrickson *Email:* bhendric@unm.edu *Phone:* 505.385.0571
Secondary Contact Name: Genevieve Garcia de Mueller *Email:* gggarciad@unm.edu *Phone:* 505.730.8891

ORGANIZATION INFORMATION: *Please select all of the following that apply.*

The student group requesting appropriation funding:

- A chartered student organization through the Student Activities Center
- Has an account in the Student Government Accounting Office

Please describe below the source(s) and amount(s) of funding from other sources. Please include any GPSA funding from the past year.:

[Click here to enter text.](#)

Please select and describe what your student group is requesting funds for:

- Travel* *Event* *One-Time Capital Outlay (ie: computer)* *Unforeseen Expenditures/Other*

Student Organization:

Writing Across Communities

Appropriation Description:

Spring 2012 Writing the World Symposium's 2 keynote speakers. Event is a regional, interdisciplinary event with multiple campus co-sponsors. Request covered hotel/transportation for 2 speakers and stipend for 1.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Professional Services – Stipend	\$1500	\$1500	\$1500
Professional Services – Hotel (2)	\$600	\$600	\$600
Professional Services – Travel (2)	\$1400	\$1000	\$781
TOTAL REQUEST:	\$3500	\$3100	\$2881

Legislative Finance Memorandum

Legislation #: SA-12-003

Student Organization: Political Science Graduate Association

Primary Contact Name: Alexis Adams

Email: anadams@unm.edu

Phone: 505.463.4129

Secondary Contact Name: Julia Hellwege

Email: jhellweg@unm.edu

Phone: 505.274.0471

ORGANIZATION INFORMATION: Please select all of the following that apply.

The student group requesting appropriation funding:

- A chartered student organization through the Student Activities Center
- Has an account in the Student Government Accounting Office
- Receives PB Funding from a Recognized Department Student Association
- Has received GPSA funding in the past year (appropriation or budget)

Please describe below the source(s) and amount(s) of funding from other sources. Please include any GPSA funding from the past year.:

[Click here to enter text.](#)

Please select and describe what your student group is requesting funds for:

- Travel**
 Event
 One-Time Capital Outlay (ie: computer)
 Unforeseen Expenditures/Other

Appropriation Description:

The Political Science Graduate Student Association (PSGSA) is requesting this appropriation to bring the political scientist, Christopher Mann, in for an invited presentation. Professor Mann is a distinguished Assistant Professor at the University of Miami, where he specializes in the field of American Politics. More specifically, his research focuses on voter mobilization with the use

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Travel – Mileage	\$484.50		
Professional Services (travel-mileage)	-	\$475	\$475
Travel – Per Diem	\$274		
Professional Services (travel – per diem)	-	\$274	\$274
Food & Refreshments	\$50	\$50	\$50
Professional Services (presentation fee)	\$250	\$250	\$250
TOTAL REQUEST:	\$1058.50	\$1049	\$1049

Legislative Finance Memorandum

Legislation #: Introduced by Rep: Referred to:

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote:

Date: 1/18/2012

Committee Chair Signature

Student Organization:

Appropriation Description:

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Food & Refreshments	\$660	\$250	\$250
TOTAL REQUEST:	\$660	\$250	\$250

Notes:

LFC decided to pass at max food&refresh per standing rules and allow Council to discuss the appropriation and decide whether to change category to "event" to bypass standing rule problem or lift the standing rules.

The LFC Chair has requested funding for 3 days of hearings(@ 10 members [1 resignation]): (NEW total = \$540)
 \$5.00 per person for breakfast
 \$10.00 per person for lunch
 \$3.00 per person to provide a snack and something to drink during the day (approx 9am-5pm)



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-012 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 6-0-1
Date: 2/15/2012

Committee Chair Signature

COUNCIL ACTION:

Council Vote: _____
Date: 2/25/2012

Council Chair Signature

EXECUTIVE ACTION:

Approved: Vetoed:

Date: [Click here to enter a date.](#)

President Signature

(Automatically becomes law if unsigned by the President after 5 days of Council's vote)

Council Response to Veto:

Council Vote: _____

Date: [Click here to enter a date.](#)

Council Chair Signature

Student Organization:

GPSA Council (Recorder Stipend)

Appropriation Description:

additional hours and duties for the Council Recorder. Up to twelve (12) hours at the approved \$15/hr. rate

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Professional Services (Stipends)	\$900	\$0	\$150
GPSA Council			
TOTAL REQUEST:	\$900	\$0	\$150

Notes:

Questions regarding the need for funding, funds left in account, and other specifics.



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-014 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 7-0-0
Date: 2/15/2012

Committee Chair Signature

COUNCIL ACTION:

Council Vote: _____
Date: 2/25/2012

Council Chair Signature

EXECUTIVE ACTION:

Approved: Vetoed:

Date: [Click here to enter a date.](#)

President Signature

(Automatically becomes law if unsigned by the President after 5 days of Council's vote)

Council Response to Veto:

Council Vote: _____

Date: [Click here to enter a date.](#)

Council Chair Signature

Student Organization:

Nourish International

Appropriation Description:

sending undergraduate and graduate students to Northeastern Peru, in the Amazon, to provide labor and resources to build a section of a health clinic an understanding and interconnectng basic health ideology with

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Travel - Airfare	\$3000	\$2100	\$2100
Travel - Per Diem	\$1600	\$400	\$400
TOTAL REQUEST:	\$4600	\$2500	\$2500

Notes:



Inter-Governmental Legislative Memorandum

Legislation #: SA-12-015 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 7-0-0

Date: 2/15/2012

Committee Chair Signature

Student Organization:

Beta Alpha Psi - Theta Xi Chapter

Appropriation Description:

Our regional meeting is in Laramie, Wyoming from March 23rd to the 24th. We are competing in the Best Practices competition. Last year our organization competed, and won first place in the national Best Practices competition.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Travel - Mileage	\$592	\$592	\$592
Travel - Per Diem	\$900	\$900	\$900
Conference Fees	\$340	\$340	\$340
TOTAL REQUEST:	\$1832	\$1832	\$1832

Notes:

Kristen Dorlan



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-016 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 3-2-1
Date: 2/15/2012

Committee Chair Signature

COUNCIL ACTION:

Council Vote: _____
Date: 2/25/2012

Council Chair Signature

EXECUTIVE ACTION:

Approved: Vetoed:

Date: [Click here to enter a date.](#)

President Signature

(Automatically becomes law if unsigned by the President after 5 days of Council's vote)

Council Response to Veto:

Council Vote: _____

Date: [Click here to enter a date.](#)

Council Chair Signature

Student Organization:

GPSA - Scholarship

Appropriation Description:

After receiving funding, GPSA will be able to begin giving \$1,000 scholarships to graduate students via the Graduate Student Scholarship.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
GPSA - General Operating	\$20,000	\$20,00	20,000
TOTAL REQUEST:	\$20,000	\$20,000	\$20,000

Notes:

Debate over the longevity and sustainability of the fund.



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-017 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 5-0-1
Date: 2/15/2012

Committee Chair Signature

COUNCIL ACTION:

Council Vote: _____
Date: 2/25/2012

Council Chair Signature

EXECUTIVE ACTION:

Approved: Vetoed:

Date: [Click here to enter a date.](#)

President Signature

(Automatically becomes law if unsigned by the President after 5 days of Council's vote)

Council Response to Veto:

Council Vote: _____

Date: [Click here to enter a date.](#)

Council Chair Signature

Student Organization:

GPSA - Elections

Appropriation Description:

The committee is requesting for an amount of \$340, due to the introduction of a by law over the last year. The bylaw requires the committee to run an additional ad in the daily lobo.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Advertising	\$340	\$340	340
TOTAL REQUEST:	\$340	\$340	340

Notes:



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-018 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

Student Organization:

Art Education

Appropriation Description:

Several graduate students organized themselves to attend the National Art Educators Convention as a group. We are persuing student grants and this aquisition to fully fund their trip this March 1-4th.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Travel - Airfare	\$3165	\$1100	1100
Conference Fees	\$675	-	
Rentals	\$4068	-	
Food & Refreshments	\$2160	-	
Conference Fees	\$360	\$500	500
Event	\$200	\$200	200
Per Diem	-	\$1500	1500
General Operating	-	\$1520	1520
TOTAL REQUEST:	\$10628	\$4820	\$4820

Notes:

Organization brought in revised and reduced appropriation request to the hearing that the committee based changes off of.



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-019 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 6-0-1
Date: 2/15/2012

Committee Chair Signature

COUNCIL ACTION:

Council Vote: _____
Date: 2/25/2012

Council Chair Signature

EXECUTIVE ACTION:

Approved: Vetoed:

Date: [Click here to enter a date.](#)

President Signature

(Automatically becomes law if unsigned by the President after 5 days of Council's vote)

Council Response to Veto:

Council Vote: _____

Date: [Click here to enter a date.](#)

Council Chair Signature

Student Organization:

World Affairs Delegation

Appropriation Description:

We are attending the Harvard World Model United Nations Conference 2012 in Vancouver , Canada over Spring Break, the olympics of Model UN.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Travel - Mileage	\$1575	\$1575	\$1575
Rentals (van)	\$600	\$600	\$600
Travel - Per Diem	\$2400	\$2400	\$2400
TOTAL REQUEST:	\$4575	\$4575	\$4575

Notes:



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-020 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 6-0-1
Date: 2/15/2012

Committee Chair Signature

COUNCIL ACTION:

Council Vote: _____
Date: 2/25/2012

Council Chair Signature

EXECUTIVE ACTION:

Approved: Vetoed:

Date: [Click here to enter a date.](#)

President Signature

(Automatically becomes law if unsigned by the President after 5 days of Council's vote)

Council Response to Veto:

Council Vote: _____

Date: [Click here to enter a date.](#)

Council Chair Signature

Student Organization:

Raza Graduate Student Association

Appropriation Description:

is working in collaboration with the Students for Justice in Palestine (SFJP) to co-sponsor the Mock Wall Campaign at the University of New Mexico the week of March 19-23.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
General Operating (materials)	\$423	\$423	\$423
Advertising	\$350	\$350	\$350
Professional Services	\$110	\$110	\$110
Event (food & refreshments)	\$200	\$200	\$200
TOTAL REQUEST:	\$1083	\$1083	\$1083

Notes:



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-021 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 7-0-0
Date: 2/15/2012

Committee Chair Signature

COUNCIL ACTION:

Council Vote: Approved
Date: 2/25/2012

On file _____
Council Chair Signature

EXECUTIVE ACTION:

Approved: Vetoed:
Date: [Click here to enter a date.](#)
(Automatically becomes law if unsigned by the President after 5 days of Council's vote)

On file _____
President Signature

Council Response to Veto:

Council Vote: _____
Date: [Click here to enter a date.](#)

Council Chair Signature

Student Organization:

Engineers Without Borders

Appropriation Description:

Funding for the 2012 implementation trip for EWB UNM Tsimane Clean Water Project in Beni, Bolivia. Funding for three (3) grad students.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Travel - Airfare	\$3750	\$3750	\$3750
Per Diem	\$1080	\$1080	\$1080
Bus + Taxi fares	\$180	\$180	\$180
Visas	\$405	\$0	\$0
Project Supplies	\$1450	\$925	\$925
(honorarium) Spanish Tutor	\$360	\$360	\$360
TOTAL REQUEST:	\$7225	\$6295	\$6295

Notes:



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-022 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 5-2-1
Date: 2/15/2012

Committee Chair Signature

COUNCIL ACTION:

Council Vote: _____
Date: 2/25/2012

Council Chair Signature

EXECUTIVE ACTION:

Approved: Vetoed:

Date: [Click here to enter a date.](#)

President Signature

(Automatically becomes law if unsigned by the President after 5 days of Council's vote)

Council Response to Veto:

Council Vote: _____

Date: [Click here to enter a date.](#)

Council Chair Signature

Student Organization:

Language Literacy and Sociocultural Studies

Appropriation Description:

This is a series of lectures throughout the semester focusing on Critical Theory. Lectures will be given by both UNM Faculty and students from the LLSS Department. Main event is a dinner to host 200+ students and speaker.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Refreshments	\$600	\$600	\$600
Event (food)	\$1000	\$1000	\$1000
Honorarium	\$250	\$250	\$250
TOTAL REQUEST:	\$1850	\$1850	\$1850

Notes:



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-023 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 6-0-1

Date: 3/21/2012

Committee Chair Signature

Student Organization:

Out Queer Grads

Appropriation Description:

The 2nd Annual New Mexico Queer Student Summit on Saturday, April 14 will connect LGBTQQIA student leaders from UNM and colleges and high schools from throughout the state for workshops and organizing.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Advertising	\$450	\$0	\$0
Copying Services	\$100	\$100	\$100
Honorarium	\$250	\$250	\$250
Travel - airfare	\$300	\$300	\$300
Event - Food & Refreshments, lunch for NM Queer Student Summit	\$200	\$200	\$200
TOTAL REQUEST:	\$1300	\$850	\$850

Notes:



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-024 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 5-0-2

Date: 3/21/2012

Committee Chair Signature

Student Organization:

Philosophy Department

Appropriation Description:

Each year the philosophy department holds a student conference, to which undergrads are invited but which is typically organized by the graduate student association. Breakfast for 30-40 people.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Travel - per diem for speaker	\$250	\$250	\$250
Event - Food & Refreshments	\$250	\$250	\$250
TOTAL REQUEST:	\$500	\$500	\$500

Notes:



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

t

Legislation #: SA-12-025 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 6-0-1

Date: 3/21/2012

Committee Chair Signature

Student Organization:

GPSA IT Committee

Appropriation Description:

Purchase of 2 projectors for use in the GPSA office. Projectors currently located in the GPSA office are no longer reliable. One is broken and the other has poor display and frequently doesn't work. Projectors are top-of-the-line

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Office Supplies	\$695.74	\$0	0
TOTAL REQUEST:	\$695.74	\$0	0

Notes:

No one was present for the presentation.



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-026 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 7-0-0

Date: 3/21/2012

Committee Chair Signature

Student Organization:

Caribbean Studies Association

Appropriation Description:

Delegation's trip to the 37th Annual Caribbean Studies Association conference to Pointe-a-Pitre, Guadeloupe

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Travel - Airfare	\$2373	\$2400	\$2400
Travel - Airfare	\$1323	\$0	\$0
Travel - Per Diem	\$675	\$525	\$525
Food & Refreshments	\$50	\$0	\$0
TOTAL REQUEST:	\$4421	\$2925	\$2925

Notes:



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-027 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 7-0-0

Date: 3/21/2012

Committee Chair Signature

Student Organization:

Student Society of Landscape Architects

Appropriation Description:

2012 Arid Low Impact Development Conference on March 27-29 in Tucson AZ.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Conference Fees	\$300	\$300	\$300
Travel - per diem	\$790	\$790	\$790
Travel - Mileage	\$225	\$225	\$225
TOTAL REQUEST:	\$1315	\$1315	\$1315

Notes:



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-028 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 7-0-0

Date: 3/21/2012

Committee Chair Signature

Student Organization:

Association for the Advancement of Minorities in Medicine

Appropriation Description:

Hosting of a Salsa Night at the El Rey theater. Primary fundraiser for the year.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Event - rentals (El Rey)	\$400	\$400	\$400
Event - professional services (DJ)	\$300	\$300	\$300
TOTAL REQUEST:	\$700	\$700	\$700

Notes:



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-029 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 6-0-1

Date: 3/21/2012

Committee Chair Signature

COUNCIL ACTION:

Student Organization:

Family Medicine Interest Group

Appropriation Description:

Travel: Participation in the annual meeting of the AAFP's National Congress of Family Practice Residents and Students. Event: Planning, organizing, and hosting events with homeless in the greater Albuquerque area

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Travel - Per diem	\$300	\$300	\$300
Travel - Airfare	\$500	\$500	\$500
Event - food for volunteers	\$400	\$100	\$100
Event - workshops	\$150	\$150	\$150
Conference Fees	\$400	\$400	\$400
Food & Refreshments	\$200	\$200	\$200
TOTAL REQUEST:	\$1950	\$1650	\$1650

Notes:

Empty box for notes.



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-030 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 6-0-1

Date: 3/21/2012

Committee Chair Signature

Student Organization:

Raza Graduate & Professional Student Association

Appropriation Description:

Funds are for 2012-2013 RGSA Scholarships for UNM students which would include \$10,000 for scholarships, ten \$500 and five \$1,000 scholarships.

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
General Operating - scholarship	\$1000	\$1000	\$1000
TOTAL REQUEST:	\$1000	\$1000	\$1000

Notes:

Stipulated that scholarship must be used for grad/prof students

LEGISLATIVE FINANCE COMMITTEE MEMORANDUM

LEGISLATION #: SA-12-030

Short Title: Sociology Grad Student Association

Introduced by: Dworak

Contact #1 Name: Jessica Garrick

Email: jgarrick@unm.edu

Phone: 307-389-7088

Contact #2 Name: Julia Hellwege

Email: jhellweg@unm.edu

Phone: [Click here to enter text.](#)

COMMITTEE ACTION: Approved as Amended

Committee Vote: 6-0-1

Date: 4/18/2012

Student Organization: Sociology Grad Student Association

Description / Rationale: The Sociology Graduate Student Association (SGSA), in conjunction with the Political Science GSA and the Public Administration GSA would like to host an event to foster more communication and collaboration among the three departments, as well as other departments on campus. While many students across campus conduct research and work in related areas, there are few opportunities for graduate student interactions outside of their own department. To this end, we would like to host a trivia night at a local restaurant, open to all graduate and professional students. The goal of the event is to serve as an informal social event in which graduate students from all departments can meet and network, and to potentially be continued as an annual event. Faculty members will also be invited. Various locations around town host trivia nights. We would like to host this one at O’Niell’s Irish Pub on Central because they have a large banquet room. The total requested amount is \$925.00: \$300.00 for Geeks who Drink (a business that facilitates the trivia game in various Albuquerque locations), \$175.00 to rent the banquet room, \$50.00 for equipment necessary for the trivia game, and \$400 to have the event catered.

Category / Line Item	Original Request	LFC Approved	Council Approved
Event - Rental (Geeks who drink company)	\$ 300.00	\$ 300.00	\$ 300.00
Event - Rental (Banquet Room)	\$ 175.00	\$ 175.00	\$ 175.00
Event - Rental (equipment)	\$ 50.00	\$ 50.00	\$ 50.00
Event - Food	\$ 400.00	\$ 300.00	\$ 300.00
Total Request	\$ 925.00	\$ 825.00	\$ 825.00

LFC Notes: [Click here to enter text.](#)



INTER-GOVERNMENTAL LEGISLATIVE MEMORANDUM

Legislation #: SA-12-031 Introduced by Rep: Dworak (Law) Referred to: Finance Committee

LEGISLATIVE ACTION:

COMMITTEE ACTION:

Committee Vote: 6-0-1

Date: 3/21/2012

Committee Chair Signature

Student Organization:

Raza Graduate & Professional Student Association

Appropriation Description:

The RGSA 2nd Annual Dolores Huerta Critical Race Theory (CRT) Teach-In will recruit, prepare and train as well as place UNM graduate, professional and undergraduate students to co-facilitate discussion on race and racism in

Category/Line Item	Original Request	Finance Committee Recommendation	Council Approved
Food & Refreshments	\$200	\$200	\$200
Advertising	\$450	\$350	\$350
Copying Services	\$100	\$100	\$100
TOTAL REQUEST:	\$750	\$650	\$650

Notes:

Stipulated that scholarship must be used for grad/prof students

LEGISLATIVE FINANCE COMMITTEE MEMORANDUM

LEGISLATION #: SA-12-032

Short Title: Political Science Grad Student Association

Introduced by: Dworak

Contact #1 Name: Philip Hultquist

Email: philhult@unm.edu

Phone: 250-5143

Contact #2 Name: Meg Edwards

Email:

Phone: [Click here to enter text.](#)

COMMITTEE ACTION: Approved as Amended

Committee Vote: 7-0-0

Date: 4/18/2012

Student Organization: Political Science Grad Student Association

Description / Rationale: The Graduate Student Teaching Workshop is designed to enhance graduate student teaching through topical sessions directed by different experienced teachers from the Department of Political Science and around UNM. This request is for food and small honorarium to presenters for three such workshops. The topics are titled: 1) PowerPoint to the People: Effective Presentation Skills that Promote Classroom Discussion, 2) Challenges in the Classroom #1: Gender Issues, and 3) Success Starts with Preparation: How to Develop Your Syllabus.

Category / Line Item	Original Request	LFC Approved	Council Approved
Food and Refreshments	\$ 140.00	\$ 140.00	
Honorarium	\$ 90.00	\$ 90.00	
Total Request	\$ 230.00	\$ 230.00	\$ 230.00

LFC Notes: [Click here to enter text.](#)

LEGISLATIVE FINANCE COMMITTEE MEMORANDUM

LEGISLATION #: SA-12-033

Short Title: ALPFA

Introduced by: Dworak

Contact #1 Name: Noelle Baca

Email: nobaca@gmail.com

Phone: 870-9525

Contact #2 Name: Berenice Lopez

Email:

Phone: [Click here to enter text.](#)

COMMITTEE ACTION: Approved as Amended

Committee Vote: 6-0-0

Date: 4/18/2012

Student Organization: ALPFA

Description / Rationale: We are requesting additional funds to help cover our members' early registration fees/hotel expenses and airfare for our national chapter's annual convention/confences. Our ALPFA National Convention will be held in Las Vegas, Nevada starting August 11, 2012-August 16, 2012. This event occurs once a year. The event consists of daily workshops for students and professionals, luncheons to celebrate Women of ALPFA, scholarship recipients, and outstanding chapters. The Convention also has an all day career fair, where members gain access to recruiters from across the country. This event has great professional and personal growth opportunities for the members of ALPFA. Last year we brought 25 members to the Convention, and won Student Chapter of the Year for our region.

Category / Line Item	Original Request	LFC Approved	Council Approved
Conference Fees	\$ 1,850.00	\$ 400.00	
Travel - Airfare	\$ 600.00	\$ 600.00	
Travel - Per diem	\$ 2,000.00	\$ 1,000.00	
Total Request	\$ 4,450.00	\$ 2,000.00	\$ 2,000.00

LFC Notes: [Click here to enter text.](#)

LEGISLATIVE FINANCE COMMITTEE MEMORANDUM

LEGISLATION #: SA-12-034

Short Title: Raza Graduate Student Association

Introduced by: Dworak

Contact #1 Name: Christopher Ramirez

Email: cramire4@unm.edu

Phone: 363-1435

Contact #2 Name: Katrina Herrera

Email:

Phone: [Click here to enter text.](#)

COMMITTEE ACTION: Approved

Committee Vote: 5-0-1

Date: 4/18/2012

Student Organization: Raza

Description / Rationale: RGSA is requesting funds to support the annual Raza Graduation. This includes funds for programs, copying services, and entertainment, mariachi. As well this includes flowers and advertising, Daily Lobo, as well as chair covers, a one-time cost that would be a little more than a one-time rental but the chair covers can be used for future graduations. RGSA has actively been involved with Raza Graduation with volunteers and funds for many years. Raza Graduation is a free event for undergraduate and graduate students to celebrate their degrees with family and community. Contributions from across UNM keep this even free and accessible for all students.

Category / Line Item	Original Request	LFC Approved	Council Approved
Advertising - daily lobo for graduation	\$ 350.00	\$ 350.00	
Copying Services - graduation programs	\$ 200.00	\$ 200.00	
Event - flowers for graduation	\$ 600.00	\$ 600.00	
Professional Services - mariachi band	\$ 400.00	\$ 400.00	
General Operating - seat covers	\$ 250.00	\$ 250.00	
Total Request	\$ 1,800.00	\$ 1,800.00	\$ -

LFC Notes: [Click here to enter text.](#)

LEGISLATIVE FINANCE COMMITTEE MEMORANDUM

LEGISLATION #: SA-12-035

Short Title: Men of Color Alliance

Introduced by: Dworak

Contact #1 Name: Christopher Ramirez

Email: cramire4@unm.edu

Phone: 363-1435

Contact #2 Name: Patrick Barrett

Email:

Phone: [Click here to enter text.](#)

COMMITTEE ACTION: Approved as Amended

Committee Vote: 5-0-1

Date: 4/18/2012

Student Organization: Men of Color Alliance

Description / Rationale: In less than a year, the Men of Color Alliance (MOCA) has built a student club with more than 40 male students of color from UNM as well as other students from CNM, high school and middle school. Our goal is to increase access and success for men of color by increasing retention and graduation rates for men of color through mentoring, social gatherings, training and other support. The retreat before the end of the year will help to build membership for the 2012-2013 academic year!

Category / Line Item	Original Request	LFC Approved	Council Approved
Copying Services - fliers for retreat	\$ 100.00	\$ 75.00	\$ 75.00
Food and Refreshments for retreat	\$ 200.00	\$ 200.00	\$ 200.00
Lodging for retreat	\$ 1,000.00	\$ 600.00	\$ 600.00
Professional Services - Rail runner passes	\$ 120.00	\$ 60.00	\$ 60.00
Honorarium	\$ 250.00	\$ 250.00	\$ 250.00
Total Request	\$ 1,670.00	\$ 1,185.00	\$ 1,185.00

LFC Notes: [Click here to enter text.](#)

LEGISLATIVE FINANCE COMMITTEE MEMORANDUM

LEGISLATION #: SA-12-036

Short Title: Student Bar Association

Introduced by: Dworak

Contact #1 Name: Lauren Gilmore

Email: lgilmoregurl@hotmail.com Phone: 626-833-9754

Contact #2 Name: Greg Ortiz

Email:

Phone: [Click here to enter text.](#)

COMMITTEE ACTION: Approved as Amended

Committee Vote: 4-2-0

Date: 4/18/2012

Student Organization: Student Bar Association

Description / Rationale: This law program in Guanajuato, Mexico has been sponsored by UNM for more than 25 years. The goal is to allow students to learn the Mexican legal system through contact with the legislature, judges, and local lawyers and professors. Students will also be interacting with local Mexican DAs about the American legal system that Mexico is working to adopt. Students will meet with Mexican law students to learn from one another. As part of the program students visit courts, legislative buildings, and meet with local legal officials, as well as travel around the region to learn about history and how it has affected Mexico's legal system.

Category / Line Item	Original Request	LFC Approved	Council Approved
Travel - per diem	\$ 1,750.00	\$ 1,000.00	\$ 1,000.00
Rentals - taxis from Leon to Gto	\$ 160.00	\$ 160.00	\$ 160.00
Conference fees	\$ 200.00	\$ 200.00	\$ 200.00
Educational Supplies	\$ 145.00	\$ 75.00	\$ 75.00
Total Request	\$ 2,255.00	\$ 1,435.00	\$ 1,435.00

LFC Notes: [Click here to enter text.](#)

GPSA APPROPRIATION REQUEST FORM

Sociology Graduate Student Association

Name of Organization

4/4/2012

Date

\$925.00

Total Request Amount

CONTACT INFORMATION

1915 Roma NE, Suite 1103 - MSC05 3080

Campus Address

Jessica Garrick

Primary Contact Name

(307)389-7088

Phone Number

igarrick@unm.edu

Email Address

Julia Hellwege

Secondary Contact Name

(505) 274-0471

Phone Number

jhellweg@unm.edu

Email Address

ORGANIZATION INFORMATION

Please select all of the following that apply.

The student group requesting appropriation funding:

- A chartered student organization through the Student Activities Center
- Has an account in the Student Government Accounting Office
- Receives PB Funding from a Recognized Department Student Association
- Has received GPSA funding in the past year (appropriation or budget)

Describe below amount(s) of funding from other sources. Please include any GPSA funding from the past year.

REQUEST INFORMATION: Please select and describe what your student group is requesting funds for:

- Travel Event One-Time Capital Outlay (ie: computer) Unforeseen Expenditures/Other

Basic Description of the Appropriation Request:

The Sociology Graduate Student Association (SGSA), in conjunction with the Political Science GSA and the Public Administration GSA would like to host an event to foster more communication and collaboration among the three departments, as well as other departments on campus. While many students across campus conduct research and work in related areas, there are few opportunities for graduate student interactions outside of their own department. To this end, we would like to host a trivia night at a local restaurant, open to all graduate and professional students. The goal of the event is to serve as an informal social event in which graduate students from all departments can meet and network and to potentially be continued as an annual event. Faculty

Requests must be filled out completely including detail sheet on the back and submitted to the GPSA Legislative Finance Chair via email (legfin@unm.edu) no later than **5:00 PM ON THE FRIDAY** before the scheduled committee meeting. The LFC Chair should contact the organization to notify them of the time and location of the meeting after the appropriation is received.

APPROPRIATION DETAIL SHEET

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Name of Organization

Category: Event

DESCRIPTION	UNIT PRICE	TOTAL PRICE
Geeks Who Drink trivia night. Geeks Who Drink is a company which hosts trivia nights in restaurants around the United States. The company hosts often at various Albuquerque	300	300

Category: Event

DESCRIPTION	UNIT PRICE	TOTAL PRICE
Banquet Room	175	175

Category: Event

DESCRIPTION	UNIT PRICE	TOTAL PRICE
Equipment	50	50

Category: Select a Category

DESCRIPTION	UNIT PRICE	TOTAL PRICE
Catering costs(\$10/person)	10	400

Category: Select a Category

DESCRIPTION	UNIT PRICE	TOTAL PRICE

Category: Select a Category

DESCRIPTION	UNIT PRICE	TOTAL PRICE

TOTAL APPROPRIATION REQUEST AMOUNT: **925**

Organizations need to attend the Legislative Finance Committee Meeting to present their appropriation request.
Please round the total price(s) for each line-item to the nearest whole dollar.

GPSA APPROPRIATION REQUEST FORM

Kiva Club

Name of Organization

Click here to enter a date.

Date

750.00

Total Request Amount

CONTACT INFORMATION

Student Activities Center Box 127 MSC- 03 2210 1University of Ne

Campus Address

Makhpiya Black Elk

Primary Contact Name

505-620-5233

Phone Number

blackelk@unm.edu

Email Address

Lane Bird Bear

Secondary Contact Name

505-401-2498

Phone Number

lbbear@unm.edu

Email Address

ORGANIZATION INFORMATION

Please select all of the following that apply.

The student group requesting appropriation funding:

- A chartered student organization through the Student Activities Center
- Has an account in the Student Government Accounting Office
- Receives PB Funding from a Recognized Department Student Association
- Has received GPSA funding in the past year (appropriation or budget)

Describe below amount(s) of funding from other sources. Please include any GPSA funding from the past year.

ASUNM appropriations: \$1,800; Self Generated \$1,700; American Indian Student Services \$1000; Graduate Resource Center \$200; ENLACE \$430; Womens Resource Center \$300 African American Student Services \$200; El Centro De La Raza \$200; PNMGC \$200; Native American Studies: pending; Division of Equity and Inclusion: pending; Division of Student Affairs: pending; Society of Native American Graduate Students; pending, and Raza

REQUEST INFORMATION: Please select and describe what your student group is requesting funds for:

- Travel Event One-Time Capital Outlay (ie: computer) Unforeseen Expenditures/Other

Basic Description of the Appropriation Request:

Every year the Kiva Club hosts our Nizhoni Days 'HONORING OUR ALUMNI' Pow Wow. This year we are proud to say that our organization is celebrating it's 60th anniversary and this will be our 57th Pow-Wow. Our trademark event, Nizhoni Days (Navajo word for beautiful) is a week long celebration of Indigenous culture through prayer, art, dance, and song. The conclusion of our Nizhoni Week is our largest event, the pow wow. Our pow wow serves many functions for both our organization and the entire University. By creating a positive social environment around Native culture, we are helping others to understand where we are coming from; it also allows Native Students the opportunity to feel accented and add to the richness of our diverse campus. Over the years the size

Requests must be filled out completely including detail sheet on the back and submitted to the GPSA Legislative Finance Chair via email (legfin@unm.edu) no later than **5:00 PM ON THE FRIDAY** before the scheduled committee meeting. The LFC Chair should contact the organization to notify them of the time and location of the meeting after the appropriation is received.

APPROPRIATION DETAIL SHEET

Kiva Club

Name of Organization

Category: Event

DESCRIPTION	UNIT PRICE	TOTAL PRICE
ADVERTISING: In order to reach a large audience we have to focus a lot of our efforts on advertising. We have radio and campus news paper exposure but would like to reach the	350.00	350.00

Category: Event

DESCRIPTION	UNIT PRICE	TOTAL PRICE
FOOD: We do try to serve healthy, Indigenous food. However, as we all know too well, the cost of healthy food can be very high. At the end of every event we do host a community feed	200.00	200.00

Category: Event

DESCRIPTION	UNIT PRICE	TOTAL PRICE
officer and they are mandating 5 officers through out the day; and JLS is charging \$14 an hour with six officers for the whole day. We know this is a large amount and would appreciate and	2,000.00	200.00

Category: Select a Category

DESCRIPTION	UNIT PRICE	TOTAL PRICE

Category: Select a Category

DESCRIPTION	UNIT PRICE	TOTAL PRICE

Category: Select a Category

DESCRIPTION	UNIT PRICE	TOTAL PRICE

TOTAL APPROPRIATION REQUEST AMOUNT: **750.00**

GPSA APPROPRIATION REQUEST FORM

American Medical Association - New Mexico Student Medical Soc

Name of Organization

4/19/2012

Date

\$1456

Total Request Amount

CONTACT INFORMATION

UNM North Campus, Albuquerque NM 87131 (no true physical add

Campus Address

Ellen Hatch

Primary Contact Name

505.803.9222

Phone Number

ewhatch@salud.unm.e

Email Address

Surasri "Nat" Prapasiri

Secondary Contact Name

575.621.6021

Phone Number

surasri@salud.unm.edu

Email Address

ORGANIZATION INFORMATION

Please select all of the following that apply.

The student group requesting appropriation funding:

- A chartered student organization through the Student Activities Center
- Has an account in the Student Government Accounting Office
- Receives PB Funding from a Recognized Department Student Association
- Has received GPSA funding in the past year (appropriation or budget)

Describe below amount(s) of funding from other sources. Please include any GPSA funding from the past year.

Since my term as president (beginning January 2012) we have received \$250 from the national AMA by way of a membership drive grant as well as been allocated \$200 in PB funds by our RDSA. We have had one small fundraiser (<\$100). We have not received other funding, including from the GPSA, during this time.

REQUEST INFORMATION: Please select and describe what your student group is requesting funds for:

- Travel**
- Event**
- One-Time Capital Outlay (ie: computer)**
- Unforeseen Expenditures/Other**

Basic Description of the Appropriation Request:

The American Medical Association is an organization of medical students, residents, and physicians dedicated to the advancement of healthcare policy for the betterment of health in America. To this end, the AMA endeavors to connect physicians and physicians in training nationwide to promote the values of leadership, excellence and integrity in the medical field. The AMA holds two national meetings annually, an annual and an interim conference, to discuss current issues and revise policies. The prelude to these meetings are medical student section meetings in which hundreds of medical students from all over the nation gather to exchange ideas and refine policy recommendations of their own, some of which may then be referred to the physician section.

Requests must be filled out completely including detail sheet on the back and submitted to the GPSA Legislative Finance Chair via email (legfin@unm.edu) no later than **5:00 PM ON THE FRIDAY** before the scheduled committee meeting. The LFC Chair should contact the organization to notify them of the time and location of the meeting after the appropriation is received.

APPROPRIATION DETAIL SHEET

American Medical Association - New Mexico Student Medical Society

Name of Organization

Category: Travel - Airfare

DESCRIPTION	UNIT PRICE	TOTAL PRICE
Requested: 70% of economy class round trip to Chicago (\$413 per person, per Orbitz as of 04.19.12) for conference from June 14-16 for 4 medical students.	\$290	\$1156

Category: Travel - Per Diem

DESCRIPTION	UNIT PRICE	TOTAL PRICE
Requested: \$75 per diem for each of the 4 medical students towards their lodging (Homewood Suites, with AMA conference discount, \$189/night).	\$75	\$300

Category: Select a Category

DESCRIPTION	UNIT PRICE	TOTAL PRICE

Category: Select a Category

DESCRIPTION	UNIT PRICE	TOTAL PRICE

Category: Select a Category

DESCRIPTION	UNIT PRICE	TOTAL PRICE

Category: Select a Category

DESCRIPTION	UNIT PRICE	TOTAL PRICE

TOTAL APPROPRIATION REQUEST AMOUNT: **\$1456**

Ad Hoc Bylaws Committee

Summer 2011 Committee Guide

7/25/2011

DRAFT/Background: As per GPSA Legislative Council on May 7th, 2011, the rules of GPSA Council “term” will be suspended to allow for an Ad Hoc Bylaws Committee (ABC) to form during the UNM summer session 2011 with the purpose of creating and revising the GPSA Bylaws to best represent and provide continued governance by the ‘New’ GPSA Constitution. The New Constitution was approved by Council March 26, 2011, and authorized by the general membership election on April 23, 2011. The document is pending ratification by the Board of Regents in August 2011. In addition, the Committee shall consider the additions and changes to the Finance and Elections code as approved at the Council meeting on May 7th, 2011 and, if possible, make allowance for the formation of the Professional Student Endowment Fund referenced in the Law School Mediation Settlement Agreement approved by Council May 7, 2011. Per GPSA Council the committee will comprise of any current GPSA ‘member’ as of Spring 2011, and as defined in the approved constitution; the committee shall provide for inclusion of all three branches of GPSA government.

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AD HOC BY LAWS COMMITTEE

MISSION

“The Ad-hoc Bylaws Committee (ABC) mission is to best serve graduate and professional students by formulating and recommending a set of bylaws and code consistent with the new GPSA Constitution pending ratification from the Board of Regents of UNM. It is our mission to provide continuity of GPSA governance during the transition to the New Constitution for the benefit the GPSA membership. The Committee will present recommendations to GPSA Council at the first meeting of the Fall Semester.”

PURPOSE

A discussion among all members commenced on 5/19/11 about the **Guiding Principles** for the Committee. These will be reviewed and revised at the will of the committee. Guiding Principles listed in random order are:

Writing Considerations:

- Clarity
- Coherence
- Consistency
- Amendable
- Precision
- Limit restrictive wording
- Accessible to members
- Conform to Constitution

Committee Ground Rules:

- Serve long-term needs of G&P Students
- Review Resources & Come Prepared
- Have an Accessible & Balanced Forum
- Show Courtesy & Consideration (#1 answer)
- Acknowledge Minority, all discussion is valid
- Stay on Topic, Avoid restating discussion points
- Parsimonious
- Have inclusive & equitable consideration for all GPSA members

PRELIMINARY GOALS / TIMELINE

- Aim for continuity with Constitutional Committee’s work. Document must be consistent with Approved & Ratified Constitution (pending BOR). Review Council approved Constitutional Committee structure for guidance. (Joe D)
- [Review existing governmental documents & Parliamentary Procedure](#) for guidance.
- [Set Main Committee meetings](#)
- [Set up communication tools](#): DropBox, contacts, and invite all members through GPSA-L.
- [Create ‘Working Groups’ to divide labor.](#)
- [Working Groups to further divide labor](#) from Articles, and subdivide work by sections, appendices etc.
- [Working Groups to make list of changes, current documents, and additional bylaws needed...](#)and other items not accounted for; PSEP, etc.
- [Create formatting rules](#)– Completed by Matthew Rush. Identify what areas are dependent on higher authority and specify parliamentary authority.
- [Create benchmarks](#) and approval process diagram. Need definitive dates for review process.
- [Chair to publish and maintain ABC Guidebook](#)

OPEN MEETINGS ACT

- NM 7th Edition Open Meetings Act here: <http://www.nmag.gov/pdf/AGO%20OMA%20Guide%207th%20Ed.pdf>
- Please notify the [ABC Chair](#) or ABC Recorder, [Kris Miranda](#), if we do not fulfill the OMA immediately or if you need information about GPSA OMA standard communication protocols.

COMMITTEE CHAIR DUTIES

The Bylaws serve as a contract among its members and provide specific rules of operation for the orderly conduct of business. The Committee Chair is expected to guide the committee and work with Working Group Leads to develop necessary work plans and meeting agendas. The Chair should:

STRUCTURING THE MEETING

- Provide an agenda sheet with the beginning and ending times for the meeting, meeting location, a list of committee members, and the agenda of topics.
- Sequence agenda items thoughtfully. Start the meeting with topics that will unify the committee, and with topics that will require mental energy, creativity, and clear thinking. Do not put difficult topics back-to-back. Build in breaks at logical places (at least every two hours). End with topics that should unify the committee.
- Provide at least minimal written background information for each agenda item.
- Indicate whether the item is for discussion only or if action is expected.
- Identify the person who is presenting each item.

FACILITATING THE MEETING

- The committee belongs to the membership, not to the chair: the chair's primary role is as facilitator.
- Guide, mediate, probe, and stimulate discussion. Monitor talkative members and draw out silent ones.
- Encourage a clash of ideas, but not of personalities. If emotions run high over a difficult issue, return the floor to a neutral person or take a break.
- Keep discussions on track; periodically re-state the issue and the goal of the discussion.
- In moving toward a decision, call on people who have not spoken first and then moderate between for/against discussions.
- Seek consensus; unanimity is not required.
- Announce the results of actions taken and explain the follow-up to be taken and by whom.
- Close the meeting by noting achievements and goals
- Following adjournment, meet briefly with the recorder and working group leads to agree on follow-up actions
- Report to the committee on decisions of the higher authorities that affect the committee's work
- When it is absolutely vital, make policy recommendations.

WRITTEN REPORT OF COMMITTEE MEETING

- Approve reports of committee and working group meetings before their distribution
- Include the date, time, and place of the meeting. Note the name of the chair and members present.
- Note all formal motions and report on passage or defeat
- Note all decisions (or recommendations if from Working Groups) reached, including motions passed and follow-up actions to be taken, with deadlines for implementation
- Include brief summary of discussions. Do not attribute comments to members except possibly where formal motions are introduced.
- Provide information on the time and place of the next meeting
- Meeting reports should be prepared as soon as possible (and within 5 days) after the meeting.
- Maintain digital records and assist distributing documents and information in accordance with the NM OMA

FULL CONTACT SHEET (6/22/11)

First Name	Last Name	E-mail Address	O&E	Exec	Leg	Jud	Fin	Edit
*Bylaws	Chair	gcchair@unm.edu	i	i	i	i	i	i
*Katie	Richardson	katie.gpsa@gmail.com	X	X	X	X	X	X
*Kris	Miranda	[REDACTED]	i	i	i	i	i	X
*Megan	O'Laughlin	[REDACTED]			X			X
Alex	Andrews	[REDACTED]	i	i	i	i	i	X
Allison	Block							
Anthony	Salvagno	[REDACTED]						
Berence	Grijalvi?	[REDACTED]						
Brian	Hendrickson	[REDACTED]						?
Christine	Abassary	[REDACTED]						
Cindy	Mason	[REDACTED]						
Corbin	Casarez	[REDACTED]	X		X			Lead
Dan	Parker	[REDACTED]						
David	Odegard	[REDACTED]	Lead			X		X
Elisa	Pintor	[REDACTED]						
Gabriel	Kraus	[REDACTED]				Advisor		
Glory	Emmanuel	[REDACTED]						
Heather	Berghmans	[REDACTED]			X	X	X	
Japji	Hundal	[REDACTED]	X	X	X	X	X	X
Joseph	Dworak	[REDACTED]	X		X		X	
Justin	Delacour	[REDACTED]						
Lissa	Knudsen	[REDACTED]	i	X	X	i	X	X
Matthew	Rush	[REDACTED]	X	Lead				
Meer	Noor	[REDACTED]						
Megan	McRobert	[REDACTED]						
Michael	Verrilli	[REDACTED]						
Moses	Winston	[REDACTED]					Lead	i
Nick	Engquist	[REDACTED]		X		X		
Patricia	Roybal Caballero	[REDACTED]	X	i	i	i	i	X
Rachael	Szydowski-Sewards	[REDACTED]	i	X	X		i	
Saliha	Qasemi	[REDACTED]					X	
Sarah	Coffey	[REDACTED]						
Shannon	Crowley	[REDACTED]				i	i	
Talal	Saint-Lot	[REDACTED]	X	X	Lead	i	X	i
Victor	Lopez	[REDACTED]	i	X			X	i
Yuri	Bosin	[REDACTED]					X	

KEY: Lead = Lead Contact, X = Member, I = Notify on all correspondence. None = Access to DropBox

WORKING GROUP LEADS & CONTACT INFORMATION

Group	Name	Phone	Email
Org & Elections	David Odegard	[REDACTED]	[REDACTED]
Executive Branch	Matt Rush	[REDACTED]	[REDACTED]
Legislative Branch	Talal Saint Lot	[REDACTED]	[REDACTED]
Judicial Branch	Judicial Advisory	[REDACTED]	[REDACTED]
Finance	Moses Winston	[REDACTED]	[REDACTED]
Finance			
Compilation & Editorial	Corbin Casarez	[REDACTED]	[REDACTED]

ADDITIONAL ABC CONTACTS

Advisory	Name	Phone	Email
ABC Chair	Megan O	[REDACTED]	gcchair@unm.edu
ABC Recorder	Kris Miranda	[REDACTED]	[REDACTED]
GPSA President	Katie Richardson	[REDACTED]	katie.gpsa@gmail.com
GPSA History / Protocol	Lissa Knudsen	[REDACTED]	[REDACTED]
Parliamentarian	Patricia Roybal Caballero	[REDACTED]	[REDACTED]
Judicial Advisory	Gabriel Kraus	[REDACTED]	[REDACTED]

GPSA OFFICE & STAFF

UNM Student Union Building, Rm. 1021

Telephone: (505) 277-3803

Fax: (505) 277-4159

E-mail: unmgpsa@gmail.com

Website: <http://www.unm.edu/~gpsa/>

OFFICE SERVICES (PARTIAL)

- Free Printing
- Fax / Scan / Copy
- Laptop / Video Equipment
- Computer Stations
- Meeting Room (must be reserved)
- Reference Books
- Locate Archives & Reference Documents
- Cookies & Great People!

GPSA PRESIDENT:

KATIE RICHARDSON

Email: katie.gpsa@gmail.com

COUNCIL & ABC CHAIR:

MEGAN O'LAUGHLIN

Chair Hours: Tuesday – Thursday, 10am – 4:00pm

E-mail: gcchair@unm.edu

ABC RECORDER:

KRIS MIRANDA

Email: 

GPSA OFFICE STAFF:

JAPJI HUNDAL, CHIEF OF STAFF

KRIS MIRANDA, EXECUTIVE ASSISTANT

NICK ENGQUIST, TRANSITION MANAGER

CHRISTINE ABASSARY, OFFICE MANAGER

MEETINGS & AGENDAS

ABC FULL COMMITTEE MEETINGS:

Date	Day	Location	Begin	Agenda	Detail
5/19	Thursday	SUB Lobo A	11:00am	Formation	General
5/25	Wednesday	SUB Luminaria	3:30pm	Groups, Benchmarks	General
6/07	Tuesday	SUB Mirage	11:00am	Progress Reports*	All Working Groups
6/22	Wednesday	Law, 3406	5:00pm	1 st Drafts	All Working Groups
7/05	Tuesday	SUB Mirage	11:00am	Revised Drafts	O&E, Leg, Exec
7/13	Wednesday	Law, 3406	5:00pm	Revised Drafts	Judicial & Finance
*7/19	Tuesday	Law, 3406	7:00pm	Continuance of 7/13	All Leads, Leg, Finance
7/26	Tuesday	SUB Mirage	11:00am	Draft Def./Rational	All Working Groups
8/02	Tuesday	Domenici B116	11:00am	Final Draft Convention	O&E, Legislative, Judicial
8/03	Wednesday	Domenic 2112	5:00pm	Final Draft Convention	Executive & Finance
8/??	TBD	TBD	TBD	Other if needed	Per Edit & Compilation
8/??	TBD	TBD	TBD	Other if needed	Per Edit & Compilation
8/27	Saturday	SUB Lobos	9:00am	Present to Council	GPSA Council
9/24?	Saturday	Domenici 2112	9:00am	Vote at Council	GPSA Council

*Additional items; formal Agenda to be distributed

- Morning meetings on Main Campus at SUB Mirage.
- Evening Meetings on North Campus at Law School, room 3406.
- Please plan 2 to 2 ½ hours for regular meetings; 4-5 hrs per day for the Final Draft Convention.
- Please bring a laptop; let us know if you require additional tel/com equipment for teleconferencing or Skype or if you require accessibility options.

WORKING GROUP MEETINGS & AGENDAS

All Working Group announcements and meeting schedules will be updated through the bi-weekly GPSA ListServe announcement email on Tuesdays, and will be posted on the GPSA announcement board. Please review this carefully for information pertaining to Working Groups. Working Group documents are available on the DropBox document service site. All recommendations for consideration of the ABC will be reviewed at main ABC meetings as listed on the previous page.

FOR FIRST PROGRESS REPORT TO ABC:

1. LEAD:
2. MEMBERS:
3. MEETING REPORT: (MINIMUM DATES, TIMES, LOCATIONS, AND MEMBERS PRESENT)
4. FURTHER DIVISION OF WORKLOAD (FINANCE?)
5. PRIORITY SECTIONS/AREAS:
 - AREAS TO BE CREATED DUE TO NEW CONSTITUTIONAL LANGUAGE / SECTIONS
 - AREAS REQUIRING FURTHER AGREEMENT WITH NEW CONSTITUTION
 - OTHER DESIGNATED AREAS

FOR FIRST DRAFT:

1. MEETING PROGRESS REPORT
2. CURRENT GROUP COMPOSITION
3. STATUS REPORT ON PRIORITY SECTIONS & ADDITIONAL AREAS

FOR REVISED DRAFTS:

1. PRIORITY SECTIONS/AREAS
 - PERCENT COMPLETION
 - NEW CONSTITUTIONAL LANGUAGE / SECTIONS COVERAGE
 - AREAS REQUIRING FURTHER AGREEMENT WITH NEW CONSTITUTION
 - OTHER AREAS / AREAS OUTSIDE OF THE SCOPE OF WORK
2. DOCUMENTATION TO EDIT & COMPILATION (DATES/DEADLINES)

FOR FINAL DRAFT CONVENTION

FOR RATIONALE & DEFINITIONS:

1. TEMPLATE AND FORMATTING FORTHCOMING FROM EDIT

BY LAWS RESOURCES

CONSTITUTIONAL REFERENCE DOCUMENTS

All are located on DropBox. If you have not received an invitation to DropBox, please contact the Committee Chair at gcchair@unm.edu. Partial List Includes:

- 2009 'OLD' CONSTITUTION
- 2009 'OLD' CONSTITUTION (BYLAWS ONLY)
- 2011 NEW CONSTITUTION
- 2011 NEW CONSTITUTION RATIONAL
- SPRING 2011 ADDITIONS & CHANGES
- FINANCE CODES
- ELECTIONS CODES
- GPSA / LAW SCHOOL MEDIATION AGREEMENT

BOARD OF REGENTS POLICY MANUAL:

ONLINE AT <http://www.unm.edu/~brpm/rtoc.htm>

WRITING RESOURCES

GPSA AMENDMENT PROPOSAL GUIDELINES

This document is to guide Council members in drafting and proposing amendments to the GPSA Constitution and Bylaws. It is not in any way a restriction as to how a proposal must be submitted, but rather a recommendation for allowing for proper implementation and tracking of such a proposal. It should be noted that you are responsible for making sure your proposed bylaws amendment is worded so that your proposal is clear, concise, and complete before you make your proposal. - Section created by Matthew Rush, Executive Lead

ARTICLE X §D1:

“Any member of GPSA may propose an amendment or addition to the GPSA Bylaws by presenting to the Council in writing the proposed amendment or addition.”

ARTICLE III §F:

1. “Constitution” refers to those portions [of the GPSA Constitution] passed by the GPSA Membership and certified by the Board of Regents of The University of New Mexico. Text of the Constitution is always shown in a **Bold** typeface.
2. “Bylaws” refers to those portions [of the GPSA Constitution] which explain, define, or enact sections of the Constitution. Text of the Bylaws is shown in a Plain (Roman) typeface.

Constitutional Amendment Procedures: (as outlined in Article X §B):

1. Recommended: GPSA member proposes amendment to Council in writing
2. Approved upon 2/3 vote @ general Council Meeting
3. Majority of approval by GPSA members in the spring/General Election
4. Approval by UNM Board of Regents. Shall be considered bylaws until approved by Regents.

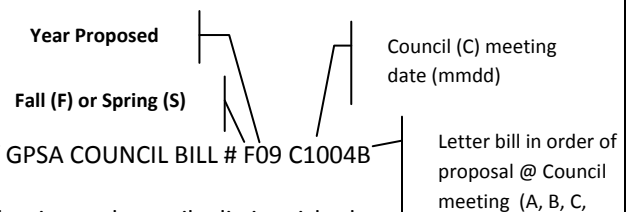
BYLAWS AMENDMENT PROCEDURES: (AS OUTLINE IN ARTICLE X §D)

- A. GPSA member proposes amendment to council in writing
- B. Council Chair seeks advisory opinion from University Counsel within five (5) working days of presentation @ general council meeting (*Legal Counsel suggested we change this procedure to have Counsel review prior to presentation to GPSA Council in case of large or multiple changes after the presentation and before the vote.*)
- C. Vote on amendment at next general Council Meeting. Passed upon 2/3 approval.
- D. Unless specified, the amendment shall not take effect until the next academic year. (*Legal Counsel suggested we make the Bylaws effective immediately to coincide with the adoption of the New Constitution.*)

AMENDMENT PROPOSAL

Each proposed amendment should outline only one proposed change & should have the following parts:

- Bill Numbers
 - o Bill number assignment should follow the format of GPSA COUNCIL BILL # F09 C1004B
- Title (Long & Short)
 - o Provide a descriptive title for the proposed bill, so that it may be easily distinguished.
 - o Short Titles are necessary for advertisement of amendments during elections.
- Introductory official or body
 - o Outline who is introducing the proposed amendment.



- Summary
 - Summarizations may be necessary for advertising and quickly describing a bill. The proposing body must provide this language to avoid misinterpretation and modification of the bill.
- Article and Section
 - Be sure to specify the Article, Section (§), and Paragraph number(s) for proposed changes
- Original Language
 - Insert the Constitution or Bylaws section that you wish to amend – that is, insert the current text of the section as it is exactly worded (including article, section (§), and paragraph number) as well as surrounding text as necessary in order to gain context for the changes.
- Proposed Revisions
 - Write your proposed bylaws amendment (clear, straightforward, and specific focus), explaining what you wish to add, delete, or substitute.
 - Additions should be emphasized by italicizing and underlining to allow for easy recognition from the rest of the text.
 - Deletions should be present but struck through to distinguish the replacement of text.
 - Substitutions should be handled by deleting old text and replacing it with new wording, rational would then be regarded as a substitution.
 - Remember that Constitutional Amendments are to Bold and Bylaws are Roman font.
- Final Language
 - Provide final language, with proper items added and removed for clearer reading of text.
- Effective (optional)
 - Be sure to specify an effective date for proposed bylaws changes.
 - Unless otherwise specified a Bylaws amendments shall not take effect until the beginning of the next academic year.
 - Constitutional Amendments approved by the GPSA Membership during a General or Special Election shall have the status of a bylaw until ratified or rejected by the Board of Regents.
- Rational
 - Clearly explain the rationale for your proposed amendment – that is, briefly state the reason why you believe your proposal is worth considering.
 - See Example

EXAMPLE BYLAWS AMENDMENT

GPSA COUNCIL BILL # F09 C1004A

GPSA COUNCIL – FALL 2009 SESSION

VOTING REQUIREMENT FOR APPROVAL OF OPEN MEETINGS ACT

Short Title: VOTING ON OPEN MEETINGS ACT

INTRODUCED BY
John Doe and Jane Doe

BE IT ENACTED BY THE GRADUATE AND PROFESSIONAL STUDENT ASSOCIATION THAT THE FOLLOWING BE ADDED TO THE GPSA CONSTITUTION:

Summary:

TO ESTABLISH THE REQUIREMENT OF APPROVING THE OPEN MEETINGS ACT AT THE FIRST COUNCIL MEETING OF THE ACADEMIC YEAR.

**GPSA CONSTITUTION, ARTICLE V: COUNCIL § D. Council Procedures
(3) Quorum**

ORIGINAL LANGUAGE

ARTICLE V: COUNCIL

D. Council Procedures

- 1. Regular Meetings: Must be held at least once a month during the Fall and Spring academic semesters. The date and time are to be determined by the Council Chair.**
 - a. The Open Meetings Act shall appear as Appendix #4 of this document and should be announced at the first meeting of the GPSA Council each session.

PROPOSED REVISIONS

ARTICLE V: COUNCIL

D. Council Procedures

- 1. Regular Meetings: Must be held at least once a month during the Fall and Spring academic semesters. The date and time are to be determined by the Council Chair.**
 - a. The Open Meetings Act shall appear as Appendix #4 of this document and should be announced and voted upon at the first meeting of the GPSA Council each ~~session~~ academic year.

FINAL LANGUAGE

ARTICLE V: COUNCIL

D. Council Procedures

- 1. Regular Meetings: Must be held at least once a month during the Fall and Spring academic semesters. The date and time are to be determined by the Council Chair.**
 - a. The Open Meetings Act shall appear as Appendix #4 of this document and should be announced and voted upon at the first meeting of the GPSA Council each academic year.

EFFECTIVE DATE: Upon approval by University Counsel.

RATIONALE:

Currently the approval of the Open Meetings Act is not required upon vote by GPSA Council. The purpose of this amendment is to establish the requirement to vote on the Open Meetings Act, and any necessary changes, at the first meeting of the Academic year; establishing the Open Meetings Act standards for the rest of the academic year.

EXAMPLE CONSTITUTIONAL AMENDMENT

GPSA COUNCIL BILL # F09 C1004B

GPSA COUNCIL – FALL 2009 SESSION

DEFINING NEW STANDARDS FOR ESTABLISHING QUORUM

Short Title: DEFINING A QUORUM

INTRODUCED BY
John Doe and Jane Doe

BE IT ENACTED BY THE GRADUATE AND PROFESSIONAL STUDENT ASSOCIATION THAT THE FOLLOWING BE ADDED TO THE GPSA CONSTITUTION:

Summary:

TO ESTABLISH NEW STANDARDS FOR ESTABLISHING QUORUM AT COUNCIL MEETINGS.

GPSA CONSTITUTION, ARTICLE V: COUNCIL § D. Council Procedures (3) Quorum

ORIGINAL LANGUAGE

ARTICLE V: COUNCIL

D. Council Procedures

2. Special meetings: May be called by the president, Council Chairperson, or by a petition signed by a minimum of five GPSA Council Representatives.
3. **Quorum: As long as the official GPSA Council Representatives of a department are notified by email, the agenda is posted on the GPSA website, notice is sent over the GPSA listserv, and the meeting is announced using the campus media at least one calendar week in advance, a quorum is established and consists of at least six departments present at the meeting.**
4. Proxy voting is allowed for Council Meetings.

PROPOSED REVISIONS

ARTICLE V: COUNCIL

D. Council Procedures

2. Special meetings: May be called by the president, Council Chairperson, or by a petition signed by a minimum of five GPSA Council Representatives.
3. **Quorum: ~~As long as the official GPSA Council Representatives of a department are notified by email, the agenda is posted on the GPSA website, notice is sent over the GPSA listserv, and the meeting is announced using the campus media at least one calendar week in advance,~~ a quorum is established and consists of Council Representatives from at least six departments physically present at the meeting.**
4. Proxy voting is allowed for Council Meetings.

FINAL LANGUAGE

ARTICLE V: COUNCIL

D. Council Procedures

2. Special meetings: May be called by the president, Council Chairperson, or by a petition signed by a minimum of five GPSA Council Representatives.
3. **Quorum: A quorum consists of Council Representatives from at least six departments physically present at the meeting.**
4. Proxy voting is allowed for Council Meetings.

EFFECTIVE DATE: (Upon majority student body vote & Board of Reagent approval)

RATIONALE:

Currently the definition of quorum is conflated with the requirements for appropriate notice. The purpose of this amendment is to separate out the definition of quorum from notification requirements.

The term “physically” is intended to prohibit an electronic presence at the meeting, (including but not limited to video conferencing and teleconferencing).

WRITING THE RATIONAL FOR UNIVERSITY COUNSEL

Template will be uploaded to DropBox

PROFESSIONAL RESOURCES

(List of UNM administrative & various resource contacts)

ROBERTS RULES OF ORDER NEWLY REVISED 10/E

* Copies in GPSA Office for Review

ESSENTIAL: Pages 548 – 580. “Content and Composition of Bylaws” & Amendment of Bylaws”

ROBERTS RULES FOR DUMMIES / COMPLETE IDIOTS GUIDE TO ROBERT’S

* Copies on order

Lissa’s Suggested Reading:

The Hierarchy of Governing Documents (The Complete Idiot's Guide to Robert's Rules, p. 32)

Constitution (The Complete Idiot's Guide to Robert's Rules, p. 35)

Bylaws (The Guerilla Guide to Robert's Rules, pp. 81-93)

Bylaws (The Complete Idiot's Guide to Robert's Rules, pp. 36-42)

Defining the Organization: Bylaws and Other Rules Chapter (Robert's Rules For Dummies, pp. 18-32)

Kinds of Committees (The Complete Idiot's Guide to Robert's Rules, pp. 214-219)

Gearing Up for the Real Action: Committees (Robert's Rules For Dummies, pp. 241-250)

COLLABORATION RESOURCES

DROPBOX DOCUMENT SERVER

All Bylaws Committee members have been forwarded an invite to the Drop Box document site. If you are aware of anyone who has not received this invite or need to request additional members please contact your Lead or the ABC Chair at gcchair@unm.edu.

The DropBox site is located at: www.dropbox.com

CAMPFIRE CHAT ROOM

We have a secured site that produces transcripts for any Working Committee requiring a chat room for traveling or home-based members. However, numerous sites can accomplish this task. You can contact the Bylaws Committee Chair at gcchair@unm.edu or the Executive Technology Chair (see Meer Noor on the [Contact Sheet](#)) for more information and resources.

MS WORD REVIEW & TRACKING

It is highly suggested from the experience of Constitutional Committee that Working Group members utilize the full capabilities of MS Word 'review tab' when coordinating documents. The review tab includes features to proof, comment, track changes, and compare documents.

More Information can be found at: <http://office.microsoft.com/en-us/word-help/CH010024383.aspx>

TO: Dr. Eliseo Torres, Vice President for Student Affairs

FROM: Megan O’Laughlin, GPSA Legislative Council Chair

DATE: July 7, 2011

RE: GPSA Constitution Revision, 2011-2012 Election Ballot Initiative

The Graduate and Professional Student Association requests the included document, constituting a full revision of the GPSA Constitution, be forwarded to the Board of Regents Academic/Student Affairs and Research Committee for inclusion on the August 3rd committee agenda for review and submission for Regent approval on the August 9th Board of Regents agenda.

We request the Regents approval include that the New Constitution be *"effective as of the 2nd regular Legislative Council meeting of the 2011-12 academic year."*

The approved motion from the GPSA ad hoc committee is to *"modify GPSA’s request to the Board of Regents so that the new Constitution, if approved, will not take effect until the second regularly scheduled Council meeting."*

The following Constitutional revision was ratified in the GPSA General Election held on April 20, 2011. This GPSA Constitutional packet contains the following documentation:

- Full text of the New GPSA Constitution final version, please note:
 - The Constitution as passed and authorized by GPSA Council on March 26, 2011, and as ratified by the GPSA membership in the GPSA General Election, April 4 – 7, 2011.
 - Minor amendments, outlined below, which were not included in the proposed ballot version as an administrative oversight. The changes are minor and reflect consistency of language.
 - Melanie Baise, UNM Counsel and Yvette Hall, SGAO have reviewed and approved all changes prior to submission to the Student Affairs and Research Committee and approval by the UNM Board of Regents.
 - Members of the 2010-11 Legislative Constitutional Committee, the 2010-11 GPSA Elections Chair, and the current GPSA President have reviewed and approved the final documents.
 - Line itemization was formatted for this document for ease of use during the Committee and Board of Regents approval process.
- The GPSA Council Rationale for changes is included.

The General Election Results for the New GPSA Constitution are as follows:

Yes (accept Constitution):	784	63.48%
No (reject Constitution):	46	03.72%
No Opinion/Abstain:	355	28.74%
Not Answered:	50	
Total Votes on Constitution:	1185	
Total Members Voting:	1235	

The Proposed Revised GPSA Constitution was ratified by the majority.

Amendments included within the final document. The following outlines the minor changes from the version ratified at the general election. Changes are noted by line item.

Page	Line	Change	Rational / Notes
1	1	Line Itemization Added	Line numbering inserted for ease of use during the BOR approval process only.
3	92	'Special Election' changed to 'Recall Election'	Per GPSA Council 3-26-11 and included within the ballot version. However, the change was not made throughout the section for clarification and consistency.
3	91	'Special Election' changed to 'Recall Election'	As above. for clarification and consistency
8	293-296	Council Chair stipend clarified.	Stipend changed to reflect University policy and clarified per SGAO. The statement was intended to be consistent with the Presidential stipend.

Ms. Richardson, GPSA President will be able to address any questions the committee or the Regents may have on the document. Please let me know if I can provide you with any further information.

cc: Melanie Baise, Associate University Legal Counsel

Debra Morris, Director of Student Activities

Katie Richardson, GPSA President

The Constitution of the Graduate and Professional Student of the Graduate and Professional Student Association of the University of New Mexico



Comment [MO1]: Line Numbering added for ease of use during the BOR approval process

1	
2	Table of Contents
3	ARTICLE II: EXECUTIVE BRANCH
4	ARTICLE III. LEGISLATIVE BRANCH
5	ARTICLE IV. JUDICIAL BRANCH
6	ARTICLE V. FINANCE
7	ARTICLE VI . ELECTIONS
8	ARTICLE VII . AMENDMENTS
9	ARTICLE VIII. REFERENDA
10	ARTICLE IX. DEFINITIONS
11	

Updated March 26, 2011 mm
Revised June 22, 2011 mr/mo

12 **PREAMBLE**

13 We, the graduate and professional students of the University of New Mexico hereby establish the
14 Graduate and Professional Student Association, in order to acknowledge and secure the right to
15 pursue continuing education in a diverse community and to ensure fair and just access to
16 resources provided by public institutions or available in the commons. As students with valuable
17 experiences and unique pursuits, as well as common interests and concerns, we are united in our
18 concern for the quality of our academic environment and recognize and affirm our right to
19 organize for the purposes of protecting student welfare and expression. The establishment of this
20 association provides for greater cooperation and influence to preserve and protect the rights of
21 the students at this university including but not limited to the right to freely express ideas and
22 thoughts, the right to have equitable access to a high quality education, and the right to
23 participate in the processes and institutions that will ensure this education remains worthy and
24 acceptable, and to advance the interests of the graduate and professional student community.

25 **ARTICLE I. ORGANIZATION**

26 **Section 1. Name**

27 The name of the organization is the Graduate and Professional Student Association of the
28 University of New Mexico, hereafter referred to as GPSA.

29 **Section 2. Objective**

30 To represent and serve graduate and professional students by promoting their rights and
31 interests as students within the University community through advocacy, education, and
32 financial support.

33 **Section 3. Membership**

- 34 A. Any graduate or professional student enrolled in a degree granting department or school
35 at The University of New Mexico (the University) and who has paid the GPSA fee for
36 that semester, as approved by the University of New Mexico Board of Regents (Board of
37 Regents).
- 38 B. A student may voluntarily resign their membership, but is not exempt from obligation to
39 pay GPSA fees.

40 **ARTICLE II: EXECUTIVE BRANCH**

41 The Executive Branch is composed of the President, Executive Committees, presidential
42 appointees, and staff.

43 **Section 1. President**

44 The President is head of the Executive Branch. Any GPSA member is eligible to run for
45 the position.

46 A. Duties, Powers, and Responsibilities

- 47 1. Serve as the official representative of GPSA to the Board of Regents and the
48 public.

- 49 2. Serve as Chairperson of the Student Fee Review Board in accordance with its
- 50 governing documents.
- 51 3. Have a working knowledge of the GPSA Constitution, Bylaws, policies, and the
- 52 duties of positions within GPSA.
- 53 4. Shall have the authority to approve or veto all GPSA legislation, excluding
- 54 resolutions. The President shall have the authority to sign on to joint resolutions
- 55 with the legislative branch.
- 56 5. Oversee the finances of the Executive Branch, including the executive budget.
- 57 6. Coordinate with the Executive Committee Chairs and executive staff to prepare
- 58 and submit a budget for the Executive Branch to the Council in accordance
- 59 budget procedures.
- 60 7. Supervise the administration of the GPSA office.
- 61 8. Chair and coordinate the Executive Board.
- 62 9. Appoint Executive Standing Committee chairs, with approval from Council, and
- 63 appoint representatives to joint Student-Faculty Senate and University
- 64 committees.
- 65 10. Ensure delivery of Executive committee reports at least once per semester to
- 66 Council.
- 67 11. Produce a public annual GPSA report, to be held on file in the GPSA Office, the
- 68 Student Activities Center, and Zimmerman Library.
- 69 12. Other duties as defined by the GPSA Constitution and Bylaws.

70 B. Term of Office

- 71 1. The term is one year, beginning at noon of the last day of the Spring semester and
- 72 ending at noon of the last day of the following Spring semester.
- 73 2. An individual may serve a maximum of two terms as GPSA President.

74 C. Stipend

- 75 1. The President shall receive financial compensation. The maximum limit shall be
- 76 in accordance with the GA monthly stipend at the .5 FTE rate as determined by
- 77 University policy.
- 78 2. Compensation shall also include the President's Education Grant.

79 D. Removal

- 80 1. Removal by Council
- 81 a. Impeachment

82 The President may be impeached for willful neglect of office,
 83 gross misconduct, or malfeasance by a majority vote of Council
 84 Representatives at a regular Council meeting.

85 b. Removal

- 86 i. Removal of the President requires a two-thirds (2/3) vote of
- 87 Council Representatives at a special meeting called by the Council
- 88 Chair no less than five (5) academic days and no more than ten
- 89 (10) academic days from the date of impeachment.

- 90 ii. Upon removal by Council, the Elections Committee will initiate a
- 91 special recall election by the GPSA membership.

- 92 2. Recall Election by GPSA Membership

Comment [MO2]: For clarification and consistency, per comment MO3

Comment [MO3]: Per Council 03-26-11, 'special election' to be changed to 'recall election'. This was included in D.2. of the general election version, but was not changed throughout the paragraph. These changes are for clarification & consistency.

- 93 a. Recall
94 i. Recall requires the presentation at a regular Council meeting of a
95 petition with GPSA members' signatures numbering at least thirty
96 percent (30%) of the total number of votes counted in the most
97 recent general election. Council shall have the authority to verify
98 the validity of petition signatures. Upon verification of the petition
99 signatures, the Elections Committee will initiate a special election
100 by the GPSA membership.
101 ii. The recall election shall be publicized and shall occur within
102 fifteen (15) academic days of the meeting at which the petition was
103 presented.
104 iii. A majority of votes in the recall election is required for removal of
105 the President.
106 3. The President shall be relinquished of all powers and privileges immediately upon
107 a vote of removal or recall.
108 4. The Council Chair will serve as Interim President until a special election can be
109 scheduled within twenty (20) academic days following removal or recall.

110 Section 2. Executive Committees

111 Executive Committees shall be established for the purposes of effective governance and
112 will report directly to the GPSA President. All committee members must be members of
113 GPSA. All Executive Committee Chairs will be appointed by the President.

114 A. Executive Standing Committees

- 115 1. For all Executive Standing Committees, quorum shall be established if more than half
116 of the voting members are physically present.
117 2. Grants Committee
118 a. Student Research Allocation Committee (SRAC)/Specialized Travel (ST)
119 Sub-Committee
120 i. Grants Committee may include Student Research Allocation
121 Committee (SRAC)/Specialized Travel (ST) and Graduate
122 Research and Development (GRD).
123 ii. Allocate SRAC and ST funds according to the GPSA Bylaws.
124 iii. Provide a written report to the President and Council Chair each
125 semester.
126 iv. May have two (2) co-chairs.
127 v. Will have two (2) votes on the Executive Board.
128 b. Graduate Research and Development (GRD) Sub-Committee
129 i. Allocate GRD funds according to GPSA Bylaws.
130 ii. Provide a written report to the President and Council Chair each
131 semester.
132 3. Elections Committee
133 a. Administer GPSA elections according to the GPSA Bylaws.
134 b. Conduct themselves in a manner that promotes public confidence in the
135 integrity and impartiality of the election process and will not publicly
136 support or campaign for any candidate.

- 137 c. Presidentially appointed Committee Chair must be presented to the GPSA
 138 Council for approval no later than the December meeting.
 139 d. Distribute a written public report after every election.
 140 e. Provide a written annual report to the GPSA President.
 141 4. Lobby Committee
 142 a. Coordinate long term research and study of legislative issues as directed
 143 by the President.
 144 b. Produce the annual proposed legislative platform.
 145 c. Recommend to the President the appointment of student lobbyists during
 146 the annual New Mexico Legislative Session.
 147 d. Provide an annual written report to the President.
 148 5. Programs Committee
 149 a. Implement programs that serve and facilitate interaction between graduate
 150 and professional students and the University.
 151 b. Foster positive relationships with the University and with the local
 152 community through service programs.
 153 c. Provide an annual written report to the President.
 154 6. Student Support and Advocacy Committee
 155 a. Assist and advocate for students requesting the support of GPSA.
 156 b. Act as a GPSA liaison for students and respond to student inquiries about
 157 GPSA.
 158 c. Conduct on-campus outreach and education about services and resources
 159 available through GPSA and the University. Collaborate with graduate and
 160 professional student organizations.
 161 d. Provide an annual written report to the President.
 162 7. Executive Finance Committee
 163 a. Administer Executive finances, including the Executive budget.
 164 b. Make recommendations regarding the GPSA budget and all appropriations
 165 that come before Council.
 166 c. Provide an annual written report to the President.
 167 B. Executive Standing Committee Chairs
 168 1. Duties, Power, Responsibilities
 169 a. Assemble and administer committees according to the GPSA Constitution
 170 and Bylaws.
 171 b. Monitor committee budget and prepare annual budget request.
 172 c. Provide annual written public report to the President to be included in
 173 annual GPSA report.
 174 2. Term
 175 Term of office is from the date of appointment until noon on the last day
 176 of the academic year or when letter of resignation is submitted to the
 177 President.
 178 3. Removal
 179 The President can remove a committee chair at any time and the president
 180 must appoint a replacement within twenty (20) academic days of the date
 181 of removal.
 182 4. Stipend

183 Stipend for the Executive Standing Committee Chairs shall be determined
184 by the President and approved by Council.

185 C. Executive Ad Hoc Committees

- 186 1. May be created by the President as deemed necessary.
187 2. All Executive Ad Hoc Committees shall be dissolved at the end of the term of
188 office of the president who created them.
189 3. Committee shall submit an annual written report to the President to be included in
190 annual GPSA report.

191 D. Other Committees

- 192 1. May include, but is not limited to, Joint Student-Faculty, University Committees
193 and other policy making bodies.
194 a. Representatives, as appointed by the President, shall maintain
195 communication with the Executive Board of GPSA. .
196 b. Appointed representatives shall attend meetings of their respective
197 committees.
198 c. Committee shall submit an annual written report to the President to be
199 included in annual GPSA report.

200 **Section 3. Executive Board**

201 An Executive Board consisting of the President, Council Chair, and the Chairs of the Executive
202 Standing Committees shall be established for the purposes of effective governance by the
203 Executive Branch.

204 A. Representation

- 205 1. Any school or college not represented on the Executive Board may petition to
206 have a representative added from that school or college.
207 2. Voting members of the Executive Board shall include the chairs of the Executive
208 Standing Committees.
209 3. The President shall oversee the Executive Board and will have no vote except in
210 the event of a tie.

211 B. Duties, Powers, and Responsibilities

- 212 1. Meet at least one (1) time per month that Council is in session.
213 2. Recommend agenda items for Council meetings.
214 3. Draft and maintain the GPSA annual calendar with deadlines for Executive
215 committees.
216 4. Review all executive committee activities.
217 5. All meetings shall be open to the public with advance notice of the date, time,
218 meeting location, and agenda provided at least one (1) calendar week in advance
219 of each meeting. This notice shall be made available by means including, but not
220 limited to, the GPSA website and listserv.

221 C. Quorum

222 Quorum shall be established if more than half of the voting members are
223 physically present.

224 D. Term of Office

225 Executive Board members shall serve from the time of their appointment until
226 noon on the last day of the academic year, or until written resignation is given to
227 the President.

228 **ARTICLE III. LEGISLATIVE BRANCH**

229 The Legislative Branch is composed of the Council Chair, Council, Legislative Committees, and
230 staff.

231 **Section 1. Council**

232 All legislative powers in GPSA shall be vested in a Council.

233 A. Composition

- 234 1. The Council shall consist of GPSA Representatives selected through each
235 Recognized Departmental Student Association (RDSA).
236 2. Each graduate and professional RDSA will be entitled to a minimum of one (1)
237 Representative. Each RDSA representing a degree-granting department or school
238 with more than one hundred (100) graduate or professional students are entitled to
239 one (1) additional Representative for each one hundred (100) or part of one
240 hundred (1-99) graduate and professional students enrolled in the department.

241 B. Council Procedures

- 242 1. Regular Meetings: Must be held at least one (1) time per month during the fall
243 and spring academic semesters. The date and time are to be determined by the
244 Council Chair.
245 2. Special meetings: Called by the Council Chair, or by a petition of Council
246 Representatives from a minimum of six (6) separate RDSAs.
247 3. Quorum: Consists of Council Representatives from at least six (6) RDSAs
248 physically present at a Council meeting.
249 4. Notice: The Council Chair shall post notice of the date, time, meeting location,
250 and agenda at least one (1) calendar week in advance of each regular and special
251 Council Meetings. This notice shall be made available to the Council
252 Representatives, GPSA members, campus media, and general public by means
253 including, but not limited to, the GPSA website and electronic mailing list.

254 C. Duties, Powers, and Responsibilities

- 255 1. The Council shall make all laws that it deems appropriate and necessary for
256 GPSA.
257 2. The Council shall approve appointments and removals in accordance with the
258 Constitution.
259 3. Shall have the authority to override a presidential veto with a two-thirds (2/3) vote
260 at a meeting.
261 4. Shall consider budgetary recommendations and vote on the GPSA budget at the
262 March Council meeting.
263 5. Other duties including, but not limited to, the appropriation of the General Fund
264 and endowments, approval of GPSA resolutions, impeachment of specified GPSA
265 officials, and any other duties as defined by the GPSA Constitution and Bylaws.

266 **Section 2. Representatives**

267 Representatives must be members of GPSA that are selected at will by the RDSA in the
268 department or school in which they are enrolled.

269 A. Duties, Powers, and Responsibilities

- 270 1. Attend and participate in Council meetings.
271 2. Represent respective constituents' concerns and interests to the Council.
272 3. Regularly communicate Council business and decisions with constituents.
273 4. Representatives are eligible to participate in designated Legislative Committees.
274 5. All representatives must have the proper credentials on file with the Council
275 Chair.

276 B. Term

277 Representatives will serve at the discretion of their respective RDSAs.

278 **Section 3. Council Chair**

279 The Council Chair must be a member of GPSA and shall be elected by the Council at the regular
280 April Council meeting in accordance with the GPSA Constitution and Bylaws.

281 A. Duties, Powers, and Responsibilities

- 282 1. Call and preside over Council meetings.
283 2. Serve as the official representative of the Council to the public.
284 3. Fulfill the duties of the President in the event of a leave of absence.
285 4. Serve as an ex officio member on the Executive Board, Executive Committees,
286 and Legislative Committees.
287 5. Administer and oversee the Council budget.
288 6. Other duties as defined by the GPSA Constitution and Bylaws.

289 B. Term

- 290 1. The term is one year, beginning at noon of the last day of the Spring semester and
291 ending at noon of the last day of the following Spring semester.
292 2. An individual may serve a maximum of two (2) terms as the Council Chair.

293 **C. Stipend**

- 294 1. The Council Chair shall receive financial compensation. The maximum limit shall
295 be in accordance with the GA monthly stipend at the .5 FTE rate as determined by
296 University policy.

297 (Ballot version: The Council Chair shall receive financial compensation
298 equivalent to the minimum GA/TA stipend as determined by university
299 policy.)

300 D. Removal

- 301 1. Impeachment of the Council Chair requires a two-thirds (2/3) majority vote of
302 Council Representatives present at a scheduled Council meeting.
303 2. Upon an affirmative vote of impeachment, the Council shall consider a vote of
304 removal to be held at a special meeting within eleven (11) academic days. The
305 Council Chair shall be relinquished of all powers and privileges immediately
306 upon a two-thirds (2/3) vote of removal by the Council.

Comment [MO4]: Per SGAO. Council approved the verbiage to match that of University policy. Language was changed for President's stipend in the ballot version, but not for Council Chair as an oversight. This change is for consistency with University Policy and SGAO.

307 3. The Legislative Steering Committee Chair shall serve as interim Council Chair
308 until an election by Council can be scheduled within twenty (20) academic days
309 following removal.

310 **Section 4. Legislative Committees**

311 Legislative Committees shall consist of Council Representatives.

312 A. Composition

- 313 1. The Council Chair shall appoint all chairs and members of the Legislative
314 Committees with approval by Council.
315 2. Council Representatives may recommend nominations for committee positions
316 for Council consideration.

317 B. Legislative Standing Committees

- 318 1. Must meet minimum composition requirements by the September Council
319 meeting.
320 2. Finance Committee
321 a. Review recommendations from the Executive Branch regarding the GPSA
322 budget and all appropriations and make subsequent recommendations to
323 Council.
324 b. Shall be composed of a minimum of five (5) and no more than twelve (12)
325 Representatives representing a minimum of three (3) RDSAs.
326 c. The Finance Committee Chair shall oversee the committee and will have
327 no vote except in the event of a tie.
328 d. Quorum shall be established if more than half of the voting members are
329 physically present.
330 e. Other duties as defined by GPSA Constitution and Bylaws.
331 3. Steering Committee
332 a. Make recommendations regarding legislation and appointments sent to the
333 Council.
334 b. The committee shall be composed of a minimum of five (5) and no more
335 than twelve (12) Representatives representing a minimum of three (3)
336 RDSAs.
337 c. The Steering Committee Chair shall oversee the committee and will have
338 no vote except in the event of a tie.
339 d. Quorum shall be established if more than half of the voting members are
340 physically present.
341 e. Other duties as defined by GPSA Constitution and Bylaws.

342 C. Legislative Standing Committee Chairs

- 343 1. Duties, Power, Responsibilities
344 a. Administer committees according to the GPSA Constitution and Bylaws.
345 b. Provide annual report to the Council Chair, to be included in annual GPSA
346 report.
347 2. Removal
348 The Council Chair can remove a committee chair in accordance with the
349 GPSA Constitution and Bylaws. A replacement must be presented to
350 Council at the next regularly scheduled meeting.

351 3. Stipend
352 Stipend for the Legislative Standing Committee Chairs shall be
353 determined through the budget process.

354 D. Legislative Ad Hoc Committees

- 355 1. May be created by the Council Chair with a majority vote of approval from the
356 Council or by the Council with a two-thirds (2/3) majority vote.
357 2. All Legislative Ad Hoc Committees will be dissolved by the end of the session.

358 **ARTICLE IV. JUDICIAL BRANCH**

359 The Judicial Branch is composed of the GPSA Court of Review

360 **Section 1. Court of Review**

361 A. Jurisdiction

362 The Court of Review shall have jurisdiction over disputes arising under this
363 Constitution. The Court may also have appellate jurisdiction as defined in the
364 GPSA Bylaws.

365 B. Composition

- 366 1. The Court shall consist of a minimum of three (3) Justices, of which no more than
367 two shall be appointed from the same department or school.
368 2. There will be one Chief Justice and no less than two Associate Justices.
369 3. The President and Council Representatives will have the authority to recommend
370 Justices. All recommendations must be considered.
371 4. All Justices must be approved by the Council.
372 5. Members of the Court of Review shall not serve in any other position within
373 GPSA.

374 C. Duties Powers Responsibilities

- 375 1. Hear complaints brought forth by a GPSA member regarding:
376 a. Matters arising under the GPSA Constitution and Bylaws.
377 b. Acts of the President, Council Chair, GPSA staff or other GPSA official
378 when acting under the authority of GPSA.
379 2. Determine questions of constitutionality and adherence to GPSA law as a result of
380 official complaints.
381 3. Create a written record of all decisions and actions of the court to be maintained
382 in the GPSA Office.
383 4. Create an annual written report of the court to be included in the annual GPSA
384 report.
385 5. The court may, at its discretion, decline to hear cases that it deems are not
386 appropriate-under the Bylaws.
387 6. Other duties as defined by the GPSA Constitution and Bylaws.

388 **Section 2. Justices**

389 A. Term of Office

- 390 1. The term of office for the Chief Justice shall be two years, from noon of the last
391 day of the Spring semester until noon of the last day of the Spring semester two
392 years later.
393 2. The term of office for the Associate Justices shall be for one year. The term shall
394 begin after appointment and upon confirmation of the Council and shall terminate
395 on the last day of the Spring semester.
396 3. Justices shall be appointed at the first Council Meeting of the legislative session.
397 4. No Justice shall serve more than two terms.

398 B. Stipend

399 Stipends for the Chief Justice and Associate Justices shall be determined through
400 the budget process.

401 C. Removal

402 1. Impeachment

403 A Justice may be impeached by a majority vote of Council Representatives at a
404 regular Council meeting. A motion to consider removal must pass with a simple
405 majority.

406 2. Removal

407 Removal of a Justice requires a two-thirds (2/3) vote of Council Representatives
408 at a special meeting called by the Council Chair .

409 **ARTICLE V. FINANCE**

410 **Section 1. Fees**

411 Subject to authorization by the Board of Regents, a nonrefundable fee, henceforth referred to as
412 the GPSA fee, shall be levied on all graduate and professional students. The University shall
413 collect these fees and forward them immediately to the GPSA.

414 A. The GPSA fee shall not exceed twenty-five dollars (\$25) per student per semester and
415 any increase in fee must be approved through a referendum and by the Board of Regents.

416 B. Five percent (5%) of the total GPSA budget is taken by the University in the form of an
417 accounting fee payable to the Student Government Accounting Office. The total GPSA
418 budget is herein defined as the total fees collected minus this five percent (5%) fee.

419 **Section 2. Purpose**

420 Collected fees shall be allocated by the GPSA Council to fund the general GPSA
421 government and to benefit chartered student organizations and graduate and professional
422 students through GPSA Committees.

423 **Section 3. Oversight and Distribution**

424 The Executive Finance Committee will administer the GPSA budget and the Legislative Finance
425 Committee will have oversight of the GPSA budget in accordance with the GPSA Constitution
426 and Bylaws with the Student Government Accounting Office (SGAO) acting as the agent of all
427 GPSA financial transactions.

- 428 A. The Executive Finance Committee shall draft a budget to be submitted to the Legislative
429 Finance Committee before the March Council Meeting for a vote by the Council and
430 approval by the President. If the President does not take action within ten (10) academic
431 days, the budget shall be considered approved.
- 432 1. This budget shall be established based upon the anticipated revenue for the
433 upcoming fiscal year as determined by SGAO.
- 434 2. The proposed budget shall not exceed ninety-five percent (95%) of said revenue
435 to allow for appropriation funds and any decrease in projected enrollment.
- 436 B. The Legislative Finance Committee shall set out procedures in accordance with the
437 GPSA Constitution and Bylaws, to include a budget process, appropriation requests, and
438 a summary of recommendations for each Council meeting.
- 439 C. All branches of the GPSA government must follow budget processes as defined by the
440 GPSA Constitution, Bylaws, and applicable standing rules to be eligible for funding.
- 441 D. The Legislative Finance Committee Chair and Executive Finance Committee Chair shall
442 have all necessary authority to approve budget revisions. All budget revisions must be
443 reported at the next regularly scheduled Council meeting.
- 444 1. When Council is not in session, the President, Grants Chair, and Council Chair
445 must jointly review and approve budget revisions.
- 446 E. Forty percent (40%) of the total GPSA budget shall be reserved for the Pro-Rated
447 Benefits Fund.
- 448 F. No less than ten percent (10%) of the total GPSA budget shall be allocated to SRAC/ST.
- 449 G. Funds not appropriated through the budget process shall be placed in the GPSA General
450 Fund.
- 451 H. All funds distributed through GPSA budget and appropriations and not used by the end of
452 the fiscal year in which they were allocated shall revert to the General Fund.

453 **Section 4. Fiscal Accountability**

454 The GPSA financial records including, but not limited to, the GPSA budget and
455 appropriations may be subject to a financial review as requested by a Council
456 Representative, President, or through a complaint filed with the Court of Review.

457 **Section 5. Budget Compliance**

- 458 A. GPSA shall be in accordance with all necessary local, state, federal and University of
459 New Mexico accounting requirements as determined by SGAO.
- 460 B. Compliance with proposal guidelines of funded organizations for the fiscal year shall be
461 determined by the Legislative Finance Committee in accordance with the GPSA
462 Constitution and Bylaws.
- 463 C. Misuse of GPSA funds may result in Council recourse, including financial enjoinder.

464 **ARTICLE VI. ELECTIONS**

465 The Elections Committee shall administer annual GPSA elections and provide public notice of
466 elections, as defined in the Bylaws.

467 **Section 1. General Election**

468 A. A general election of the President shall occur in the Spring semester of each academic
469 year.

470 B. The ballot shall include the opportunity to vote for GPSA President, and may include
471 amendments, referenda, and any other items approved by Council.

472 C. A plurality of votes shall decide all items presented on the ballot.

473 D. All members of the GPSA are entitled to vote in general elections.

474 **Section 2. Council Chair Election**

475 A. Administered by the Elections Committee at the April Council meeting.

476 B. The Council Chair is elected by a majority of votes of eligible representatives at the April
477 meeting.

478 **Section 3. Special Elections**

479 A. Special elections may be held as called by the Council, the President, or by a referendum
480 petition.

481 B. If a special election is called for by a referendum petition it must occur within thirty (30)
482 academic days.

483 **ARTICLE VII. AMENDMENTS**

484 Proceedings to introduce a Constitutional amendment may be initiated by any GPSA member.

485 **Section 1. Amendments**

486 Requires a two-thirds (2/3) approval by Council Representatives present at a regular
487 Council meeting, plurality approval by GPSA members voting in the General Election,
488 and approval by the Board of Regents.

489 **Section 2. Regent Control**

490 This Constitution, including all Constitutional amendments, shall be subject to
491 modification by and under the control of the Board of Regents.

492 **ARTICLE VIII. REFERENDA**

493 A referendum is a ballot initiative put to a popular vote of the GPSA membership in a general
494 election.

495 A. Referenda may be submitted by the President with majority approval of Council, or a
496 petition signed by at least fifty (50) GPSA members and will be placed on the general
497 election ballot. The Elections Committee will have the authority to verify the signatures.

498 B. In order to be placed on the general election ballot, referenda must be submitted to the
499 Elections Committee no later than thirty (30) academic days prior to the general election,
500 in accordance with the GPSA Constitution and Bylaws.

501 **ARTICLE IX. DEFINITIONS**

502 These definitions shall apply throughout this document.

503 *Academic Day* - any day in which the University has regularly scheduled classes during the Fall
504 or Spring semesters, unless specifically noted otherwise. This excludes weekends, holidays, and
505 days which the University is closed.

506 *Academic Year* - starting the last day of the Spring semester through the day preceeding the last
507 day of the subsequent Spring semester.

508 *Amendment* - a change to the GPSA Constitution or Bylaws.

509 *Anticipated Revenue* - anticipated aggregate sum of GPSA fees to be collected in the following
510 fiscal year as determined by SGAO.

511 *Audit* - evaluation of financial records.

512 *Ballot* - the list of candidates and issues to be voted on in an election.

513 *Board of Regents* – governor appointed board of community members and students who are
514 responsible for the assets and programs of the University, establishment of goals and policies and
515 guide the University and oversight of the functioning of the University.

516 *Budget Revisions* - a request to re-define funding previously allocated through the GPSA budget
517 process or allocations. Budget revisions must be approved before GPSA funding may be spent
518 on purposes other than originally approved or directed through Council.

519 *Bylaws* - active legislative supplement to the GPSA Constitution, composed of all codes which
520 must not violate the Constitution but may further elaborate GPSA law.

521 *Chair* - the administrative head of a particular body.

522 *Chartered Student Organization* - any group which meets the chartering requirements of The
523 University of New Mexico.

524 *Committee* - a group vested with powers, subordinate to the appropriate branch of government,
525 composed and accountable according to the GPSA Constitution and Bylaws.

526 *Constituents* – GPSA members which a particular Council Representative represents.

527 *Constitution* - the instituting document of GPSA, and the organization's ultimate legislative
528 authority.

529 *Complaint* - official grievance presented to the GPSA Court of Review that initiates action
530 within the Court.

531 *Council* - the primary legislative body of GPSA.

532 *Council Budget* – funding allocated for the administration of the legislative branch.

533 *Credentials* – A form that verifies representative authority from a RDSA to serve as a Council
534 Representative.

535 *Elections Code* - the GPSA Bylaws particularly concerning GPSA election law.

536 *Enrollment report* – a report distributed by the University indicating enrollment of graduate and
537 professional students within degree granting departments and schools.

538 *Ex officio*- a non-voting participant of a given body who is part of it by holding another office.

539 *Executive Budget* - funding allocated for the administration of the executive branch.

540 *Financial Enjoinment* - a legislative action issued that prohibits a student group from engaging
541 in any financial activities with the use of GPSA funds.

542 *Financial Review* – disclosure of financial records and subject to a review process.

543 *General Election* - the annual election of the GPSA President, during which other ballot issues
544 may be presented to the voting members.

545 *General Fund* - the fund in which all fees collected on behalf of GPSA are deposited as well as
546 all monies which revert back to GPSA.

547 *GPSA fee* - a fee levied upon all graduate and professional students that is forwarded to GPSA.

548 *GPSA Member (Member)* - any graduate or professional student enrolled in a degree granting
549 department or school at the University of New Mexico main campus and who has paid the GPSA
550 fee for the current semester.

551 *Graduate Research Development (GRD) Grant* – set up to assist larger projects that require
552 substantial funding, as provided by the New Mexico State Legislature.

553 *Gross Misconduct* – an intentional act forbidden or unlawful performed with indifference to
554 known or obvious harmful consequences.

555 *Impeachment* – presentation of formal charges against a GPSA official by Council.

556 *Leave of absence* – an approved absence from duties of office as communicated in writing.

557 *Malfeasance* – Commission of a wrongful act which an official has no legal right to do, or any
558 wrongful conduct which affects, interrupts, or interferes with the performance of official duty, or
559 an act for which there is no authority or warrant of law.

- 560 *Majority* - more than fifty percent (50%).
- 561 *Neglect of Office* – Willful knowing, and intentional failure to attend to one’s official duties.
- 562 *Plurality vote* - a vote in which candidate or issue is decided by receiving the greatest number of
563 votes.
- 564 *President’s Education Grant* - a tuition grant, equal to up to twelve (12) resident, graduate
565 tuition hours per semester at the rates published by the Bursar’s office.
- 566 *Pro-Rated Benefits Fund (PB Funds)* - grants of pro-rated benefits based on student enrollment
567 as requested by Recognized Departmental Student Associations.
- 568 *Recognized Departmental Student Association (RDSA)* - the primary student association of each
569 department and school as recognized by GPSA.
- 570 *Referendum* - a legislative initiative put to popular vote in a general or special election (pl.
571 Referenda).
- 572 *Semester* - the Fall or Spring academic term as determined by the academic calendar of the
573 University.
- 574 *Session* - the first day of the fall semester to the last day of the spring semester.
- 575 *Specialized Travel (ST) Grant* – a grant to fund student travel relevant to the applicant’s field.
- 576 *Student Research Allocation Committee (SRAC) Grant* – a grant to fund expenses related to
577 student research relevant to the applicant’s field.
- 578 *Student Fee Review Board (SFRB)* – advisory board that recommends the distribution of the
579 student activity fee in the University budget.
- 580 *Student Government Accounting Office (SGAO)* - a service department of UNM that processes
581 all funds allocated by GPSA.
- 582 *Term* – a term of office as stipulated, or part there of.
- 583 *University (UNM)* - the University of New Mexico, not including branch campuses.

Rationale for Proposed GPSA Constitution

The GPSA Constitution lays the foundation upon which GPSA operates. As it stands, the existing GPSA Constitution and Bylaws are merged within one document which is difficult to navigate, and therefore functions poorly as an effective governing document. As such, the GPSA Council hereby proposes a new GPSA Constitution separated from the Bylaws. The Constitutional changes reflect the current practices of GPSA, and also align the GPSA structure with other functioning models of governance. The [Proposed Constitution](#) ensures effective and accessible governance of GPSA through the establishment of a clear and cohesive organizing framework.

If this document is voted into law by the GPSA student body the current [Constitution and Bylaws](#) will have the weight of Bylaws and the GPSA Council Steering Committee will oversee the development of further Bylaws.

The following is a summary of significant changes to the Constitution:

1. The Constitution and Bylaws language are separated. This change was initiated after feedback from many parties and stakeholders indicated that the combination of the two in a single document was confusing and created difficulties to the functioning of GPSA.
2. In separating Constitutional and Bylaw language, the intent was to clarify what procedures and rights are protected in the Constitution and what procedural details should be dealt with in the Bylaws.
3. To that end, the roles and responsibilities of each of the three branches of government (Executive, Legislative, and Judicial) were organized into articles labeled with the name of the respective branch.
4. The creation of the Student Support and Advocacy Committee to facilitate outreach to GPSA members, provide student support in identifying resources, improve collaboration with other student organizations, and assist students in understanding the role of GPSA in the University.
5. The creation of two (2) Legislative Standing Committees – Finance and Steering - will aid in the function of the GPSA Council. The Finance Committee will work to review all GPSA finances and funding request and develop systems to streamline the application and allocation process. The Steering Committee will work to review and coordinate resolutions and GPSA governing documents.
6. The creation of a referenda article was added to protect and affirm the rights of GPSA membership to conduct a direct popular vote without the approval of GPSA leadership.
7. In order to ensure adequate checks and balances across branches of government, the President gained the right to veto Council legislation (except for resolutions) and the Council gained the right to a two-thirds (2/3) majority override.
8. Provide definitions of terms that are GPSA-specific in their use, in order to ensure clarity of intent. The definitions are consistently applicable throughout the document.

The following is a summary of significant changes to the Constitution, organized by article:

Preamble

- The language of the preamble of the GPSA Constitution was edited to address unclear language and to reflect the self-conception of GPSA. The new preamble clarifies the focus of GPSA as advocating for academic rights of students within the institution.

Article I: Organization

- From the existing Constitution Article I, "Names" and Article II, "Objectives" was combined into a single article. Proposed Article I, "Organization" seeks to unify organizational info (name, objective, and purpose) into a single Article. The proposed Article I reflects edits that clarify the objectives of the GPSA and include this information at the Constitutional level, rather than bylaws; this information previously appeared as Article II, Section A and B. Article I further clarifies eligible membership in the GPSA and states the terms for individual resignation from the GPSA, which previously appeared in Article III, "Definitions".

Article II: Executive Branch

- Overall Rationale: All Executive functions were grouped into a single comprehensive article, Article II, "Executive Branch". Previously this information appeared in Article IV, "President", and Article VI "Committees". Introductory language was added to clarify offices and duties that are grouped under the Executive branch.

Section 1: The Section was organized into 4 categories: Duties, Powers, and Responsibilities, Term of Office, Stipend, and Removal. President's powers were expanded to include power of veto over Council.

Section 2: In an effort to streamline financial appropriations, the Executive Finance Committee is tasked with developing the annual GPSA budget. Throughout the academic year, additional proposals will be sent to the Legislative Finance Committee who will coordinate recommendations sent to Council for approval. The SRAC, ST, and GRD Grants Committees were combined into one single committee, previously appearing in Article III, Section B, 3-5. To address one of GPSA's primary functions, the Student Support & Advocacy Committee was added as an Executive Standing Committee to provide student support in identifying resources, improve collaboration and outreach with students and organizations, and assist students in understanding the role of GPSA in the University.

Section 3: Clarified language of the responsibilities of the Executive Board (previously Article VI, Section B). Eliminated language that gave Council the ability to direct Executive Committees.

Article III: Legislative Branch

- Overall Rationale: Combined legislative functions into a single article and elaborated the bodies that make up the legislative branch. Distinguished responsibilities of Council as a body from the responsibilities of individual Council Representatives and Council Chair.

Section 1: Structured article to be consistent with the format of the Executive Branch. Clarified Recognized Departmental Student Associations as the appropriate intermediary between GPSA Council and departments, schools, and colleges. Changed Special Meetings petition requirements to match quorum requirements – a petition for Special Meetings now requires the signature of representatives from six (6) RSDAs, where previously only 5 were required (Article V D 2).

Section 2: Created section to define and clarify role and term of representatives. Previously, the responsibilities of Council Representatives were not enumerated clearly.

Section 3: Reorganized format of Council Chair (previously Article V F) to match President (Duties, Powers, and Responsibilities, Term of Office, Stipend, and Removal) and stipulated impeachment and removal.

Section 4: Created Legislative Committees – Finance and Steering – to streamline processes of Council procedures and to provide oversight to ensure adequate administration of Council. Developed Finance Committee to create structure and implementation mechanisms for Finance Article (Article V). Clarified the right of Council to convene both Standing and Ad Hoc committees within the Legislative Branch, language that is too vague in the existing bylaws (Article V E a).

Article IV: Judicial Branch

- No significant constitutional changes. Constitutional language was separated from the Bylaws.

Article V: Finance

- Overall rationale: This article outlines the financial process of GPSA. The formalized structure better aligns with University structure, clarifies budget priorities, and outlines a process for allocation of all GPSA funds. The new Article V brings together language that previously appeared in Article IV, “President”, Article V, “Council”, Article VI, “Committees”, and Article VIII, “Budget”.

Section 1: The language stipulating the SGAO 5% accounting fee previously appeared as Bylaws (Article VIII A 2).

Section 2: Section 2 clarifies the purpose of Article V, and clarifies language around the existing policy that chartered student organizations and individuals working with GPSA committees may seek GPSA funds. Existing language of GPSA Finance Code (Appendix One) is vague regarding the appropriate allocation of funding appropriations. This shift aligns with proper form for UNM accounting procedures.

Section 3: This section outlines the responsibilities of the Executive Finance Committee and the Legislative Finance Committee in the financial process of GPSA. The formalized structure better aligns with University structure, clarifies budget priorities, and outlines a process for allocation of all GPSA funds.

Section 4: Financial review language was added where none previously existed to ensure financial accountability regarding use of GPSA funds and the appropriate mechanisms to address misuse of funds.

Section 5: Clarifies language of existing policy regarding misuse of GPSA funds.

Article VI: Elections

- Overall Rationale: Added introductory language to assert the role of the Elections Committee (previously outlined in Article VI, Section 6) in administering GPSA elections and to highlight the importance of proper public notice of elections.

Section 1: Clarify and reorganize the protected processes of general elections, in which the President is elected.

Section 2: Added language to clarify that the Elections Committee will administer the Council Chair election, previously it was the President who presided over Council Chair Elections (Article V, Section F).

Section 3: Clarify the process for Special Elections.

Article VII: Amendments

- Protected and clarified that any GPSA member can initiate a Constitutional or Bylaws amendment.

Article VIII: Referenda

- This section was added to the Constitution to establish and affirm the right of GPSA membership to hold direct vote on issues, legislation, or GPSA officers. Referenda are described for general elections only.

Article IX: Definitions

- The Definitions section was edited to ensure that all necessary terms in the new Constitution were defined. Here, the definitions appear alphabetically and apply to the entire document. Previously, definitions were grouped by Article (Previously Article III, "Definitions").

Historical Note:

On November 20, 2010, the GPSA Council convened the Ad Hoc Constitutional Committee for the purposes of editing and amending the GPSA Constitution and Bylaws. A draft was submitted to Council on February 26, 2011, reflecting the committee's recommendation for a new GPSA Constitution. This document was then held for open discussion and additional changes were proposed at the Council meeting on March 26. Council passed the proposed Constitution on March 26, 2011.



GPSA @ UNM
Graduate And Professional Student Association

**GPSA Council
Ad Hoc By Laws Committee
11:00am – 1:00pm
Thursday, May 19, 2011
UNM Sub, Lobo A (Third Floor)**

AGENDA

Introductions of Attendees

Discussion Items

Informational: Basis for Committee, Current state of the code (Megan McRobert)

Informational: BaseCamp Cloud Tool (brief)

Action Items:

Review Constitutional Committee Guidelines

Create Mission Statement for Main Committee

Create Purpose & Goals for Main Committee

Create Subcommittees to segregate bylaws work

Appoint / Nominate Subcommittee Chairs

Set Committee Timeline & Benchmarks

Set Main Committee physical meeting times

Set Subcommittee Chat room times?

Adjourn

Chair Materials for Members:

Suggest Personal Laptop to access documents

Bylaws Documents (Keep a list at meeting):

(Insert Purpose & Goals here page)

(Insert timeline & benchmarks here)

(Insert hard copy of committee info & contacts here)

Constitution & Bylaws History (2010-11)

Current Constitution (insert download page)

Current Bylaws from (insert download page)

New Constitution at (insert download page)

New Constitution Rational (insert download page)

Minutes; for each item list the following:

- * Title or topic
- * Short description of the topic
- * Person responsible for the item (lead)
- * Time allotted
- * List of reference documents related to the item (if applicable)

GPSA Council Ad-Hoc Bylaws Committee (ABC)

ABC MINUTES: 5/19/11

Committee: GPSA Ad-Hoc Bylaws Committee (ABC)

Meeting Date: Thursday, May 19, 2011

Location: SUB, Lobo A

Presiding: Megan O'Laughlin, Bylaws Chair

Recording: Kris Miranda,

Members in Attendance:

Corbin Casarez, Shannon Crowley, Justin Delacour, Joseph Dworak, Nick Enquist, Japji Hundal, Lissa Knudsen, Cindy Mason, Megan McRobert, Kris Miranda, Meer Noor, David Odegard, Megan O'Laughlin, Dan Parker, Saliha Qasemi, Katie Richardson, Patricia Roybal Caballero, Talal Saint-Lot, Anthony Salvagno,

Interested Members Absent:

Alex Andrews, Heather Berghmans, Sarah Coffey, Brian Hendrickson, Victor Lopez, Glory Emmanuel, Rachael Szydlowski-Sewards, Michael Verrilli, Matt Rush,

Meeting Commenced AT 11:08AM.

Introductions of Attendees:

The Membership of the committee gave brief introductions.

Informational Items:

Outgoing Council Chair, Megan McRobert, gave a history of the Constitution & Revisions, the status of the Approved Constitution, the 'old' Constitution serves as current Bylaws. She further explained the processes and practices of the GPSA Constitutional Committee. Megan M. noted the members of the Constitutional Committee that were present to work on the Bylaws Committee and members with special expertise.

Megan O., incoming Council Chair, noted to review all documents thoroughly and review the Constitutional Rational. She gave a short list of Bylaws code that is available and will upload documents to a document sharing site for all committee members before the next meeting.

Action Items:

Review Constitutional Committee Guidelines

Stricken per ABC consensus and for time consideration

Create Mission for Bylaws Committee

Drafted as: *"The Bylaws Ad-hoc Committee's purpose is to best serve graduate and professional students by recommending a set of bylaws consistent with the incoming (approved and ratified?) GPSA Constitution, and that we believe will most benefit the GPSA membership. The Committee will present recommendations to GPSA Council at the first meeting of the Fall Semester."*

Create Purpose of Main Committee

A discussion among all members commenced about the **Guiding Principles** of the Committee. It was suggested to review and condense at the will of the committee. Principles are listed in random order as:

Writing Considerations:

- Clarity
- Coherence
- Consistency
- Amendable
- Precise Wording
- Limit restrictive wording for GPSA operations or functions
- Accessible to members
- Conform to Constitution

Committee Ground Rules:

- Serve long-term needs of G&P Students
- Be Inclusive & Transparent
- Have Accessible & Balanced Forum
- Show Courtesy & Consideration (#1 answer)
- Acknowledge Minority, all discussion is valid
- Stay on Topic, Avoid restating discussion points
- Parsimonious
- Review Resources, Be Prepared

Create Objectives/Goals for Main Committee

- Aim for continuity with Constitutional Committee's work. Document must be consistent with Approved & Ratified Constitution (pending BOR). Review Council approved Constitutional Committee structure for guidance. (Joe D)
- Review existing governmental documents & Parliamentary Procedure for guidance. (Patricia)
- Set Main Committee meetings (bi-weekly?).
- Set up communication tools: DropBox, contacts, and invite all members through GPSA_L.
- Create 'Working Groups' to divide labor.
- Working Groups to further divide labor from Articles, and subdivide work by sections, appendices etc. (Patricia)
- Working Groups to make list of changes, current documents, and additional bylaws needed...and other items not accounted for; PSEP, etc. (Corbin C & Katie R)
- Create formatting rules (Editorial group). Suggestions: begin writing in plain English and avoid administrivia. Keep section amendable and avoid unnecessary restriction. Note the difference between Constitution, Bylaws, Standing Rules, and general practices. Identify what areas are dependent on higher authority and specify parliamentary authority. (Lissa K)
- Create benchmarks and approval process diagram. Need definitive dates for review process.
- Chair to publish and maintain Guidebook

Create Subcommittees to segregate bylaws work

Working Groups approved and created as:

1. Organization & Elections
2. Executive
3. Legislative
4. Judicial
5. Finance (Large Group)

Appoint / Nominate Subcommittee Chairs

Postponed until next meeting

Set Committee Timeline & Benchmarks

Postponed until next meeting

Set Main Committee physical meeting times

Postponed until next meeting

Next Main Bylaws Committee Meeting

To be determined by online poll using Doodle.

Items to be discussed

As per unfinished business and listed goals

Adjourn

Adjourned at 1:32pm

Action Items for Chair:

Clarify Chair duties

Load Documents to DropBox

Locate Parking options

Mission Statement verbiage from Katie P

Bylaws Document Packet & Guide to include:

Add all pertinent documents as suggested by Committee

Note Parliamentary Resources from Lissa K & Patricia

Contact and distribution lists

Other as noted

Get official Committee Reporter

Other as requested by members



GPSA @ UNM
Graduate And Professional Student Association

**GPSA Council
Ad-Hoc Bylaws Committee
Wednesday, May 25, 2011
3:30pm – 6:00pm
UNM Sub, Luminaria (Third Floor)**

AGENDA

Introductions of Members (last)

Informational Items (5 mins.):

Informational: Bylaws Guide & Drop Box

Informational: Survey Results

Action Items:

Review Minutes

Put together Subcommittees to segregate work

Propose Editorial & Compilation Group

Appoint Leads for Working Groups

Provide goals for Working Groups report at next Main Committee Meeting

Set Main Committee Meeting Date / Time

Adjourn Main Committee

Break-out to Working Groups

AD HOC BYLAWS COMMITTEE MINUTES – APPROVED*

*See Kris where to add language as per J. Hundal

Date of Meeting: May 25, 2011

Location: Student Union Building, Luminaria

Meeting Attendees: Christine ABASSARY, Yury BOSIN, Corbin CASAREZ, Berenice GRIJALVA, Japji HUNDAL, Lissa KNUDSEN, Victor LOPEZ, Kris MIRANDA, David ODEGARD, Megan O’LAUGHLIN, Elisa PINTOR, Patricia ROYBAL CABALLERO, Talal SAINT-LOT, Rachael SEWARDS, Churro

Late arrivals: Pintor (4:05 PM), Churro (4:05), Odegard (4:25), Knudsen (4:32), Bosin (5:21)

Early departures: Abassary (5:00 PM), Odegard (5:30)

Presiding: Megan O’Laughlin, GPSA Council Chair

Recording: Kris Miranda, GPSA Executive Assistant

Meeting Called to Order: 3:40 PM

I. Introductions

II. Informational Items

A. Committee Dropbox

1. The Chair has set up a Bylaws Committee folder on Dropbox.com. All current committee members have been invited to access it. The folder contains supporting documents and a guide for the committee. Included in the guide: committee ground rules (courtesy in debate, etc.), goals/timeline, contact lists, tentative committee and working group meeting schedules, information on group chat room site, writing resources.

B. Working Groups

1. The Bylaws Committee will divide drafting responsibilities between five working groups: Organization & Elections, Executive, Legislative, Judicial, and Finance. A sixth working group, Compilation & Editing, will be responsible for final integration of the bylaws drafted by the first five groups.

2. The Chair has created a survey on SurveyMonkey.com for committee members to notify her of their working group preferences and relevant skill sets.

3. At the next full committee meeting, working groups will be asked to give progress reports.

C. interested parties who have not yet been added to the Bylaws Committee contact list or the Bylaws Committee Dropbox folder should contact the Chair at GCChair@unm.edu.

III. Action Items

A. Review of May 19 minutes

1. Misspelling of "Patricia"; Matthew Rush mistakenly counted as in attendance.

B. Working Group lead appointments

1. The Chair appoints David Odegard to lead Organization & Elections.

2. The Chair appoints Matthew Rush (*in absentia*) to lead Executive.

a. Hundal nominates Victor Lopez.

b. Hundal requests that the record reflect that the agenda for the May 25 Bylaws Committee meeting was e-mailed to the GPSA listserv fewer than 24 hours prior to the scheduled start time of **3:30 PM**, in possible violation of the New Mexico Open Meetings Act.

i. *Miranda consulted his e-mail history after adjournment. Miranda e-mailed the GPSA listserv announcement at **3:38 PM** on May 24. The Chair e-mailed the agenda to Miranda for distribution at **3:13 PM** on May 24.*

c. Swards moves for a recess.

3. RECESS 4:58 PM – 5:08 PM

4. The committee opens the lead positions to nomination by committee members.

5. The committee approves the Chair's appointments of Odegard and Rush.

5. Knudsen nominates Rachael Swards to lead Legislative.

a. The committee appoints Swards.

6. The Chair nominates Gabriel Kraus (*in absentia*) to lead Judicial.

a. Odegard nominates Shannon Crowley (*in absentia*).

b. The committee appoints Kraus **conditional upon** confirmation of his eligibility.

c. *The Chair contacted Kraus after adjournment. Kraus cannot lead the Judicial Working Group but will serve in an advisory capacity. Appointment of this working group's lead remains TBD.*

7. The Chair nominates Shannon Crowley (*in absentia*) to lead Finance.

a. Pintor nominates Victor Lopez.

b. Roybal Caballero suggests that the committee appoint two leads.

c. Hundal nominates Saliha Qasemi (*in absentia*) and Lopez as co-leads.

d. Saint-Lot suggests that the committee appoint an interim lead.

e. Casarez suggests the interim appointment of Crowley and Lopez, to attend the first leads meeting and set an agenda for the full Finance Committee. The Finance Committee would select long-term leads later.

f. The committee appoints Crowley and Lopez as interim co-leads.

i. **Opposed: 1 (Hundal).**

8. Swards nominates Corbin Casarez to lead Compilation & Editing.
 - a. The committee appoints Casarez.
9. FINAL LEAD ROSTER
 - a. Organization & Elections: DAVID ODEGARD
 - b. Executive: MATTHEW RUSH
 - c. Legislative: RACHAEL SEWARDS
 - d. Judicial: [TO BE DETERMINED]
 - e. Finance (**interim**): SHANNON CROWLEY and VICTOR LOPEZ
 - f. Compilation & Editing: CORBIN CASAREZ

C. Next Meeting Date: TBA

Meeting Adjourned: 6:06 PM

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Questions and corrections may be directed to Kris Miranda: [REDACTED]

Megan O'Laughlin may be contacted at GCChair@unm.edu [REDACTED]

The first leads meeting will be on Tuesday, May 31 at 3:00 PM in the GPSA office, SUB 1021.

NOTICE: The GPSA office needs summer volunteers to help staff the office and maintain access to free printing. Council representatives would be ideal volunteers, and would be in a position to meet and begin working with members of the 2011-2012 Executive Board. They would also be given card swipe access to the office during SUB hours (8:00 AM – 6:00 PM for the summer). Interested parties should contact GPSA Office Manager Christine Abassary [REDACTED]

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Respectfully submitted,

Kris Miranda
Executive Assistant, Graduate and Professional Student Association
M.A. Candidate, Philosophy
University of New Mexico

[REDACTED]
[REDACTED]

Approved: MO/Bylaws Chair
5/28/2011 9:52 AM



GPSA Council
Ad-Hoc Bylaws Committee
Tuesday, June 7, 2011
11:00am – 1:00pm
UNM Sub, Mirage-Thunderbird
Refreshments Provided

AGENDA

- I. Roll Call
- II. Approval of June 7th Agenda
- III. Approval of the May 25th Minutes
- IV. Presentation / Discussion Items – Presentation followed by Discussion
 - a. Presentation of 1st Progress Reports from Working Groups to include:
 - Lead:
 - Members:
 - Meeting Report: (Minimum Dates, Times, Locations, And Members Present)
 - Priority Sections/Areas
 - o Areas To Be Created Due To New Constitutional Language / Sections
 - o Areas Requiring Further Agreement With New Constitution
 - Approval of Further Division of Workload (Finance?)
 - Other / Recommendations for/by ABC
 - b. Order of Reporting:
 - i. Finance: Shannon Crowley / Victor Lopez
 - ii. O & E: David Odegard (teleconference)
 - iii. Executive: Matthew Rush
 - iv. Add: Judicial
 - v. Legislative: Rachael Swards
 - ~~vi. Judicial: _____~~
 - vii. Compilation: Corbin Cesarez
 - c. ABC Chair Action Items Report
- V. Action Items:
 - a. Bylaws Guide Approval
 - b. Open Meetings Act: Agreement to follow NM OMA
 - c. ABC Recorder Stipend
 - d. Per ABC:
 - e. Per ABC:
- VI. Adjourn



GPSA Council
Ad-Hoc Bylaws Committee
Tuesday, June 7, 2011
11:00am – 1:00pm
UNM Sub, Mirage-Thunderbird
Refreshments Provided

AGENDA

- I. Roll Call
- II. Approval of June 7th Agenda
- III. Approval of the May 25th Minutes
- IV. Presentation / Discussion Items – Presentation followed by Discussion
 - a. Presentation of 1st Progress Reports from Working Groups to include:
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 - iii. Executive: Matthew Rush
 - iv. Legislative: Rachael Sowards
 - v. Judicial:
 - vi. Compilation: Corbin Casarez
 - c. ABC Chair Action Items Report
- V. Action Items:
 - a. Bylaws Guide Approval
 - b. Open Meetings Act: Agreement to follow NM OMA
 - c. ABC Recorder Stipend
 - d. Per ABC:
 - e. Per ABC:
- VI. Adjourn

AD HOC BYLAWS COMMITTEE MINUTES (DRAFT)

Date of Meeting: May 25, 2011

Location: Student Union Building, Luminaria

Meeting Attendees: Christine ABASSARY, Yury BOSIN, Corbin CASAREZ, Berenice GRIJALVA, Japji HUNDAL, Lissa KNUDSEN, Victor LOPEZ, Kris MIRANDA, David ODEGARD, Megan O'LAUGHLIN, Elisa PINTOR, Patricia ROYBAL CABALLERO, Talal SAINT-LOT, Rachael SEWARDS, Churro

Late arrivals: Pintor (4:05 PM), Churro (4:05), Odegard (4:25), Knudsen (4:32), Bosin (5:21)

Early departures: Abassary (5:00 PM), Odegard (5:30)

Presiding: Megan O'Laughlin, GPSA Council Chair

Recording: Kris Miranda, GPSA Executive Assistant

Meeting Called to Order: 3:40 PM

I. Introductions

II. Informational Items

A. Committee Dropbox

1. The Chair has set up a Bylaws Committee folder on Dropbox.com. All current committee members have been invited to access it. The folder contains supporting documents and a guide for the committee. Included in the guide: committee ground rules (courtesy in debate, etc.), goals/timeline, contact lists, tentative committee and working group meeting schedules, information on group chat room site, writing resources.

B. Working Groups

1. The Bylaws Committee will divide drafting responsibilities between five working groups: Organization & Elections, Executive, Legislative, Judicial, and Finance. A sixth working group, Compilation & Editing, will be responsible for final integration of the bylaws drafted by the first five groups.

2. The Chair has created a survey on SurveyMonkey.com for committee members to notify her of their working group preferences and relevant skill sets.

3. At the next full committee meeting, working groups will be asked to give progress reports.

C. interested parties who have not yet been added to the Bylaws Committee contact list or the Bylaws Committee Dropbox folder should contact the Chair at GCChair@unm.edu.

III. Action Items

A. Review of May 19 minutes

1. Misspelling of "Patricia"; Matthew Rush mistakenly counted as in attendance.

B. Working Group lead appointments

1. The Chair appoints David Odegard to lead Organization & Elections.

2. The Chair appoints Matthew Rush (*in absentia*) to lead Executive.

a. Hundal nominates Victor Lopez.

b. Hundal requests that the record reflect that the agenda for the May 25 Bylaws Committee meeting was e-mailed to the GPSA listserv fewer than 24 hours prior to the scheduled start time of **3:30 PM**, in possible violation of the New Mexico Open Meetings Act.

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c. Swards moves for a recess.

3. RECESS 4:58 PM – 5:08 PM

4. The committee opens the lead positions to nomination by committee members.

5. The committee approves the Chair's appointments of Odegard and Rush.

5. Knudsen nominates Rachael Swards to lead Legislative.

a. The committee appoints Swards.

6. The Chair nominates Gabriel Kraus (*in absentia*) to lead Judicial.

a. Odegard nominates Shannon Crowley (*in absentia*).

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c. *The Chair contacted Kraus after adjournment. Kraus cannot lead the Judicial Working Group but will serve in an advisory capacity. Appointment of this working group's lead remains TBD.*

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a. Pintor nominates Victor Lopez.

b. Roybal Caballero suggests that the committee appoint two leads.

c. Hundal nominates Saliha Qasemi (*in absentia*) and Lopez as co-leads.

d. Saint-Lot suggests that the committee appoint an interim lead.

e. Casarez suggests the interim appointment of Crowley and Lopez, to attend the first leads meeting and set an agenda for the full Finance Committee. The Finance Committee would select long-term leads later.

f. The committee appoints Crowley and Lopez as interim co-leads.

i. **Opposed: 1 (Hundal).**

8. Swards nominates Corbin Casarez to lead Compilation & Editing.
 - a. The committee appoints Casarez.
9. FINAL LEAD ROSTER
 - a. Organization & Elections: DAVID ODEGARD
 - b. Executive: MATTHEW RUSH
 - c. Legislative: RACHAEL SEWARDS
 - d. Judicial: [TO BE DETERMINED]
 - e. Finance (**interim**): SHANNON CROWLEY and VICTOR LOPEZ
 - f. Compilation & Editing: CORBIN CASAREZ

C. Next Meeting Date: TBA

Meeting Adjourned: 6:06 PM

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Questions and corrections may be directed to Kris Miranda: [REDACTED]

Megan O'Laughlin may be contacted at GCChair@unm.edu [REDACTED]

The first leads meeting will be on Tuesday, May 31 at 3:00 PM in the GPSA office, SUB 1021.

NOTICE: The GPSA office needs summer volunteers to help staff the office and maintain access to free printing. Council representatives would be ideal volunteers, and would be in a position to meet and begin working with members of the 2011-2012 Executive Board. They would also be given card swipe access to the office during SUB hours (8:00 AM – 6:00 PM for the summer). [REDACTED]

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Respectfully submitted,

Kris Miranda
Executive Assistant, Graduate and Professional Student Association
M.A. Candidate, Philosophy
University of New Mexico

[REDACTED]
[REDACTED]

Approved: MO/Bylaws Chair
5/28/2011 9:52 AM

ITEM V (c): ABC Recorder Stipend

Date: Thursday, June 02, 2011

To: ABC Committee members

From: ABC Chair, Megan O’Laughlin (GPSA Council Chair)

Re: Request ABC Committee Approval to apply for a General Fund allocation from the Executive Board to provide a stipend for the ABC Recorder, Kris Miranda not to exceed \$75.00 per ABC full committee meeting. Kris will provide for all record keeping of minutes and discussions during this lengthy and intensive process in addition to coordinating drafts and distribution with the ABC Chair.



GPSA @ UNM
Graduate And Professional Student Association

**GPSA Council
Ad-Hoc Bylaws Committee
Tuesday, June 14, 2011
11:00am – 12:00pm
UNM Sub, GPSA Office**

Special Meeting AGENDA

- I. Single Discussion item per ABC meeting on June 7, 2011:

“The Ad Hoc Bylaws Committee will convene a special meeting on Tuesday, June 14 at 5:15 PM to discuss conflict of interest, and only conflict of interest.”



**GPSA Council
Ad-Hoc Bylaws Committee
Wednesday, June 22nd, 2011
5:15pm – 9:00pm
UNM Law School, Room 3406**

AGENDA

- I. Roll Call
 - II. Approval of June 22nd Agenda
 - III. Approval of the June 14th Minutes
 - IV. Tabled at 6/07 Meeting:
 - a. ABC Recorder Stipend
 - V. Reports
 - a. Chair's Report
 - i. Review Scope of Work
 - ii. New Constitution Progress Report
 - b. June 14th Meeting/Conflict of Interest: Patricia Roybal Caballero
 - c. *Presentation of 1st Drafts Working Groups to include:
 - Meeting Progress Report / Minutes
 - Priority Sections/Areas
 - Areas To Be Created Due To New Constitutional Language / Sections
 - Areas Requiring Further Agreement With New Constitution
 - Other Areas / Areas outside of the Scope of Work
- *Order of Reporting:
1. Finance: Victor Lopez
 2. O & E: David Odegard
 3. Executive: Matthew Rush
 4. Add: Judicial if needed
 5. Legislative: Rachael Szydowski-Sewards
 6. Comp & Edit: Corbin Casarez
- d. ABC Chair Action Items Report
- VI. Action Items:
 - a. Judicial Review
 - b. Finance Co-Chair
 - c. Per ABC:
 - d. Per ABC:
 - e. Per ABC:
- VII. Adjourn

AD HOC BYLAWS COMMITTEE MINUTES

Date of Meeting: June 22, 2011

Location: Law School 3406

Meeting Attendees: Corbin CASAREZ, Japji HUNDAL, Kris MIRANDA, David ODEGARD, Megan O'LAUGHLIN, Patricia ROYBAL CABALLERO, Matthew RUSH, Rachael SEWARDS, Moses WINSTON

Late arrivals: Odegard (5:19), Roybal Caballero (5:27), Winston (5:18)

Early departures: Odegard (6:01)

Presiding: Megan O'Laughlin, GPSA Council Chair

Recording: Kris Miranda, GPSA Executive Assistant

Meeting Called to Order: 5:16 PM

I. Approval of the June 7 Agenda

Approved unanimously.

II. Approval of the June 14 Memorandum

Moved by Odegard to approve June 14 memorandum for the record.

MOTION CARRIED unanimously.

III. ABC Recorder Stipend

Moved by Casarez to *request \$450 from the Executive Board for the Recorder stipend for the remaining meetings of the Ad Hoc Bylaws Committee.*

MOTION CARRIED unanimously. (1 abstention: Miranda)

IV. Reports

A. Chair

B. Conflict of Interest (Roybal Caballero)

- Moved by Casarez that *the Conflict of Interest Memorandum go to the Organization & Elections Working Group for drafting.*

MOTION CARRIED unanimously.

- Moved by Casarez that *the O&E report be moved to top of order of reporting for first drafts.*

MOTION CARRIED unanimously.

C. Organization & Elections (Odegard)

D. Finance (Hundal on behalf of Victor Lopez)

- Moved by Odegard to *appoint Moses Winston as co-lead of Finance Working Group.*

MOTION CARRIED unanimously.

E. Executive (Rush)

F. Legislative (Sewards)

G. Compilation & Editing (Casarez)

- Moved by Rush to *adopt the bylaw format suggested by the Compilation & Editing Working Group.* (available in ABC Dropbox)

MOTION CARRIED unanimously.

V. Action Items

Corbin Casarez to submit a file path format for submission to Edit & Comp folder. (MO – 7/06)

Meeting adjourned 6:35 PM.

Respectfully submitted,
Kris Miranda
GPSA Executive Assistant



Reviewed: MO/ABC Chair



**GPSA Council
Ad-Hoc Bylaws Committee
Tuesday, July 5, 2011
11:00am – 2:00pm
UNM SUB, Mirage-Thunderbird**

AGENDA

- I. Roll Call
 - II. Approval of July 5th Agenda
 - III. Approval of the June 22nd Minutes
 - IV. Reports
 - a. Chair's Report
 - i. New Constitution Progress Report
 - ii. Review Scope of Work
 - b. Working Group Status Reports
 - i. Finance: Moses Winston
 - ii. Edit & Comp: Corbin Casarez
 - iii. Legislative: Talal (has Partial Report)
 - c. *Presentation of Revised Drafts from Working Groups to include:
 - Meeting Progress Report
 - Current Group Composition
 - Priority Sections/Areas
 - o Percent Completion
 - o New Constitutional Language / Sections Coverage
 - o Areas Requiring Further Agreement With New Constitution
 - o Other Areas / Areas outside of the Scope of Work
 - Documentation to Edit & Compilation (Coordinate with Corbin)
 - o Status of Definitions / Rationale
- *Order of Reporting:
- 1.O & E: David Odegard
 - 2.Judicial: David Odegard
 - 3.Executive: Matthew Rush
 - 4.Legislative: Talal / time permitting
- V. Action Items:
 - a. Approve Talal Saint Lot as Legislative WG Lead
 - b. Bylaws Convention Location
- VI. Adjourn

Next Meetings:

7/13	Wednesday	Law, 3406	5:00pm	Revised Drafts	Judicial & Finance
7/26	Tuesday	SUB Mirage	11:00am	Draft Def./Rational	All Working Groups

AD HOC BYLAWS COMMITTEE MINUTES

Date of Meeting: July 5, 2011

Location: Student Union Building - Thunderbird/Mirage

Meeting Attendees: Corbin CASAREZ, Kris MIRANDA, Megan O'LAUGHLIN, Katie RICHARDSON, Patricia ROYBAL CABALLERO, Talal SAINT-LOT

Presiding: Megan O'Laughlin, GPSA Council Chair

Recording: Kris Miranda, GPSA Executive Assistant

Meeting Called to Order: 11:23 PM

I. Approval of the June 7 Agenda

Amendment (Richardson): Add discussion of Regents' approval of new Constitution to Action Items.

Amendment (O'Laughlin): Action Items moved before Reports.

Agenda as amended approved unanimously 11:26.

II. Approval of the June 14 Memorandum

Amendment (Casarez): Casarez was tasked with putting a file format template in the Dropbox.

Minutes as amended approved unanimously 11:26.

III. Action Items

A. Approve Talal Saint-Lot as new Legislative Working Group Lead

- **Approved** unanimously 11:28.

B. Bylaws Convention location set as Domenici Center, room TBA.

C. Regents' approval of new Constitution

- Casarez moves **to modify GPSA's request to the Board of Regents so that the new**

Constitution, if ratified, will take effect at the second regularly scheduled Council Meeting

- **Motion as amended carries** unanimously 11:41

IV. Reports

A. Chair

B. Finance (O'Laughlin)

C. Editing & Compilation (Casarez)

D. Legislative (Saint-Lot)

V. Review of Legislative Working Group draft

Casarez moves **that the Legislative Working Group document be approved for submission to the Editing & Compilation Committee “as amended”.**

- **Motion carries unanimously 2:04**
- Document available in Bylaws Committee DropBox

Meeting adjourned 2:05 PM.

Respectfully submitted,
Kris Miranda
GPSA Executive Assistant





**GPSA Council
Ad-Hoc Bylaws Committee
Wednesday, July 13, 2011
5:00pm – 9:00pm
UNM Law School, Room 3406**

ABC AGENDA

- I. Roll Call
- II. Approval of July 13 Agenda
- III. Consent Calendar
 - a. Approval of July 5th Minutes
 - b. Chair's Report
 - c. Letter to Regents subcommittee on Academic, Student Affairs and Research
- IV. Edit & Compilation: Edit WG needs ABC approval for two items:
 - a. Space or indent after numbers and letters in formatting
 - b. Inclusion of "not going through committee process" in definition of emergency item and removing language (Sec 3.F.2.)
- V. Working Group Drafts: Presentation, discussion & approval of drafts to be sent to Edit WG.
Note: Items 'a-c' are considered unfinished business from previous meeting but were not formally tabled; there was ABC consensus to add these reports to the 7/13 agenda.
 - a. Organization & Elections: David Odegard, Lead
 - b. Judicial: David Odegard
 - c. Executive: Matthew rush, Lead
 - d. Legislative, part II: Talal Saint Lot, Lead
 - e. Finance: Moses Winston, Lead

*Presentation of Revised Drafts from Working Groups to include:

 - Report: Lead Progress Report to include:
 - Status of Definitions / Rationale
 - Discussion: Sections/Areas to approve/amend include:
 - New Constitutional Language / Sections Coverage
 - Areas Requiring Further Agreement With New Constitution
 - Other or areas outside of the Scope of Work
- VI. Approval of drafts and/or sections, with ABC corrections, to forward to Edit
- VII. Adjourn (motion to fix the time in which to adjourn)

Next Regularly Scheduled ABC Meeting:

7/26 Tuesday SUB Mirage 11:00am Draft Def./Rational All Working Groups

Procedural Information:

Consent Agenda

Typical consent agenda items are routine, procedural decisions, and decisions that are likely to be noncontroversial.

Chair: “Does anyone wish to remove items from the consent agenda for discussion?”
“Is there a motion to approve items a,b,c,d from the consent agenda?”

Process:

1. When preparing the meeting agenda, the president or chairperson determines whether an item belongs on the consent agenda.
2. The chair prepares a numbered list of the consent items as part of, or as an attachment to the meeting agenda.
3. The list and supporting documents are included in the board’s agenda package in sufficient time to be read by all members prior to the meeting.
4. At the beginning of the meeting, the chair asks members what items they wish to be removed from the consent agenda and discussed individually.
5. If any member requests that an item be removed from the consent agenda, it must be removed. Members may request that an item be removed for any reason. They may wish, for example, to discuss the item, to query the item, or to register a vote against the item.
6. Once it has been removed, the chair can decide whether to take up the matter immediately or place it on the regular meeting agenda.
7. When there are no more items to be removed, the chair or secretary reads out the numbers of the remaining consent items. Then the chair states: “If there is no objection, these items will be adopted.” After pausing for any objections, the chair states “As there are no objections, these items are adopted.” It is not necessary to ask for a show of hands.
8. When preparing the minutes, the Secretary includes the full text of the resolutions, reports or recommendations that were adopted as part of the consent agenda.

Fix the Time in which to Adjourn

Member: “I move that when this meeting adjourns, it adjourns to meet at (time, date, place).”

This motion when privileged takes precedence of all others, and is in order even after it has been voted to adjourn, provided the chairman has not declared the assembly adjourned. It can be amended, and a vote on it can be reconsidered. When the assembly has no fixed place for its meetings, this motion should include the place as well as the time for the next meeting, and in this case the place is subject to amendment as well as the time. When the assembly meets at the time to which it adjourned, the meeting is a continuation of the previous session.



**GPSA Council
Ad-Hoc Bylaws Committee
~~Wednesday, July 13, 2011~~
Continuation: Tuesday, July 19, 2011
7:00pm – 9:00pm
UNM Law School, Room 3406**

ABC AGENDA

- I. Roll Call
- II. Approval of July 13 Agenda
- III. Approval of July 5th Minutes (approved at 7/13)
- IV. Chair's Report
 - ~~a. Letter to Regents subcommittee on Academic, Student Affairs and Research~~
- V. Edit & Compilation Report: (revisited, 7/19/11)
 - a. EWG requests ABC approval for two items:
 - ~~i. Space or indent after numbers and letters in formatting~~
 - ~~ii. Inclusion of "not going through committee process" in definition of emergency item and removing language (Sec 3.F.2.)~~
 - ~~b. Cross Reference of Constitution in bylaws (added, 7/19/11)~~
- VI. ~~Discussion: Additional Meetings for ABC Review~~
- VII. ~~Discussion: Written Reports Question for Edit~~
- VIII. Working Group Drafts: Presentation, discussion & approval of drafts to be sent to Edit WG.
Note: Items 'a-c' are considered unfinished business from previous meeting but were not formally tabled; there was ABC consensus to add these reports to the 7/13 agenda.
 - ~~a. Organization & Elections: David Odegard, Lead (committees covered 7/19/11)~~
 - b. Executive: Matthew rush, Lead (partial)
 - c. Legislative, part II: Talal Saint Lot, Lead
 - d. Finance: Moses Winston, Lead
 - e. Judicial: David Odegard (need resubmission)

*Presentation of Revised Drafts from Working Groups to include:

- Report: Lead Progress Report

- Discussion: Sections/Areas to approve/amend include:
 - New Constitutional Language / Sections Coverage
 - Areas Requiring Further Agreement With New Constitution
 - Other or areas outside of the Scope of Work

IX. Approval of drafts and/or sections, with ABC corrections, to forward to Edit

X. Adjourn (motion to fix the time in which to adjourn)

Next Regularly Scheduled ABC Meeting:

7/26 Tuesday SUB Mirage 11:00am Draft Def./Rational All Working Groups

Procedural Information:

Fix the Time in which to Adjourn

Member: “I move that when this meeting adjourns, it adjourns to meet at (time, date, place).”

This motion when privileged takes precedence of all others, and is in order even after it has been voted to adjourn, provided the chairman has not declared the assembly adjourned. It can be amended, and a vote on it can be reconsidered. When the assembly has no fixed place for its meetings, this motion should include the place as well as the time for the next meeting, and in this case the place is subject to amendment as well as the time. When the assembly meets at the time to which it adjourned, the meeting is a continuation of the previous session.



**GPSA Council
 Ad-Hoc Bylaws Committee
 August 2011
 Times and Locations below**

ABC AGENDA

- I. Call to Order (Pro Tempore)
- II. Working Group Drafts: Presentation, discussion & approval of drafts to be sent to Edit WG.

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Chair / Tempore</u>	<u>Agenda: Re-review of Previous Documents and prepare sections for Council</u>
Monday	8-Aug	5:15pm	Law 2504	D.Odegard	Finance
Monday	8-Aug	7:00pm	Law 3406	M. Winston	Judicial
Tuesday	9-Aug	5:15pm		T. Saint Lot	Elections / Legislative
Wednesday	10-Aug	5:15pm		C. Caesarez	O&E Committees, Members, TPN1 & 2, Conflict of interest, and any changes to Elections Legislative and/or Finance
Thursday	11-Aug	5:15pm		per ABC	Unfinished Items
Friday	12-Aug	5:15pm		per ABC	Unfinished Items
Saturday	13-Aug	X		No Meeting	No Meeting
Sunday	14-Aug	12:00p m		C. Caesarez	Definitions
Monday	15-Aug	5:15pm		M. Rush	Rationale
Tuesday	16-Aug	7:00pm		M. Olaughlin	Compiled / Table of Contents

- III. Approval of drafts and/or sections, with ABC corrections, to forward to Edit
- IV. Approve Chairman
- V. Motion to fix the time in which to adjourn

Fix the Time in which to Adjourn

Member: "I move that when this meeting adjourns, it adjourns to meet at (time, date, place).



**GPSA Council
Ad-Hoc Bylaws Committee
Tuesday, July 26, 2011
11:00am
SUB Mirage - Thunderbird**

ABC AGENDA

- I. Roll Call
- II. Approval of July 26 Agenda
- III. Approval of July 13/19 Minutes
- IV. Chair's Report
 - a. ABC discussion / action required on first meeting of the session (Agenda / Timing).
 - b.
- V. Edit & Compilation Report:
 - a. EWG requests ABC approval for two items:
 - i. Cross References needed in bylaws?
 - ii. Discuss items as per "RRR" from O&E
- VI. Working Group Drafts: Presentation, discussion & approval of drafts to be sent to Edit WG.
 - a. Executive: Matthew Rush, Lead (partial)
 - b. Legislative: Talal Saint Lot, Lead
 - c. Finance: Moses Winston, Lead
 - d. Judicial: David Odegard
 - e. Organization & Elections: David Odegard, Lead
- VII. Approval of drafts and/or sections, with ABC corrections, to forward to Edit
- VIII. Adjourn (motion to fix the time in which to adjourn)

Next Regularly Scheduled ABC Meeting:

8/02	Tuesday	HSC Domenici	11:00am	Convention
8/03	Wednesday	HSC Domenici	5:15pm	Convention

Procedural Information:

Fix the Time in which to Adjourn

Member: “I move that when this meeting adjourns, it adjourns to meet at (time, date, place).

This motion when privileged takes precedence of all others, and is in order even after it has been voted to adjourn, provided the chairman has not declared the assembly adjourned. It can be amended, and a vote on it can be reconsidered. When the assembly has no fixed place for its meetings, this motion should include the place as well as the time for the next meeting, and in this case the place is subject to amendment as well as the time. When the assembly meets at the time to which it adjourned, the meeting is a continuation of the previous session.

AD HOC BYLAWS COMMITTEE MINUTES

Date of Meeting: July 13, 2011

Location: Law School 3406

Meeting Attendees: Corbin CASAREZ, Kris MIRANDA, Megan O'LAUGHLIN, Katie RICHARDSON, Matthew RUSH

Presiding: Megan O'Laughlin, GPSA Council Chair

Recording: Kris Miranda, GPSA Executive Assistant

Meeting Called to Order: 5:22 PM

I. Approval of the July 13 Agenda

Casarez moves, Miranda seconds to add discussion item re: adding meetings to ABC review of working group drafts

No objections

Rush moves, Casarez seconds to add discussion item re: written reports

No objections

Agenda as amended approved 5:28 PM.

III. Minutes

Casarez moves, Miranda seconds to add "as amended" to Casarez's motion ("the Legislative Working Group document **as amended** be approved") in item V.

No objections

Minutes as amended approved 5:30 PM.

IV. Chair's Report

The Constitutional documentation package to be sent to the Board of Regents has been edited and distributed to the full ABC.

Rush moves, Richardson seconds to approve BoR packet to be sent to BoR Student Affairs Subcommittee.

Motion carries unanimously.

V. EWG requests ABC approval for two items

Richardson moves, Rush seconds that "There shall be a space after numbers and letters in formatting."

Motion carries unanimously 5:41 PM.

Casarez moves, Rush seconds deletion of "without going" and replacement with "even if they have not gone" in Section 3.F.2 of Legislative working group's Bylaws draft on Legislative Committees.

Motion carries unanimously 5:44 PM.

VI.

Discussion re: adding meetings for ABC review of working groups

Rush moves, Casarez seconds that when this [7/13] meeting adjourns, it adjourns to meet on Tuesday 7/19 at 7pm in Law 3406 unless otherwise noted by the Chair.

Motion carries unanimously 5:57 PM.

VII. Working Group Drafts

O&E drafts

Rush motions, Casarez seconds approval of veto procedure draft as amended to be sent to EWG.

Motion carries unanimously 6:36.

Casarez motions, Rush seconds approval of referenda procedure draft as amended to be sent to EWG.

Motion carries unanimously 6:37.

Casarez motions, Rush seconds to strike Pro Tempore Justice bylaws and send to JWG for review.

Motion carries unanimously 7:11

Casarez motions, Rush seconds approval of removal, resignation, and replacement draft as amended to be sent to EWG.

Motion carries unanimously 7:13.

RECESS at 7:14

MEETING RECONVENES 7:28

Executive drafts

Casarez motions, Miranda seconds approval of Project Assistants draft as amended to be sent to EWG.

Motion carries unanimously 8:57

Meeting adjourns 8:58 to meet on Tuesday 7/19 at 7pm in Law 3406 unless otherwise noted by the Chair.

Respectfully submitted,
Kris Miranda
GPSA Executive Assistant

AD HOC BYLAWS COMMITTEE MINUTES

Date of Meeting: July 19, 2011

Location: Law School 3406

Meeting Attendees: Corbin CASAREZ, Kris MIRANDA, Matthew RUSH, Saliha QASEMI, Moses WINSTON

Presiding: Corbin Casarez, ABC Editing & Compilation Working Group Lead

Recording: Kris Miranda, GPSA Executive Assistant

Meeting Called to Order: 7:00 PM

Agenda as amended (discuss Patricia Roybal Caballero's concerns from Edit WG, look at Joe Dworak's feedback) approved 7:10

I. Discussion of Patricia Roybal Caballero's concerns re: "bylaws" vs. "procedures"

II. Discussion of Joe Dworak's concerns re: cross-referencing specific Constitutional passages in the Bylaws document

Three possible solutions:

- Require electronic copy of referenced doc
- Provide date w/ reference
- Rely only on Table of Contents

III. Working Group Reports and Draft Reviews

O&E

GPSA Committees

Rush moves, Qasemi seconds to send O&E "GPSA Committees" document as amended to Edit Working Group.

(Document in Edit Dropbox folder: 07_20_11_eweg_orgcomms_ckc.doc)

Motion carries unanimously.

FINANCE

Miranda moves, Rush seconds that "FinanceKR" document with ABC's amendments and notes be sent back to Finance Working Group.

(Edited file name in Finance Dropbox: 07_19_11_finance_abc_ckc.docx)

Motion carries unanimously.

Meeting adjourns 8:55 PM.

Respectfully submitted,
Kris Miranda
GPSA Executive Assistant



**GPSA Council
Ad-Hoc Bylaws Committee
Tuesday, August 2nd – Wednesday, August 3rd**

Day One: 11:00am – 4:00pm
Health Science Center, Domenici B116

Day Two: 5:15pm – 9:00pm
Health Science Center, Domenici 2112

**Laptops are recommended for the conference*

AGENDA

Day One: 11am – 4pm, Domenici B116

- I. Roll Call
- II. Approval Conference Agenda
- III. Approval of July 26 Minutes for ABC
- IV. Reports
 - a. Chairs Report
 - b. Edit & Compilation Lead Report
 - i. Review options for Documents previously submitted
- V. Special Orders
 - a. Chair: Format for ABC Conference/Standing Rules
 - b. Edit: Continuance and Scheduling of August ABC Meetings
 - c. Edit: Review Options for Conference
- VI. Unfinished Business
 - a. Documents received by Edit & Compilation as approved by ABC (see above)
- VII. New Business – Review of final unedited documents (seriatim)
 - a. Executive: Matthew Rush, Lead
 - b. Legislative: Talal Saint Lot, Lead
- VIII. Close

Day Two: 5:15pm – 9:00, Domenici 2112

- I. Roll Call
- II. Conference Agenda – Day Two
- III. Reports
 - a. Chairs Report
 - b. Edit & Compilation Lead Report
 - i. Review options for Documents previously submitted
- IV. Unfinished Business
 - a. Documents received by Edit & Compilation as approved by ABC
- V. New Business
 - a. Finance: Moses Winston, Lead
 - b. O&E / Judicial: David Odegard, Lead
- VI. Adjourn

Next Scheduled ABC/EDIT Meeting(s):

Date	Day	Time	Building	Room	Lead

8/22	Monday	8:00am	* 5 academic days until Council		
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Decorum

- Obtaining the floor
- Confining remarks to the merits of the pending question
- Silence means consent!
- Addressing all remarks through the chair
- Avoiding the use of members' names
- Refraining from speaking adversely on a prior action not pending
- Refraining from attacking a member's motives
- Refraining from speaking against one's own motion
- Refraining from disturbing the assembly



**GPSA Council
 Ad-Hoc Bylaws Committee
 August 2011
 Times and Locations below**

ABC AGENDA

- I. Call to Order (Pro Tempore)
- II. Working Group Drafts: Presentation, discussion & approval of drafts to be sent to Edit WG.

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Chair / Tempore</u>	<u>Agenda: Re-review of Previous Documents and prepare sections for Council</u>
Monday	8-Aug	5:15pm	Law 2504	D.Odegard	Finance
Monday	8-Aug	7:00pm	Law 3406	M. Winston	Judicial
Tuesday	9-Aug	5:15pm		T. Saint Lot	Elections / Legislative
Wednesday	10-Aug	5:15pm		C. Caesarez	O&E Committees, Members, TPN1 & 2, Conflict of interest, and any changes to Elections Legislative and/or Finance
Thursday	11-Aug	5:15pm		per ABC	Unfinished Items
Friday	12-Aug	5:15pm		per ABC	Unfinished Items
Saturday	13-Aug	X		No Meeting	No Meeting
Sunday	14-Aug	12:00p m		C. Caesarez	Definitions
Monday	15-Aug	5:15pm		M. Rush	Rationale
Tuesday	16-Aug	7:00pm		M. Olaughlin	Compiled / Table of Contents

- III. Approval of drafts and/or sections, with ABC corrections, to forward to Edit
- IV. Approve Chairman
- V. Motion to fix the time in which to adjourn

Fix the Time in which to Adjourn

Member: "I move that when this meeting adjourns, it adjourns to meet at (time, date, place).

GPSA Ad Hoc Bylaws Committee

August 10, 2011

Stamm Room, CEC 1044

Minutes

Called to order at 5:25 p.m.

Members present: Corbin Casarez (Chair Pro Tempore), Katie Richardson, Matt Rush, Talal Saint-Lot

In discussion of the agenda, the Committee agreed to shuffle the order of documents so that Rush could finish preparing the Elections document and so that high-priority documents were examined first. The order of document consideration is listed below.

No minutes were forwarded for ABC to approve.

Documents were reviewed in the following order: TPNR (1 and 2), Conflict of Interest, Veto, Members, PAs, RRR, Grants, OECOMMs, Exec, Leg, and Elections. Every document was approved and sent to Edit for compilation.

Motion (Rush): To change pooling of departments with less than ten members voting to less than twenty. (Motion ended in a tie, and Chair Pro Tempore decided vote failed.)
-Richardson suggested that this item should be placed in a list of items (perhaps a cover letter) sent with the Bylaws for Council's consideration.

The Committee discussed options for creating hyperlinks within the Bylaws and from the Bylaws to the Constitution. Concerns were raised about merging the two documents and the possibility of losing the distinction between the two; about having a master document that could be changed too easily; about having a document whose links would have to be redone every time the document was edited; about balancing the protection of the integrity of the documents with the convenience and access that revisions should have practically.

The following was listed as remaining work: Finance, Judicial, Definitions, Rationale, Edit, Compilation, and Issues for Council Deliberation.

Future ABC meetings already scheduled include: 8/11 - Recessed Finance; 8/14 – Definitions; 8/15 – Rationale/Judicial; and 8/16 - Review Compiled Bylaws.

Motion (Richardson): For the August 16th Review Meeting, Edit shall prepare a pdf of the compiled Bylaws by 9:00 a.m., Monday, August 15, for all members of GPSA to review. The pdf shall be sent on the GPSA electronic mailing list. Members may add comments to the pdf and send them to unmgpsa@gmail.com no later than 4:00 p.m. on

August 16. At the August 16th Review Meeting, only comments submitted through this process shall be considered for revision. (passed, 1 abstention: Richardson)

Adjourned at 9:11 p.m.

GPSA Ad Hoc Bylaws Committee

August 14, 2011

12:00 p.m.

3611 Calle del Sol
Albuquerque, NM 87110

Open Meeting

I. Call to Order

II. Selection of Recorder

III. Approval of Agenda

IV. Approval of August 10 Minutes

V. Discussion: Identify Needed Definitions

VI. Action: Draft Definitions

VII. Future Meetings and Homework

AD HOC BYLAWS COMMITTEE

RARIONALE AGENDA

Monday, August 15, 2011

3621 Calle Del Sol, 87110, 5:15 p.m.

Open Meeting

- I. Roll Call
- II. Approve Minutes remaining ABC minutes
- III. Review and draft Rationale for all Bylaws articles
 - a. Executive
 - b. Legislative
 - c. Judicial
 - d. Organization and elections
 - e. Finance
 - f. Edit



GPSA @ UNM
Graduate And Professional Student Association

**GPSA Council
Ad-Hoc Bylaws Committee
August 22, 2011
9:00 am – 10:30am
GPSA Office
UNM SUB, Room 1021**

ABC AGENDA

- I. Call to Order
- II. Edit Working Group Report: Corbin Cazarez
- III. Action Items
 - a. Discuss and approve comments as submitted by the membership review deadline of August 16th, 4:00pm.
- IV. Discuss presentation at Council
- V. Adjourn

COMMITTEE MINUTES TEMPLATE

Working Group Name: ABC Committee

Date of Meeting: August, 22, 2011

Location: Building, Room

Meeting Attendees: Corbin Casarez, Matthew Rush, Katie Richardson, Megan O'Laughlin

Presiding: Megan O'Laughlin, ABC Chair

Recording: Megan O'Laughlin, ABC Chair (Minutes) & Matthew Rush (Track Changes)

Meeting Called to Order at: 9:08am

- I. Edit Working Group Report: Corbin Cazarez
- II. Action Items
 - a. Discuss and approve comments as submitted by the membership review deadline of August 16th, 4:00pm.

Motion (Matt): To allow Edit lead to make all insubstantial changes to the final bylaws immediately following the meeting, seconded (Katie). – Passed

Motion (Katie): To accept changes as described and noted in the Track changes made 8-22-11, and have the Edit Lead incorporate these track changes into a final recommendation document for Council. Second: Matt - PASSED

[Link to 8-15-11 Document](#)

[Link to 8-22-11 Document](#)

- III. Discuss presentation at Council
- IV. Meeting Adjourned at: 10:52pm