

**THE UNIVERSITY OF NEW MEXICO**  
**Board of Regents' Finance and Facilities Committee (F&F)**  
**August 2, 2013 – Meeting Summary**

**Committee Members Present:** Regent Jamie Koch and Regent Conrad James

**Committee Members Absent:** Regent Gene Gallegos

**Non-voting Members Present:** none

**Other Attendees:** **Dianne Anderson**, University Communication & Marketing; **Steve Beffort**, Lobo Energy, Inc.; **Kim Bell**, University Counsel; **Bruce Cherrin**, Purchasing; **Andrew Cullen**, Planning, Budget & Analysis; **Pamina Deutsch**, Policy Office; **Maria Dion**, Capital Projects; **Bob Doran**, University Architect; **Rachel Felix**, Office of the EVP for Administration; **Debra Fondino**, University Services; **Robert G. Frank**, UNM President; **Gil Gonzales**, CIO; **Kathy Guimond**, UNMPD; **David W. Harris**, EVP for Administration, COO and CFO; **Gene Henley**, Staff Council; **Rick Henrard**, Capital Projects; **Richard Holder**, Provost's Office; **Paul Krebs**, Athletics; **Susan Longhenry**, Harwood Museum of Art; **Ava Lovell**, Finance; **Lisa Marbury**, Institutional Support Services; **Cenissa Martinez**, Office of the EVP for Administration; **Randy McDonald**, Lobo Energy, Inc.; **Steve McKernan**, UNMH; **Liz Metzger**, Controller's Office; **Tom Neale**, Real Estate; **Manu Patel**, Internal Audit; **Elaine Phelps**, HR; **Mallory Reviere**, Regents' Office; **Jason Strauss**, Lobo Energy; **Chris Vallejos**, Institutional Support Services; **Linda Warning**, Harwood Museum of Art; **Jewel Washington**, HR;

Chairman Regent Koch called the meeting to order at 9:00 a.m. in Scholes Hall, Roberts Room.

**ACTION ITEMS:**

- **Quorum**
- 1. **Meeting Summary from June 7, 2013. Regent James moved to approve and Regent Koch seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 2. **Disposition of Surplus Property for Main Campus on lists dated 6/30/13 and 7/12/13. Bruce Cherrin made the presentation. Regent James moved to approve and Regent Koch seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
- 3. **Contract Approvals:**
  - 1) **Request for Achitect Selection for UNM Los Alamos Science Classrooms Renovation.** Chris Vallejos and Bob Doran made the presentation. Regents' approval was requested to select DNCA Architect for the Los Alamos Science Classrooms Renovation. This classroom renovation will provide 2,142 sq. ft. of improvements to teaching wet labs, and a chemical storage room, used for Geology, Physics, Nano

Science, Environmental Science, and Biology. Scope of work includes new caseworks, sinks, storage, flooring, eye washes and safety showers. The rationale behind the recommended firm included strong prior experience working with the Los Alamos campus and working with safety laboratories. This service project is between \$20,000-60,000 which does not require a formal bid. DNCA Architects was chosen by an informal bid for a total fee of \$58,850. Estimated total project budget is \$750,000 funded by \$500,000 from 2012 G.O. Bonds and \$250,000 from local funds/donations. In response to Regent inquiry, the Los Alamos branch campus has raised the money for the project, and an update will be provided at a later time on the current bond campaign. In response to Regent inquiry, these are all internal improvements and there is no need for infrastructure improvement. **Regent James moved to approve and Regent Koch seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

- 2) **Request for Capital Project for North Golf Course Renovation.** Chris Vallejos and Rick Henrard made the presentation. Regents' approval was requested for the Capital Project, North Golf Course Renovation. The proposed scope of work will provide improvements to the existing golf course irrigation as well as improvements to portions of the public trail system around the golf course perimeter. Bernalillo County donated \$1.5 million for the project. In response to Regent inquiry, the renovation is designed to be efficient in terms of water conservation and renovations will provide aesthetic improvement as well. **Regent James moved to approve and Regent Koch seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

#### 4. **Contract Approvals:**

- 1) **Request to Use Construction Manager at Risk (CMAR) for Clark Hall – Chemistry Building Renovations.** Bruce Cherrin and Rick Henrard made the presentation. Regents' approval was requested to use the CMAR method for renovations that will be made to the Chemistry building. CMAR allows the contractor to build the construction schedule during design, resulting in a very efficient construction schedule for the challenging project logistics to improve phases for the facility occupants during construction. Total estimated project budget is \$16 million funded by 2012 G.O. Bonds. The CMAR process was explained in detail for Regent information. **Regent James moved to approve and Regent Koch seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
5. **Approval of Appointment to the Lobo Energy, Inc. Board.** Steve Beffort made the presentation. Regents' approval was requested to reappoint Tom Ruiz to the Lobo Energy, Inc. Board. **Regent Gallegos moved to approve, Regent James seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**
6. **Approval of Appointment and Reappointments to the Harwood Governing Board.** Linda Warning made the presentation. Regents' approval was requested for the

reappointment of Phyllis Nottingham and the appointments of Dr. Breda Bova and Dr. David Farmer to the Harwood Museum of Art Governing Board. An update on the improvements that were made to the governing structure and the positive results of the Harwood Museum was provided. **Regent Gallegos moved to approve and Regent James seconded. The motion passed by unanimous vote with a quorum of committee members present and voting.**

7. **Recommendations for Consent Agenda Items on Full Board of Regents' Agenda.** Chairman Koch recommended items 2, 3, 4, 5, and 6 to be placed on the full Board of Regents' consent agenda. Although 4.1 was approved by the committee, Regent Koch noted that an update should be provided on the Construction Manager at Risk process for the full Board of Regents. The VEBA update will be provided in September.

#### **INFORMATION ITEMS:**

8. **Bond Council and Financial Advisor Procurement.** Andrew Cullen made the presentation.
9. **Lobo Energy – License Agreement.** Steve Beffort, Jason Strauss and Randy McDonald made the presentation.

#### **EXECUTIVE SESSION:**

none

**Regent Koch moved to adjourn at 9:58 a.m., and Regent James seconded. The motion passed by unanimous vote with a quorum of Committee members present and voting.**