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# UNM School of Law Library Annual Report 2014-2015

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**Law Library and Journals Annual Report**  
**July 1, 2014 - June 30, 2015**  
**Submitted by Michelle Rigual**

**I. LIBRARY**

As of 2013-14, the University of New Mexico no longer required each department to submit an annual report. Despite that, the Library has decided to continue producing one because it creates documentation that is an aid to internal continuity and operational transparency.

As part of the Law School's reaccreditation, an ABA site team visited the Law School in late September 2014. The site team's report praised the service provided by the Law Library and its positive impact on the curriculum and scholarship. However, it also found three issues of concern in addition to the need for a final resolution to the library director search. These issues were:

- 1) the print collection maintenance and organization was in need of attention;
- 2) services might need to be scaled back if the temporary reference position currently funded from operating lines does not become a permanent position;
- 3) there was no administrative support position for the Director or the library faculty who teach.

None of these issues is new or unexpected; all three are addressed in this report.

**A. Service to Law Students**

The Library began the 2014-15 academic year by participating in 1L Orientation. The Library's portion included after-hours access training for the entire 1L class rather than the one-on-one training used since the service's inception in 2010. This approach made the process more efficient and increased the number of students who were able to take advantage of the service.

The Librarians taught six sections of the 2-credit required Legal Research course to second year students, with two sections offered in Fall 2014, three in Spring 2015, and one in Summer 2015. In addition, the librarians provided 20 presentations and research lectures for at least 396 student attendees. These included legal research sessions for Land Use Regulation; Ethics; Human Rights Law; Elements of Legal Argumentation; Small Business Law; Clinic; and Tribal Natural & Cultural Resource Law. These also included presentations for Externship students; students selected for the State Bar of New Mexico's Arturo L. Jaramillo Summer Law Clerk Program; and Law Journal staff including citations and research sessions for the New Mexico Law Review as well as a citation session for the Tribal Law Journal.

At the Library's front desk there were 458 instances of law students receiving reference assistance and they checked out or renewed course reserve items 1105 times. In addition, the student-edited journals relied heavily on the Library's interlibrary loan service.

The Library hosted a book signing and pizza party for students in coordination with the publication of Randi McGinn's most recent book, *Changing Lives, Saving Lives* on January 29, 2014. At the event the book was offered to students at a substantially discounted price.

Though the Library has had a [Facebook page](#) since 2008, its use for informal communication with students increased markedly in 2014-15. In addition, the Library put a **Welcome Students** banner at the beginning of school; provided students with candy at the beginning of school and Halloween, free coffee during both the Fall 2014 and Spring 2015 final exam periods, earplugs throughout the year; and was festively decorated during the winter holiday season.



## B. Service to Law Faculty

Faculty support in 2014-15 included:

- 350 items processed and placed on course reserve for 61 law classes,
- 150 law faculty reference requests answered at the Reference Desk,
- 210 document delivery requests filled,
- 86 research requests completed,
- 4 training sessions provided for faculty RAs,
- 3 new/returning faculty orientation sessions held,
- 5 one-on-one instructional sessions provided,

The Law School submitted 31 papers to SSRN, 24 of these postings were mediated by librarians on the faculty members' behalf. In addition, the Library edited and distributed five issues of the UNM School of Law Legal Studies Research Paper Series within SSRN's Legal Scholarship Network. Each issue of the Series highlights the most recent UNM School of Law Faculty postings and reaches an audience of approximately 5,000 email subscribers.

The Library also resumed loading School of Law scholarly works to the UNM institutional repository, Lobovault. Inclusion of articles, briefs, and other scholarly materials in Lobovault increases their visibility and promotes use and citation by other scholars. Loading new works is ongoing and retrospective work (pre-2014 articles) is also underway.

The Library coordinated four requests to commercial publishers for permission to post the writings of UNM School of Law Faculty members to either SSRN or LoboVault. Each request took between three and eighteen weeks to complete because for-profit publishers outside of legal academe are reluctant to grant permissions to post material in open-access platforms. However, it is anticipated that the number of permission requests will grow as use of open-access platforms such as SSRN and LoboVault increases simultaneously with the growth in interdisciplinary writing and publishing by faculty.

Finally, the Library worked in cooperation with the Associate Dean for Faculty Development to compile a *Portal for Faculty Resources on Teaching and Scholarship* that will be posted to the Law School's intranet. This portal is meant to preserve the resources, strategies, and ideas compiled during 2014-15.

### **C. Service to the Public and Operating Statistics**

The Library was open to the public an average of 78.25 hours per week and 93,235 patrons entered through the front door during operating hours. This number does not capture the law students who took advantage of after-hours access.

The Library checked out or renewed 4,500 items at the front desk and loaned 154 items to other libraries around the country. In total, the interlibrary loan team processed a total of 447 requests.

The Circulation Desk was staffed by a mix of permanent staff (10 hours per week) and part-time student employees (averaging 111 hours per week). Starting in Fall 2014, students working at the circulation desk were given the opportunity to receive promotions and raises. Two student employees qualified for promotion and completed the required training. These students served as Circulation Leads, providing training and supervision to the newer students. This created more knowledgeable front line employees and relieved a great deal of stress from the overburdened Circulation Desk manager.

The Library provided reference service from 9:00 a.m. to 6:00 p.m. Mondays-Fridays, answering a total of 2,507 questions. The largest number of questions came from the public, who accounted for 1,088 questions (43%), 632 (25%) were from bar members, 458 (18%) were from law students, 150 (6%) from Law Faculty, 33 (1%) from paralegal students, and 146 (6%) from other patrons. Though bar member requests have not increased in number, they included 316 requests for document deliveries rather than the requests for reference advice that were more common in the past.

In addition, the Library adopted electronic Circulation forms to reduce the use of paper. An additional monitor was installed at Circulation as well as a wireless keyboard and mouse. This allows patrons to view the searches done on their behalf and makes it possible for the Circulation clerk to hand the controls over to the patron so they can fill out the online forms themselves. Larger monitors were also added at the Reference Desk.

## **D. Collection**

The Library maintains its core collection of essential materials in a combination of formats. In addition, it has remained responsive to its users by adopting a purchase on demand model for print monographs for faculty and by entering into highly curated multi-year purchase agreements with LexisNexis and Thomson Reuters for print treatises in areas relevant to faculty scholarship and heavily used by the local bar.

The renegotiation of the Thomson Reuters Library Maintenance Agreement (LMA) in 2014 resulted in a decrease in annual cost from \$671,664 to \$341,000, with 5 percent yearly increases. Print items no longer updated as a result of the new agreement were discarded or moved off-site. The Lexis Multi-year Agreement for Print (MAP) was also renegotiated but resulted in little change to the print titles received.

The need to collaboratively work through complicated issues such as the details of the LMA and MAP led to formal weekly meetings between the librarians responsible for collections, electronic resources, and business operations. This meeting provides a venue to address concrete questions about accessing and invoicing resources and for strategic thought about the balance of electronic and print materials, including their substantive content as well as their relative current and recurring costs.

The previous annual report (2012-13) included an ambitious multi-year plan for the Library's collection and space. This plan continues to serve as the Library's general roadmap for collection and facilities work. The need for maintenance and reorganization of the print collection was not lost on the ABA site team, but their report noted that the librarians are aware of the need and that aggressive weeding and changes to the layout of the stacks have become priorities.

Completed plan items:

- Clean the Library basement to provide a staging area for collection work;
- Weed the reference collection and interfile remaining items with treatises;
- Discard print regional reporters and digests;
- Discard print state materials except New Mexico;
- Create a collaborative and soft seating area on the upper floor;
- Change the default method of purchasing faculty requests to Amazon rather than a book jobber so that the delivery time can be reduced from weeks to days;
- The university is evaluating new integrated library systems and the Law Library will need to migrate to whichever is chosen, learn the new system, and implement new procedures in response;
- Update the Library's profile with our monograph vendor to match our desired level of monographic spending.

Plan items currently in progress:

- Streamline the New Mexico collection locations and policies (current, light archive in compact shelving, dark archive in storage);

- Move the Indian law collection to the upper floor so that it can be united with the other highly used and valued parts of the collection (New Mexico and treatises);
- Relocate federal material and decennials from the upper floor to compact shelving;
- Create a reading room for students in the space that held federal material and decennials;
- Cut the remaining upper floor shelving to half height to take advantage of light and views.

Plan items still in planning stages:

- Weed the lower floor;
- Turn over the excess space on lower floor to the law school;
- Investigate whether it would be cost-effective to switch to receiving pre-cataloged and processed books from our monograph vendor.

Dropped from the plan:

- Install additional compact shelving on the lower floor.

Concurrent with progress on the multi-year collection and space plan, the Library has devoted significant time and effort over the last two years to migrating to a new integrated library system (ILS). The ILS manages collection acquisitions, cataloging, processing, serials check-in and bindery, in addition to managing circulation and course reserve functions. The Library is a member of LIBROS, a consortium of academic and special libraries within the state that shares the cost of the ILS. Consortium management initiated purchase of the new ILS and all member libraries are obligated to adopt the new system.

This time-intensive project began in January 2013. Since then, the team of Sherri Thomas, Vickie Burt, and Moses Moya has attended training and planning meetings, set up data tables, cleaned data, and tracked changes. Though the record migration was completed in October 2014, and the new system went live in January 2015, troubleshooting and data correction continues with the Circulation desk students providing much of the labor since there is not adequate staff in the Library to complete this work and maintain daily operations. In addition, all staff processes associated with the old ILS, from how to check-in materials received by the Library to tracking invoice payments, are still in the process of being reviewed and updated with the resulting need for staff retraining.

Other recent collection changes include:

- Faculty retirements and office moves resulted in more than 10,000 volumes being donated to the Library in 2013. Each title was assessed for relevance to the collection then processed or recycled.
- Professor Chris Fritz made a special donation that has been memorialized as the *Chris Fritz Comparative and Historical Legal Perspectives Collection*, with a flying fish gift plate added to the inside the front cover of each volume acknowledging his donation.
- Single-user access to the Online Bluebook was re-established for librarian use. IP-authenticated access, which could greatly benefit students working on the law reviews, is

not available from the Bluebook at this time but will be purchased should it become available.

- Electronic access to CCH's business, financial, and copyright libraries was cancelled due to its ongoing poorly-designed electronic interface that prevented effective access.
- Single-user digital access to *American Lawyer* was added for the use of the Advancement Team.
- Students and faculty received access to Bloomberg Law.
- Web-based access to BNA publications expanded approximately six-fold.
- The PACER account was cancelled in favor of Bloomberg Law's docket access.

## **E. Facilities**

The Library received notification in May 2014 that the state legislature had allocated \$30,000 to it for facilities upgrades. These funds were applied to space projects already identified as priorities, specifically to upgrading the space for the New Mexico and Indian Law collections. Project planning occurred throughout FY2014-15 and the project began in July 2015. The bulk of the work is scheduled to be complete in late August with several smaller follow up projects throughout September and October.

During the monsoon rains in August 2014, the Library experienced flooding in an office that shares a wall with the student organizations office. A Library faculty member was moved out temporarily while fans were used to dry the carpet. Once dry, carpet was tested for mold. The tests indicated a very low mold spore count and the faculty member moved back in.

A remodeling project to remove an area deemed structurally deficient was completed in Fall 2013, creating a soft seating area. Use of the space was observed over the course of 2014, once it was verified that students liked and used it, coffee tables and end tables were purchased to accompany the soft seating. The tables are sturdy enough for students to sit on but can be easily rearranged to suit their needs. They also have space in the bottom to stow bags and backpacks while they are using the area. At the same time, 20 additional chairs were purchased for the Library to replace ones that had been repurposed elsewhere in the law school during lounge and conference room upgrades in recent years.

A technology survey conducted by the IT Department in Spring 2015 revealed that students would like quick-access walk up computer stations and more electrical outlets in the Library. The Library and IT collaborated on the walk up computer stations and two are scheduled to be in place in the Library by the time school begins in Fall 2015. Student members of the Library Committee were asked to identify where power outlets are most needed. Based on their recommendations, additional power is scheduled to be added after completion of the New Mexico and Indian Law collection space upgrades.

## **F. Business Operations**

The Library started the fiscal year with a total of \$700,000 for operating expenses. In March 2015, a one percent across the board cut was implemented, leaving the Library with \$693,000. When the fiscal year ended the Library had spent 97 percent of available operating funds, with about 2/3 of the remaining three percent encumbered.

Though the Library has experienced personnel cuts for many years, the 2014-15 fiscal year was a breaking point. The Library was so short staffed that operating expenses were used to pay for a total of 1.5 FTE of the Library's personnel. The use of operating funds for these personnel was made possible in 2014-15 by cancelling print subscriptions and slashing professional development expenditures. In addition, the operating hours were reduced and, rather than reduce the circulation students' hours, the students were assigned collection-related projects [See Personnel, Section III].

## **G. Significant Plans and Recommendations**

The plans for the 2015-16 academic year are ambitious. The most dramatic and visible activity will be significant upgrades to the Library facility, including:

- a sunny reading room with a dramatic view;
- an enhanced Indian Law area that will allow the Library staff to adequately care for this unique collection while communicating the collection's importance to users.
- study rooms with white boards and enhanced privacy;
- more power outlets;
- new furniture mixed in where needed;
- walk-up print stations and computer lab relocated to a more desirable spot;
- an improved Pro Se area that has computers and the materials they use most but that doesn't infringe significantly on student space;
- upkeep so that the fixtures and signs, while still modest, don't have a second-hand look.

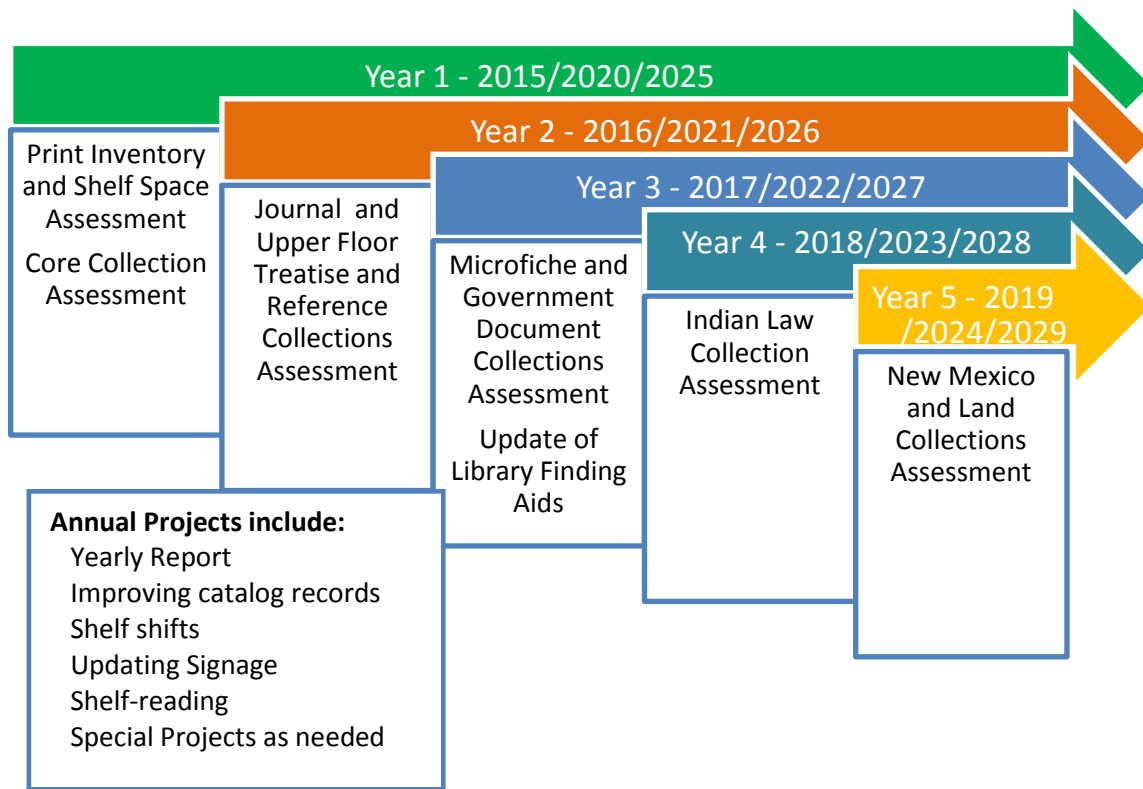
Though less visible to the casual observer than the facility upgrades, there will be significant emphasis on long-overdue collection work that will make the Library's materials more accessible to users. A project list was compiled in May of 2015 with hopes of completion by December 2015. With librarian and staff oversight, the circulation and technical services students will provide much of the labor for the following projects:

- Integration of the Reference and Upper Floor Treatise Collections
- AV Collection – CDs without books to be removed from WMS and inventory entire collection
- Adding ref/treatise collection
- Inventory – Shelf read/check and count
- Shelf read of NM Records and Briefs – Supreme Court and Court of Appeals
- NM Collection Weeding and Reprocessing
- Adding Local Holding Records (LHRs) for NM Records and Briefs – Supreme Court



- Adding LHRs for NM Records and Briefs – Court of Appeals
- Adding Missing Items post April 8, 2014.
- Adding Subject Headings for CHLP Collection
- Adding Subject Headings for Denise Fort
- Retrocon LHRs Added
- Retrocon LHRs Indian
- Misc. Retrocon LHR
- Recycling - Ongoing
- Moving books for construction
- Latin Collection
- Microfiche/Microfilm Collection Count
- New York Times Microfiche
- Basement Indian Law Collection

After these are completed, a 5-year collection maintenance schedule will be implemented:



This year the Library’s retreat will be held in early December. The goal is to continue to work toward coherently teaching research across the curriculum and assessing student learning outcomes.

Other goals include:

- Become a Perma consortium partner. Introduce Perma to our faculty and journals students. Perma will allow the journals to minimize link rot in their publications by citing to reliable archived versions of web sources as per the new Bluebook rule.
- Convert the Faculty Request Database to Spiceworks; assess success after 6 months of use;

- Launch LibGuides to provide enhanced access to Library materials in support of student research, faculty scholarship, and public access to legal material;
- Continue to rationalize and routinize faculty scholarship promotion, including use of a digital sign for in-house promotion of digital publications;
- Resume digital collection maintenance by locally archiving the U.S.-Mexico Law Journal, updating the digital collection of bar examinations, and creating a digital link to the Chris Fritz collection;
- Resume limited legal research outreach by working with tribal and other libraries across the state so that they can provide basic legal research assistance;
- Plan for upcoming staff changes (at a minimum this includes 2 retirements, 2 graduations, 1 sabbatical, and 2 conversions from Lecturer to tenure-track positions) and provide staff with professional development opportunities;
- Draft and approve promotion standards for Lecturers;
- Improve the web presence by performing a web content audit and creating a site map;
- Adopt Sharepoint and Keepass;
- Clean up administrative files and adopt records management best practices;
- Prepare to host Southwestern Association of Law Libraries annual meeting in Spring 2017.

## **II. JOURNALS**

### **A. Journal Administration**

The journal student editors are responsible for the content and production of their respective publications, in consultation with their faculty advisors. The previous model of relying on a staff member to proof articles and coordinate author relations has been fully eliminated.

Incoming board members are responsible for student recruitment events held during the Spring semester. This introduces them to working respectfully with the other journals, the budgeting process, and the role of the Journals Assistant.

Marie Griggs Andrews is the Journals Assistant. Her primary responsibility in this part-time position is to ensure that the student editors receive administrative and organizational support so that they may focus on the journals' substantive content. Marie reports directly to Alexandra Siek, the Public Services Librarian. This chain of command was created to provide the Journals Assistant with consistent oversight and support.

The three journals share a website that was created to represent each equally and make them readily accessible to potential law students. Jayson Capps, the Law School's web designer, maintains and updates these pages. In addition, each journal has set up its own social media sites.

The NRJ and NMLR budgets are split into two parts: operations and events. The operations budget is administered by the Library. This budget pays for printing, supplies, postage, telecomm, and copiers/printers and is funded by subscription fees and royalties. The events budget is administered by the students with assistance from the Journals Assistant and Law

School accountants. It pays for recruitment activities and items such as National Conference of Law Reviews annual meeting attendance, award plaques/trophies, etc. It is currently funded at a level of \$1,500 per year which is transferred from the operations index to the events index at the beginning of the fiscal year. The two journals share this \$1,500 and so must work together to budget it responsibly. The journals are permitted to engage in fundraising, donations are deposited into the events index. The TLJ's budget is administered by the Indian Law Program.

## **B. Accomplishments**

Volume 55 of the *Natural Resources Journal* included 55.1 and 55.2. Issue 55.2, Water Security and the West, included an introduction by Dan Tarlock, a preeminent water law scholar. Student Co-Editors-in-Chief were David Ketai and Xochitl Torres-Small, with Managing Editor Curtis Vernon. There were an additional seven student editors and sixteen student staff, for a total of 26 students. Alex Ritchie served as NRJ's faculty advisor, with adjunct faculty Dan Akenhead. NRJ currently has 273 domestic subscribers, 47 foreign, plus 5 gratis patrons; 63 domestic and/or foreign subscribers have not yet paid/cancelled. NRJ applied for and was awarded an \$8,000 grant by the Rocky Mountain Mineral Law Foundation to host a symposium on Mexico Energy Reform in Spring 2016.

Volume 45 of the *New Mexico Law Review* included 45.1, 45.2, and 45.3. Issue 45.2, *Breaking Bad and the Law*, garnered international recognition. In the month following its release, over 250 media outlets worldwide reported on this special issue, with the issue's first mention on the *Wall Street Journal Blog*. In addition, they produced a third issue to include articles and notes not aligned with the special issue. Matthew Zidovsky was Editor-in-Chief and Ryan Schotter was Managing Editor. There were an additional eleven student editors and thirteen student staff, for a total of 26 students. NMLR's faculty advisor was Dawinder Sidhu, with adjunct faculty Neil Bell. NMLR currently has 105 domestic subscribers, 3 foreign, plus 3 gratis patrons; 14 subscribers not yet paid/cancelled.

Volume 15 of the *Tribal Law Journal* included four articles and several additional posts to the TLJ Blog. The TLJ's faculty advisor acts as Editor-in-Chief. Scott Taylor, a Visiting Professor from the University of St. Thomas, filled this role in 2014-15 while Christine Zuni Cruz served as the Law Foundation Chair at the University of Saskatchewan. Eric Abeita was the Managing Editor, there were an additional five student editors and fourteen student staff. The TLJ editors and staff visited Acoma Pueblo to observe Judge Randolph Marshall Collins presiding over the Wellness Court, a program that combines elements of traditional justice with Western style treatment programs and judicial enforcement. While there they also received a tour of the community.

In 2014-15, the three journals co-hosted the first-ever named, Recruitment Series. The Series included five events:

- General Information Session
- Bluebooking Introduction
- Information Session on the Write On

- Open House
- End-of-Semester Celebration for 1L Students (hosted day before Write-On began)

The General Information and Bluebook sessions each attracted about 70 students. This was the first time a Bluebook session was offered, and came about because the incoming boards wanted 1L students to use the Bluebook, rather than ALWD, for the Write-On application. The session was taught by Library faculty member, Ernesto Longa.

The Open House invited prospective 1L students in addition to current journal members and alumni. Speakers included Dean David Herring, Justice Charles W. Daniels, and Andrew G. Schultz. There were an estimated 80 attendees.

### **C. Plans and Recommendations**

A continuing goal is to build a strong relationship among the journals, strengthen their branding, and respectfully highlight each journal's strengths. As the subscriber-model of publication continues to wane the journals will focus on creating a reputable and far-reaching online exposure (websites, email, newsletter, blogs, and so forth) so that they can influence and be cited within writing and scholarship by professors and professionals in the field.

The Library will become a Perma consortium partner, allowing the journals to minimize link rot in their publications by citing to reliable archived versions of web sources as per the new Bluebook rule. Each journal will have to decide whether to adopt Perma URLs and draft policies for adding them to articles.

In order to maximize the journals' online presence, each needs to include article abstracts. In addition, we need to make sure they are being effectively indexed by the major academic search engines as well as Google Scholar.

In this coming year, the print journals will switch to digital rather than offset printing. This will streamline production and drastically decrease printing costs. The decreased costs will lengthen the period that printing the publications will remain a financially viable option. The move to digital printing also allows the journals to take advantage of print on demand to fill backorders of journals rather than ordering and warehousing extra copies of each edition in case they are needed.

Moving to a new printer requires redesign of the covers because the journals' logos cannot be effectively rendered digitally. In addition, the web sites, article templates, social media sites, and correspondence templates are being updated and/or developed with the goal of bringing the journals into alignment within the family of branding and standards of the University and Law School.

The journals' institutional memory will continue to be strengthened this year. The processes have been documented and archived. In addition, all passwords to permissions will be stored in KeePass and hosted by UNMSOL IT.

### III. Library and Journals Personnel

The Library has experienced personnel cuts for many years but, starting in September 2013, staffing levels dropped so low (6 librarians and 5 staff) that basic services were threatened. The Library responded by paying 1.5 FTE from operating expenses.

Year	Librarians	Staff	Journals
2004	6	15	2
2007	7	10	2
2015	6.75	5.75	.5

Some relief was provided when, in Fall 2014, an Admin Assistant 3 was assigned to provide administrative support to the Library faculty. Time entry duties were also moved out of the Library the following Spring. The goal of both changes was to limit the inefficiencies of replicating work done elsewhere in the law school and to allow Library personnel more time to focus on Library work. The lack of support had been identified in the ABA's site team report as an issue of concern.

#### A. Overview of Recent Position Changes

- September 2013 - Carol Parker resigned as Director of the Library. Michelle Rigual was named Acting Director and eventually hired into the position. A new person was not hired to fill the position Michelle left vacant.
- December 2013 - Janet Roupas (full time, grade 10) retired. The position was removed from the Law School's core budget and she was not replaced.
- December 2013/January 2014 - Elaine McArdle (.75 time, grade 14) resigned and was replaced by Marie Griggs Andrews (.5 time, grade 8). The pay disparity was taken by the Law School. First Sherri Thomas, now Alexandra Siek has taken on the work that was inappropriate for a grade 8 staff member.
- May 2014 - Logan Migliore (.75 time, non-credit instructor) a recent graduate who had worked in the Library while a Law Student, was hired to provide reference service. This allowed the Library to maintain normal reference hours despite having one librarian on maternity leave, another on sabbatical, a third focused almost exclusively on the migration to a new integrated library system, and the Director's time dedicated to the Law School's Site Evaluation Questionnaire for the upcoming ABA visit. His contract was extended through FY15 to make up somewhat for recently lost positions and so that the Library could undertake crucial collection work [see Collections, Section I. D.].
- July 2014 - Adam Byrd (.25 time, grade 14) was inadvertently omitted from the Law School's core budget. To keep him, the Library had to pay his salary from operating funds. Adam is the Library's web developer but the IT Department continues to depend on his skills as well. The Law School has not reinstated these funds nor will they allow the Law School Web Site Administrator to provide these services to the Library.

- Oct 2014 – Marie Griggs Andrews moved from part-time to full-time status, the extra 20 hours are paid from Library operating funds. Because the Library was short-handed and Marie had demonstrated her skills, the Library was able to add 20 hours per week of labor without the unknowns of an open search. Marie continued to serve as Journals Assistant for 20 hours, reporting to Alexandra Siek. The additional hours were dedicated to Library electronic resources and faculty publications work, reporting to Jennifer Laws.

*Additional Personnel Activity:*

- Ernesto Longa, Faculty Research Librarian, took a one-semester sabbatical, which he split into two parts (Summer 2014 and Summer 2015) to minimize impact on services.
- July 2014, Sherri Thomas took over supervision of Collections and the Technical Services staff.
- July 2014, Andrea Lujan, Accountant I, moved to Technical Services to make up for the loss of Janet Roupas. A job classification review is pending.
- July 2014, Keeta Harnett, Business Operations Librarian, assumed Andrea's accounting duties.
- July 2014, Rea Winters, LIS 3, was reassigned to Cataloging and Collections. Additionally started training in ILL in May 2015.
- July 2014, Robert Flinkman named Law School Outstanding Staff Member.
- August 2014, Alexandra Siek returned from maternity leave on August 1, 2014. Upon her return she worked 20 hours per week August through October and 30 hours per week November and December. She resumed a full time schedule in January 2015.
- August 2014, Keeta Harnett resumed working at the Reference Desk.
- December 2014, Marie Griggs Andrews named Law School Outstanding Staff Member.
- April 2015, Moses Moya was promoted from LIS 3 to Library Services Coordinator following a job classification review.
- January 2015, Alexandra Siek took on the role of Law Library faculty liaison for Journals, including supervision of the Journals Assistant .
- July 1, 2015, Michelle Rigual became Library Director following discussion over the future of the position in Fall 2014 and an internal search the following Spring. Michelle had been the Deputy and Acting Director.
- July 1, 2015, Sherri Thomas became Library Assistant Director.

## **B. Publications & Presentations**

Harnett, *The Bill of the Century: The Epic Battle for the Civil Rights Act by Clay Risen*. Book Review. *Law Library Journal*, vol 106:4, pg 616

Laws, Rigual, *Legal Research Learning Outcomes: Meeting the ABA Standards on Setting and Assessing Learning Outcomes*, Southwestern Association of Law Libraries, Boulder, CO; April 9-11, 2015 (co-presenters).

Rigual, *Security Issues in 21st Centuries Law Libraries*, American Association of Law Libraries/State, Court and County Law Libraries Special Interest Section, webinar (172 registrants); April 23, 2015.

Rigual, *Security Issues in 21st Century Law Libraries*, Southwestern Association of Law Libraries, Boulder, CO; April 9-11, 2015 (with Madeline Cohen).

Siek, Thomas, *Contexts of Copyright Law: Prohibition or Protection?*, Special Libraries Association, Rio Grande Chapter Symposium, Albuquerque, New Mexico; October 2014 (co- presenters).

Siek, *Think Smarter, Not Harder: The Successes and Failures of Creating a Research Assistant Program*, Southwestern Association of Law Libraries, Boulder, CO; April 9-11, 2015(with Cassie DuBay).

Thomas, 7<sup>th</sup> Annual Tribal Leadership Conference: Transitions, American Indian Law Center, Isleta Pueblo, NM; September 16-17, 2014.

- Case Law Update
- Meeting the Legal Needs of Native American Children and Families in New Mexico--An open discussion of how the UNM School of Law can help recruit, train, and facilitate the placement of Native American lawyers to best serve Native American children and families. (with Beth Gillia, Director, Corinne Wolfe Children's Law Center, Professors Yael Cannon, and Barbara Creel, University of New Mexico School of Law)

## **C. Service**

### *Law School Service*

- Marie Griggs Andrews
  - Staff Advisory Committee Chair and Library Rep, Jan-Dec 2015
- Vickie Burt
  - Library Committee

- Robert Flinkman
  - Art Committee
  - Staff Rewards and Recognition Committee
  
- Marquita Harnett
  - Building and Safety Committee
  - Honors and Awards Committee
  
- Jennifer Laws
  - Judicial Clerkship Committee
  - Curriculum Committee
  
- Ernesto Longa
  - Assessment and Teaching Committee, Co-Chair (Spring semester)
  
- Andrea Lujan
  - Staff Advisory Committee Library Rep, Jan-Dec 2014
  
- Moses Moya
  - Building and Safety Committee
  - Staff Rewards and Recognition Committee
  
- Michelle Rigual
  - Ad Hoc DWI/DV Visiting Research Faculty Search Committee
  - Ad Hoc Legal Writing Faculty Search Committee, Chair
  - Library Committee, *ex-officio*
  - Strategic Planning and Self Study Committee, Co-chair
    - ABA Self Study – Library Subcommittee, Chair
    - ABA Self Study – Facilities Subcommittee, Chair
    - ABA Self Study – Technology Subcommittee, Chair
  
- Alexandra Siek
  - Ad Hoc Law Library Director Search Committee
  - Building and Safety Committee
  - Library Committee, Chair
  
- Sherri Thomas
  - Ad Hoc Faculty Governance Committee
  - Indian Law Committee

*University Service*

- Jennifer Laws
  - Faculty Senate Library Committee
  - Innovative Scholarly Initiatives Committee



- Marquita Harnett
  - Innovative Scholarly Initiatives Open Access Event Committee
- Michelle Rigual
  - Faculty Senate Library Committee
  - Innovative Scholarly Initiatives Committee Leadership Team
- Sherri Thomas
  - Board Member, Institute for American Indian Research (IfAIR)

*Professional Service*

- Jennifer Laws
  - SWALL VP/President-Elect
  - SWALL Chair, Programming Committee
- Marquita Harnett
  - SWALL Public Relations Committee
- Michelle Rigual
  - Access to Justice Commission, Limited License Legal Technician Committee
  - Board Member, Desert States Law Library Consortium
  - SWALL Nominations Committee chair